Agenda
Village of Arlington Heights
Foreign Fire Insurance Tax Board
Fire Station #2 Conference Room
Arlington Heights Fire Department
Administrative Headquarters
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
December 18, 2015
9:00 AM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. Minutes - August 14, 2015

IV. REPORTS

V. OLD BUSINESS

A. Television for Station 1
B. Button-making machine
C. Workout equipment
D. Workout clothing
E. Helmet visor inserts

VI. NEW BUSINESS

A. Travel and training request
B. Fire extinguisher simulator
C. Television for Station 3
D. Thermal imaging cameras
E. Athletic shoes
F. Workout equipment
G. FDIC (Fire Department Instructors Conference)
H. Election results
I. Flashlight batteries
J. Training mannequins

K. Station improvements

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.

Item: Minutes - August 14, 2015

Department: Fire

ATTACHMENTS:

Description	**Type**
Minutes - August 14, 2015	Agreement

FOREIGN FIRE INSURANCE TAX BOARD
Minutes of Meeting
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
August 14, 2015

Board Members in Attendance:	Kenneth Koeppen (at 9:40 A.M., following mtg. with Village Mgr.) Martin Moran Michael Schubert James Stempien Kevin Flynn
Guest:	Dwayne Wood
Not in Attendance:	Ron Fraider Richard Manthy

Jim Stempien called the meeting to order at 9:14 A.M.

REVIEW OF MINUTES: Minutes of the April 10, 2015 regular meeting were reviewed. A correction was made under New Business, changing the title of item No. 4 from "Continuous Purchase List" to "Pre-Approved School List."

Mike Schubert made a motion to approve the minutes as corrected; Kevin Flynn seconded; all voted in favor.

TREASURER'S REPORT: Marty Moran reported that the current fund balance is $358,327 with expenditures for this quarter at $28,416 to date.

Kevin Flynn made a motion to approve the Treasurer's Report; Jim Stempien seconded; all voted in favor.

OLD BUSINESS

1. Training requests/tuition reimbursement - The Department's Training Division Chief and Divemaster, Dwayne Wood, addressed the Board regarding requests for reimbursement of dive training classes.

Chief Wood discussed how the Dive Team operates under the MABAS Division 1 policy statement which spells out what certifications a diver needs. The Office of the State Fire Marshal no longer provides dive training classes but does have its own requirements/ certifications for divers. Chief Wood listed the Department's Dive Team Training Certifications – TRA, Water Ops, Rope Ops, Surface Ice Tech, Open Water, Full Face & Dry, Dive Tech, Ice Dive Tech, Water Craft Tech, and Swiftwater Tech. Chief Wood also discussed what constitutes "nationally recognized" courses and how diving is in itself a dangerous activity.

The Board discussed the provisions on its tuition reimbursement handout and that personnel are taking classes on their own if the form has been checked “denied” and “may not use department gear.”

The Board discussed and decided against adding various dive schools to the pre-approved education reimbursement list. While the approval process is time-consuming, the Board feels that in the end there is benefit to judging requests on a case-by-case basis.

Marty Moran brought a request from Firefighter Chris Rymut for reimbursement of a Nitrox PADI class at D.J. Scuba. The class has been approved by Div. Chief Wood. The cost, including books and mileage, was $777.

Marty made a motion to approve reimbursement of $777 to Chris Rymut; it was seconded by Mike Schubert. Roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

Firefighter Steve Landt, who has met most of the requirements to be a Division 1 diver, has submitted requests for reimbursement which Chief Wood has discussed with D/C Bernie Lyons.

Steve has requested reimbursement of $100 for a PADI Emergency Oxygen Provider class he took on August 8 which was approved by Div. Chief Wood.

Marty Moran made a motion to approve reimbursement of $100 to Steve Landt; it was seconded by Ken Koeppen. Roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

Steve also requested reimbursement for a PADI Underwater Digital Photography class he has already taken. The class was denied by the Department. The Board discussed the class and decided it could not support it.

Chief Koeppen made a motion to deny reimbursement based on Div. Chief Wood’s recommendation; it was seconded by Marty Moran. Roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, J. Stempien
Nays: M. Schubert
Ayes: 4; Nays 1

Motion carried.

Steve Landt also requested approval for four other classes he has yet to take. Div. Chief Wood has already approved one, the PADI Divemaster class ($835). Dwayne is reviewing the other three. They are PADI - Underwater Navigator ($280), PADI - Peak Performance Buoyancy ($220), and PADI – Equipment Specialist ($85).

Marty Moran made a motion, based on Div. Chief Wood's approval, to approve reimbursement to Steve Landt for the above four PADI classes. Jim Stempien seconded. Roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

2. Treadmills - Kevin Flynn reports that the two new treadmills have been delivered to Station 1 and that he has received positive reviews.

3. Workout Clothing - Rob Losik could not be at the meeting today but has told Board members that the vendor for the new workout clothing, BSN, did a good job. Everyone got two t-shirts and two pairs of shorts. Positive comments have been received about the clothing. Board members feel the process for ordering worked out well; each individual was responsible for placing his or her own order. Jim Stempien said one member got shorts which ripped the first time they were used, but otherwise comments have been very positive.

4. Helmet Inserts – Rob Losik also handled this project so far. Good reviews have been received during the trial run of the five flip-down visors which were received. Rob recommended one be purchased for all personnel. The Board discussed the possibility of having the vendor install them on the helmets. They are approximately $100 each.

Jim Stempien made a motion to approve a not-to-exceed amount of $12,500 for the purchase of helmet visors from Air One (the Board would like to use Air One because they always give exceptional pricing to the Board and have agreed to install the inserts at no additional cost). Mike Schubert seconded and roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

5. Leatherman Raptor Tool - Several people tested the samples received. Jim Klein felt the tool was a "must have" for EMS. This tool could replace the current Leatherman tool, but does not have all the same features. The tool is under $100.

Chief Koeppen made a motion to purchase two for each vehicle plus eight for the Dive team; Mike Schubert seconded and roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

6. Extra Duty Boots – This item is tabled for now.

7. Button-making machine – At its January 21, 2015 meeting the Board approved $500 for the purchase of a new button-making machine to be used at Open House and for other public education activities. Further research indicates it will cost substantially more to purchase a durable electric machine.

Jim Stempien made a motion to approve an amount not to exceed $2,000 for the purchase of an electric button-making machine. Mike Schubert seconded and roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

<u>NEW BUSINESS</u>

1. Additional workout clothing – Rob Losik felt our recent experience with BSN was very positive. The t-shirts and shorts are working out very well. The company provided excellent customer service and the ordering method was streamlined. BSN does supply at least one of our local high schools. Rob thought we should stay with the same vendor and purchase a sweatshirt and workout pants for all personnel. They are around $50 each. Rob would handle the project.

The Board would like to use BSN again because they have agreed to facilitate ordering by each individual, they have provided excellent customer service, and they were used by our local high schools.

Jim Stempien made a motion to approve a not-to-exceed amount of $14,000 for a sweatshirt and pair of workout pants for each member of the Department. Mike Schubert seconded, and roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

2. Elliptical Training Equipment – Kevin Flynn reports that the elliptical machine at Station 1 is in need of repair. Abt has estimated it would cost between $1,000 and $2,000 to repair it. The Board discussed the efficacy of repairing an old machine and decided against it. Abt gave Kevin information on two machines, one is a Club, or industrial-type machine and the other is an E1, which is a less sturdy machine. Chief Koeppen felt a commercial-type machine is a much better fit for the kind of wear and tear our machines get and he also mentioned the importance of a warranty. Kevin will do some further research and look at the Precor model elliptical used at Public Works and make a decision on the machine to be purchased.

Chief Koeppen made a motion to approve an amount not to exceed $5,000 for a new elliptical machine for Station 1. Mike Schubert seconded, and roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

3. Gloves – Jim Stempien said that Div. Chief Wood would like a work glove for all personnel, one that could be used in training situations and for activities like rolling hose. The Board would like to see some research on choices, and Chief Koeppen reminded the Board that this type of glove could only be used in certain situations. This item is tabled for now.

4. Photo project - Chief Koeppen thanked the Board for supporting the recent photo project which has worked out very well and has been well received. The Chief would like to move on to Phase II at some point, which would involve photos of apparatus and personnel with apparatus.

5. Brick pavers – Chief Koeppen told the Board another project he would like to get support for in the future would be brick pavers at Station 1 with the names of retired personnel on them.

6. Television in the Station 1 Weight Room – Marty Moran brought the Board a request for a replacement television in the weight room at Station 1. Following a discussion about the age and condition of the current television and the need to replace it, Jim Stempien made a motion to approve a not-to-exceed amount of $2,000 for a replacement television for the weight room at Station 1. Mike Schubert seconded, and roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

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There being no further business brought before the Board, Chief Koeppen made a motion to adjourn the meeting at 10:58 A.M.; Marty Moran seconded; all voted in favor; motion carried.

Item: Fire extinguisher simulator

Department: Fire

Fire extinguisher simulator

ATTACHMENTS:

Description	Type
No Attachments Available	