



Agenda

Village of Arlington Heights
Foreign Fire Insurance Tax Board
Conference Room
Arlington Heights Fire Department
Administrative Headquarters
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
December 9, 2016
9:00 AM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes - September 16, 2016

IV. REPORTS

- A. Treasurer's Report

V. OLD BUSINESS

- A. Training equipment
- B. Boots
- C. Cooking equipment
- D. Patio awning
- E. Kitchen supplies
- F. Clothing
- G. Education funds

VI. NEW BUSINESS

- A. Gym shoes
- B. Station alerting
- C. Winter gloves
- D. Lights
- E. Fire Department Instructors Conference
- F. Protective clothing

VII. OTHER BUSINESS

VIII.ADJOURNMENT

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Item: Minutes - September 16, 2016

Department: Fire

ATTACHMENTS:

Description

Minutes - September 16, 2016

Type

Agreement

FOREIGN FIRE INSURANCE TAX BOARD

Minutes of Meeting
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
September 16, 2016

Board Members

in Attendance: Ross Chapman
Kevin Flynn
Ken Koeppen
Rob Losik
Martin Moran
Michael Schubert
James Stempien

Guests: Peter Newman

Jim Stempien called the meeting to order at 9:10 A.M. All Board members were present, with the exception of Marty Moran, who was on a call and joined the meeting at 9:25 A.M.

REVIEW OF MINUTES: Minutes of the June 30, 2016 regular meeting were reviewed. In discussion of Item No. 3 under Old Business (duty boots), it was noted that Redwing boots were omitted from the brands available for personnel to order and should be included.

With that correction made, Chief Koeppen made a motion to approve the minutes; Kevin Flynn seconded; all voted in favor.

TREASURER'S REPORT: Marty Moran reported that the fund balance as of September 15, 2016 is \$345,600.95.

Jim Stempien made a motion to approve the Treasurer's Report; Kevin Flynn seconded; all voted in favor.

OLD BUSINESS

1. EMS bags – Rob Losik reported that the EMS bags personnel looked at will not suit our needs. Rob said that no one in the business is currently making a small, efficient bag – they are all too big. More research will be done, including looking at a bag that District 3 has which may be a possibility.

2. Kitchen supplies – Jim Stempien said personnel have been asking when we will purchase new kitchen supplies. Chief Koeppen said the account is set up at Alliance. Someone on the account has to go with whoever does the shopping. The Chief and perhaps Jason Kedrok are on the account. The Chief will deal with the general fund managers at all four stations and set up dates at Alliance.

NEW BUSINESS

One item of New Business was considered before continuing with Old Business in order to accommodate guest Firefighter Peter Newman.

1. Tuition reimbursement request – Peter Newman – Pete Newman took three Fire and Arson IFSI classes over the summer that he would like reimbursement for. The total of tuition and meal and mileage expenses exceeds his \$1,500 allotment for the year (classes alone totaled \$1,300). He discussed the value of the classes with Fire Investigation Team Leader Lt. Dave Roberts. The three modules, which are correlated and need to be taken one after the other, are OSFM certified classes.

The Board discussed options related to this request and will form a subcommittee to study the issue and its current tuition reimbursement policy, including meeting with Training Division Chief Dwayne Wood.

Pete Newman's request is tabled for now.

OLD BUSINESS (return to)

3. Training equipment – Tabled for now.

4. Duty boots – Ross Chapman reported that the boots were ordered and that some shipments have arrived. He will be checking to see what we received, then labeling and distributing them. As far as the addition of the Redwing option to the type of boot that could be ordered, Ross said personnel were told about this option and given until September 1 to order. Rob Losik said the sizing process for the Redwing boots is very good – computerized for proper fit.

5. Budget – Chief Koeppen reported that he had to do two variances for the Foreign Fire Insurance Tax budget and asked that the Board provide a representative for the upcoming budget meetings in November. He suggested the representative meet with him or D/C Lyons to prepare some background information for the meeting.

6. Cooking equipment – Jim Stempien reported that the smokers have arrived. Lt. Larson delivered them and the pellets; station personnel assembled them. Jim is getting good feedback on the smokers. Chief Koeppen asked Jim to consult with Div. Chief Wood about how to dispose of the old ones.

7. Smokers – Jim Stempien said some personnel are confused as to when the new smokers should actually produce smoke. He will clarify with them as to the temperature range, etc. Tom Dobbins mentioned that containers to store the pellets would be helpful. Chief Koeppen will handle this through the Department.

8. Patio awning – Kevin Flynn is still working on this with the vendor.

9. Power hose roller – Chief Koeppen reported that Div. Chief Dwayne Wood will be using the new power roller at the stations with Hose Officer Lt. Mike Perkovich. The roller will be used during hose testing and also at large fires. The Chief said if it works out well another one will be purchased so that Stations 1 and 2 have them. The Chief said one of the Village trustees commented approvingly on the purchase, referencing how using it can help prevent injuries.

10. Recliners at Station 1 – the recliners are about to be shipped.

NEW BUSINESS (return to)

2. Tuition reimbursement – Marty Moran brought the Board Ross Chapman's request for reimbursement for a Structural Collapse 5 class at Texas A&M Engineering Extension in College Station, Texas (the school is not on the pre-approved list). The total cost is \$3,000 and Ross would like to use his \$1,500 amount toward it. Training Division Chief Dwayne Wood has reviewed the request and approved it for use of Department gear.

Jim Stempien made a motion to approve reimbursing Ross Chapman \$1,500 for the Structural Collapse 5 class described above. It was seconded by Mike Schubert. Roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, J. Stempien, R. Losik, M. Schubert

Nays: None

Abstain/Recuse: R. Chapman

Ayes 6; Nays 0; Recuse 1

Motion carried.

3. International Association of Arson Investigators - Jim Stempien shared an email from Chris Rymut regarding International Association of Arson Investigators (IAAI) membership. Chris asked that the Board consider allowing personnel to use their Foreign Fire tuition reimbursement to pay the \$100 per person per year membership fee in order to qualify for a discount on classes. Jim spoke to Fire Investigation team member Jon Grossmann about this and Jon said that while these classes are not required for the team, they are helpful. Chief Koeppen said the Department will handle.

4. Fitness clothing – The Board discussed how the summer clothing, shorts and t-shirts, seem to get more wear than the winter hoodies and sweat pants. The summer clothing is in need of replacement. Rob Losik made a motion to approve a not-to-exceed amount of \$10,000 for the purchase of two new pairs of shorts and two new t-shirts for all personnel. It was seconded by Ross Chapman. Roll was called with:

Ayes: K. Koeppen, K. Flynn, R. Chapman, M. Moran, J. Stempien, R. Losik, M. Schubert

Nays: None

Ayes 7; Nays 0

Motion carried.

5. **EMS equipment** – Jim Stempien said Drew Hansen is researching; this topic is tabled for now.

6. **Training funds** – already discussed.

7. **Station grills** - Chief Koeppen reported that Chris Rymut has looked at the grills and records on them at all four stations and made some recommendations. The current grills are all years old and all have been refurbished at least once. Chris recommended replacing them with Weber Summit S620 grills; they run about \$2,000 each. Covers for them run around \$50-\$60. The Chief said if the Board decides to purchase them, the Department will maintain them, i.e., replace grates when necessary, etc.

Ross Chapman made a motion to approve a not-to-exceed amount of \$10,000 for four new grills and covers. It was seconded by Marty Moran. Roll was called with:

Ayes: K. Koeppen, K. Flynn, R. Chapman, M. Moran, J. Stempien, R. Losik, M. Schubert

Nays: None

Ayes 7; Nays 0

Motion carried.

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There being no further business brought before the Board, Mike Schubert made a motion to adjourn the meeting at 10:27 A.M.; Marty Moran seconded; all voted in favor; motion carried.