



December 2, 2013
8:00 PM

AGENDA
President and Board of Trustees
Village of Arlington Heights

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

- A. Presentation of the Colors by Cub Scout Pack #269 from Patton School

III. ROLL CALL OF MEMBERS

IV. APPROVAL OF MINUTES

- A. Committee of the Whole 11/12/2013
- B. Village Board 11/18/2013

V. APPROVAL OF ACCOUNTS PAYABLE

- A. Warrant Register of 11-30-2013

VI. RECOGNITIONS AND PRESENTATIONS

- A. Recognition of Arlington Park Vice-President of Community Affairs, Kris Stabler

VII. PUBLIC HEARINGS

VIII. CITIZENS TO BE HEARD

Anyone wishing to speak on a subject not on the Agenda should fill out a card, located in the back of the room, and hand it to the Village Clerk. Please limit your comments to three minutes.

IX. OLD BUSINESS

X. CONSENT AGENDA

This Agenda consists of proposals and recommendations that, in the opinion of the Village Manager, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote instead of separate votes on each item. Consideration of this Consent Agenda will be governed by the following rules and procedures prior to roll call vote:

1. Any Trustee who wishes to vote "no" or "pass" on any Consent Agenda items should so indicate.
2. Upon the request of any one Trustee, any item will be removed from the Consent Agenda and considered separately after adoption of the Consent Agenda.
3. Citizens in the audience may ask to remove any item on this Consent Agenda.
4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

CONSENT APPROVAL OF BIDS

- A. Survey Services for the Street Reconstruction and Rehabilitation Program (MFT2014-2016)
- B. 2013 Leaf Hauling & Disposal
- C. Removal of Parkway Ash Trees - EAB Related
- D. Tree Stump Removal
- E. Ambulance Billing Services

CONSENT LEGAL

- A. Resolution for Improvement by Municipality Under the Illinois Highway Code
(2014 MFT Street Reconstruction Survey Services)
- B. Resolution Approving a Bond Record-Keeping Policy for the Village of Arlington Heights, Cook County, Illinois
- C. An Ordinance Amending Chapter 13 of the Arlington Heights Municipal Code
(Making available a Class "A" liquor license - Boogytori Ramen, 932 W. Algonquin Rd.)

CONSENT PETITIONS AND COMMUNICATIONS

- A. Bond Waiver - St. Edna's Bingo Raffle

XI. APPROVAL OF BIDS

XII. NEW BUSINESS

- A. St. Edna Church Expansion
2525 S. Arlington Heights Rd.
PC#13-020

XIII. LEGAL

- A. 2013 Tax Levy Ordinance
(05/01/14 - 04/30/15 Fiscal Year)
- B. An Ordinance Abating Taxes, in Part, Levied for the Year 2013, Heretofore Levied to Pay Principal and Interest on \$2,600,000

General Obligation Refunding Bonds, Series 2003A, and on \$3,330,000 General Obligation Refunding Bonds, Series 2003B, Totaling \$5,930,000, of the Village of Arlington Heights.

- C. An Ordinance Abating Taxes Levied for the Year 2013, Heretofore Levied to Pay Principal and Interest on the \$2,235,000 General Obligation Bonds, Series 2005, of the Village of Arlington Heights
- D. An Ordinance Abating Taxes Levied for the Year 2013 Heretofore Levied to Pay Principal and Interest on the \$2,855,000 General Obligation Bonds, Series 2010, of the Village of Arlington Heights

XIV. APPOINTMENTS

XV. PETITIONS AND COMMUNICATIONS

- A. Reminder of The Katie Project

XVI. REPORT OF THE VILLAGE MANAGER

- A. Budget Amendment - Sewer Back-Up Rebate Program
- B. Request for Closed Session per 5 ILCS 120/2(c)(21): Discussion of minutes lawfully closed, whether for purposes of approval of the minutes or the semi-annual review of the minutes

- and -

5 ILCS 120/2(c)(5): Purchase or lease of real property for the use of the public body, including discussing whether a particular parcel should be acquired

XVII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Presentation of the Colors

Department:

Presentation of the Colors by Cub Scout Pack #269 from Patton School

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:



Item: Committee of the Whole 11/12/2013

Department: Village Clerk

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description

[Committee of the whole 11/12/2013](#)

Type

Minutes

**COMMITTEE-OF-THE-WHOLE
MINUTES OF THE MEETING OF THE PRESIDENT
AND THE BOARD OF TRUSTEES OF
THE VILLAGE OF ARLINGTON HEIGHTS
VILLAGE HALL COMMUNITY ROOM
TUESDAY, NOVEMBER 12, 2013
7:30 P.M.**

BOARD MEMBERS PRESENT: Mayor Thomas Hayes, Trustees Blackwood, Farwell, Glasgow, LaBedz, Rosenberg, Scaletta, Sidor & Tinaglia

STAFF MEMBERS PRESENT: Bill Dixon, D. Mikula, T. Kuehne, C. Perkins, B. Enright, M. Juarez, P. Robb, P. Wilkiel

OTHERS PRESENT: S. Zalusky, Daily Herald, S. Ho, Chicago Tribune,

SUBJECTS:

4. Hickory Kensington Area:
Tax Increment Financing District Qualification Report
 5. Review of FY2013 Comprehensive Annual Financial Report (CAFR) – Mr. Dan Berg, Partner, Sikich, LLP
 6. Proposed 2013 Property Tax Levy
 7. Operating Fund Overview/Recommended Budget Ceilings - FY2015
 8. Other Business
 9. Adjournment
-

President Hayes called the meeting to order at 7:30 PM.

**4. Hickory Kensington Area:
Tax Increment Financing District Qualification Report**

Mr. Dixon started by saying that the Hickory Kensington area study was authorized by the Board in July of this year and said that Kane McKenna was of the opinion that the area qualifies as a TIF District by meeting necessary factors. He went on to say that if the Board chooses to move forward, the next step would be to draft a redevelopment plan which would detail the goals and objectives of a possible TIF and would outline project cost estimates. **Mr. Dixon** also stated that there would be an extensive public hearing process where the public would have opportunities to comment.

Charles Perkins introduced Bob Rychlicki of Kane, McKenna & Associates saying that he did the first phase of this study and said that Bill Enright is the project coordinator for the Village. **Mr. Perkins** reminded the Board that they approved the Hickory Kensington Plan in January, and the rezoning of that area in June of this year, and that this step was to determine if the area qualifies for a TIF District.

Mr. Rychlicki said that with assistance of Village staff, research was done over the last three months and said that it was determined that the Hickory Kensington area qualifies for a “conservation area” or TIF District. He explained that in order to qualify as a conservation area under the TIF Act a threshold factor as it relates to the age of structures needs to be met and if met, three out of thirteen factors identified in the TIF Act have to be demonstrated to be found. **Mr. Rychlicki** stated that six of those factors have been found and said that if the Village chose, they would have the basis for a TIF District for this area.

Mayor Hayes asked if there was a difference between criteria for a blighted area and a conservation area. **Mr. Rychlicki** stated that the thirteen factors are the same, but that the age threshold was the only difference. He stated that because of the age of the structures and with some of the Village’s goals as it relates to this area, his professional opinion was that the conservation area was the best way to go. **Trustee Scaletta** asked if blight was considered. **Mr. Rychlicki** said that they try not to dictate an opinion from the beginning and said that if you go with a conservation area, the idea is that it could be blighted but it was not there yet. **Trustee Labedz** asked if there were differences on how the TIF is administered or on how it operates if it was designated as blighted or a conservation area. **Mr. Rychlicki** stated that it has no impact on the implementation of the program.

Trustee Rosenberg questioned the “Lack of Community Planning” factor. **Mr. Rychlicki** said it doesn’t question whether you planned for the area, but relates to the development of the area prior to implementation of plans. **Trustee Rosenberg** also asked about the “stagnant equalized assessed value” (EAV) factor. **Mr. Rychlicki** stated that the area met all parts of that factor.

Trustee Glasgow asked Mr. Rychlicki why he thought there are barriers to successful redevelopment in that area without a TIF. **Mr. Rychlicki** said there were a number of reasons including the age of the existing infrastructure, storm water management for more dense uses, concern with drops in real estate valuation, and their associated costs etc. **Trustee Glasgow** also asked how a TIF would help facilitate this areas growth. **Mr. Rychlicki** said that if the Board decides to move forward to the next phase, the identification of a plan, there would be budget items that would allow for potential funding for some impediments which may include environmental remediation, provision of infrastructure, assistance in assembly of property, or relocation, etc.

Trustee Glasgow asked if TIF Funds have been used for storm water management in the past. **Mr. Perkins** stated that common use of TIF funds include public infrastructure, such as streets and extension of storm sewers. He added that any development would have to provide storm water detention and said without TIF funds to assist, it can preclude development.

Trustee Scaletta asked if the Park District was made aware that Recreation Park has been added to the Hickory Kensington area for redevelopment. **Mr. Dixon** stated that it has been discussed with the Park District. **Trustee Tinaglia** asked if Kane McKenna worked with staff to define the perimeter of the proposed

redevelopment. **Mr. Richlycki** stated that based on some of the infrastructure, adding the park evolved and seemed to be a good addition.

Trustee Scaletta stated that the Planning Department did a nice job in providing a lot of background data and asked about the amount of savings for the Phase I study. **Mr. Enright** stated that all the bills have not yet been received, but is hopeful that the total amount will be less than what was budgeted. He added that he had provided Kane McKenna a lot of information which saved them time with research, saving the Village money. **Mr. Enright** stated that the Planning Department will be providing Kane McKenna a lot of budgetary numbers for Phase II, saying that it will be an extensive and time consuming process.

Trustee Blackwood asked that in going forward with the actual development, if underground utilities other than gas and water were planned. She voiced her concern with storm issues and loss of power with overhead utilities. **Mr. Enright** stated that it would be one of the goals, but that it is very cost prohibitive and is a supporting reason for financial assistance if a developer comes forward. **Trustee Sidor** asked that since the combined sanitary and storm sewer system along Hickory from Kensington to Minor was over 75 years old, if it was planned to tear it all out. **Mr. Enright** stated that there would be extensive public improvement costs and that it would be included in the TIF District plan.

Mr. Enright said that if the Board authorizes Kane McKenna to go forward with the redevelopment plan, there will be more definitive budgetary items generated from staff that will include sanitary storm sewers, water mains, streets, and utility lines buried if feasible.

Trustee Tinaglia asked that when the entire proposed redevelopment area is defined, how people are notified. **Mr. Rychlicki** said the purpose is to be more transparent and that there is a defined process. He continued to explain the series of notifications that are done.

TRUSTEE GLASGOW MOVED, SECONDED BY TRUSTEE LABEDZ THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE VILLAGE BOARD APPROVAL OF THE EXECUTION OF A CONTRACT WITH KANE MCKENNA AND ASSOCIATES, NOT TO EXCEED \$20,500 FOR PHASE TWO. THIS PHASE INCLUDES DRAFTING THE REDEVELOPMENT PLAN AND TO COMMENCE THE PUBLIC HEARING PROCESS FOR CONSIDERING A TIF DISTRICT FOR THE HICKORY KENSINGTON AREA. The Motion carried unanimously.

5. Review of FY2013 Comprehensive Annual Financial Report (CAFR) – Mr. Dan Berg, Partner, Sikich, LLP

Mr. Dixon explained that State law requires the Village issue an annual report on its financial position and activity presented in conformance with accounting principles generally accepted in the United States (GAAP). He said that the Village's financial statements have been audited by Sikich, LLP and said that the goal of an independent audit is to find reasonable assurance that the financial statements of

fiscal year ending April 2013 are free of material misstatement. **Mr. Dixon** stated that the auditor has concluded that based upon the audit, there was a reasonable basis for rendering an unmodified opinion that Village's financial statements are presented fairly in conformance with GAAP. **Mr. Dixon** then introduced Mr. Dan Berg, Partner with Sikich.

Mr. Berg complimented Finance Department staff for a great job of preparing for the audit which allowed Sikich to complete the field work and prepare the report in a timely basis. **Mr. Berg** explained that the Independent Auditor's Report is the only section of the CAFR that is Sikich's and that it states their positive opinion that the financial statements fairly represent the results of operations and financial position of the Village.

Mr. Berg highlighted some areas, saying that General Fund had a positive year, but noted that the Water Fund had somewhat of a negative year due to ongoing capital projects. He went on to say that the Village's pensions are all funded with the actuarially required contribution amounts; IMRF is 68% funded, Police Pension is 71% funded, and Fire Pension is 62% funded. He added that the Police and Fire pensions increased their funding percentage by about 3% and said that they both had positive net incomes this year.

Trustee Rosenberg asked if there was anything regarding Sikich's standards that the Board would have to adopt and that would affect the statement. **Mr. Berg** stated that in FY2014 GASB 61 will be implemented, which deems that the Library has neither a financial benefit or burden to the Village, therefore the Library will be removed from this report and have its own report. **Mr. Berg** went on to say that in FY2015 the Government Accounting Standards Board (GASB) will require the Village's actuary to change its methodology in determining the accrued liability, which in turn, will affect calculation of contributions to the pension funds. He added that it will be incorporated into the Village's report in FY2016. **Mr. Kuehne** stated that the actuary is currently using two methods of calculations and said that the Village uses the GASB calculations, which are higher, and said they will continue to do so.

TRUSTEE SCALETTA MOVED, SECONDED BY TRUSTEE FARWELL THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE VILLAGE BOARD THAT THE FY2013 COMPREHENSIVE ANNUAL FINANCIAL REPORT BE ACCEPTED. The motion carried unanimously.

Mayor Hayes called on Trustee Rosenberg regarding a point of order. **Trustee Rosenberg** thought it would be in the best interest for discussion of the tax levy to have staff give an overview of the Operating Fund and Recommended Budget Ceilings first.

7. Operating Fund Overview / Recommended Budget Ceilings - FY2015

Mr. Dixon stated that the General Fund and the Water & Sewer Funds are the Village's key operating funds. He said that for the financial review and three-year projections, conservative revenue assumptions have been made and full staffing levels have been assumed without regard to temporary vacancies that occur each year. He said that these projections can be considered worst-case scenarios for the future, and is more evident in the General Fund because of the variety of revenue sources that are dependent on the local economy. He also said that the Water & Sewer Funds' revenue stream is based on user fees which are more predictable but vary depending on usage and oftentimes weather.

Mr. Dixon went on to say that General Fund revenues are coming in better than expected through September and are projected to continue to do so through the end of the current fiscal year. He continued by saying that two of the largest revenue sources for the General Fund are income and sales taxes, and said that both of them are significantly affected by the economy as evidenced in FY2009 and FY2010. He said that those declines had a profound effect on the Village's finances and cash flow position that required the Village to reduce its staffing level by nearly 10%, or about 45 positions, and said that the Village's current staffing level has not increased since that time.

Mr. Dixon said the Water & Sewer Fund will continue to maintain a healthy cash balance through the next fiscal year, but said that in order to ensure that the fund maintains an adequate working cash reserve, it is staff's intent next summer, to prepare a rate analysis and provide a survey of water and sewer rates for communities in the Chicago area prior to the development of FY2016 budget. He explained that projections for the next two years show a growing revenue and expense gap which does not include any water and sewer rate adjustments.

Mr. Dixon stated that setting the ceilings for the two major funds is part of the budget process, which began last month with the Board's approval of the Capital Improvement Plan (CIP). The second step is the development of the annual property tax levy which is based on statutory pension and debt service requirements, with the balance of the levy going toward the Village's street program and basic Village services. The third step includes the financial review of the General Fund and the Water Fund, and stated that these steps are key points in the development of the proposed budget given the Board for their review in March.

6. Proposed 2013 Property Tax Levy

Mr. Dixon said that pension related levies comprise nearly 40% of the Village's tax levy and said that pension levels, employee contributions, and employer contributions are governed by State Statute and can only be amended by the State. He said that in recent years, the State legislature made significant changes to the IMRF and public safety pension plans by reducing the long-term costs of these plans and included the creation of a two-tiered system. The two-tiered system reduces benefits for employees hired after January 1, 2011 by increasing the

retirement age, reducing pension benefits, and imposing a final rate of earnings cap. **Mr. Dixon** added that the bulk of savings generated by the two-tiered system will take a number of years to effect the actuarial value of the plan.

Mr. Dixon stated that the proposed 2013 property tax levy request for the Village and the Arlington Heights Library reflects a 2.06% increase, includes lowering the actuarial interest rate assumption from 7% to 6.75% and represents an increase of about \$22 per year for an average homeowner.

Mr. Kuehne gave an overview of each of the three tax levy options that were provided to the Board; Option A has no changes to the Police and Fire actuary assumptions, Option B has an interest rate assumption change from 7% to 6.75% and no change in wage assumptions, and Option C, the recommended option, has an interest rate assumption change from 7% to 6.75% and a wage assumption change from 5.5% to 4.75. **Mr. Kuehne** explained that the total amount the Village will pay over the years will be the same with any of the options, but said that the difference is, that based on the different assumptions, the Village would pay a bit more now rather than later.

Trustee Tinaglia asked if there was any way to have a 0% increase in the tax levy. **Mr. Kuehne** explained the different parts of the total tax levy saying that the actuary tells the Village most of the amounts that need to be paid. He said the only area of the property tax levy that can be adjusted is the corporate fund (General Fund) and said that going to a 0% increase would create a \$643,000 deficit.

Trustee Farwell asked what would be a safe pension funding percentage that would protect staff's retirement and not over burden the taxpayers. **Mr. Kuehne** said that the Village's Police & Fire pensions are currently funded in the low 70% and that various actuaries deem 75-80% as a decently funded minimum. **Trustee Farwell** then asked about using some General Fund reserves in order get to a 0% levy.

Mr. Kuehne stated that the bulk of the Village's revenues are fairly constant each year, and said that expenditures always go up. He said that unless other revenues, like fees and fines are increased, it would be hard to close the deficit. He said that on the expenditure side, you would need to reduce personnel costs, which represents 80% of the General Fund's costs.

Mr. Kuehne also said that reserves need to be kept at good levels because the key revenue sources, income and sales taxes are volatile. He added that having a healthy fund balance helps with keeping good bond ratings, with unexpected natural disasters, and would help if the State decides to stop its payments of income tax. **Mr. Kuehne** said he felt it is better to do a levy in small amounts, rather than have to come back the following year with a high tax levy. He recommends the 2.06% increase saying that the timing is right on making a change on the actuary assumptions and because it would be a conservative, long-term financial maneuver. **Mayor Hayes** stated that he would like to see a 0% increase

but agreed with Mr. Kuehne in having a small levy increase now rather than having a large one in the future.

Trustee Rosenberg agreed that the Village has to look at a long-term perspective, and noted how the uncertainty of the State's issues presents the Village with concerns and with having to do projections based on worst-case scenarios. He also agreed to maintaining a healthy fund balance, and to changing the actuarial assumptions, but said he would like to see the tax levy lowered between a \$50,000 to \$100,000 range. **Mr. Kuehne** did calculations on lowering the levy on different amounts saying that the funds would come from the General Fund contingency account. **Mayor Hayes** wanted it clarified that the funds would not come from reserves. **Mr. Dixon** said that the Village worked hard at getting to the point where we are not relying on reserves and said we would like to avoid using them for operations. **Mr. Kuehne** agreed. **Trustee Rosenberg** stated that he would be comfortable in supporting lowering the levy by \$100,000. **Mr. Kuehne** said lowering the levy by \$100,000 would be a 1.84% tax levy increase, for an average \$19 per homeowner.

Trustee Scaletta asked how much is anticipated to be added to the reserves this year. **Mr. Kuehne** stated nothing. **Trustee Scaletta** wanted it clarified that the Village's financial picture is better right now, but said residents are still struggling. The other trustees agreed.

Trustee Glasgow asked Mr. Kuehne if he was comfortable with lowering the levy by \$100,000. **Mr. Kuehne** said that it was a bit riskier than what was proposed, but said some of the numbers will be refined during the budget process, and said he felt if the Board was more comfortable with the proposed actuary assumption changes, that would be a more important long-term benefit for the Village.

Trustee Sidor agreed with the other trustee's points and said he is comfortable with lowering the levy by the \$100,000. He also said that when the departments start working on their budgets, he would like them to look at what is necessary and challenged staff to find \$100,000 in cuts, other than in personnel, pensions, and insurance before we go through the budgeting process. **Trustee Sidor** said that the Board is viewed as the people who steer the community and possibly set precedent for other entities and taxing bodies.

Trustee Tinaglia stated that we should look at the Village more like a business, saying that it is costing everyone more to live. He stated that he feels it is necessary to vote no on any increase to the tax levy, and said that he hopes that during the budget process the Village can find the \$900,000 that the tax levy would generate and be able to hold the line on expenses.

Trustee Scaletta said that he would like to see a 0% increase, but said that the Board is responsible for balancing the budget and said that during the budget process, the Board will find items that can be cut. **Mayor Hayes** concurred and said that the Board is committed to taking a balanced approach towards our budgetary process, and said the Board will look at both the expense and revenue

side as they go forward through the process and look for ways to cut the budget and save residents money.

Trustee Blackwood said the Village's minimum reserve required amount is 25% and asked what percentage of reserve constitutes a AA rating for bonds. **Mr. Kuehne** stated that it is not an exact percentage and said that it depends on a number of things; the Village's revenue source base, whether the Village is dependent on economic swings, and what the total debt is, to name a few. He said the rating agencies feel that the Village is in a healthy situation and said that given the Village's revenue stream can be volatile, it helps having the fund balance we do. **Mr. Kuehne** added that he continues to push for a bond rating upgrade, saying that he felt the Village should have a AAA rating.

Trustee LaBedz stated that she supports the tax levy increase. She said that she is aware that residents are still struggling, but said at the same time the community has challenges that are costly such as flooding issues and the EAB. She said that she wants to make sure that the Village is in a good financial position, and would be concerned if we did something that would affect our bond rating and increase costs.

TRUSTEE GLASGOW MOVED, SECONDED BY TRUSTEE ROSENBERG THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE VILLAGE BOARD TO AUTHORIZE STAFF TO PREPARE THE VILLAGE'S AND THE ARLINGTON HEIGHTS MEMORIAL LIBRARY'S 2013 TAX LEVY ORDINANCE REFLECTING AN ESTIMATED TOTAL TAX LEVY OF \$44,575,400 OR A 1.84 % INCREASE OVER THE 2012 TAX LEVY FOR THE VILLAGE AND LIBRARY PORTION OF THE LEVY.

AYES: 8

NAYES: 1 Tinaglia

The motion carried.

TRUSTEE SCALETТА MOVED, SECONDED BY TRUSTEE FARWELL THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE VILLAGE BOARD APPROVAL OF THE FY2015 BUDGET CEILINGS OF \$69,887,100 FOR THE GENERAL FUND; AND \$16,104,100 FOR THE WATER & SEWER FUND. The motion carried unanimously.

Other Business

There was no other business.

Adjournment

There being no further business to discuss,

TRUSTEE GLASGOW MOVED, SECONDED BY TRUSTEE SCALETТА TO ADJOURN THE MEETING AT 9:40 P.M. The motion carried unanimously.



Item: Village Board 11/18/2013

Department: Village Clerk

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

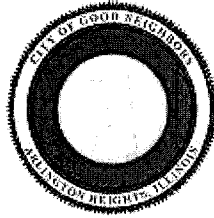
ATTACHMENTS:

Description

[Village Board 11/18/2013](#)

Type

Minutes



November 18 2013
8:00 PM

MINUTES
President and Board of Trustees
Village of Arlington Heights

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

- A. Presentation of the Colors by Cub Scout Pack #468 from Ivy Hill School

III. ROLL CALL OF MEMBERS

The Village Clerk called the roll with President Hayes and the following Trustees responding: Blackwood, Sidor, Farwell, Glasgow, Scaletta, Tinaglia and LaBedz.

Trustee Rosenberg was absent.

Also present were Village Manger Bill Dixon, Assistant to the Village Manager Diana Mikula, Assistant Village Attorney Robin Ward, Director of Planning and Economic Development Charles Perkins, Public Works Director Scott Shirley, Finance Director Tom Kuehne and Village Clerk Becky Hume.

IV. APPROVAL OF MINUTES

- A. Committee of the Whole 10/21/2013 Approved

Trustee Thomas Glasgow moved to approve. Trustee Joe Farwell Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor , Tinaglia .

Absent: Rosenberg .

- B. Village Board 11/04/2013 Approved

Trustee Joe Farwell moved to approve. Trustee Mike Sidor Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor , Tinaglia .

Absent: Rosenberg .

V. APPROVAL OF ACCOUNTS PAYABLE

A. Warrant Register of 11-15-2013

Approved

Trustee Joe Farwell moved to approve the Warrant Register dated 11/15/2013 in the amount of \$1,532,289.49. Trustee Thomas Glasgow Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor , Tinaglia .

Absent: Rosenberg .

VI. RECOGNITIONS AND PRESENTATIONS



A. Promotion of William Kidd to Fire Commander

President Hayes administered the Oath of Office to Mr. William F. Kidd.



B. Promotion of David Roberts to Fire Lieutenant

President Hayes administered the Oath of Office to Mr. David Roberts.



C. Recognition of Retiring Board and Commission Members

Retiring Board and Commission Members were recognized.

Jeannie Gain - Bicycle & Pedestrian Advisory Commission 17 years, two years as chair.

Ken Kirk - Fire & Police Commission 11 years, 3 years as chair.

George Miller - Housing Commission, 10 years, 1 year as chair.

John Blackwood - Bicycle & Pedestrian Advisory Commission, 6 years.

Debbie Smart - Arts Commission, 2 years.

Frank De Rosa (posthumously) - Senior Citizens Commission 14 years.

Robin LaBedz - Housing Commission 4 years, Plan Commission 6 years.

Jim Tinaglia - Design Commission, 12 years, two years as chair.

Petitions and Communications Agenda item XV B was moved to this point in the meeting.

Trustee Farwell introduced the launch of the Katie Project, which highlights the need for working smoke detectors in homes. Katie O'Neill of Palatine died in the 1970's because her home did not have a smoke detector. He asked for residents to adopt a zero tolerance for inoperable smoke detectors. There is a volunteer crew to help change out batteries in smoke detectors for those unable to do it themselves. Call Nancy Kluz at 847-368-5104 if you are interested in being on the list. On the second Saturday of each month volunteers will be ready to check and replace batteries in smoke detectors at no cost to the resident. 100 batteries have been donated so far.

President Hayes thanked Trustee Farwell for bringing this initiative forward.

VII. PUBLIC HEARINGS

VIII. CITIZENS TO BE HEARD

Bill Gnech 2215 E. Grove said that there are houses in Arlington Heights that are not being kept up. He asked who was in charge of code enforcement. He speculated that they are falling apart either through bankruptcy or abandonment. He said the homes on Haddow Court seem to be in bad shape. He said homes like this become a magnet for crime and they lower property values.

President Hayes said the Village is dependent upon complaints or calls from residents to bring these kinds of properties to the Village's attention. **Mr. Dixon** noted that the homes on Haddow Court are owned by the Orchard Church. The Church was considering building a parking lot where these homes are but has decided against this. He said the Village is watching them, they are vacant right now, and although they may not have the niceties that homeowners provide, they do meet code.

IX. OLD BUSINESS



- A. Report of the Committee-of-the-Whole Meeting of Nov. 18, Approved 2013

Consideration of recommending to the Liquor Commissioner the issuance of a Class "A" Liquor License to Shoyu Hospitality, LLC, dba Boogytori Ramen located at 932 W. Algonquin Road

Trustee Thomas Glasgow moved to recommend to the Liquor Commissioner the issuance of a Class "A" Liquor License to Shoyu Hospitality, LLC, doing business as Boogytori Ramen located at 932 W. Algonquin Road. Trustee Joe Farwell Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor , Tinaglia .

Absent: Rosenberg .



B. Report of the Committee-of-the-Whole Meeting of Nov. 12, Approved 2013

Hickory Kensington Area: Tax Increment Financing District Qualification Report

Trustee Glasgow moved, seconded by Trustee LaBedz that the Committee-of-the-Whole recommend to the Village Board approval of the execution of a contract with Kane McKenna and Associates, not to exceed \$20,500 for Phase Two. This Phase includes drafting the Redevelopment Plan and to commence the Public Hearing process for considering a TIF District for the Hickory Kensington area. The motion passed unanimously.

Trustee Glasgow said this action begins the execution of a contract for Phase II for a potential TIF Development in the Hickory Kensington area. The Village is examining the viability of a TIF District.

Keith Moens of 636 S. Cleveland said that TIF Districts subsidize developers. He said developers don't need tax breaks. He said that residents will see a tax increase if a TIF district is allowed. He said the consumer market is weak, the economy is weak and it is not ready to support new businesses. It barely supports the businesses the Village has right now. He asked the Board not to create the TIF and not to raise the Tax Levy. He suggested that if there are tax breaks to throw around, they should be given to homeowners rather than the developers. Homeowners support the businesses that are already here. They spend locally which creates a solid base without tax breaks. Homeowners are stressed right now, if they received these additional monies, they would be spent locally, helping businesses and the tax base.

Trustee Thomas Glasgow moved to approve. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor , Tinaglia .

Absent: Rosenberg .



C. Report of the Committee-of-the-Whole Meeting of Nov. 12, Approved 2013

Review of FY2013 Comprehensive Annual Financial Report (CAFR)

Trustee Scaletta moved, seconded by Trustee Farwell that the Committee-of-the-Whole recommend to the Village Board that the FY2013 Comprehensive Annual Financial

Report be accepted. The motion passed unanimously.

Trustee John Scaletta moved to approve. Trustee Joe Farwell Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor , Tinaglia .

Absent: Rosenberg .



D. Report of the Committee-of-the-Whole Meeting of Nov. 12, Approved 2013

Proposed 2013 Property Tax Levy

Trustee Glasgow moved, seconded by Trustee Rosenberg that the Committee-of-the-Whole recommend to the Village Board to authorize staff to prepare the Village's and the Arlington Heights Memorial Library's 2013 Tax Levy Ordinance reflecting an estimated total tax levy of \$44,575,400 or a 1.84% increase over the 2012 Tax Levy for the Village and Library portion of the levy. The motion passed with Trustees Blackwood, Farwell, Glasgow, LaBedz, Rosenberg, Scaletta, Sidor, and Mayor Hayes voting aye and Trustee Tinaglia voting no.

Trustee Glasgow said that staff presented a 2.06 % levy to the Board and Trustee Rosenberg found a way to reduce this to a 1.84% increase for the 2013 tax levy. The Village is obligated to serve, protect and uphold the services that all residents deserve and expect in Arlington Heights. He said the Board had a lengthy discussion at their Committee of the Whole meeting on the 12th. The Board has to make sure that the Village is staffed in order to be able to protect people. Only 11% of property taxes collected come to the Village. Snow removal, street repair, water service, Police, Fire, these are the things the Village is obligated to do. Looking at the surrounding taxing bodies, their increases are between 3.39%-7%. Trustees watch the money spent very closely during the budgeting process. The Board must also be careful as the Village's bond rating is based on its fiscal prudence and the amount of money the Village keeps in reserve. A high bond rating allows the Village to refinance its debt as a result; over \$5 million was saved in the last year alone. Inflation is growing which means the Village's costs rise as well. If the Village does not raise taxes, money would have to be taken out of reserves to cover its costs which is not a sustainable model and would decrease the bond rating of the Village.

Trustee Tinaglia said that he doesn't disagree with anything that Trustee Glasgow said or what was pointed out at the Committee of the Whole meeting. He said he is voting "no" for two reasons. First; he said the levy is being raised before the budgeting process which to him seems premature. He said he understands that this timing is out of the Board's hands. Second; he is uncomfortable asking anyone for more money at

this time. He said he will attend his first budget hearings in the spring and will be diligent and ask as many questions as can to make sure he delivers services and is as fiscally conservative as he can be.

Trustee Labedz said that she has learned in 6 months that budgeting is a balancing act. She said the residents have high expectations of services from water to safety to tree lightings. She said she expected to hear a lot regarding high taxes, but instead more people approach her with ideas for new services which generally cost money. This levy is responsible. She thanked trustee Rosenberg for his suggestion to reduce proposed increase from 2.06% to 1.84%. She said her goal is to be able to provide services, but be fiscally responsible. She noted that it is important that water main breaks are fixed right away and that streets are in good repair. These things all cost money. She commended staff on their hard work and the Board for holding the line for so many years. Staff is not increasing, and they have been doing more with less, having been reduced by 10% since the recession.

Trustee Farwell said that the way the tax levy and budget timing are today is like going to a restaurant and paying the bill before opening the menu. The State requires the Village to set a tax levy by the end of the year, but the budgeting process is in the spring. The only way to fix this situation is to move the Village's fiscal year from a May 1 date to the calendar year. A handful of municipalities do this, but not the majority. The Village explored this change a few years ago, but then its attention moved to the recession and the financial crisis it created. Sometime in the future, when the financial situation is more stable, perhaps the Village can look at making this change again. Unfortunately, the Board doesn't have that option today. Lowering the levy, would not be sustainable as the Village would be paying its bills from savings as opposed to paying from earnings.

Trustee Farwell said there are two driving forces that did not allow the levy to go to zero, both of which are out of the Village's control. First; a certain portion of income is sent to the Village via the State and that trickle has been slower than scheduled. Second; there has been talk in Springfield that they will take away municipalities' income stream from income taxes altogether. The Village cannot depend on these revenues. He also noted that the Village is forced by the State to ensure that pensions are 100% funded by 2040. The Village has to plan for this as it does not appear that this law is changing. Village has been funding prudently and this has helped the Village's bond issuance and ratings.

Joanne Engstrom 1306 N. Belmont said she appreciated what was presented by the Board on the proposed tax levy but is disappointed that taxes will be going up again. She said that in five years, she and her family will probably have to move out of the Village because of the growing tax burden. She thanked Trustee Tinaglia for following up words with action. She said that "you can tell me whatever, but you showed me that you care."

President Hayes said that this is the most difficult of issues. The Board is charged

with ensuring the health, safety and welfare and also with being good stewards of residents' money. He said the Board strives to ensure that they meet the competing interests for those who want more services and those who are hurting financially. He noted that it is a fine line to walk between these two perspectives. He said the Board will cut costs where it can but they only control 11% of property taxes. He said the Board will continue to be good stewards and he appreciated Ms. Engstrom's concerns.

Trustee Thomas Glasgow moved to approve. Trustee Mike Sidor Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor .

Nays: Tinaglia .

Absent: Rosenberg .



- E. Report of the Committee-of-the-Whole Meeting of Nov. 12, Approved 2013

Operating Fund Overview/Recommended Budget Ceilings - FY2015

Trustee Scaletta moved, seconded by Trustee Farwell that the Committee-of-the-Whole recommend to the Village Board approval of the FY2015 Budget Ceilings of \$69,887,100 for the General Fund; and \$16,104,100 for the Water & Sewer Fund. The motion passed unanimously.

Trustee John Scaletta moved to approve. Trustee Joe Farwell Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor , Tinaglia .

Absent: Rosenberg .

X. CONSENT AGENDA

This Agenda consists of proposals and recommendations that, in the opinion of the Village Manager, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote instead of separate votes on each item. Consideration of this Consent Agenda will be governed by the following rules and procedures prior to roll call vote:

1. Any Trustee who wishes to vote "no" or "pass" on any Consent Agenda items should so indicate.
2. Upon the request of any one Trustee, any item will be removed from the Consent Agenda and considered separately after adoption of the Consent Agenda.

3. Citizens in the audience may ask to remove any item on this Consent Agenda.
4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

CONSENT APPROVAL OF BIDS

- A. McDonald Creek Bank Stabilization - Professional Engineering Design Services Approved

Trustee John Scaletta moved to approve. Trustee Robin LaBedz Seconded the Motion.
The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor , Tinaglia .

Absent: Rosenberg .

CONSENT LEGAL

- A. An Ordinance Amending the Comprehensive Plan of the Village of Arlington Heights (1625 S. Arlington Heights Road, change use from Offices Only to Institutional) Approved

Trustee John Scaletta moved to approve 13-061. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor , Tinaglia .

Absent: Rosenberg .

- B. An Ordinance Amending Ordinance Number 02-049 Approving a Redevelopment Plan and Redevelopment Project for Approximately 35 Acres of Land at the Northeast Corner of Golf Road and Arlington Heights Road (Amend land use plan for 1625 S. Arlington Heights Road, from "offices only" use to "institutional" use) Approved

Trustee John Scaletta moved to approve 13-062. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor , Tinaglia .

Absent: Rosenberg .

- C. An Ordinance Amending the Zoning Ordinance of the Village of Arlington Heights, Granting Preliminary and Final Approved

Approval of a Planned Unit Development and Granting
Certain Variations from Chapter 28 of the Arlington Heights
Municipal Code
(Autumn Leaves, 1625 S. Arlington Heights Road)

Trustee John Scaletta moved to approve 13-063. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor , Tinaglia .

Absent: Rosenberg .

- | | | |
|----|---|----------|
| D. | An Ordinance Prohibiting Parking
(South side of South Street from west right-of-way line of
Mitchell Avenue to 140 feet further west) | Approved |
|----|---|----------|

Trustee John Scaletta moved to approve 13-064. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor , Tinaglia .

Absent: Rosenberg .

- | | | |
|----|--|----------|
| E. | An Ordinance Prohibiting Parking
(North side of Campus Drive at 500 west) | Approved |
|----|--|----------|

Trustee John Scaletta moved to approve 13-065. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor , Tinaglia .

Absent: Rosenberg .

- | | | |
|----|--|----------|
| F. | An Ordinance Establishing the Speed Limit on a Certain
Street in the Village of Arlington Heights
(Jules Street between Hickory and Dryden Avenue) | Approved |
|----|--|----------|

Trustee John Scaletta moved to approve 13-066. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor , Tinaglia .

Absent: Rosenberg .

CONSENT REPORT OF THE VILLAGE MANAGER

XI. APPROVAL OF BIDS

XII. NEW BUSINESS

XIII. LEGAL

XIV. APPOINTMENTS

XV. PETITIONS AND COMMUNICATIONS



A. Comments from Trustee Scaletta regarding Santa Run

Trustee Scaletta said the 6th annual Rotary 5K Santa Run will be on Saturday December 7th. Over 2,000 runners dressed as Santa Claus run through the Village. Mayor Hayes, Trustee Tinaglia, Trustee LaBedz and Director of Planning and Economic Development Charles Perkins will be participating. There is a reindeer run with antlers for younger runners and a one mile walk for walkers. For more information, go to rotarysantarun.org.



B. Trustee Farwell wishes to announce a community initiative in the aftermath of the November 6 tragic fire in Arlington Heights

XVI. REPORT OF THE VILLAGE MANAGER

XVII. ADJOURNMENT

Trustee Jim Tinaglia moved to adjourn the meeting at 9:17 p.m. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor , Tinaglia .

Absent: Rosenberg .

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Warrant Register of 11/30/2013

Department: Village Clerk

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description	Type
Warrant Register 11/30/2013	Warrant Register



VILLAGE OF ARLINGTON HEIGHTS

**WARRANT REGISTER FOR
CHECK DATE: 11 - 30 - 2013**

Fund	Fund Description	Total Transaction Amount
101	General Fund	\$229,600.80
211	Motor Fuel Tax Fund	\$21,956.40
215	CDBG Fund	\$11,628.00
227	Foreign Fire Ins Tax Fund	\$1,571.00
231	Criminal Investigation Fd	\$1,043.12
235	Municipal Parkg Opr Fund	\$21,403.72
301	Debt Service Fund	\$6,865,647.21
401	Capital Projects Fund	\$138,538.33
426	Flood Control V Fund	\$22,852.00
435	EAB Fund	\$16,419.29
505	Water and Sewer Fund	\$194,451.10
511	Solid Waste Fund SWANCC	\$116,258.43
515	Arts,Entert & Events Fund	\$3,980.57
605	Health Insurance Fund	\$9,180.00
615	Workers Compensation Ins	\$33,866.00
621	Fleet Operations Fund	\$136,832.61
625	Technology Fund	\$37,156.08
711	Fire Pension Fund	\$34.26
715	Guaranty Deposits Fund	\$8,000.00
721	Escrow Deposits Fund	\$1,215.00
TOTAL ALL FUNDS		\$7,871,633.92

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 0					
Division: 0					
182215	715-0000-220.93-00	AMERICAN NATIONAL SPRINKLERS	REFUND BOND	\$200.00	\$200.00
182238	101-0000-421.05-00	KATHLEEN BILYK	REFUND VEHICLE STICKERS	\$60.00	\$60.00
182240	715-0000-220.93-00	BRUCE DETTERBECK	REFUND BOND	\$200.00	\$200.00
182242	101-0000-140.51-00	CANON SOLUTIONS AMERICA	COPIER USAGE	\$17.93	\$17.93
182253	721-0000-221.11-09	CHRISTOPHER B BURKE LTD	SOMERSET CT 2013 NATURAL	\$1,215.00	\$1,215.00
182258	715-0000-220.93-00	CLEARBROOK	REFUND BOND	\$200.00	\$200.00
182260	101-0000-421.05-00	MICHELLE COLBERT	REFUND VEHICLE STICKER	\$30.00	\$30.00
182276	715-0000-220.93-00	DANIEL DURBIN	REFUND BOND	\$200.00	\$200.00
182277	715-0000-220.93-00	DANIEL LYNCH	REFUND BOND	\$200.00	\$200.00
182278	715-0000-220.93-00	DAVID ESAM	REFUND BOND	\$200.00	\$200.00
182283	715-0000-220.93-00	E & J BUILDERS	REFUND BOND	\$350.00	\$350.00
182284	715-0000-220.93-00	EARL HOLTZ	REFUND BOND	\$200.00	\$200.00
182286	715-0000-220.93-00	ERIC STAFFA	REFUND BOND	\$200.00	\$200.00
182291	715-0000-220.93-00	FORTIS CONCRETE	REFUND BOND	\$150.00	\$150.00
182292	715-0000-220.93-00	FORTIS CONCRETE	REFUND BOND	\$200.00	\$200.00
182293	715-0000-220.93-00	FORTIS CONCRETE	REFUND BOND	\$200.00	\$200.00
182294	715-0000-220.93-00	FORTIS CONCRETE	REFUND BOND	\$200.00	\$200.00
182295	715-0000-220.93-00	FORTIS CONCRETE	REFUND BOND	\$200.00	\$200.00
182296	715-0000-220.93-00	FRANCES GUZIEL	REFUND BOND	\$200.00	\$200.00
182299	715-0000-220.93-00	GAMBINO LANDSCAPING	REFUND BOND	\$200.00	\$200.00
182300	715-0000-220.93-00	GAMBINO LANDSCAPING	REFUND BOND	\$200.00	\$200.00
182301	715-0000-220.93-00	GENE NICK	REFUND BOND	\$200.00	\$200.00
182302	715-0000-220.93-00	GERALD SCHOLL	REFUND BOND	\$200.00	\$200.00
182306	101-0000-421.05-00	CONNIE GONSER	REFUND VEHICLE STICKER	\$12.00	\$12.00
182309	101-0000-140.45-00	GROOT INDUSTRIES	YARDWASTE STICKERS	\$6,300.00	\$6,300.00
182320	715-0000-220.93-00	JANET KIRCH	REFUND BOND	\$200.00	\$200.00
182325	715-0000-220.93-00	JRC DESIGN BUILD	REFUND BOND	\$700.00	\$700.00
182326	715-0000-220.93-00	JRC DESIGN BUILD	REFUND BOND	\$200.00	\$200.00
182328	715-0000-220.93-00	KAPLAN PAVING	REFUND BOND	\$200.00	\$200.00
182332	715-0000-220.93-00	LAURA PEKAREK	REFUND BOND	\$200.00	\$200.00
182335	715-0000-220.93-00	LINDA ALTHEIDE	REFUND BOND	\$200.00	\$200.00

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
182337	505-0000-120.80-00	LOCKWOOD AH PARTNERS LLC	REFUND WATER	\$129.21	\$129.21
182340	505-0000-120.80-00	MARTIN, JEFFREY	REFUND WATER	\$332.46	\$332.46
182348	715-0000-220.93-00	MJ & B CONTRACTORS	REFUND BOND	\$50.00	\$50.00
182349	715-0000-220.93-00	MOLENHOUSE ENT	REFUND BOND	\$200.00	\$200.00
182355	715-0000-220.93-00	MYLES WHITEBLOOM	REFUND BOND	\$200.00	\$200.00
182357	101-0000-422.05-00	ERIC NIGGAS	REFUND PERMIT FEE	\$335.00	\$335.00
182368	715-0000-220.93-00	PAP CONSTRUCTION	REFUND BOND	\$150.00	\$150.00
182386	715-0000-220.93-00	REGENCY GARAGES	REFUND BOND	\$200.00	\$200.00
182389	715-0000-220.93-00	RICK DOERING	REFUND BOND	\$200.00	\$200.00
182391	715-0000-220.93-00	ROBERT HELMBOLDT	REFUND BOND	\$200.00	\$200.00
182393	715-0000-220.93-00	RON ANDERMANN	REFUND BOND	\$200.00	\$200.00
182396	101-0000-421.20-00	SALSA 17	REFUND LIQUOR LICENSE	\$1,448.94	\$1,448.94
182398	715-0000-220.93-00	SCARAVALLE CONSTRUCTION	REFUND BOND	\$200.00	\$200.00
182401	715-0000-220.93-00	SHERRY BENEDA	REFUND BOND	\$200.00	\$200.00
182418	715-0000-220.93-00	TIM MALECKI	REFUND BOND	\$200.00	\$200.00
182426	101-0000-421.05-00	ALVARADO ULISES	REFUND VEHICLE STICKER	\$30.00	\$30.00
182440	715-0000-220.93-00	WILLIAM WALTER	REFUND BOND	\$200.00	\$200.00
182443	715-0000-220.93-00	YOLANDA GONZALEZ	REFUND BOND	\$200.00	\$200.00
Total Division:				\$17,910.54	
Total Department:				\$17,910.54	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013
Page 3

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 2 Village Manager					
Division: 1					
182217	101-0201-502.21-65	AMERICANEAGLE INC	WEB MAINTENANCE	\$49.95	\$49.95
182251	101-0201-502.30-01	CHICAGO TRIBUNE	SUBSCRIPTION	\$390.00	\$390.00
182365	101-0201-502.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$220.45	\$477.22
			OFFICE SUPPLIES	\$241.48	
			OFFICE SUPPLIES	\$15.29	
182442	101-0201-502.22-15	XEROX CORPORATION	MAINTENANCE AGREEMENT	\$85.00	\$85.00
Total Division:				\$1,002.17	
Total Department:				\$1,002.17	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 3 Human Resources					
Division: 1					
182227	101-0301-503.40-70	ARLINGTON RENTAL INC	EMPLOYEE APPRECIATION	\$318.50	\$318.50
182289	101-0301-503.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	\$17.19	\$58.03
			SHIPPING/DELIVERY SERVICE	\$17.19	
			SHIPPING/DELIVERY SERVICE	\$23.65	
182290	101-0301-503.40-70	FLAHERTY JEWELERS	EMPLOYEE APPRECIATION	\$2,522.00	\$2,522.00
182297	615-0301-552.20-45	GALLAGHER BASSETT SERVICES	CONTRACT SERVICE FEES	\$26,879.00	\$26,879.00
182311	101-0301-503.40-70	HARRIS TRUST & SAVINGS BANK	TARGET	\$1,535.00	\$2,295.00
			BEST BUY	\$760.00	
182315	615-0301-552.19-30	IL DEPT OF EMPLOYMENT SECURITY	2ND QTR UNEMPLOYMENT	\$6,527.00	\$6,527.00
182316	101-0301-503.22-03	IL PUBLIC EMPLOYER LABOR RELATIONS	TRAINING - M. RATH	\$55.00	\$110.00
			TRAINING - K. LIVINGSTON	\$55.00	
182358	615-0301-552.20-50	NIPSTA	PW DRIVER TRAINING	\$220.00	\$220.00
182363	605-0301-552.20-50	NORTHWEST COMMUNITY HOSPITAL	SERVICE HEALTH TESTING	\$404.00	\$9,180.00
			SERVICE HEALTH TESTING	\$2,929.00	
			SERVICE HEALTH TESTING	\$4,006.00	
			SERVICE HEALTH TESTING	\$1,841.00	
182365	101-0301-503.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$249.10	\$267.79
			OFFICE SUPPLIES	\$18.69	
182373	101-0301-503.40-70	PETTY CASH	EMPLOYEE PROGRAM	\$20.00	\$111.28
			EMPLOYEE PROGRAM	\$40.00	
			EMPLOYEE PROGRAM	\$51.28	
182382	615-0301-552.20-50	NED PUCCI	NOV FITNESS PROGRAM	\$240.00	\$240.00
182442	101-0301-503.22-15	XEROX CORPORATION	MAINTENANCE AGREEMENT	\$85.00	\$85.00
Total Division:				\$48,813.60	
Total Department:				\$48,813.60	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013

Page 5

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 4 Legal Department					
Division: 1					
182287	101-0401-503.20-15	ERNEST R BLOMQUIST PC	RETAINER	\$4,170.00	\$4,170.00
182289	101-0401-503.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	\$36.96	\$198.66
			SHIPPING/DELIVERY SERVICE	\$14.30	
			SHIPPING DELIVERY SERVICE	\$14.30	
			SHIPPING/DELIVERY SERVICE	\$14.30	
			SHIPPING/DELIVERY SERVICE	\$14.30	
			SHIPPING DELIVERY SERVICE	\$14.30	
			SHIPPING/DELIVERY SERVICE	\$14.30	
			SHIPPING/DELIVERY SERVICE	\$14.30	
			SHIPPING/DELIVERY SERVICE	\$14.30	
			SHIPPING/DELIVERY SERVICE	\$14.30	
			SHIPPING/DELIVERY SERVICE	\$18.70	
			SHIPPING/DELIVERY SERVICE	\$14.30	
182311	101-0401-503.21-65	HARRIS TRUST & SAVINGS BANK	COOK COUNTY RECORDER	\$4.00	\$4.00
182324	101-0401-503.20-20	JOHNSTON GREENE LLC	LEGAL SERVICES	\$700.00	\$700.00
182394	101-0401-503.21-65	ROSE MARY JURINEK	COURT REPORTER	\$630.00	\$630.00
182415	101-0401-503.33-05	THOMSON REUTERS-WEST	INFORMATION SERVICES	\$462.23	\$462.23
Total Division:				\$6,164.89	
Total Department:				\$6,164.89	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013

Page 6

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 5 Finance					
Division: 1					
182221	101-0501-503.21-65	ANDRES MEDICAL BILLING LTD	SERVICE FINANCIAL	\$6,670.21	\$6,670.21
182289	101-0501-503.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	\$27.18	\$54.88
			SHIPPING/DELIVERY SERVICE	\$27.70	
182311	101-0501-503.22-03	HARRIS TRUST & SAVINGS BANK	UPTOWN CAFE	\$116.47	\$116.47
	505-0501-503.30-05		AMAZON MKTPLACE PMTS	\$35.56	\$35.56
182365	101-0501-503.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$269.06	\$449.36
			OFFICE SUPPLIES	\$180.30	
	505-0501-503.30-05		OFFICE SUPPLIES	\$261.64	\$261.64
182373	101-0501-503.22-03	PETTY CASH	TRAINING	\$25.00	\$25.00
182377	101-0501-503.22-05	POSTMASTER ARLINGTON HEIGHTS	REIMB PERMIT 2594	\$594.39	\$594.39
	505-0501-503.22-05		REIMB PERMIT 2594	\$763.54	\$1,019.79
			REIMB PERMIT 2594	\$256.25	
182403	101-0501-503.20-05	SIKICH LLP	SERVICE FINANCIAL	\$700.00	\$700.00
	505-0501-503.20-05		SERVICE FINANCIAL	\$300.00	\$300.00
Total Division:				\$10,227.30	
Total Department:				\$10,227.30	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 6 Information Technology					
Division: 1					
182217	625-0601-553.20-39	AMERICANEAGLE INC	WEB HOSTING FEES	\$180.00	\$180.00
182246	625-0601-553.30-05	CDW GOVERNMENT INC	OFFICE SUPPLIES	\$122.28	\$140.66
			OFFICE SUPPLIES	\$18.38	
182262	625-0601-553.21-65	COMCAST PROCESSING CENTER	INV 27407855	\$5,632.48	\$5,632.48
182289	625-0601-553.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	\$59.75	\$122.65
			SHIPPING/DELIVERY SERVICE	\$62.90	
182304	625-0601-572.50-10	GHA TECHNOLOGIES	HARD DRIVE	\$111.00	\$111.00
182311	625-0601-553.21-02	HARRIS TRUST & SAVINGS BANK	HEARTLAND SERVICES	\$1,081.58	\$1,081.58
	625-0601-553.22-03		PLURALSIGHT LLC	\$299.00	\$299.00
	625-0601-553.30-01		AMAZON.COM	\$21.66	\$21.66
	625-0601-553.33-05		CDW GOVERNMENT	\$2,563.16	\$2,693.15
			DRI*VMWARE	\$138.11	
			DRI*VMWARE	(\$8.12)	
	625-0601-572.50-10		DMI* DELL K-12/GOVT	\$2,361.81	\$3,133.38
			DMI* DELL K-12/GOVT	\$689.98	
			DMI* DELL K-12/GOVT	\$81.59	
182365	625-0601-553.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$53.40	\$53.40
182404	625-0601-553.33-05	SOFTMART INC	COMPUTERS,DP & WORD PROC.	\$6,185.54	\$6,185.54
182406	625-0601-572.50-10	SOUTHERN COMPUTER WAREHOUSE	COMPUTERS,DP & WORD PROC.	\$2,127.42	\$2,127.42
182412	625-0601-553.20-39	SUNGARD PUBLIC SECTOR	COMPUTERS,DP & WORD PROC.	\$14,437.00	\$14,437.00
182430	625-0601-553.21-65	VERIZON SELECT SERVICE INC	INV 9714795243	\$118.91	\$118.91
Total Division:				\$36,337.83	
Total Department:				\$36,337.83	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013
Page 8

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 7 GIS					
Division: 1					
182311	625-0701-553.33-05	HARRIS TRUST & SAVINGS BANK	AMAZON MKTPLACE PMTS	\$23.01	\$96.58
			LSOFT TECHNOLOGIES INC	\$73.57	
182373	625-0701-553.22-03	PETTY CASH	TRAINING	\$25.99	\$25.99
182430	625-0701-553.30-05	VERIZON SELECT SERVICE INC	INV 9714795243	\$695.68	\$695.68
Total Division:				\$818.25	
Total Department:				\$818.25	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013
Page 9

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 10 Boards & Commissions					
Division: 11					
182247	101-1011-502.40-05	CEDA RENTAL ASSISTANCE	CDBG PROGRAM	\$1,449.00	\$1,449.00
Total Division:				\$1,449.00	
Division: 21					
182311	101-1021-502.40-40	HARRIS TRUST & SAVINGS BANK	PANERA BREAD #669	\$4.39	\$4.39
Total Division:				\$4.39	
Division: 22					
182373	515-1022-525.40-55	PETTY CASH	SPECIAL EVENTS	\$21.44	\$42.97
			SUPPLIES	\$21.53	
Total Division:				\$42.97	
Total Department:				\$1,496.36	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013
Page 10

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 20 Special Events					
Division: 5					
182317	515-2005-525.50-55	INDECOR INC	BUILDER'S SUPPLIES	\$2,800.00	\$2,800.00
182417	515-2005-525.50-55	TILES IN STYLE LLC	SERVICE BLDG MAINT	\$1,137.60	\$1,137.60
Total Division:				\$3,937.60	
Total Department:				\$3,937.60	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 30 Police Department					
Division: 1					
182210	101-3001-511.21-65	ACCURATE DOCUMENT DESTRUCTION	SERVICE MISCELLANEOUS	\$218.30	\$218.30
182226	101-3001-511.18-03	ARLINGTON HTS SCHOOL DIST 25	CROSSING GUARD REIMB	\$32,251.46	\$32,251.46
182271	101-3001-511.22-03	COWSERT MICHAEL	TRAINING	\$115.00	\$115.00
182275	101-3001-511.22-03	GRZEGORZ J CZERNECKI	TRAINING	\$115.00	\$115.00
182311	101-3001-511.21-02	HARRIS TRUST & SAVINGS BANK	UNITED CAMERA AND BINO	\$212.42	\$212.42
	101-3001-511.22-03		ILLINOIS INSTITUTE	\$1,150.00	\$2,622.20
			COC O HARE -- E LOT	\$73.00	
			FOUR SEASONS HOTELS PH	\$1,104.20	
			ITOAORG	\$295.00	
	101-3001-511.33-05		JEWEL #3422	\$56.98	\$140.43
			JEWEL #3422	\$83.45	
	101-3001-511.33-25		VERIZON WRLS M147401	\$32.23	\$74.80
			AMAZON MKTPLACE PMTS	\$31.38	
			LOWES #02529*	\$11.19	
182319	101-3001-511.22-10	INNERWORKINGS LLC	SERVICE PRINTING	\$99.23	\$99.23
182347	101-3001-511.21-65	MICRO SYSTEMATION	SERVICE LICENSE RENEWAL	\$2,995.00	\$2,995.00
182364	101-3001-511.22-03	NORTHWESTERN UNIVERSITY	REGISTRATION	\$1,125.00	\$1,125.00
182366	101-3001-511.30-05	OFFICE MAX CONTRACT INC	OFFICE SUPPLIES	\$63.85	\$134.26
			OFFICE SUPPLIES	\$70.41	
182374	101-3001-511.22-03	PETTY CASH/POLICE	TRAINING	\$30.00	\$70.00
			TRAINING	\$40.00	
	101-3001-511.30-05		OFFICE SUPPLIES	\$23.97	\$23.97
	101-3001-511.33-25		SUPPLIES	\$98.31	\$111.28
			SUPPLIES	\$12.97	
182387	101-3001-511.22-10	REIGN PRINT SOLUTIONS	SERVICE PRINTING	\$145.00	\$145.00
182395	101-3001-511.22-02	ROTARY CLUB OF ARLINGTON HTS	DUES	\$525.00	\$525.00
182399	101-3001-511.22-03	MAUREEN SCHMIDT	TRAINING	\$15.00	\$15.00
182414	101-3001-511.21-65	THOMSON REUTERS	SERVICE PROFESSIONAL	\$288.70	\$288.70
182420	101-3001-511.21-02	TRITON ELECTRONICS INC	SERVICE EQUIPMENT	\$805.00	\$805.00
182423	101-3001-511.22-03	MICHAEL TURANO	TRAINING	\$203.00	\$406.00
			TRAINING	\$91.00	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013
Page 12

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
182423	101-3001-511.22-03	MICHAEL TURANO	TRAINING	\$112.00	\$406.00
182435	101-3001-511.21-65	WALGREEN COMPANY	SERVICE MISCELLANEOUS	\$25.98	\$25.98
182441	101-3001-511.22-03	WINKELMAN SCOTT	TRAINING	\$1,142.40	\$1,142.40
Total Division:				\$43,661.43	
Division: 3					
182222	231-3003-511.40-11	ANIMAL FEEDS AND NEEDS	CANINE UNIT PROGRAM	\$60.99	\$189.96
			CANINE UNIT PROGRAM	\$67.98	
			CANINE UNIT PROGRAM	\$60.99	
182273	231-3003-511.40-03	CRIMINAL INVESTIGATION CONTROL FUND	REIMB TO CONTROL FUND	\$234.89	\$234.89
	231-3003-511.40-11		REIMB TO CONTROL FUND	\$516.28	\$516.28
182311	231-3003-511.40-11	HARRIS TRUST & SAVINGS BANK	TAC TEAM	\$25.00	\$101.99
			AMAZON MKTPLACE PMTS	\$76.99	
Total Division:				\$1,043.12	
Total Department:				\$44,704.55	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 35 Fire					
Division: 1					
182212	101-3501-512.31-85	AIR ONE EQUIPMENT	FIRE PROTECTION EQUIP/SUP	\$733.00	\$733.00
182229	101-3501-512.30-35	ASR/KALE	CLOTHING & APPAREL	\$16.50	\$92.17
			CLOTHING & APPAREL	\$75.67	
182239	101-3501-512.33-50	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	\$79.50	\$79.50
182254	101-3501-512.31-60	CHUCKS COMPRESSOR INC	CHEMICALS	\$385.00	\$385.00
182311	101-3501-512.31-65	HARRIS TRUST & SAVINGS BANK	NOR*NORTHERN TOOL	\$220.89	\$220.89
182319	101-3501-512.22-10	INNERWORKINGS LLC	BADGES & OTHER ID EQUIP.	\$46.63	\$46.63
182338	101-3501-512.31-60	LOWES COMMERCIAL SERVICES	CHEMICAL, COMMERCIAL	\$16.93	\$16.93
182343	101-3501-512.31-85	MES	SCBA HEADPIECES	\$2,446.14	\$2,446.14
182352	101-3501-512.31-85	MOTOROLA	TOOLS	\$1,483.50	\$1,483.50
182365	101-3501-512.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$78.97	\$218.60
			OFFICE SUPPLIES	\$139.63	
182383	101-3501-512.31-60	R H MEDICAL	OXYGEN CYLINDER RENTAL	\$327.75	\$584.65
			MEDICAL OXYGEN	\$256.90	
182402	101-3501-512.31-55	SHERWIN HARDWARE	PAINT & EQUIPMENT	\$19.98	\$19.98
182410	101-3501-512.22-10	SUBURBAN ACCENTS INC	LETTERING	\$160.00	\$160.00
182422	101-3501-512.31-60	TRUE VALUE	PROPANE	\$27.48	\$27.48
182428	101-3501-512.22-05	UPS STORE #1051	SHIPPING/DELIVERY SERVICE	\$34.60	\$63.96
			SHIPPING/DELIVERY SERVICE	\$29.36	
182431	101-3501-512.21-65	VERIZON WIRELESS	INV 8714083960	\$126.46	\$126.46
182432	101-3501-512.21-65	VERIZON WIRELESS	INV 9714083961	\$660.48	\$660.48
182439	101-3501-512.21-65	ANDY WIENCKOWSKI	ACADEMY INSTRUCTION	\$192.00	\$192.00
Total Division:				\$7,557.37	
Total Department:				\$7,557.37	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013
Page 14

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 37 Foreign Fire Insurance					
Division: 1					
182211	227-3701-512.30-35	ADMIRAL GRAPHICS	CLOTHING	\$150.00	\$150.00
182298	227-3701-512.50-15	GALLS AN ARAMARK CO	BLACK BARREL BAGS	\$217.79	\$217.79
182323	227-3701-512.22-03	DAVID JOHNSON	TUITION REIMBURSEMENT	\$485.00	\$485.00
182376	227-3701-512.22-03	ANTHONY PICCOLO	TUITION REIMBURSEMENT	\$718.21	\$718.21
Total Division:				\$1,571.00	
Total Department:				\$1,571.00	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013
Page 15

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 40 Planning					
Division: 1					
1910	101-4001-521.40-41	CBS RADIO	MEDIA SERVICES	\$4,800.00	\$4,800.00
182224	101-4001-521.40-40	ARLINGTON HTS CHAMBER OF COM	DUES, MEMBERSHIP	\$8,000.00	\$8,000.00
182259	101-4001-521.30-05	CLIFFORD WALD	OFFICE SUPPLIES	\$69.54	\$69.54
182311	101-4001-521.40-41	HARRIS TRUST & SAVINGS BANK	A ZOO TO YOU	\$1,700.00	\$1,700.00
182327	101-4001-521.20-05	KANE, MC KENNA & ASSOCIATES	SERVICE PROFESSIONAL	\$956.25	\$956.25
182360	101-4001-521.40-40	NORTHERN IL REAL ESTATE MGZN	DIRECTORY ADVERTISING	\$100.00	\$100.00
182373	101-4001-521.40-40	PETTY CASH	ECON ALLIANCE	\$32.62	\$32.62
182381	101-4001-521.40-40	PROPELLER	SERVICE PROFESSIONAL	\$2,200.00	\$2,200.00
182434	101-4001-521.40-40	VISUAL EDGE CREATIVE SERVICES	PROMOTE ECON BUS	\$1,300.00	\$1,300.00
Total Division:				\$19,158.41	
Total Department:				\$19,158.41	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013
Page 16

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 41 Community Devl Block Grnt					
Division: 1					
182252	215-4101-522.41-17	CHILDREN'S ADVOCACY CENTER	CDBG PROGRAM	\$500.00	\$500.00
182279	215-4101-522.41-02	DICKSON CONTRACTORS INC	SF-R 13-02	\$875.00	\$875.00
182288	215-4101-522.41-62	ESCORTED TRANSPORTATION SERV	CDBG PROGRAM	\$500.00	\$500.00
182362	215-4101-522.41-68	NORTHWEST CASA	CDBG PROGRAM	\$250.00	\$250.00
182372	215-4101-522.41-01	PETERSON ROOFING INC	CDBG PROGRAM	\$9,003.00	\$9,003.00
182388	215-4101-522.41-04	RESOURCES FOR COMMUNITY LIVING	CDBG PROGRAM	\$500.00	\$500.00
Total Division:				\$11,628.00	
Total Department:				\$11,628.00	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 45 Building & Health Service					
Division: 1					
182308	101-4501-523.20-35	GRIVAS KRAUSE ASSOCIATES LTD	PLAN REVIEW	\$550.00	\$550.00
182311	101-4501-523.22-03	HARRIS TRUST & SAVINGS BANK	UWEX REGISTRATION	\$1,295.00	\$1,295.00
	101-4501-523.33-05		ARAMARK*79390670	\$65.99	\$114.98
			ARAMARK*79399845	\$48.99	
182330	101-4501-523.30-05	KOBUS CHARLES	OFFICE SUPPLIES	\$87.16	\$87.16
182361	101-4501-523.22-02	NORTHWEST BOCA	MEMBERSHIP DUES	\$110.00	\$110.00
182365	101-4501-523.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$428.67	\$428.67
182413	101-4501-523.21-65	THOMPSON ELEVATOR INSPECTION	SERVICE BLDG MAINT	\$76.00	\$254.00
			SERVICE BLDG MAINT	\$38.00	
			SERVICE BLDG MAINT	\$140.00	
182442	101-4501-523.22-15	XEROX CORPORATION	MAINTENANCE AGREEMENT	\$85.00	\$85.00
Total Division:				\$2,924.81	
Division: 2					
182270	101-4502-523.21-10	CORELOGIC SOLUTIONS LLC	PROPERTY SEARCH	\$220.00	\$220.00
182311	101-4502-523.21-65	HARRIS TRUST & SAVINGS BANK	J2 *MYFAX SERVICES	\$10.00	\$10.00
	101-4502-523.40-61		BEST BUY	\$219.96	\$219.96
182342	101-4502-523.33-10	MC KESSON GENERAL MEDICAL	CLINIC SUPPLIES	\$884.42	\$884.42
182350	101-4502-523.33-10	MOORE MEDICAL LLC	IMMUNIZATION SUPPLIES	\$1,415.37	\$1,415.37
182365	101-4502-523.33-05	OFFICE DEPOT	OFFICE SUPPLIES	\$116.30	\$116.30
182373	101-4502-523.30-05	PETTY CASH	OFFICE SUPPLIES	\$13.98	\$13.98
	101-4502-523.33-05		OFFICE SUPPLIES	\$10.00	\$10.00
	101-4502-523.33-10		SUPPLIES	\$36.32	\$55.19
			SUPPLIES	\$18.87	
182421	101-4502-523.21-10	TROY GRANDT	PROPERTY MAINTENANCE	\$237.50	\$297.50
			PROPERTY MAINTENANCE	\$60.00	
182442	101-4502-523.22-15	XEROX CORPORATION	MAINTENANCE AGREEMENT	\$85.00	\$85.00
Total Division:				\$3,327.72	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013
Page 18

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Division: 3					
182245	101-4503-523.31-65	CATHOLIC CHARITIES CATERING	SUPPLIES	\$173.50	\$173.50
182311	101-4503-523.30-05	HARRIS TRUST & SAVINGS BANK	ACCO BRANDS DIRECT	\$72.98	\$72.98
	101-4503-523.31-65		WAL-MART #1735	\$15.85	\$976.33
			SAMSClub #8198	\$214.25	
			JIMMY JOHNS MEADOWSQPS	\$269.96	
			ARAMARK CHICAGO OCS	\$476.27	
182366	101-4503-523.30-05	OFFICE MAX CONTRACT INC	OFFICE SUPPLIES	\$439.78	\$439.78
182375	101-4503-523.21-02	PETTY CASH/SENIOR CENTER	PROPANE EXCHANGE	\$20.70	\$20.70
	101-4503-523.22-03		CONFERENCE	\$20.67	\$20.67
	101-4503-523.31-65		SUPPLIES	\$192.82	\$192.82
182416	101-4503-523.22-40	THREE O THREE CAB ASSOC INC	TAXI CHARGES	\$81.00	\$81.00
Total Division:				\$1,977.78	
Total Department:				\$8,230.31	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002Date: Monday, November 25, 2013
Page 19

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 50 Engineering					
Division: 1					
182219	401-5001-571.50-30	RONALD ANDERMANN	DRIVEWAY REIMBURSEMENT	\$617.77	\$617.77
182228	401-5001-571.50-30	ARROW ROAD CONSTRUCTION CO	SERVICE CONSULTING	\$90,496.11	\$90,496.11
182236	101-5001-524.30-05	BAUDVILLE DESKTOP PUBLISHING	OFFICE SUPPLIES	\$139.90	\$139.90
182257	401-5001-571.50-30	CIVILTECH ENGINEERING INC	SERVICE CONSULTING	\$42,787.03	\$42,787.03
182280	401-5001-571.50-30	WILLIAM DINI	DW APRON REIMBURSEMENT	\$631.00	\$631.00
182303	426-5001-571.50-25	ROXANNE GETZ	SEWER REBATE PROGRAM	\$6,950.00	\$6,950.00
182311	101-5001-524.30-05	HARRIS TRUST & SAVINGS BANK	HOBBY-LOBBY #0205	\$4.35	\$4.35
182314	426-5001-571.50-25	WILLIAMS HOLT	SEWER REBATE PROGRAM	\$3,632.00	\$3,632.00
182329	426-5001-571.50-25	MICHAEL KATSENIOS	SEWER REBATE PROGRAM	\$4,890.00	\$4,890.00
182331	426-5001-571.50-25	WILLIAM KRUSER	SEWER REBATE PROGRAM	\$7,020.00	\$7,020.00
182341	401-5001-571.50-30	JIM MC ILWEE	DRIVEWAY APRON REIMB	\$326.60	\$326.60
182344	101-5001-524.33-05	METROCOUNT INC	SUPPLIES	\$90.00	\$90.00
182353	426-5001-571.50-25	MIKE MRAZ	REIMBURSEMENT	\$360.00	\$360.00
182411	101-5001-524.21-65	SUBURBAN LABORATORIES INC	LABORATORY SERVICES	\$23.00	\$23.00
Total Division:				\$157,967.76	
Total Department:				\$157,967.76	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 71 Public Works					
Division: 1					
182213	101-7101-531.31-85	ALEXANDER EQUIPMENT CO INC	TOOLS	\$74.78	\$74.78
182214	101-7101-531.21-11	ALL WINDOW CLEANING SERV INC	SERVICE BLDG MAINT	\$2,150.00	\$2,150.00
182218	101-7101-531.21-36	AMERIGAS-PALATINE	EQUIPMENT RENTAL	\$136.14	\$136.14
182220	101-7101-531.21-65	ANDERSON PEST CONTROL	MONTHLY PEST MANAGEMENT	\$99.00	\$297.00
			MONTHLY PEST MANAGEMENT	\$99.00	
			MONTHLY PEST MANAGEMENT	\$99.00	
182223	101-7101-531.22-02	SAM ARGIRIS	CDL REIMBURSEMENT	\$50.00	\$50.00
182230	101-7101-531.22-70	AT & T	ACCT 051-568-9822-001	\$7,396.89	\$7,396.89
182237	101-7101-531.22-03	BELLANGER SCOTT	TRAINING	\$186.10	\$186.10
182241	101-7101-531.21-36	C C CARTAGE INC	RENTAL/LEASE EQUIPMENT	\$231.87	\$656.97
			RENTAL/LEASE EQUIPMENT	\$425.10	
182255	101-7101-531.30-35	CINTAS CORP	SHIRTS	\$64.46	\$144.30
			UNIFORM SHIRTS AND PANTS	\$39.92	
			CLOTHING	\$39.92	
182261	101-7101-531.22-70	COMCAST CABLE	INTERNET SCADA	\$164.90	\$164.90
182263	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	2278061084	\$82.58	\$82.58
182264	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	4643388009	\$921.18	\$921.18
182266	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	4103039009	\$380.67	\$380.67
182269	101-7101-531.21-11	COMPLETE CLEANING CO INC	SERVICE BLDG MAINT	\$393.39	\$2,788.39
			SERVICE BLDG MAINT	\$2,395.00	
182272	101-7101-531.21-11	COYNE TEXTILE SERVICES	SERVICE BLDG MAINT	\$16.52	\$16.52
182274	435-7101-531.40-86	PETE CULLEN	EAB REIMBURSEMENT	\$45.00	\$45.00
182282	101-7101-531.21-15	DANIEL DURBIN	CURB REIMBURSEMENT	\$517.50	\$517.50
182307	101-7101-531.31-55	GRAINGER W W INC	ELECTRICAL EQUIP & SUPPLY	\$174.48	\$552.75
			BUILDER'S SUPPLIES	\$126.09	
			BUILDER'S SUPPLIES	\$252.18	
	101-7101-531.31-85		TOOLS	\$13.28	\$13.28
	435-7101-531.31-85		EQUIPMENT, NON OFFICE	\$32.99	\$32.99
182310	101-7101-531.21-62	GROOT INDUSTRIES INC	DISPOSAL SERVICES	\$320.42	\$320.42
	101-7101-531.21-65		OTHER SERVICES	\$1.16	\$1.16
182311	101-7101-531.21-65	HARRIS TRUST & SAVINGS BANK	IPASS AUTOREPLENISH #5	\$40.00	\$40.00

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
182311	101-7101-531.22-02	HARRIS TRUST & SAVINGS BANK	INTL SOC ARBORICULTURE	\$150.00	\$150.00
	101-7101-531.33-05		WAL-MART #2815	\$200.00	\$528.00
			PANERA BREAD #669	\$328.00	
182313	101-7101-531.31-90	HELLER LUMBER CO	STREET/SIDEWALK SUPPLIES	\$16.92	\$16.92
182318	101-7101-531.31-90	INDUSTRIAL SYSTEMS LTD	STREET/SIDEWALK SUPPLIES	\$1,578.88	\$6,394.50
			STREET/SIDEWALK SUPPLIES	\$1,597.55	
			STREET/SIDEWALK SUPPLIES	\$1,614.78	
			STREET/SIDEWALK SUPPLIES	\$1,603.29	
182321	435-7101-571.50-55	JCK CONTRACTORS	TOPSOIL	\$600.00	\$600.00
182322	101-7101-531.21-11	JML OVERHEAD DOOR INC	BUILDING MAINTENANCE	\$187.50	\$187.50
182334	101-7101-531.31-65	LEE AUTO PARTS	EQUIPMENT, NON OFFICE	\$14.98	\$14.98
182338	101-7101-531.30-35	LOWES COMMERCIAL SERVICES	CLOTHING & APPAREL	\$94.85	\$94.85
	101-7101-531.31-55		HARDWARE SUPPLIES	\$91.26	\$91.26
	101-7101-531.31-65		DECORATIONS	\$11.36	\$458.54
			EQUIPMENT, NON OFFICE	\$144.00	
			EQUIPMENT, NON OFFICE	\$106.31	
			EQUIPMENT, NON OFFICE	\$22.55	
			EQUIPMENT, NON OFFICE	\$30.32	
			EQUIPMENT, NON OFFICE	\$144.00	
	101-7101-531.31-85		TOOLS	\$23.64	\$35.02
			TOOLS	\$11.38	
	101-7101-531.31-90		STREET/SIDEWALK SUPPLIES	\$111.00	\$134.88
			STREET/SIDEWALK SUPPLIES	\$23.88	
	101-7101-531.33-05		HARDWARE SUPPLIES	\$398.40	\$398.40
182339	101-7101-531.30-39	MANSFIELD OIL COMPANY	FUEL,OIL,GREASE, & LUBES	\$16,530.44	\$16,530.44
182345	101-7101-531.21-15	MGI CORP	SERVICE CONSTRUCTION	\$2,284.50	\$2,284.50
182358	101-7101-531.22-03	NIPSTA	PW DRIVER TRAINING	\$220.00	\$220.00
182359	101-7101-531.21-15	JAMES NIX	CURB REIMBURSEMENT	\$528.75	\$528.75
182365	101-7101-531.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$48.97	\$130.63
			OFFICE SUPPLIES	\$15.98	
			OFFICE SUPPLIES	\$26.98	
			OFFICE SUPPLIES	\$38.70	
	101-7101-531.31-65		FILE CABINET	\$106.99	\$106.99
182367	101-7101-531.21-15	OLIVE GROVE LANDSCAPING INC	SERVICE MISCELLANEOUS	\$2,240.30	\$4,290.30
			SERVICE MISCELLANEOUS	\$2,050.00	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
182370	101-7101-531.21-11	PATTERSON PAINTING AND REMODELING	BUILDING MAINTENANCE	\$680.00	\$680.00
182371	101-7101-531.21-02	PENTEGRA SYSTEMS	SERVICE EQUIPMENT	\$2,140.00	\$2,140.00
182378	435-7101-571.50-55	POWELL TREE CARE INC	SERVICE TREES	\$15,741.30	\$15,741.30
182380	101-7101-531.30-35	PRO SAFETY INC	CLOTHING & APPAREL	\$425.25	\$425.25
182385	101-7101-531.30-35	RED WING SHOE STORE	SHOES AND BOOTS	\$100.00	\$200.00
			SHOES AND BOOTS	\$100.00	
182390	101-7101-531.30-39	RKA PETROLEUM COMPANIES INC	FUEL,OIL,GREASE, & LUBES	\$22,370.39	\$44,757.55
			FUEL,OIL,GREASE, & LUBES	\$22,387.16	
182397	101-7101-531.21-15	SANDY'S LAWN AND TREE CARE	SERVICE MISCELLANEOUS	\$8,415.00	\$8,415.00
182402	101-7101-531.31-65	SHERWIN HARDWARE	EQUIPMENT, NON OFFICE	\$6.99	\$13.97
			HARDWARE SUPPLIES	\$6.98	
	101-7101-531.31-85		TOOLS	\$14.99	\$34.96
			TOOLS	\$19.97	
182405	401-7101-571.50-20	SOLUTIONS MECHANICAL	REPAIR SERVICE EQUIPMENT	\$3,679.82	\$3,679.82
182409	211-7101-571.50-40	STATE OF IL TREASURER	SERVICE CONSTRUCTION	\$21,956.40	\$21,956.40
182419	101-7101-531.31-80	TRAFFIC CONTROL & PROTECTION	SIGNS, SIGN MATERIAL	\$2,873.30	\$2,873.30
182425	101-7101-531.21-65	TYCO INTEGRATED SECURITY	RECURRING SERVICE	\$188.26	\$188.26
182427	101-7101-531.22-03	UNIV OF WISCONSIN-EXTENSION	CLASS REGISTRATION	\$135.00	\$135.00
182433	101-7101-531.21-65	VERIZON WIRELESS	INV 9713852555	\$240.79	\$240.79
182436	235-7101-571.50-20	WALKER PARKING CONSULTANTS	SERVICE CONSULTING	\$18,608.00	\$18,608.00
182445	101-7101-531.31-45	ZEP MANUFACTURING CO	SUPPLIES	\$753.44	\$753.44
801306	101-7101-531.22-70	AT & T	847577579510	\$265.65	\$5,047.38
			847797132110	\$46.62	
			847392086610	\$65.74	
			847577545310	\$69.47	
			847342153610	\$46.66	
			847Z97278410	\$2,412.22	
			847R16051910	\$2,047.74	
			847439786810	\$93.28	
801307	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	5492508009	\$110.62	\$2,354.12
			3183115007	\$1.77	
			4321662000	\$409.73	
			1627055057	\$1,192.00	
			4643388009	\$528.29	
			8572043011	\$111.71	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013
Page 23

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
801308	101-7101-531.21-50	NICOR	55616726109	\$1,266.22	\$1,756.79
			72489260108	\$144.75	
			53278600001	\$160.32	
			19426400008	\$79.81	
			43278600002	\$105.69	
Total Division:				\$180,167.31	
Total Department:				\$180,167.31	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 72 Water and Sewer					
Division: 1					
182234	505-7201-561.31-02	BATTERIES PLUS	BATTERIES	\$39.26	\$39.26
	505-7201-561.31-65		SUPPLIES	\$23.95	\$23.95
182241	505-7201-561.21-36	C C CARTAGE INC	RENTAL/LEASE EQUIPMENT	\$6,801.60	\$7,864.35
			RENTAL/LEASE EQUIPMENT	\$1,062.75	
	505-7201-561.21-62		SERVICE DISPOSAL	\$295.00	\$295.00
	505-7201-561.31-90		STREET/SIDEWALK SUPPLIES	\$1,852.75	\$1,852.75
182265	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	0117046072	\$80.56	\$80.56
182267	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	0831076049	\$128.29	\$128.29
182268	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	1257044037	\$721.18	\$721.18
182285	505-7201-561.31-07	EAST JORDAN USA INC	WATER SEWER SYSTEM SUPPLY	\$404.66	\$404.66
182307	505-7201-561.31-85	GRAINGER W W INC	TOOLS	\$80.76	\$80.76
182311	505-7201-561.22-03	HARRIS TRUST & SAVINGS BANK	U OF IL ONLINE PAYMENT	\$100.00	\$50.00
			U OF IL ONLINE PAYMENT	\$50.00	
			U OF IL ONLINE PAYMENT	(\$100.00)	
182312	505-7201-561.21-35	HBK WATER METER SERVICE INC	WATER SEWER SYSTEM SUPPLY	\$1,945.22	\$1,945.22
	505-7201-561.31-02		WATER SEWER SYSTEM SUPPLY	\$4,029.60	\$4,029.60
182321	505-7201-561.31-40	JCK CONTRACTORS	TOPSOIL	\$300.00	\$300.00
182336	505-7201-561.21-36	LO VERDE CONSTRUCTION CO INC	RENTAL/LEASE EQUIPMENT	\$3,810.00	\$3,810.00
182358	505-7201-561.22-03	NIPSTA	PW DRIVER TRAINING	\$220.00	\$220.00
182365	505-7201-561.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$48.96	\$130.64
			OFFICE SUPPLIES	\$15.98	
			OFFICE SUPPLIES	\$26.99	
			OFFICE SUPPLIES	\$38.71	
182367	505-7201-561.21-30	OLIVE GROVE LANDSCAPING INC	SERVICE MISCELLANEOUS	\$2,590.00	\$2,590.00
182385	505-7201-561.30-35	RED WING SHOE STORE	SHOES AND BOOTS	\$100.00	\$200.00
			SHOES AND BOOTS	\$100.00	
182408	505-7201-561.31-02	STANDARD PIPE & SUPPLY INC	PIPE AND TUBING	\$9.15	\$9.15
182433	505-7201-561.22-70	VERIZON WIRELESS	INV 9713852555	\$240.79	\$240.79
182446	505-7201-561.31-01	ZIEBELL WATER SERVICE PRODUCTS	WATER SEWER SYSTEM SUPPLY	\$273.71	\$19,650.71
			WATER SEWER SYSTEM SUPPLY	\$9,699.15	
			WATER SEWER SYSTEM SUPPLY	\$9,677.85	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013
Page 25

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
801306	505-7201-561.22-70	AT & T	847437468110	\$46.61	\$168.21
			847437468510	\$121.60	
801307	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	0645171017	\$67.25	\$461.20
			3973144001	\$62.66	
			0297160055	\$163.16	
			1104021044	\$59.96	
			1284169036	\$56.18	
			0087155164	\$51.99	
801308	505-7201-561.21-50	NICOR	58544400003	\$24.30	\$384.56
			76830700001	\$98.92	
			19278600002	\$154.43	
			04055600003	\$106.91	
801309	505-7201-561.21-50	CONSTELLATION NEW ENERGY INC	0300013030	\$8,000.77	\$13,883.80
			0528113037	\$3,530.60	
			0405097038	\$2,352.43	
801310	505-7201-561.22-70	AMERICAN MESSAGING	ACCT U1-109311	\$91.35	\$91.35
Total Division:				\$59,655.99	
Total Department:				\$59,655.99	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013
Page 26

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 73 Parking					
Division: 3					
801306	235-7303-532.21-50	AT & T	847632002810	\$1,355.72	\$1,355.72
Total Division:				\$1,355.72	
Division: 4					
182370	235-7304-532.21-11	PATTERSON PAINTING AND REMODELING	BUILDING MAINTENANCE	\$1,440.00	\$1,440.00
Total Division:				\$1,440.00	
Total Department:				\$2,795.72	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013
Page 27

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 74 Solid Waste Dispsl SWANCC					
Division: 1					
900977	511-7401-562.21-54	SOLID WASTE AGENCY	TIPPING FEES 12-13	\$116,258.43	\$116,258.43
Total Division:				\$116,258.43	
Total Department:				\$116,258.43	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 75 Municipal Fleet Services					
Division: 1					
182216	621-7501-551.21-36	AMERICAN WELDING AND GAS	CYLINDER GAS RENTAL	\$155.62	\$155.62
182225	621-7501-551.21-07	ARLINGTON HTS FORD INC	VEH MAINTENANCE SUPPLY	\$853.22	\$853.22
	621-7501-551.31-51		VEH MAINTENANCE SUPPLY	\$336.86	\$1,830.64
			VEH MAINTENANCE SUPPLY	\$623.00	
			VEH MAINTENANCE SUPPLY	(\$623.00)	
			VEH MAINTENANCE SUPPLY	\$222.08	
			VEH MAINTENANCE SUPPLY	\$67.34	
			VEH MAINTENANCE SUPPLY	\$844.86	
			VEH MAINTENANCE SUPPLY	\$88.68	
			VEH MAINTENANCE SUPPLY	\$42.86	
			VEH MAINTENANCE SUPPLY	\$5.84	
			VEH MAINTENANCE SUPPLY	\$72.56	
			VEH MAINTENANCE SUPPLY	\$5.84	
			VEH MAINTENANCE SUPPLY	\$143.72	
182231	621-7501-551.31-51	AUTO TECH CENTERS INC	VEH MAINTENANCE SUPPLY	\$2,089.04	\$2,089.04
182232	621-7501-551.31-51	AUTO ZONE	VEH MAINTENANCE SUPPLY	\$36.09	\$167.24
			VEH MAINTENANCE SUPPLY	\$52.50	
			VEH MAINTENANCE SUPPLY	\$39.88	
			VEH MAINTENANCE SUPPLY	\$18.62	
			VEH MAINTENANCE SUPPLY	\$15.51	
			VEH MAINTENANCE SUPPLY	\$4.64	
182233	621-7501-551.21-08	BARNES AUTO & TRUCK SERVICE	VEHICLE TOW	\$130.00	\$130.00
182235	621-7501-551.31-51	BATTERIES PLUS #296	VEH MAINTENANCE SUPPLY	\$245.00	\$245.00
182243	621-7501-551.31-51	CAR QUEST	VEH MAINTENANCE SUPPLY	\$39.37	\$772.19
			VEH MAINTENANCE SUPPLY	\$325.16	
			VEH MAINTENANCE SUPPLY	\$13.94	
			VEH MAINTENANCE SUPPLY	\$103.94	
			VEH MAINTENANCE SUPPLY	\$5.16	
			VEH MAINTENANCE SUPPLY	\$10.32	
			VEH MAINTENANCE SUPPLY	\$91.89	
			VEH MAINTENANCE SUPPLY	\$91.89	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
182243	621-7501-551.31-51	CAR QUEST	VEH MAINTENANCE SUPPLY	\$6.28	\$772.19
			VEH MAINTENANCE SUPPLY	\$84.24	
182244	621-7501-551.21-07	CASSIDY TIRE & SERVICE	WHEEL ALIGNMENT	\$55.00	\$55.00
	621-7501-551.31-51		VEH MAINTENANCE SUPPLY	(\$15.00)	\$549.00
			VEH MAINTENANCE SUPPLY	\$564.00	
182248	621-7501-551.22-02	CHABOWSKI, KARL	CDL REIMBURSEMENT	\$50.00	\$50.00
182249	621-7501-551.31-51	CHICAGO INTL TRUCKS	FUEL,OIL,GREASE, & LUBES	(\$3.00)	\$335.69
			VEHICLE ACCESSORIES	\$338.69	
182250	621-7501-551.31-51	CHICAGO PARTS AND SOUND	SIDE WINDOW DEFLECTOR	\$62.30	\$62.30
182255	621-7501-551.30-35	CINTAS CORP	CLOTHING	\$64.45	\$144.29
			CLOTHING	\$39.92	
			CLOTHING	\$39.92	
182256	621-7501-551.31-65	CITY WELDING SALES & SERVICE	WELDING EQUIPMENT/SUPPLY	\$246.56	\$246.56
182281	621-7501-551.31-51	DOUGLAS TRUCK PARTS INC	VEH MAINTENANCE SUPPLY	\$61.50	\$61.50
	621-7501-551.31-65		EQUIPMENT, NON OFFICE	\$146.53	\$146.53
182305	621-7501-551.31-51	GLOBAL EMERGENCY PRODUCTS	VEH MAINTENAMCE SUPPLY	\$67.88	\$67.88
182311	621-7501-551.21-07	HARRIS TRUST & SAVINGS BANK	ASSOCIATED	\$35.41	\$35.41
182333	621-7501-551.31-51	LEACH ENTERPRISES INC	VEH MAINTENANCE SUPPLY	\$143.71	\$143.71
182334	621-7501-551.31-51	LEE AUTO PARTS	VEH MAINTENANCE SUPPLY	\$1.80	\$347.33
			VEH MAINTENANCE SUPPLY	(\$1.80)	
			VEH MAINTENANCE SUPPLY	\$33.17	
			VEH MAINTENANCE SUPPLY	(\$46.78)	
			VEH MAINTENANCE SUPPLY	\$340.56	
			VEH MAINTENANCE SUPPLY	\$20.38	
182351	621-7501-551.21-07	MORTON GROVE AUTOMOTIVE WEST	EQUIPMENT	\$125.00	\$350.00
			VEH MAINTENANCE SUPPLY	\$225.00	
182356	621-7501-551.31-51	NEW PIG CORP	VEH MAINTENANCE SUPPLY	(\$20.50)	\$328.57
			VEH MAINTENANCE SUPPLY	\$349.07	
182379	621-7501-551.31-51	PRECISION SERVICE PARTS	VEH MAINTENANCE SUPPLY	\$105.71	\$586.95
			VEH MAINTENANCE SUPPLY	\$145.60	
			VEH MAINTENANCE SUPPLY	\$294.89	
			VEH MAINTENANCE SUPPLY	\$65.79	
			VEH MAINTENANCE SUPPLY	(\$35.00)	
			VEH MAINTENANCE SUPPLY	\$9.96	
182384	621-7501-551.21-07	RAYMAR HYDRAULIC REPAIR SRVC	MOTOR	\$1,062.50	\$1,062.50

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002Date: Monday, November 25, 2013
Page 30

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
182392	621-7501-551.31-51	ROLAND MACHINERY CO	VEH MAINTENANCE SUPPLY	\$1,138.18	\$1,138.18
182400	621-7501-551.21-07	SECRETARY OF STATE	TITLE FEE	\$95.00	\$190.00
			TITLE FEE	\$95.00	
182402	621-7501-551.31-51	SHERWIN HARDWARE	HARDWARE SUPPLIES	\$8.99	\$8.99
	621-7501-551.31-65		PAINT & EQUIPMENT	\$9.55	\$9.55
182407	621-7501-551.31-51	SPRING ALIGN	VEH MAINTENANCE SUPPLY	\$145.15	\$145.15
182424	621-7501-551.31-51	TURFMAKER CORP	GASKETS	\$37.60	\$37.60
182429	621-7501-551.31-51	US AUTO FORCE	VEH MAINTENANCE SUPPLY	\$162.57	\$162.57
182437	621-7501-551.21-07	WENTWORTH TIRE SERVICE	VEH MAINTENANCE SUPPLY	\$92.40	\$92.40
	621-7501-551.31-51		VEH MAINTENANCE SUPPLY	\$358.95	\$358.95
182438	621-7501-551.31-51	WHOLESALE DIRECT INC	WINTER BLADE 20"	\$108.35	\$2,657.98
			LAMP AND BULB	\$184.04	
			OVAL RED LED LIGHT	\$223.38	
			BRAKE WINCH	\$255.31	
			LED HIGHLIGHTER A/C PERM	\$1,886.90	
182444	621-7501-551.31-51	ZEIGLER OF SCHAUMBURG	VALVE-VENT	\$15.82	\$15.82
182445	621-7501-551.31-65	ZEP MANUFACTURING CO	SUPPLIES	\$538.25	\$538.25
Total Division:				\$16,171.61	
Total Department:				\$16,171.61	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013
Page 31

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 80 Pensions					
Division: 1					
182289	711-8001-631.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	\$34.26	\$34.26
Total Division:				\$34.26	
Total Department:				\$34.26	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013
Page 32

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 90 Capital					
Division: 1					
182346	505-9001-571.50-25	MICHELS CORP	SERVICE CONSTRUCTION	\$20,393.75	\$20,393.75
182354	505-9001-571.50-25	MUNICIPAL WELL & PUMP	SERVICE CONSTRUCTION	\$112,322.70	\$112,322.70
Total Division:				\$132,716.45	
Division: 3					
182369	621-9003-572.50-05	PATTEN INDUSTRIES INC	VEHICLE MAJOR TRANSPORT	\$120,661.00	\$120,661.00
Total Division:				\$120,661.00	
Total Department:				\$253,377.45	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002Date: Monday, November 25, 2013
Page 33

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 95 Debt Service					
Division: 41					
900979	301-9541-581.60-05	BANK OF NEW YORK MELLON	DEBT SERVICE	\$225,000.00	\$225,000.00
	301-9541-582.60-15		DEBT SERVICE	\$19,200.00	\$19,200.00
Total Division:				\$244,200.00	
Division: 42					
900979	301-9542-581.60-05	BANK OF NEW YORK MELLON	DEBT SERVICE	\$320,000.00	\$320,000.00
	301-9542-582.60-15		DEBT SERVICE	\$25,100.00	\$25,100.00
Total Division:				\$345,100.00	
Division: 44					
900979	301-9544-581.60-05	BANK OF NEW YORK MELLON	DEBT SERVICE	\$100,000.00	\$100,000.00
	301-9544-582.60-15		DEBT SERVICE	\$2,000.00	\$2,000.00
Total Division:				\$102,000.00	
Division: 45					
900979	301-9545-581.60-05	BANK OF NEW YORK MELLON	DEBT SERVICE	\$350,000.00	\$350,000.00
	301-9545-582.60-15		DEBT SERVICE	\$20,893.75	\$20,893.75
Total Division:				\$370,893.75	
Division: 46					
900979	301-9546-581.60-05	BANK OF NEW YORK MELLON	DEBT SERVICE	\$1,500,000.00	\$1,500,000.00
	301-9546-582.60-15		DEBT SERVICE	\$126,000.00	\$126,000.00
Total Division:				\$1,626,000.00	

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002Date: Monday, November 25, 2013
Page 34

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Division: 47					
900979	301-9547-581.60-05	BANK OF NEW YORK MELLON	DEBT SERVICE	\$275,000.00	\$275,000.00
	301-9547-582.60-15		DEBT SERVICE	\$37,200.00	\$37,200.00
Total Division:				\$312,200.00	
Division: 48					
900979	301-9548-581.60-05	BANK OF NEW YORK MELLON	DEBT SERVICE	\$2,610,000.00	\$2,610,000.00
	301-9548-582.60-15		DEBT SERVICE	\$64,800.00	\$64,800.00
Total Division:				\$2,674,800.00	
Division: 49					
900979	301-9549-581.60-05	BANK OF NEW YORK MELLON	DEBT SERVICE	\$440,000.00	\$440,000.00
	301-9549-582.60-15		DEBT SERVICE	\$11,262.50	\$11,262.50
Total Division:				\$451,262.50	
Division: 50					
900979	301-9550-581.60-05	BANK OF NEW YORK MELLON	DEBT SERVICE	\$215,000.00	\$215,000.00
	301-9550-582.60-15		DEBT SERVICE	\$31,893.75	\$31,893.75
Total Division:				\$246,893.75	
Division: 51					
900979	301-9551-581.60-05	BANK OF NEW YORK MELLON	DEBT SERVICE	\$40,000.00	\$40,000.00
	301-9551-582.60-15		DEBT SERVICE	\$191,850.00	\$191,850.00
Total Division:				\$231,850.00	
Division: 52					
900979	301-9552-581.60-05	BANK OF NEW YORK MELLON	DEBT SERVICE	\$85,000.00	\$85,000.00

Check Date: 2013 - 11 - 30

WARRANT REGISTER - GM0002

Date: Monday, November 25, 2013
Page 35

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
900979	301-9552-582.60-15	BANK OF NEW YORK MELLON	DEBT SERVICE	\$95,600.00	\$95,600.00
Total Division:				\$180,600.00	
Division: 53					
900979	301-9553-582.60-15	BANK OF NEW YORK MELLON	DEBT SERVICE	\$79,847.21	\$79,847.21
Total Division:				\$79,847.21	
Total Department:				\$6,865,647.21	
TOTAL ALL FUNDS:				\$7,871,633.92	



Item: Recognition of Kris Stabler

Department:

Recognition of Arlington Park Vice-President of Community Affairs, Kris Stabler

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:



Item: Survey Services for the Street Reconstruction and Rehabilitation Program (MFT2014-2016)

Department: Engineering

The Engineering Department is currently determining the streets to be included in the 2014 Street Reconstruction Program. The first step in the design process is to perform the necessary topographic surveys that will be used as the base for design. Our past experience has shown that this work is efficiently handled through a professional service contract with a qualified engineering survey firm that uses specialized survey equipment. The survey equipment first collects the topographic data and then interfaces with our AutoDesk CAD program; this provides a layout of the street along with the topographic data.

This year the Engineering Department solicited proposals for these Professional Services from the following engineering surveying firms:

Consultant	Linear Feet	FY 2013-2014		FY 2014-2015		FY 2015-2016	
		Cost/Foot	Total Cost	Cost/Foot	Total Cost	Cost/Foot	Total Cost
HLR, Inc.	12,000	\$2.20	\$26,400	\$2.27	\$27,240	\$2.33	\$27,960
Baxter & Woodman	12,000	\$2.50	\$30,000	\$2.56	\$30,720	\$2.62	\$31,440
Haeger	12,000	\$2.70	\$32,400	\$2.80	\$33,600	\$2.90	\$34,800
Thomas Engineering Group	12,000	\$4.64	\$55,680	\$4.78	\$57,360	\$4.92	\$59,040

The proposals provide costs for the next three years of survey and CAD services. The low bidder, HLR, Inc., has performed these services on several projects and is qualified to complete the proposed survey and CAD work for the 2014-2016 MFT Street Reconstruction and Rehabilitation Programs.

Under Consent Legal, an MFT Resolution was requested for the appropriation of MFT funds for the survey and CAD work for the 2014 Street Reconstruction and Rehabilitation Program. The second and third years of this contract with HLR, Inc. will require separate MFT Resolutions, which will be brought forth at the appropriate times.

It is recommended that the Board of Trustees authorize execution of a three year agreement with HLR, Inc. in the amount not to exceed \$26,400 for FY2013-2014, in an amount not to exceed \$27,240 for FY2014-2015, and in an amount not to exceed \$27,960 for FY2015-2016 to perform the survey for the 2014-2016 Street Reconstruction and Rehabilitation Programs. The first years' survey will be performed as weather allows this winter and construction is scheduled to begin late spring of 2014.

Bid Section

Item: Survey Services for the Street Reconstruction and Rehabilitation Program (MFT2014-2016)

Bid Opening Date: November 12, 2013
Account Numbers: 211-5001-571-20-05
Total Budget for Specific Item:
Amount of Bidder Recommended: \$81,600.00



Item: 2013 Leaf Hauling & Disposal

Department: Public Works

BACKGROUND

Specifications were prepared and distributed to local solid waste, trucking and landscape firms for Leaf Hauling and Disposal. This is the eighth year that this work has been formally bid out. The bid was based on a lump sum cost to remove the leaf stockpile as it existed on November 19, 2013. The bidders were also obligated to bid a cubic yard price for the hauling/disposal of all the leaves that are generated after November 19, 2013 and contained in a supplemental pile. Bidders were given the opportunity to view the pile at the Village's Annex facility prior to submitting their bid. Two bids were received at the November 21st bid opening and the prices set forth below:

	Thru 11/19 <u>Stockpile</u>	Post 11/19 <u>Stockpile</u>
Land & Lakes	\$14,400	\$8.00 cy
KLF Enterprises	\$28,700	\$11.66 cy

The low bidder, Land & Lakes Company, has successfully performed similar work for the Village in the past.

RECOMMENDATION

It is recommended that the Village Board award the contract for Leaf Hauling and Disposal to the low bidder, Land & Lakes Company of Park Ridge, IL, for their full bid price of \$14,400 for the stockpile as it existed on November 19th and the unit price of \$ 8.00/cy for the stockpile generated after November 19, 2013. The total spent will not exceed the budgeted amount of \$21,000. The bidder has been determined to be responsible and the bid meets specifications.

Bid Section

Item: 2013 Leaf Hauling & Disposal

Bid Opening Date: November 21, 2013
Account Numbers: 101-7101-531.21-62
Total Budget for Specific Item: \$21,000
Amount of Bidder Recommended: \$21,000



Item: Removal of Parkway Ash Trees - EAB Related

Department: Public Works

BACKGROUND

On October 29th, bids were sent out for the removal of parkway ash trees due to Emerald Ash Borer (EAB). At the bid opening on November 20th, six bids were received as shown below.

<u>Bidder</u>	<u>Total Annual Bid Price</u>
Clean Cut Tree Services Grayslake, IL	\$237,511.00
Davey Tree Kent, OH	\$447,750.00
Homer Tree Care Lockport, IL	\$451,711.50
Trees R US Wauconda, IL	\$459,615.00
McGinty Brothers Long Grove, IL	\$508,550.00
Robert Hendricksen Wheeling, IL	\$535,355.00

Clean Cut Tree Service, Inc. submitted the lowest bid for the work specified. Reference checks for Clean Cut Tree Service, Inc. were performed and all were favorable for projects similar in scope to our contract. Clean Cut won a similar contract in Buffalo Grove last year. Staff discussed Clean Cut's performance with Buffalo Grove staff and they have performed well to this point.

Since Clean Cut's bid was significantly lower than many of the other bids, Staff met with Clean Cut on November 22nd and discussed their bid submittal and the requirements of our specifications. Clean Cut assured us that they understand the requirements and they are confident they can successfully complete this work. Staff believes that Clean Cut is capable of completing the work as specified.

RECOMMENDATION

It is recommended that the Village Board award the Removal of Parkway Ash Trees – EAB Related bid to the lowest responsible bidder, Clean Cut Tree Service, Inc., of Grayslake, IL, for the three-year contract in the annual amount of \$237,511 (FY14) and authorize Staff to execute the appropriate agreements to complete this work. The bidder has been determined to be responsible and the bid meets specifications.

Item: Removal of Parkway Ash Trees - EAB Related
Bid Opening Date: November 20, 2013
Account Numbers: 435-7101-571.50-55 (ST1320)
Total Budget for Specific Item: \$1,045,000
Amount of Bidder Recommended: \$237,511 FY14 bid amount (3-year contract)



Item: Tree Stump Removal

Department: Public Works

BACKGROUND

This is a three-year contract that provides for the removal of parkway tree stumps throughout the Village and the restoration of these areas. This contract will include stumps from trees that were removed due to the Emerald Ash Borer (EAB) by contract as well as trees removed in-house by Village staff.

On October 29th bids were sent out for tree stump removal of Village parkway trees. At the bid opening on November 20th, seven bids were received as shown on the bid tabulation below.

<u>Bidder</u>	<u>Total Annual Bid Price</u>
Clean Cut Tree Services Grayslake, IL	\$ 58,262
Flecks Landscape Wheeling, IL	\$ 67,665
Powell Tree Elk Grove, IL	\$128,860
McGinty Brothers Long Grove, IL	\$157,410
Trees R US Wauconda, IL	\$248,900
Robert Hendricksen Wheeling, IL	\$295,500
Homer Tree Care Lockport, IL	\$384,000

Clean Cut Tree Service, Inc. submitted the lowest bid for the work specified. Reference checks for Clean Cut Tree Service, Inc. were performed and all were favorable for projects similar in scope to our contract. Clean Cut won a similar contract in Buffalo Grove last year. Staff discussed Clean Cut's performance with Buffalo Grove staff and they have performed well to this point.

Since Clean Cut's bid was significantly lower than many of the other bids, Staff met with Clean Cut on November 22 and discussed their bid submittal and the requirements of their specifications. Clean Cut assured us that they understand the requirements and they are confident they can successfully complete this work.

Staff believes that Clean Cut is capable of completing the work as specified.

RECOMMENDATION

It is recommended that the Village Board award the Tree Stump Removal bid to the lowest responsible bidder, Clean Cut Tree Service, Inc., of Grayslake, IL, for the three-year contract in the amount of \$58,262 (FY14) and authorize Staff to execute the appropriate agreements

to complete this work. The bidder has been determined to be responsible and the bid meets specifications.

Bid Section

Item:	Tree Stump Removal
Bid Opening Date:	November 20, 2013
Account Numbers:	435-7101-571.50-55 (Project # ST1320)
Total Budget for Specific Item:	\$1,045,000
Amount of Bidder Recommended:	\$58,262 FY14 bid amount (3-year contract)



Item: Ambulance Billing Services

Department: Finance

BACKGROUND

The Village of Arlington Heights uses a third party billing service to bill and collect fees generated by the transport of individuals by Fire Department emergency personnel. The current contract with Andres Medical Billing, Inc. will expire December 31, 2013.

To ensure the Village is utilizing a qualified vendor and receiving a competitive rate for their services, a Request for Proposal was prepared and issued to eight vendors. Listed below are the four vendors who submitted proposals along with the proposed rate they would charge for ambulance billing services.

<u>Vendor</u>	<u>Proposed Rate</u>	<u># of Ambulance Billing Accounts</u>
1. Andres Medical Billing, Inc. Arlington Heights, IL	4.5%	148
2. Paramedic Billing Services Elmhurst, IL	5.0%	72
3. Life Quest Wautoma, WI	5.0%	223
4. Medical Reimb. Services Mokena, IL	4.0% (first 15 months) 7.0% (last 33 months)	17

The Village's current contract with Andres Medical Billing reflects a charge of 5% of the amount collected. Based on the results of the RFP, Staff recommends accepting the proposal from Andres Medical Billing which reduces their rate from 5% to 4.5% over the four year term of the contract. Finance and Fire Department staff have been satisfied with the services provided by Andres. The Village has had an ongoing business relationship with this Arlington Heights business since 2001. Andres has also offered to conduct on-site training for our EMS staff on HIPAA regulations at no additional fee to the Village.

Based on an average of 5,070 billed ambulance calls totaling \$1,651,000 from last fiscal year, the Village will save an estimated \$8,280.00 annually with the new rate of 4.5%

RECOMMENDATION

It is recommended that the Village Board approve a four year contract with Andres Medical Billing Inc. of Arlington Heights, IL to provide ambulance billing services and authorize the execution of the necessary documents.

Bid Section

Item:	Ambulance Billing Services
Bid Opening Date:	October 29, 2013
Account Numbers:	101-0501-503-2165
Total Budget for Specific Item:	\$85,900
Amount of Bidder Recommended:	\$74,560 (estimated based on last fiscal year's activity)



Item: Resolution - MFT - 2014 Street Reconstruction Survey Services

Department: Engineering/Legal

BACKGROUND

Attached is the Illinois Department of Transportation Motor Fuel Tax Resolution appropriating funds for the 2014 MFT Street Reconstruction Survey Services. Funding for this project is provided in the FY2013-2014 Budget. This procedure is required by the Illinois Department of Transportation in order for the Village of Arlington Heights to access these funds.

Under Consent Approval of Bids, authorization was requested for a three year contract for consultant surveying services. This Resolution would appropriate the first year of MFT funding for that consultant surveying services contract. Separate MFT Resolutions will be required for the second and third years of that consultant surveying services contract and will be brought forth at the appropriate time.

RECOMMENDATION

It is recommended that the Resolution for Improvement by Municipality Under the Illinois Highway Code appropriating \$26,400 for the 2014 MFT Street Reconstruction Survey and CADD Services be adopted by the Village Board.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description

[MFT - 2014 Street Reconstruction Survey Services](#)

Type

Resolution



BE IT RESOLVED, by the President and Board of Trustees of the
Council or President and Board of Trustees
Village of Arlington Heights Illinois
City, Town or Village

[illegible]

1. That the proposed improvement shall consist of Engineering services consisting of general Topographic Survey and CAD Drafting services for various streets in the Village.

2. That there is hereby appropriated the (additional ☐ Yes ☒ No) sum of Twenty-six thousand dollars
Dollars (\$26,000.00) for the
improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

Specify Contract or Day Labor

Approved	I, <u>Village</u> Clerk in and for the
	<u>Village</u> of <u>Arlington Heights</u>
	City, Town or Village
	County of <u>Cook</u> , hereby certify the
	foregoing to be a true, perfect and complete copy of a resolution adopted
	by the <u>President and Board of Trustees</u>
	<u>Council or President and Board of Trustees</u>
	at a meeting on _____
	_____ Date
	IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this
	_____ day of _____
	(SEAL)

	Village Clerk
Date	
Department of Transportation	
Regional Engineer	



Item: Resolution - Obligations-Bonds - Record-Keeping Policy

Department: Finance/Legal

The Village's Bond Counsel, Tim McGree of Chapman & Cutler LLP, has recommended that the Village pass the attached Resolution Approving a Bond Record-Keeping Policy for the Village of Arlington Heights. The purpose of this Resolution is to enable the Village to report the existence of a formal record-keeping policy on any future IRS information reporting forms, as well as on the IRS Form required at closing for the Village's bond issues. The IRS recently changed their forms, so that they now include asking if a formal record-keeping policy exists. While the Village is not required to adopt this proposed Record-Keeping Policy, it will help the Village answer IRS audit or tax-exempt compliance questions should they arise in the future.

The Resolution names the Finance Director or his/her designee as the record-keeping Compliance Officer. The Compliance Officer's responsibility will be to keep the records related to the Village's bond issues. These records include complete copies of the bond transcripts, records related to the disbursements of all bond proceeds, copies of all Federal information reporting forms, and other pertinent documentation.

As the Village has been a longstanding client, Chapman & Cutler provided this Resolution and copies of other post compliance materials at no charge to the Village.

Recommendation

It is recommended that the Village Board of Trustees approve the attached Resolution Approving a Bond Record-Keeping Policy.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description	Type
Bonds Record-Keeping Policy	Resolution

RESOLUTION Approving a Bond Record-Keeping Policy for the
Village of Arlington Heights, Cook County, Illinois.

* * *

WHEREAS, Village of Arlington Heights, Cook County, Illinois (the “*Village*”), has issued and is expected to continue to issue bonds or other obligations (collectively, the “*Tax Exempt Obligations*”) the interest on which is excludable from gross income for federal income tax purposes; and

WHEREAS, the Village may at some time in the future issue bonds or other obligations, other than Tax Exempt Obligations, that enable the issuer or holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and specified tax credit bonds (the “*Tax-Advantaged Bonds*” and, collectively with the Tax Exempt Obligations, the “*Obligations*”);

WHEREAS, incidental to its issuance of the Obligations, the Village has covenanted or will covenant, generally to take all action necessary to comply with applicable federal tax rules and regulations relating to such Obligations, including covenants (i) necessary to preserve the excludability of interest on the Tax Exempt Obligations from gross income for federal income taxation purposes, (ii) pertaining to the entitlement of the Village to receive direct payments from the United States Treasury of applicable percentages of interest due and owing on the Tax-Advantaged Bonds, and (iii) necessary to preserve the entitlement of the holders of certain Tax-Advantaged Bonds to credits against income tax liability, respectively; and

WHEREAS, it is necessary and in the best interest of the Village to maintain sufficient records to demonstrate compliance with such covenants and to adopt policies with respect thereto:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the President and Board of Trustees of the Village of Arlington Heights, Cook County, Illinois, in the exercise of its home rule powers, as follows:

Section 1. Incorporation of Preambles. The President and Board of Trustees of the Village (the “*Corporate Authorities*”) hereby find that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Compliance Officer Is Responsible for Records. The Finance Director or designee (the “*Compliance Officer*”) is designated as the keeper of the records of the Village with respect to the Obligations, and such officer shall report to the Corporate Authorities at least annually that he or she has all of the required records in his or her possession, or is taking appropriate action to obtain or recover such records.

Section 3. Closing Transcripts. For each issue of the Obligations, the Compliance Officer shall receive and shall keep and maintain, a true, correct and complete counterpart of each and every document and agreement delivered in connection with the issuance of the Obligations, including without limitation (a) the proceedings of the Village and the Corporate Authorities authorizing the Obligations, (b) any offering document with respect to the offer and sale of the Obligations, (c) any legal opinions with respect to the Obligations delivered by any lawyers, and (d) all written representations of any person delivered in connection with the issuance and initial sale of the Obligations.

Section 4. Arbitrage Rebate Liability. The Compliance Officer shall review the agreements of the Village with respect to each issue of the Obligations and shall not less often than annually prepare a report for the Corporate Authorities stating whether or not the Village has any rebate liability to the United States Treasury and estimating the extent of such liability,

and setting forth any applicable exemptions that each issue of the Obligations may have from rebate liability. In order to discharge this duty, the Compliance Officer is expressly authorized, without further official action of the Corporate Authorities, to hire outside, independent professional counsel to assist in such review. Such report shall be updated annually and shall be maintained in the official files and records of the Corporate Authorities.

Section 5. Recommended Records. The Compliance Officer shall review each issue of the Obligations and shall determine what requirements the Village must meet in order to maintain (a) the tax-exemption of interest paid on the Tax Exempt Obligations, (b) its entitlement to direct payments by the United States Treasury of the applicable percentages of each interest payment due and owing on any Tax-Advantaged Bonds, and (c) applicable tax credits or other tax benefits arising from any Tax-Advantaged Bonds. The Compliance Officer shall then prepare a list of the contracts, requisitions, invoices, receipts and other information that may be needed in order to establish that (aa) the interest paid on the Tax Exempt Obligations is entitled to be excluded from gross income for federal income tax purposes, (bb) the Village is entitled to receive from the United States Treasury direct payments of the applicable percentages of interest payments coming due and owing on any Tax-Advantaged Bonds, and (cc) the entitlement of holders of any Tax-Advantaged Bonds to any tax credits or other tax benefits, respectively. Notwithstanding any other policy of the Village, such retained records shall be kept for as long as the Obligations relating to such records (and any obligations issued to refund the Obligations) are outstanding, plus three years, and shall at least include:

- (i) complete copies of the bond transcripts delivered when any issue of the Obligations is initially issued and sold;

- (ii) copies of account statements showing the disbursements of all bond proceeds for their intended purposes;

- (iii) copies of account statements showing all investment activity of any and all accounts in which the proceeds of any issue of Obligations has been held;

(iv) copies of all bid requests and bid responses used in the acquisition of any special investments, including guaranteed investment contracts, used for the proceeds of any Obligations, including any swaps, swaptions, or other financial derivatives entered into with respect to any Obligations, in order to establish that such instruments were purchased at *fair market value*;

(v) copies of any subscriptions to the U.S. Treasury for the purchase of State and Local Government Series (SLGS) obligations;

(vi) copies of all Federal Information Reporting Forms (including, but not limited to, Forms 8038, 8038-G, 8038-B, 8038-TC, 8038-T, 8038-R, 8281 and 1097-BTC) and Forms 14127 and 8038-CP prepared and filed by or on behalf of the Village and relating to the Obligations;

(vii) any calculations or estimates of liability for *arbitrage rebate* that is or may become due with respect to any issue of Obligations, and any calculations prepared to show that no arbitrage rebate is due, together, if applicable, with account statements or cancelled checks showing the payment of any rebate amounts to the United States Treasury together with any applicable IRS Form 8038-T;

(viii) copies of all contracts of the Village, including any leases, with respect to the use of any property owned by the Village and acquired or financed with the proceeds of the Obligations, any part of which property is used by a private person at any time when such Obligations are or have been outstanding; and

(ix) copies of all records relating to any required compliance with federal prevailing wage standards for projects financed with the proceeds of Tax-Advantaged Bonds.

Section 6. Allocations of Obligation Proceeds to Expenditures. The Compliance Officer shall compile an allocation of all spent proceeds of the Obligations and earnings thereon to particular expenditures. The Compliance Officer acknowledges that such allocations need not follow a direct tracing of the Obligations proceeds and may be changed up to 18 months after the earlier of the date of expenditure to which such proceeds were or will be allocated or, if later, placed in service. No such reallocation may be made after the date that is 60 days after the fifth anniversary of the date the relevant Obligations were issued, or 60 days after the retirement in full of such issue of the Obligations, if earlier. Such allocations may include allocations to expenditures made prior to the issuance of the Obligations. At such time as the Compliance

Officer determines that there will be no additional expenditures of proceeds of the Obligations and that the Compliance Officer will not or cannot reallocate such proceeds to expenditures because the time limits set forth above have expired, the Compliance Officer shall declare such allocation to be a final allocation of Obligation proceeds to expenditures. The Compliance Officer shall maintain all such allocations of proceeds to expenditures, including any final allocation with the records it must maintain.

Section 7. List of Financed Facilities. The Compliance Officer shall on the basis of the then operative allocation of Obligation proceeds to expenditures compile a list of Obligation financed facilities. Such list shall include: (a) a complete description of such facilities including the location of such facilities, the expected useful life of such facilities, the expected or actual placed in service date of such facilities, the cost of such facilities, the amount of Obligation proceeds spent for such facilities (which shall be the same as the cost of the facilities if acquired exclusively with Obligation proceeds, but which may be less than the cost of such facilities if such facilities are only partially acquired with Obligation proceeds). If any of the financed facilities are improvements to existing buildings that do not enlarge such buildings and are not improvements of space occupied exclusively for a private business use, the Compliance Officer shall put such building on the list and mark such building as partially funded with proceeds of the Obligations. If any such facilities become worn out, destroyed, obsolete or otherwise no longer useable by the Village, the list shall so indicate. If any such facility is disposed of, the list shall include the date it was disposed of, the manner of disposal, the sale price if sold and the person to whom the facility was disposed. Any such disposal shall be recorded within 30 days of the date the Compliance Officer learns of any such disposal. The Compliance Officer acknowledges that tax covenants with respect to the Obligations may require that any such disposal be followed by a remedial action.

Section 8. Contracts Related to Obligation Financed Facilities. The Compliance Officer shall obtain and keep copies of all contracts that may provide for the use of Obligation financed facilities (including buildings that are partially financed with Obligation proceeds). Such contracts shall include leases, licenses, management contracts or service contracts if the management or other services to be provided will be performed in or with the Obligation financed facilities. The Compliance Officer shall compile a list of such contracts. The list shall include the particular Obligation financed facilities that may be subject to such contracts. The Compliance Officer shall cause such contracts to be reviewed either by staff of the Village or by an outside consultant to determine if such contracts violate any tax covenants made with respect to the Obligations. The list of contracts shall include the determinations of whether such contracts cause any private use of such facilities. If the Compliance Officer cannot reasonably determine whether such contract causes private use, it shall so note on the list of such contracts. If any such contract is determined to cause private use of a facility, the Compliance Officer shall determine or cause to be determined for each calendar year, the percentage of such facility so privately used. Such determination may be made in consultation with counsel or other consultants. The Compliance Officer shall record the method used to determine such quantity of private use along with the final annual amount of private use.

Section 9. Capital Expenditure Reviews. The Compliance Officer will undertake periodic reviews of expenditures as may be required by the documentation for particular Obligations (generally, build America bonds) and will prepare appropriate reports as required by such documentation. Such reporting and reviews will be undertaken to assure that proceeds of such Obligations are allocated only to capital expenditures.

Section 10. Remedial Actions. The Compliance Officer acknowledges that if private use (including use in an unrelated trade or business) exceeds the limits related to each issue of

the Obligations, a remedial action may be required in accordance with the United States Treasury Regulations. The Compliance Officer shall (with the aid of staff and outside consultants and counsel) determine if such remedial actions are either warranted or possible. The Compliance Officer shall prepare or cause to be prepared a memorandum describing any such remedial action or proposed remedial action. The memorandum shall describe whether such remedial action will serve to cure any particular private use concerns. If any actions are required by the Village for such remedial action, the memorandum shall include a full description of such required actions. A copy of any such memorandum shall be given to the Corporate Authorities. Following any such remedial action, the Compliance Officer shall prepare a report describing the effect of such remedial action. The list of Obligation financed facilities may need to be revised as a result of such remedial action and the Compliance Officer will so revise such list.

Section 11. Voluntary Closing Agreement Program. The Compliance Officer acknowledges that if private use exceeds relevant limits and a remedial action is not undertaken or is not possible or if another violation of the tax covenants of the Village occurs, then the Village may be required to enter into a Voluntary Closing Agreement with the Internal Revenue Service (“IRS”). The Compliance Officer shall (with the aid of staff and outside consultants and counsel) determine if a Voluntary Closing Agreement is either warranted or possible. The Compliance Officer shall prepare or cause to be prepared a memorandum describing any proposed application for a Voluntary Closing Agreement or proposed Voluntary Closing Agreement. The memorandum shall describe whether such remedial action will serve to cure any particular tax violation and the nature of such violation. If any actions are required by the Village for such Voluntary Closing Agreement application, the memorandum shall include a full description of such required actions. A copy of any such memorandum shall be given to the Corporate Authorities. The Village may retain counsel to attempt to obtain a Voluntary Closing

Agreement. Following the execution of any such Voluntary Closing Agreement, the Compliance Officer shall prepare a report describing the effect of such Voluntary Closing Agreement. The list of Obligation financed facilities may need to be revised as a result of such Voluntary Closing Agreement and will be so revised by the Compliance Officer.

Section 12. IRS Examination. In the event the IRS commences an examination of any Obligations, the Compliance Officer, in cooperation with the Village's general counsel, is expressly authorized, without further official action of the Corporate Authorities, to respond to inquiries of the IRS and to hire outside, independent professional counsel to assist in the response to the examination. The Compliance Officer or the Village's general counsel shall advise the Corporate Authorities of any such examination when, as and in such manner as the Compliance Officer may deem appropriate, it being hereby expressly agreed and understood that the Compliance Officer and the Village's general counsel shall maintain such confidentiality for so long and as they shall deem necessary in order best to protect the interests of the Village.

Section 13. IRS Compliance Checks. In the event the IRS commences a Compliance Check or other action short of an examination of the Village or of any Obligations, the Compliance Officer, in cooperation with the Village's general counsel, is expressly authorized, without further official action of the Corporate Authorities, to respond to inquiries of the IRS and to hire outside, independent professional counsel to assist in the response to the Compliance Check. The Compliance Officer and the Village's general counsel shall advise the Corporate Authorities of any such Compliance Check when, as and in such manner as they may deem appropriate, it being hereby expressly agreed and understood that the Compliance Officer and general counsel shall maintain such confidentiality for so long and as the Compliance Officer and general counsel shall deem necessary in order best to protect the interests of the Village.

Section 14. Annual Review. Not later than December 31 of each year, the Compliance Officer shall conduct an annual review of contracts and other records described in Section 5 of this Resolution to determine for each series of Obligations then outstanding whether each such issue of Obligations complies with the tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans. The Compliance Officer is expressly authorized, without further official action of the Corporate Authorities, to hire outside, independent professional counsel to assist in such review. To the extent that any violations or potential violations of tax requirements are discovered incidental to such review, the Compliance Officer may make recommendations or take such actions as the Compliance Officer shall reasonably deem necessary to assure the timely correction of such violations or potential violations through remedial actions described in the United States Treasury Regulations or the Tax Exempt Bonds Voluntary Closing Agreement Program described in Treasury Notice 2008-31 or any similar program instituted by the IRS.

Section 15. Training. The Compliance Officer shall undertake to maintain a reasonable level of knowledge concerning the rules related to the Obligations so that such officer may fulfill the duties described herein. The Compliance Officer may consult with counsel, attend conferences and presentations of trade groups, read materials posted on various web sites, including the web site of the Tax-Exempt Bond function of the IRS, and use other means to maintain such knowledge. Recognizing that the Compliance Officer may not be fully knowledgeable in this area, the Compliance Officer may consult with outside counsel, consultants and experts to assist him or her in exercising his or her duties hereunder. The Compliance Officer will endeavor to make sure that staff of the Village is aware of the need for continuing compliance. The Compliance Officer will provide copies of this Resolution and the Tax Exemption Certificate and Agreement or other applicable tax documents for each of the

Obligations then currently outstanding (the “*Tax Agreements*”) to other staff members who may be responsible for taking actions described in such documents and to any person who is expected to be a successor Compliance Officer. The Compliance Officer will review this Resolution and each of the Tax Agreements periodically to determine if there are portions that need further explanation and, if so, will attempt to obtain such explanation from counsel or from other experts, consultants or staff.

Section 16. Amendment and Waiver. The Village may amend this Resolution and any provision of this Resolution may be waived, without the consent of the holders of any of the Obligations and as authorized by passage of a resolution by the Corporate Authorities.

Section 17. Severability. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 18. Repeal. All resolutions or parts thereof in conflict with this Resolution are hereby repealed and this Resolution shall be in full force and effect upon its adoption.

Adopted this 2nd day of December, 2013.

President, Village of Arlington Heights,
Cook County, Illinois

ATTEST:

Village Clerk, Village of Arlington Heights,
Cook County, Illinois

[SEAL]



Item: Ordinance - Chapter 13 - Class A liquor licenses

Department: Legal

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description	Type
<u>Ordinance - Chapter 13 - Increase Class "A" liquor license</u>	Ordinance

AN ORDINANCE AMENDING CHAPTER 13 OF THE
ARLINGTON HEIGHTS MUNICIPAL CODE

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That Section 13-502 of the Municipal Code of Arlington Heights, pertaining to the number of liquor licenses, is hereby amended to increase the number of Class "A" liquor licenses authorized, with the amended entry for Class "A" licenses to read as follows:

CLASS OF LICENSE	ANNUAL LICENSE FEE	NUMBER OF LICENSES AUTHORIZED
A	\$3,800.00	30

SECTION TWO: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 2nd day of November, 2013.

Village President

ATTEST:

Village Clerk



Item: Bond Waiver - St. Edna's Bingo Event

Department: Building & Health Services

BACKGROUND

St. Edna Church is requesting a waiver on the bond requirement for their upcoming raffle held in conjunction with their bingo event on February 28, 2014. Raffle tickets will be sold at St. Edna's the night of the event from 6:00pm to 9:30pm.

RECOMMENDATION

Staff recommends the Village Board grant the waiver of the bond fee requirement.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description

[ltr](#)

Type

Correspondence

St. Edna Church

2525 N. Arlington Heights Road
Arlington Heights, IL 60004-2598
(847) 398-3362 Fax (847) 394-5226

November 11, 2013

To the Village Board of Arlington Heights:

St. Edna Church will hold a raffle in conjunction with an evening of bingo on February 28, 2014. We request a raffle bond waiver for this event, since we are a church and not-for-profit organization.

Thanking you in advance,



Patricia K. Freeman
Business Manager



Item: St. Edna Church Expansion - 2525 S. Arlington Heights Rd. - PC13-020

Department: Planning & Community Development

BACKGROUND

1. Amendment to PUD Ordinance 02-005 to allow the construction of a parish center and other interior improvements.
2. A variation from Chapter 28, Section 11.4, Schedule of Required Parking, to allow a reduction to the minimum number of required parking stalls from 590 to 362 spaces.

RECOMMENDATION

Commissioner Drost moved and Commissioner Warskow seconded:

A motion to recommend to the Village of Board of Trustees approval of PC #13-020, an Amendment to PUD Ordinance 02-005 to allow the construction of a parish center and other interior improvements, and a variation from Chapter 28, Section 11.4, Schedule of Required Parking, to allow a reduction to the minimum number of required parking stalls from 590 to 362 spaces.

This approval is contingent upon compliance with the recommendation of the Plan Commission and the following recommendations detailed in the Staff Development report dated November 6, 2013:

1. Compliance with the October 22, 2013 Design Commission motion.
2. If parking beyond what is provided for the church and its ancillary functions is insufficient as determined by the Village, then the Petitioner shall work with the Village to develop and implement a parking mitigation plan that may include, but shall not be limited to, operational restrictions, and/or installations of additional parking accommodations located elsewhere on site.
3. The Petitioner shall comply with all federal, state, and Village codes, regulations and policies.

Roll Call Vote: Commissioner Drost, Green, Jensen, Lorenzini, Sigalos, Dawson, Warskow, and Chairman Wolfe voted in favor. Motion carried.

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description

[PC Staff Report](#)

[Aerial](#)

[PC Minutes](#)

[Variance Justification](#)

[Department Comments & Petitioner's Response](#)

[DC Motion](#)

[DC Staff Report](#)

[DC Minutes 10-22-13](#)

[Project Narrative](#)

[Site Development Plans](#)

[Traffic Study](#)

[PC Timeline](#)

Type

Report

Exhibits

Minutes

Correspondence

Correspondence

Correspondence

Report

Minutes

Correspondence

Exhibits

Correspondence

Correspondence

STAFF DEVELOPMENT COMMITTEE REPORT

To: Plan Commission
Prepared By: Katherine E. Lockerby, Development Planner
Meeting Date: November 6, 2013
Date Prepared: November 13, 2013
Project Title: St. Edna's Catholic Church
Address: 2525 N. Arlington Heights Road

BACKGROUND INFORMATION:

Petitioner: Susan Maish
Address: Jaeger, Nickola and Associates
350 South Northwest Highway, Suite 106
Park Ridge, Illinois 60068

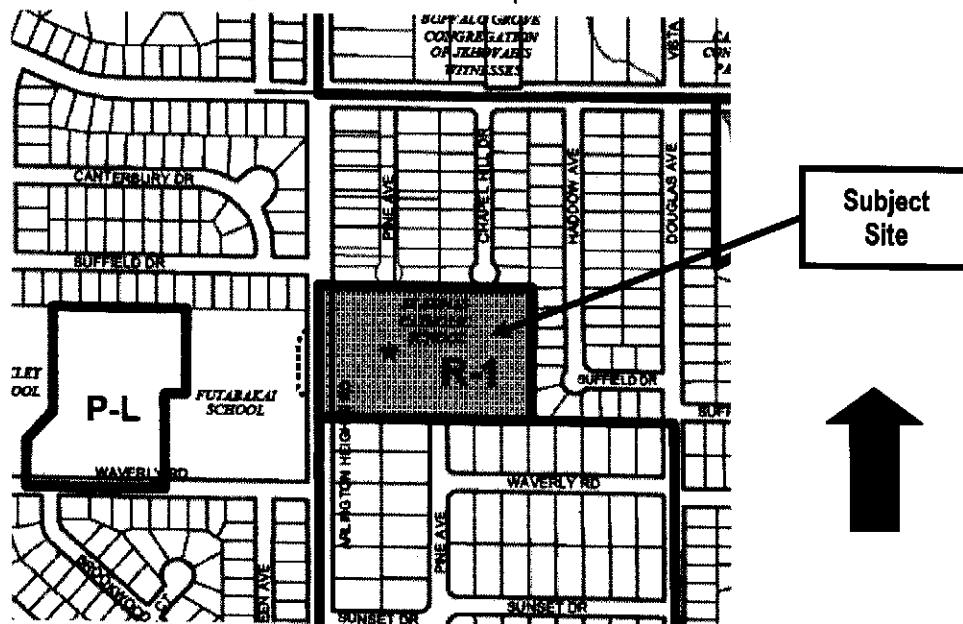
Existing Zoning: R-1, One Family Dwelling District

Requested Action:

- Amendment to PUD Ordinance 02-005 to allow the construction of a parish center and other interior improvements.

Variations Required:

- A variation from Chapter 28, Section 11.4, Schedule of Required Parking, to allow a reduction to the minimum number of required parking stalls from 590 to 362 spaces.



ANALYSIS:

SURROUNDING LAND USES:

Direction	Existing Zoning	Existing Use	Comprehensive Plan
North	R-3, One Family Dwelling	Single Family Home	Single Family Detached
South	R-1, One Family Dwelling	Single Family Home	Single Family Detached
East	R-3, One Family Dwelling	Single Family Home	Single Family Detached
West	Schools, Parks & Other Public Places	Existing School	Schools

Background:

The subject site is 8.03 acres (349,787 square feet) and was up until recently developed with two separate buildings on site, a larger main church building and a rectory. Earlier this year, the rectory was demolished. The existing church building is approximately 53,000 square feet in area and houses a 996 seat sanctuary, and various other administrative and multi-purpose uses. In 2001, the project appeared before the Plan Commission for a Planned Unit Development, which included the construction of the narthex of the church as well as a parking lot expansion. The existing parking lot has 339 parking stalls in the main area, and 17 which were built near the now demolished rectory.

The Petitioner has provided a project narrative which has been included in the Plan Commission packet that explains the history of the site and the proposal. Operationally, St. Edna's has a congregation size of 3,077 families (9,025 persons) and an employment base of 25 (23 employees + 2 priests) full and part-time people. Although the facility does not have a private school, religious education for adults and children are held throughout the week. In addition, St. Edna's has several leadership programs (i.e. Ministries, Separation/Divorce, bereavement, family life, etc) that are held once or twice a month during the weekday evenings. Religious services are held Monday through Friday at 6:45 AM and 9:00 AM, Saturday at 9:00 AM and 5:00 PM, and Sunday at 7:30 AM, 9:30 AM, 11:30 AM, and 5:30 PM with a combined Saturday and Sunday average total attendance of 2,550 people.

The proposed action, if approved, would allow St. Edna's construct a new 10,800 square foot parish center, modify the existing parking lot from 356 spaces to 362 spaces, and reconfigure the existing detention basin at the northeast corner of the site and add new capacity at the southwest corner of the site. The new Parish Center will be used for large social functions such as an appreciation dinners, lunches, and breakfasts; musicals; theater presentation; youth ministries; and athletic functions to name a few, that are currently occurring within the existing multi-purpose space in the Church building. This new facility consists of a 5,295 square foot multi-purpose room, a 1,229 square foot performing arts platform and a 600 square foot kitchen. The remaining 3,700 square feet are devoted to corridor, mechanical, storage, and washroom space. The Parish Center will also be connected to the existing church building via a fully enclosed vestibule. It should be noted that the master plan floor plan identifies interior modifications that the Church hopes to complete in 2018, subject to funding. These modifications include rearranging the multi-purpose rooms in the Doherty Center and the construction of a youth room in the basement of the existing facility. This will need to be submitted for a building permit when the work is proposed. However, the parking requirements for the facility have taken these modifications into consideration. To address potential neighborhood concerns, the Parish has indicated in writing that this new facility will not be rented out or used by other entities that are not affiliated with the St. Edna's. Furthermore, the Church has indicated that the new facility will not result in an increase to the number of employees or a change to the current Parish programming.

Zoning & Comprehensive Plan

According to Village's Zoning Ordinance, churches and/or religious institutions are an allowed use within the R-1 district, which the property is zoned. In addition, the existing land use is consistent with the Village's Comprehensive Plan, which designates the subject site as Institutional. However, the proposed addition requires an amendment to the underlying PUD, as it constitutes a significant change to the prior approval.

Plat and Subdivision Committee Meeting Summary

The project was reviewed by the Plat and Subdivision Committee on July 11, 2012. In general, the six Commissioners in attendance believed the proposal was a positive addition, though special attention should be paid to the parking for the site. A copy of the minutes have been included in the Plan Commission packet.

Neighborhood Meeting Summary

The Petitioner held two separate neighborhood meetings to discuss the project with area residents. On September 10, 2013, a neighborhood meeting was held, which 15 area residents attended. Eight key issues were discussed, a copy of the minutes have been included in the Plan Commission packet. At that meeting, the residents asked that another neighborhood meeting be held once comments on the proposal had been received by the Village. Thus, a second neighborhood meeting was held on October 15, 2013. The attendees at the first meeting were invited to the second meeting as had been requested. At the second meeting, at least five residents were in attendance. One of the key items discussed was the proposed parking lot and the number of parking stalls required. The neighbors indicated that they would want to keep as much green space as possible and

limit the number of parking stalls provided. A copy of the minutes have also been provided in the Plan Commission packet.

Site Related Issues

Two key site related components were reviewed as part of the formal Plan Commission review. The first component is Stormwater management. As discussed previously, the proposal involves the construction of a new Parish Center and modifications to the parking lot. The storm water detention that services the site, which was modified in 2001, must be changed again to accommodate the proposed changes to the site. In order to keep the current detention area at the northeast corner of the site useable for periodic recreational use, two modifications are proposed. The first is an increase to the size of the existing basin at the northeast corner of the site and the second is the construction of a new basin in the southwest corner of the site. The proposed modifications are anticipated to accommodate runoff from the areas that were disturbed in 2001 as well as with the current proposal. The second key component is parking, which is discussed below.

Traffic & Parking Issues

As required, the Petitioner provided a Traffic and Parking study prepared by Eriksson Engineering. The study assessed the existing roadway system characteristics and proposed site characteristics. With regard to the proposed Parish Center, the traffic study concludes that the additional construction will not increase the trip generation or parking demand at St. Edna's as the proposed Parish Center will not be used at the same time as other major church functions. Additionally, Eriksson Engineering prepared a parking survey of the existing parking lot and the lot across Arlington Heights Road (Futabakai School) which is used by the Church on a Sunday from 9 AM – Noon and a Tuesday from 4 PM – 6 PM. It should be noted that the hours of the Sunday counts included the two heaviest attended services, historically. The Peak Parking Demand was at 10:15 AM on Sunday, with a total of 309 parking stalls occupied, 11 of which were at the Futabakai School across Arlington Heights Road. The Study also noted that the Church currently hires the Police Department to direct traffic at all Sunday morning services.

According to Village Code, the total parking demand is based on the collective parking requirement for each of the different uses within the facility (Chapter 28, Section 11.2-6, Collective Provision). This parking methodology has been consistently applied to other similar projects. Please refer to the following table, which outlines the parking requirements for the building, including the new addition.

Church	Nave	996 Seats	1 spaces/5 seats	199 spaces
	Choir	35 Seats	1 spaces/5 seats	7 spaces
	Narthex	130 Seats	1 spaces/5 seats	26 spaces
	Community Room	990 SF	30% of occupancy	20 spaces
Doherty	Multi-Purpose Rooms	5,342 SF	30% of occupancy	107 spaces
	Office	750 SF	1 space/ 300 SF	3 spaces
Hurley	Multi-Purpose Rooms	2,020 SF	30% of occupancy	40 spaces
	Office	3,750 SF	1 space/ 300 SF	13 spaces
	Youth Room	2,225 SF	30% of occupancy	44 spaces
Parish Center	Multi-Purpose Rooms	5,295 SF	30% of occupancy	106 spaces
	Platform	1,229 SF	30% of occupancy	25 spaces
<u>TOTAL REQUIRED</u>				590 spaces
<u>TOTAL PROVIDED</u>				362 spaces
<u>SURPLUS (DEFICIT)</u>				(228 Spaces)

Since the proposal includes 362 parking spaces where 590 are required, the following variation is required:

- A variation from Chapter 28, Section 11.4, Schedule of Required Parking, to allow a reduction to the minimum number of required parking stalls from 590 to 362 spaces.

The Staff Development Committee has reviewed the proposed variation and the Petitioner's response to the hardship criteria (as provided in the Plan Commission packet) and is supportive of the variation for the following reasons:

- i. The Petitioner has provided a traffic and parking study that indicates a peak demand of 309 parking stalls needed on site. This count was taken in the fall which, according to the Church, is the heaviest attended season.
- ii. The Church has provided historical mass attendance numbers, taken since 1986. The average attendance has fluctuated from year to year, but average weekend mass attendance numbers over the past 6 years has been roughly 2,600 where the average attendance from the prior 6 years was 2,852 and the 6 years prior to that was 3,184. This shows a downward trend in attendance.
- iii. The Church has been utilizing the District 25 parking lot across Arlington Heights Road for parking, if needed, however there is no formal agreement at this time. It should be noted that a condition of the PUD from 2001 was that "The petitioner shall continue to pursue a perpetual shared parking agreement with the property owner of the facility located directly across from the petitioner on the west side of Arlington Heights Road." This condition is still applicable; however, based on actual parking demand data, off-site parking is not necessary at this time.
- iv. The way in which parking has been calculated is based on full use of the facility at the same time. However, the Church has indicated that they will not run two large-scale programs at the same time (e.g. a church service and a parish breakfast). The Petitioner has indicated that these functions are for the parishioners and would not program events so the parishioner would need to choose between two events. However, the following condition is recommended, in the event the Church attendance does grow or parking becomes an issue in the area: "If parking beyond what is provided for the church and its ancillary functions is insufficient as determined by the Village, then the Petitioner shall work with the Village to develop and implement a parking mitigation plan that may include, but shall not be limited to, operational restrictions, and/or the installation of additional parking or other parking accommodations located elsewhere on site." This condition is consistent with conditions placed on other similar uses.
- v. The current service times on Sunday have been modified since the last renovation in 2002. The Church has since changed their schedule to allow two hours between each mass start time, eliminating overlap in the parking lot.
- vi. The neighbors that have properties adjacent to the Church property have indicated a desire to keep as much green space as possible.
- vii. A minimal parking lot expansion has also resulted in the preservation of additional mature trees on site.

It should be noted that the Petitioner is proposing parking lot lighting in the new parking lot. The Petitioner has indicated that the proposed photometrics will meet the Village's standards. A photometric plan has been provided which indicated a level 0 spillover onto the adjacent properties from the new lights.

Building Related Issues

The proposed Parish Center has been reviewed positively by the Design Commission. The Parish Center will incorporate the same architectural style and building elements that are used on the existing structure, though it will be constructed of pre-cast panels with a thin brick veneer at the base. An accent band is proposed on the west elevation that ties the architecture in nicely with the St. Edna's logo. The Petitioner has taken care to utilize the existing varying topography of the terrain and is building the structure into the existing terrain. The height of the structure from the finished elevation is 25'8" as measured to the highest wall, with a parapet peak of an additional 5 feet, which is visible from Arlington Heights Road and adds to the perceived height of the building. However, from the east, the building will have an appearance of 22'-8", as it has been built 3 feet into the existing hill.

Landscape & Tree Preservation Related Issues

The site is currently developed with a parking lot that contains all of the required trees in the landscape island. The Petitioner has provided an existing tree survey that identifies at least 55 trees on site, not including the trees located within the existing landscape islands. Of those trees, 6 are proposed to be removed, all as a result of grading in the detention areas or construction occurring around the proposed Parish Center. Two of the trees are Ash trees. The remaining trees require a replacement value of 17 trees. The proposed landscape plan provides the incorporation of 40 new trees (shade, evergreen and ornamental). The majority of the proposed trees are scattered throughout the northeast corner of the site, surrounding the proposed Parish Center, parking lot and detention basin. Foundation landscaping is also proposed around the north and west elevations of the building.

Three HVAC units are proposed in conjunction with the proposed addition. One will be located along the north elevation and recessed from the surrounding grade to meet the finished floor level. The other two are proposed at the northeast and southeast corners of the building. They will be screened by a 5'3" cedar board on board fence with a combination of 6' and 24" tall landscaping surrounding. It should be noted that a resident commented on the noise of the existing HVAC units at the

neighborhood meeting. In the round 2 response letter, the Petitioner has provided an explanation that the proposed HVAC units should be quieter than the existing units and the proposed screening should be adequate.

Finally, the proposed parking lot will be screened on the north and east by a densely planted row of 36" Yews, and other ornamental shrubs such as forsythia and knockout roses and 6-8' tall evergreen trees. In addition, there are trees that are proposed along the north property line and toward the east side of the proposed parking lot. It should be noted that in 2001, there was a resident Petition presented to the Village asking that the Petitioner not be required to install a fence and/or dense landscaping along the perimeter of the property as what was required by Code. At this time, it is our opinion that the proposed conditions of the previously approved plan have not changed and therefore additional landscaping is not being required. The proposed landscaping, in addition to the proposed 8' tall evergreens along the north and east sides of the property, will provide a nice screen from the adjacent properties.

RECOMMENDATIONS:

The Staff Development Committee reviewed the Petitioner's request and recommends approval of the following:

1. Amendment to PUD Ordinance 02-005 to allow the construction of a parish center and other interior improvements.
2. A variation from Chapter 28, Section 11.4, Schedule of Required Parking, to allow a reduction to the minimum number of required parking stalls from 590 to 362 spaces.

This approval shall be subject to the following conditions:

1. Compliance with the October 22, 2013 Design Commission Motion.
2. If parking beyond what is provided for the church and its ancillary functions is insufficient as determined by the Village, then the Petitioner shall work with the Village to develop and implement a parking mitigation plan that may include, but shall not be limited to, operational restrictions, and/or the installation of additional parking or other parking accommodations located elsewhere on site.
3. The Petitioner shall comply with all Federal, State, and Village codes, regulations, and policies.

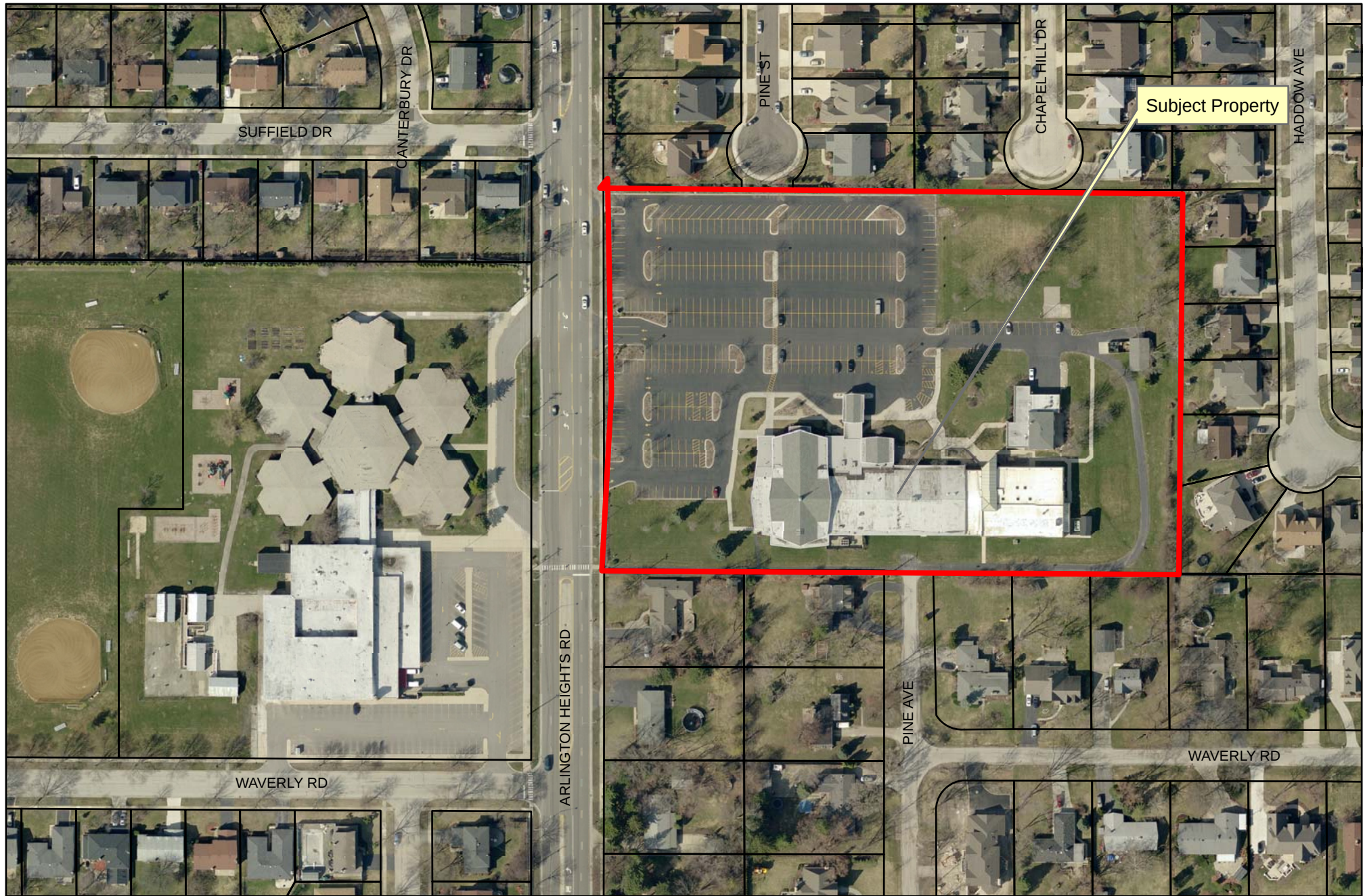


November 7, 2013

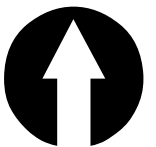
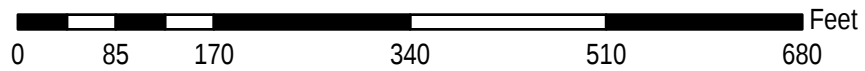
Charles Witherington-Perkins, AICP

Director of Planning & Community Development

C: William C. Dixon, Village Manager
Bill Enright, Deputy Director of Planning & Community Development
All Department Heads



St. Edna Church - P.C. 13-020
2525 S. Arlington Heights Rd.
Prepared by the Village of Arlington Heights
Department of Planning and Community Development
November 13, 2013



PLAN

REPORT OF THE PROCEEDINGS OF A PUBLIC HEARING
BEFORE THE VILLAGE OF ARLINGTON HEIGHTS
PLAN COMMISSION

COMMISSION

RE: ST. EDNA CHURCH EXPANSION; PC #13-020

REPORT OF PROCEEDINGS had before the Village of
Arlington Heights Plan Commission Meeting taken at the
Arlington Heights Village Hall, 33 South Arlington Heights
Road, 3rd Floor Board Room, Arlington Heights, Illinois on the
13th day of November, 2013, at the hour of 7:30 o'clock p.m.

MEMBERS PRESENT:

MICHAEL WOLFE, Chairman
MARY JO WARSKOW
LYNN JENSEN
BRUCE GREEN
GEORGE DROST
JOE LORENZINI
JOHN SIGALOS
SUSAN DAWSON

ALSO PRESENT:

KATE LOCKERBY, Development Planner

CHAIRMAN WOLFE: I'd like to call the meeting of the Plan Commission to order. And I would also invite all of you to please join me in reciting the pledge.

(Pledge of allegiance.)

CHAIRMAN WOLFE: Thank you. Okay. Roll please.

MRS. LOCKERBY: Commissioner Dawson.

COMMISSIONER DAWSON: Here.

MRS. LOCKERBY: Commissioner Drost.

COMMISSIONER DROST: Here.

MRS. LOCKERBY: Commissioner Ennes.

(No response.)

MRS. LOCKERBY: Commissioner Green.

COMMISSIONER GREEN: Here.

MRS. LOCKERBY: Commissioner Jensen.

COMMISSIONER JENSEN: Here.

MRS. LOCKERBY: Commissioner Lorenzini.

COMMISSIONER LORENZINI: Here.

MRS. LOCKERBY: Commissioner Sigalos.

COMMISSIONER SIGALOS: Here.

MRS. LOCKERBY: Commissioner Warskow.

COMMISSIONER WARSKOW: Here.

MRS. LOCKERBY: And Chairman Wolfe.

CHAIRMAN WOLFE: Here. Thank you. Okay, first item on the agenda is PC #13-020, St. Edna Church Expansion. Is there a, well, let me ask first of all, have the proper notifications been done?

MRS. LOCKERBY: Yes, they have.

CHAIRMAN WOLFE: Is there a representative from the church here? Anybody, what I need you to do is come forward and I'd like to swear you in. Whoever the people speaking

MS. COATH: Sorry. We're not all going to talk but if we need to answer a question --

CHAIRMAN WOLFE: You're all welcome to talk. So, if you think you're going to talk, please raise your right hand.

(Witnesses sworn.)

CHAIRMAN WOLFE: Thank you. Okay, so, whoever would like to come before us and explain what you're here for? And just to give you a little bit of the format for the folks here in the audience, too, the first thing we'll do is hear the Petitioner present kind of a summary or as much detail as you'd like to go on on what your proposed project is. Then the Staff will give the Staff report on behalf of the Village. Then the Commissioners will ask questions of the Petitioner or the Village as the case may be. And then after that we'll open it up to members with the audience who would like to be heard. You're free to come forward and speak your mind. And then

we'll go back to the members of the Commission to deliberate and then ultimately a recommendation. We wish to be out of here by 1:00 a.m. 1:00 a.m. minus four hours hopefully.

Okay. So, go ahead and please state your name, your address, and spell your last name and your address for the record.

MS. MAISH: Susan Maish, M-a-i-s-h. Am I giving the address for my architecture firm?

CHAIRMAN WOLFE: Whatever address you'd like to be on the record.

MS. MAISH: Okay. I'm with Jaeger Nickola Kuhlman. And our address is 350 South Main Street, Park Ridge. Sorry about that. And we're here today to ask for an amendment to the same PUD for St. Edna Catholic Church, and to add a new parish center, revise the parking, and revise and add some additional, sorry, detention. And within that, we're also asking for a variance to the parking requirements.

So, on the first slide, I have the existing site plan. And north is up, and Arlington Heights Road is on the left-hand side. And on the existing site, you can see it is an 8-acre site approximately. It's an R-1 District where churches are approved. Surrounding the properties to the north and east and south are residential properties. And to the west is a school across Arlington Heights Road.

The existing parking lot is 339 spaces with a small lot off to the east which is 17 spaces. To the north of that parking, 17-space parking area is the north detention area that we added the last time we were here in 2001.

There is a main church building that has the church itself, the multipurpose space, and the administration space. And then there is also a second building that has been recently demolished, and that was the rectory for the priests. So, it was a very large house and it was no longer, it was too big for the current number of priests that exist to the church, they moved offsite.

And as I had indicated before, we were here in 2001 when we added the narthex addition. We did the remodeling of the parking lot. And the reason we had a PUD was to allow the two buildings on one zoning lot.

So, the next slide is the proposed addition. And I'll just talk briefly on this slide. You can see the proposed parish center. We are modifying the existing parking lot. We are going to modify the detention that is in the northeast. And we are also adding a detention area in the southwest, so this is a new detention area in phase one.

And on the next slide, I am just creating a large

view of where the main part of the work is so you can see the proposed parish center is 10,860 feet. We located the building purposely. It is 30 feet away from the existing building, to the north of the existing building for fire reasons. And then we located on the east, the east line of the new building is located right where the east line of the rectory was. So, then we're not going any closer to the properties on the east of that.

On the north, we are extending a little bit past the rectory about 22 feet just by the nature of the size of the building. We are also creating a link between the existing building which is at the bottom of the page and our new proposed parish center so that we can create a weather-tight, when people go from church to the new building they can walk without having to go outside.

Mechanically, the units, we have three new mechanical units for this building. They're all grade-mounted. We didn't want to put anything on the roof. We thought it would be much less visible if we could mount them on the ground.

So, the two units that are on the east side of the building, they are now mounted on grade. They are surrounded by board-on-board fence and have arborvitae surrounding that as well. We thought that that was a good screen for that visually and helping the sound. The unit that is on the north is actually put in a well, so the top of the retaining wall is equal to the top of the unit. So, it's basically screened by its nature, but then we also have added some arborvitae to the north of that to add some additional screening.

Landscaping-wise, we added foundation plantings on the west side and on the north side. And we provided all the required landscaping in the new parking area, creating the shade trees at each end of the parking rows. And also to the north of the parking, we have 3-foot-high shrubs, evergreen shrubs, and then evergreen trees that are 6 feet high, and then also some ornamental shrubs to the north of that.

You can see in the darker shade that we have a new parking area. It is right on top where the 17 spaces were but we have increased the aisles so that they are appropriate to a full-sized, double two-way parking, and also put the appropriate parking stall sizes in.

The next slide, I included the excerpt from the parking study and then also their attendance records. Our final parking plan came about from looking at these two pieces of information. As you can see, the peak time on Sunday for the amount of parking spots that were taken up was 309 parking spaces which includes 11 spaces that were across the street in the school parking area. So, the existing parking lot has 356 spaces. The remodeled parking area with this proposed plan would have 362 spaces, so we're

well above the maximum demand.

On the right-hand side, it shows an attendance record that shows that their attendance has a downturn rather than going up. So, we don't see an increased need coming. In the Staff report, it indicates, it summarized that which said that in the last six years there's about 2,600 people a weekend. The last six years before that were 2,800 a weekend, and previous to that 3,100 people a weekend.

With that information and the fact that the Zoning Ordinance requires that we look at the space like it's one hundred percent occupied, the church spaces, each space is never a hundred percent occupied. Usually if the church is occupied, the other spaces are not occupied. And they also plan events like funerals and weddings so that they don't occur when church is occurring or when other large events are occurring at specific times where they allot those so that they can coordinate everything appropriate to meet all the demands.

The next slide, this is the existing floor plan. It shows the 996-space church. Adjacent to the right of that is their main multipurpose space. The Hurley Center has their administration space and meeting space, and then the lower level of the Hurley Center which is in the upper left corner is just storage and mechanical space.

And the next slide, I just enlarged the Doherty Center. This is their existing space. You can see how, the dash lines are all movable walls. So, this space gets utilized for all their large-scale functions and all their meeting functions, any kind of activity in between in size. So, they spend a lot of time taking down walls, putting down walls, they're very old, and it becomes an inconvenience.

On the next slide, it shows the overall master plan. So, this shows two phases of work. What's in blue is what we're proposing, what we would like to start in spring. It is the phase one work which is the parish center. The other two spaces are spaces that would be subsequently remodeled when they have funds available. Currently, there is no funding for that work.

And the next slide, I enlarged the new parish center. So, the parish center, as I said before, is 10,800 square feet. It would house, it would be utilized for pancake breakfast, appreciation dinner, concerts, theater, performances, youth ministry, any sort of large-scale social function.

So, we sized the multipurpose room at 5,300 square feet. It can hold a junior high gym, and it also has a platform to be conducive for their theater functions which is, the platform is 1,300 square feet. This building also has its own toilet facilities, all

its own functions, the storage room and its own kitchen. And then this shows the link to the existing building.

The next space shows the future remodeling of the Doherty Center. So, you can see it no longer would be a place for 400 people for dinner. We're going to make the corridor be a real corridor, not movable walls. We have introduced some movable walls but just so that they can have different size meetings like they do in their existing Hurley Center.

Next slide is just a good shot of the lower level remodeling which would become additional storage and -- Next slide. And then we have two more slides that show the look of the building.

So, we took the character of the existing church and the existing Hurley Center and kind of created our new building, blending those two together. The lower part where the kitchen is and the storage room and the toilet facilities, that is the shorter portion of the front of the building that kind of blends with the existing dark brick, large fascia of the church itself. The new building is an all precast building. The lower band will be thin-set brick, thin brick. But the other portion will be a painted precast. We incorporated the lower gables and we incorporated the light colors from the existing Hurley Center that you can see in the back of this slide.

And then the next slide, we have just four different views of the building. The one on the upper right, you can see at eye level, again just introducing the gable to blend with the existing building. And then the last image on the lower right-hand side, it shows that we are keeping the existing trees on the east side of the building to create, to continue to screen the existing building as it is screened now or as the existing rectory was screened. And we also made an effort in the lower left corner where you can see the perspective from the northeast that we were lowering the facade of the building on the east side to try and make it a little nicer to the residential scale. So, that is the stage area in the back.

And then I have other slides for the civil if you wanted, in case we need them for questions but I was just going to kind of leave that for questions. So, we have George, we have a civil engineer here. We have a traffic engineer here. And we also have a landscape architect.

CHAIRMAN WOLFE: Thank you. Not bad for somebody from Park Ridge. Okay. Kate, will you please present the Village Staff report?

MRS. LOCKERBY: So, as Ms. Maish mentioned, the action before you this evening is an amendment to the existing PUD Ordinance 02-005 to allow some modifications to the site. The Petitioner did go through a lot of the background of the facility as well as a lot of

the site, I probably will not be redundant. However, I will explain that the Petitioner provided a project narrative that was provided in your Plan Commission packet explaining the history a little bit more in detail.

Currently, the congregation is about 3,100 families and there is a total employment base of 25 full and part-time people. There are various religious education classes throughout the week in addition to leadership programs that the church offers multiple times a month. Religious services are held Monday through Friday at 6:45 a.m. and 9:00 a.m., Saturday at 9:00 a.m. and 5:00, and Sunday 7:30 a.m., 9:30 a.m., 11:30 a.m., and 5:30 p.m. with a combined Saturday and Sunday average total attendance of 2,500 people roughly.

I want to point out that, as Ms. Maish mentioned, the master plan indicates modifications to the interior of the existing building. That will need to be reviewed and applied for with a separate building permit if and when that proposal is ever presented to the Village.

The Petitioner has indicated that the facility will not be rented out or used by any other entities. And they have also indicated that the new facility will not result in an increase to the number of employees or a change to the current parish programming which they are currently housing all within the existing facility.

The use is an allowed use within the R-1 District and complies with the Village's Comprehensive Plan. Here is the site, the aerial that was actually taken this year. So, it shows the existing building. It does show the rectory so it was done before the rectory was demolished.

There were a few preliminary meetings. The explanations have been provided in the Plan Commission packet. The Plat & Subdivision Committee reviewed the project in July of 2012. And there were two neighborhood meetings held for the project, one on September 10th, 2013 and one on October 15th, 2013. Copies of the minutes were provided to the Commission but I do want to point out that, at the first meeting, a number of questions were raised at the meeting and they included lighting, detention, parking, landscaping, and the use of the facility.

At that meeting also, the residents asked that the Petitioner have another neighborhood meeting when they receive comments from the Village. And the Petitioner did that and that's why they had the October 15th meeting. At that meeting, a number of items were discussed but the key item was the proposed size of the parking lot. The initial plan that was provided to the Village included a much larger parking lot, and the residents that were at the meeting indicated that they were not in favor of such a large parking lot. And the majority of these residents have properties abutting to the

property on the east side. They wanted to keep as much green space as possible.

During the formal plan review process, a number of items were reviewed. I will touch on a few of the key items, one with regards to storm water management. As Ms. Maish mentioned, the proposal is to modify the existing northeast corner detention basin slightly so as to not impact the use of that site for periodic recreational use. Then they are also proposing to install a new basin in the southwest corner of the site.

The second issue which is probably the key issue for the site is parking. The Petitioner provided traffic and parking study by Eriksson Engineering and it concluded that the additional construction will not increase trip generation or parking demand at St. Edna's as the proposed parish center will not be used at the same time as other church functions. In addition, as Ms. Maish mentioned, a parking survey was done on a Sunday from 9:00 a.m. to noon and on a Tuesday from 4:00 p.m. to 6:00 p.m. The peak parking demand established was at 10:15 a.m. on Sunday with a total of 309 parking stalls occupied, 11 of which were at the Futabakai School across Arlington Heights Road. The study also noted that the church currently hires the Police Department to direct traffic at all Sunday morning services.

Again, as Ms. Maish mentioned, the total parking demand is based on the collective parking requirement for each of the various uses within the building. And this is typical with other similar uses throughout the Village. I have prepared the parking requirements as outlined before you on the slide as well as in the Staff report. Based on the calculations, a total parking requirement of 590 spaces is necessary on site, and the Petitioner is proposing 362 spaces which is a deficit of 228 spaces. That being said, a variation is necessary from the parking requirements to allow for the proposed reduction.

The Staff Development Committee has reviewed the proposed parking and has outlined seven reasons why the Staff Development Committee supports the variation at this time:

One, that the peak demand has 309 stalls which was taken in the fall according to the church which is their heaviest attended season.

Two, the historical mass numbers indicate a decline.

Three, the use of the parking lot across Arlington Heights Road. And I do want to point out that a condition from 2001 was that the Petitioner shall continue to pursue a perpetual shared parking agreement with the property owner at the facility located directly across the Petitioner on the west side of Arlington Heights Road. The condition is still applicable at this time. However, based

on actual parking demand that was provided, we don't believe it's necessary at this time. But it's still applicable.

Number four, the way in which the parking has been calculated indicates full use of the entire building at one time. And the Petitioner has indicated that they will not do that, they will not have two large-scale programs at the same time. However, based on concerns, if in the future church attendance does grow or parking does become an issue in the area, we're proposing the condition that reads "If parking beyond what is provided for the church and its ancillary functions is insufficient as determined by the Village, then the Petitioner shall work with the Village to develop and implement a parking mitigation plan that may include but shall not be limited to operational restrictions and/or the installation of additional parking or other parking accommodations located elsewhere onsite." It's also consistent with other conditions that we've had on similar uses.

Number five is that the church has indicated that, excuse me, they've changed their scheduling to allow for no overlap in parking between services.

Six, that the neighbors adjacent have indicated a desire to keep as much green space as possible.

And seven, a minimal parking lot expansion has also resulted in the preservation of additional mature trees on the site.

The proposal includes the addition of two landscape, or excuse me, parking lot light fixtures in the new parking lot. And the photometric indicate that they will meet code, but that will also be evaluated at the time of building permit.

The proposal was received positively by the Design Commission. And one point is that the proposed accent band along the front facade will tie the architecture nicely with the logo.

The Petitioner has indicated that the building also be fully sprinklered and will meet all building codes.

The Petitioner provided a tree preservation plan as part of the requirements for Plan Commission review that identified at least 55 trees on site. Of those, 6 are proposed to be removed due to the grading of the detention areas or construction around the parish center. The trees, the replacement required for those 6, well, 4 of them because 2 were ash trees, is 17. The plan incorporates a new total of 40 trees on site. They are to be scattered throughout the northeast corner of the site surrounding the proposed parish center, parking lot and detention basin.

Finally, well, not finally, one other item about the HVAC units, since Ms. Maish went over the proposed screening of the units, at the second neighborhood meeting, one of the residents' questions is how loud the HVAC units would be because they can

currently hear the existing units. The Petitioner has provided an explanation that the proposed HVAC units should be quieter than the existing units that are currently onsite and the proposed screening should be adequate.

Lastly, the proposed parking lot that is merely an extension or an enlargement, a minor enlargement of the existing parking lot by the former rectory site, includes screening on the north and east by a densely planted row of 36-inch yews and other ornamental shrubs such as forsythia and knockout roses and six 8-foot tall evergreen trees. There are also trees proposed along the north property line and on the east side of the proposed parking lot. And in 2001, there was a resident petition presented to the Village asking that the Petitioner not be required to install a fence and/or dense landscaping along the perimeter of the property. And it's Staff's opinion at this time that the conditions of the previously approved plan not change and, therefore, it's not being required.

That being said, the Staff Development Committee recommends approval of the PUD amendment and the proposed variation subject to the three conditions outlined in the Staff Development Committee report.

CHAIRMAN WOLFE: Thanks, Kate. Is there a motion to accept the Staff report?

COMMISSIONER DROST: I'll make that motion.

CHAIRMAN WOLFE: Second?

COMMISSIONER SIGALOS: I'll second.

CHAIRMAN WOLFE: All in favor?

(Chorus of ayes.)

CHAIRMAN WOLFE: Any opposed?

(No response.)

CHAIRMAN WOLFE: Okay. Let's start with you, Commissioner Dawson.

COMMISSIONER DAWSON: Okay. Who is coming up to answer questions?

MS. COATH: Hi, my name is Celine Coath with Jaeger, Nickola, Kuhlman.

CHAIRMAN WOLFE: Can you spell your last name?

MS. COATH: C-o-a-t-h.

CHAIRMAN WOLFE: And your first name?

MS. COATH: Celine, C-e-l-i-n-e.

CHAIRMAN WOLFE: Can you give your address?

MS. COATH: 350 South Northwest Highway, Park Ridge, Illinois.

CHAIRMAN WOLFE: You guys are at different offices then?

MS. COATH: No, we're in the same.

MS. MAISH: I worked at the old office.

COMMISSIONER DAWSON: There was a reference in the packet to, and I don't know if you're the right person to ask this or not, to prior water issues and flooding issues that were corrected by the storm drain that was installed. Can you speak at all to, was that before or after the rectory was demolished? So, I'm not sure if you can speak to that or not.

MS. COATH: Where are you referencing?

COMMISSIONER DAWSON: It was in the Sub & Plat, one of the Commissioners mentioned it in the Sub & Plat Committee meetings that there were some flooding problems that were referred to by the, no one knows here what I'm talking about?

MS. COATH: Then that would definitely have been prior to the rectory --

COMMISSIONER DAWSON: Was that before the rectory?

MS. COATH: The rectory was just demolished --

COMMISSIONER DAWSON: It was in here. Commissioner Ennes said at the Sub & Plat meeting that once they put in the detention basin, issues relative to flooding had improved.

FATHER JERRY JACOB: Yes. That was prior to -- Father Jerry Jacob, St. Edna Pastor. That was worked on prior to the 2002 improvements. Sewers were put in along the property line, it would be the east property line on that drawing, referring to that drawing where those houses are. And since then, that was put in prior to that, since then there has been no flooding back in those houses. So, part of that problem was from the builder of those houses going back prior to, and nothing was due to church per se but there were issues there.

COMMISSIONER DAWSON: That was corrected prior to the rectory being demolished?

FATHER JERRY JACOB: Prior to the narthex being added on. Nothing to do with the rectory.

COMMISSIONER DAWSON: Prior to 2001?

FATHER JERRY JACOB: Prior to 2002, or 2001 when the --

COMMISSIONER DAWSON: When was the rectory demolished?

FATHER JERRY JACOB: A month ago.

COMMISSIONER DAWSON: Oh, so the rectory is where we're building the new addition?

FATHER JERRY JACOB: Correct.

COMMISSIONER DAWSON: What I'm trying to say is that the flooding issue was corrected and this addition really shouldn't have some --

FATHER JERRY JACOB: Shouldn't have really.

COMMISSIONER DAWSON: That's what I'm trying to get at.

FATHER JERRY JACOB: Correct.

COMMISSIONER DAWSON: Thanks.

FATHER JERRY JACOB: Thanks.

COMMISSIONER DAWSON: Okay. In relation to the parking, who is looking for the additional parking? Is it the Village that's asking for it or the church that wants it? For the expanded parking lot.

MS. COATH: The 25 spaces on the right?

COMMISSIONER DAWSON: Well, or there were some lots expanded, correct?

MS. COATH: There were 17 existing to the north of the new.

COMMISSIONER DAWSON: Correct.

MS. COATH: And now we're changing it to 25. We just thought, you know, a little extra, you know, nobody is really asking. Nobody asked us to provide more. We're trying to reduce the amount of variance that we're requesting. At the time, the parking lot was larger and we're asking for a larger variance, I mean a smaller variance. But because of the neighborhood and the neighbors being concerned and wanting more green space, we've reduced it. So, we still improved it, so we went from 17 to 25. We came down but we made it a little larger.

COMMISSIONER DAWSON: Okay.

MS. COATH: We're going to have to modify it anyways because we're creating an entrance to the back where the platform is. Kate, would you mind going back to the new site plan? So, by doing that and because of the north access to the building, we're going to be doing construction there anyways so we might as well improve that pavement.

COMMISSIONER DAWSON: Okay. So, where are the additional spaces that are coming in?

MS. MAISH: So, the spaces right here. Also, that drive aisle is being expanded. So, if you could go back to the other slide, now we have 18 --

CHAIRMAN WOLFE: Can you speak into the microphone a little more?

MS. MAISH: Yes. We have 18 spots now on the top and then the new spaces are basically the spaces up against the new building.

COMMISSIONER DAWSON: I see.

MS. MAISH: So, there are 7 spaces there. We basically created a two-way instead of a one-way since the room is there to provide more.

COMMISSIONER DAWSON: Okay. So, really this is an area that needed to be improved anyway, and since we're improving it we're giving a little bit more leeway with the parking but not overly so.

So, there's more access to this new building it seems like.

MS. COATH: Yes, by the time we pour the foundation and dig for the excavation, that edge there is going to get roomy so might as well improve it.

COMMISSIONER DAWSON: Okay. And then is there any current parking problem? Any overflow parking here at the church, people street parking, having to park in the neighborhood, anything of that sort?

MRS. LOCKERBY: I specifically asked our traffic engineer that question and he said that he is not aware of any issues at this time.

COMMISSIONER DAWSON: Okay, great. Were any changes made to your plan in response to the neighborhood meetings?

MS. COATH: Yes.

COMMISSIONER DAWSON: What were those?

MS. COATH: The reduction of the, at one point, the new parking where it says 25 spaces. Susan, you're going to have to help me. It was a much larger parking and we had 58 spaces there. So, we reduced it based on the neighborhood. We did move some trees, we didn't reduce the amount of trees but one of the neighbors wanted their backyard to feel larger so we actually relocated those trees to the west of the drive. Susan, you're going to have to help me. What else have we changed?

MS. MAISH: I think that was all the changes as a result of --

COMMISSIONER DAWSON: So, the reduction in the parking spaces and then some of the landscaping was reflected for that.

MS. COATH: Yes.

COMMISSIONER DAWSON: Okay. And is this trash enclosure here, is that the existing trash?

MS. COATH: Yes, it's the existing.

COMMISSIONER DAWSON: Where this trash is located, so nothing is changed there at all?

MS. COATH: Nothing is changing there.

COMMISSIONER DAWSON: Okay. I have no further questions. I think it looks like a good project. It looks like a good use for you.

CHAIRMAN WOLFE: Commissioner Sigalos?

COMMISSIONER SIGALOS: Thank you. I'm going to interested to hear from I assume the residents in the audience relative to the parking issues because when you went back to the Plat & Sub meeting that we had, your proposed parking spaces north of the addition was 73 spaces, and now I see there's 25. Now, I think in the meeting with the residents, there was a concern that they preferred more green space. So, it seems like you went from the 73 spaces to 25

which is a 48-space differential.

MS. COATH: Was it 73 to the north? I thought it was 56.

COMMISSIONER SIGALOS: Well, I'm looking at the, I have the packet that was at Plat & Sub.

MS. COATH: Oh, it was, yes.

COMMISSIONER SIGALOS: At that time it was 73 spaces.

CHAIRMAN WOLFE: That was last year, a year, over a year ago.

COMMISSIONER SIGALOS: And I know at that time we were concerned with the parking. And again, I'm all for as much green space as possible, but I live a couple of blocks north of here, of St. Edna's, and I do go by there frequently on Sunday mornings and Saturday evenings and so forth, so I do know the tremendous amount of traffic that you have there and parking and so forth. So, I mean I'm hearing that it's not an issue but I'm not convinced that it's not an issue because I do see a lot of cars parked across the street at the Futabakai's. And Kate, I think that's still owned by District 25?

MRS. LOCKERBY: That's correct.

COMMISSIONER SIGALOS: I would feel more comfortable if there was some type of a formal agreement that overflow parking could be on use if the school, I know they have schools in session on Saturday, but Saturday evenings when you have religious services there's no school in session. So, there's, you know, a logical place to hold for parking. So, I would be glad to see some type of a formal agreement there.

MS. COATH: Well, they have a verbal agreement and they have a very friendly relationship with Futabakai. And they are parking there currently. Some people would prefer to park there.

COMMISSIONER SIGALOS: Right.

MS. COATH: And there are empty spots in the parking lot, for some reason people like to get from point A to point B and, you know, we can't really control where they're parked. But the problem is that there is a lease agreement between District 25 and Futabakai. And what happens is that the lease agreement, Futabakai is leasing and it's pretty hard to get a formal agreement with District 25 when they're leasing to somebody else. But they do have, Father Jerry and Pat Freeman can certainly address this, have a very friendly relationship and, you know, they can park there. It hasn't been an issue.

COMMISSIONER SIGALOS: Okay. Again, what I'd like to just hear is that it's not a parking issue with residents that are immediately adjacent to St. Edna's, that there's not parishioners that are parking in front of their homes on side streets and so forth. Because my other concern would be social functions in this new parish

center at the same time there's religious services.

MS. COATH: They will not do that. I mean that's been clearly identified that they will not have two functions at the same time.

COMMISSIONER SIGALOS: So, let's just say on a Saturday evening church service, there would not be any, let's say basketball game or any type of activities in this new addition? What if somebody wanted to have a wedding reception there? That could never happen you're saying?

FATHER JERRY JACOB: At this point, for a number of reasons, we would not be renting out a facility for any type of receptions. If there was an event following the evening mass, people probably coming from evening mass will come from the facility to that function. So, it would be the same amount of people pretty much, they would be connected in some way. Like an appreciation dinner, they go to mass first and then they'd go to the dinner afterwards.

In terms of sporting events, this building wouldn't have the capability to do a sporting event -- a junior high space. And the square footage of that parish center, basically that event currently would have been hosted in the Doherty Center. So, basically it would just be in a different building. We wouldn't be increasing the event because again the master plan is to make those a bit more permanent classrooms when we have the funds to do so in the Doherty Center. So, we're basically just taking an event that would take place in Doherty Center and it has its own building to take place in.

So, we would not be adding events and we wouldn't be able to schedule at the same time mass is going on. It would either be after or prior to commencement of the weekend church services.

COMMISSIONER SIGALOS: Again, that would be my concern, if there's duplication of people that are, the number of people there for church services and other people there for some other type of sporting event or some type of evening event in the new parish center.

FATHER JERRY JACOB: The onus would be on us as a parish to watch the scheduling of that.

COMMISSIONER SIGALOS: So, then that, I could see it could create a parking problem.

FATHER JERRY JACOB: Correct. Understood.

COMMISSIONER SIGALOS: Those are my concerns. That's all I have, thank you.

CHAIRMAN WOLFE: Commissioner Lorenzini?

COMMISSIONER LORENZINI: Thank you. Where is the existing HVAC unit located? Or where was it?

MS. MAISH: That the neighbor was referring to?

COMMISSIONER LORENZINI: Yes.

MS. MAISH: Next to the existing Hurley Center. There is --

CHAIRMAN WOLFE: Can you speak into the microphone again? Just so the court reporter --

MS. MAISH: Yes, sorry. Next to the existing Hurley Center, to the east of that there is a concrete pad. That is a 60-ton condensing unit. So, I talked to Carrier and our mechanical engineer, and he indicated that we had two 20-ton rooftop units, so the scale is completely different. It is also an 18-year-old unit, so the technology is different. I guess they use a reciprocating, what was that? Compressor, thank you, a reciprocating compressor in the old unit and a, thank you, scroll compressor in the new units which is a much quieter technology.

COMMISSIONER LORENZINI: Okay. So, they weren't complaining about the HVAC unit for the rectory, it's the one that was there and still there?

MS. MAISH: Yes, true.

COMMISSIONER LORENZINI: All right. And you're only going to do phase one at this point, correct?

MS. MAISH: Yes.

COMMISSIONER LORENZINI: And Kate, if they want to do phase two and phase three, they have to come back again, is that right? We're not approving phase two or phase three here?

MRS. LOCKERBY: Phase two would just involve interior remodeling and really the only zoning issue would be parking which has been accommodated for in the variation before you this evening.

COMMISSIONER LORENZINI: So, they would not have to come --

MRS. LOCKERBY: No.

COMMISSIONER LORENZINI: So, we are approving phase two also at this time, okay. And just to be clear, theoretically, the existing site has a shortage of, if we approve this, the existing site has a shortage of 228 spaces. But even without this new building, they're currently short anyways; we're just decreasing the shortage by adding this additional building?

MRS. LOCKERBY: It's hard to say. I mean the parking calculations that have been provided to you incorporate modifications to the Doherty Center. I'd have to go back and count all the existing.

COMMISSIONER LORENZINI: All right.

MRS. LOCKERBY: But when they were before you in 2001, there was no variation that was granted.

COMMISSIONER LORENZINI: So, as it stands today there is no parking deviation, there is no parking shortage?

MRS. LOCKERBY: There has never been a parking variation granted, no.

COMMISSIONER LORENZINI: No, no, but they're not, as it stands today they are not short of parking?

MRS. LOCKERBY: I would still, I mean I have evaluated it based on future.

COMMISSIONER LORENZINI: All right.

MS. COATH: So, based on the traffic study, 309 are required and we're providing --

COMMISSIONER LORENZINI: 362.

MS. MAISH: We're providing 362 but when we were here in 2001, we were not requesting, we did not require a variation for the parking.

COMMISSIONER LORENZINI: See, what I'm getting at, Kate, is on page 3, it shows they need a total of 590 spaces. That includes all the improvements.

MRS. LOCKERBY: Right.

COMMISSIONER LORENZINI: And that means they're 228 spaces short. So, obviously if you do the same calculation today without any of these modifications, are they short or not? Do you know that?

MRS. LOCKERBY: Perhaps. I don't.

COMMISSIONER LORENZINI: Okay.

MRS. LOCKERBY: But perhaps. I don't know.

COMMISSIONER LORENZINI: But in actuality, we're saying there is not a parking problem?

MRS. LOCKERBY: Right, they have provided parking calculations that indicated a peak demand of 309 spaces as part of their traffic study.

COMMISSIONER LORENZINI: And the retention ponds, there is an existing retention pond on the northeast side of the property?

MS. COATH: That's correct. And we're adding one also on the southwest corner.

COMMISSIONER LORENZINI: But you're not changing the northeast one at all?

MS. COATH: Yes, we are changing it. What we're doing is we're flattening the bottom and, George, sorry if I'm not explaining that properly, but we're basically enlarging a little bit of the bottom of the detention so that we have the proper detention --

COMMISSIONER LORENZINI: Oh, so, you're increasing the detention of the existing.

MS. COATH: Yes, we are.

COMMISSIONER LORENZINI: And adding another one.

MS. COATH: Yes.

COMMISSIONER LORENZINI: Okay. And where does that

drain to? I assume there's existing sewers that it goes to?

MS. COATH: Kate, would you mind just flipping to the civil drawing? Thank you.

COMMISSIONER LORENZINI: I didn't see any drainage sewers on the --

CHAIRMAN WOLFE: Can you please identify yourself, sir?

MR. DREGER: Hi, I'm George Dreger, I'm with Eriksson Engineering, 145 Commerce Drive, Grayslake, Illinois.

CHAIRMAN WOLFE: G-r-e-g-e?

MR. DREGER: Last name Dreger, D-r-e-g-e-r.

CHAIRMAN WOLFE: Okay, thank you.

MR. DREGER: To answer your question, it drains out to Arlington Heights Road. There's actually two connections, existing connections, been there for years, out onto Arlington Heights Road, one in the far northwest corner that that basin in the northeast corner is connected to. And then there is another sewer down at the southwest corner.

COMMISSIONER LORENZINI: And so these are existing sewers you're tying into?

MR. DREGER: Into Arlington Heights Road, yes.

COMMISSIONER LORENZINI: Okay. All right, that's all I have for now. Thank you.

CHAIRMAN WOLFE: Thank you. Commissioner Drost.

COMMISSIONER DROST: Yes. One thing I heard on the radio today was that with the accession of Pope Francis, attendance in Catholic churches is increasing. And I don't know statistically whether that's going to impact some of your data here, it would seem to be a little bit more abundant than a decline. But maybe something is going to occur. But the point on some of these developments is that, historically, how long has St. Edna's been established?

FATHER JERRY JACOB: 48 years.

MS. COATH: 48 years.

COMMISSIONER DROST: Okay. So, and when the church was established, the parking lot was about the same size?

FATHER JERRY JACOB: It's not.

COMMISSIONER DROST: No? Well, how did it expand? Can you give us a little background?

FATHER JERRY JACOB: In 2001 --

CHAIRMAN WOLFE: Father, you're welcome to speak, just if you can come up for the record.

FATHER JERRY JACOB: In the 2001 expansion of the narthex and the church remodeling, the parking lot was expanded by, I'm going to guess, it was 59 places. It was a significant number of places if I remember that plan.

COMMISSIONER DROST: Yes. But I mean in relationship

to, what I'm trying to get to is that, you know, there's established community institutions and those institutions have, and again we're talking in terms of percentages, they do evolve, they do change. Sometimes even after neighbors come into the neighborhood, they know that, you know, there is an existing, functioning, active church and that sometimes that institution can modify itself to be a good neighbor. And what I'm looking at is, you know, sort of perceptions that people have in neighborhoods and that sometimes, we've gone through a number of these institutions on this Board, and neighbors who have come after expansions, you know, they are concerned or outraged, how can this happen in my backyard, this kind of stuff. And you know, there is an evolution to these types of things and sometimes we have to deal with them and be good neighbors, you know, our Village motto says.

FATHER JERRY JACOB: I agree. I believe we've always, I think St. Edna's has a pretty good history prior to my coming there of always been a good neighbor and we try to maintain that relationship with our neighbors.

COMMISSIONER DROST: And these are incremental rather than explosions. You know, some churches think of moving off their campuses these days.

FATHER JERRY JACOB: Correct. We're not in that phase. At this point, we're finding a decline. Many of our founding members are passing away or moving on, so there is a change in demographics in the neighborhood. I'm not quite sure what that means. If Pope Francis brings the campus back to church, that would be a wonderful opportunity for us to figure out how we would minister that. I think in our practical understanding, we have to be very creative with our programming obviously, to make sure we attract families to become members and to raise their children in our community.

The other reality is our peak parking issue, we're talking about Sunday morning, the issue of parking, we're talking about two hours on a Sunday. That's when things are, there's really very few other times in the course of a week or any other day unless there is some major event that we planned, and maybe two a year would qualify for that. So, we're really looking at how do we handle our Sunday morning demand, and if our mass attendance will be an issue, how do we handle that if that became an issue for us. Currently, that does not seem to be a major issue.

COMMISSIONER DROST: And that was part of the record, too, that you have made some operational adjustments to a great extent to accommodate these things. And I just wanted to put that into the record so that, you know, it's understood that you are just not the new guy that's on the block and all of a sudden you want to rearrange things your way, but that they come about in a progression. And there

is a level of success, too, that you're serving your constituency in a thoughtful way. I don't have any more comment.

CHAIRMAN WOLFE: Thank you, George. Commissioner Green?

COMMISSIONER GREEN: Yes, I just have a couple of questions. And Kate, I'd like to just ask, I think in the back of your questions that the Planning Department gave to the project, under Parking and Traffic, it's when, this is I assume before Plat & Sub, there was a question about when the church was added on to in 2002, there were references to 130 overflow of seats in the narthex area. Does the church use this area for overflow of seating? And I didn't see an answer to that. Was there ever an answer given to that?

MRS. LOCKERBY: Yes. The church --

COMMISSIONER GREEN: And what was that answer?

MRS. LOCKERBY: I thought I just saw the response. I'm sorry.

COMMISSIONER GREEN: Maybe I can't find it here but I'm just curious to what the answer was.

MRS. LOCKERBY: Let me see here.

COMMISSIONER GREEN: And Father, maybe you can answer that. You would know, he's right on --

FATHER JERRY JACOB: We do not currently use the overflow seating except for Christmas or Easter is when that becomes, that's where basically two liturgies on those two holidays which I don't care how many big a parking lot you build, you don't have the land to build a parking lot to accommodate Easter or Christmas, but that's with the overflows. Our capability of doing that, if there was a really large funeral or something like that where we needed to do that or a tragedy of some sort, we have that capability to do that. But it's not something that's ever regularly --

COMMISSIONER GREEN: So, it's on -- basis, okay. Thank you, thank you. And Kate, back to you and the Village response was there was 395 or whatever the spaces were that were proposed at the Plat & Sub. Was that 395 spaces, was that a Village request at the time?

MRS. LOCKERBY: I unfortunately can't speak to that as I was not here at the time, so I wasn't privy to the conversations that occurred in July of 2012. Based on the Staff report and the minutes, there was a larger parish center that was proposed as well as a chapel with 96 seats. So, it was a slightly different project in 2012 versus the proposal before you this evening.

COMMISSIONER GREEN: Okay. The reason I asked that is that I live in the area and, on Sunday, traffic can be, you know, for a short time can be tight. And so, as much as I appreciate the input from the neighbors, what I'm trying to establish is does the Village

think that more parking should be there? And is there a feeling that they must accommodate the neighbors' request to have a smaller parking lot? In other words, I want to make sure that there is enough parking provided for this project to be successful a hundred percent.

MRS. LOCKERBY: We have discussed it internally and, based on the information that they have provided, we're not asking for any additional parking at this time.

COMMISSIONER GREEN: So, it's a Village-driven thing which just happens to correspond to the neighborhood request that there be a smaller parking lot?

MRS. LOCKERBY: I wouldn't say it's necessarily Village driven. We asked the question as to the size of the parking lot that was being provided and, you know, the parking lot that is provided now, it still provides 50 plus parking, I'm sorry, 40 plus parking stalls more than their demand shows. And that's not including any offsite parking that they have access to at this point.

COMMISSIONER GREEN: I guess what I'm getting at is from observation for over 20 years, I don't really see that there's extra parking spaces in the parking lot on Sundays. There are people parking across the street I would say every Sunday. And so, I guess I'm just, I'm struggling with the traffic counts and everything saying that there's extra spaces and that I don't seem to see that only because I have experienced it many, many times.

But I guess the one saving grace to this whole parking issue is that there is land available. And if parking becomes an issue, item number 2 in the requirements here is that it would be figured out and accommodated on site. I guess that's the saving part of my concern.

MR. CORCORAN: Pardon me --

COMMISSIONER GREEN: Absolutely. But that's all I have for now, thank you.

MR. CORCORAN: Good evening. My name is Steve Corcoran, traffic engineer with Eriksson Engineering, and I work in the same office as George. My last name is spelled C-o-r-c-o-r-a-n.

Just to maybe answer that question also, when the team first came in, we weren't sure how many parking spaces we needed and I'm not sure how exactly the 395 came up. But it was after the Plat & Sub is when I did my traffic and parking counts that fall of 2002 and that's where we came up with the lower numbers which started to get us thinking did we really need to add more parking. So, that's kind of, you know, before we didn't really know and we said, okay, we're adding a big building and we probably should add some parking. And then afterward we came back and made sure we got our counts and came back to the conclusion we want to do something smaller.

COMMISSIONER GREEN: As long as you're stepping up, I

have another question for you. On a Sunday afternoon, does the school across the street ever have functions going on at the same time as St. Edna's?

MR. CORCORAN: Not that I'm aware of. I lived in the area, too, the next street to the west when I used to live in Arlington Heights, but not that I'm aware of. And where we did see that the people are parking there even though we had spaces available in the parking lot, my take on it is those folks just didn't want to wait in traffic after mass is let out, and so it's just faster for them to walk across the pedestrian signal at Arlington Heights Road and get back on their car and go off.

COMMISSIONER GREEN: Do you know how many spaces are provided at the school?

MR. CORCORAN: Not off the top of my head.

COMMISSIONER GREEN: Any idea? I'm just, I'm estimating it's about 130 spaces over there.

MR. CORCORAN: Yes, I mean I would estimate off the top of my head at least 100, but yes.

CHAIRMAN WOLFE: Father, I saw you nodding. Do you know if there are functions across the street on Sundays? Normally?

FATHER JERRY JACOB: Normally not. But there are, throughout the course of the year, kind of they do have a function going on and they'd notify us on that weekend and we'd have to post signs saying we're not allowed to fill up their parking lot when they have those functions. It's probably three times, maybe four times a year. They also use our parking lot for their functions on Saturdays, so we do have that type of agreement.

COMMISSIONER GREEN: Well, just as long as you're there, Father, does the, when they have those functions, do the people who usually park over there for convenience, do they find a spot in your lot?

FATHER JERRY JACOB: They have to. Yes, I have not had that, it's not been an issue. They don't do it like at Christmas, they don't do it on --

COMMISSIONER GREEN: No, that's --

FATHER JERRY JACOB: Yes, so it's normally, we have not noticed that to be an issue for us at this point. People do choose where they're going to park and so we try to be a good neighbor and a good agreement with Futabakai that if they're usually having a function going on, we notify our parishioners that, make a public announcement that next week Futabakai has asked us not to park in their lot. It's been that type of agreement. There has not been an issue for either one of us to the best of my knowledge.

COMMISSIONER GREEN: Great, thank you. Thank you.

CHAIRMAN WOLFE: Welcome back, Commissioner Jensen.

COMMISSIONER JENSEN: Yes.

CHAIRMAN WOLFE: Fire away.

COMMISSIONER JENSEN: I just have a couple of really minor questions. In the 2001 PUD, there was the requirement or the request that an agreement, a formal agreement be pursued. And it looks like that really didn't happen and I'm just curious as to why there wasn't more of an aggressive attempt to get a formal agreement.

MS. COATH: Sorry. I ask that we rely on the Pastor on these questions.

FATHER JERRY JACOB: To be honest with you, we worked with the tenant which is Futabakai. And since District 25 is not actively using that parking lot, it didn't go anywhere. There was no way to really finalize that. It got passed the buck, we're back to the person they're renting to. So, it never really got clear of who else we're supposed to deal with for that. So, and I'm not sure what kind of ordinances there are with District 25 either, so I don't know, you know, if they decide to take that school over again for whatever reason, if the population of young people was, if they needed that school for some reason, that would change the entire dynamic of that agreement.

So, as of now, as long as Futabakai is there and they're leasing to them, we have that type of agreement with who they're leasing to.

COMMISSIONER JENSEN: Which has worked well for the last 12-13 years.

FATHER JERRY JACOB: Yes, but that obviously could change at some point but we can't, you know, we don't know how or when that would change.

COMMISSIONER JENSEN: My other question is what is the recreational use of that northeast detention basin?

FATHER JERRY JACOB: It can be, once a year, we have a parish picnic once a year in that area. The neighbors use it for football, recreational, it's nothing organized.

COMMISSIONER JENSEN: So, it has nothing to do with water sports?

FATHER JERRY JACOB: No water sports, no, best of my knowledge.

COMMISSIONER JENSEN: Okay. The last question is, and I guess it's really not your obligation, but I noticed that in the September meeting with the residents, there was a resident that lived at 2422 North Pine and who had a concern over flooding in his backyard. It doesn't sound like that's the responsibility of the church, but the response from the architectural firm was that they would see if there were any minor modifications that they could do. Are there any minor modifications or have you considered that at all?

MS. COATH: Not at this time.

COMMISSIONER JENSEN: I don't have anything further.

CHAIRMAN WOLFE: Thank you. Commissioner Warskow?

COMMISSIONER WARSKOW: Hi, I just want to say I'm really pleased by the plan that you have put forth today. So, just a few questions.

MS. COATH: Thank you.

COMMISSIONER WARSKOW: You talk about a curb on the northwest corner of the parking lot to aid in drainage, that you're depressing that curb?

MS. MAISH: Yes, there's a 10-foot depressed curb that water would be draining to that area.

COMMISSIONER WARSKOW: Okay, draining to like the Arlington Heights Road?

MS. COATH: No, it would be draining to the detention.

MS. MAISH: To the northeast detention area.

COMMISSIONER WARSKOW: Okay. It says the northwest corner, that's what got me confused. So, it's the northeast corner.

MS. MAISH: It's the northwest corner of the new parking lot.

COMMISSIONER WARSKOW: Oh, of the new parking lot.

MS. MAISH: Yes, where we have that 18 written, that's where the depressed area is.

COMMISSIONER WARSKOW: Okay. Is there a depressed area on the main parking lot into that detention basin --

MS. COATH: No.

COMMISSIONER WARSKOW: Okay. The only other thing is I just also want to commend you on having plantings in that southwest detention basin. You don't often see plantings in a detention basin and I'm glad to see them there because it aids in the water quality. That's it. I don't have any further questions.

CHAIRMAN WOLFE: Thank you. I just have a couple of questions. First, like a lot of the establishments that come before the Village, and many of the Commissioners and other people in the Village frequent restaurants or other places of business, so I have frequented your place of worship, and I got to tell you your music rocks on Saturday nights. It's very good. Your homilies are good, too, but the music is great.

A couple of questions. First, I have mostly attended the Saturday evening masses where the parking lot has been full which is always good to see. But, so your Sunday services, the peak parking is higher than the Saturday evening?

FATHER JERRY JACOB: Sunday evening. Saturday or Sunday?

MS. COATH: Your question was --

CHAIRMAN WOLFE: I'm sorry, Sunday evenings, because your traffic count was 9:00 to noon but it didn't take into account Sunday evening which I think is pretty crowded.

FATHER JERRY JACOB: Our largest liturgy is the 9:30 mass on Sunday. The evening one has never, almost never reaches that capacity. So, it's below that in the headcounts.

CHAIRMAN WOLFE: Okay. And then secondly, in terms of the members accessing the school across the street on the west side of Arlington Heights Road, there's a crosswalk there, is that right? There is no light but there is a crosswalk. So, is there any issue with, you know, safety crossing Arlington Heights Road?

MS. COATH: I don't believe so.

FATHER JERRY JACOB: It's a pedestrian light so it's activated by pedestrians. There is a light there.

CHAIRMAN WOLFE: Okay.

FATHER JERRY JACOB: It's not, it's a pedestrian crosswalk. So, that's --

CHAIRMAN WOLFE: There is an overhead light or just a walk --

FATHER JERRY JACOB: A stoplight that stops traffic, and there is a light there.

MR. CORCORAN: Yes, there is a pedestrian signal with an overhead and that's also tied in with the Village bike way along the south of the church property line. There's actually a bike path that's part of the Village bike way system that also ties in to that as well, too. So, in the fall when we were doing our counts, it was both a combination of parishioners and bikers, bicyclists I should say to get the right type of bikers, crossing at that location.

CHAIRMAN WOLFE: Okay, thanks. And as far as the parking goes, a lot of the Commissioners have asked and answered the questions I have as well. It sounds like the parking situation is more or less under control save for the holidays, Christmas and Easter when you have a large congregation. It sounds like that it is under control so I don't really have a concern on that.

And I think your presentation was very good. The materials are really helpful and it was a very good presentation. Okay.

MS. COATH: Thank you.

CHAIRMAN WOLFE: Sure. What I'd like to do now is open it up to members of the audience. Can I just maybe see a show of hands of anybody who would like to speak? Okay. Come forward and just give your name and spell it for the record. And your address.

QUESTIONS FROM AUDIENCE:

MR. ERICKSON: I'm Jim Erickson, E-r-i-c-k-s-o-n. I live at 2422 North Pine Avenue.

CHAIRMAN WOLFE: Where is that relative to the church?

MR. ERICKSON: That is directly south of the church across from the bicycle path.

CHAIRMAN WOLFE: Okay.

MR. ERICKSON: My question for the Plan Commission tonight is a general question that pertains to this particular case and to other cases that have come before this body I think in the past. And it has to do with the Municipal Code. If I could read the section of the Municipal Code here, it's Section 23-106, and it says:

"No grades within the Village shall be disturbed or otherwise altered except as allowed pursuant to a permit issued by the Director of Building. No person shall during the course of construction alter or permit or cause to be altered the grade of any lot in any manner which will permit or cause the draining of said lot in a manner to cause flooding on an adjoining lot or otherwise change or divert the natural flow of water in the manner deleterious to another property."

So, that's a laudable goal. And my question for the Board is how is that measured? It seems like you can't control something like that unless it's measured. So, my question is how is that measured?

CHAIRMAN WOLFE: Kate, maybe you can answer that question?

MRS. LOCKERBY: I'll touch on it briefly and then if the engineer wants to speak to that, you know, specifically to this site. When a project is reviewed, our Engineering Department reviews the proposed modifications and the Petitioner is required to provide detention calculations. So, the Engineering Department, well, I should say the Village reviews the grading plans proposed as well as storm water management calculations and evaluates the proposal, and that's what they're charged with doing for the Village.

MR. ERICKSON: So, there is no real actual number of measurement of anything?

CHAIRMAN WOLFE: Well, there are engineering plans.

COMMISSIONER DROST: Yes.

CHAIRMAN WOLFE: They're prepared in detail and reviewed by the Village engineers that have calculations set forth on the plans and measurements on the plan.

COMMISSIONER DROST: And that's historically been a cardinal rule that you don't --

CHAIRMAN WOLFE: Alter the --

COMMISSIONER DROST: That you don't create or put adjoining property owners in a worse position than before, and that grades are monitored through the Engineering Department and that is an engineering requirement and something that we will evaluate based on the engineer's report.

CHAIRMAN WOLFE: But I would agree, Kate, if the Petitioner has their engineer who would like to come forward, it's the Petitioner's engineer but I think he can probably address the specific questions again.

MR. ERICKSON: You know, if I were a carpenter and were going to cut a board, I'd measure it before I cut it and then maybe after I cut so I can tell that I did the job properly. And that's the kind of question I'm asking you. Is it measured before and measured after? Is that sort of thing done? That's my question.

CHAIRMAN WOLFE: Maybe George, would you like to answer it, address it for us?

MR. DREGER: In a general way --

CHAIRMAN WOLFE: Can you speak into the microphone please?

MR. DREGER: In a general way, Illinois drainage law requires that no detrimental drainage occur to a subservient property. So, if you're the lower property, the higher property cannot negatively impact that lower property in a way that it wasn't doing so before in its natural state. That's, generally speaking, Illinois drainage law. As far as, I guess I'm not quite understanding when you're saying that there is a change that's happened and you're asking for --

MR. ERICKSON: My experience, excuse me, my experience has been over the past ten years that as new homes are built in the area and as other construction goes on, those elevations change and make themselves higher so that our property stays the same and tends to be the below spot and tends to gather all this water and that we have increasingly hundred-year storms that take place every summer now it seems.

CHAIRMAN WOLFE: Well, let me just interject one thing. I'm not sure if your comment is a general comment about development generally in the area that you have observed over the years. That's one thing, and that's something that you can talk to the Engineering Department about or the Village about. But specifically with respect to this project, I'm not sure if you have a question about whether this project specifically will have an adverse impact upon flooding with your property specifically versus development generally over the last ten years.

MR. ERICKSON: It's a general situation and I seized this opportunity because I knew of the meeting and I didn't know of

any other meetings that were going to take place in the past ten years. So, because I'm in the neighborhood and I saw this meeting come up, I wanted to ask this general question of the Board and get it on the table because it seems that as new homes are built, especially these newer homes to the south of us, they were at such elevation that the water didn't flow in the normal fashion and we tended to collect it all in our backyard.

COMMISSIONER GREEN: Maybe I can help you. I'm an architect here in town, and the way the Village always explains it to me when I'm doing the project, that whatever the, the owner's water will leave the property on their property. So, I guess that's the Village way of telling me that if I, you know, the water that's going to run off of my property cannot run onto the neighbor's property and then down to the street or to the sewer or wherever it's going to go. So, the water that is accumulated on the site that I'm working on, in this case it would be St. Edna's, that water will stay on the site and make its way over to the detention pond. It won't drain to your property and in your property runs around and then drains into the detention pond, they can't do that. That's what the engineer was talking about.

CHAIRMAN WOLFE: I think what he's saying is he has observed over the years.

COMMISSIONER GREEN: Right. But I'm just saying the water will be controlled on their site, their water will be controlled on their site, and so which would not in any way affect any of the surrounding properties. Correct?

MR. DREGER: Correct.

COMMISSIONER JENSEN: In fact, Mr. Erickson, it seems to me that this, what they are doing here should improve your situation because they are putting another detention basin there.

MR. ERICKSON: Yes, I agree.

COMMISSIONER JENSEN: From this project's point of view, that should make you feel better than if they didn't do it.

MR. ERICKSON: That's true. And my general comments here are not specifically to this project but because I saw the opportunity to talk about this, about what's been happening over the past ten years. I wanted to make this comment.

CHAIRMAN WOLFE: Thank you.

MR. ERICKSON: So, I appreciate what St. Edna is doing and it seems like a laudable goal to me. But I'm here and I wanted to make this observation.

CHAIRMAN WOLFE: Thank you, sir.

MR. ERICKSON: Thank you.

CHAIRMAN WOLFE: Is there anybody else who would like to speak? Okay. Seeing none, we'll go back to the members of the

Plan Commission for any final comments, questions or --

COMMISSIONER DROST: Yes, I'm ready for a motion.

CHAIRMAN WOLFE: Or a motion.

COMMISSIONER DROST: Did anybody want to speak? Okay.

A motion to recommend to the Village of Board of Trustees approval of PC #13-020, an Amendment to PUD Ordinance 02-005 to allow the construction of a parish center and other interior improvements, and a variation from Chapter 28, Section 11.4, Schedule of Required Parking, to allow a reduction to the minimum number of required parking stalls from 590 to 362 spaces.

This approval is contingent upon compliance with the recommendation of the Plan Commission and the following recommendations detailed in the Staff Development report dated November 6, 2013:

- 1. Compliance with the October 22, 2013 Design Commission motion.**
- 2. If parking beyond what is provided for the church and its ancillary functions is insufficient as determined by the Village, then the Petitioner shall work with the Village to develop and implement a parking mitigation plan that may include, but shall not be limited to, operational restrictions, and/or installations of additional parking accommodations located elsewhere on site.**
- 3. The Petitioner shall comply with all federal, state, and Village codes, regulations and policies.**

CHAIRMAN WOLFE: Thank you. Is there a second?

COMMISSIONER JENSEN: Second.

COMMISSIONER WARSKOW: Second.

CHAIRMAN WOLFE: Arm wrestle for the second?

COMMISSIONER JENSEN: I'll defer to other Commissioner.

CHAIRMAN WOLFE: All right. So, the second was by Commissioner Warskow. Kate, let's take the vote.

MRS. LOCKERBY: Commissioner Dawson.

COMMISSIONER DAWSON: Yes.

MRS. LOCKERBY: Commissioner Drost.

COMMISSIONER DROST: Aye.

MRS. LOCKERBY: Commissioner Green.

COMMISSIONER GREEN: Yes.

MRS. LOCKERBY: Commissioner Jensen.

COMMISSIONER JENSEN: Yes.

MRS. LOCKERBY: Commissioner Lorenzini.

COMMISSIONER LORENZINI: Yes.

MRS. LOCKERBY: Commissioner Sigalos.

COMMISSIONER SIGALOS: Yes.

MRS. LOCKERBY: Commissioner Warskow.

COMMISSIONER WARSKOW: Yes.

MRS. LOCKERBY: And Chairman Wolfe.

CHAIRMAN WOLFE: Yes. Okay, so you've received a favorable, unanimous favorable recommendation to the Village Board. This is just a recommendation to the Village Board for approval of your petition. And the next step is before the Village. And I don't know, Kate, if you have a date for that yet?

MRS. LOCKERBY: Not at this time.

CHAIRMAN WOLFE: Not at this time. So, work with Kate and figure out what that date is going to be. In the meantime, I know that the Village Board is kind of going paperless, but to the extent that you'd like to reclaim these drawings, you're welcome to have them back and we'll leave them up here. I think that's it for you guys.

(Whereupon, the public hearing was adjourned at 8:46 p.m.)



Date: November 20, 2013

To: Village of Arlington Heights,
33 South Arlington Heights Road
Arlington Heights, IL 60005

From: Susan Maish
Jaeger, Nickola and Associates
350 South Northwest Hwy, Suite 106
Park Ridge, IL 60068

Re: St. Edna Catholic Church
2525 N. Arlington Heights Road
Arlington Heights, Illinois 60004

Subject: **VARIANCES REQUESTED- St. Edna Catholic Church**

Requested Variances

As a part of this building project, the church is requesting one variance:

1) A variance from Chapter 28, Section 11.4, Schedule of Required Parking, to allow the reduction to the minimum number of required parking stalls from 590 to 362. The chart below indicates the parking requirement.

	SF	Occup. Req.	Occ.	Parking Requirement	Spaces Required
Church					
Nave			995	1 space/ 5 seats	199
Choir			35	1 space/ 5 seats	7
Narthex (Overflow)			130	1 space/ 5 seats	26
Community Room	990	15 sf/p.	66	30% of occup.	20
Doherty Center					
Meeting Rooms- South	5,342	15 sf/ p.	356	30% of occup.	107
Offices	750			1 space/ 300 sf	3
Hurley Center					
Office area	3750			1 space/ 300 sf	13
Meeting Rooms	2020	15 sf/ p.	135	30% of occup.	40
Youth Room	2,225	15 sf/p	148	30% of occup.	44
New Parish Center					
Multi-purpose	5,295	15 sf/p	353	30% of occup.	106
Multi-purpose	1,229	15 sf/p	82	30% of occup.	25

Required Parking Spaces	590
Parking Spaces provided	362
Variance Requested	228

The variance should be granted to St. Edna for the following reasons:

- 1) *The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in that zone.* If St. Edna installs 590 parking spaces on their lot, they will have to expend undue expenses in paving the remaining areas of their site and installing underground detention for parking spaces which the traffic study indicates are not required. Per the traffic study only 309 spaces were utilized during their busiest time during Sunday mass. They will not receive a reasonable return on their investment because they will be spending money on parking that will not be utilized.
- 2) *The plight of the owner is due to unique circumstances.* Unlike office buildings where full occupancy is desired, a church is never at full capacity. When a church service is ongoing, the remaining portions of the building are not at full capacity. Christian Education and other ministries not held during the church services, but held on other times as outlined in the St. Edna Narrative and in the Church Schedule.
As required by the Village ordinance, the parking requirement chart assumes full occupancy in each of the occupiable rooms within the entire facility. This will not occur.
St. Edna will also not run two large scale activities simultaneously. All large scale functions such as parish dinners, theater performances, concerts would not be held simultaneously with a church service. These functions are for the parishioners and would be attended by those within the church service. As indicated in the cover letter, the church does not rent out any of their facilities to the public.
- 3) *The proposed variation if approved would not be detrimental to the health, safety, and general welfare of those persons residing in the immediate vicinity.* Not only will it not be detrimental to the health, safety and general welfare of the neighboring properties, but the approval of the variance will enhance the health, safety, and general welfare of the neighboring properties. The current parking lot design allows the church to maintain the park like setting the neighbors to the north and the east currently enjoy. The majority of this area would need to be paved, and an additional 6 large trees would need to be removed if the required number of parking were provided. Two of these trees are 22" diameter tree and one of these trees is 40" in size. The quality of their neighboring properties would be greatly reduced by the introduction of 228 additional spaces.



Village of Arlington Heights

33 South Arlington Heights Road
Arlington Heights, Illinois 60005-1499
(847) 368-5000
Website: www.vah.com

October 8, 2013

Ms. Susan Maish
Jaeger, Nickola & Associates
350 S. Northwest Highway, Suite 106
Park Ridge, Illinois 60068

RE: St Edna's Building Addition; PC #13-020 (1st Round Departmental Review Comments)

Dear Ms. Maish:

Enclosed please find departmental (except Engineering and Fire, which will follow once available) comments for the project referenced above. **You are required to respond to all of the comments in writing, referencing each by Department and number.** Please submit a copy of your response letter to me at your earliest convenience as well as ten revised and folded sets of plans. Please note that your responses will become part of public record.

As you are aware the Village has assigned a Plan Commission pencil date of November 13, 2013 for the proposed request. In order to meet this date, you will need to comply with the conditions listed below as well as provide a copy of your written responses and ten revised sets of plans for a second round of staff review as soon as possible. Once the outstanding issues are resolved, 10 sets of revised plans will need to be submitted for Plan Commission review, no later than Monday, November 4, 2013. Otherwise, the public hearing may need to be continued. In addition, when a hearing date has been finalized, the following notification requirements must be completed.

- ☐ Notify all property owners within 250 feet of the subject property no earlier than 30 days prior and no later than 15 days prior to the hearing date. A map indicating the subject property and the notification area must be submitted to the Department of Planning and Community Development. In addition a sample notification sign and letter must be submitted to one week prior to the 15-day deadline. **(DEADLINE: October 25, 2013)**
- ☐ Post a Public Hearing Notice sign must be posted on the subject property facing adjacent roadway(s), no earlier than 30 days prior and no later than 15 days prior to the hearing date. **(DEADLINE: October 25, 2013)**
- ☐ Submit to the Planning and Community Development Department an affidavit and photocopy of the mailed notice and a photograph of the public notice sign. **(DEADLINE: October 25, 2013)**

If you have any questions, please contact me at (847) 368-5223, so that we may resolve Staff's comments.

Sincerely,

A handwritten signature in black ink, appearing to read 'Katherine E. Lockerby', is written over the typed name.

Katherine E. Lockerby
Development Planner
Department of Planning and Community Development

C: Charles Witherington-Perkins, Director of Planning & Community Development
Bill Enright, Deputy Director of Planning & Community Development
PC File #13-020

MEMORANDUM

RECEIVED

OCT - 7 2013

PLANNING & COMMUNITY
DEVELOPMENT DEPARTMENT

TO: Kate Lockerby, Development Planner

FROM: Paul Butt, Fire Safety Inspection Supervisor

DATE: 10/7/13

**RE: 2525 N. Arlington Hts. Rd. – St. Edna's Church Addition
Plan Commission Round 1 Comments**

I have reviewed the Round 1 submittal regarding the above referenced and offer the following:

1. Building shall be constructed in accordance with all referenced building codes in the Arlington Heights Municipal Code.
2. Fire sprinklers shall be provided throughout the new addition.
3. Fire alarm notification shall be provided throughout the new addition.
4. Review Section 410 for stages and platforms. Define which it will be per the definitions. Also review the specific requirements of stages that exceed 1000 sq.ft.
5. There appears to be a lack of fire hydrant coverage to the north and east side of the building.
6. Provide a fire alarm remote enunciator at the main entrance of new addition.
7. Describe how the kitchen will be utilized. What level of food preparation?

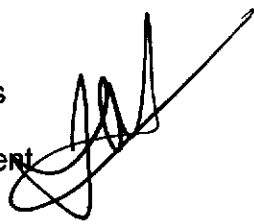
Memorandum

To: Scott Shirley, Director of Public Works

From: Jeff Musinski, Utilities Superintendent

Date: October 1, 2013

Subject: 2525 N. Arlington Heights Rd., P.C. #13-020



With regard to the proposed plat of resubdivision at 2525 N. Arlington Heights Rd., I have the following comments:

- 1) Proper separation must be maintained between water main and sanitary & storm sewers.
- 2) All water main material will be minimum class 52 dci
- 3) A new meter & suitable RPZ will be utilized for the new domestic water connection.
- 4) All new valves greater than 2.5" will be in a vault

If you have any questions, please feel free to contact me.

C. file

ENGINEERING DEPARTMENT

3

PETITIONER'S APPLICATION - ARLINGTON HEIGHTS PLAN COMMISSION

Petition #: P.C. 13-020
 Petitioner: Celine D. Coath, AIA
350 S. Northwest Hwy, Suite 106
Park Ridge, IL 60068 847-692-6166
 Owner: St. Edna Catholic Church
2525 North Arlington Heights Road
Arlington Heights, IL 60004
 Contact Person: Same as Petitioner
 Address: _____
 Phone #: 847-692-6166
 Fax #: 847-692-2002

P.I.N.# 03-17-101-019
 Location: 2525 N. Arlington Heights Rd, A.H., IL
 Rezoning: _____ Current: _____ Proposed: _____
 Subdivision: _____
 # of Lots: _____ Current: _____ Proposed: _____
 PUD: Amendment For: _____
 Special Use: _____ For: _____
 Land Use Variation: _____ For: _____
 Land Use: _____ Current: _____
 Proposed: _____
 Site Gross Area: 8.5 acres
 # of Units Total: _____
 1BR: _____ 2BR: _____ 3BR: _____ 4BR: _____

(Petitioner: Please do not write below this line.)

1. PUBLIC IMPROVEMENTS

REQUIRED: _____ YES NO COMMENTS

a. Underground Utilities

Water _____ ☒ _____

Sanitary Sewer _____ ☒ _____

Storm Sewer _____ ☒ _____

b. Surface Improvement

Pavement _____ ☒ _____

Curb & Gutter _____ ☒ _____

Sidewalks _____ ☒ _____

Street Lighting _____ ☒ _____

c. Easements

Utility & Drainage _____ ☒ _____

Access _____ ☒ _____

2. PERMITS REQUIRED OTHER THAN VILLAGE:

a. MWRDGC ☒ _____

b. IDOT _____

c. ARMY CORP _____

d. IEPA _____

e. CCHD _____

YES NO COMMENTS

3. R.O.W. DEDICATIONS? _____ ☒ _____

4. SITE PLAN ACCEPTABLE? _____ ☒ _____

5. PRELIMINARY PLAT ACCEPTABLE? _____ ☒ _____

6. TRAFFIC STUDY ACCEPTABLE? _____ ☒ _____

7. STORM WATER DETENTION REQUIRED? _____ ☒ _____

8. CONTRIBUTION ORDINANCE EXISTING? _____ ☒ _____

9. FLOOD PLAIN OR FLOODWAY EXISTING? _____ ☒ _____

10. WETLAND EXISTING? _____ ☒ _____

GENERAL COMMENTS ATTACHED

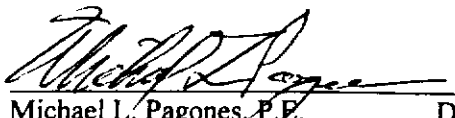
PLANS PREPARED BY: ERIKSSON ENG.

DATE OF PLANS: 8-30-13

Michael J. Leger 10/10/13
 ACTING Director Date

PLAN COMMISSION PC #13-020
St. Edna's Church Addition
2525 N. Arlington Heights Road
PUD Amendment
Round 1

11. The petitioner is notified that these comments are being provided to ensure that the project meets the requirements for submittal to the Plan Commission. Approval by the Plan Commission is not an endorsement or approval of these documents to obtain the required building permits, engineering approval, or permits required by other government or permitting agencies for construction. Detailed plan review with associated comments will be provided upon submittal of plans for a building permit. The petitioner shall acknowledge that they comprehend and accept this understanding.
12. An Engineers estimate of construction cost for full site improvements is required to complete the calculation for plan review, inspection, and other fees. This estimate should be submitted at least three weeks prior to the final Plan Commission meeting to allow us time to generate the fee letter and for the petitioner to assemble the proper documents.
13. The concept of the detention plan was previously discussed and agreed to. Provide full size copies of drainage exhibits EX-1 and EX-2 so our review of the stormwater management report can be completed.
14. When on-site lighting is proposed, provide a site photometric lighting diagram indicating lighting intensities. Also provide the associated catalog cuts for all roadway, parking lot, and building mounted luminaires. All fixtures must be flat bottom, sharp cut-off, and no wall pack style fixtures will be permitted.
15. Fire lanes require a heavy duty pavement section. Heavy duty asphalt pavement section to consist of: 2" Surface, 2-1/4" N-50 Binder, 5" N-30 Binder, and 4" CA-6 Stone Subbase.
16. Consider including bicycle racks in development plan to encourage alternate modes of transportation for employees and patrons.
17. Table 1 in the traffic report shows the first and second columns with the same Sunday Inbound Peak heading. Please clarify.
18. Please provide an explanation of any existing agreements regarding St. Edna's use of the Futabakai school parking lot.
19. Provide a more detailed explanation about placement of ADA parking stalls in the newly expanded 58 space lot. There are no stalls indicated, and the grade elevation on the north side of the new building addition and along the south curb line of this lot is confusing at 700.10, when the finished floor elevation is 695.91, which is a 4 ft. differential.


Michael L. Pagones, P.E. Date 10/10/13
Deputy Director of Engineering



Arlington Heights Fire Department Plan Review Sheet

P. C. Number P.C. 13-020

Project Name

St. Edna's Church

Project Location

2525 N. Arlington Heights Rd

Planning Department Contact

Kate Lockerby

General Comments

The Fire Department requests the following:

- 1) A separate address for the addition
- 2) A fully functional announcator or alarm panel located at the main entrance.
- 3) Fire Department connection to be located on the front of the building.
- 4) Fire hydrant located within 100' of the fire department connection.
- 5) Building to be sprinkled.
- 6) Knox box to be located adjacent to the front entrance.

**NOTE: PLAN IS CONCEPTUAL ONLY
SUBJECT TO DETAILED PLAN REVIEW**

Date October 8, 2013

Reviewed By: _____

Lt. Andrew Larson

ARLINGTON HEIGHTS POLICE DEPARTMENT

Community Services Bureau

DEPARTMENT PLAN REVIEW SUMMARY

**St. Edna's Church Addition
2525 N. Arlington Heights Rd**

Round 1 Review Comments

09/25/2013

1. Character of use:

The character of use is consistent with the property. The addition is basically taking the place of the church rectory which will be demolished.

2. Are lighting requirements adequate?

All lighting should be up to code. Special attention should be given to illuminating parking and other common areas.

3. Present traffic problems?

There are no traffic problems at this location.

4. Traffic accidents at particular location?

This is not a problem area in relation to traffic accidents.

5. Traffic problems that may be created by the development.

This development will not create new traffic problems.

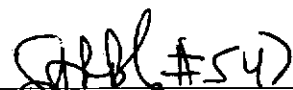
6. General comments:

Use of anti-skateboarding technology is recommended to avoid problems with unwanted juvenile activity on the property. Special attention given to ramps, railings and curbs in more secluded or hidden areas.



DOUGLAS HAJEK, Crime Prevention Officer
Community Services Bureau

Approved by:



Supervisor's Signature

ZONING REQUIREMENTS

1. The Plan Commission must review and the Village Board must approve the following action:
 - **Planned Unit Development (PUD) Amendment to allow the construction of a 10,800 square foot parish center.**
2. In addition, during the first round departmental review process, the following variations have been identified:
 - **A variation from Chapter 28, Section 11.4, Schedule of Required Parking, to allow a reduction to the minimum number of required parking stalls from 572 to 395 spaces.**
3. With the next submittal please provide a written justification that is based on the following hardship criteria, which is outlined in the Zoning Ordinance, more specifically:
 - A. **The property in question cannot yield a reasonable return if permitted to be used under the strict regulations of the underlying zoning district, and**
 - B. **The Petitioner has demonstrated a unique circumstance, and**
 - C. **The proposed variation if approved would not be detrimental to the health, safety and general welfare of those persons residing in the immediate vicinity.**

SITE RELATED ISSUES

1. The previous parking lot expansion included a request to omit curbing in certain areas around the perimeter of the parking lot to allow for drainage. Is this proposed as part of this current request?
2. The site is lacking one landscaped island near the stage access drive. Please revise the plan to include said landscaped island.
3. You mention a proposed patio between the new building and the Hurley building. Please provide more information about this proposed patio.
4. Please provide the total impervious surface coverage proposed for the site.
5. Please provide an elevation of the proposed trash enclosure.
6. How is/will the existing garage be utilized?

TRAFFIC & PARKING

1. The peak parking demand was identified as 309; however, a total of 395 parking stalls are proposed. Please explain the need for additional parking.
2. When the church was added on to in 2002, there were references to 130 overflow seats in the Narthex area. Does the church use this area for overflow seating?
3. The following is a preliminary parking analysis for the site with the proposed addition:

Building	Use	Seating / Square Footage	Parking Ratio	Required
Church	Nave	995 Seats	1 spaces/5 seats	199 spaces
	Choir	35 Seats	1 spaces/5 seats	7 spaces
	Narthex	130 Seats	1 spaces/5 seats	26 spaces
	Community Room	1,050 SF	30% of occupancy	21 spaces
Doherty	Multi-Purpose Rooms	6555 SF	30% of occupancy	131 spaces
	Office	750 SF	1 space/ 300 SF	3 spaces
Hurley	Multi-Purpose Rooms	2,070 Seats	30% of occupancy	41 spaces
	Office	3,750 SF	1 space/ 300 SF	13 spaces
Parish Center	Multi-Purpose Rooms	5,295 SF	30% of occupancy	106 spaces
	Multi-Purpose Rooms	1,229 SF	30% of occupancy	25 spaces
<u>TOTAL REQUIRED</u>				572 spaces
<u>TOTAL PROVIDED</u>				395 spaces
<u>SURPLUS (DEFICIT)</u>				177 spaces

4. Is there a formal parking agreement with the school across Arlington Heights Road? Please provide information about the agreement in place. As a reminder, a condition of the approval in 2001 was: "The petitioner shall continue to pursue a

perpetual shared parking agreement with the property owner of the facility located directly across from the petitioner on the west side of Arlington Heights Road."

BUILDING & SIGNAGE ISSUES

1. Design Commission review and approval is required prior to a formal hearing before the Plan Commission. It is noted you are scheduled to appear before the Design Commission on October 22, 2013.
2. The information provided refers to a proposed remodeling of the existing building – phase 2 of this project. However, no floor plans were provided that indicate what remodeling will occur. This information should be provided to determine the ultimate parking requirements for the site.
3. Previous plans showed the creation of a "youth room" in the basement of the Hurley Center. Is this still part of the proposal?

GENERAL COMMENTS

1. Thank you for providing your minutes from the Neighborhood meeting held on September 10, 2013. Please let me know once the second meeting has been scheduled.
2. Based on the information, it is understood that the Church does not rent out any facilities to non-church related functions. Furthermore, it is understood that the proposed parish center will allow more flexibility with space for existing programming. Programming will not increase due to the addition.
3. It is understood that there are no day-care and school related functions at the Church.

 10/8/2013

Katherine Lockerby
Development Planner
Village Of Arlington Heights

St. Edna's
2525 N. Arlington Heights Road
P.C. 13-020
October 8, 2013

Landscaping

- 1) The ends of all parking rows must include a curbed island that includes a 4" caliper shade tree (Chapter 28, section 6.15-1.2b). Please incorporate an island and shade tree in the southeast corner of the new parking lot. In addition, incorporate shade trees at the end of the north parking row.
- 2) Provide additional landscaping adjacent to the parking lot on the north side. The landscaping must be layered and include a mix of evergreen trees, shrubs and perennials in order to provide a dense layered buffer.
- 3) It is recommended that additional landscaping be provided in order to screen the trash area, the drive aisle and on the east elevation of the existing garage.
- 4) Landscape screening must be provided for any utility/mechanical areas.
- 5) A landscape compliance bond in the amount of 30% of the landscaping costs will be required and a tree fee of \$200 is required for each tree identified for preservation. In addition, a \$4 tree fee is required for each lineal foot of frontage.



Date: 10/25/2013

To: Ms. Katherine E. Lockerby
Developmental Planner
33 South Arlington Heights Road
Arlington Heights, IL 60005

From: Susan Maish, A.L.A.
Jaeger, Nickola and Associates
350 S. Northwest Hwy.
Park Ridge, IL 60068

Re: Plan Commission Review Comments dated October 8, 2013 for St. Edna Catholic Church, 2525
S. Arlington Heights Road, Arlington Heights, IL 60004

Dear Ms. Lockerby,

This letter is in response to the Plan Commission Comments dated October 8, 2013. See revised drawing sheets dated Revised Plan Commission Drawings 10/25/2013 and the itemized letter below.

BUILDING DEPARTMENT

Reviewer: Charley Craig

1. All building areas and parking will comply with Illinois Accessibility Code Requirements.

FIRE SAFETY DEPARTMENT

Reviewer: Paul Butt

1. The proposed building will be constructed in accordance with all referenced building codes in the Arlington Heights Municipal Code.
 - 2009 International Building Code with Amendments
 - 2012 International Energy Code with Amendments (as adopted by the State of Illinois)
 - 2009 International Fire Code with Village Amendments.
 - 2009 International Fuel Gas Code with Village Amendments
 - 2009 International Mechanical Code with Amendments
 - 2004 Illinois State Plumbing Code with Amendments
 - NFPA Electrical Code with Amendments
 - 1997 Illinois Accessibility Code
2. Fire Sprinklers will be provided throughout the new addition.
3. Fire Alarm notification shall be provided throughout new addition.

4. As per the definitions provided in section 410 Stages and Platforms, we should be defined as a platform.
5. As per my phone conversation with Paul Butt on October 24, 2013, the existing fire hydrants are adequate to service the new building and the existing building.
6. As per my phone conversation with Paul Butt on October 24, 2013, the existing annunciator location is acceptable to serve both the new and existing buildings.
7. The church normally caters all of their events with the exception of their pancake breakfasts or a spaghetti dinner. The caterers will primarily bring in their food prepared and use the ovens for warming. In order to comply with code, the new building will provide an exterior grease trap and a commercial range hood with an ansul system.

I spoke with Teresa Biskner on July 19, 2012 and August 8, 2012. She indicated that we would not need to comply with the requirements of a commercial kitchen. Phone minutes are attached. See Exhibit A at the end of this letter.

PUBLICS WORKS DEPARTMENT

Reviewer: Jeff Musinski

1. All separation requirements between sanitary/storm sewers and water mains will be maintained. Ten foot horizontal separation will be maintained. Where crossings occur, and it is necessary to run the water under the sewer, 18" separation will be maintained, and the sewer will either be water main quality pipe or ASTM C443 gasketed RCP as allowed by the IEPA for crossings.
2. Specifications require CL 52 DIP.
3. A new meter & suitable RPZ will be utilized for the new domestic water connection.
4. The new valve for the 3" DIP building service has been revised to a vault.

FIRE DEPARTMENT

Reviewer: Lt. Andrew Larson

1. As per my phone conversation with Paul Butt on October 24, 2013, a separate address will not be required.
2. As per my phone conversation with Paul Butt on October 24, 2013, the existing annunciator location is acceptable to serve both the new and existing buildings.
3. As per my phone conversation with Paul Butt on October 24, 2013, the existing fire department connection will work for both the new and existing buildings.
4. As per my phone conversation with Paul Butt on October 24, 2013, the existing fire hydrant/ fire department connection will be utilized.
5. The building will be fully sprinkled.
6. As per my phone conversation with Paul Butt on October 24, 2013, a second knox box will not be required.

COMMUNITY SERVICES BUREAU

Reviewer: Officer Douglas Hajek (*Italic text reiterates the comment of the reviewer.*)

1. *The character use is consistent with the property.* Note: The rectory has been demolished as a part of a separate permit.
2. *All Lighting should be up to code. Special attention should be given to illuminating parking and other common areas.* Parking lot lighting complies with the Village of Arlington Heights zoning ordinance providing less than .1 footcandles at the property line. It also complies with IES standards for medium activity parking lots providing an average of 2.4 footcandles in the parking lot. Photometrics have been included as a part of this resubmittal showing the lighting levels generated by the parking lot lighting. Bollards line the walkway on the west and north to provide the required light at the walkways.
3. *There are no traffic problems at this location.*
4. *This is not a problem area in relation to traffic accidents.*
5. *This development will not create new traffic problems.*
6. *Use of anti-skateboarding technology is recommended to avoid problems with unwanted juvenile activity on the property. Special attention given to ramps, railing, and curbs in more secluded or hidden areas.*
Anti-skateboarding technology will be incorporated into the new site work to prevent problems with unwanted juvenile activity.

PLANNING AND COMMUNITY DEVELOPMENT

Reviewer: Katherine Lockerby (*Italic text reiterates the comment of the reviewer.*)

Zoning

1. *The Plan Commission must review and the Village Board must approve the following action.: Planned Unit Development Amendment to allow the construction of a 10,800 square foot parish center.*
2. *In addition, during the first round of departmental review process, the following variations have been identified: A variation from Chapter 28, Section 11.4, Schedule of Required Parking, to allow a reduction to the minimum number of required parking stalls from 572 to **362**.*
Please note the number of parking spaces was revised to coordinate with the updated site plan.
3. The written justification was revised in the letter called "Variances requested" and is included as a part of the resubmittal.

Site Related Issues

1. A curb will be provided along the perimeter of the main parking lot as shown on the drawings. A 10'-0" wide depressed curb will be provided in the northwest corner of the lot to allow for drainage. Curb is not provided around the stage access drive.
2. The site plan has been modified to include a landscape island to the west of the stage access drive.
3. The patio/ courtyard has been value engineered out of the project. The required concrete pads outside the exterior doors are being provided in lieu of a full patio. The civil drawings show the extent of the concrete that will be installed as a part of this project. The courtyard will be constructed in the future when funds are available.

4. The total impervious surface coverage for the proposed site is 217,257 sf.
5. In this revised site plan, the trash enclosure is existing to remain. No modifications will be made to the pad or the surrounding board on board fence.
6. The garage is used for the storage of outside maintenance equipment.

Traffic and Parking

1. The originally submitted parking lot was designed to minimize the variance required from the Village. It maximized the number of spaces that we could provide on the site, while still maintaining room for detention and a buffer to the neighbors on the east. The church would prefer to provide the minimum number of spaces allowed by the village since their current number of parking spaces meets their needs. The desire for green space was also indicated by the neighbors who attended the meeting on October 15, 2013. Minutes from both neighborhood meetings are attached as Exhibit B.
 2. The church only uses overflow seating at Christmas and Easter.
 3. The total number of required parking spaces in my variance letter and in the traffic study have been updated to correspond with the chart provided by the Village. The number of parking spaces provided has been changed to 362 and the deficit or variance requested has been changed to 210 spaces based on the new site plan dated October 25, 2013.
 4. The property across the street is owned by School District 25 and is leased by the Futabakai School. There is no a formal agreement between School District 25 and St. Edna Catholic Church.
-

Building and Signage Issues

1. St. Edna Catholic Church was approved by the Design Commission on October 22, 2013.
2. The remodeling plans for the Doherty Center have been included in the new submittal.
3. A Youth Room is still part of the plans in the basement of the Hurley Center, but it will be completed in the future after the main level of the Doherty Center has been completed. There is currently no funding to complete this work or the Doherty Center remodeling.

General Comments

1. The second meeting was held on Tuesday, October 15, 2013. All the neighbors that attended the September 10th neighborhood meeting were sent invitations to the October 15th meeting. All of the neighbors within a 250'-0" radius were invited to the September 10th meeting.
2. The church does not rent out any facilities to non-church related functions. The church is creating this addition not to increase programming, but to provide them more room for their existing programming. The proposed Parish Center will eliminate the need to constantly set up and take down the movable walls in the Doherty Center.
3. There are no day-care or school related functions at the Church.

Additional Comments

1. *Please provide the following additional information.*

- a. *A proposed schedule or weekly plan outline of uses for each of these spaces to verify exclusive use, or on non-church days, potential overlaps of multiple uses that could occur simultaneously, and the required aggregate, (or separate parking demand) per typical day, Monday through Sunday.*

The typical schedule has been included as a part of the supporting documentation.

- b. *Weekday masses, special services like funerals, weddings, etc. should also be provided as to what timeframes these are allowed to occur, and general volumes of traffic and parking demand.*

This additional scheduling information has been included as a part of the supporting documentation.

2. *The revised plans should still show an area for "landbanked parking" in the event the parking lot needs to be expanded.*

We did not show any landbanked parking. The rationale for not including the landbanked parking has been included as a part of the supporting documentation.

Landscaping

1. An island and a shade tree have been incorporated at the southeast corner of the new parking lot. A shade tree has been added to the end of the north parking row.
2. Additional landscaping has been added on the north side of the parking lot. A mix of landscaping has been added to create a dense layered buffer.
3. Additional landscaping has been added to screen the trash area, the drive aisle, and the east elevation of the existing garage.
4. Additional landscape screening has been provided on the north side of the north mechanical unit. This unit is depressed in the well, so the top of the unit will equal the top of the surrounding grade. The landscaping on the north and south sides of the east units have been modified to taller varieties so additional screening of the board on board wood fence would be provided.
5. The bonds and fees will be provided as required by the Village of Arlington Heights Zoning Ordinance.

ENGINEERING

Reviewer: Michael Pagones

11. The petitioner understands that this is just an initial review as a part of the Plan Commission process. All civil drawings will be submitted for building permit for full review and comment.
12. See Exhibit C for the civil engineer's cost estimate.
13. Exhibits EX-1 and EX-2 have been included in the drawing package. Storm Water Calculations have been included as a part of the supporting documentation.
14. Photometrics have been included as a part of the drawing package. Cut sheets for the pole mounted fixtures and the bollards have been included as Exhibit D.
15. The fire lane has been modified to comply with the heavy duty section indicated: 2" surface, 2-1/4" N-50 Binder, 5" N-30 Binder, and 4" CA_6 Stone subbase.

16. St. Edna currently has bike racks installed. They will be relocated as a part of the new work.
17. This was a typographical error. The second column has been corrected to read Sunday Outbound Peak.
18. The property across the street is owned by School District 25 and is leased by the Futabakai School. There is no a formal agreement between School District 25 and St. Edna Catholic Church.
19. There are currently 11 handicap spots in the existing church parking lot. They are spread out to provide accessibility to both the west church entrance and the east Church and Hurley Center entrance. The requirement for a 362 space parking lot is 8 handicap spaces. Since we already exceed this requirement no new ADA parking spaces were added. The 700.1 is the top of the retaining wall not the curb line. The new sidewalks slope at a rate < 5% to reach the new entrance grade.

EXHIBIT A



PHONE CONVERSATION CONFIRMATION

CALL DATE: **August 9, 2012**

FROM: **Susan Maish**

PARTICIPANTS: **Terese Biskner, Health Services
Village of Arlington Heights
Susan Maish, JNA**

SUBJECT/PROJECT:
**St. Edna Catholic
Church**

Message:

JNA indicated to the Village that the church will sometimes be serving the public. The public is invited to the church's pancake breakfasts, their dinner theater and the other 4 events that they currently hold per year. She indicated again that church will not need to be licensed unless they have a DCFS licensed preschool, an actual school, or the church continually offers food to the public on a consistent basis. ie. a fish fry every Friday night in the winters and a barbeque every week in the summer. The only other scenerio they would need a commercial kitchen is if they rented out the multitorium or if they rented out the kitchen to a caterer to utilize for their business.

She checked with the building department (Chuck Kobus) and they will require a type 1 hood. I indicated that the church has already decided that they would like to use a commercial griddle which as she indicated would require a type 1 hood and an exterior grease trap.

Note: The 25% dry storage requirement for a commercial kitchen does not need to be enclosed in a separate room. It can be stored in cabinetry and still count toward that requirement.

This serves to confirm items discussed and decisions reached during phone conversation named above. If your notes differ in any way, please contact our office immediately. Contact me with any questions or responses.

COPIED TO: Terese Biskner

EXHIBIT B



PROJECT MEETING MINUTES

DATE: **September 10, 2013**
PROJECT: **St. Edna Catholic Church**
PROJECT #: **1020**
REGARDING: **7:00 pm**

PRESENT: **Father Jerry, Pat
Freeman, Mike Maloni, Roger
Kruel, Susan Maish, Celine Coath**
**See attachment for neighbors
present.**

FROM: **Susan Maish, ALA**

Minutes:

JNKA presented the following drawings: the existing site plan, the existing floor plan, the proposed site plan, the proposed floor plan, the exterior perspectives, the landscaping plan, and the north elevation indicating heights.

The neighbors had the following comments or questions:

1) What type of lighting will we be providing for the parking lot?

JNKA indicated that the lighting will match the existing light poles and fixtures for consistency and that the lighting levels will comply with the Village of Arlington Heights Code. The village requires a maximum light level of .1 foot candles at the property line. Photometrics will be obtained.

2) How is the northeast detention area changing?

JNKA indicated that the detention area is being made larger, but it is not getting deeper. An additional detention area is being added in the southwest corner of the lot. The southeast area is not a detention area. A neighbor indicated that the northeast detention area does get full in a large rain storm. Father Jerry indicated to JNKA that it takes about a day for the rain water to dissipate.

3) Will the southwest detention area prevent the family on 2422 North Pine from getting water in their backyard?

JNKA indicated that we are currently not regrading in this area. The neighbor indicated that the problem arose when the Village installed the water main. JNKA said that they would look if there were any minor modifications that could be done.

4) How was the number of parking spaces determined?

JNKA indicated that the Village of Arlington Heights determines the parking count by assuming that the entire building is occupied at the same time. However this assumption does not match the way that the church functions so a variance is being requested. The new Parish Center will not increase the occupancy of the building because two large scale functions will not occur simultaneously. We are providing the number of additional spaces that the site allows without

disturbing the green areas utilized by St. Edna and the neighbors.

5) Will we be installing a fence at the property line?

JNKA indicated that we will see if the village requires it. In 2001, all the neighbors signed a petition so that a fence would not be required.

6) Could we turn the parking lot so that it would run north/ south instead of east/ west?

JNKA indicated that we located the parking lot in its current location for two reasons:

- A) to keep the current detention in its relative location so that existing piping and restrictors could remain.
- B) to maintain the green space on the north and west sides of the property which is currently being utilized by both the church and the neighbors.

7) What hours do we plan on using the facility? Will it be used frequently for youth sporting activity?

JNKA indicated that this space will not be used daily for youth sporting activity and this space is not designed for competitive sports. There is no scoreboard, bleacher seating, or even permanent basketball backstops. Father Jerry added that the space will not be rented to out to others.

8) Can you please notify us when you receive comments from the Village?

JNKA indicated that we would set up a second meeting to update the neighbors after we receive the Village's comments.

This serves to confirm items discussed and decisions reached during the meeting named above. If your notes differ in any way, please contact our office immediately.

COPIED TO:

JAEGER NICKOLA KUHLMAN & ASSOCIATES, LTD., ARCHITECTS
350 S. Northwest Highway, Suite 106, Park Ridge, Illinois 60068
Ph: 847.692.6166 www.jnka-architects.com Fax: 847.692.2002

St. Edna Neighborhood Meeting, 9/10/2013 -- Attendees

Name	Street Address	City/State/Zip	Salutation
Mr. and Mrs. James Murphy	2620 N. Chapel Hill Drive	Arlington Heights, IL 60004	Mr. & Mrs. Murphy
Mr. William J. Mantas	2617 Chapel Hill Drive	Arlington Heights, IL 60004	Bill
Mr. Craig Coleman	2605 Chapel Hill Drive	Arlington Heights, IL 60004	Craig
Mr. Terrence Ennes	2572 N. Haddow Avenue	Arlington Heights, IL 60004	Terry
Mr. Keith Grossich	2568 N. Haddow Avenue	Arlington Heights, IL 60004	Keith
Mr. Martin Lindsay	2560 N. Haddow Avenue	Arlington Heights, IL 60004	Martin
Mr. Robert Moore	2552 Haddow Avenue	Arlington Heights, IL 60004	Rob
Mr. and Mrs. Ron Walter	505 E. Suffield	Arlington Heights, IL 60004	Mr. & Mrs. Walter
Mr. and Mrs. Carl Hren	2572 N. Haddow Avenue	Arlington Heights, IL 60004	Mr. & Mrs. Hren
Mr. and Mrs. James Erickson	2422 N. Pine	Arlington Heights, IL 60004	Mr. & Mrs. Erickson
Mr. Peter Donahue	306 E. Waverly Road	Arlington Heights, IL 60004	Pete



PROJECT MEETING MINUTES

DATE: **October 15, 2013**
PROJECT: **St. Edna Catholic Church**
PROJECT #: **1020**
REGARDING: **7:00 pm**

PRESENT: **Father Jerry, Pat
Freeman, Mike Maloni, Roger
Kruel, Susan Maish, Celine Coath,
George Dreger (EEA) and Steve
Corcoran (EEA), Kate Lockerby
(VAH)**
See below for neighbors present.

FROM: **Susan Maish, ALA**

Minutes:

At the September 10, 2013 neighborhood meeting, the neighbors requested that an additional meeting be held when St. Edna received their comments from the Village of Arlington Heights.

JNKA began by presenting the photometric plan which was requested by the neighbors at the last meeting. JNKA explained that the new lighting complies with the Village of Arlington Heights zoning ordinance by providing less than .1 foot candle at the property line. JNKA continued by indicating that the existing lighting level in the existing parking lot is around 6.8 fc under the existing light poles. This new plan is consistent with this lighting level.

The neighbors inquired about the number of parking spaces. They had heard that the Village asked why 395 parking spaces were being proposed. It was explained that the required number of parking spaces is determined by full occupancy of the church and that a variance was required. We discussed at length how many parking spaces should be provided. All the neighbors that attended agreed that they would prefer the installation of the minimum number of parking spaces. They all enjoy the park like setting that St. Edna provides. They also would like to save the 6 large trees north of the existing lot. A smaller lot would save these trees.

Another neighbor requested that the trees being proposed behind her property line be moved so that it would not close in her backyard. They could be installed beyond the fire lane so that it would still screen the new building, but provide more openness to her backyard.

JNKA listed the landscaping modifications that were requested. No comments were made in regards to the additional landscaping. The neighbor which resides behind the garage said she was not concerned about additional screening of the garage, but thought the additional landscaping by the driveway adjacent to the garage would be beneficial.

Neighbor attending: Heidi Lindsay, 2560 N. Haddow Avenue, Arlington Heights, IL
Elaine Grossich, 2568 N. Haddow Avenue, Arlington Heights, IL
Scott Sutter, 2616 N. Haddow Avenue, Arlington Heights, IL
Paul Merkel, 2616 N. Chapel Hill, Arlington Heights, IL
Barbara Murphy, 2620 N. Chapel Hill Drive, Arlington Heights, IL



Date: October 25, 2013

To: Village of Arlington Heights,
33 South Arlington Heights Road
Arlington Heights, IL 60005

From: Susan Maish
Jaeger, Nickola and Associates
350 South Northwest Hwy, Suite 106
Park Ridge, IL 60068

Re: St. Edna Catholic Church
2525 N. Arlington Heights Road
Arlington Heights, Illinois 60004

Subject: LANDBANKED PARKING- St. Edna Catholic Church

On Monday, October 20, 2013, The Village of Arlington Heights requested that landbanked parking be included as a part of the new site plan.

We have not shown any landbanked parking for the following reasons:

- 1) The traffic study shows a total parking demand of 309 cars which includes the 11 cars parked in the Futabakai school parking lot. The proposed parking lot will include 362 parking spaces which more than meets the needs for the current parking demand.
- 2) Every October, each church in the Archdiocese of Chicago is required to report their mass attendance numbers to the Archdiocese. The month of October is chosen because it is seen as an accurate depiction of the average attendance throughout the year. I have attached St. Edna's historical records which quantifies the attendance since 1986. The attendance peaked in 1987 with 3,380 attending over the course of 6 services. Over the past 4 years the average has been around 2,500 people attending over the course of 5 services. This document clearly shows that this congregation is not in a pattern of growth.
- 3) Special attention is given to the St. Edna schedule to eliminate overlapping parking needs. Mass times are set with 2 hours between each mass time (7:30, 9:30, and 11:30) in order to eliminate any overlapping parking requirements. Minimal activities occur during Sunday church services. Typical weekend weddings or funerals are scheduled at 1:00 and 3:00 on Saturdays when other events are not taking place. Typical weekday funerals take place at 10:00 am, 25 minutes after the 9:00 weekday mass has finished.
- 4) The police department has indicated in their review that "There are no traffic problems in this location."
- 5) The neighbors have clearly expressed that they do not want additional parking and would like to keep the green space that they all utilize and see from their backyards.

**ST. EDNA CATHOLIC CHURCH
OCTOBER MASS ATTENDANCE -- 1986-PRESENT**

<u>YEAR</u>	<u>5:00PM</u>	<u>7:00AM</u>	<u>8:15AM</u>	<u>9:30AM</u>	<u>11:00AM</u>	<u>12:30PM</u>	<u>AVG. TOTAL</u>
1986	520	186	397	889	718	285	3,078
1987	623	192	465	884	782	358	3,380
1988	612	203	413	782	731	351	3,135
1989	557	240	473	850	680	326	3,180
1990	601	237	497	752	680	403	3,170
1991	614	218	509	736	727	401	3,205
1992	567	227	496	761	633	348	3,032
1993	592	195	411	776	728	435	3,139
1994	596	219	408	746	720	397	3,087
1995	640	232	477	781	736	462	3,327
1996	639	212	440	719	714	367	3,091
1997	634	229	479	793	652	383	3,184
1998	651	258	479	720	728	449	3,285
1999	610	231	424	688	694	459	3,106
2000	575	248	400	748	678	460	3,109
2001	571	262	408	732	685	439	3,097
2002	625	214	348	629	713	353	2,882

<u>YEAR</u>	<u>5:00PM</u>	<u>6:45AM</u>	<u>8:00AM</u>	<u>9:30AM</u>	<u>11:30AM</u>	<u>AVERAGE ATTENDANCE</u>
2003	488	212	393	804	759	2,654
2004 **	538	179	380	791	685	2,635

*** An additional 250 people attended a newly added 5:30pm Mass on Sunday, October 24, 2004.

<u>YEAR</u>	<u>5:00PM</u>	<u>6:45AM</u>	<u>8:00AM</u>	<u>9:30AM</u>	<u>11:30AM</u>	<u>5:30PM</u>	<u>AVERAGE ATTENDANCE</u>
2005	567	186	329	698	737	270	2,786
2006	520	198	345	690	570	487	2,810

<u>YEAR</u>	<u>5:00PM</u>	<u>7:30AM</u>	<u>9:30AM</u>	<u>11:30AM</u>	<u>5:30PM</u>	<u>AVERAGE ATTENDANCE</u>
2007	546	370	671	551	595	2,743
2008	513	331	733	530	552	2,659
2009	493	315	642	569	499	2,518
2/21/10 CCH	542	335	765	663	548	2,853
2/28/10 CCH	498	374	742	598	596	2,808
2010	481	322	647	564	528	2542
2011	453	338	669	566	471	2496
2012	492	271	750	545	509	2567
2013						



Date: October 25, 2013

To: Village of Arlington Heights,
33 South Arlington Heights Road
Arlington Heights, IL 60005

From: Susan Maish
Jaeger, Nickola and Associates
350 South Northwest Hwy, Suite 106
Park Ridge, IL 60068

Re: St. Edna Catholic Church
2525 N. Arlington Heights Road
Arlington Heights, Illinois 60004

Subject: **CHURCH SCHEDULE- St. Edna Catholic Church**

As requested on Monday, October 20, 2013, following this page is an example of a Weekly Parish Schedule. This schedule is representative of a typical week at St. Edna. It is placed in a spreadsheet to demonstrate overlapping demands. It utilizes 2012 Mass attendance since 2013 counts are not completed. Each column represents the number of people in St. Edna at a specific time. If the program lasts more than a half hour, the same number of people will be recorded in the next half hour time slot.

In addition to this typical week's schedule, funerals and weddings could be scheduled. Weekend Funerals and Weddings do not take place during Sunday Mass times. They take place on Saturdays at 1:00 or 3:00 pm in the church. The average attendance for a wedding or funeral is 75 to 150 people. As shown on the provided schedule, other activities do not normally take place during a Saturday event. Weddings occasionally occur on Fridays or Sundays, but this is an oddity. If they occur on a Sunday, they would not occur during a mass. Funerals during the week are scheduled at 10:00 am and vary in size. The average funeral may include 30 to 50 cars.

ST. EDNA CATHOLIC CHURCH
Typical Weekly Schedule

SUNDAY, OCTOBER 27, 2013

	Occupancy			Ministry or Mass Description	TOTAL
	Office	Mass*	Ministries		
Times					
7:30		271			271
8:00		271			271
8:30					0
9:00	4				4
9:30	4	750	20	Heavenly Hands Puppets	774
10:00	4	750	20	Heavenly Hands Puppets	774
10:30	4				4
11:00	4				4
11:30	4	545			549
12:00	4	545			549
12:30	4				4
1:00	4				4
1:30					0
2:00					0
2:30					0
3:00					0
3:30					0
4:00			130	Confirmation	130
4:30			130	Confirmation	130
5:00			130	Confirmation	130
5:30		509			509
6:00		509			509
6:45			15	Karios Leaders	15
7:00			15	Karios Leaders	15
7:30					0
8:00					0
8:30					0

* Historical numbers are used for mass numbers because actual numbers are not yet available.

ST. EDNA CATHOLIC CHURCH
Typical Weekly Schedule

MONDAY, OCTOBER 28, 2013

Times	Occpuancy			Ministry or Mass Description	TOTAL
	Staff	Mass**	Ministries		
8:30	2				2
9:00	7	75			82
9:30	7	75	15 17	Prayer Shawl Ministry Moms Plus	114
10:00	7				7
10:30	7				7
11:00	15				15
11:30	15				15
12:00	15				15
1:00	15				15
2:00	15				15
3:00	15				15
4:00	15				15
4:30	4		35	Options Ministry	39
5:00	4		35	Options Ministry	39
5:30	4				4
6:00	4				4
6:30	4				4
7:00	4				4
7:30	4				4
8:00	4				4
8:30					0

TUESDAY, OCTOBER 29, 2013

Times	Occpuancy			Ministry or Mass Description	TOTAL
	Staff	Mass**	Ministries		
8:30	2		6	Grandparents Prayer	8
9:00	7	75			82
9:30	7	75	8	Transformations (9:45)	90
10:00	7		8	Transformations (9:45)	15
10:30	7				7
11:00	15				15
11:30	15				15
12:00	15				15
1:00	15				15
2:00	15				15
3:00	15				15
4:00	15				15
4:15	4		57	Religious Ed	61
5:00	4		57	Religious Ed	61
5:30	4				4
6:00	4		81	Religious Ed	4
6:30	4		81	Religious Ed	85
7:00	4		28	Inquiry into Catholicism	32
7:30	4		8	Parish Rosary	12
8:00	4				4
8:30					0

** Average numbers are used for 9:00 mass. Average attendance 50-100 people

ST. EDNA CATHOLIC CHURCH
Typical Weekly Schedule

WEDNESDAY, OCTOBER 30, 2013

Times	Occpuancy			Ministry or Mass Description	TOTAL
	Staff	Mass**	Ministries		
8:30	2				2
9:00	7	75			82
9:30	7	75			82
10:00	7				7
10:30	7				7
11:00	15				15
11:30	15				15
12:00	15				15
1:00	15				15
1:30	15		50	Ministry of Care Coord.	65
2:00	15		50	Ministry of Care Coord.	65
3:00	15				15
4:15	15		63	Religious Ed	78
4:30	4		63	Religious Ed	67
5:00	4		63	Religious Ed	67
5:30	4				4
6:00	4				4
6:30	4				4
7:00	4				4
7:30	4		35	Choir Rehearsal	39
8:00	4		35	Choir Rehearsal	39
8:30					0

THURSDAY, OCTOBER 31, 2013

Times	Occpuancy			Ministry or Mass Description	TOTAL
	Staff	Mass**	Ministries		
8:30	2				2
9:00	7	75	8	Bible Reflections	90
9:30	7	75	8	Bible Reflections	90
10:00	7				7
10:30	7				7
11:00	15				15
11:30	15				15
12:00	15		5	Women's Support Group	20
1:00	15				15
2:00	15				15
3:00	15				15
4:00	15				15
4:30	4				4
5:00	4				4
5:30	4				4
6:00	4				4
6:30	4				4
7:00	4		30	Peer Ministry	34
7:30	4		30	Peer Ministry	34
8:00	4				4
8:30					0

** Average numbers are used for 9:00 mass. Average attendance 50-100 people

ST. EDNA CATHOLIC CHURCH
Typical Weekly Schedule

FRIDAY, NOVEMBER 1, 2013

Times	Occpuancy			Ministry or Mass Description	TOTAL
	Staff	Mass**	Ministries		
8:30	2				
9:00	7	75			82
9:30	7	75	10	Adoration	82
10:00	7		10	Adoration	17
10:30	7		10	Benediction	17
11:00	15		10	Benediction	25
11:30	15				15
12:00	15				15
1:00	15				15
2:00	15				15
3:00	15				15
4:00	15				15
4:30	4				4
5:00	4				4
5:30	4				4
6:00	4				4
6:30	4				4
7:00	4				4
8:00	4				4
8:30					0

** Average numbers are used for 9:00 mass. Average attendance 50-100 people

SATURDAY, NOVEMBER 2, 2013

Times	Occpuancy			Ministry or Mass Description	TOTAL
	Staff	Mass*	Ministries		
9:00				Cookie Drop Off	
9:00	2	200		All Souls Day Mass	202
9:30	2		50	All Souls Day Reception	62
			10	Men's Spirituality	
10:00	2		50	All Souls Day Reception	62
			10	Men's Spirituality	
10:30	2				2
11:00	2				2
11:30	2				2
12:00	2				2
1:00	2				2
2:00	2				2
3:00	2				2
4:00	2				2
5:00	2	492			494
5:30		492			492
6:00			50	Sign up for Gift of Love Pick up for Santa Sack	50
6:30					0
7:00					0
8:00					0
8:30					0

* Historical numbers are used for 5:00 mass numbers because actual numbers are not yet available.

ST. EDNA CATHOLIC CHURCH

Typical Weekly Schedule

SUNDAY, NOVEMBER 3, 2013

Times	Occpuancy			Ministry or Mass Description	TOTAL
	Staff	Mass*	Ministries		
7:30		271			271
8:00		271			271
8:30					0
9:00	4				4
9:30	4	750	20	Heavenly Hands Puppets	774
10:00	4	750	20	Heavenly Hands Puppets	774
10:30	4				4
11:00	4				4
11:30	4	545			549
12:00	4	545			549
12:30	4		150	Derek Ho Reception	154
1:00	4		150	Derek Ho Reception	154
1:30					0
2:00					0
2:30					0
3:00					0
3:30					0
4:00			130	Confirmation	130
4:30			130	Confirmation	130
5:00			130	Confirmation	130
5:30		509			509
6:00		509			509
6:30			12	NCYC Adult Leaders	12
7:00			12	NCYC Adult Leaders	12
7:30					0
8:00					0
8:30					0

* Historical numbers are used for mass numbers because actual numbers are not yet available.



Date: 11/7/2013

To: Ms. Katherine E. Lockerby
Developmental Planner
33 South Arlington Heights Road
Arlington Heights, IL 60005

From: Susan Maish, A.L.A.
Jaeger, Nickola and Associates
350 S. Northwest Hwy.
Park Ridge, IL 60068

Re: Plan Commission Review Comments dated November 5, 2013 for St. Edna Catholic Church,
2525 S. Arlington Heights Road, Arlington Heights, IL 60004

Dear Ms. Lockerby,

This letter is in response to the Plan Commission Comments dated November 5, 2013. See revised drawing sheets dated Plan Commission Resubmittal #2 11/7/2013 and the itemized letter below.

BUILDING DEPARTMENT – No additional comments provided.
Reviewer: Charley Craig

FIRE SAFETY DEPARTMENT – No additional comments provided.
Reviewer: Paul Butt

PUBLICS WORKS DEPARTMENT – No additional comments provided.
Reviewer: Jeff Musinski

FIRE DEPARTMENT – No additional comments provided.
Reviewer: Lt. Andrew Larson

COMMUNITY SERVICES BUREAU - – No additional comments provided.
Reviewer: Officer Douglas Hajek

HEALTH SERVICES DEPARTMENT – No comments provided.

PLANNING AND COMMUNITY DEVELOPMENT
Reviewer: Katherine Lockerby

1. The drawings and supporting documentation have been updated to include the following variation: **A variation from Chapter 28, Section 11.4, Schedule of Required Parking, to allow a reduction to the minimum number of required parking stalls from 590 to 362.**

2. The church's existing facility assessment indicates that the existing unit to the east of the Hurley Center is an 18 year old Carrier 60 ton condensing unit. This is the unit that the neighbor indicated was audible. The proposed units are 20 ton Carrier grade mounted roof top units. I spoke with Carrier and the mechanical contractor and they both indicated that the new units will be quieter than the existing unit for the following reasons: The existing unit is much larger in size and therefore generates more noise than the newer units. The existing unit has 4 to 6 times the number compressors as the new unit. The compressors are what generate much of the noise in the unit. Finally, the type of compressor on the existing unit is a reciprocating compressor, while the new units have scroll compressors. Scroll compressors are quieter than the reciprocating compressors.

In addition to the units being new smaller quieter units, the units will also incorporate sound blankets over the compressors. This can reduce the decibel output of the unit by 5 db. The sound will also be dissipated by the board on board fence and a row of densely planted arborvitae. The arborvitae are 6'-0" tall and are often utilized in sitework to help dissipate sound. The Federal Highway Administration indicates that shrubs can help to reduce the noise by 3 to 5 decibels in 100 feet. Since the decibel scale is logarithmic, a reduction of 10 decibels is actually reducing the sound by half.

With all of this information we believe that the units and screening are properly designed.

Landscaping -No additional comments provided.

ENGINEERING

Reviewer: Michael Pagones

20. *The responses made by the petitioner to comments #11-13 and 15-19 are acceptable.*
21. The exterior light fixture cuts will be submitted at the time of permit for approval.

December 2, 2013

TO THE PRESIDENT AND
MEMBERS OF THE BOARD OF TRUSTEES
ARLINGTON HEIGHTS, ILLINOIS

Property: St. Edna Catholic Church Addition
2525 N. Arlington Heights Rd.
Arlington Heights, IL 60004
DC# 13-110

Petitioner: Susan Maish
Jaeger, Nickola & Associates
350 S. Northwest Highway, Suite 106
Park Ridge, IL 60068

Request: 1. Approval of the proposed architectural design for a Multi-Purpose Parish Center to an existing church building.

A public meeting was held by the Design Commission on October 22, 2013 to consider the matter detailed above.

A MOTION WAS MADE BY COMMISSIONER ECKHARDT, SECONDED BY COMMISSIONER FITZGERALD, TO RECOMMEND APPROVAL OF THE PROPOSED ARCHITECTURAL DESIGN FOR ST. EDNA CATHOLIC CHURCH LOCATED AT 2525 N. ARLINGTON HEIGHTS ROAD. THIS RECOMMENDATION IS SUBJECT TO COMPLIANCE WITH THE PLANS DATED 9/20/13 AND RECEIVED 9/24/13, DESIGN COMMISSION RECOMMENDATIONS, COMPLIANCE WITH ALL APPLICABLE FEDERAL, STATE AND VILLAGE CODES, REGULATIONS AND POLICIES, THE ISSUANCE OF ALL REQUIRED PERMITS, AND THE FOLLOWING:

1. ALL SIGNAGE MUST MEET CODE, PER CHAPTER 30.
2. THIS REVIEW **DEALS WITH ARCHITECTURAL DESIGN ONLY AND SHOULD NOT BE CONSTRUED TO BE AN APPROVAL OF, OR TO HAVE ANY OTHER IMPACT ON, ANY OTHER ZONING AND/OR LAND USE ISSUES OR DECISIONS THAT STEM FROM ZONING, SIGN CODE OR BUILDING OR ANY OTHER REVIEWS. IN ADDITION TO THE NORMAL TECHNICAL REVIEW, PERMIT DRAWINGS WILL BE REVIEWED FOR CONSISTENCY WITH THE DESIGN COMMISSION AND ANY OTHER COMMISSION OR BOARD APPROVAL CONDITIONS. IT IS THE ARCHITECT/HOMEOWNER/BUILDER'S RESPONSIBILITY TO COMPLY WITH THE DESIGN COMMISSION APPROVAL AND ENSURE THAT BUILDING PERMIT PLANS AND SIGN PERMIT PLANS COMPLY WITH ALL ZONING CODE, BUILDING CODE AND SIGN CODE REQUIREMENTS.**
3. THE PETITIONER SHALL COMPLY WITH ALL FEDERAL, STATE AND VILLAGE CODES, REGULATIONS, AND POLICIES.

ECKHARDT, AYE; FASOLO, AYE; FITZGERALD, AYE; BOMBICK, AYE.
ALL WERE IN FAVOR. THE MOTION CARRIED.

STAFF DESIGN COMMISSION REPORT

PROJECT INFORMATION:

Project Name: St. Edna Catholic Church
Project Address: 2525 N. Arlington Heights Rd.
Prepared By: Steve Hautzinger

Date Prepared: October 11, 2013

PETITIONER INFORMATION:

DC Number: 13-110
Petitioner Name: Reverend Jerome Jacob
Petitioner Address: 2525 N. Arlington Heights Rd.
Arlington Heights, IL 60005
Meeting Date: October 22, 2013

Requested Action(s):

1. Approval of the proposed architectural design for a Multi-Purpose Parish Center addition to an existing church building.

ANALYSIS

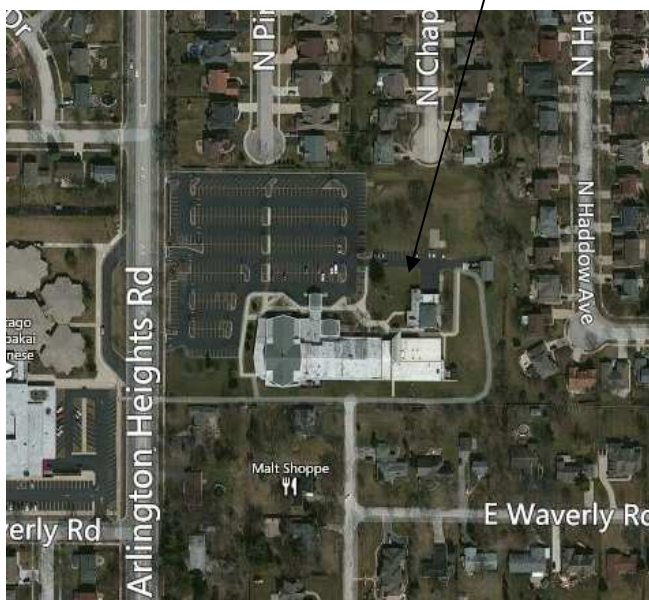
Summary:

The subject design is being forwarded to the Design Commission for review pursuant to Chapter 6 of the Municipal Code, specifically Section 6-501 (e)(1), which states that the Design Commission "shall review all Plan Commission, Zoning Board of Appeals, Building Permit and Sign Permit applications for new construction and those improvements which affect the architectural design of the building, site improvements or signage to determine whether it meets with the standards, requirements and purposes of the Design Guidelines and Chapter 30, Sign Regulations."

The petitioner is proposing a new Multi-Purpose Parish Center addition to the existing St. Edna Church building. The new building will consist of a multi-purpose assembly/gymnasium room with a raised stage, kitchen, and toilet rooms. A two-story rectory residence has been demolished to make way for the construction of the new addition. The new building will be connected to the existing building with a new corridor structure, but otherwise, the existing building will remain as is. The scope of the project includes site and landscape work around the new addition as well as a new 56 space parking area. This project does require Plan Commission approval for an amendment to an existing PUD. The existing building area is 41,700 sf and the proposed addition will be 10,800 sf. The subject site is 8.5 acres (370,242 square feet).

Site:

Subject Property



Aerial View of Subject Site



Zoning Map

Surrounding Land Uses:

<i>Direction</i>	<i>Existing Zoning</i>	<i>Existing Use</i>	<i>Comprehensive Plan</i>
Subject Property	R-1, One Family Dwelling District	St. Edna Catholic Church	Institutional
North	R-3, One Family Dwelling District	Single Family Residences	Single Family Detached
South	R-E, One Family Dwelling District	Single Family Residences	Single Family Detached Estate
East	R-3, One Family Dwelling District	Single Family Residences	Single Family Detached
West	R-3, One Family Dwelling District	Chicago Futabakai Japanese School	Schools

Preliminary Design Commission Review Comments:

This proposal received a preliminary Design Commission review on July 23, 2013 where various color schemes for the exterior walls were presented as follows:

Color Scheme A - Dark thin brick on lower wall with cream colored painted smooth precast above.

Color Scheme B - Same as Scheme A, but with a painted white band around the top of the precast wall to mimic the white fascia on the existing building.

Color Scheme D - Dark thin brick on lower wall with dark painted smooth precast above.

The Design Commission had mixed feedback regarding the two-tone versus the all dark color scheme. There was concern that the two-tone color schemes made the front lower portion of the building look like an addition. The Petitioners reported that they and the church did not prefer the all dark Scheme D. The importance of integrating the new addition to the existing church was communicated, and it was suggested to consider an all light color scheme.

Architectural Design:

In response to feedback from the preliminary design review, the design has been further developed to better tie the proposed building to the existing church. A sloped parapet was added which nicely mimics the slope of the roof line on the existing church building. Additionally, a vertical accent band has been added in the middle of the addition creating a cross like effect which gives the otherwise large gymnasium building an ecclesiastical feeling. The crossing accent bands also reinforce the identity of St. Edna's Church as seen on their entry signage and logo below.



Existing entry signage



St. Edna logo

The proposed addition is setback over 400 feet from Arlington Heights Road and over 150 feet from the single family residences on the east. The east side of the proposed addition steps down in size which helps to visually diminishes the mass of the proposed addition. Overall, the proposed design is very well done and will blend well with the existing building and site.

Mechanical Unit Screening:

Three new mechanical units are proposed to be mounted on grade adjacent to the new addition. The mechanical units will be fully screened by wood fences and landscaping.

Landscaping:

The proposed landscaping work is generally good. The Petitioner will be required to comply with all landscape and parking requirements as part of the Plan Commission approval process.

Signage:

Signage is not included in this review, but will be required to comply with the signage code, Chapter 30.

RECOMMENDATION:

It is recommended that the Design Commission **approve** the proposed architectural design for *St. Edna Church* located at 2525 N. Arlington Heights Road. This recommendation is subject to compliance with the plans dated 9/20/13 and received 9/24/13, Design Commission recommendations, compliance with all applicable Federal, State, and Village codes regulations and policies, the issuance of all required permits, and the following:

1. This review deals with architectural design only and should not be construed to be an approval of, or to have any other impact on nor represent any tacit approval or support for the proposed land use or any other zoning and/or land use issues or decisions that stem from zoning, building, signage or any other reviews. In addition to the normal technical review, permit drawings will be reviewed for consistency with the Design Commission and any other Commission or Board approval conditions. It is the architect/homeowner/builder's responsibility to comply with the Design Commission approval and ensure that building permit plans comply with all zoning code, building permit and signage requirements.
2. The petitioner is required to meet all landscape and parking requirements per Chapter 28.
3. All signage must meet code, Chapter 30.

October 11, 2013

Steve Hautzinger, Design Planner

Cc: William C. Dixon, Village Manager, Charles Witherington Perkins, Director of Planning and Community Development, James McCalister, Director Building & Health Services, Charley Craig, Building Services, Petitioner, DC File 13-110

APPROVED

MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
DESIGN COMMISSION MEETING
HELD AT THE ARLINGTON HEIGHTS MUNICIPAL BUILDING
33 S. ARLINGTON HEIGHTS RD.
OCTOBER 22, 2013

Chair Bombick called the meeting to order at 6:30 p.m.

Members Present: Alan Bombick, Chair
Ted Eckhardt,
Anthony Fasolo
John Fitzgerald

Members Absent: None

Also Present: Rev. Jerome Jacob for *St. Edna Church*
Celine Coath, JNKA for *St. Edna Church*
Susan Maish, JNKA for *St. Edna Church*
Mike Malone, St. Edna Parishioner
Bob Berhinig, St. Edna Parishioner
Roger Kreul, St. Edna Parishioner
Anthony Priola, Owner of *Circa '57*
Carrie Provost, White Way Sign for *Circa '57*
Gary Wendt, Argent Group for *Arlington Downs*
Ed Gaussein, Argent Group for *Arlington Downs*
Tom Trandel, Arlington Devco for *Arlington Downs*
Dave Gillespie, Gillespie Design Group for *Arlington Downs*
Steve Hautzinger, Staff Liaison

REVIEW OF MEETING MINUTES FROM OCTOBER 8, 2013

A MOTION WAS MADE BY COMMISSIONER ECKHARDT, SECONDED BY COMMISSIONER FASOLO, TO APPROVE THE MEETING MINUTES OF OCTOBER 8, 2013. ALL WERE IN FAVOR. THE MOTION CARRIED.

ITEM 1. CHURCH REVIEW**DC#13-110 – St. Edna Catholic Church – 2525 N. Arlington Heights Rd.**

Rev. Jerome Jacob, representing *St. Edna Catholic Church*, and **Ms. Celine Coath** and **Ms. Susan Maish**, representing *Jaeger, Nickola and Associates*, were present on behalf of the project.

Chairman Bombick asked if there was any public comment on the project and there was no response from the audience.

Mr. Hautzinger presented Staff comments. The petitioner is proposing a new Multi-Purpose Parish Center addition to the existing St. Edna Church building. The new building will consist of a multi-purpose assembly/gymnasium room with a raised stage, kitchen, and toilet rooms. A two-story rectory residence has been demolished to make way for the construction of the new addition. The new building will be connected to the existing building with a new corridor structure, but otherwise, the existing building will remain as is. The scope of the project includes site and landscape work around the new addition as well as a new 56 space parking area. This project does require Plan Commission approval for an amendment to an existing PUD.

The project received a preliminary Design Commission review on July 23, 2013, where various color schemes for the exterior walls were presented. The commissioners had mixed feedback regarding the two-tone versus the all dark color scheme, with concern that the two-tone color schemes made the front lower portion of the building look like an addition. The design being presented tonight has been further developed, with a sloped parapet being added to front wall of the addition, which helps to better tie in the addition with the existing building, and a vertical stripe added in the center of the front, which also improves the design creating a cross like effect. The crossing accent bands also reinforce the identity of St. Edna's Church signage and logo. Staff feels the design has developed nicely and recommends approval.

Ms. Maish gave a brief overview of the changes that were made since the preliminary review, and the materials being proposed. As a team, they still favored the two-tone color scheme presented at the preliminary review; however, the designed was redeveloped based on the preliminary comments from the commissioners, which resulted in the current gable shape that ties back to the existing building and additional details added to make the building more representative of the type of building that it is. Materials for the addition consist of pre-cast thin brick in a color to match the dark brick on the existing building, a pre-cast panel near the top of the building to be painted, and a dark and light band at the top of the building to mimic the existing aluminum fascia.

Ms. Maish also stated that they were directed by Staff at the Plan Commission level to modify the site plan as a result of a reduction in parking spaces, and additional landscaping being added. The existing parking configuration was presented to the commissioners.

Commissioner Fitzgerald said that he liked the peak now being proposed on the addition, as well as the color scheme being proposed, and he appreciated the additional landscaping. He felt the addition tied in well with the existing church building and he was in favor of the landscape plan.

Commissioner Eckhardt said that he initially was not in favor of the heavier center line; however, he could see the effort made and from a distance it would not be as strong as shown in the rendering. He supported Staff's comments on the project as submitted.

Commissioner Fasolo said that he was not at the preliminary review of the project; however, he agreed with the comments made by the other commissioners that the design ties in nicely with the existing building, the top of the parapet and the colors. He was in favor of the project.

Chair Bombick agreed as well. The petitioner did a nice job of pulling everything together and it feels like it all belongs together on the same site. He liked the way the entrance peak and the tall peak are not centered on each other, which was nicely resolved. He was also fine with the vertical line in the center.

A MOTION WAS MADE BY COMMISSIONER ECKHARDT, SECONDED BY COMMISSIONER FITZGERALD, TO RECOMMEND APPROVAL OF THE PROPOSED ARCHITECTURAL DESIGN FOR ST. EDNA CATHOLIC CHURCH LOCATED AT 2525 N. ARLINGTON HEIGHTS ROAD. THIS RECOMMENDATION IS SUBJECT TO COMPLIANCE WITH THE PLANS DATED 9/20/13 AND RECEIVED 9/24/13, DESIGN COMMISSION RECOMMENDATIONS, COMPLIANCE WITH ALL APPLICABLE FEDERAL, STATE AND VILLAGE CODES, REGULATIONS AND POLICIES, THE ISSUANCE OF ALL REQUIRED PERMITS, AND THE FOLLOWING:

- 1. ALL SIGNAGE MUST MEET CODE, PER CHAPTER 30.**
- 2. THIS REVIEW DEALS WITH ARCHITECTURAL DESIGN ONLY AND SHOULD NOT BE CONSTRUED TO BE AN APPROVAL OF, OR TO HAVE ANY OTHER IMPACT ON, ANY OTHER ZONING AND/OR LAND USE ISSUES OR DECISIONS THAT STEM FROM ZONING, SIGN CODE OR BUILDING OR ANY OTHER REVIEWS. IN ADDITION TO THE NORMAL TECHNICAL REVIEW, PERMIT DRAWINGS WILL BE REVIEWED FOR CONSISTENCY WITH THE DESIGN COMMISSION AND ANY OTHER COMMISSION OR BOARD APPROVAL CONDITIONS. IT IS THE ARCHITECT/HOMEOWNER/BUILDER'S RESPONSIBILITY TO COMPLY WITH THE DESIGN COMMISSION APPROVAL AND ENSURE THAT BUILDING PERMIT PLANS AND SIGN PERMIT PLANS COMPLY WITH ALL ZONING CODE, BUILDING CODE AND SIGN CODE REQUIREMENTS.**
- 3. THE PETITIONER SHALL COMPLY WITH ALL FEDERAL, STATE AND VILLAGE CODES, REGULATIONS, AND POLICIES.**

**ECKHARDT, AYE; FASOLO, AYE; FITZGERALD, AYE; BOMBICK, AYE.
ALL WERE IN FAVOR. THE MOTION CARRIED.**



Date: October 25, 2013

To: Village of Arlington Heights,
33 South Arlington Heights Road
Arlington Heights, IL 60005

From: Susan Maish
Jaeger, Nickola and Associates
350 South Northwest Hwy, Suite 106
Park Ridge, IL 60068

Re: St. Edna Catholic Church
2525 N. Arlington Heights Road
Arlington Heights, Illinois 60004

Subject: **PROJECT NARRATIVE- St. Edna Catholic Church**

Introduction

St. Edna Catholic Church completed their Master Plan in August of 2011. The Master Plan represents two phases of work: The Parish Center/ parking addition and the Doherty Center renovations. The church is currently fundraising for the Phase 1 portion of the project, the Parish Center and parking addition, with an approximate construction start date of May 2014. The Phase 2 Doherty Center renovations would be completed when funds became available after the Parish Center is completed approximately 2018.

Background of St. Edna Catholic Church

St. Edna Catholic Parish is located at 2525 North Arlington Heights Road in an R-1 Zoning District. Two buildings existed on the site: the main church building and the rectory. The main building was built in three phases. In 1967 the one-story masonry church and religious education building (Doherty Center) was built. The administration wing (Hurley Center) was added in 1991 and in 2001 the narthex was added. The complete main level church building is 41,700 square feet and houses a 995-seat nave, sacristy, kitchen, meeting rooms, religious education classrooms, and administration offices. All large group functions as well as religious education takes place in the Doherty Center. As a result the movable walls which are original to the building need be set up and taken down for each different type of activity. Currently the 11,500 square foot lower level houses mechanical and storage. The rectory was located north of the church and is a two-story masonry structure with a basement. This building has been demolished under a separate permit.

In 2001 when the Narthex was being added, a PUD was completed to allow two buildings on one zoning lot. One variation was also approved:

1. A variation from Chapter 28, Section 5.3-4, Required Minimum Yards, to allow a reduction to the minimum side yard setback along the south property line from 50 to 34 feet.

Building Project Overview

The proposed Phase 1 project includes the addition of a 10,800 square foot new Parish Center (shaded light blue in the plan.) The project will also update the southeast parking area and modify the existing storm water management facilities.

Site

In 2001 the existing parking lot was enlarged and updated with landscaping and lighting. Currently there are 338 parking spaces on the main lot and 17 additional parking spaces north of the rectory. The proposed plan will enlarge the new north parking lot to 25 spaces. It includes a total of 362 parking spaces. The new parking lot will comply with all the Village of Arlington Heights requirements for lighting and landscaping. The new light fixtures will comply with all Village of Arlington Heights foot candles requirements.

There is one existing detention area on site in the northeast corner of the lot. This detention area will be modified to accommodate new storm water requirements for the propose construction. A new detention area in the southwest corner of the lot will also be created to accommodate the additional storm water.

Parish Center

The new Parish Center will be used for all large scale Parish functions that are social in nature such as the Appreciation Dinner, Concerts, Theater Presentations, Movie Night, Pancake Breakfast, Youth Ministry, Fashion Shows, Puppet Ministry, Athletic Functions (Basketball, Volleyball, Badminton), etc. St. Edna does not rent out any of their facilities. The athletics will not be competitive and bleachers and scoreboards will not be provided. The Parish Center will be supported by a stage, appropriate storage space for theater and athletic functions, and a stage lift to maintain accessibility. A future exterior patio is also planned. To limit the impact on the neighbors, the patio will be located just south of the proposed building between the existing and proposed building.

The Parish Center will also be supported by its own accessible toilet facility, a kitchen, and mechanical space.

The kitchen will be designed to comply with all Village of Arlington Heights requirements.

The proposed Parish Center will be a precast building designed to blend with both the 1967 construction and the 1991 addition. The west façade ties in with the existing Church and Doherty Center utilizing the dark brick, flat roof, and large white fascia. The larger volume continues the dark thin brick to a height of 12'-0." Above the thin brick is a painted buff color finish designed to blend with the existing Hurley Center (and the former Rectory). A link will connect the new Parish Center to the Hurley Center. The new link will abut the existing Kalwall Hurley Center roof which will be replaced as a part of this project. As a part of base bid, this existing Kalwall will be replaced in kind. As a part of an add alternate construction, this area will be replaced with a new shingled roof.

Phasing

In order for the Parish to be able to maintain all their functions throughout the implementation of the Master Plan, the Parish Center needs to be constructed first. During the construction of the Parish Center, the large functions will continue to inhabit the Doherty Center. After the Parish Center is complete and funding is available, the Doherty Center will be remodeled into new classroom space. No funds have been raised for this remodeling work at this time.

St. Edna General Information

Congregation: 3,077 families (approximately 9,025 persons)

<i>Business Office:</i>	Monday through Thursdays	9:00 am - 8:00 pm
	Friday and Saturdays	9:00 am - 5:00 pm
	Sundays	9:00 am - 1:00 pm

Employees: 23 employees (full-time and part-time)
2 Priests

Mass Schedule: Monday through Friday 6:45 am; 9:00 am

Saturday	9:00 am; 5:00 pm
Sunday	7:30am; 9:30 am; 11:30 am; and 5:30 pm

(total weekly Sat. pm/ Sunday Mass attendance = 2,550 average)

At the time of the last renovation the church had 7:00, 8:15, 9:30, 11:00 and 12:30 masses on Sunday. After the last renovation, the church changed their schedule to allow two hours between each service. This eliminated any overlap in the parking lot. The church still utilizes police officers to direct traffic at all Sunday morning services.

Religious Education:

St. Edna does not have a school or a day care center and has no plans to offer either in the future. They only have religious education classes and sacramental preparation classes as listed following.

Kindergarten through Grade 6 (25 classes/ year--- 1/ week)

Tuesday	4:15 pm - 5:30 pm (Grades 1-5)
Tuesdays	6:00 pm – 7:15 pm (Grades 1-7)
Wednesdays	4:15 pm – 5:30 pm (Grades K-7)

Children in Kindergarten through Junior High attend one religious education class per week, approximately three times per month, September through April.

Grades 8 &9- Confirmation Preparation (24 classes over 2 years- Dates vary)

Sundays	4:00 pm - 5:30 pm
---------	-------------------

In addition to parish lay leadership groups (i.e. Pastoral Council, Stewardship Council, Finance Board), St. Edna has many groups in the Ministries of Social Outreach, Bereavement, Music/Liturgy, Family Life Social Life, Adult Formation/Spirituality, Stewardship, Separated & Divorced, AA/Al-Anon. Most groups meet once a month, a few on a weekly basis. Meeting times vary – mornings, afternoons, evenings – with an average attendance range from 6 to 20 people. Many groups do not meet for 2 – 3 months during the summer.

PLAT OF SURVEY

OF
THE NORTH 500 FEET OF THE SOUTH 1938 FEET (EXCEPT THE WEST 49.5 FEET AND THE EAST 322.72 FEET THEREOF) OF THE EAST 1/2 OF THE NORTHWEST 1/4 OF SECTION 17, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS
TOTAL AREA OF TRACT SURVEYED: 370,120 SQ. FT. OR 8.50 ACRES

LEGEND:

- | | | | |
|-------|------------------------------|-------|---------------------------|
| —○—○— | Manhole | □ | Telephone Pedestal |
| —●—●— | Sanitary Manhole | □ | Cable Television Pedestal |
| —○—○— | Storm Manhole | □ | Gas Valve |
| —○—○— | Storm Catch Basin/Inlet | — W — | Underground Water Lines |
| —○—○— | Flared End Section | — G — | Per Paint Markings |
| —○—○— | Fire Hydrant w/B-Box | — G — | Underground Gas Lines |
| —○—○— | Water Valve Vault | — G — | Per Paint Markings |
| —○—○— | Light Pole | — G — | Depressed Curb |
| —○—○— | Lamp | — G — | Back of Curb Elevation |
| —○—○— | Traffic Sign | — G — | Gutter Elevation |
| —○—○— | Utility Pole W/Overhead Wire | — G — | Hard Surface Elevation |
| —○—○— | Concrete Filled Post | — G — | Ground Elevation |

HARRY J. ECKHARDT'S ARLINGTON ACRES

CHapel Hill SUBDIVISION

PORTER'S RESUBDIVISION OF ECKHARDT'S ARLINGTON ACRES

MANHOLE LEGEND

WW #1 R= 692.20	SAN #20 R= 694.74 = 690.80 6" PVC E. & S.
CBN #2 R= 692.14 = 689.44 12" RCP E.	CBN #23 R= 694.26 = 691.86 12" RCP NW = 691.86 6" PVC SE = 691.76 10" PVC SW
INL #3 R= 692.47 = FILLED WITH WATER	SAN #25 R= 693.87 = 687.87 10" VCP N. & W.
INL #4 R= 693.18 = 688.65 12" RCP W. = 688.55 12" RCP E.	CBN #26 R= 692.73 = 690.98 12" RCP N. = 690.91 12" RCP E. = 690.88 12" RCP SW.
CBN #5 R= 692.33 = 689.83 12" RCP W.	SAN #27 R= 693.14 = 686.94 10" VCP E. & W.
CBN #6 R= 693.98 = 689.96 12" RCP W. = 689.25 12" RCP E. = 689.36 12" RCP SW.	CBN #28 R= 693.01 = 691.79 4" PVC E.
CBN #7 R= 693.18 = 689.33 12" RCP W. = 689.43 15" RCP E.	CBN #29 R= 692.86 = 691.16 4" PVC W. = 691.11 10" RCP S.
SAN #8 R= 692.41	SAN #30 R= 692.67 = 692.47 4" PVC N. = 692.47 6" PVC SE
WW #9 R= 692.74 T/P= 682.34 12" DIP E. & W.	CBN #31 R= 692.97 = 691.79 4" PVC E.
MH #10 R= 692.86	CBN #32 R= 692.07 = 684.67 36" RCP NW. = 685.86 18" RCP N. = 684.64 54" RCP S.
STM #11 R= 694.06 = 684.67 36" RCP NW. = 685.86 18" RCP N. = 684.64 54" RCP S.	INL #12 R= 693.09 = 689.79 12" RCP E.
INL #12 R= 693.09 = 689.79 12" RCP E.	CBN #13 R= 691.78 = 689.00 12" RCP E. = 688.98 12" RCP SW.
CBN #13 R= 691.78 = 689.00 12" RCP E. = 688.98 12" RCP SW.	CBN #14 R= 693.27 = 690.73 4" PVC E. = 689.22 10" RCP S.
CBN #14 R= 693.27 = 690.73 4" PVC E. = 689.22 10" RCP S.	STM #15 R= 692.67 = 687.67 15" RCP N. = 687.62 15" RCP E. = 687.66 6" PVC S.
STM #15 R= 692.67 = 687.67 15" RCP N. = 687.62 15" RCP E. = 687.66 6" PVC S.	STM #16 R= 692.50 = 689.57 6" PVC N. = 689.09 6" PVC SE.
STM #16 R= 692.50 = 689.57 6" PVC N. = 689.09 6" PVC SE.	SAN #17 R= 695.39 = 686.49 8" PVC N.
SAN #17 R= 695.39 = 686.49 8" PVC N.	MH #18 R= 695.03 = FILLED WITH WATER
MH #18 R= 695.03 = FILLED WITH WATER	WW #19 R= 693.39 T/P= 690.74 N. & S.
WW #19 R= 693.39 T/P= 690.74 N. & S.	

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.
FIELD WORK COMPLETED: JUNE 21, 2012

STATE OF ILLINOIS } SS
COUNTY OF DUPage }
I, THOMAS A. MOLLOY, AN ILLINOIS PROFESSIONAL LAND SURVEYOR AND MANAGING AGENT OF EDWARD J. MOLLOY AND ASSOCIATES, LTD., HEREBY CERTIFY THAT A SURVEY HAS BEEN MADE UNDER MY DIRECTION OF THE PROPERTY LEGALLY DESCRIBED HEREON AND THAT THE PLAT HEREON DRAWN IS A CORRECT REPRESENTATION OF SAID SURVEY. DIMENSIONS ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF.

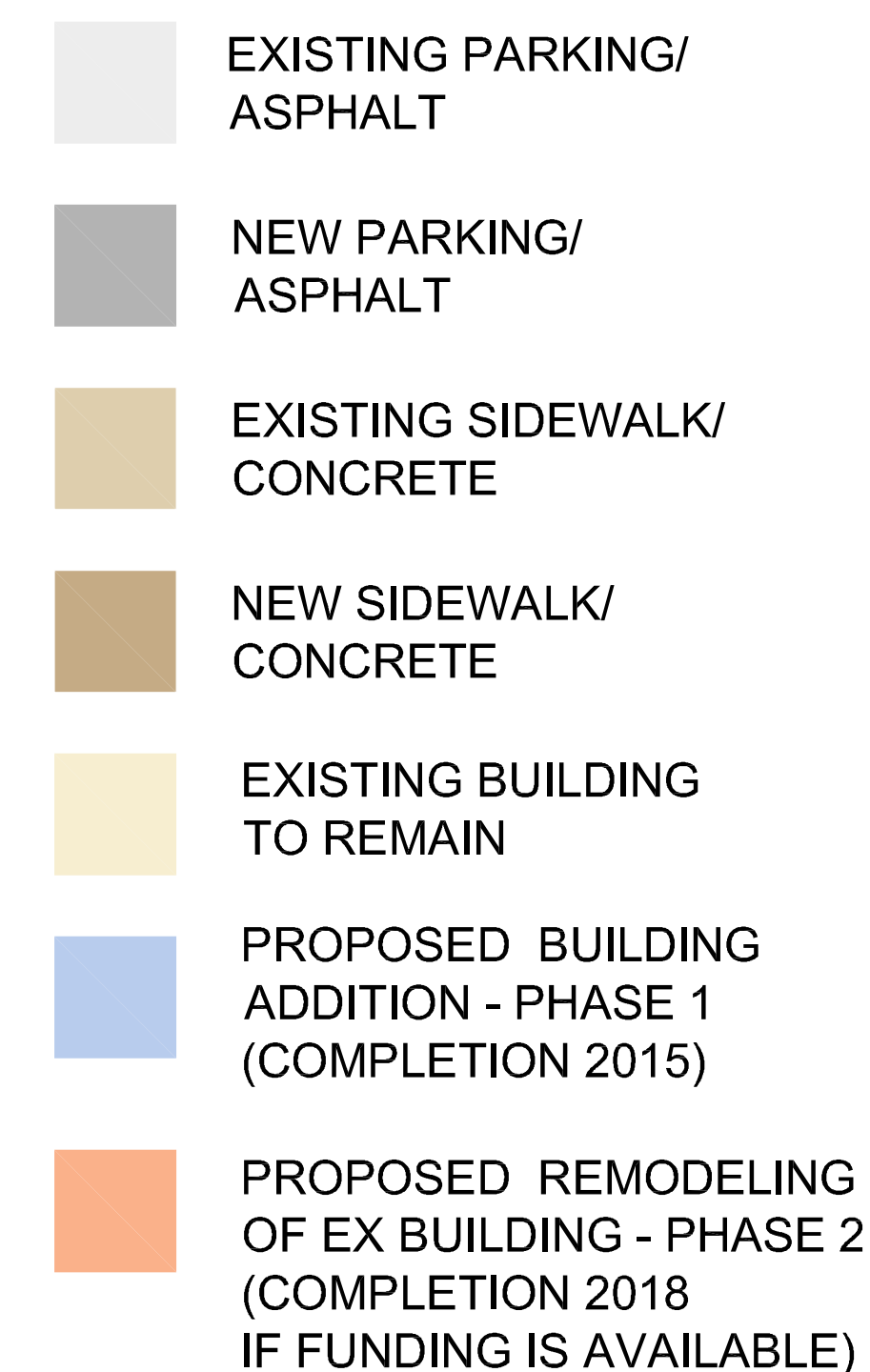
SIGNED AT BENSENVILLE, ILLINOIS THIS 26TH DAY OF JUNE, A.D. 2012

EDWARD J. MOLLOY AND ASSOCIATES, LTD.
AN ILLINOIS PROFESSIONAL DESIGN FIRM - LICENSE NO. 184-002910

THOMAS A. MOLLOY
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-3409
(EXPIRES NOVEMBER 30, 2012 AND IS RENEWABLE)
MANAGING AGENT, ILLINOIS PROFESSIONAL DESIGN FIRM LICENSE NO. 184-002910
(EXPIRES APRIL 30, 2013 AND IS RENEWABLE)

VALID ONLY WITH EMBOSSED SEAL



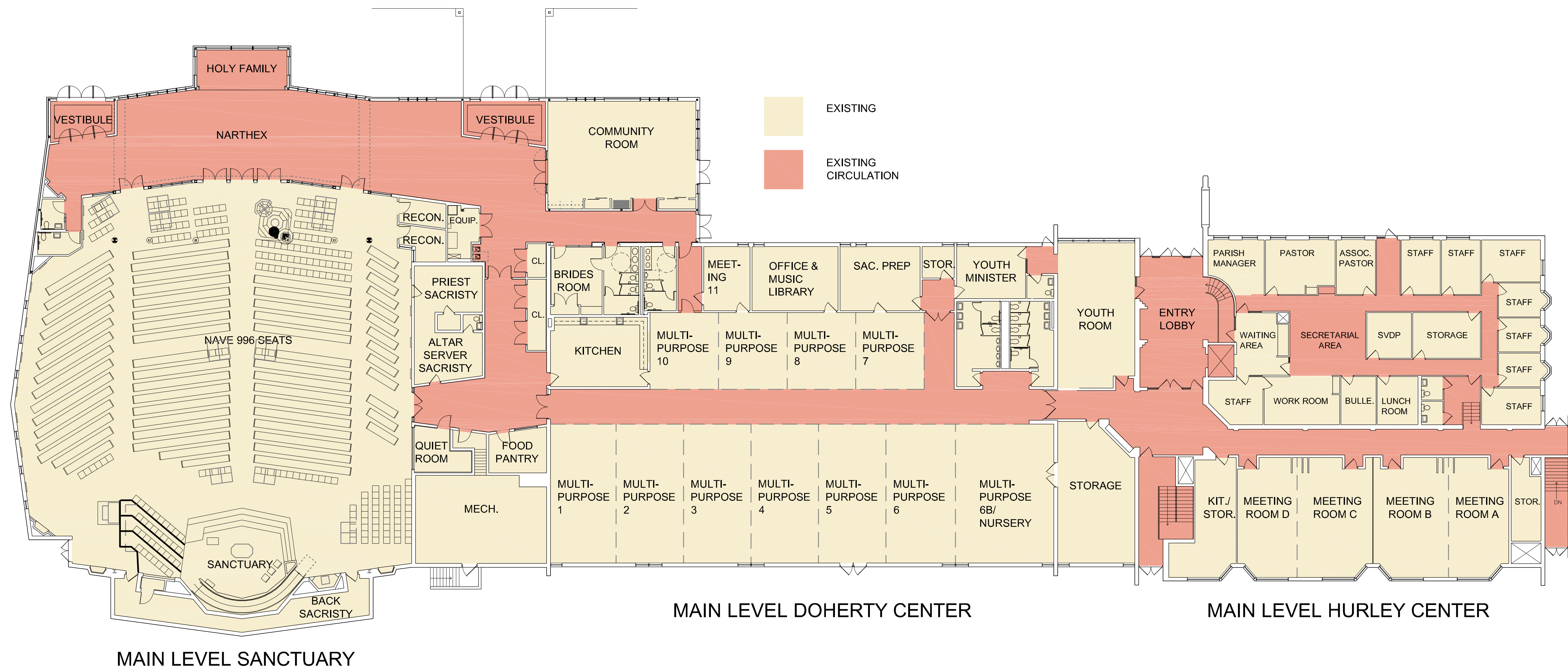
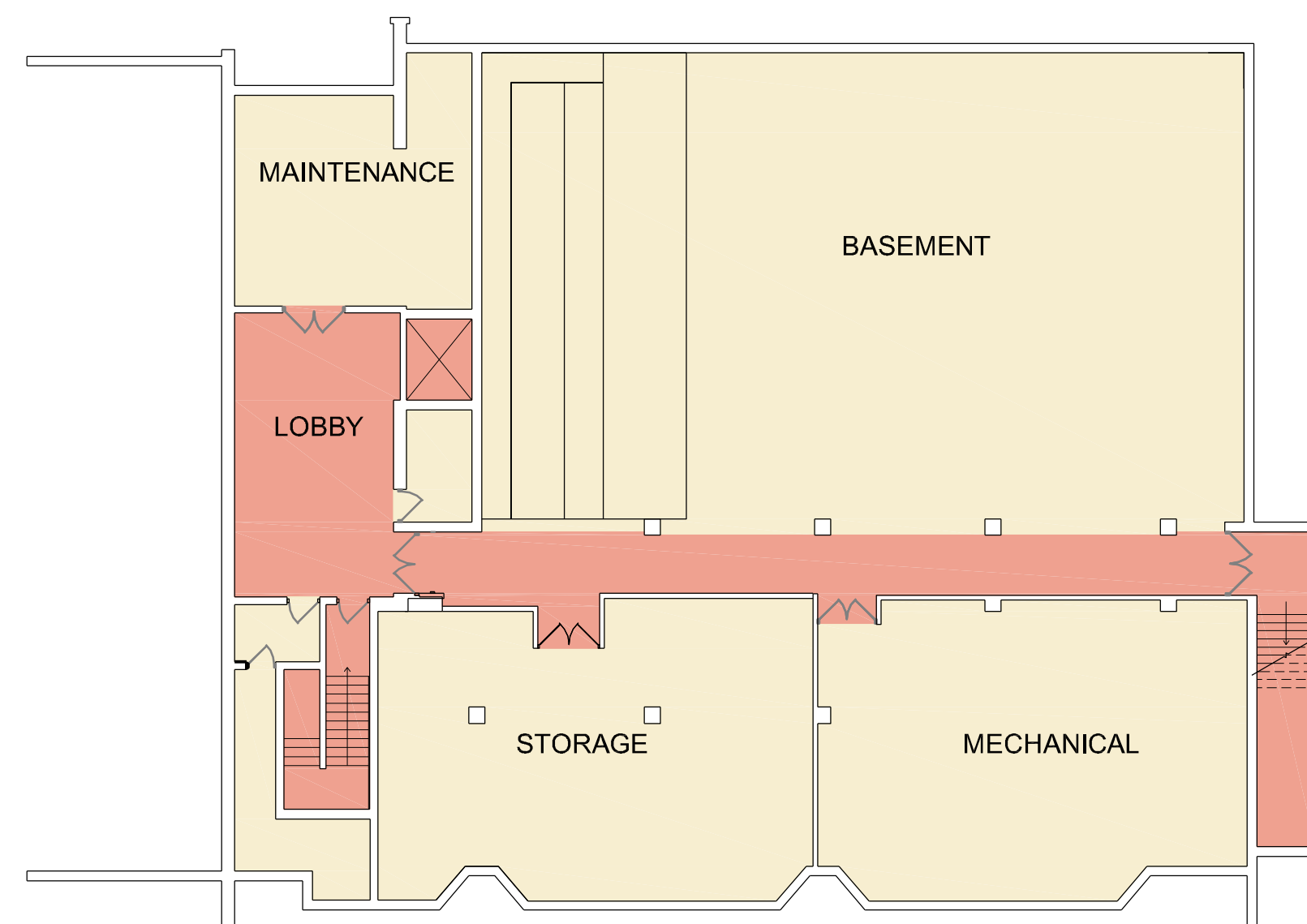


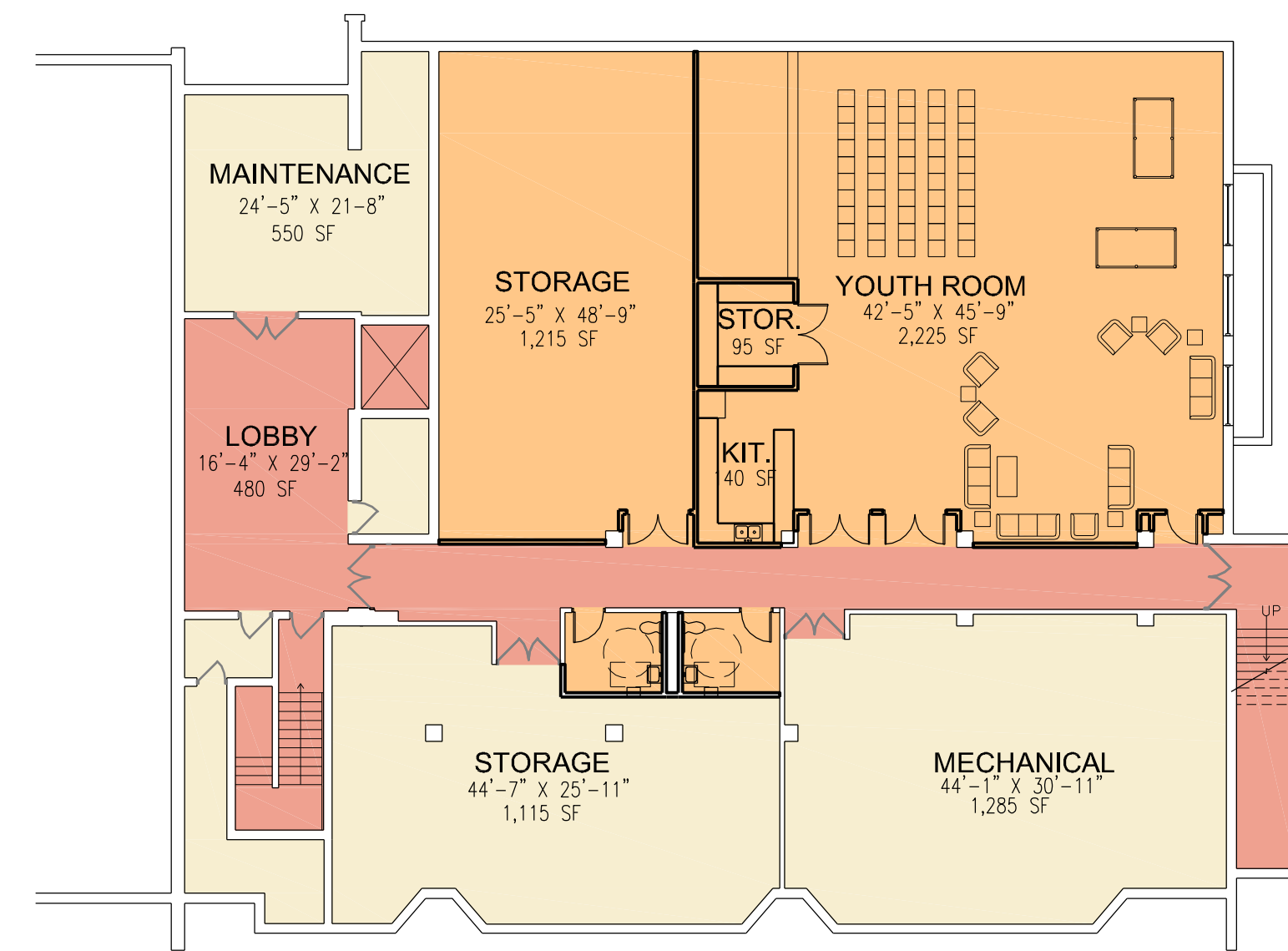
ZONING DISTRICT	R-1 PLANNED UNIT DEVELOPMENT	
AREA		
EXISTING CHURCH/DOHERTY CENTER/ HURLEY CENTER	41,700 SF	
NEW PARISH CENTER	10,800 SF	
GARAGE	890 SF	

	REQUIRED	ACTUAL
SITE AREA	20,000 SF	37,242 SF
LOT WIDTH	100'-0"	500'-0"
SETBACKS		
FRONT	40'-0"	190'-1"
REAR	30'-0"	156'-10"
SIDE (N)	50'-0"	229'-5"
SIDE* (S)	34'-0"	34'-0"
LOT COVERAGE	30%	15.7%
F.A.R.	30%	15.7%
HEIGHT	45'-0"	30'-8"

	SF	Occup. Ret.	Occ.	Parking Requirement	Spaces Required
Church					
Nave			995	1 space/ 5 seats	195
Choir			35	1 space/ 5 seats	7
Narthex (Overflow)			130	1 space/ 5 seats	26
Community Room	990	15 sf/p.	66	30% of occup.	20
Doherty Center					
Meeting Rooms- South	6,342	15 sf p.	356	30% of occup.	107
Offices	750			1 space/ 300 sf	3
Hurley Center					
Office area	3750			1 space/ 300 sf	13
Meeting Rooms	2020	15 sf p.	135	30% of occup.	40
Youth Room	2,225	15 sf/p	148	30% of occup.	44
New Parish Center					
Multi-purpose	6,295	15 sf/p	353	30% of occup.	105
Multi-purpose	1,229	15 sf/p	82	30% of occup.	25

© Jaeger, Nickola & Associates LTD. 2013





PROPOSED MASTER PLAN LOWER
LEVEL HURLEY CENTER

- EXISTING TO REMAIN
- EXISTING CIRCULATION
- NEW CIRCULATION
- PHASE 1- NEW CONSTRUCTION (COMPLETION 2015)
- PHASE 2- DOHERTY CENTER REMODELING (COMPLETION 2018 IF FUNDING IS AVAILABLE)

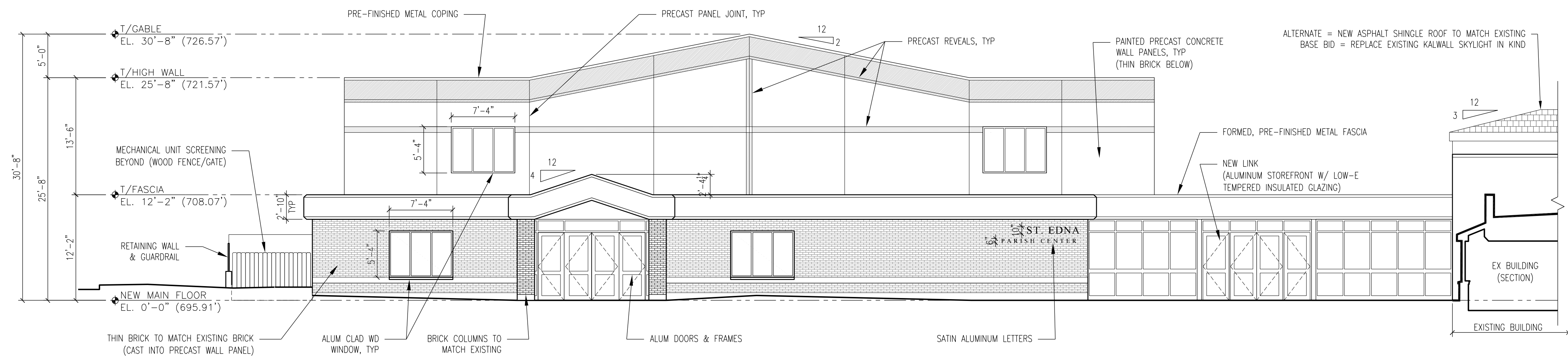




ST. EDNA CATHOLIC CHURCH

2525 N. Arlington Heights Rd.
Arlington Heights, IL 60004

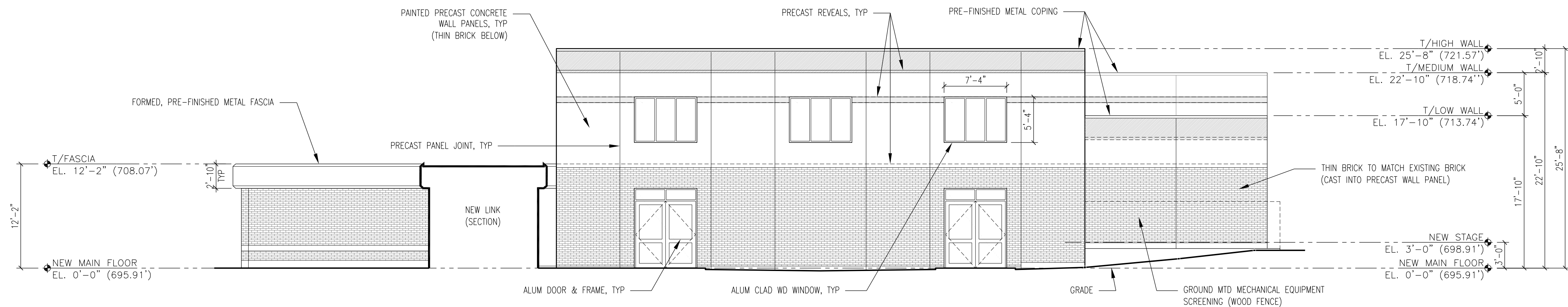
© Jaeger, Nickola & Associates LTD. 2013



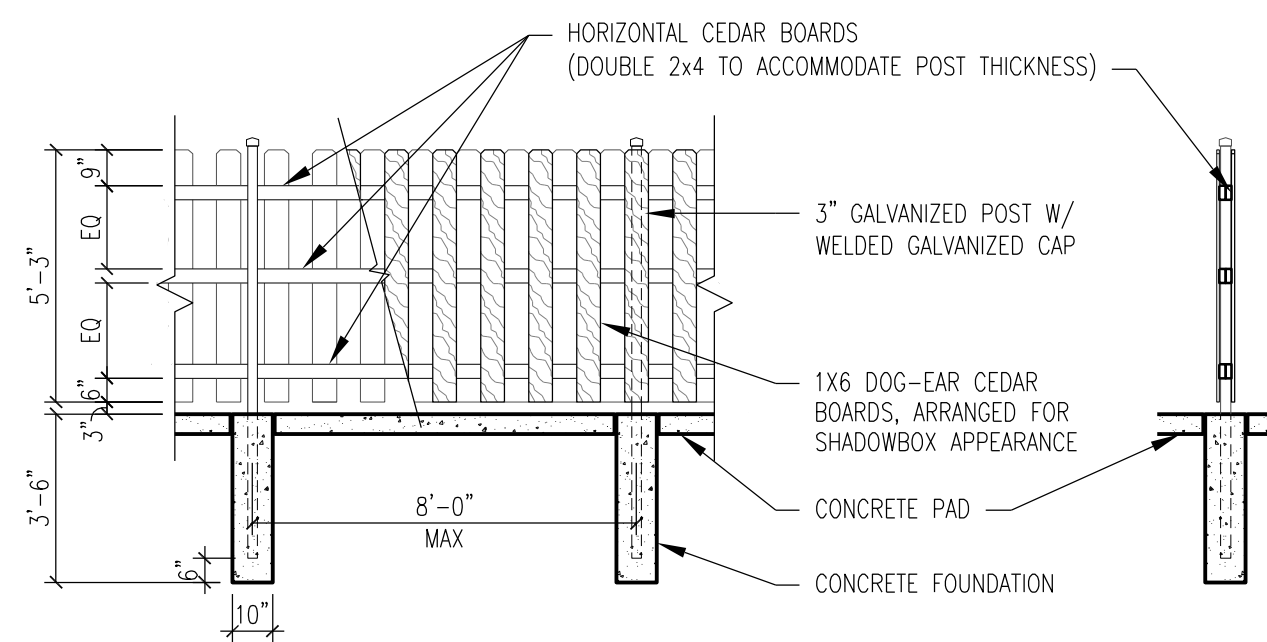
COLOR LEGEND

	COLOR 'A' ACCENT (BROWN/BLACK)
	COLOR 'B' ACCENT (WHITE)
	COLOR 'C' FIELD (BEIGE/TAN)
	THIN BRICK TO MATCH EX DARK BRICK (BROWN/BLACK)

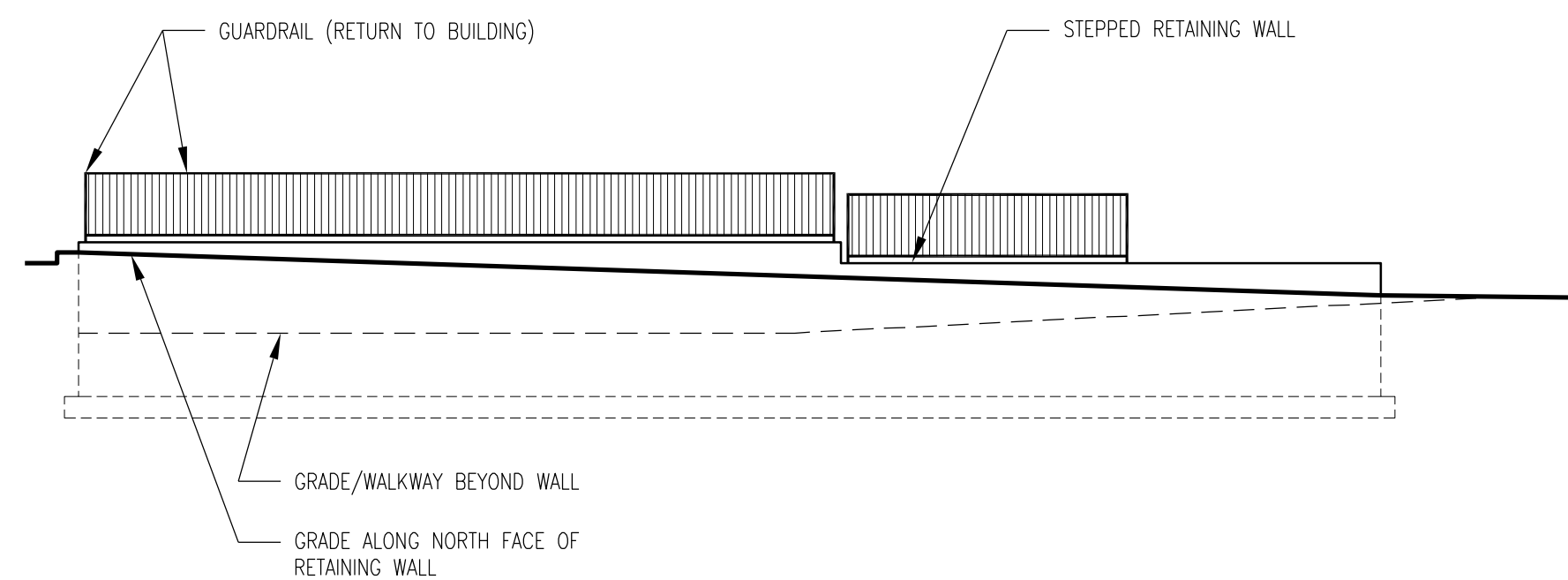
PROPOSED WEST ELEVATION



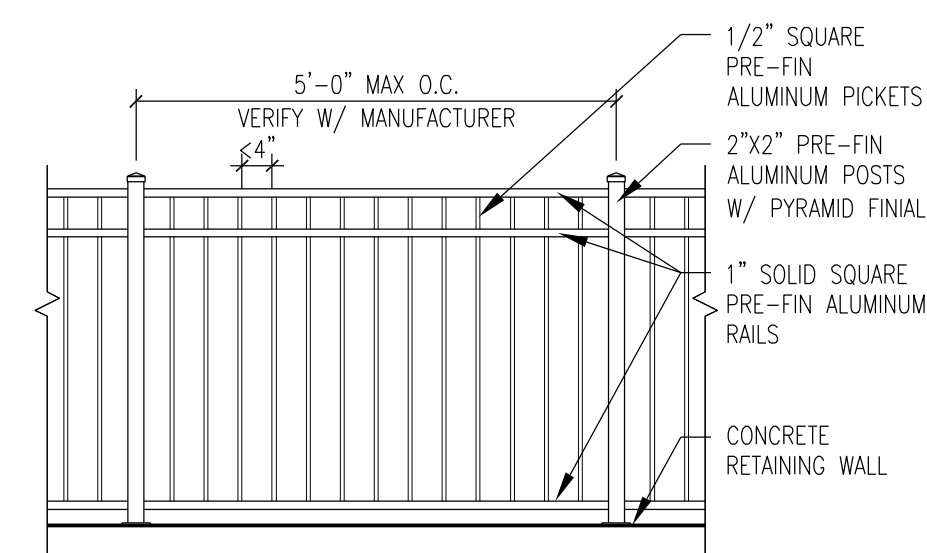
PROPOSED SOUTH ELEVATION



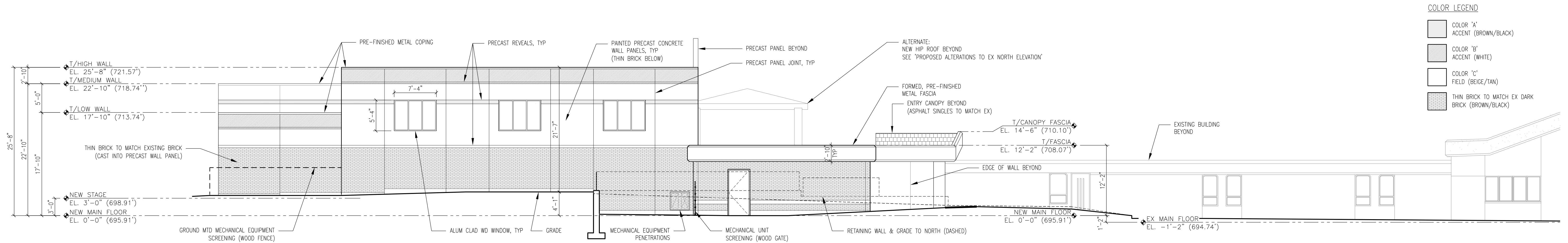
CEDAR FENCE @
MECHANICAL ENCLOSURE



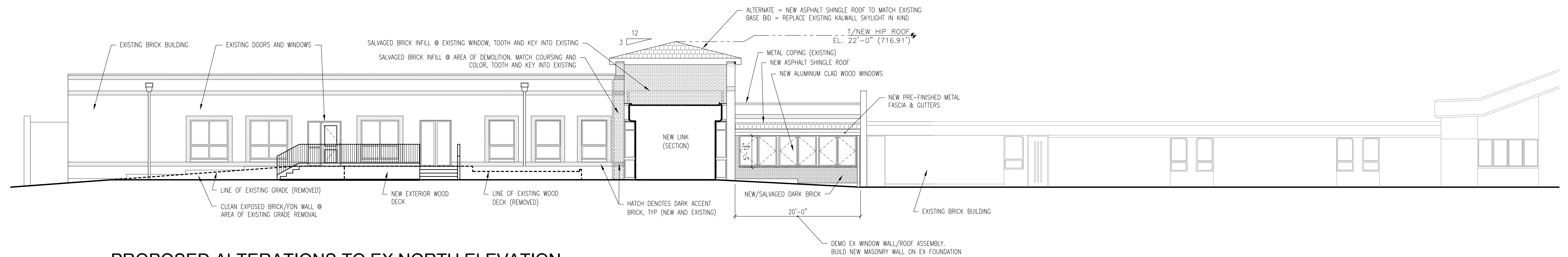
RETAINING WALL ELEVATION



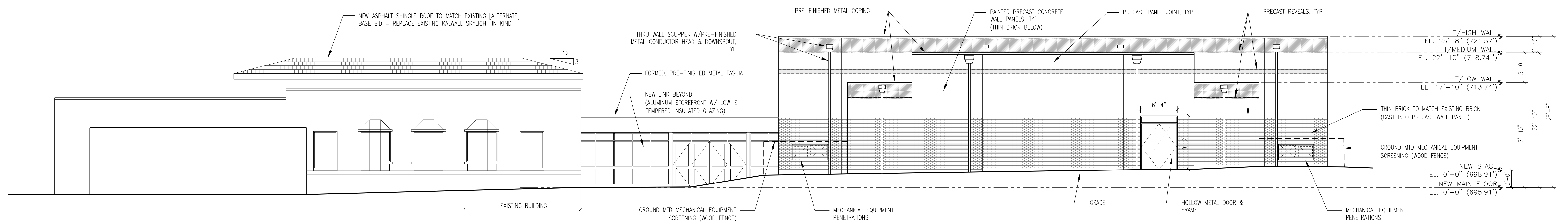
TYPICAL GUARDRAIL ELEVATION



PROPOSED NORTH ELEVATION



PROPOSED ALTERATIONS TO EX NORTH ELEVATION



PROPOSED EAST ELEVATION





PROPOSED NORTHWEST PERSPECTIVE



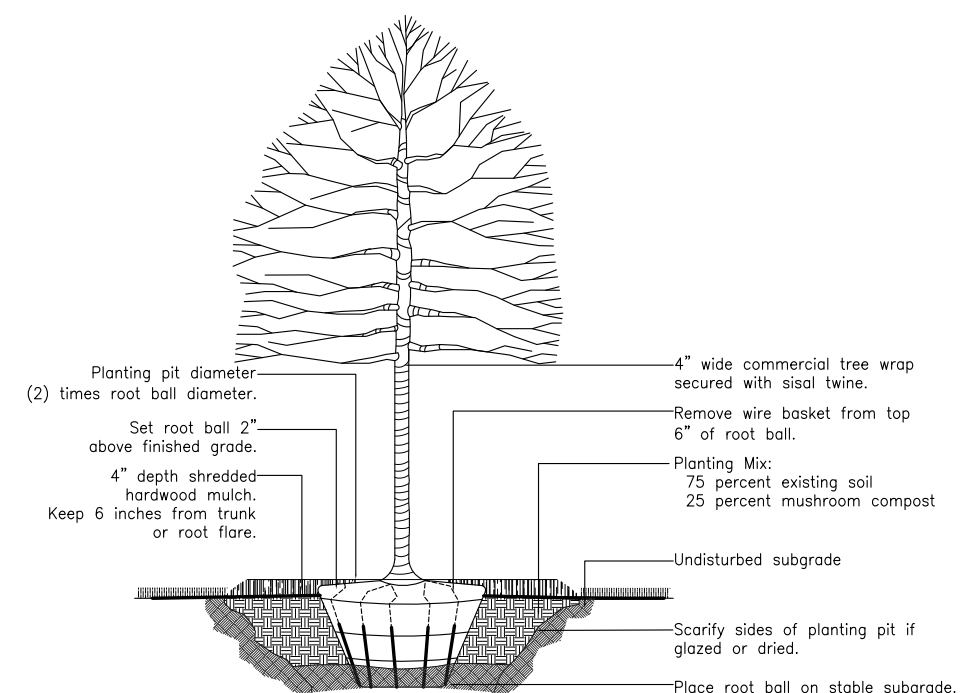
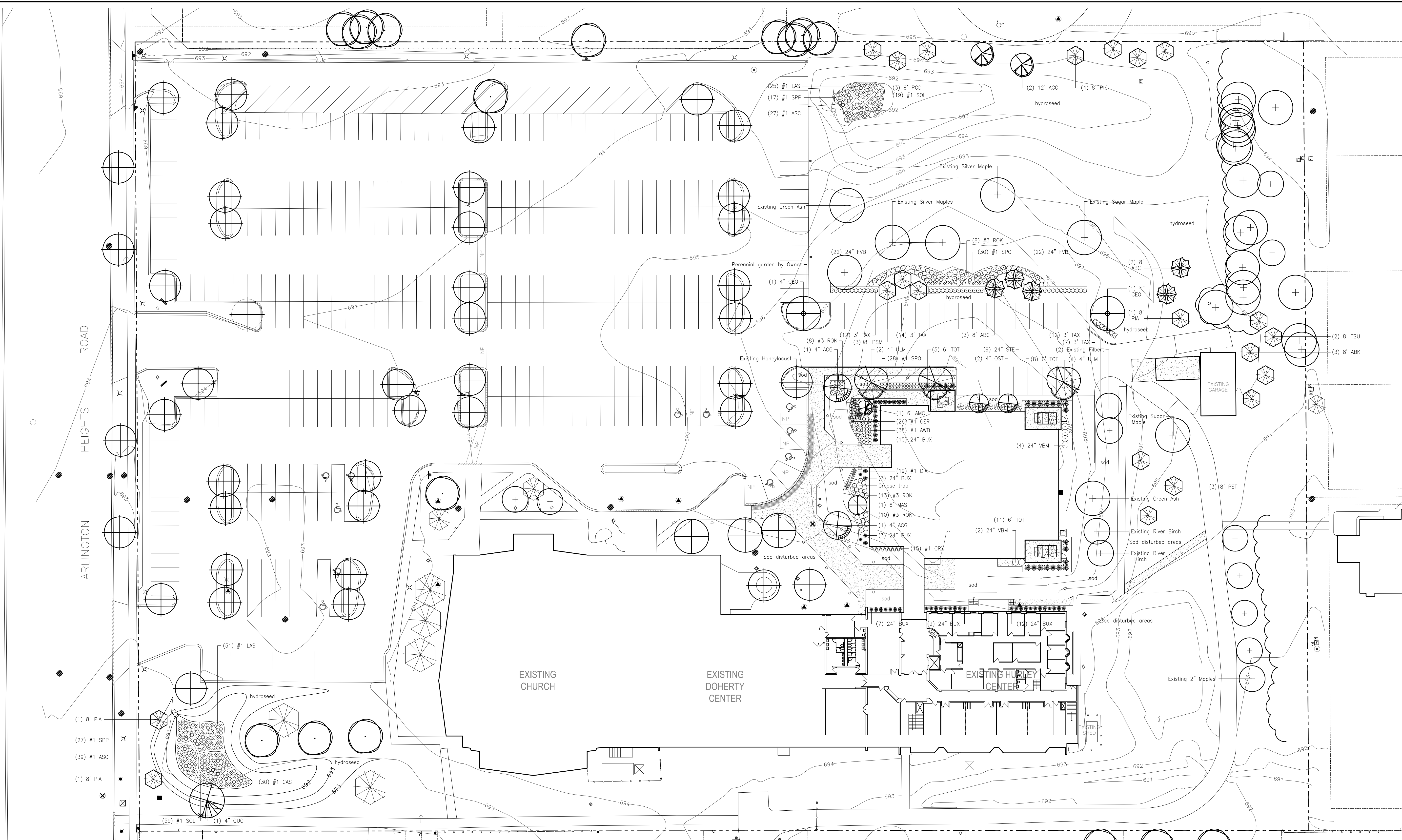
PROPOSED WEST PERSPECTIVE



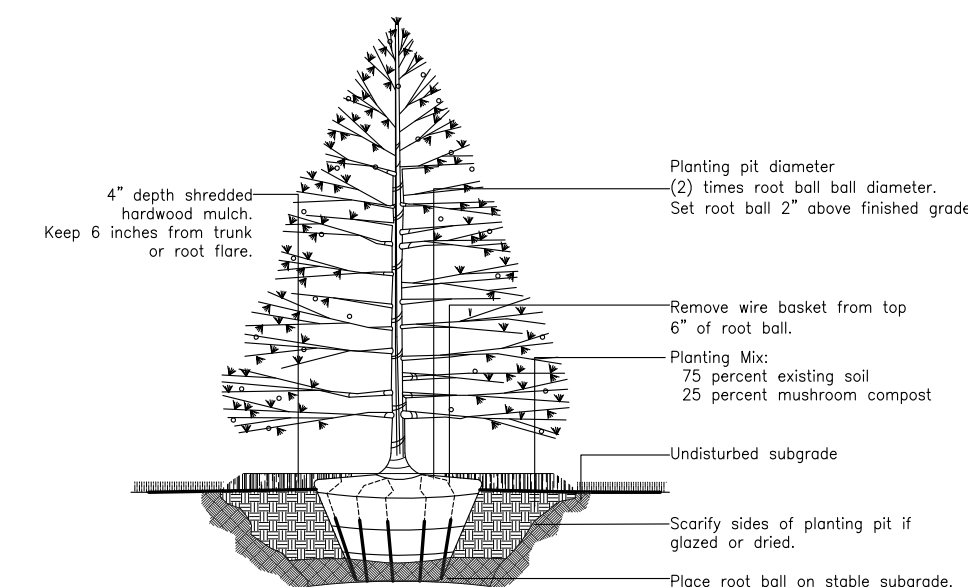
PROPOSED NORTHEAST PERSPECTIVE



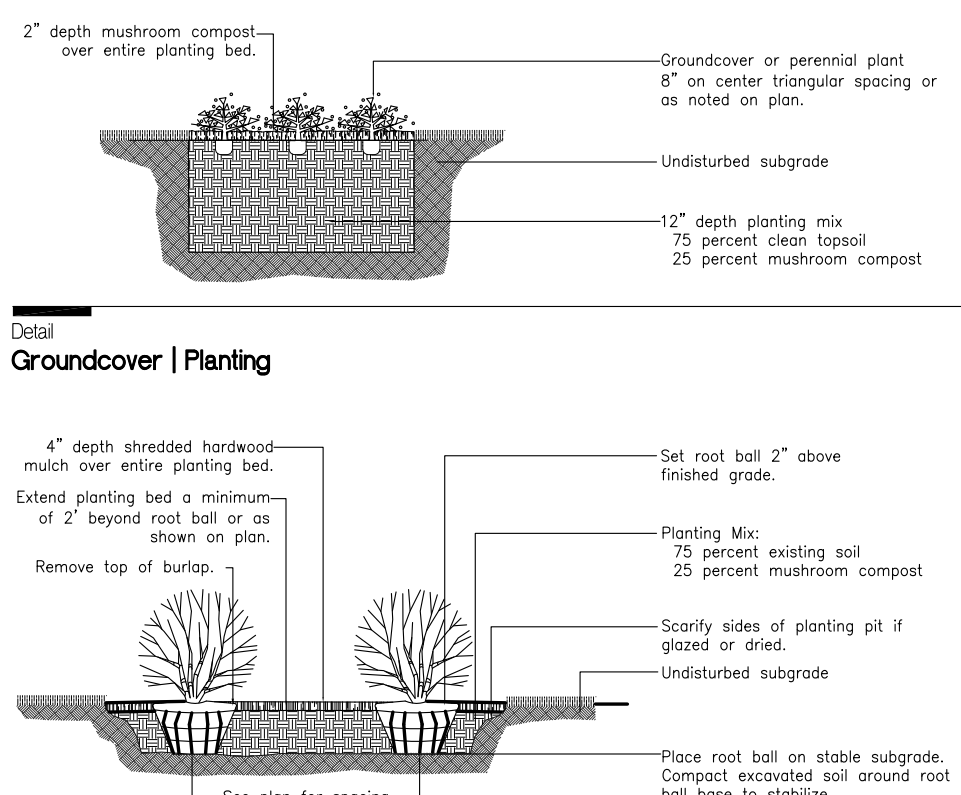
PROPOSED EAST PERSPECTIVE



Detail
Deciduous Tree Planting



Detail
Evergreen Tree Planting



Detail
Shrub Planting

Plant List

Shade Trees				Shrubs			
Key	Qty.	Size	Botanical Name	Common Name	Remarks	Key	Qty.
ACC	2	4"	Acer glabrum	Paperbark Maple	BB-Dump	BUX	49
ACG	2	12"	Acer glabrum	Paperbark Maple	BB-Dump	PAB	44
CEO	2	4"	Celastrus occidentalis	Prairie Pride	BB	ROK	39
OST	2	4"	Ostrya virginiana	Prairie Pride Common Hackberry	BB	SIE	9
QUC	1	4"	Quercus rubra	Red Oak	BB	TAX	45
ULM	3	4"	Ulmus x 'Regal'	Regal Elm	BB	TOT	24
ULM	3	4"	Ulmus x 'Regal'	Regal Elm	BB	VBM	6
Evergreen Trees				Perennials, Ornamental Grass and Groundcovers			
Key	Qty.	Size	Botanical Name	Common Name	Remarks	Key	Qty.
ABC	1	4"	Abies concolor	Concolor Fir	BB	ASC	66
ABK	1	4"	Abies koreana	Korean Fir	BB	ASC	66
PID	1	4"	Picea canadensis	Black Hills Spruce	BB	ASC	66
PA	1	4"	Picea canadensis	Black Hills Spruce	BB	ASC	66
PIC	4	4"	Picea pungens	Colorado Spruce	BB	ASC	66
PSM	1	4"	Pseudotsuga menziesii	Douglas Fir	BB	ASC	66
PST	1	4"	Pinus strobus	White Pine	BB	ASC	66
TSU	1	4"	Taxus canadensis	Canadian Hemlock	BB	ASC	66
Ornamental Trees				Perennials, Ornamental Grass and Groundcovers			
Key	Qty.	Size	Botanical Name	Common Name	Remarks	Key	Qty.
AMC	1	6"	Amelanchier canadensis	Shadblow Serviceberry	BB-Dump	ASC	66
MSC	1	6"	Magnolia stellata	Royal Star	BB-Dump	ASC	66

LANDSCAPE PLAN
1"=30'

ADDITIONS & RENOVATIONS TO:
ST. EDNA CATHOLIC CHURCH
2525 N. ARLINGTON HEIGHTS ROAD
ARLINGTON HEIGHTS, ILLINOIS 60004

Jna
ARCHITECTS

JAEGER, NICKOLA & ASSOCIATES LTD.
ARCHITECTS
350 S. NORTHWEST HIGHWAY, SUITE 105
PARK RIDGE, IL 60069
847.692.6166 FAX 847.692.2002
WWW.JAEGERNICKOLA.COM

McCALLUM
ASSOCIATES
DAVID R. McCALLUM ASSOCIATES, INC.
LANDSCAPE ARCHITECTS
350 N. Waukegan Avenue | Libertyville, IL 60069
T 847.932.0209 | F 847.932.0204

NO.	DESCRIPTION	DATE
1	Plan Commission Resub. #2	11.07.2013
2	Plan Commission Resubmission	10.25.13
3	Design Commission Meeting	10.22.13
4	Plan and Design Commission	09.20.13
5	RFP Construction Documents	08.23.13
6	Preliminary Design Commission	07.11.13
7	Phasing Set	10.12.12
8	Village Review	09.10.12

LANDSCAPE PLAN		
DRAWN: DRM	CHECKED: DRM	PLOT DATE: ---
JOB NUMBER: ---	L1-0	

**November
2013**

St. Edna Catholic Church

Parish Center Traffic and Parking Study



Prepared for:

**Jaeger, Nickola
& Associates,
Ltd.**

Eriksson Engineering Associates, Ltd.

145 Commerce Drive, Suite A
Grayslake, IL 60030
(847) 223-4804

601 W. Randolph St., Suite 500
Chicago, IL 60661
(312) 463-0551

MEMORANDUM

To: Ms. Susan Maish
Jaeger, Nickola & Associates, Ltd.

From: Stephen B. Corcoran, P.E., PTOE
Director of Traffic Engineering

Date: November 6, 2013

Re: Proposed Parish Center
St. Edna's Catholic Church
Arlington Heights, Illinois



This report summarizes the traffic and parking analysis for a proposed Parish Center at Saint Edna's Catholic Church in Arlington Heights, Illinois. The church is located at 2525 North Arlington Heights Road on the east side of the street. St. Edna's Church has demolished the existing rectory (7,569 square feet) and plans to build a Parish Center (10,800 square feet). The parking lot will be expanded from 356 to 362 spaces.

The purpose of the study is to observe the existing traffic patterns in the area, to determine the traffic characteristics of the development, and to analyze the future traffic conditions and access needs. The following sections of this report present a detailed description of the proposed site, the existing transportation conditions, the proposed development's traffic and parking characteristics, and the future transportation conditions.

EXISTING CONDITIONS

Site Location and Area Land-Use

The site is located on the east side of Arlington Heights Road in Arlington Heights, Illinois. It is currently occupied by two buildings served by three access drives on Arlington Heights Road. Land-uses near the site include single-family subdivisions to the north, east, and south. West of the site is the Chicago Futabakai Japanese School. **Figure 1** illustrates the site location and the adjacent roadways. *(All figures are located at the end of the this report)*

Roadway Characteristics

Arlington Heights Road is a north-south, major arterial roadway extending from Elk Grove Village thru Arlington Heights to Long Grove, Illinois. It has two through lanes in each direction with a painted left-turn median. A pedestrian crossing signal and six foot crosswalk are located across Arlington Heights Road just north of Waverly Road. Arlington Heights Road is under the jurisdiction of the Cook County Highway Department and has a posted speed limit of 35 miles per hour (mph).

Bike Routes

An existing bike path runs along the south side of the St. Edna Church property and crosses Arlington Heights Road at the existing pedestrian signal. It then follows the side walk south to Waverly Road and continues west on Waverly Road.

Existing Traffic Volumes

Weekday afternoon (4:00 to 6:00 PM) and Sunday morning (9:00 AM to Noon) manual traffic counts were conducted at the entrances to the church on Arlington Heights Road. These counts showed the peak-hours of traffic occurring from 5:00 to 6:00 PM on a weekday, from 9:00 to 10:00 AM for the inbound Sunday peak at the church, and 10:30 AM to 11:30 AM for outbound traffic. The week day count was done during the religious education classes. The Sunday peaks coincides with the start and end of the 9:30 AM Mass which has the largest attendance. Arlington Height Road carries two-way traffic volumes ranging from 2,525 vehicles per hour (vph) during the evening peak to 1,000 and 1,400 vph on Sunday in front of the church. Pedestrian crossings at the signal ranged from 7 to 41 persons including bicyclists. The existing traffic volumes are shown in **Figure 2** and included in the **Appendix**.

The north driveway serving the church is restricted to right-out only. However, during the Sunday counts, illegal left-turns into the site were observed at this location.

Existing Traffic Operations

In order to quantify the operations of each intersection, the Highway Capacity Manual was used to define the capacity and vehicular delay of each intersection during the peak hours. The level of service ranges from LOS A to LOS F, with LOS A having minimal delays and LOS E/F having high levels of delay. **Table 1** summarizes the existing level of service results of the study intersections. Copies of the capacity analyses can be found in **Appendix**.

Table 1
Existing Intersection Level of Service

Intersection	Sunday Inbound Peak	Sunday Outbound Peak	Evening Peak Hour
North Driveway on Arlington Heights Road	Sb Left- LOS A- 8.3 sec <u>Wb Right- LOS A- 9.5 sec</u> Overall – LOS A- 9.1 sec	Sb Left- LOS A- 9.0 sec <u>Wb Right- LOS B- 10.7 sec</u> Overall – LOS B- 10.6 sec	<u>Wb Right- LOS B- 13.0 sec</u> Overall – LOS B- 13.08 sec
Center Driveway ⁽¹⁾ on Arlington Heights Road	Wb Right- LOS D- 40.2 sec Wb Left- LOS D- 40.3 sec Nb Th/Rt- LOS A- 7.0 sec Sb Thru- LOS A- 2.2 sec <u>Sb Left – LOS A- 3.1 sec</u> Overall- LOS A- 4.2	Wb Right- LOS C- 33.6 sec Wb Left- LOS C- 34.5 sec Nb Th/Rt- LOS B-12.9 sec Sb Thru- LOS A- 5.3 sec <u>Sb Left – LOS A- 6.5 sec</u> Overall- LOS B- 11.0	Sb Left- LOS B-12.2 sec Wb Left- LOS F- 60+ sec <u>Wb Right- LOS B- 12.9 sec</u> Overall – LOS E- 42.6 sec
South Driveway on Arlington Heights Road	Sb Left- LOS A- 8.7 sec <u>Wb Rt/Lt- LOS B- 14.2 sec</u> Overall – LOS A- 9.9 sec	Sb Left- LOS A- 9.5 sec <u>Wb Rt/Lt- LOS D- 26.7 sec</u> Overall – LOS C- 24.4 sec	<u>Wb Rt/Lt- LOS E- 50.0 sec</u> Overall – LOS E- 50.0 sec

(1) During the Sunday peaks, the Center Drive is under police control. In the evening peak, the intersection is under stop sign control.

Each driveway is under stop sign control at Arlington Heights Road. On Sundays, the church uses two police officers to direct traffic entering or exiting traffic at the Center Drive. Each intersection works well under stop sign control during the Sunday peaks but experiences some delay for exiting left-turns during the weekday peak due to the volume of commuter traffic on Arlington Heights Road. Longer delays onto major arterials at unsignalized driveways are not an uncommon occurrence.

SITE CHARACTERISTICS

Church Activities

St. Edna's Church has five weekly masses: Saturday at 5:00 PM, Sunday at 7:30 AM, 9:30 AM, 11:30 AM, and 5:30 PM. Religious education classes for students in Kindergarten thru 5th grade are divided among three sessions during the week: Tuesdays from 4:15 to 5:30 PM and 6:00 to 7:15 PM and Wednesday from 4:15 to 5:30 PM. Other programs are provided throughout the day at the church but are much smaller in size.

Site Plan

The site plan shows a new Parish Center (10,800 square feet) on the east side of the site. The parking lot will be expanded from 356 to 362 spaces.

The purpose of the new Parish Center is to provide a large gathering space for existing activities that occur in the Doherty Center. The Doherty Center has ten multi-purpose rooms with movable walls that can create a large meeting space. It also has a kitchen, bathrooms, and additional rooms/office. It does not have a stage. During the course of the week, the multi-purpose rooms are constantly reconfigured for the different program needs of the church. The room changes require time and staff to complete. Based on discussions with church staff, no new programs are planned with the Parish Center that will generate new traffic or parking on the site.

Trip Generation

Traffic generation at the existing church from the traffic counts is shown below in **Table 2**.

Table 2
Existing Traffic Volumes at St. Edna's Church

Sunday Inbound Peak			Sunday Outbound Peak			Evening Peak		
In	Out	Total	In	Out	Total	In	Out	Total
274	13	287	173	242	415	97	61	158

Trip Distribution

The trip distribution for the church is based on the existing traffic volumes and is shown on **Table 3** and **Figure 3**.

Table 3
Directional Distribution

Distribution	Weekday	Sunday Inbound	Sunday Outbound
North on Arlington Heights Road	47%	57%	56%
South on Arlington Heights Road	53%	43%	44%
Total	100%	100%	100%

Site Parking Requirements

The parking requirements for the proposed planned development are based on the Village of Arlington Heights's Zoning Code which is summarized in **Table 4**. With the proposed Parish Center, the number of required parking spaces is 590 spaces with 362 spaces provided resulting in a parking variation needed of 228 spaces.

The Arlington Heights' Zoning Code is based on the maximum occupancy of the church and meeting/multi-purpose rooms within the site, assuming that they occur simultaneously. St. Edna's Church does not plan using the church sanctuary, the Doherty and Hurley Centers, and the new Parish Center simultaneously.

Table 4
Proposed Site Plan Parking Requirements

Use	Size	Village Requirement	Parking Required
Church			
Nave	995 seats	1 spaces per 5 seats	199
Choir	35 seats		7
Narthex (overflow)	130 seats		26
Community Room	66 persons	30% of Occupancy	20
Doherty Center			
Meeting Rooms	356 persons	30% of Occupancy	107
Office	750 sq. ft.	1 space/300 sq. ft.	3
Hurley Center			
Office	3,750 sq. ft.	1 space/300 sq. ft.	13
Meeting Rooms	283 persons	30% of Occupancy	84
New Parish Center			
Multi-Purpose	353 persons	30% of Occupancy	106
Multi-Purpose	82 persons		25
Total Required			590
Proposed Supply			362
Variation Requested			228

Parking Surveys

EEA conducted parking surveys concurrently with the traffic counts at the church. **Table 5** summarized the on-site parking usage in 15 minute increments on a Sunday during mass and on a Tuesday when religious education classes were held.

Table 5
St. Edna's Parking Survey
(356 Existing Parking Spaces)

Time	Sunday, September 9, 2012				Tuesday, October 2, 2012		
	Church Lot	School Lot	Total	Percent	Time	Church Lot	Percent
9:00 AM	35	0	35	10%	4:00 PM	18	5%
9:15 AM	86	0	86	24%	4:15 PM	38	11%
9:30 AM	241	7	248	70%	4:30 PM	26	7%
9:45 AM	294	10	304	85%	4:45 PM	22	6%
10:00 AM	296	11	307	86%	5:00 PM	26	7%
10:15 AM	298	11	309	87%	5:15 PM	27	7%
10:30 AM	289	11	300	84%	5:30 PM	37	10%
10:45 AM	162	2	164	46%	5:45 PM	34	9%
11:00 AM	91	0	91	26%	6:00 PM	62	17%
11:15 AM	123	0	123	35%			
11:30 AM	220	1	221	62%			
11:45 AM	284	2	286	80%			
Noon	290	2	292	82%			

The peak-parking demand was at 10:15 AM with 309 total parkers or 87% of the parking lot's capacity. During the Sunday counts, a few church members were parking in the Futabakai School parking lot (11 vehicles) even though spaces were available in the church lot. No church parking in the school lot was observed during the Tuesday religious education classes.

ANALYSES

Parking Supply

The proposed site plan increases the parking lot from 356 spaces to 362 spaces (+1.6%). Additional parking is provided by modifying the existing parking lot north of the new Parish Center.

North Church Driveway

The North Church driveway was originally an outbound only driveway with separate left and right turn lanes under stop sign control. This drive was then narrowed to a right-turn out only. Two "Do Not Enter" and two "Right Turns Only" signs are provided at the driveway.

During the Sunday counts, left-turns were observed turning into the North Drive from southbound Arlington Heights Road (32 vehicles over three hours). These cars are avoiding the queue and wait to turn left at the Center Drive. When the peak traffic is entering the parking lot, very little traffic is exiting at the same time, so drivers see the driveway as clear and make the turn. This activity did not occur during the weekday observations.

EEA recommends that church remind the congregation that the North Drive is exit only and turns into the drive are prohibited and not safe. To further discourage left-turns into the drive, plastic bollards could be installed to narrow the driveway within the parking lot. Using plastic bollards will still allow emergency equipment from the fire station to the north on Arlington Heights Road to use this drive as an access point if the other drives are blocked.

Center Church Driveway

The Center Church driveway has one inbound lane and two outbound lanes (left and right). Police control is provided during the Sunday morning services and works well. During the weekday PM peak, the left-turns out operate at LOS F which is not uncommon for unsignalized driveways on major arterials. However the volume of traffic exiting after religious education classes is significantly less than during Sunday mass.

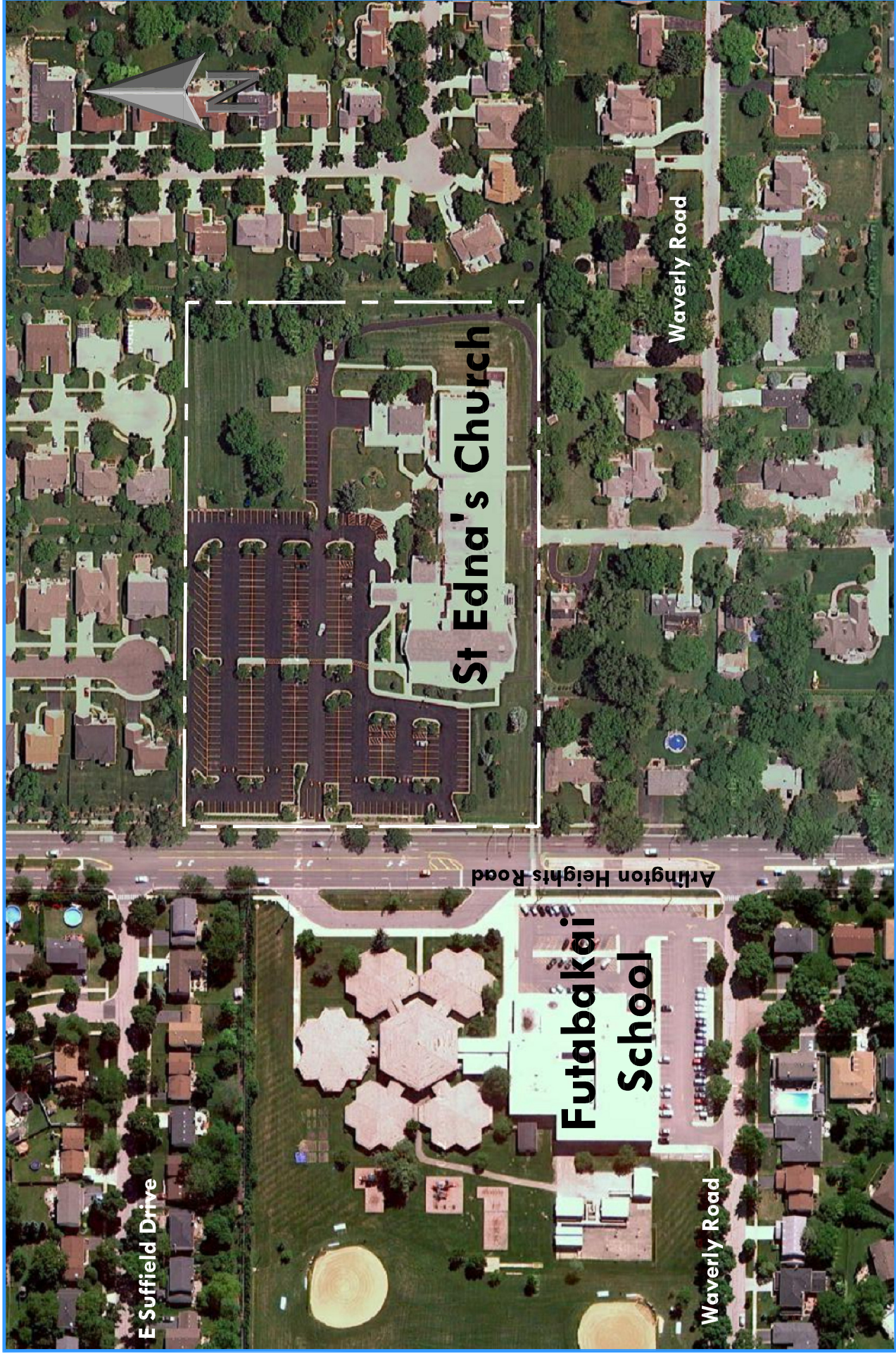
South Church Driveway

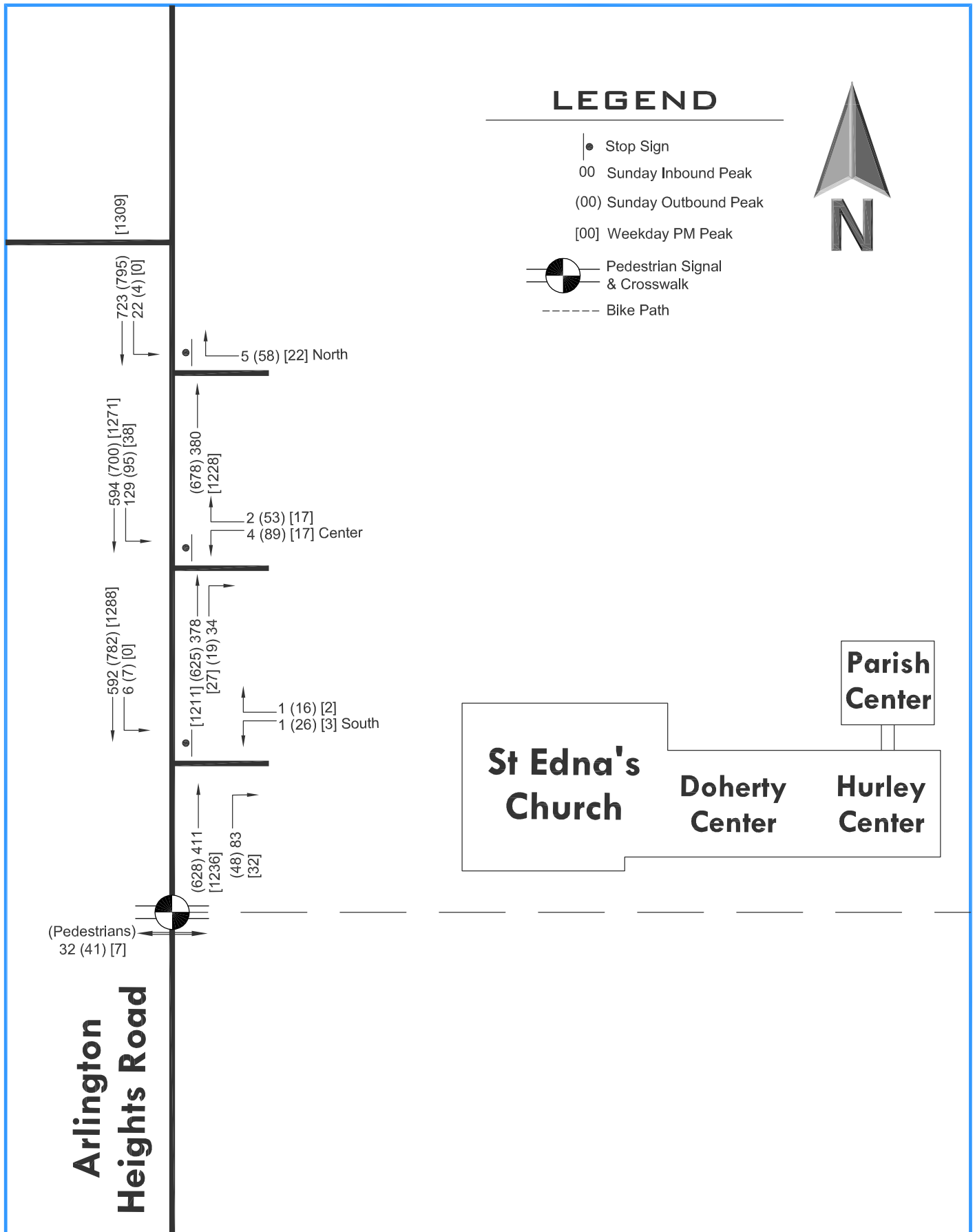
This driveway has one inbound and one outbound lane. It works well under stop sign control during the Sunday peaks but experiences some delay (LOS E) during the weekday peak due to the volume of commuter traffic on Arlington Heights Road. Longer delays onto major arterials at unsignalized driveways are not an uncommon occurrence. The low exiting volumes at this drive on a weekday do not create problems or queuing problems. No changes are proposed at this drive.

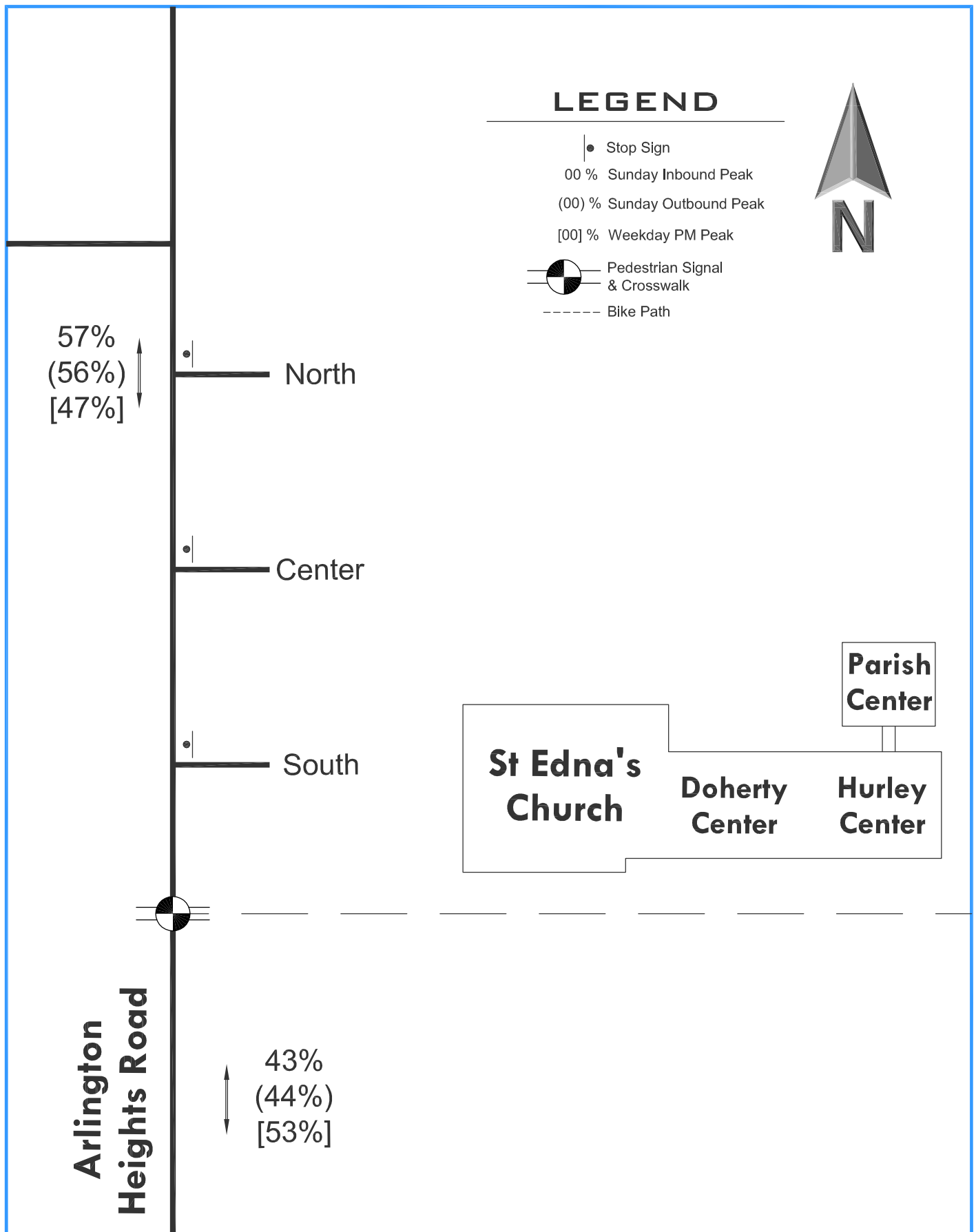
CONCLUSIONS

The preceding traffic and parking analysis analyzed the proposed Parish Center developed the following conclusions:

- The proposed use of the Parish Center will not increase the trip generation or parking demand at St. Edna's Church.
- Plastic bollards could be installed at the North Driveway to prevent left-turns into the driveway from Arlington Heights Road. They would be located on church property.
- No improvements are required at the South Driveway.
- The parking supply will be increased from 356 spaces to 362 spaces which still meets the needs of the church.
- A parking variation of 228 spaces from the zoning code is warranted because the St. Edna's Church does not plan on scheduling concurrent events in the Parish Center and the existing Church facilities. This will preserve existing trees and green space on the site.







Appendix

- **2012 Traffic Counts**
- **Existing Capacity Analyses**

Intersection Traffic Counts



St. Edna's Church Drives on Arlington Heights Road

Arlington Heights, Illinois

Sunday, September 9, 2012																				
Begin Time	North Exit Drive		Center Site Access Drive				Southern Site Access Drive				60 Minute Totals	St Edna's Church Totals		Arlington Heights Road at South Entrance			60 Minute Totals	Pedestrian Crossing		
	Left In	Right Out	Left In	Right Out	Left In	Right Out	Left In	Right Out	Left In	Right Out		In	Out	NB Thru	SB Thru	Total		15 Minute Totals	60 Minute Totals	
9:00 AM	10	0	18	0	0	6	1	0	0	0	16	51	0	51	90	132	222	1003	0	32
9:15 AM	8	3	75	1	1	26	4	0	1	48	167	240	6	167	118	187	305	1021	13	32
9:30 AM	3	1	34	1	2	2	1	1	0	18	63	92	5	63	98	115	213	1045	18	20
9:45 AM	1	1	2	0	1	0	0	0	0	1	6	160	4	2	105	158	263	1177	1	27
10:00 AM	0	0	0	0	1	1	1	0	0	1	4	241	3	4	110	130	240	1258	0	39
10:15 AM	0	7	2	3	3	0	0	0	1	3	19	299	5	14	147	182	329	1385	1	40
10:30 AM	0	25	0	29	44	0	0	12	19	2	131	415	2	129	149	196	345	1410	25	41
10:45 AM	0	23	4	18	32	2	1	2	4	1	87	372	8	79	145	199	344	1445	13	24
11:00 AM	0	6	28	3	6	6	2	0	0	11	62	299	47	15	166	201	367	1557	1	13
11:15 AM	4	4	63	3	7	11	4	2	3	34	135	116	19	135	168	186	354		2	
11:30 AM	6	6	42	4	2	5	1	0	0	22	88	76	12	88	189	191	380		8	
11:45 AM	0	4	4	0	0	2	0	0	0	4	14	10	4	14	247	209	456		2	
Total	32	80	0	62	99	61	15	17	28	161		541	286	827	1732	2086	3818		84	
Inbound Peak 9:00-10:00 AM	22	5	129	2	4	34	6	1	1	83	287	274	13	287	411	592	1003		32	
Outbound Peak 10:30-11:30 AM	4	58	95	53	89	19	7	16	26	48	415	173	242	415	628	782	1410		41	
Tuesday, October 2, 2012																				
Begin Time	North Exit Drive		Center Site Access Drive				Southern Site Access Drive				60 Minute Totals	St Edna's Church Totals		Arlington Heights Road at South Entrance			60 Minute Totals	Pedestrian Crossing		
	Left In	Right Out	Left In	Right Out	Left In	Right Out	Left In	Right Out	Left In	Right Out		In	Out	NB Thru	SB Thru	Total		15 Minute Totals	60 Minute Totals	
4:00 PM	0	5	14	1	2	5	0	0	0	9	36	76	8	36	268	259	527	2326	2	3
4:15 AM	0	3	0	4	14	4	0	0	0	5	30	49	9	21	270	271	541	2395	0	1
4:30 PM	0	1	0	1	2	0	0	1	0	1	6	55	1	5	302	345	647	2511	0	1
4:45 PM	0	0	0	0	0	1	0	0	0	3	4	104	4	0	279	332	611	2482	1	4
5:00 PM	0	1	3	2	1	1	0	0	0	1	9	158	5	4	278	318	596	2524	0	7
5:15 PM	0	9	7	2	2	11	0	0	0	5	36	149	23	13	328	329	657	1928	0	7
5:30 PM	0	7	7	8	11	9	0	1	2	10	55	113	26	29	305	313	618	1271	3	7
5:45 PM	0	5	21	5	3	6	0	1	1	16	58	58	43	15	325	328	653	653	4	4
Total	0	31	52	23	35	37	0	3	3	50	158	139	95	234	2355	2495	4850		10	
5:00-6:00 PM	0	22	38	17	17	27	0	2	3	32	158	97	61	158	1236	1288	2524		7	

TWO-WAY STOP CONTROL SUMMARY								
General Information				Site Information				
Analyst	SBC			Intersection	North Drive/Arlington Hts Road			
Agency/Co.	EEA			Jurisdiction	IDOT/Arlington Heights			
Date Performed	10/1/2012			Analysis Year	2012			
Analysis Time Period	Sunday Inbound Peak							
Project Description								
East/West Street: St Edna North Drive				North/South Street: Arlington Heights Road				
Intersection Orientation: North-South				Study Period (hrs): 0.25				
Vehicle Volumes and Adjustments								
Major Street	Northbound			Southbound				
Movement	1	2	3	4	5	6		
	L	T	R	L	T	R		
Volume (veh/h)		380		22	723			
Peak-Hour Factor, PHF	1.00	0.82	1.00	0.82	0.82	1.00		
Hourly Flow Rate, HFR (veh/h)	0	463	0	26	881	0		
Percent Heavy Vehicles	0	--	--	1	--	--		
Median Type	Undivided							
RT Channelized			0			0		
Lanes	0	2	0	1	2	0		
Configuration		T		L	T			
Upstream Signal		0			0			
Minor Street	Eastbound			Westbound				
Movement	7	8	9	10	11	12		
	L	T	R	L	T	R		
Volume (veh/h)						5		
Peak-Hour Factor, PHF	1.00	1.00	0.80	1.00	1.00	0.80		
Hourly Flow Rate, HFR (veh/h)	0	0	0	0	0	6		
Percent Heavy Vehicles	0	0	1	0	0	0		
Percent Grade (%)	0			0				
Flared Approach		N			N			
Storage		0			0			
RT Channelized			0			0		
Lanes	0	0	0	0	0	1		
Configuration						R		
Delay, Queue Length, and Level of Service								
Approach	Northbound	Southbound	Westbound			Eastbound		
Movement	1	4	7	8	9	10	11	12
Lane Configuration		L			R			
v (veh/h)		26			6			
C (m) (veh/h)		1102			812			
v/c		0.02			0.01			
95% queue length		0.07			0.02			
Control Delay (s/veh)		8.3			9.5			
LOS		A			A			
Approach Delay (s/veh)	--	--	9.5					
Approach LOS	--	--	A					

Overall LOS A-9.1 sec

TWO-WAY STOP CONTROL SUMMARY								
General Information				Site Information				
Analyst	SBC			Intersection	North Drive/Arlington Hts Road			
Agency/Co.	EEA			Jurisdiction	IDOT/Arlington Heights			
Date Performed	10/3/2012			Analysis Year	2012			
Analysis Time Period	Sunday Outbound Peak							
Project Description								
East/West Street: St Edna North Drive				North/South Street: Arlington Heights Road				
Intersection Orientation: North-South				Study Period (hrs): 0.25				
Vehicle Volumes and Adjustments								
Major Street	Northbound			Southbound				
Movement	1	2	3	4	5	6		
	L	T	R	L	T	R		
Volume (veh/h)		678		4	795			
Peak-Hour Factor, PHF	1.00	0.96	1.00	0.96	0.82	1.00		
Hourly Flow Rate, HFR (veh/h)	0	706	0	4	969	0		
Percent Heavy Vehicles	0	--	--	1	--	--		
Median Type	Undivided							
RT Channelized			0			0		
Lanes	0	2	0	1	2	0		
Configuration		T		L	T			
Upstream Signal		0			0			
Minor Street	Eastbound			Westbound				
Movement	7	8	9	10	11	12		
	L	T	R	L	T	R		
Volume (veh/h)						58		
Peak-Hour Factor, PHF	1.00	1.00	0.80	1.00	1.00	1.00		
Hourly Flow Rate, HFR (veh/h)	0	0	0	0	0	58		
Percent Heavy Vehicles	0	0	1	0	0	0		
Percent Grade (%)	0			0				
Flared Approach		N			N			
Storage		0			0			
RT Channelized			0			0		
Lanes	0	0	0	0	0	1		
Configuration						R		
Delay, Queue Length, and Level of Service								
Approach	Northbound	Southbound	Westbound			Eastbound		
Movement	1	4	7	8	9	10	11	12
Lane Configuration		L			R			
v (veh/h)		4			58			
C (m) (veh/h)		895			695			
v/c		0.00			0.08			
95% queue length		0.01			0.27			
Control Delay (s/veh)		9.0			10.7			
LOS		A			B			
Approach Delay (s/veh)	--	--	10.7					
Approach LOS	--	--	B					

Overall LOS B-10.6

TWO-WAY STOP CONTROL SUMMARY								
General Information				Site Information				
Analyst	SBC			Intersection	North Drive/Arlington Hts Road			
Agency/Co.	EEA			Jurisdiction	IDOT/Arlington Heights			
Date Performed	10/3/2012			Analysis Year	2012			
Analysis Time Period	Weekday PM Peak							
Project Description								
East/West Street: St Edna North Drive				North/South Street: Arlington Heights Road				
Intersection Orientation: North-South				Study Period (hrs): 0.25				
Vehicle Volumes and Adjustments								
Major Street	Northbound			Southbound				
Movement	1	2	3	4	5	6		
	L	T	R	L	T	R		
Volume (veh/h)		1228		0	1309			
Peak-Hour Factor, PHF	1.00	0.96	1.00	0.96	0.82	1.00		
Hourly Flow Rate, HFR (veh/h)	0	1279	0	0	1596	0		
Percent Heavy Vehicles	0	--	--	1	--	--		
Median Type	Undivided							
RT Channelized			0			0		
Lanes	0	2	0	1	2	0		
Configuration		T		L	T			
Upstream Signal		0			0			
Minor Street	Eastbound			Westbound				
Movement	7	8	9	10	11	12		
	L	T	R	L	T	R		
Volume (veh/h)						22		
Peak-Hour Factor, PHF	1.00	1.00	0.80	1.00	1.00	0.80		
Hourly Flow Rate, HFR (veh/h)	0	0	0	0	0	27		
Percent Heavy Vehicles	0	0	1	0	0	0		
Percent Grade (%)	0			0				
Flared Approach		N			N			
Storage		0			0			
RT Channelized			0			0		
Lanes	0	0	0	0	0	1		
Configuration						R		
Delay, Queue Length, and Level of Service								
Approach	Northbound	Southbound	Westbound			Eastbound		
Movement	1	4	7	8	9	10	11	12
Lane Configuration		L			R			
v (veh/h)		0			27			
C (m) (veh/h)		544			479			
v/c		0.00			0.06			
95% queue length		0.00			0.18			
Control Delay (s/veh)		11.6			13.0			
LOS		B			B			
Approach Delay (s/veh)	--	--	13.0					
Approach LOS	--	--	B					

Overall LOS B - 11.6 sec

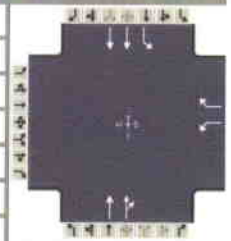
HCS 2010 Signalized Intersection Results Summary

General Information

Agency	EEA	Analysis Date	Oct 1, 2012
Analyst	SBC	Time Period	9 - 10 AM
Jurisdiction	IDOT/Arlington Heights	Analysis Year	2012 Existing
Intersection	Arlington Heights/Center D	Analysis Period	1> 7:00
File Name	Inbd Peak.xus		
Project Description	Police Control		

Intersection Information

Duration, h	0.25
Area Type	Other
PHF	0.82
Analysis Period	1> 7:00



Demand Information

	EB			WB			NB			SB		
Approach Movement	L	T	R	L	T	R	L	T	R	L	T	R
Demand (v), veh/h				4		2		378	34	129	594	

Signal Information

Cycle, s	90.0	Reference Phase	2																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																												</
----------	------	-----------------	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	----

Timer Results

	EBL	EBT	WBL	WBT	NBL	NBT	SBL	SBT
Assigned Phase				4		6	5	2
Case Number				9.0		8.3	1.0	4.0
Phase Duration, s				11.0		64.0	15.0	79.0
Change Period, (Y+R _c), s				6.0		6.0	6.0	6.0
Max Allow Headway (MAH), s				3.2		0.0	3.1	0.0
Queue Clearance Time (g _s), s				2.2			4.0	
Green Extension Time (g _e), s				0.0		0.0	0.1	0.0
Phase Call Probability				1.00			1.00	
Max Out Probability				1.00			0.12	

Movement Group Results

	EB			WB			NB			SB		
Approach Movement	L	T	R	L	T	R	L	T	R	L	T	R
Assigned Movement				7		14		6	16	5	2	
Adjusted Flow Rate (v), veh/h				5		2		254	248	157	724	
Adjusted Saturation Flow Rate (s), veh/h/ln				1810		1610		1900	1845	1810	1809	
Queue Service Time (g _s), s				0.2		0.1		5.0	5.0	2.0	4.3	
Cycle Queue Clearance Time (g _c), s				0.2		0.1		5.0	5.0	2.0	4.3	
Capacity (c), veh/h				101		89		1224	1189	797	2934	
Volume-to-Capacity Ratio (X)				0.049		0.027		0.208	0.209	0.197	0.247	
Available Capacity (c _a), veh/h				101		89		1224	1189	797	2934	
Back of Queue (Q), veh/ln (95th percentile)				0.2		0.1		3.3	3.2	0.8	1.5	
Overflow Queue (Q ₃), veh/ln				0.0		0.0		0.0	0.0	0.0	0.0	
Queue Storage Ratio (RQ) (95th percentile)				0.00		0.00		0.00	0.00	0.00	0.00	
Uniform Delay (d ₁), s/veh				40.2		40.2		6.6	6.6	3.0	2.0	
Incremental Delay (d ₂), s/veh				0.1		0.0		0.4	0.4	0.0	0.2	
Initial Queue Delay (d ₃), s/veh				0.0		0.0		0.0	0.0	0.0	0.0	
Control Delay (d), s/veh				40.3		40.2		7.0	7.0	3.1	2.2	
Level of Service (LOS)				D		D		A	A	A	A	
Approach Delay, s/veh / LOS	0.0			40.3		D	7.0	A		2.4		A
Intersection Delay, s/veh / LOS				4.2						A		

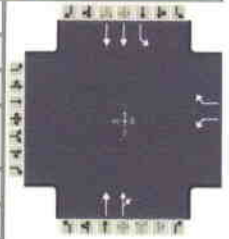
Multimodal Results

	EB			WB			NB			SB		
Pedestrian LOS Score / LOS	2.7		B	2.9		C	2.2		B	0.6		A
Bicycle LOS Score / LOS						F	0.9		A	1.2		A

HCS 2010 Signalized Intersection Results Summary

General Information

Agency	EEA			Duration, h	0.25
Analyst	SBC	Analysis Date	Oct 1, 2012	Area Type	Other
Jurisdiction	IDOT/Arlington Heights	Time Period	Sunday outbound Peak	PHF	0.82
Intersection	Arlington Heights/Center D	Analysis Year	2012 Existing	Analysis Period	1> 7:00
File Name	Outbd Peak.xus				
Project Description	Police Control				



Demand Information

Approach Movement	L	T	R	L	T	R	L	T	R	L	T	R
Demand (v), veh/h				89		53		625	19	95	700	

Signal Information

Cycle, s	90.0	Reference Phase	2									
Offset, s	0	Reference Point	End									
Uncoordinated	No	Simult. Gap E/W	On	Green	9.0	49.0	14.0	0.0	0.0	0.0		
Force Mode	Fixed	Simult. Gap N/S	On	Yellow	4.0	4.0	4.0	0.0	0.0	0.0		
				Red	2.0	2.0	2.0	0.0	0.0	0.0		

Timer Results

	EBL	EBT	WBL	WBT	NBL	NBT	SBL	SBT
Assigned Phase				4		6	5	2
Case Number				9.0		8.3	1.0	4.0
Phase Duration, s				20.0		55.0	15.0	70.0
Change Period, (Y+R _c), s				6.0		6.0	6.0	6.0
Max Allow Headway (MAH), s				3.2		0.0	3.1	0.0
Queue Clearance Time (g _s), s				6.8			4.1	
Green Extension Time (g _e), s				0.2		0.0	0.1	0.0
Phase Call Probability				1.00			1.00	
Max Out Probability				0.02			0.10	

Movement Group Results

Approach Movement	L	T	R	L	T	R	L	T	R	L	T	R
Assigned Movement				7		14		6	16	5	2	
Adjusted Flow Rate (v), veh/h				109		65		395	391	116	854	
Adjusted Saturation Flow Rate (s), veh/h/ln				1810		1610		1900	1880	1810	1809	
Queue Service Time (g _s), s				4.8		3.2		10.8	10.8	2.1	8.0	
Cycle Queue Clearance Time (g _c), s				4.8		3.2		10.8	10.8	2.1	8.0	
Capacity (c), veh/h				281		250		1034	1024	558	2573	
Volume-to-Capacity Ratio (X)				0.386		0.258		0.382	0.382	0.207	0.332	
Available Capacity (c _a), veh/h				281		250		1034	1024	558	2573	
Back of Queue (Q), veh/ln (95th percentile)				3.8		2.2		7.9	7.8	1.2	4.3	
Overflow Queue (Q ₃), veh/ln				0.0		0.0		0.0	0.0	0.0	0.0	
Queue Storage Ratio (RQ) (95th percentile)				0.00		0.00		0.00	0.00	0.00	0.00	
Uniform Delay (d ₁), s/veh				34.1		33.4		11.8	11.8	6.4	4.9	
Incremental Delay (d ₂), s/veh				0.3		0.2		1.1	1.1	0.1	0.3	
Initial Queue Delay (d ₃), s/veh				0.0		0.0		0.0	0.0	0.0	0.0	
Control Delay (d), s/veh				34.5		33.6		12.9	12.9	6.5	5.3	
Level of Service (LOS)				C		C		B	B	A	A	
Approach Delay, s/veh / LOS	0.0			34.1		C		12.9		B		A
Intersection Delay, s/veh / LOS				11.0						B		

Multimodal Results

	EB	WB	NB	SB
Pedestrian LOS Score / LOS	2.7	B	2.9	C
Bicycle LOS Score / LOS		F	1.1	A

TWO-WAY STOP CONTROL SUMMARY								
General Information				Site Information				
Analyst	SBC			Intersection	Center Dr/Arlington Hts Road			
Agency/Co.	EEA			Jurisdiction	IDOT/Arlington Heights			
Date Performed	10/3/2012			Analysis Year	2012 Existing			
Analysis Time Period	Weekday PM Peak							
Project Description								
East/West Street: St Edna's Center Drive				North/South Street: Arlington Heights Road				
Intersection Orientation: North-South				Study Period (hrs): 0.25				
Vehicle Volumes and Adjustments								
Major Street	Northbound			Southbound				
Movement	1	2	3	4	5	6		
	L	T	R	L	T	R		
Volume (veh/h)		1211	27	38	1271			
Peak-Hour Factor, PHF	1.00	0.96	0.96	0.96	0.96	1.00		
Hourly Flow Rate, HFR (veh/h)	0	1261	28	39	1323	0		
Percent Heavy Vehicles	0	--	--	1	--	--		
Median Type	Undivided							
RT Channelized			0			0		
Lanes	0	2	0	1	2	0		
Configuration		T	TR	L	T			
Upstream Signal		0			0			
Minor Street	Eastbound			Westbound				
Movement	7	8	9	10	11	12		
	L	T	R	L	T	R		
Volume (veh/h)				17		17		
Peak-Hour Factor, PHF	1.00	1.00	1.00	0.80	1.00	0.80		
Hourly Flow Rate, HFR (veh/h)	0	0	0	21	0	21		
Percent Heavy Vehicles	0	0	0	1	0	0		
Percent Grade (%)	0			0				
Flared Approach		N			N			
Storage		0			0			
RT Channelized			0			0		
Lanes	0	0	0	1	0	1		
Configuration				L		R		
Delay, Queue Length, and Level of Service								
Approach	Northbound	Southbound	Westbound			Eastbound		
Movement	1	4	7	8	9	10	11	12
Lane Configuration		L	L		R			
v (veh/h)		39	21		21			
C (m) (veh/h)		539	48		476			
v/c		0.07	0.44		0.04			
95% queue length		0.23	1.59		0.14			
Control Delay (s/veh)		12.2	128.9		12.9			
LOS		B	F		B			
Approach Delay (s/veh)	--	--	70.9					
Approach LOS	--	--	F					

Overall LOS E - 42.6

TWO-WAY STOP CONTROL SUMMARY									
General Information					Site Information				
Analyst	SBC				Intersection	South Drive/Arlington Hts Road			
Agency/Co.	EEA				Jurisdiction	IDOT/Arlington Heights			
Date Performed	10/1/2012				Analysis Year	2012 Existing			
Analysis Time Period	Sunday Inbound Peak								
Project Description									
East/West Street: St Edna's South Drive					North/South Street: Arlington Heights Road				
Intersection Orientation: North-South					Study Period (hrs): 0.25				
Vehicle Volumes and Adjustments									
Major Street	Northbound					Southbound			
Movement	1	2	3	4	5	6			
	L	T	R	L	T	R			
Volume (veh/h)		411	83	6	592				
Peak-Hour Factor, PHF	1.00	0.82	0.82	0.82	0.82	1.00			
Hourly Flow Rate, HFR (veh/h)	0	501	101	7	721	0			
Percent Heavy Vehicles	0	--	--	1	--	--			
Median Type	Undivided								
RT Channelized			0			0			
Lanes	0	2	0	1	2	0			
Configuration		T	TR	L	T				
Upstream Signal		0			0				
Minor Street	Eastbound					Westbound			
Movement	7	8	9	10	11	12			
	L	T	R	L	T	R			
Volume (veh/h)				1		1			
Peak-Hour Factor, PHF	1.00	1.00	1.00	1.00	1.00	1.00			
Hourly Flow Rate, HFR (veh/h)	0	0	0	1	0	1			
Percent Heavy Vehicles	0	0	0	1	0	0			
Percent Grade (%)	0			0					
Flared Approach		N			N				
Storage		0			0				
RT Channelized			0			0			
Lanes	0	0	0	0	0	0			
Configuration					LR				
Delay, Queue Length, and Level of Service									
Approach	Northbound	Southbound	Westbound			Eastbound			
Movement	1	4	7	8	9	10	11	12	
Lane Configuration		L		LR					
v (veh/h)		7		2					
C (m) (veh/h)		978		393					
v/c		0.01		0.01					
95% queue length		0.02		0.02					
Control Delay (s/veh)		8.7		14.2					
LOS		A		B					
Approach Delay (s/veh)	--	--	14.2						
Approach LOS	--	--	B						

Overall LOSA - 9.9

TWO-WAY STOP CONTROL SUMMARY

General Information				Site Information			
Analyst	SBC			Intersection	South Drive/Arlington Hts Road		
Agency/Co.	EEA			Jurisdiction	IDOT/Arlington Heights		
Date Performed	10/1/2012			Analysis Year	2012 Existing		
Analysis Time Period	Sunday Outbound Peak						
Project Description							
East/West Street: St Edna's South Drive				North/South Street: Arlington Heights Road			
Intersection Orientation: North-South				Study Period (hrs): 0.25			
Vehicle Volumes and Adjustments							
Major Street	Northbound			Southbound			
Movement	1	2	3	4	5	6	
	L	T	R	L	T	R	
Volume (veh/h)		628	48	7	782		
Peak-Hour Factor, PHF	1.00	0.82	0.82	0.82	0.82	1.00	
Hourly Flow Rate, HFR (veh/h)	0	765	58	8	953	0	
Percent Heavy Vehicles	0	--	--	1	--	--	
Median Type	Undivided						
RT Channelized			0			0	
Lanes	0	2	0	1	2	0	
Configuration		T	TR	L	T		
Upstream Signal		0			0		
Minor Street	Eastbound			Westbound			
Movement	7	8	9	10	11	12	
	L	T	R	L	T	R	
Volume (veh/h)				26		16	
Peak-Hour Factor, PHF	1.00	1.00	1.00	0.80	1.00	0.80	
Hourly Flow Rate, HFR (veh/h)	0	0	0	32	0	19	
Percent Heavy Vehicles	0	0	0	1	0	0	
Percent Grade (%)	0			0			
Flared Approach		N			N		
Storage		0			0		
RT Channelized			0			0	
Lanes	0	0	0	0	0	0	
Configuration					LR		
Delay, Queue Length, and Level of Service							
Approach	Northbound	Southbound	Westbound			Eastbound	
Movement	1	4	7	8	9	10	11
Lane Configuration		L		LR			
v (veh/h)		8		51			
C (m) (veh/h)		809		216			
v/c		0.01		0.24			
95% queue length		0.03		0.89			
Control Delay (s/veh)		9.5		26.7			
LOS		A		D			
Approach Delay (s/veh)	--	--	26.7				
Approach LOS	--	--	D				

Overall LOSC-24.4 sec

TWO-WAY STOP CONTROL SUMMARY								
General Information				Site Information				
Analyst	SBC			Intersection	South Drive/Arlington Hts Road			
Agency/Co.	EEA			Jurisdiction	IDOT/Arlington Heights			
Date Performed	10/3/2012			Analysis Year	2012 Existing			
Analysis Time Period	Weekday PM Peak							
Project Description								
East/West Street: St Edna's South Drive				North/South Street: Arlington Heights Road				
Intersection Orientation: North-South				Study Period (hrs): 0.25				
Vehicle Volumes and Adjustments								
Major Street	Northbound			Southbound				
Movement	1	2	3	4	5	6		
	L	T	R	L	T	R		
Volume (veh/h)		1236	32	0	1288			
Peak-Hour Factor, PHF	1.00	0.96	0.96	0.96	0.96	1.00		
Hourly Flow Rate, HFR (veh/h)	0	1287	33	0	1341	0		
Percent Heavy Vehicles	0	--	--	1	--	--		
Median Type	Undivided							
RT Channelized			0			0		
Lanes	0	2	0	1	2	0		
Configuration		T	TR	L	T			
Upstream Signal		0			0			
Minor Street	Eastbound			Westbound				
Movement	7	8	9	10	11	12		
	L	T	R	L	T	R		
Volume (veh/h)				3		2		
Peak-Hour Factor, PHF	1.00	1.00	1.00	0.80	1.00	0.80		
Hourly Flow Rate, HFR (veh/h)	0	0	0	3	0	2		
Percent Heavy Vehicles	0	0	0	1	0	0		
Percent Grade (%)	0			0				
Flared Approach		N			N			
Storage		0			0			
RT Channelized			0			0		
Lanes	0	0	0	0	0	0		
Configuration					LR			
Delay, Queue Length, and Level of Service								
Approach	Northbound	Southbound	Westbound			Eastbound		
Movement	1	4	7	8	9	10	11	12
Lane Configuration		L		LR				
v (veh/h)		0		5				
C (m) (veh/h)		525		85				
v/c		0.00		0.06				
95% queue length		0.00		0.18				
Control Delay (s/veh)		11.9		50.0				
LOS		B		E				
Approach Delay (s/veh)	--	--	50.0					
Approach LOS	--	--	E					

Overall LOS E 50.0

PLAN COMMISSION PROJECT TIMELINE

Project Name: St. Edna Catholic Church
PC Number: 13-020
Location: 2525 N. Arlington Heights Road
Requested Action:

1. *Amendment to PUD Ordinance 02-005 to allow the construction of a parish center and other interior improvements.*
2. *A variation from Chapter 28, Section 11.4, Schedule of Required Parking, to allow a reduction to the minimum number of required parking stalls from 590 to 362 spaces.*

	Date	# of Business Days
Preliminary Meeting	05/30/12	
Awaiting Petitioner Plat and Sub Submittal	07/03/12	25
Plat and Sub Committee Meeting	07/11/12	
Awaiting Petitioner PC Application	09/23/13	Just over 1 year
Plan Commission Application Submittal Date	09/23/13	
1 st Round Department Comments	10/08/13	11
Petitioner's Response to 1 st Round Comments	10/25/13	13
2 nd Round Department Comments	11/01 – 05/13	5 – 7
Petitioner's Response to 2 nd Round Comments	11/07/13	2
Public Hearing Notification	10/29/13	
Plan Commission Hearing	11/13/13	36 days from application date
Village Board	12/02/13	11

Note:
Legal notice; State Statute requires 15 to 30 days notice.



Item: Tax Levy and Abatement Ordinances - XIII. Legals A., B., C and D -

Department: Finance/Legal

Legals XIII A, B, C, and D are the 2013 Tax Levy Ordinance and Tax Abatement Ordinances which were discussed at the November 12, 2013, Committee-of-the-Whole meeting.

The Village's total proposed tax levy, including the Library and Debt Service levies, reflects a 1.84% increase over the prior year levy. Attached is a schedule comparing the 2012 tax levy extension to the proposed 2013 tax levy. The Village's portion will comprise only about 11.5% of a homeowner's total tax bill.

A summary of the levy request starts on Page 3. The general corporate taxes have been levied only for police and fire salaries. In addition to the general corporate levy, the Village is levying for IMRF, FICA and Police and Fire pensions. These levies are identified as special purpose levies and deposited in the General Fund. They are directly related to personnel costs and are calculated as a percentage of eligible employees' salaries or based on actuarial studies. Other special purpose levies are for the Library and for Capital Improvements. Total corporate and special purpose levies amount to \$37,864,250. The Debt Service levies add another \$6,711,150, bringing the total proposed tax levy to \$44,575,400.

In addition to the tax levy, the annual tax abatement ordinances are also on the Agenda for approval. The Village is abating debt service levies in the amount of \$1,119,675, as revenue is available from other sources to pay the debt service. A schedule of the individual bond issues with the amounts levied and abated starts on Page 30 and the tax abatement ordinances start on Page 36.

RECOMMENDATION

It is recommended that the Village Board approve the proposed 2013 Tax Levy and Abatement Ordinances.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description

[Tax Levy 2013](#)

[Proposed Total Village and Library Calculations](#)

Type

Ordinance

Exhibits

* * *

VILLAGE OF ARLINGTON HEIGHTS

2013 TAX LEVY
AND TAX ABATEMENT ORDINANCES

AND

ASSOCIATED FILING DOCUMENTS

* * *

This is to certify that I, Rebecca Hume, am the Village Clerk of the Village of Arlington Heights, in the County of Cook, State of Illinois, and as such am the custodian of the official records and seal of said Village of Arlington Heights; and that the attached is a true and correct copy of:

1. 2013 TAX LEVY ORDINANCE.
2. AN ORDINANCE ABATING TAXES, IN PART, LEVIED FOR THE YEAR 2013, HERETOFORE LEVIED TO PAY PRINCIPAL AND INTEREST ON \$2,600,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2003A, AND ON \$3,330,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2003B, TOTALING \$5,930,000, OF THE VILLAGE OF ARLINGTON HEIGHTS.
3. AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2013 HERETOFORE LEVIED TO PAY PRINCIPAL AND INTEREST ON \$2,235,000 GENERAL OBLIGATION BONDS, SERIES 2005, OF THE VILLAGE OF ARLINGTON HEIGHTS.
4. AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2013, HERETOFORE LEVIED TO PAY PRINCIPAL AND INTEREST ON \$2,855,000 GENERAL OBLIGATION BONDS, SERIES 2010, OF THE VILLAGE OF ARLINGTON HEIGHTS.
5. CERTIFICATION BY THE VILLAGE PRESIDENT THAT THE 2013 TAX LEVY ORDINANCE IS ADOPTED PURSUANT TO THE PROVISIONS OF THE "TRUTH IN TAXATION ACT."

THE ORDINANCES REFERRED TO ABOVE WERE PASSED AND APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF SAID VILLAGE OF ARLINGTON HEIGHTS AT A MEETING DULY HELD ON THE 2nd DAY OF DECEMBER, 2013, ALL AS APPEARS FROM THE OFFICIAL RECORDS OF THE VILLAGE OF ARLINGTON HEIGHTS WHICH ARE IN MY CUSTODY.

WITNESS my hand and the official seal of said Village of Arlington Heights this 2nd day of DECEMBER, 2013.

Rebecca Hume, Village Clerk

TAX LEVY ORDINANCE

AN ORDINANCE PROVIDING FOR THE LEVY, ASSESSMENT AND COLLECTION OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2013, AND ENDING APRIL 30, 2014, FOR THE VILLAGE OF ARLINGTON HEIGHTS.

Be it ordained by the President and Board of Trustees of the Village of Arlington Heights that:

SECTION ONE: The sum of Forty-Four Million, Five Hundred Seventy-Five Thousand, Four Hundred Dollars (\$44,575,400), being the aggregate of appropriations (including debt service) for the fiscal year beginning May 1, 2013 and ending April 30, 2014 as appropriated for said fiscal year by the Annual Budget and Appropriation Ordinance of the Village of Arlington Heights, duly passed by the President and Board of Trustees of the Village of Arlington Heights, and approved on the 1st day of April, 2013, for such purposes as: General Corporate, Illinois Municipal Retirement Fund (IMRF), Federal Insurance Contributions Act (FICA), Police Pension Fund, Firefighters Pension Fund, Memorial Library Fund, General Debt Service Fund, less the estimated revenue from sources other than general taxation, be, and the same is hereby levied on all property within the corporate limits of the Village of Arlington Heights, subject to taxation for the current fiscal year. The said appropriations, estimates of revenue from sources other than general taxation, and amounts to be raised by general taxation are as follows:

SUMMARY OF 2013 TAX LEVY

Corporate and Special Purpose Levies		Total Raised by Tax Levy
General Corporate		
General Purpose	\$ 9,200,000	
Total General Corporate		\$ 9,200,000
Special Purpose (Excluding Debt Service)		
IMRF	1,692,900	
FICA	1,211,300	
Police Pension	4,529,400	
Fire Pension	5,007,300	
Capital Improvement	2,800,000	
Memorial Library		
Library	\$ 12,010,332	
IMRF	883,779	
FICA	529,239	
Total Special Purposes	13,423,350	
		<u>\$ 28,664,250</u>
TOTAL LEVY - EXCLUDING DEBT SERVICE		<u>\$ 37,864,250</u>
Debt Service		
Debt Service, Refunding 2003B	\$ 202,400	
Debt Service, Public Buildings 2006	1,592,000	
Debt Service, Refunding 2006A	353,400	
Debt Service, Refunding 2009A	2,905,875	
Debt Service, Street Resurfacing 2009B	517,625	
Debt Service, Refunding 2011	442,900	
Debt Service, Refunding 2012A	374,500	
Debt Service, Refunding 2013	322,450	
Total Debt Service		<u>\$ 6,711,150</u>
TOTAL LEVY - INCLUDING DEBT SERVICE		<u>\$ 44,575,400</u>

A. APPROPRIATION FOR VILLAGE CORPORATE & SPECIAL PURPOSES

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
1. BOARD OF TRUSTEES(0101)		
10-02 Elected Officials	30,900	
19-01 Workers Compensation	100	
19-10 IMRF	4,500	
19-11 Social Security	1,900	
19-12 Medicare	400	
21-02 Equipment Maintenance	300	
21-65 Other Services	77,900	
22-02 Dues	38,800	
22-03 Training	8,700	
22-05 Postage	900	
22-25 IT/GIS Service Charge	9,300	
30-01 Publications Periodicals	300	
30-05 Office Supplies & Equip	2,000	
SUB-TOTAL	<u>\$176,000</u>	<u>\$6,631</u>
2. VILLAGE MANAGER'S OFFICE (0201)		
10-01 Salaries	624,500	
18-01 Temporary Help	1,300	
18-05 Overtime Civilian	5,200	
19-01 Workers Compensation	1,200	
19-05 Medical Insurance	75,200	
19-10 IMRF	95,600	
19-11 Social Security	34,100	
19-12 Medicare	9,500	
19-20 Deferred Compensation	20,500	
20-40 General Insurance	6,300	
21-02 Equipment Maintenance	1,100	
21-65 Other Services	4,400	
22-02 Dues	3,700	
22-03 Training	5,800	
22-05 Postage	4,800	
22-10 Printing	5,400	
22-15 Photocopying	2,000	
22-25 IT/GIS Service Charge	27,700	
22-37 Vehicle/Equip Lease Chrg	3,900	
30-01 Publications Periodicals	800	
30-05 Office Supplies & Equip	7,500	
30-50 Petroleum Products	1,100	
SUB-TOTAL	<u>\$941,600</u>	<u>\$135,610</u>

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
3. HUMAN RESOURCES (0301)		
10-01 Salaries	179,400	
18-01 Temporary Help	6,200	
18-05 Overtime Civilian	700	
19-01 Workers Compensation	400	
19-05 Medical Insurance	20,100	
19-06 Medical Ins OnDuty Injury	175,300	
19-10 IMRF	26,400	
19-11 Social Security	11,100	
19-12 Medicare	2,700	
20-05 Professional Services	2,200	
20-40 General Insurance	5,200	
20-75 Examinations	200	
21-02 Equipment Maintenance	100	
21-65 Other Services	1,400	
22-01 Advertising	1,100	
22-02 Dues	1,000	
22-03 Training	4,400	
22-05 Postage	500	
22-10 Printing	300	
22-15 Photocopying	2,500	
22-25 IT/GIS Service Charge	24,700	
30-01 Publications Periodicals	500	
30-05 Office Supplies & Equip	2,000	
40-70 Employee Recognition Prog	19,000	
SUB-TOTAL	<u>\$487,400</u>	<u>\$39,209</u>
4. LEGAL (0401)		
10-01 Salaries	315,200	
19-01 Workers Compensation	600	
19-05 Medical Insurance	58,300	
19-10 IMRF	46,100	
19-11 Social Security	17,400	
19-12 Medicare	4,600	
20-10 Village Attorney Retainer	50,100	
20-15 Village Prosecutor Retain	50,100	
20-20 Legal Services	125,000	
20-40 General Insurance	2,800	
21-02 Equipment Maintenance	100	
21-65 Other Services	23,000	
22-02 Dues	2,500	
22-03 Training	3,800	
22-05 Postage	1,000	
22-15 Photocopying	2,500	
22-25 IT/GIS Service Charge	12,400	
30-01 Publications Periodicals	400	
30-05 Office Supplies & Equip	1,900	
33-05 Other Supplies	8,000	
40-74 Real Estate Tax	45,000	
SUB-TOTAL	<u>\$770,800</u>	<u>\$66,369</u>

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
5. FINANCE (0501)		
10-01 Salaries	827,700	
18-01 Temporary Help	2,000	
18-05 Overtime Civilian	2,000	
19-01 Workers Compensation	2,600	
19-05 Medical Insurance	143,900	
19-10 IMRF	121,500	
19-11 Social Security	48,200	
19-12 Medicare	12,100	
20-05 Professional Services	44,600	
20-40 General Insurance	16,400	
21-02 Equipment Maintenance	6,500	
21-65 Other Services	122,500	
22-01 Advertising	5,100	
22-02 Dues	3,800	
22-03 Training	8,500	
22-05 Postage	38,600	
22-10 Printing	21,400	
22-15 Photocopying	8,200	
22-25 IT/GIS Service Charge	49,400	
22-30 Claims & Refunds	500	
30-01 Publications Periodicals	1,900	
30-05 Office Supplies & Equip	17,400	
30-25 Licensing Supplies	8,300	
33-05 Other Supplies	500	
SUB-TOTAL	<u>\$1,513,600</u>	<u>\$177,284</u>
6. BOARDS & COMMISSIONS - ADMINISTRATION (1001)		
20-40 General Insurance	2,600	
22-02 Dues	70,800	
40-05 Grants	6,600	
SUB-TOTAL	<u>\$80,000</u>	<u>\$0</u>
7. ZONING BOARD OF APPEALS (1003)		
10-03 Boards and Commissions	1,700	
19-11 Social Security	100	
19-12 Medicare	100	
22-15 Photocopying	800	
30-05 Office Supplies & Equip	200	
SUB-TOTAL	<u>\$2,900</u>	<u>\$200</u>

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
8. BUILDING CODE REVIEW BOARD (1004)		
10-03 Boards and Commissions	1,200	
19-11 Social Security	100	
19-12 Medicare	100	
22-03 Training	100	
30-05 Office Supplies & Equip	300	
SUB-TOTAL	<u>\$1,800</u>	<u>\$200</u>
9. BOARD OF LOCAL IMPROVEMENTS (1007)		
10-03 Boards and Commissions	800	
19-11 Social Security	100	
19-12 Medicare	100	
SUB-TOTAL	<u>\$1,000</u>	<u>\$200</u>
10. BOARD OF FIRE & POLICE COMMISSIONERS (1008)		
10-03 Boards and Commissions	1,500	
19-11 Social Security	100	
19-12 Medicare	100	
20-75 Examinations	25,900	
22-01 Advertising	1,000	
22-02 Dues	400	
22-05 Postage	200	
22-10 Printing	100	
SUB-TOTAL	<u>\$29,300</u>	<u>\$200</u>
11. PLAN COMMISSION (1009)		
10-03 Boards and Commissions	3,400	
19-11 Social Security	200	
19-12 Medicare	100	
22-02 Dues	200	
22-03 Training	500	
22-15 Photocopying	1,500	
SUB-TOTAL	<u>\$5,900</u>	<u>\$300</u>

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
12. ENVIRONMENTAL COMMISSION (1010)		
10-03 Boards and Commissions	1,500	
19-11 Social Security	100	
19-12 Medicare	100	
22-05 Postage	100	
22-10 Printing	400	
22-15 Photocopying	100	
30-05 Office Supplies & Equip	100	
SUB-TOTAL	<u>\$2,400</u>	<u>\$200</u>
13. HOUSING COMMISSION (1011)		
22-03 Training	100	
22-05 Postage	100	
22-15 Photocopying	200	
33-05 Other Supplies	300	
40-05 Grants	14,500	
SUB-TOTAL	<u>\$15,200</u>	<u>\$0</u>
14. ELECTRICAL COMMISSION (1012)		
22-03 Training	200	
30-05 Office Supplies & Equip	100	
32-80 Books	600	
SUB-TOTAL	<u>\$900</u>	<u>\$0</u>
15. SENIOR CITIZEN COMMISSION (1013)		
22-01 Advertising	400	
22-05 Postage	500	
22-15 Photocopying	300	
30-05 Office Supplies & Equip	300	
33-05 Other Supplies	400	
SUB-TOTAL	<u>\$1,900</u>	<u>\$0</u>
16. YOUTH COMMISSION (1014)		
22-05 Postage	100	
22-10 Printing	300	
SUB-TOTAL	<u>\$400</u>	<u>\$0</u>

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
17. DESIGN COMMISSION (1015)		
22-15 Photocopying	500	
SUB-TOTAL	<u>\$500</u>	<u>\$0</u>
18. COMMISSION FOR CITIZENS WITH DISABILITIES (1017)		
20-24 Disabled Citizen Programs	2,200	
22-03 Training	100	
22-05 Postage	300	
22-15 Photocopying	300	
33-05 Other Supplies	300	
40-58 Disabled Citizen Donation	1,000	
SUB-TOTAL	<u>\$4,200</u>	<u>\$0</u>
19. SPECIAL EVENTS COMMISSION (1018)		
21-65 Other Services	1,000	
22-05 Postage	500	
22-10 Printing	500	
31-40 Agricultural Supplies	100	
SUB-TOTAL	<u>\$2,100</u>	<u>\$0</u>
20. BICYCLE & PEDESTRIAN ADVISORY COMMISSION (1019)		
22-02 Dues	500	
22-10 Printing	600	
22-15 Photocopying	100	
30-01 Publications Periodicals	200	
SUB-TOTAL	<u>\$1,400</u>	<u>\$0</u>
21. ARLINGTON ECONOMIC ALLIANCE (1021)		
22-15 Photocopying	500	
40-40 Promote Economic Bus Dev	22,700	
SUB-TOTAL	<u>\$23,200</u>	<u>\$0</u>
22. ARTS COMMISSION (1022)		
22-05 Postage	800	
22-15 Photocopying	500	
33-05 Other Supplies	1,000	
SUB-TOTAL	<u>\$2,300</u>	<u>\$0</u>

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
23. POLICE (3001)		
10-01 Salaries	1,523,600	
11-61 Police Administration	1,101,300	
11-64 Police Supervision	1,472,100	
11-70 Police Officer	7,573,500	
18-01 Temporary Help	2,600	
18-03 Seasonal Help	142,400	
18-05 Overtime Civilian	56,200	
18-07 Overtime Sworn	612,300	
18-08 Overtime Sworn Court	197,900	
18-09 Holiday Sworn	107,000	
18-80 Special Detail	204,200	
18-81 Special Detail - Grants	76,900	
19-01 Workers Compensation	544,700	
19-05 Medical Insurance	2,067,600	
19-09 Public Safety Pension	4,330,900	
19-10 IMRF	231,300	
19-11 Social Security	106,900	
19-12 Medicare	170,300	
20-05 Professional Services	2,600	
20-37 Central Dispatch	759,700	
20-40 General Insurance	225,500	
21-02 Equipment Maintenance	54,100	
21-65 Other Services	123,200	
22-02 Dues	13,700	
22-03 Training	92,500	
22-05 Postage	14,700	
22-10 Printing	10,200	
22-15 Photocopying	16,000	
22-25 IT/GIS Service Charge	444,700	
22-37 Vehicle/Equip Lease Chrg	518,400	
30-01 Publications Periodicals	3,300	
30-05 Office Supplies & Equip	35,000	
30-20 Photographic Supplies	4,000	
30-35 Clothing	154,700	
30-50 Petroleum Products	264,000	
33-05 Other Supplies	10,000	
33-25 Operational Supplies	64,400	
33-30 Community Service Supply	18,800	
SUB-TOTAL	<u>\$23,351,200</u>	<u>\$9,629,215</u>
24. POLICE GRANT (3005)		
10-01 Salaries	81,000	
19-01 Workers Compensation	300	
19-05 Medical Insurance	6,600	
19-10 IMRF	11,900	
19-11 Social Security	5,000	
19-12 Medicare	1,200	
SUB-TOTAL	<u>\$106,000</u>	<u>\$17,653</u>

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
25. FIRE (3501)		
10-01 Salaries	183,600	
12-01 Fire Administration	966,300	
12-16 Fire Supervision	1,663,200	
12-21 Firefighter	7,431,200	
18-05 Overtime Civilian	500	
18-07 Overtime Sworn	343,700	
18-09 Holiday Sworn	160,000	
18-80 Special Detail	60,000	
19-01 Workers Compensation	544,800	
19-05 Medical Insurance	1,794,600	
19-09 Public Safety Pension	4,701,000	
19-10 IMRF	27,000	
19-11 Social Security	11,400	
19-12 Medicare	140,700	
20-37 Central Dispatch	253,200	
20-40 General Insurance	187,900	
21-02 Equipment Maintenance	40,500	
21-07 Vehicle Equipment Maint	4,500	
21-65 Other Services	37,500	
22-02 Dues	30,000	
22-03 Training	71,000	
22-05 Postage	1,200	
22-10 Printing	2,000	
22-15 Photocopying	4,300	
22-25 IT/GIS Service Charge	210,100	
22-37 Vehicle/Equip Lease Chrg	727,200	
30-01 Publications Periodicals	1,500	
30-05 Office Supplies & Equip	7,000	
30-20 Photographic Supplies	100	
30-35 Clothing	126,000	
30-50 Petroleum Products	109,400	
31-45 Janitorial Supplies	7,500	
31-55 Building Supplies	2,100	
31-60 Chemicals	11,000	
31-65 Other Equip & Supplies	30,000	
31-85 Small Tools and Equipment	65,000	
32-80 Books	2,800	
33-05 Other Supplies	10,000	
33-50 Medical Supplies	37,000	
SUB-TOTAL	<u>\$20,006,800</u>	<u>\$9,785,386</u>

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
26. PLANNING & COMMUNITY DEVELOPMENT (4001)		
10-01 Salaries	866,000	
18-01 Temporary Help	6,200	
19-01 Workers Compensation	2,400	
19-05 Medical Insurance	164,600	
19-10 IMRF	135,000	
19-11 Social Security	54,500	
19-12 Medicare	13,500	
20-05 Professional Services	35,000	
20-40 General Insurance	5,700	
21-02 Equipment Maintenance	1,000	
21-65 Other Services	8,200	
22-01 Advertising	6,400	
22-02 Dues	2,800	
22-03 Training	6,400	
22-05 Postage	3,000	
22-10 Printing	3,500	
22-15 Photocopying	3,200	
22-25 IT/GIS Service Charge	55,600	
22-37 Vehicle/Equip Lease Chrg	6,200	
30-01 Publications Periodicals	2,000	
30-05 Office Supplies & Equip	10,600	
30-50 Petroleum Products	1,700	
32-80 Books	300	
33-05 Other Supplies	33,300	
40-40 Promote Economic Bus Dev	120,000	
40-41 Discover Arlington	50,000	
SUB-TOTAL	<u>\$1,597,100</u>	<u>\$197,931</u>

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
27. BUILDING SERVICES (4501)		
10-01 Salaries	1,359,400	
18-01 Temporary Help	21,100	
18-05 Overtime Civilian	6,600	
19-01 Workers Compensation	39,100	
19-05 Medical Insurance	183,800	
19-10 IMRF	194,200	
19-11 Social Security	85,600	
19-12 Medicare	20,100	
20-35 Plan Reviews	11,100	
20-40 General Insurance	10,500	
21-02 Equipment Maintenance	600	
21-65 Other Services	60,500	
22-02 Dues	2,000	
22-03 Training	14,500	
22-05 Postage	5,500	
22-10 Printing	5,700	
22-15 Photocopying	3,500	
22-25 IT/GIS Service Charge	77,200	
22-37 Vehicle/Equip Lease Chrg	35,200	
30-01 Publications Periodicals	500	
30-05 Office Supplies & Equip	7,500	
30-20 Photographic Supplies	100	
30-50 Petroleum Products	13,900	
33-05 Other Supplies	3,000	
SUB-TOTAL	<u>\$2,161,200</u>	<u>\$292,608</u>

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
28. HEALTH SERVICES (4502)		
10-01 Salaries	874,600	
18-01 Temporary Help	15,900	
18-05 Overtime Civilian	300	
19-01 Workers Compensation	16,100	
19-05 Medical Insurance	162,500	
19-10 IMRF	128,100	
19-11 Social Security	54,800	
19-12 Medicare	12,900	
20-25 Counseling Services	34,000	
20-40 General Insurance	16,500	
21-02 Equipment Maintenance	2,000	
21-10 Property Maintenance	52,800	
21-65 Other Services	5,000	
22-02 Dues	2,400	
22-03 Training	4,400	
22-05 Postage	2,800	
22-10 Printing	1,600	
22-15 Photocopying	3,000	
22-25 IT/GIS Service Charge	49,400	
22-37 Vehicle/Equip Lease Chrg	17,800	
30-01 Publications Periodicals	1,300	
30-05 Office Supplies & Equip	7,000	
30-35 Clothing	1,000	
30-50 Petroleum Products	3,300	
33-05 Other Supplies	1,500	
33-10 Wellness Program Supplies	43,900	
40-53 A H Emergency Assistance	40,000	
40-57 A H Emerg Asst Donations	20,000	
40-58 Disabled Citizen Donation	100	
40-61 MRC Capacity Bldg Award	5,000	
41-16 CAP Program	33,000	
SUB-TOTAL	<u>\$1,613,000</u>	<u>\$190,990</u>

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
29. SENIOR SERVICES (4503)		
10-01 Salaries	283,600	
18-01 Temporary Help	100	
19-01 Workers Compensation	500	
19-05 Medical Insurance	19,500	
19-10 IMRF	35,900	
19-11 Social Security	17,600	
19-12 Medicare	4,100	
20-40 General Insurance	9,500	
21-02 Equipment Maintenance	6,200	
21-65 Other Services	13,900	
22-02 Dues	500	
22-03 Training	500	
22-05 Postage	1,800	
22-15 Photocopying	2,100	
22-25 IT/GIS Service Charge	46,300	
22-40 Taxi Service Subsidy	9,000	
30-05 Office Supplies & Equip	5,000	
31-65 Other Equip & Supplies	12,200	
40-05 Grants	5,000	
SUB-TOTAL	<u>\$473,300</u>	<u>\$56,252</u>

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
30. ENGINEERING (5001)		
10-01 Salaries	939,000	
18-01 Temporary Help	25,500	
18-05 Overtime Civilian	18,500	
19-01 Workers Compensation	37,200	
19-05 Medical Insurance	147,300	
19-10 IMRF	140,900	
19-11 Social Security	59,500	
19-12 Medicare	14,300	
19-23 Automobile Allowance	4,800	
20-05 Professional Services	54,800	
20-40 General Insurance	22,400	
21-02 Equipment Maintenance	2,600	
21-65 Other Services	12,100	
22-02 Dues	3,100	
22-03 Training	13,500	
22-05 Postage	2,500	
22-10 Printing	400	
22-15 Photocopying	2,000	
22-25 IT/GIS Service Charge	61,700	
22-37 Vehicle/Equip Lease Chrg	28,900	
30-01 Publications Periodicals	600	
30-05 Office Supplies & Equip	4,700	
30-20 Photographic Supplies	4,100	
30-35 Clothing	1,200	
30-50 Petroleum Products	8,300	
31-85 Small Tools and Equipment	1,600	
32-80 Books	600	
33-05 Other Supplies	1,400	
SUB-TOTAL	<u>\$1,613,500</u>	<u>\$209,409</u>

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
31. PUBLIC WORKS (7101)		
10-01 Salaries	3,270,100	
18-01 Temporary Help	69,900	
18-05 Overtime Civilian	509,500	
18-80 Special Detail	6,500	
19-01 Workers Compensation	358,500	
19-05 Medical Insurance	671,600	
19-10 IMRF	560,500	
19-11 Social Security	239,100	
19-12 Medicare	56,500	
20-05 Professional Services	15,000	
20-40 General Insurance	97,900	
21-01 Traffic Signal Mainten	31,200	
21-02 Equipment Maintenance	255,000	
21-03 Radio Maintenance	1,000	
21-11 Building Maintenance	286,400	
21-15 Street and Sidewalk Maint	554,700	
21-36 Equipment Rental	191,000	
21-50 Utility Services	460,200	
21-55 Tree Services	693,000	
21-56 New Trees	500	
21-62 Disposal Services	85,500	
21-65 Other Services	113,000	
22-02 Dues	5,200	
22-03 Training	19,100	
22-05 Postage	1,500	
22-10 Printing	1,200	
22-15 Photocopying	4,100	
22-25 IT/GIS Service Charge	129,600	
22-37 Vehicle/Equip Lease Chrg	1,104,400	
22-70 Telephone Services	199,500	
22-75 Telephone Equipment Chrg	17,500	
30-01 Publications Periodicals	1,000	
30-05 Office Supplies & Equip	4,500	
30-20 Photographic Supplies	500	
30-35 Clothing	35,000	
30-50 Petroleum Products	180,900	
31-40 Agricultural Supplies	46,000	
31-45 Janitorial Supplies	45,700	
31-55 Building Supplies	77,200	
31-65 Other Equip & Supplies	51,500	
31-70 Traffic Signal Supplies	20,000	
31-75 Street Light Supplies	75,000	
31-80 Street Sign Supplies	49,900	
31-85 Small Tools and Equipment	21,400	
31-90 Street and Sidewalk Sup	851,900	
33-05 Other Supplies	55,000	
SUB-TOTAL	<u>\$11,524,200</u>	<u>\$835,053</u>

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
32. NON-OPERATING (9901)		
40-89 Sales Tax Abatements	400,000	
40-96 Operating Contingency	300,000	
90-05 Operating Transfer Out	360,000	
SUB-TOTAL	<u>\$1,060,000</u>	<u>\$0</u>
 TOTAL FOR VILLAGE GENERAL CORPORATE & SPECIAL PURPOSES	 <u>\$67,571,100</u>	 <u>\$21,640,900</u>
 Levy includes:		
General Purpose		\$9,200,000
IMRF		1,692,900
FICA		1,211,300
Police Pension		4,529,400
Fire Pension		5,007,300
Total		<u>\$21,640,900</u>

B. APPROPRIATION FOR CAPITAL IMPROVEMENT PURPOSES

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
1. FINANCE (0501)		
50-10 Office Equipment	15,000	
SUB-TOTAL	<u>\$15,000</u>	<u>\$0</u>
2. INFORMATION TECHNOLOGY (0601)		
50-15 Other Equipment	95,000	
SUB-TOTAL	<u>\$95,000</u>	<u>\$0</u>
3. POLICE (3001)		
50-10 Office Equipment	20,000	
50-15 Other Equipment	106,700	
SUB-TOTAL	<u>\$126,700</u>	<u>\$0</u>
4. FIRE (3501)		
50-15 Other Equipment	126,000	
SUB-TOTAL	<u>\$126,000</u>	<u>\$0</u>
5. BUILDING SERVICES (4501)		
50-10 Office Equipment	3,600	
SUB-TOTAL	<u>\$3,600</u>	<u>\$0</u>
6. ENGINEERING (5001)		
50-30 Road Projects	6,240,000	
50-45 Sidewalk Program	325,000	
50-10 Office Equipment	5,000	
SUB-TOTAL	<u>\$6,570,000</u>	<u>\$2,625,600</u>

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
7. PUBLIC WORKS (7101)		
50-20 Building Improvements	391,000	
50-30 Road Projects	45,000	
50-15 Other Equipment	179,300	
SUB-TOTAL	<u>\$615,300</u>	<u>\$174,400</u>
9. MUNICIPAL FLEET SERVICES (7501)		
50-15 Other Equipment	55,500	
SUB-TOTAL	<u>\$55,500</u>	<u>\$0</u>
10. NON-OPERATING (9901)		
40-96 Operating Contingency	200,000	
SUB-TOTAL	<u>\$200,000</u>	<u>\$0</u>
 TOTAL FOR CAPITAL IMPROVEMENT PURPOSES	 <u>\$7,807,100</u>	 <u>\$2,800,000</u>

C. APPROPRIATION FOR MEMORIAL LIBRARY FUND PURPOSES

	APPROPRIATED	FROM TAX LEVY
1. ADMIN SUPPORT SERVICES - ADMINISTRATION (6001)		
16-01 Executive Director	132,339	
16-02 Dir. Library Operations	120,463	
16-17 Director of Services	97,083	
16-43 Business Office Adminr	51,183	
16-51 Clerk IV	42,483	
16-57 Clerk II	17,521	
16-92 Achievement Awards	2,000	
19-05 Medical Insurance	191,566	
19-10 IMRF	78,527	
19-11 Social Security	27,136	
19-12 Medicare	6,381	
19-53 Flexible Spending	2,200	
19-55 Unemployment Compensation	10,000	
20-05 Professional Services	4,000	
20-08 Consulting Services	4,000	
20-20 Legal Services	16,000	
20-40 General Insurance	142,655	
20-81 OCLC Services	79,743	
21-65 Other Services	5,920	
22-01 Advertising	1,000	
22-02 Dues	4,783	
22-03 Training	92,963	
22-05 Postage	41,630	
22-42 Internet Services	22,080	
22-70 Telephone Services	30,780	
30-05 Office Supplies & Equip	4,995	
31-85 Small Tools and Equipment	5,000	
32-72 Special Events	1,000	
40-96 Operating Contingency	20,000	
SUB-TOTAL	\$1,255,431	\$1,232,482

	APPROPRIATED	FROM TAX LEVY
2. ADMIN SUPPORT SERVICES - COMMUNICATIONS & MARKETING (6002)		
16-21 Dir. of Communications	83,612	
16-23 Graphic Supervisor	64,336	
16-48 Library Assistant I	26,134	
16-50 Graphics Designer	45,424	
16-79 Publication Editor	30,279	
16-80 Communications Assistant	14,529	
19-05 Medical Insurance	42,940	
19-10 IMRF	37,531	
19-11 Social Security	16,387	
19-12 Medicare	3,833	
21-02 Equipment Maintenance	1,840	
21-65 Other Services	56,763	
22-02 Dues	2,035	
22-03 Training	873	
22-10 Printing	89,387	
30-05 Office Supplies & Equip	15,276	
31-85 Small Tools and Equipment	8,000	
32-01 Program Supplies	1,000	
32-72 Special Events	7,900	
SUB-TOTAL	\$548,079	\$546,670
3. ADMIN SUPPORT SERVICES - HUMAN RESOURCES (6003)		
16-22 Dir. of Human Resources	65,657	
16-51 Clerk IV	27,208	
16-53 Volunteer Coordinator	21,814	
19-10 IMRF	16,288	
19-11 Social Security	7,110	
19-12 Medicare	1,663	
19-50 Employee Asst. Program	6,200	
21-65 Other Services	11,265	
22-01 Advertising	1,000	
22-02 Dues	1,940	
22-03 Training	1,000	
22-55 In Service Training	8,000	
32-01 Program Supplies	4,000	
40-62 Tuition Reimbursement	4,500	
40-70 Employee Recognition Prog	5,000	
SUB-TOTAL	\$182,645	\$182,033

	APPROPRIATED	FROM TAX LEVY
4. ADMIN SUPPORT SERVICES - PAID BY GIFTS AND GRANTS (6004)		
21-65 Other Services	5,000	
30-05 Office Supplies & Equip	5,000	
31-85 Small Tools and Equipment	5,000	
32-01 Program Supplies	5,000	
32-02 Program Events	5,000	
32-32 Software	5,000	
32-72 Special Events	5,000	
32-75 Audio Visual	5,000	
32-78 Electronic Resources	5,000	
32-80 Books	5,000	
SUB-TOTAL	<u>\$50,000</u>	<u>\$0</u>
5. ADMIN SUPPORT SERVICES - FINANCE (6008)		
16-24 Finance Manager	82,619	
16-48 Library Assistant I	47,734	
16-51 Clerk IV	42,798	
16-57 Clerk II	16,829	
19-05 Medical Insurance	42,940	
19-10 IMRF	27,003	
19-11 Social Security	11,779	
19-12 Medicare	2,755	
20-05 Professional Services	9,305	
21-36 Equipment Rental	1,509	
21-65 Other Services	150	
22-02 Dues	500	
22-03 Training	1,410	
22-25 IT/GIS Service Charge	23,000	
30-05 Office Supplies & Equip	500	
SUB-TOTAL	<u>\$310,831</u>	<u>\$309,817</u>

	APPROPRIATED	FROM TAX LEVY
6. ADMIN SUPPORT SERVICES - INFORMATION TECHNOLOGY (6010)		
16-25 Department Manager II	79,468	
16-26 Department Manager I	62,978	
16-28 Web Developer	58,118	
16-44 Library Assistant III	49,715	
16-49 Computer Technician	94,779	
16-54 Clerk III	75,275	
16-68 LAN Administrator	67,588	
19-05 Medical Insurance	114,507	
19-10 IMRF	67,547	
19-11 Social Security	30,251	
19-12 Medicare	7,075	
20-05 Professional Services	3,000	
20-08 Consulting Services	4,500	
21-02 Equipment Maintenance	114,270	
22-02 Dues	360	
30-05 Office Supplies & Equip	400	
30-30 Data System Supplies	42,305	
30-32 Software Library	106,800	
30-33 Documentation Library	2,100	
31-85 Small Tools and Equipment	12,525	
32-05 Processing Supplies	2,000	
32-32 Software	18,851	
SUB-TOTAL	<u>\$1,014,412</u>	<u>\$1,011,876</u>

7. ADMIN SUPPORT SERVICES - SECURITY (6015)		
16-63 Security Supervisor	63,899	
16-66 Security Guard	141,909	
19-05 Medical Insurance	42,940	
19-10 IMRF	28,030	
19-11 Social Security	12,760	
19-12 Medicare	2,984	
22-03 Training	500	
30-05 Office Supplies & Equip	225	
SUB-TOTAL	<u>\$293,247</u>	<u>\$292,194</u>

	APPROPRIATED	FROM TAX LEVY
8. ADMIN SUPPORT SERVICES - FACILITIES (6020)		
16-60 Clerk I	42,007	
16-69 Maintenance Supervisor	96,580	
16-72 Maintenance Worker	225,155	
18-05 Overtime	2,500	
19-05 Medical Insurance	85,881	
19-10 IMRF	45,716	
19-11 Social Security	22,707	
19-12 Medicare	5,311	
21-02 Equipment Maintenance	15,500	
21-07 Vehicle Equipment Maint	5,959	
21-11 Building Maintenance	224,100	
21-36 Equipment Rental	1,400	
21-60 Water and Sewer Service	16,200	
22-03 Training	425	
30-50 Petroleum Products	6,400	
30-51 Heating Fuel	90,000	
31-45 Janitorial Supplies	23,000	
SUB-TOTAL	\$908,841	\$907,124
9. USER SERVICES - CHILDREN'S SERVICES (6401)		
16-25 Department Manager II	75,567	
16-33 Librarian IV	68,389	
16-36 Librarian III	178,589	
16-39 Librarian II	14,505	
16-48 Library Assistant I	247,788	
16-54 Clerk III	21,297	
16-57 Clerk II	65,978	
16-60 Clerk I	17,829	
19-05 Medical Insurance	71,567	
19-10 IMRF	88,509	
19-11 Social Security	42,776	
19-12 Medicare	10,004	
21-02 Equipment Maintenance	2,828	
21-65 Other Services	2,808	
22-02 Dues	2,093	
22-03 Training	601	
22-18 Performers & Exhibits	12,137	
30-05 Office Supplies & Equip	2,959	
32-01 Program Supplies	2,622	
32-02 Program Events	23,937	
32-75 Audio Visual	1,050	
32-80 Books	2,240	
32-90 Circulation Supplies	2,205	
SUB-TOTAL	\$958,278	\$954,954

	APPROPRIATED	FROM TAX LEVY
10. USER SERVICES - PROGRAM SERVICES (6405)		
16-26 Department Manager I	77,928	
16-36 Librarian III	106,636	
16-44 Library Assistant III	56,122	
16-45 Library Assistant II	58,539	
16-48 Library Assistant I	76,845	
16-51 Clerk IV	133,487	
16-54 Clerk III	12,636	
19-05 Medical Insurance	100,194	
19-10 IMRF	65,394	
19-11 Social Security	32,376	
19-12 Medicare	7,572	
22-02 Dues	1,890	
22-03 Training	3,226	
22-18 Performers & Exhibits	84,450	
30-05 Office Supplies & Equip	1,575	
32-01 Program Supplies	2,460	
32-02 Program Events	20,443	
32-90 Circulation Supplies	950	
SUB-TOTAL	\$842,723	\$840,267

	APPROPRIATED	FROM TAX LEVY
11. USER SERVICES - CUSTOMER SERVICES (6420)		
16-05 Customer Service Coord.	87,854	
16-07 Customer Service Assc.	272,248	
16-15 Head Circulation	65,368	
16-16 Lib Asst I Circulation	123,168	
16-26 Department Manager I	72,381	
16-36 Librarian III	113,857	
16-39 Librarian II	122,176	
16-46 Library Asst I Mags/News	47,734	
16-47 Library Asst I Call Cente	24,255	
16-52 Clerk IV Circulation	46,829	
16-54 Clerk III	100,922	
16-55 Clerk III Circulation	462,110	
16-58 Clerk II Circulation	104,178	
16-59 Clerk II Call Center	109,572	
16-75 Library Page II	104,818	
19-05 Medical Insurance	186,075	
19-10 IMRF	235,196	
19-11 Social Security	115,163	
19-12 Medicare	26,933	
21-02 Equipment Maintenance	6,690	
21-65 Other Services	2,993	
22-02 Dues	3,243	
22-03 Training	3,814	
30-05 Office Supplies & Equip	2,726	
30-07 Supplies Reimb By Patron	4,599	
31-85 Small Tools and Equipment	100	
32-01 Program Supplies	1,134	
32-02 Program Events	1,350	
32-80 Books	1,068	
32-85 Copier Supplies	1,682	
32-90 Circulation Supplies	7,883	
SUB-TOTAL	\$2,458,119	\$2,449,287

	<u>APPROPRIATED</u>	<u>FROM TAX LEVY</u>
12. USER SERVICES - DIGITAL SERVICES (6450)		
16-25 Department Manager II	81,415	
16-30 Digital Media Specialist	41,621	
16-33 Librarian IV	75,253	
16-36 Librarian III	107,459	
16-48 Library Assistant I	155,222	
16-54 Clerk III	12,636	
19-05 Medical Insurance	71,570	
19-10 IMRF	63,617	
19-11 Social Security	29,364	
19-12 Medicare	6,867	
22-02 Dues	1,815	
22-03 Training	1,150	
22-66 Outside Reference Service	2,000	
30-05 Office Supplies & Equip	1,250	
31-85 Small Tools and Equipment	3,960	
32-78 Electronic Resources	297,273	
32-90 Circulation Supplies	300	
SUB-TOTAL	<u>\$952,772</u>	<u>\$950,383</u>

	APPROPRIATED	FROM TAX LEVY
13. USER SERVICES - COLLECTION SERVICES (6470)		
16-06 Collection Services Mangr	90,692	
16-33 Librarian IV	63,868	
16-36 Librarian III	128,157	
16-39 Librarian II	97,436	
16-41 Head Acquisitions	44,525	
16-48 Library Assistant I	71,093	
16-51 Clerk IV	123,306	
16-54 Clerk III	274,334	
16-57 Clerk II	85,690	
16-60 Clerk I	115,070	
16-75 Library Page II	66,690	
16-78 Library Page I	147,018	
19-05 Medical Insurance	200,388	
19-10 IMRF	164,902	
19-11 Social Security	81,088	
19-12 Medicare	18,964	
21-64 Access Services	4,464	
21-65 Other Services	123,317	
22-02 Dues	2,380	
22-03 Training	1,200	
30-05 Office Supplies & Equip	2,000	
30-33 Documentation Library	525	
32-03 Binding	1,500	
32-05 Processing Supplies	40,000	
32-75 Audio Visual	426,535	
32-80 Books	705,604	
32-90 Circulation Supplies	2,740	
32-95 Periodicals	132,984	
SUB-TOTAL	<u>\$3,216,470</u>	<u>\$3,210,278</u>
14. NON-OPERATING (6901)		
90-05 Operating Transfer Out	715,874	
SUB-TOTAL	<u>\$715,874</u>	<u>\$0</u>
TOTAL MEMORIAL LIBRARY FUND	\$13,707,722	\$12,887,367
RESERVE FOR CAPITAL EXPENSES		535,983
TOTAL FOR MEMORIAL LIBRARY FUND PURPOSES		<u>\$13,423,350</u>
Levy includes:		
Library		\$12,010,332
IMRF		883,779
FICA		529,239
Total		<u>\$13,423,350</u>

APPROPRIATIONS FOR DEBT SERVICE TO BE DERIVED FROM SPECIAL TAXES IN ADDITION TO THE TAX FOR GENERAL CORPORATE PURPOSES

(Tax levies for debt service and tax abatements for debt service are incorporated in separate ordinances.

The following section summarizes the tax levies for debt service after any anticipated abatements
and personal property tax replacement revenues are applied.)

	Total Appropriation	Estimated Receipts from Sources Other than Property Taxes	To be Raised by Property Taxes
Series 2003A (issued 12/29/03)			
Refunding of 1997A			
\$2,600,000, Ordinance 03-084 (adopted 12/15/03)			
Fund 301-9541			
Principal	235,000.00	235,000.00	0.00
Interest	29,400.00	29,400.00	0.00
Total	264,400.00	264,400.00	0.00
Series 2003B (issued 12/29/03)			
Refunding of 1997B			
\$3,330,000, Ordinance 03-084 (adopted 12/15/03)			
Fund 301-9542			
Principal	315,000.00	150,000.00	165,000.00
Interest	37,400.00	0.00	37,400.00
Total	352,400.00	150,000.00	202,400.00
Series 2005 (issued 06/06/05)			
TIF V			
\$2,235,000, Ordinance 05-038 (adopted 06/06/05)			
Fund 301-9545			
Principal	400,000.00	400,000.00	0.00
Interest	29,712.50	29,712.50	0.00
Total	429,712.50	429,712.50	0.00
Series 2006 (issued 10/03/06)			
Public Buildings			
\$20,000,000, Ordinance 06-046 (adopted 09/18/06)			
Fund 301-9546			
Principal	1,400,000.00	0.00	1,400,000.00
Interest	192,000.00	0.00	192,000.00
Total	1,592,000.00	0.00	1,592,000.00

**APPROPRIATIONS FOR DEBT SERVICE TO BE DERIVED FROM
SPECIAL TAXES IN ADDITION TO THE TAX FOR
GENERAL CORPORATE PURPOSES (Cont.)**

	Total Appropriation	Estimated Receipts from Sources Other than Property Taxes	To be Raised by Property Taxes
Series 2006A (issued 10/30/06)			
Refunding of 1997C & 1998A			
\$16,515,000, Ordinance 06-057 (adopted 10/03/06)			
Fund 301-9547			
Principal	290,000.00	0.00	290,000.00
Interest	<u>63,400.00</u>	<u>0.00</u>	<u>63,400.00</u>
Total	<u><u>353,400.00</u></u>	<u><u>0.00</u></u>	<u><u>353,400.00</u></u>
Series 2009A (issued 9/8/09)			
Refunding of 2001			
\$8,380,000, Ordinance 09-021 (adopted 7/20/09)			
Fund 301-9548			
Principal	2,835,000.00	0.00	2,835,000.00
Interest	<u>70,875.00</u>	<u>0.00</u>	<u>70,875.00</u>
Total	<u><u>2,905,875.00</u></u>	<u><u>0.00</u></u>	<u><u>2,905,875.00</u></u>
Series 2009B (issued 8/4/09)			
Street Resurfacing			
\$2,050,000, Ordinance 09-021(adopted7/20/09)			
Fund 301-9549			
Principal	505,000.00	0.00	505,000.00
Interest	<u>12,625.00</u>	<u>0.00</u>	<u>12,625.00</u>
Total	<u><u>517,625.00</u></u>	<u><u>0.00</u></u>	<u><u>517,625.00</u></u>
Series 2010 (issued 9/22/10)			
Refunding of 2002A			
\$2,855,000, Ordinance 10-033 (adopted 9/7/10)			
Fund 301-9550			
Principal	215,000.00	215,000.00	0.00
Interest	<u>60,562.50</u>	<u>60,562.50</u>	<u>0.00</u>
Total	<u><u>275,562.50</u></u>	<u><u>275,562.50</u></u>	<u><u>0.00</u></u>

**APPROPRIATIONS FOR DEBT SERVICE TO BE DERIVED FROM
SPECIAL TAXES IN ADDITION TO THE TAX FOR
GENERAL CORPORATE PURPOSES (Cont.)**

	Total Appropriation	Estimated Receipts from Sources Other than Property Taxes	To be Raised by Property Taxes
Series 2011 (issued 8/17/11)			
Partial Refunding of 2004			
\$9,925,000, Ordinance 11-035 (adopted 8/1/11)			
Fund 301-9551			
Principal	60,000.00	0.00	60,000.00
Interest	382,900.00	0.00	382,900.00
Total	<u>442,900.00</u>	<u>0.00</u>	<u>442,900.00</u>
Series 2012A (issued 2/1/12)			
Partial Refunding of 2004			
\$9,670,000, Ordinance 12-001 (adopted 1/17/12)			
Fund 301-9552			
Principal	185,000.00	0.00	185,000.00
Interest	189,500.00	0.00	189,500.00
Total	<u>374,500.00</u>	<u>0.00</u>	<u>374,500.00</u>
Series 2013 (issued 8/21/13)			
Partial Refunding of 2006			
\$7,755,000, Ordinance 13-038 (adopted 8/5/13)			
Fund 301-9553			
Principal	35,000.00	0.00	35,000.00
Interest	287,450.00	0.00	287,450.00
Total	<u>322,450.00</u>	<u>0.00</u>	<u>322,450.00</u>
Grand Totals - All Debt Service - All Issues			
Principal	6,475,000.00	1,000,000.00	5,475,000.00
Interest	1,355,825.00	119,675.00	1,236,150.00
Total	<u>7,830,825.00</u>	<u>1,119,675.00</u>	<u>6,711,150.00</u>

SECTION TWO: That the total amount of Forty-Four Million, Five Hundred Seventy-Five Thousand, Four Hundred Dollars (\$44,575,400), ascertained as aforesaid, be and the same is hereby levied and assessed on all property subject to taxation within the Village of Arlington Heights according to the value of said property as the same is assessed and equalized for State and County purposes for the current year.

SECTION THREE: The Village Manager of the Village of Arlington Heights is hereby authorized and directed to file a copy of the Ordinance, duly certified by the Village Clerk of the Village of Arlington Heights, with the County Clerk of Cook County, Illinois.

SECTION FOUR: If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

SECTION FIVE: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS 2nd DAY OF DECEMBER, 2013.

Village President

ATTEST:

Village Clerk

TRUTH IN TAXATION LAW
CERTIFICATE OF COMPLIANCE

I, _____, hereby certify that I am the presiding officer of
(Full Name of Presiding Officer)

_____, and as such presiding officer I certify that the
(Legal Name of Taxing District)

levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code – Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85(2002).

This certificate applies to the 2013 tax levy.

Signature of Presiding Officer

Date

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATE OF PUBLICATION IN PAMPHLET FORM

I, the undersigned, do hereby certify that I am the duly qualified Village Clerk of the Village of Arlington Heights, Cook County, Illinois (the "Village"), and as such official, I am the keeper of the official journal of proceedings, books, records, minutes, and files of the Village and of the President and Board of Trustees (the "Corporate Authorities") thereof.

I do further certify that at ____ A.M. on the ____ day of _____, 2013, there was published in pamphlet form, by authority of the Corporate Authorities, a true, correct and complete copy of Ordinance Number 13-____ of the Village providing for the 2013 Tax Levy (Fiscal Year 2013-14) of the Village, and that said ordinance as so published was on said date readily available for public inspection and distribution, in sufficient number to meet the needs of the general public, at my office as Village Clerk located in the Village.

IN WITNESS WHEREOF, I have affixed hereto my official signature and the seal of the Village this ____ day of _____, 2013.

Village Clerk

(SEAL)

EXHIBIT 1

VILLAGE OF ARLINGTON HEIGHTS
TOTAL PROPOSED VILLAGE AND LIBRARY CALCULATIONS
(2013 Tax Levy for the 2014-15 budget year with 2012 Extended Tax Levy)

REVISED 11/12/13 COW			2013 EAV	2,859,958,555 (EST.)		
			2012 EAV	2,859,958,555		
		EXTENDED 2012 LEVY FOR FY 14	PROPOSED 2013 LEVY FOR FY 15	DOLLAR CHANGE	% CHANGE	EST. 2013 LEVY RATES
VILLAGE						
	CORPORATE	8,978,799	9,200,000	221,201	2.46%	0.3217
	IMRF	1,618,525	1,692,900	74,375	4.60%	0.0592
	SOCIAL SECURITY	1,184,124	1,211,300	27,176	2.30%	0.0424
	POLICE PENSION FUND	4,374,189	4,529,400	155,211	3.55%	0.1584
	FIRE PENSION FUND	4,748,010	5,007,300	259,290	5.46%	0.1751
	CAPITAL IMPROVEMENT	2,727,000	2,800,000	73,000	2.68%	0.0979
	DEBT SERVICE	6,718,141	6,711,150	(6,991)	-0.10%	0.2347
TOTAL VILLAGE TAX LEVY		30,348,788	31,152,050	803,262	2.65%	1.0892
LIBRARY						
	LIBRARY	12,021,740	12,010,332	(11,408)	-0.09%	0.4199
	IMRF	860,379	883,779	23,400	2.72%	0.0309
	SOCIAL SECURITY	541,231	529,239	(11,992)	-2.22%	0.0185
TOTAL LIBRARY TAX LEVY		13,423,350	13,423,350	0	0.00%	0.4694
GRAND TOTAL TAX LEVY		43,772,138	44,575,400	803,262	1.84%	1.5586

TRUTH-IN-TAXATION CALCULATION

VILLAGE TAX LEVY W/O DEBT SERVICE	23,630,647	24,440,900	810,253	3.43%	0.8546
TOTAL LIBRARY TAX LEVY	13,423,350	13,423,350	0	0.00%	0.4694
TOTAL TAX LEVY-TRUTH IN-TAXATION PURPOSE	37,053,997	37,864,250	810,253	2.19%	1.3239
DEBT SERVICE	6,718,141	6,711,150	(6,991)	-0.10%	0.2347
GRAND TOTAL TAX LEVY	43,772,138	44,575,400	803,262	1.84%	1.5586



Item: Ordinance - Tax Abatement - 2013 Gen. Obligation Refunding Bonds
Totaling \$5,930,000

Department: Finance/Legal

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

ATTACHMENTS:

Description	Type
--------------------	-------------

<u>Tax Abatement - \$5,930,000</u>	Ordinance
--	-----------

AN ORDINANCE ABATING TAXES, IN PART, LEVIED FOR THE YEAR 2013, HERETOFORE LEVIED TO PAY PRINCIPAL AND INTEREST ON \$2,600,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2003A, AND ON \$3,330,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2003B, TOTALING \$5,930,000, OF THE VILLAGE OF ARLINGTON HEIGHTS

WHEREAS, the President and Board of Trustees of the Village of Arlington Heights did on December 15, 2003 adopt Ordinance No. 03-084, an Ordinance entitled:

An Ordinance providing for the issuance of \$2,600,000 General Obligation Refunding Bonds, Series 2003A, \$3,330,000 General Obligation Refunding Bonds, Series 2003B, and \$2,765,000 General Obligation Refunding Bonds, Series 2003C, of the Village of Arlington Heights, Cook County, Illinois, and providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, and further providing for the execution of an escrow agreement in connection with such issuance; and,

WHEREAS, in 2004, \$2,765,000 General Obligation Bonds, Series 2003C, were retired; and

WHEREAS, there is available from other sources the amount of \$414,400.00 which may lawfully be utilized to pay sums due on the remaining bonds for which taxes were heretofore levied in the amount of \$202,400.00,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS:

SECTION ONE: That the taxes heretofore levied and provided for in the Ordinance providing for the issuance of, among others, \$5,930,000 General Obligation Refunding Bonds, Series 2003A and 2003B, of the Village of Arlington Heights, Illinois, passed December 15, 2003 as Ordinance No. 03-084, be and the same hereby are abated in part for the year 2013 by the amount of \$414,400.00 hereby producing a net levy in the amount of \$202,400.00.

SECTION TWO: That the Village Clerk, upon passage of this Ordinance, shall cause to be filed with the County Clerk of Cook County, a certified copy hereof and shall direct said County Clerk to abate the taxes in part heretofore levied under said Ordinance No. 03-084 for the year 2013 in the total amount of \$414,400.00 (\$264,400.00 for G.O. Refunding Bonds, Series 2003A and \$150,000 for G.O. Refunding Bonds, Series 2003B), thereby producing a net levy in the amount of \$202,400.00.

SECTION THREE: This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS 2nd DAY OF DECEMBER, 2013.

Village President

ATTEST:

Village Clerk



Item: Ordinance - Tax Abatement - General Obligation Bonds - \$2,235,000

Department: Finance/Legal

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description	Type
Tax Abatement - \$2,235,000	Ordinance

**AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2013, HERETOFORE
LEVIED TO PAY PRINCIPAL AND INTEREST ON THE \$2,235,000 GENERAL
OBLIGATION BONDS, SERIES 2005, OF THE VILLAGE OF ARLINGTON HEIGHTS**

WHEREAS, the President and Board of Trustees of the Village of Arlington Heights did on June 6, 2005, adopt Ordinance No. 05-038 an Ordinance entitled:

An Ordinance providing for the issuance of \$2,235,000 General Obligation Bonds, Series 2005, of the Village of Arlington Heights, Cook County, Illinois, and providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds; and,

WHEREAS, there is available from other sources the amount of \$429,712.50 which may lawfully be utilized to pay all sums due on said bonds for which taxes were heretofore levied,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS:

SECTION ONE: That the taxes heretofore levied and provided for in the Ordinance providing for the issuance of \$2,235,000 General Obligation Bonds, Series 2005, of the Village of Arlington Heights, Illinois, passed June 6, 2005, as Ordinance No. 05-038, be and the same hereby are abated for the year 2013 by the amount of \$429,712.50.

SECTION TWO: That the Village Clerk, upon passage of this Ordinance, shall cause to be filed with the County Clerk of Cook County, a certified copy hereof and shall direct said County Clerk to abate the taxes heretofore levied under said Ordinance No. 05-038 for the year 2013 in the amount of \$429,712.50.

SECTION THREE: This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS 2nd DAY OF DECEMBER, 2013.

Village President

ATTEST:

Village Clerk



Item: Ordinance -Tax Abatement - General Obligation Bonds - \$2,855,000

Department: Finance/Legal

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description	Type
<u>Tax Abatement - \$2,855,000</u>	Ordinance

**AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2013 HERETOFORE
LEVIED TO PAY PRINCIPAL AND INTEREST ON THE \$2,855,000 GENERAL
OBLIGATION BONDS, SERIES 2010, OF THE VILLAGE OF ARLINGTON HEIGHTS**

WHEREAS, the President and Board of Trustees of the Village of Arlington Heights did on September 7, 2010, adopt Ordinance No. 10-033 an Ordinance entitled:

An Ordinance providing for the issuance of \$2,855,000 General Obligation Bonds, Series 2010, of the Village of Arlington Heights, Cook County, Illinois, and providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds; and,

WHEREAS, there is available from other sources the amount of \$275,562.50 which may lawfully be utilized to pay all sums due on said bonds for which taxes were heretofore levied,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS:

SECTION ONE: That the taxes heretofore levied and provided for in the Ordinance providing for the issuance of \$2,855,000 General Obligation Bonds, Series 2010, of the Village of Arlington Heights, Illinois, passed September 7, 2010, as Ordinance No. 10-033, be and the same hereby are abated for the year 2013 by the amount of \$275,562.50.

SECTION TWO: That the Village Clerk, upon passage of this Ordinance, shall cause to be filed with the County Clerk of Cook County, a certified copy hereof and shall direct said County Clerk to abate the taxes heretofore levied under said Ordinance No. 10-033 for the year 2013 in the amount of \$275,562.50.

SECTION THREE: This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS 2nd DAY OF DECEMBER, 2013.

Village President

ATTEST:

Village Clerk



Item: Reminder of The Katie Project

Department:

The Katie Project, a community initiative announced by Trustee Joe Farwell at the November 18 Village Board meeting, is a program that highlights the need to have working smoke detectors in homes.

Too often batteries are not checked on a regular basis for proper operation. For residents unable to check their smoke detectors, the Katie Project offers a volunteer crew that will come into your home and change batteries in smoke detectors. This program is at no cost for the homeowners.

Volunteers will schedule visits to residents' homes on the second Saturday of each month, starting Saturday, December 14, from 10 a.m. – Noon. Please call 847-368-5100 to if you would like to participate in this program.

The goal of the Katie Project is to increase Fire Safety.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:



Item: Budget Amendment - Sewer Back-Up Rebate Program

Department: Finance

BACKGROUND

The Village's Sewer Back-Up Rebate Program was established to assist single-family homeowners who wish to upgrade their old systems by installing a sewer back-up system to prevent sanitary sewer back-ups into their basements. The Village rebates up to 50% of the cost of installing a sewer back-up system up to a maximum rebate of \$7,500 per qualifying single-family residence. Since the program's inception in FY2007 the Village has issued rebates to 120 homeowners totaling \$557,000. The Village demonstrated its continued commitment to this program this past summer by transferring \$1 million in available funds from the General Fund to the Flood V Fund.

The FY2014 budget includes \$100,000 toward the Village's Sewer Back-Up Rebate Program, with \$50,000 budgeted in both the Flood V and Water & Sewer Funds. As of November 2013, \$50,000 has been spent in the Water & Sewer Fund and \$70,000 has been spent in the Flood V Fund, with additional rebate applications pending additional funding for the program. To allow for the uninterrupted continuation of the Sewer Back-Up Rebate Program through the balance of FY2014, staff recommends that the Flood V Fund budget be amended by \$125,000. Sufficient Flood V Fund reserves are available to cover this proposed budget adjustment.

RECOMMENDATION

It is recommended that the Board of Trustees amend the FY 2014 Flood V Fund budget by increasing account number 426-5001-571.50-25 by \$125,000 to provide for the uninterrupted continuance of the Village's SewerBack-Up Rebate Program through the end of the fiscal year.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:



Item: Closed Session

Department:

Request for Closed Session per 5 ILCS 120/2(c)(21): Discussion of minutes lawfully closed, whether for purposes of approval of the minutes or the semi-annual review of the minutes

- and -

5 ILCS 120/2(c)(5): Purchase or lease of real property for the use of the public body, including discussing whether a particular parcel should be acquired

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended: