MINUTES
President and Board of Trustees
Village of Arlington Heights
Committee-of-the-Whole
Board Room
Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
November 16, 2016
7:00 PM

I. CALL TO ORDER

President Hayes called the meeting to order at 7:05 PM.

II. PLEDGE OF ALLEGIANCE

III.ROLL CALL

BOARD MEMBERS PRESENT:
Mayor Thomas Hayes, Trustees Blackwood, Farwell, Glasgow, LaBedz, Rosenberg, Scaletta, Sidor, & Tinaglia

STAFF MEMBERS PRESENT:
R. Recklaus, D. Mikula, T. Kuehne, J. MCCalister, J. Massarelli, S. Shirley, K. Koeppen, C. Papierniak, J. Musinski, M. Juarez, D. Ruda, P. Wilkiel, Various Department Support Staff

OTHERS PRESENT:
Steve Daday, Metropolis, Carla McAleer, Metropolis

IV. NEW BUSINESS

A. Staff Follow-up from Previous Meeting

Mr. Kuehne provided the Board a memo with answers to their questions from the November 14th Committee-of-the-Whole meeting that required additional follow-up.

B. Boards and Commissions

Trustee Glasgow talked about the Walk Arlington program that is in the Bicycle & Pedestrian Advisory Commission budget, saying that it is a 3-tier program that will make Arlington Heights more walkable. He said signs will be created, a lot of them in-house, which will show steps and calories for distances walked and will be posted near schools and parks. He said the goal of the program is to get people to be more health conscious, increase walkability of the Village and to make Arlington Heights a more pedestrian friendly place.

Trustee Farwell asked why the budget for the Board of Fire & Police Commissioners decreased by nearly half. Mr. Recklaus stated that hiring lists for potential Police and Fire personnel have been established.

Trustee Blackwood stated that there is a value with Meet Chicago Northwest (MCNW) in bringing activity to Arlington Heights hotels, saying their increase in budget is worth it. Trustee Scaletta commented that MCNW has listened to the Board and said that there is good communication with them and that they are working together with the Chamber of Commerce.

C. Performing Arts at Metropolis Theater Budget Review

Mr. Steven Daday of Metropolis introduced the Metropolis Board Members who were present and then gave a brief overview of some of Metropolis' goals and accomplishments which include;

- Ring of Fire being the most viewed and largest revenue production
- 30% increase of ticket revenues from two years ago
- Creation of a Toddler Theater
- Continued progress with donors

Trustee Rosenberg asked if sales can be captured by both full and discounted tickets sold. Ms. Carla McAleer, Metropolis Finance Director, said that she can break out the sales by ticket prices and added that there are a lot of discounts and that they will be evaluated.

Trustee Scaletta was happy to see and congratulated the Metropolis for doing a great job and with being in the black. He then asked when a schedule of productions would be released. Mr. Daday stated that the schedule of productions will be released sometime in the spring.

Mayor Hayes thanked the Metropolis Board for turning things around, saying that the Metropolis remains a great resource. All Board members commended the Metropolis for their good work. They also liked the idea of a toddler theater and with the expansion of alcohol sales.

D. Review of Department Budgets:

- Health Services / Senior Services
- Engineering
- Public Works
- Fire

Each Department gave an overview of their goals and planned activities for 2017

Health Services/Senior Services
Mr. McCalister stated that the 2017 Health Services budget is a maintenance budget, and continued highlighted some goals and accomplishments which include incorporating the 2013 Food & Drug Administration Food Code and implementing new software/I-pads for the Food Sanitation Inspectors. He went on to explain that the handheld devices will give the inspectors easy access to repeat offenders and that they will have the ability to print documents on-site.

Trustee Rosenberg asked why the Rental Housing Assistance Program is under the Health Department's budget. Mr. McCalister stated that Northwest Compass used to run the program and that now the Human Services Coordinator is now doing that.

Mr. McCalister finished by saying that there are no significant changes to the Senior Service budget but added that the meal program will now have a deli bar.

Engineering
Mr. Massarelli highlighted two of Engineering's activities for 2017 saying that a one-time consultant fee for $75,000 is needed for the design and construction for 2018. He explained that the 2018 designs take place in the summer of 2017 and that having a consultant do this helps the engineers focus on projects during the summer construction season. The other activity is the implementation of a new Engineering/Public Works work order/management system. He explained that $35,000 is budgeted for Cartegraph data conversion that is needed for its implementation. The Board asked what type of contact or notices are given resients and businesses when there is any street resurfacing/reconstruction projects or with delays in the projects. Mr. Massarelli went through the notification process for street projects saying that everyone is made aware and is kept informed of the projects.

Public Works
Mr. Shirley gave brief overviews of activities of Public Works which include; realigning expenditures to accounts that more properly describe the work, completion of the EAB program, water system infrastructure improvements, planning of storm water control improvements, parking garage rehabilitation, brick paver maintenance, and implementation of the work order/management system.

Trustee Rosenberg asked about the GPS-AVL system and the weather stations. Mr. Shirley said that the GPSW-AVL devices will allow for accountability and efficiencies' of programs as well as keeping track of vehicle miles. He went on to say that there are currently three weather stations installed throughout the village, that a fourth is currently being installed, and that there may be fifth installed next year. He explained that these stations can provide pavement conditions as well as track snowfall amounts.

Trustee Rosenberg also asked about the contingency budget in the Water & Sewer Fund and asked if that large of a contingency is needed. Mr. Musinski stated that those funds are used for emergency water and sewer system repairs. Mr. Kuehne added that anything that is over budget would come before the Board.

Trustee LaBedz asked how the brick paver program was progressing. Mr. Shirley stated that they will be working on the north and south side of the Downtown in 2017.

Trustee Scaletta questioned the newly budgeted amounts of the Forestry & Grounds Services line item. Mr. Papierniak answered by saying that contractual street supplies for landscape maintenance accounts were separated so that there is better track of where funds are spent, saying that forestry mows right of ways and all detention basins. Mr. Papierniak went on to say that the Metropolitan Water Reclamation District (MWRD) changed their code for detention basins, saying that they now require wet bottoms. Trustee Scaletta recommended separating out the wetlands from detention basins. Mr. Papierniak stated that Public Works can pay more attention and isolate them for further discussions.

FIRE

Chief Koeppen started by saying that there were no big changes to the Fire Department budget. He said that the Department has membership in Northwest Central Dispatch's Joint Emergency Management System (JEMS) and has re-attainment an ISO-1 rating. Chief Koeppen went on to explain how the ISO-1 rating was achieved, and said that an ISO-1 rating can lower insurance rates which can benefit residents and business owners. Chief Koeppen said that over 48,000 departments are ISO reviewed in the United States and said that only 204 achieved the ISO-1 rating with 7 being in Illinois. Some 2017 goals include the monitoring of the Integrated Mobile Health Care Pilot Program to see if it would be something the Village would consider joining the future, to reduce firefighter injuries, and to improve training technology infrastructure.

Chief Koeppen explained that the new loading systems installed in a couple of the Village's ambulances help reduce injuries and said that three additional systems will be installed next year. He added that the Illinois Department of Public Health (IDPH) will mandate having loading systems within the next two years. Regarding injuries, he said that a fitness/stretching program and a program on lifting techniques has rolled out.

Trustee Rosenberg asked about a new engine replacement. Chief Koeppen stated that Engine 2 in Station 2 is due to be replaced and that the new engines will have reduced cab heights and reduced hose beds which will help in preventing injuries. Trustee Scaletta asked about the vehicle/equipment lease charge line item. Mr. Recklaus stated that those amounts are given by Public Works and that they are allocated for repairs. Trustee Scaletta then asked what happens assuming vehicles get dropped. Mr. Recklaus answered by saying that the overall fleet maintenance amounts would go down.

Trustee Glasgow commented that the Fire Department has achieved everything stated in their goals and objectives for 2016. The Board commended Chief Koeppen and his department for doing such a great job.

E. Final Recommendation of Committee-of-the-Whole to Board of Trustees for the 2016 Property Tax Levy payable in 2017

Trustee Scaletta moved, seconded by Trustee Rosenberg that the Committee-of-the-Whole recommend to the Village Board to authorize staff to prepare the Village's and the arlington Heights memorial Library's 2016 tax levy ordinance reflecting an estimated total tax levy of $47,728,041 or a 1.38% increase over the 2015 extended tax levy for the village and library portion of the levy. The motion passed unanimously.

F. Final Recommendation of Committee-of-the Whole to Board of Trustees for the 2017 Budget

Trustee Glasgow moved, seconded by Trustee Farwell that the Committee-of-the-Whole recommend to the Board of Trustees that the Board approve the proposed 2017 budget as amended through the review process. The motion passed unanimously.

V. OTHER BUSINESS

VI. ADJOURNMENT

Trustee Glasgow moved, seconded by Trustee Farwell to adjourn the meeting at 9:05 P.M. The motion carried unanimously.