



AGENDA

President and Board of Trustees
Village of Arlington Heights
Committee-of-the-Whole
Board Room

33 S. Arlington Heights Road Arlington Heights, IL 60005
December 19, 2016
7:00 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

IV. NEW BUSINESS

- A. Arlington Heights Memorial Library Budget Review
- B. Village Budget Overview for 2017 - Randy Recklaus/Tom Kuehne
- C. Questions on the Budget Overview
- D. Review of Department Budgets:
 - Board of Trustees / Integrated Services
 - Human Resources
 - Legal
 - Finance
 - Building Services
 - Planning & Community Development
 - Police

V. OTHER BUSINESS

VI. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Village Budget Overview for 2017

Department: Finance

ATTACHMENTS:

Description	Type
Proposed Tax Levy & Budget Presentation	Exhibits



2017 PROPOSED BUDGET OVERVIEW & 2016 Tax levy

Monday, November 14, 2016

BUDGET TRANSPARENCY

- ▶ 2015 – Changed Fiscal Year to a Calendar Year – Matches Property Tax Levy

- ▶ 2016 –
 - New Board Strategic Priority Process in Spring Leads Into the Annual CIP/Budget Process
 - Provided Advance Question and Answer Process for Village Board and Residents
 - Additional information provided on line item budget variances

EFFORTS TO HOLD THE LINE

- ▶ 2017 Proposed Budget Below Budget Ceilings Approved by the Board in June 2016
- ▶ 100% of Small Property Tax Increase Devoted to Increasing the Street Infrastructure Program
- ▶ 2nd Consecutive Year that Property Taxes for Non-Capital Expenditures Go Down
- ▶ Total 2017 General Fund Operating Expenditures Increase by Only 0.7% Over the Prior Year's Budget
- ▶ Continued Focus on Organizational and Long-term Planning
- ▶ Continued Examination of Business Processes—Contracting, Reduction in Fleet Size, Insurance Options, etc.

**SURVEY OF COMPARABLE MUNICIPALITIES
ESTIMATED ANNUAL REVENUES RECEIVED FROM AN AVERAGE HOME
JUNE 2016**

ANNUAL ESTIMATED PAYMENTS:

<u>Municipality</u>	<u>2016 Passenger Veh. Stickers</u>	<u>Garbage Bill*</u>	<u>Yard Waste Bill</u>	<u>Combined** Residential Water & Sewer Bill</u>	<u>Storm Water Fee</u>	<u>Home*** Rule Sales Tax</u>	<u>Food & Beverage Sales Tax</u>	<u>Municipal Motor Fuel Tax</u>	<u>Entertain. Tax</u>	<u>Electric Utility Tax 12,300 kWh/Yr</u>	<u>Gas Utility Tax 1,700 therms/Yr</u>	<u>Telecom Tax</u>	<u>2015**** Municipal Property Tax</u>	<u>Total Estimated Annual Homeowner Costs</u>
Assumptions for Average Family	2 Cars	12 /Yr	48 Bags/Yr	144,000 Gallons/Yr	Estimated Fee/Yr	\$6,000 /Year	\$3,000 /Year	650 Gallons/Yr	\$2,400 /Year	\$1,400 /Year	\$1,650 /Year	\$1,200 /Year	\$73,766 EAV	
1. Rolling Meadows	60.00	\$359.40	\$0.00	1,938.24	49.20	60.00	60.00	26.00	0.00	75.03	0.00	72.00	1379.42	\$4,079.29
2. Hoffman Estates	0.00	\$204.00	\$134.40	1,580.88	24.00	60.00	60.00	162.50	144.00	69.00	85.00	72.00	1152.96	\$3,748.75
3. Mount Prospect	90.00	\$234.96	\$120.00	1,579.20	0.00	60.00	30.00	26.00	0.00	43.17	24.99	72.00	997.32	\$3,277.64
4. Elk Grove Village	50.00	255.12	\$108.00	1,728.00	0.00	60.00	30.00	0.00	0.00	75.03	17.00	60.00	748.72	\$3,131.87
5. Wheeling	0.00	\$240.48	\$0.00	1,045.44	24.00	60.00	30.00	0.00	0.00	75.03	85.00	72.00	1275.41	\$2,907.36
6. Des Plaines	60.00	\$198.36	\$0.00	1,147.68	109.44	60.00	30.00	26.00	0.00	70.23	42.50	72.00	1054.12	\$2,870.33
7. Park Ridge	90.00	\$0.00	\$0.00	1,430.04	0.00	60.00	30.00	26.00	0.00	68.63	34.00	72.00	975.92	\$2,786.60
8. Arlington Heights	60.00	\$210.00	\$124.80	1,030.56	0.00	60.00	37.50	0.00	0.00	75.03	85.00	72.00	1002.48	\$2,757.37
9. Schaumburg	0.00	\$24.72	\$0.00	1,583.52	0.00	60.00	60.00	0.00	120.00	0.00	0.00	72.00	523.74	\$2,443.98
10. Buffalo Grove	0.00	\$245.52	\$0.00	819.36	60.96	60.00	30.00	0.00	0.00	75.03	85.00	72.00	971.50	\$2,419.37
11. Palatine	60.00	\$273.00	\$0.00	736.80	60.00	60.00	30.00	0.00	0.00	52.52	0.00	72.00	1037.15	\$2,381.47

*AH Garbage Bill based on estimated once per week pick-up cost for comparison purposes.

Rates include carts and/or SWANCC fees where applicable.

** Rate/100 cubic ft. x 1.3367197 = rate/1000 gals.

***Home/Rules Sales Taxes are on general merchandise only, not applied against vehicles or qualifying food, drugs, or medical appliances.

**** Municipal tax only, does not include libraries, schools, special districts, or other taxing authorities.

Sources: Surveys: Arlington Heights (08/15), / Cook County Clerk website / Municipal websites / Codes

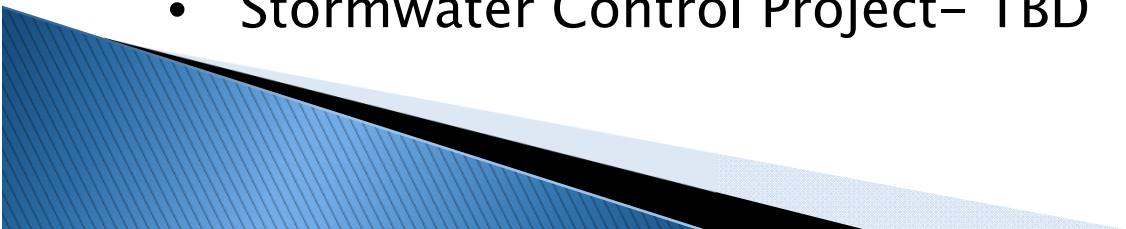
Current/Recent Capital Improvements

Funded

- Parkway Ash Program– \$8,000,000
- Public Parking Repairs– \$2,500,000
- Police Station Construction Costs– \$27,985,000
- Annual Water Main Replacement– \$1,500,000
(\$3,000,000 by 2020)
- Annual Water Tank Paint./Meter Replacement– \$1,000,000
- Current Road Reconstruction/Replacement– \$8,685,000
- Corridor Beautification Projects– \$1,461,700

To Be Funded

- Stormwater Control Project– TBD



SUMMARY OF TOTAL STREET EXPENSES AND BUDGETS

STREET PAVEMENT STUDY RECOMMENDS \$8.5 MILLION PER YEAR (2016 DOLLARS)

FY2015 THROUGH 2021

FUND	DESCRIPTION	2014-15 BUDGET	8 MO. PER. ENDING	2016 BUDGET	2017 BUDGET	2018 BUDGET	2019 BUDGET	2020 BUDGET	2021 BUDGET
			DEC. 2015 BUDGET						
GENERAL	IN-HOUSE PAVING PROGRAM*	338,100	396,000	460,000	460,000	460,000	460,000	460,000	460,000
GENERAL	ROADWAY PATCHING PROGRAM**	0	0	200,000	200,000	200,000	200,000	200,000	200,000
	OPERATIONS SUBTOTAL	338,100	396,000	660,000	660,000	660,000	660,000	660,000	660,000
CAPITAL PROJECTS FUND	STREET RESURFACING PROGRAM***	3,865,176	3,663,409	5,159,102	6,100,000	6,200,000	6,300,000	6,400,000	6,500,000
CAPITAL PROJECTS FUND	PAVEMENT CRACK SEALING PROGRAM	100,000	100,000	125,000	125,000	125,000	200,000	200,000	200,000
	SUBTOTAL	3,965,176	3,763,409	5,284,102	6,225,000	6,325,000	6,500,000	6,600,000	6,700,000
MFT	STREET REHABILITATION PROGRAM****	2,620,910	3,124	4,160,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000
	CIP SUBTOTAL	6,586,086	3,766,533	9,444,102	8,025,000	8,125,000	8,300,000	8,400,000	8,500,000
TOTAL STREET CAPITAL & MAINT. BUDGET		6,924,186	4,162,533	10,104,102	8,685,000	8,785,000	8,960,000	9,060,000	9,160,000

*New in-house paving/edge grinding program in PW initiated in FY2013 AT \$300K.

**New \$200K roadway patching program in PW initiated in 2016. Cost covered by an annual \$200K transfer to the General Fund from the SWANCC Fund.

***FY2015 transfer of surplus funds from the General Fund = larger resurfacing program in 8 month period and 2016.

2016 includes additional \$1.5 million property tax for street purposes and additional \$300K annual transfer to the Capital Projects Fund from the SWANCC Fund.

2017 includes additional \$700K property tax for street purposes. **(Board approval required as part of upcoming 2016 levy)**

****Street Rehab costs higher in 2016 - no program in 8-month period due to timing.

2016 TWO-YEAR STREET FUNDING IMPROVEMENT GOAL OF \$8.5M TOTAL STREET SPENDING (IN 2016 DOLLARS) TO MAINTAIN CURRENT "GOOD" RATING:

ANNUAL SWANCC TRANSFER	500,000
ADDITIONAL 2015 PROPERTY TAX LEVY	1,500,000
ADDITIONAL PROPOSED 2016 PROPERTY TAX LEVY	700,000
TOTAL ADDITIONAL FUNDS	2,700,000

Illinois Budget Crisis – Ongoing Issues



2017 PROJECTED VILLAGE REVENUES RECEIVED THROUGH THE STATE OF ILLINOIS

* \$31.4 million or 43% of the Village's projected 2017 General Fund revenues are distributed by the State:

Sales Tax	\$12,820,000
Income Tax	\$7,670,000
Home-Rule Sales Tax	\$5,559,000
Telecommunications Tax	\$3,200,000
Use Tax	\$1,600,000
Personal Property Replacement Tax	\$400,000
Grants - Police	\$95,000
Auto Rental Tax	\$30,000

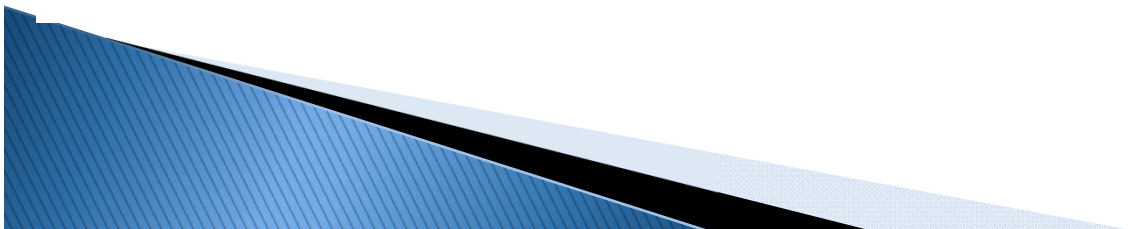
Total General Fund revenues through the State	\$31,374,000
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* Motor Fuel Tax (MFT) (Primary source of funding for the Village's street reconstruction program)	\$1,800,000
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* Home-Rule Sales Tax (Capital Projects Fund portion) (25% of the home-rule sales tax is allocated to this fund)	\$1,839,000
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* E-911 Taxes to the Northwest Central Dispatch (The amount of E-911 tax revenues attributable to Arlington Heights residents)	\$612,000
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\$35,625,000

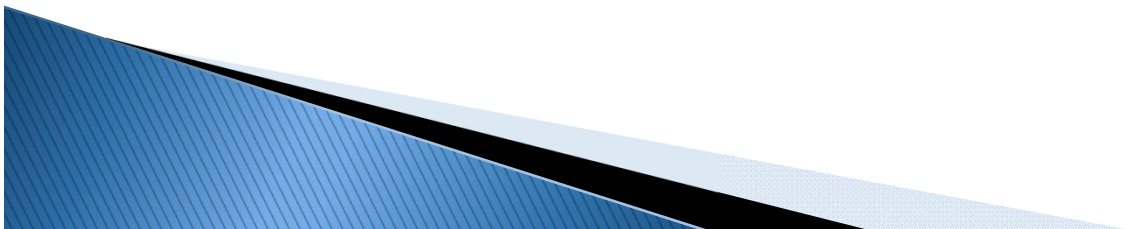


VILLAGE OF ARLINGTON HEIGHTS
TOTAL PROPOSED VILLAGE AND LIBRARY CALCULATIONS
(2016 Tax Levy for the 2017 Budget with 2015 Extended Tax Levy)

		<u>EXTENDED 2015 LEVY</u>	<u>PROPOSED 2016 LEVY FOR 2017</u>	<u>DOLLAR CHANGE</u>	<u>% CHANGE</u>
VILLAGE	CAPITAL IMPROVEMENT*	4,500,000	5,200,000	700,000	15.56%
	OTHER VILLAGE LEVIES	28,748,168	28,697,950	(50,218)	-0.17%
	TOTAL VILLAGE TAX LEVY	33,248,168	33,897,950	649,782	1.95%
TOTAL LIBRARY TAX LEVY		13,830,091	13,830,091	0	0.00%
GRAND TOTAL TAX LEVY		47,078,259	47,728,041	649,782	1.38%

*Capital Projects Fund increase reflects \$700,000 for the final phase of the \$2.7 million increase for the Street Program.

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VILLAGE OF ARLINGTON HEIGHTS
TOTAL PROPOSED VILLAGE AND LIBRARY CALCULATIONS
(2016 Tax Levy for the 2017 Budget with 2015 Extended Tax Levy)

2016 EAV 2,447,074,262 (EST.)
2015 EAV 2,447,074,262

		EXTENDED 2015 LEVY FOR 2016 BUDGET YEAR	PROPOSED 2016 LEVY FOR 2017 BUDGET YEAR	DOLLAR CHANGE	% CHANGE	EST. 2015 LEVY RATES	ACTUARY	
VILLAGE								
	POLICE PROTECTION	4,557,625	4,961,300	403,675	8.86%	0.2027		
	FIRE PROTECTION	4,557,625	4,961,300	403,675	8.86%	0.2027		
	IMRF	1,690,033	1,737,100	47,067	2.78%	0.0710		
	SOCIAL SECURITY	1,329,867	1,351,300	21,433	1.61%	0.0552		
	POLICE PENSION FUND	4,545,000	3,994,000	(551,000)	-12.12%	0.1632	3,839,961	154,039
	FIRE PENSION FUND	5,151,000	4,889,000	(262,000)	-5.09%	0.1998	4,734,724	154,276
	CAPITAL IMPROVEMENT*	4,500,000	5,200,000	700,000	15.56%	0.2125		
	PUBLIC BUILDING**	308,913	0	(308,913)	N/A	0.0000		
	DEBT SERVICE**	6,608,105	6,803,950	195,845	2.96%	0.2780		
TOTAL VILLAGE TAX LEVY		33,248,168	33,897,950	649,782	1.95%	1.3852		
LIBRARY								
	LIBRARY	12,449,951	12,462,091	12,140	0.10%	0.5093		
	IMRF	834,847	802,000	(32,847)	-3.93%	0.0328		
	SOCIAL SECURITY	545,293	566,000	20,707	3.80%	0.0231		
TOTAL LIBRARY TAX LEVY		13,830,091	13,830,091	0	0.00%	0.5652		
GRAND TOTAL TAX LEVY		47,078,259	47,728,041	649,782	1.38%	1.9504		

TRUTH-IN-TAXATION CALCULATION

VILLAGE TAX LEVY W/O DEBT SERVICE	26,640,063	27,094,000	453,937	1.70%	1.1072
TOTAL LIBRARY TAX LEVY	13,830,091	13,830,091	0	0.00%	0.5652
TOTAL TAX LEVY-TRUTH IN-TAXATION PURPOSE	40,470,154	40,924,091	453,937	1.12%	1.6724
DEBT SERVICE	6,608,105	6,803,950	195,845	2.96%	0.2780
GRAND TOTAL TAX LEVY	47,078,259	47,728,041	649,782	1.38%	1.9504

*Capital Projects Fund increase reflects \$700,000 for the final phase of the \$2.7 million increase for the Street Program.

**Last year's combined Public Building and Debt Service Fund levies reflect the new annual debt levy as of 2016 which includes the new Police Station.

TAX LEVY SUMMARY
VILLAGE OF ARLINGTON HEIGHTS/PUBLIC LIBRARY

WHAT EFFECT WILL THE 2016 LEVY HAVE ON MY TAXES?

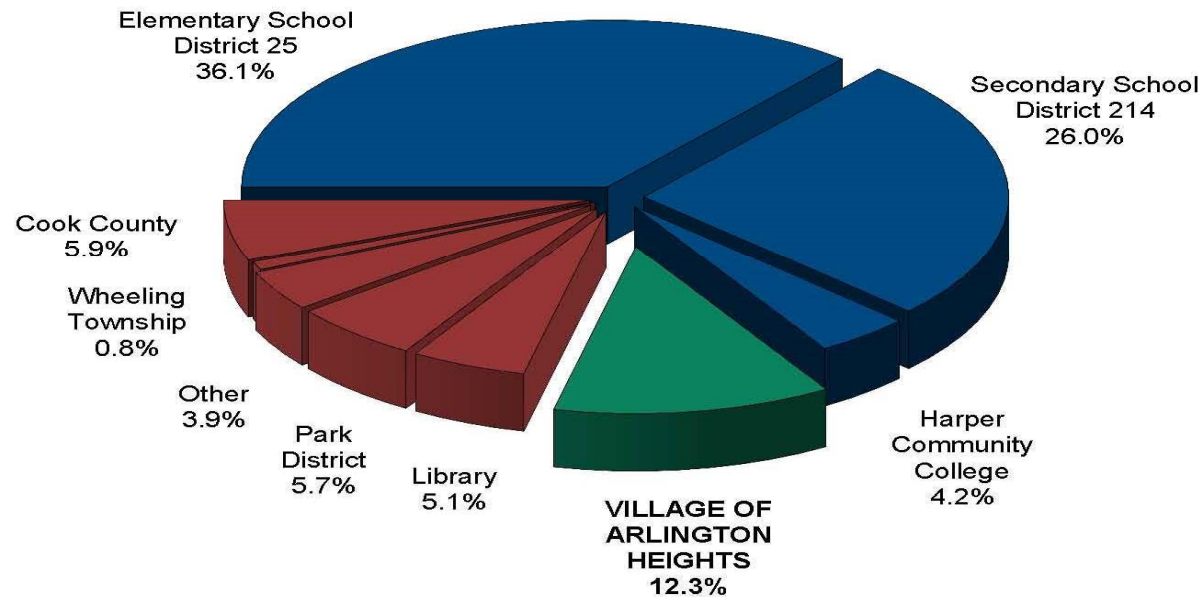
		(EST.)	\$	%
	<u>2015 LEVY</u>	<u>2016 LEVY</u>	<u>CHANGE</u>	<u>CHANGE</u>
COUNTY PROPERTY VALUE (EST.)	\$300,000	\$300,000		
X (TIMES)				
CLASSIFICATION FACTOR	<u>10%</u>	<u>10%</u>		
= (EQUALS)				
ASSESSED VALUATION	\$30,000	\$30,000		
X (TIMES)				
STATE EQUALIZER	2.6685	2.6685		
- (MINUS)				
MAX. HOMEOWNERS' EXEMPTION	<u>\$7,000</u>	<u>\$7,000</u>		
= (EQUALS)				
EQUALIZED ASSESSED VALUATION	\$73,055	\$73,055		
/ (DIVIDED BY)				
100	\$731	\$731		
X (TIMES)				
VILLAGE TAX RATE	<u>1.3590</u>	<u>1.3852</u>		
= (EQUALS)				
VILLAGE TAX BILL	\$992.63	\$1,011.96	\$19	1.95%
X (TIMES)				
LIBRARY TAX RATE	0.5652	0.5652		
= (EQUALS)				
LIBRARY TAX BILL	\$412.91	412.91	\$0	0.00%
TOTAL VILLAGE & PUBLIC LIBRARY TAX BILL	\$1,405.54	\$1,424.86	\$19	1.38%

Notes: 1. Assumes no changes in assessed values or other effects on taxes, such as reassessments, tax appeals, changes in the State multiplier, or changes in the homeowner's exemption.

Arlington Heights

2015 PROPERTY TAX BILL

(Depicts the "most" common tax bill, assuming School District 25.
Depends on School District and Township boundaries.)



AS THE ABOVE PIE CHART ILLUSTRATES, THE VILLAGE OF ARLINGTON HEIGHTS
CONSISTS OF 12.1% OF THE ENTIRE PROPERT TAX BILL.

PROPERTY TAX LEVY HISTORY

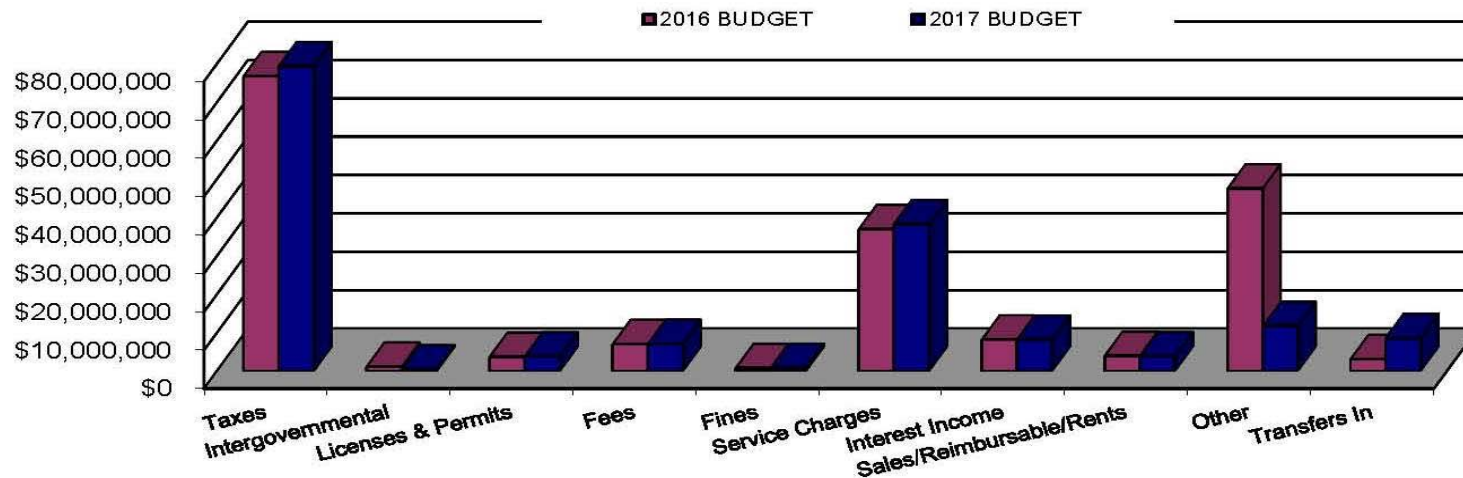
LEVY YEARS 2003 - 2016 PROPOSED

<u>LEVY YEAR</u>	<u>VILLAGE % INCREASE</u>	<u>LIBRARY % INCREASE</u>	<u>TOTAL % INCREASE</u>	<u>COMMENTS</u>	<u>BUDGET YEAR</u>
2016	1.95	0.00	1.38	Entire increase for street purposes (Phase 2)	2017
2015	3.59	0.00	2.51	Entire increase for street purposes (Phase 1)	2016
2014	0.00	0.00	0.00		8-mo.
2013	2.65	0.00	1.84		FY2015
2012	1.74	0.00	1.20		FY2014
2011	0.00	0.00	0.00		FY2013
2010	4.30	0.00	2.93	Police/Fire Pension Funds - market crash	FY2012
2009	5.74	1.77	4.44	Police/Fire Pension Funds - market crash	FY2011
2008	0.32	0.00	0.21		FY2010
2007	2.48	4.90	3.26		FY2009
2006	11.14	9.20	10.51	Taxing districts captured expiration of TIF #1	FY2008
2005	14.67	4.99	11.32	Fire Pension benefit increase - State legislation	FY2007
2004	11.98	4.00	9.09	Police/Fire Pension benefit increase - State legislation	FY2006
2003	2.14	0.99	1.72		FY2005

WHERE THE MONEY COMES FROM

ALL FUNDS REVENUES

2016 Budget vs. 2017 Budget

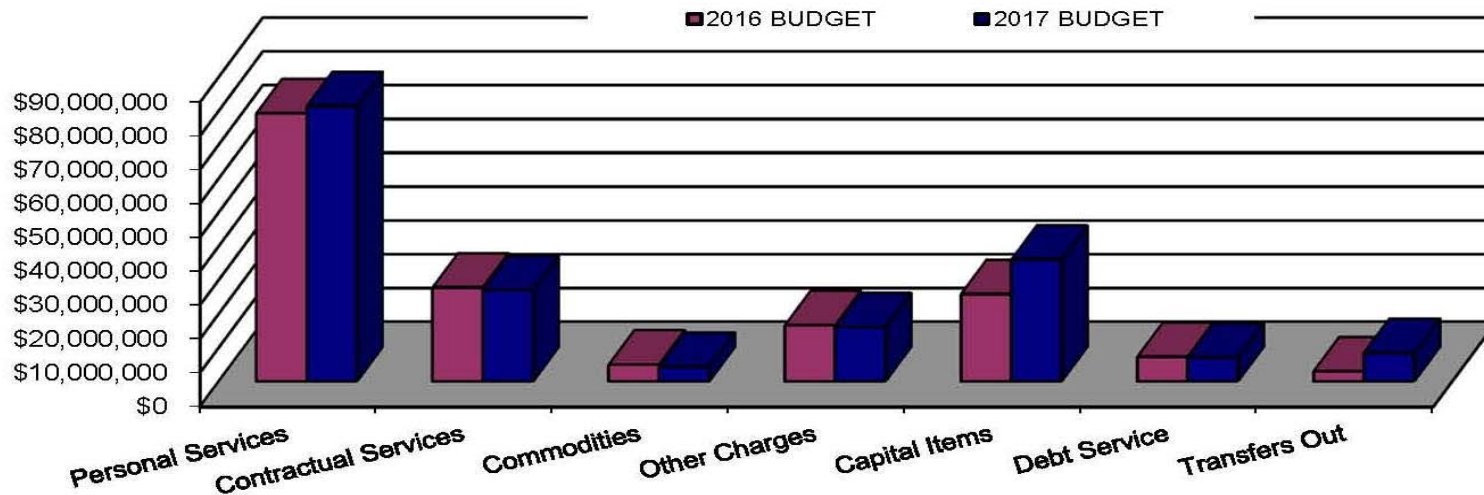


	FY 2014-15 ACTUAL	8-Mo. End. Dec. 2015 ACTUAL	2016 BUDGET	2017 BUDGET	% CHANGE
Taxes	74,773,288	61,317,349	76,673,400	79,278,450	3.4%
Intergovernmental	1,242,290	460,378	1,037,541	324,200	(68.8%)
Licenses & Permits	3,795,020	2,876,737	3,631,400	3,732,000	2.8%
Fees	6,962,268	4,978,778	6,921,000	6,960,600	0.6%
Fines	820,942	512,365	715,200	755,700	5.7%
Service Charges	31,410,476	22,604,757	36,884,800	38,177,300	3.5%
Interest Income	14,850,383	(3,145,997)	8,113,900	8,095,100	(0.2%)
Sales/Reimbursable/Rents	4,420,274	2,877,859	3,905,900	3,743,100	(4.2%)
Other	22,601,051	12,108,209	47,465,200	11,709,400	(75.3%)
	160,875,992	104,590,435	185,348,341	152,775,850	(17.6%)
Reserves	0	0	104,690	128,000	22.3%
Transfers In	10,279,236	7,091,463	2,995,200	8,481,200	183.2%
Total Revenues	171,155,228	111,681,898	188,448,231	161,385,050	(14.4%)

WHERE THE MONEY GOES

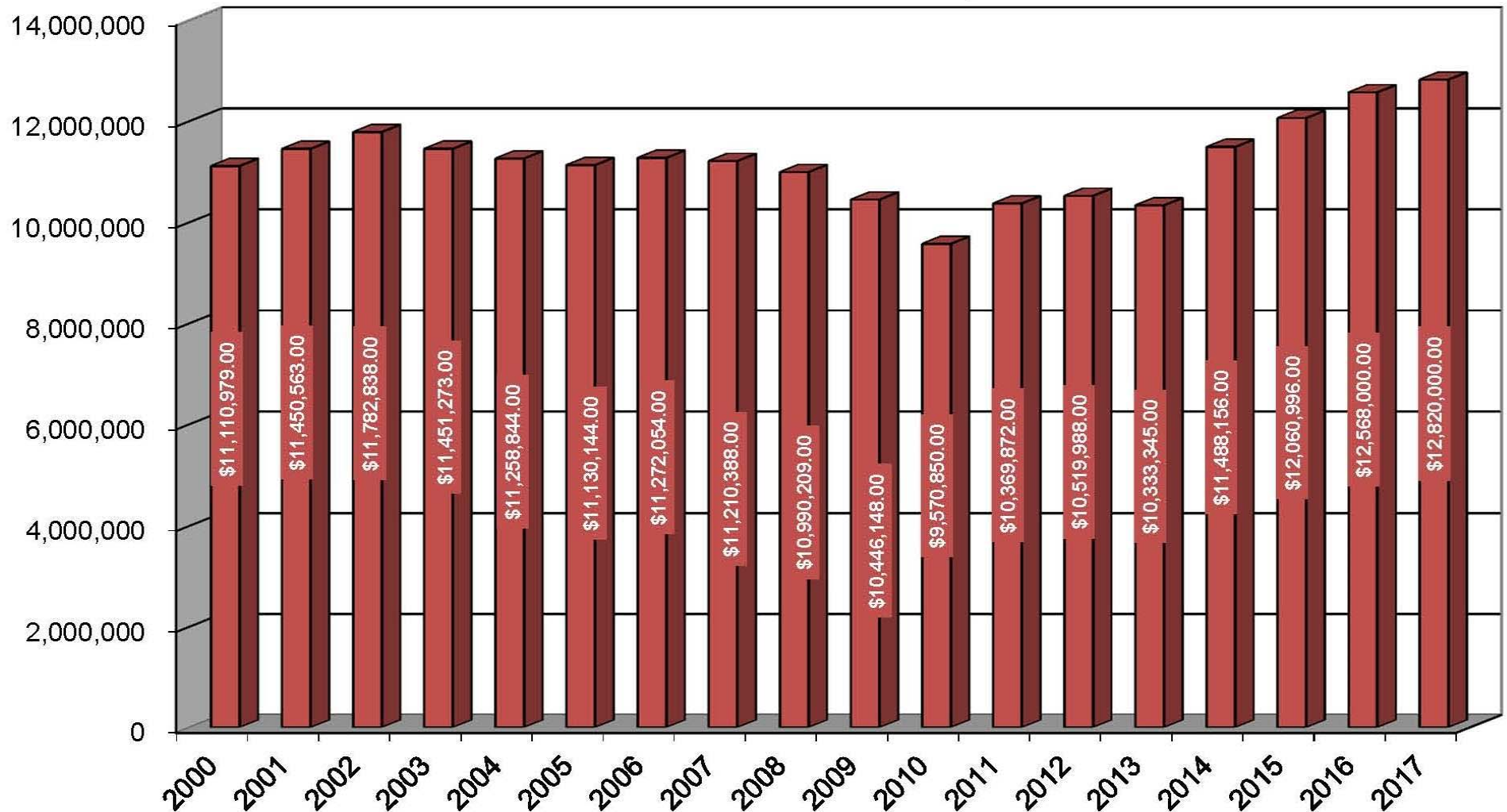
ALL FUNDS EXPENDITURES

2016 Budget vs. 2017 Budget



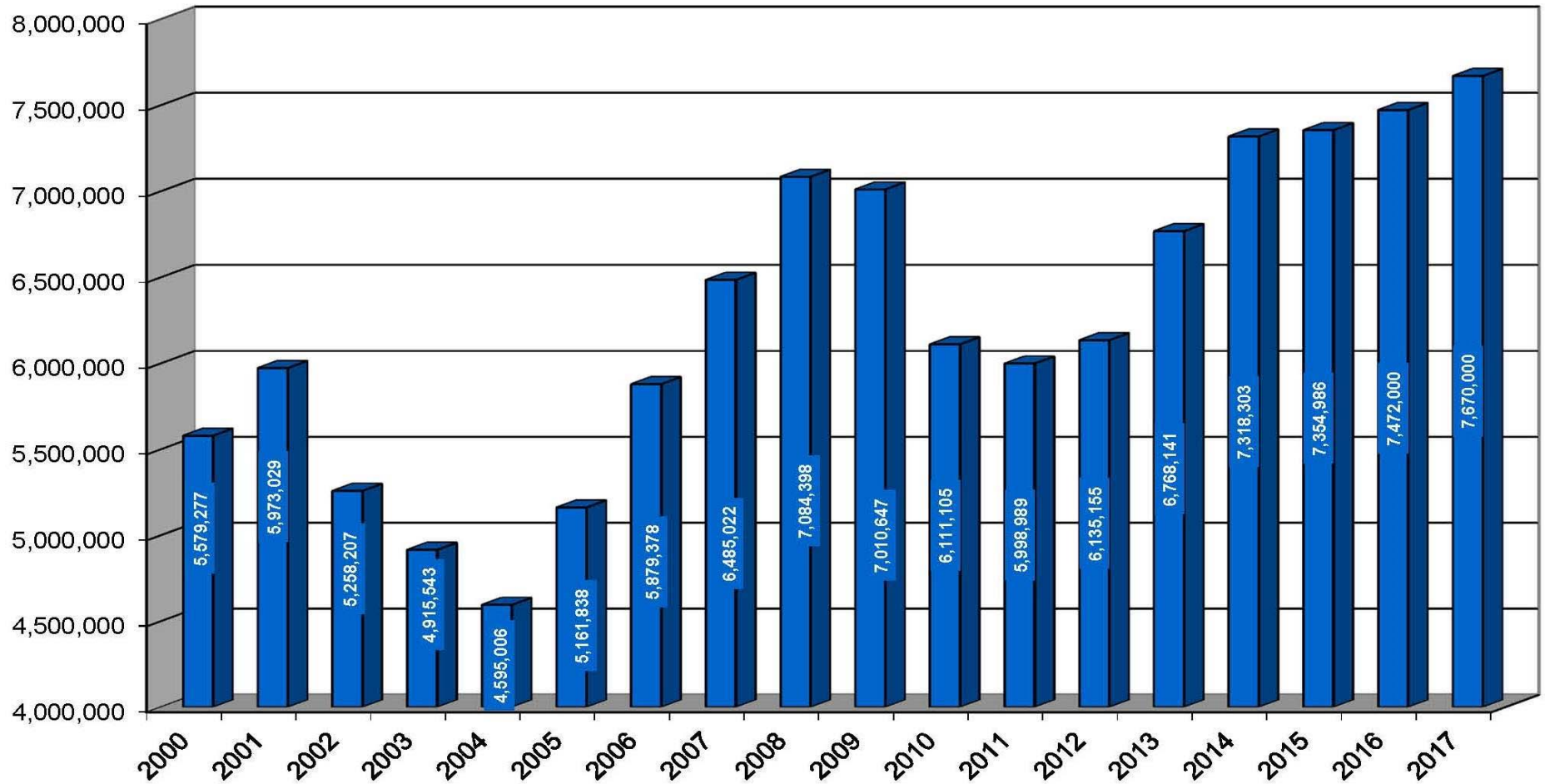
	FY 2014-15 ACTUAL	8-Mo. End. Dec. 2015 ACTUAL	2016 BUDGET	2017 BUDGET	% CHANGE
Personal Services	74,698,945	54,078,061	79,278,739	81,345,100	2.6%
Contractual Services	23,592,792	17,737,132	27,785,609	27,040,900	(2.7%)
Commodities	3,987,447	2,376,512	4,976,434	4,356,100	(12.5%)
Other Charges	13,715,522	9,579,810	16,601,194	16,015,500	(3.5%)
Capital Items	15,304,549	9,942,954	25,842,850	36,019,600	39.4%
Debt Service	7,837,014	7,855,952	7,248,178	7,092,500	(2.1%)
	139,136,269	101,570,421	161,733,004	171,869,700	6.3%
Transfers Out	10,279,235	7,091,462	2,995,200	8,481,200	183.2%
Total Expenditures	149,415,504	108,661,883	164,728,204	180,350,900	9.5%

Sales Tax History



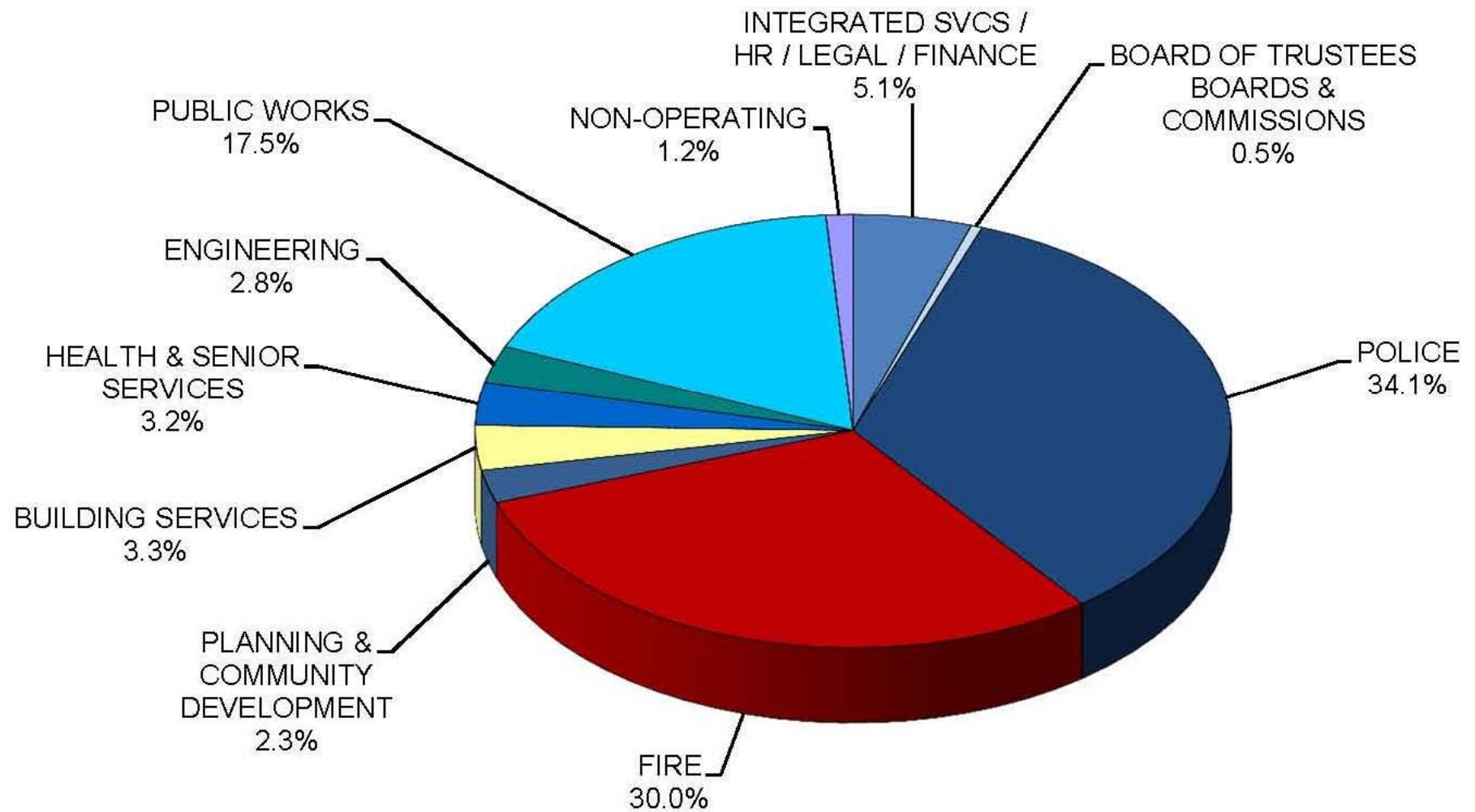
Note: The 8 month year was removed because of lower amount due to short year.

Income Tax History



Note: The 8 month year was removed because of lower amount due to short year.

2017



Public Safety	64%
Public Works	<u>18%</u>
	82%

VILLAGE OF ARLINGTON HEIGHTS EMPLOYEE CENSUS

Ten Year Analysis

									8 Mon. Per. Ending Dec. 2015	2016	2017
DEPARTMENT		FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015			
Integrated Services	Full-Time	6.50	6.50	6.00	6.00	6.00	6.00	5.00	11.00	11.00	11.00
	Part-Time	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Human Resources	Full-Time	4.50	4.50	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
	Part-Time	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Legal	Full-Time	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Part-Time	4.00	4.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Finance	Full-Time	19.00	18.00	17.00	17.00	17.00	17.00	18.00	18.00	18.00	17.00
	Part-Time	3.00	2.00	2.00	1.00	1.00	1.00	0.00	0.00	0.00	1.00
IT/GIS	Full-Time	7.00	7.00	7.00	6.00	6.00	6.00	6.00	0.00	0.00	0.00
	Part-Time	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Police	Full-Time	148.00	146.00	138.00	137.00	137.00	137.00	137.00	137.00	137.00	137.00
	Part-Time	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Police Grant	Full-Time	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	Part-Time	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire	Full-Time	114.00	113.00	110.00	109.00	109.00	109.00	109.00	109.00	109.00	109.00
	Part-Time	1.00	1.00	1.00	3.00	3.00	3.00	3.00	3.00	3.00	2.00
Planning & Comm Devlp	Full-Time	11.00	11.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	10.00
	Part-Time	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Services	Full-Time	19.00	18.00	17.00	15.00	14.50	14.50	16.50	16.50	16.50	17.00
	Part-Time	1.00	1.00	1.00	3.00	3.00	3.00	0.00	0.00	0.00	0.00
Health Services	Full-Time	11.00	11.00	10.00	9.00	9.50	9.50	9.50	9.50	9.50	10.00
	Part-Time	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Youth Services	Full-Time	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Part-Time	3.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Services	Full-Time	2.00	1.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00
	Part-Time	6.00	6.00	6.00	6.00	5.00	5.00	5.00	3.00	3.00	3.00
Engineering	Full-Time	13.00	12.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
	Part-Time	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Works	Full-Time	50.00	49.00	44.00	42.00	42.00	42.00	42.00	42.00	42.00	42.00
	Part-Time	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Water Utility Operations	Full-Time	41.00	41.00	41.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00
	Part-Time	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Services	Full-Time	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
	Part-Time	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL	Full-Time	460.00	452.00	426.00	417.00	417.00	417.00	419.00	420.00	420.00	421.00
	Part-Time	23.00	21.00	17.00	20.00	20.00	20.00	16.00	14.00	14.00	14.00
TOTAL EMPLOYEES		483.00	473.00	443.00	437.00	437.00	437.00	435.00	434.00	434.00	435.00
INCREASE (DECREASE)		4.00	(10.00)	(30.00)	(6.00)	0.00	0.00	(2.00)	(1.00)	0.00	1.00
FULL-TIME EQUIVALENTS (FTE)		471.75	462.75	434.50	427.00	427.25	427.25	427.25	427.25	427.25	428.25
INCREASE (DECREASE)		3.50	(9.00)	(28.25)	(7.50)	0.25	0.00	0.00	0.00	0.00	1.00

(1) A part-time employee is shared between Public Works and Water Utility Operations and is shown only in Public Works so as not to skew the total count.

Notable Budget Changes for 2017

- ▶ \$20,000 for New Hotel Visitor's Guide
- ▶ Proposed New Assistant Planner
- ▶ \$22,000 to Purchase Software and Handheld Digital Equipment to Improve Record Keeping and Customer Service – Environmental Health Officers
- ▶ \$75,000 One-time Professional Engineering Service to Allow for the Implementation of an Annual Design /Oversight Schedule Change
- ▶ \$103,000 for Annual Membership in the Northern Illinois Regional Crime Laboratory



Questions?





Item: Review of Department Budgets

Department: Finance

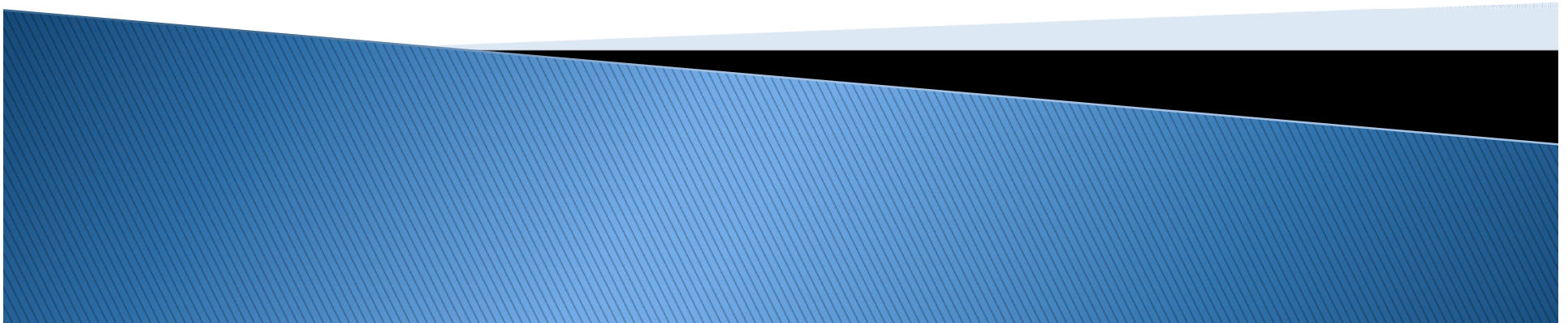
ATTACHMENTS:

Description	Type
2017 Proposed Budget Presentations	Exhibits



2017 PROPOSED BUDGET

Monday, November 14, 2016



BOARD OF TRUSTEES



- ▶ Initiated New Process Linking the Village Board's Strategic Priorities to the 2017 Budget:

Department Operations Reports



Village Board Strategic Priorities



Business Plan



2017 Proposed Budget

INTEGRATED SERVICES



- ▶ Website Redesign Implementation
- ▶ Update of Liquor Code
- ▶ Downtown Events and Activities
- ▶ Parking System Improvements
- ▶ Integrating New Technology Into Organizational Business Processes

Human Resources



- ▶ Enhanced Risk Management
 - Class and Compensation Study (Budgeted in 2016, Results anticipated in early 2017)
 - Customer Service Training
 - Long Term Staffing/Succession Planning

LEGAL



- ▶ Complete Review of the Zoning Code
- ▶ Notable support on various other projects



FINANCE



- ▶ Develop New Storm Sewer Utility Fee Options Based on:
 - Required separate storm sewer system maintenance
 - Board approved storm water control infrastructure projects
- ▶ Implement New Paymentus Bill Payment Solution



BUILDING SERVICES



- ▶ Review of Building Processes
- ▶ Evaluate Department Technologies :
 - Review of software
 - Upgrade cell phones / new I-pad
- ▶ Vacant Space Pre-inspection Pilot Program
- ▶ Update Building Codes

PLANNING & COMMUNITY DEVELOPMENT



- ▶ New Police Station – Project Oversight
- ▶ Downtown Entertainment Market Research
- ▶ Encourage Development of Block 425
- ▶ Corridor Improvements:
 - South Arlington Heights Road
 - Rand Road
 - Northwest Highway
- ▶ TIF Redevelopment
- ▶ Revamp Hotel Visitor's Guide
- ▶ New entry-level Assistant Planner/
Reduce Professional Services





POLICE



- ▶ New membership in the Northern Illinois Regional Crime Lab (NIRCL)
 - Greatly improved evidence turnaround time
 - Straight forward transition that utilizes the existing evidence inventory software
 - \$103,000 annual membership funded through the Criminal Investigations Fund
- ▶ Opioid Task Force Recommendations
- ▶ Design/Construction of a New Police Station/Temporary Facility