



Agenda
Village of Arlington Heights
Commission for Citizens with Disabilities
Buechner Room

November 12, 2019
7:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes from October 10, 2019

IV. REPORTS

V. OLD BUSINESS

- A. Community Awareness Captioning
- B. Disability Celebration
- C. Disability Employer Award
- D. Spring Project
- E. Connections Newsletter

VI. NEW BUSINESS

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Commission for Citizens with Disabilities
11/12/2019

Item: Minutes from October 10, 2019

Department: Health & Human Services

ATTACHMENTS:

Description	Type
Minutes from October 10, 2019	Minutes

**MINUTES OF THE REGULAR MEETING
OF THE ARLINGTON HEIGHTS
COMMISSION FOR CITIZENS WITH DISABILITIES**

October 10, 2019

I. CALL TO ORDER

Chair Roxanne Calibraro called the regular meeting of the Arlington Heights Commission for Citizens with Disabilities to order at 7:03 p.m. in the Buechner Room at Village Hall.

II. ROLL CALL

Present

Roxanne Calibraro, Chair
Sheryl Letwat
Peg McMahon
Seth Goldberg
Eva Mullinax
Brian Harrison
Michele Ramsey

Absent

David McCallum
Jackie McCarty

Also Present

David Robb, Disability Services Coordinator
Stacy Shein-Stapleton, American Sign Language Interpreter

All present recited the Pledge of Allegiance.

III. APPROVAL OF THE MINUTES

Commissioner McMahon motioned to approve the September 10, 2019 minutes as written, seconded by Commissioner Harrison. Motion passed by unanimous consent.

IV. REPORTS

A. DISABILITY SERVICES UPDATE

1. Coordinator Robb reported on hosting the HUD Fair Housing Presentation on September 18 with presenter Lisa Danna-Brennan. Her Power Point slides have been posted in a portable document format (PDF) on the Village's website under Health and Human Services/ Disability Services per the heading: [Disability Rights in Housing](#).
2. On September 11 Coordinator Robb attended the Heart's Place Ribbon Cutting ceremony. Heart's Place is a "Permanent Supportive Housing" facility for persons with disabilities. It has 18 total apartments including ten one-bedroom units and eight two-bedroom units. It is located at 120 E. Boeger Drive just around the corner from Timber Court Condominiums off of Old Arlington Heights Road. Related, on September 23 he assisted four residents with disabilities apply to the Heart's Place waitlist via email. Email allows a date/time stamp. All applications were prepared in advance and submitted between 10:00 a.m. to 10:01 a.m. Receipt of application submittals was

received on October 8. Their advertisements stated that only the first 50 submittals would be accepted.

B. DISABILITY LAW UPDATE

Chair Calibraro had nothing new to report.

- C. New Commissioner Sheryl Letwat introduced herself and gave a brief history of her work experience at Clearbrook, involvement in the disability community and her residency in Arlington Heights. Each Commissioner and Board Liaison Robb then introduced themselves and gave a brief history of their involvement on the Commission.

V. OLD BUSINESS

A. COMMUNITY AWARENESS CAPTIONING

Coordinator Robb announced that he received the decals. He stuck one on the glass door for Commissioners to view. He reported that the decals were not made to order. They didn't match the all blue proof. Instead the "CC" lettering on the decal was colored white with the remainder of the lettering in blue. The printing company offered to reprint or give a 30 percent discount for the ones received. After some discussion the Commission agreed to go with the all-white lettering option.

B. DISABILITY CELEBRATION

Commissioner Goldberg reported that the meeting he had with Village Manager Randy Recklaus and others went very well. Those present included Police Sargent Doug Hajek, In-House Council, Robin Ward, Commission Chair Calibraro and Disability Services Coordinator Robb, as well as Seth's Dad and Seth's friend Laural Katz. He went on to report that we are looking at a four-hour event with entertainment, at a stationary venue like a park or other facility. The Field House at Forest View Educational Center was suggested as an option because it can hold a lot of people and there is ample parking to accommodate a large crowd. It was noted that the Senior Celebration Day has been held there a few times.

Coordinator Robb per James McCalister spoke with Karie Van Grinsven from the Senior Center. Karie has been on the Senior Celebration Committee for 18 years and has served on every committee. Karie was a wealth of information on the ins and outs of planning such an event. She supplied the Coordinator with several contacts from Forest View to follow up with for using the space. Karie also reported that the person who was in charge of community events at Forest View has just retired and a new person will start on Monday. Kari also suggested holding the event at the Arlington Heights Senior Center.

Coordinator Robb said he contacted Forest View. He was redirected to go online and fill out the room reservation form, which he did. The 5 page application had

several pages of legal jargon and required a signature. Robin Ward In-House Counsel was asked to review the application and determine who the signer should be.

Also during the October 2 meeting Village Manager Recklaus suggested a Sept/October 2020 date to keep momentum, instead of a 2021 date. Seth's vision is that the entertainment would be the primary focus with vendors having a secondary focus.

The Senior Center can hold 200-300 people with a stage and music up front in the main room. Vendors could set up in the corridors outside the main meeting room area. She suggested inviting commissioners to the Senior Services Expo 2019 schedule for November 6 from 3:00 p.m. to 7:00 p.m. to see the setup. Karie also supplied several other resources.

Commissioner Letwatz asked if there would be subcommittees. Commissioner Goldberg said yes we will have several committees to address entertainment, sponsorship committee, and social media outlet committee. The sponsorship committee is crucial in getting the financial revenue needed to host the event. Commissioner Goldberg stated that Village Manager Recklaus had said we can solicit sponsorships but they will not be tax deductible as we are not a 501C3 not-for-profit agency.

Coordinator Robb interjected that the October 2, meeting went very well and the Village administration is in full support of this effort. Commissioner Goldberg was invited to present his idea to Village staff and to bring whomever he wanted at the meeting. Chair Calibraro also attended.

Commissioner Goldberg stated that once we get the date, location, and revenue we can start planning the event and everything will begin to fall into place. He also reported that Manager Recklaus had told him that you need to start this soon to get the ball rolling.

Coordinator Robb stated that another suggestion made was to work with the Special Events Commission as they have much insight and practical experience in coordinating such events. He also stated that as Board Liaison to the Commission that he would be coordinating the event on behalf of the Commission.

Commissioner Letwat mentioned that Schaumburg hosts a Disability Celebration every year and that Clearbrook had been offered a space at the Ability Expo. Commissioner Goldberg said he doesn't want this to be a vendor event but rather a disability celebration. Coordinator Robb stated that Kari Van Grinsven said that the Forest View has a screen that muffles the music to allow patrons to speak with vendors which works out well. They had music at other events and the music drowned out everyone from being able to speak with each other. She also mentioned that the fees charged to for-profit vendors helps pay for the entertainment.

Commissioner McMahon asked; what does this look like? What are we agreeing to in this process?

Commissioner Goldberg explained that he was at a social event and spoke with Village Manager Randy Recklaus. He mentioned his idea and vision for hosting a disability parade celebration in Arlington Heights to Manager Recklaus and the Manager thought it was a good idea. Commissioner Goldberg explained that he then spoke with Mayor Hayes and the Mayor liked the idea as well. Mayor Hayes suggested to open it up to other communities to showcase Arlington Heights as an inclusive community.

Coordinator Robb reported that he met with the Village Manager and James McCalister to discuss the idea. The Manager suggested starting with a stationary celebration that could develop into a parade in future years. The event could be held in a park or other place.

Coordinator Robb apologized about the introduction of the event to the Commission. That at the last meeting he urged Commissioner Goldberg to address it under “Other Business” verses waiting to have it discussed first hand under “New Business.”

Commissioner McMahon asked for more clarity on the conception of the plan. What is the Commission’s involvement?

A discussion ensued about next steps. Coordinator Robb suggested Commissioners attend the “Senior Services Expo on November 6 from 3:00 p.m. to 7:00 p.m. to see the layout. The Senior Center Manager already offered the Senior Center for hosting the event. Commissioner Mullinax asked if we could go look at the Field House at Forest View Educational Center.

Coordinator Robb reported the tentative dates suggested at the October 2 meeting included September 12, 13, 26 or October 3. It would be a 4-hour event from 10:00 a.m. to 2:00 pm.

Commissioner Mullinax asked for clarification on who the sponsors would be? Is it the Commission or some other organization? Commissioner Goldberg said that he sees the Commission as the lead for the event. Coordinator Robb read off the list of agencies on the Senior Celebration Committee and noted the majority of committee members are from area Park Districts, Townships and other governmental entities. The Arlington Heights Senior Center is one member of the committee.

Commissioner Ramsey suggested creating an organizational flow chart to identify potential partners. Commissioner McMahon asked for clarification on the structure if it was in place already and who is involved. Commissioner Goldberg said that there is no structure at this point. Coordinator Robb suggested reaching out to the Special Events Commission for help developing a framework. The Commission would have final say with subcommittees offering suggestions.

Coordinator Robb said we have a list of other agencies. We could draft a letter to invite potential partners to attend a meeting to begin planning the event. He suggested that as a next step he meet with the Special Events Commission report where we are at and get help with the framework including a flowchart and any other resources they may have to offer. We could start a list of partners such as Clearbrook, Northwest Special Recreation Association.

Commissioner Goldberg reported that he spoke with NWSRA and they are on board with the disability celebration. Commissioner McMahon reiterated that Commissioner Goldberg has done outreach and has groups like NWSRA and others who have expressed an interest in being partners. Not to take away from his vision but to clarify what the Commission's role will be.

Commissioner Letwat reported that at Clearbrook they started doing an Expo years ago and it was a lot of work. For one part-time worker it took up every minute of her part-time activity to where she had no time for anything else for a full year. It started at the Avalon with a few vendors and grew into a big time all day event for their Home Based Expo. She sees this going the same way where it will start out small and grow into a big event.

Commissioner McMahon asked that Commissioner Goldberg, Chair Calibraro, and Coordinator Robb present a report next month with next steps. Coordinator Robb said that he envisions inviting all the potential partners to a meeting at Village Hall or at the Senior Center to share the vision and ask for partners in planning the event.

Commissioner Mullinax brought up finances. What will it cost? How will we fund it?

In summary, Coordinator Robb said he will look into all of these matters related to the disability celebration and report back at the next meeting.

C DISABILITY EMPLOYER AWARD

Chair Calibraro thought the award presentation went well. She thanked Coordinator Robb for all his help. Coordinator Robb reported that he was very encouraged to learn that Village Manager Recklaus would like disability services to evaluate Village employment practices to ensure otherwise qualified job candidates and employees with disabilities are accommodated and afforded equal opportunities to benefit from employment at the Village of Arlington Heights. Several Commissioners expressed their encouragement as well.

D. HUD FAIR HOUSING PRESENTATION

Chair Calibraro said the HUD Fair Housing Presentation went well.

E. SPRING PROJECT

Coordinator Robb reported that the original Social Security Disability Insurance (SSDI) attorney he reached out to a year ago isn't returning his phone call. He has learned of another attorney that specializes in Supplemental Security Income (SSI) for people with disabilities who may be very interesting. His name is Robert Farley out of DuPage. There is a Permanent Supportive Housing Facility in Oak Park, named Ryan Farley. The Coordinator thinks it may have been named after Mr. Farley's son. Perhaps we could do a panel with both attorneys. March 2020 may be preferred as there are less religious holidays. The presentation could be held in lieu of the Commission meeting either on Tuesday or Wednesday March 10 or 11 based on room availability in the Board Room or at the Senior Center.

F. CONNECTIONS NEWSLETTER

Commissioners are asked to submit articles to Coordinator Robb in a Word document before Christmas 2019. Submittals of a half page to a page or less. We will try to get it out by mid-February.

G. KNIGHTS OF COLUMBUS

Coordinator Robb reported receiving an invitation to their Christmas party scheduled for December 13, 2019. They usually distribute checks at this meeting.

VI. NEW BUSINESS

No new business.

VII. OTHER BUSINESS

Chair Calibraro suggested we not have a December meeting. All agreed.

VIII. ADJOURNMENT

With no further business to discuss, a motion to adjourn the meeting was made by Commissioner McMahon moved seconded by Commissioner Goldberg. Motion passed by unanimous consent. The meeting adjourned at 9:07 p.m.