



Village of Arlington Heights
Housing Commission
Commissions Room
Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
November 1, 2016
7:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes - 10/4/16

IV. REPORTS

V. OLD BUSINESS

- A. Single Family Rehab Program
- B. Group Home and Transitional Housing Program Update

VI. NEW BUSINESS

VII. OTHER BUSINESS

VIII. ADJOURNMENT

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Item: Minutes - 10/4/16

Department: Planning & Community Development

ATTACHMENTS:

Description

Minutes

Type

Minutes

DRAFT

MINUTES OF A MEETING OF THE ARLINGTON HEIGHTS HOUSING COMMISSION HELD AT ARLINGTON HEIGHTS VILLAGE HALL VILLAGE OF ARLINGTON HEIGHTS, ILLINOIS OCTOBER 4, 2016

IN ATTENDANCE:

Commissioners

Present: Mark Hellner Namrita Nelson
Will Delea Anisa Jordan

Commissioners

Absent: Karen Conway Alex Hageli

Guests: Kori Larson, Glenkirk
Carrie Carnaghi, Little City Foundation

Staff Present: Nora Boyer, Housing Planner/Staff Liaison

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. and the Pledge of Allegiance was recited.

II. ROLL CALL

Commissioners Hellner, Nelson, Jordan, and Delea were present.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Nelson, seconded by Commissioner Hellner, to approve the minutes of the September 6, 2016 meeting. The motion carried unanimously.

IV. OLD BUSINESS

A. Group Home and Transitional Housing Program Update

The additional information requested by the Housing Commission concerning the Glenkirk and Little City Foundation 2016-2017 CDBG applications to the Group Home and Transitional Housing Program was distributed prior to and at the meeting.

Little City's request is for LED ceiling light fixtures to be installed throughout its Euclid and Raleigh group homes and to install new flooring in the kitchen of the Euclid group home. It was explained that LED lighting is a better form of lighting for the group home residents due to its consistent output of light, and it is also more energy efficient. The number of direct beneficiaries of the project are six residents in the Euclid home and 8 residents in the Raleigh home.

Little City originally requested a grant of \$16,223 for the estimated construction costs for this project. However, the low bid (which Little City plans to accept) is \$17,145. The member of the Housing Commission were receptive an increase in the grant request to reflect the actual low bid.

A motion was made by Commissioner Jordan, seconded by Commissioner Delea, to approve a grant to Little City Foundation in the amount of \$17,145 for the proposed project involving the installation of LED lighting at the Euclid and Raleigh group homes and the installation of new laminate flooring in the Euclid group home. The motion was approved unanimously.

Ms. Kori Larson introduces Glenkirk's grant proposal. The proposal is for \$33,200 toward the cost of a kitchen remodel which includes some improvements to the adjacent dining room and home entry way. The estimated total project cost is \$44,310. The proposal also includes finishing part of the basement area to create a "sensory room" which would be a rest area for residents to relieve stress. Two bids were presented. Glenkirk stated that they have experience with both contractors, but would choose the lower of the bids. There are six adults with disabilities residing in this home.

A motion was made by Commissioner Jordan, seconded by Commissioner Delea, to approve a grant up to \$33,200 for the low bidder toward the cost of the kitchen/dining room/entryway and basement area as described in the architect's scope of work. The motion was approved unanimously.

B. Single Family Rehabilitation Program

Ms. Boyer provided an update of the active cases. October 1, 2016 was the first day in the new CDBG program year for the Single Family Rehab Program. The funding approved for the program is \$66,123 of which \$18,500 has been set aside for case 15-03, leaving \$47,623 as available.

Ms. Boyer also provided flyers for two new home rehab programs in the area being operated by the Northwest Housing Partnership. The Suburban Cook County Residential Resilience Program is being funded through Cook County with Federal funds. One-time grants are available to assist with flood remediation and mitigation at income-eligible homes that were impacted by the April and May 2013 flooding. The Affordable Owner-Occupied Home Upgrade Program is being funded by the Federal Home Loan Bank and Cook County. Income-eligible homeowners may be eligible for up to \$12,000 in grants and \$20,000 in affordable second mortgage financing (provided through Village Bank and Trust) that can be used for home rehab.

Chairman Hellner asked if the additional financing can only be provided as a second mortgage, and whether homes without mortgages would be eligible. Commissioner Delea volunteered to contact Village Bank and Trust to get more details on the financing. The Village's Single-Family Rehab Program would be an option for eligible Arlington Heights residents. Ms. Boyer said that she will inform people who contact the Village about the Single Family Rehab Program about the Resilience Program and the Upgrade Program so that they can determine which program(s) are of the greatest benefit to them. Commissioner Delea asked how much money is available in the Resilience and Upgrade Programs. Ms. Boyer had a general idea but would confirm the amounts and get back to the member of the Housing Commission with that information. There was a question about what kinds of evidence are required concerning whether an applicant was affected by the April and May 2013 flooding. Ms. Boyer said that she will find out what kinds of evidence are accepted.

A motion was made by Chairman Hellner, seconded by Commissioner Delea, that the Village Board be informed of the Suburban Cook County Resilience Program being administered by the Northwest Housing Partnership through which Federal monies are being used to provide grants to income-eligible residents affected by the April and May 2013 severe storms and flooding for flood remediation and mitigation. It was further recommended that staff refer residents to this program and publicize the program. The motion was approved unanimously.

A motion was made by Chairman Hellner, seconded by Commissioner Jordan, recommending that staff in Village departments be made aware of the Affordable Owner-Occupied Home Upgrade Program being administered by the Northwest Housing Partnership and that residents be educated about the grants and loans available through the program including that grant funds may be partnered with loans under the Single Family Rehab Program. The motion was approved unanimously.

V. NEW BUSINESS - None

VI. OTHER BUSINESS - None.

VII. ADJOURNMENT

A motion was made by Commissioner Jordan, seconded by Commissioner Nelson, to adjourn the meeting. The meeting adjourned at 7:40 pm.

NEXT MEETING: Tuesday, November 1, 2016 7:00 pm