



Village of Arlington Heights
Housing Commission
Commissions Room 2nd Floor
Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
October 7, 2014
7:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes - 9/2/14

IV. REPORTS

V. OLD BUSINESS

- A. Group Home and Transitional Housing Program Update
- B. Single Family Rehabilitation Loan Program
- C. NW Suburban Housing Collaborative
- D. Plan Commission Calendar

VI. NEW BUSINESS

- A. 2015-2019 Consolidated and 2014-2015 CDBG Budget Requests

VII. OTHER BUSINESS

VIII. ADJOURNMENT

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Item: Minutes - 9/2/14

Department: Planning & Community Development

ATTACHMENTS:

Description	Type
Minutes	Minutes

DRAFT

MINUTES OF A MEETING OF THE ARLINGTON HEIGHTS HOUSING COMMISSION HELD AT ARLINGTON HEIGHTS VILLAGE HALL VILLAGE OF ARLINGTON HEIGHTS, ILLINOIS SEPTEMBER 2, 2014

IN ATTENDANCE:

Commissioners

Present: Mark Hellner Karen Conway Namrita Nelson
 Alex Hageli Anisa Jordan

Commissioners Siobhan White
Absent:

Staff Present: Nora Boyer, Housing Planner/Staff Liaison

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. and the Pledge of Allegiance was recited.

II. ROLL CALL

For the benefit of the audience, the member of the Housing Commission introduced themselves. Commissioners Hellner, Conway, White, Hageli, and Jordan were present. Commissioner Nelson was absent.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Jordan, seconded by Commissioner Nelson, to approve the minutes of the August 5, 2014 meeting as amended. The motion was carried unanimously.

IV. REPORTS

None

V. OLD BUSINESS

- A. Group Home and Transitional Housing Program Update – Ms. Boyer reported that several administrative steps are being completed with respect the CDBG grant/loans to Northwest Compass, Little City Foundation and Glenkirk. The Grant/Loan Agreements have been prepared and environmental reviews have been conducted with the exception of receiving the letter from the State confirming that the structures are not historically significant. It should be possible to provide the Grant/Loan Agreements to the agencies soon.
- B. Single Family Rehabilitation Loan Program – Ms. Boyer reported that lead based paint was found at the home for Case 14-02. The scope of work at the home involves replacing a deteriorated front, concrete stoop; replacing a wood post that sits on the stoop and should be supporting a portion of the roof; repairing the portion of the roof that is damaged due to inadequate support; and covering the wood soffits, fascia and other non-sided areas with aluminum/vinyl siding. The lead based paint was found on the wood trim that the homeowners already wanted to replace. Therefore, the lead based paint does not add to the scope of work, but the work will need to be done by a properly licensed lead based paint contractor. The homeowner has one bid and is seeking 2 more bids from lead based paint licensed contractors.

Case 14-03 involves replacing the roof of a home owned by an elderly couple. The homeowner has one bid and is seeking 2 more.

There was a discussion of increasing publicity for the program through: 1) advertising on Facebook; 2) the civic events sign; 3) the courthouse. Ms. Boyer will forward a copy of the Daily Herald article that was published about the program to all members. Commissioner Nelson will look into having the information from the article replicated onto Facebook.

- C. NW Suburban Housing Collaborative – The Handyman Program is underway. There were approximately 10 participant in June and 20 in July. Northwest Housing Partnership said that they receive calls daily about the program. Ms. Boyer mentioned that she heard that the Northwest Housing Partnership is on the calendar to give a presentation about the program at the Senior Center.

A Senior Resource Guide is being completed that contains detailed information concerning housing and transportation facilities and program in the 5 member municipalities. It will also contain information about where seniors can call for information concerning other types of programs.

- D. Plan Commission – A residential building at 13 E Miner Street was presented to the Plat and Subdivision Committee agenda on August 7, 2014. The building was proposed to have 12 units. Therefore, 1 affordable unit would be called for by the Village's guidelines. The developer has been advised of the guideline. The developer will respond to the Village's affordable housing goals if/when the developer submits a formal Plan Commission Application.

VI. OTHER BUSINESS

The Parkview Apartments project received unanimous approval from the Village Board with Trustees Tinaglia and Blackwood recusing themselves. There were a few members in the audience who voiced concerns about the project including concerns about the number of move-ins and move-outs and the lack of a loading zone. There was a speaker who had issues with the affordable housing component.

Chairman Hellner suggested that some time the Housing Commission think about compiling a packet of the successful affordable housing sites and programs in the Village. The packet would discuss how affordable housing has benefitted the community including senior citizens.

Chairman Hellner also suggested that the Housing Commission look into the Village allowing density variances tied to the inclusion of affordable housing units. Additional density may particularly make sense in areas like downtown where there is mass transit available. Commissioner Conway said that it would be important to balance the additional density with its impact on the other units in the building and the building overall.

Commissioner Conway stated that since more rental developments are coming forward, it would be helpful to have some information on the demographics of renters. Ms. Boyer said that some information may be available through the research she is currently doing.

VII. NEW BUSINESS – Ms. Boyer said that she is working on the Village's next 5-year Consolidated Plan for HUD. Producing the Consolidated Plan is a requirement in order for the Village to receive Community Development Block Grant (CDBG) allocations. It is expected that a draft will be completed by January 2015.

Commissioner Conway volunteered to put together a Housing Commission tour of the Glenkirk group home where the kitchen remodeling is to take place. This will enable the members to see the kitchen before and after the renovation.

VIII. ADJOURNMENT

A motion was made by Commissioner Conway, seconded by Commissioner Jordan to adjourn the meeting. The motion carried.

NEXT MEETING:

**OCTOBER 7, 2014 7:00 P.M.
IN THE COMMISSIONS CONFERENCE ROOM
SECOND FLOOR OF VILLAGE HALL**