



Agenda

Village of Arlington Heights
Foreign Fire Insurance Tax Board
Fire Station #2, Conference Room
Arlington Heights Fire Department
Administrative Headquarters
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
September 27, 2018
9:00 AM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes - June 28, 2018

IV. REPORTS

- A. Treasurer's Report

V. OLD BUSINESS

- A. Education funding requests
- B. Fitness equipment
- C. Station assignment boards
- D. Forcible entry door system
- E. Ballistic vest program
- F. EMS child restraint seat

VI. NEW BUSINESS

- A. SCBA (self-contained breathing apparatus)
- B. Continuous purchase list
- C. Foreign Fire Ins. Tax Board computer
- D. Specialty teams
- E. Roadway vests

VII. OTHER BUSINESS

VIII. ADJOURNMENT

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Item: Minutes - June 28, 2018

Department: Fire

ATTACHMENTS:

Description

Minutes - June 28, 2018

Type

Agreement

FOREIGN FIRE INSURANCE TAX BOARD

Minutes of Meeting
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
June 28, 2018

Board Members

in Attendance: James Stempien
Ken Koeppen
Mike Schubert
Kevin Flynn
Ross Chapman
Martin Moran

Not in
Attendance: Rob Losik

Guests: Training Div. Chief Dwayne Wood, AHFD
Firefighter/Paramedic Andrew Hansen, AHFD

Jim Stempien called the meeting to order at 8:23 A.M.

REVIEW OF MINUTES: Minutes of the March 9, 2018 regular meeting were reviewed. Ross Chapman made a motion to approve; seconded by Chief Koeppen; all voted in favor; motion carried.

TREASURER'S REPORT: The fund's balance is currently \$381,909. Chief Koeppen let the Board know that at last Monday's CIP meeting before the Village Board, \$373,000 was approved for the next major SCBA (self-contained breathing apparatus) purchase. Lt. Curt Hanselman said the project will total approximately \$534,000, leaving a shortfall of \$161,000. For the last major SCBA purchase, approximately ten years ago, the Foreign Fire Board contributed approximately half the cost; Chief Koeppen would now be looking for less than a third. The Chief also said if any discounts to the \$534,000 are provided by the vendor, MES, those would be applied to Foreign Fire's contribution. We will also look at the possibility of grant funding. The Chief will have Lt. Hanselman attend a future Board meeting to provide additional information. Chief Koeppen made a motion to approve the Treasurer's Report; seconded by Kevin Flynn; all voted in favor; motion carried.

To accommodate guests, two items of New Business were considered prior to opening Old Business for discussion.

NEW BUSINESS

1. EMS Equipment.

A. Patient simulator - Firefighter/Paramedic Andrew Hansen presented an issue to the Board at the request of EMS Division Chief Rick Manthy. The EMS Division is interested in purchasing a Laerdal SimMan ALS mannequin, or patient simulator. Div. Chief Manthy does not have the funds in his EMS budget to purchase the adult mannequin, but he would be able to

cover maintenance costs if the item is purchased. The SimMan is a full patient simulator to be used for advanced EMS training in areas like airway, breathing, cardiac, etc. Drew Hansen and Div. Chief Manthy demonstrated it for our personnel last week. It includes a SimPad (similar to an iPad) and a monitor which displays vital signs, etc. (Windows PC can also be used as an external monitor). Drew is looking at a middle of the road model which would be rugged enough for our use. He said there are higher-end models with more features, but all those extra features leave more room for things to break down, e.g., some models include eyes that can be controlled – opening, closing, dilating pupils. Drew said we have used the simulator for cardiac arrest training in conjunction with the LUCAS device. It is good for rhythm diagnoses. Drew said he has been using it at Loyola and feels it is impressive and realistic, e.g., it can be used to train on surgical cricothyroidotomy, needle decompression, intraosseous infusion (IO) in the humerus; it has around 20 different programmed lung sounds. Drew said it's wireless and could be used to train on a mannequin in full turnout gear to simulate a firefighter down. The purchase would include some extras of parts that would be most subject to wear and tear, e.g., neck skin pieces. Replacement parts beyond what are included would be covered in the EMS budget. The simulator comes with a one-year warranty but additional years can be purchased.

Ross Chapman asked about the possibility of sharing the purchase with other users. Div. Chief Manthy has reached out to other fire area fire departments but none have expressed interest in a joint purchase. The hospital is not interested in sharing either.

The item is tabled until we can look at different options, e.g., using NIPSTA's simulator since the Village is a member and we pay a fee each year.

B. ACR4 Ambulance Child Restraints –This is soft strap pediatric strapping for the ambulance cots which eliminates the need for car seats. They are already installed on the four frontline ambulances.

Following a brief discussion, Ross Chapman made a motion to approve a not-to-exceed amount of \$2,000 to outfit the two reserve ambulances with ACR4 pediatric kits. It was seconded by Jim Stempien and roll was called with:

Ayes: K. Koeppen, J. Stempien, M. Schubert, R. Chapman, K. Flynn, M. Moran

Nays: None

Ayes 6; Nays 0

Motion carried.

2. Training Equipment - Forcible Entry Door System - Training Division Chief Dwayne Wood presented information and a short video on the Fire House Innovation Group's forcible entry door system (this company is the sole source for the item). We currently have a door for training but it is not very realistic; can't go "through" it as you could with this newer version. This newer model, which we have used at joint trainings (Palatine has it), has inward and outward opening. Marty said he has used it and feels it is good quality. It can be taken apart for easier and safer transport to different locations. Dwayne said it could be taken to drills. The old door could be kept for use at the Academy.

Chief Koeppen said the Department could fund a portion of the approximate \$7,500 purchase from the Small Tools portion of the budget.

Ross Chapman made a motion to approve a not-to-exceed amount of \$4,500 for purchase of Fire House Innovation Group's forcible entry door system; it was seconded by Kevin Flynn and roll was called with:

Ayes: K. Koeppen, J. Stempien, M. Schubert, R. Chapman, K. Flynn, M. Moran

Nays: None

Ayes 6; Nays 0

Motion carried.

Div. Chief Wood briefly talked about two other items not requiring any action at this time – a new roof top simulator (current one is old has no fall protection) and Rope Ops training equipment.

OLD BUSINESS

1. Education reimbursement requests - Marty Moran proposed a change in how FDIC expenses are covered for both Board members and regular Fire Department personnel. The Board agreed that in the future the expenses will be approved and paid after the Conference, following receipt of a completed form requesting reimbursement. It was also agreed that we will continue to book rooms in advance.

Marty also discussed a request from Firefighter Steve Landt to cover expenses for a \$300 Advanced Cardiac Life Support (ACLS) class given by the American Heart Association and a \$155 National Registry of EMT-P certification class at Northwest Community Hospital.

Ross Chapman said we have covered ACLS in the past and made a motion to approve reimbursing Steve Landt to the extent funds are available from his tuition reimbursement allotment; it was seconded by Marty Moran and roll was called with:

Ayes: K. Koeppen, J. Stempien, M. Schubert, R. Chapman, K. Flynn, M. Moran

Nays: None

Ayes 6; Nays 0

Motion carried.

2. Fitness equipment – Jim Stempien reported that the fitness equipment authorized at the March 9, 2018 meeting is scheduled for delivery to all four stations on July 11.

3. Station alerting system – Jim Stempien said the station alerting component for Station 1 authorized at the March 9, 2018 meeting has been installed. Chief Koeppen mentioned that the alerting system for St. 2 has been moved to 2020.

4. New York hooks – the hooks have been delivered; will be installed soon.

5. **FDIC** – covered above (#1, Old Business).

6. **EMS shears** – Lt. Les East asked Jim Stempien if the Board could fund the purchase of a set of EMS shears for each cardiac monitor (10 of them).

Kevin Flynn made a motion to approve a not-to-exceed amount of \$800 for 10 pair of EMS shears; Marty Moran seconded and roll was called with:

Ayes: K. Koeppen, J. Stempien, M. Schubert, R. Chapman, K. Flynn, M. Moran

Nays: None

Ayes 6; Nays 0

Motion carried.

7. **Internet service for fire stations** - At the Board's March 9, 2018 meeting, \$1200 per station was approved for internet service at all four fire stations. Jim Stempien reported that the cost was \$1,000 per station for a total of \$4,000.

8. **Ferno stair chair** – The Board briefly discussed the Ferno stair chair vs. the Stryker. Mike Schubert said all of the people who really worked with the Ferno chair favored it. Four would cost \$30,000; six would be \$42,000. Mike feels this would be very helpful in preventing Firefighter injuries. The item is tabled for now.

NEW BUSINESS

EMS equipment – covered above (#1, New Business)

Training equipment – covered above (#2, New Business)

3. **Station boards** – Lt. Chris Rymut asked if the Board would fund the purchase of supplies for personnel to design and construct assignment boards for each station. This is a traditional fire service custom and the Chief has approved the placement of the boards.

Jim Stempien made a motion to approve \$4,000 (\$1,000 per station) for the purchase of supplies for the design and construction of station assignment boards; Mike Schubert seconded and roll was called with:

Ayes: K. Koeppen, J. Stempien, M. Schubert, R. Chapman, K. Flynn, M. Moran

Nays: None

Ayes 6; Nays 0

Motion carried.

4. **Fitness clothing** – The Board discussed the past provision of fitness clothing for all members of the Department. It was decided at this time to not purchase new fitness clothing for all members of the Department. Clothing will only be provided (one t-shirt and one pair of shorts) to those who have not yet received it.

Ross Chapman made a motion to approve up to \$1,000 to purchase a t-shirt and pair of shorts for personnel who have not previously received them; it was seconded by Jim Stempien and roll was called with:

Ayes: K. Koeppen, J. Stempien, M. Schubert, R. Chapman, K. Flynn, M. Moran

Nays: None

Ayes 6; Nays 0

Motion carried.

Rob Losik will handle.

The Board also discussed the recent decision by the Department to allow wearing specific duty shorts from May 1 to September 30 of each year. The Board made a decision to not reimburse or fund any of these purchases at this time.

5. **Kitchen supplies** – tabled for now.

6. **Pre-approved schools** - Marty Moran discussed a company providing quality training that he would like added to the pre-approved list for education reimbursement.

Ross Chapman made a motion to add Fire Training Resources (some classes held in Carol Stream) to the pre-approved list for education reimbursement. It was seconded by Chief Koeppen; all voted in favor; motion carried.

7. **Special teams' equipment** – tabled for now.

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There being no further business brought before the Board, Chief Koeppen made a motion to adjourn the meeting at 9:40 A.M.; Jim Stempien seconded; all voted in favor; motion carried.