



Agenda
Village of Arlington Heights
Bicycle and Pedestrian Advisory Commission
Hanson Room
Village Hall
September 25, 2017
7:30 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes of June 20, 2017
- B. Minutes of July 18, 2017

IV. REPORTS

- A. Recap of Bike Arlington Community Bike Ride
- B. Review Proposed Budget
- C. Review of Approval of Bike Parking Ordinance & Bike and Pedestrian Plan
- D. Traffic Count Activities To Date
- E. Discuss upcoming advocacy seminar with ATA

V. OLD BUSINESS

- A. Active Transportation Map - Revise with new look and update content

VI. NEW BUSINESS

- A. Bike Arlington 2018 - event dates
- B. Outlook to 2018 - goals and projects
- C. South Arlington Heights Rd. Corridor Study - Discussion

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793

(Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Minutes of June 20, 2017

Department: Engineering

ATTACHMENTS:

Description

Minutes of June 20, 2017

Type

Minutes

***Minutes of the Arlington Heights Bicycle and Pedestrian Advisory Commission
Thursday, June 20, 2017 in the Hanson Room at Village Hall***

COMMISSION MEMBERS IN ATTENDANCE:

Juergen Juffa, Chairman
Dr. Michael Bagby D.C.
Paul Danko
Alan Medsker
Charlotte Obodzinski
Peter Szabo

MEMBERS ABSENT:

David Easley

STAFF PRESENT:

Briget Schwab, Engineering Liaison, VAH

OTHERS PRESENT:

RESIDENTS IN ATTENDANCE:

CALL TO ORDER:

A quorum being present, J. Juffa called the meeting to order at 7:31 p.m.

APPROVAL OF MINUTES:

P. Szabo moved to approve the Minutes of the Bicycle Advisory Commission Meeting from April 20, 2017. M. Bagby seconded the motion and the motion carried unanimously.

CHAIRMAN'S REPORT:

- J. Juffa thanked P. Szabo for his time serving the BPAC as Chair. He also thanked B. Schwab and the Village Staff as well, as all the commissioners, for supporting P. Szabo. J. Juffa congratulated P. Szabo on his accomplishments which he believes to be Bike Arlington which started in 2014 and the completion of the draft of the revised Bicycle and Pedestrian Plan
- J. Juffa reviewed the areas that he would like to focus on while he is serving as Chair which is to follow the Bicycle Friendly Community Feedback received from League of American Bicyclist. The suggestions from that feedback are:
 - Adopt revised bike plan – which is already underway
 - Begin implementing bike plan
 - Develop solution for access to Lake Arlington
 - Evaluate bike crash statistics – J. Juffa would like to invite Police once a year to meeting to review the data.
 - Increase level of bicycle education – B. Schwab stated this is also a goal for BPAC set by the Village Board. P. Danko inquired what this would consist of. J. Juffa stated additional classes like Traffic Skills 101, bike rodeos, session with Drivers Education classes, etc.
 - Continue with community bike ride
 - Conduct bike usage counts – J. Juffa stated that this was started. He has recruited 9 volunteers from the volunteer fair. He would like to participate in the national bike

count dates in September, but some details need to be worked out. C. Obodzinski asked if Active Transportation had been contacted to help with counts. B. Schwab stated that a few years ago the Village applied to have a few locations counted, but was not selected.

- May 9, 2017 –Bike and Pedestrian Plan was presented to the Comprehensive Plan Subcommittee of the Plan Commission and was very supportive.
- May 14, 2017 the Community Bike Ride was held. There was 100 participants, no falls, no incidents, 25 quality conversations about the Bike and Pedestrian Plan, great cooperation with the Arlington Heights Memorial Library (AHML), and the Mayor gave a speech for the first time.
- May 23, 2017 the Bicycle and Parking Ordinance was presented to the Ordinance Review Committee, but the ORC was not supportive of the ordinance.
- June 1, 2017 the Village and CMAP held an open house for the Bicycle and Pedestrian Plan. There were 20 attendees that were very supportive and many engaged discussions.
- June 17, 2017 J. Juffa attended the AHML Volunteer Fair and was able to recruit nine volunteers to help with bike traffic counts.

OLD BUSINESS:

- J. Juffa listened to the audio of the Ordinance Review Committee meeting and typed up a summary of the issues that were brought up regarding the Bicycle Parking Ordinance to share with BPAC and review. Overall, the ORC opposed the ordinance, but did support bike parking. B. Schwab stated that Legal, Planning, and Engineering did have a meeting after the ORC meeting and Staff still supports the ordinance as written and does not recommend any changes. However, one issue brought up at the ORC was that the ordinance did not address the lack of bike parking at existing businesses and therefore the lack of bike parking at some of the biggest shopping areas in town would still be a problem. Therefore, Staff is exploring the option of starting a program where the Village purchases bike racks and existing businesses could purchase bike racks at cost from the Village. Staff thinks this would be a good option to encourage existing business to install racks and address one of the concerns brought forward at ORC. BPAC would need to evaluate which shopping centers in town are lacking bike parking, or have inadequate parking per the proposed ordinance, and then determine a proposed budget for the program. P. Szabo offered as another option that the BPAC could develop a grant program and administer the grant funding for private businesses to provide bike racks.
- J. Juffa inquired if Staff thinks the Abandoned Bike Parking Ordinance should be brought back up. B. Schwab stated that the subject was discussed with Staff since the issue was brought up during the ORC meeting and was told by Staff that the existing policy that is being followed is adequate. P. Szabo does think that abandoned bikes at bike racks is an issue and that checking only twice a year is not enough and the frequency should be increased. P. Szabo thinks that we begin doing more frequent usage studies the issue will become even more apparent. B. Schwab stated that as it stands, the existing abandoned bicycle policy deals with abandoned bikes on public property. Legal stated abandoned bikes on private property would be handled like any other private property matters, so the current policy would not apply with the proposed bike parking ordinance. A. Medsker suggested that the BPAC have abandoned bicycles be a regular agenda item for the public property racks.
- J. Juffa summarized statements made during the Ordinance Review Commission meeting and reviewed potential responses for the twelve main issues that came up:
 1. Bicycling is a hobby and cyclists are not supporting the maintenance of Village Streets – J. Juffa provided data that states 36% of bicycle trips are not for recreation and not for exercise, but for transportation, so can't say it is for hobby.

Also, J. Juffa presented that in reviewing the Village budget he found the Motor Vehicle Tax in 2017 has an income of \$1.85 million and Vehicle stickers have income of \$1.53 million. Streets and Signals cost \$9.5 million. Juergen argues that most who own a vehicle have also bought a bike. Therefore, he argues that by having a car you are contributing the infrastructure.

2. Bike parking on private property that is publicly accessible creates a liability for property owner – B. Schwab stated that Village counsel said it was no different than accessing the property by car or foot.
 3. Bike parking creates unsightly ambiance due to abandoned bike – business owners can have anything removed from their property, so abandoned bikes should not be an issue for property owners.
 4. The ordinance is an inefficient way to allocate of bike racks – BPAC and Village maintain that this is one way to add bike parking, not the only way.
 5. Village should obtain easements on private property for bike parking – Village Staff does not support this idea and thinks it would be inefficient and costly method.
 6. Bike racks are public good and public goods should be paid for by the Village – BPAC summarized a response and stated, that the Village maintains the street and bike network, but many end destinations are on private property. By having somewhere to park your bike at the end destination it completes network connectivity, so requiring bike parking fits within the Complete Streets Policy the Village has already adopted. Other private property enhancements are not paid for by the Village, but are required per Plan Commission and this should be handled in the same way. For example, landscape medians in parking lots.
 7. The proposed Ordinance is too complicated and bureaucratic and the 36 categories is too arduous– B. Schwab stated that the Deputy Director of Planning does not agree with this statement and does not think it will be complicated to enforce since it is set up just like the car parking ordinance.
 8. New developments will not want to come to Arlington Heights because another requirement will be forced on them – Staff has already been requesting the bike parking from new developments and has seen almost 100% compliance. Additional, B. Schwab called various towns that have already implemented this ordinance and they have not seen any backlash from developers or an increase in variance requests for this issue.
 9. The Plan Commission will see an increase in variances with this ordinance – Village staff disagrees based on the compliance rate of developments that have been doing it for years without it being required.
 10. Developers are put into an intimidating process – J. Juffa thinks these requirement are reasonable and similar to other requirements imposed on Developers by the Village.
 11. Bike parking can't be regulated because usage can't be property forecasted. –J. Juffa stated while there is no way to guarantee bike parking predictions are accurate, the requirements are based on best practices used throughout the industry. The numbers are based on percentages of car parking requirements which are derived from square footage, employees, or usage.
 12. The free enterprise system should regulate bike parking and business owners should get to decide - The goal of BPAC is to become bike friendly and this is one step in that direction.
- A. Medsker expressed his disappointment with the Ordinance Review Commission meeting and some of the comments that were made. M. Bagby also did not think there was a constructive dialogue.

A Medsker moved to make no changes and present the Bicycle Parking Ordinance to the Plan Commission as presented to ORC. P. Szabo seconded the motion and the motion carried unanimously.

- B. Schwab reported that Walk Arlington signs were approved. There were a total of twelve locations selected for the roll out of the program. If successful, there is potential to include other locations and destinations for a phase II. The final design was completed by a staff member from Northwest Community Hospital. J. Juffa would like to see the walking routes as well as bus routes included on the updated Active Transportation Map. C. Obodzinski stated that two bus routes are missing on the current map in the Bike and Pedestrian Plan.

NEW BUSINESS:

- J. Juffa introduced the new Commissioner, Charlotte Obodzinski. C. Obodzinski is a AICP Planner with a Bachelors and Master's degree and is currently at PACE working as a Transportation Planner. Throughout her career she has coordinated with CMAP and RTA, and specifically developed services for Arlington Heights. C. Obodzinski has worked in the area since 2008, but has lived in Arlington Heights for a year. She used to reverse commute from the city and did not have a car, so is very familiar with the pedestrian issues on the south side of town near PACE and why she is interested becoming active with the BPAC. She is currently working on the pedestrian bridge at Barrington Rd, and would love to see that happen in Arlington Heights and thinks it is possible, if the Village starts making the necessary policy changes and land use changes and improvements.
- The next meeting is tentatively set for July 18, 2017 at 7:30 PM.

ADJOURNMENT:

- **M. Bagby moved to adjourn the meeting. D. Easley seconded the motion and the meeting adjourned at 8:49 PM.**

APPROVED:

_____	_____
Chairman	Date
_____	_____
Secretary	Date



Item: Minutes of July 18, 2017

Department: Engineering

ATTACHMENTS:

Description

Minutes of July 18, 2017

Type

Minutes

***Minutes of the Arlington Heights Bicycle and Pedestrian Advisory Commission
Thursday, July 18, 2017 in the Hanson Room at Village Hall***

COMMISSION MEMBERS IN ATTENDANCE:

Juergen Juffa, Chairman
David Easley
Alan Medsker
Charlotte Obodzinski
Peter Szabo

MEMBERS ABSENT:

Paul Danko

STAFF PRESENT:

Briget Schwab, Engineering Liaison, VAH

OTHERS PRESENT:

RESIDENTS IN ATTENDANCE:

CALL TO ORDER:

A quorum being present, J. Juffa called the meeting to order at 7:31 p.m.

APPROVAL OF MINUTES:

Approval of meeting minutes from June 20, 2017 will be tabled until the next BPAC meeting.

CHAIRMAN'S REPORT:

- J. Juffa reported that Dr. Michael Bagby resigned from the BPAC.
- J. Juffa announced that the Village of Arlington Heights BPAC had an honorable mention in the Active Transportation Suburban Cycling report. The report stated that the VAH BPAC has stepped up education and supported bike to work week by hosting a commuter breakfast, among other things. J. Juffa asked P. Szabo to distribute the report.

OLD BUSINESS:

- J. Juffa reminded the BPAC that the Bicycle and Pedestrian Plan and the Bicycle Parking Ordinance are on the agenda for the July 26, 2017 Plan Commission meeting. B. Schwab stated the Plan was uploaded today and the Ordinance will be uploaded by 3pm tomorrow afternoon on the Village's website under Agendas and E-Packets.
- J. Juffa made some minor edits to the Bike Parking Ordinance which was a typo for restaurant carry-out.
- J. Juffa is using the same presentation for Bicycle and Pedestrian Plan that was used in the Ordinance Review Commission, but updated the cover sheet to the correct date and meeting. However, he changed the presentation for the Bicycle Parking Ordinance to address the issues that were brought up during the Ordinance Review Commission Meeting and comments from Commissioner Jensen that were provided at the meeting. J. Juffa changed the presentation to be a question and answer format. He did leave in the slides from the original presentation in case support information is needed, but will not

plan on running through them unless needed. J. Juffa reviewed both presentations with BPAC and all commissioners agreed with revisions.

- J. Juffa asked how long he should plan on presenting. B. Schwab said each presentation should be a maximum of fifteen minutes, then there will be time for public comment and discussion before the vote.
- J. Juffa is hoping to keep the discussion positive and if it starts to go in a negative or off topic than he will try and redirect. C. Obodzinski stated that one fact to be stated is that CMAQ just allocated \$30 million in funds for bike projects and the region has made it a goal for 2018. Therefore, if the region has made a goal to improve bike infrastructure, the Village should also be focused on improving bike infrastructure. To put it in perspective, C. Obodzinski stated that between the three service boards they get \$76 million, so it shows how big of a priority improving bike infrastructure is to CMAQ.
- B. Schwab informed the BPAC that Staff is going to present a budget item to have a program in 2018, so existing businesses can purchase bike racks at the Village's cost. The idea of this program is to help fill the gap and gain bike parking at existing businesses which wouldn't fall under the proposed Bike Parking Ordinance. J. Juffa went through the bike rack data which the Engineering Department collected. He applied the proposed Bike Parking Ordinance to the existing businesses to determine how many bike parking spaces would be optimal at the key locations. The key locations were identified in the outreach survey responses. He also identified businesses that were close to bike routes that could be considered a destination. B. Schwab stated that the budget request will be under the Public Works Department, as they would be the department that would purchase and store the racks. However, B. Schwab cautioned that this is not a done deal and it is pending approval through the budget process and ultimately Board Approval. D. Easley asked if the Village was giving the bike racks to the businesses. B. Schwab clarified that the bike racks would not be given to the businesses, rather they would be buying the rack from the Village which would likely be a cheaper price than they would be able to get on their own. B. Schwab stated, if a budget was approved, a letter would be sent to the key locations to see if they were interested in purchasing a bike rack(s). B. Schwab would like to include this proposal in the presentation of the Bike Parking Ordinance to show the Plan Commissioners that the Village is making an effort to address the areas of town that may not see bike racks installed under the ordinance.

NEW BUSINESS:

- J. Juffa brought up the discussion on bicycle and pedestrian counts. The League of American Bicyclists recommends bike counts and asked us to consider the National Bicycle and Pedestrian Project. This project collects bicycle and pedestrian data in a uniform approach. The League will collect all data and as more data is collected they will aggregate the results which will hopefully make it easier to justify funding and determine the effects of improvements. J. Juffa would like to do this in a uniform and calculated method, as suggested. The League suggests collecting the data on specific days and times which is one weekday and one weekend. Additionally, they have a national count day in May and one in September. They also recommend to define our peak period, or at the times they recommend and then repeat the counts at the same times. There are various types of counts that can be done, but J. Juffa is recommending starting small and build. C. Obodzinski recommends collecting pedestrian counts as well as bike counts.
- J. Juffa has nine volunteers signed up from the AHML volunteer event. B. Schwab said she worked with the Village's Volunteer Coordinator and she said that for now we can use a waiver for volunteers, but if it becomes a bigger project we may require a background check and full vetting process. P. Szabo asked where J. Juffa planned on starting and J. Juffa is not sure. B. Schwab offered that top locations from the Bike and Pedestrian Plan

that suggest major or different infrastructure improvements are Palatine Rd and Windsor, Lake-Cook Rd and Schaeffer Rd, Douglas Ave and Euclid Ave, and Kennicott and Palatine Rd. J. Juffa would also like to add White Oak and Wilke Rd and Ridge Ave and Northwest Highway. B. Schwab also suggested Dwyer Ave and Kirchhoff. P. Szabo would like to see Euclid Ave and Dunton Ave. J. Juffa is aiming for a September date. C. Obodzinski suggested staying away from Monday and Fridays and also said they will obtain ridership counts in October, if they can't complete it in September. B. Schwab said that the Village has done counts between 11am to 1pm and from 3pm to 5pm on weekdays. J. Juffa is going to offer Tuesday, Wednesday, and Thursday as options to offer flexibility to the volunteers. P. Szabo asked how many volunteers were required at each count. J. Juffa said two is recommended for safety. J. Juffa said it is recommended that safety vests are used and that volunteers have the Village liaison's business card in case residents have questions. J. Juffa asked for volunteers to send something to the Bike Club and David Easley volunteered to send an e-mail. P. Szabo volunteered to help count.

- The next meeting is tentatively set for August 29th at 7:30 PM.

ADJOURNMENT:

- **P. Szabo moved to adjourn the meeting. D. Easley seconded the motion and the meeting adjourned at 8:45 PM.**

APPROVED:

Chairman	Date

Secretary	Date