



Agenda
Village of Arlington Heights
Bicycle and Pedestrian Advisory Commission
Hanson Room

Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
September 21, 2015
7:30 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes of July 7, 2015
- B. Minutes of August 27, 2015

IV. REPORTS

- A. Chairman's Report

V. OLD BUSINESS

- A. Bicycle Parking Ordinance
- B. Bike Arlington Review and Planning

VI. NEW BUSINESS

- A. Bike Signage Inventory

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Minutes of July 7, 2015

Department: Engineering

ATTACHMENTS:

Description

Minutes of July 7, 2015

Type

Agreement

***Minutes of the Arlington Heights Bicycle and Pedestrian Advisory Commission
Tuesday, July 7, 2015 in the Community Room at Village Hall***

COMMISSION MEMBERS IN ATTENDANCE:

Peter Szabo, Chairman
Juergen Juffa
Alan Medsker
Michael Walczak

MEMBERS ABSENT:

James K. Daley
Paul Danko

STAFF PRESENT:

Briget Schwab, Engineering Liaison, VAH

OTHERS PRESENT:

John O'Neal, CMAP
Trevor Dick, CMAP
Michael Bagby, Arlington Heights business owner

RESIDENTS IN ATTENDANCE:

Richard Milburn

CALL TO ORDER:

A quorum being present, P. Szabo called the meeting to order at 7:30 p.m.

APPROVAL OF MINUTES:

Motion to approve the meeting minutes from the June 2, 2015 was moved to the next meeting because not enough present members to approve meeting.

CHAIRMAN'S REPORT:

- P. Szabo reported that Village Staff responded to the Abandoned Bicycle Parking Ordinance proposal. The Village response stated that the BPAC proposal to rewrite the definition of abandonment was rejected. However, P. Szabo stated and he and J. Juffa have pictures to present to staff to show that current definition is inadequate and P. Szabo would like to pursue it further.
- The second memo from the Traffic Engineer responded to the two BPAC memos regarding the new signage on New Wilke Road, and an improved crossing and signage removal at the Douglas Avenue and Euclid Avenue crossing. P. Szabo stated he would like to move the discussion of these memos to a future meeting since CMAP was in attendance to discuss the Bike Plan.

OLD BUSINESS:

- John O’Neal from Chicago Metropolitan Agency for Planning described the next step and explained that the final Bicycle and Pedestrian Plan will be shared with various agencies which include Metra, Pace, IDOT, etc. J. O’Neal explained that the purpose for tonight was to focus on actual infrastructure improvements that can be made to the bicycle route system. CMAP would like to get a better idea of what facility type is most desirable. J. O’Neal also brought the AASHTO, ITE, and NATCO guides which are used by Engineers to help determine which type of facilities are appropriate. J. O’Neal also pointed out that CMAP has a guide available online called Complete Streets Toolkit.
- CMAP divided the towns into “trunk routes” and had printed maps available to the group to walk through and discuss facility improvements as well as alternate routes to those truck routes.
- J. O’Neal provided and explained examples of bicycle and pedestrian facilities along arterial streets that are located within the Village of Arlington Heights region.
- J. O’Neal recommended focusing attention on a north-south route on the east side of town and the west side of town. From there the group will focus on east-west route connecting the “trunk” north-south routes. Suggested improvements were made and marked on the printed maps.
- BPAC did not complete the evaluation and recommendations for the entire town during the meeting. J. Juffa recommended breaking the town into quadrants and breaking up into subcommittees to further discuss recommended improvements efficiently. P. Szabo agreed and said he felt two subcommittees were best for the amount of people on the BPAC. P. Szabo appointed J. Juffa as Chair of the subcommittee for the area north of Euclid Ave and requested A. Medsker to work with J. Juffa. VAH resident R. Milburn requested to be on the North of Euclid subcommittee. P. Szabo will be in touch with other BPAC members to assign the area south of Euclid Ave.

NEW BUSINESS:

- B. Schwab informed the BPAC that the Village installed a new bike rack at the corner of Dunton and Campbell Ave in the curb bump outs. Additionally, the “fence” rack is being replaced by the “wave” rack as requested by the BPAC.
- B. Schwab presented the layout of the bike racks at the new pad at the end of the bike path and requested the BPAC confirm the layout.

ADJOURNMENT:

- **A. Medsker moved to adjourn the meeting. J. Juffa seconded the motion and the meeting adjourned at 9:30 PM.**

APPROVED:

Chairman

Date

Secretary

Date

DRAFT



Item: Minutes of August 27, 2015

Department: Engineering

ATTACHMENTS:

Description

Minutes of August 27, 2015

Type

Minutes

***Minutes of the Arlington Heights Bicycle and Pedestrian Advisory Commission
Thursday, August 27, 2015 in the Hanson Room at Village Hall***

COMMISSION MEMBERS IN ATTENDANCE:

Peter Szabo, Chairman
Paul Danko
Juergen Juffa
Alan Medsker

MEMBERS ABSENT:

James K. Daley
Michael Walczak

STAFF PRESENT:

Briget Schwab, Engineering Liaison, VAH

OTHERS PRESENT:

RESIDENTS IN ATTENDANCE:

Richard Milburn

CALL TO ORDER:

A quorum being present, P. Szabo called the meeting to order at 7:35 p.m.

APPROVAL OF MINUTES:

J. Juffa moved to approve the Minutes of the Bicycle Advisory Commission Meeting June 2, 2015. P. Danko seconded the motion A. Medsker abstained since he was absent from the meeting and the motion was carried.

P. Danko moved to approve the Minutes of the Bicycle Advisory Commission Meeting June 29, 2015. A. Medsker seconded the motion J. Juffa abstained since he was absent from the meeting and the motion was carried.

CHAIRMAN'S REPORT:

- P. Szabo reported that the Traffic Skills Course had no attendees even though three people signed up. J. Juffa reached out to the library to see if there was something different that could be done next time, but the Library was confident in their marketing plan.
- P. Szabo informed the BPAC that he and J. Juffa attended the Plan Commission meeting last night which was also a public hearing for the Comprehensive Plan. J. Juffa put together a memo which included three proposed amendments to the Comprehensive Plan. The three points included updating goals to the Transportation Thoroughfare Plan to include becoming a Bicycle Friendly Community status as one of the goals, referencing active transportation as a mode of transportation, and designs

of streets should be mentioned in the Corridor Plan. Plan Commission recommended against adding the language because they did not have time to discuss or review the changes with Village Staff and stated that it is a living document and changes can be made at any time. B. Schwab explained that Village Staff was under the impression that P. Szabo and J. Juffa came to the Plan Commission meeting as representatives of the Bicycle and Pedestrian Advisory Commission. B. Schwab had no knowledge of BPAC members attending the meeting and therefore had no information to provide to Village Staff in advance of the meeting. Proper protocol before appearing in front of Plan Commission is for the Staff liaison to present Staff with information, so the other Commission can be prepared, and had this been followed the amendments may have been able to be considered for adoption at the meeting. J. Juffa and P. Szabo stated they were attending as concerned citizens and not as members of the Bicycle and Pedestrian Advisory Commission and only stated they were members for full disclosure.

OLD BUSINESS:

- P. Szabo reported that 30 people have registered for the September Bike Arlington Ride. The ride is currently being advertised on the Arlington Heights Memorial Library page. P. Danko said the Arlington Heights Facebook page also advertised the ride. P. Szabo attended the Arlington Heights Farmers Market and Mane Event to inform residents of the ride and the Traffic Skills class. Trader Joes is donating fruit for the ride. P. Szabo offered a group preride for the previous route guides.
- P. Szabo spoke with the Special Events Commission and they are interested in doing a ride as part of Autumn Harvest in 2016.
- P. Szabo began the discussion on the proposed recommendations for the Bike Plan. J. Juffa asked what the best way to work with and have Village Staff involvement as well as input from others such as the Plan Commission. J. Juffa feels that there is an overlap of responsibility of the Plan Commission and Bicycle and Pedestrian Advisory Commission. For example, when J. Juffa reviewed the Comprehensive Plan for the Village, the Rand Road Corridor is mentioned as an area that is being studied for improvements and this is a key area that the BPAC has been interested in making more bicycle and pedestrian friendly. P. Szabo also stated that he has been very vocal about improvements in the Rand Road corridor including speaking with IDOT and Jim Massarelli of the Engineering Department and P. Szabo was never made aware of the Rand Road study that Planning Department was doing for the last eleven months. B. Schwab explained that in her conversation with the Deputy Director of Planning Department that the Comprehensive Plan is an active and living Plan that is constantly changing and can be updated at any time and is typically updated at least once a year. B. Schwab further explained that the Plan Commission is directly responsible for updating the Comprehensive Plan while the BPAC is directly responsible for updating the Bike and Pedestrian Plan which is referenced in the Comprehensive Plan and was told by Planning Department that once the Bike and Pedestrian Plan is updated the Plan Commission will look at updating the Comprehensive Plan accordingly.
- The subcommittees presented their recommendations for the proposed Bicycle and Pedestrian Plan. J. Juffa chaired the North of Euclid Subcommittee with A. Medsker and R. Milburn and presented for their group. P. Danko chaired the South of Euclid Subcommittee with M. Walczak and presented for their group. P. Szabo will combine both groups' recommendations into one document to send to CMAP.

NEW BUSINESS:

- P. Szabo presented the proposed budget. P. Szabo is suggesting reducing the Bike Arlington Ride from three rides to one ride which will reduce the cost. P. Szabo would like to partner with the Special Events Commission. The budget also includes purchasing stickers for Bike Arlington in lieu of t-shirts. In addition, P. Szabo increased the budget to offer more Traffic Skills 101 classes, added Training funds, Publications funds, and added money for Bicycle and Pedestrian Counts which would be used to buy equipment specifically for bicycle and pedestrian counts. P. Szabo also proposed having a line item to purchase bike racks to encourage businesses to have bike racks installed. P. Szabo would have businesses submit applications to receive the bike racks. B. Schwab stated that Public Works has a budget for bike racks to be installed on Village property and did not feel that this was the role of the BPAC. J. Juffa agreed and that line item was taken out of the budget. The last item is to have funds allocated for printing of the bike maps. B. Schwab requested that funds be allocated for membership dues for League of Illinois Bicyclists and Active Transportation Alliance and printing. P. Danko requested to see the previous budget prior to approval of the proposed budget. P. Danko would like to see two community bike rides versus one bike ride. P. Szabo felt that since there may be more interest if there is only one bike ride and each ride is a lot of extra work outside of the commission.

J. Juffa moved to approve the FY 2016 Budget as discussed. P. Danko seconded the motion and the motion carried unanimously.

- J. Juffa requested moving the discussion of the memos to the next meeting due to time.
- The next meeting is tentatively scheduled for Thursday, September 17, 2015 at 7:30 PM.

ADJOURNMENT:

- **J. Juffa moved to adjourn the meeting. A. Medsker seconded the motion and the meeting adjourned at 9:50 PM.**

APPROVED:

_____	_____
Chairman	Date
_____	_____
Secretary	Date