



Agenda
Village of Arlington Heights
Commission for Citizens with Disabilities
Virtual Meeting

September 16, 2020
6:00 PM

I. CALL TO ORDER

- A. In response to the COVID-19 pandemic, this meeting is closed to in-person, public attendance. The meeting is being held virtually, which permits the public to fully participate via their computers or using their phones.

To participate in the virtual meetings, please follow these instructions: <https://bit.ly/31WLQH8>

Individuals who wish to comment or ask a question on an item on the Agenda may either participate virtually or send an email to the Village at drobb@vah.com. Please limit emails to 200 words or less. To be shared at the meeting, the email must be received by 3:00 p.m. on September 16, 2020.

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes from February 11, 2020
B. Minutes from March 11, 2020 Abilities Celebration Committee Meeting

IV. REPORTS

V. OLD BUSINESS

- A. 2021 Budget Request
B. Abilities Celebration - To be tabled

VI. NEW BUSINESS

- A. Disability Employment Awareness Award

VII. OTHER BUSINESS

VIIIADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Commission for Citizens with Disabilities
9/16/2020

Item: Minutes from February 11, 2020

Department: Health and Human Services

ATTACHMENTS:

Description	Type
Minutes from February 11, 2020	Minutes



**Minutes
Village of Arlington Heights
Commission for Citizens with Disabilities
Buechner Room
33 S. Arlington Heights Road
Arlington Heights, IL 60005
February 11, 2020
7:00 PM**

I. CALL TO ORDER

The regular meeting of the Arlington Heights Commission for Citizens with Disabilities was called to order by acting Chairman McCarty at 7:08 pm in the Buechner Room at Village Hall.

II. ROLL CALL

Present:

Roxanne Calibraro, Chairman
Seth Goldberg
Brian Harrison
Jackie McCarty
Peg McMahon
Eva Mullinax

Absent:

Sheryl Letwat
David McCallum
Michele Ramsey

Also Present:

David Robb, Disability Services Coordinator
Stacy Shein-Stapleton, ASL Interpreter
Laurel Katz, Guest

III. APPROVAL OF THE MINUTES

A motion was made by Commissioner McMahon to approve the January 14, 2020 minutes as corrected, seconded by Commissioner McCarty. Motion passed by unanimous consent.

A motion was made by Commissioner McCarty to approve the January 30, 2020 minutes of the Abilities Celebration Committee meeting, seconded by Commissioner Goldberg. Motion passed by unanimous consent.

IV. REPORTS

A. DISABILITY SERVICES UPDATE

1. Coordinator Robb reported that he, Commissioner Goldberg, Ted Goldberg and Laurel Katz all met with Steve Burke, Director of Building and Grounds at St. Viator High School. Commissioner Goldberg scheduled the meeting to look at St. Viator's as a possible venue for his proposed Disability Celebration. There

are two gymnasiums, plenty of parking, it is wheelchair accessible and has one set of accessible congregate restrooms.

2. He also attended three meetings on January 14th. First was an Enterprise Resource Planning (ERP) meeting for Health and Human Services. He and Nicole Espinoza, Social Services Coordinator then met with Matt Leery and John Criezis of VIA Transportation. They expressed to VIA the community's need for transporting dependent residents. VIA will forward a proposal to the team to address the needs expressed. Finally, he attended the Commission for Citizens with Disabilities meeting where the Commission voted to host Commissioner Goldberg's proposed Disability Celebration. The event title was changed to the Arlington Heights Abilities Celebration. St. Viator has availability on Saturday, September 12th.
3. Coordinator Robb hosted the Wheeling Township's Disability Advisory Committee's quarterly meeting on January 23rd in the Buechner Room at Village Hall. Each committee member shared news and updates. The next meeting will be hosted by Katie Myers at the Arlington Heights Memorial Library and she hopes to include a Google Expedition with the library's new equipment used for this experience.

B. DISABILITY LAW UPDATE

Chairman Calibraro reported that the Department of Transportation has finally issued the notice for the proposed rule changes to the Air Carriers Access Act. The comment period is until April 6th. Information on making comments can be found on the DOT.gov webpage. The ADA.gov webpage has information as well.

V. OLD BUSINESS

A. COMMUNITY AWARENESS CAPTIONING

Discussion of the Community Awareness Captioning project was tabled until the next meeting since it is a spring project.

B. ABILITY CELEBRATION

Coordinator Robb distributed a spreadsheet that had been set up to organize the tasks needed to be accomplished for the event. The Commission discussed additions to the sheet and who might want to be involved in what areas. Commissioners volunteered for task areas and discussed the various tasks and how they would be accomplished. Suggestions for speakers, food vendors, sponsors, etc. were made. There was discussion of accommodations that need to be provided as well as possibly participating in the Memorial Day Parade in addition to the July 4th Parade. The Commission decided to meet on March 4th at 6:30 PM regarding the Abilities Celebration since there is a presentation in lieu of their March meeting.

C. SPRING PROJECT

Coordinator Robb reported that a news blurb would be released with a link to register for the presentation. The presenters are Jeff Silander and Revita De Chalis from AMITA Health on March 10th.

D. CONNECTIONS NEWSLETTER

Coordinator Robb circulated a draft of the winter issue being finalized. It should be published and out by Friday, February 14th.

VI. NEW BUSINESS

Coordinator Robb informed the Commission that he had received a letter from the Festival Committee requesting that we send our \$1,000 sponsorship for the Disability Carnival for 2020.

A motion was made by Commissioner Mullinax to approve the sponsorship of the 2020 Disability Carnival in the amount of \$1,000, seconded by Commissioner Goldberg. Motion passed by unanimous consent.

VII. OTHER BUSINESS

No other business to report.

VIII. ADJOURNMENT

With no further business to discuss, a motion to adjourn the meeting was made by Commissioner McCarty, seconded by Commissioner Goldberg. Motion passed by unanimous consent. The meeting was adjourned at 9:21 pm.



Commission for Citizens with Disabilities
9/16/2020

Item: Minutes from March 11, 2020 Abilities Celebration Committee Meeting

Department: Health and Human Services

ATTACHMENTS:

Description	Type
Minutes from March 11, 2020 Abilities Celebration Committee	Minutes



Minutes
Village of Arlington Heights
Abilities Celebration Committee Meeting
Commission for Citizens with Disabilities
Health Services Conference Room
33 S. Arlington Heights Road
Arlington Heights, IL 60005
March 11, 2020
7:00 PM

I. CALL TO ORDER

The Abilities Celebration Committee of the Arlington Heights Commission for Citizens with Disabilities was called to order by Chairman Calibraro at 6:46 pm in the Heath Services Conference Room at Village Hall.

II. ROLL CALL

Present:

Roxanne Calibraro, Chairman
Seth Goldberg
Brian Harrison
Sheryl Letwat
Jackie McCarty
Peg McMahon
Michele Ramsey
David McCallum

Absent:

Eva Mullinax

Also Present:

David Robb, Disability Services Coordinator
Stacy Shein-Stapleton, ASL Interpreter
Sue Hayes, Guest
Laurel Katz, Guest

III. APPROVAL OF THE MINUTES

The January 30, 2020 minutes of the Abilities Celebration Committee meeting were approved at the regular meeting of the Arlington Heights Commission for Citizens with Disabilities on February 11, 2020.

IV. REPORTS

A. ARLINGTON HEIGHTS ABILITIES CELEBRATION

1. Entertainment

Coordinator Robb reported that he had received a quote from the DJ of \$2,000 which included a manned photo booth. If the photo booth was eliminated, it would be \$1,700. Commissioner Goldberg noted that he knew Brad (DJ) personally and that he had done several parties for his family. Coordinator Robb said that St. Viator's did not want us to use their sound system and that Brad would be using his own equipment. It also removes liability for the Commission if anything should happen to the sound equipment. The speakers would be given microphones to use

during their presentations. His website is www.energy.com. If a deposit is needed, the Commission may help to sponsor the DJ.

2. Advertisement

- a. Coordinator Robb asked about the celebration logo being created by Laurel Katz's daughter-in-law. He will provide some rough ideas that he was working on to her. He also distributed sample copies of a "save the date" that had been used by another Commission with their logo to bring attention to the event.
- b. Commissioner Goldberg made the suggestion that the Commission participate in the 2020 Memorial Day Parade to promote the event. He was in contact with Greg Pedavoni, the chair of the parade and ceremony. He was delighted that we wanted to participate and said that he would position us behind the Board of Trustees. No fee is required, just an application. Line up would be at 9:00 am and the parade ends in Memorial Park. Discussion about having signs and save the date cards printed for the parade.

3. Transportation

Commissioner Goldberg stated that he did not believe that we needed to provide transportation to the event for people coming from the city. Commissioner Harrison reported that he had contacted Regina Stapleton, the Director of Finance and Administration for Wheeling Township. She is going to talk to the Board on March 24th to discuss whether they could provide transportation from the train station for the event. Chairman Calibraro suggested that participants should have to sign up for the service. Commissioner McCarty suggested that the biggest obstacle would be finding drivers who want to work on a Saturday. Laurel Katz suggested that Commissioner Harrison attend the Board meeting to answer any questions.

4. Budget

Commissioner Goldberg asked for clarification on the budget. Coordinator Robb explained that the agenda item was referring to the Abilities Celebration budget and not the Commission's budget. The budget has been set at \$5,000 and will be funded by sponsors. Coordinator Robb will talk to the Finance Department about adding a line item for donations to the Abilities Celebration.

5. Sponsors/Door Prizes

Commissioner McCarty and Laurel Katz will be meeting to draft the sponsorship letter and will have it completed within the week. Commissioner McMahon compiled a list of organizations and companies that have sponsored events in the northwest suburbs before. Commissioner Letwat offered to help with possible contacts. Arlington Cares approached Coordinator Robb to let him know what our budgetary needs are. Knights of Columbus has offered to help as well.

6. Vendors/Agencies

As decided at the last meeting, nonprofit agencies will not be charged a fee for participation. Restaurants and for profit organizations will be charged a \$100 fee. Many suggestions for vendors were made.

7. Food

Commissioner Letwat will be contacting some of the food vendors of agencies serving people with disabilities to ask about their participation. She will coordinate the items to keep a good balance. For profit vendors will also be contacted as well.

8. Speakers

Commissioner McMahon researched some possible speakers trying to focus on people with a connection to Arlington Heights. She has suggested a maximum of 15 minutes. They are all free speakers so would not impact the budget. She also was able to find some activities for people with disabilities such as art, face painting, etc. She will continue to pursue and enlist speakers.

9. Format

A long discussion of what the format and set up should be.

V. OLD BUSINESS

A. Budget

See item IV.A.4. above.

B. Work Plan

See items in IV. Reports above. Each item will be filled in as plans are finalized.

VI. NEW BUSINESS

The next Abilities Celebration Committee Meeting will be held on March 31st at 6:30 pm to 8:30 pm in the Health Services Conference Room.

VII. OTHER BUSINESS

No other business to report.

VIII. ADJOURNMENT

With no further business to discuss, a motion to adjourn the meeting was made by Commissioner McMahon, seconded by Commissioner Harrison. Motion passed by unanimous consent. The meeting was adjourned at 8:20 pm.