Agenda
Village of Arlington Heights
Foreign Fire Insurance Tax Board
Fire Station #2 Conference Room, 1150 N. Arlington Heights Road, Arlington Heights, IL 60004
Arlington Heights Fire Department
Administrative Headquarters
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
September 15, 2014
9:00 AM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. Minutes of May 21, 2014

IV. REPORTS

A. Treasurer's Report

V. OLD BUSINESS

A. Disposal of surplus equipment

B. Fire Department Intructor's Conference (FDIC)

C. Kitchenware

D. Workout clothing

VI. NEW BUSINESS

A. Athletic Shoes

B. Photos

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.

Item: Minutes of May 21, 2014

Department: Fire

ATTACHMENTS:

Description	**Type**
May 21, 2014 meeting minutes	Minutes

FOREIGN FIRE INSURANCE TAX BOARD
Minutes of Meeting
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
May 21, 2014

Board Members in Attendance:	Kenneth Koeppen Ronald Fraider Martin Moran Richard Manthy Michael Schubert Gregg Wikierak
Not in Attendance:	James Stempien (in Paramedic school)
Guests:	John Simon

Ron Fraider called the meeting to order at 9:05 A.M.

REVIEW OF MINUTES: Minutes of the January 22, 2014 regular meeting were reviewed. Gregg Wikierak made a motion to approve the minutes as submitted; Mike Schubert seconded; all voted in favor.

TREASURER'S REPORT: Marty Moran provided a hand-out and reported that the current fund balance is $337,459, with current expenses at $105,740. Under Revenues, Other Income, the $205.50 listed was generated from the sale of surplus fitness equipment.

Mike Schubert made a motion to accept the Treasurer's report; it was seconded by Rick Manthy; all voted in favor.

One item of New Business was considered prior to opening Old Business for discussion:

NEW BUSINESS

1. New Board Member - Fire Chief Glenn Ericksen retired on February 13, 2014. Deputy Chief Ken Koeppen was promoted to Chief on March 27, 2014 and is assuming, by virtue of rank per the statute, the Chief's position on the Board. Marty Moran made a motion to accept Fire Chief Ken Koeppen as a new member of the Board; it was seconded by Rick Manthy; all voted in favor.

OLD BUSINESS

1. Recliners at Station 1 – At the last meeting, Marty Moran reported problems with two recliners at Station 1. John Simon reported they are still broken. It was determined that these recliners are not a Foreign Fire Insurance Tax Board purchase. Chief Koeppen said the Department will handle.

2. **Exercise Equipment –** Ron Fraider opened the discussion on exercise equipment since Jim Stempien is still in Paramedic school. He said the rowing machine has been at the stations for testing and an email soliciting feedback was sent. Marty Moran reported that 22 replies were received, 18 positive, one negative, and three no opinion (they didn't look at it). Rick Manthy said it was used extensively at Station 4. It is a lower-end commercial-grade machine suitable for higher frequency of use. Mike Schubert said he has received positive comments about it. If the Board purchases three machines, all four stations will have one.

Rick Manthy made a motion to purchase three additional rowing machines at a cost not to exceed $4,000; it was seconded by Marty Moran. Roll was called with:

Ayes: K. Koeppen, G. Wikierak, R. Manthy, R. Fraider, M. Moran, M. Schubert
Nays: None
Ayes 6; Nays 0

Motion carried.

3. **Exercise clothing** - Jim Braniff will be taking over this project for Jim Stempien. Jim Braniff will meet with Chief Koeppen concerning logos on the clothing, when it can be worn, etc.

4. **Ryno glass cutter –** Mike Schubert said that Rich Davis was unable to get a demo model of the Ryno glass cutter for testing. Therefore, the subject is tabled.

5. **Kitchenware –** Gregg Wikierak will provide a listing of each station's needs for consideration at the next meeting.

6. **Thermal Imaging Cameras** (warranties) **–** Mike Schubert met with company representatives and secured an extra year on the warranty for the cameras. Chief Koeppen thanked Mike for his extensive work in resolving this problem.

7. **Ear Pieces for the 800 MHz radios –** At the last meeting, the Board approved the purchase of four Motorola RLN 6424B ear pieces from Magnum Electronics based on a request from Lt. Dave Roberts to test the product for possible Department use. Rick Manthy said Dave reported that the ear pieces were tested in noisier environments, like fires, and the results were not overwhelmingly positive. The Board will not pursue this purchase.

8. **Disposal of surplus equipment –** Chief Koeppen will research this subject with the Finance Department in the Village prior to the next meeting.

NEW BUSINESS (continued)

2. **FDIC** (Amend previously adopted motion) **–** Rick Manthy made a motion to amend the Board's motion to approve FDIC expenses at the September 27, 2013 meeting. The amended motion is to include the cost of exposition fees, per diem and travel expense for all attendees. Some people, including Dwayne Wood, Dave Johnson and John Carpenter, submitted travel costs which were not approved. The motion to amend was seconded by Gregg Wikierak.

Discussion: The Board discussed clarifying what should be included, e.g., per diem, mileage, hotel, classes, etc., and for whom. The Board also discussed what expenses would be reimbursed by the Board for this conference and what would have to be covered by each Department member's tuition reimbursement allowance. The Board will put together an information sheet detailing what will and will not be covered and Chief Koeppen will take it to Finance for their input so that before next year's conference, guidelines are set forth in a clear manner.

Rick Manthy requested permission to withdraw his motion; Gregg Wikierak concurred. Ron Fraider asked if there were any objections; none presented. Motion to amend withdrawn.

3. Internet service for stations – Gregg Wikierak brought up the issue of Internet connection for the stations. The cost is not exactly the same for each station. Some stations are considered businesses and some residences. Station personnel have been working to straighten this out. Ron Fraider made a motion to approve an amount not to exceed $3,200 for Internet service for all four stations for 2014; it was seconded buy Mike Schubert. Roll was called with:

Ayes: K. Koeppen, G. Wikierak, R. Manthy, R. Fraider, M. Moran, M. Schubert
Nays: None
Ayes 6; Nays 0

Motion carried.

4. Tuition reimbursement requests – Steve Landt submitted a request to the Board, previously denied by the Department per protocol, for two PADI classes to be covered – Dive Technician and Water Operations. The Board needs to look at this request since the classes are not on the pre-approved list which typically includes classes sponsored by organizations like NIPSTA, FDIC, etc. Rick Manthy made a motion to approve Steve Landt's request; it was seconded by Gregg Wikierak.

Discussion: There is a box on the approval form indicating whether or not Department gear may be used. On the form Steve Landt submitted, neither box was checked. The Training Commander had indicated that Divemaster Lt. Dwayne Wood would be involved in this decision. At the meeting Chief Koeppen indicated on Steve Landt's form that Department gear may be used, with direction from Lt. Dwayne Wood.

All voted in favor; motion carried.

Marty Moran brought requests for tuition reimbursement from three other people. Ross Chapman requested approval for a FEMA Structural Collapse Rescue 80-hour course in Florida. Ross would receive Structural Collapse Technician certification. Rick Manthy made a motion to approve; it was seconded by Gregg Wikierak; all in favor.

A request was received from John Carpenter for approval of a Truck Operations class in Mt. Prospect last month. Gregg Wikierak made a motion to approve; it was seconded by Ron Fraider; all in favor.

Marc Piscitiello put in a request for approval of the same Truck Operations class. A motion to approve was made by Ron Fraider; seconded by Mike Schubert; all in favor.

5. EMS Jackets – Marty Moran brought up the issue of the liner on the new EMS jackets not being personalized and therefore at risk of being lost. Chief Koeppen said it is the responsibility of the individuals to keep track of their jackets/liners, and said personnel can discreetly label the liners on the insides themselves. Marty asked the Chief if we can replace the liners. The Chief said personnel can contact the vendor and buy one directly.

6. FDIC 2015 – Rick Manthy asked the Board to approve reserving rooms for next year's Fire Department Instructors Conference since the hotel fills up quickly. He made a motion to approve reserving four rooms for three nights for members of the Board and Department personnel at a not-to-exceed cost of $5,000; it was seconded by Gregg Wikierak. Roll was called with:

Ayes: K. Koeppen, G. Wikierak, R. Manthy, R. Fraider, M. Moran, M. Schubert
Nays: None
Ayes 6; Nays 0

Motion carried.

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There being no further business brought before the Board, Ron Fraider made a motion to adjourn the meeting at 10:42 A.M.; Gregg Wikierak seconded; all voted in favor; motion carried.

Item: Foreign Fire 9.15.14

Department: Fire

ATTACHMENTS:

Description	Type
No Attachments Available	