Agenda
Village of Arlington Heights
Foreign Fire Insurance Tax Board
Virtual Meeting

September 10, 2021
9:00 AM

I. CALL TO ORDER

A. In response to the COVID-19 pandemic, this meeting is closed to in-person, public attendance. The meeting is being held virtually, which permits the public to fully participate via their computers or using their phones.

To participate in the virtual meeting, please follow these instructions:
https://bit.ly/3mRUykW

Individuals who wish to comment or ask a question on an item on the Agenda may either participate virtually or send an email to the Village at kwitt@vah.com. Please limit emails to 200 words or less. To be shared at the meeting, the email must be received by 3:00 p.m. on September 9 2021.

II. ROLL CALL

III. APPROVAL OF MINUTES

A. Approval of Minutes - May 17, 2021

IV. REPORTS

A. Treasurer's Report

V. OLD BUSINESS

A. Education Requests
B. House Fund Requests
C. Fans
D. Protective Vests
E. EMS
F. Flashlights
G. Tuition Program

VI. NEW BUSINESS

A. Continuous Purchase Items

B. Training

VII. OTHER BUSINESS

A. Any other business that comes properly before the board.

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.

Foreign Fire Insurance Tax Board
9/10/2021

Item: Minutes

Department: Foreign Fire Insurance Tax Board

ATTACHMENTS:

Description	**Type**
Minutes 5.17.2021	Minutes

FOREIGN FIRE INSURANCE TAX BOARD
Minutes of Meeting
1150 N. Arlington Heights Road
Arlington Heights, IL 60004

May 17, 2021

Board Members
in Attendance: James Stempien
Michael Schubert
Martin Moran
Rob Losik
Kevin Flynn

Guests: Rick Manthy
Drew Hanson
Erin Mclean
John Simon

Jim Stempien called the second quarter 2021 meeting to order via Zoom at 9:11 A.M.

REVIEW OF MINUTES: Minutes of the February 17, 2021 meeting were reviewed. Marty Moran made a motion to approve the minutes; it was seconded by Kevin Flynn; no objections; motion carried.

TREASURER'S REPORT: Marty Moran reports that the current fund balance as of April 30, 2021 was $461,289; Expenses were $25,087; Revenues from Interest were $118. Jim Stempien made a motion to accept the Treasurer's Report; seconded by Mike Schubert; no objections; motion carried.

OLD BUSINESS

Flashlights – PM Erin Mclean attended and updated the board on her trial program of 8 different flashlights. Erin went on to explain that this is meant to be a multi-purpose flashlight including for use on EMS calls. This is a 'pen style' flashlight. Erin explained the findings of her testing committee including the pro's and con's of the various flashlights including durability and lumen ratings for EMS purposes. Erin and the committee have selected the Fenix 2AAA. She received a quote from Fenix for $2995.00 for a QTY 100 flashlights. Erin is requesting an amount around $3000 to complete the purchase of

Jim Stempien made a motion to approve funds not to exceed $3500 for PM Mclean to oversee and complete the purchase of the Fenix 2AAA flashlight for each member the department who wishes to receive one; seconded by Mike Schubert.

Ayes: R. Losik, K. Flynn, M. Moran, J. Stempien, M. Schubert
Nays: None
Ayes 5; Nays 0

Motion carried. Erin is instructed to coordinate with Biljana for the purchase through the manufacturer or chosen vendor with service and best price in mind.

To accommodate guests, an item of New Business was considered prior to continuing Old Business for discussion.

NEW BUSINESS

EMS - IV Pumps – PM Drew Hansen presented on behalf of the EMS Division. Drew thanked the FFITB for previous support. Drew presented a new item for the AHFD ambulances. It is a medication administration pump meant to be used by AHFD paramedics in the field. The VAH FD budget is currently purchasing 4 of these medication pumps for each of the 4 front line ambulances. The EMS division is asking today for funds to purchase 2 additional pumps to outfit each of the 2 reserve ambulances. A quote has been received from Med Alliance for approx. $4335.00 total.

No questions from the board members. Jim Stempien thanked Drew for his presentation and efforts in keeping the EMS division and technology on the cutting edge of medical care.

Jim Stempien made a motion to approve funds not to exceed $4500.00 for the EMS division purchase of 2 new medication IV pumps to outfit the reserve ambulances; motion seconded by Marty Moran. Rick Manthy explained that they have received a Sole Source Letter from the vendor on this product.

Ayes: R. Losik, K. Flynn, M. Moran, J. Stempien, M. Schubert
Nays: None
Ayes 5; Nays 0

Motion carried.

EMS - Lucas Device – PM Drew Hansen presented on behalf of the EMS Division. Drew thanked the FFITB for previous support on this same topic 5 years ago. Drew explained that each of the 2 Lucas Devices purchased with FFT funds 5 years ago have each completed over 1 million compressions and that it has been a very successful program. Rick Manthy stated that he has submitted requests to the VAH CIP budget to replace the current 2 Lucas Devices in 2023. Those units are currently located on Squads 1 & 2. Drew is asking for funds today for the EMS Division to purchase one more Lucas Device to outfit the reserve squad. He went on to explain the benefits of having a 3rd Lucas available for a backup system and for training purposes. For an identical unit as we have now with the compliment of accessories, Drew received a quote for $15,460.80. They have received a sole source letter from Stryker for this item.

Rob Losik asked Drew about the expiration date or benchmark on this device. Drew explained that there is no expiration date on them. As long as it can be serviced and remain in good working condition, the devices are qualified to be in the field for EMS care. Rick went on to explain that AFHD currently has a service agreement on the Lucas Devices that provides regular maintenance, upgrades and repairs. Rick went on to explain that the devices, similar to cardiac monitors, also have an End of Service Life. That is the point where they may not be eligible for repairs or maintenance due to outdated parts, software or undesirable increased costs.

Marty Moran made a motion not to exceed $16,000 for the purchase & delivery of a new Lucas CPR Device as explained by Rick Manthy and Drew Hanson; seconded by Rob Losik; Jim Stempien asked Rick Manthy, if able, to work the new third Lucas Device into the CIP funding request future schedule. Jim asked Rick and Drew to work with Biljana on the purchase, vendor and provide the sole source letter.

Ayes: R. Losik, K. Flynn, M. Moran, J. Stempien, M. Schubert
Nays: None
Ayes 5; Nays 0

Motion carried.

OLD BUSINESS

Education reimbursement requests – Jim Stempien spoke on a request submitted by B/C Wood. B/C Wood wishes to attend an incident command class called Blue Card. It is an online formatted class. He is planning to use his annual pre-approved funds from the FFITB however this is not on the pre-approved list of classes. The board discussed the matter and agreed that if the FD Training Division approves the course, and Fire Administration approves B/C Wood to attend, then yes, the FFITB funds being used is very consistent with past practice.

Jim Stempien made a motion for B/C Wood to be approved to use his annual education funds for the incident command Blue Card course, contingent upon approval from the Training Division and Fire Administration; seconded by Rob Losik.

Ayes: R. Losik, K. Flynn, M. Moran, J. Stempien, M. Schubert
Nays: None
Ayes 5; Nays 0

Motion carried.

Wireless Internet – Jim Stempien made a motion to approve $1,000 per fire station to be used to supplement the cost of wireless internet from Comcast. The firefighters perform regular training, scheduling and communicating via the station internet. Seconded by Marty Moran.

Ayes: R. Losik, K. Flynn, M. Moran, J. Stempien, M. Schubert
Nays: None
Ayes 5; Nays 0

Motion carried. To be overseen by station house fund managers and Biljana.

Ballistic Vests – Jim Stempien read a request by Deputy Chief Fraider. Two meetings ago in 4th quarter of 2020 the FFITB approved $30,000 for the purchase of 47 of these protective vests for the department. Since that approval, Fire Administration has found the cost to be slightly higher than the approved amount. The new total amount needed is approx. $33,000. Deputy Chief Fraider is requesting the approval of $5,000 additional dollars to complete the purchase of the vests. There was no discussion on the topic.

Jim Stempien made the motion to approve $5,000 to supplement the purchase of the vests; purchase to be overseen by Fire Administration with input from Rob Losik; motion seconded by Mike Schubert.

Ayes: R. Losik, K. Flynn, M. Moran, J. Stempien, M. Schubert
Nays: None
Ayes 5; Nays 0

Motion carried.

TIC Camera (update) – Mike Schubert updated the board that a TIC camera was purchased with funds approved at the previous meeting and it all went well. The AHFD budget also purchased a TIC camera making it an even split with the FFT funds.

Fans (Update) – Jason Wachal updated the board via email that the test run on air circulation fans is still on going. Jason used funds approved by the FFITB at a previous meeting to purchase to 'sample' fans that are currently in service at Stations 1 & 4. Jason is working with B/C Carpenter on the research and mounting options for fans at each station. Jason will return to the board with notes and a request at a future time.

NEW BUSINESS

EMS – No additional

Training – Division Chief Strojny plans to attend a future meeting to discuss his division's needs. He was hoping to attend today, but his schedule did not allow. Div Chief Strojny hopes to attend the next meeting and work with the FFTIB on future projects.

Annual Education Funds – Marty explained how historically typical/popular firefighter rescue classes have increased in cost greatly over time. He felt that is frustrating that the cost of one single week-long class, has begun to use the entire annual funding allotment for some members all at once. He is worried that people are starting to pay for rescue training out of personal pocket, when there is an opportunity for the FFT funds to assist. There was some discussion among the group in support of making some improvements in how the program is organized. Perhaps increasing the dollar amount approved per year. Marty stated that he does not think there should be any change until the start of year 2022. That will afford the board time to come up with a few options on how to best reorganize this. Marty recommended that we table this discussion until the next meeting.

OTHER BUSINESS

Flow Meters – Marty explained that he was approached by EJ Mampe about maybe acquiring some new flow meters. EJ mentioned that our current flow meters may be miscalculating. There are no funding requests today. Marty advised EJ how to best make a funding request if the need arises. Marty also asked EJ to follow up with the Training Division on this as it may pertain to the educational FAE program.

Motion made by Marty Moran to Adjourn, seconded by Kevin Flynn. The meeting was adjourned at 10:02 a.m.