



Agenda
Village of Arlington Heights
Foreign Fire Insurance Tax Board
Virtual Meeting

August 31, 2020
9:00 AM

I. CALL TO ORDER

- A. In response to the COVID-19 pandemic, this meeting is closed to in-person, public attendance. The meeting is being held virtually, which permits the public to fully participate via their computers or using their phones.

To participate in the virtual meetings, please follow these instructions: **<https://bit.ly/3l38uoG>**

Individuals who wish to comment or ask a question on an item on the Agenda may either participate virtually or send an email to the Village at **Firemail@vah.com**. Please limit emails to 200 words or less. To be shared at the meeting, the email must be received by 5 p.m. on August 28.

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Approval of Minutes of 5/27/2020 Meeting

IV. REPORTS

- A. Treasurer

V. OLD BUSINESS

- A. Education Fund Requests
B. Patio Furniture
C. Ballistic Vests Research Update

VI. NEW BUSINESS

- A. Hats
B. Flashlights

- C. Door Wedges
- D. Rain Coats

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Foreign Fire Insurance Tax Board
8/31/2020

Item: Notice

Department: Village Clerk

ATTACHMENTS:

Description

Type

No Attachments Available



Foreign Fire Insurance Tax Board
8/31/2020

Item: Approval of Minutes

Department: Fire Department

ATTACHMENTS:

Description	Type
Minutes from May 27, 2020 Meeting	Minutes

FOREIGN FIRE INSURANCE TAX BOARD

Minutes of Meeting
1150 N. Arlington Heights Road
Arlington Heights, IL 60004

May 27, 2020

Board Members

in Attendance: James Stempien
Andrew Larson
Rob Losik
Martin Moran
Ross Chapman

Absent: Kevin Flynn
Mike Schubert

Guests: Dave Roberts
Dwayne Wood

Jim Stempien called the second quarter 2020 meeting held via Zoom to order at 9:20 A.M.

Two items on the Agenda will not be addressed at this time; rain coats and station alerting. The rain coats will be addressed at the next meeting.

REVIEW OF MINUTES: Minutes of the February 19, 2020 meeting were reviewed. Chief Larson made a motion to approve the minutes; it was seconded by Rob Losik; all voted in favor; motion carried.

TREASURER'S REPORT: Marty Moran reports that the current fund balance as of May 27, 2020 was \$386,854; Expenses were \$70,194; Interest earned was \$27,778; Revenues from Foreign Fire Insurance Tax were \$4,166.

Chief Larson motioned to accept the Treasurer's report. Rob Losik seconded.

OLD BUSINESS

Request for Funds for Tower Training

Dwayne Wood made a request for training funds for tower training. He noted that the retirement of Rich Manske impacted the training on the Tower Ladder. Pierce is willing to send someone down to work with our personnel for eight hours to go over each one of our towers. The cost would be \$1,800, including hotel and per diem. EJ Mampe was the only person who was interested in becoming the new point person for tower ladder training. It was noted that maybe we should wait until shift changes occur. Marty Moran asked if the instructor would come here, and Dwayne confirmed. Dwayne is looking to have him come in and with EJ and three other personnel for that day without general

firefighter personnel and they will use this information to develop a training program. Rob Losik asked whether waiting for the shift change to choose the other three guys made sense. Rob thought limiting the class to drivers that are going to be on Tower 1 for three years was the best approach. Chief Larson recommended that the board hold the vote on the topic, and allow Dwayne Wood the flexibility to decide on the personnel later if the motion carries.

Chief Larson made a motion to accept Chief Wood's proposal to bring a member down from Pierce to train for eight hours, not to exceed \$2,000. Seconded by Ross Chapman.

Ayes: M. Moran, R. Losik, R. Chapman, A. Larson, J. Stempien

Nays: None

Ayes 5; Nays 0

Motion carried.

Request for Liquid Smoke for Fire Training

Dwayne is asking for \$1,000 for smoke machine fuel for fire training. It is helpful to purchase it in larger quantities because shipping is expensive. Jim asked how long that would last and Dwayne said it would probably last a year. Ross questioned whether any other supplies are needed for that training and if there's money in the training budget to get plywood replaced. Dwayne said they were running low on plywood and he would really appreciate any help replenishing those supplies. Jim suggested replenishing plywood and purchasing smoke, and asked for a ballpark budget. Dwayne said if we moved it to \$1,750, we would be in good shape. Ross suggested increasing the budget to \$2,500 so we don't have to revisit this topic soon. Jim asked about RPM training and when other villages use our supplies, do they replenish AHFD supplies? Dwayne said that they use some of our supplies, however they also bring some of their own supplies: such as locks, iron, hay bales, etc. but they do not take back extra items after they are done. They do supply our tower with some extras. He said the more stuff that's out there, the more the guys get excited to do the training.

Ross Motioned to give Dwayne \$2,500 for whatever he needs to keep his efforts running. Jim Stempien seconded.

Ayes: M. Moran, R. Losik, R. Chapman, A. Larson, J. Stempien

Nays: None

Ayes 5; Nays 0

Motion carried.

Training Dummies

Dwayne Wood said the third request he has made is for training dummies. When he went into training, the Department purchased five of the hard shell flesh colored dummies. Those work well, but many of the guys complain of the pinch points and unrealistic feel. The FFITB purchased six dummies that work well, but the guts are falling apart. He is requesting \$1,500 for a "Survivor" Agility Training Dummy so we can check its durability and see if we want to move forward with more. They are expensive to ship because they're heavy.

Jim asked about the status of the training budget for the Department. Chief Larson mentioned the budget was cut by \$30,000 for this year. Rob Losik asked if the Department plans to see those funds replaced into the budget next year, or if that cut is permanent and will carry over. Chief said his intentions are that the money was lost for this year alone as a result of the decrease in taxes. Chief checked and it is a 32% decrease from a \$93,800 annual budget. Dwayne thanked the Board for their contributions to the training and said that when the guys see new equipment to train with, they take advantage of it and get excited to use it. It's a collaborative effort. Marty said he is all for the purchase. He stated that the Board wants to approve funds responsibly, and we simply ask these questions because we want to be able to answer questions around the department when people ask us why Foreign Fire is paying for particular projects.

Jim motioned for a \$1,500 budget for this item. Seconded by Chapman.

Ayes: M. Moran, R. Losik, R. Chapman, A. Larson, J. Stempien

Nays: None

Ayes 5; Nays 0

Motion carried.

Boater Safety Course

Dwayne Wood asked if the board is willing to add the water operations Boater Safety Course to the pre-approved education list. The class is online and guys on the Dive Team take the course as a prerequisite for Water Rescue Team. Dwayne would like everyone in the department to be able to take the class and asked to add it to the list of pre-approved courses so that everyone is able to operate the AHFD boat. The class costs approximately \$20 to \$25. Dwayne was not asking for funding for all members, just to add to the list of approved classes so they can seek reimbursement.

Marty motioned to add the class to the list, and Losik seconded.

Ayes: M. Moran, R. Losik, R. Chapman, A. Larson, J. Stempien

Nays: None

Ayes 5; Nays 0

Motion carried.

De-con

Dave Roberts had requested approval of funds between the 1st Qtr meeting and the 2nd Qtr meeting. The funds were for a decontamination unit for each ambulance to assist with mitigating the risk of Covid-19. The request was for \$2,000. Every board member supported the request. The board was able to appropriately allocate the funds of the time sensitive purchase.

Dave Roberts thanked the board for the quick turnaround on the request and felt it was needed at the time. The vendor that was selected turned our order around quickly even though the foggers

were back-ordered, they sent us one machine because of our status as a Fire Department. We have received all 8 gallons of the Decon-30 we requested. We should receive the other three foggers by the end of next week. Jim asked for a final amount and Dave said it was not to exceed \$2,000. He does not have the final bill, and all four units is not to exceed \$2,000. The Decon-30 is all natural and uses all natural ingredients. There is no PPE required to use it but Dave suggests as mask as it doesn't taste very good. It's safe for the environment, the station, the members, and the patient. It is also safe for electronics. It's not cheap – at \$47-50 gallon – and the first couple gallons have lasted a few weeks with the engines all having used it. Jim asked Dave whether he has enough supplies to last the foreseeable future. Dave said this is the first time we're using this product and isn't sure what the burn rate is going to be, so he does not know. It will depend on how much the guys use it. He spoke with B/C Carpenter about adding it to the station supply list. We can also use the DZ-7 with it if we run out of Decon-30.

Jim made an official motion to approve the \$2,000 that Dave has already arranged to purchase for the fogger and supplies. Marty seconded.

Ayes: M. Moran, R. Losik, R. Chapman, A. Larson, J. Stempien

Nays: None

Ayes 5; Nays 0

Motion carried.

OLD BUSINESS

1. Education reimbursement requests – Marty hasn't had any education requests. Marty will find out how to add the boating class to the list of approved classes. Lisa will work with Marty to find out who is offering and add it to the list.

Rob Losik had an informal request. Alex Gabrielsen to pay for an online class for a Wilderness Medical Society Conference. It runs \$250 and can be applied to his \$1,500 tuition budget. The class is July 19-23, and is held online. Jim said that, historically, if the AHFD training division approves of the class but did not have the funding, Foreign Fire will approve the funding. Marty asked if Gabrielsen can send an email to request the class. Jim said if it gets Training Chief Wood's approval, it has his support as well.

2. Kitchen Supplies – Mike Schubert replaced the KitchenAid Mixer at Station 1 with previously approved funds. He found that it was not cost effective to spend money on a repair of the old unit.

3. Patio Furniture – Marty reports that \$15,181.20 was spent on patio furniture with a 50% deposit placed. They originally wanted 100% down. As soon as everything is in, we will work on a delivery date. We went with a higher quality and has replaceable sling option on the chairs for between 3-7 years. Marty was comfortable with it and talked to Chief Larson and B/C Carpenter. Spending was kept local in town – through Northwest Metal Craft. The funds of \$20,000 were already approved. Spending limit was not met.

4. Hose Testing – Chief Larson is going to move forward with it at this point, and try to keep it in the fire department budget. No requests for Foreign Fire at this time.

5. **Upcoming Projects** – Rob Losik said he was reaching out to a Point Blank rep, but what he was hoping for was when Galls goes live, we could have better pricing, etc. Jim spoke with Chief Fraider about a few projects of his with capital improvement. He asked what his feeling was as far as priority for ballistic vests. D/C Fraider stated to Jim that he would love to see us keep working on this program for our vehicles and gave it a medium priority. Rob said he was hoping it would happen sooner rather than later because we're between JG and Galls right now. Chief Fraider has a point of contact with Galls, and Rob said he would reach out to him, but he feels Point Blank was the brand he wanted to go with. Jim explained that D/C Fraider is working on a project for a second set of turnout gear for each member and is looking to do a joint funding between CIP, the Fire Department and FFITB and Jim supports that idea. D/C Fraider stopped in and explained that last Friday they had their first 2021 CIP meeting and one of the projects that made it through the first cut was the second set of turnout gear. It would be a slow rollout each year, approximately 20 sets per year. Chief mentioned a set of turnout gear is roughly \$3,500-\$4,000 per set.

Chief Fraider clarified that dollar amount wise, FFITB would be requested to contribute a ballpark amount of \$20k per year, for the next five years. We need 22 sets of gear a year to incorporate current replacements due plus an additional set. It would take us 5 years and in 5 years, everyone would have two sets of turnout gear. You'd have newer gear as your frontline set, and your older set would be for reserve. Chief Fraider believes the helmets were a FFITB purchase and in the next couple years, there will be 80-90 helmets that need to be replaced as they are about eight years old. Also, Ron did not include boots in that estimate. With our current allotment in the budget, that takes care of gloves and hoods and will continue to look for vendors to keep the cost down.

Chief Fraider mentioned that also in the CIP budget, we have line items in there for recliners and mattresses in the next few years. He is hoping to get support from FFITB to fill a couple gaps for that. CIP allotted money for two of the stations for about \$13,000. Ron will go back and check but it was roughly \$13,000 to \$14,000, and Ron was hoping to split the cost by contributing the same amount. It passed the first round of 2021 CIP budget process. That is also something they would try to retain in the CIP for future, and replace as per warranty.

NEW BUSINESS

Fitness Equipment Repair. We have no requests at this time, but Jim said that Station 1 treadmill has been tricky, and when the Covid-19 appropriate time comes along, we can address it. In the past, we tried to put aside money for general maintenance, so there's certain dollar amount set all the time. Maybe put aside \$3,000 for any unforeseen repairs that may come up. This relates to repairs and not new purchases.

Jim motioned to pre-approve a dollar amount not to exceed \$3,000 for any unforeseen equipment repairs at any of the four stations, to expire at the end of 2020. Seconded by Marty Moran. Jim said he would probably use ABT for all the repairs.

Ayes: M. Moran, R. Losik, R. Chapman, A. Larson, J. Stempien

Nays: None

Ayes 5; Nays 0

Motion carried.

Miscellaneous:

Marty updated on previously approved funds for the HazMat Team. Marty said Hazmat purchases have begun.

Marty also said Tony Piccolo has a broken stream light for his helmet. Marty asked him to follow up with Marc Piscitiello on a possible repair. Marc said they have had no issues with those lights to speak of. If Marc cannot repair the light, Foreign Fire should be able to replace it. Tony will need to bring the light to us, and submit his request.

Rob is overseeing replenishment of the Continuous Purchase items in the basement. With the current hiring slowdown, Rob is not in any rush to re-fill the stock with extra supplies that may sit on the shelf for a long period of time. He will prioritize accordingly.

Jim asked Marty if he expects our next revenue check would be decreased in the near future. And if so maybe we, as a board, should keep that possibility in mind going forward as we prioritize project funding. Marty agreed.

Marty made a motion to adjourn and it was seconded by Jim Stempien.

Chief Larson thanked the guys for the support and can't say enough. Having their support makes it all palatable for the members.



**Foreign Fire Insurance Tax Board
8/31/2020**

Item: Hats

Department: Fire Department

ATTACHMENTS:

Description

Type

No Attachments Available



Foreign Fire Insurance Tax Board
8/31/2020

Item: Door Wedges
Department: Fire Department

ATTACHMENTS:

Description

Type

No Attachments Available