



Agenda
Village of Arlington Heights
Foreign Fire Insurance Tax Board
Fire Station #2 Conference Room
Arlington Heights Fire Department
Administrative Headquarters
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
August 14, 2015
9:00 AM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes - April 10, 2015

IV. REPORTS

- A. Treasurer's Report

V. OLD BUSINESS

- A. Training requests / tuition reimbursement
- B. Treadmills
- C. Workout clothing - delivered
- D. Helmet inserts
- E. Leatherman Raptor tool
- F. Extra duty boots - Kale
- G. Button-making machine

VI. NEW BUSINESS

- A. Additional workout clothing
- B. Elliptical training equipment
- C. Gloves

VII. OTHER BUSINESS

VIII. ADJOURNMENT

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Item: Foreign Fire Insurance Tax Board

Department: Fire

ATTACHMENTS:

Description

Minutes - April 10, 2015

Type

Minutes

FOREIGN FIRE INSURANCE TAX BOARD

Minutes of Meeting
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
April 10, 2015

Board Members

in Attendance: Kenneth Koeppen
Ronald Fraider
Martin Moran
Michael Schubert
James Stempien
Kevin Flynn
Richard Manthy (at 10:30 A.M. following a
mtg. at NW Central Dispatch)

Guest: Rob Losik

Jim Stempien called the meeting to order at 9:05 A.M.

REVIEW OF MINUTES: Minutes of the January 21, 2015 regular meeting were reviewed. Ron Fraider made a motion to approve the minutes as submitted; Kevin Flynn seconded; all voted in favor.

TREASURER'S REPORT: Marty Moran reported that the current fund balance is \$403,166; however, a recent check for an expenditure of approximately \$8,000 has not yet cleared.

Two items of New Business brought to the Board by guest Rob Losik were discussed prior to opening Old Business for discussion.

NEW BUSINESS

1. Helmet Visors – Rob reported that five sample helmet visors were received and are in the process of being tested. Because they haven't been used for long, there is limited, but positive, feedback. Mike Schubert said he likes them, that they are easy to use with glasses, and seem to be smoke and scratch resistant. Rob has also been using a test pair and likes them. There was discussion about having Air One install them if purchased for all personnel.

To provide for a longer trial period, this subject is tabled until the next meeting.

2. Workout Clothing – Rob said he talked to the Athletic Trainer at St. Viator High School who recommended Chris Pacini of BSN Sports. Firefighter Reggie Castillo, an athletic trainer in his side job, also recommended BSN. Chris told Rob they could set up a system for purchase of the clothing which would be very convenient for the Board. Each Firefighter would have a user name and password and would log on to BSN's site and order his or her own apparel. Everyone's order would be shipped separately for easy delivery to our personnel. Rob got a quote for Under Armour brand clothing. The Board decided it would like the Department patch logo on the upper left of the t-shirt. The shirt is made of a wicking material suitable for exercise. The prices

given to Rob for 110 sets of clothing are \$17 for the t-shirts and \$22 for the shorts. We would receive a sample in each size so people could try them on before placing their orders. It was decided to purchase two sets for each Firefighter, and Firefighters can purchase additional merchandise on their own if desired. The color of the shirt will be blue with grey printed logo.

Ron Fraider made a motion to authorize a not-to-exceed amount of \$9,500 for the purchase of two t-shirts and two pair of workout shorts for each member of the Department; it was seconded by Mike Schubert. Roll was called with:

Ayes: K. Koeppen, K. Flynn, R. Fraider, M. Moran, M. Schubert, J. Stempien

Nays: None

Ayes 6; Nays 0

Motion carried.

OLD BUSINESS

1. Disposal of exercise equipment - Jim Stempien told the Board he had a discussion with Division Chief Dwayne Wood about a good method for disposing of the old exercise equipment. The items will be submitted to a public government auction website. Div. Chief Wood is taking care of the paperwork. Chief Koeppen said that he and Rick Manthy had discussed this method of disposal with Finance Director Tom Kuehne, who approves of the method and said that the funds generated will be deposited into the Foreign Fire Insurance Tax account. Finance also keeps records of the transactions.

2. Fire Department Instructors Conference (FDIC) – The Board discussed attendance at the upcoming FDIC this month.

Ron Fraider made a motion to approve a not-to-exceed amount of \$4,000 to cover the expenses of Fire Department personnel attending this year's Conference; it was seconded by Kevin Flynn. Roll was called with:

Ayes: K. Koeppen, K. Flynn, R. Fraider, M. Moran, M. Schubert, J. Stempien

Nays: None

Ayes 6; Nays 0

Motion carried.

3. Exercise Shoes – The program approved at the last meeting for the purchase of athletic shoes from Runners High in Arlington Heights concluded on March 31.

4. MIC Keepers – The MIC keepers have been received and are being distributed by the Battalion Chiefs.

5. Garment Bags – Chief Koeppen reported that the garment bags are here and ready for distribution.

6. Fitness equipment – At its last meeting, the Board approved the purchase of two Hoist brand Half Cage Ensemble Machines. Mike Schubert coordinated the purchase and reported that the machines have been delivered. A small piece (wall plate) is missing from one machine, and John Volz is handling that.

The Board also discussed purchase of an Assist Dip Chin machine but decided to table this until personnel see how the new Hoist machines work out.

7. Leatherman (Raptor) tool – As Kevin Flynn recommended, the Board tabled this item until the next meeting when personnel will have had more time to evaluate the samples we received.

8. Extra-duty boots – This item is tabled until the next meeting.

9. Flagpole for Station 1 - Chief Koeppen reported on the status of the flagpole at Station 1. The pole has been received and next week the location of the pole and pad will be set.

10. Photos of Department Personnel – Chief Koeppen told the Board that this project is nearly complete. All photos have been taken and the composites are being prepared.

(return to) **NEW BUSINESS**

3. Tuition Reimbursement Requests – Marty Moran presented a request from Firefighter Ross Chapman for reimbursement of a Structural Collapse 4 class.

Ron Fraider made a motion to approve reimbursing Ross Chapman \$1,500 (the annual tuition reimbursement limit) toward the \$2,250 cost of the class; it was seconded by Mike Schubert. Roll was called with:

Ayes: K. Koeppen, K. Flynn, R. Fraider, M. Moran, M. Schubert, J. Stempien

Nays: None

Ayes 6; Nays 0

Motion carried.

4. Continuous Purchase List – Jim Stempien received a request from Firefighter Chris Rymut through Div. Chief Wood asking that certain dive class providers be added to the continuous purchase list. The Board will ask Div. Chief Wood to discuss this at the next meeting.

EMT coats, MIC keepers and garment bags are being added to the Continuous Purchase List.

5. Tuition Reimbursement Allowance – The Board decided there will be no change in the current tuition reimbursement allowance.

6. Thermal Imaging Cameras – Mike Schubert said that with the purchase of three new cameras, the old Scott cameras will be placed in ambulances according to a chart Chief Koeppen will provide.

7. **Treadmills** – Personnel have been informing Board members that the treadmills at Station 1 are not working well; one is squeaking and the other has a slipping/safety hazard. They are old and no longer worth the cost of repairing. Kevin Flynn got a quote from Abt for two new treadmills for Station 1 at a discounted price of \$3,999 each and \$189 each for assembly; there will be no delivery charge. The Board briefly discussed what type of warranty, i.e., commercial vs. residential, would be available. The Board also discussed whether leasing exercise equipment might be a cost-effective alternative to purchase and will look into the numbers.

Kevin Flynn made a motion to approve an amount not to exceed \$10,000 for the purchase or lease of two new treadmills for Station 1; it was seconded by Rick Manthy. Roll was called with:

Ayes: K. Koeppen, K. Flynn, R. Manthy, R. Fraider, M. Moran, M. Schubert, J. Stempien

Nays: None

Ayes 7; Nays 0

Motion carried.

8. **Internet Service for fire stations** – The Board discussed approving the ongoing provision of Internet service at the fire stations.

Jim Stempien made a motion to approve an amount not to exceed \$3,200 for Internet service for all four stations for the next year; it was seconded by Marty Moran. Roll was called with:

Ayes: K. Koeppen, K. Flynn, R. Manthy, R. Fraider, M. Moran, M. Schubert, J. Stempien

Nays: None

Ayes 7; Nays 0

Motion carried.

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There being no further business brought before the Board, Marty Moran made a motion to adjourn the meeting at 10:53 A.M.; Jim Stempien seconded; all voted in favor; motion carried.