



Agenda
Village of Arlington Heights
Arts Commission
Buechner Room, 1st Floor
33 S. Arlington Heights Rd.
August 11, 2021
6:30 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes 7-14-21

IV. REPORTS

V. OLD BUSINESS

- A. Mural - Kensington Road Pedestrian Underpass
- B. Photography Competition

VI. NEW BUSINESS

- A. Budget 2022

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Arts Commission
8/11/2021

Item: Minutes 7-14-21

Department: Planning & Community Development

ATTACHMENTS:

Description

Minutes

Type

Minutes

DRAFT
MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
ARTS COMMISSION MEETING
HELD IN THE BUECHNER ROOM
OF THE VILLAGE HALL
JULY 14, 2021 AT 6:30 P.M.

Arts Chair Schurtz called the meeting to order at 6:30 p.m.

Members Present: Kristen Schurtz, Arts Chair
 Janet Souter
 Mary Seitz-Pagano
 Toni Higgins-Thrash
 Leena Joshi
 Kristen Walter

Members Absent: Brian Wolf

Also Present: Derek Mach, Staff Liaison

Arts Chair Schurtz led the Commission in the Pledge of Allegiance.

APPROVAL OF MINUTES

COMMISSIONER WALTER MADE A MOTION, SECONDED BY COMMISSIONER SEITZ-PAGANO, TO APPROVE THE MINUTES FROM THE MARCH 3, 2021 ARTS COMMISSION MEETING. ALL WERE IN FAVOR. THE MOTION CARRIED.

SOUTER, AYE; SEITZ-PAGANO, AYE; HIGGINS-THRASH, AYE;
WALTER, AYE; JOSHI, AYE; ARTS CHAIR SCHURTZ, AYE
ALL WERE IN FAVOR. MOTION CARRIED

COMMISSIONER SOUTER MADE A MOTION, SECONDED BY COMMISSIONER HIGGINS-THRASH, TO APPROVE THE MINUTES FROM THE MARCH 17, 2021 ARTS COMMISSION MEETING. ALL WERE IN FAVOR. THE MOTION CARRIED.

SOUTER, AYE; SEITZ-PAGANO, AYE; HIGGINS-THRASH, AYE;
WALTER, AYE; JOSHI, AYE; ARTS CHAIR SCHURTZ, AYE
ALL WERE IN FAVOR. MOTION CARRIED

MURAL – KENSINGTON ROAD UNDERPASS

Arts Chair Schurtz explained that the Commission previously met on March 17, 2021 to discuss the mural and that the goal was to finalize any remaining details this evening. Staff Liaison Derek Mach explained that Staff has reviewed the call and has no additional comments. Staff Liaison Derek Mach commented that the plan is that Public Works will install additional lights within the underpass. Staff Liaison Derek Mach shared the dates for the 'call for artists'. The Commission reviewed the dates. Commissioner Joshi suggested changing the due date for the final artwork from April 30, 2022 to March 30, 2022. The Commission agreed. The Commission discussed the Art Review Committee. Staff Liaison Derek Mach commented that the Arts Review Committee which consists of a few Arts Commissioner and staff will review the art submittals.

Commissioner Higgins-Thrash suggested having an event after the mural is complete. Commissioner Seitz-Pagano asked about notifying the schools. Staff Liaison Derek Mach commented that a letter along with the 'call for artists' will be sent to each school. Commissioner Walter suggested sending the call to the arts coordinator for the district. Commissioner Joshi commented that she can share the call with the PTA. Staff Liaison Derek Mach commented that the call will be forwarded to the Commission so that they can share. Commissioner Souter volunteered to put together a press release. Commissioner Higgins-Thrash suggested forwarding the call to the Park District. Commissioner Souter suggested sending the call to the Arts Guild.

COMMISSIONER WALTER MADE A MOTION, SECONDED BY COMMISSIONER SOUTER TO PROCEED WITH THE 'CALL FOR ARTISTS' FOR A MURAL AT THE KENSINGTON PEDESTRIAN UNDERPASS. ALL WERE IN FAVOR. THE MOTION CARRIED.

**SOUTER, AYE; SEITZ-PAGANO, AYE; HIGGINS-THRASH, AYE;
WALTER, AYE; JOSHI, AYE; ARTS CHAIR SCHURTZ, AYE
ALL WERE IN FAVOR. MOTION CARRIED**

PHOTOGRAPHY COMPETITION

Arts Chair Schurtz explained that the Commission previously reviewed the submittals for the Photography Competition but needs to select a winner. The Commission reviewed each submittal.

COMMISSIONER SEITZ-PAGANO MADE A MOTION, SECONDED BY COMMISSIONER WALTER TO SELECT ADAM PEARSON'S SCENE OF LAKE ARLINGTON AS THE WINNER OF THE PHOTOGRAPHY COMPETITION. ALL WERE IN FAVOR. THE MOTION CARRIED.

**SOUTER, AYE; SEITZ-PAGANO, AYE; HIGGINS-THRASH, AYE;
WALTER, AYE; JOSHI, AYE; ARTS CHAIR SCHURTZ, AYE
ALL WERE IN FAVOR. MOTION CARRIED**

NEW BUSINESS

Arts Chair Schurtz asked if there is any new business?

ADJOURNMENT

COMMISSIONER WALTER MADE A MOTION, SECONDED BY COMMISSIONER HIGGINS-THRASH TO ADJOURN THE MEETING AT 7:05 P.M. ALL WERE IN FAVOR. THE MOTION CARRIED.

**SOUTER, AYE; SEITZ-PAGANO, AYE; HIGGINS-THRASH, AYE;
WALTER, AYE; JOSHI, AYE; ARTS CHAIR SCHURTZ, AYE
ALL WERE IN FAVOR. MOTION CARRIED**



Arts Commission
8/11/2021

Item: Budget 2022

Department: Planning & Community Development

ATTACHMENTS:

Description

Budget

Type

Correspondence

MEMORANDUM

To: Arts Chair Kristen Schurtz and Members of the Arts Commission

From: Derek Mach, Staff Liaison 

Date: August 4, 2021

Re: Budget; 2022

The purpose of this memo is to share a draft of the budget for the Arts Commission for the 2022 budget year. The budget topic has been placed on the August 11 agenda and the Arts Commission will need to make a recommendation to submit a budget request for Village Board consideration. The draft of the budget is comparable to previous years.

Please feel free to contact me with any questions at (847) 368-5232.

At: Draft of Budget

VILLAGE OF ARLINGTON HEIGHTS

BOARDS & COMMISSIONS 2022 BUDGET REQUESTS

Name of Board or Commission: ARTS COMMISSION

Chair: KRISTEN SCHURTZ

	2019 Actual	2020 Actual	2021 Adopted Budget	2021 Estimated Actual	2022 Proposed Budget	Accounts
GENERAL FUND						
CONTRACTUAL SERVICES:						
Postage	\$ 175	\$ 152	\$ 800	\$ -	\$ 500	101-1022-502.22-05
Photocopying	61	5	500	-	500	101-1022-502.22-15
COMMODITIES:						
Other Supplies Awards	891	136	1,000	1,000	1,000	101-1022-502.33-05
TOTAL GENERAL FUND	\$ 1,127	\$ 293	\$ 2,300	\$ 1,000	\$ 2,000	
A & E FUND						
OTHER CHARGES:						
Special Events Community Awareness Events	\$ 1,382	\$ 4,877	\$ 6,000 \$ 4,828	\$ 6,000	\$ 6,000	515-1022-525.40-55 Budget AE-06-46 Encumbrance AE-06-46
TOTAL A & E FUND	\$ 1,382	\$ 4,877	\$ 10,828	\$ 6,000	\$ 6,000	
TOTAL EXPENDITURES	\$ 2,509	\$ 5,170	\$ 13,128	\$ 7,000	\$ 8,000	