



Agenda
Village of Arlington Heights
Special Events Commission
Commissions Room
33 S. Arlington Heights Road, AH 60005
August 9, 2023
7:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Special Events Commission Minutes: June 14, 2023

IV. REPORTS

V. OLD BUSINESS

- A. Autumn Harvest 2023
- B. Tree Lighting 2023
- C. Hearts of Gold 2024

VI. NEW BUSINESS

VII. OTHER BUSINESS

VIII. PUBLIC COMMENT

IX. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact Erin Mercado, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, emercado@vah.com or (847)368-5793.

Minutes for Special Events Commission Meeting: June 14, 2023

Meeting called to order by Laurie Mitchell at 7:06 p.m. in the Commissions Room at Village Hall

- Present: Brad Katz, Laurie Mitchell, Diane Jamieson, Jennifer Eichorn, Cari Boyle, Kelly Barash, Kerri Stanley, Matt Fink, Steve Fromm, Michelle Harris
- Absent: Kevin Seifert, Karen DeZellar, Colleen Gaughan
- Also Present: Staff Liaison Avis Meade

Minutes for May 10th should be modified to correct the spelling of Matt Fink's name. Motion to approve minutes from May 10, 2023 by Brad Katz with a second by Laurie Mitchell.

OLD BUSINESS

- **Swing Into Spring Event May 20th**
The commission reviewed the May 20th Swing into Spring event. Volunteers from Service over Self provided great feedback. Fire Department's Touch a Truck was very successful. The bubbles were a major attraction and commissioners will book bubbles for next year's event on May 18, 2024, 11 a.m. – 2 p.m. Inflatable locations worked well in North School Park.

NEW BUSINESS

- **Autumn Harvest 2023**
Autumn Harvest will take place on Saturday, October 7, 2023, 11 a.m. – 2 p.m. at North School Park. Steve Fromm will chair the 2023 Autumn Harvest event and Brad Katz will co-chair. Commissioners discussed event planning responsibilities including school bands, dancers, a petting zoo, pumpkin crafts, a kettle corn vendor, food trucks, and additional details.
- **Tree Lighting 2023**
The Tree Lighting 2023 event will take place on November 24, 2023. Michelle Harris and Jennifer Eichorn will chair the event. An alternative trolley route will be considered by Police, Fire & Public Works. Staff will inquire about a count-down at Harmony Park. The commission recommends amplification of sound for the Dickens Singers.
- **Hearts of Gold 2024**
The Commission's 2024 Hearts of Gold Program is scheduled for February 24, 2024. This date will be confirmed with the Double Tree.

OTHER BUSINESS

Village Staff will provide National Community Survey Feedback at next meeting.

ADJOURNMENT

- A motion was made to end the meeting was made at 8:03 p.m. by Michelle Harris with a second from Laurie Mitchell.