



Agenda
Village of Arlington Heights
Arts Commission
Virtual Meeting

July 29, 2020
6:30 PM

I. CALL TO ORDER

- A. In response to the COVID-19 pandemic, this meeting is closed to in-person, public attendance. The meeting is being held virtually, which permits the public to fully participate via their computers or using their phones.

To participate in the virtual meeting, please follow these instructions: <https://bit.ly/2OKsTjF>

Individuals who wish to comment or ask a question on an item on the Agenda may either participate virtually or send an email to the Village at dmach@vah.com. Please limit emails to 200 words or less. To be shared at the meeting, the email must be received by 3:00 p.m. on July 29, 2020.

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes - 3/4/20

IV. REPORTS

V. OLD BUSINESS

VI. NEW BUSINESS

- A. Mural- Kensington Road Pedestrian Underpass
B. 2021 Budget

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S.

Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793
(Voice), (847)368-5980 (Fax) or drobb@vah.com.



**Arts Commission
7/29/2020**

Item: Minutes - 3/4/20

Department: Planning & Community Development

ATTACHMENTS:

Description

Minutes - 3/4/20

Type

Minutes

DRAFT
MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
ARTS COMMISSION MEETING
HELD IN THE PLANNING CONFERENCE ROOM
OF THE VILLAGE HALL
MARCH 4, 2020 AT 6:30 P.M.

Arts Chair Souter called the meeting to order at 6:30 p.m.

Members Present: Janet Souter, Arts Chair
Mary Seitz-Pagano
Toni Higgins-Thrash
Brian Wolf
Leena Joshi

Members Absent: Kristen Walter
Sarah Galla

Also Present: Derek Mach, Staff Liaison

APPROVAL OF MINUTES

COMMISSIONER SEITZ-PAGANO MADE A MOTION, SECONDED BY COMMISSIONER WOLF, TO APPROVE THE MINUTES FROM THE FEBRUARY 5, 2020 ARTS COMMISSION MEETING. ALL WERE IN FAVOR. THE MOTION CARRIED.

ARTIST OUTREACH

Commissioner Joshi provided an update for the summer outreach program. Commissioner Joshi explained that the program will be held at the Historic Museum on July 11, 2020. Commissioner Joshi commented that the space can accommodate 50 people. Commissioner Joshi explained that the event time will be between 10:00 am and 11:30 am. Commissioner Joshi explained that Ellan Blue with the Ohara Ikebana School was contacted and that Ms. Blue recently held a similar program with District 214. Commissioner Joshi further explained that the first 30 minutes will be educational learning followed by 60 minutes of workshop. The Commission discussed registration. The Commission agreed that participants should RSVP in advance and if there is space available, the day of the event, they will open it up to walk-ins. Commissioner Joshi suggested using Eventbrite for registration. Staff Liaison Derek Mach commented that staff will discuss options for registration. The Commission discussed marketing the program. Staff Liaison Derek Mach commented that the event can be promoted via social media. The Commission discussed utilizing their list of local artists to promote the event.

COMMISSIONER SCHURTZ MADE A MOTION SECONDED BY SEITZ-PAGANO TO PROCEED WITH THE ANNUAL ARTIST OUTREACH EVENT FOR AN IKEBANA PROGRAM NOT TO EXCEED \$500. ALL WERE IN FAVOR. THE MOTION CARRIED.

PHOTOGRAPHY COMPETITION

The Commission reviewed the submittals for the photography competition and narrowed the images to three potential winners. The Commission felt that the image of Lake Arlington should be the winner. Arts Chair Souter suggested that the Commission finalize the selection when Commissioner Walter is present and the Commission agreed.

BANNER PROGRAM

Arts Chair Souter asked if there is any update regarding the banner program. Commissioner Seitz-Pagano commented that there was a great article about the banners in the Daily Herald. The Commission discussed the awards. Staff Liaison Derek Mach commented that the Commission needs to select the winners for the competition. The Commission selected three winners. The Commission discussed Metropolis and the local movie theater as options for prizes.

COMMISSIONER SEITZ-PAGANO MADE A MOTION SECONDED BY COMMISSIONER SCHURTZ TO SPEND \$25 AT THE LOCAL MOVIE THEATER AND \$125 AT METROPOLIS FOR THE THREE PRIZES FOR THE WINNERS OF THE BANNER PROGRAM. ALL WERE IN FAVOR. THE MOTION CARRIED.

DUNTON STATUE PROOF – VILLAGE HALL EXHIBIT

Staff Liaison Derek Mach explained that staff will coordinate with the graphic artist regarding the revisions for the exhibit. Staff Liaison Derek Mach commented that the revisions include placing Mr. Dunton on a shelf and having the text go around the sculpture. Commissioner Seitz-Pagano suggested that staff evaluate the photos of Mr. Dunton and remove one of the images.

INFORMATIONAL MATERIAL/ANNOUNCEMENTS

Arts Chair Souter asked if there is any new business?

ADJOURNMENT

COMMISSIONER SCHURTZ MADE A MOTION SECONDED BY SEITZ-PAGANO TO ADJOURN THE MEETING AT 7:35 PM. ALL WERE IN FAVOR. THE MOTION CARRIED.



Arts Commission
7/29/2020

Item: Mural - Kensington Road Pedestrian Underpass

Department: Planning & Community Development

ATTACHMENTS:

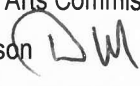
Description

Memo

Type

Memorandum

MEMO

TO: Arts Chair Schurtz and Arts Commission Members
FROM: Derek Mach, Staff Liaison 
SUBJECT: Mural; Kensington Road Pedestrian Underpass
DATE: July 23, 2020

The Kensington Road pedestrian underpass located east of Village Hall was recently vandalized with racist graffiti. A resident recently approached the Village with an idea for an inclusive mural for this area. The resident suggested that an artist design an outline for the mural and that local residents paint an area (approximately 2'x2') of the mural. Although this is a great idea that involves the community, there are some concerns with the logistics. Below are a few options for moving forward with a mural:

1. As recommended by a resident, involve local artists to develop a design. The Arts Commission and staff coordinate with the community in order to paint 2'x2' squares as part of creating a mural.

Pros

- Community involvement

Cons

- Logistics, staffing and Commission time
- Quality
- Ability to maintain Social Distancing

2. Release a 'call for artists' requesting designs for a mural for the Commission's review. A design could be selected with community input and the artist would execute the design.

Pros

- This option could still involve the community in the design selection
- Working with one artist may allow for an easier installation

Cons

- Fewer artists and members of the community involved with the installation

3. Reach out to a high school art class in order to develop a design and paint the mural.

Pros

- Student involvement

Cons

- Less community involvement
- Logistics and timing may not work well with the art class

4. Retain an artist to design and paint a mural.

Pros

- This option may allow for an easier installation

Cons

- Cost

It is recommended that the Arts Commission evaluate the above options and next steps for a mural at the July 29 Arts Commission meeting.



Arts Commission
7/29/2020

Item: 2021 Budget

Department: Planning & Community Development

ATTACHMENTS:

Description

2021 Budget

Type

Exhibits

MEMORANDUM

To: Arts Chair Kristen Schurtz and Members of the Arts Commission

From: Derek Mach, Staff Liaison 

Date: July 23, 2020

Re: Budget; 2021

The purpose of this memo is to share a draft of the budget for the Arts Commission for the 2021 budget year. The budget topic has been placed on the July 29 agenda and the Arts Commission will need to make a recommendation to submit a budget request for Village Board consideration. The draft of the budget is comparable to previous years.

Please feel free to contact me with any questions at (847) 368-5232.

At: *Draft of Budget*

VILLAGE OF ARLINGTON HEIGHTS

BOARDS & COMMISSIONS 2021 BUDGET REQUESTS

Name of Board or Commission: ARTS COMMISSION

Chair: KRISTEN SCHURTZ

	2018 Actual	2019 Actual	2020 Adopted Budget	2020 Estimated Actual	2021 Proposed Budget	Accounts
GENERAL FUND						
CONTRACTUAL SERVICES:						
Postage	\$ 359	\$ 175	\$ 800	500	800	101-1022-502.22-05
Photocopying	88	61	500	100	500	101-1022-502.22-15
COMMODITIES:						
Other Supplies Awards	664	891	1,000	500	1,000	101-1022-502.33-05
TOTAL GENERAL FUND	\$ 1,111	\$ 1,127	\$ 2,300	\$1,100	\$2,300	
A & E FUND						
OTHER CHARGES:						
Special Events Community Awareness Events	\$ 3,053	\$ 1,382	\$ 6,000 \$ 5,034	2,000	6,000	515-1022-525.40-55 Budget AE-06-46 Encumbrance AE-06-46
TOTAL A & E FUND	\$ 3,053	\$ 1,382	\$11,034	\$2,000	\$ 6,000	
TOTAL EXPENDITURES	\$ 4,164	\$ 2,509	\$13,334	\$3,100	\$8,300	