



Agenda
Village of Arlington Heights
Arts Commission
Commissions Room 2nd Floor

Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
July 29, 2015
6:30 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes 6/3/15

IV. REPORTS

V. OLD BUSINESS

- A. Walk in the Park Art Festival - August 16, 2015
- B. Promenade of Art Festival
- C. Decorated Object Competition
- D. Fall 2015 Art Outreach Ideas
- E. Festival of Wreaths
- F. Commission Communication Updates - Idea and Program Listing
- G. Commission Communication Updates - Marketing
- H. Banner Pole Project
- I. Art Film
- J. Teen Film Festival

VI. NEW BUSINESS

- A. Village Hall Art - Main Staircase
- B. Informational Material/Announcements

VII. OTHER BUSINESS

VIII.ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Minutes 6/3/15

Department: Planning & Community Development

ATTACHMENTS:

Description

Minutes

Type

Minutes

DRAFT
MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
ARTS COMMISSION MEETING
HELD IN THE COMMISSIONS ROOM
OF THE VILLAGE HALL
JUNE 3, 2015 AT 6:30 P.M.

Arts Chair Seitz-Pagano called the meeting to order at 6:30 p.m.

Members Present: Mary Seitz-Pagano, Arts Chair
Toni Higgins-Thrash
Janet Souter
Kristen Schurtz
Tara Riley
Scott DeLaney
Alison McLaughlin

Also Present: Derek Mach, Staff Liaison

Arts Chair Seitz-Pagano called the meeting to order.

APPROVAL OF MINUTES

COMMISSIONER RILEY MADE A MOTION, SECONDED BY COMMISSIONER SCHURTZ, TO APPROVE THE MINUTES FROM THE MAY 6, 2015 ARTS COMMISSION MEETING. ALL WERE IN FAVOR. THE MOTION CARRIED.

PROMENADE OF ART FESTIVAL

Commissioner Higgins-Thrash shared the schedule for Commissioner participation in the Promenade of Art Festival. Commissioner Riley suggested having the banner available at the booth. The Commission discussed having a giveaway (button or magnet etc.) in the future.

COMMISSIONER DELANEY MADE A MOTION, SECONDED BY COMMISSIONER SOUTER, TO SPEND \$49 FOR A TABLE CLOTH AND SKIRT FOR THE ARTS COMMISSION TABLE AS PART OF THE PROMENADE OF ART FESTIVAL. ALL WERE IN FAVOR. THE MOTION CARRIED.

Commissioner Schurtz commented that she will return the tablecloth and skirt to Arlington Rental after the event.

DECORATED OBJECT COMPETITION

The Commission finalized details for the July 5 Decorated Object Competition. Commissioner McLaughlin volunteered to drop off flyers at the library. Commissioner McLaughlin asked if the schools were informed of the event. Staff Liaison Derek Mach commented that hard copies were mailed to the schools. Commissioner McLaughlin commented that the schools typically will not distribute paper and suggested that in the future the event be posted electronically.

COMMISSIONER RILEY MADE A MOTION, SECONDED BY COMMISSIONER HIGGINS-THRASH, TO SPEND APPROXIMATELY \$500 FOR THE TENT, TABLES AND CHAIRS FOR THE DECORATED OBJECT COMPETITION. ALL WERE IN FAVOR. THE MOTION CARRIED.

COMMISSIONER RILEY MADE A MOTION, SECONDED BY COMMISSIONER SCHURTZ, TO SPEND APPROXIMATELY \$225 FOR GIFT CERTIFICATES FROM THE CHAMBER OF COMMERCE FOR THE NINE WINNERS FOR THE UMBRELLA COMPETITION. ALL WERE IN FAVOR. THE MOTION CARRIED.

COMMISSIONER SCHURTZ MADE A MOTION, SECONDED BY COMMISSIONER SOUTER, TO SPEND APPROXIMATELY \$20 FOR THE RIBBONS FOR THE DECORATED OBJECT COMPETITION. ALL WERE IN FAVOR. THE MOTION CARRIED.

Commissioner Higgins-Thrash suggested that the Commission use the old judging form. The Commission agreed. Arts Chair Seitz-Pagano and Commissioner Souter volunteered to judge. Commissioner McLaughlin commented that the umbrellas will need to be secured so that they do not fly away. The Commission discussed using tomato cages to hold/secure the umbrellas. The subcommittee will finalize details for displaying the umbrellas.

COMMISSION FORWARD – WEB PAGE

Staff Liaison Derek Mach commented that the Arts Commission web page on the Village website has been updated. Commissioner Higgins-Thrash commented that the 'Intent and Purpose' section still needs to be removed. Staff Liaison Derek Mach asked the Commission to review and let staff know if there are any other comments.

FALL 2015 ART OUTREACH IDEAS

Commissioner DeLaney explained that the theme of the fall 2015 Art Outreach event is 'Art in the Making'. Commissioner DeLaney explained that participants will rotate to different stations where artists are creating art. Commissioner DeLaney also explained that the principal for Dryden elementary school is a possible contact for origami. Commissioner DeLaney explained that the subcommittee is coordinating with the library and the library should be available for the event. The Commission discussed having the 3d printer as an option for one of the stations. The Commission discussed having three or four different stations. The Commission discussed the schedule for the program and discussed whether or not there is time for entertainment. Commissioner Higgins-Thrash suggested having background music. Staff Liaison Derek Mach commented that the invites will need to be mailed in early October and the design of the postcard will need to be finalized early September.

FESTIVAL OF WREATHES

Commissioner Souter explained that the brochure for the event is being finalized. Commissioner McLaughlin asked about the timing of the Festival of Wreathes. Commissioner Souter explained that participants must complete an online registration by October 16 and submit their wreathes by October 30, 2015. Commissioner Souter explained that there is a preview party for the wreathes by invitation for sponsors and participants. Commissioner Souter also explained that after the tree lighting on November 27 the public can preview the wreathes and the public will have an opportunity to vote for their favorite wreath. Commissioner Souter explained that Saturday, November 28 and Sunday November 29 there is a silent auction. Commissioner Souter commented that some of the wreathes may be on display at the library. Commissioner Souter commented that on September 19 there is a silver platter wreath workshop. Commissioner Riley commented that she is teaching the workshop. Commissioner Riley commented that the Park District booth will have the brochure available at the Frontier Days festival.

COMMISSION COMMUNICATION UPDATES – Idea and Program Listing

Arts Chair Seitz-Pagano asked if there is any update on the Idea and Program List.

COMMISSION COMMUNICATION UPDATES - Marketing

Arts Chair Seitz-Pagano asked if there is any marketing update. Commissioner DeLaney commented that there is no update at this time. Commissioner Higgins-Thrash asked if the database could be separated into categories. Staff Liaison Derek Mach suggested that staff meet with the subcommittee.

BANNER POLE PROJECT

Staff Liaison Derek Mach commented that there is no update at this time. Commissioner Higgins-Thrash asked how many poles in the Downtown would feature the banners. Staff Liaison Derek Mach commented that it would be approximately 25 banners.

ART FILM

Commissioner DeLaney commented that the subcommittee is continuing to research the idea of an art film festival.

TEEN FILM FESTIVAL

Commissioner Schurtz commented that there is no update at this time. Commissioner Schurtz commented that the event will be on Friday, August 21.

WALK IN THE PARK ART FESTIVAL – August 16, 2015

Staff Liaison Derek Mach explained that Sunday, August 16 is the Walk in the Park Art Festival. Commissioner Higgins-Thrash commented that the cost to participate in the event is \$65.

COMMISSIONER SOUTER MADE A MOTION, SECONDED BY COMMISSIONER SCHURTZ, TO PARTICIPATE IN THE WALK IN THE PARK ART FESTIVAL ON SUNDAY AUGUST 16, 2015 AND SPEND \$65. ALL WERE IN FAVOR. THE MOTION CARRIED.

Commissioner Higgins-Thrash commented that a schedule for Commissioner participation will be available at the next Arts Commission meeting.

INFORMATIONAL MATERIAL/ANNOUNCEMENTS

The Commission discussed the meeting schedule and the Wednesday, July 1 regular scheduled Arts Commission meeting.

COMMISSIONER HIGGINS-THRASH MADE A MOTION, SECONDED BY COMMISSIONER SOUTER, TO CANCEL THE JULY 1 AND AUGUST 5 REGULAR SCHEDULED MEETINGS DUE TO LACK OF QUORAM AND MEET ON WEDNESDAY JULY 29. ALL WERE IN FAVOR. THE MOTION CARRIED.

Commissioner McLaughlin commented that Saint James is featuring a summer musical in July and the theme is Peter Pan.

ADJOURNMENT

COMMISSIONER DELANEY MADE A MOTION, SECONDED BY COMMISSIONER SCHURTZ, TO ADJOURN THE MEETING AT 7:55 P.M. ALL WERE IN FAVOR. THE MOTION CARRIED.