



AGENDA

President and Board of Trustees
Village of Arlington Heights
Board Room

Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005

July 18, 2016

8:00 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

IV. APPROVAL OF MINUTES

- A. Committee-of-the-Whole 6/27/2016
- B. Village Board 07/05/2016
- C. Committee of the Whole 7/11/2016

V. APPROVAL OF ACCOUNTS PAYABLE

- A. Warrant Register 7/15/16

VI. RECOGNITIONS AND PRESENTATIONS

VII. PUBLIC HEARINGS

VIII. CITIZENS TO BE HEARD

Anyone wishing to speak on a subject not on the Agenda should fill out a card, located in the back of the room, and hand it to the Village Clerk. Please limit your comments to three minutes.

IX. OLD BUSINESS

- A. Report of the Committee-of-the-Whole Meeting of July 11, 2016

Possible Creation of a New Liquor License Classification

Trustee Farwell moved, seconded by Trustee Tinaglia, that the Committee-of-the-Whole recommend to the Village Board to direct staff to develop an ordinance creating a Class "L" Liquor License for

approval at the July 18, 2016 Village Board Meeting. The motion carried.

B. Report of the Committee-of-the-Whole Meeting of July 11, 2016

Paver Brick Follow-up

Trustee LaBedz moved, seconded by Trustee Glasgow, that the Committee-of-the-Whole recommend to the Village Board to direct staff to incorporate the following new design standards into a Request for Proposals Downtown Paver Maintenance Program:

- Use of premium concrete paver bricks
- Use of open graded aggregate base
- Use of concrete pinning at curb, border, and 18-inch band interfaces
- Use of concrete base at intersection keystones
- Use of lateral concrete bands at 30-foot intervals

The motion carried.

C. Report of the Committee-of-the-Whole Meeting of July 18, 2016

Consideration of recommending to the Liquor Commissioner the issuance of a Class "A" Liquor License to Mowa Inc., dba MOWA located at 4216 N. Arlington Heights Road

D. Report of the Committee-of-the-Whole Meeting of July 18, 2016

Interview of Daniel Kowalczyk for Appointment to the Environmental Commission - Term Ending: 4/30/17

E. Report of the Committee-of-the-Whole Meeting of July 18, 2016

Interview of Claudia Glasgow for Appointment to the Youth Commission - Term Ending: 4/30/17

F. Report of the Committee-of-the-Whole Meeting of July 18, 2016

Interview of Amalia Sordo-Palacios for Appointment to the Youth Commission - Term Ending: 4/30/17

G. Report of the Committee-of-the-Whole Meeting of July 18, 2016

Interview of William Delea for Appointment to the Housing Commission - Term Ending: 4/30/18

X. CONSENT AGENDA

This Agenda consists of proposals and recommendations that, in the opinion of the Village Manager, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote instead of separate votes on each item.

Consideration of this Consent Agenda will be governed by the following rules and procedures prior to roll call vote:

1. Any Trustee who wishes to vote "no" or "pass" on any Consent Agenda

items should so indicate.

2. Upon the request of any one Trustee, any item will be removed from the Consent Agenda and considered separately after adoption of the Consent Agenda.
3. Citizens in the audience may ask to remove any item on this Consent Agenda.
4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

CONSENT APPROVAL OF BIDS

- A. West Tank #16 - Change Order 1
- B. Consultant for Classification and Compensation Study

CONSENT LEGAL

- A. An Ordinance Granting a Land Use Variation and a Variation from Chapter 28 of the Arlington Heights Municipal Code (Carnica Auto Detail, 208 W. University Drive)
- B. An Ordinance Granting a Land Use Variation and a Variation from Chapter 28 of the Arlington Heights Municipal Code (Swaminarayan Gurukul - USA, 402 S. Arlington Heights Road)
- C. An Ordinance Approving an Amendment to Planned Unit Development Ordinance Numbers 87-052 and 05-088, and Granting a Variation from Chapter 28 of the Arlington Heights Municipal Code (Sunset Meadows Park, 700 S. Dwyer Avenue)
- D. An Ordinance Amending Chapter 17 of the Arlington Heights Municipal Code (Section 17-107 - Annual Fees - Trucks)
- E. An Ordinance Authorizing the Execution of a Real Estate Contract (Purchase of 1665 South Arlington Heights Road)

CONSENT PETITIONS AND COMMUNICATIONS

- A. Permit Fee Waiver - Arlington Heights Park District

XI. APPROVAL OF BIDS

XII. NEW BUSINESS

- A. Sign Code Modifications - Electronic Signs Village-Wide - DC#09-025

XIII. LEGAL

- A. An Ordinance Amending Chapter 13 of the Arlington Heights Municipal Code (Addition of Class "L" liquor license)
- B. An Ordinance Amending Chapter 13 of the Arlington Heights Municipal Code (Making available a Class "A" liquor license)

XIV. REPORT OF THE VILLAGE MANAGER

XV. APPOINTMENTS

XVI. PETITIONS AND COMMUNICATIONS

- A. Request for Closed Session per 5 ILCS 120/2(c)(21): Discussion of minutes lawfully closed, whether for purposes of approval of the minutes or the semi-annual review of the minutes

- and -

5 ILCS 120/2(c)(11): Litigation, when an action against, affecting or on behalf of the Village has been filed and is pending before a court or administrative tribunal, or when the Board finds that an action is probable or imminent

XVII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Committee-of-the-Whole 6/27/2016

Department: Finance

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
Committee-of-the-Whole 6/27/2016	Minutes



MINUTES

President and Board of Trustees
Village of Arlington Heights
Committee-of-the-Whole
Board Room
Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
June 27, 2016
7:30 PM

I. CALL TO ORDER

President Hayes called the meeting to order at 7:30 PM.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Board Members Present: Mayor Thomas Hayes, Trustees Blackwood, Glasgow, LaBedz, Rosenberg, Scaletta, Sidor, & Tinaglia

Board Members Absent: Trustee Farwell

Staff Members Present: R. Recklaus, D. Mikula, T. Kuehne, S. Shirley, J. Massaelli, C. Perkins, C. Papierniak, G. Mourning, K. Koeppen, M. Juarez, D. Ruda, P. Wilkiel, & Various Village Support Staff

Others Present: Joe Keefe, Metropolis

IV. NEW BUSINESS

- A. Review of the Proposed 2017-2021 Capital Improvement Program (CIP)

Mr. Recklaus stated that the CIP requires the input and cooperation of almost all Village departments and that the document presented is the result of a lot of planning, estimating, prioritizing, negotiating, and cutting by staff in an attempt to have a viable plan based on the Board's values, staff's expertise and analysis, and with the resources that the Village believes it will have over the next five years. He noted that the five-year \$132.4 million CIP is a plan/placeholder and that it can be adjusted during the final budget process.

Mr. Recklaus continued by giving a brief overview of some of the major

features of the CIP which include increased funding for water main improvements and for the street program. It also includes the new Police station and the second year of the 2-year parking deck projects.

Mr. Recklaus went on to say that the Emerald Ash Program (EAB) is reaching its end and commended Public Works for their efforts in this great program. He said that because of the staff's good efforts, there is a \$5.4 million EAB fund balance which is being proposed to be spent on a couple of one-time items that staff believes is necessary for the maintenance and enhancement of existing assets. It includes a \$2.7 million transfer to the Storm Water Fund, and a \$2.6 million transfer to the Capital Projects Fund to be used toward the Downtown brick paver program, Northwest Highway corridor improvements, and for Rand Road corridor improvements, and \$72,500 to be transferred back to the General Fund.

Mr. Recklaus explained that a major undertaking that is not included in the CIP and has no funding source at this time is the storm water issue. He explained that an update will be given at the July 5th Board meeting, with more conversation taking place on August 1st. He said there are often questions on why this project is taking so long and said that when talking about a project that is going to cost tens of millions of dollars, staff feels that it is prudent to proceed cautiously. He added that with some exceptions, the storm water system since 2011 has performed fairly well. Mr. Recklaus said that prior to spending that kind of money staff wants to know how much better the storm water system would be after improvements, knowing that the improvements would not protect against another 2011 size event.

Mr. Recklaus finished by saying that it is still unknown how the State's budget crisis will affect municipalities, saying that the Village needs to plan assuming things will remain the same. He said that if we find that the Village will have significant cuts from the State that goes beyond what can be absorbed with reserves, then we will have to address what needs to be done differently.

Capital Projects Fund

Mr. Kuehne stated that infrastructure is a national, state, and municipal issue. He went on to commend the Village Board for making decisions to implement sustainable sources of revenue that are being used to bolster the Village's infrastructure. Mr. Kuehne gave an overview of the key Capital Project Fund projects including the Street Program, Paver Brick Maintenance, Northwest Highway Corridor Landscaping and the Rand Road Corridor Identification Enhancements. He continued by explaining amounts budgeted over the next five years.

Trustee Glasgow asked if there was enough in reserves to sustain the proposed spending levels if the State should end up pulling back funds. Mr. Kuehne answered yes for 2017 as presented. Trustee Glasgow stated his concerns with continuity by starting projects like the Northwest Highway

Corridor or Brick Paver Maintenance that are budgeted over five years and asked if they would be able to get finished once they get started. Mr. Kuehne said it depends if and how much the State would divert from municipalities, saying that the Village would have to look at all revenue sources. He said that the Village has a duty to maintain police and fire operations and that it could force us to look at all spending in the Village, not just capital projects. Mr. Recklaus added that one of the reasons there are reserves, is so the impacts can be smoothed from any cuts. Mr. Kuehne added that are reserves would give us time to react. Mr. Shirley said that in his opinion and because the materials and colors are similar to what is currently being used with brick pavers, he doesn't believe there would be a drastic reduction in service level or appearance in the Downtown.

Trustee Rosenberg stated his concerns with some of the proposed expenditures regarding pavers and corridor improvements in the CIP due to the condition of the State, and said that he has a problem with allocating funds the way they are laid out. He asked what other recourse for yearly maintenance the Village may have if the paver maintenance doesn't get done. Mr. Shirley said that we can get by with regular maintenance for liability issues, not including aesthetics, but not at prior levels of \$50,000 per year. Mr. Shirley felt that we should get a head start on this and decide what it should look like and make it look the way the primary part of Downtown Arlington Heights deserves to look. Trustee Rosenberg asked if maintenance for the unfinished areas was factored into the expenditures over the four years that it would take to complete. Mr. Shirley stated that the out years include monies for maintenance.

Trustee Tinaglia asked how old the Downtown brick pavers were. Mr. Perkins explained that the design is from the 1987 Downtown Master Plan and that installation of the first streetscape started being installed in 1984. Trustee Tinaglia is of the opinion that the Village can't hold back in the Downtown because of all the building and activities that take place there and felt that the Streetscape Program should go forward and be planned and budgeted for, and to be done right. Trustee LaBedz stated that more than with aesthetics, she is concerned with the liability and current condition of some of the streetscape and believes that the program should move forward. Trustee Sidor agreed with Trustee LaBedz and Mr. Shirley.

Trustee Scaletta voiced his concern with having the televised Village Board meetings listed as discretionary spending and feels, because of transparency, that the Board considers moving it to essential.

Trustee Scaletta asked that since there is cost sharing with Rolling Meadows on the Algonquin/New Wilke intersection improvements, if there have been conversations with them to help with the Arlington Downs Project. Mr. Massarelli explained that improvements to the Arlington Downs property includes a pedestrian/bike way along Euclid, and said that Rolling Meadows will provide a connection to that at the signal at Salt Creek Lane as well as the connection that will cross Rohlwing Rd.

Trustee Scaletta stated that he is willing to work with staff to identify some of the issues on Northwest Highway that need upgrades, but felt that \$400,000 over five years was a lot of money to spend on landscaping. He also stated his concerns with liability if the fence along the tracks on Sigwalt/Davis Street is removed. Trustee Tinaglia disagreed and felt that the fence is an eyesore and should be removed. He went on to say that he doesn't believe it would be a liability and that it is the only area of the tracks that has a fence. Trustee Tinaglia also said he is a proponent of the Northwest Highway landscaping improvements. Trustee Labedz agreed with Trustee Tinaglia, saying that she felt that there are areas that need work and said that it is a reflection of how we think about our Village.

Trustee LaBedz asked about the effect on the Downtown area with installation of a decorative light ceiling. Mr. Perkins said these lights give a nice ambience in the evening, do not use a lot of energy, and that they can be timed to go off.

Trustee Sidor had the same question and also asked about the \$20,000 budgeted in 2017 for a marquee at Metropolis. Joe Keefe of Metropolis stated that a marquee is a critical aspect for the theatre, explaining that with the number of people visiting Downtown, they do not notice the theater. He went on to say that Metropolis is very serious about getting this done in 2017 and said that models will be coming in and that the Board will be impressed with their design. Mr. Keefe went on to say that the budgeted amount for the marquee is based on estimates that were received for a video board. Mr. Recklaus added that this was a place holder and that discussion will take place in July regarding electronic message boards. Trustee Blackwood asked Mr. Keefe if Metropolis' fundraising efforts could include the marquee. Mr. Keefe stated that development is going through a new series of programs that are being initiated in 2016 and 2017 and include sponsor outreach and new planning for more growth. He said that although they have not specifically targeted the marquee for sponsorship, he believes that it will support sponsorship because sponsorship space will be sold on it.

Trustee Sidor felt safety projects are more of a priority than aesthetic projects and felt that things should be shuffled around so that installation of midblock walk crosswalks can be done in 2017 instead of being phased in.

Trustee Rosenberg asked what was going to be done on Evergreen Avenue under the Downtown Streetscape Improvements. Mr. Perkins stated that an engineering firm will look at Evergreen Avenue and the potential for mid-block crosswalks on Dunton and on Campbell. He stated that Evergreen Avenue is the only street Downtown that has a center turn lane and that the consultant was asked to evaluate it to see if it makes sense to convert the street in order to add more parking, minimize the center turn lane, expand sidewalks, and create a mid-block crosswalk. He added that discussions took place with Engineering and that the project may be pushed back a few years so that it ties in with when the street will need to be redone.

Trustee Blackwood asked if most of the road work that will take place would be edge grinding. Mr. Papierniak stated that Public Works does various types of paver maintenance including edge grinding, pot hole, and cold and spray patching, saying that there are various needs for different products. He said that edge grinding is the most productive way to replace the edge of the road, which is critical in getting water to the curb, and added that it will be a critical part of paver maintenance in the future. Trustee Blackwood also asked about concrete fixing. Mr. Papierniak said that Public Works does some contractual concrete patching, but said that if Engineering has their own contract it would come to the Board for budget transfers. Trustee Blackwood stated her major concern is to have more quality street repairs done in the best possible way. She also said that although funding is attributed to structures, she would like to see organizations like the Historical Society and Metropolis find some underwriting of sponsorships for some of the issues that pertain to these structures.

Trustee Blackwood noted that there was nothing in the CIP for improvements to the hotel district in addressing the hotels concerns. Mr. Perkins stated that \$10,000 was budgeted for banners to be installed in order to help the hotels. He also said that there is a TIF funded project in "Other Funds" where it is planned to install landscape medians (Golf & Arlington Heights Rds.) in 2018 after a thorough and detailed in-house study of that corridor is complete next year. He added that as the plan develops it will involve having a series of meetings with the business owners in that corridor and that something will be presented to the Board prior to next year's CIP. Mr. Perkins said that for the short term, code enforcement can be involved in getting some of the private properties in that area to clean up their sites. He noted that it will take time and discussions on what IDOT will and will not allow.

Trustee Rosenberg asked if all officers now carry tasers and asked about the budget amount for them next year. Chief Mourning stated that when the tazor program was first implemented, the officers were given the option to carry them and a few who were not comfortable in doing so chose not to. He added that all of the recently hired officers carry them. Chief Mourning also stated that the current tasers are coming to the end of their useful life and said that the funds used will be from the Forfeiture Fund. Mr. Reckalus added that as of March 30th, 85% of all uniformed officers carry a tazor and felt that as people retire and new officers are hired that percentage will move up.

Trustee Rosenberg asked Chief Koeppen what equipment will be purchased for the Fire Department over the next couple of years. Chief Koeppen stated that in 2017 there will be an engine purchase, rescue squads in 2018 and in 2019, a refurbished reserve squad in 2020, a staff car, ambulance, pick-up truck, and an air trailer replacement in 2021. He went on to say that a lift system and cot will be installed tomorrow, and said that training took place at Station 2 for its use. He said the other three lift systems will be installed in 2017.

Trustee Rosenberg wanted to verify that the budgeted amounts in the CIP were placeholders and that the projects would need to come back to the Board for approval before being expended. Mr. Kuehne said that the CIP is a plan and that the first year of the plan would be built into the 2017 budget which will be brought before the Board. He also noted that any purchase over \$20,000 would need Board approval.

Motor Fuel Tax (MFT) Fund

Mr. Kuehne explained that there is a bigger spend down in 2016 of about \$4.2 million because of the \$2 million dollar transfer from the General Fund a couple years ago, and for 2017 and beyond it is now at its normal amount of \$1.8 million per year.

Storm Water Control Fund

Mr. Kuehne said that the two ongoing projects that are included in this budget are the neighborhood drainage program for \$300,000 per year, and the storm sewer rehab/replacement program at \$500,000 per year. He said that there is a proposed transfer of \$2.7 million to this fund which would allow just for ongoing maintenance work until 2021. Mr. Kuehne said that new sources of revenues will need to be discussed for any one-time storm water projects and to make this a sustainable fund for the future ongoing projects that are listed in the CIP.

Trustee Sidor asked how many residents have been helped by and lined up for the neighborhood drainage program. Mr. Massarelli stated that 9-10 sites were completed in this year's program, adding that the amount of residents that can be helped depend on what the projects entail. He said the amount of people helped yearly averages between 7-10 and that they are close to next year's program with 6 or 7 residences on the list. He explained that when calls come in an inspector or engineer looks at the site to see if there is a simplistic solution that they can encourage a resident to do, but if it is more of a major issue where a public sewer needs to be extended the resident can be added to the project list. Trustee Rosenberg asked if there is anything that can be done for the people waiting on the list. Mr. Massarelli explained that the difficulty is in the time that it takes to design and prepare plans. He added that a consultant will be hired to help prepare plans so that some projects can be done quicker and earlier in the year.

Water & Sewer Fund

Mr. Kuehne stated that the Water and Sewer Fund remains stable due to the five-year rate adjustment approved by the Board in 2014.

Municipal Parking Fund

Mr. Kuehne stated that \$810,000 is budgeted in 2017 for the Parking Structure Maintenance and Rehabilitation Program. He mentioned that this

fund is running annual deficits and that rates will need to be looked at eventually, and added that there has not been any parking rate increases in a number of years.

Trustee Scaletta asked why we are waiting until next year for the Parking Committee to review the financial projections when this fund is currently running at a deficit. Mr. Recklaus stated that it is partly because of availability of staff and committee members, and because of the turnover of committee members who have left. Ms. Mikula stated a lot of the committee's time has been dedicated towards looking at offering commuters a convenience with a new mobile payment option, and said that they are also looking to do a study for increasing parking rates for residents and commuters. Trustee Scaletta asked why there was nothing budgeted for an automated parking system. Ms. Mikula explained that the mobile pay app was a small monetary amount to the Village and said that at this time, the committee decided not to expand to a kiosk system because of their high costs and needed maintenance. She added that the dollar drop boxes would remain in place. Trustee Scaletta thought looking at increasing rates sooner should be reprioritized. Trustee Glasgow agreed. Ms. Mikula said that the Parking Committee can do that. Trustee LaBedz asked that when rates are increased, that there is increased patrolling around neighborhoods near parking lots.

Emerald Ash Borer Fund (EAB)

Mr. Kuehne stated that this program is coming to an end during 2017 and will have an estimated \$5.4 million remaining fund balance. He said it is proposed that \$2.6 million be transferred to the CIP Fund, \$2.7 million to the Storm Water Control Fund, and \$72,500 to the General Fund at the end of 2017.

Public Building Fund

Mr. Kuehne explained that this fund is where the new Police facility is budgeted for.

Mr. Reckalus said that after a Board member asked staff to look at fleet inventory, that five Village Hall vehicles will not be replaced when they are done with their useful life. He also said that IT created a common calendar for departments to reserve shared vehicles. Trustee Scaletta felt that it is important to show residents that the Board is doing everything they can to reduce costs, and commended staff on their effort with this reduction.

Unfunded Project

Trustee Glasgow asked why the police command vehicle and the Starline were still listed in the Unfunded Projects. Mr. Recklaus stated that the Starline is in there as a placeholder. He went on to say that the Police and Fire Departments feel that the command vehicle is something that they could

use, but said that it has not risen to something that staff feels appropriate for funding.

TRUSTEE GLASGOW MOVED, SECONDED BY TRUSTEE TINAGLIA, THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE VILLAGE BOARD THAT THE BOARD APPROVE THE PROPOSED 2017-2021 CAPITAL IMPROVEMENT PROGRAM AND THAT THE FIRST YEAR OF THE PROGRAM TOTALING \$31,852,100 BE INCORPORATED INTO THE VILLAGE'S PROPOSED 2017 BUDGET. The motion passed unanimously.

B. Operating Fund Overview / Recommended Budget Ceilings - 2017

Mr. Recklaus said that 80% of the General Fund expenditures are for personal services and said that the 2.5% proposed increase in personnel expenses is a conservative estimate. Mr. Recklaus went on to say that the proposed \$700,000 increase in property taxes is to fund the remaining portion of the road program, and said that it was worth noting that in the last three budget cycles there has not been any operational increase in the property taxes.

Mr. Kuehne said that one of the questions that continues to come up is how the State's budget issues will affect Arlington Heights, and said that \$31.5 million or 43% of the Village's projected 2017 General Fund Revenues are distributed through the State. He said that it is unknown if the State will change the percentage of pass-through income tax receipts sent to the Village, or if the State will defer it for its own use in the future. He also said that if a State budget is not passed by July 1st the Motor Fuel Tax and E911 funding would stop unless there is another action by the State to let that go through. He continued by talking about potential State actions that State legislators have discussed to balance its budget, which may include a property tax freeze or a 25% reduction of the Village's income tax receipts, and explained the negative effects to the financial position of the Village's General Fund if the State took action.

Mr. Kuehne gave an overview of sales and income tax history and projections as well as the three projections for the General Fund which shows a zero surplus/deficit for 2017. He noted that for budget ceiling purposes, these projections are based on worst case scenarios. He also gave a brief overview of General Fund revenue and expenditure assumptions. Mr. Kuehne went on to say that as far as the property tax projections, the Village reflects an increase of \$700,000 for street purposes and a 0% increase for all other Village levies. He said that the Library is estimating a 0% increase, and said that the combined Village and Library tax levy increase to be estimated at 1.49%. He added that the Board will not decide on property taxes until budget time coming up in November.

Trustee Rosenberg asked if what is being voted on this evening was subject to change if things get worse due to any possible State actions. Mr. Kuehne stated that it was.

TRUSTEE GLASGOW MOVED, SECONDED BY TRUSTEE LABEDZ THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE VILLAGE BOARD THAT THE BOARD APPROVE THE 2017 BUDGET CEILINGS OF \$73,661,900 FOR THE GENERAL FUND; AND \$18,932,200 FOR THE WATER & SEWER FUND. The motion passed unanimously.

V. OTHER BUSINESS

VI. ADJOURNMENT

There being no further business to discuss,

Trustee Scaletta moved, seconded by Trustee Rosenberg to adjourn the meeting at 9:30 P.M. The motion carried unanimously.



Item: Village Board 07/05/2016

Department: Village Clerk

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

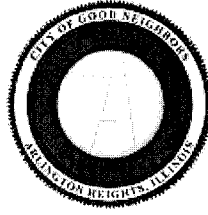
ATTACHMENTS:

Description

Village Board 07/05/2016

Type

Minutes



MINUTES

President and Board of Trustees
Village of Arlington Heights
Board Room

Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005

July 5, 2016

8:00 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

President Hayes and the following Trustees responded to roll: LaBedz, Farwell, Glasgow, Rosenberg, Scaletta, Sidor, Blackwood.

Trustee Tinaglia was absent.

Also present were: Randy Recklaus, Tom Kuehne, Jim Massarelli, Diana Mikula, Charles Perkins, Mark Burkland, Robin Ward and Becky Hume.

IV. APPROVAL OF MINUTES

A. Committee of the Whole 6/13/2016 Approved

Trustee Thomas Glasgow moved to approve. Trustee Robin LaBedz
Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Abstain: Farwell

Absent: Tinaglia

B. Committee of the Whole 6/20/2016 Approved

Trustee Thomas Glasgow moved to approve. Trustee John Scaletta
Seconded the Motion.

The Motion: Passed

Ayes: Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Abstain: Blackwood, Farwell

Absent: Tinaglia

C. Village Board 6/20/2016

Approved

Trustee Robin LaBedz moved to approve. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Abstain: Farwell

Absent: Tinaglia

V. APPROVAL OF ACCOUNTS PAYABLE

A. Warrant Register 6/30/2016

Approved

Trustee Joe Farwell moved to approve the Warrant Register of 6/30/16 for \$1,767,232.74. Trustee Thomas Glasgow Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Absent: Tinaglia

VI. RECOGNITIONS AND PRESENTATIONS

President Hayes announced that Margaret Schlickman passed away. Mrs. Schlickman was a Public Servant and served on the Housing Commission and as its Chair. She was instrumental in creating policies and programs for affordable housing and served in many ways enhancing the quality of life in the Village.

VII. PUBLIC HEARINGS

A. 2016-2017 Annual Action Plan

Approved

Trustee Rosenberg recused himself from the Public Hearing because of a professional conflict.

Trustee Thomas Glasgow moved to open the Public Hearing. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Abstain: Rosenberg

Absent: Tinaglia

Trustee Thomas Glasgow moved to close the Public Hearing. Trustee John

Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Abstain: Rosenberg

Absent: Tinaglia

VIII.CITIZENS TO BE HEARD

IX. OLD BUSINESS

- A. Report of the Closed Session Meeting of June 20, Approved 2016

Trustee LaBedz moved to make the minutes from the Closed Session Meeting of August 3, 2015 available. Trustee Rosenberg seconded the motion. The motion carried.

Trustee Robin LaBedz moved to approve. Trustee Bert Rosenberg Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Absent: Tinaglia

- B. Report of the Committee-of-the-Whole Meeting of Approved June 27, 2016

Review of the Proposed 2017-2021 Capital Improvement Program (CIP)

Trustee Glasgow moved, seconded by Trustee Tinaglia, that the Committee-of-the-Whole recommend to the Village Board that the Board approve the proposed 2017-2021 Capital Improvement Program and that the first year of the Program totaling \$31,852,100 be incorporated into the Village's proposed 2017 Budget. The motion passed unanimously.

Keith Moens asked the Board to consider every dime before approving the CIP. He said all funds should be redirected toward infrastructure, roads, water, storm sewers and curbs. Flooding is a big problem that affects all residents. The June 22 storm flooded the downtown. The Village has a reputation of being an area that floods. He asked the Board to cancel the new police station and redirect the bond roll over to fix flooding. Village infrastructure needs more consistent sources of funding. It's the heart of

the community and would benefit the majority of the residents. Businesses have unlimited time in front of the Board, but residents are limited to 3 minutes. Mr. Moens said the Board's focus is on corporations, but residents seem to be put in the back.

President Hayes agreed that aging infrastructure is a priority and the CIP addresses many of the concerns raised by Mr. Moens.

Trustee Thomas Glasgow moved to approve. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Absent: Tinaglia

- C. Report of the Committee-of-the-Whole Meeting of June 27, 2016 Approved

Operating Fund Overview/Recommended Budget
Ceilings - 2017

Trustee Glasgow moved, seconded by Trustee LaBedz that the Committee-of-the-Whole recommend to the Village Board that the Board approve the 2017 Budget Ceilings of \$73,661,900 for the General Fund; and \$18,932,200 for the Water & Sewer Fund. The motion passed unanimously.

Trustee Thomas Glasgow moved to approve. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Absent: Tinaglia

- D. Report of the Committee-of-the-Whole Meeting of July 5, 2016 Approved

Consideration of recommending to the Liquor Commissioner the issuance of a Class "E" Liquor License to Scruffy's Kitchen, Inc., dba Scruffy's Kitchen located at 2200 W. Euclid Avenue (Backstretch Kitchen)

Trustee John Scaletta moved to recommend to the Liquor Commissioner the

issuance of a Class "E" Liquor License to Scruffy's Kitchen. Trustee Joe Farwell Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Absent: Tinaglia

- E. Report of the Committee-of-the-Whole Meeting of July 5, 2016 Approved

Interview of Troy Malik for Appointment to the Environmental Commission with term ending 4/30/17

President Hayes administered the Oath of Office to Mr. Malik.

Trustee Thomas Glasgow moved to approve the appointment of Troy Malik to the Environmental Commission with a term ending 4/30/17. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Absent: Tinaglia

X. CONSENT AGENDA

CONSENT OLD BUSINESS

CONSENT APPROVAL OF BIDS

- A. Thermoplastic Traffic Markings Approved

Trustee Robin LaBedz moved to approve. Trustee Bert Rosenberg Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Absent: Tinaglia

- B. EMC SAN Unit Approved

Trustee Robin LaBedz moved to approve. Trustee Bert Rosenberg Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Absent: Tinaglia

CONSENT LEGAL

- A. An Ordinance Authorizing the Sale of Surplus Personal Property Owned by the Village of Arlington Heights (Vehicles) Approved

Trustee Robin LaBedz moved to approve 16-027. Trustee Bert Rosenberg Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Absent: Tinaglia

- B. An Ordinance Approving a Preliminary Plat of Resubdivision and Granting a Variation from Chapter 29 of the Arlington Heights Municipal Code (Lexington Towne at Arlington Heights, 900 W. Campbell Street) Approved

Trustee Robin LaBedz moved to approve 16-028. Trustee Bert Rosenberg Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Absent: Tinaglia

- C. An Ordinance Approving a Preliminary and Final Planned Unit Development (Westgate Dental, 2900-2990 W. Euclid Ave.) Approved

Trustee Robin LaBedz moved to approve 16-029. Trustee Bert Rosenberg Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Absent: Tinaglia

- D. An Ordinance Amending Chapter 3 of the Arlington Heights Municipal Code (Section 3-304, Director of Building Services and Section 3-308, Health and Human Services) Approved

Trustee Robin LaBedz moved to approve 16-030. Trustee Bert Rosenberg Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Absent: Tinaglia

CONSENT REPORT OF THE VILLAGE MANAGER

XI. APPROVAL OF BIDS

XII. NEW BUSINESS

- A. Carnica Auto Detail - 208 W. University Dr. - Approved
PC#16-011
Land Use Variation

Mr. Perkins said the Plan Commission recommends approval. Jason Hiselman of Carnica Auto Painting said their business is a niche and performs cosmetic paint repairs, no heavy collision repair. They wish to be close to the dealerships on Dundee road.

Trustee Glasgow asked where the work is done. Mr. Hiselman said the majority of repairs in the field. They do not have any retail traffic and there is no signage. There are fewer than 6 cars at a time at their site. They pick up and return cars to the dealers the same day 80% of the time. They do not do large scale painting.

Trustee Scaletta asked how the vehicles get to the site. Mr. Hiselman said they are driven over individually; there is no large unloading from another vehicle.

Trustee Thomas Glasgow moved to approve. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Absent: Tinaglia

- B. Swaminarayan Gurukul-USA - 402 S. Arlington Approved

Heights Rd.- PC#16-009
Land Use Variation

Mr. Perkins said the petitioner is requesting a Land Use Variation to allow for an office use in a former book store/reading room that was part of a church complex. The building has been empty for some time and this plan would allow the church to market the space for office purposes. No medical offices would be allowed, parking is sufficient and on site. Mira Radadia, spokesperson for the temple, said the congregation not has grown as expected. The temple would like to have some rental income to help with the mortgage payments and general maintenance obligations.

Trustee Scaletta asked if it was unusual to request a variation before there is a tenant. Mr. Perkins said yes, in this case, the space has been hard to market since it has 1000 square feet. Staff is supportive and does not believe there will be impact to the neighborhood. Trustee Scaletta asked how the Village could make sure nothing unscrupulous would go in there. Mr. Perkins said building codes would have to be adhered to. Mr. Recklaus said business licensing would also require approval.

Ms. Radadia said the temple would like to make improvements to the parking lot, but needs to secure a tenant first. Services are on Saturday evenings, and the parking lot is 95% unused most days. She said they have had a couple of potential tenants, but nothing certain. She said once a tenant is secured, they will start improving the lot. Trustee Scaletta asked if the donation bin will stay. Ms. Radadia said they will consider moving the clothing donation indoors.

Trustee Glasgow asked what will happen if it can't be rented. Ms. Radadia said they do not want to change the structure and have no plans to do so. Any changes would be cosmetic. Trustee Glasgow worried that by giving the variance; the temple might need come back and alter the space. He said he did not want to create a hardship but said he would be reluctant to consider any future variances. Ms. Radadia said future tenants are reluctant to commit to the space unless they know they can use it. She said the temple agrees to the conditions.

Trustee Rosenberg asked about the temple hours. Ms. Radadia said their services are on Saturday evenings and 30 spaces are used. Trustee Rosenberg clarified that no permit is necessarily needed to move in.

Trustee Farwell asked if the office needed to be ADA compliant. Mr. Recklaus said if permits came through, a determination would have to be made. It may already be ADA compliant.

Trustee John Scaletta moved to approve. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Absent: Tinaglia

- C. Arlington Heights Park District - Sunset Meadows Approved
Safety Netting - 700 S. Dwyer Ave. - PC#16-010
PUD Amendment

Mr. Perkins said the Park District is requesting a variation to the Sunset Meadows PUD to install a 20' high barrier netting on Kirchoff to control errant balls. The Village has requested 18 additional trees on South Kirchoff and 9 more on North Kirchoff to help hide the fencing from the neighborhood to the north. IDOT has been approached about the additional landscape and would need to give permission as Kirchoff is their jurisdiction.

Alann Petersen, Director of Parks and Planning, said the fields were developed 8 years ago, but have not been used as designed because football has torn up the turf. Soccer has not been able to be regularly scheduled at the field. The Park District decided to install synthetic turf to get better use out of the fields. They are trying to prevent balls from reaching Kirchoff road for safety of drivers and children. They have agreed to add plantings on north and south parkway which will improve the look to Kirchoff road. Mr. Petersen said the Park District had delivered the landscape plans to IDOT to move the tree planting forward.

Trustee LaBedz asked if it was unusual to request an entity to plant trees across from their development. Mr. Perkins said it is not totally unheard of, but not normal. Mr. Petersen said it is not the Park District's property or jurisdiction, but IDOT was welcome to the idea because a lot of trees have been lost over the years on that road.

Trustee Rosenberg asked the Park District to install 4" caliper trees versus 3" trees to minimize the pole site lines. He also asked if the number of trees could be increased. Mr. Perkins said there can be discussions about adding trees. The spacing is 48' but they could go closer.

Trustee Scaletta asked when the net will be installed. Mr. Petersen said early August. The turf was approved by the Park District Board in March and the netting was approved in May. Trustee Scaletta said the net will be up before the trees. He agreed that the field was unusable but wished that this project had been sequenced better.

Mr. Petersen said the turf was approved before the netting because the Park District wasn't sure how much it would cost, after the bids came in, they were able to afford the netting too.

Trustee Scaletta said he did not appreciate that now there is a rush for approval for safety reasons. He said he did not think taking the net down frequently, as some residents requested, would work well from a wear and

tear standpoint. Scott Elman, Park Planner II, said 18 trees will be there, and they can be adjusted. Mr. Perkins said the Village's Forestry Department will maintain the trees long term. Mr. Petersen said they will look at 4" caliper trees.

Trustee Glasgow asked if there were complaints at the other places that have netting. Mr. Petersen said no and the Park District will keep up with repairs. Trustee Glasgow agreed that raising and lowering the netting was not a great option. He asked why the increase in scheduling was needed at Sunset Meadows. Mr. Petersen said it is a great location for soccer, with great parking, lights, shelter and toilets. The nets will hold lacrosse balls, baseballs, soccer balls and footballs.

Trustee Rosenberg asked how water detention will be affected. Mr. Massarelli said the turf system takes the water and discharges it to the detention area. Trustee Rosenberg asked if IDOT does not approve the trees, what would happen. Mr. Perkins said without IDOT permission there is no way to install additional landscaping. IDOT has allowed many trees on other parkways, so denial would be unlikely. The Park District will pay for the trees and installation. The Village will maintain after that. Trustee Rosenberg asked if the Park District could pay for their care or take care of them themselves. Mr. Petersen said he did not see why they couldn't. Mr. Recklaus said something could be worked out and Mr. Petersen agreed. However, for the trees on the north side of the street, it makes sense that these stay in the Village's jurisdiction as they are not connected to the park. Trustee Rosenberg said he will vote no, unless there is previous IDOT approval. He also said he was in favor of adding more trees.

Trustee Blackwood asked if the trees could be on the inside of the fence if IDOT did not approve. Mr. Petersen said he was not sure it would be possible because the trees would bump up against the netting.

Trustee Farwell said in 16 years, he doesn't recall IDOT ever denying landscape issues. Mr. Recklaus agreed saying IDOT would have no responsibility to maintain or manage them and staff does not see a reason that they would not approve the trees. Trustee Farwell said the Park District should take care of the trees on their campus. Mr. Petersen said the lights will be adjusted so as not to create any light pollution issues. Trustee Farwell recommended having community dialogue as lighting is adjusted. Mr. Petersen said he was open to that and they would welcome input.

Paul Anderson of West Francis Dr. agreed that the netting should have been brought up with the original turf proposal. He said safety is a concern, but aesthetics are important too. He said drivers will see netting and the view will be intrusive. Nets are not on any other fields in town. Kirchoff is a gateway into the Village and it is imperative that landscaping be in place. He asked for better camouflage with more trees or something and that there should be a contingency of the plan.

President Hayes said he would never approve this plan without trees.

Lara Rebsamen of West Francis said the Board can read the Plan Commission meeting transcripts for her comments regarding the netting. She asked the Board to be thoughtful, which includes thinking, reasoning, imagining and consideration for reflection. At the Plan Commission meeting of June 22, Commissioner Jensen said the location of practice and game fields so close to a major artery was not being voted upon. Ms. Rebsamen said the standard seemed to be lower for government entities than it would be for commercial entities in planning this type of facility at this location. She said she cannot change the "not in my backyard" issue regarding the safety netting, but in the future she would like to see that a public entity not be give different or preferential treatment over a private entity. She asked the Board to make sure they are thoughtful about what occurs in the future.

Trustee Scaletta asked if ComEd had been contacted to check to see if they are planning to bury the power lines in the near future. Mr. Perkins said ComEd could be contacted. Trustee Scaletta said it makes sense for Village care for the parkway trees, but perhaps the Park District could reimburse the Village. Mr. Recklaus said if the bottom line is cost, something can be worked out with the Park District. Mr. Petersen said there are 18 poles with 18 trees lined up in front of them. Trustee Scaletta said he is supportive of the motion, but agrees with Ms. Rebsamen that in the future, these things get planned out further, so the Village doesn't find itself fixing a safety issue created by an earlier decision.

Trustee Sidor said anything that is being done is better than what is there now. This is an 11th hour decision but in the end, if this is done properly, it may look better.

Trustee Farwell said when the project went through 8 years ago it was thoroughly discussed. The Board is not granting something to the Park District that is less than what would be required by any other entity. He said it would have been nice to see request earlier so that IDOT's decision was part of the deliberation. There were extreme demands for playing fields by the Aces and Cowboys when the PUD was approved. Now, the Board is looking at what is needed for safety.

Trustee Glasgow said the property had been used for playing fields for a long time. It is a water detention area, has an odd shape, and it is the best use for the property. He said he wished the netting request was better timed as there is not a lot the Board can do when the project is almost finished.

Trustee LaBedz said there was a lot of excitement in community when the fields were built. The Village is land locked and its fields get a lot of use. The project developed rapidly, and the netting request began in April. The trees will improve the area and their spread will occur quickly. After a

point, the netting won't be seen.

President Hayes agreed. The netting is required for safety and adequate landscaping is provided. Once trees grow out, they will improve the appearance of the Kirchoff Road corridor.

Trustee Joe Farwell moved to approve. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Nays: Rosenberg

Absent: Tinaglia

XIII.LEGAL

XIV. REPORT OF THE VILLAGE MANAGER

A. Draft FFY 2016 Annual Action Plan

Approved

Trustee Rosenberg recused himself from the vote.

Trustee Glasgow moved to approve. Trustee Scaletta seconded the motion.

The Motion: Passed

Ayes: Glasgow, Scaletta, Blackwood, Farwell, Sidor, LaBedz, Hayes

Abstain: Rosenberg

Absent: Tinaglia

B. Staff Update on Stormwater Control

Mr. Recklaus said a thorough Storm Water Report will be given at the August 1 Village Board Meeting. In the past few years, the Village has increased the road program by 47% and water replacement by 300%. Storm water is next. This past winter, two study findings were presented to residents and feedback was received. Since then, previous studies have been updated. The solutions to storm water issues are in the tens of millions of dollars. None of the proposed projects will prevent flooding like the 2011 event. With some exceptions, the system has performed relatively well since 2011. The improvements are complex. The Board will be asked how to prioritize these improvements, how cost effective the proposed solutions are, and what the costs versus benefits are. The Board will have to address how improvements will be paid for and think about the long term maintenance repercussions. After receiving guidance from the Board, Staff will develop a plan.

Trustee Farwell said in 2011 the Board chose to look for a long term solution knew it would take a long time to develop. Mr. Recklaus said the drought set the study back a year.

Mr. Massarelli explained the computer modeling that is used in the studies. The model is able to break out certain areas, and the Village can input

information into the model to see what different scenarios show. This strong modeling provides a better forecast.

Trustee Farwell said there seemed to not be as many flooded basements from the rain event two weeks ago. Mr. Recklaus said flooding was not as widespread and there weren't any Village related backups. There were some private property backup issues. Some street flooding is by design because of restrictors which prevent water from going into basements.

Mr. Massarelli said the last rain event was a good test of the system as there was 2.5 inches in less than an hour. The system is designed for 2.1 inches per hour. The system outperformed what the Village thought it could do.

XV. APPOINTMENTS

XVI. PETITIONS AND COMMUNICATIONS

President Hayes thanked the Frontier Days volunteers and sponsors for a successful event.

National Night Out, sponsored by the Police Department, is on August 2, 2016 at North School Park.

XVII ADJOURNMENT

Trustee John Scaletta moved to adjourn at 10:02. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor

Absent: Tinaglia



Item: Committee of the Whole 7/11/16

Department: Village Clerk

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
Committee of the Whole 7/11/16	Minutes



MINUTES

President and Board of Trustees
Village of Arlington Heights
Committee-of-the-Whole
Board Room
Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
July 11, 2016
7:30 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

President Hayes and the following Trustees responded to roll: Farwell, Tinaglia, Rosenberg, LaBedz, Sidor, Scaletta and Glasgow.

Trustee Blackwood was absent.

Also present were: Randy Recklaus, Diana Mikula, Charles Perkins, Jim Massarelli, Scot Shirley, Cris Papierniak, Robin Ward and Becky Hume

IV. NEW BUSINESS

A. Possible Creation of a New Liquor License Classification

Mr. Recklaus said in response to a variety of requests for different kinds of establishments, staff has been researching possible new liquor license classifications. Concurrently, the Village was contacted by a potential purchaser of the former LaBatt's training space on the third floor of the Metropolis building. The space has been vacant for 10 years and is approximately 10,000 square feet. The space does not feature a kitchen, so does not qualify for a liquor license under any of the current classifications. Construction of a kitchen is not economically feasible.

Because of uniqueness of the space and the inherent limitations of second/third floor spaces for entertainment uses in downtown, the request initiates consideration of a new liquor license classification. A draft ordinance is proposed which requires food service, but does not require it to be prepared onsite. The license is also limited to the Downtown District. The

creation of this new classification would facilitate the development of the former LaBatt's training facility and other upper floor spaces in the Downtown area that met the requirements.

President Hayes said the classification made sense to him and furthers the Village's commitment to being more business friendly and creating a more vibrant downtown.

Trustee Tinaglia said he had three potential clients to try to work with this space. This kitchen issue has been a huge problem.

Trustee Glasgow asked if this classification carved out an exception for businesses on the 2nd floor by not requiring a kitchen. Mr. Recklaus said the Village's goal is to try and encourage entertainment uses. This space won't convert to any reasonable entertainment space without a modification to the Code, but the classification would apply to any upstairs space in the Downtown. Mr. Perkins said the space above Arlington Town Square could be another qualifying location. Second story spaces are typically more difficult to develop and market than first floor spaces. Trustee Glasgow asked how other businesses who were turned away because of a lack of kitchen will take this change. Mr. Recklaus said the Village has not received a formal request until this time for an upper story entertainment use. Other users have come by, but never sought this discussion. Trustee Glasgow asked about Vintages. Mr. Recklaus said because they are on the first floor, having a kitchen is possible. Trustee Glasgow said it seem like making an exception for one business.

Trustee Scaletta asked if the ordinance should limit the license to commercial spaces. He said he wanted to make sure residential units don't convert into a social club or some other potentially disruptive use. Mr. Recklaus said a liquor license is not a right and if a proposal was for a site in an existing residential space there would be many variations needed and approvals would need to be sought. Trustee Scaletta asked if the food brought in under this use could be limited to Village businesses. Ms. Ward said it could be, but the actual business proposal is not before the Board. Trustee Scaletta said he doesn't want the entertainment in the LaBatt's space to work against the efforts of Metropolis or to cause safety issues. He said any and all changes that are made to the space need to be paid for by the petitioner. No public funding will be used to enhance access to the space.

Trustee Farwell said the Zoning Ordinances would dictate whether a use was proper. The Board is not creating a use; it is creating a liquor license. He said the Board is not adding value by adding language. Mr. Perkins said with this liquor classification, the business would still be categorized as a restaurant needing a land use variation that does not require it to have a kitchen. Zoning control is still there for other uses.

Trustee Glasgow said there needs to be a relationship as to how food is served; the license shouldn't be piecemeal from one establishment to the

other. He said he wanted clear policy for a long-term view.

Trustee Scaletta asked if a dance club wanted to go in, how would the Board say no. He said wants to make sure the creation of this license does not create problems the Board isn't thinking about and wants to avoid future lawsuits. He said he was surprised counsel wasn't present when a new license was being considered. Ms. Ward said the Board would have the opportunity to decline any establishment; there isn't a way to predict what could be proposed.

Mr. Recklaus said nothing in the proposed ordinance enables a dance club opening on the second floor. This is a liquor license only. Limitations controlling businesses from serving liquor are still there. This ordinance doesn't impact zoning, building or any other the other issues for second floor uses. What this ordinance does, is not require a kitchen for an establishment on the second floor.

Trustee Tinaglia said the only difference is if they have a kitchen or not. This now makes a second floor available; it's not really a complication. Mr. Recklaus said this business would need to get a Special Use Variation for a restaurant.

Trustee Farwell said in looking at the Use Codes for B-5, a Special Use is needed for a long list of uses. Every concern discussed tonight would require a Special Use. The zoning protects the Village from the problems suggested. He said he was more concerned with long term development of the business district. Trustee Farwell said law is evolutionary and the Board doesn't have to be apologetic for previous actions, times change. He said he didn't see how this classification could create a legal problem in the future.

Trustee Sidor asked if people would bring in their own food and what if restaurants don't agree to have a relationship. Ms. Ward said that as part of an application, the petitioner would have to provide agreements and concept ideas from local restaurants. The Liquor Commissioner has the ultimate authority to decide if the food availability is sufficient.

Kevin McCaskey, of the proposed Arlington Ale House, said he would not mind if local restaurant food was brought in, but homemade food would be a problem. He said they would like to have a kitchen, but it is not possible. They are trying to find a compromise. Trustee Sidor suggested they could make sandwiches on site without needing a kitchen.

President Hayes said the language in the ordinance is broad enough to cover sandwich making and other situations.

Trustee Rosenberg asked if there were models in other municipalities. Ms. Mikula said in the recent survey conducted by staff, food was not required in 8 of the 14 responding municipalities. Mr. Recklaus said if there were repeated fundamental problems, he would expect those municipalities to

have amended their codes. Trustee Rosenberg asked if the Condo Association of Metropolis had been contacted. Ms. Ward said preliminary conversations have occurred. Trustee Rosenberg expressed concern that the Village was carving out a license for one petitioner and asked if first floor businesses could apply for this license. Ms. Ward said if the Board wanted to extend this license to a lower level establishment it could. The ordinance focuses on upper levels because of the difficulty in putting a kitchen on an upper level.

Trustee LaBedz said the Downtown area extends north of Northwest Highway and is not limited to Campbell Street. Ms. Ward said other businesses that met these qualifications could also apply for this license. It was not drafted for one business. Mr. Recklaus said the Liquor Commissioner enjoys broad authority to approve the menus and ensure that the arrangements are solid. He said it is not anticipated that there will be a plethora of second floor restaurant applications. Second floor operations are much more difficult and don't offer the same benefits to businesses. The Village is trying to address a challenging space and be open to other spaces that may have this challenge.

Mr. Perkins said the Downtown District is generally west of Arlington Heights Road, north of Sigwalt, east of Chestnut and south of Eastman.

Trustee LaBedz said she was not in favor of limiting food to Arlington Heights businesses in case a location was rented out and catered for a special event.

Trustee Tinaglia said having a restaurant on a second floor is complicated by exhaust, which is not typically harder on a second floor, but in this case there are condos above the space so the venting can't get through, and grease traps which must be in the ground. Signage and marking are also really difficult.

Trustee Glasgow asked for confirmation that the Liquor Commissioner has authority to deem the food requirement satisfactory. Mr. Recklaus said yes.

Trustee Farwell asked how the food sourcing would work and for clarification of staff's intention. Ms. Ward said the intention is that the proprietor have menus available that have been previously submitted to Local Liquor Commissioner for approval and that have been approved. Doggie bags do not satisfy this requirement. Food must be available for purchase. This does not prevent a customer from nibbling at their leftovers, but the establishment has to have food available for purchase. Trustee Farwell said he would prefer the food to come through the establishment. Ms. Ward said there are issues with who touches food and with handling. These details will be fleshed out when an applicant comes before the Board.

Trustee Scaletta said there are also liability and tax issues regarding food purchases. He recommended not adding more language to the ordinance but cautioned future applicants as to the intent of the Board.

Trustee Farwell moved, seconded by Trustee Tinaglia, that the

Committee of the Whole recommend to the Village Board to direct staff to develop an ordinance creating a Class "L" Liquor License for approval at the July 18, 2016 Village Board Meeting. The motion carried.

B. Paver Brick Follow-Up

Mr. Recklaus said this is a follow up to the December presentation which sets forth the streetscape options for brick pavers in Downtown. The options presented show the corresponding costs for a select area of downtown for comparison purposes. There is a placeholder in the CIP for this work.

Mr. Shirley said staff is not recommending stamped or colored concrete as there are too many variations and color inconsistencies. Clay pavers are an option but not recommended because of efflorescence, which requires a high level of maintenance. Efflorescence is a cloudy stain-like powder that is a combination of calcium carbonate and chloride salts. It comes from a reaction between the lime in the concrete and water that migrates to the surface and interacts with the air. As the water evaporates, the non-soluble material remains. It is caused by salt application. Staff would need to wash down the bricks each year and increased salting is necessary to reduce slipping issues. The recommendation is for enhanced concrete pavers. They have better color retention and wear better.

Adding concrete bands within the paver areas brings down the cost. An aggregate base is more cost effective than a concrete base and allows for improved drainage over what exists today. The goal was to keep the basic appearance of the current street scape, but give it a longer life. Currently the lack of drainage is causing the bottoms of bricks to corrode. Once corroded, they cannot be reinstalled levelly. The aggregate base will allow for better drainage, and was developed since the Downtown pavers were installed. Staff is requesting to use the RFP process in order to have flexibility in choosing in a qualified contractor. This process worked well with the janitorial contract. It is recommended that the Village continue installation of a concrete base at keystones, so they are stable for handicapped ramps. Combining ramps with pavers brings in a level of complexity that is not needed.

Mr. Shirley presented five options with aggregate bases; costs were based on 3,700 square feet:

- a. Aggregate Base- \$58,866
- b. Concrete Base- \$75,489
- c. Clay Pavers- \$73,642

Option 2: Premium Concrete Pavers w/ 50' Intervals of 12" Concrete Bands

- a. Aggregate Base- \$58,191
- b. Concrete Base- \$75,084
- c. Clay Pavers- \$72,589

Option 3: Alternating Concrete Squares and Premium Concrete Pavers

- a. Aggregate Base- \$43,524
- b. Concrete Base- \$60,147
- c. Clay Pavers- \$48,712

Option 4: Premium Concrete Pavers w/ 30' Intervals of Concrete 18" Bands

- a. Aggregate Base- \$53,013
- b. Concrete Base- \$67,161
- c. Clay Pavers- \$64,053

Option 5: Tinted Concrete w/ 50' Intervals of Plain Concrete 12" Bands (No Pavers)

- a. Aggregate Base- \$40,281

President Hayes said staff is recommending Option 4 with Aggregate Base and Premium Concrete Pavers. He said he liked the recommendation as it was a compromise between brick and concrete which holds down the cost.

Trustee Scaletta said this proposal is a happy medium. He said he thinks the pavers will do a better job with an aggregate base. He also agreed with the use of concrete where necessary for ADA issues. Trustee Scaletta said he like the banding, as it saves money and provides better opportunity for repairs. Option #3 uses too much concrete and he did not believe it was wise to change the look of downtown. Tinted concrete has a better cost, but cracks are more visible. He said he was supportive of #4. He said clay sounds great, but he didn't want to incur more staff time for washing it.

Trustee Rosenberg asked if a different kind of salt was needed for the premium pavers. Mr. Shirley said no, the aggregate base won't have the same experience regarding salt absorption. The efflorescence is a superficial issue. The Village has not seen efflorescence in concrete pavers. Corrosion on the underside is a drainage issue and the aggregate base will have freer drainage so the bricks won't soak in chlorides. Trustee Rosenberg asked if any other communities were using the premium pavers, Mr. Shirley said no one yet, it is a newer technology to the market. Trustee Rosenberg asked if there was a difference between non premium and premium in relation to salt or drainage. Mr. Shirley said no, the difference is in longevity and duration of color.

Trustee LaBedz asked how easy it was to repair isolated portions of this type of landscape, and will the Village be able to keep up. Mr. Shirley said repairs are not problematic. With concrete edges, it is easy to relay the brick to the edge and sections can be replaced. Included in the CIP is \$100,000 for maintenance and it is recommended to keep this level of funding or higher for maintenance costs moving forward so the Village can get the landscape back to where it was prior to the recession while the areas highlighted for reconstruction on the map are being redone. Trustee LaBedz asked if areas not highlighted would be targeted with the maintenance fund. Mr. Shirley said yes. Public Works has the ability to do spot repairs in house but there

are so many other things going in the summer like the edge grinding program and the many special events that the focus of the department had changed. This repair work now needs to be contracted out.

Trustee Tinaglia asked what makes the premium brick better. Randall Machelski of Smith Group JJR, one of the consultants that worked on the project, said the premier finish has a dense surface for improved color retention and hardness. It uses a special patented method created by Unilock to make a dense surface. A paver is poured, a compound is added to the surface at the mill and then it is heat cured. The thickness of this added process is 3/8" and provides the deep color. This is a recent manufacturing technique and wasn't available until recently. Communities like Northbrook have had their pavers a long time and they have lost their color. The concrete industry is trying to increase its market share by developing a product to hold color to compete with clay.

Trustee Tinaglia asked how the corners will look. Mr. Massarelli said the base will be concrete with the truncated red dome plates in the center. Trustee Tinaglia asked if the color or pattern will change. Mr. Perkins said the new brick color will be close to the color the Village has now and matches rest of streetscape. In special locations, other color or pattern options can be introduced. Most of the walkways will be consistent with what already exists and the private development brick. Mr. Shirley said the herringbone pattern is best for endurance and not reevaluated.

Trustee Sidor said the sidewalk between the Vail Street Garage and Metro Lofts building does not need to be brick pavers as it is not heavily traveled. Mr. Perkins said all the Village's alleys used to be concrete and they can look to return this section to concrete or other approaches can be taken.

Trustee Farwell asked if the concrete borders needed to be the same size as the banding. Mr. Shirley said in Option #4, the bands and borders are all 18" to achieve the cost savings. Trustee Tinaglia said it was best to be consistent.

Trustee Scaletta said that if there is any area where savings can be found, like the one Trustee Sidor pointed out, they should be looked at.

Trustee LaBedz moved, seconded by Trustee Glasgow, that the Committee of the Whole recommend to the Village Board to direct staff to incorporate the following new design standards into a request for proposals downtown brick paver maintenance program:

- **Use of Premium Concrete Paver Bricks**
- **Use of open graded Aggregate Base**
- **Use of concrete pinning at curb, border and 18" band interfaces**
- **Use of concrete base at intersection of keystones**
- **Use of lateral concrete bands at 30 foot intervals**

The motion carried.

V. OTHER BUSINESS

VI. ADJOURNMENT

Trustee Scaletta moved to adjourn the meeting at 9:33 p.m. Trustee LaBedz seconded the motion. The motion carried.



Item: Warrant Register 7/15/16

Department: Village Clerk

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description

Warrant Register 7/15/16

Type

Warrant Register



VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER FOR

CHECK DATE: 7 - 15 - 2016

Fund	Fund Description	Total Transaction Amount
101	General Fund	\$502,174.85
215	CDBG Fund	\$4,650.25
231	Criminal Investigation Fd	\$629.56
235	Municipal Parkg Opr Fund	\$13,353.98
401	Capital Projects Fund	\$571,019.26
505	Water and Sewer Fund	\$72,893.55
515	Arts,Entert & Events Fund	\$12,804.20
605	Health Insurance Fund	\$6,752.13
611	General Liability Ins Fnd	\$13,062.93
615	Workers Compensation Ins	\$74,926.06
621	Fleet Operations Fund	\$10,439.16
625	Technology Fund	\$6,237.80
711	Fire Pension Fund	\$9.45
715	Guaranty Deposits Fund	\$3,250.00
721	Escrow Deposits Fund	\$16,215.00
TOTAL ALL FUNDS		\$1,308,418.18

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 0					
Division: 0					
2053	721-0000-221.11-18	WELLINGTON PARTNERS	REFUND ESCROW 2001-58	\$16,215.00	\$16,215.00
200621	715-0000-220.93-00	ACE PYRO LLC	REFUND BOND	\$1,000.00	\$1,000.00
200629	505-0000-140.10-00	AMERICAN PRINTING TECHNOLOGIES	POSTAGE	\$2,873.74	\$3,892.53
			POSTAGE	\$1,018.79	
200630	715-0000-220.93-00	ANITA HENNESSEY	REFUND BOND	\$200.00	\$200.00
200654	101-0000-431.40-00	CHICAGO SIGN & LIGHT CO	DC PETITION	\$50.00	\$50.00
200655	715-0000-220.93-00	CHRISTOS FOKAS	REFUND BOND	\$200.00	\$200.00
200658	505-0000-120.80-00	COLDWELL BANKER	REFUND WATER	\$52.14	\$52.14
200671	715-0000-220.93-00	DELTA RENOVATIONS	REFUND BOND	\$100.00	\$100.00
200675	505-0000-120.80-00	ENGELHARDT, THOMAS	REFUND WATER	\$13.49	\$13.49
200678	715-0000-220.93-00	EVERLAST BLACKTOP	REFUND BOND	\$150.00	\$150.00
200704	101-0000-421.05-00	ROSAISELA HERNANDEZ	REFUND VEHICLE STICKER	\$15.00	\$15.00
200718	715-0000-220.93-00	JAKE DELFIN	REFUND BOND	\$200.00	\$200.00
200719	715-0000-220.93-00	JAKE DELFIN	REFUND BOND	\$200.00	\$200.00
200721	715-0000-220.93-00	JEAN BAGEL	REFUND BOND	\$200.00	\$200.00
200730	715-0000-220.93-00	KROPF, BILL	REFUND BOND	\$200.00	\$200.00
200731	715-0000-220.93-00	KURT ANGST	REFUND BOND	\$200.00	\$200.00
200749	505-0000-452.42-00	DAVID/RENEE MILLER	REFUND DUPL WATER PAYMENT	\$60.72	\$60.72
200755	715-0000-220.93-00	NANCY HAGEL	REFUND BOND	\$200.00	\$200.00
200757	505-0000-120.80-00	NAPLES, ANTHONY	REFUND WATER	\$18.98	\$18.98
200797	715-0000-220.93-00	ROBERT BOYLE	REFUND BOND	\$200.00	\$200.00
200806	101-0000-421.10-00	SALONS BY JC	REFUND BUSINESS LICENSE	\$130.00	\$130.00
200838	715-0000-220.93-00	TOMASZ ZAJKOWSKI	REFUND BOND	\$200.00	\$200.00
200846	505-0000-120.80-00	UNZICKER, ROBERT	REFUND WATER	\$223.93	\$223.93
200847	101-0000-422.05-00	UP DEVELOPMENT LLC	REFUND PLAN REVIEW	\$21,560.10	\$21,560.10
200869	235-0000-435.65-02	MARIE WEITZEL	REFUND PARKING PERMIT	\$30.00	\$30.00
200875	101-0000-421.05-00	WENBO WU	REFUND VEHICLE STICKER	\$40.00	\$40.00
200877	505-0000-120.80-00	YELLOW STAR PROPERTY	REFUND WATER	\$58.38	\$58.38
801562	101-0000-210.95-00	RTA/CTA BENEFIT PROGRAM	TRANSIT PROGRAM	\$682.75	\$682.75
901158	101-0000-210.91-00	EMPLOYEE BENEFITS CORP	FSA FUNDING 6-20-2016	\$4,699.29	\$4,699.29

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 13, 2016
Page 2

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
901161	101-0000-210.91-00	EMPLOYEE BENEFITS CORP	FSA FUNDING 6-27-2016	\$2,733.46	\$2,733.46
Total Division:				\$53,725.77	
Total Department:				\$53,725.77	

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 13, 2016
Page 3

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 1 Board of Trustees					
Division: 1					
200628	515-0101-525.40-55	AMDUR PRODUCTIONS	PROMENADE OF ART	\$4,000.00	\$4,000.00
200649	101-0101-501.21-65	CAPTION FIRST INC	MAY BOARD MEETINGS	\$600.00	\$600.00
200768	101-0101-501.22-03	NORTHWEST MUNICIPAL CONFERENCE	ANNUAL GALA DINNER	\$150.00	\$150.00
901157	101-0101-501.22-05	CITIBANK	POSTAGE	\$1.62	\$1.62
Total Division:				\$4,751.62	
Total Department:				\$4,751.62	

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 13, 2016
Page 4

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 2 Village Manager					
Division: 1					
200717	515-0201-525.40-55	IVY FORD BAND	SOUNDS OF SUMMER CONCERT	\$750.00	\$750.00
200837	515-0201-525.40-55	TOM CAREY MUSIC INC	SOUNDS OF SUMMER CONCERT	\$1,750.00	\$1,750.00
200865	101-0201-502.21-65	VERIZON WIRELESS	INV 9767792029	\$134.69	\$134.69
901157	101-0201-502.22-05	CITIBANK	POSTAGE	\$7.67	\$7.67
Total Division:				\$2,642.36	
Total Department:				\$2,642.36	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 3 Human Resources					
Division: 1					
200679	101-0301-503.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	\$33.96	\$33.96
200683	615-0301-552.20-50	FIT RESPONDER	INJURY PREVENTION TRAIN'G	\$3,567.00	\$3,567.00
200688	615-0301-552.42-75	GALLAGHER BASSETT SERVICES INC	CLAIMS - MEDICAL LOSS	\$19,941.06	\$53,674.02
			CLAIMS - MEDICAL LOSS	\$33,732.96	
	615-0301-552.42-80		CLAIMS - W/C	\$11,327.87	\$17,499.04
			CLAIMS - W/C	\$6,171.17	
200699	101-0301-503.30-05	HARRIS TRUST & SAVINGS BANK	CONTAINERSTORE.COM	\$105.19	\$105.19
200765	605-0301-552.20-50	NORTHWEST COMMUNITY HOSPITAL	MEDICAL 3142583/3157761	\$535.47	\$6,752.13
			MEDICAL #161018	\$6,216.66	
200771	101-0301-503.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$166.30	\$166.30
200779	101-0301-503.30-05	PETTY CASH	SUPPLIES	\$8.99	\$8.99
	615-0301-552.20-50		SAFETY PROGRAM	\$20.00	\$26.00
			SUPPLIES	\$6.00	
200790	615-0301-552.20-50	NED PUCCI	WELLNESS PROGRAM 9-2016	\$160.00	\$160.00
200850	101-0301-503.21-65	VERIZON WIRELESS	INV 9767353617	\$123.07	\$123.07
901157	101-0301-503.22-05	CITIBANK	POSTAGE	\$63.32	\$63.32
Total Division:				\$82,179.02	
Total Department:				\$82,179.02	

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 13, 2016

Page 6

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 4 Legal Department					
Division: 1					
200643	101-0401-503.22-15	BHFX LLC	SERVICE PRINTING	\$19.62	\$19.62
200676	101-0401-503.20-15	ERNEST R BLOMQUIST PC	RETAINER	\$4,170.00	\$4,170.00
	101-0401-503.20-20		LEGAL SERVICES	\$8,422.50	\$8,422.50
200699	101-0401-503.21-65	HARRIS TRUST & SAVINGS BANK	COOK COUNTY RECORDER	\$4.00	\$4.00
	101-0401-503.22-02		AMERICAN BAR ASSOCIATION	\$360.00	\$360.00
	101-0401-503.22-03		METRA TBI PURCHASE	\$55.75	\$55.75
	101-0401-503.33-05		IICLE	\$286.20	\$286.20
200734	101-0401-503.21-65	LAKE COUNTY RECORDER OF DEEDS	RECORDING FEES	\$78.00	\$78.00
200779	101-0401-503.21-65	PETTY CASH	TAX SEARCH	\$20.00	\$20.00
200799	101-0401-503.21-65	ROSE MARY JURINEK	COURT REPORTER	\$630.00	\$1,295.00
			COURT REPORTER	\$665.00	
200853	101-0401-503.21-65	VERIZON WIRELESS	INV 9767610856	\$96.69	\$96.69
200857	101-0401-503.21-65	VERIZON WIRELESS	INV 9767679781	\$147.34	\$147.34
200876	101-0401-503.22-15	XEROX CORPORATION	OFFICE MACHINES & ACCESS	\$140.90	\$140.90
901157	101-0401-503.22-05	CITIBANK	POSTAGE	\$63.82	\$63.82
Total Division:				\$15,159.82	
Total Department:				\$15,159.82	

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002Date: Wednesday, July 13, 2016
Page 7

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 5 Finance					
Division: 1					
200688	611-0501-552.42-60	GALLAGHER BASSETT SERVICES INC	CLAIMS - LIABILITY LOSS	\$5,660.22	\$13,062.93
			CLAIMS - LIABILITY LOSS	\$7,402.71	
200699	101-0501-503.30-05	HARRIS TRUST & SAVINGS BANK	AMAZON.COM	\$95.55	\$95.55
200723	101-0501-503.22-01	JOURNAL & TOPICS NEWSPAPERS	TREASURERS REPORT	\$1,150.00	\$1,150.00
200735	101-0501-503.20-05	LAUTERBACH & AMEN LLP	SERVICE FINANCIAL	\$1,850.00	\$1,850.00
	505-0501-503.20-05		SERVICE FINANCIAL	\$600.00	\$600.00
200771	101-0501-503.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$58.79	\$304.28
			OFFICE SUPPLIES	\$25.44	
			OFFICE SUPPLIES	\$59.54	
			OFFICE SUPPLIES	\$160.51	
200777	101-0501-503.22-01	PADDOCK PUBLICATIONS INC	ADVERTISING	\$44.55	\$44.55
200861	101-0501-503.21-65	VERIZON WIRELESS	INV 9767563822	\$56.46	\$56.46
200876	101-0501-503.22-15	XEROX CORPORATION	PAPER, OFFICE, MAILROOM	\$85.00	\$85.00
901157	101-0501-503.22-05	CITIBANK	POSTAGE	\$805.35	\$805.35
	505-0501-503.22-05		POSTAGE	\$1,339.92	\$1,339.92
Total Division:				\$19,394.04	
Total Department:				\$19,394.04	

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002Date: Wednesday, July 13, 2016
Page 8

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 6 Information Technology					
Division: 1					
200679	625-0601-553.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	\$53.64	\$53.64
200681	625-0601-553.33-05	XEROX BUSINESS SERVICES LLC	FIREHOUSE SOFTWARE	\$750.00	\$750.00
200699	625-0601-553.20-39	HARRIS TRUST & SAVINGS BANK	AMERICAN EAGLECOM CHIC	\$399.00	\$399.00
	625-0601-553.30-01		INDEED	\$25.28	\$25.28
	625-0601-553.30-05		LSOFT TECHNOLOGIES INC	\$123.05	\$2,087.05
			HELP	\$1,964.00	
200771	625-0601-553.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$6.89	\$337.01
			OFFICE SUPPLIES	\$330.12	
200851	625-0601-553.21-65	VERIZON WIRELESS	INV 9767610855	\$1,444.76	\$1,444.76
200852	625-0601-553.21-65	VERIZON WIRELESS	INV 9767660061	\$556.51	\$556.51
801561	625-0601-553.21-65	AT & T	831000260405	\$578.80	\$578.80
901157	625-0601-553.22-05	CITIBANK	POSTAGE	\$5.75	\$5.75
Total Division:				\$6,237.80	
Total Department:				\$6,237.80	

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 13, 2016
Page 9

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 10 Boards & Commissions					
Division: 8					
200666	101-1008-502.20-75	CONRAD POLYGRAPH INC	INDIVIDUAL APPTS	\$1,120.00	\$1,120.00
200776	101-1008-502.22-01	PADDOCK PUBLICATIONS	AD/FF TESTING	\$903.00	\$903.00
200828	101-1008-502.20-75	STEPHEN LASER & ASSOCIATES	INDIVIDUAL ASSESSMENT (1)	\$550.00	\$550.00
Total Division:				\$2,573.00	
Division: 17					
200634	101-1017-502.20-24	ARLINGTON SIGNS & BANNERS	SUPPLIES	\$95.00	\$95.00
Total Division:				\$95.00	
Division: 18					
200645	515-1018-525.40-55	BOUNCE HOUSES R US	MANE EVENT	\$2,304.00	\$2,304.00
Total Division:				\$2,304.00	
Division: 21					
200779	101-1021-502.40-40	PETTY CASH	ECONO ALLIANCE	\$28.98	\$28.98
Total Division:				\$28.98	
Total Department:				\$5,000.98	

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 13, 2016
Page 10

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 20 Special Events					
Division: 5					
200699	515-2005-525.50-55	HARRIS TRUST & SAVINGS BANK	IKEA HOME SHOPPING	\$600.20	\$600.20
200840	515-2005-525.50-55	TOPTIX USA LLC	SERVICE MISCELLANEOUS	\$3,400.00	\$3,400.00
Total Division:				\$4,000.20	
Total Department:				\$4,000.20	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 30 Police Department					
Division: 1					
200626	101-3001-511.30-05	ADVANTAGE MICROFILM SERVICES	OFFICE SUPPLIES	\$264.86	\$264.86
200627	101-3001-511.30-35	JEFFREY C AIELLO	CLOTHING	\$94.67	\$94.67
200644	101-3001-511.22-03	BLAND WESLEY	TRAINING	\$45.00	\$45.00
200668	101-3001-511.22-02	GRZEGORZ J CZERNECKI	DUES	\$300.00	\$300.00
200686	101-3001-511.22-03	ANDREW FLENTGE	TRAINING	\$30.00	\$75.00
			TRAINING	\$45.00	
200689	101-3001-511.21-65	GOLF ROSE PET LODGE	SERVICE MISCELLANEOUS	\$105.00	\$939.31
			SERVICE MISCELLANEOUS	\$336.00	
			SERVICE MISCELLANEOUS	\$14.15	
			SERVICE MISCELLANEOUS	\$12.00	
			SERVICE MISCELLANEOUS	\$42.45	
			SERVICE MISCELLANEOUS	\$32.80	
			SERVICE MISCELLANEOUS	\$396.91	
200690	101-3001-511.22-03	TARYN GOMBAR	TRAINING	\$30.00	\$90.00
			TRAINING	\$60.00	
200697	101-3001-511.22-03	HAMRICK PETER	TRAINING	\$125.00	\$125.00
200699	101-3001-511.22-03	HARRIS TRUST & SAVINGS BANK	ROSATI'S PIZZA	\$72.64	\$72.64
	101-3001-511.33-25		OPTICSPLANET, INC.	\$151.98	\$151.98
	101-3001-511.33-30		WAL-MART #2815	\$458.00	\$458.00
200711	101-3001-511.33-05	IL ASSOC OF CHIEFS OF POLICE	REGISTRATION	\$280.00	\$280.00
200716	101-3001-511.21-02	INTOXIMETERS INC	EQUIPMENT MAINTENANCE	\$685.00	\$685.00
200722	101-3001-511.30-35	JG UNIFORMS	UNIFORM CLOTHING	\$114.00	\$191.00
			UNIFORM CLOTHING	\$42.50	
			UNIFORM CLOTHING	\$34.50	
200728	101-3001-511.22-15	KONICA MINOLTA BUSINESS USA	OFFICE MACHINES & ACCESS	\$250.85	\$566.17
			OFFICE MACHINES & ACCESS	\$110.73	
			OFFICE MACHINES & ACCESS	\$204.59	
200729	101-3001-511.30-35	KOSTKA ROBERT	CLOTHING	\$50.00	\$50.00
200732	101-3001-511.21-02	KUSTOM SIGNALS INC	MAINTENANCE CONTRACT	\$1,200.00	\$1,200.00
200747	101-3001-511.21-65	METRO-WESTERN COOK CREDIT	SERVICE MISCELLANEOUS	\$36.00	\$36.00

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
200750	101-3001-511.21-65	MOBILE MINI INC	RENTAL FEE	\$337.78	\$337.78
200751	101-3001-511.33-25	MOORE MEDICAL LLC	SUPPLIES	\$117.90	\$117.90
200754	101-3001-511.22-03	JOSEPH MURPHY	TRAINING	\$45.00	\$45.00
200760	101-3001-511.22-03	NE MULTI REGIONAL TRAINING INC	REGISTRATION	\$225.00	\$1,872.00
			REGISTRATION	\$250.00	
			REGISTRATION	\$800.00	
			REGISTRATION	\$597.00	
200762	101-3001-511.21-65	NORTHERN IL FUNERAL SERVICES INC	SERVICE MISCELLANEOUS	\$375.00	\$375.00
200764	101-3001-511.20-37	NORTHWEST CENTRAL DISPATCH SYS	MEMBER ASSESSMENT 8-2016	\$66,704.13	\$66,704.13
200771	101-3001-511.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$46.06	\$136.08
			OFFICE SUPPLIES	\$90.02	
200775	101-3001-511.22-03	RYAN PACYGA	TRAINING	\$45.00	\$45.00
200780	101-3001-511.30-01	PETTY CASH/POLICE	PUBLICATIONS	\$15.00	\$15.00
	101-3001-511.33-25		SUPPLIES	\$6.37	\$26.62
			SUPPLIES	\$20.25	
200781	101-3001-511.22-03	JOSEPH PINNELLO	TRAINING	\$45.00	\$45.00
200787	101-3001-511.22-10	PRINTFIN PRINTING & GRAPHICS SRVS	SERVICE PRINTING	\$175.50	\$175.50
200792	101-3001-511.30-35	RADEK TODD	UNIFORM CLOTHING	\$195.44	\$195.44
200794	101-3001-511.30-35	RAY O'HERRON	UNIFORM CLOTHING	\$3.95	\$2,007.54
			UNIFORM CLOTHING	\$136.00	
			UNIFORM CLOTHING	\$46.00	
			UNIFORM CLOTHING	\$243.95	
			UNIFORM CLOTHING	\$176.99	
			UNIFORM CLOTHING	\$134.45	
			UNIFORM CLOTHING	\$115.04	
			UNIFORM CLOTHING	\$201.93	
			UNIFORM CLOTHING	\$69.99	
			UNIFORM CLOTHING	\$110.00	
			UNIFORM CLOTHING	\$171.00	
			UNIFORM CLOTHING	\$37.95	
			UNIFORM CLOTHING	\$12.95	
			UNIFORM CLOTHING	\$14.85	
			UNIFORM CLOTHING	\$123.49	
			UNIFORM CLOTHING	\$133.00	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
200794	101-3001-511.30-35	RAY O'HERRON	UNIFORM CLOTHING	\$138.00	\$2,007.54.
			UNIFORM CLOTHING	\$138.00	
	101-3001-511.33-25		RIFLE ACCESSORIES	\$604.94	\$604.94
200807	101-3001-511.22-02	SAM'S CLUB/SYNCHRONY BANK	DUES	\$45.00	\$45.00
	101-3001-511.33-30		SUPPLIES	\$101.37	\$101.37
200810	101-3001-511.33-25	SHERWIN ACE HARDWARE	HARDWARE SUPPLIES	\$15.88	\$91.36
			HARDWARE SUPPLIES	\$19.56	
			HARDWARE SUPPLIES	\$55.92	
200813	101-3001-511.22-03	SJODIN ALF	TRAINING	\$125.00	\$170.00
			TRAINING	\$45.00	
200819	101-3001-511.22-03	SPERANDO, RICHARD	TRAINING	\$45.00	\$45.00
200843	101-3001-511.33-25	ULINE INC	RIBBONS	\$129.89	\$129.89
200844	401-3001-572.50-15	ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT	\$3,779.19	\$3,779.19
200854	101-3001-511.21-65	VERIZON WIRELESS	INV 9767612363	\$2,223.15	\$2,223.15
200856	101-3001-511.21-65	VERIZON WIRELESS	INV 9767580865	\$240.45	\$240.45
200866	101-3001-511.30-35	JONATHAN VINSON	CLOTHING REIMBURSEMENT	\$107.49	\$107.49
200867	101-3001-511.21-65	WALGREEN COMPANY	SERVICE MISCELLANEOUS	\$11.99	\$11.99
901157	101-3001-511.22-05	CITIBANK	POSTAGE	\$705.42	\$705.42
Total Division:				\$85,977.87	
Division:	3				
200635	231-3003-511.40-11	ARLINGTON SIGNS & BANNERS	SIGNS	\$90.00	\$90.00
200664	231-3003-511.40-11	COMMUNICATION REVOLVING FUND	SERVICE PROFESSIONAL	\$139.56	\$139.56
200817	231-3003-511.40-11	SPECTRUM PRODUCTIONS	SERVICE PROFESSIONAL	\$300.00	\$300.00
200829	231-3003-511.40-11	SUBURBAN ACCENTS INC	SIGNS	\$100.00	\$100.00
Total Division:				\$629.56	
Total Department:				\$86,607.43	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 35 Fire					
Division: 1					
200646	101-3501-512.33-50	BOUND TREE MEDICAL LLC	SUPPLIES	\$1,383.13	\$1,383.13
200674	101-3501-512.21-02	EMSAR CHICAGO	STRETCHER REPAIR	\$378.70	\$378.70
200680	101-3501-512.31-85	FIRE DEPARTMENT COMPANY IDENTIFIERS	SCBA IDENTIFIERS	\$1,727.00	\$1,727.00
200682	101-3501-512.30-35	FIRESERVICE MANAGEMENT	TURNOUT GEAR REPAIR	\$159.88	\$159.88
200687	401-3501-572.50-15	FOSTER COACH SALES INC	EMERGENCY MEDICAL SUPPLY	\$52,035.00	\$52,035.00
200705	101-3501-512.31-65	HOME DEPOT CREDIT SERVICES	TOOLS-FIRE RESCUE	\$522.63	\$701.99
			TOOLS-FIRE RESCUE	\$179.36	
200714	101-3501-512.32-80	IL FIRE INSPECTORS ASSOC	FAE ACADEMY BOOKS	\$1,132.52	\$1,132.52
200722	101-3501-512.30-35	JG UNIFORMS	SHOES AND BOOTS	\$146.90	\$1,912.00
			SHOES AND BOOTS	\$89.95	
			BADGES & OTHER ID EQUIP.	\$120.00	
			BADGES & OTHER ID EQUIP.	\$351.00	
			CLOTHING & APPAREL	\$631.40	
			CLOTHING & APPAREL	\$399.00	
			CLOTHING & APPAREL	\$97.90	
			CLOTHING & APPAREL	\$19.95	
			CLOTHING & APPAREL	\$19.95	
			CLOTHING & APPAREL	\$35.95	
200727	101-3501-512.33-05	KOEPPEN KENNETH	REIMBURSEMENT	\$71.51	\$71.51
200751	101-3501-512.33-50	MOORE MEDICAL LLC	MEDICAL SUPPLIES	\$618.07	\$618.07
200761	101-3501-512.22-03	NORTHEASTERN IL PUBLIC SAFETY	TUITION FFIII	\$425.00	\$425.00
200764	101-3501-512.20-37	NORTHWEST CENTRAL DISPATCH SYS	MEMBER ASSESSMENT 8-2016	\$22,234.70	\$22,234.70
200771	101-3501-512.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$218.73	\$218.73
200772	101-3501-512.31-65	OSI BATTERIES INC	BATTERIES	\$85.22	\$85.22
200778	101-3501-512.32-80	PENNWELL CORP	TEXTBOOK DVD	\$143.47	\$143.47
200795	101-3501-512.30-35	RED WING SHOE STORE	BOOTS REPAIR	\$30.95	\$30.95
200798	101-3501-512.33-05	DAVID ROBERTS	SUPPLIES	\$128.43	\$128.43
200842	101-3501-512.31-65	TRUE VALUE	SUPPLIES	\$12.29	\$12.29
200862	101-3501-512.21-65	VERIZON WIRELESS	INV 9867573460	\$787.22	\$787.22
901157	101-3501-512.22-05	CITIBANK	POSTAGE	\$24.70	\$24.70

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 13, 2016
Page 15

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Total Division:				\$84,210.51	
Total Department:				\$84,210.51	

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002Date: Wednesday, July 13, 2016
Page 16

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 40 Planning					
Division: 1					
200667	101-4001-521.40-40	COSTAR REALTY INFORMATION INC	SERVICE PROFESSIONAL	\$755.76	\$755.76
200691	101-4001-521.20-05	GOVTEMPSUSA LLC	SERVICE PROFESSIONAL	\$2,688.00	\$5,376.00
			SERVICE PROFESSIONAL	\$1,344.00	
			SERVICE PROFESSIONAL	\$1,344.00	
200712	401-4001-571.50-30	IL DEPT OF TRANSPORTATION	SERVICE CONSTRUCTION	\$1,878.04	\$1,878.04
200777	101-4001-521.22-01	PADDOCK PUBLICATIONS INC	ADVERTISING	\$79.65	\$253.80
			ADVERTISING	\$82.35	
			ADVERTISING	\$91.80	
200779	101-4001-521.40-40	PETTY CASH	ECONO ALLIANCE	\$19.10	\$19.10
200830	101-4001-521.40-41	SUBURBAN FAMILY MAGAZINE	ADVERTISING	\$600.00	\$600.00
200876	101-4001-521.22-15	XEROX CORPORATION	OFFICE MACHINES & ACCESS	\$37.96	\$37.96
901157	101-4001-521.22-05	CITIBANK	POSTAGE	\$134.31	\$134.31
Total Division:				\$9,054.97	
Total Department:				\$9,054.97	

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 13, 2016
Page 17

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 41 Community Devl Block Grnt					
Division: 1					
200677	215-4101-522.41-62	ESCORTED TRANSPORTATION SERV	CDBG PROGRAM	\$490.00	\$490.00
200694	215-4101-522.41-01	GREEN ATTIC INSULATION	CDBG PROGRAM	\$2,450.00	\$2,450.00
200766	215-4101-522.41-15	NORTHWEST COMPASS INC	CDBG PROGRAM	\$660.00	\$660.00
200777	215-4101-522.41-02	PADDOCK PUBLICATIONS INC	ADVERTISING	\$121.50	\$121.50
200841	215-4101-522.41-54	TOWNSHIP HIGH SCHOOL DIST #214	CDBG PROGRAM	\$195.00	\$195.00
200874	215-4101-522.41-52	WINGS PROGRAM INC	CDBG PROGRAM	\$733.75	\$733.75
Total Division:				\$4,650.25	
Total Department:				\$4,650.25	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 45 Building & Health Service					
Division: 1					
200695	101-4501-523.20-35	GRIVAS KRAUSE ASSOCIATES LTD	PLAN REVIEWS	\$690.00	\$1,380.00
			PLAN REVIEWS	\$690.00	
200779	101-4501-523.30-05	PETTY CASH	SUPPLIES	\$35.84	\$65.22
			SUPPLIES	\$29.38	
200789	101-4501-523.33-05	PROSTAR	FIELD GEAR	\$391.02	\$391.02
200822	101-4501-523.21-65	SPRINT	ACCT 874139132-132	\$526.09	\$526.09
200836	101-4501-523.21-65	THOMPSON ELEVATOR INSPECTION	SERVICE BLDG MAINT	\$76.00	\$114.00
			SERVICE BLDG MAINT	\$38.00	
200859	101-4501-523.21-65	VERIZON WIRELESS	INV 9767592025	\$63.77	\$63.77
200860	101-4501-523.21-65	VERIZON WIRELESS	INV 9767592024	\$818.72	\$818.72
901157	101-4501-523.22-05	CITIBANK	POSTAGE	\$127.41	\$127.41
Total Division:				\$3,486.23	
Division: 2					
200633	101-4502-523.41-16	ARLINGTON HTS PARK DISTRICT	CAP CHILDREN AT PLAY	\$73.32	\$180.96
			CAP CHILDREN AT PLAY	\$73.32	
			CAP CHILDREN AT PLAY	\$21.84	
			CAP CHILDREN AT PLAY	\$12.48	
200685	101-4502-523.21-10	FLECKS LANDSCAPING	SERVICE MISCELLANEOUS	\$535.00	\$1,050.00
			SERVICE MISCELLANEOUS	\$515.00	
200699	101-4502-523.21-02	HARRIS TRUST & SAVINGS BANK	E3 DIAGNOSTICS	\$294.00	\$294.00
	101-4502-523.30-05		PEAPOD GROCERIES	\$28.66	\$28.66
	101-4502-523.33-10		PEAPOD GROCERIES	\$98.03	\$98.03
	101-4502-523.40-53		COMED PAYMENT	\$402.50	\$902.83
			COMED PAYMENT	\$426.45	
			NICOR GAS BILL	\$73.88	
200724	101-4502-523.20-25	JOURNEYS COUNSELING CENTER LLC	COUNSELING	\$338.50	\$338.50
200726	101-4502-523.20-25	KATOR LCSW, ANNE	COUNSELING	\$260.00	\$520.00
			COUNSELING	\$130.00	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
200726	101-4502-523.20-25	KATOR LCSW, ANNE	COUNSELING	\$130.00	\$520.00..
200737	101-4502-523.20-25	SHERRY LEMKE	COUNSELING	\$210.00	\$210.00
200779	101-4502-523.22-03	PETTY CASH	TRAINING	\$19.44	\$19.44
	101-4502-523.33-10		SUPPLIES	\$10.01	\$10.01
200815	101-4502-523.20-25	SMEBAKKEN LTD	COUNSELING	\$100.00	\$100.00
200826	101-4502-523.21-65	STACY SHEIN STAPLETON	INTERPRETING SERVICES	\$180.00	\$180.00
200858	101-4502-523.21-65	VERIZON WIRELESS	INV 9767792148	\$178.33	\$178.33
200876	101-4502-523.22-15	XEROX CORPORATION	OFFICE MACHINES & ACCESS	\$85.00	\$85.00
901157	101-4502-523.22-05	CITIBANK	POSTAGE	\$229.03	\$229.03
Total Division:				\$4,424.79	
Division: 3					
200698	101-4503-523.21-65	HARPER COLLEGE	SPANISH CLASSES	\$120.00	\$120.00
200699	101-4503-523.21-65	HARRIS TRUST & SAVINGS BANK	VOLGISTICS INC	\$61.00	\$61.00
	101-4503-523.30-05		AMAZON.COM	\$296.44	\$650.09
			AMAZON MKTPLACE PMTS	\$174.48	
			AMAZON.COM	\$179.17	
	101-4503-523.31-65		JEWEL #3491	\$50.00	\$50.00
200771	101-4503-523.30-05	OFFICE DEPOT	PROGRAM SUPPLIES	\$163.92	\$439.83
			OFFICE SUPPLIES	\$275.91	
200783	101-4503-523.22-05	POSTMASTER ARLINGTON HEIGHTS	PERMIT 2594 - POSTAGE	\$431.12	\$431.12
901157	101-4503-523.22-05	CITIBANK	POSTAGE	\$53.60	\$53.60
Total Division:				\$1,805.64	
Total Department:				\$9,716.66	

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 13, 2016
Page 20

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 50 Engineering					
Division: 1					
200636	401-5001-571.50-30	ARROW ROAD CONSTRUCTION CO	SERVICE CONSULTING	\$508,603.79	\$508,603.79
200696	401-5001-571.50-30	HAMPTON LENZINI & RENWICK INC	SERVICE PROFESSIONAL	\$2,195.45	\$2,195.45
200699	101-5001-524.30-20	HARRIS TRUST & SAVINGS BANK	AMAZON MKTPLACE PMTS	\$15.67	\$15.67
	101-5001-524.32-80		ILLINOIS SOCIETY	\$53.83	\$53.83
	101-5001-524.33-05		PRO SAFETY INC	\$60.00	\$60.00
200738	401-5001-571.50-30	ROBERT LINDEMANN	REPAIR REIMBURSEMENT	\$107.00	\$107.00
200803	401-5001-571.50-30	JEFF RYLANDER	SIDEWALK REIMBURSEMENT	\$287.50	\$287.50
200839	101-5001-524.21-02	TOPCON SOLUTIONS STORE	SURVEY EQUIPMENT REPAIRS	\$260.00	\$260.00
901157	101-5001-524.22-05	CITIBANK	POSTAGE	\$233.60	\$233.60
Total Division:				\$511,816.84	
Total Department:				\$511,816.84	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 71 Public Works					
Division: 1					
200622	101-7101-531.31-75	ACTIVE ELECTRICAL SUPPLY CO	STREET LIGHT SUPPLIES	\$9,574.45	\$9,574.45
200623	101-7101-531.31-55	ACTIVE LOCK AND KEY LTD	KEYS	\$271.40	\$271.40
200624	101-7101-531.31-65	ADAMS GLENN	EVENT SUPPLIES	\$958.42	\$958.42
200625	101-7101-531.31-55	ADDISON BUSINESS SYSTEMS	SUPPLIES	\$122.75	\$122.75
200631	101-7101-531.22-03	APWA ILLINOIS PUBLIC SERVICE	REGISTRATION	\$100.00	\$100.00
200636	101-7101-531.31-90	ARROW ROAD CONSTRUCTION CO	STREET/SIDEWALK SUPPLIES	\$299.20	\$73,406.25
			STREET/SIDEWALK SUPPLIES	\$5,317.86	
			STREET/SIDEWALK SUPPLIES	\$10,015.32	
			STREET/SIDEWALK SUPPLIES	\$8,100.84	
			STREET/SIDEWALK SUPPLIES	\$7,570.08	
			STREET/SIDEWALK SUPPLIES	\$7,193.56	
			STREET/SIDEWALK SUPPLIES	\$8,123.72	
			STREET/SIDEWALK SUPPLIES	\$5,985.00	
			STREET/SIDEWALK SUPPLIES	\$7,194.44	
			STREET/SIDEWALK SUPPLIES	\$7,982.48	
			STREET/SIDEWALK SUPPLIES	\$5,623.75	
200637	101-7101-531.22-70	AT & T LONG DISTANCE	857099062	\$408.86	\$408.86
200640	101-7101-531.31-45	BADE PAPER PRODUCTS	JANITORIAL SUPPLIES	\$6,123.00	\$6,123.00
200642	101-7101-531.31-55	BERKHEIMER CO INC	BUILDING SUPPLIES	\$40.10	\$40.10
200647	101-7101-531.31-55	BRIMAR LED LLC	SUPPLIES	\$245.00	\$294.80
			SUPPLIES	\$49.80	
200656	101-7101-531.21-11	CINTAS CORP	MAT CLEANING	\$23.77	\$194.56
			MAT CLEANING	\$84.36	
			MAT CLEANING	\$39.74	
			MAT CLEANING	\$21.37	
			MAT CLEANING	\$25.32	
	101-7101-531.30-35		WORK SHIRTS AND PANTS	\$44.96	\$89.92
			WORK SHIRTS AND PANTS	\$44.96	
200663	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	2985063029	\$180.98	\$180.98
200665	101-7101-531.21-11	COMPLETE CLEANING CO INC	SERVICE BLDG MAINT	\$4,438.00	\$4,438.00

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
200670	101-7101-531.22-03	DEADESSIS NICK	TRAINING	\$649.40	\$649.40
200672	101-7101-531.31-65	MARK DYKAS	EVENT SUPPLIES	\$131.29	\$131.29
200684	101-7101-531.33-05	FLAG LADY CORP	FLAGS	\$1,219.54	\$1,400.44
			FLAGS	\$180.90	
200692	101-7101-531.31-55	GRAINGER W W INC	CAMERA, ANALOG	\$394.20	\$507.90
			SUPPLIES	\$113.70	
	101-7101-531.31-85		TOOLS	\$217.80	\$217.80
200700	101-7101-531.21-02	HAYES MECHANICAL	SERVICE BLDG MAINT	\$6,727.00	\$6,727.00
	401-7101-571.50-20		EQUIPMENT MAINTENANCE	\$1,403.29	\$1,403.29
200702	101-7101-531.31-55	HELLER LUMBER CO	PLYWOOD	\$21.92	\$407.02
			PLYWOOD	\$385.10	
200703	101-7101-531.21-55	HENDRICKSEN ROBERT W COMPANY	SERVICE TREES	\$21,084.00	\$21,084.00
200710	101-7101-531.31-45	HP PRODUCTS CORP	JANITORIAL SUPPLIES	\$128.00	\$128.00
200720	101-7101-531.31-40	JCK CONTRACTORS	TOPSOIL	\$990.00	\$990.00
200725	101-7101-531.22-10	K & M PRINTING CO	PRINTING	\$2,690.00	\$2,690.00
200739	101-7101-531.31-55	LORCHEM TECHNOLOGIES INC	SUPPLIES	\$495.39	\$495.39
200740	101-7101-531.31-40	LOWES COMMERCIAL SERVICES	AGRICULTURAL SUPPLIES	\$7.98	\$7.98
	101-7101-531.31-65		HARDWARE SUPPLIES	\$70.36	\$487.60
			HARDWARE SUPPLIES	\$141.49	
			HARDWARE SUPPLIES	\$32.34	
			HARDWARE SUPPLIES	\$111.86	
			ELECTRICAL EQUIP & SUPPLY	\$23.37	
			HARDWARE SUPPLIES	\$108.18	
	101-7101-531.31-70		TRAFFIC SIGNAL SUPPLIES	\$63.67	\$63.67
	101-7101-531.31-75		ELECTRICAL EQUIP & SUPPLY	\$194.90	\$194.90
	101-7101-531.31-80		HARDWARE SUPPLIES	\$9.86	\$49.04
			PAINT & EQUIPMENT	\$39.18	
	101-7101-531.31-85		HAND TOOLS-POWER/NON POW	\$110.60	\$146.62
			HAND TOOLS-POWER/NON POW	\$28.44	
			HARDWARE SUPPLIES	\$7.58	
200741	101-7101-531.31-40	LURVEY LANDSCAPE SUPPLY	AGRICULTURAL SUPPLIES	\$19.90	\$41.05
			AGRICULTURAL SUPPLIES	\$21.15	
200746	101-7101-531.21-62	MERCPAK INC	LAMP RECYCLING CONTAINER	\$600.00	\$600.00
200748	101-7101-531.21-02	MID AMERICAN ELEVATOR CO INC	ELEVATOR MAINTENANCE	\$1,548.00	\$1,548.00

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
200752	101-7101-531.31-55	MUNCHS	MOTOR OIL	\$306.80	\$306.80
200753	101-7101-531.31-80	MUNICIPAL MARKING DIST INC	SUPPLIES	\$270.00	\$270.00
200758	101-7101-531.31-80	NATL CAP & SET SCREW CO	SUPPLIES	\$2,535.28	\$2,535.28
200759	101-7101-531.21-11	NATL DECORATING SERVICE INC	SERVICE BLDG MAINT	\$6,648.00	\$6,648.00
200767	101-7101-531.31-55	NORTHWEST ELECTRICAL SUPPLY CO	SUPPLIES	\$13.13	\$13.13
	101-7101-531.31-70		SUPPLIES	\$67.72	\$67.72
200770	101-7101-531.31-55	NYSTROM	ACCESS HATCH	\$390.00	\$390.00
200771	101-7101-531.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$10.99	\$35.75
			OFFICE SUPPLIES	\$24.76	
200774	101-7101-531.22-70	PACIFIC TELEMAGEMENT SERVICES	PAY PHONES FEE	\$153.00	\$153.00
200784	101-7101-531.21-15	POTHOLE PROS INC	SERVICE CONSTRUCTION	\$10,943.43	\$15,054.68
			SERVICE CONSTRUCTION	\$4,111.25	
200785	101-7101-531.21-65	PRECISE MRM LLC	DATA, MONTHLY SOFTWARE	\$65.39	\$65.39
200788	101-7101-531.30-35	PRO SAFETY INC	CLOTHING	\$72.25	\$72.25
200793	401-7101-572.50-15	RADICOM	INSTALL RADIO	\$730.00	\$730.00
200796	101-7101-531.30-39	RKA PETROLEUM COMPANIES INC	FUEL,OIL,GREASE, & LUBES	\$1,536.09	\$30,739.38
			FUEL,OIL,GREASE, & LUBES	\$15,374.64	
			FUEL,OIL,GREASE, & LUBES	\$13,828.65	
200800	101-7101-531.21-36	ROUTE 12 RENTAL CO INC	EQUIPMENT RENTAL	\$33.38	\$66.76
			EQUIPMENT RENTAL	\$33.38	
200802	101-7101-531.31-65	RUSSO'S POWER EQUIPMENT INC	SUPPLIES	\$99.96	\$99.96
200805	101-7101-531.30-35	SAF T GUARD INTL INC	CLOTHING	\$95.49	\$95.49
200808	101-7101-531.21-15	SANDY'S LAWN AND TREE CARE	SERVICE MISCELLANEOUS	\$5,610.00	\$5,610.00
200809	101-7101-531.21-11	SARGES RANGE SERVICE INC	MONTHLY CLEANING	\$200.00	\$200.00
200810	101-7101-531.30-05	SHERWIN ACE HARDWARE	ELECTRICAL EQUIP & SUPPLY	\$8.99	\$8.99
	101-7101-531.31-65		HARDWARE SUPPLIES	\$9.49	\$256.09
			HARDWARE SUPPLIES	\$9.99	
			HARDWARE SUPPLIES	\$11.16	
			HARDWARE SUPPLIES	\$32.37	
			BATTERIES	\$41.97	
			HARDWARE SUPPLIES	\$17.97	
			HARDWARE SUPPLIES	\$19.99	
			HARDWARE SUPPLIES	\$24.99	
			HARDWARE SUPPLIES	\$17.94	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
200810	101-7101-531.31-65	SHERWIN ACE HARDWARE	HARDWARE SUPPLIES	\$8.99	\$256.09
			HARDWARE SUPPLIES	\$5.29	
			BATTERIES	\$51.44	
			HARDWARE SUPPLIES	\$4.50	
	101-7101-531.31-75		STREET LIGHT SUPPLIES	\$4.99	\$4.99
	101-7101-531.31-80		OFFICE SUPPLIES, GENERAL	\$14.97	\$28.95
			TAPE, ADHESIVE	\$13.98	
	101-7101-531.31-85		HAND TOOLS-POWER/NON POW	\$9.98	\$9.98
200811	101-7101-531.33-05	SIGNS BY TOMORROW	BANNER	\$514.70	\$514.70
200812	101-7101-531.31-40	SITEONE LANDSCAPE SUPPLY LLC	AGRICULTURAL SUPPLIES	\$77.30	\$77.30
200816	101-7101-531.31-55	SOUTH SIDE CONTROL SUPPLY CO.	BUILDING SUPPLIES	\$569.29	\$680.70
			SENSOR, ADAPTOR KIT	\$111.41	
200818	101-7101-531.30-39	SPEEDWAY	FUEL	\$58.84	\$58.84
200821	101-7101-531.22-70	SPRINT	840280811	\$204.92	\$204.92
200823	101-7101-531.22-70	SPRINT	352372920	\$21.68	\$21.68
200825	101-7101-531.31-55	STANDARD PIPE & SUPPLY INC	BUILDING SUPPLIES	\$10.37	\$363.67
			BUILDING SUPPLIES	\$61.57	
			RETRO FIT KIT	\$291.73	
200827	101-7101-531.21-02	STEINER ELECTRIC	EQUIPMENT MAINTENANCE	\$850.00	\$850.00
200831	101-7101-531.31-45	SUPERIOR	JANITORIAL SUPPLIES	\$3,000.00	\$3,000.00
200832	101-7101-531.21-15	SUPERIOR ROAD STRIPING	SERVICE CONSTRUCTION	\$99,692.96	\$99,692.96
200833	101-7101-531.20-05	TELVENT DTN	SERVICE CONSULTING	\$6,168.00	\$6,168.00
200835	101-7101-531.21-02	TGF ENTERPRISES INC	EQUIPMENT MAINTENANCE	\$380.00	\$818.24
			EQUIPMENT MAINTENANCE	\$438.24	
200855	101-7101-531.21-65	VERIZON WIRELESS	INV 9767596792	\$1,378.82	\$1,378.82
200863	101-7101-531.22-70	VERIZON WIRELESS	INV 9767627757	\$175.17	\$175.17
200864	101-7101-531.22-70	VERIZON WIRELESS	9767838208	\$126.44	\$126.44
200873	101-7101-531.21-11	WIL-KIL PEST CONTROL	COMMERCIAL CONTRACT	\$110.00	\$110.00
200876	101-7101-531.22-15	XEROX CORPORATION	SERVICE MISCELLANEOUS	\$22.83	\$22.83
801560	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	0002031003	\$31.55	\$1,219.30
			4321662000	\$582.64	
			4286290000	\$600.93	
			3183115007	\$4.18	
801561	101-7101-531.22-70	AT & T	847590600005	\$353.00	\$1,283.97

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 13, 2016
Page 25

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
801561	101-7101-531.22-70	AT & T	847394436805	\$3.89	\$1,283.97
			847394206206	\$4.05	
			847R19028906	\$880.24	
			847392086605	\$42.79	
801563	101-7101-531.21-50	NICOR	38178900003	\$128.79	\$2,413.93
			97034457784	\$622.48	
			25422686599	\$1,374.94	
			94830700004	\$262.37	
			06802945268	\$25.35	
901157	101-7101-531.22-05	CITIBANK	POSTAGE	\$45.92	\$45.92
Total Division:				\$318,863.86	
Total Department:				\$318,863.86	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 72 Water and Sewer					
Division: 1					
200641	505-7201-561.31-05	BATTERIES PLUS LLC	BATTERIES	\$147.80	\$147.80
200659	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	0789016039	\$847.28	\$847.28
200661	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	0405097038	\$3,094.09	\$3,094.09
200669	505-7201-561.21-30	DAHME MECHANICAL INDUSTRIES	WATER DISTRIBUTION SYSTEM	\$407.00	\$407.00
200692	505-7201-561.33-05	GRAINGER W W INC	TOP MATS	\$81.04	\$81.04
200693	505-7201-561.33-05	GREAT LAKES COCO COLA DISTRIBUTION	SUPPLIES	\$50.40	\$914.40
			SUPPLIES	\$864.00	
200701	505-7201-561.31-02	HBK WATER METER SERVICE INC	METER BACKFLOW DEVICE	\$346.42	\$1,138.92
			METER BACKFLOW DEVICE	\$792.50	
200706	505-7201-561.21-50	HOMEFIELD ENERGY	0081080033	\$354.39	\$354.39
200707	505-7201-561.21-50	HOMEFIELD ENERGY	0528113037	\$2,111.55	\$2,111.55
200708	505-7201-561.21-50	HOMEFIELD ENERGY	0405097038	\$2,231.80	\$2,231.80
200709	505-7201-561.21-50	HOMEFIELD ENERGY	0789016039	\$570.88	\$570.88
200713	505-7201-561.21-65	IL EPA	STORMWATER MS4 FEE	\$1,000.00	\$21,000.00
			DUES, MEMBERSHIP	\$20,000.00	
200715	505-7201-561.22-10	INNERWORKINGS LLC	BUSINESS CARDS	\$54.11	\$54.11
200733	505-7201-561.31-05	KYLEM WATER SOLTIONS USA INC	SERVICE STORM WATER PUMPS	\$2,400.00	\$2,400.00
200736	505-7201-561.31-07	LEE AUTO PARTS	SEWER COLLECTION SUPPLIES	\$10.98	\$37.35
			SEWER COLLECTION SUPPLIES	\$26.37	
200740	505-7201-561.31-05	LOWES COMMERCIAL SERVICES	PUMPING SYSTEM SUPPLIES	\$70.87	\$70.87
	505-7201-561.31-07		HARDWARE SUPPLIES	\$30.68	\$30.68
	505-7201-561.31-85		HOSES, ALL KINDS	\$89.92	\$142.42
			HAND TOOLS-POWER/NON POW	\$25.52	
			HAND TOOLS-POWER/NON POW	\$26.98	
200744	505-7201-561.31-90	MCA INDUSTRIES	SUPPLIES	\$177.20	\$177.20
200745	505-7201-561.31-07	MENONI & MECOGNI	BLOCKS, CEMENT BRICKS	\$1,088.64	\$1,088.64
200767	505-7201-561.31-55	NORTHWEST ELECTRICAL SUPPLY CO	BUILDING SUPPLIES	\$996.89	\$1,041.99
			BUILDING SUPPLIES	\$45.10	
200771	505-7201-561.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$10.99	\$35.75
			OFFICE SUPPLIES	\$24.76	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
200773	505-7201-561.31-90	OZINGA READY MIX CONCRETE INC	STREET/SIDEWALK SUPPLIES	\$780.00	\$2,429.50
			STREET/SIDEWALK SUPPLIES	\$741.50	
			STREET/SIDEWALK SUPPLIES	\$908.00	
200786	505-7201-561.30-35	ALEX PREISSING	UNIFORM REIMBURSEMENT	\$82.74	\$82.74
200788	505-7201-561.30-35	PRO SAFETY INC	CLOTHING	\$72.25	\$72.25
200810	505-7201-561.31-01	SHERWIN ACE HARDWARE	PAINT & EQUIPMENT	\$23.96	\$23.96
	505-7201-561.31-65		ELECTRICAL EQUIP & SUPPLY	\$5.48	\$45.98
			HARDWARE SUPPLIES	\$9.96	
			PAINT & EQUIPMENT	\$9.99	
			HARDWARE SUPPLIES	\$15.56	
			WATER SEWER SYSTEM SUPPLY	\$4.99	
200814	505-7201-561.21-35	SKIRMONT MECHANICAL CONTRACTORS	SERVICE METER	\$11,003.03	\$11,003.03
200825	505-7201-561.31-05	STANDARD PIPE & SUPPLY INC	SUPPLIES	\$50.95	\$50.95
	505-7201-561.31-07		CAP	\$2.89	\$67.63
			COPTUBE	\$34.68	
			ADAPTER, COUPLING	\$30.06	
200827	505-7201-561.21-02	STEINER ELECTRIC	EQUIPMENT MAINTENANCE	\$1,186.11	\$1,186.11
	505-7201-561.31-55		BUILDING SUPPLIES	\$105.56	\$105.56
200834	505-7201-561.31-02	TEST GAUGE & BACKFLOW SUPPLY	O-RINGS	\$77.58	\$77.58
200848	505-7201-561.30-35	USA BLUEBOOK	CLOTHING	\$310.62	\$310.62
200855	505-7201-561.22-70	VERIZON WIRELESS	INV 9767596792	\$1,222.74	\$1,222.74
200863	505-7201-561.22-70	VERIZON WIRELESS	INV 9767627757	\$175.16	\$175.16
200868	505-7201-561.31-07	WATER PRODUCTS CO	WATER SEWER SYSTEM SUPPLY	\$3,589.00	\$6,262.16
			SUPPLIES	\$1,275.00	
			SUPPLIES	\$333.60	
			WALL SEWER	\$1,064.56	
200879	505-7201-561.31-01	ZIEBELL WATER SERVICE PRODUCTS	BRONZE SADDLE	\$846.36	\$846.36
200880	505-7201-561.31-55	1000BULBS.COM	BULBS	\$170.94	\$170.94
801561	505-7201-561.22-70	AT & T	847590210505	\$897.47	\$1,021.99
			847590808505	\$124.52	
801563	505-7201-561.21-50	NICOR	42567835683	\$25.84	\$305.04
			05850400002	\$36.03	
			58544400003	\$67.18	
			76830700001	\$95.11	

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 13, 2016
Page 28

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
801563	505-7201-561.21-50	NICOR	90920700003	\$80.88	\$305.04.
Total Division:				\$63,438.46	
Total Department:				\$63,438.46	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 73 Parking					
Division: 1					
200673	235-7301-532.21-11	ECO CLEAN MAINTENANCE INC	SERVICE BLDG MAINT	\$429.84	\$429.84
200845	235-7301-532.21-40	UNION PACIFIC RAILROAD	2ND QTR PAYMENT LOT "P"	\$3,586.68	\$3,586.68
801560	235-7301-532.21-50	COMMONWEALTH EDISON COMPANY	464371500	\$19.98	\$82.57
			5231622008	\$62.59	
Total Division:				\$4,099.09	
Division: 2					
200660	235-7302-532.21-50	COMMONWEALTH EDISON COMPANY	4874331007	\$2,281.19	\$2,281.19
200673	235-7302-532.21-11	ECO CLEAN MAINTENANCE INC	SERVICE BLDG MAINT	\$1,361.16	\$1,361.16
200748	235-7302-532.21-02	MID AMERICAN ELEVATOR CO INC	ELEVATOR MAINTENANCE	\$344.00	\$344.00
Total Division:				\$3,986.35	
Division: 3					
200673	235-7303-532.21-11	ECO CLEAN MAINTENANCE INC	SERVICE BLDG MAINT	\$1,361.16	\$1,361.16
200748	235-7303-532.21-02	MID AMERICAN ELEVATOR CO INC	ELEVATOR MAINTENANCE	\$559.00	\$989.00
			ELEVATOR MAINTENANCE	\$430.00	
801563	235-7303-532.21-50	NICOR	12690400002	\$26.23	\$26.23
Total Division:				\$2,376.39	
Division: 4					
200662	235-7304-532.21-50	COMMONWEALTH EDISON COMPANY	0983023007	\$512.52	\$512.52
200673	235-7304-532.21-11	ECO CLEAN MAINTENANCE INC	SERVICE BLDG MAINT	\$429.84	\$429.84
200767	235-7304-532.33-05	NORTHWEST ELECTRICAL SUPPLY CO	LED LIGHTS	\$103.45	\$103.45
200849	235-7304-532.21-02	VALLEY FIRE PROTECTION	EQUIPMENT ,AOMTEMAMCE	\$1,735.00	\$1,735.00
801563	235-7304-532.21-50	NICOR	92296400002	\$81.34	\$81.34

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 13, 2016
Page 30

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Total Division:				\$2,862.15	
Total Department:				\$13,323.98	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 75 Municipal Fleet Services					
Division: 1					
200632	621-7501-551.31-51	ARLINGTON HTS FORD INC	VEH MAINTENANCE SUPPLY	(\$54.13)	\$11.32
			ACTUATOR ASSEMBLY	\$65.45	
200638	621-7501-551.31-51	AUTO TECH CENTERS INC	VEH MAINTENANCE SUPPLY	\$884.66	\$884.66
200639	621-7501-551.31-51	AUTO ZONE	HATCHBACK LIFT	\$38.18	\$38.18
200641	621-7501-551.31-51	BATTERIES PLUS LLC	BATTERIES	\$226.62	\$226.62
200648	621-7501-551.31-51	BRISTOL HOSE & FITTING INC	FABRICATE HOSE ASSEMBLY	\$3.02	\$3.02
200650	621-7501-551.31-51	CAR QUEST	VEH MAINTENANCE SUPPLY	\$15.18	\$540.57
			VEH MAINTENANCE SUPPLY	\$10.34	
			VEH MAINTENANCE SUPPLY	\$23.85	
			UNIVERSAL JOINT	\$42.38	
			VEH MAINTENANCE SUPPLY	\$9.74	
			BRAKE CHAMBER	\$99.30	
			CABIN AIR FILTER	\$10.72	
			OIL FILTERS	\$5.00	
			FILTERS	\$124.30	
			FILTERS	\$29.70	
			FILTERS	\$33.62	
			FILTERS	\$136.44	
200651	621-7501-551.21-07	CASSIDY TIRE & SERVICE	WHEEL ALIGNMENT	\$79.99	\$79.99
200653	621-7501-551.31-51	CHICAGO PARTS AND SOUND	ROTOR ASSEMBLY	\$122.84	\$122.84
200656	621-7501-551.30-35	CINTAS CORP	WORK SHIRTS AND PANTS	\$44.96	\$89.92
			WORK SHIRTS AND PANTS	\$44.96	
200657	621-7501-551.21-36	CITY WELDING SALES & SERVICE	CYL RENTAL	\$306.56	\$306.56
200742	621-7501-551.31-51	MASTER HITCH INC	VEH MAINTENANCE SUPPLY	\$69.82	\$69.82
200756	621-7501-551.31-51	NAPA HEIGHTS AUTOMOTIVE	VEH MAINTENANCE SUPPLY	(\$6.30)	\$236.00
			TIE ROD END	\$52.79	
			TIE ROD END	\$151.99	
			VEH MAINTENANCE SUPPLY	\$37.52	
200763	621-7501-551.21-07	NORTHWEST AUTO WASH	CAR WASHES	\$903.80	\$903.80
200769	621-7501-551.31-51	NORTHWEST TRUCKS INC	MUFFLER	\$119.70	\$119.70

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
200782	621-7501-551.31-51	POMP'S TIRE SERVICE INC	VEH MAINATENANCE SUPPLY	\$1,060.86	\$1,060.86
200791	621-7501-551.21-07	R A ADAMS ENTERPRISES INC	VEH EQUIPMENT SUPPLY	\$303.38	\$303.38
200801	621-7501-551.31-51	INTERSTATE BILLING SERVICE INC	VEH MAINTENANCE SUPPLY	\$195.32	\$448.76
			VEH MAINTENANCE SUPPLY	\$128.64	
			CHAMBER-BRAKE	\$124.80	
200804	621-7501-551.21-08	S & J AUTOMOTIVE LTD	VEHICLE DAMAGE	\$111.00	\$111.00
200810	621-7501-551.31-65	SHERWIN ACE HARDWARE	PAINT & EQUIPMENT	\$43.94	\$126.00
			PAINT & EQUIPMENT	\$30.35	
			PAINT & EQUIPMENT	\$22.95	
			PAINT & EQUIPMENT	\$6.98	
			HARDWARE SUPPLIES	\$21.78	
200820	621-7501-551.21-07	SPRING ALIGN	VEH EQUIPMENT MAINTENANCE	\$300.00	\$300.00
200824	621-7501-551.31-51	STANDARD EQUIPMENT CO	DOOR GLASS PANEL	\$260.84	\$409.31
			VEH MAINTENANCE SUPPLY	\$10.23	
			VEH MAIAINTENANCE SUPPLY	\$138.24	
200829	621-7501-551.21-07	SUBURBAN ACCENTS INC	LETTERING	\$625.00	\$625.00
200844	621-7501-551.21-07	ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT INSTALLATION	\$1,750.00	\$1,750.00
200870	621-7501-551.31-51	WENTWORTH TIRE SERVICE	TIRES	\$326.05	\$326.05
200871	621-7501-551.21-07	WEST SIDE TRACTOR SALES CO	VEH EQUIPMENT MAINTENANCE	\$542.85	\$542.85
200872	621-7501-551.31-51	WHOLESALE DIRECT INC	VEH MAINTENANCE SUPPLY	\$166.95	\$166.95
200878	621-7501-551.31-51	ZARNOTH BRUSH WORKS INC	GUTTER BROOM	\$636.00	\$636.00
Total Division:				\$10,439.16	
Total Department:				\$10,439.16	

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 13, 2016
Page 33

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 80 Pensions					
Division: 1					
901157	711-8001-631.22-05	CITIBANK	POSTAGE	\$9.45	\$9.45
Total Division:				\$9.45	
Total Department:				\$9.45	

Check Date: 2016 - 7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 13, 2016
Page 34

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 90 Capital					
Division: 1					
200652	505-9001-571.50-25	CDM SMITH INC	ENGINEERING SERVICES	\$2,200.00	\$2,200.00
200743	505-9001-571.50-25	MC CLURE ENGINEERING ASSOCIATES	SERVICE CONSULTING	\$995.00	\$995.00
Total Division:				\$3,195.00	
Total Department:				\$3,195.00	
TOTAL ALL FUNDS:				\$1,308,418.18	



Item: Report of the Committee-of-the-Whole Meeting of July 11, 2016 -
Liquor License Classification

Department: Village Manager's Office

Report of the Committee-of-the-Whole Meeting of July 11, 2016

Possible Creation of a New Liquor License Classification

Trustee Farwell moved, seconded by Trustee Tinaglia, that the Committee-of-the-Whole recommend to the Village Board to direct staff to develop an ordinance creating a Class "L" Liquor License for approval at the July 18, 2016 Village Board Meeting. The motion carried.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:



Item: Report of the Committee-of-the-Whole Meeting of July 11, 2016 -
Paver Brick

Department: Village Manager's Office

Report of the Committee-of-the-Whole Meeting of July 11, 2016

Paver Brick Follow-up

Trustee LaBedz moved, seconded by Trustee Glasgow, that the Committee-of-the-Whole recommend to the Village Board to direct staff to incorporate the following new design standards into a Request for Proposals Downtown Paver Maintenance Program:

- Use of premium concrete paver bricks
- Use of open graded aggregate base
- Use of concrete pinning at curb, border, and 18-inch band interfaces
- Use of concrete base at intersection keystones
- Use of lateral concrete bands at 30-foot intervals

The motion carried.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:



Item: Report of the Committee-of-the-Whole Meeting of July 18, 2016 -
Liquor License

Department: Village Manager's Office

Report of the Committee-of-the-Whole Meeting of July 18, 2016

Consideration of recommending to the Liquor Commissioner the issuance of a Class "A" Liquor License to Mowa Inc., dba MOWA located at 4216 N. Arlington Heights Road

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:



Item: Report of the Committee-of-the-Whole Meeting of July 18, 2016 -
Interview of DKowalczyk

Department: Village Manager's Office

Report of the Committee-of-the-Whole Meeting of July 18, 2016

Interview of Daniel Kowalczyk for Appointment to the Environmental Commission
- Term Ending: 4/30/17

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:



Item: Report of the Committee-of-the-Whole Meeting of July 18 -
Interview of CGlasgow

Department: Village Manager's Office

Report of the Committee-of-the-Whole Meeting of July 18, 2016

Interview of Claudia Glasgow for Appointment to the Youth Commission - Term
Ending: 4/30/17

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:



Item: Report of the Committee-of-the-Whole Meeting of July 18, 2016 -
Interview of Amalia Sordo-Palacios

Department: Village Manager's Office

Report of the Committee-of-the-Whole Meeting of July 18, 2016

Interview of Amalia Sordo-Palacios for Appointment to the Youth Commission -
Term Ending: 4/30/17

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:



Item: Report of the Committee-of-the-Whole Meeting of July 18, 2016 -
Interview of WDelea

Department: Village Manager's Office

Report of the Committee-of-the-Whole Meeting of July 18, 2016

Interview of William Delea for Appointment to the Housing Commission - Term
Ending: 4/30/18

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:



Item: West Tank #16 - Change Order 1

Department: Public Works

BACKGROUND

The approved Capital Projects Budget includes \$868,200 in FY16 for the internal sandblasting and painting of the interior of the West Tank at Well #16, which is located adjacent to the Wilke-Kirchhoff Detention Basin. This project is part of our ongoing program to rehabilitate our water tanks for continued use as potable water storage. On April 4th, the Village Board awarded a bid to the lowest bidder, Tecorp of Joliet, Illinois, in the amount of \$812,400 for this project.

The repainting project commenced in early June. The inside roof was sandblasted to bare metal. Once the work was started and the paint fully removed, an issue was discovered which was not part of the original project scope but must be addressed. The sandblasting on the roof portion of the water tank exposed multiple failures of the roof beams and roof panels. It is not uncommon for additional work related to water tank rehabilitation to be discovered once the paint is fully removed. The original bid quantities were developed based on an inspection of the inside tank with existing paint conditions. The bid quantities included some roof repairs, but not to this extent.

It was the consensus of Village Staff and the Village's Water Tank Consultant, Dixon Engineering, that all necessary repairs be made to the roof to ensure water tank integrity. This emergency work was approved by the Village Manager in order to expedite the repairs and take advantage of favorable weather conditions.

The total estimated additional cost for repairs submitted by Tecorp is \$295,500. Dixon Engineering has reviewed the quote and found it fair and in accordance with industry standards. The original bid contained unit prices for the replacement of some roof beams at the bid cost of \$79,400. The total extra cost for the reinstatement of beams and roof panels will now be \$295,500 less the \$79,400 for a total change order of \$216,100.

Funds for this additional cost are available from the Automatic Meter Reading System. The planned radio replacement can be deferred to a later date (starting 2020) based upon recent battery testing of a variety of our radios by a company that predicts battery failure.

RECOMMENDATION

It is recommended that the Village Board approve Change Order #1 to Tecorp of Joliet, Illinois for the emergency repairs to the West Tank at Well #16 in the amount of \$216,100, and approve a budget transfer of \$216,100 from the Water and Sewer Fund Capital Outlay Account (505-9001-571.50-25) Automatic Meter Reading System (WA0302) to the 505-9001-571.50-25 Water Tank Repainting Program (WA-1101) Account to cover for the additional costs.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:



Item: Consultant Approval for Compensation Study

Department: Human Resources

As part of the 2016 budget, the Village Board approved funding for a Classification and Compensation study. The purpose of the Study is to review current job classifications and provide the Village with suggestions regarding internal and external pay equity and alignment with comparable communities. In addition, the Consultant will review the Village's current performance evaluation system to determine if re-engineering is warranted.

Requests for Proposals for the Study were sent out last month to eight consultants and two responses were received. One was from HR Consultants, Inc., a firm that specializes in private and public sector organizations, and is for approximately \$86,000. The second response is from GovHR, a firm that works only with public sector clients, and is for a not-to-exceed amount of \$34,500. The 2016 Budget included \$40,000 for this project.

GovHR's proposal meets the requirements set forth in the RFP. Staff has checked references for this work from other communities and they were all positive. Additionally, the Village worked with GovHR in our search for a Village Manager and more recently, in our search for a Building Services Director.

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RECOMMENDATION

It is recommended that the Village Board accept the proposal from GovHR for a Classification and Compensation Study in an amount not-to-exceed \$34,500 and authorize the Village Manager to enter into a contact with GovHR for this work.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:



Item: Ordinance - Land Use Variation - Carnica Auto Detail

Department: Planning/Legal

An Ordinance Granting a Land Use Variation and a Variation from Chapter 28 of the Arlington Heights Municipal Code
(Carnica Auto Detail, 208 W. University Drive)

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
Land Use Variation - Carnica Auto Detail	Ordinance

AN ORDINANCE GRANTING A LAND USE VARIATION
AND A VARIATION FROM CHAPTER 28 OF
THE ARLINGTON HEIGHTS MUNICIPAL CODE

WHEREAS, in Petition Number 16-011, pursuant to notice, on June 22, 2016, the Plan Commission conducted a public hearing on the application of Jason Hiselman for a land use variation to allow a motor vehicle repair, major use, within an M-1 Research, Development, and Light Manufacturing District; and

WHEREAS, the Plan Commission has recommended the granting of a land use variation and a variation from the Zoning Ordinance for the subject property; and

WHEREAS, the President and Board of Trustees have considered the report and recommendation of the Plan Commission and have determined that authorizing and granting said request, subject to certain conditions hereinafter described, would be in the best interest of the Village of Arlington Heights,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That a land use variation is hereby granted to allow a motor vehicle repair, major use, in an M-1 Research, Development, and Light Manufacturing District, at the property legally described as:

Lot 19 in Resubdivision of Lot 1 in Arlington Industrial and Research Center Unit Number 2, being a resubdivision in the Southeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 7, Township 42 North, Range 11, East of the Third Principal Meridian, in Cook County, Illinois.

P.I.N. 03-07-204-012-0000

commonly described as 208 W. University Drive, Arlington Heights, Illinois, in compliance with the Site Plan prepared by Fred Polito, Architect, dated May 5, 2016, consisting of sheet A-1, a copy of which is on file with the Village Clerk and available for public inspection.

SECTION TWO: That a variation from Chapter 28, Section 6.12-1(3), Traffic Engineering Approval for Projects Requiring Plan Commission Review, waiving the required traffic and parking analysis by a Certified Traffic Engineer, is hereby granted.

SECTION THREE: That the land use variation and variation from Chapter 28 of the Arlington Heights Municipal Code granted by this Ordinance are subject to the condition that the Petitioner shall comply with all applicable Federal, State, and Village codes, regulations and policies, to which the Petitioner has agreed.

SECTION FOUR: That the Director of Building of the Village of Arlington Heights is hereby directed to issue permits for the facility herein approved, upon proper application and after compliance with all applicable ordinances of the Village of Arlington Heights.

SECTION FIVE: That this Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law and shall be recorded in the Office of the Recorder of Cook County.

AYES:

NAYS:

PASSED AND APPROVED this 18th day of July, 2016.

Village President

ATTEST:

Village Clerk

LandUse: Carnica Auto Detail



Item: Ordinance - Land Use Variation - Swaminarayan Gurukul - USA

Department: Planning/Legal

An Ordinance Granting a Land Use Variation and a Variation from Chapter 28 of the Arlington Heights Municipal Code
(Swaminarayan Gurukul - USA, 402 S. Arlington Heights Road)

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
Land Use Variation - Swaminarayan Gurukul - USA	Ordinance

AN ORDINANCE GRANTING A LAND USE VARIATION
AND A VARIATION FROM CHAPTER 28 OF
THE ARLINGTON HEIGHTS MUNICIPAL CODE

WHEREAS, the Plan Commission, in Petition Number 16-009, pursuant to notice, has, on June 8, 2016, conducted a public hearing on the application of Popat Radadia for a land use variation to allow an office use, within an R-3 One Family Dwelling District; and

WHEREAS, the Plan Commission has recommended the granting of a land use variation and a variation from the Zoning Ordinance for the subject property; and

WHEREAS, the President and Board of Trustees have considered the report and recommendation of the Plan Commission and have determined that authorizing and granting said request, subject to certain conditions hereinafter described, would be in the best interest of the Village of Arlington Heights,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That a land use variation is hereby granted to allow an office use in an R-3 One Family Dwelling District, at the property legally described as:

Lot 1 in Block 8 of Arlington Addition to Arlington Heights, a subdivision of Lot 12 (except the North 2 ½ chains of the East 2.0 chains thereof) in Section 32, in the Assessor's Division of Sections 29, 30, 31 and 32, in Township 42 North, Range 11 East of the Third Principal Meridian, in Cook County, Illinois.

P.I.N. 03-32-121-013-0000

commonly described as 402 S. Arlington Heights Road, Arlington Heights, Illinois, in compliance with the Floor Plan submitted by the Petitioner, consisting of one sheet, copies of which are on file with the Village Clerk and available for public inspection.

SECTION TWO: That a variation is hereby granted from Chapter 28, Section 11.4-2, Schedule of Parking Requirements, Retail - Commercial and Service Uses, to allow a reduction in the number of required off-street parking spaces from three spaces to zero spaces.

SECTION THREE: That the land use variation and variation from Chapter 28 of the Arlington Heights Municipal Code granted by this Ordinance are subject to the conditions, to which the Petitioner has agreed:

1. The Petitioner shall provide the required parking for the subject property within their south and west parking lots.

2. The Land Use Variation is only valid while the subject property and abutting parking areas to the west and south, as shown on Exhibit 1, attached hereto and made a part hereof, are under common ownership. Should the subject property and abutting parking areas come under separate ownership, the Land Use Variation is no longer valid.

3. All employees of any office tenant on the subject property must park in the parking lot owned by the Swaminarayan Gurukul Church located to the south and west of the subject property.

4. "Offices: Medical and Dental Clinics" shall not be allowed on the subject property.

5. The Petitioner shall comply with all applicable Federal, State and Village codes, regulations and policies.

SECTION FOUR: That the Director of Building of the Village of Arlington Heights is hereby directed to issue permits for the facility herein approved, upon proper application and after compliance with all applicable ordinances of the Village of Arlington Heights.

SECTION FIVE: That this Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law and shall be recorded in the Office of the Recorder of Cook County.

AYES:

NAYS:

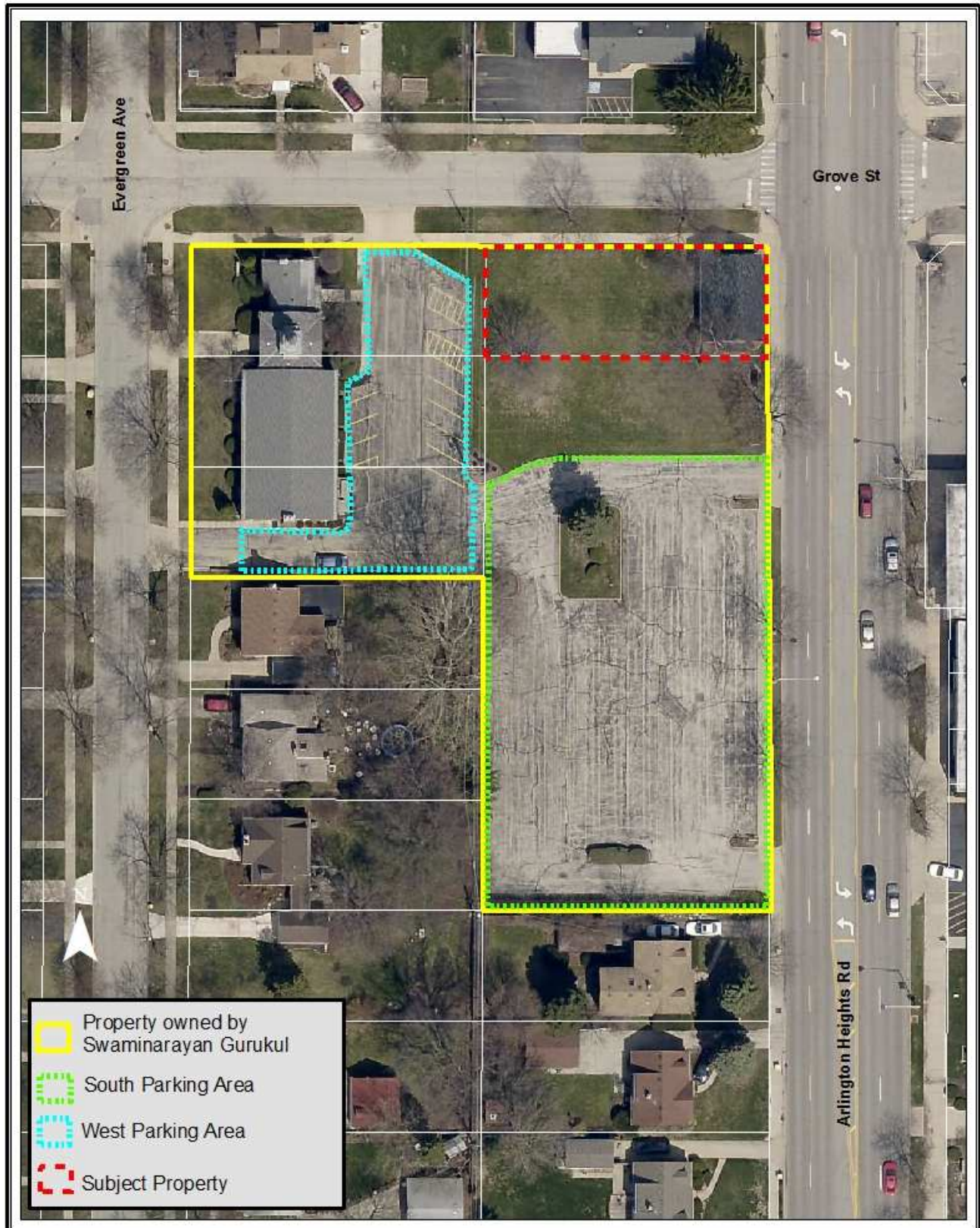
PASSED AND APPROVED this 18th day of July, 2016.

Village President

ATTEST:

Village Clerk

Exhibit I





Item: Ordinance - PUD Amendment - Sunset Meadows Park

Department: Planning/Legal

An Ordinance Approving an Amendment to Planned Unit Development Ordinance Numbers 87-052 and 05-088, and Granting a Variation from Chapter 28 of the Arlington Heights Municipal Code
(Sunset Meadows Park, 700 S. Dwyer Avenue)

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
Ordinance - PUD Amendment - Sunset Meadows	Ordinance

**AN ORDINANCE APPROVING AN AMENDMENT TO
PLANNED UNIT DEVELOPMENT ORDINANCE NUMBERS
87-052 AND 05-088, AND GRANTING A VARIATION FROM
CHAPTER 28 OF THE ARLINGTON HEIGHTS MUNICIPAL CODE**

WHEREAS, the President and Board of Trustees of the Village of Arlington Heights have passed and approved Ordinance Numbers 87-052 and 05-088, approving and amending a planned unit development for Sunset Meadows Park located at 700 S. Dwyer Avenue, Arlington Heights, Illinois; and

WHEREAS, in Petition Number 16-010, pursuant to notice, on June 22, 2016, the Plan Commission of the Village of Arlington Heights conducted a public hearing on a request for approval of amendments to Planned Unit Development Ordinance Numbers 87-052 and 05-088, and a variation from Chapter 28 of the Arlington Heights Municipal Code to allow 20 foot high safety netting along the northern edge of the property (Kirchoff Road); and

WHEREAS, the President and Board of Trustees have considered the report and recommendations of the Plan Commission and have determined that authorizing and granting the requests, subject to certain conditions hereinafter described, is in the best interests of the Village,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That the Planned Unit Development for Sunset Meadows Park approved and amended in Ordinance Numbers 87-052 and 05-088, is hereby amended to allow 20 foot high safety netting along the northern edge of the property (Kirchoff Road) for the property legally described as:

Parcel A: That portion of Lot D (except that part taken for highway purposes and except the South 1060 feet thereof) in Arthur R. McIntosh and Company's 1st Addition to Arlington Heights Farms, a subdivision of that part of the Southwest $\frac{1}{4}$ of Section 31, Township 42 North, Range 11, East of the Third Principal Meridian, lying South of the public highway and West of the East 944.93 feet of said Southwest $\frac{1}{4}$, all in Cook County, Illinois.

Parcel B: Lots 1 and 2 in Sunset Meadow Resubdivision being a resubdivision of part of the Southwest ¼ of Section 31, Township 42 North, Range 11, East of the Third Principal Meridian, according to the plat thereof recorded December 8, 2005, as Document No. 053421902), in Cook County, Illinois.

P.I.N. 03-31-301-033, -034, 037, -040, -065

and commonly described as 700 S. Dwyer Avenue, Arlington Heights, Illinois.

SECTION TWO: That the property shall be developed in accordance with the Protective Netting Installation Plan prepared by the Petitioner, consisting of one sheet, copies of which are on file with the Village Clerk and available for inspection.

SECTION THREE: That a variation is hereby granted from Section 6.13-3, Location of Fences, to allow an increase in the maximum height of a fence in a front yard from three feet high to 20 feet high.

SECTION FOUR: That approval of the amendment to the Planned Unit Development, and the variations from Chapter 28 of the Arlington Heights Municipal Code are subject to the following conditions:

1. There shall be no additional gates added to the Kirchoff Road side of the property. This excludes the current maintenance gate which shall remain locked in accordance with current policy.

2. The Park District shall work in good faith with the Illinois Department of Transportation to intensify the landscaping along the southerly and northerly right-of-way for Kirchoff Road.

3. The Park District will be responsible for the cost of the maintenance of the trees installed on the south side of Kirchoff. This may be by the Park District performing the actual maintenance, by reimbursement to the Village of the cost of maintenance, or by an in-kind service, to be determined by the Village after discussion with the Park District.

4. The Petitioner shall comply with all Federal, State and Village codes, regulations and policies to which the Petitioner has agreed.

SECTION FIVE: Except as amended by this Ordinance, the remaining provisions of Ordinance Numbers 87-052 and 05-088, shall remain in full force and effect.

SECTION SIX: That the approval of the amendment to the Planned Unit Development granted in SECTION ONE of this Ordinance shall be effective for a period of no longer than 24 months from the date of this Ordinance, unless construction has begun or such approval has been extended by the President and Board of Trustees during that period.

SECTION SEVEN: The Director of Building is hereby authorized to issue a permit upon proper application, in accordance with the provisions of this Ordinance and all applicable ordinances of the Village of Arlington Heights.

SECTION EIGHT: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law and shall be recorded in the Office of the Recorder of Cook County, Illinois.

AYES:

NAYS:

PASSED AND APPROVED this 18th day of July, 2016.

Village President

ATTEST:

Village Clerk

PUD:Sunset Meadows Safety Netting



Item: Ordinance - Code Amendment - Chapter 17

Department: Finance/Legal

BACKGROUND

The Secretary of State has modified its weight classification for trucks with respect to annual license fees. The redistribution of weight has increased the number of existing weight classifications from 14 to 16. It is necessary that the two additional classifications be added to that portion of Section 17-107, Annual Fees, as it relates to vehicle licenses for Trucks, in the Code. The addition of two classifications has also slightly shifted the fee schedule of four of the existing weight classes as a result.

RECOMMENDATION

It is recommended that the Village Board approve the attached Ordinance amending that portion of Section 17-107, Annual Fees, of the Arlington Heights Municipal Code, as it relates to vehicle licenses for trucks.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
Section 17-107 - Annual Fees - Trucks	Ordinance

AN ORDINANCE AMENDING CHAPTER 17
OF THE ARLINGTON HEIGHTS MUNICIPAL CODE

SECTION ONE: That portion of Section 17-107 Annual Fees, related to annual license fees for trucks, located in Chapter 17, Vehicle Licenses, of the Arlington Heights Municipal Code is hereby amended as follows (the language being deleted is stricken and the language being added is highlighted):

Section 17-107 Annual Fees. The annual fees shall be determined by the following schedule:

**Trucks - Tractors - Including gross weight
of vehicle and maximum load in pounds.**

TRUCKS

8,000 lbs. or less	B	\$35.00
8,001 to 12,000 lbs.	D	\$45.00
12,001 to 16,000 lbs.	F	\$55.00
16,001 to 24,000 lbs.	H	\$65.00
24,001 to 28,000 lbs.	J	\$70.00
28,001 to 32,000 lbs.	K	\$75.00
32,001 to 40,000 lbs.	L	\$80.00
40,001 to 45,000 lbs.	N	\$85.00
45,001 to 50,000 lbs.	P	\$90.00
50,001 to 54,999	R	\$100.00
55,001 to 59,500 lbs.	S	\$105.00
59,501 to 64,000 lbs.	T	\$110.00
64,001 to 73,280 lbs.	V	\$115.00
73,281 to 77,000 lbs.	X	\$120.00
77,001 to 80,000 lbs.	Z	\$125.00

SECTION TWO: This Ordinance repeals all ordinances or parts of ordinances in conflict with the provisions hereof, and shall be in full force and effect after its passage, approval and publication in pamphlet form, in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 18th day of July, 2016.

Village President

ATTEST:

Village Clerk



Item: Purchase of Property - 1665 S. Arlington Heights Road

Department: Legal

An Ordinance Authorizing the Execution of a Real Estate Contract (Purchase of 1665 South Arlington Heights Road)

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
Authorizing Execution of Real Estate Contract	Ordinance
Real Estate Contract	Agreement

**AN ORDINANCE AUTHORIZING THE
EXECUTION OF A REAL ESTATE CONTRACT**

WHEREAS, it is the desire of the Village of Arlington Heights to acquire the property located at 1665 South Arlington Heights Road ("Subject Property"), Arlington Heights, Illinois; and

WHEREAS, the Village and the owners of the Subject Property have negotiated the sale of the Subject Property for the sum of \$525,000; and

WHEREAS, the President and Board of Trustees of the Village of Arlington Heights have determined that the best interests of the Village of Arlington Heights will be served by the purchase of the Subject Property at the negotiated purchase price,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That the Village of Arlington Heights hereby agrees to purchase the Subject Property, which is legally described as:

That Part of the Southeast $\frac{1}{4}$ of Section 9, Township 41 North, Range 11 East of the Third Principal Meridian, described as follows: Commencing at a point 837.37 feet North of the Southeast Corner of said Section 9 and running thence West 516.57 feet; thence Southerly 167.89 feet in the center line of Arlington Heights State Road; thence East 528.52 feet to the East line of Section 9, Township 41 North, Range 11 East of the Third Principal Meridian, thence North 167.47 feet to the point of beginning, Excepting from said parcel of land the East 20 feet of the West 50 feet thereof.

P.I.N. 08-09-402-003-0000

and which is commonly known as 1665 South Arlington Heights Road, Arlington Heights, Illinois. The purchase price of the Subject Property shall be \$525,000.

SECTION TWO: The Village President and Village Clerk are hereby authorized to sign and execute the real estate contract to purchase the Subject Property.

SECTION THREE: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 18th day of July, 2016.

ATTEST:

Village President

Village Clerk

Real Estate Contract – 1665 S AH Road

REAL ESTATE CONTRACT

Purchaser: The Village of Arlington Heights, a municipal corporation, located at 33 South Arlington Heights Road, Arlington Heights, Illinois, ("**VILLAGE**")

Seller: Panos Giannakopoulos and Helen Grivas, ("**SELLER**")

The **VILLAGE** agrees to purchase and **SELLER** agrees to sell at a price of \$525,000 on the terms set forth herein, the following described real estate in Cook County, Illinois:

PIN: 08-09-402-003-0000

Commonly known as **1665 South Arlington Heights Road, Arlington Heights, Illinois 60005.**

1. **SELLER** shall deliver a recordable Warranty Deed with release of homestead rights by all parties entitled thereto sufficient to convey the real estate to the **VILLAGE** in fee simple absolute, subject only to exceptions permitted herein, at the closing of this transaction upon the **VILLAGE'S** compliance with the terms of this Contract. **SELLER** shall deliver **SELLER'S** Affidavit of Title in standard form and ALTA form as required by title insurer. **SELLER** shall also provide, at its expense, the State and county transfer declarations and any other transfer tax declaration, zoning certificate, or exemption that may be necessary for recording.
2. **SELLER** shall order and deliver to the **VILLAGE** before closing, a Commitment of Title Insurance issued by a title insurance company regularly doing business in the county where the real estate is located committing the company to issue an ALTA policy insuring title to the real estate in the **VILLAGE** for the amount of the purchase price.
3. Permissible exceptions to title shall include only (a) the lien of general taxes not yet due; (b) zoning laws and building ordinances; (c) easements of record; (d) any lien or encumbrance of a definite and ascertainable amount that may be removed by the payment of money from the purchase price at the time of closing; and (e) covenants and restrictions of record.
4. Not less than two business days before closing, **SELLER** shall provide the **VILLAGE** a survey of the real estate dated not more than six months prior to the date of closing,

prepared by a licensed land surveyor, showing any encroachments, measurements of all lot lines, easements, setback lines, and location of all improvements, including fences, all recorded and visible easements, and drainage ditches, streams, or creeks as of the date of this Contract and certified subsequent to the date hereof. In addition, the survey to be provided shall be a boundary survey conforming to the current requirements of the appropriate state regulatory authority. The survey shall show all corners staked, flagged, or otherwise monumented. The survey shall have the following statement prominently appearing near the professional land surveyor seal and signature: "This professional service conforms to the current minimum standards for a boundary survey." A mortgage inspection is not a boundary survey and is not acceptable.

5. If the title commitment or survey discloses either impermissible exceptions or survey matters that render the title unmarketable ("survey defects"), the **SELLER** shall have 30 days from the date of delivery thereof to cause their removal from the commitment or to correct such survey defects or to provide evidence that the title insurer will commit to insure against loss or damage that may be occasioned by such exceptions or survey defects. If the **SELLER** fails to have these exceptions removed or correct any survey defects or, in the alternative, to obtain the commitment for title insurance specified above as to such title exceptions or survey defects within the specified time, the **VILLAGE** may terminate this Contract or may elect upon notice to **SELLER** to take title as it is then with the right to deduct from the purchase price liens or encumbrances of a definite or ascertainable amount. If the **VILLAGE** does not so elect, this Contract becomes null and void without further action of the parties.
6. Real estate taxes and any special service district taxes shall be prorated through and including the date of possession and a credit for the same allowed the **VILLAGE**. If the amount of such taxes is not then ascertainable, prorating shall be on the basis of the most recent year's tax bill plus 10%.
7. The **SELLER** agrees to permit the **VILLAGE** to conduct a Phase 1 Environmental Study of the property at the **VILLAGE'S** expense. If the **VILLAGE** finds that the results of the Phase 1 Environmental Study indicate that a Phase 2 Environmental Study is necessary, then the **SELLER** will pay for the costs of the Phase 2 Environmental Study. This contract is contingent on the results of the Environmental Studies. If the **VILLAGE** finds the results of either the Phase 1 or Phase 2 Environmental Studies to be unsatisfactory, then upon written notice of the **VILLAGE**, this contract becomes null and void.
8. The time of Closing shall be on September 1, 2016 or on a date and time mutually agreed upon by both parties at the office of a title company licensed to do business in the State of Illinois. Possession shall be delivered at closing.
9. This sale shall be closed through an escrow with a title company. The cost of the escrow shall be divided equally between the parties.
10. **SELLER** warrants that neither **SELLER** nor its agents have received notices from any governmental authority of zoning, building, fire or health code violations in respect to the real estate that have not been corrected.

11. This Contract contains the entire agreement between the parties and no written or oral representation, warranty, or covenant exists outside of this Contract.
12. Any notice required under this Contract shall be in writing and shall be deemed served upon the parties when personally delivered or mailed by registered or certified mail, return receipt requested.
13. The invalidity of any provision of this Contract shall not impair the validity of any other provisions. Any provision of this Contract determined by a court of competent jurisdiction to be unenforceable will be deemed severable, and the Contract may be enforced with that provision severed or as modified by the court.
14. Time is of the essence of this Contract.

IN WITNESS WHEREOF, the parties have signed this Contract on the date set forth.

VILLAGE OF ARLINGTON HEIGHTS

By: _____

Title: _____

Date: _____

SELLER

By: Panos Giannakopoulos
Panos Giannakopoulos

Date: June 27, 2016

By: Helen Grivas
Helen Grivas

Date: June 27, 2016

Legal description 1665 South Arlington Heights Road
PIN 08-09-402-003-0000

That Part of the Southeast $\frac{1}{4}$ of Section 9, Township 41 North, Range 11 East of the Third Principal Meridian, described as follows: Commencing at a point 837.37 feet North of the Southeast Corner of said Section 9 and running thence West 516.57 feet; thence Southerly 167.89 feet in the center line of Arlington Heights State Road; thence East 528.52 feet to the East line of Section 9, Township 41 North, Range 11 East of the Third Principal Meridian, thence North 167.47 feet to the point of beginning, Excepting from said parcel of land the East 20 feet of the West 50 feet thereof.



Item: Permit Fee Waiver- Arlington Heights Park District

Department: Building Services

Background

The Arlington Heights Park District respectfully requests the waiver of all applicable Village of Arlington Heights Planning and Building Permit fees and/or all applicable Village review fees related to the 2016 ADA Concrete Improvements Project for the Arlington Heights Park District, with the exception of any out of pocket fees. Construction is tentatively scheduled to begin August 2016 (pending Village approvals).

Estimated amount of fee waiver: Frontier Park \$723.00, Windsor Park \$294.00, for a total of \$1017.00.

Recommendation

Staff recommends that the Village Board grant a waiver of the applicable permit fees related to the 2016 ADA Concrete Improvements Project for the Arlington Heights Park District.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description

Letter

Exhibits.Fees

Type

Correspondence

Exhibits



July 7, 2016

Mr. Randall Recklaus
Village Manager
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, Illinois 60005

Re: Request for Waiver of Fees – 2016 ADA Concrete Improvements Project

Dear Mr. Recklaus:

The Village of Arlington Heights Building Services will be reviewing the application for the 2016 ADA Concrete Improvements Project for the Arlington Heights Park District. The construction project is tentatively scheduled to begin in August 2016 (pending Village approvals).

The project will include the replacement of an existing asphalt path with an accessible concrete walk at Frontier Park and a new accessible bench pad and walk at Windsor Parkway.

Following prior practice, the Arlington Heights Park District respectfully requests the waiver of all applicable Village of Arlington Heights Planning and Building Permit fees and/or all applicable Village review fees related to this project. The Park Board of Commissioners and staff appreciate your assistance on this matter.

If you need any additional information, please feel free to contact me at (847)506-7143. Thank you again for your continued cooperation and support.

Sincerely,

Colleen McCarty
Park Planner 1

CC: Rick Hanetho, Executive Director, Arlington Heights Park District
Alann Petersen, Director of Parks and Planning



VILLAGE OF ARLINGTON HEIGHTS
DEPARTMENT OF BUILDING & HEALTH SERVICES
33 S. Arlington Heights Rd.
Arlington Heights, IL 60005
Phone: (847) 368-5560
Fax: (847) 368-5975
Website: www.vah.com

Rough Estimate
\$ 42,550
BUILDING PERMIT FEE(S)
Frontier Park

	Air Conditioning.....	101-422.45			
	Architectural Review.....	101-432.08			
	Building Permit.....	101-422.05	473.1	Bldg. Permit Advance \$	
F	Chimney Permit.....	101-422.60			
O	Driveway Permit.....	101-422.35		Paid by	
R	Electrical Permit.....	101-422.10		[Check] [Cash] Date	
	Engineering Permit.....	101-432.12	50		
O	Fire Review.....	101-432.09			
F	Occupancy Permit.....	101-422.30			
F	Plan Exam.....	101-432.08			
I	Plumbing Permit.....	101-422.15		CONTRIBUTIONS	
C	Sewer Connection.....	505-452.48			
E	Structural Engineering.....	101-432.08		Library Fee.....	721-221.10-11
	Swimming Pool Permit.....	101-422.50		Elem. School Dist. #	721-221.10-11
U	Tree Fee.....	101-250.05		High School Dist. #214.....	721-221.10-11
S	Water Backflow Preventer.....	505-472.32		Park Dist.....	721-221.10-11
E	Water Capital Fee.....	505-452.50		Chemical User Fee.....	101-0000-433.2400
	Water Connection.....	505-452.46			
O	Water For Construction.....	505-452.44		BONDS	Eng 200
N	Water Meter ().....	505-472.30			
L	Water Tap ().....	505-452.46		Total Due For All Bonds.....	
Y	Wrecking Permit.....	101-422.65		Other.....	
	Other.....				
	PERMIT SUB-TOTAL.....	523.1		CONTRIBUTION & BONDS SUB-TOTAL.....	
				TOTAL PERMIT, CONTRIBUTIONS & BONDS...	723.1

Architect's statement of compliance will be required for final inspection.

☐ Yes ☐ Not Applicable

Approved spotted plat required before framing can take place.

☐ Yes ☐ Not Applicable

"Job Site" copy must be on-site including revisions/addendums.

Job Address _____

I have picked up the permit and reviewed the plans. I have transferred all comments to all official sets of plans. I understand that the transferring of comments to all sets of plans is the responsibility of the applicant and any omission does not relieve the applicant from complying with the comments.

Date _____ Signature _____ Print Name _____

Phone _____ E-Mail Address _____

Permit Authorized by _____ Date _____

Director of Building & Health Services or Designee

Permit No. _____



VILLAGE OF ARLINGTON HEIGHTS
DEPARTMENT OF BUILDING & HEALTH SERVICES
33 S. Arlington Heights Rd.
Arlington Heights, IL 60005
Phone: (847) 368-5560
Fax: (847) 368-5975
Website: www.vah.com

*Rough
Estimate
\$3900.*

BUILDING PERMIT FEE(S)

Wendover Park

	Air Conditioning.....	101-422.45			
	Architectural Review.....	101-432.08			
	Building Permit.....	101-422.05	<i>44.</i>	Bldg. Permit Advance \$	
F	Chimney Permit.....	101-422.60			
O	Driveway Permit.....	101-422.35		Paid by	
R	Electrical Permit.....	101-422.10		[Check] [Cash] Date	
	Engineering Permit.....	101-432.12	<i>50.</i>		
O	Fire Review.....	101-432.09			
F	Occupancy Permit.....	101-422.30			
F	Plan Exam.....	101-432.08			
I	Plumbing Permit.....	101-422.15		CONTRIBUTIONS	
C	Sewer Connection.....	505-452.48			
E	Structural Engineering.....	101-432.08		Library Fee.....	721-221.10-11
	Swimming Pool Permit.....	101-422.50		Elem. School Dist. #	721-221.10-11
U	Tree Fee.....	101-250.05		High School Dist. #214.....	721-221.10-11
S	Water Backflow Preventer.....	505-472.32		Park Dist.....	721-221.10-11
E	Water Capital Fee.....	505-452.50		Chemical User Fee.....	101-0000-433.2400
	Water Connection.....	505-452.46			
O	Water For Construction.....	505-452.44		BONDS <i>Eng</i>	<i>200.</i>
N	Water Meter ().....	505-472.30			
L	Water Tap ().....	505-452.46		Total Due For All Bonds.....	<i>* Refundable</i>
Y	Wrecking Permit.....	101-422.65		Other.....	
	Other.....				
	PERMIT SUB-TOTAL.....	<i>94.</i>		CONTRIBUTION & BONDS SUB-TOTAL.	
				TOTAL PERMIT, CONTRIBUTIONS & BONDS...	<i>294.-</i>

Architect's statement of compliance will be required for final inspection.

☐ Yes ☐ Not Applicable

Approved spotted plat required before framing can take place.

☐ Yes ☐ Not Applicable

"Job Site" copy must be on-site including revisions/addendums.

Job Address _____

I have picked up the permit and reviewed the plans. I have transferred all comments to all official sets of plans. I understand that the transferring of comments to all sets of plans is the responsibility of the applicant and any omission does not relieve the applicant from complying with the comments.

Date _____ Signature _____ Print Name _____

Phone _____ E-Mail Address _____

Permit Authorized by _____ Date _____

Director of Building & Health Services or Designee

Permit No. _____



Item: Sign Code Modifications - Electronic Signs Village-Wide -
DC#09-025

Department: Planning & Community Development

Background

The Design Commission first discussed the matter of electronic signage in 2007 relative to several specific sign variation requests, all of which were recommended for denial by Staff and the Design Commission, and one request denied by the Village Board. After detailed research by Staff, the Design Commission discussed the matter again in 2008 at a kick-off meeting and then in detail in 2009 where the Design Commission concluded to continue to not allow electronic LED signs. Since then, the Design Commission has discussed this matter in 2012 relative to the Visual Preference Survey undertaken and in 2015 regarding Patton School's request. As a result of the 2015 review, this topic was placed on the Design Commission agenda again in January 2016.

On February 19, 2016, Mayor Hayes sent a letter to the Design Commission regarding electronic signage requesting that the Design Commission complete the following tasks for Village Board review:

- Develop a general overview of the issues related to electronic signage.
- Report on a range of general approaches regarding electronic signage.
- Recommend an approach for the Village Board to discuss this matter.

In response to Mayor Hayes' request, Staff and the Design Commission have completed an initial Village-wide study of electronic signage, and have discussed the matter at three recent Design Commission meetings:

- February 23, 2016: Kick-off meeting, preliminary discussion and thoughts.
- March 29, 2016: Staff presented a survey of other communities' electronic sign requirements along with photos and videos of electronic signs from other communities for discussion.
- April 12, 2016: Review and approval of Position Statement and Design Commission Recommendations.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description

Type

DC Position Statement

Correspondence

Survey of other Communities

Exhibits

Photos of Electronic Signs

Exhibits

DC meeting minutes

Minutes

Mayor Hayes' Letter to DC 2/19/16

Correspondence

Electronic Signage Restrictions Memo
2/17/16 with attachments

Memorandum

2009 Electronic Signs Comprehensive
Report

Report

Visual Preference Survey

Exhibits

ELECTRONIC SIGNS

Design Commission Position Statement & Recommendations

Approved April 12, 2016

A MOTION WAS MADE BY COMMISSIONER ECKHARDT TO APPROVE THE DESIGN COMMISSION POSITION STATEMENT & RECOMMENDATIONS ON ELECTRONIC SIGNAGE. COMMISSIONER KUBOW SECONDED THE MOTION. ALL WERE IN FAVOR. THE MOTION CARRIED.

Task:

On February 19, 2016, Mayor Hayes sent a letter to the Design Commission regarding electronic signage requesting that the Design Commission complete the following tasks for Village Board review:

- Develop a general overview of the issues related to electronic signage.
- Report on a range of general approaches regarding electronic signage.
- Recommend an approach for the Village Board to discuss this matter by early June of this year.

History & Background:

The Design Commission first discussed the matter of electronic signage in 2007 relative to several specific sign variation requests, all of which were recommended for denial by Staff and the Design Commission, and one request denied by the Village Board. After detailed research by Staff, the Design Commission discussed the matter again in 2008 at a kick-off meeting and then in detail in 2009 where the Design Commission concluded to continue to not allow electronic LED signs. Since then, the Design Commission has discussed this matter in 2012 relative to the Visual Preference Survey undertaken and in 2015 regarding Patton School's request. As a result of the 2015 review, this topic was placed on the Design Commission agenda again in January 2016.

Process:

In response to Mayor Hayes' request, Staff and the Design Commission have completed an initial Village-wide study of electronic signage, and have discussed the matter at three recent Design Commission meetings:

- February 23, 2016. Kick-off meeting, preliminary discussion and thoughts.
- March 29, 2016. Staff presented a survey of other communities' electronic sign requirements along with photos and videos of electronic signs from other communities for discussion.
- April 12, 2016. Review and approval of Position Statement and Recommendations.

Types of Electronic Signs:

1. LED (Light Emitting Diode) Signs

- a. The sign display is created by a series of light emitting diodes arranged on a panel.
- b. Available in monochromatic (red or amber) or full color.
- c. Available in low and high resolution. Best viewed from a distance.
- d. Generally, very bright and glaring.
- e. Capable of static, scrolling, and animated displays.
- f. High resolution displays are capable of full color video.
- g. Uses range from gas station pricing, small message boards, and highway billboards.
- h. It is the most common type of electronic sign due to many manufacturers and competitive pricing.

2. LCD (Liquid Crystal Display) Signs

- a. The sign display is similar to a high definition television.
- b. Capable of static images and full color video.
- c. Generally, very bright.
- d. Less common and more expensive than LED electronic signs.
- e. Typically used for close up viewing, such as indoor fast food menu signage, outdoor drive-through signage, and bus shelters.

3. Electronic Ink Signs

- a. Has the appearance of printed ink on paper, as seen in a Kindle reader.
- b. Does not emit light. No glare.
- c. Extremely low power consumption.
- d. The display can be changed, but not capable of scrolling, animation, or video.
- e. Is currently being used in limited outdoor signage applications such as gas station pricing and bus shelters, but is not currently a production/commodity product.
- f. Is currently under development for more widespread use in outdoor signage applications.

Questions to be Answered:

- 1. Is electronic signage something that the Village should continue to explore?
- 2. What is the image that the Village wants for its corridors?
- 3. Should electronic signage be allowed in residential districts for schools and churches across from residential homes?
- 4. Should electronic signage be allowed in business and manufacturing districts (with restrictions)?
- 5. Should electronic signage be allowed for specific uses such as major tourism venues such as Arlington International Racecourse, Metropolis Theater, Star Cinema Grill, or major developments such as Arlington Downs?
- 6. Should electronic signage be allowed in specific locations such as along I-90?
- 7. Should electronic signage be allowed as of right, or through an additional discretionary review process?
- 8. Should electronic signage continue to be deferred until more energy efficient and aesthetically pleasing technology is prevalent, such as electronic ink signs?

Summary of March 29, 2016 Design Commission Meeting:

On March 29, 2016, Staff and the Design Commission continued the review of electronic signs. A survey of other communities' electronic sign requirements along with photos and videos of electronic signs from other communities were presented by Staff for discussion.

Highlights of the presentation were:

- 1. Photos and videos of electronic signs from surrounding communities such as Mt. Prospect, Prospect Heights, Palatine, and Rolling Meadows were presented.
- 2. Examples of signs from churches, restaurants, automotive repair, retail businesses, Village, library, fire department, and park district were provided.
- 3. The technology of these signs were either monochromatic (red or amber) or full color LED displays. Full color signs use a combination of red, blue, and green LEDs to create the full color displays.
- 4. Overall the electronic LED signs were bright and glaring, and the commissioners were encouraged to visit these signs in person to understand the full impact.
- 5. All of the signs had changing messages and most utilized flashing, scrolling, animation, and videos.
- 6. Many of the signs observed were located adjacent to residential properties, which is a concern.

7. Messages on the signs ranged from dancing Easter eggs to hot dog specials, and some signs had burnt out sections of LED lighting which added to the poor appearance of the signs.
8. The value of the advertisements being communicated on the signs for businesses was discussed, as opposed to the value of public information being communicated on the signs for municipalities, schools and churches.
9. Electronic Ink as an alternative to LED signs was discussed, possibly for use at schools and churches in residential neighborhoods.
10. Summary of concerns:
 - a. LED displays are bright and glaring.
 - b. Electronic LED signs in residential neighborhoods are not appropriate.
 - c. Dozens of electronic signs along commercial corridors create character concerns.
 - d. Nuisance to adjacent properties, especially residential.
 - e. Traffic distraction concerns.
 - f. Electronic Ink signage has great potential as an alternative to LED, especially for school and church message boards.
 - g. Electronic signs may be appropriate at major tourism venues, such as Arlington International Racecourse, or possibly along I-90.

Design Commission feedback and areas of concern:

1. The examples of signs presented raised concerns amongst the Design Commissioners.
2. None of the signs presented were favored by the Design Commissioners.
3. The Design Commission needs to consider the beauty of the Village.
4. Brightness is one of the primary concerns.
5. There would be no way to control the use of electronic signs.
6. Arlington Heights does not need more clutter along the commercial corridors.
7. Large pixel signs look crude and cheap.
8. The purpose of signs should be to locate a business, not to advertise products and services.
9. Until there are more cost effective options for high quality, high resolution or electronic ink signs, electronic signs should not be allowed.
10. Electronic signs should not be allowed along I-90 which is already cluttered with signage.
11. The needs for public information message boards for churches, schools or Park District facilities need to be considered, as compared to advertisements at a business or a fast food establishment.
12. The commissioners were interested in electronic ink signage as an alternative to electronic LED signs.
13. If electronic signs were to be allowed in Arlington Heights:
 - a. A special review process for all electronic signs should be considered.
 - b. Electronic signs should be visually quiet, calm, and small.
 - c. To minimize brightness, only electronic LED message signs with black backgrounds should be considered.
 - d. Only high quality, high resolution displays such as a high definition television screen should be considered.
 - e. If allowed along I-90, it will need to have high quality graphics and be large enough to be easily read.

Chairman Eckhardt requested that the commissioners drive through surrounding communities and be prepared to present 4 or 5 position statements regarding electronic signs at the next meeting.

Options:

1. Continue to not allow electronic signs Village-wide.
2. Allow electronic signs Village-wide.
3. Allow limited applications of electronic signage.

General Approaches / Options for Specific Uses, Locations, and Types of Signs:

1. **Community Wide Commercial Business Electronic Signage**
 - a. Option 1. Continue to not allow electronic signs.
 - b. Option 2. Allow electronic signs by right (with restrictions).
 - c. Option 3. Allow electronic signs with special review process.
2. **Major Tourism Venues** (such as Arlington International Racecourse, Metropolis Theater, Star Cinema Grill, or major developments such as Arlington Downs)
 - a. Option 1. Continue to not allow electronic signs.
 - b. Option 2. Allow electronic signs by right (with restrictions).
 - c. Option 3. Allow electronic signs with special review process.
3. **Schools, Churches, Government, and Park District Facilities**
 - a. Option 1. Continue to not allow electronic signs.
 - b. Option 2. Allow electronic signs by right (with restrictions).
 - c. Option 3. Allow electronic signs with special review process.
4. **I-90 and Route 53.**
 - a. Option 1. Continue to not allow electronic signs.
 - b. Option 2. Allow electronic signs by right (with restrictions).
 - c. Option 3. Allow electronic signs with special review process.
5. **Future Technology**
 - a. Continue to not allow electronic signs at this time, but monitor the developments in electronic sign technology in the future for new, aesthetically pleasing, environmentally friendly alternatives to current electronic signs, such as electronic ink signage.

POSITION STATEMENT & RECOMMENDATIONS:

Issues related to electronic signs:

1. **Image**
 - a. Electronic LED signs are inherently bright and glaring with blinking, scrolling, animation, and video displays which can be obnoxious, portraying a negative image of the community.
 - b. Allowing electronic signs at numerous businesses along our commercial corridors could result in sign blight and create a negative image for the community.
2. **Nuisance**
 - a. Bright LED signs can create a nuisance to adjacent properties, especially residential uses.
3. **Traffic Safety**
 - a. Changing messages on electronic signs can be distracting to drivers creating a safety concern.

4. Code Enforcement

- a. The use of electronic signs would be difficult to enforce, and control of message content is legally limited.

5. Environment

- a. Electronic LED signs consume energy at all times to display their message, day and night.

Recommendations:

1. Community Wide Commercial Business Electronic Signage

- a. Option 1. Continue to not allow electronic LED signs.
Commercial signs should be used for business identity, not advertising.

2. Major Tourism Venues (such as Arlington International Racecourse, Metropolis Theater, Star Cinema Grill, or major mixed use developments such as Arlington Downs)

- a. Option 1. Continue to not allow electronic signs.
Major tourism venues may be a good application for electronic signage. However, it may be challenging to draft code language and to predict the possible impacts for these unique, individual electronic sign applications. Review of electronic sign requests for major tourism venues may be best handled through the sign variation review process.

3. Schools, Churches, Government and Park District Facilities

- a. Option 1. Continue to not allow electronic signs, except for electronic ink signs as may be approved by the Design Commission.
Schools, churches, Government and Park District facilities do have the need for community message board signage. However, since these uses are typically located within residential neighborhoods, electronic signs should continue to not be allowed. Alternate emerging non-light emitting electronic sign technology, such as electronic ink, should be closely monitored for this application.

4. I-90 and Route 53.

- a. Option 1. Continue to not allow electronic signs.
Allowing electronic signage along major highways would not directly impact the character within Arlington Heights. However, it may have unintended consequences such as possibly creating a competitive advantage for those businesses with frontage along major highways over similar uses elsewhere in the community, and contributing to signage blight along the highways.

5. Future Technology

- a. Continue to not allow electronic signs at this time, but monitor the developments in electronic sign technology in the future for new, aesthetically pleasing, environmentally friendly alternatives to current electronic signs, such as electronic ink signage.

SURVEY OF OTHER COMMUNITIES / OTHER RESEARCH NORTHWEST MUNICIPAL CONFERENCE - UPDATE 2016

The following communities were surveyed through the Northwest Municipal Conference in September 2015. Additional communities that were not part of the NWMC survey were added through staff research, in March 2016. In all, 22 communities were surveyed.

Communities Surveyed in 2015: Arlington Heights, Barrington, Bartlett, Buffalo Grove, Carpentersville, Des Plaines, Elk Grove Village, Evanston, Fox Lake, Hoffman Estates, Lincolnshire, Northbrook, Schaumburg, Skokie, Streamwood, Vernon Hills, and Wheeling.

Communities added in 2016: Oak Park, Naperville, Mount Prospect, Palatine, and Rolling Meadows.

**Allow some form of electronic sign by-right
(with restrictions) – 6 out of 22**

*Carpentersville
Des Plaines
Elk Grove Village (specific corridors)
Naperville
Oak Park (sign overlay district)
Rolling Meadows (IL Route 53 Corridor)*

Do not allow electronic signs – 6 out of 22

*Arlington Heights
Buffalo Grove
Evanston
Fox Lake
Hoffman Estates
Lincolnshire*

**Allow electronic signs through a conditional or
special permit/use – 9 out of 22**

*Barrington (government/public lands only)
Bartlett
Mount Prospect
Northbrook (government/institutional only)
Palatine (specified corridors)
Skokie
Streamwood
Vernon Hills (government use only)
Wheeling*

Do not allow for businesses – 12 out of 22

*Arlington Heights
Barrington
Bartlett
Buffalo Grove
Evanston
Fox Lake
Hoffman Estates
Lincolnshire
Northbrook
Schaumburg
Vernon Hills
Wheeling*

Only allow for government use – 6 out of 22

*Barrington
Hoffman Estates
Northbrook
Schaumburg
Vernon Hills
Wheeling*

Municipality	Does your municipality allow Electronic Message Boards by right?	If so, please explain the process in which an EMB sign would receive zoning approval. For instance, is Council approval required? Do you require a public hearing prior to approval?	ALLOW VIA Board action or special use	ALLOW FOR government and civic uses
Arlington Heights	No	A sign variation is required which requires Design Commission review and Village Board approval.	No	
Barrington	No	Changeable copy, electronic signs are only permitted as civic event signs and require a special use permit. They are only permitted on publicly owned land in the B-4, P-L, and R-C districts. The special use permit process requires a public hearing and Board approval.	Yes	Yes
Bartlett	No	Zoning administrator reviews and makes recommendation to Board. Board approves motion by administrator.	Yes	
Buffalo Grove	No	Electronic signs on windows are allowed by variation. Electronic message signs for ground or wall signs are allowed by variation. Exceptions: Menu Boards at drive-thru's and gas station pricing signs that meet the specific size requirements are allowed.	No	No
Carpentersville	Yes	Zoning approval is granted through staff review and issuance of a sign permit. A public hearing is not required. Approval by the elected officials is not required.		
Des Plaines	Yes	In six districts electronic message board signs are permitted by right, in four others as a Conditional Use which would require City Council Approval.	Yes	
Elk Grove	Yes	Restricted to commercial and industrial use in specified corridors.		No
Evanston	No			
Fox Lake	No			
Hoffman Estates	No	The zoning code does not allow them in most cases (certain allowances are made for interior window signs), but the Village Board has approved electronic message boards in ground signs on a case-by-case basis through a public hearing process, with a Master Sign Plan addressing all exterior signs on the property.		
Lincolnshire	No	Prohibits electronic message board signs; however, variances have been granted to certain properties/businesses to permit EMB's.		
Mount Prospect	No	Requires a Special Use.	Yes	
Naperville	Yes	Static message only; can change no more than once every 10 seconds.		
Northbrook	No	Allowed only in institutional building district (includes government and civic uses), not commercial uses. Requires a special permit (Plan Commission public hearing and Board approval).	Yes	
Oak Park	Yes	Allow Digital Display screens (6 sf.maximum) but do not allow Digital Message Signs. Allow only in neighborhood or commercial sign overlay district.		No
Palatine	No	Requires a Special Use. Only allowed in specified corridors.	Yes	
Rolling Meadows	No	Only allowed in Illinois Route 53 sign overlay district.		
Schaumburg	No	Except for governmental entities and service stations (gas prices only)		Yes
Skokie	No	Reviewed by Appearance Review Commission for binding decision.	Yes	
Streamwood	No	Public hearing in front of Planning and Zoning Board. Village Board approval is required.	Yes	
Vernon Hills	No	Allowed administratively through the permit process only for the Village, public schools and the Park District. Any other use requires a public hearing for a variation.		Yes
Wheeling	No	Public Hearing with Plan Commission required for all signs.	Yes	

Examples of Electronic Signs from other Communities

Restaurant



Restaurant



Restaurant



Restaurant



Retail



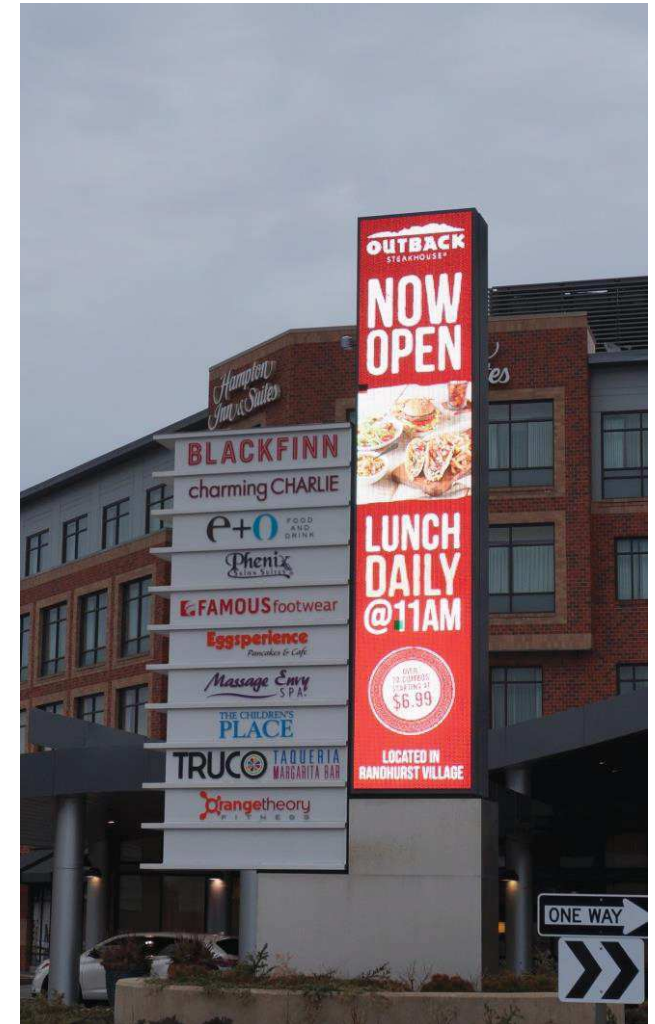
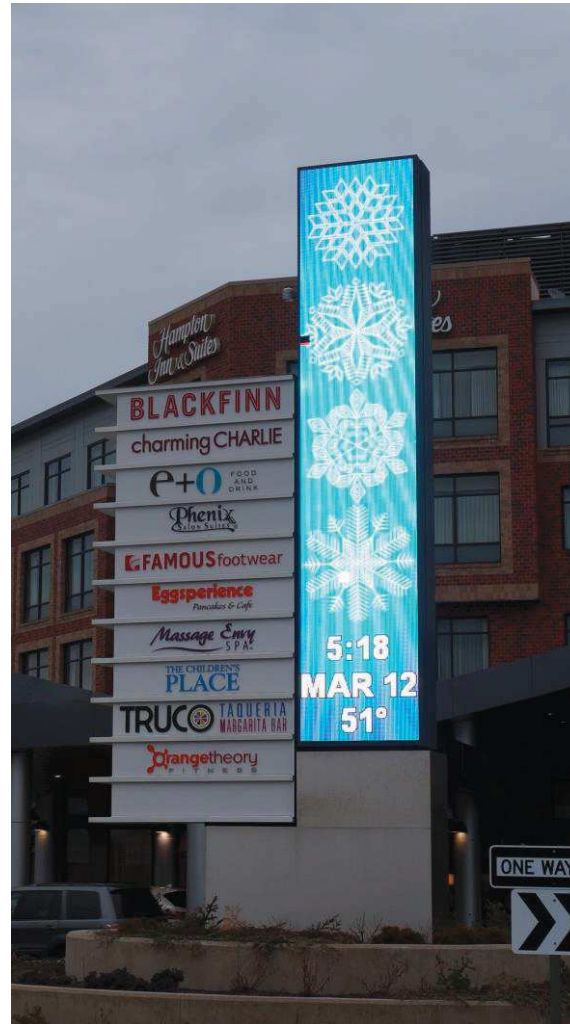
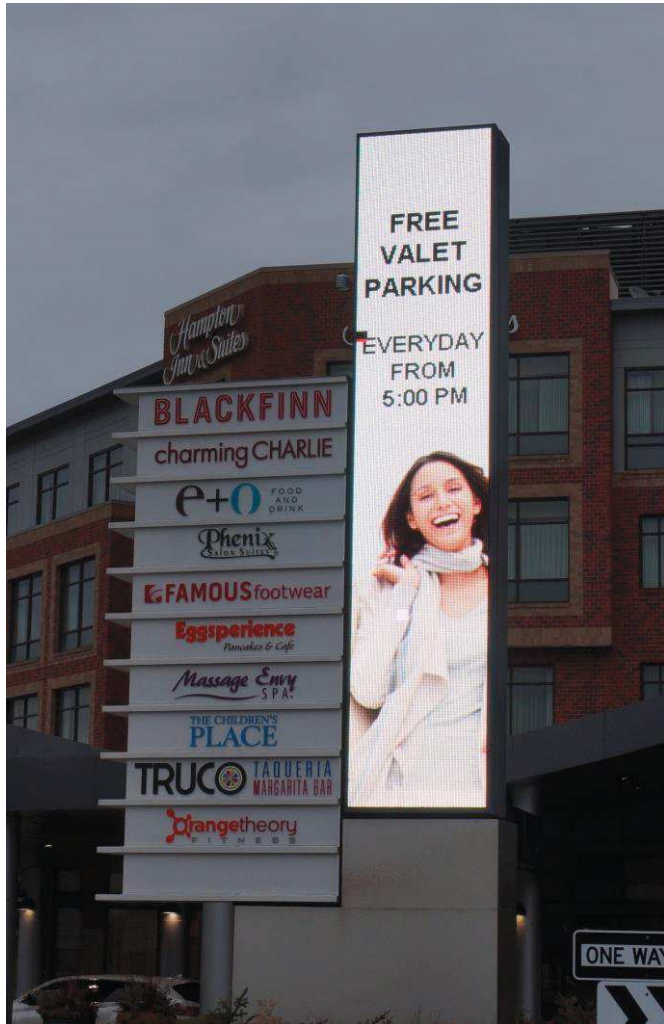
Retail



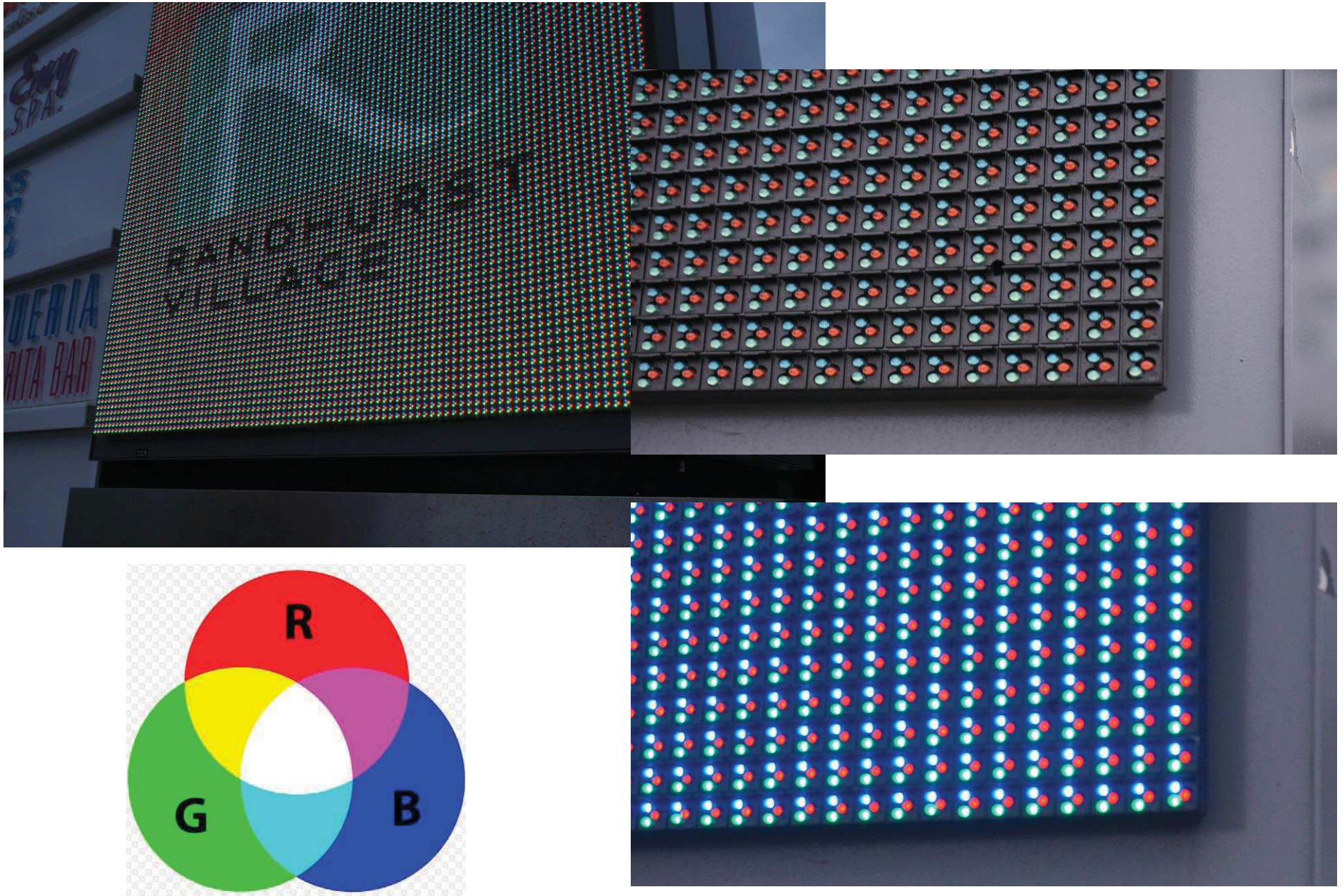
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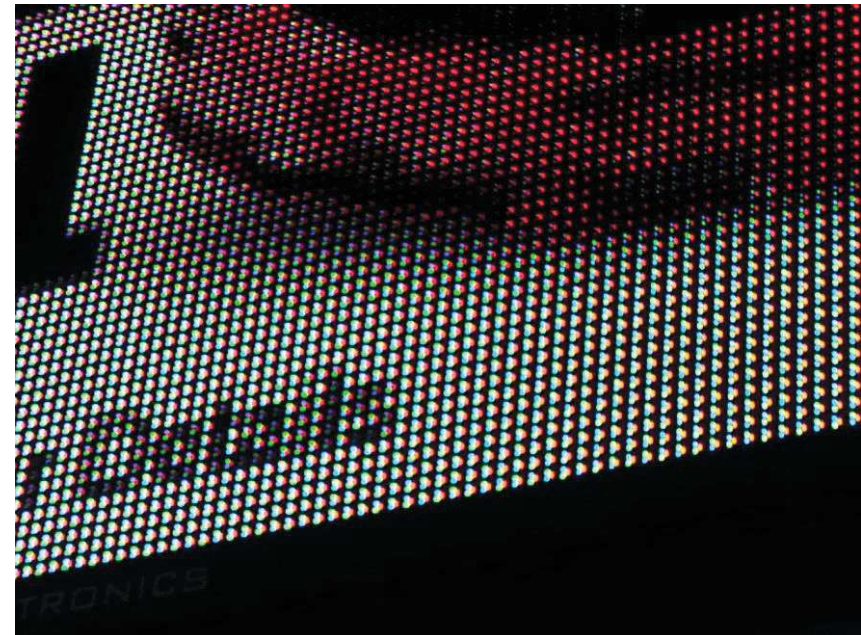
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Retail



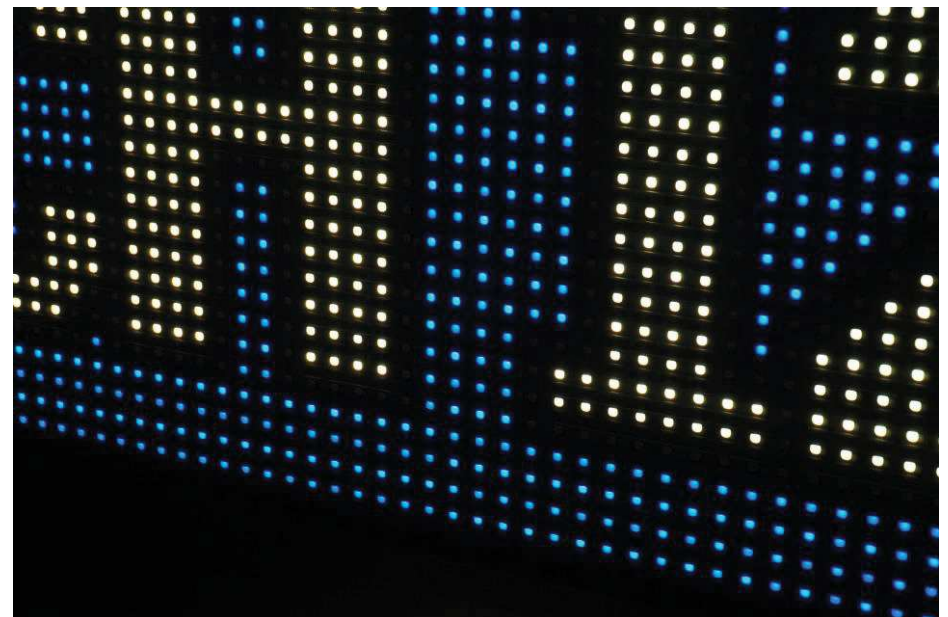
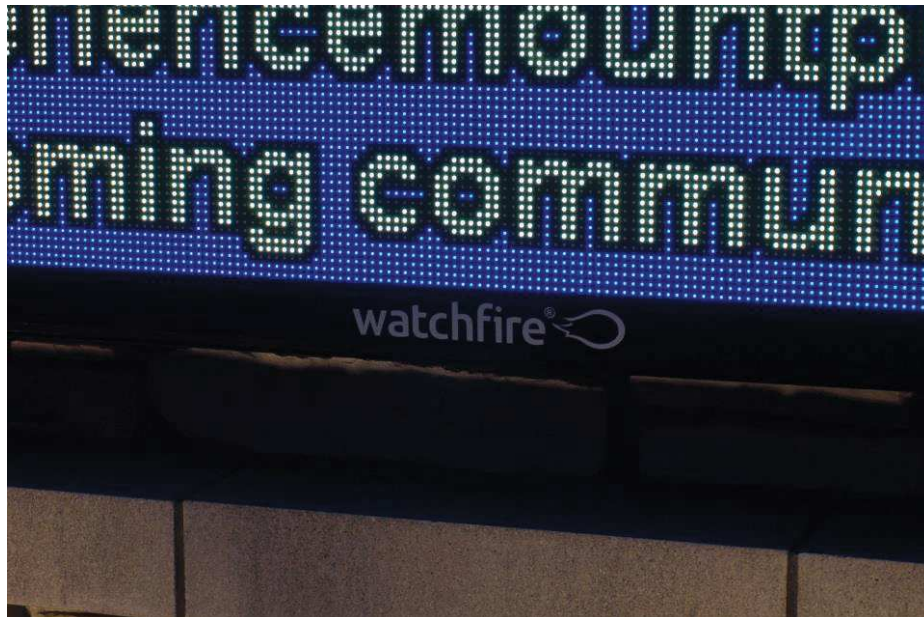
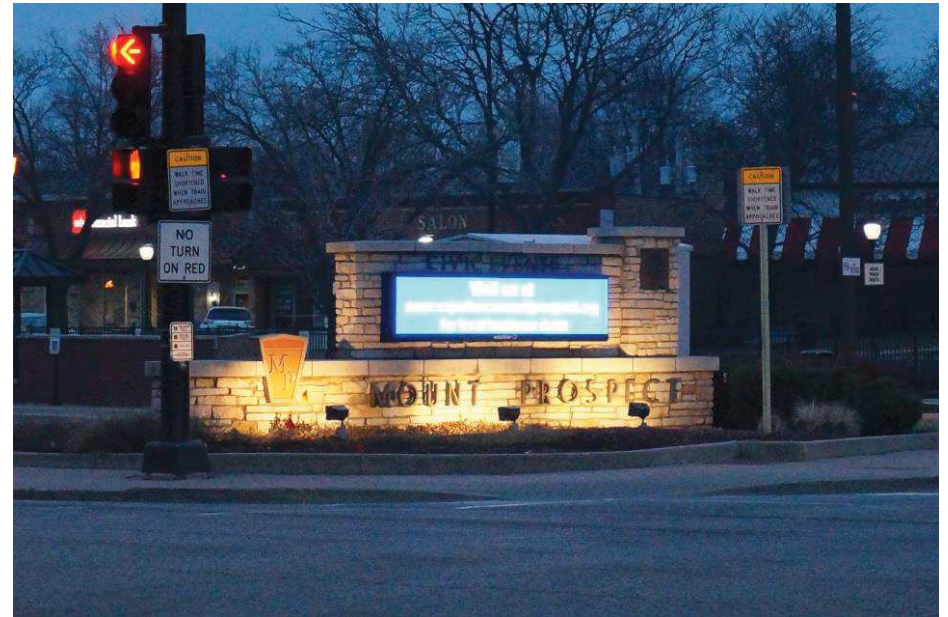
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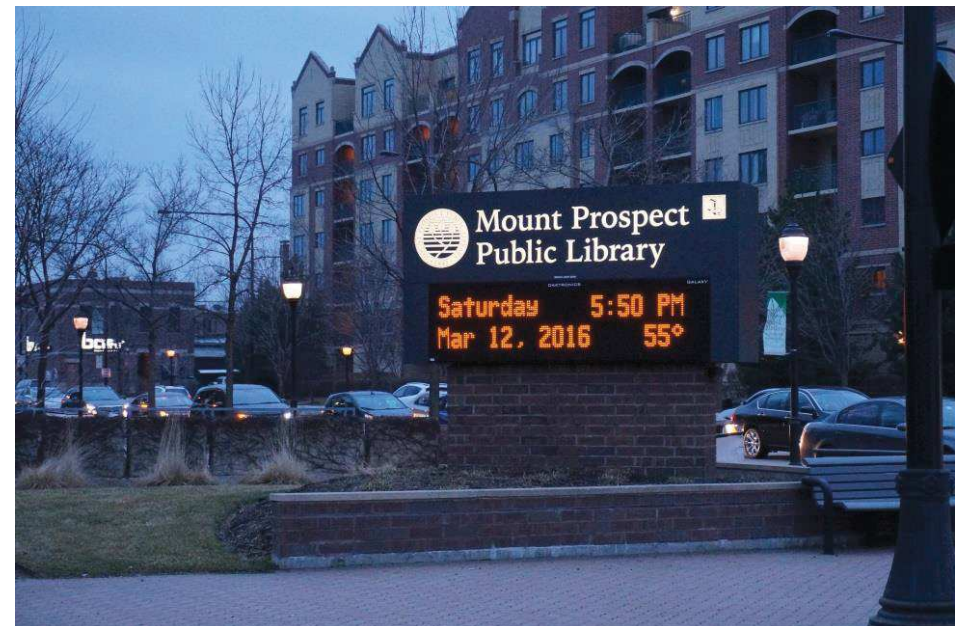
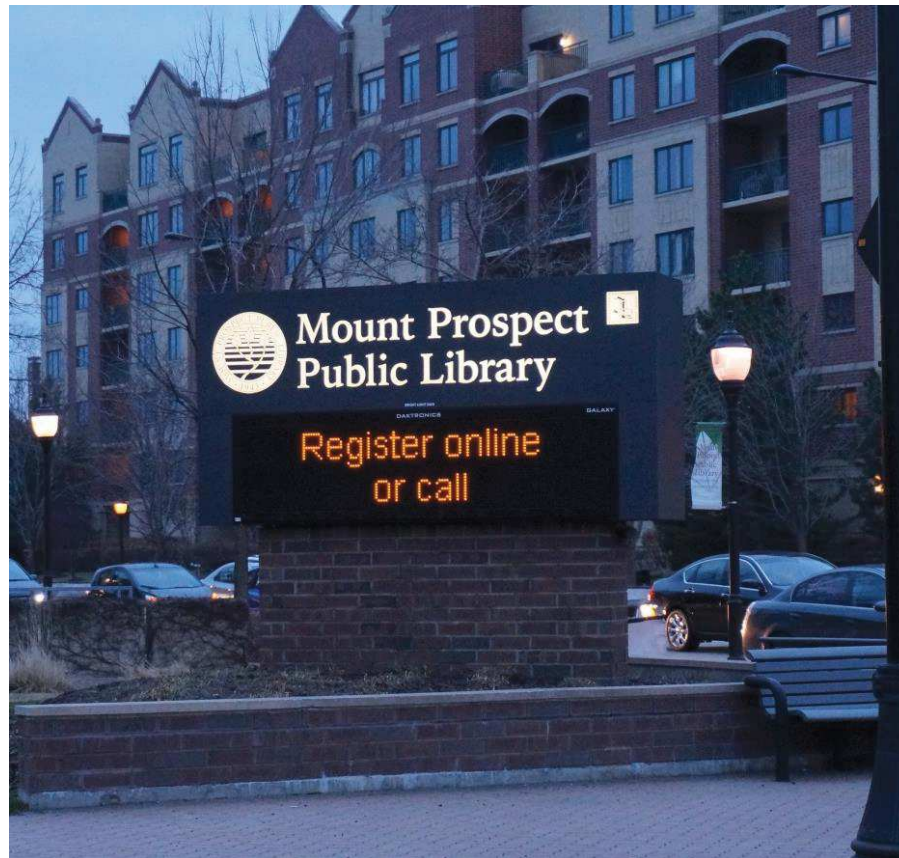
Retail



Municipal



Library



Park District



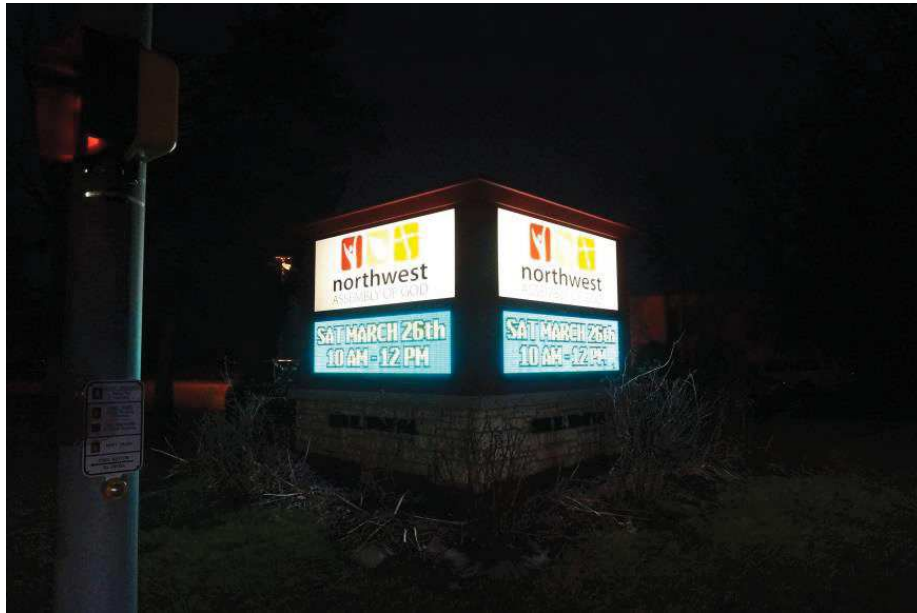
Fire Department



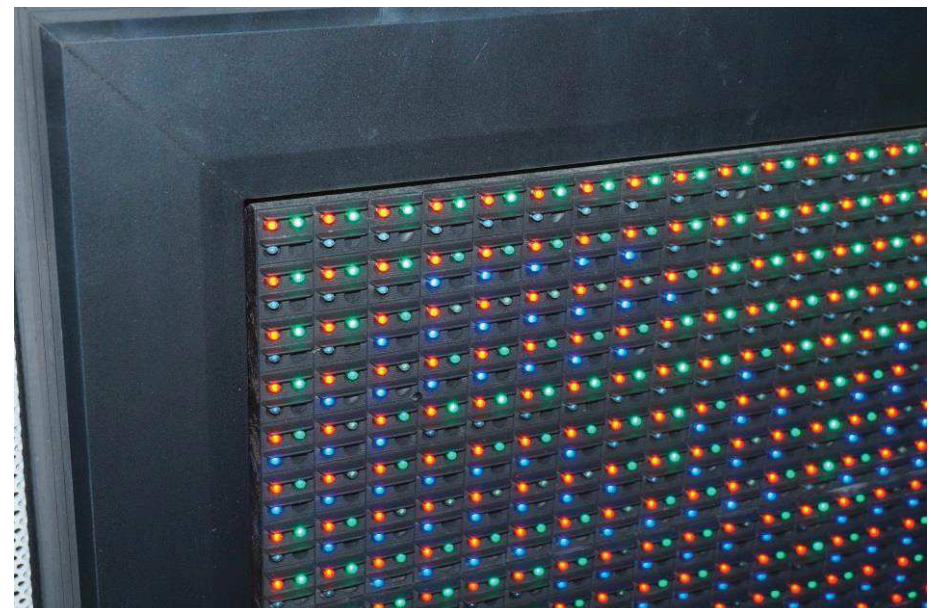
Park District & Library



Church



Church



APPROVED

**MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
DESIGN COMMISSION MEETING
HELD AT THE ARLINGTON HEIGHTS MUNICIPAL BUILDING
33 S. ARLINGTON HEIGHTS RD.
APRIL 26, 2016**

Chair Eckhardt called the meeting to order at 6:30 p.m.

Members Present: Ted Eckhardt, Chair
Anthony Fasolo
Jonathan Kubow

Members Absent: Alan Bombick
John Fitzgerald

Also Present: Tom Abatemarco, Prestigious Home Builders for *1534 N. Walnut Ave.*
Paul Rogner, Par Craft Ltd. for *1126 N. Dryden Ave.*
Sarah & Tom Galla, Owners of *1126 N. Dryden Ave.*
Jereme Smith, Architect for *1515 N. Wilke Rd.*
Barbara Marlas, Founder of *Kensington School*
Charles Marlas for *Kensington School*
John Hague, Hague Architecture for *Kensington School*
Jim Kapustiak, Spaceco Inc. for *Kensington School*
Steve Hautzinger, Staff Liaison

Chair Eckhardt informed the petitioners that a unanimous vote was required for any project to pass tonight, since only 3 of the 5 commissioners are here tonight.

REVIEW OF MEETING MINUTES FROM APRIL 12, 2016
ELECTRONIC SIGNS – POSITION STATEMENT & RECOMMENDATIONS FROM APRIL 12, 2016

A MOTION WAS MADE BY COMMISSIONER KUBOW, SECONDED BY COMMISSIONER FASOLO, TO APPROVE THE MEETING MINUTES OF APRIL 12, 2016 & ELECTRONIC SIGNS – POSITION STATEMENT & RECOMMENDATIONS FROM APRIL 12, 2016. ALL WERE IN FAVOR. THE MOTION CARRIED.

APPROVED

MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
DESIGN COMMISSION MEETING
HELD AT THE ARLINGTON HEIGHTS MUNICIPAL BUILDING
33 S. ARLINGTON HEIGHTS RD.
APRIL 12, 2016

Chair Eckhardt called the meeting to order at 6:30 p.m.

Members Present: Ted Eckhardt, Chair
Anthony Fasolo
John Fitzgerald
Jonathan Kubow

Members Absent: Alan Bombick

Also Present: Tony VanDijk, DRH Cambridge Homes for 1207 N. Wilke Rd.
Robyn Swanson, Owner of 1301 E. Kensington Rd.
Sean McCormack, Architect for 1301 E. Kensington Rd.
Steve Hautzinger, Staff Liaison

REVIEW OF MEETING MINUTES FROM MARCH 29, 2016

A MOTION WAS MADE BY COMMISSIONER KUBOW, SECONDED BY COMMISSIONER FASOLO, TO APPROVE THE MEETING MINUTES OF MARCH 29, 2016. ALL WERE IN FAVOR. THE MOTION CARRIED.

Chair Eckhardt asked for a motion to move the Electronic Signs agenda item under 'Old Business' to the end of the agenda.

A MOTION WAS MADE BY COMMISSIONER FITZGERALD, SECONDED BY COMMISSIONER KUBOW, TO MOVE THE AGENDA ITEM 'DC#09-025 VILLAGE-WIDE ELECTRONIC SIGNS' TO THE END OF THE AGENDA. ALL WERE IN FAVOR. THE MOTION CARRIED.

ITEM 3. OLD BUSINESS

DC#09-025 – Sign Code Modifications – Village-Wide Electronic Signs

Chair Eckhardt asked the commissioners for their comments after driving around to look at electronic signs throughout other communities.

Commissioner Kubow said that the more he drove around looking at electronic signs, especially through Mt. Prospect, the more he felt strongly in favor of Option #5 – Future Technology, as listed in Staff's Draft Recommendations; however, he would go with what the Design Commission as a body recommends. He was comfortable going in the direction of waiting for better future technology, such as electronic ink signage. He felt that the electronic ink signage was very clean, crisp and classy. After seeing the electronic LED signs that are out there, the worse he felt about them, and as of right now, he was not in the position to approve any electronic signage.

Commissioner Fasolo said he was not at the last meeting when this matter was discussed and Staff presented images and videos of electronic signage in other communities. He did recently visit a few communities to look at electronic signage, and felt that there are some electronic signs out there that are not so bad. He felt that monochromatic red and amber LED signs were not a good option and should not even be considered; however, some of the color LED signs that have more high definition images are pretty nice, although more expensive, and should be considered as options. He felt the electronic sign in downtown Mt. Prospect was not too bad, and he liked it better than Arlington Heights' electronic sign. He felt that the Village needed to better enforce electronic signs because he saw a couple of them inside storefront windows in town, even though they are not allowed by code. He noticed storefront LED signs near Arlington Heights Road and Central with the storefront windows trimmed out in chasing LED lights. **Mr. Hautzinger** acknowledged that this type of LED storefront lighting has been appearing more and more in the Village and needs to be addressed.

Commissioner Fasolo felt that something needed to be put in place regarding electronic signage because the topic has been out there for several years now. He was in favor of Option 2, because major venues such as the Racecourse and theaters should be allowed these types of signs if the signs are done right. He was still opposed to electronic signs in a neighborhood, such as a school or church; however, with the right technology and good aesthetics, it could work well. Existing manual change bulletin boards are pretty bright and he did not think LCD signs were much brighter, and if the operation of signs were limited to certain times, we should consider them. He felt that electronic signs on the highway were fine, although too many signs would resemble Las Vegas or Times Square.

Commissioner Fitzgerald said that he would follow word-for-word what Commissioner Kubow stated.

Chair Eckhardt said that he was only in favor of initially establishing code sections that would allow electronic signs for institutional, educational and religious uses, and each one of them would be reviewed by the Design Commission for size, scale, and appropriateness. The sizes of the permitted electronic signs should be strictly regulated, be small in scale, calm, and appropriate for each individual use. There should also be strict rules about the illumination and exposure to adjacent residential properties. He did not want to see the use of the 3-bulb (LED) color technology, and he was only in favor of black and white signage. The (electronic) ink on white is the only format that he would allow, and the message should be static or still, and not moving. No electronic signs should be allowed at commercial properties for purposes of advertising. The consideration of the number of permitted signs on a property needs to be established, and the number of signs on a single block or street needs to be limited. He is making a conservative initial recommendation. He also pointed out that Mt. Prospect allows electronic signage by special amendment, which does not seem to stop everyone in town from getting one. He does not want to be responsible for cluttering up Arlington Heights with electronic signs, especially since the nicer electronic signs are not yet affordable and the technology is still being developed.

Mr. Hautzinger referred to the DRAFT April 12, 2016 Electronic Signs Position Statement & Recommendation document prepared by Staff for the commissioners' review tonight. He reiterated that the goal is to develop a general overview of the issues related to electronic signage, report on a range of general approaches regarding electronic signs, and recommend an approach for the Village Board to discuss this matter by early June of this year. He reviewed the section called 'Types of Electronic Signs' that was added since the last meeting as a result of gathering more research from sign manufacturers. There are primarily three types of electronic signs: LED, LCD, and Electronic Ink. LED signs are the most common type of electronic sign because of many manufacturers and competitive pricing. They are available in monochromatic or full color and capable of video displays. LCD signs are less common and more expensive than LED signs. They are similar to a high definition television and typically used for close up viewing such as indoor fast food menu signage, outdoor drive-through signage, and bus shelters. Electronic Ink signs have the appearance of printed ink on paper similar to a Kindle e-reader. Electronic Ink technology is currently under development for more widespread use in outdoor signage applications.

Mr. Hautzinger presented a Kindle device as an example of electronic ink technology. He explained that manufacturers of this new technology have communicated to him that outdoor electronic ink signage is not currently a production/commodity product; however, the technology is currently being developed and is beginning to be used in outdoor signage such as gas station signage, primarily in Europe more so than in America. The manufacturer reported that it is only a matter of time until these products are available and they are definitely on the way. Staff is excited about this electronic ink technology and feels there is tremendous potential with it, and it is the solution for electronic signage in residential neighborhoods. He demonstrated that the Kindle does not emit any light and use very low power, and newer Kindle models include internal illumination that can be used for reading in the dark.

Mr. Hautzinger reviewed the three main options to consider:

1. Continue to not allow electronic signs Village-wide.
2. Allow electronic signs Village-wide.
3. Allow limited applications of electronic signage.

He also reviewed the General Approaches / Options for Specific Uses, Locations, and Types of Signs that included the following:

1. Community Wide Commercial Business Electronic Signage
2. Major Tourism Venues
3. Schools, Churches, Government and Park District Facilities
4. I-90 and Route 53
5. Future Technology

Based on discussions with and feedback from the commissioners, Staff is presenting a possible 'Position Statement' for the Design Commissions' review and consideration, although approval tonight was not required. This statement consists of two categories, per the request of the Village Board:

1. What are the issues related to electronic signs?
2. What are the recommendations on how to move forward with this?

Mr. Hautzinger reviewed the five issues relating to electronic signs that include:

1. Image
2. Nuisance
3. Traffic Safety
4. Code Enforcement
5. Environment

Recommendations from Staff, based on input from the Design Commissioners, are as follows:

1. Community-Wide Commercial Business Electronic Signage:
 - a. Continue to not allow electronic LED signs.
Commercial signs should be used for business identity, not advertising.
2. Major Tourism Venues
 - a. Continue to not allow electronic signs.
Major tourism venues may be a good application for electronic signage. However, it may be challenging to draft code language and to predict the possible impacts for these unique, individual electronic sign applications. Review of electronic sign requests for major tourism venues may be best handled through the sign variation process.
3. Schools, Churches, Government and Park District Facilities
 - a. Continue to not allow electronic signs.
Schools, churches, government and Park District facilities do have the need for community message board signage. However, since these uses are typically located within residential neighborhoods, electronic signs should continue to not be allowed. Alternate emerging non-light emitting electronic sign technology, such as electronic ink, should be closely monitored for this application.
4. I-90 and Route 53
 - a. Continue to not allow electronic signs.
Allowing electronic signage along major highways would not directly impact the character within Arlington Heights. However, it may have unintended consequences such as possibly creating a competitive advantage for those businesses with frontage along major highways over similar uses elsewhere in the community, and contributing to signage blight along the highways.
5. Future Technology
 - a. Continue to not allow electronic signs at this time, but monitor the developments in electronic sign technology in the future for new, aesthetically pleasing, environmentally friendly alternatives to current electronic signs, such as electronic ink signage.

Mr. Hautzinger welcomed the feedback from the Design Commissioners on the Issues and Recommendations.

Commissioner Kubow asked if the Sign Code would possibly be changed to reflect the Village's position to not allow electronic signage now, while being open to new technology. **Mr. Hautzinger** replied that at the outcome of this study, Staff will communicate the Design Commission and Village Board's position on electronic signage as individual requests are received. **Commissioner Kubow** said that this would be his recommendation tonight.

Commissioner Fasolo said that electronic ink signage was great; however, until it is available, he was unsure if it should be allowed. He also felt that LCD signs were a good option because they could have a similar appearance as an electronic ink sign. **Mr. Hautzinger** replied that the difference would be the brightness of an LCD sign. **Commissioner Fasolo** felt that LED signs were not the way to go; however, he was not opposed to allowing LCD signs as an option, especially for schools and churches, as long as the brightness and changeability of the message could be controlled. He also was not opposed to allowing uses that are zoned for entertainment such as Arlington Racecourse to have electronic signs, and he felt that electronic signs should be allowed along major highways, on a case-by-case basis.

Commissioner Fitzgerald said that after Staff presented this information in February, he left that meeting feeling mad to think that these signs might be allowed in town, and after driving through other communities to look at LED signs, he felt mad about it again, and he is feels the same way tonight. He agreed with all 5 of the issues presented

by Staff, especially the Environmental issues. He felt it was ridiculous in this day and age to approve signs that consume energy, even during the day. He would rather see Arlington Racecourse keep their existing entrance sign in flowers than allow an electronic sign, and he had the same feeling about the Metropolis Theater. He could not see allowing LED signs for these types of venues, and he has never been in favor of allowing electronic signs for schools, churches or government. He also was opposed to adding more light pollution along the highways with this type of sign.

Commissioner Fitzgerald was in favor of Recommendation #5, to not allow electronic signs at this time and continue to monitor the developments in electronic sign technology in the future. He reiterated that he has consistently felt this way since the first time this matter was reviewed, and although he is trying to keep an open mind, the more he learns about electronic signs the angrier he gets. He felt the Village Board needed to see the same presentation Staff gave to the commissioners, which was a powerful presentation, and **Mr. Hautzinger** agreed.

Chair Eckhardt concurred with Commissioner Fitzgerald. He was encouraged by future technology of electronic ink signage because he firmly believed that churches and schools need to get their messages out, although it must be done in a tasteful and quiet way, and electronic ink signage seems to be the solution. He was concerned that allowing LCD signs would result in a loss of control with the message changing. He hoped that the Design Commissioners as designers would maybe take a harder line than the Village Board takes because of pressures from businesses. He clarified that he is pro-business and he is okay with signs that promote a business; however, he was very concerned about all of the LED signs that exist in Mt. Prospect that look cheap, and he did not want Arlington Heights to be like that. He was putting the brakes on electronic signs for this reason.

Mr. Hautzinger asked if the commissioners were in agreement with the 5 issues relating to the Position Statement, and the commissioners unanimously agreed. He also reviewed the 5 Staff recommendations, and asked the commissioners for their feedback. The commissioners all agreed with Staff's recommendation for #1: Community-Wide Commercial Business Electronic Signage; #2: Major Tourism Venues; and #3: Schools, Churches, Government and Park District Facilities. With regards to Staff's Recommendation #4: I-90 and Route 53, **Commissioners Fitzgerald, Kubow and Chairman Eckhardt** were opposed to allowing LED signs along the highways, and **Commissioner Fasolo** was in favor of allowing them only through the variation process. The commissioners unanimously agreed with Staff's Recommendation #5: Future Technology.

Mr. Hautzinger reiterated that the goal is for the Design Commission to make a motion to approve a Position Statement and Recommendations to the Village Board on electronic signage. He asked if the commissioners were prepared to make a motion tonight based on their feedback.

Chairman Eckhardt wanted to amend Recommendation #3: Schools, Churches, Government and Park District Facilities, to allow only electronic ink signs. **Commissioner Fasolo** agreed and felt that electronic ink signs should be allowed for schools, churches, government and Park District facilities now and not when technology is further developed.

A MOTION WAS MADE BY CHAIRMAN ECKHARDT, TO AMEND STAFF RECOMMENDATION #3: SCHOOLS, CHURCHES, GOVERNMENT AND PARK DISTRICT FACILITIES AS FOLLOWS:

- 1. CONTINUE TO NOT ALLOW ALL ELECTRONIC SIGNS, EXCEPT FOR ELECTRONIC INK SIGNAGE, AS MAY BE APPROVED BY THE DESIGN COMMISSION.**

COMMISSIONER FITZGERALD SECONDED BY THE MOTION.

Mr. Hautzinger clarified that the motion should include the Position Statement that includes the issues related to electronic signs, and the 5 Staff recommendations.

Chair Eckhardt stated that there is nobody in the audience to comment on this matter.

A MOTION WAS MADE BY CHAIR ECKHARDT, SECONDED BY COMMISSIONER KUBOW, TO APPROVE THE DESIGN COMMISSION POSITION STATEMENT & RECOMMENDATIONS ON ELECTRONIC SIGNAGE, WITH THE FOLLOWING CHANGES:

- 1. RECOMMENDATION #3: SCHOOLS, CHURCHES, GOVERNMENT AND PARK DISTRICT FACILITIES.**
 - A. OPTION 1, CONTINUE TO NOT ALLOW ELECTRONIC SIGNS, EXCEPT FOR ELECTRONIC INK SIGNAGE, AS MAY BE APPROVED BY THE DESIGN COMMISSION.**

**KUBOW, AYE; FASOLO, AYE; FITZGERALD, AYE; ECKHARDT, AYE.
ALL WERE IN FAVOR. THE MOTION CARRIED.**

Commissioner Kubow said that this shows that the commissioners are willing to consider a new technology that is still unproven, like electronic ink, and that they like the technology enough to approve it. **Mr. Hautzinger** said that he would revise Recommendation #3 to reflect the motion made tonight in anticipation of the entire matter going before the Village Board. **Chairman Eckhardt** thanked Staff for creating a well drafted document that summarized the commissioners' previous comments and concerns, and the proposed language for the commissioners' review tonight.

APPROVED

**MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
DESIGN COMMISSION MEETING
HELD AT THE ARLINGTON HEIGHTS MUNICIPAL BUILDING
33 S. ARLINGTON HEIGHTS RD.
MARCH 29, 2016**

Chair Eckhardt called the meeting to order at 6:30 p.m.

Members Present: Ted Eckhardt, Chair
Alan Bombick
John Fitzgerald
Jonathan Kubow

Members Absent: Anthony Fasolo

Also Present: Ravi Chigurupati, Owner of 915 E. Euclid Ave.
Tom Buckley, Tom Buckley Architects for 915 E. Euclid Ave.
Barry O'Neil, Owner of 627 N. Douglas Ave.
John Haran, E&J Builders for 627 N. Douglas Ave.
Steve Gawlick, SG Architects for 627 N. Douglas Ave. & 1849 N. Chestnut Ave.
Peter McGovern, T.P. Carpentry for 1849 N. Chestnut Ave.
Chad Conley, Owner of 410 N. Derbyshire Ave.
Steve Hautzinger, Staff Liaison

REVIEW OF MEETING MINUTES FROM MARCH 8, 2016

A MOTION WAS MADE BY COMMISSIONER FITZGERALD, SECONDED BY COMMISSIONER KUBOW, TO APPROVE THE MEETING MINUTES OF MARCH 8, 2016. ALL WERE IN FAVOR. THE MOTION CARRIED.

Chair Eckhardt asked for a motion to move the agenda item under 'Old Business' to the end of the agenda.

A MOTION WAS MADE BY COMMISSIONER KUBOW TO MOVE THE AGENDA ITEM 'DC#09-025 VILLAGE-WIDE ELECTRONIC SIGNS' TO THE END OF THE AGENDA. COMMISSIONER FITZGERALD SECONDED THE MOTION. ALL WERE IN FAVOR. THE MOTION CARRIED.

ITEM 5. OLD BUSINESS

DC#09-025 – Village-Wide Electronic Signs

Mr. Hautzinger said that on February 23, 2016 Staff re-introduced the topic of Village-Wide Electronic Signage to the Design Commission and reminded that per the request of Mayor Hayes, the goal at this time is for the commissioners to develop a general overview of the issues related to electronic signs, and to recommend an approach for the Village Board to discuss this matter by early June. Since the last meeting, Staff has prepared additional research including a survey of other community's electronic sign requirements and numerous photographs and videos of different types of existing electronic signs from other communities, which will be presented tonight to continue the discussion of this topic.

Mr. Hautzinger reviewed the general overriding questions as listed in the Memo titled 'Electronic Signage Restrictions' dated February 17, 2016. He then summarized the feedback given by the commissioners at the meeting on February 23, 2016, which included concerns about sign pollution, electronic sign animation/movement, the value of electronic signs for business advertisements versus public message boards, and that overall, the commissioners felt that some amount of electronic signage with restrictions should be allowed.

Mr. Hautzinger reviewed the summary of research from other communities that included which communities allow some form of electronic sign by right (with restrictions), which communities do not allow electronic signs at all, which communities allow electronic signs through a conditional or special permit/use, which communities do not allow electronic signs for businesses, and which communities only allow electronic signs for government use. He mentioned Schaumburg as an example of a community that does not allow electronic signs, except for governmental use. He gave the example of Golf Road in Schaumburg which is a major retail corridor. If electronic LED signs were allowed, this corridor could possibly look horrible with countless electronic signs at every store, restaurant, and car dealership, but instead it has a nice appearance with landscaped parkways and quality signage.

Mr. Hautzinger presented and reviewed photos and videos of electronic signs from surrounding communities such as Mt. Prospect, Prospect Heights, Palatine, and Rolling Meadows. Examples of signs from churches, restaurants, automotive repair, retail businesses, Village, library, fire department, and park district were presented. He explained that the technology of the signs observed used either monochromatic (red or amber) or full color LED displays. The full color signs used a combination of red, blue, and green LEDs to create the full color displays. He reported that overall the electronic LED signs were bright and glaring, and that the true brightness is hard to capture in the photos and videos, and he encouraged the commissioners to visit these signs in person to understand the full impact of them. He reported that all of the signs had changing messages and most utilized flashing, scrolling, animation, and videos. Many of the signs observed were located adjacent to residential properties, which is a concern. Specifically, one of the church signs observed was located in the middle of a residential neighborhood and was blinking, animating, and casting light onto the surrounding houses. Messages on the signs ranged from dancing Easter eggs to hot dog specials, and some signs had burnt out sections of LED lighting which added to the poor appearance of the signs.

After presenting the photos and videos, **Mr. Hautzinger** questioned the value of the advertisement information being communicated on the signs for businesses, as opposed to the value of the information being communicated on the signs for municipalities, schools and churches. **Mr. Hautzinger** presented a photo of an outdoor electronic ink sign and gave an update on this promising alternative to LED signs, possibly for schools and churches in residential neighborhoods. Recent discussions with the manufacturer confirmed that outdoor electronic ink signs operate normally in temperatures down to 10 degrees Fahrenheit, and a heating device can be added to the signs to allow them to operate in sub-zero temperatures. Electronic ink signs do not emit light and have extremely low power consumption. Messages on the signs can be electronically changed, but they do not scroll or animate.

Mr. Hautzinger concluded with a summary of Staff's concerns regarding electronic LED signs:

1. LED displays are bright and glaring.
2. Electronic LED signs in residential neighborhoods are not appropriate.
3. Dozens of electronic signs along commercial corridors create character concerns.
4. Nuisance to adjacent properties, especially residential.
5. Traffic distraction concerns.
6. Electronic Ink signage has great potential as an alternative to LED, especially for school and church message boards.
7. Electronic signs may be appropriate at major tourism venues, such as Arlington International Racecourse, or possibly along I-90.

Commissioner Bombick commented that some of the photos being shown look like old electronic signs with very low resolution that would probably not be allowed today. He added that there is a real variation in the quality of resolution now available for electronic signs, allowing some of these signs to be similar to a television.

Chair Eckhardt said that his office is in Mt. Prospect and he drives past the Mt. Prospect electronic municipal sign a dozen times a day and it really does not bother him; he actually looks at it to read the information being displayed; however, the images being shown tonight make him question his perception of the sign.

Chair Eckhardt had the following comments:

1. He is in favor of only black backgrounds on electronic signs.
2. He wanted a very high resolution required.
3. He is very interested in the electronic ink as an alternative to LED.
4. The scale of electronic signs must be small.
5. If he had to make a decision in one minute, he would say that he liked electronic signs, but he would only support a special use for each sign. He was not in favor of a blanket approval for all commercial properties.
6. He agreed with Staff's example of Golf Road in Schaumburg which could look horrible if littered with electronic LED signs.

Commissioner Fitzgerald had the following comments:

1. He was very bothered by the photo showing two electronic signs across the street from each other on Rand Road, and the impact of seeing two or more electronic signs at one time.
2. He felt that the purpose of a sign should be to locate a business, and signs should not be used for advertising.
3. He disagrees with the idea of allowing electronic signage facing I-90. Some major highways are already littered with electronic signs, but this was not an excuse to litter them more. He preferred to not see all the brightness from signs along highways.
4. He liked the alternative of electronic ink.
5. In general, the electronic sign photos shown tonight by Staff scare him.

Commissioner Bombick had the following comments:

1. The 'Torre & Luke' electronic sign shown by Staff proves the point about resolution; large pixels look crude and very cheap as compared to other electronic signs.
2. We do not need more clutter; we have plenty of it in the daytime and we do not need to extend the pollution to the nighttime.
3. In the case where we would consider an electronic sign on a high volume road or expressway, it should be big enough to be seen or it is a waste of money and a distraction because it cannot be read. The Daily Herald electronic sign was an example of a sign that was too small along the highway.
4. Videos he took of electronic LED billboards show high quality graphics and really good resolution, with a rate of change that does not distract traffic.

5. If we decide to allow electronic signs, we should look to the future with regards to the resolution of electronic signs.
6. McDonald's has video menu board signs inside their restaurants which are a good example of an electronic sign; when the sign is on and not changing it looks just like a printed placard because of the quality of the image and the graphics.
7. Electronic signs should be visually quiet and calm, and not be an advertising format.

Commissioner Kubow had the following comments:

1. After seeing the presentation tonight, the only sign he liked was the changeable panel sign at Southminster Church, which is not an electronic sign. The sign is clean, classy and only backlit.
2. Until it becomes more cost effective for businesses to do high resolution such as 4K or electronic ink, electronic signs should not be allowed across the board.
3. He ignores electronic signs when he drives through other communities and did not realize that there are so many electronic signs in communities such as Mt. Prospect.

Mr. Hautzinger noted that Mount Prospect is one of the communities that requires a Special Use approval for an electronic sign, which shows that just because there is a Special Use process, the quantity of electronic signs can still proliferate.

Chair Eckhardt agreed with Commissioner Bombick's comment that electronic signs need to be quiet and calm, and brightness is the most alarming factor after tonight's presentation. He agreed with Commissioner Fitzgerald's comment about the nature of real information versus advertising on electronic signs. There is a difference between the needs for a church, school or Park District, as compared to a business or fast food establishment. **Mr. Hautzinger** stated that if electronic signs were allowed, then most likely the businesses that already utilize manual change boards would be most interested in an electronic sign, such as McDonalds, Walgreens, or an auto repair business. He also reiterated that the goal is to formulate a recommendation to the Village Board regarding electronic signs to help guide them in their decision on these signs.

Chair Eckhardt said that after seeing the signs presented tonight, he was struck with a higher sense of responsibility in the decision making process of whether to allow electronic signs. He felt the commissioners' focus should be on what would better enhance or support the beauty of the Village, and he suggested categorizing their findings before forwarding them to the Village Board. He said that his focus is on the new technology with higher resolution such as electronic ink, or an electronic sign with a black background. He grew up in New Canaan, Connecticut where the sign code was very strict and every sign looked the same. He was in favor of allowing something that would allow a user to more easily change the message on a sign, instead of the individual letters currently being used that look bad and fall apart. **Commissioner Fitzgerald** agreed and hoped for the new technology to become available; however, he did not want to allow electronic signs just because it made things easier for the user.

Mr. Hautzinger suggested the possibility of entities such as schools and churches that have valuable information to communicate to the public, an electronic ink type of sign in the future, to accommodate that need. These types of signs are in the market, but they are not yet prevalent in outdoor signage.

Commissioner Fitzgerald referred to the sign shown tonight for Arlington Toyota, which had advertising on the sign larger than the name of the business. He added that the Village would have no control over the content on these signs if they were allowed.

Mr. Hautzinger showed a video of an electronic ink sign. These signs do not emit any light and cannot do animation or scrolling. Power is used only during the transition of the image, and a Kindle was referenced as an example of this technology. During the day, this type of sign relies on sunlight to read it, just like ink on paper, and at night this type of sign would only be read if light were added to the sign and illuminated like an ordinary sign, which is very different

from the light emitting diodes of an electronic sign. **Commissioner Bombick** was concerned that this technology would still flash from black/white, black/white every time the message changed.

Chair Eckhardt asked that the discussion of electronic signs be continued to the next meeting. He encouraged the commissioners to drive through surrounding communities and be prepared to present 4 or 5 position statements regarding electronic signs at the next meeting.

APPROVED

**MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
DESIGN COMMISSION MEETING
HELD AT THE ARLINGTON HEIGHTS MUNICIPAL BUILDING
33 S. ARLINGTON HEIGHTS RD.
FEBRUARY 23, 2016**

Chair Eckhardt called the meeting to order at 6:35 p.m.

Members Present: Ted Eckhardt, Chair
Alan Bombick
John Fitzgerald
Jonathan Kubow
Anthony Fasolo

Members Absent: None

Also Present: Doug Overstreet, Overstreet Builders for *407 N. Gibbons Ave.*
Robert Thornton, Overstreet Builders for *407 N. Gibbons Ave.*
Dominic Grimaudo, Owner of *407 N. Gibbons Ave.*
Steve Hautzinger, Staff Liaison

REVIEW OF MEETING MINUTES FROM FEBRUARY 9, 2016

A MOTION WAS MADE BY COMMISSIONER FITZGERALD, SECONDED BY COMMISSIONER KUBOW, TO APPROVE THE MEETING MINUTES OF FEBRUARY 9, 2016. ALL WERE IN FAVOR. THE MOTION CARRIED.

ITEM 7. SIGN CODE MODIFICATIONS

DC#09-025 – Village-Wide Electronic Signs

Mr. Hautzinger explained that the goal tonight was to re-introduce the topic of Village-Wide electronic signs and create recommendations, not necessarily language for the Village Board. He referenced a letter from Mayor Hayes to the Design Commission dated February 19, 2016 that describes the approach Mayor Hayes is requesting the commission to take with regards to Village-wide electronic signs, which is to develop a general overview of the issues related to electronic signs and recommend an approach for the Village Board to discuss this matter by early June. Mayor Hayes would like the Village Board to have an opportunity to discuss this issue earlier rather than later in the process before giving further guidance and direction to Staff and the Commission.

Chair Eckhardt said the commissioners have discussed electronic signs numerous times and he was ready to summarize his issues at this time. **Commissioner Bombick** agreed and suggested each commissioner quickly summarize their issues.

Mr. Hautzinger explained that Staff would be providing the commissioners with more detailed information on electronic signs in the near future, with this topic to be re-visited a few more times over the next few months before coming to preliminary conclusions. One option available is to arrange a tour for Staff and the Design Commissioners to visit other communities that allow electronic signs to help formulate opinions on what applications of electronic signage are favorable or undesirable. He gave background on some of the issues associated with electronic signs going back to 2007, with sign variation requests for electronic LED signs being denied for Rob Rohrman Auto Mall, Walgreens, and Tanita Corporation. Then, in 2009, a detailed study of electronic signage was prepared by the Planning & Community Development Department that included issues such as visual impact, driver distraction, and code enforcement. After review of the report, the Design Commission decided to continue to not allow electronic signs, but to revisit this issue in the future. In 2012, a Visual Preference Survey was conducted by the Planning & Community Development Department with the objective to evaluate signs of different types throughout the Village, including electronic LED signage. The majority of residents did not want electronic signs, and the Design Commission decided to continue to not allow them. Finally, in 2015, a variation request for an electronic changeable sign at Patton Elementary School was reviewed, which the commissioners did not support, but did want to re-review electronic signs village-wide.

Chair Eckhart said that after the review of the proposed electronic changeable LED sign at Patton School last year, the commissioners realized that this sign technology is up and coming and a needed issue; however, approving the variation would have set a precedent throughout residential neighborhoods. **Commissioner Bombick** added that that petitioner was concerned about the cost of the type of electronic sign that the commissioners would have considered approving.

Mr. Hautzinger reiterated that one of the big issues is the precedent that electronic signs in residential neighborhoods would set. He said that Staff has had recent requests from other businesses as well, which prompted the Village Board to encourage the commissioners to address this issue and move forward. He reviewed the 4 types of electronic signs that include Electronic Changeable signs, Electronic Graphic Display signs, Video Display signs, and Multi-Vision or Tri-Vision signs. He also explained the 2 alternatives to electronic LED signs that include Flip Disk signs, which is an old technology, and Electronic Ink signs, which is an emerging new technology with great potential, although this technology does not currently function properly in freezing temperatures. He presented a video of this new technology

called E-Ink, and reviewed the 10 questions contained in the Staff memo to the Village Manager dated February 17, 2016 for the commissioners' consideration. **Mr. Hautzinger** concluded by asking the commissioners for preliminary feedback at this time, including any additional research needed such as touring electronic signs in other communities.

Chair Eckhardt said that he was familiar with electronic signage in other communities and felt that touring other communities was unnecessary to determine what the important issues are, as well as to determine the process for allowing these signs; however, Staff could provide photographs of these signs at night. His initial issue with these signs is movement versus non-movement.

Commissioner Bombick said that his concerns are the same concerns since the first electronic sign was allowed in the Village for the Daily Herald: that the sign is not big enough, and that the display technology appears archaic with light bulbs. He felt that electronic signs today still appear to have coarsely sized LED lights in a grid with annoying colors. He felt that the size must be appropriate for where it is located, the display medium, color and brightness of the light must be appropriate, and the quality of the graphic display must be refined. He also was unsure if the issue of animation was still an issue if the sign is on a street that did not impact neighbors. Finally, he felt that all of the small 'Open for Business' electronic signs located up and down every thoroughfare is annoying enough, and he did not think we need electronic signs with changing copy constantly bombarding us as we drive by on residential and commercial streets.

Commissioner Fitzgerald did not like anything that moves, and if these signs were allowed then they should be timed so that they are not changing all the time. He envisioned that whatever is allowed for these electronic signs would just end up becoming light noise, which **Commissioner Kubow** referred to as sign pollution. **Commissioner Kubow** said that he is still processing the huge precedent this would set, although he felt that location was key, and if these signs are allowed at schools, the signs must be strict in their emittance and colors. A certain type of electronic sign that might have movement could be okay in an industrial corridor along the highway; however, moving towards the main thoroughfares the signs should be proportionately died down, if allowed at all. He did not have any constructive comments to provide at this time because he is still thinking about it all.

Commissioner Fasolo said that creating a code for electronic signs was necessary and it should be consistent for both commercial and residential neighborhoods. He felt that electronic signs should be static; however, if the sign did change, it should be timed appropriately. He pointed out the old style manual change bulletin board sign located at Windsor School, which he felt was brighter than an electronic sign would actually be. He also felt that the current technology for electronic signs was mostly red or orange on black that does not look good, versus white on black which was somewhat limited in availability, and he was confident that current technology would catch up and offer more options. He was in favor of the Electronic Ink signage as an alternative; however, he was unsure how long it would be around and how expensive and available it is, and felt we should be open to whatever new technology will come after LED.

Chair Eckhardt felt that electronic signage was appropriate on residential properties that are commercially oriented, not a homeowner putting up electronic signage in their yard. He also felt that electronic signage was appropriate in a commercial use. He said it was important to focus on different rules and thoughts in each zoning district, such as segregating purely public informational uses versus advertising. His motivation to consider allowing electronic signage comes from schools, churches or businesses not having to go outside, up and down a ladder, to change out letters on their sign. He

would consider and support electronic signage with restrictions, to include discussions about the ability to somehow control the sign. He felt that electronic signage is the coming technology and that it is very useful to get the message out with the ability to have a changing message.

Chair Eckhardt did not disagree that it might be valuable to visit other communities to get a feeling for size and the impact of size of electronic signage, as well as to see some of the current technology. Sign vendors could also provide information on what the current trend in electronic signage is.

In closing, **Chair Eckhardt** polled the commissioners by a show of hands, who was opposed to allowing any electronic signage, and who would consider electronic signage if it had appropriate restrictions that would maintain the dignity of the Village. Overall, the commissioners unanimously felt that some amount of electronic signage with restrictions should be allowed.



Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, IL 60005

Mayor Thomas W. Hayes

February 19, 2016

Dear Chairman Eckhardt and Members of the Design Commission,

I am aware of your recent discussions regarding Electronic Signage. The Design Commission and Village Staff have been undertaking a very thoughtful and thorough approach in reviewing this issue over the past few years. As you know this is an evolving issue in the marketplace and one in which a number of key community stakeholders have expressed an interest. For that reason, it is an issue that I and members of the Village Board of Trustees also see as important and current.

Given our interest level, I would like the Design Commission to approach this issue a bit differently than other code issues have been approached in the recent past. I would like the Design Commission to use its expertise and work with Village Staff to develop a general overview of the issues related to Electronic Signage and report on a range of general approaches to the Village Board, along with a recommended approach for the Village Board to discuss. We would not expect your recommendation to include a detailed analysis or the writing of actual regulations at this time. I would like the Village Board to have an opportunity to discuss this issue earlier, rather than later in the process before giving further guidance and direction to Staff and the Commission on this matter.

While I understand that the Design Commission currently has a full case load to review, I would like the Village Board to be in a position to review your findings sometime in early June of this year at the latest.

Thank you in advance for your efforts on this important project and for all the hard work that you do for our Village.

Best Regards,

Thomas W. Hayes
Mayor

c: Village Board
Randy Recklaus, Village Manager
Charles Perkins, Director of Planning & Community Development
Steve Hautzinger, Administrative Contact for Design Commission

MEMORANDUM

TO: Randy Recklaus, Village Manager

FROM: Charles Witherington-Perkins, AICP 
Director of Planning and Community Development

DATE: February 17, 2016

SUBJECT: Electronic Signage Restrictions

Mayor Hayes has requested that a packet of materials relating to Electronic Signage be distributed to the Village Board for general input over the next week. In the past few months this issue has been raised by various entities (although no plans have been submitted) within the community including the Metropolis Theater, the Arlington Heights Memorial Library, Arlington Downs, Arlington International Racecourse, and a potential business. All of these entities have expressed an interest in utilizing some kind of electronic signage. Currently, such signage is not permitted in Arlington Heights, but some area communities are beginning to permit them in certain circumstances while others do not. Staff is in the process of updating the Community Survey, which will be completed within the next two weeks. This topic has been discussed at the staff and Design Commission level. Most recently this matter was scheduled on the Design Commission agenda of January 2016 where it was continued and will be placed on the agenda for February 23rd. Mayor Hayes will be requesting the Design Commission to discuss the matter of Village-wide electronic signage and come back with some general input for Board consideration prior to proceeding to attempt to draft any specific language, should the Design Commission so recommend. In the meantime, the attached materials are being distributed to the Village Board for their review and general input.

Background

The Design Commission first discussed this matter in 2007 relative to several specific sign variation requests, all of which were recommended for denial by Staff and the Design Commission and one request denied by the Village Board. After detailed research by Staff, the Design Commission discussed the matter again in 2008 at a kick-off meeting and then in detail in 2009 where the Design Commission concluded not to allow electronic LED signs. Since then the Design Commission has discussed this matter in 2012 relative to the Visual Preference Survey undertaken, 2015 regarding Patton School request, and most recently placed on the agenda for reconsideration in January 2016. Also on the January agenda were Staff research and proposed changes to allow businesses additional signage options such as digital menu boards for drive-through restaurants and changeable bulletin boards.

The following portion of this memorandum is a brief summary of some of the attached materials.

Types of Signs

Generally, the following is a summary of the types of electronic signs:

1. **Electronic Changeable Signs:** Used by businesses to replace manual changeable signs. The sign is capable of limited animation such as a character walking across the screen, and multiple color options. The text has the ability to scroll, and has simple images.
2. **Electronic Graphic Display Sign:** An example is the Sears Center electronic sign on the I-90 expressway. The electronic images are presented in a series of static displays similar to a power point presentation, which may be high definition; however, no animation is involved.
3. **Video Display Sign:** Similar to a large jumbotron with a high definition image. The effect is that of watching moving images on a television or a theater.
4. **Multi-Vision or Tri-Vision Sign:** Allows pre-set images and text to change by mechanically rotating a printed image. The number of images on a board is limited to three.

Alternatives to Electronic LED signs

Staff has researched 2 alternative options to LED signs as part of the 2015 re-review.

- Flip Disk Signs which is old technology.
- Electronic Ink Signage is an interesting new technology, and is currently commonly used in products such as Kindle readers. Electronic Ink Signs have a substantially improved appearance with the functionality of an electronically changeable sign. Power consumption is extremely low and the display does not emit any light, which completely eliminates the concern of glare. Internal or external illumination can be added to allow visibility in the evening, similar to a traditional sign, but illumination is not required in the daytime. The display is commonly black & white; however, recent development has added full color capability. For these reasons, Electronic Ink Signage has great potential as an aesthetically pleasing alternative to existing manual change bulletin boards, without the negative visual impact of an LED electronic sign. However, it is Staff's understanding that current electronic ink technology cannot properly function in freezing temperatures, but this issue is under development and Staff has continued to monitor this technology with various manufacturers.

Summary of Issues

The following is a summary of some of the issues to be considered.

- Visual impacts
 - Aesthetic impact of multiple electronic signs on a corridor.
 - Glare
- Distraction to drivers.
- Electronic signs adjacent to or within residential neighborhoods.
- Proportions and scale of electronic signs.
- Enforcement. Certain standards if developed dealing with message sequencing and timing may be difficult to enforce.
- Fairness/Level playing field. Issues of signage relative to similar use in different zoning or similar zoning and different uses would need to be considered.
- Other considerations include energy consumption and Religious Land Use and Institutionalized Persons Act. (RLUIPA)

General Overriding Questions

The following are some general overriding questions for consideration:

1. Is electronic signage something that the Design Commission should continue to explore?
2. Is electronic signage something that should be pursued only on a limited basis?
3. Should electronic signage be allowed in residential districts for schools and churches across from residential homes?
4. Should electronic signage be allowed in business or manufacturing districts with restrictions for all uses, regardless of size, location or number of potential electronic signs?
5. Should electronic signage be allowed for specific use groups such as major tourism venues such as Arlington International Racecourse, Metropolis Theater, Star Cinema Grill, and major developments over a certain size such as Arlington Downs?
6. Should electronic signage be allowed in specific locations or corridors such as I-90 or the Rand Road corridor with restrictions?
7. Should electronic signage be allowed in some of the scenarios above as of right or through an additional discretionary review process?
8. Should electronic signage continue to be deferred until more energy efficient and aesthetic technology has been developed such as electronic ink signs?
9. What is the image the Village wants for its corridors?
10. What information relating to this issue would the Board like to have before making a final decision on this issue?

As a side note, current ground signs are typically internally illuminated providing for nighttime visibility. Electronic signage often referred to as LED or light emitting diode, actually projects the light or image forward creating much brighter light transmission and glare throughout day and night, drawing greater attention which may be acceptable in some locations but not all.

Preliminary Analysis

Although the functionality of changeable electronic signage is appealing to some businesses, the majority of residents during the Visual Preference Survey in 2012 did not support electronic signage. The most recent review of electronic LED signage requests by Patton School received neighbor objection. Electronic LED signage in, adjacent to, or across from residential homes and neighborhoods would not be appropriate. A primary concern that needs to be carefully considered is the aesthetic impacts that electronic signage could have on the character of Arlington Heights if they were allowed throughout the community. Dozens of electronic signs along Arlington Heights corridors promoting products ranging from milk to hot dogs may not present a positive image. Control of message content is legally limited. The bright, glaring, changing display of electronic LED signs has the potential to create a nuisance for properties adjacent to this type of signage. Additionally, electronic signs do draw and hold the attention of drivers, especially when messages are changing, and this distraction to drivers is a legitimate and serious concern.

The electronic ink signage technology is intriguing and could be a positive solution to the electronic LED conundrum. As electronic ink signage technology continues to develop, it could be considered as an aesthetically pleasing means of incorporating the functionality of electronic signage in place of manual change bulletin boards. While permitting electronic LED signage wholesale throughout the community may have negative impacts on the community, limited application of electronic LED signage for major tourism venues such as Arlington International Racecourse could provide an effective way to communicate information to a major tourism venue. Additionally, electronic signage along the I-90 corridor may also be considered as a means to attract commerce to the Village and may have limited impact on the character of the community.

These preliminary thoughts along with more detailed review will allow the issue of electronic LED signage to be discussed in further detail with the Design Commission and the Village Board.

Board Feedback

As noted above, Mayor Hayes has requested some general input from the Board over the next week or so regarding this matter.

Next Steps

As noted above, this matter is scheduled again on the Design Commission agenda for February 23 for a preliminary discussion. The Mayor will be requesting the Design Commission to discuss this matter and explore it further over the next few months and respond back to the Village Board for a more detailed discussion at a future meeting. The Design Commission will be asked to determine whether this is something to pursue at all, whether it is something to pursue on limited basis or with certain restrictions?

Attachments:

1. Summary memo to Design Commission January 2016
2. 2015 Village-Wide Re-Review
3. 2015 Design Commission Discussion – Patton School Request
4. Electronic Signs – Comprehensive Report & DC Minutes 2009
5. Visual Preference Survey Summary

c: Design Commission
Steve Hautzinger, Design Planner

CW-P/pd

MEMO

DATE: January 26, 2016
TO: Design Commission:
Chairman Eckhardt
Commissioner Bombick
Commissioner Fitzgerald
Commissioner Fasolo
Commissioner Kubow
FROM: Steve Hautzinger, Design Planner
RE: **Village-wide Electronic Signs**

BACKGROUND:

In 2007, sign variation requests for electronic LED signs were denied for Bob Rohrman Auto Mall, Walgreens, and Tanita Corporation.

In 2009, the issue of electronic message board signage was studied in detail by the Planning and Community Development Department and presented to the Design Commission. Issues such as visual impact, driver distraction, and code enforcement were discussed. The conclusion of the 2009 study was a decision by the Design Commission to continue to not allow electronic LED signs, but to revisit this topic in the future.

In 2012, a visual preference survey was conducted by the Planning and Community Development Department with the objective to evaluate signs of different types throughout Arlington Heights, including electronic LED signage. Overall, residents did not prefer electronic LED signage. The results were reviewed by the Design Commission, and they agreed that electronic LED signage should continue to not be allowed.

Recently, in 2015, School District 25 submitted a sign variation request for an electronic changeable LED sign at Patton Elementary School. After a brief re-review of Village-wide electronic signs, the Design Commission decided to not support the Patton School sign variation until such time that a detailed Village-wide re-review of electronic LED signs is undertaken.

The detailed electronic sign reports previously prepared have not been re-reviewed at this time as the purpose of this memo is to determine if the Design Commission wants to re-discuss this issue, and if as part of that review, a site tour to field view some electronic sign examples is desirable.

PROCESS:

At this time, Staff is seeking the feedback from the Design Commission regarding the process to move forward in regards to the topic of electronic LED signs:

- 1) Does the Design Commission still want to review the topic of electronic signs?
- 2) Would the Design Commission like to go on a tour to view electronic signs in other communities?
- 3) What type of additional research would the Design Commission like to see?

MEMO

DATE: February 24, 2015
TO: Design Commissioners
FROM: Steve Hautzinger, Design Planner
RE: Village Wide Electronic Signs, Re-Review

In 2009, the issue of electronic message board signs was studied in detail by the Planning and Community Development Department and was presented to the Design Commission on April 14, 2009 (refer to the attached Report and Meeting Minutes both dated April 14, 2009). Issues such as visual impact, driver distraction, and code enforcement were discussed. Nineteen other communities were surveyed, with seven (7) allowing electronic message board signs (with restrictions), and twelve (12) not allowing them at all.

Electronic signs of the following types were discussed:

1. **Electronic Changeable Signs:** Used by businesses to replace the manual changeable signs. The text allows limited animation such as a character walking across the screen, and multiple color options. The text may scroll, and has simple images.
2. **Electronic Graphic Display Sign:** An example is The Sears Center electronic sign on the I-90 expressway. The images are presented similar to a power point presentation, which may be high definition, however no animation is involved.
3. **Video Display Sign:** Similar to a large jumbotron with a high definition image. The effect is that of watching moving images on a television or at a theater.
4. **Multi-Vision or Tri-Vision Sign:** Allows pre-set images and text to change. The number of images on a board is limited to three.
5. **Electronic Static:** Time and temperature and gas price signs may also be electronic, and remain static throughout the day, which is currently allowed in the Village.

The conclusion of the 2009 review was a decision by the Design Commission to continue to not allow electronic LED signs, but to revisit this topic again in the future. In light of the current sign variation request by Patton Elementary School for an electronic LED sign, the issue of LED electronic signage Village wide is being briefly re-reviewed. The Design Commission should provide feedback on whether electronic LED signs will continue to be prohibited, or if they will be allowed community wide (with restrictions on their functionality).

Due to the precedent that the Patton School sign variation request will set for all schools, churches, and park facilities throughout Arlington Heights' residential neighborhoods, the Design Commission should consider this request from a holistic, Village wide basis rather than one individual precedent setting request.. The Design Commission should not allow this individual request to influence what is best for all neighborhoods in Arlington Heights. The attached map of Schools, Churches, and Parks throughout Arlington Heights, with a total of 74 locations, illustrates the magnitude of Patton Elementary School's request.

UPDATE:

Manual Change Bulletin Boards. As a result of the 2009 discussion, sign code modifications were reviewed by the Design Commission and approved by the Village Board on 12/21/09 to clarify the use of manual change bulletin board signs throughout Arlington Heights as follows:

1. The definition of bulletin board signs was clarified to be "manual change" bulletin boards.
2. The use of bulletin board signs in Residential Zoning Districts was clarified to be for "manual change" bulletin boards only.
3. Automobile Service Station signage was clarified to allow a manual change bulletin board and an electronic or manual change display for price information.
4. Design considerations were added to promote a cohesive appearance for manual change bulletin boards on wall and ground signs.

Visual Preference Survey. In 2012, a visual preference survey was conducted by Staff with the objective to evaluate signs of numerous types throughout Arlington Heights, including electronic changeable message boards. A series of three visual preference review meetings were conducted, and participants included village residents, village business owners, and sign companies. The following is a summary of the results regarding electronic LED signs:

1. Conventional ground signs versus an LED ground sign:
 - a. 79% of participants preferred a regular ground sign instead of an LED ground sign.
 - b. Residents strongly preferred the sign without the LED display.
2. Ground Sign with a manual change bulletin board versus a ground sign with LED message board:
 - a. 82% of participants preferred a ground sign with a manual change bulletin board instead of an LED changeable sign.
 - b. Business owners strongly preferred the sign without the LED display.
3. Should electronic changeable message signs be considered in Arlington Heights?
 - a. 42% of participants preferred that electronic changeable message signs could be considered for special venues only.
 - b. 22% of participants preferred that electronic changeable message signs should not be allowed at all.
4. Should electronic graphic display signs be considered in Arlington Heights?
 - a. 41% of participants preferred that electronic graphic display signs could be considered for special venues only.
 - b. 25% of participants preferred that electronic graphic display signs should not be allowed at all.
5. Should video display signs be considered in Arlington Heights?
 - a. 43% of participants preferred that video display signs could be considered for special venues only.
 - b. 36% of participants preferred that video display signs should not be allowed at all.

In summary, the feedback from the visual preference survey was:

- Residents do not want electronic LED signage.
- 82% preferred a static manual change message board instead of an LED changeable sign.
- Two thirds of residents did not want electronic changeable message boards or electronic graphic displays for all businesses.
- 79% were opposed to video signage.

The results of the visual preference survey were reviewed by the Design Commission on February 28, 2012, and overall, the Design Commissioners agreed that electronic LED signage should continue to not be allowed.

ANALYSIS:

Alternatives to Electronic LED Signs:

At the initial Design Commission meeting on January 27, 2015 to review Patton School's variation request, the Design Commission requested additional information on electronic signage options. The following two options have been identified. However, additional research is necessary to fully explore alternate options, which was not feasible at this time due to limited time and staffing.

1. Flip disc signs

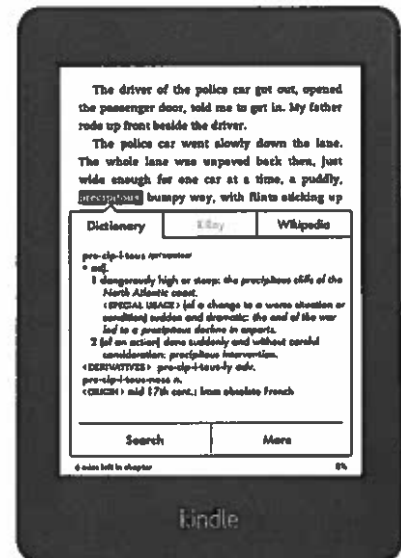
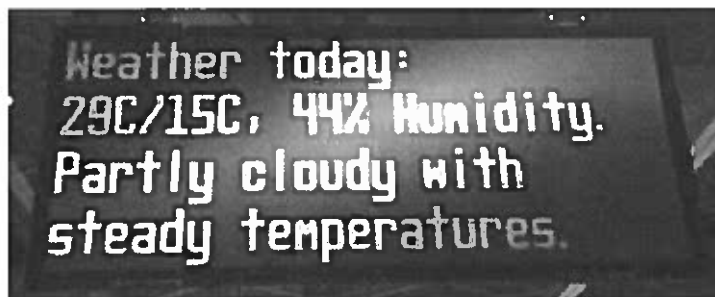
- a. Flip disc displays are an older technology comprised of a series of small discs that flip from a white or black side based on an electromagnetic signal.
- b. Flip disc signs have the appearance of a manual change bulletin board, but with the electronic capability to automatically change the message.
- c. Flip disc signs have excellent visibility in ambient daylight. No illumination is needed during the day.
- d. Low power consumption and environmentally friendly. A quick pulse of power is all that is necessary to change the display. The sign then holds the display without power. Many are battery operated.
- e. No glare.
- f. Availability is a concern. Primary manufacturer is a company in Poland.
- g. Animation and scrolling is possible and must be prohibited.
- h. Frequency of message change must be restricted.
- i. The sound of the discs flipping may be a concern if the display changes frequently.
- j. Cost is similar to LED sign.



Examples of flip disc signs.

2. Electronic Ink signs

- a. Electronic ink displays are made up of tiny microcapsules containing positively charged white particles and negatively charged black particles suspended in a clear fluid. A positive or negative charge is applied which forces either the white or black particles to the surface where they become visible. The effect is the appearance of printed ink on paper.
- b. An electronic ink display has the appearance of a manual change bulletin board, but with the electronic capability to automatically change the message.
- c. This technology is used in hand held electronic reader devices.
- d. Low power consumption and environmentally friendly. Power is only needed for changing the display, and then the sign turns off and holds the display.
- e. No illumination needed during the day.
- f. No glare.
- g. Current technology does not operate below freezing temperature, and this product is not yet readily available.



Examples of electronic ink displays.

Electronic ink technology represents a very interesting emerging technology that has great promise as an aesthetically pleasing alternate to LED for electronic changeable signs. Extremely low power consumption, visibility in natural light, and a clear, clean display are all advantages of this type of display. However, the use of electronic ink technology for outdoor signage is currently limited and is in development.

Previous Requests:

Previous requests for electronic LED signs have been denied. In 2007, the Bob Rohrman Auto Mall requested variations for a 30-foot and a 60-foot tall electronic signs, resulting in no action by the Design Commission. Also in 2007, Walgreens and Tanita Corporation requested sign variations for electronic message signs. Walgreens' request was denied by the Design Commission and the Village Board. Tanita's request was also denied by the Design Commission, but was not submitted for Village Board review. Southminster Presbyterian Church omitted the electronic portion of a sign variation request in 2007 after the Design Commission raised concerns over an LED sign in a residential neighborhood, and other requests for electronic signs have been discouraged by Staff without submitting a formal request.

Visual Impact:

Multiple electronic signs on a commercial corridor may also have a negative aesthetic impact. Some of the main commercial corridors in Arlington Heights already have perceived visual blight, and allowing conversions to bright LED signs will magnify the existing conditions. Currently, large and small businesses are allowed the same size signs which could result in electronic LED signs spaced closely together.

Electronic LED signs are especially out of character in residential neighborhoods and they should not be allowed. Schools, churches, and parks facilities are often surrounded by single family homes and the daytime and evening illumination and brightness, as well as the changing display on LED signs poses a nuisance to the surrounding homes. A home represents a significant financial investment for homeowners. Would you want an electronic LED sign in your neighborhood?

Distraction to Drivers:

In addition to aesthetic concerns, safety is another key concern with electronic changeable messages posing a distraction to drivers. Studies indicate that LED signs are brighter and more distracting to drivers than any other type of sign. Changing messages hold drivers attention to finish a message or to see what will be displayed next. Driver distraction is of particular concern at a school where there are numerous small children and vehicles, especially during busy drop off and pick up times.

Code Enforcement:

Code enforcement of electronic signs remains another key concern, with enforcement of the operation and use of electronic sign restrictions being nearly impossible to monitor and difficult to enforce.

Options for Code Modifications:

The 2009 report listed the following options to consider:

A. Residential Zoning Districts

1. Do nothing and continue to **not allow** electronic bulletin changeable signs.
2. Allow electronic bulletin changeable message signs with restrictions concerning operation.
3. Allow electronic bulletin changeable message signs for specified uses (ex. Only for public entities such as schools).
 - a. *Note: this may violate the Religious Land Use and Institutionalized Persons Act (RLUIPA) so if approved for schools, would also have to be approved for churches and other gathering places.*

B. Business, Manufacturing, and/or Institutional

1. Do nothing and continue to **not allow** electronic bulletin changeable signs.
2. Allow electronic bulletin changeable message signs in designated business, manufacturing, and/or institutional districts with restrictions concerning operation.
3. Allow electronic bulletin changeable message signs for specified uses (ex. major tourism venues) with restrictions concerning operation.
4. Allow electronic bulletin changeable message signs in specified locations (ex. Along I-90 or on Rand Rd. corridor) with restrictions concerning operation.

Possible Restrictions:

If the Design Commission considers such a request, the following previously outlined issues will need to be evaluated and further researched:

1. **Static Message.** LED sign shall display static messages only, and should not be allowed to blink, scroll or animate in any way.
2. **Spacing.** A minimum spacing between signs would need to be established.
3. **Frequency of Message Change.** The FHWA recommends a minimum of 8 seconds.
4. **Colors.** Consider restricting the display color to amber only. Red shall not be allowed.
5. **Illumination Levels.** Establish maximum daytime and night time levels. Consider requiring an automatic photo sensor to automatically reduce the brightness in the evening.
6. **Sign Area.** Determine the maximum LED sign area, as a percentage of the overall allowed sign area.
7. **Setback.** Consider the orientation towards adjacent residences and establish a minimum setback distance.
8. **Sign Type.** Consider if electronic message signs are appropriate as ground sign and/or wall signs.
9. **Window Signs.** Current Village regulations do not require a permit for window signs. A window sign can be a paper graphic, neon sign or LED screen. A window signs cannot exceed 40% of the window area.
10. **Design Standards.** Consider the integration of the sign with the design of the building.
11. **Sound.** Sign shall not be allowed to emit sound.
12. **Hours of Operation.** Evaluate appropriate hours of operation based on different zoning districts.

RECOMMENDATION:

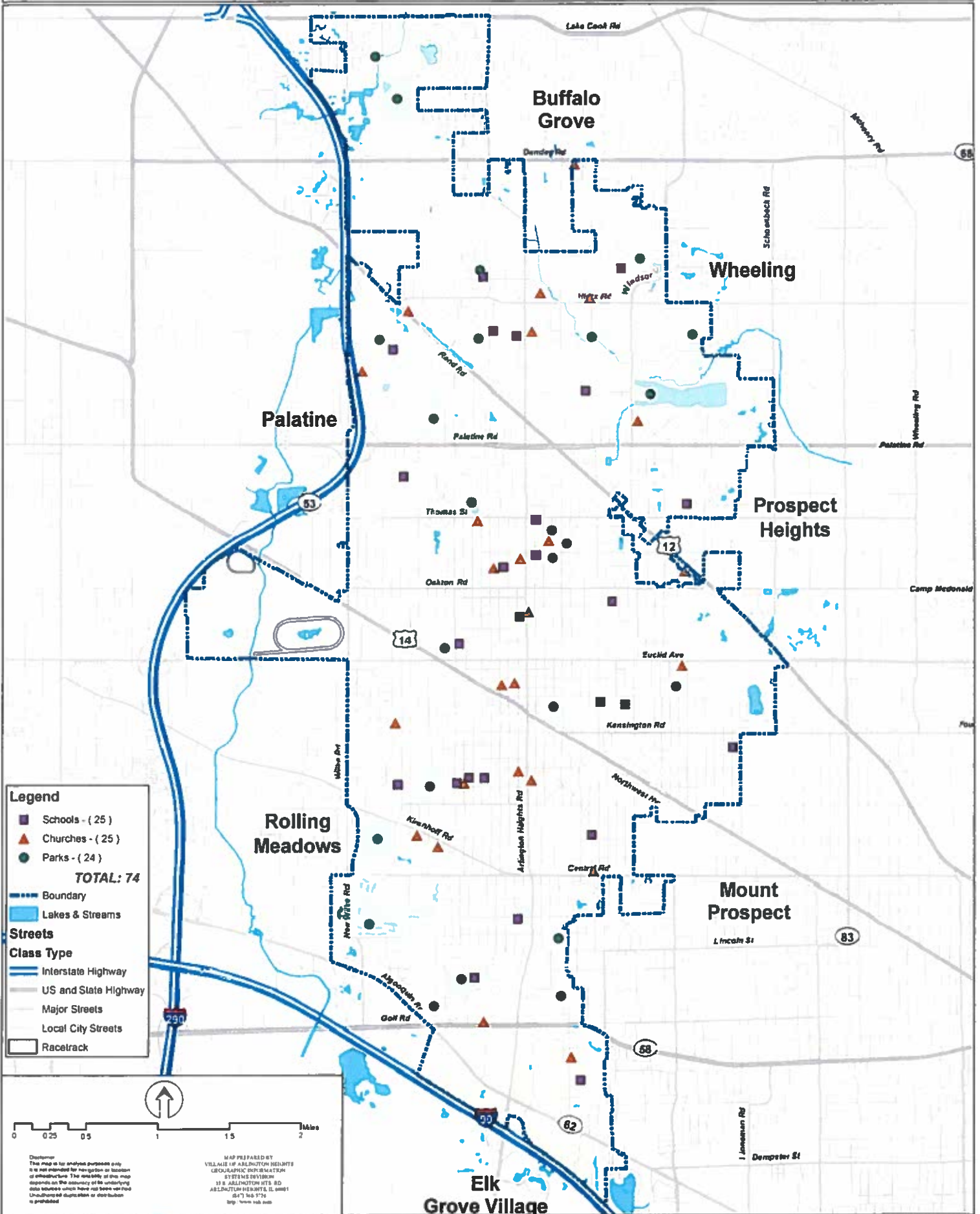
Although there are options to consider, Staff maintains the position that electronic LED signs are unattractive and allowing them would result in a negative impact on the appearance of Arlington Heights. Daytime illumination of LED signs is unattractive, and additionally is a waste of power. LED signs tend to have a glare that is unattractive and hard to look at. The cycling of messages on electronic LED signs poses an annoyance to adjacent properties, and it contributes to signage blight.

The only options to consider for electronic LED signs in Arlington Heights might be for major tourism venues and possibly for businesses along I-90, which the Design Commission may prefer to evaluate on a case-by-case basis as sign variation requests.

Lastly, emerging technology such as electronic ink signs should continue to be monitored in the future.

Schools, Churches, and Parks

Village of Arlington Heights



Patton Elementary School
1616 N. Patton Ave.
DC 15-001 (Sign Variation)
PIN: 03-19-109-024, 035

STAFF DESIGN COMMISSION REPORT

PROJECT INFORMATION:

Project Name: Patton Elementary School
Project Address: 1616 N. Patton Ave.
Prepared By: Steve Hautzinger

Date Prepared: January 16, 2015

PETITIONER INFORMATION:

DC Number: 15-001
Petitioner Name: Eric Larson
Petitioner Address: 1616 N. Patton Ave.
Arlington Heights, IL 60004
Meeting Date: January 27, 2015

Requested Action:

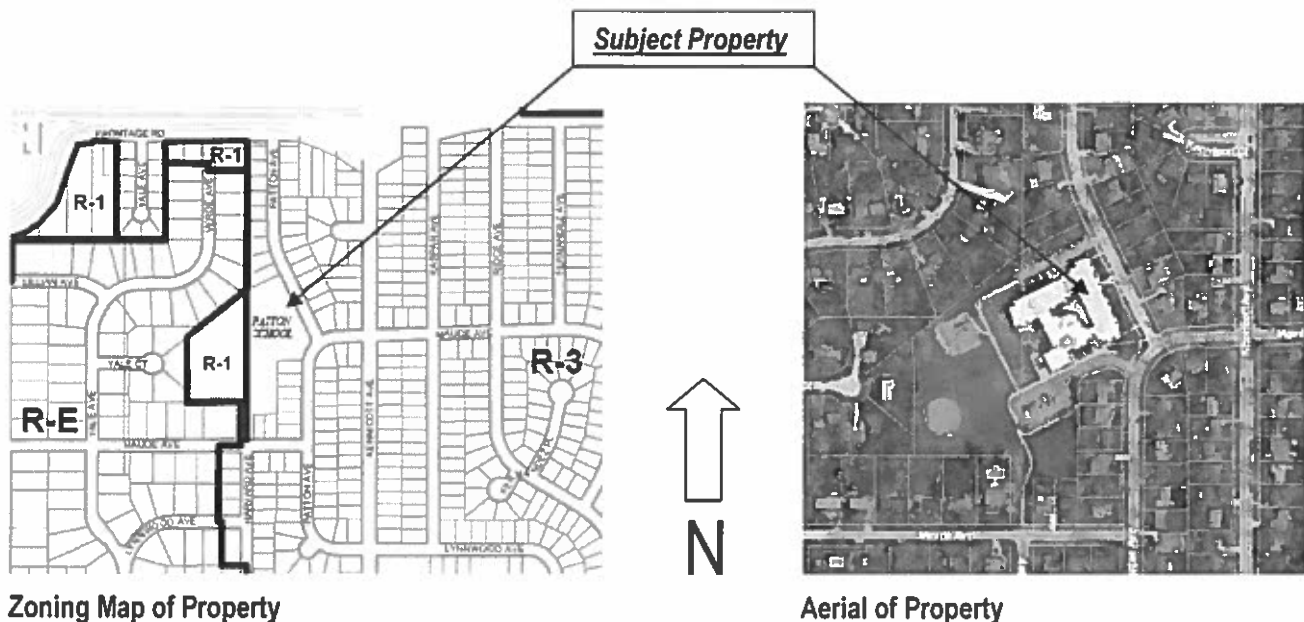
1. A variation from Chapter 30, section 30-121.a, Prohibited Signs, to allow an electronic changeable LED wall sign.
2. A variation from Chapter 30, section 30-203.b, to allow a 24 square foot electronic changeable LED wall sign in a Residential District, where only a 12 square foot manual change bulletin board sign is allowed.

ANALYSIS:

Summary

The subject design is being forwarded to the Design Commission for review pursuant to Chapter 6 of the Municipal Code, specifically Section 6-501 (e)(1), which states that the Design Commission "shall review all Plan Commission, Zoning Board of Appeals, Building Permit and Sign Permit applications for new construction...to determine whether it meets with the standards, requirements and purposes of the Design Guidelines and Chapter 30, Sign Code."

The petitioner is proposing to replace an existing non-conforming 24 sf manual change bulletin board wall sign with a new 24 sf electronic message board wall sign. The new sign is of similar design as the existing sign, and it will be installed in approximately the same location on the east exterior wall of the school. Electronic changeable LED signs are prohibited per the sign code. Patton Elementary School is located in an R-3 One Family Dwelling District surrounded by single family homes. The proposed wall sign will be set back from the property line approximately 35 feet, and will face single family homes directly across the street.



Background:

Electronic message board signs are currently prohibited in Arlington Heights with the exception of the price display on gas station signs. However, there are two electronic message board signs existing in Arlington Heights: one received a sign variation in 1996, and the other is a Village owned Civic Events sign:

- Daily Herald. A sign variation for an electronic message board sign for the Daily Herald was granted in 1996 with restrictions that the message board copy remain stationary and messages change no more frequently than: time and temperature - one minute, traffic and major news messages - 5 minutes, Daily Herald messages - 1 hour, and community service messages - one per hour. This was determined to be a unique condition being adjacent to the I-90 tollway.
- Arlington Heights' Civic Events Sign was installed in 2014. This sign is allowed by code as an exempt Municipal sign providing non-advertising information as a public convenience per Section 30-103.



Image 1. Daily Herald electronic sign viewed from I-90.



Image 2. Arlington Heights' Civic Events sign.

Two other electronic message board signs were installed by School District 214 without Village approvals.



Image 3. Hersey High School electronic message sign.



Image 4. Forest View School electronic message sign.

Other electronic sign requests:

In 2007, Walgreens and Tanita Corporation requested sign variations for electronic message signs. Both requests were denied by the Design Commission and the Village Board. Also in 2007, Southminster Presbyterian Church omitted the electronic portion of a sign variation request after the Design Commission raised concerns over an LED sign in a residential neighborhood.

Electronic Sign Code Evaluation:

In 2009, the issue of electronic message board signs was studied in detail by the Planning and Community Development Department and presented to the Design Commission. Issues such as: visual impact, driver distraction, and code enforcement were discussed. Nineteen other communities were surveyed, with seven (7) allowing electronic message board signs, and twelve (12) not allowing them.

The culmination of the 2009 study resulted in options for Sign Code amendments for the Design Commission to consider. Multiple options were presented for Design Commission consideration as follows:

A. Residential Zoning Districts

1. Do nothing and continue to not allow electronic bulletin changeable signs.
2. Allow electronic bulletin changeable message signs with restrictions concerning operation.
3. Allow electronic bulletin changeable message signs for specified uses (ex. Only for public entities such as schools).

B. Business, Manufacturing, and/or Institutional

1. Do nothing and continue to not allow electronic bulletin changeable signs.
2. Allow electronic bulletin changeable message signs in designated business, manufacturing, and/or institutional districts with restrictions concerning operation.
3. Allow electronic bulletin changeable message signs for specified uses (ex. Only for public entities such as schools or major tourism venues) with restrictions concerning operation.
4. Allow electronic bulletin changeable message signs in specified locations (ex. Along I-90 or on Rand Rd. corridor) with restrictions concerning operation.

At the outcome of the review, the Design Commission decided to continue to not allow electronic message board signs throughout Arlington Heights. Instead, Sign Code amendments were subsequently drafted and approved to more specifically define the use of manual change bulletin board signs throughout Arlington Heights. (Reference attachment: 4/14/09 Design Commission Meeting Minutes).

Current Request:

The Design Commission must consider that, if approved, this variation will set a precedent for all other schools and churches in all residential neighborhoods in Arlington Heights. The Design Commission should evaluate this specific request individually, but must also consider the effect of this request on a community-wide basis. Eight of the nine schools in School District 25 alone have manual change bulletin board signs as shown in the images below. All of these schools share similar characteristics, and approval of this sign variation could likely result in numerous other similar sign variation requests for public schools, private schools, day care centers, and churches in residential neighborhoods.



Image 5. Subject Property, Patton Elementary School



Image 6. Dryden Elementary School



Image 7. Greenbrier Elementary School



Image 8. Thomas Middle School



Image 9. Ivy Hill Elementary School



Image 10. Olive-Mary Stitt Elementary School



Image 11. Westgate Elementary School



Image 12. Windsor Elementary School

Sign Variation Criteria:

The Village Sign Code, Chapter 30, Section 30-901 sets out the criteria for granting a sign variation.

- a. *That the particular difficulty or peculiar hardship is not self-created by the Petitioner.*
- b. *That the granting of said variation will not create a traffic hazard, a depreciation of nearby property values or otherwise be detrimental to the public health, safety, morals and welfare;*
- c. *That the variation will serve to relieve the Petitioner from a difficulty attributable to the location, topography, circumstances on nearby properties or other peculiar hardship, and will not merely serve to provide the Petitioner with a competitive advantage over similar businesses;*
- d. *That the variation will not alter the essential character of the locality;*
- e. *That the Petitioner's business cannot reasonably function under the standards of this chapter.*

The petitioner has submitted a letter addressing the hardship criteria. While Staff does agree that manually changing the message on a bulletin board sign is an inconvenience, electronic message signs are out of character in a residential neighborhood, and the negative impact on the character of the locality needs to be considered. Additionally, safety needs to be considered, as electronic signs can be a distraction to drivers.

Staff surveyed seven communities surrounding Arlington Heights and determined that only two communities allow electronic message signs at schools in residential neighborhoods (with restrictions), and of all of the schools in those seven communities, only two elementary schools were reported to actually have electronic message signs.

Possible Restrictions:

If the Design Commission considers such a request, the following issues should be evaluated:

1. **Static Message.** Chapter 30, Section 30-121.a, Prohibited Signs, states "any flashing sign or sign with moving or rotating lights, or any sign creating the illusion of movement is not allowed". The proposed LED sign shall display static messages only, and shall not be allowed to blink, scroll or animate in any way.
2. **Hours of Operation.** Chapter 30, Section 30-117, Illumination: Hours of Operation, states "Illuminated signs located on a lot adjacent to or immediately across the street from any residential district shall be turned off at all times between the hours of 11:00 pm and 7:00 am". Consider extending this restriction from 9:00 pm until 7:00 am.
3. **Illumination Level.** Per Chapter 30, Section 30-118.a, Illumination Standards, states "in no case shall the lighting intensity exceed 250 foot candles when measured flush and in contact with the face of the sign". Furthermore, it is recommended that the sign be required to have a photo sensor dimmer to automatically reduce the brightness in the evening.
4. **Frequency of Message Change.** The message display shall be static, with changes made only once per day, unless urgent or emergency information is necessary to be displayed.
5. **Colors.** Consider restricting the display color to amber only. Red shall not be allowed.
6. **Setback.** Consider the orientation towards adjacent residences and establish a minimum setback distance.
7. **Sign Type.** Consider if electronic message signs are appropriate as ground sign and/or wall signs.
8. **Window Signs.** Current Village regulations do not require a permit for window signs. A window sign can be a paper graphic, neon sign or LED screen. A window signs cannot exceed 40% of the window area.
9. **Design Standards.** Consider the integration of the sign with the design of the building.
10. **Sound.** Sign shall not be allowed to emit sound.

RECOMMENDATION:

Staff has concerns regarding the precedent of this request relative to all residential neighborhoods, and therefore suggests the following options:

1. Defer action at this time to allow a comprehensive Village wide re-evaluation of electronic LED signage (the detailed report from 2009 could be reissued with updates).
2. Deny the request.
3. Continue the request to allow time for detailed restrictions to be prepared as possible conditions.
4. Approve the request with restrictions.

Of the four options listed, Staff recommends that the Design Commission proceed with either Option 1 or Option 2 regarding the proposed electronic message board wall sign variation request for *Patton Elementary School* located at 1616 N. Patton Avenue. These recommendations are based on the plans received 1/5/15, Federal, State, and Village Codes, regulations, and policies, and the issuance of all required permits.

Steve Hautzinger, Design Planner
Department of Planning & Community Development

c: Charles Witherington-Perkins, Director of Planning and Community Development, James McCalister, Director of Building & Health Services,
Petitioner, DC File 15-001

APPROVED

**MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
DESIGN COMMISSION MEETING
HELD AT THE ARLINGTON HEIGHTS MUNICIPAL BUILDING
33 S. ARLINGTON HEIGHTS RD.
JANUARY 27, 2015**

Chair Eckhardt called the meeting to order at 6:30 p.m.

Members Present: Ted Eckhardt, Chair
John Fitzgerald
Anthony Fasolo
Alan Bombick
Jonathan Kubow

Members Absent: None

Also Present: Frank LaSalvia, Owner of *602 E. Clarendon Ave.*
Joe Zivoli, Owner of *1005-1015 S. Arlington Heights Rd.*
Julio Rufo, Architect for *1005-1015 S. Arlington Heights Rd.*
Eric Larson, Principal of *Patton Elementary School*
Mike Brown, A.H. School District 25 for *Patton Elementary School*
Steve Hautzinger, Staff Liaison

REVIEW OF MEETING MINUTES FROM JANUARY 13, 2015

A MOTION WAS MADE BY COMMISSIONER FITZGERALD, SECONDED BY COMMISSIONER FASOLO, TO APPROVE THE MEETING MINUTES OF JANUARY 13, 2015. ALL WERE IN FAVOR. THE MOTION CARRIED.

ITEM 3. SIGN VARIATION REVIEW**DC#15-001 – Patton Elementary School – 1616 N. Patton Ave.**

Mr. Eric Larson, representing *Patton Elementary School*, and **Mr. Mike Brown**, representing *Arlington Heights School District 25*, were present on behalf of the project.

Chair Eckhardt asked if there was any public comment on the project and there was no response from the audience.

Mr. Hautzinger presented Staff comments. The petitioner is proposing to replace an existing non-conforming 24 sf manual change bulletin board wall sign with a new 24 sf electronic LED message board wall sign. The new sign is of similar design as the existing sign, and it will be installed in approximately the same location on the east exterior wall of the school. Electronic changeable LED signs are prohibited per the sign code. Patton Elementary School is located in an R-3 One Family Dwelling District surrounded by single-family homes. The proposed wall sign will be set back from the property line approximately 35 feet, and will face single-family homes directly across the street.

Mr. Hautzinger also gave background information regarding LED signs. He explained that electronic message board signs are currently prohibited in Arlington Heights with the exception of the price display on gas station signs. However, there are two electronic message board signs existing in Arlington Heights: one received a sign variation in 1996 (Daily Herald), and the other is an exempt Village owned Civic Events sign. There are two other existing electronic message board signs that were installed by School District 214 without Village approval, one at Hersey High School and the other at the former Forest View High School. In 2007, Walgreens and Tanita Corporation requested sign variations for electronic message signs, and both requests were denied by the Design Commission and the Village Board. Also in 2007, Southminster Presbyterian Church omitted the electronic portion of a sign variation request after the Design Commission raised concerns over an LED sign in a residential neighborhood.

In 2009, the issue of electronic message board signs was studied in detail by the Planning and Community Development Department and presented to the Design Commission. The culmination of the 2009 study resulted in multiple options for Sign Code amendments that were presented for Design Commission consideration, but the Design Commission decided to continue to not allow electronic message board signs throughout Arlington Heights. Instead, Sign Code amendments were subsequently drafted and approved to more specifically define the use of manual change bulletin board signs throughout Arlington Heights.

Mr. Hautzinger stated that the current sign variation request from Patton Elementary School must be considered by the Design Commission that if approved, the variation will set a precedent for all other schools and churches in all residential neighborhoods. The commissioners should evaluate this specific request individually, but must also consider the effect of this request on a community-wide basis. Eight of the nine schools in School District 25

alone have manual change bulletin board signs, and all of these schools share similar characteristics, and approval of this sign variation could like result in numerous other similar sign variation requests for public schools, private schools, day care centers, and churches in residential neighborhoods.

The petitioner has submitted a hardship letter addressing the hardship criteria, and while Staff does agree that manually changing the message on the bulletin board sign is an inconvenience, electronic message signs are out of character in a residential neighborhood, and the negative impact on the character of the locality needs to be considered. Additionally, safety needs to be considered, as electronic signs can be a distraction to drivers. **Mr. Hautzinger** added that Staff recently surveyed 7 communities surrounding Arlington Heights and determined that only 2 communities (Mt. Prospect & Des Plaines) allow electronic message signs at schools in residential neighborhoods (with restrictions), and of all of the schools in those 7 communities, only 2 elementary schools were reported to actually have electronic message signs.

Mr. Hautzinger also noted that if the Design Commission was to consider this request, certain restrictions for the signs operation should be evaluated, which include the following:

- Static Message. Shall not be allowed to blink, scroll, or animate.
- Hours of Operation
- Illumination Level. Should require an automatic photo sensor dimmer.
- Frequency of Message Change. Consider only once per day.
- Colors
- Setback
- Sign Type
- Window Signs
- Design Standards
- Sound

In summary, Staff has concerns regarding the precedent of this sign variation request relative to all residential neighborhoods; and therefore suggests the following options:

1. Defer action at this time to allow a comprehensive Village-wide re-evaluation of electronic LED signage.
2. Deny the request.
3. Continue the request to a future meeting to allow time for detailed restrictions to be prepared as possible conditions.
4. Approve the request with restrictions.

Of the 4 options, Staff recommends the Design Commission proceed with either Option 1 or Option 2.

Mr. Larson gave background information on the variation request. He stated that Patton School has a very involved PTA who raise funds to purchase items in the district, signs being one of them. It was the PTA's desire that drove the request for the LED sign. School representatives went door-to-door to the homes that face the school to explain the proposed sign, and they distributed flyers to all parents in the school inviting feedback from them. The only feedback received was from one person who thought the LED sign was "really neat". **Mr. Larson** also addressed some of the concerns from the 2009 study and concerns that the commissioners might have. He said that the school does not want to be a distraction and are very much in favor of limiting when the LED sign would be on/off, such as on school days during school hours. The proposed LED sign has a photo sensor built in, which will adjust its brightness/darkness based on outside conditions, and the amount of light the LED sign is actually casting is no different than a back-lit, fluorescent sign. It was noted that the school is a no bus school, with students either walking or being dropped off by parents, and the LED sign would provide a lot of important information to the high amount of foot traffic outside the school. **Mr. Brown** reiterated that safety in the school is a big concern for them with the parent volunteers that change information on the existing bulletin board sign. He saw the LED sign as no more than a civic desire; the school is a representation and a support for the community.

Chair Eckhardt asked if there was any written response from residents living directly across the street from the school regarding the new LED sign. He also noted there was nobody in the audience tonight other than the petitioner's team. **Mr. Larson** replied that written responses were not received from any residents about the new sign. **Chair Eckhardt** recalled the previous variation request from the church on Central Road for an LED sign, which was denied by the Design Commission.

Commissioner Bombick was concerned about the pixels of the proposed LED sign, which did not allow for the same amount of text as the existing manual change bulletin board sign without continuously moving. He was also concerned that a changing LED sign could be annoying to surrounding neighbors, even during the day, and the brightness of the sign should be considered as well. He explained that he was not opposed to the LED sign; however, the color of the letters, the brightness, and amount of information and how often it would change, need to be considered.

Commissioner Fasolo felt the proportions and design of the LED sign were fine; however, he was unsure if this type of sign is appropriate in a residential neighborhood, instead of across from commercial properties or on a busy road. He felt the sign would be a nuisance to the surrounding homes and he was surprised that more feedback was not received from neighbors. He also acknowledged that approving this LED sign would set a precedent for other schools.

Commissioner Kubow questioned how necessary a sign really is in this day and age with information technology. His biggest concern is the snowball effect of allowing this type of sign, especially in a residential neighborhood. Although he wants to help the school get their message out there, he was in favor of Option 1, which is to defer action at this time. He felt additional research was needed, with the snowball effect concerning him the most.

Additionally, a rendering of how the LED sign will look both during the day and at night would be very helpful.

Commissioner Fitzgerald felt the existing bulletin board sign was very unattractive, and he wanted to keep an open mind about the proposed LED sign, as long as the sign was not going to change, or it changed only once a day. He felt a changing LED sign would be a huge distraction and a safety issue. He commented that in the past, he has not cared for LED signs; he does not like them or how the text message changes into other moving symbols, which he is definitely opposed to.

Chair Eckhardt reiterated that the only LED sign the Design Commission ever approved was the Daily Herald sign located near the tollway, and all other previous LED sign requests were denied by the commission, including the church on Central Road who had all good reasons for wanting an LED sign. He understood that the LED sign being proposed by the school is a convenient way to digitally spread information, and he appreciated the efforts of the PTA. He also felt that it might be time to allow the convenience of technology through signs in the Village; if it's good for the Village, then maybe it's good for churches and schools. However, until a comprehensive plan is developed to control LED signs, he felt the sign had to be static with a change only once or twice daily. He had concerns about the neighbors and about distractions with a changing LED sign, even though the sign sits far back from the street. Although he wanted to help the school get their message out, he agreed with Staff about the precedent that approving this sign would set.

Chair Eckhardt said that if a vote is taken tonight, he would vote for Option 1, to defer action at this time to allow a comprehensive Village-wide re-evaluation of LED signs, with plenty of input from residents.

Commissioner Bombick commented that part of the issue and anguish with LED signs is the change from a typical static sign with black and white letters, to a sign that consists of red lights and a black background with moving/changing letters. He referenced the LED signage at the fashion mall in Rosemont and asked Staff if there were any statistics on traffic accidents before and after that sign was put up. He felt that the Village could allow a digital sign with black letters on a white background that changed 2 or 3 times a day and was dimmed at night, which he thought could be a good solution.

Chair Eckhardt questioned whether the technology being shown tonight for the proposed LED sign was considered 'old technology', because that was how it looked to him. He wanted to see a high quality resolution display for the sign, because it will set a precedent if it is approved. He felt that additional education on the technology for the proposed electronic sign was important to share with the commissioners. **Mr. Brown** replied that they are not opposed to providing a presentation of the sign technology if necessary. He added that the existing sign is dated and dirty and makes the building look bad, which is why they are trying to propose signage that not only meets the community's desire, but also is a communication piece.

Commissioner Kubow reiterated his preference for Option 1; defer action at this time to allow a comprehensive Village-wide re-evaluation of electronic LED signs. He added that although the commissioners want to help the school, he felt this LED sign was a 'big picture' item that really needed to be evaluated further.

Mr. Larson clarified that the proposed LED sign can provide for 4 lines of text, consistent with the existing bulletin board sign; the sign can be static or change only once a day, which is appropriate for the school; and the color of the lettering can be changed. They have no interest in making things bounce across the sign, and understand the need to find a balance between modern technology and not being obtrusive to the neighbors. They want to work with the Village to be pro-active in accommodating the concerns of the commission.

Commissioner Fasolo stated he was in favor of Option 1; defer action at this time to allow a comprehensive Village-wide re-evaluation of LED signs. He also agreed with Commissioner Kubow's comment about how necessary a sign really is in this day and age with information technology being what it is.

Chair Eckhardt said that it appears as though the commissioners all prefer to defer the request at this time, and commented that the Village-wide re-evaluation could take a long time.

A MOTION WAS MADE BY COMMISSIONER FASOLO, SECONDED BY COMMISSIONER FITZGERALD, TO PROCEED WITH OPTION 1 TO DEFER ACTION AT THIS TIME OF THE SIGN VARIATION REQUEST FOR PATTON ELEMENTARY SCHOOL (DC#15-001), TO ALLOW FOR A COMPREHENSIVE VILLAGE-WIDE RE-EVALUATION OF ELECTRONIC LED SIGNAGE.

Commissioner Kubow did not want to see the project delayed while the Village put together an ordinance on LED signs. **Chair Eckhardt** agreed and felt that a time limit should be put on the re-evaluation by the Village. **Commissioner Bombick** agreed as well and felt this was a specific and unique situation with the school that the commissioners should make a decision about, after which time could be taken to discuss LED signs relative to commercial projects.

Chair Eckhardt said that it appeared as though the commissioners all agreed that there needs to be a comprehensive Village-wide change to the sign ordinance with regards to LED signs. In the meantime, he questioned why the commissioners would discourage the petitioner from continuing their variation request and bringing additional information back to help educate the commissioners and help in their variation being approved. He preferred a motion stating that while the commissioners agree to defer action for a comprehensive Village-wide re-evaluation at this time, they did not want to discourage the petitioner from continuing their request, and continuing to educate and bring something back before the Design Commission that may or may not be approved. The other commissioners agreed.

A MOTION WAS MADE BY COMMISSIONER FASOLO TO AMEND THE PREVIOUS MOTION, SECONDED BY COMMISSIONER FITZGERALD.

A MOTION WAS MADE BY COMMISSIONER FASOLO, SECONDED BY COMMISSIONER FITZGERALD, TO PROCEED WITH OPTION 1 AND DEFER ACTION AT THIS TIME OF THE SIGN VARIATION REQUEST FOR *PATTON ELEMENTARY SCHOOL* (DC#15-001), AND THE FOLLOWING:

1. TO CONTINUE THE PETITIONER'S VARIATION REQUEST AND ALLOW TIME FOR THE PETITIONER TO PROVIDE A DETAILED DESCRIPTION OF THE PROPOSED LED SIGN, AND A PRESENTATION BY THE SIGN MANUFACTURER, SO THE DESIGN COMMISSION CAN EXPLORE THE TECHNOLOGY REQUESTED.
2. TO ALLOW FOR A COMPREHENSIVE VILLAGE-WIDE RE-EVALUATION OF ELECTRONIC LED SIGNAGE, AND SIMILAR LED SIGN VARIATION REQUESTS IN RESIDENTIAL NEIGHBORHOODS.

It was noted that the motion should include a date specific to continue the project to, which would eliminate additional notification requirements. The petitioner agreed to return to the Design Commission on February 24, 2015 with additional information on the technology of the proposed LED sign. Mr. Hautzinger referred the petitioner to the "Possible Restrictions" listed on Page 5 of the Staff report, and recommended these items be reviewed with the sign contractor and information provided to Staff on how the LED is intended to be used.

3. TO CONTINUE THE PROJECT TO THE DESIGN COMMISSION MEETING ON FEBRUARY 24, 2015.

BOMBICK, AYE; FITZGERALD, AYE; KUBOW, AYE; FASOLO, AYE; ECKHARDT, AYE.
ALL WERE IN FAVOR. THE MOTION CARRIED.

MEMO

DATE: February 24, 2015
TO: Design Commissioners
FROM: Steve Hautzinger, Design Planner
RE: DC 15-001, Patton Elementary School, Sign Variation

On January 27, 2015, the Design Commission reviewed a sign variation request for Patton Elementary School to allow replacement of their existing manual change bulletin board with a new electronic LED changeable sign. At that time, the Design Commission decided to defer action and continue the request to February 24, 2015 to allow time for a Village wide re-review of electronic LED signage, as well as to allow time for the petitioner to more clearly define how they are proposing to use the sign, and for Staff to research electronic signage options and recommend operational restrictions.

Highlights of the Design Commissioners feedback from January 27 are as follows:

1. It was commented that it might be time to allow the convenience of "new sign technology" in the Village.
2. There was mixed feelings about the appropriateness of electronic signs in residential neighborhoods.
3. Concerns were expressed about nuisance to residents.
4. Concerns were expressed about frequent message changing.
5. The proposed LED sign looks like "old technology", and a higher quality display is preferred.
6. A digital sign with black letters on white background was suggested.
7. The necessity for having a message board sign at all was questioned, considering email and the internet for sharing information.

RECOMMENDATIONS:

Due to the precedent that the Patton School sign variation request will set for all schools, churches, and park facilities throughout Arlington Heights' residential neighborhoods, as well as other zoning districts and uses, it is recommended that the Design Commission consider this request on a holistic, Village wide basis. The Design Commission should not allow this individual request to influence what is best for all neighborhoods in Arlington Heights. On February 24, 2015 Staff will present a brief Village wide re-review of electronic signage for the Design Commission's consideration. Staff recommends the following options:

Option 1.

If, at the conclusion of the Village wide discussion, the Design Commission decides to continue to not allow electronic LED signs in Arlington Heights, then it is recommended that the Patton School sign variation request be denied.

Option 2.

If, at the conclusion of the Village wide discussion, the Design Commission decides to proceed with further evaluation of possible code amendments for electronic LED signage, then it is recommended that the Patton School sign variation request be continued until such time that the Village wide study is completed.

APPROVED

MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
DESIGN COMMISSION MEETING
HELD AT THE ARLINGTON HEIGHTS MUNICIPAL BUILDING
33 S. ARLINGTON HEIGHTS RD.
FEBRUARY 24, 2015

Chair Eckhardt called the meeting to order at 6:30 p.m.

Members Present: Ted Eckhardt, Chair
John Fitzgerald
Alan Bombick
Anthony Fasolo

Members Absent: Jonathan Kubow

Also Present: Keith Ginnodo, Kingsley/Ginnodo Architects for 737 S. Chestnut Ave.
Brad Thomas, Owner of 737 S. Chestnut Ave.
Paul Psenka, Psenka Architects for 206 S. Evergreen Ave.
Denise Rabe, Owner of 206 S. Evergreen Ave.
Brian Roginski, Owner of Cortland's Garage
Kelle Bruckbauer, Tinaglia Architects for Cortland's Garage
Eric Larson, Principal of Patton Elementary School
Mike Brown, School District 25 for Patton Elementary School
Steve Hautzinger, Staff Liaison

REVIEW OF MEETING MINUTES FROM FEBRUARY 10, 2015

A MOTION WAS MADE BY COMMISSIONER FITZGERALD, SECONDED BY COMMISSIONER FASOLO, TO APPROVE THE MEETING MINUTES OF FEBRUARY 10, 2015. ALL WERE IN FAVOR. THE MOTION CARRIED.

Mr. Hautzinger suggested the commissioners consider moving 'Old Business' to the end of the meeting to allow for the lengthy amount of time anticipated to discuss those items.

A MOTION WAS MADE BY COMMISSIONER FITZGERALD, SECONDED BY COMMISSIONER FASOLO, TO MOVE 'OLD BUSINESS' TO THE END OF THE MEETING. ALL WERE IN FAVOR. MOTION CARRIED.

ITEM 5. SIGN VARIATION REVIEW (continued from 1/27/15)**DC#15-001 – Patton Elementary School – 1616 N. Patton Ave.**

Mr. Eric Larson, Principal of *Patton Elementary School*, and **Mr. Mike Brown**, representing *School District 25*, were present on behalf of the project.

Chair Eckhardt asked if there was any public comment on the project and there was response from the audience.

Mr. Hautzinger presented Staff comments, stating that since the key concerns regarding Patton School's sign variation request were discussed during the Village wide re-review discussion, Staff would just like to briefly reiterate that due to the precedent that the Patton School sign variation request will set for all schools, churches, and park facilities throughout Arlington Heights' residential neighborhoods, as well as other zoning districts and uses, it is recommended that the Design Commission consider this request on a holistic, Village wide basis. The Design Commission should not allow this individual request to influence what is best for all neighborhoods in Arlington Heights. Staff recommends the following options:

Option 1.

If, at the conclusion of the Village wide discussion, the Design Commission decides to continue to not allow electronic LED signs in Arlington Heights, then it is recommended that the Patton School sign variation request be **denied**.

Option 2.

If, at the conclusion of the Village wide discussion, the Design Commission decides to proceed with further evaluation of possible code amendments for electronic LED signage, then it is recommended that the Patton School sign variation request be **continued** until such time that the Village wide study is completed.

Mr. Larson said that previously, the commissioners asked that they spell out how they want to use the proposed LED sign, as well as state concerns about the changing message. He assured the commissioners that Patton School was not looking to do anything flashing or with scrolling animations; they want to keep things simple. Hours of operation for the new sign would be from 7:30 a.m. to 5:30 p.m., with the intent to change the message once in the morning and possibly once in the afternoon, depending on the amount of information needed to be displayed each day. These hours fit well within the hours of restriction set by the 2009 recommendations. With regards to red versus amber for the LED sign, he was told by his sign manufacturer that the color amber shares the same color properties as sunlight and because of the inconsistencies of the diodes, amber could be more difficult to see, as opposed to red which does not share any color properties. Amber also has a halo effect that red does not have. He pointed out that their wall sign faces east, which could pose a challenge on a sunny morning.

Mr. Larson reiterated that their intent is to replace an existing sign with modern technology, and give it a static look as best as they can, which is the general concern. They understand they are setting the standard with the LED sign and they want to be cautious. **Mr. Brown** added that property maintenance and following restrictions for the sign are very important to them because the school is part of the neighborhood. In fact, they want to be more restrictive than the existing sign, which glows all night, and feel they can bring the illumination down to a lower level of lighting than the existing sign.

Commissioner Bombick asked Staff to find out whether there has been an increase in accidents on I-294 in Rosemont since the wall of LED lights were turned on at the new fashion outlet center.

Mr. Larson explained that their sign manufacturer, who is one of the largest and located in Florida, provided them with a video of the capabilities of the LED sign they are proposing. He played the video which showed the aesthetics of the LED sign, while pointing out that the sign in the video had 4 lines of text as opposed to their proposed sign having only 3, and the graphics being very crisp, very clear, and able to be dimmed to any level. **Mr. Larson** also introduced Jenny Stanhope, co-president of the Patton School PTA. **Ms. Stanhope** said she was here to represent the PTA who had a discussion about this matter at their last PTA meeting. Parents are in support of a new sign that can more easily push information to the community; however, they are concerned about safety and do not want to distract drivers. They are also not aware of any neighbors being opposed to the new sign until tonight and were interested in hearing those concerns.

Chair Eckhardt said that at the last meeting in January, the question of why an LED sign is necessary outside the school with all the texting and social media that exists, in addition to the newsletters, bulletins and e-mails sent out by the school was brought up by one of the commissioners. **Ms. Stanhope** replied that a visual reminder each morning of school events was the primary focus of the new LED sign.

PUBLIC COMMENT

Mary Ann Mueller said that she lives at 1014 W. Maude Avenue, which is at the northeast corner of Patton and Maude, and directly across the street from Patton School and the existing wall sign. She is concerned about the type of LED electronic sign being proposed for the school, which she compared to the LED sign at Elk Grove High School on Arlington Heights Road. She understood the issues with the existing manual change bulletin board sign; however, she was concerned about the impact the LED sign would have on her property values, as well as that the main living areas of her home face the sign. She felt that the stop sign at the corner already causes a distraction, and she was concerned about another distraction with the LED sign. She was not bothered too much by the existing wall sign; however, she was concerned about the brightness and possible flashing of the new sign, and she questioned why the sign could not be located at the entrance to the school on the other side of the building. **Mr. Larson** replied that they considered moving the sign to the entrance side of the school; however, they determined

that in the best interest of the school and the most visibility, the sign location should remain where it currently is.

Chair Eckhardt asked if the school would agree to move the sign to the other side of the building if approval came down to location. **Mr. Larson** was unsure if there was enough wall space to accommodate the sign. **Mr. Brown** added that feedback from the parent community on whether this location would meet their communication purposes was necessary. **Mr. Larson** reiterated that the school wants to be a good neighbor.

Ms. Mueller reiterated that her biggest concerns are the type of LED sign being proposed with regards to brightness, the disturbance/distraction of the LED sign, and property values being affected by the sign. She also referred to the other side of the building at the gymnasium as an alternate location for the wall sign.

Chair Eckhardt asked the commissioners for their comments at this time.

Commissioner Fitzgerald acknowledged the issue of getting information to families attending the school; however, he still had a problem with the look of the sign that was shown in the video by the petitioner. He was trying to keep an open mind and hoping for better technology to come around quicker. He was still not in favor of the sign variation request for the school.

Commissioner Fasolo felt that the restrictions stated by the petitioner regarding illumination, on/off times and static message, were all steps in the right direction; however, it was unfortunate that red or amber were the only color options available with current technology. He was not in favor of approving the electronic sign and opening up the floodgates for all the other schools and churches in town.

Commissioner Bombick asked if the name of the school at the top of the new sign is intended to be internally illuminated. **Mr. Larson** replied that the name of the school would be backlit fluorescent at the top of the sign; however, it would be unlit when the sign was turned off. **Commissioner Bombick** felt that 5:30 p.m. seemed a bit early to turn the sign off. He was also still bothered by the red color of the text located across from someone's living room, although he questioned if the red lights would be less annoying and less bright than the existing white fluorescent sign. He asked the neighbor how much she notices the existing wall sign and **Ms. Mueller** replied that although the sign is noticeable, it was not obtrusive or flashing and the colors of the existing sign were acceptable even though the sign is on all the time. However, she is concerned that restrictions set up for the new sign will not always be followed if a different principal is brought into the school. **Commissioner Bombick** said that he was still concerned about the appearance of the red lights on the black background.

Chair Eckhardt asked the petitioner if they felt the proposed new LED sign would be less disruptive than the existing wall sign, and **Mr. Larson** felt that it would be because of the restrictions they were proposing for it. **Chair Eckhardt** also asked if the measured illumination of the new sign would be more or less than the existing sign, and **Mr. Larson** felt it would be less,

based on what the sign manufacturer shared with them comparing a new fluorescent sign to a new LED sign. Although **Chair Eckhardt** appreciated the information obtained from the sign manufacturer, he was curious to see an actual light meter comparison between the existing sign and a new LED sign in terms of dimming levels, and while the commissioners may not like the amber or red color option, he felt the new sign would be less disruptive than the existing sign in terms of brightness.

Chair Eckhardt shared concerns with the other commissioners about the amber/red color option for the new LED sign; he was hoping to see a color similar to the existing sign that could be changed electronically; however, it appeared as though technology did not yet offer this option at an affordable price. He said that he was in favor of these types of LED signs and felt they should be there, although he understood the precedent it would set.

Commissioner Bombick asked how the new LED sign that has 3 lines of text would be able to get the same message across as the existing sign that has 4 lines of text. **Mr. Larson** replied that by changing the sign twice a day, all of the information shown on the existing sign could be shown on the new 3 line sign. He reiterated that since the existing sign has to be changed manually, more information had to be placed on the sign, whereas less information will need to be placed on the new sign since it could be changed electronically on a daily basis. **Mr. Brown** added that parents want the current 24/48 hour school information on the sign.

Chair Eckhardt asked the commissioners for their comments about the new sign if it were to be relocated or placed in a different orientation. **Commissioner Fasolo** said that his decision about the new sign would not change because of the color and the precedent it would set. **Commissioner Bombick** said that rotating the new sign 30 degrees out from the building so it almost faced Maude would direct the light away from all the residents and possibly resolve the issue of light into the neighbors' home; however, the color would still be red, making the sign look cheap and old. **Commissioner Fitzgerald** said that location was not the issue for him, it was the sign. **Chair Eckhardt** said his issue was the color factor for the new sign, although he is in complete support of what the school is trying to accomplish.

Chair Eckhardt commented on the options available at this time, which include taking a vote tonight or tabling the project to determine if there was a fallback position, since it appeared as though there was a "no" vote from 3 commissioners and a soft "no" vote from one commissioner. **Commissioner Fasolo** suggested a motion to table the sign variation until such time as the Village and the Design Commission can further study the issue of color as well as other technology options available for electronic bulletin board signs.

Chair Eckhardt pointed out that the project needs three favorable votes in order to be approved tonight, and one commissioner is not here. As the commission gets further educated on the technology of electronic signs, it could bring a different light to the issues. Tabling the project tonight would also give the petitioner an opportunity to discuss the concerns stated tonight as well as consider a possible alternate location for the new sign. A continuation to a specific date would eliminate the public notification requirement.

Mr. Hautzinger said that Staff could prepare an outline of the Design Commissions' direction to be brought back to the next meeting in March; however, additional time would be necessary to conduct the necessary research required to draft possible code amendments resulting from this discussion, which could not be accomplished until May. **Chair Eckhardt** felt it was unfair to the petitioner who came here for a variance request to wait months to see if code amendments are approved. He felt there was enough on the table to keep the project moving along and return to answer some of the questions discussed tonight, and determine if it is appropriate for a vote at that time. **Commissioner Bombick** agreed that it was unfair to the petitioner and he asked for a more reasonable timeframe.

Mr. Larson said that although a month was probably an adequate amount of time to return, he questioned whether it was just delaying the inevitable. He was unsure if in the next month he could produce technology that is any different from what he or Staff already presented tonight or remotely affordable. He has data comparing the amount of light emitted from the existing wall sign to the new LED sign, which he forgot to bring tonight; however, he was unsure if this would even solve the issue because it was clear that not all of the commissioners were in favor of the new sign in terms of concept or color. **Mr. Larson** said that he was happy to come back with comparative data of replacing the existing sign with an identical LED sign. **Chair Eckhardt** felt that what the petitioner was asking for was not unreasonable based on the self-imposed restrictions; however, he was unsure if that was enough for him to vote in favor of the new sign.

Mr. Larson questioned whether proposing amber instead of red for the new LED sign, which would be the same color as the Village's LED sign, would even make a difference. **Chair Eckhardt** said that it appeared as though some of the commissioners were against the new LED sign simply because of the precedent it would set. **Mr. Hautzinger** asked the petitioner how they would proceed if their variation request is denied by the commission, and what School District 25 plans are for implementing LED signs at all of the other schools. **Mr. Larson** replied that the intent is to replace the existing wall sign, one way or the other. **Mr. Brown** added that the School District is hoping that the new LED sign works out best for the entire community, neighborhood and everyone involved, and as a representative of the school district, he was here to see that happen. Because of the programming capabilities behind the LED sign and the trust factor involved with the school following the sign restrictions, the school district felt this was the direction for all of their schools' new signs; however, if he drove past the new sign and felt it was not a good precedent to set, the district would not go any further with implementing electronic signs district wide.

Chair Eckhardt wanted to give the petitioner the opportunity to have all five commissioners present to vote on the project, as well as an opportunity to consider the comments made by the commissioners, Staff and the community here tonight. He suggested postponing a vote on the project until the next available meeting; however, if the petitioner preferred, the commissioners could vote tonight. **Mr. Larson** replied that his preference was to come back in a month after collecting more data. **Chair Eckhardt** encouraged the petitioner to re-visit with

neighbors again and work with them, as well as provide a mock-up of the new sign on the actual school building for neighbors to see and comment on.

A MOTION WAS MADE BY COMMISSIONER BOMBICK, SECONDED BY COMMISSIONER FITZGERALD, TO CONTINUE THE SIGN VARIATION REQUEST FOR PATTON ELEMENTARY SCHOOL (DC#15-001) TO THE NEXT AVAILABLE MEETING IN APPROXIMATELY ONE MONTH (MARCH 31, 2015).

Mr. Hautzinger reiterated that one month would not allow enough time for Staff to conduct all of the requested research discussed during the Village Wide re-review. Chair Eckhardt clarified that this is not dependent on Staff providing research on new technology at the next meeting. The petitioner will be conducting their own research and returning with the final sign design they are requesting a variation for. Commissioner Bombick asked that Staff provide research about a community that has solved the problem of electronic signs, most likely a community that is very picky about signs such as Lake Forest, or a community with a lot of historic buildings.

**BOMBICK, AYE; FASOLO, AYE; FITZGERALD, AYE; ECKHARDT, AYE.
ALL WERE IN FAVOR. THE MOTION CARRIED.**

MEMO

DATE: March 31, 2015
TO: Design Commissioners
FROM: Steve Hautzinger, Design Planner
RE: DC 15-001, Patton Elementary School, Sign Variation

On January 27, 2015, the Design Commission reviewed a sign variation request for Patton Elementary School to allow replacement of their existing manual change bulletin board with a new electronic LED changeable sign. At that time, the Design Commission decided to defer action and continue the request to February 24, 2015 to allow time for a Village wide re-review of electronic LED signage, as well as to allow time for the petitioner to more clearly define how they are proposing to use the sign, and for Staff to research electronic signage options and recommend operational restrictions.

At the February 24, 2015 Design Commission, the Design Commission decided to continue the request to the March 31, 2015 Design Commission meeting to allow the petitioner time to conduct additional research regarding the proposed sign.

At this time, the petitioner is requesting to continue the review of their request to the June 9, 2015 Design Commission meeting.

APPROVED

MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
DESIGN COMMISSION MEETING
HELD AT THE ARLINGTON HEIGHTS MUNICIPAL BUILDING
33 S. ARLINGTON HEIGHTS RD.
MARCH 31, 2015

Acting Chair Bombick called the meeting to order at 6:30 p.m.

Members Present: Alan Bombick, Acting Chair
John Fitzgerald
Anthony Fasolo
Jonathan Kubow
Ted Eckhardt, Chair

Members Absent: None

Also Present: Keith Neumann, Greenscape Homes for 1805 N. Fernandez Ave.
Douglas Espinal, Owner of 428 S. Evanston Ave.
Josh Wohlreich for *Arlington Downs*
Todd Bellis, Studio3 Design for *Teleflex*
Chad McRoberts, Catalyst GC & Development for *Teleflex*
Brian Murphy, K. Hovnanian Homes for *Christina Court*
Mark Rykovich, K. Hovnanian Homes for *Christina Court*
Randall Wilt, K. Hovnanian Homes for *Christina Court*
Steve Hautzinger, Staff Liaison

REVIEW OF MEETING MINUTES FROM MARCH 10, 2015

A MOTION WAS MADE BY COMMISSIONER FASOLO, SECONDED BY COMMISSIONER KUBOW, TO APPROVE THE MEETING MINUTES OF MARCH 10, 2015. ALL WERE IN FAVOR. THE MOTION CARRIED.

ITEM 3. SIGN VARIATION RE-REVIEW (continued from 2/24/15)

DC#15-001 – Patton Elementary School – 1616 N. Patton Ave.

Mr. Hautzinger stated that the petitioner has requested to continue the review of their request to the June 9, 2015 Design Commission meeting.

A MOTION WAS MADE BY COMMISSIONER FASOLO, SECONDED BY COMMISSIONER KUBOW, TO CONTINUE THE SIGN VARIATION REQUEST FOR PATTON ELEMENTARY SCHOOL (DC#15-001) TO THE JUNE 9, 2015 DESIGN COMMISSION MEETING.

**FASOLO, AYE; FITZGERALD, AYE; KUBOW, AYE; ECKHARDT, AYE; BOMBICK, AYE.
ALL WERE IN FAVOR. THE MOTION CARRIED.**

Commissioner Eckhardt asked if the petitioner has contacted Staff regarding the probability of the sign mock-up that was encouraged by the commissioners. **Mr. Hautzinger** replied that the petitioner requested a continuation until June so they can see if any additional funds become available at the end of the current school year, with the intent to potentially purchase a full color LED sign, as opposed to the red/amber display originally proposed. The full color LED sign will allow the ability to display white letters on a black background.

MEMO

DATE: June 9, 2015
TO: Design Commissioners
FROM: Steve Hautzinger, Design Planner
RE: DC 15-001, Patton Elementary School, Sign Variation

The following is a summary of the Patton Elementary School Sign Variation review to date:

Design Commission Meeting, January 27, 2015:

On January 27, 2015, the Design Commission reviewed a sign variation request for Patton Elementary School to allow replacement of their existing manual change bulletin board with a new electronic LED changeable sign. At that time, the Design Commission decided to defer action and continue the request to February 24, 2015 to allow time for a Village wide re-review of electronic LED signage, as well as to allow time for the petitioner to more clearly define how they are proposing to use the sign, and for Staff to research electronic signage options and recommend operational restrictions.

Highlights of the Design Commissioners feedback from January 27 are as follows:

1. It was commented that it might be time to allow the convenience of "new sign technology" in the Village.
2. There was mixed feelings about the appropriateness of electronic signs in residential neighborhoods.
3. Concerns were expressed about nuisance to residents.
4. Concerns were expressed about frequent message changing.
5. The proposed LED sign looks like "old technology", and a higher quality display is preferred.
6. A digital sign with black letters on white background was suggested.
7. The necessity for having a message board sign at all was questioned, considering email and the internet for sharing information.

Design Commission Meeting, February 24, 2015:

On February 24, 2015, Staff presented a study of Village-wide electronic message board signs. Staff's presentation was a re-review of a study that was originally reviewed by the Design Commission in 2009. The presentation included code and research updates since 2009, as well as information on emerging sign technologies as alternatives to LED signs. In 2009, the Design Commission decided to continue to not allow electronic LED signs, but on February 24, 2015, the Design Commission recommended that Staff continue to explore options for, and the appropriateness of, electronic signs for residential and commercial districts.

Alternative Technology:

Electronic ink technology represents a very interesting emerging technology that has great promise as an aesthetically pleasing alternate to LED for electronic changeable signs. Extremely low power consumption, visibility in natural light, and a clear, clean display are all advantages of this type of display. However, the use of electronic ink technology for outdoor signage is currently limited and is in development. Electronic ink displays are made up of tiny microcapsules containing positively charged white particles and negatively charged black particles suspended in a clear fluid. A positive or negative charge is applied which forces either the white or black particles to the surface where they become visible. The effect is the appearance of printed ink on paper.

Also on February 24, Patton Elementary School presented additional information regarding their sign variation request, including possible operational restrictions and additional manufacturer data. The Design Commission decided to defer action and continue the request to March 31, 2015 to allow time for the petitioner to conduct additional research on options for the proposed sign.

Highlights of the Design Commissioners feedback from February 24 are as follows:

1. The petitioner was encouraged to study alternate sign locations or orientation.
2. Provide light meter measurements of existing sign as compared to the proposed LED sign.
3. Address concern about red display on black background. Is an electronic sign with black letters on a white background an option?
4. Revisit with the neighbors to further discuss the proposed sign.
5. Study a mock-up of the proposed sign.

Design Commission Meeting, March 31, 2015:

On February 31, 2015, Staff reported that the petitioner requested to continue the meeting to June 9, 2015 to allow time to review their budget for a sign which will allow a white letter display on a black background.

Update, June 9, 2015:

In follow-up to feedback received at the 2-24-15 Design Commission meeting, the petitioner has reported the following updates to their sign variation request:

1. The petitioner considered other locations for the sign, but they are requesting to keep the sign in the same location as the existing manual change sign.
2. The petitioner is now proposing a full color sign which has the capability to display white text on the black background. The red text display on the petitioner's exhibits will be revised to have a white text display.

RECOMMENDATIONS:

Due to the precedent that the Patton School sign variation request will set for the (25) schools, (25) churches, and (24) park facilities throughout Arlington Heights' residential neighborhoods, as well as other zoning districts and uses, it is recommended that the Design Commission consider this request on a holistic, Village wide basis. The Design Commission should not allow this individual request to influence what is best for all neighborhoods in Arlington Heights. Staff suggests the following three options. Of the options listed, Staff recommends that the Design Commission proceed with either Option 1 or Option 2.

Option 1. Deny the Patton School sign variation request based on the criteria for granting a sign variation request not being met, with specific concerns regarding altering the essential character of the locality, depreciation of nearby property values, and traffic hazard.

The Village Sign Code, Chapter 30, Section 30-901 sets out the criteria for granting a sign variation:

- a. *That the particular difficulty or peculiar hardship is not self-created by the Petitioner.*
- b. *That the granting of said variation will not create a traffic hazard, a depreciation of nearby property values or otherwise be detrimental to the public health, safety, morals and welfare;*

- c. *That the variation will serve to relieve the Petitioner from a difficulty attributable to the location, topography, circumstances on nearby properties or other peculiar hardship, and will not merely serve to provide the Petitioner with a competitive advantage over similar businesses;*
- d. *That the variation will not alter the essential character of the locality;*
- e. *That the Petitioner's business cannot reasonably function under the standards of this chapter.*

Option 2. Continue the Patton School sign variation request until such time that the Village-wide study of possible code amendments for electronic signage is completed.

Option 3. Approve the request with the following restrictions:

1. **Static Message.** Chapter 30, Section 30-121.a, Prohibited Signs, states "any flashing sign or sign with moving or rotating lights, or any sign creating the illusion of movement is not allowed". The proposed LED sign shall display static messages only, and shall not be allowed to blink, scroll or animate in any way.
2. **Hours of Operation.** Chapter 30, Section 30-117, Illumination: Hours of Operation, states "Illuminated signs located on a lot adjacent to or immediately across the street from any residential district shall be turned off at all times between the hours of 11:00 pm and 7:00 am". It is recommended that the proposed hours of operation be restricted from 5:30 pm until 7:30 am (as proposed by the petitioner).
3. **Illumination Level.** Per Chapter 30, Section 30-118.a, Illumination Standards, states "in no case shall the lighting intensity exceed 250 foot candles when measured flush and in contact with the face of the sign". Furthermore, it is recommended that the sign be required to have a photo sensor dimmer to automatically reduce the brightness in the evening.
4. **Frequency of Message Change.** The message display shall be static, with changes made only twice per day (as proposed by the petitioner), unless urgent or emergency information is necessary to be displayed.
5. **Colors.** The display shall be restricted to white text on the black background.
6. **Sound.** The sign shall not be allowed to emit sound.

Attachments:

1-27-15, Staff Report with 4-4-09 Design Commission Minutes
 1-5-15, Petitioner Exhibits
 2-24-15, Petitioner's Proposed Restrictions
 2-24-15, Village-Wide Electronic Sign re-review Memo
 2-12-15, Map of Schools, Churches, and Parks
 1-27-15 Design Commission Meeting Minutes
 2-24-15 Design Commission Meeting Minutes
 3-31-15 Design Commission Meeting Minutes

APPROVED
MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
DESIGN COMMISSION MEETING
HELD AT THE ARLINGTON HEIGHTS MUNICIPAL BUILDING
33 S. ARLINGTON HEIGHTS RD.
JUNE 9, 2015

Chair Eckhardt called the meeting to order at 6:34 p.m.

Members Present: Ted Eckhardt, Chair
 Anthony Fasolo
 John Fitzgerald

Members Absent: Alan Bombick
 Jonathan Kubow

Also Present: Mike Schwartz, Owner of *Westgate Park & Shop*
 Jason Miller, Fitness 19 for *Westgate Park & Shop*
 Jon Ridler, A.H. Chamber of Commerce for *Westgate Park & Shop*
 Eric Larson for *Patton Elementary School*
 Dennis Kulak, KLLM for *Cassidy Tire*
 Rick Ahern, *Cassidy Tire*
 James Ahern, *Cassidy Tire*
 Kevin Kordes, *Cassidy Tire*
 Steve Hautzinger, Staff Liaison

REVIEW OF MEETING MINUTES FROM MAY 26, 2015

A MOTION WAS MADE BY COMMISSIONER FASOLO, SECONDED BY COMMISSIONER FITZGERALD, TO APPROVE THE MEETING MINUTES OF MAY 26, 2015. ALL WERE IN FAVOR. THE MOTION CARRIED.

Chair Eckhardt stated that because only 3 commissioners are here tonight, a vote must be unanimous for an item to move forward or be approved.

ITEM 2. SIGN VARIATION REVIEW (continued from 1/27/15)

DC#15-001 – Patton Elementary School – 1616 N. Patton Ave.

Mr. Eric Larsen, representing *Patton Elementary School*, was present on behalf of the project.

Mr. Hautzinger presented Staff comments. The petitioner is requesting a variation to allow an electronic changeable LED wall sign where electronic signs are not allowed, and a variation to allow that sign to be 24 square feet where only a 12 SF manual change sign is allowed. This request was initially reviewed on January 22, 2015 and again on February 24, 2015. At the meeting in February, Staff presented a Village-wide re-review of electronic signs and the commissioners recommended that Staff continue to explore options for electronic signs throughout the Village's residential and commercial districts. **Mr. Hautzinger** also reiterated the alternative technology that is emerging with electronic ink, which Staff still feels has a lot of great promise as an aesthetically pleasing alternate to LED for electronic changeable signs.

Also at the last review, the petitioner presented possible operational restrictions if the electronic sign is approved. Commissioner feedback from that review is as follows:

1. The petitioner was encouraged to study alternate sign locations or orientation.
2. Provide light meter measurements of existing sign as compared to the proposed LED sign.
3. Address concern about red display on black background. Is an electronic sign with black letters on a white background an option?
4. Revisit with the neighbors to further discuss the proposed sign, and study a mock-up of the proposed sign.

Mr. Hautzinger said that the petitioner is here tonight to seek approval of the original variation request. Although they considered other locations for the new wall sign, the petitioner ultimately decided to pursue approval for the location as originally proposed, which is the same location as the existing wall mounted manual change sign. However, there is a change in the technology of the proposed sign; instead of either a red or amber display, the petitioner is proposing full color sign which has the capability to display white text on a black background.

Mr. Hautzinger reiterated Staff's recommendation that due to the precedent that the sign variation request for Patton School would set for the 25 schools, 25 churches, and 24 park facilities throughout the Village's residential neighborhoods, as well as other zoning districts and uses, it is recommended that the commissioners consider this request on a holistic, Village wide basis.

Staff suggests the following 3 options. Of the options listed, Staff recommends that the Design Commission proceed with either Option 1 or Option 2:

Option 1. Deny the request based on the criteria for granting a sign variation request not being met, with specific concerns regarding altering the essential character of the locality, depreciation of nearby property values, and traffic hazard.

Option 2. Continue the request until such time that the Village-wide study of possible code amendments for electronic signage is completed.

Option 3. Approve the request with the following restrictions:

- a) **Static Message.** Chapter 30, Section 30-121.a, Prohibited Signs, states “any flashing sign or sign with moving or rotating lights, or any sign creating the illusion of movement is not allowed”. The proposed LED sign shall display static messages only, and shall not be allowed to blink, scroll or animate in any way.
- b) **Hours of Operation.** Chapter 30, Section 30-117, Illumination: Hours of Operation, states “Illuminated signs located on a lot adjacent to or immediately across the street from any residential district shall be turned off at all times between the hours of 11:00 pm and 7:00 am”. It is recommended that the proposed hours of operation be restricted from 5:30 pm until 7:30 am (as proposed by the petitioner).
- c) **Illumination Level.** Per Chapter 30, Section 30-118.a, Illumination Standards, states “in no case shall the lighting intensity exceed 250 foot candles when measured flush and in contact with the face of the sign”. Furthermore, it is recommended that the sign be required to have a photo sensor dimmer to automatically reduce the brightness in the evening.
- d) **Frequency of Message Change.** The message display shall be static, with changes made only twice per day (as proposed by the petitioner), unless urgent or emergency information is necessary to be displayed.
- e) **Colors.** The display shall be restricted to white text on the black background.
- f) **Sound.** The sign shall not be allowed to emit sound.

Mr. Larson said that after the last meeting, he met with Mr. Barley, PTA President for Patton School who is here tonight, and Ms. Mueller, a resident who expressed concerns about the sign at the last meeting. They discussed Ms. Mueller’s concerns that included the location of the new sign and the type of text to be flowing or flashing, and reiterated to her that the school does not intend to have flashing or flowing text across the new sign. They also discussed alternate sign locations, such as a ground sign to face north and south of Patton Avenue and the financial costs associated with it, and Ms. Mueller indicated that she was not in favor of a ground sign. At the end of their meeting, Ms. Mueller said she was in support of the new LED wall sign and understood why the school wanted it.

Mr. Larson commented on the issue of the display color and background color. He previously contacted the sign manufacturer to ask if a red LED color could be scaled down to pure white, and was told that it would not be pure white, but would look white to most people, except at an angle it would have a slight pink hue. They obtained a cost estimate for a full color display which they now have the funds for, to try to honor the commissioners’ request to have either white letters on a black background, or black letters on a white background; however, they

would suggest white lettering with black background which would be less illumination. Other concerns previously brought up included the photo sensor and its capability to dim at night. He explained that the proposed LED sign has 10 different levels of brightness that can be manually set for different times.

Commissioner Fitzgerald asked how many lines of text the new sign would display, whether the name of the school at the top of the sign was part of the LED technology, and how many times a day the text message would change. **Mr. Larsen** explained that the new sign can hold up to 3 lines of text, or 2 larger lines of text, consisting of white letters on a black background; the name of the school at the top of the sign is not part of the LED technology, and would be internally illuminated similar to the current wall sign; the text message would change no more than twice a day. **Commissioner Fitzgerald** also asked if there was information about the LED technology available on-line and **Mr. Larsen** replied that he previously provided Staff information that contained a photograph of an existing LED sign at a school in Glendale Heights that is from the same sign manufacturer. **Mr. Hautzinger** clarified that the technology for the LED sign being proposed tonight is exactly the same as originally proposed, except that the lettering comprised of red dots will just be a series of white dots.

Commissioner Fasolo asked if the petitioner studied a mock-up of the proposed sign as previously suggested by the commissioners. **Mr. Larsen** replied that they did not create a mock-up of the sign, and instead found and visited 2 schools in Glendale Heights that have the same LED sign technology being proposed. One reason for not doing a mock-up was because they wanted the mock-up to be the exact sign being proposed and the sign manufacturer is located in Florida, and they did not want to work with a local sign company on a mock-up when they had no intention of purchasing the sign from them. **Chair Eckhardt** added that the suggestion for the mock-up was in response to the concerns stated by the neighbor at the last meeting, who was not at the meeting tonight.

Commissioner Fasolo said that he was in favor of new LED technology and he does not like the old wall sign, but he was leaning towards Option 2 because of the precedence the new LED sign would set throughout the Village, until such time that the Village-wide study of possible code amendments is further studied.

Chair Eckhardt appreciated the sign code requirements for a variation; however, he felt that the petitioner's self-imposed restrictions for the new LED sign would satisfy to the extent that the variation would not be altering, but actually might be softening the existing wall sign. He appreciated the petitioner's efforts to use white letters on a black background, restrict the sign to a static message only changed up to twice a day, and restrict the hours of operation; therefore, he was inclined to be in favor of the new sign. He added that the Design Commission is here to hear variation requests, which is an option for any petitioner in the Village. He felt that a lot of time and effort has gone into this request, both by the commission and the petitioner, to study the proposed new LED sign with what he believes to be very restrictive requirements for controlling the sign, and he could be in favor of it. He felt it was ridiculous,

with today's technology, to send a parent out to manually change the message on the existing wall sign a couple times a day.

Chair Eckhardt asked if there was any public comment on the project and there was no response from the audience.

Commissioner Fitzgerald preferred Option 2, to wait to see the results of the Village wide study. If the proposed LED sign is approved tonight, every school and every church is going to want the same thing, and they will get approval because Patton Elementary School did. **Commissioner Fasolo** agreed. **Chair Eckhardt** pointed out that 2 commissioners were not here tonight, although he was unsure of their position on the new sign.

Mr. Larsen said that he was disappointed that all 5 commissioners were not here tonight, given that he has put in over 8 months of effort into this request; however, he had to move forward with the directive he was given by the Superintendent that whatever happens tonight is final. **Chair Eckhardt** encouraged the petitioner to table the project at this time to leave the door open to come back in the future. **Mr. Larsen** appreciated the support and feedback given by the commissioners; however, at this point the school had to move forward with a new sign, and if they could not move forward with the LED sign, then they had to move forward with a direct replacement. He just could not give any more time to this matter.

Mr. Barley asked if it was possible to approve the sign (Option 3) and lay out the self-imposed restrictions as strict and absolute. **Chair Eckhardt** replied that he supported the LED sign because he felt the self-imposed restrictions are tough enough for future variation requests. He felt the petitioner answered every question positively and developed a case that is precedent-setting for others; the LED sign proposed makes sense to him because it is current technology. **Mr. Larsen** thanked the commissioners again and reiterated that the directive he was given is to no longer pursue the variation if the commissioners do not approve the variation tonight.

A MOTION WAS MADE BY COMMISSIONER FITZGERALD, SECONDED BY COMMISSIONER FASOLO, TO APPROVE OPTION 2, TO CONTINUE THE PATTON ELEMENTARY SCHOOL (DC#15-001) SIGN VARIATION REQUEST UNTIL SUCH TIME THAT THE VILLAGE-WIDE STUDY OF POSSIBLE CODE AMENDMENTS FOR ELECTRONIC SIGNAGE IS COMPLETE.

**FASOLO, AYE; FITZGERALD, AYE; ECKHARDT, NAY.
THE MOTION FAILED.**



REPORT: Electronic Signs

Sign Code Modifications

Prepared by The Department of Planning & Community Development

Nora Boyer & Afshan Hamid

Design Commission April 14, 2009

PART I:	TABLE OF CONTENTS	
PART II:	BACKGROUND	
	Introduction & Brief Overview	
	Current Code / Bulletin Boards.....	page 1
	Electronic Changeable Sign Types.....	page 2
PART III:	ISSUES	
	Visual Impact - Commercial Corridors.....	page 3
	Visual Impact - Residential Districts.....	page 4
	Visual Impact - Design Considerations.....	page 5
	Distraction to Drivers.....	page 6 - 7
	Enforcement.....	page 8
	Fairness / Level Playing Field.....	page 9
	Other Considerations.....	page 10
	Comments from Legal Department.....	page 11
	Current Code Discussion.....	page 12
PART IV:	OPTIONS	
	Manual Change Bulletin Boards.....	page 13
	Electronic Bulletin Board / Changeable Message Board.....	page 13
PART V:	REGULATORY CONSIDERATIONS.....	page 14
PART VI:	SURVEY OF OTHER COMMUNITIES / OTHER RESEARCH	
	Local Communities.....	page 15
	Communities That Recently Modified Codes.....	page 16
	PAS Report Summary.....	page 17
PART VII:	RECOMMENDATIONS	
PART VIII:	NEXT STEPS	
PART IV:	REFERENCE MATERIAL	

INTRODUCTION & BRIEF OVERVIEW

Bulletin Boards

Bulletin boards are defined by the Village Code to be “a sign which has a message board with changeable letters, the purpose of which is the advertising of events pertinent to the operation of the on site facility.”

Bulletin board signs are expressly allowed in residentially zoned areas with the restrictions that they are allowed only for public, charitable, educational or religious institutions. If bulletin boards in residential areas are over 12 square feet, then it must be reviewed by the Design Commission.

Bulletin boards are also allowed by the Village in business, manufacturing, and institutional zoning districts. The Code permits establishments in these districts to have “advertising structures” which identify the occupant of a building or building or which pertains to a use within the buildings or upon the premises, provided that the sign complies with a section of the Code pertaining to the type of sign (i.e. wall sign, ground sign, etc.).

Electronic Bulletin Boards/Message Boards

Electronic bulletin boards or message boards are not allowed by Village with the Code-stipulated exceptions of time/temperature signs and service station gasoline price signs. The Village’s electronic civic events sign is allowed by code and was approved by the Village Board.

Variations have been granted in two instances: the Daily Herald sign along I-90 and the Sheraton Hotel sign on Euclid Avenue. At one time, an electronic message sign was also approved for Arlington Park. However, that sign was destroyed.

Recently, the Village received two requests for electronic signs. These requests were from Walgreens (for the S. Arlington Heights Rd. location) and Southminster Presbyterian Church. The Walgreens request was denied. The Southminster request was withdrawn by the petitioner. More requests are anticipated prompting the review of this subject.



PART II: BACKGROUND

Electronic Changeable Sign Types

Electronic Signs have a multitude of types. It is important to understand the differences when determining if a type would be prohibited or allowed by the Village. There are many types of electronic signs both on-premise and off-premise. The different types of electronic signs are illustrated in the photographs below.

1. Electronic Changeable Signs: Used by many small businesses to replace the manual changeable signs. The text allows limited animation such as a character walking across the screen, and multiple color options. The text may scroll, and has simple images.

2. Electronic Graphic Display Sign: An example is The Sears Center electronic sign on the I-90 expressway. The images are presented similar to a power point presentation, which may be high definition however no animation is involved.

3. Video Display Sign: Similar to a large jumbotron with a high definition image. The effect is that of watching moving images on a television or theatre.

4. Multi-Vision or Tri-Vision Sign: Allows pre-set images and text to change. The number of images on a board is limited to three.

5. Electronic Static: Time and temperature and gas price signs may also be electronic, and remain static throughout the day, which is currently allowed in the Village.



1. Electronic Changeable Sign,
City of Chicago



2. Electronic Graphic Display Sign,
Sears Center



3. Video Display Sign,
City of Chicago



4. Multi-vision or Tri-vision sign, off-premise
example



5. Electronic Static: Time/Temperature
& Gas Price Signs,

Visual Impact

The Village has reviewed a few inquiries as well as requests for variations for electronic signs. Some of the general inquiries that the Village has had so far are from businesses such as a car wash, contractor businesses, and convenience stores. Some of the variation requests that Design Commission has reviewed to date are a church, Walgreens, and Tanita corporation. The Village and the Design Commission should evaluate the impact that these types of signs may have in the commercial corridors as well as the more sensitive residential areas.

Having multiple electronic signs on a commercial corridor may have a negative aesthetic impact. An electronic bulletin board added onto a monument or ground sign may create visual clutter. Site visits to other municipalities by staff, have identified multiple electronic signs on a commercial corridor as a key concern because of visual blight and distraction. Commercial corridors in Arlington Heights that are of concern are Northwest Highway, South Arlington Heights Road and Rand Road. These corridors already have perceived visual blight, and allowing a business and or multiple businesses in a row to convert manual bulletin boards into electronic message center may magnify the existing conditions. The electronic signs tend to draw more attention because of brightness and illumination.

Currently there is no differentiation between large and small businesses, since all businesses on the same corridor are allowed the same size sign, regardless of the width of the lot, or square footage of the retail center. If electronic signs are allowed as of right, the Village may see the signs spaced closely together.



75th street in Woodridge with multiple electronic signs



South Arlington Heights Road commercial corridor with existing multiple bulletin board signs



South Arlington Heights Road commercial corridor with existing multiple bulletin board signs

"In general, signs tend to be allowed in residential, mixed use, and office districts only as a special exception, and permitted by right only in commercial and industrial zoning districts. The risk in latter zones is that electronics, by their higher visibility, will make bad sign clutter worse --- not by adding to it, but by making the clutter more noticeable." Planning April 2009, Sign for the Times

PART III: ISSUES

Visual Impact

Within the Village, religious institutions, schools and park district buildings are often located within residential districts. These institutions are surrounded by residential neighborhoods with single family homes. Allowing institutions located in neighborhoods to have electronic message boards may impact the character of that neighborhood.

Allowing electronic signs on a use that is located in or adjacent to a residential neighborhood such as a school or religious institution may have negative impacts on the surrounding single-family homes. Examples of existing types of public uses in residential neighborhoods are, Pioneer Park, Westgate School, Olive Mary Stitt School, Our Lady of the Wayside Church. Impacts that may affect single-family homes that face the electronic sign, are illumination and brightness from the signs during the evening and weekend hours. A homeowner that views an electronic message board from his living room window may complain about the constant illumination and messages that are frequently changing throughout the day. Electronic signs may be viewed as a more commercial application.



Our Lady of the Wayside located on Park Street and Ridge Avenue in a R-3 zoning district, surrounded by single-family homes



Southminster Presbyterian Church on Central Avenue, in a R-3 zoning district, adjacent to commercial uses



Example of a single family lot rear yard facing an electronic sign in the front yard of a church. The sign is visible even though there is year round screening. Church is located in the west suburbs

Visual Impact

Allowing electronic message boards onto existing or new ground signs may have design implications. Existing businesses that have manual bulletin boards and are looking to convert to an electronic message board may not consider the overall integration and design of the sign.

Design considerations must be evaluated when allowing electronic signs as of right. Existing businesses that wish to incorporate an electronic message center may not cohesively tie in the sign with the existing ground sign. Some businesses may not evaluate proportions, or sizes when incorporating a new electronic message center with an existing sign. In the case of Park Federal Bank in Woodridge, Illinois, the number of text lines dictated the size and location of the message center.

In the other cases a electronic sign is mounted onto an existing pole with no colocation of electronic message board and main static signage. Some municipalities allow electronic signs as of right to be free standing signs.



Park Federal bank sign, 75th street in Woodridge, example of existing sign with electronic sign added



McDonalds sign, City of Chicago, example of existing sign with electronic sign added



Free standing electronic sign at a service station

Distraction to Drivers

The recent studies on electronic signs are from a collection of reports issued by PAS (Planning Advisory Service) through the American Planning Association (APA). The studies are centered around digital billboards and to date are inconclusive. There are no completed studies regarding retail or commercial electronic signs. Information and considerations concerning billboard signage may or may not be transferrable to retail or commercial signs. However, the general issues that have been raised are outlined below for reference and future consideration when more on-point studies are completed. The Federal Highway Administration (FHWA) is currently conducting a study on driver distraction and the safety or impact of new sign technologies and signs, however the study will not be released until the later part of 2009. The PAS studies evaluate message duration and transition, impact of electronic messages and video signs and brightness standards and enforcement. Most municipalities are dealing with the increasing requests for electronic signs, such as those found on pharmacies, fast food places, convenience marts, and car washes. In regards to electronic signs for municipalities the PAS inquiry cites that specific approaches taken by jurisdictions varies greatly depending on how they want their community to appear. The range varies from some communities prohibiting electronic signs to others allowing with regulations. PAS concludes that municipalities regulate through permits, architectural review, and design review process.

Summary of Planning Advisory Service Reports Issued by the American Planning Association regarding electronic billboards:

Digital signs are brighter and more distracting than any other type of sign. Most studies indicate that digital display signs are a safety concern. This is quantified in several ways:

- Message Duration & Transition
- Impact of Electronic Messages or Video Signs
- Brightness standards and enforcement

Message Duration & Transition:

Most images change every six seconds, because that is how long it takes to comprehend a message. Accidents may occur when drivers take their eyes off the road for more than two seconds. Motorists often stay focused on the sign to see what is next, or wait until the message finishes telling a story. ¹ Scenic America, Issue Alert 2, Electronic Signs, 2007

Impact of Electronic Messages or Video Signs:

Drivers make twice as many glances at active (i.e. video signs) than they do at passive (i.e. static) signs. Signs that were a part of the study were video signs, scrolling text signs and tri-vision signs. These types of signs attracted more than twice as many glances as static signs. ² Zoning Practice, Marya Morris, April 2008

Glances at active signs were longer in duration, 88% were at least .75 seconds long. This is important because that is the amount of time required for a driver to react to a vehicle that is slowing down ahead. Video and scrolling text signs received the longest average maximum glance duration. ³ Zoning Practice, Marya Morris, April 2008

Electronic signs are more distracting than other types of signs. Drivers who take their eyes off the road for more than two seconds may be more likely to suffer a crash. This is relevant because many electronic signs will present a message between 5 to 8 seconds. Drivers tend to focus on the message until it is complete. ⁴ Zoning Practice, Marya Morris, April 2008

Messages that flash or change are more distracting, less comprehensible, and require more reading time than do static images. ⁵ Texas Transportation Institute Study 2005

Electronic signs with moving images will distract drivers for longer durations (or intervals) than do electronic signs with no movement. Signs that use two or more frames to tell a story are very distracting because drivers are involuntarily compelled to watch the story through to its conclusion. ⁶ G. Wachtel, City of Seattle 2001 Study

Brightness Standards & Enforcement

Current sign technologies which include dynamic components have the ability to emit more light and respond to ambient conditions, which raise concerns about sign brightness in areas where signs compete with traffic signals.

⁷ SRF Consulting Group, *Dynamic Signage: Research Related to Driver Distraction and Ordinance Recommendations*, Prepared for the City of Minnetonka, June 2007

Enforcement of luminance of electronic signs is very difficult to measure in the field. Luminance is measured and calibrated in a controlled factory setting using a spectral photometer to measure the light output. The higher the ambient light levels, the brighter the sign. A luminance meter is held close to the face of the sign to capture the light emitted from the sign. The luminance meter can measure 13,000 NITS on a small sign. A dimmer control on electronic signs should be required as well as photo cell, can track the ambient light conditions and adjusts a sign accordingly. A written certification from the sign manufacturer for the light intensity can be preset and not to exceed the illumination levels.⁸ SRF Consulting Group,

Dynamic Signage: Research Related to Driver Distraction and Ordinance Recommendations, Prepared for the City of Minnetonka, June 2007



Image of Portillo's Restaurant electronic sign in Chicago



Image of Sonic Restaurant electronic sign in Bartlett, Illinois

1. Laura Williamson McCafferty, *Scenic America Issue Alert 2, Billboards in the Digital Age*, 2007
2. Marya Morris, *Zoning Practice, Practice Smart Sign Codes*, April 2008
3. Marya Morris, *Zoning Practice, Practice Smart Sign Codes*, April 2008,
4. Marya Morris, *Zoning Practice, Practice Smart Sign Codes*, April 2008
5. Study by Texas Transportation Institute, 2005
6. G. Wachtel, *Video Signs in Seattle- Final Report*, 2001
7. SRF Consulting Group, *Dynamic Signage: Research Related to Driver Distraction and Ordinance Recommendations*, Prepared for the City of Minnetonka, June 2007
8. SRF Consulting Group, *Dynamic Signage: Research Related to Driver Distraction and Ordinance Recommendations*, Prepared for the City of Minnetonka, June 2007

There are many challenging issues that arise when enforcement of electronic signs is considered. The number of times a message can change during the day, the illumination standards, ambient light levels of the sign when compared to the daylight and evening light, the spacing standards of signs. If electronic signs are allowed there are numerous considerations on how a message be enforced.

Enforcement Issues to Consider:

Number of Times a Message Can Change:

If allowed how would the Village regulate a sign that is required to remain static for a period of time, and transition between messages. For example a regulation standard may be to allow an electronic sign, if it remains static for 60 seconds, and the transition between messages is 2 seconds. If multiple signs in the Village are allowed to be electronic, it would become an almost impossible enforcement issue to regulate this standard.

Illumination Standards:

Based upon research, it is difficult to measure light once a sign has been installed in the field. A photometer is used to measure the luminance level, which is a costly investment. Maya Morris, Zoning Practice April 2008

Additional concerns are that staffing is not available during evening hours.

Ambient Light Levels:

Standards for light levels may be set by the manufacturer, however ambient conditions in the field vary, and a pre-set sign may appear brighter on a cloudy, rainy day versus on a sunny bright day. Also natural light requirements during the day are less intense than during evening hours. The same sign during the day may appear brighter and more luminous during the evening.

Spacing Standards:

Many properties in the Village, for example on Northwest Highway and Arlington Heights Road are 70 feet or less in width in the B-2 zoning district. Currently there are no minimum spacing standards between signs such as at least 30 or 50 feet apart. Allowing electronic signs on all properties regardless of lot width will create clutter.

Fairness / Level Playing Field

The current sign code regulates signs for various uses through zoning districts. However this becomes an issue when similar uses are located in different zoning districts. An example are churches in Arlington Heights which are located in both a commercially zoned district and also in a residential district. Allowing electronic signs in a commercial district would create an advantage for over a church in a residential district, and take away from the level playing field established by the code.

If only certain uses are permitted electronic signs, this may also create a disparity in fairness of applying the code. The same zoning district and corridor may have hotels and gas stations that may also request an electronic sign. In this case a restriction for one use may be considered a hardship that is created by the code.

Similar Use Different Zoning:

Lakewood Calvary Church is located in a B-2 Zoning district on Palatine Road, while Southminster Presbyterian Church is located in an R-3 zoning district on Central Road. If electronic signs are permitted in a Business zoning district, it would create an unfair hardship for a church in a residential zoning district, although both churches front on major arterials. If an electronic sign is allowed by variation it would create an unfair level playing field.

Similar Zoning Different Use:

The South Arlington Heights Road corridor is a patchwork of various uses that have been approved . If it is determined that only certain uses are allowed an electronic sign, because of the nature of the business, this would create a disparity in applying the code. For example it may be determined that banquet facilities should be allowed an electronic sign because they draw visitors from out of town. While the Walgreens should not be allowed an electronic sign.



Southminster Presbyterian Church on Central Road



Wellington Banquet Hall on South Arlington Heights Road



Walgreens on South Arlington Heights Road

Other Considerations

Environmental impacts need to be considered if electronic signs are allowed. Although many signs use LED light source, the energy and heat island effect given may not have a desirable impact on the environment. This may be of issue if multiple electronic signs are located in a commercial corridor, and give off a heat island affect. Currently bulletin board signs or manual copy change signs emit light and energy only during evening hours, keeping the heat island affect to a minimum.

Energy Consumption & Heat:

Multiple sign in the Village would have an impact on the amount of heat emitted from each sign. The Village is looking ways to promote more sustainable developments, however if electronic signs are allowed, it would create a heat island effect and not project an image of sustainability.

Most existing bulletin board signs are lit only during the evening hours and therefore the heat island effect is kept to a minimum. Internally illuminated signs are only lit during evening hours, whereas an electronic sign is on during the day and evening hours, requiring more energy consumption.



Multi-tenant electronic sign in on Northwest Highway and Dryden with illumination during the evening



Multi-tenant electronic sign in Bolingbrook, Illinois with constant illumination during the day and evening

Comments from Legal Department

The Legal Department has evaluated electronic signs in regards to how such regulations may impact churches. The conclusion is that as long as there is a rational reason and any restrictions are reasonable, then RLUIPA does not prohibit the regulation of electronic signs for churches.

RLUIPA Discussion

While there is no case law directly on point, it appears from a review of cases interpreting RLUIPA in other circumstances that in order for a law to constitute a substantial burden, it must render religious exercise impractical or put substantial pressure on someone to modify behavior and violate beliefs.

It does not appear that an appropriately drafted ordinance prohibiting electronic signs would present a RLUIPA problem. Such an ordinance could not, for instance, single out churches. It could, however, differentiate by zoning district. There would need to be solid justification as to different rules in different zoning districts because the net effect could be favoring commercial speech over non-commercial speech, which the courts generally frown upon. It would also have to be the least restrictive means available, meaning that if electronic signs could be permitted but with reasonable limitations (e.g. limits on light) then that would be the preferred course.



Church sign in Bartlett, Illinois



Church sign in Mt. Prospect, Illinois

A bulletin board sign is explicitly allowed in the residential district, up to 12 square feet as of right, while the business and manufacturing district permits it as an "other advertising structure...which pertains to a use within the building or upon the premises..." The Village currently allows bulletin board signs in the business districts. However, the code provision for "Other Advertising Structure" refers to canopies, awnings and clocks. Discussion is required as to whether the current definitions of electronic signs in Chapter 30 are sufficient to cover emerging technologies for electronic signs.

Code Sections Under Chapter 30:

Section 30-101 Definitions 5: Bulletin Board. A sign which has a message board with changeable letters, the purpose of which is the advertising of events pertinent to the operation of the on site facility.

For those businesses in the B zoning district, the signs listed below are allowed. The code states:

Section 30-204 Business (B) and Manufacturing (M) District Signage Provisions. *Only the following signs are permitted in a Business (B) or Manufacturing (M) Districts. All requirements and restrictions outlined in this section, pertain only to properties zoned for Business or Manufacturing.*

- a. *Any wall, ground, directional, temporary sign or other advertising structure which identifies the occupant of a building or buildings, or which pertains to a use within the buildings or upon the premises, provided that the sign complies with that section of this Chapter pertaining to that type of sign.*

Under the residential district Bulletin boards are specifically allowed. The code states the following:

Section 30-203 Residential (R) Districts Signage Provisions. *Only the following signs are permitted in Residential Districts. All requirements and restrictions outlined in this Section pertain only to those properties zoned Residential.*

- b. *Bulletin boards, not over 12 square feet in area or public, charitable, educational or religious institutions when located on the premises of said institutions. Any sign more than 12 square feet in area must be reviewed by the Design Commission and approved by the Village Board of Trustees. The application for such approval must comply with the notification requirements for sign variations.*

Currently in the Village electronic signs are used by automobile service stations and banks for gas prices and time and temperature respectively.

Some municipalities, such as Naperville and Oak Park, are allowing electronic bulletin signs as long as they remain static for a time period (8 seconds), and do not allow them to flash.

Code Sections Under Chapter 30:

Definitions

Flashing Sign. Any illuminated sign on which each artificial light unit or externally mounted light source is not maintained in a stationary condition or constant in intensity and color at all times when such sign is illuminated.

Illuminated Sign.

Any sign which has characters, letters, figures, designs, or outline illuminated by electric light, luminous tubes, or any other means of illumination either internal or external to the sign structure.

Manual Change Bulletin Boards

Electronic Bulletin Board / Changeable Message Board

The options for code modifications are broken down into types then residential districts and business districts.

I. Manual Change Bulletin Board

A. Residential

1. Do nothing and continue to allow variations on a case-by-case basis.
2. Make minor amendments to clarify current policy (ex. amend provision on bulletin boards in residential districts to state that only "manual change" bulletin boards are allowed.

B. Business, Manufacturing, and Institutional

1. Do nothing and continue to allow variations on a case-by-case basis
2. Change Code to allow bulletin boards only in residential zoning districts for public, charitable, educational or religious institutions thereby not allowing bulletin boards in business, manufacturing and institutional districts.

II. Electronic Bulletin Board / Changeable Message Board

A. Residential Zoning Districts

1. Do nothing and continue to *not* allow electronic bulletin changeable signs
2. Allow electronic bulletin changeable message signs with restrictions concerning operation
3. Allow electronic bulletin changeable message signs for specified uses (ex. only for public entities such as schools) with restrictions concerning operation

B. Business, manufacturing and/or institutional

1. Do nothing and continue to *not* allow electronic bulletin changeable signs
2. Allow electronic bulletin changeable message signs in designated business, manufacturing, and/or institutional districts with restrictions concerning operation
3. Allow electronic bulletin changeable message signs for specified uses (ex. only for public entities such as schools or major tourism venues) with restrictions concerning operation
4. Allow electronic bulletin changeable message signs in specified locations (ex. along I-90 or on Rand Rd. corridor) with restrictions concerning operation

PART V: REGULATORY CONSIDERATIONS IF ELECTRONIC SIGNS ARE ALLOWED

Summary of Surveys (supplemented by staff)

If electronic signs are allowed in the Village, then regulatory considerations must be addressed prior to implementation or code modifications. Some communities that have allowed electronic signs have certain restrictions for example on brightness and illumination. Elmhurst only allows electronic signs if they remain static for 8 seconds with a 2 second message transition and only amber text on black background. The considerations below are extracted from PAS reports, survey of other communities and Village restrictions.

- | | |
|---|---|
| <p>A. Static messages only (no scrolling, flashing, etc.)
Local communities surveyed that allow electronic signs, allow only if they prohibit scrolling, flashing, moving, animated signs.</p> <p>B. Minimum distance between electronic signs
A minimum spacing between signs should be established. Currently the code has no regulations. For example Prospect Heights requires a 500 feet of separation, while Mt. Prospect requires a 600 feet of separation.</p> <p>C. Frequency of message change
The FHWA recommends minimum 8 second duration, with a transition between signs at 1-2 seconds.
Naperville, Elmhurst and Oak Park allow electronic signs.</p> <p>D. Limit allowed colors of lights (ex. amber only, amber only in residential areas)
Palatine requires a consistent color, no glare on adjacent property or street. Elmhurst allows amber text on black background.</p> <p>E. Illumination standards including different illumination in day and night
Per PAS reports, a common daytime NIT level is between 5,000 to 7,000 NITS. A common night time NIT level is 500 NIT. Some communities require an adjustment meter on the sign, while other communities require a sensor for the sign to adjust to ambient levels. A written certification from the sign manufacturer for the light intensity should be preset and not to exceed the illumination levels.</p> | <p>F. Maximum electronic sign area (as a percentage of the allowed sign)
PAS reports cite that communities may base this on aesthetic regulations.
Naperville allows 50% of the monument sign to be LED, Palatine 40%, Des Plaines 30% or 20 sf whichever is less.</p> <p>G. Orientation and set back from residential districts
The Village should evaluate restrictions for signs adjacent to residential district, with no light emittance towards residential properties.</p> <p>H. Limit as to sign type – ground signs, wall signs
Oak Park adopted regulations to restrict electronic signs to window signage only.</p> <p>I. Window signs
Current Village regulations do not require a permit for window signs. There is no definition of what can constitute a window sign. A window sign can be a paper graphic, neon sign or LED screen. A window sign under current code restrictions cannot exceed 40% of the window or surface area.</p> <p>J. Design Standards (ie. integration of the sign with design of the building, placement below (not above) business sign
Some communities that allow LEDs as of right, allow integration of LED into existing monument or ground signs. This may lead to an undesirable aesthetic affect, where the new LED component may not match the existing sign.</p> <p>K. Sound
An electronic sign may have the ability for sound which could potentially conflict with safety. Provisions should be included for no sound emittance.</p> |
|---|---|

PART VI: SURVEY OF OTHER COMMUNITIES / OTHER RESEARCH

Nineteen communities were surveyed through the Northwest Municipal Conference. Additional communities that typically are not part of the NWMC were added through staff interviews.

Comparable Communities: Arlington Heights, Buffalo Grove, Des Plaines, Elk Grove Village, Elmhurst, Evanston, Hoffman Estates, Naperville, Mt. Prospect, Palatine, Schaumburg

Other Communities: Carpentersville, Glencoe, Grayslake, Hanover Park, Libertyville, Prospect Heights, Rolling Meadows, Streamwood

The following is a summary of major issues that the Village is reviewing. A more comprehensive survey is attached in the reference section.

Are Dynamic Display signs allowed as of right in the code?

64% (12) do not allow as of right
36% (7) allow as of right

What are the restrictions on number of times a message can change, per day or per hour?

63 % (12) do not allow changes on message board
32 % (6) that allow place some restrictions, see below
05% (1) allow changeable message, has no restrictions, see below
Carpentersville: 60 seconds
Des Plaines: 7.5 seconds
Elmhurst: 5 seconds
Grayslake: 8 seconds
Naperville: 10 seconds
Palatine: 4 messages allowed per 24 hour
Hanover Park: no restrictions

Are there restrictions on brightness and illumination?

63 % (12) do not allow dynamic signs
10 % (2) that allow dynamic signs, place no restrictions
26 % (5) place some restrictions, see below

Elk Grove: discretion of Village
Elmhurst: limits brightness on sign
Mt. Prospect: discretion of Plan Commission
Palatine: consistent color, no glare on adjacent property of street
Prospect Hts: review at Public Hearing

Are there concerns over dynamic display/electronic signs being distracting to drivers?

84 % (16) communities are concerned over distraction
16 % (3) communities are not concerned over distraction

Are animation or moving images allowed on the sign?

92 % (18) do not allow animation, flashing, moving, video
08 % (1) restrict through special use or variation process

Are there concerns over community character and Dynamic Display Signs?

47 % (9) have regulations or are concerned over community character, see below
26% (5) have no concerns
27 % (5) no response

Arlington Heights: concern over multiple signs

Elmhurst: limits number of colors, and black background

Evanston: concerned, does not allow

Glencoe: allowed only for commercial signs

Naperville: concerned over multiple signs

Mt. Prospect: minimum of 600 feet separation

Palatine: limit to 4 corridors, minimum of 300 feet of frontage, 500 feet of separation

Prospect Heights: minimum of 500 feet of separation

Schaumburg: restricted to I-90 corridor for convention center only

PART VI: COMMUNITIES THAT RECENTLY MODIFIED CODES

If electronic signs are allowed in the Village, then regulatory considerations must be addressed prior to implementation or code modifications. Some communities that have allowed electronic signs have certain restrictions for example on brightness and illumination. Elmhurst only allows electronic signs if they remain static for 8 seconds with a 2 second message transition and only amber text on black background. Two recently modified codes are summarized below:

Naperville, Illinois

Approved by the City Council on December 16, 2008. The Council added a definition for Changeable Copy, and permits electronic signs as of right. The following is a summary:

Message Change: No more than once every 10 seconds

Limits: Cannot exceed 50 % area of a monument sign

Message: Must remain static, no flashing, video, animation

Illumination: Light intensity not to create a nuisance to adjacent property or a traffic hazard to motorists or pedestrians.

Light source: not visible from a public street or private residence

Monument Sign: Size of monument sign is based on speed limit:

40 mph:	45 square feet
45 – 50 mph:	90 square feet
55 mph:	120 square feet

Sign Height: No greater than 10 feet.

Staff did interview the planner at Naperville, and found that the Council debated the proposed modifications, and in the end decided to allow as of right.

Oak Park, Illinois

The Village of Oak Park permits electronic signs as of right. This was approved by the City Council on March 23, 2008. The following is a summary:

Message Change: No more than once every 8 seconds

Limits: Cannot exceed 6 square feet

Message: Must remain static, no flashing, video, animation

Illumination: No illumination onto residential property or interfere with safe traffic movement.

Sound: no audio or sound

Monument Sign: Not allowed on monument sign.

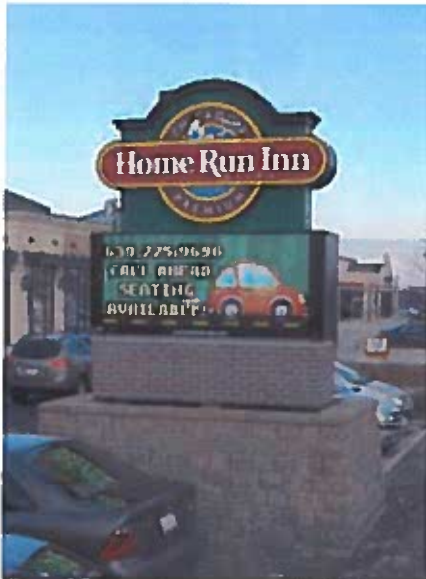
Sign Height: No greater than 7 feet.

Window Sign: Allowed as a window sign, screen shall be included in the 25% window sign area for permanent window signs.

PAS reports consist of Federal Highway Administration (FHWA), Scenic America, Wisconsin DOT, Scottish Executive and several other key sources for research on both on-premise signs and off-premise signs. The FHWA report is critical to the analysis of safety, and at this time is inconclusive. An additional FHWA summary is due out late 2009. Relevant articles are attached as part of the reference section.

On-Premise Signs

For on-premise signs, the specific approaches taken by jurisdictions varies greatly depending on how they want their communities to look, so there are responses ranging from near total bans on dynamic displays to permissive ordinances that allow nearly any type of sign. Municipalities can allow by right or exercise control through permitting, architectural review and design review process. Some communities take the approach of limiting electronic signs to a special sign overlay district, to specific zoning district (industrial or commercial), or have spacing requirements for streets. In general, having different restrictions for each type of zoning district provides the greatest specificity.



On-premise sign for restaurant in Addison, IL



Electronic sign for fast food restaurant, Carol Stream, IL

RECOMMENDATIONS:

After review of all the issues and options staff continues to be concerned about the potential for excessive sign blight. While not convinced of the need for manual change bulletin boards, it is recognized that it is most likely unrealistic to change the code to require their removal. Given this limiting factor and recognizing advances in technology one option would be to permit electronic changeable signs only. In doing so, the Design Commission should acknowledge that this will result in the proliferation of these types of signs. If the Design Commission believes electronic changeable signs are appropriate for the community then the following may be considered.

MANUAL CHANGE BULLETIN BOARD

1. Continue to allow manual change bulletin boards as currently allowed in all zoning districts.
2. Limit the size of manual change bulletin boards in all business, manufacturing, and institutional zoning districts to 30% of the total sign area or 20 square feet whichever is less.

ELECTRONIC CHANGEABLE SIGNS

Residential

1. Allow electronic changeable signs in residential districts for non-residential uses.
2. Require that electronic changeable signs in residential areas or adjacent to residential districts be turned off from 9 p.m. – 7:00 a.m.
3. See below for other regulations concerning changeable message boards.

Business, Manufacturing, and Institutional Districts

1. Allow electronic changeable signs in all business, manufacturing and institutional districts.
2. Limit the size of electronic changeable signs to 30% of the sign area or 20 square feet whichever is less.
3. See below for other regulations concerning changeable message boards.

REGULATIONS FOR ELECTRONIC CHANGEABLE SIGNS

1. Static Message: Messages shall change no more frequently than only once per 60 seconds.
2. Color: Color shall be limited to amber lights on black backgrounds
3. Sign Type: Electronic changeable signs shall only be allowed on monument signs (not wall signs or ground signs).
4. Establish daytime and nighttime illumination limits.
5. Prohibit electronic changeable signs as window signs.
6. Establish design standards requiring electronic changeable signs to cohesively tie into the monument sign.
7. Prohibit sound as a component of the sign.
8. Prohibit signs that promote or advertise any commercial enterprise or event not conducted on the same premises.
9. Message: Messages only for the business upon which the sign is placed shall be permitted. No off-premise advertising shall be allowed.

NEXT STEPS:

1. Draft of Code Language
2. Review of Code Language by Design Commission
3. Other Sign Items

REFERENCE MATERIAL:

The following documents were referenced as research for the sign report. The research articles from the Planning Advisory Service of the American Planning Association were selected from a much larger group of articles because these articles were the most referenced and comprehensive when it came to the issue that staff was evaluating.

Staff Material:

- A. Hamid, Village of Arlington Heights, Past Variation Requests for LED Signs
- N. Boyer and A. Hamid, Survey of Other Municipalities, Northwest Municipal Conference and Staff Survey: February 27, 2009

Planning Advisory Service Research Material through American Planning Association:

- Marya Morris, Zoning Practice, April 2008, Practice Smart Sign Codes Issue Number 4
- Laura Williamson McFarrety, Scenic America Issue Alert 2, Electronic Signs, 2007
- James Krohe Jr., Planning Magazine, Signs for the Times April 2009
- USDOT FHA Memorandum, September 25, 2007, Guidance on Off-Premise Changeable Message Signs

APPROVED

**MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
DESIGN COMMISSION MEETING
HELD AT THE ARLINGTON HEIGHTS MUNICIPAL BUILDING
33 S. ARLINGTON HEIGHTS RD.
APRIL 14, 2009 AT 6:30 P.M.**

Chairman Eckhardt called the meeting to order at 6:30 p.m.

Members Present: Ted Eckhardt, Commission Chair
John Fitzgerald
Jim Tinaglia
Kirsten Kingsley
Alan Bombick

Members Absent: None

Also Present: Robin Ward, Assistant Village Attorney
Nora Boyer, Housing Planner
Afshan Hamid, Staff Liaison
Pat DiMatteo, Recording Secretary

REVIEW OF MEETING MINUTES FROM MARCH 31, 2009

Commissioner Kingsley pointed out a spelling error on page 15 of the minutes. **Chairman Eckhardt** said that Staff asked him to have the commissioners review and clarify the discussion of the *Verizon Wireless* project to ensure that the minutes accurately reflect each commissioner's intention to suggest that the petitioner provide for 3 wall signs. **Chairman Eckhardt** confirmed that he supported 3 wall signs, which the minutes correctly reflected; **Commissioner Fitzgerald** agreed; **Commissioner Tinaglia** said that he was fine with the minutes as they were; **Commissioner Kingsley** had no comments.

Ms. Ward explained that the commissioners could not change what happened at the last meeting, as reflected in the minutes; however, they could clarify whether what was transcribed was correct or not.

A MOTION WAS MADE BY COMMISSIONER FITZGERALD, SECONDED BY COMMISSIONER KINGSLEY, TO APPROVE THE MEETING MINUTES OF MARCH 31, 2009. ALL WERE IN FAVOR. THE MOTION CARRIED. COMMISSIONER BOMBICK ABSTAINED.

ITEM 1. SIGN CODE MODIFICATIONS/ELECTRONIC SIGNS

Ms. Hamid recapped what was discussed at the Sign Code Modification kick-off meeting that was held with the Design Commission on July 8, 2008. This included the following:

- Blade/Plaque signs in Downtown
- LED Signs
- Ground Signs Downtown
- Ground Signs Village wide
- Wall Signs
- Corner Projecting Blade Signs
- Code Clean Up Items

Questions that were also discussed at the meeting included the following:

- What is the visual impact of LED technology
- Multiple LED signs on a block or corridor
- Is there a circumstance where LED is preferable than static, changeable message board
- Should LED be allowed in residential district
- Should messages on LED bulletin boards be regulated
- How will restrictions be enforced
- If LED is allowed, will EBB also be allowed

Ms. Ward said that she was here tonight to give an overview of legal guidelines when reviewing signage. In general, signage is protected under the 1st Amendment Free Speech, and falls under 2 categories: commercial signage, and non-commercial signage. When regulating signage, regulatory considerations must evaluate signage as content neutral. Municipalities may regulate signage on time, place, and manner restrictions. The two distinctions are off-premise and on-premise signs. On-premise signs are usually considered commercial signage, for example, for a fast food place. Off-premise signs are usually considered non-commercial signage, such as billboards. Signage must be reviewed and applied objectively to protect free speech.

Ms. Hamid began tonight's presentation on "Electronic Signs", which was prepared by the Department of Planning and Community Development, specifically herself and Nora Boyer. An introduction and brief overview was given. This included definitions of the following:

- Bulletin Boards
 - A sign that has a message board with changeable letter, the purpose of which is to advertise events pertinent to the operation of the on-site facility.
- Electronic Bulletin Boards/Message Boards
 - No allowed by the Village, except for time and temperature signs and service station gasoline price signs.

Ms. Hamid also pointed out that sign variations were previously granted for electronic signs for the Daily Herald located along the I-90 corridor, and for the

Sheraton Hotel located on Euclid Avenue. Recent requests received by the Village for electronic signs include one for the Walgreens on S. Arlington Heights Road, which was denied, and one for Southminster Presbyterian Church on Central Road, which was withdrawn by the petitioner.

The 5 types of electronic signs were reviewed by Staff and photos were presented, which included the following:

- Electronic Changeable Sign
- Electronic Graphic Display Sign
- Video Display Sign
- Electronic Static Sign
- Multi-Vision/Tri-Vision Sign

The following issues related to the 5 types of signs were presented by both Ms. Hamid and Ms. Boyer, and photos were presented as well:

- Visual Impacts
 - Aesthetic impact of multiple electronic signs on a corridor
 - Make bad sign clutter worse by making the clutter more noticeable
 - Same size sign allowed regardless of the width of the lot or square footage
 - Electronic signs adjacent to a residential neighborhood
 - Consider proportions and scale of new electronic signs so they cohesively tie in with existing ground sign.
 - Some municipalities allow a free-standing electronic sign
- Distraction to Drivers
 - Recent studies on electronic signs from PAS through the American Planning Association are focused on electronic billboards.
 - The Federal Highway Administration is currently evaluating driver distraction and safety. Current studies are inconclusive.
 - No complete studies on retail or commercial signage; municipalities vary and review in regards to design and aesthetics.
 - Message duration and transition
 - Impact of electronic messages or video signs
 - Current sign technology includes dynamic components that have the ability to emit more light and respond to ambient conditions that raise concerns about sign brightness.
- Enforcement
 - Number of times a message can change
 - Illumination Standards
 - Ambient Light Levels
 - Spacing Standards
- Fairness/Level Playing Field
 - Current sign code regulated signs for various uses through zoning districts
 - Similar Use Different Zoning
 - Similar Zoning Different Use
- Other Considerations
 - Energy consumption and heat
 - RLUIPA

Commissioner Bombick asked about the cost of a photometer, and Staff replied that they were unable to obtain an exact amount; however, it was a costly investment.

Ms. Boyer reviewed Staff's breakdown of options for sign code modifications, first into types, then into residential district and business district.

- Manual Change Bulletin Board
 - Residential
 - Do nothing and continue to allow variations on a case-by-case basis.
 - Make minor amendments to clarify current policy.
 - Business, Manufacturing, and Institutional
 - Do nothing and continue to allow variations on a case-by-case basis.
 - Change sign code to allow only in residential zoning districts for public, charitable, educational, or religious institutions.
- Electronic Bulletin Board/Changeable Message Board
 - Residential
 - Do nothing and continue to NOT allow
 - All with restrictions concerning operations
 - Allow specified use (i.e. schools) with restrictions concerning operation
 - Business, Manufacturing, and Institutional
 - Do nothing and continue to NOT allow
 - Allow in designated business, manufacturing, and/or institutional districts with restrictions.
 - Allow for specified uses, schools or major tourism venues with restrictions.
 - Allow in specified locations (I-90 or Rand Road Corridor) with restrictions.

Ms. Hamid summarized the regulatory considerations to consider if electronic signs are allowed:

- Static messages only, no scrolling, flashing, etc.
- Minimum distance: Establish minimum spacing between signs.
- Frequency of message change: FHWA recommends minimum of 8 seconds.
- Limit colors of lights: Elmhurst allows amber on black only.
- Illumination Standards: Require a threshold for illumination during the day versus evening hours; require an adjustment meter or sensor for adjustment.
- Maximum Sign Area: Determine a reasonable sign area, i.e. 30%.
- Orientation and setback from residential district.
- Limit as to type, i.e. monument or wall.
- Window Signs: Further define what constitutes a window sign.
- Establish Design Standards
- Sound

Ms. Hamid said that a survey of 19 communities was done through the Northwest Municipal Conference and Staff, with respect to electronic signs. Comparable communities included Buffalo Grove, Des Plaines, Elk Grove Village, Elmhurst,

Evanston, Hoffman Estates, Naperville, Mt. Prospect, and Schaumburg. Other communities included Carpentersville, Glencoe, Grayslake, Hanover Park, Libertyville, Prospect Heights, Rolling Meadows, and Streamwood. A list of major issues that other communities are reviewing was summarized as follows:

- As of right
- Restrictions on number of times per day or hour
- Illumination and brightness restrictions
- Concerns over electronic signs being distracting to drivers
- Are animation or moving images allowed
- Are there concerns over community character

Naperville and Oak Park, Illinois are two communities that recently modified their existing electronic sign code. Approved in December 2008, Naperville added a definition for Changeable Copy, and permits electronic signs as of right. Approved in March 2009, Oak Park permits electronic signs as of right, for window signage only.

Ms. Boyer summarized the recommendations by Staff with regards to each sign type:

- Manual Change Bulletin Board
 - Continue to allow manual change bulletin boards as currently allowed in all zoning districts.
 - Limit the size of manual change bulletin boards in all business, manufacturing, and institutional zoning districts to 30% of the total sign area or 20 square feet, whichever is less.
- Electronic Changeable Signs
 - Allow electronic changeable signs in residential districts for non-residential uses.
 - Require that electronic changeable signs in residential areas or adjacent to residential districts be turned off from 9 p.m. to 7 a.m.
 - Consider other regulations concerning changeable message boards.
- Business, Manufacturing, and Institutional Districts
 - Allow electronic changeable signs in all business, manufacturing, and institutional districts.
 - Limit the size of electronic changeable signs to 30% of the sign area or 20 square feet, whichever is less.
 - Consider other regulations concerning changeable message boards.

Other regulations for electronic changeable signs include the following:

- Static message: messages shall change frequently no more than once per 60 seconds.
- Color: color shall be limited to amber lights on black backgrounds.
- Sign Type: electronic changeable signs shall only be allowed on monument signs (not wall signs or ground signs)
- Establish daytime and nighttime illumination limits.
- Prohibit electronic changeable signs as window signs.
- Establish design standards requiring electronic changeable signs to cohesively

- tie into the monument sign.
- Prohibit sound as a component of the sign.
- Prohibit signs that promote or advertise any commercial enterprise or event not conducted on the same premises.
- Message: messages only for the business upon which the sign is placed shall be permitted. No off-premise advertising shall be allowed.

Ms. Hamid said the next steps would be for the commissioners to discuss the information presented tonight, and consider the following:

- Draft of code language
- Review of code language
- Any other sign items

Commissioner Bombick asked if he understood correctly that Staff was recommending that only electronic changeable signs be allowed, with no movement or images, and limited to amber on black background. **Ms. Hamid** replied that that was correct.

Commissioner Kingsley asked about height restrictions for monument signs, and the difference between a ground sign and a monument sign. **Ms. Hamid** replied that a monument sign has a 6-foot height with a decorative base, and a ground sign can be up to 16'-6" in height.

Commissioner Tinaglia felt that the use of both 'ground sign' and 'monument sign' was confusing and a clearer definition should be established. He asked whether both terms were even necessary and whether one could be eliminated, and how the Village could regulate how many electronic signs are allowed. **Ms. Ward** clarified that a ground sign was essentially a pole sign, and a monument sign was a sign on a base close to the ground.

Commissioner Tinaglia further stated that he would not be in favor of electronic signs that moved, and he felt that the Village's electronic sign at the corner of Northwest Highway and Arlington Heights Road moved too fast. He also asked Staff if there was any aftermath from the recently approved sign variation for *The Grand Station*, which he felt might be a good starting point for the future of electronic signs in the Village. He concluded that he was a big proponent of signage, which he felt was important.

Commissioner Bombick asked if there was a scientific graphic design reason behind the recommendation for the amber on black background color, as opposed to black on white, which was a lot easier to read, or white on black. He wanted to understand the justification; is it because amber is less obtrusive at a distance, and has less glare than other colors? **Ms. Hamid** replied that during the day, amber on black is most likely more readable, whereas in the evening, black on white may be more legible.

Commissioner Bombick also asked Staff what town(s) he could visit to see the type of electronic signs being recommended. **Ms. Hamid** replied that Staff visited

numerous towns to obtain the pictures presented tonight, which included Naperville, Bolingbrook, Woodridge, Carol Stream, Hanover Park, Bartlett, Hoffman Estates, Mt. Prospect and Chicago. The church sign in Mt. Prospect shown on page 11 was the type of electronic changeable sign that Staff was recommending.

Commissioner Bombick said that one the problems with some of the sign examples presented by Staff, was that the sign area was not big enough to do any good, unless the sign was right up on the road, and we had to be careful if we were going to restrict these, especially with community messages, which would be a waste of money if they were not big enough to see, and even more distracting.

Commissioner Tinaglia wanted to make one more comment before he had to leave because of another meeting commitment. He felt that many of the existing manual change bulletin board signs in the Village were offensive and old-looking, and wanted to see something happen with these signs. **Commissioner Tinaglia** left the meeting at this time.

Commissioner Fitzgerald agreed that some of the older, existing manual change bulletin board signs, such as the one at the car wash on S. Arlington Heights Road shown on page 3, were unattractive; however, he felt the new manual bulletin board sign for Southminster Church, shown on page 4, was a great example. He said that he never liked electronic changeable signs because they are too busy and would add to the busyness of existing signs in the Village, especially on S. Arlington Heights Road. He felt that at some point, electronic signs would start moving faster than we could control, and be brighter than we could control. He especially did not like these types of signs in a residential area because it cheapened the area, even with time restrictions. He also felt that once these electronic changeable signs were allowed, everybody would want one, and he did not like any of the electronic sign examples provided by Staff. He felt the existing rules for electronic signs should remain as is, existing manual bulletin board signs could be improved and updated, and the option for a sign variation could remain.

Commissioner Bombick pointed out that the existing manual bulletin board sign at the car wash on S. Arlington Heights Road, shown on page 3, managed to make something as obnoxious as a hi-definition TV sign without any technology other than fluorescent lights, and this sign was a result of the existing sign code.

Chairman Eckhardt said that he was a proponent of the highest technology of video signs known to man, because that was the future; however, he was also a proponent of developing regulations so that electronic signs stay static for the most part. He was not in favor of the highly graphic image of blade runner-type signs, and he would not support an electronic changeable sign with only amber lights because it was old-school and outdated before it even started. He felt the Village needed to leap forward into the sign technology future, which is a sign with a video screen that is regulated. He also acknowledged that once this type of sign was allowed, it would be difficult to stop it from becoming like Disneyland; however, he would vote for no electronic sign unless it was a sign that had the new technology, with restrictions. **Chairman Eckhardt** also felt it was important to never allow

someone to put a sign on someone else's property, resulting in too many signs too close together.

Commissioner Kingsley said she felt similar to Chairman Eckhardt with regards to the electronic sign display. She referred to the 'Home Run Inn' sign on page 17, which she felt was a nice sign. She also said she was definitely not a proponent of anything moving on electronic signs. Her big issues with signs were height and brightness, which she felt should be looked into further. When she thought of signage in other towns, she was impressed with downtown Lake Forest, which had nothing but low signs, which she was a proponent of and suggested the Village look into.

Ms. Ward explained that downtown areas were different than other areas of town with regards to sign height. She said that there was a danger in making a change in sign height because although existing signs could be amortized out, in most situations, existing signs would not come down until they fall apart, resulting in a lot of old, non-maintained signs. **Commissioner Kingsley** reiterated her previous suggestion that the height of signs be reviewed by Staff. She also recommended grouping together all the different types of electronic signs, including the manual bulletin board sign, so that a petitioner was not forced to put a manual bulletin board sign on a tall ground sign, which she was opposed to.

Commissioner Bombick said that he tended to agree, in concept, with Commissioner Kingsley and Chairman Eckhardt about the type of signs that would be nice. He referred to the 'Home Run Pizza' sign on page 17, which was a nicely designed sign with a graphic image that changed; however, the sign was also so pedestrian, so mundane, and so ordinary, which was where he was afraid the Village would end up if electronic signs were allowed. He also referred to the 'McDonald's' sign along I-90, and the digitally-stunning electronic billboards along the stretch of 294 west of the airport in Elmhurst, which were well designed and easy to read electronic signs. He also referred to the 'McDonald's' sign on page 17, which he felt was the most annoying, primitive type of electronic sign you could possibly imagine, which should never be allowed in the Village because it looked cheap and tacky.

Commissioner Bombick also referred to the church sign in Bartlett shown on page 11, which was exactly what Commissioner Fitzgerald meant when he said that he did not want to see an electronic sign in a residential neighborhood, emblazoned on the sunset every day. **Commissioner Bombick** added that he could support a white copy on black or a black and white electronic sign, because it was very readable and not overly bright; however, the concept of dark skies should be considered with regards to signage and lighting. He wanted to know if it was more environmentally sustainable to be changing the material wrapped around a big billboard, signs emitting high powered fluorescent lights, or running a hi-definition display (electronic sign) 24 hours a day. **Commissioner Bombick** also agreed with Chairman Eckhardt that some of the existing manual change bulletin board signs were so archaic and there had to be better technology and a way to control the quality of the graphics.

Chairman Eckhardt suggested developing a design guidelines booklet showing the type of signs the Village expects, signs of high quality and high technology; guidelines similar to the existing guidelines for single-family homes. **Ms. Ward** replied that guidelines could not be put out recommending signage that is not permitted by code, because it would be inviting variations, and in theory, a variation was an exception, and exceptions should not be invited. **Ms. Hamid** added that the commissioners could however, encourage better design overall for signs.

Commissioner Fitzgerald asked Commissioner Bombick if there were any examples of signs presented by Staff that he felt were a positive direction, because he was trying to be open-minded. **Commissioner Bombick** replied that he did not mind the electronic static sign shown on page 2, or the white on black copy, and he felt the manual change bulletin board sign at Southminster Church, shown on page 4, was gorgeous.

Ms. Ward suggested the commissioners think about whether they preferred manual change bulletin board signs over electronic changeable signs, because this was really the issue right now with the type of sign variations that have been coming in. This would help narrow the focus right now by starting small and moving forward with the type of sign that is already out there, and in the future, go forward with signage that is newer in technology, but with restrictions.

Commissioner Kingsley said that she was amazed by the current regulations for window signage in the Village. She felt strongly that something should be done about these types of signs. **Commissioner Bombick** suggested a 'use tax' for any electronic signs allowed in the Village, which could electronically control how many times the sign changed messages.

Ms. Hamid asked the commissioners for some type of direction at this time. **Chairman Eckhardt** felt the direction tonight appeared scattered, although he liked Ms. Ward's suggestion to take a narrow approach by deciding whether to encourage or discourage certain types of signs, electronic vs. manual. It appeared as though none of the commissioners supported stick-up plastic letters on manual signs, although they did support high quality letters like the ones used on the Southminster Church sign; therefore, regulations specific to manufacturer could be considered for illumination and copy to ensure a quality design.

Ms. Ward clarified that currently electronic signs are not permitted; therefore, if the commissioners want to treat electronic signs similar to manual bulletin board signs, code language must first be prepared to 'permit electronic changeable signs'. Caution should also be taken with language pertaining to specific technological standards for these signs, in order to avoid differentiating among uses without any validity or justification. **Ms. Ward** referred to the list of 'regulations for electronic changeable signs' on page 18, which the commissioners could consider moving forward with; or not permit electronic changeable signs at this time; or tighten up the existing regulations for manual bulletin board signs; or not do anything with electronic signs at this time.

Commissioners Fitzgerald, Bombick, and Chairman Eckhardt, were all in favor of doing nothing about electronic changeable signs at this time. **Commissioner Kingsley** said she was in favor of approving electronic changeable signs at this time, with restrictions. **Commissioner Bombick** added that he wanted to see restrictions on manual change bulletin board signs tightened at this time, which **Chairman Eckhardt** agreed with. **Chairman Eckhardt** recommended a future meeting to further discuss manual change bulletin board signs, specifically with regards to improving the font on these signs. **Ms. Hamid** summarized that the commissioners want Staff to come back with a better code definition on manual change bulletin board signs, as well as some design considerations for these types of signs. **Chairman Eckhardt** also said that although they were not asking Staff to draft an ordinance on electronic signs at this time, the commission should continue discussions on these types of signs, with the direction to establish the controls for such a sign.

The commissioners all stated that if they saw any electronic changeable signs in other communities that they liked, they would contact Staff for further investigation. **Commissioner Kingsley** suggested discussing this topic again in 3 months, as well as discussing current regulations for window signs. **Ms. Ward** replied that Staff could look at window signage regulations separate and apart from the issue of electronic changeable signs. **Ms. Hamid** pointed out that the recommendations made by Staff with regards to electronic changeable signs also applied to the B-5 zoning district, which included the downtown.

The commissioners appreciated and thanked Staff for all the information provided in the packet for tonight's meeting, which was very well done.

Ms. Hamid reiterated that her direction from the commissioners tonight was to come up with some design regulations for the current manual changeable signs, and to look further at existing regulations for window signs. With regards to electronic changeable signs, the commissioners want to think more about it and revisit the issue at a later time, with no direction to develop any ordinance language, or to make any changes at this time. The commissioners concurred.

Commissioner Bombick reiterated his question pertaining to the power requirement for electronic changeable signs vs. illuminating a billboard with standard methods, which Staff replied they would look into further.

ITEM 6. GENERAL MEETING

There was no further discussion.

A MOTION WAS MADE BY COMMISSIONER BOMBICK, SECONDED BY COMMISSIONER FITZGERALD, TO ADJOURN THE MEETING AT 8:45 P.M. ALL WERE IN FAVOR. THE MOTION CARRIED.

Visual Preference Survey

- In 2012, a Visual Preference Survey was conducted to evaluate numerous types of signage including electronic LED signage.
- Participants included residents, business owners, and sign companies.
- In Summary, the feedback was:
 - Residents do not want electronic LED signage.
 - 82% preferred a static manual change bulleting board.
 - 2/3 did not want electronic signs for all businesses.
 - 79% were opposed to video signage

IXa. Design Considerations (18)

(10.a.) This slide illustrates: LED vs. regular ground sign.



A. Walter E. Smite Sign with LED



B. Walter E. Smithe sign as a regular ground sign.

Which sign is preferred, sign A or sign B ?

Preferred Sign A	21%	Preferred Sign B	79%	Total
Resident	6%	Resident	94%	100%
AH Business Owner (Non-Resident)	38%	AH Business Owner (Non-Resident)	62%	100%
Sign Company Representative	25%	Sign Company Representative	75%	100%
Both AH Resident & Business Owner	35%	Both AH Resident & Business Owner	65%	100%

Analysis: 79% preferred sign B. Residents very strongly preferred B.

IXb. Design Considerations (19)

(10.b.) Illustrates: LED vs. regular ground sign.



**A. Ground Sign with a
Electronic Changeable Sign**



**B. Ground Sign with a
Static Message**

Which sign is preferred, sign A or sign B ?

Preferred Sign A	18%	Preferred Sign B	82%	Total
Resident	8%	Resident	92%	100%
AH Business Owner (Non-Resident)	38%	AH Business Owner (Non-Resident)	62%	100%
Sign Company Representative	25%	Sign Company Representative	75%	100%
Both AH Resident & Business Owner	21%	Both AH Resident & Business Owner	79%	100%

Analysis: 82% of all participants preferred sign B. All categories preferred sign B. AH Business owners very strongly preferred B.

IXc. Electronic Changeable Message Signs (20)

(10 c.) This slide illustrates or asks: Are LED signs desirable?



Should Electronic Changeable Message signs be considered in Arlington Heights?

A. All Businesses B. Only Special Venues C. Not at all

All Businesses	36%	Only Special Venues	42%	Not at all	22%	Total 100%
Resident	22%	Resident	53%	Resident	25%	100%
AH Business Owner (Non-resident)	42%	AH Business Owner (Non-resident)	23%	AH Business Owner (Non-resident)	15%	100%
Sign Company Representative	50%	Sign Company Representative	0%	Sign Company Representative	50%	100%
Both AH Resident & Business Owner	42%	Both AH Resident & Business Owner	42%	Both AH Resident & Business Owner	16%	100%

Analysis: 64% of all participants preferred that electronic changeable message boards not be allowed for all businesses.

IXd. Electronic Graphic Display Signs (21)

(10 d.) This slide illustrates or asks: Are LED signs desirable?



Should Electronic Graphic Display Signs be considered in Arlington Heights?

A. All Businesses B. Only Special Venues C. Not at all

All Businesses	34%	Only Special Venues	41%	Not at All	25%	Total 100%
Resident	25%	Resident	44%	Resident	31%	100%
AH Business Owner (Non-resident)	55%	AH Business Owner (Non-resident)	18%	AH Business Owner (Non-resident)	27%	100%
Sign Company Representative	50%	Sign Company Representative	50%	Sign Company Representative	0%	100%
Both AH Resident & Business Owner	37%	Both AH Resident & Business Owner	42%	Both AH Resident & Business Owner	21%	100%

Analysis: 66% of participants preferred that EGS signs not be allowed for all businesses.

IXe. Video Display Signs (22)

(10 e.) This slide illustrates or asks: Are LED signs desirable?



Video Display for a strip retail center



Video display for a new commercial development.

Should Video Display Signs be considered in Arlington Heights?

A. All Businesses B. Special Venues only C. Not at all

All Businesses	21%	Special Venues only	43%	Not at all	36%	Total 100%
Resident	11%	Resident	53%	Resident	36%	100%
AH Business Owner (Non-resident)	46%	AH Business Owner (Non-resident)	36%	AH Business Owner (Non-resident)	18%	100%
Sign Company Representative	20%	Sign Company Representative	40%	Sign Company Representative	40%	100%
Both AH Resident & Business Owner	25%	Both AH Resident & Business Owner	30%	Both AH Resident & Business Owner	45%	100%

Analysis: Overall, 79% preferred that video display signs not be allowed for all businesses.



Item: Ordinance - Code Amendments - Chapter 13

Department: Legal

An Ordinance Amending Chapter 13 of the Arlington Heights Municipal Code
(Addition of Class "L" liquor license)

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
Chapter 13 - Class "L" liquor license	Ordinance

**AN ORDINANCE AMENDING CHAPTER 13
OF THE ARLINGTON HEIGHTS MUNICIPAL CODE**

SECTION ONE: That Chapter 13, Alcoholic Liquor Dealers, is hereby amended as follows (the language being added is highlighted):

1. That Section 13-501, Classification, is hereby amended by adding a Class “L” liquor license and re-lettering the existing subsections o. and p. to p. and q., accordingly:

- o.** Class “L” license which shall permit the retail sale of alcoholic liquor for consumption on the premises where sold only at establishments located on the second floor or higher within the Downtown District (B-5). While a kitchen is not required, full and complete meals must be made available for purchase, either from food prepared on site or from food prepared elsewhere and delivered to the customers, subject to the approval of the Local Liquor Commissioner.

2. That subsection b. of Section 13-204, Training Requirements for Beverage Alcohol Sellers and Servers Education and Training Program (BASSET), is hereby amended as follows:

- b.** All persons employed by an establishment holding a class “A”, “AA”, “B”, “BB”, “C”, “DD”, “E”, “G” or “H”, “I”, “J”, “K”, or “L” liquor license who serves or sells alcoholic beverages shall, upon demand, show a valid State-certified BASSET card or its equivalent, meeting the minimum curriculum requirements of the Illinois Department of Alcoholism and Substance Abuse (DASA), Title 77, Chapter X, Rule 2056.

3. That a Class “L” liquor license is hereby added to the Table in Section 13-502, Fees and Number of Licenses, as follows:

Class of License	Annual License Fee	Number of Licenses Authorized
L	\$ 4,600	0

4. That a Class “L” liquor license is hereby added to the Tables in Section 13-503, Hours of Operation, as follows:

Class of License	Monday through Friday	Friday	Saturday	Sunday
L	8:00 AM - 1:00 AM following	8:00 AM - 2:00 AM Sat.	8:00 AM - 2:00 AM Sun.	10:00 AM - 1:00 AM Mon.

On the mornings of July 4, Memorial Day, Labor Day and Thanksgiving, the sale of alcoholic beverages is permitted as follows:

Class A - 1 AM	Class E - 1 AM
Class AA - 2 AM	Class G - 2 AM
Class AA Adjunct - 3 AM	Class I - 1 AM
Class B - 2 AM	Class L - 2 AM
Class BB - 2 AM	
Class C - 2 AM	Daily - Not for Profit - 30 Minutes Before Closing
Class DD - 2 AM	Daily - Special - 30 Minutes Before Closing

On the morning of January 1, the sale of alcoholic beverages is permitted as follows:

Class A - 2 AM	Class DD - 2 AM
Class AA - 2 AM	Class G - 2 AM
Class AA Adjunct - 3 AM	Class I - 2 AM
Class B - 2 AM	Class L - 2 AM
Class BB - 2 AM	Daily - Not-for-Profit - 30 Minutes Before Closing
Class C - 2 AM	Daily - Special - 30 Minutes Before Closing

All patrons and customers shall leave the premises no later than ten minutes following the closing hours stipulated above, excepting in establishments which are full service restaurants in which the service of alcoholic beverages is incidental and complimentary to the service of meals; in such establishments, all alcoholic beverages must be removed from all service areas, tables, counters, bars, etc., within ten minutes following the closing hours stipulated.

5. That Section 13-607, Employees, is hereby amended as follows:

Section 13-607 Employees. It shall be unlawful for any licensee or any officer, associate, member, representative, agent or employee of such licensee to engage, or employ, or permit any person under the age of 19 years to handle, sell, serve or deliver alcoholic liquor or to entertain, or to act as host or hostess in or upon the licensed premises where the principal business is the sale of alcoholic liquor, while such premises are open for the sale at retail of alcoholic liquor. Any person under the age of 19 years, engaged or employed or permitted to work in or upon the general premises where the sale of alcoholic liquor is not the main or principal business may not work as entertainer, host or hostess or in connection with the handling, selling, serving or delivering of alcoholic liquor.

It shall be unlawful to permit any person in a Class "A", "AA", "B", "BB", "C", "DD", "E", "G" or "H", "I", "J", "K", or "L" licensed establishment to serve or sell alcoholic beverages unless that person has completed the BASSET training program or its equivalent, as required by Section 13-204 of this Code.

SECTION TWO: This Ordinance repeals all ordinances or parts of ordinances in conflict with the provisions hereof, and shall be in full force and effect after its passage, approval and publication in pamphlet form, in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 18th day of July, 2016.

ATTEST:

Village President

Village Clerk

Code Amendments:13 – Class L liquor license



Item: Ordinance - Chapter 13 - Class "A" liquor license

Department: Manager/Legal

An Ordinance Amending Chapter 13 of the Arlington Heights Municipal Code
(Making available a Class "A" liquor license)

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
Chapter 13 - Class "A" liquor license	Ordinance

AN ORDINANCE AMENDING CHAPTER 13 OF THE
ARLINGTON HEIGHTS MUNICIPAL CODE

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That Section 13-502 of the Municipal Code of Arlington Heights, pertaining to the number of liquor licenses, is hereby amended to increase the number of Class "A" liquor licenses authorized, with the amended entry for Class "A" licenses to read as follows:

CLASS OF LICENSE	ANNUAL LICENSE FEE	NUMBER OF LICENSES AUTHORIZED
A	\$3,800.00	28

SECTION TWO: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 18th day of July, 2016.

Village President

ATTEST:

Village Clerk



Item: Closed Session

Department: Village Manager's Office

Request for Closed Session per 5 ILCS 120/2(c)(21): Discussion of minutes lawfully closed, whether for purposes of approval of the minutes or the semi-annual review of the minutes

- and -

5 ILCS 120/2(c)(11): Litigation, when an action against, affecting or on behalf of the Village has been filed and is pending before a court or administrative tribunal, or when the Board finds that an action is probable or imminent

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount: