



July 15, 2013
8:00 PM

AGENDA
President and Board of Trustees
Village of Arlington Heights

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

IV. APPROVAL OF MINUTES

- A. Village Board Minutes of 7/1/2013

V. APPROVAL OF ACCOUNTS PAYABLE

- A. Warrant Register of 7/15/2013

VI. RECOGNITIONS AND PRESENTATIONS

- A. Promotion of Dave Strojny to Fire Lieutenant

VII. PUBLIC HEARINGS

VIII. CITIZENS TO BE HEARD

Anyone wishing to speak on a subject not on the Agenda should fill out a card, located in the back of the room, and hand it to the Village Clerk.
Please limit your comments to three minutes.

IX. OLD BUSINESS

- A. Report of the Committee-of-the-Whole meeting of July 8, 2013 -
Small Business Development Agreement between the Village and
the Chamber of Commerce

Trustee Scaletta moved, seconded by Trustee Blackwood, that the Committee-of-the-Whole recommend to the Village Board approval of the proposed Small Business Development Agreement between the Village and the Chamber of Commerce, as amended.

The motion passed unanimously.

- B. Report of the Committee-of-the-Whole meeting July 8, 2013 -

Capital Plan/Proposed One-Time General Fund Transfers

Trustee Farwell moved, seconded by Trustee Scaletta, that the Committee-of-the-Whole recommend to the Village Board that the Board approve, as part of the long-term capital funding plan, the transfer of \$3 million from the General Fund, with \$1 million going to the Flood Control V Fund, \$1 million going to the EAB Fund, and \$1 million going to the Capital Projects Fund, retroactive to April 30, 2013.

The motion passed, with Trustees Farwell, Rosenberg, Scaletta, Tinaglia, and Mayor Hayes voting aye and Trustees Blackwood, LaBedz, and Sidor voting no.

C. Report of the Committee-of-the-Whole meeting of July 15, 2013

X. CONSENT AGENDA

This Agenda consists of proposals and recommendations that, in the opinion of the Village Manager, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote instead of separate votes on each item. Consideration of this Consent Agenda will be governed by the following rules and procedures prior to roll call vote:

1. Any Trustee who wishes to vote "no" or "pass" on any Consent Agenda items should so indicate.
2. Upon the request of any one Trustee, any item will be removed from the Consent Agenda and considered separately after adoption of the Consent Agenda.
3. Citizens in the audience may ask to remove any item on this Consent Agenda.
4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

CONSENT LEGAL

- A. An Ordinance Amending the Zoning Ordinance of the Village of Arlington Heights
(Arlington Square Shopping Center)

XI. APPROVAL OF BIDS

XII. NEW BUSINESS

- A. Printing Specialties
3350 W. Salt Creek Ln.
PC13-012
- B. Minuteman Press
1324 W. Algonquin Rd.
PC13-008

XIII. LEGAL

- A. An Ordinance Amending Chapters 6 and 7 of the Municipal Code of the Village of Arlington Heights (Creation of an Affordable Housing Trust Fund)
- B. Resolution Approving an Agreement Between the Village of Arlington Heights and the Arlington Heights Chamber of Commerce (Small Business Development)

XIV. APPOINTMENTS

XV. PETITIONS AND COMMUNICATIONS

XVI. REPORT OF THE VILLAGE MANAGER

XVII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Village Board Minutes of 7/1/2013

Department: Village Clerk

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

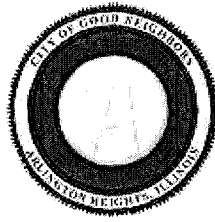
ATTACHMENTS:

Description

[Village Board - 7/1/2013](#)

Type

Minutes



July 1 2013
8:00 PM

MINUTES
President and Board of Trustees
Village of Arlington Heights

I. CALL TO ORDER

President Hayes offered condolences to the families and community of Prescott Arizona for the firefighters killed while fighting the forest fire. The Firefighters lost 20% of their firefighting force in one incident. A moment of silence was observed.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

The Village Clerk called the roll with President Hayes and the following Trustees responding: Tinaglia, Rosenberg, Blackwood, Scaletta, Farwell, Sidor, Glasgow and LaBedz.

Also present were Village Manger Bill Dixon, Assistant to the Village Manager Diana Mikula, Assistant Village Attorney Robin Ward, Director of Planning and Economic Development Charles Perkins and Village Clerk Becky Hume.

IV. APPROVAL OF MINUTES



A. Committee-of-the-Whole minutes from June 10, 2013 Approved

Trustee Joe Farwell moved to approve. Trustee Robin LaBedz Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Sidor , Tinaglia .

Abstain: Rosenberg , Scaletta .



B. Committee-of-the-Whole minutes from June 17, 2013 Approved

Trustee Thomas Glasgow moved to approve. Trustee Bert Rosenberg Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor ,

Tinaglia .



C. Village Board Minutes from 6/17/2013

Approved

Trustee Joe Farwell moved to approve. Trustee Bert Rosenberg Seconded the Motion.
The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor ,
Tinaglia .

V. APPROVAL OF ACCOUNTS PAYABLE



A. Warrant Register of 06/30/13

Approved

Trustee Joe Farwell moved to approve the Warrant Register dated 6/30/2013 in the
amount of \$1,517,279.94. Trustee Thomas Glasgow Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor ,
Tinaglia .

VI. RECOGNITIONS AND PRESENTATIONS

President Hayes recognized District 214 intern and Hersey High School student
Kaitlyn Ries who has been working for the past couple of weeks with the Village
Manager's office.



A. Promotion of Police Officer Richard Sperando to Police
Sergeant

Police officer **Richard Sperando** was promoted to Police Sergeant. Officer Sperando
began with the Village in 1990 and has served as patrol officer, criminal investigator,
crime scene technician, juvenile officer and gang crimes specialist. He was also
selected to be part of the Drug Administration Task Force in Chicago. In the Village,
Officer Sperando has been honored as the 1994 VFW Officer of the Year, the 2010
Crimestoppers Officer of the Year in and the co-recipient of the L.W. Calderwood
Officer of the year Award in 2005.

President Hayes administered the Oath of Office to Officer Seperando.

Sergeant Sperando thanked his family. He thanked the Village Board for honoring him

and Chief Mourning and the command staff for believing in him.

VII. PUBLIC HEARINGS

VIII. CITIZENS TO BE HEARD

Storm Sewer Improvements

Doug Duszynski 1310 E. Frederick expressed frustration and disappointment regarding the storm sewer project. He said since the announcement of project, his neighborhood has seen two big rains and he was hoping that the project would be done by now. He said it has taken the last five years to try and get this done. He said that the next bid opening is July 8, and that on July 15 the project will be voted on. He said he would be surprised if it happens that quickly. He said nothing can be done over the winter. He said he is anxious as he has flooded in the winter too. If bids come back, and they were rejected first time, the new bids will come in higher. He asked what will happen if they are over the amount of the state grant. He said time keeps getting added to the process and residents don't have time, they keep getting flooded. He admires the work Mr. Massarelli and his department have done, but the community needs this job finished.

Mr. Dixon said Mr. Duszynski is referring to the neighborhood improvements for which a grant was received. It is anticipated that the project will move forward after July 15.

Orchard Church/Parking Lot

President Hayes asked Trustee Glasgow to preside over this portion of the meeting and recused himself from the topic.

Jeff Wilcox of 1439 N. Haddow Ave. said he has been a neighbor of Orchard Church this is the 3rd time in 10 years that the neighborhood has come to address expansion plans by the church. He said that the required public meeting that the church held was a show. Representatives from the church did not have answers nor were they prepared to give them. In 2007 the church proposed an expansion that never happened because of the resistance of the neighborhood. The original intent of the church in buying the Haddow Avenue homes was for an expansion that never occurred. The neighborhood is extremely frustrated. He invited the Board to come to the neighborhood and see what will be lost.

Mark Fuller of 1431 North Douglas said that at the June 30th 10:30 a.m. Sunday service there were several spaces available in the Olive Mary Stitt parking lot which is marked by an Orchard sign as designated parking. Thomas Middle School also has Orchard parking and that lot was virtually empty. The streets had plenty of open spots available. The church has referenced one time people were unable to find a parking

space. Mr. Fuller said he doesn't see a burden. He said he has never seen all the lots full that are available. The Church has said there is no plan "B," Mr. Fuller said they don't even need a plan "A."

Adam Eichorn of 1301 Douglas Ave. said that it has been a pleasure working alongside neighbors and friends in this unfortunate effort. He said the spirit, intelligence and fortitude within group is inspiring. He said he would rather not see a parking lot built for use a few hours a week. He thanked the Village Board for allowing residents to talk as it was important to let residents have a voice. He said there is truly no parking issue. A gigantic lot at the expense of homes and old growth trees is unnecessary.

IX. OLD BUSINESS



A. Report of the Committee-of-the-Whole Meeting of July 1, 2013 Approved

Trustee Glasgow said that there will be a motion to deny the request of The Music Box for a Liquor License. This is the second application by Ms. Han for a liquor license. An associate of Ms. Han (Ms. Lin) was convicted of prostitution in 2011 and not until the initial liquor license was denied did she relinquish her partial ownership of the business. The Petitioner indicated that she was displaying liquor behind the bar for patrons. "Bring your own" liquor is not regulated however, restaurants are not supposed to handle or pour alcohol if they do not have a liquor license. Trustee Glasgow noted that there is a language barrier with the petitioner. He said that there has been conflicting testimony within the liquor license proceedings which led him to question the credibility of the petitioner. The license was previously denied due to violations and incorrect paper work. There was a lack of notification as to ownership changes. This particular establishment is a karaoke room with shades, which can be up and down and he said he is concerned that prostitution could still occur. Ms. Lin is family member and visits the restaurant regularly. The petitioner has a massage license of her own, gave inconsistent answers regarding her license, failed to disclose information and seemed unable to be forthright with the application; Trustee Glasgow said that a liquor license is a privilege and not a right.

Trustee Farwell said that in his 12 years serving as trustee he can count on one hand the denial of a business or liquor license. He said that he does not treat it lightly. Responsibility comes with a license and they are difficult to deny. He said there were three different occasions where the testimony of the petitioner was inconsistent.

Trustee Thomas Glasgow moved to recommend to the Liquor Commissioner the denial of a Class A Liquor License to The Music Box. Trustee Joe Farwell Seconded the Motion.

The Motion: Passed

Ayes: Farwell , Glasgow , Hayes , LaBedz , Scaletta , Sidor .

Nays: Blackwood , Rosenberg , Tinaglia .

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CONSENT APPROVAL OF BIDS

- A. HVAC Maintenance Services - Group B - Contract Extension Approved

Trustee Jim Tinaglia moved to approve. Trustee John Scaletta Seconded the Motion.
The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

- B. Thermoplastic Pavement Marking Services Approved

Trustee Jim Tinaglia moved to approve. Trustee John Scaletta Seconded the Motion.
The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

- C. ThermoPlastic Striping Machine Approved

Trustee Jim Tinaglia moved to approve. Trustee John Scaletta Seconded the Motion.
The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

- D. Well #12 Rehabilitation & Repair Approved

Trustee Jim Tinaglia moved to approve. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

E. Furnishing Fire Line Meters and Associated Equipment Approved

Trustee Jim Tinaglia moved to approve. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

F. 2013 Water System Improvements Approved

Trustee Jim Tinaglia moved to approve. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

G. Crack Sealing and Routing Program Approved

Trustee Jim Tinaglia moved to approve. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

CONSENT LEGAL

A. A Resolution Accepting a Justice Information Authority Approved
Grant from Cook County
(Victim Services Coordinator Program - \$50,462 grant)

Trustee Jim Tinaglia moved to approve R13-017. Trustee John Scaletta Seconded the

Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

- | | | |
|----|--|----------|
| B. | A Resolution Approving a Second Amendment to the Agreement between the Village of Arlington Heights and Nokia Siemens Networks US LLC (Additional one-year extension of wireless antenna system study on several light poles in the Downtown District) | Approved |
|----|--|----------|

Trustee Jim Tinaglia moved to approve R13-016. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

- | | | |
|----|--|----------|
| C. | An Ordinance Amending Chapter 18 of the Arlington Heights Municipal Code
(Amendment to Section 18-808 - Second Notice of Violation) | Approved |
|----|--|----------|

Trustee Jim Tinaglia moved to approve 13-033. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

- | | | |
|----|--|----------|
| D. | An Ordinance Designating a Certain Intersection as a Yield Right-of-Way Intersection
(Fremont Street to yield to Pine Avenue) | Approved |
|----|--|----------|

Trustee Jim Tinaglia moved to approve 13-034. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

CONSENT REPORT OF THE VILLAGE MANAGER

A. Settlement of Bien v. Village of Arlington Heights

Approved

Trustee moved to approve a settlement in the amount of \$750,000. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

XI. APPROVAL OF BIDS



A. Purchase of an Aerial Ladder Tower Truck

Approved

Mr. Dixon said that the current year budget includes \$1,350,000 in the Fleet Operations Fund for the purchase of a new Aerial Ladder Tower Truck. It will replace a unit that has reached the end of its 20 year service life. The Northwest Suburban Purchasing Cooperative has provided for the joint purchasing of fire apparatus through competitive bidding for a number of years. The Village's Fire Department has consistently used very specific requirements for fire apparatus bid specifications, which require that the manufacturer provide a complete engineered design and production, as well as a clear warranty and support program. This time, the Department established a committee of 15 department officers and firefighters who evaluated the needs of the Department. The committee recommends that the Department purchase a Pierce Aerial Ladder Tower Truck primarily for safety, operational standardization, overall quality and service reasons.

The current proposal for a 2013 Aerial Ladder Tower Truck is \$1,033,378. Pierces' dealer in Illinois is Global Emergency Vehicles of Aurora, Illinois. The vendor has proven very reliable and the Village would be protected by a performance bond posted by Pierce manufacturing. The Village has been offered a savings of almost \$30,000 if the Village will put the truck on order placement. This puts the truck at close to \$350,000 under budget. The cost will be further reduced by a trade-in allowance on our 1993 Pierce Ladder Tower Truck upon delivery of the new vehicle, of a minimum of \$25,000 by Global Emergency Vehicles. It is recommended that the Village acquire this piece of apparatus in conjunction with the bid submitted by the Northwest Suburban Conference pricing structure and award the purchase contract to Pierce Manufacturing, Appleton, Wisconsin and its dealer, Global Emergency Vehicles. The actual price of the truck will be no greater than \$1,003,603 after using the prepayment option and trade-in. There are sufficient funds available and this item comes in approximately \$350,000 under budget.

Trustee John Scaletta moved to approve. Trustee Robin LaBedz Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .



B. TIF Consultant, Hickory Kensington Area

Approved

Mr. Dixon said that in January of 2013 the Village Board adopted the Hickory Kensington Area Plan. Several recommendations were approved in the Plan including further evaluation of funding options including Tax Increment Financing and Special Service Area and/or Special Assessment. The current budget includes \$35,000 for consulting services. At this time, it is recommended that Kane McKenna be retained for a two phased project. The first phase would focus on whether or not the area qualifies as a TIF District and will also focus on other funding possibilities. If the area qualifies as a TIF, then the Village would move forward with the second phase, which would include drafting a Redevelopment plan. This engagement does not require competitive bidding as it is a professional service. Nonetheless, the market was surveyed as in this case staff is asking that the Board waive competitive requirement process and authorize entering into a contract with Kane McKenna and Associates to provide consulting services in an amount not to exceed \$33,000.

Trustee Rosenberg asked if staff could draw up the Redevelopment Plan as opposed to hiring Kane McKenna to do so. **Mr. Perkins** said that phase one helps define if the project meets the TIF eligibility criteria. The second phase is where the Redevelopment Plan is drafted which defines the public improvements, the costs of the public improvements and other components of the Redevelopment Plan. Staff traditionally negotiates the agreements with the developers in phase three, but has used Kane McKenna to draft the Redevelopment Plan which is phase two. Mr. Siegel works closely with Kane McKenna and has been pleased with their performance in the past.

Trustee Scaletta asked if the Redevelopment Plan comes to the Village Board for approval. The answer was yes. In contemplation of enacting a TIF, he said it was good to have an outside expert party providing the plan. He clarified that it is not black/white whether a TIF district is approved by the State. Mr. Perkins said there have been lawsuits in the past and the Village's TIF districts have held up under testimony. Because of potential legal challenges it is important to have the expertise of a firm with this specialty draw up the plan.

Trustee Scaletta recommended moving forward with phase one, but holding off on phase two until it is determined that the area meets the criteria. **Trustee Rosenberg** said phase one should not exceed \$12,500

Trustee Farwell asked if staff investigated these are consultant fees are reasonable.

Mr. Perkins said that Mr. Enright Deputy Director of Planning and Economic Development contacted other communities that had gone through similar studies. This information was the basis of the \$35,000. Staff then approached Kane McKenna and their price came in under the \$35,000. **Trustee Farwell** said he has been satisfied with their work. He suggested showing the rationale upon which staff based its recommendation would be helpful in the future.

President Hayes said that it makes sense to break out phases one and two.

Trustee Farwell said the Illinois State Statutes list between 17-19 qualifications for a TIF. It is not a black and white process. If the area hits 9 of the qualifications, but two are disqualified, then the project does not meet the criteria.

Trustee John Scaletta moved to authorize entering into a contract with Kane McKenna to provide consulting services for Phase I not to exceed \$12,500. Trustee Thomas Glasgow Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

XII. NEW BUSINESS



- A. Chapter 28 Text Amendment - Demolition of Structures Approved
PC#13-010

Mr. Dixon said the proposed change to Village Code regarding the Demolition of Structures will clarify the long standing requirement that design review and approval is required prior to issuance of a demolition permit and removes any ambiguity as well as clearly defining Design Commission and Administrative Review. The Plan Commission considered the proposal and it was approved unanimously on June 12, 2013.

Trustee Scaletta said he was pleased with the clarification.

Trustee John Scaletta moved to approve. Trustee Joe Farwell Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .



- B. Arlington Square Rezoning Approved
1816-1860 S. Arlington Heights Rd.

Peter Troost asked to Board to allow a rezoning of the property from B-1 to B-2. He said it was studied by Plan Commission and they have given their approval. He believes there would be no negative effects to the area. He said it will be easier to rent the spaces, and he's having a hard time getting tenants.

Trustee Glasgow asked what kinds of businesses could go into the space. **Mr. Perkins** said that the Village is a co-petitioner as part of the request is to rezone the Jewel/Osco property as well. Mr. Troost's property is the in line tenant space north of the Jewel. He does not own the parking lot. Jewel expressed some concerns in regards to uses that could go in if the zoning were changed. Most of their concerns surrounded uses that would require a Special Use and therefore a Public Hearing and Board approval. Staff has talked directly with Jewel and they understand the rezoning. There are also limitations to uses because of the properties' proximity to a residential neighborhood.

Trustee Scaletta clarified that the parking is owned by Jewel/Osco and there is reciprocal cross access easement and parking agreement. He asked Mr. Troost to have the resale shop truck which is often parked near Arlington Heights Road moved near the store, as it functions as a billboard or sign which is not permitted. He asked him to have the truck park back by the store. **Mr. Troost** said yes, he will tell them to relocate the truck.

Trustee Labedz said she was on the Plat and Subdivision Committee when this proposal came up. She said it is good to rezone this property which is an island of B-2 in the middle of B-1. She said she was glad to see it make it to this point.

Trustee Farwell said this was logical and good business development. He noted that although unusual, other Jewel properties were similarly developed.

Trustee Joe Farwell moved to approve. Trustee John Scaletta Seconded the Motion.
The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

XIII. LEGAL



- A. An Ordinance Amending Chapters 23 and 28 of the
Arlington Heights Municipal Code
(Section 23-104 Demolition of Buildings; Section 14.2
Design Commission Meetings)

Approved

Trustee John Scaletta moved to approve 13-035. Trustee Jim Tinaglia Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .



B. An Ordinance Amending Chapters 6 and 7 of the Municipal Code of the Village of Arlington Heights (Creation of an Affordable Housing Trust Fund) Tabled

This item was removed from the Consent Agenda by Trustee Rosenberg.

Trustee Rosenberg said he had lingering questions as he was not at the Committee of the Whole meeting when the issue was presented. His question regarded the language of the sources of funds/gaming revenues. **Ms. Ward** explained that 10% of gaming revenues from the first full fiscal year would be used for the Trust. So, if gaming began in December, the revenues from December to May would not be used, but the revenues from May 1 through April 30, the Village's fiscal year, of the following year would be.

Trustee Rosenberg said he agreed with concept but did not like committing to a revenue source that doesn't exist. He said no one knows how much it will be, or if it is even a true source. He said he would vote no on this for now, he does not want to commit to an amount that is not real. He thanked Mr. Ford and the Task force for the work they have done and said he appreciated the concept.

Trustee Scaletta asked for a clearer definition of gaming revenues. He said his concern was that another kind of gaming revenue other than slot machines at the racetrack might come on line in advance of slot machines, in which case the expected monies might be far less than what was intended. **Ms. Ward** said she would rewrite the Ordinance to clearly define the gaming revenue sources.

Trustee Scaletta also had reservations that there was language in the Ordinance that the Board can take money from the General Fund and move it from a tax dollar account into the housing trust fund. **Ms. Ward** said that Task Force and Housing Committee composed that sentence. She said that it can be removed because the Board has that authority anyway. **Mr. Ford** agreed saying it was more of a political statement.

Trustee Scaletta said he wants to make sure that something is being created that cannot be funded is unmanageable or be taken advantage of. He said he has received feedback from residents who they are unsure of this proposal. He said it is a noble goal. He said it seems a small concept, but expressed concerns about how big it could become. He would like it to be controlled, have guidelines, restrictions, requirements and oversight. He said he wants to make sure the intent of the Board is very clear with those controls in place and is very specific so that there are no questions. He said he will not sign his name to anything that says money can be moved from the General

Fund.

Trustee Farwell stated that the intent of the language was for the 10% to be from slot monies and the 1% from all gaming revenues. He said there is a strong correlation between the slot machine profits being used for affordable housing as the opening of a slot machine facility would bring people to Arlington Heights that would need such housing. It would not make sense to tie the 10% to something that is not job related. He said that is why the intent of the dedicated funds comes directly from the slots' revenues.

Mr. Dixon said that a new draft will be prepared and sent out before the Board is called upon to act on July 15.

President Hayes said that there was discussion of the possible inclusion of other possible other funding sources as well, not just the General Fund. He suggested adding language "the Village Board at its sole discretion may make other sources of funds available to the Housing Trust Fund to include the General Fund as it deems necessary and appropriate." **Ms. Ward** said this direction is in conflict with what Trustee Scaletta proposed.

Trustee Scaletta said that an ordinance can be modified later, if other sources are found, he suggested changing the ordinance then. He doesn't want future Boards to think this Board's intention was to take money from the General Fund. He said the Village has other problems right now like flooding, and he did not want to send the wrong message that this Board is not remembering that those issues exist. If future Boards want to move money, they can vote to do it. He said he would like to keep this tight and not mention the General Fund at all, and if more revenue is found later, it can be used for the Fund at that point.

President Hayes said the point of discussion was that this Trust Fund could be funded by other sources down the road. The language infers that the Board is allowed to explore other revenue sources; he said he does not see a down side. He said in prioritizing the needs of the community, whatever Board is in place when this comes down, will make the best decision at the time.

Trustee Rosenberg said he concurred with Trustee Scaletta and does not want the language in section 7-1208 (3) included at all. He said that as the Board has this option at its discretion it does not need to be in the Ordinance. He said he still does not agree with committing gaming revenue to the fund.

Trustee Glasgow concurred with President Hayes saying the intent of the Board in saying it can transfer funds in order to make the Trust Fund work shows its commitment to the Fund. Nothing in the language requires the Board or future Boards to do this; it simply shows the Board's intent to support the Fund. He said the language should stay in as he did not want the intent to appear as if the funding sources are strictly limited to gaming resources.

President Hayes said this will come back with a better definition of gaming revenue, but more direction is needed from the Board regarding section 7-1208 Sources of Funds.

Mr. Dixon said the sentence regarding funding from the General Fund can be dropped because the Board always has that discretion. He said Board comments will be solicited and a new Ordinance will be drafted. **President Hayes** said the intent of the Board will be shown in the minutes.

Ms. Ward said there are two options, one to remove the sentence altogether, the other to rewrite it to say "The Village Board at its sole discretion may make funds available as it deems necessary." **President Hayes** said the second scenario seemed a reasonable approach.

Trustee Bert Rosenberg moved to defer. Trustee Robin LaBedz Seconded the Motion. The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

XIV. APPOINTMENTS

XV. PETITIONS AND COMMUNICATIONS

President Hayes invited all members of community to partake in all the Frontier Days events and the July 4th celebration. The parade begins at 10:00 a.m. Thursday morning, fireworks are at Arlington Park Thursday night and the Stampede run is on Sunday morning.

President Hayes said he had a Conference Call with Representative Jan Schakowsky regarding flooding concerns in the 9th District. Homeowners have the ability to submit a request for FEMA funding, the deadline is July 9. Municipalities are unable to apply, but homeowners may. Contact Chuck Kramer at 847 -368-5452 for more information.

XVI. REPORT OF THE VILLAGE MANAGER

- A. Request for Closed Session per 5 ILCS 120/2(c)(21): Approved
Discussion of minutes lawfully closed, whether for purposes of approval of the minutes or the semi-annual review of the minutes

- and -

5 ILCS 120/2(c)(5): purchase or lease of real property for the use of the public body, including discussing whether a

particular parcel should be acquired

- and -

5 ILCS 120/2(c)(11): Litigation, when an action against, affecting or on behalf of the Village has been filed and is pending before a court or administrative tribunal, or when the Board finds that an action is probable or imminent

XVII. ADJOURNMENT

Trustee Joe Farwell moved to adjourn to Closed Session at 9:30 p.m. Trustee Bert Rosenberg Seconded the Motion.

The Motion: Passed

Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Warrant Register of 7/15/2013

Department: Village Clerk

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description

[Warrant Register of 7/15/2013](#)

Type

Warrant Register



VILLAGE OF ARLINGTON HEIGHTS

**WARRANT REGISTER FOR
CHECK DATE: 7 - 15 - 2013**

Fund	Fund Description	Total Transaction Amount
101	General Fund	\$293,370.67
211	Motor Fuel Tax Fund	\$46,660.10
215	CDBG Fund	\$1,135.75
231	Criminal Investigation Fd	\$3,026.55
235	Municipal Parkg Opr Fund	\$20,384.42
263	TIF IV	\$475,000.00
401	Capital Projects Fund	\$478,948.08
435	EAB Fund	\$152,850.38
505	Water and Sewer Fund	\$190,535.30
511	Solid Waste Fund SWANCC	\$116,258.43
515	Arts,Entert & Events Fund	\$2,714.69
605	Health Insurance Fund	\$263,024.88
615	Workers Compensation Ins	\$361.71
621	Fleet Operations Fund	\$250,968.13
625	Technology Fund	\$19,743.15
715	Guaranty Deposits Fund	\$3,200.00
TOTAL ALL FUNDS		\$2,318,182.24

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 0					
Division: 0					
179393	101-0000-422.10-00	JOHN ACADO	REFUND PERMIT FEE	\$40.00	\$40.00
179411	715-0000-220.93-00	ARROWHEAD BRICK PAVERS INC	REFUND BOND	\$200.00	\$200.00
179420	715-0000-220.93-00	BARNETT, SEAN & DESIREE	REFUND BOND	\$150.00	\$150.00
179436	715-0000-220.93-00	CHRIS KIPLEY	REFUND BOND	\$200.00	\$200.00
179461	715-0000-220.93-00	FORTIS CONCRETE	REFUND BOND	\$150.00	\$150.00
179481	715-0000-220.93-00	HOWARD COOPER	REFUND BOND	\$200.00	\$200.00
179486	715-0000-220.93-00	INTERNATIONAL PAVING INC	REFUND BOND	\$200.00	\$200.00
179488	715-0000-220.93-00	JAMES HROVATIN	REFUND BOND	\$200.00	\$200.00
179490	715-0000-220.93-00	JENNIFER MIKULSKI	REFUND BOND	\$200.00	\$200.00
179493	715-0000-220.93-00	JOSEPH O'LEARY	REFUND BOND	\$200.00	\$200.00
179508	715-0000-220.93-00	MARY ALICE S HELMS	REFUND BOND	\$200.00	\$200.00
179515	101-0000-432.09-00	METROPOLITAN FIRE PROT	REFUND EXAM FEE	\$55.00	\$55.00
179527	101-0000-140.50-00	MURNANE PAPER CO	PAPER, OFFICE, MAILROOM	\$9,375.00	\$9,375.00
179576	101-0000-489.90-00	STATE OF ILLINOIS TREASURER	GRANT PAYMENT	\$672.28	\$672.28
179584	715-0000-220.93-00	TOSHIBA BUSINESS SOLUTIONS	REFUND BOND	\$200.00	\$200.00
179585	715-0000-220.93-00	TPC CONSTRUCTION LLC	REFUND BOND	\$700.00	\$700.00
179587	715-0000-220.93-00	TURF INDUSTRIES INC	REFUND BOND	\$200.00	\$200.00
179588	101-0000-421.20-00	TUSCAN MARKET & WINE SHOP	O/P SPECIAL EVENT LICENSE	\$5.00	\$5.00
179607	715-0000-220.93-00	WAYNE HOGREVE	REFUND BOND	\$200.00	\$200.00
Total Division:				\$13,347.28	
Total Department:				\$13,347.28	

Check Date: 2013 -7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 10, 2013
Page 2

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 1 Board of Trustees					
Division: 1					
179448	515-0101-525.40-55	DAILY HERALD	AD-PROMENADE OF ARTS	\$330.00	\$330.00
179516	101-0101-501.22-02	METROPOLITAN MAYORS CAUCUS	MEMBERSHIP DUES	\$2,628.54	\$2,628.54
179547	101-0101-501.30-05	PETTY CASH	OFFICE SUPPLIES	\$17.13	\$17.13
900956	101-0101-501.22-05	BNY MELLON	REIMB PERMIT 2594	\$8.34	\$8.34
Total Division:				\$2,984.01	
Total Department:				\$2,984.01	

Check Date: 2013 -7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 10, 2013
Page 3

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 2 Village Manager					
Division: 1					
179396	515-0201-525.40-55	ACUTRAK SOLUTIONS	SOUND & LIGHTING S.O.S.	\$1,524.69	\$1,524.69
900956	101-0201-502.22-05	BNY MELLON	REIMB PERMIT 2594	\$17.96	\$17.96
Total Division:				\$1,542.65	
Total Department:				\$1,542.65	

Check Date: 2013 -7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 10, 2013
Page 4

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 3 Human Resources					
Division: 1					
179458	101-0301-503.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	\$14.33	\$14.33
179473	615-0301-552.20-50	HARRIS TRUST & SAVINGS BANK	JIMMY JOHN'S	\$31.71	\$31.71
179534	615-0301-552.20-50	NIPSTA	DRIVER TRAINING	\$330.00	\$330.00
179540	101-0301-503.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$59.18	\$59.18
179596	101-0301-503.21-65	VERIZON WIRELESS	INV 9706871399	\$101.11	\$101.11
900956	101-0301-503.22-05	BNY MELLON	REIMB PERMIT 2594	\$22.71	\$22.71
900957	605-0301-552.20-60	HMO ILLINOIS	INS PREMIUM 7-2013	\$255,921.58	\$255,921.58
900958	605-0301-552.20-65	PRUDENTIAL INSURANCE CO OF AMERICA	INS PREMIUM 7-2013	\$4,696.21	\$4,696.21
	605-0301-552.20-66		INS PREMIUM 7-2013	\$2,407.09	\$2,407.09
Total Division:				\$263,583.92	
Total Department:				\$263,583.92	

Check Date: 2013 -7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 10, 2013
Page 5

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 4 Legal Department					
Division: 1					
179445	101-0401-503.40-74	COOK COUNTY TREASURER	PIN 03-07-200-055	\$21,399.13	\$21,399.13
179457	101-0401-503.20-10	ERNEST R BLOMQUIST PC	LEGAL SERVICES	\$6,465.00	\$6,465.00
179458	101-0401-503.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	\$61.48	\$61.48
179473	101-0401-503.22-03	HARRIS TRUST & SAVINGS BANK	METRA TBI PURCHASE QPS	\$52.50	\$52.50
179562	101-0401-503.21-65	ROSE MARY JURINEK	COURT REPORTING	\$1,024.70	\$1,024.70
179601	101-0401-503.21-65	VERIZON WIRELESS	INV 9707140248	\$121.60	\$121.60
179611	101-0401-503.22-15	XEROX CORPORATION	OFFICE MACHINES & ACCESS	\$140.90	\$140.90
900956	101-0401-503.22-05	BNY MELLON	REIMB PERMIT 2594	\$45.28	\$45.28
Total Division:				\$29,310.59	
Total Department:				\$29,310.59	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 5 Finance					
Division: 1					
179434	101-0501-503.21-65	CHASE	SAFE DEPOSIT ANNUAL FEE	\$150.00	\$150.00
179458	101-0501-503.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	\$19.18	\$19.18
179473	101-0501-503.21-65	HARRIS TRUST & SAVINGS BANK	GOVERNMENT FINANCE OFF	\$550.00	\$550.00
	101-0501-503.30-05		AMAZON MKTPLACE PMTS	\$41.93	\$41.93
179545	101-0501-503.22-01	PADDOCK PUBLICATIONS INC	ADVERTISING	\$47.25	\$47.25
179547	101-0501-503.22-03	PETTY CASH	TRAINING	\$41.67	\$41.67
179550	505-0501-503.22-05	POSTMASTER ARLINGTON HEIGHTS	REIMB PERMIT 2594	\$736.20	\$2,014.65
			REIMB PERMIT 2594	\$239.70	
			REIMB PERMIT 2594	\$767.39	
			REIMB PERMIT 2594	\$271.36	
179558	505-0501-503.40-87	DAVID RASCHE	SEWER REBATE PROGRAM	\$4,346.00	\$4,346.00
179569	101-0501-503.20-05	SIKICH LLP	SERVICE FINANCIAL	\$3,150.00	\$3,150.00
	505-0501-503.20-05		SERVICE FINANCIAL	\$1,350.00	\$1,350.00
179594	101-0501-503.21-65	VERIZON WIRELESS	INV 9707110029	\$55.31	\$55.31
179611	101-0501-503.22-15	XEROX CORPORATION	MAINTENANCE AGREEMENT	\$16.00	\$101.00
			MAINTENANCE AGREEMENT	\$85.00	
900956	101-0501-503.22-05	BNY MELLON	REIMB PERMIT 2594	\$732.92	\$732.92
Total Division:				\$12,599.91	
Total Department:				\$12,599.91	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 6 Information Technology					
Division: 1					
179432	625-0601-572.50-10	CDW GOVERNMENT INC	OFFICE EQUIPMENT	\$75.62	\$75.62
179442	625-0601-553.21-65	COMCAST PROCESSING CENTER	ACCT 907065060	\$6,790.86	\$6,790.86
179452	625-0601-553.21-02	DIVERSIFIED OFFICE EQUIPMENT	EQUIPMENT MAINTENANCE	\$143.75	\$480.25
			EQUIPMENT MAINTENANCE	\$336.50	
179458	625-0601-553.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	\$74.98	\$74.98
179473	625-0601-553.33-05	HARRIS TRUST & SAVINGS BANK	POINTDEV VPC	\$164.59	\$-503.07
			SOFTMART	(\$667.66)	
179485	625-0601-572.50-10	INSIGHT PUBLIC SECTOR	REPALCEMENT PRINTERS	\$768.00	\$11,038.00
			REPLACEMENT PRINTERS	\$940.00	
			COMPUTERS,DP & WORD PROC.	\$9,330.00	
179600	625-0601-553.21-65	VERIZON WIRELESS	INV 9707140247	\$1,786.51	\$1,786.51
Total Division:				\$19,743.15	
Total Department:				\$19,743.15	

Check Date: 2013 -7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 10, 2013
Page 8

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 10 Boards & Commissions					
Division: 8					
179491	101-1008-502.20-75	JOHN REID & ASSOCIATES	INDIVIDUAL ASSESSMENT	\$400.00	\$1,000.00
			SPECIFIC APPLICANT EXAMS	\$600.00	
179577	101-1008-502.20-75	STEPHEN LASER & ASSOCIATES	INDIVIDUAL ASSESSMENT	\$550.00	\$550.00
Total Division:				\$1,550.00	
Division: 17					
900956	101-1017-502.22-05	BNY MELLON	REIMB PERMIT 2594	\$203.78	\$203.78
Total Division:				\$203.78	
Division: 21					
179547	101-1021-502.40-40	PETTY CASH	ECON ALLIANCE	\$28.09	\$28.09
Total Division:				\$28.09	
Total Department:				\$1,781.87	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 30 Police Department					
Division: 1					
179394	101-3001-511.21-65	ACCURATE DOCUMENT DESTRUCTION	SERVICE MISCELLANEOUS	\$371.70	\$371.70
179413	101-3001-511.30-35	ASR/KALE	CLOTHING & APPAREL	\$39.99	\$2,527.06
			CLOTHING & APPAREL	\$475.00	
			CLOTHING & APPAREL	\$204.50	
			CLOTHING & APPAREL	\$39.95	
			CLOTHING & APPAREL	\$189.95	
			CLOTHING & APPAREL	\$143.98	
			CLOTHING & APPAREL	\$148.40	
			CLOTHING & APPAREL	\$95.00	
			CLOTHING & APPAREL	\$441.75	
			CLOTHING & APPAREL	\$120.90	
			CLOTHING & APPAREL	\$40.00	
			CLOTHING & APPAREL	\$3.95	
			CLOTHING & APPAREL	\$92.99	
			CLOTHING & APPAREL	\$120.90	
			CLOTHING & APPAREL	\$128.00	
			CLOTHING & APPAREL	\$241.80	
179422	101-3001-511.22-03	BAUMGARTNER ALAN	TRAINING	\$558.61	\$558.61
179466	101-3001-511.33-30	GRAINGER W W INC	POLICE EQUIPMENT & SUPPLY	\$144.15	\$144.15
179470	101-3001-511.22-03	HAMRICK PETER	TRAINING	\$125.00	\$125.00
179473	101-3001-511.33-05	HARRIS TRUST & SAVINGS BANK	WWW.NEWEGG.COM	\$44.68	\$44.68
179477	101-3001-511.22-10	HEART PRINTING INC	SERVICE PRINTING	\$285.00	\$285.00
179494	101-3001-511.21-65	JP MORGAN CHASE	CASE 13-03853 & 12-13794	\$823.36	\$823.36
179495	101-3001-511.22-03	KEARNEY MICHAEL	TUITION REIMBURSEMENT	\$882.38	\$882.38
179497	101-3001-511.22-15	KONICA MINOLTA BUSINESS USA	MAINTENANCE AGREEMENT	\$1,268.88	\$1,835.12
			MAINTENANCE AGREEMENT	\$566.24	
179501	101-3001-511.30-35	DAVID LAVIN	CLOTHING REIMBURSEMENT	\$130.00	\$130.00
179502	101-3001-511.21-65	LAW OFFICE OF JOAN VASQUEZ	SERVICE PROFESSIONAL	\$1,625.00	\$1,625.00
179523	101-3001-511.21-65	MOBILE MINI INC	SERVICE MISCELLANEOUS	\$797.94	\$797.94
179530	101-3001-511.22-03	NE MULTI REGIONAL TRAINING INC	REGISTRATION	\$275.00	\$275.00
179533	101-3001-511.21-65	NEXTEL COMMUNICATIONS	ACCT 411620512	\$30.27	\$30.27

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
179536	101-3001-511.20-37	NORTHWEST CENTRAL DISPATCH SYS	MEMBER ASSESSMENT 8-2013	\$63,304.18	\$63,304.18
179548	101-3001-511.22-03	PETTY CASH/POLICE	TRAINING	\$26.00	\$126.00
			CAPTAINS MEETINGS	\$40.00	
			TRAINING	\$60.00	
	101-3001-511.33-05		SUPPLIES	\$2.17	\$22.17
			SUPPLIES	\$20.00	
	101-3001-511.33-30		SUPPLIES	\$19.98	\$117.57
			SUPPLIES	\$30.00	
			SUPPLIES	\$30.00	
			SUPPLIES	\$14.42	
			SUPPLIES	\$10.98	
			SUPPLIES	\$12.19	
179549	101-3001-511.22-03	PIOTR POREBSKI	TRAINING	\$15.00	\$15.00
179559	401-3001-572.50-15	RAY O'HERRON	POLICE EQUIPMENT & SUPPLY	\$9,999.99	\$9,999.99
179570	101-3001-511.22-03	SJODIN ALF	TRAINING	\$105.00	\$105.00
179592	101-3001-511.21-65	US BANK	PROCESSING FEE	\$92.00	\$92.00
179602	101-3001-511.21-65	VERIZON WIRELESS	INV 9707141548	\$2,462.82	\$2,462.82
900956	101-3001-511.22-05	BNY MELLON	REIMB PERMIT 2594	\$1,348.75	\$1,348.75
Total Division:				\$88,048.75	
Division: 3					
179405	231-3003-511.40-11	ANIMAL FEEDS AND NEEDS	CANINE UNIT PROGRAM	\$18.88	\$79.87
			CANINE UNIT PROGRAM	\$60.99	
179473	231-3003-511.40-11	HARRIS TRUST & SAVINGS BANK	RINGCENTRAL, INC	\$6.29	\$6.29
179595	231-3003-511.40-11	VERIZON WIRELESS	INV 9707121156	\$240.39	\$240.39
179606	231-3003-511.40-11	VOHNE LICHE KENNELS INC	CANINE OLYMPICS SEMINAR	\$2,700.00	\$2,700.00
Total Division:				\$3,026.55	
Total Department:				\$91,075.30	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 35 Fire					
Division: 1					
179399	101-3501-512.30-35	AIR ONE EQUIPMENT	SAFETY & FIRST AID EQUIP.	\$1,952.00	\$3,904.00
			SAFETY & FIRST AID EQUIP.	\$1,952.00	
179413	101-3501-512.30-35	ASR/KALE	CLOTHING & APPAREL	\$359.70	\$12,221.65
			CLOTHING & APPAREL	\$3,420.00	
			CLOTHING & APPAREL	\$3,738.00	
			CLOTHING & APPAREL	\$1,995.00	
			CLOTHING & APPAREL	\$2,403.00	
			SHOES AND BOOTS	\$84.95	
			SHOES AND BOOTS	\$221.00	
179466	101-3501-512.30-35	GRAINGER W W INC	SHOES AND BOOTS	\$116.80	\$233.60
			SHOES AND BOOTS	\$116.80	
	401-3501-572.50-15		SAFETY & FIRST AID EQUIP.	\$1,123.20	\$1,123.20
179505	101-3501-512.33-05	LOWES COMMERCIAL SERVICES	SUPPLIES	\$71.83	\$71.83
179506	101-3501-512.31-85	LUND INDUSTRIES INC	SERVICE EQUIPMENT	\$8,354.40	\$8,354.40
179513	101-3501-512.31-85	MES	SAFETY & FIRST AID EQUIP.	\$1,218.32	\$1,218.32
179524	401-3501-572.50-15	MOTOROLA INC	RADIO & TELECOMMUNICATION	\$7,636.80	\$7,636.80
179531	101-3501-512.21-65	NEXTEL COMMUNICATIONS	ACCT 668021225	\$946.05	\$946.05
179535	101-3501-512.22-03	NIPSTA	FF II ACADEMY TUITION	\$3,495.00	\$3,495.00
179536	101-3501-512.20-37	NORTHWEST CENTRAL DISPATCH SYS	MEMBER ASSESSMENT 8-2013	\$21,101.40	\$21,101.40
179579	101-3501-512.21-02	SUBURBAN SERVICE INC	REPAIR SERVICE HOUSEHOLD	\$279.60	\$279.60
179603	101-3501-512.21-65	VERIZON WIRELESS	INV 9707173331	\$38.01	\$38.01
179611	101-3501-512.22-15	XEROX CORPORATION	MAINTENANCE AGREEMENT	\$16.00	\$133.00
			MAINTENANCE AGREEMENT	\$85.00	
			MAINTENANCE AGREEMENT	\$16.00	
			MAINTENANCE AGREEMENT	\$16.00	
900956	101-3501-512.22-05	BNY MELLON	REIMB PERMIT 2594	\$21.08	\$21.08
Total Division:				\$60,777.94	
Total Department:				\$60,777.94	

Check Date: 2013 -7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 10, 2013
Page 12

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 40 Planning					
Division: 1					
179446	263-4001-571.50-25	COOK COUNTY TREASURER	PROPERTY ACQUISITION TIF4	\$475,000.00	\$475,000.00
179598	101-4001-521.21-65	VERIZON WIRELESS	INV 9707242496	\$97.67	\$97.67
900956	101-4001-521.22-05	BNY MELLON	REIMB PERMIT 2594	\$105.76	\$105.76
Total Division:				\$475,203.43	
Total Department:				\$475,203.43	

Check Date: 2013 -7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 10, 2013
Page 13

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 41 Community Devl Block Grnt					
Division: 1					
179450	215-4101-522.41-01	DICKSON CONTRACTORS INC	CDBG PROGRAM	\$1,075.00	\$1,075.00
179545	215-4101-522.41-02	PADDOCK PUBLICATIONS INC	ADVERTISING	\$60.75	\$60.75
Total Division:				\$1,135.75	
Total Department:				\$1,135.75	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 45 Building & Health Service					
Division: 1					
179390	101-4501-523.21-65	AAA ALL COUNTY BOARD UP & GLASS	BOARD UP	\$351.00	\$351.00
179453	101-4501-523.22-03	MARK DODGSON	TRAINING	\$187.45	\$187.45
179482	101-4501-523.22-03	IL ASSOC OF CODE ENFORCEMENT	QUARTERLY MEETING	\$105.00	\$105.00
179532	101-4501-523.21-65	NEXTEL COMMUNICATIONS	ACCT 874139132	\$448.73	\$448.73
179547	101-4501-523.22-03	PETTY CASH	TRAINING	\$20.00	\$20.00
	101-4501-523.30-05		OFFICE SUPPLIES	\$50.66	\$50.66
179555	101-4501-523.33-05	PROSTAR	INSPECTOR FIELD WEAR	\$140.20	\$140.20
179566	101-4501-523.33-05	SHERWIN HARDWARE	HAND TOOLS-POWER/NON POW	\$28.47	\$28.47
179611	101-4501-523.22-15	XEROX CORPORATION	MAINTENANCE AGREEMENT	\$16.00	\$16.00
900956	101-4501-523.22-05	BNY MELLON	REIMB PERMIT 2594	\$168.20	\$168.20
Total Division:				\$1,515.71	
Division: 2					
179464	101-4502-523.33-10	GLAXOSMITHKLINE PHARMACEUTICALS	CLINIC SUPPLIES	\$661.60	\$661.60
179473	101-4502-523.33-05	HARRIS TRUST & SAVINGS BANK	RECREATION SUPPLY COMP	\$23.65	\$23.65
	101-4502-523.40-61		DMI* DELL K-12/GOVT	\$806.49	\$806.49
179547	101-4502-523.22-03	PETTY CASH	TRAINING	\$20.34	\$20.34
	101-4502-523.30-05		OFFICE SUPPLIES	\$22.98	\$22.98
179586	101-4502-523.21-10	TROY GRANDT	PROPERTY MAINTENANCE	\$45.00	\$3,675.00
			PROPERTY MAINTENANCE	\$85.00	
			PROPERTY MAINTENANCE	\$1,015.00	
			PROPERTY MAINTENANCE	\$70.00	
			PROPERTY MAINTENANCE	\$55.00	
			PROPERTY MAINTENANCE	\$100.00	
			PROPERTY MAINTENANCE	\$45.00	
			PROPERTY MAINTENANCE	\$250.00	
			PROPERTY MAINTENANCE	\$150.00	
			PROPERTY MAINTENANCE	\$660.00	
			PROPERTY MAINTENANCE	\$75.00	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
179586	101-4502-523.21-10	TROY GRANDT	PROPERTY MAINTENANCE	\$60.00	\$3,675.00
			PROPERTY MAINTENANCE	\$45.00	
			PROPERTY MAINTENANCE	\$95.00	
			PROPERTY MAINTENANCE	\$60.00	
			PROPERTY MAINTENANCE	\$60.00	
			PROPERTY MAINTENANCE	\$60.00	
			PROPERTY MAINTENANCE	\$75.00	
			PROPERTY MAINTENANCE	\$85.00	
			PROPERTY MAINTENANCE	\$45.00	
			PROPERTY MAINTENANCE	\$45.00	
			PROPERTY MAINTENANCE	\$70.00	
			PROPERTY MAINTENANCE	\$70.00	
			PROPERTY MAINTENANCE	\$355.00	
179605	101-4502-523.21-65	VERIZON WIRELESS	INV 9709326942	\$200.33	\$200.33
900956	101-4502-523.22-05	BNY MELLON	REIMB PERMIT 2594	\$134.77	\$134.77
Total Division:				\$5,545.16	
Division: 3					
179431	101-4503-523.31-65	CATHOLIC CHARITIES CATERING	VOLUNTEER/PROGRAM COFFEE	\$30.00	\$705.00
			SENIOR EVENT	\$675.00	
179471	101-4503-523.21-02	HANSEN KAREN	REIMB/EQUIPMENT MAINT	\$140.00	\$140.00
179472	101-4503-523.21-65	HARPER COLLEGE WILLIAM RAINEY	HARPER LLI PROGRAM	\$62.50	\$62.50
179473	101-4503-523.21-02	HARRIS TRUST & SAVINGS BANK	SCHWEPPE ONLINE	\$17.97	\$17.97
179507	101-4503-523.21-02	LW MECHANICAL SERVICES INC	CAFE COOLER REPAIRS	\$255.00	\$255.00
179550	101-4503-523.22-05	POSTMASTER ARLINGTON HEIGHTS	REIMB PERMIT 2594	\$351.68	\$351.68
900956	101-4503-523.22-05	BNY MELLON	REIMB PERMIT 2594	\$74.84	\$74.84
Total Division:				\$1,606.99	
Total Department:				\$8,667.86	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 50 Engineering					
Division: 1					
179410	401-5001-571.50-30	ARROW ROAD CONSTRUCTION CO	SERVICE CONSULTING	\$451,041.09	\$451,041.09
179426	101-5001-524.21-65	BHFX LLC	SERVICE MISCELLANEOUS	\$27.95	\$27.95
179458	101-5001-524.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	\$12.01	\$12.01
179492	211-5001-571.50-40	JOHNSON PAVING CO	SERVICE CONSTRUCTION	\$46,660.10	\$46,660.10
179509	101-5001-524.22-03	MASSARELLI JAMES	ASCE CONFERENCE	\$215.00	\$215.00
179538	401-5001-571.50-30	JOSEPH O'LEARY	SIDEWALK REIMBURSEMENT	\$720.00	\$720.00
179611	101-5001-524.22-15	XEROX CORPORATION	MAINTENANCE AGREEMENT	\$85.00	\$85.00
900956	101-5001-524.22-05	BNY MELLON	REIMB PERMIT 2594	\$350.14	\$350.14
Total Division:				\$499,111.29	
Total Department:				\$499,111.29	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 71 Public Works					
Division: 1					
179392	401-7101-571.50-20	ABC HUMANE WILDLIFE CONTROL &	SERVICE BLDG MAINT	\$8,427.00	\$8,427.00
179395	101-7101-531.31-55	ACTIVE ELECTRICAL SUPPLY CO	ELECTRICAL EQUIP & SUPPLY	\$330.00	\$330.00
179397	101-7101-531.22-02	ADAMS GLENN	CDL REIMBURSEMENT	\$50.00	\$50.00
179398	101-7101-531.31-85	ADDISON BUILDING MATERIAL CO	HAND TOOLS-POWER/NON POW	\$62.56	\$62.56
179400	101-7101-531.21-02	ALEXANDER EQUIPMENT CO INC	EQUIPMENT MAINTENANCE	\$339.50	\$339.50
179401	235-7101-571.50-25	AMERICAN CONCRETE RESTORATION	SERVICE BLDG CONSTRUCT	\$1,500.00	\$4,844.00
			SERVICE BLDG CONSTRUCT	\$3,344.00	
179402	101-7101-531.21-36	AMERIGAS-PALATINE	CYLINDER RENTAL	\$16.20	\$16.20
179403	101-7101-531.31-55	ANDERSON LOCK	SUPPLIES	\$306.00	\$306.00
179404	101-7101-531.21-65	ANDERSON PEST CONTROL	PEST CONTROL	\$99.00	\$99.00
179407	101-7101-531.30-35	ARLINGTON POWER EQUIPMENT	CLOTHING & APPAREL	\$21.53	\$21.53
	435-7101-531.31-85		HAND TOOLS-POWER/NON POW	\$280.40	\$280.40
179408	515-7101-525.33-05	ARLINGTON RENTAL INC	SUPPLIES	\$55.00	\$55.00
179409	101-7101-531.31-90	ARROW ROAD CONSTRUCTION CO	STREET/SIDEWALK SUPPLIES	\$767.04	\$1,930.28
			STREET/SIDEWALK SUPPLIES	\$749.32	
			STREET/SIDEWALK SUPPLIES	\$413.92	
179412	101-7101-531.31-85	ASPHALT EQUIPMENT & SUPPLY INC	TOOLS	\$634.20	\$634.20
179423	435-7101-531.40-86	MARY BEHLES	EAB REIMBURSEMENT	\$50.00	\$50.00
179424	101-7101-531.31-40	BEN MEADOWS CO	AGRICULTURAL SUPPLIES	\$271.30	\$310.30
			AGRICULTURAL SUPPLIES	\$39.00	
179425	101-7101-531.21-11	BEST QUALITY CLEANING	SERVICE BLDG MAINT	\$317.78	\$317.78
179429	101-7101-531.22-02	NICK CARLSON	CDL REIMBURSEMENT	\$50.00	\$50.00
179433	101-7101-531.31-55	CENTURY TILE CO	SEAM SEALE KIT	\$29.47	\$29.47
179437	101-7101-531.30-35	CINTAS CORP	CLOTHING	\$79.84	\$79.84
179439	101-7101-531.31-40	CLESEN ARTHUR INC	LANDSCAPE RESTORATION	\$161.70	\$851.70
			MULCH	\$690.00	
179440	435-7101-531.40-86	MARI COHEN	EAB REIMBURSEMENT	\$100.00	\$100.00
179441	101-7101-531.22-70	COMCAST CABLE	INTERNET-SCADA	\$2.12	\$4.21
			INTERNET-SCADA	\$2.09	
179443	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	2985063029	\$120.35	\$120.35
179449	101-7101-531.22-70	DEX ONE	WHITE PAGES ADVERTISING	\$83.01	\$83.01

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
179455	435-7101-531.40-86	TERRI DSOUZA	EAB REIMBURSEMENT	\$100.00	\$100.00
179456	101-7101-531.21-02	DYNAMIC HEATING & PIPING CO	SERVICE A/C UNIT	\$547.00	\$547.00
179459	101-7101-531.33-05	FLAG LADY CORP	FLAG	\$1,212.00	\$1,212.00
179460	101-7101-531.21-15	FLECKS LANDSCAPING	PARKWAY RESTORATION/SOD	\$176.00	\$1,365.50
			LANDSCAPING	\$675.00	
			SERVICE MISCELLANEOUS	\$514.50	
	435-7101-571.50-55		STUMP REMOVAL	\$1,575.00	\$15,560.00
			SERVICE MISCELLANEOUS	\$8,580.00	
			SERVICE MISCELLANEOUS	\$5,405.00	
179462	101-7101-531.21-02	FOUNTAIN TECHNOLOGIES LTD	EQUIPMENT MAINTENANCE	\$300.00	\$300.00
179466	101-7101-531.30-35	GRAINGER W W INC	SAFETY & FIRST AID EQUIP.	\$129.01	\$129.01
	101-7101-531.31-45		JANITORIAL SUPPLIES	\$54.72	\$54.72
	101-7101-531.31-55		PLUMBING EQUIP FIXT,SUPP	\$30.06	\$224.46
			BUILDER'S SUPPLIES	\$194.40	
	101-7101-531.31-85		HAND TOOLS-POWER/NON POW	\$151.84	\$151.84
	435-7101-531.31-85		SUPPLIES	\$43.20	\$43.20
179467	101-7101-531.31-55	GRAYBAR ELECTRIC COMPANY	ELECTRONIC COMPONENTS	\$468.28	\$622.77
			ELECTRICAL EQUIP & SUPPLY	\$154.49	
179468	101-7101-531.21-65	GROOT INDUSTRIES	MONTHLY RECYCLING/GARBAGE	\$549.30	\$549.30
179469	101-7101-531.21-65	GROOT RECYCLING AND WASTE SERVICES	MONTHLY GARBAGE CHARGE	\$649.00	\$649.00
179473	101-7101-531.22-03	HARRIS TRUST & SAVINGS BANK	AMERICAN PUBLIC WORKS	\$695.00	\$695.00
179475	101-7101-531.21-02	HAYES MECHANICAL	SERVICE BLDG MAINT	\$395.86	\$3,584.00
			SERVICE BLDG MAINT	\$1,650.95	
			SERVICE BLDG MAINT	\$156.00	
			SERVICE BLDG MAINT	\$729.19	
			SERVICE BLDG MAINT	\$193.00	
			SERVICE BLDG MAINT	\$459.00	
179478	101-7101-531.21-55	HENDRICKSEN ROBERT W COMPANY	TREE REMOVAL	\$1,484.09	\$2,968.18
			TREE REMOVAL	\$1,484.09	
179479	435-7101-531.40-86	RICHARD HERZOG	EAB REIMBURSEMENT	\$76.00	\$76.00
179484	435-7101-531.31-85	INDUSTRIAL STEEL SERVICE INC	TOOLS	\$100.00	\$100.00
179487	101-7101-531.21-65	INTL EXTERMINATORS INC	SERVICE MISCELLANEOUS	\$59.00	\$59.00
179489	101-7101-531.31-40	JCK CONTRACTORS	TOPSOIL	\$300.00	\$300.00
	435-7101-571.50-55		TOPSOIL	\$900.00	\$2,100.00
			PULVERIZED TOPSOIL	\$1,200.00	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
179496	101-7101-531.30-39	KELLER HEARTT CO INC	VEHICLE OIL	\$588.50	\$588.50
179500	101-7101-531.21-02	LANDSCAPE CONCEPTS MANAGEMENT	SERVICE MISCELLANEOUS	\$1,352.00	\$1,352.00
179505	101-7101-531.30-35	LOWES COMMERCIAL SERVICES	CLOTHING & APPAREL	\$32.24	\$32.24
	101-7101-531.31-40		HARDWARE SUPPLIES	\$55.91	\$55.91
	101-7101-531.31-55		HARDWARE SUPPLIES	\$34.63	\$34.63
	101-7101-531.31-65		HARDWARE SUPPLIES	\$50.79	\$262.80
			HARDWARE SUPPLIES	\$25.78	
			HARDWARE SUPPLIES	\$67.72	
			HARDWARE SUPPLIES	\$67.72	
			HARDWARE SUPPLIES	\$50.79	
	101-7101-531.31-85		HAND TOOLS-POWER/NON POW	\$28.48	\$28.48
	101-7101-531.33-05		HARDWARE SUPPLIES	\$101.32	\$101.32
179517	101-7101-531.31-55	MEYER LABORATORY INC	BUILDING SUPPLIES	\$1,086.85	\$1,086.85
179518	435-7101-531.40-86	WALTER MEYER	EAB REIMBURSEMENT	\$36.00	\$36.00
179519	101-7101-531.31-55	MICHAEL WAGNER & SONS	BUILDING SUPPLIES	\$184.09	\$184.09
179520	101-7101-531.21-02	MID AMERICAN ELEVATOR CO INC	SERVICE ELEVATOR	\$550.00	\$550.00
179521	101-7101-531.30-39	MID TOWN PETROLEUM INC	VEHICLE OIL	\$1,277.20	\$1,277.20
179522	101-7101-531.31-40	MIDWEST GROUNDCOVERS	AGRICULTURAL SUPPLIES	\$170.70	\$170.70
179534	101-7101-531.22-03	NIPSTA	DRIVER TRAINING	\$165.00	\$165.00
179537	101-7101-531.31-55	NORTHWEST ELECTRICAL SUPPLY CO	ELECTRICAL EQUIP & SUPPLY	\$64.04	\$64.04
	101-7101-531.31-75		ELECTRICAL EQUIP & SUPPLY	\$306.49	\$306.49
179540	101-7101-531.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$241.89	\$361.30
			OFFICE SUPPLIES	\$119.41	
179541	101-7101-531.30-35	OLSEN MICHAEL	CLOTHING REIMBURSEMENT	\$75.59	\$75.59
179542	101-7101-531.21-11	ON THE SPOT FURNITURE REVIVAL LLC	BUILDING MAINTENANCE	\$330.00	\$1,215.00
			BUILDING MAINTENANCE	\$885.00	
179543	101-7101-531.31-90	ORANGE CRUSH LLC	STREET/SIDEWALK SUPPLIES	\$273.70	\$710.70
			STREET/SIDEWALK SUPPLIES	\$437.00	
179544	101-7101-531.22-70	PACIFIC TELEMAGEMENT SERVICES	PAY PHONES FEE	\$153.00	\$153.00
179546	101-7101-531.31-65	PATLIN INC	SUPPLIES	\$46.61	\$46.61
179550	435-7101-531.22-05	POSTMASTER ARLINGTON HEIGHTS	REIMB PERMIT 2594	\$362.52	\$717.48
			REIMB PERMIT 2594	\$354.96	
179553	101-7101-531.30-35	PRO SAFETY INC	CLOTHING & APPAREL	\$225.00	\$350.00
			CLOTHING & APPAREL	\$125.00	
	101-7101-531.33-05		PAINT & EQUIPMENT	\$121.20	\$121.20

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
179554	101-7101-531.30-35	PRO STAR	PW UNIFORM ORDER	\$113.71	\$113.71
179557	435-7101-571.50-55	RAINBOW TREECARE	AGRICULTURAL SUPPLIES	\$7,824.00	\$7,824.00
179560	101-7101-531.30-35	RED WING SHOE STORE	SHOES AND BOOTS	\$100.00	\$100.00
179561	435-7101-531.40-86	NANCY ROMANO	EAB REIMBURSEMENT	\$150.00	\$150.00
179563	101-7101-531.21-15	SANDY'S LAWN AND TREE CARE	SERVICE MISCELLANEOUS	\$1,576.00	\$7,076.00
			SERVICE MISCELLANEOUS	\$2,700.00	
			SERVICE MISCELLANEOUS	\$2,800.00	
179564	101-7101-531.21-55	SAWVELL TREE SERVICE	SERVICE MISCELLANEOUS	\$7,144.00	\$7,144.00
179566	101-7101-531.31-55	SHERWIN HARDWARE	PAINT & EQUIPMENT	\$11.98	\$11.98
	101-7101-531.31-65		HARDWARE SUPPLIES	\$20.96	\$133.38
			ELECTRICAL EQUIP & SUPPLY	\$4.00	
			TAPE, ADHESIVE	\$28.98	
			HARDWARE SUPPLIES	\$29.98	
			TAPE, ADHESIVE	\$4.99	
			HARDWARE SUPPLIES	\$44.47	
179568	101-7101-531.22-03	SIGN OUTLET	ON-SITE TRAINING	\$286.00	\$286.00
179572	101-7101-531.22-70	SPRINT	840280811	\$207.40	\$207.40
179573	101-7101-531.22-70	SPRINT	352372920	\$20.56	\$20.56
179580	235-7101-571.50-25	TAKAO NAGAI CONCRETE RESTORATION	SERVICE BLDG CONSTRUCT	\$4,410.00	\$4,410.00
179581	101-7101-531.33-05	TEMPLE DISPLAY LTD	SUPPLIES	\$2,121.09	\$2,121.09
179589	101-7101-531.21-65	TYCO INTEGRATED SECURITY	FIRE ALARM	\$90.00	\$990.00
			FIRE ALARM	\$90.00	
			FIRE ALARM	\$90.00	
			FIRE ALARM	\$90.00	
			FIRE ALARM	\$90.00	
			FIRE ALARM	\$90.00	
			FIRE ALARM	\$90.00	
			FIRE ALARM	\$90.00	
			FIRE ALARM	\$90.00	
			FIRE ALARM	\$90.00	
179590	101-7101-531.31-45	UNITED LABORATORIES	JANITORIAL SUPPLIES	\$844.38	\$844.38
179597	101-7101-531.21-65	VERIZON WIRELESS	INV 9707131312	\$1,521.48	\$1,521.48
179599	101-7101-531.22-70	VERIZON WIRELESS	INV 9707120486	\$38.01	\$38.01
179604	101-7101-531.22-70	VERIZON WIRELESS	INV 9707151373	\$290.77	\$290.77

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
179609	101-7101-531.21-55	WEST CENTRAL MUNICIPAL CONF	AGRICULTURAL SUPPLIES	\$30,123.20	\$30,123.20
	435-7101-571.50-55		AGRICULTURAL SUPPLIES	\$125,713.30	\$125,713.30
179610	101-7101-531.21-36	WEST SIDE TRACTOR SALES CO	RENTAL/LEASE EQUIPMENT	\$7,700.00	\$8,410.36
			RENTAL/LEASE EQUIPMENT	\$98.80	
			RENTAL/LEASE EQUIPMENT	\$611.56	
179611	101-7101-531.22-15	XEROX CORPORATION	SERVICE MISCELLANEOUS	\$206.99	\$217.68
			SERVICE MISCELLANEOUS	\$10.69	
801266	101-7101-531.22-70	AT & T	847391436806	\$42.56	\$2,313.32
			847394206206	\$42.56	
			847255350506	\$1,343.36	
			847590600005	\$884.84	
801267	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	0002031003	\$31.55	\$1,320.38
			4286290000	\$607.30	
			1627055057	\$681.53	
801268	101-7101-531.21-50	NICOR	25422686599	\$2,422.80	\$3,502.84
			97034457784	\$1,080.04	
801269	101-7101-531.21-50	CONSTELLATION NEW ENERGY INC	3291084013	\$9,561.47	\$9,561.47
900956	101-7101-531.22-05	BNY MELLON	REIMB PERMIT 2594	\$54.91	\$54.91
Total Division:				\$275,330.66	
Total Department:				\$275,330.66	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 72 Water and Sewer					
Division: 1					
179391	505-7201-561.22-30	ABATE RESTORATION	SERVICE BLDG CONSTRUCT	\$3,122.00	\$3,122.00
179398	505-7201-561.31-05	ADDISON BUILDING MATERIAL CO	PUMPING SYSTEM SUPPLIES	\$89.34	\$118.86
			WATER SEWER SYSTEM SUPPLY	\$29.52	
179417	505-7201-561.31-65	B AND B INSTRUMENTS INC	CONDUIT AND CABLE	\$938.85	\$938.85
179418	505-7201-561.31-02	BADGER METER INC	WATER SEWER SYSTEM SUPPLY	\$3,010.88	\$3,010.88
179426	505-7201-561.22-10	BHFX LLC	SERVICE PRINTING	\$94.68	\$148.28
			SERVICE PRINTING	\$53.60	
179427	505-7201-561.22-03	BOTTERMAN TERRENCE	TRAINING	\$1,499.01	\$1,499.01
179438	505-7201-561.21-36	CITY WELDING SALES & SERVICE	RENTAL/LEASE EQUIPMENT	\$56.00	\$56.00
179444	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	1257044037	\$690.26	\$690.26
179447	505-7201-561.21-02	CORPRO WATERWORKS	SERVICE EQUIPMENT	\$4,850.00	\$4,850.00
179460	505-7201-561.21-65	FLECKS LANDSCAPING	SERVICE MISCELLANEOUS	\$220.50	\$220.50
179463	505-7201-561.31-02	FOX SPRINKLER SUPPLY CORP	WATER SEWER SYSTEM SUPPLY	\$4,030.33	\$6,194.59
			WATER SEWER SYSTEM SUPPLY	\$695.08	
			WATER SEWER SYSTEM SUPPLY	\$1,450.51	
			WATER SEWER SYSTEM SUPPLY	\$18.67	
179466	505-7201-561.31-55	GRAINGER W W INC	ELECTRICAL EQUIP & SUPPLY	\$228.63	\$129.33
			ELECTRICAL EQUIP & SUPPLY	\$74.88	
			ELECTRICAL EQUIP & SUPPLY	(\$174.18)	
	505-7201-561.31-85		HARDWARE SUPPLIES	\$783.45	\$783.45
179467	505-7201-561.31-55	GRAYBAR ELECTRIC COMPANY	ELECTRICAL EQUIP & SUPPLY	\$309.94	\$309.94
179473	505-7201-561.22-02	HARRIS TRUST & SAVINGS BANK	IPASS AUTOREPLENISH #5	\$40.00	\$40.00
179474	505-7201-561.31-60	HART POOL SERVICE INC	CHLORINE	\$84.75	\$84.75
179476	505-7201-561.21-35	HBK WATER METER SERVICE INC	WATER SEWER SYSTEM SUPPLY	\$6,708.90	\$10,050.65
			WATER SEWER SYSTEM SUPPLY	\$3,341.75	
	505-7201-561.31-02		WATER SEWER SYSTEM SUPPLY	\$9,019.83	\$9,019.83
179483	505-7201-561.21-65	IL EPA	ANNUAL NPDES FEE	\$1,000.00	\$1,000.00
179498	505-7201-561.31-05	LAI LTD	WATER PUMP SUPPLIES	\$766.77	\$766.77
179504	505-7201-561.33-05	LEE AUTO PARTS	HARDWARE SUPPLIES	\$33.64	\$60.29
			HARDWARE SUPPLIES	\$26.65	
179505	505-7201-561.31-02	LOWES COMMERCIAL SERVICES	PIPE FITTINGS	\$56.93	\$56.93

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
179505	505-7201-561.31-55	LOWES COMMERCIAL SERVICES	HARDWARE SUPPLIES	\$48.37	\$48.37
	505-7201-561.31-65		SUPPLIES	\$21.42	\$21.42
	505-7201-561.33-05		HARDWARE SUPPLIES	\$68.36	\$68.36
179511	505-7201-561.20-05	MC HENRY ANALYTICAL WATER LAB	SERVICE CONSULTING	\$880.00	\$880.00
179525	505-7201-561.31-40	MULCH CENTER	TOP SOIL	\$1,100.00	\$1,100.00
179528	505-7201-561.33-05	JEFF MUSINSKI	SUPPLIES	\$1,109.65	\$1,109.65
179534	505-7201-561.22-03	NIPSTA	DRIVER TRAINING	\$165.00	\$165.00
179540	505-7201-561.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$241.90	\$361.31
			OFFICE SUPPLIES	\$119.41	
179551	505-7201-561.31-90	PRAIRIE MATERIAL SALES INC	STREET/SIDEWALK SUPPLIES	\$800.00	\$3,384.58
			STREET/SIDEWALK SUPPLIES	\$1,037.44	
			STREET/SIDEWALK SUPPLIES	\$874.31	
			STREET/SIDEWALK SUPPLIES	\$672.83	
	505-7201-561.50-20		STREET/SIDEWALK SUPPLIES	\$692.83	\$4,800.15
			STREET/SIDEWALK SUPPLIES	\$693.70	
			BUILDER'S SUPPLIES	\$853.31	
			STREET/SIDEWALK SUPPLIES	\$845.31	
			STREET/SIDEWALK SUPPLIES	\$562.50	
			STREET/SIDEWALK SUPPLIES	\$573.50	
			STREET/SIDEWALK SUPPLIES	\$579.00	
179553	505-7201-561.30-35	PRO SAFETY INC	CLOTHING & APPAREL	\$84.60	\$84.60
	505-7201-561.33-05		PAINT & EQUIPMENT	\$121.20	\$121.20
179554	505-7201-561.30-35	PRO STAR	PW UNIFORM ORDER	\$113.71	\$113.71
179556	505-7201-561.30-35	QUANTUM LABS INC	CLOTHING	\$134.49	\$134.49
179565	505-7201-561.21-30	SCHROEDER ASPHALT	SERVICE CONSTRUCTION	\$83,000.00	\$83,000.00
179566	505-7201-561.31-02	SHERWIN HARDWARE	PIPE FITTINGS	\$28.23	\$28.23
	505-7201-561.31-05		HARDWARE SUPPLIES	\$33.05	\$45.03
			HARDWARE SUPPLIES	\$11.98	
	505-7201-561.31-55		HARDWARE SUPPLIES	\$4.49	\$4.49
	505-7201-561.31-65		HARDWARE SUPPLIES	\$8.47	\$66.40
			PAINT & EQUIPMENT	\$57.93	
179567	505-7201-561.22-03	SCOTT SHIRLEY	NATL AWWA CONGRESS	\$24.79	\$24.79
179571	505-7201-561.31-05	SOUTHLAND ELECTRICAL SUPPLY	POWER SUPPLY	\$94.88	\$94.88
179575	505-7201-561.31-02	STANDARD PIPE & SUPPLY INC	PIPE FITTINGS	\$14.82	\$199.08
			PIPE FITTINGS	\$98.80	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
179575	505-7201-561.31-02	STANDARD PIPE & SUPPLY INC	PIPE FITTINGS	\$85.46	\$199.08
179593	505-7201-561.31-65	UTECH ENVIRONMENTAL MFG SUP INC	SUPPLIES	\$67.00	\$67.00
179597	505-7201-561.22-70	VERIZON WIRELESS	INV 9707131312	\$1,349.24	\$1,349.24
179604	505-7201-561.22-70	VERIZON WIRELESS	INV 9707151373	\$290.77	\$290.77
179612	505-7201-561.21-25	XYLEM WATER SOLUTIONS USA	SERVICE CONSTRUCTION	\$9,192.47	\$9,192.47
179613	505-7201-561.31-01	ZIEBELL WATER SERVICE PRODUCTS	WATER SEWER SYSTEM SUPPLY	\$704.60	\$704.60
801266	505-7201-561.22-70	AT & T	847590210505	\$3,262.49	\$3,413.80
			847590808505	\$151.31	
801267	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	0087155164	\$229.03	\$254.12
			0368380009	\$25.09	
801269	505-7201-561.21-50	CONSTELLATION NEW ENERGY INC	0405097038	\$4,034.46	\$17,781.17
			0300013030	\$7,565.31	
			0522082015	\$1,922.16	
			0789016039	\$1,869.69	
			0159017139	\$2,389.55	
900956	505-7201-561.22-05	BNY MELLON	REIMB PERMIT 2594	\$1,264.57	\$1,264.57
Total Division:				\$173,324.65	
Total Department:				\$173,324.65	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 73 Parking					
Division: 1					
179398	235-7301-532.33-05	ADDISON BUILDING MATERIAL CO	BUILDER'S SUPPLIES	\$88.10	\$948.81
			BUILDER'S SUPPLIES	\$860.71	
179526	235-7301-532.33-05	MULTIPLE CONCRETE ACCESSORIES	SUPPLIES	\$59.90	\$59.90
179566	235-7301-532.31-65	SHERWIN HARDWARE	HARDWARE SUPPLIES	\$3.96	\$3.96
179583	235-7301-532.33-05	THERMAL-CHEM CORP	SUPPLIES	\$336.05	\$336.05
801267	235-7301-532.21-50	COMMONWEALTH EDISON COMPANY	5231622008	\$43.54	\$59.33
			4643715006	\$15.79	
Total Division:				\$1,408.05	
Division: 2					
179398	235-7302-532.33-05	ADDISON BUILDING MATERIAL CO	BUILDER'S SUPPLIES	\$88.10	\$88.10
179425	235-7302-532.21-11	BEST QUALITY CLEANING	SERVICE BLDG MAINT	\$1,005.22	\$1,005.22
179526	235-7302-532.33-05	MULTIPLE CONCRETE ACCESSORIES	SUPPLIES	\$59.90	\$59.90
179583	235-7302-532.33-05	THERMAL-CHEM CORP	SUPPLIES	\$336.05	\$336.05
801269	235-7302-532.21-50	CONSTELLATION NEW ENERGY INC	4874331007	\$3,600.64	\$3,600.64
Total Division:				\$5,089.91	
Division: 3					
179398	235-7303-532.33-05	ADDISON BUILDING MATERIAL CO	BUILDER'S SUPPLIES	\$88.10	\$88.10
179425	235-7303-532.21-11	BEST QUALITY CLEANING	SERVICE BLDG MAINT	\$1,005.22	\$1,005.22
179526	235-7303-532.33-05	MULTIPLE CONCRETE ACCESSORIES	SUPPLIES	\$59.90	\$59.90
179583	235-7303-532.33-05	THERMAL-CHEM CORP	SUPPLIES	\$336.05	\$336.05
801269	235-7303-532.21-50	CONSTELLATION NEW ENERGY INC	4643395004	\$2,254.56	\$2,254.56
Total Division:				\$3,743.83	
Division: 4					
179398	235-7304-532.31-65	ADDISON BUILDING MATERIAL CO	HARDWARE SUPPLIES	\$10.32	\$10.32

Check Date: 2013 -7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 10, 2013
Page 26

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
179398	235-7304-532.33-05	ADDISON BUILDING MATERIAL CO	BUILDER'S SUPPLIES	\$88.08	\$88.08
179425	235-7304-532.21-11	BEST QUALITY CLEANING	SERVICE BLDG MAINT	\$317.78	\$317.78
179526	235-7304-532.33-05	MULTIPLE CONCRETE ACCESSORIES	PRIMER	\$59.90	\$59.90
179583	235-7304-532.33-05	THERMAL-CHEM CORP	SUPPLIES	\$336.05	\$336.05
801268	235-7304-532.21-50	NICOR	92296400002	\$76.50	\$76.50
Total Division:				\$888.63	
Total Department:				\$11,130.42	

Check Date: 2013 -7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 10, 2013
Page 27

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 74 Solid Waste Dispsl SWANCC					
Division: 1					
900955	511-7401-562.21-54	SOLID WASTE AGENCY	TIPPING FEES 7-2013	\$116,258.43	\$116,258.43
Total Division:				\$116,258.43	
Total Department:				\$116,258.43	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 75 Municipal Fleet Services					
Division: 1					
179398	621-7501-551.31-65	ADDISON BUILDING MATERIAL CO	BUILDER'S SUPPLIES	\$6.28	\$6.28
179400	621-7501-551.31-51	ALEXANDER EQUIPMENT CO INC	HYDRAULIC FILTER	\$145.90	\$145.90
179406	621-7501-551.31-51	ARLINGTON HTS FORD INC	VEH MAINTENANCE SUPPLY	\$1,425.02	\$1,766.83
			VEH MAINTENANCE SUPPLY	\$56.74	
			VEH MAINTENANCE SUPPLY	\$338.96	
			VEH MAINTENANCE SUPPLY	\$26.54	
			VEH MAINTENANCE SUPPLY	(\$56.74)	
			VEH MAINTENANCE SUPPLY	(\$100.00)	
			VEH MAINTENANCE SUPPLY	(\$369.99)	
			VEH MAINTENANCE SUPPLY	\$162.22	
			VEH MAINTENANCE SUPPLY	\$62.87	
			VEH MAINTENANCE SUPPLY	\$29.85	
			VEH MAINTENANCE SUPPLY	\$47.60	
			VEH MAINTENANCE SUPPLY	\$183.76	
			VEH MAINTENANCE SUPPLY	(\$40.00)	
179407	621-7501-551.31-51	ARLINGTON POWER EQUIPMENT	VEH MAINTENANCE SUPPLY	\$28.56	\$56.46
			VEH MAINTENANCE SUPPLY	\$27.90	
179414	621-7501-551.21-07	AUTO GLASS TEK INC	VEHICLE MAINTENANCE	\$275.00	\$275.00
179415	621-7501-551.31-51	AUTO TECH CENTERS INC	TIRES AND TUBES	\$459.08	\$459.08
179416	621-7501-551.31-51	AUTO ZONE	VEH MAINTENANCE SUPPLY	\$23.39	\$836.57
			VEH MAINTENANCE SUPPLY	\$64.22	
			VEH MAINTENANCE SUPPLY	\$71.49	
			VEH MAINTENANCE SUPPLY	\$129.99	
			VEH MAINTENANCE SUPPLY	\$123.14	
			VEH MAINTENANCE SUPPLY	\$159.54	
			VEH MAINTENANCE SUPPLY	\$56.00	
			FUEL,OIL,GREASE, & LUBES	\$47.88	
			VEH MAINTENANCE SUPPLY	\$62.99	
			VEH MAINTENANCE SUPPLY	\$43.96	
			FUEL,OIL,GREASE, & LUBES	\$53.97	
179419	621-7501-551.31-65	BARNES GROUP INC	SUPPLIES	\$118.76	\$286.67

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
179419	621-7501-551.31-65	BARNES GROUP INC	BATTERY CONNECTORS	\$167.91	\$286.67
179421	621-7501-551.31-51	BATTERIES PLUS #296	VEH MAINTENANCE SUPPLY	\$425.25	\$425.25
179428	621-7501-551.31-51	CAR QUEST	VEH MAINTENANCE SUPPLY	\$50.69	\$777.95
			VEH MAINTENANCE SUPPLY	\$57.80	
			VEH MAINTENANCE SUPPLY	\$41.32	
			VEH MAINTENANCE SUPPLY	\$17.15	
			VEH MAINTENANCE SUPPLY	\$17.32	
			VEH MAINTENANCE SUPPLY	\$108.29	
			VEH MAINTENANCE SUPPLY	\$58.36	
			VEH MAINTENANCE SUPPLY	\$107.62	
			VEH MAINTENANCE SUPPLY	\$15.76	
			VEH MAINTENANCE SUPPLY	\$183.40	
			VEH MAINTENANCE SUPPLY	\$27.08	
			VEH MAINTENANCE SUPPLY	\$93.16	
179430	621-7501-551.31-51	CATCHING FLUID POWER	VEH MAINTENANCE SUPPLY	\$58.30	\$58.30
179435	621-7501-551.31-51	CHICAGO INTL TRUCKS	VEH MAINTENANCE SUPPLY	(\$106.40)	\$969.71
			VEH MAINTENANCE SUPPLY	(\$119.25)	
			VEH MAINTENANCE SUPPLY	(\$82.56)	
			VEH MAINTENANCE SUPPLY	(\$99.72)	
			VEH MAINTENANCE SUPPLY	\$514.34	
			VEH MAINTENANCE SUPPLY	\$279.94	
			VEH MAINTENANCE SUPPLY	\$119.25	
			VEH MAINTENANCE SUPPLY	\$124.52	
			VEH MAINTENANCE SUPPLY	\$82.56	
			VEH MAINTENANCE SUPPLY	\$99.72	
			VEH MAINTENANCE SUPPLY	\$157.31	
179437	621-7501-551.30-35	CINTAS CORP	CLOTHING	\$79.84	\$79.84
179438	621-7501-551.21-36	CITY WELDING SALES & SERVICE	RENTAL/LEASE EQUIPMENT	\$56.00	\$407.30
			RENTAL/LEASE EQUIPMENT	\$351.30	
	621-7501-551.31-65		VEH MAINTENANCE SUPPLY	\$305.50	\$305.50
179454	621-7501-551.31-51	DOUGLAS TRUCK PARTS INC	VEH MAINTENANCE SUPPLY	\$18.49	\$18.49
	621-7501-551.31-65		SAFETY & FIRST AID EQUIP.	\$28.50	\$28.50
179465	621-7501-551.21-07	GLOBAL EMERGENCY PRODUCTS	SERVICE VEHICLE PARTS	\$1,930.66	\$1,930.66
	621-7501-551.31-51		VEH MAINTENANCE SUPPLY	\$66.82	\$157.39
			VEH MAINTENANCE SUPPLY	\$90.57	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
179473	621-7501-551.22-02	HARRIS TRUST & SAVINGS BANK	SOI*SBS ROCHESTER HILL	\$326.00	\$326.00
179480	621-7501-551.31-51	HOSKINS CHEVROLET INC	VEH MAINTENANCE SUPPLY	\$156.37	\$514.50
			VEH MAINTENANCE SUPPLY	\$30.16	
			VEH MAINTENANCE SUPPLY	\$57.33	
			VEH MAINTENANCE SUPPLY	\$109.92	
			VEH MAINTENANCE SUPPLY	\$95.93	
			VEH MAINTENANCE SUPPLY	\$64.79	
179499	621-7501-551.21-07	LAND AIR ASSOCIATES	SERVICE MASTER CYLINDER	\$85.00	\$85.00
179503	621-7501-551.31-51	LEACH ENTERPRISES INC	VEH MAINTENANCE SUPPLY	\$323.68	\$323.68
179504	621-7501-551.31-51	LEE AUTO PARTS	VEH MAINTENANCE SUPPLY	\$33.99	\$34.38
			VEH MAINTENANCE SUPPLY	\$15.39	
			VEH MAINTENANCE SUPPLY	(\$15.00)	
	621-7501-551.31-65		VEH MAINTENANCE SUPPLY	\$7.78	\$7.78
	621-7501-551.31-85		VEH MAINTENANCE SUPPLY	\$53.89	\$104.78
			VEH MAINTENANCE SUPPLY	\$50.89	
179512	621-7501-551.31-51	MC MASTER CARR SUPPLY CO	VEH MAINTENANCE SUPPLY	\$22.02	\$22.02
179529	621-7501-551.31-51	NAPA HEIGHTS AUTOMOTIVE	VEH MAINTENANCE SUPPLY	(\$44.98)	\$105.94
			VEH MAINTENANCE SUPPLY	\$114.27	
			VEH MAINTENANCE SUPPLY	\$36.65	
179539	621-7501-551.21-07	ODOCK INC	FULL SERVICE CAR WASH	\$48.00	\$48.00
179552	621-7501-551.31-51	PRECISION SERVICE PARTS	VEH MAINTENANCE SUPPLY	\$46.55	\$496.73
			VEH MAINTENANCE SUPPLY	\$194.93	
			VEH MAINTENANCE SUPPLY	\$194.93	
			VEH MAINTENANCE SUPPLY	\$60.32	
179553	621-7501-551.30-35	PRO SAFETY INC	CLOTHING & APPAREL	\$245.70	\$245.70
179574	621-7501-551.31-51	STANDARD EQUIPMENT CO	VEH MAINTENANCE SUPPLY	(\$633.08)	\$-545.89
			VEH MAINTENANCE SUPPLY	\$87.19	
179578	621-7501-551.21-02	STERTIL ALM CORP	CABLE EXTENSION	\$413.00	\$413.00
179582	621-7501-551.31-65	TERMINAL SUPPLY CO	SUPPLIES	\$108.49	\$108.49
179591	621-7501-551.31-51	US AUTO FORCE	VEH MAINTENANCE SUPPLY	\$168.43	\$265.33
			VEH MAINTENANCE SUPPLY	\$96.90	
179608	621-7501-551.31-51	WENTWORTH TIRE SERVICE	TIRES AND TUBES	\$483.06	\$2,283.01
			TIRES AND TUBES	\$1,799.95	
Total Division:				\$13,830.13	

Check Date: 2013 -7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 10, 2013
Page 31

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Total Department:				\$13,830.13	

Check Date: 2013 -7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 10, 2013
Page 32

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 90 Capital					
Division: 1					
179510	505-9001-571.50-25	MC CLURE ENGINEERING ASSOCIATES	SERVICE CONSTRUCTION	\$9,500.00	\$9,500.00
Total Division:				\$9,500.00	
Division: 3					
179451	621-9003-572.50-05	DITCH WITCH OF ILLINOIS INC	VEHICLE MAJOR TRANSPORT	\$52,960.00	\$52,960.00
179574	621-9003-572.50-05	STANDARD EQUIPMENT CO	VEHICLE MAJOR TRANSPORT	\$184,178.00	\$184,178.00
Total Division:				\$237,138.00	
Total Department:				\$246,638.00	

Check Date: 2013 -7 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, July 10, 2013
Page 33

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 99 Non Operating					
Division: 1					
179514	515-9901-525.40-92	METROPOLIS COMMERCIAL CONDO ASSN	BLDG RESERVE FUND 7-2013	\$805.00	\$805.00
Total Division:				\$805.00	
Total Department:				\$805.00	
TOTAL ALL FUNDS:				\$2,318,182.24	



Item: Fire Promotion

Department: Fire

Promotion of Dave Strojny to Fire Lieutenant

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:



Item: Report of C-O-W 7-8-13 - Small Business Development Agreement

Department: Village Manager

Trustee Scaletta moved, seconded by Trustee Blackwood, that the Committee-of-the-Whole recommend to the Village Board approval of the proposed Small Business Development Agreement between the Village and the Chamber of Commerce, as amended.

The motion passed unanimously.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description	Type
<u>Small Business Development Agreement - amended</u>	Agreement

AGREEMENT

THIS AGREEMENT is made and entered into the 1st day of August, 2013 by and between the Village of Arlington Heights, a municipal corporation, ("Village") and the Arlington Heights Chamber of Commerce ("AHCC").

WHEREAS, the Village and AHCC agree that it is important to the well-being of the Village to provide a small business development initiative designed to educate, facilitate and assist small business owners through a proactive retention, expansion and identified needs process; and

WHEREAS, in order to provide that initiative, the Village and AHCC agree that it is beneficial to build upon and strengthen an engaging, dynamic and positive collaboration between the Village and AHCC; and

NOW THEREFORE, in consideration of the foregoing premises, the mutual covenants and promises herein contained, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

SECTION ONE: This Agreement is intended to establish a program whereby the Village provides funds to the AHCC in order for the AHCC to utilize its resources to assist the Village in retaining small businesses. For purposes of this Agreement, a small business is defined as having no more than approximately eight full-time equivalent employees or occupying no more than approximately space of 2,000 square feet or less. of space at the time of the initial contact. These parameters are established as guidelines and not to be read as absolute. It is further understood that should the small business expand beyond these parameters, the AHCC liaison shall remain the main contact to carry out the purposes of this Agreement.

SECTION TWO: AHCC will perform the services stated in this Agreement and provide the equipment, staff and materials to achieve them. In performing the services under this Agreement, AHCC is an independent contractor and its employees and agents are not employees of the Village. Employees and agents of AHCC will not hold themselves out as Village employees. Neither AHCC nor its employees or agents has authority to make any agreement or commitment on behalf of the Village.

SECTION THREE: This Agreement shall run for three years, commencing on the date set forth above that both Parties have signed. This Agreement shall continue in force for up to three years, as long as the Village continues to provide funding. The Village will review funding on an annual basis as part of its regular budget process. The determination as to whether to provide funding shall be made by the Village in its sole discretion. Should the Village decide to terminate the contract prior to the three year term, whether for lack of funding or otherwise, AHCC shall be barred from any legal action for breach of contract or to recover damages. If not terminated prior, the Agreement shall expire on April 30, 2016.

Notwithstanding the above, it is understood that either party has the right to terminate this Agreement annually on its anniversary date. The terminating party must give written notice no later than June 1 of the year in which termination is sought. Upon termination by either party, the Village's obligation to pay the AHCC shall cease as of the effective date of the termination.

SECTION FOUR: For the services rendered by AHCC under this Agreement, the Village agrees to pay AHCC \$12,500 for each quarter of service, payable quarterly upon the Village's receipt of an invoice from the AHCC. The first invoice should be submitted for the first full quarter following execution of this Agreement by both Parties.

SECTION FIVE: The AHCC will provide the Village with the following reports on the activities pursuant to this Agreement on a quarterly basis. Reports shall be provided within 30 days after the completion of each quarterly period. The Village may request reports more frequently or additional reports and such reports shall be provided by the AHCC in a timely fashion. At a minimum, quarterly reports shall include the following information:

- a. Retention Visits and Survey Results
- b. Expansion Plans and Opportunities
- c. Identified Needs - Educational, Promotional, Developmental

SECTION SIX: ~~The AHCC will communicate frequently with the Planning & Community Development and Building Departments along with other village officials as needed. AHCC shall cooperate with any other economic development related boards and departments as requested by the Village, including but not limited to all Village departments, the Village's Economic Alliance Commission, and the Woodfield Chicago Northwest Convention Bureau.~~ The Planning and Community Development Department shall serve as the primary liaison between the AHCC and the Village for this Agreement. Where appropriate, AHCC may contact other departments in the furtherance of its duties delineated in this Agreement. It is expected that the AHCC will communicate regularly with the Planning and Community Development Department. If requested by the Planning and Community Development Department, AHCC shall cooperate with any other economic development-related boards and departments, including but not limited to all Village departments, the Arlington Economic Alliance, and the Woodfield Chicago Northwest Convention Bureau, in furtherance of this Agreement.

SECTION SEVEN: It is recognized that the handling of information related to small business prospects may require access to confidential information. Both Parties agree to keep such information confidential, to the extent permitted by law. Such information may be shared between the AHCC and the Village as appropriate. All confidential information shall be identified as such, in order to prevent the identity of the small business prospects from being publicly known until such time as it is deemed appropriate or required by law.

It is understood that all work product created or attained by the AHCC in the carrying out of its duties pursuant to this Agreement is owned by the Village, and a copy of all such work product shall be delivered to the Village upon request or upon termination of this Agreement.

SECTION EIGHT: The duties and responsibilities of AHCC are as follows:

1. AHCC shall provide qualified and competent staff for the retention of and assistance to small businesses as well as for the expansion of existing small businesses, providing all management and administrative services necessary to present a viable program.
2. AHCC shall be responsible for the operation of the programs carried out under the terms of this Agreement.
3. AHCC shall provide office space, general office supplies, office equipment, rent, accounting and legal services, insurance, payroll taxes, general postage, and telephone necessary for carrying out the terms of this Agreement.

4. AHCC shall ensure that the funds provided by the Village pursuant to this Agreement will be used only to further the small business initiative and not to support traditional AHCC activities that generally serve and benefit only the AHCC membership.
5. AHCC shall operate the programs contemplated in this Agreement for the good of the general public and for the promotion of small businesses, industry, marketing, and trade within Arlington Heights.
6. AHCC shall conduct telephone or personal meetings with all small businesses referred to AHCC by the Village and shall regularly provide the Village with progress reports on each small business referred to AHCC by the Village.
7. AHCC shall provide collaboration with and assist the Village in its on-going strategy for small business economic development based upon current initiatives.
8. AHCC shall provide financial records concerning the funds expended under this Agreement quarterly to the Village. Upon request of the Village, the financial records governing this Agreement may be reviewed for accuracy on an annual basis.

SECTION NINE: The following are the core services and deliverables to be achieved through this Agreement:

1. Small Business Retention: AHCC shall implement an annual small business retention program in which existing businesses and employers are identified and personal contact is made with business owners by the AHCC through on-site visits, mail or email surveys or both. The AHCC small business retention program shall be designed to identify and address the needs of existing small businesses and the manner in which AHCC and the Village can better assist those businesses, through the following components:
 - a. Meet with small business owners to understand their business needs.
 - 1) Conduct a minimum of ten qualified retention visits a month (a qualified retention visit is a scheduled in-person interview with the small business owner, completion of the AHCC retention survey, and a follow-up plan initiated on issues presented).
 - 2) Conduct monthly email and phone retention calls using brief talking points to establish a communication line and a possible qualified retention visit appointment
 - b. Connect small business owners with necessary resources for the successful retention of their business.
 - c. Guide and assist small business owners coordination with the appropriate Village officials regarding local codes and regulations and assist with the process of applications and permits requested.
 - d. Develop and implement cost savings programs to minimize overhead and maximize profitability.

- e. Invite small business presidents/owners to meet with the Mayor for open discussion.
2. Small Business Expansion: As a result of small business retention visits, the AHCC shall provide assistance to small business owners seeking to expand their business both physically and in employee size. In addition, the AHCC shall provide assistance to small business owners seeking to expand their customer base domestically or internationally.
 - a. The AHCC shall coordinate with the Village regarding small business expansion needs and provide local business contacts needed to physically expand their existing building or space or relocate within Arlington Heights.
 - b. The AHCC shall provide local business contacts needed to recruit and hire qualified employees for positions needed to expand.
 - c. The AHCC shall provide local business contacts needed to promote and communicate more effectively to existing and new consumers.
 - d. The AHCC shall provide contacts if needed to begin relationships for the development of regional, national, or international trade and partnerships.
3. Small Business Identified Needs: AHCC shall assist in the coordinating of small businesses needs identified as a result of retention visits.
 - a. The AHCC will develop a comprehensive follow-up plan for each business' identified needs and connect them with resources within government and private organizations based upon the needs plan.
 - b. The AHCC will provide coordination with the Village and outside agencies to assist in the successful resolution of identified needs to aid in the retention, and expansion, of small businesses.
 - c. The AHCC will work in collaboration with the Village on any qualified new business leads resulting from a retention visit or survey along with unsolicited contacts made by prospective business owners.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

ARLINGTON HEIGHTS CHAMBER
OF COMMERCE

VILLAGE OF ARLINGTON HEIGHTS

President

Village President

Date

Date

ATTEST:

ATTEST:

Village Clerk



Item: Report of C-O-W 7-8-13 - Capital Plan/Proposed One-Time General Fund Transfers

Department: Village Manager

Trustee Farwell moved, seconded by Trustee Scaletta, that the Committee-of-the-Whole recommend to the Village Board that the Board approve, as part of the long-term capital funding plan, the transfer of \$3 million from the General Fund, with \$1 million going to the Flood Control V Fund, \$1 million going to the EAB Fund, and \$1 million going to the Capital Projects Fund, retroactive April 30, 2013.

The motion passed, with Trustees Farwell, Rosenberg, Scaletta, Tinaglia, and Mayor Hayes voting aye and Trustees Blackwood, LaBedz, and Sidor voting no.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:



Item: C-O-W meeting July 15, 2013

Department: Village Manager

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:



Item: Ordinance - Rezoning - Arlington Square Shopping Center

Department: Planning/Legal

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description	Type
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Arlington Square Shopping Center	Ordinance
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**AN ORDINANCE AMENDING THE ZONING ORDINANCE
OF THE VILLAGE OF ARLINGTON HEIGHTS**

WHEREAS, the Plan Commission of the Village of Arlington Heights, in Petition No. 13-005, pursuant to notice, has on June 12, 2013, conducted a public hearing on a request for rezoning certain property from a B-1 Business District Limited Retail, to a B-2 General Business District, for the property located at 1816 through 1860 S. Arlington Heights Road, Arlington Heights, Illinois, commonly known as the Arlington Square Shopping Center; and

WHEREAS, the President and Board of Trustees have considered the report and recommendations of the Plan Commission and have determined that authorizing and granting said request, subject to certain conditions hereinafter described, is in the best interests of the Village,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That the Zoning Ordinance of the Village of Arlington Heights is hereby amended by reclassifying from a B-1 Business District Limited Retail to a B-2 General Business District, the following described property:

Parcel 1: That part of Lot 5 in the subdivision of Joseph A. Barne's Farm in Section 9, 15 and 16, Township 41 North, Range 11 East of the Third Principal Meridian described as follows: Beginning at a point in the South line of said Section 9, which point is 712.26 feet West of the center line of Arlington Heights Road, thence North parallel with the center line of Arlington Heights Road 300 feet; thence East parallel with the South line of said Section 9, 100 feet thence South parallel with the center line of Arlington Heights Road, 300 feet to the South line of said Section 9; thence West along said South line, 100 feet to the place of beginning, in Cook County, Illinois.

Parcel 2: That part of Lot 5 in the subdivision of Joseph A. Barne's Farm in Sections 9, 15 and 16, Township 41 North, Range 11 East of the Third Principal

Meridian described as follows: Beginning at a point in the South line of said Section 9, which point is 512.26 feet West of the center line of Arlington Heights Road; thence North parallel with the center line of Arlington Heights Road, 300 feet; thence West parallel with the South line of said Section 9, 100 feet; thence South parallel with the center line of Arlington Heights Road 300 feet to the South line of said Section 9; thence East along said South line of Section 9, 100 feet to the place of beginning; in Cook County, Illinois.

Parcel 3: That part of Lot 5 in the subdivision of Joseph A. Barnes' Farm in Section 9, 15 and 16, Township 41 North, Range 11 East of the Third Principal Meridian, described as follows: Commencing at the intersection of the South line of said Section 9, with the center line of Arlington Heights Road; thence West along the South line of said Section 9, a distance of 225.17 feet for a place of beginning; thence continuing West along the South line of Section 9, a distance of 287.50 feet; thence Northerly parallel with the center line of Arlington Heights Road, a distance of 300 feet; thence East parallel with the South line of said Section 9, a distance of 287.09 feet; thence Southerly parallel with the center line of Arlington Heights Road a distance of 300 feet to the point of beginning (excepting therefrom that part thereof heretofore dedicated for Illinois Route 58 by Document Number 10488007) and except that part taken for Arlington Heights Road in Case 93L513470; in Cook County, Illinois; and

That part of Lot 5 in the subdivision of Joseph A. Barnes' Farm in Section 9, 15 and 16, Township 41 North, Range 11, East of the Third Principal Meridian, described as follows: Commencing at the intersection of South line of said Section 9, with the center line of Arlington Heights Road; thence West along the South line of said Section 9, a distance of 225.17 feet; thence Northerly parallel with the center line of Arlington Heights Road, a distance of 226.45 feet; for a place of beginning; thence continuing North along said parallel line a distance of 73.55 feet to a point on a line 300 feet North as measured along the center line of Arlington Heights Road, of the South line of said Section 9; thence East along said line a distance of 225.17 feet to the center line of Arlington Heights Road; thence Southerly along said center line a distance of 74.92 feet; thence West along a line parallel with the North line of Illinois Route 58 as dedicated by Document Number 10488007, a distance of 225.08 feet to the point of beginning (excepting therefrom that part thereof lying East of the West line of Arlington Heights Road as dedicated by Document 10488007; in Cook County, Illinois.

Parcel 4: Lots 2 and 3 in Heights Plaza subdivision of part of Lot 5 in the subdivision of the Joseph A. Barnes' Farm in Section 9, Township 41 North, Range 11, East of the Third Principal Meridian, in Cook County, Illinois (excepting therefrom that part taken from Arlington Heights Road in 93L51191 and 93L51198.

Parcel 5: That part of Lot 5 in the subdivision of Joseph A. Barnes' Farm in Section 9, 15 and 16, Township 41 North, Range 11 East of the Third Principal Meridian, in Cook County, Illinois, described as follows: Beginning at a point in the South line of said Section 9, which point is 712.26 feet West of the centerline

of Arlington Heights Road; thence North, parallel with the centerline of Arlington Heights Road, 300.00 feet; thence West, parallel to the South line of said Section 9, 57.10 feet to the West line of Lot 5; thence Southwesterly along the West line of said lot, 358.0 feet to the South line of Section 9; thence East, along said South line, 234.0 feet to the place of beginning, (excepting therefrom that part thereof taken and used for Golf Road being that part thereof lying South of the North line of the parcel of land conveyed to the People of the State of Illinois Department of Transportation by Trustee's Deed recorded September 2, 1993, as Document 93701686), in Cook County, Illinois.

P.I.N. 08-09-400-013, -057, -062, -063

commonly described at 1816-1820 South Arlington Heights Road, Arlington Heights, Illinois, on which property is the Arlington Square Shopping Center.

SECTION TWO: That the requirement in Chapter 28, Section 6.12, Traffic Engineering Approval, requiring that the Petitioner provide a traffic and parking study from a Certified Traffic Engineer, is hereby waived.

SECTION THREE: Except as modified by this Ordinance, the remaining provisions in Ordinance Number 97-083, shall remain in full force and effect.

SECTION FOUR: That the rezoning and variation granted by this Ordinance are subject to the condition that the Petitioner shall comply with all Federal, State and Village codes, regulations and policies, to which the Petitioner has agreed.

SECTION FIVE: That this Ordinance shall be in full force and effect from and after it passage and approval in the manner provided by law and shall be recorded by the Village Clerk in the Office of the Cook County Recorder.

AYES:

NAYS:

PASSED AND APPROVED this 15th day of July, 2013.

Village President

ATTEST:

Village Clerk



Item: Printing Specialties - 3350 W. Salt Creek Ln. - PC13-012

Department: Planning & Community Development

Petitioner Request:

1. A Land Use Variation to allow Printing, Publishing in a B-3, General Service, Wholesale, and Motor Vehicle District.
2. A variation from Chapter 28, Section 6.12-1(3), to waive the required traffic and parking study for Plan Commission projects not adjacent to a major or secondary arterial street.

Plan Commission Recommendation:

Commissioner Lorenzini moved and Commissioner Drost seconded:

A motion to recommend to the Village Board of Trustees approval of PC #13-012, a Land Use Variation to allow printing, publishing in a B-3, General Service, Wholesale, and Motor Vehicle District, and a Variation from Chapter 28, Section 6.12-1(3), to waive the required traffic and parking study for Plan Commission projects not adjacent to a major or secondary arterial street.

This approval is contingent upon compliance with the recommendation of the Plan Commission and the following recommendations detailed in the Staff Development report dated June 19, 2013:

1. The Petitioner shall comply with all federal, state, and Village codes, regulations, and policies.

Roll Call Vote: Commissioner Lorenzini, Drost, Dawson, Green, Jensen, Sigalos, and Chairman Wolfe voted in favor. Motion carried.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description

[Staff Development Report](#)

[Aerial](#)

[PC Minutes](#)

[Petitioner's Response](#)

[Site Plan](#)

[Floor Plans](#)

[PC Timeline](#)

Type

Report

Exhibits

Minutes

Correspondence

Exhibits

Exhibits

Correspondence

STAFF DEVELOPMENT COMMITTEE REPORT

To: Plan Commission
Prepared By: Matthew S. Dabrowski, Development Planner
Meeting Date: June 26, 2013
Date Prepared: June 19, 2013
Project Title: Printing Specialties
Address: 3350 W. Salt Creek Lane

BACKGROUND INFORMATION

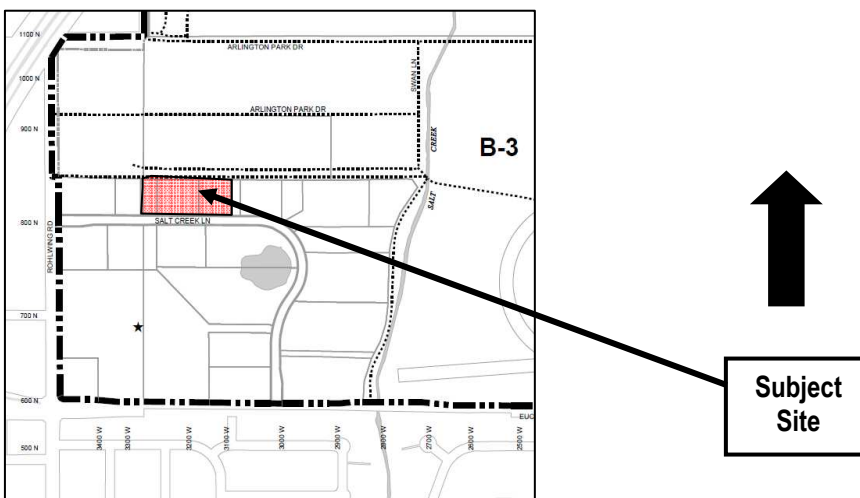
Petitioner: Dan Donegan
Address: Printing Specialties
3350 W. Salt Creek Lane
Arlington Heights, Illinois 60005
Existing Zoning: B-3, General Service, Wholesale, and Motor Vehicle District

Requested Action:

- A Land Use Variation to allow Printing, Publishing in a B-3, General Service, Wholesale, and Motor Vehicle District.

Variations Identified

- A variation from Chapter 28, Section 6.12-1(3), to waive the required traffic and parking study for Plan Commission projects not adjacent to a major or secondary arterial street.



Surrounding Land Uses:

Direction	Existing Zoning	Existing Use	Comprehensive Plan
North	B-3, General Service, Wholesale, Motor Vehicle District	Arlington Park	Mixed Use
South	B-3, General Service, Wholesale, Motor Vehicle District	Vacant Land	Mixed Use
East	B-3, General Service, Wholesale, Motor Vehicle District	Office Building	Offices Only
West	B-3, General Service, Wholesale, Motor Vehicle District	Office Building	Offices Only

Background:

The subject site is 3.89 acres (168,141 square feet) and there is a one-story, multi-tenant office building that is 42,362 square feet. The existing parking lot has a total of 173 parking stalls and access to the site is via two

driveways along Salt Creek Lane. Printing Specialties currently occupies a 5,400 square foot tenant space that is located at the northwest corner of the existing office building. The proposed use has 9 digital copiers to print and publish a variety of documents, letterheads, and racing forms for several race course facilities including Arlington Park. Printing Specialties has been in business for nearly 30 years and they previously occupied a 14,000 square foot space within a multi-tenant light industrial/office building located at 405 N. Salem Avenue (across from the Arlington Heights Post Office). The transition to digital printers has allowed Printing Specialties to relocate to a smaller location. According to the business plan, 9 full time employees will be on site at any given time and the hours of operation are Monday through Friday from 7:00 AM to 6:00 PM.

Plat and Subdivision Committee Meeting Summary

A public meeting of the Plat and Subdivision Committee was held on April 10, 2013. The Committee was supportive of the proposed land use and was of the opinion that said use was compatible with the surrounding office users. In addition, the Plat and Subdivision Committee did not have any issue with parking and agreed with Staff that a parking survey was not needed.

Zoning and Comprehensive Plan

According to the Permitted Use Table outlined in the Village's Zoning Ordinance, Printing, Publishing is only allowed in the M-1, Research Development and Light Manufacturing and M-2, Limited Heavy Manufacturing districts. Since the property is zoned B-3, the Plan Commission must review and the Village Board must approve a Land Use Variation. While the Petitioner has been allowed to continue to operate, their business license was put on hold until the zoning process is completed. In conjunction with said request, the property owner provided a writing justification to the following hardship criteria:

- **The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in that zone; and**
- **The plight of the owner is due to unique circumstances; and**
- **The variation, if granted, will not alter the essential character of the locality.**

According to the Village's Zoning Ordinance, the intent of the B-3, General Service, Wholesale, and Motor Vehicle District is to "...provide areas primarily for motor vehicle oriented uses, wholesale/retail, and service establishments". Staff supports the proposed land use variation as said use is a service related use that is compatible with the surrounding land uses, which mainly consists of office. In addition, the subject site, which fronts on a Local Street (Salt Creek Lane) as defined by the Village's Thoroughfare Plan, is not an ideal location for commercial as it lacks visibility and frontage to a major arterial street, such as Euclid Avenue. Furthermore, Printing Specialties uses digital printers that do not generate excessive noise and/or odors and there is sufficient parking on site to accommodate their anticipated peak parking demand of 9 employees.

Traffic and Parking Issues

Pursuant to Chapter 28, Section 6.12-1(3) any Land Use Variation that is not adjacent to a major or secondary arterial street, must provide a traffic and parking study. Given the scope of the project and nature of the use, the Petitioner is requesting the following variation:

- **A variation from Chapter 28, Section 6.12-1(3), to waive the required traffic and parking study for Plan Commission projects not adjacent to a major or secondary arterial street.**

According to code, Printing Specialties requires 18 parking spaces (1 stall / 300 square feet), which is the same number of parking stalls required for an office use. The site as a whole requires 141 parking stalls, thereby resulting

in a parking surplus of 32 parking spaces. Given this information, staff supports the aforementioned variation and is of the opinion that there is sufficient parking to accommodate both the existing and proposed uses.

RECOMMENDATION

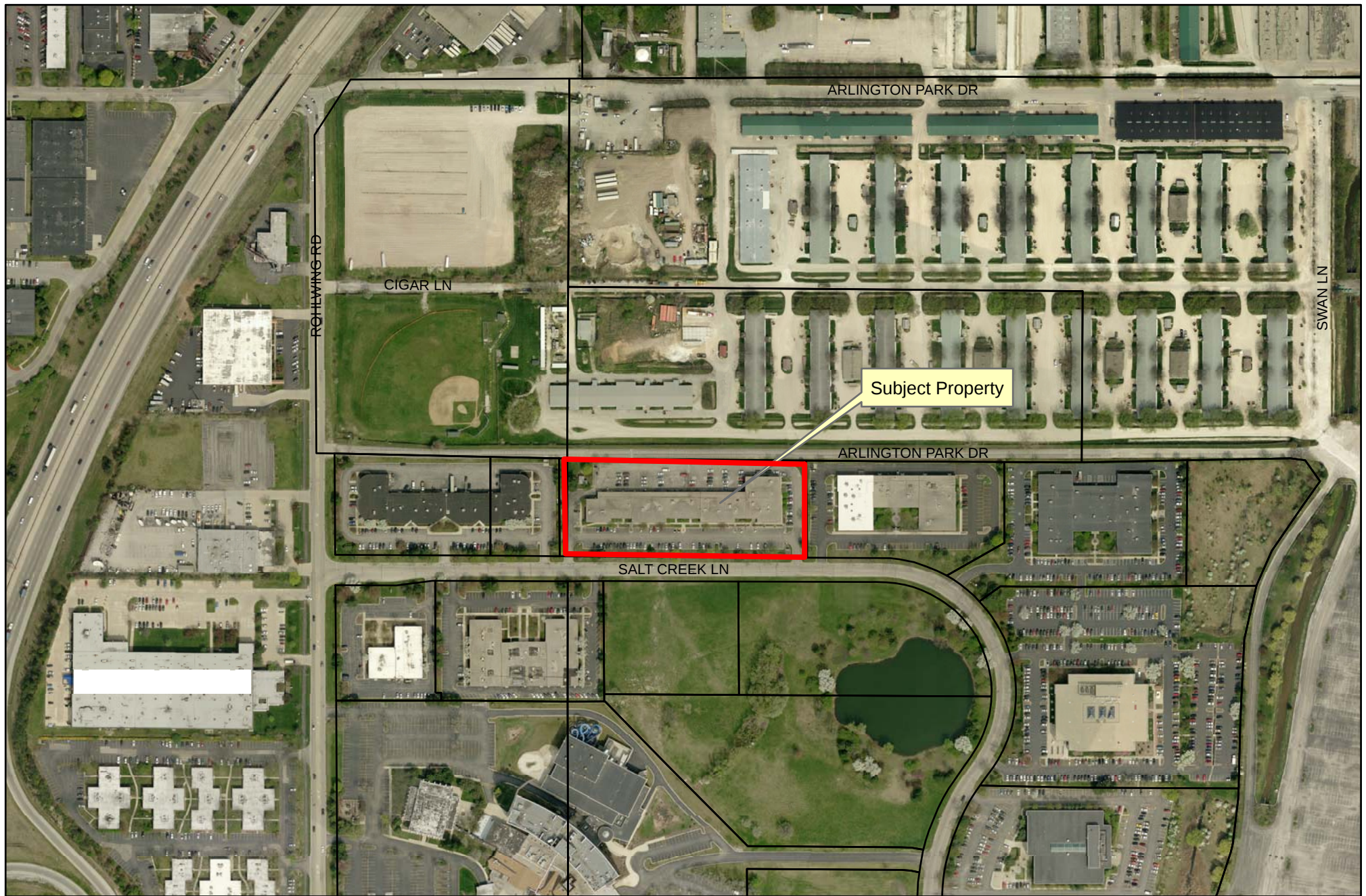
The Staff Development Committee reviewed the Petitioner's request and recommends **approval** of a Land Use Variation to allow Printing, Publishing in a B-3, General Service, Wholesale, and Motor Vehicle District, and a variation from Chapter 28, Section 6.12-1(3), to waive the required traffic and parking study for Plan Commission projects not adjacent to a major or secondary arterial street. This approval shall be subject to the following conditions:

1. The Petitioner shall comply with all applicable Federal, State, and Village codes regulations and policies.

June 19, 2013

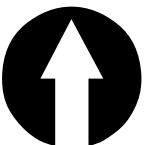
Bill Enright, AICP
Deputy Director of Planning and Community Development

C: Bill Dixon, Village Manager
All Department Heads



Printing Specialties - P.C. 13-012
3350 W. Salt Creek Ln.
Prepared by the Village of Arlington Heights
Department of Planning and Community Development
June 26, 2013

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04080 160 240 320



PLAN

REPORT OF THE PROCEEDINGS OF A PUBLIC HEARING
BEFORE THE VILLAGE OF ARLINGTON HEIGHTS
PLAN COMMISSION

COMMISSION

RE: PRINTING SPECIALTIES - PC #13-012

REPORT OF PROCEEDINGS had before the Village of
Arlington Heights Plan Commission Meeting taken at the
Arlington Heights Village Hall, 33 South Arlington Heights
Road, 3rd Floor Board Room, Arlington Heights, Illinois on the
26th day of June, 2013, at the hour of 7:53 o'clock p.m.

MEMBERS PRESENT:

MICHAEL WOLFE, Chair
LYNN JENSEN
BRUCE GREEN
GEORGE DROST
JOE LORENZINI
SUSAN DAWSON
JOHN SIGALOS

ALSO PRESENT:

MATTHEW DABROWSKI, Development Planner

CHAIRMAN WOLFE: Okay. The next matter on the agenda is PC #13-012 which is a land use variation to allow a printing publishing in a B-3 district, the property located at 3350 West Salt Creek Lane. Is the Petitioner here? And Matt, have all the proper notices been given for this?

MR. DABROWSKI: Yes, they have.

CHAIRMAN WOLFE: Okay. And do both of you gentlemen plan on testifying?

MR. DONEGAN: Sure, yes.

CHAIRMAN WOLFE: When in doubt, you get to be sworn in, both of you, okay?

(Witnesses sworn.)

CHAIRMAN WOLFE: Thank you. And if each of you could please state your name, spell your last name and give your address for the record please?

MR. DONEGAN: My name is Daniel Donegan, D-o-n-e-g-a-n. And I apologize, are you referring to my home address?

CHAIRMAN WOLFE: Any, home address or business address.

MR. DONEGAN: Okay. Home address is 13734 South Park Falls Court in Plainfield, Illinois.

CHAIRMAN WOLFE: Okay.

MR. LENTZ: And my name is Stan Lentz, L-e-n-t-z, and I am an owner of 3350 Salt Creek Lane. And my address is 800 South Northwest Highway, Suite 203 in Barrington 60010.

CHAIRMAN WOLFE: How was the rain this morning for you? Okay, why don't you go ahead and tell us what you're here for.

MR. DONEGAN: Okay. This is going to sound a little familiar.

CHAIRMAN WOLFE: Yes.

MR. DONEGAN: My name is Dan, I'm the general manager of Printing Specialties. For approximately 30 years, Printing Specialties operated at 405 Salem, and like we stated before it was run with Heidelberg presses and some manufacturing plant. Technology has allowed us to move from that to all digital print. We are a B to B company. Our main clients is the horse racing industry in Illinois which includes Arlington Park. We provide the printed programs you see at the race tracks and at the OTBs, and we provide data locally and across the country, and we provide some marketing. The best to describe the change we've gone through is, I like to say our MSDS book went from that, anyway, we're all digital print now just as they described.

CHAIRMAN WOLFE: And do you want to just state what your role is in your --

MR. LENTZ: Right. As owner of the building, I'm in support of Dan's petition for the land use variance.

CHAIRMAN WOLFE: You can sit or stand and Matt is just going to give his presentation like the last one. And then if we have any questions, you can come back up. Matt?

MR. DABROWSKI: Thank you. The subject site is a little under 4 acres in size and there is an existing one-story multi-tenant building that's approximately 42,000 square feet. There is an existing parking lot that has a total of 173 parking spaces. And Printing Specialties is looking to occupy about 5,400 square feet at the northwest corner of the building.

As with the prior proposal, a land use variation is necessary as this is considered printing publishing which is not allowed within the B-3 district. It's only allowed in the M-1, M-2 districts. As with the other proposal, Staff has allowed the Petitioner to continue to operate while we go through the zoning process. If it gets approved, then at that time we will release the hold on their business license.

As part of the formal review process, a written justification to the hardship criteria was provided. Staff does support the proposed request as this use is compatible with the surrounding land uses which mainly consist of office. In addition, the proposal fronts on a local street, that being Salt Creek Lane, and is not an ideal location for commercial related uses like you would see at the Esplanade Shopping Center along Euclid Avenue. And then, as with Minuteman Press, Printing Specialties uses digital printers that do not generate excessive odors or noise, so the impact to the adjoining office tenants is minimal. And there is sufficient parking on site to accommodate the parking generated by Printing Specialties which has a total of 9 employees.

With respect to traffic and parking, they, too, are seeking a variation to waive the traffic and parking study. Staff does support that variation as a total of 18 parking spaces would be required for Printing Specialties which is the same number that would be required for an office use occupying the same space. When you look at the site as a whole, a total of 141 spaces are required. As I had mentioned, there's 173, so there's a surplus of 32 parking spaces. Given this information, Staff does support the variation. I do want to point out that when this was presented at the Plat & Subdivision Committee, the Plat & Subdivision Committee concurred that a parking survey was not needed for this request. That's why none has been provided.

Overall, this is a good use and we do recommend approval of the use and the variation subject to the catchall condition.

CHAIRMAN WOLFE: Thank you, Matt. Is there a motion to accept the Staff report?

COMMISSIONER DROST: I'll make that motion.

COMMISSIONER JENSEN: Second.

CHAIRMAN WOLFE: All in favor?

(Chorus of ayes.)

CHAIRMAN WOLFE: Any opposed?

(No response.)

CHAIRMAN WOLFE: Okay. John, why don't we start with you this time?

COMMISSIONER SIGALOS: Yes, this sounds almost identical to the previous one we just heard. How long have you occupied this space?

CHAIRMAN WOLFE: Can you please step us, sir?

MR. DONEGAN: Since January. We had an existing Arlington license from 405 North Salem, and in the process of renewing it, that's when it was discovered that we couldn't renew it without a rezoning.

COMMISSIONER SIGALOS: So, again this goes back to the same problem when the building owner or leasing agent didn't check. Or are we getting into a pattern where they don't check purposely? They get somebody in there as opposed to someone like Mr. Troost, who was here a couple of weeks ago and had people walk away because they didn't want to go through this process of having a variation for their particular business that they were looking into a particular building to lease.

MR. DABROWSKI: Yes, I mean I can't comment on, you know, the intentions of the property owner. But you know, I can comment on the fact that just because they're in there does not mean we're obligated to, from the Staff side recommend approval, and from a Commission or Village Board side approve the request. If this action did get denied, then they would not be able to operate and then it would be a private matter between the operator and the property owner, you know, to rectify any damages.

COMMISSIONER SIGALOS: I personally don't have any objection to it, but I just hate to see if we're starting to get into a pattern of people that have their backs to the wall to get their spaces leased. Well, let's lease it to somebody knowing that it's not a permitted use and then we'll come back before the Board a few months later. So, I have no other questions.

COMMISSIONER DAWSON: I don't know that a pattern is starting now, I think there's always been a pattern. I mean I don't know how many years I've been here now but I've seen it many, many times. And from my perspective, I don't want to punish the tenant because they didn't mean any harm. And as long as it fits in, I'm usually okay in support of it.

I'm just like when the property owners come and

you're here, and I appreciate that, sometimes just the tenant comes and no one else comes and I have no one to speak to about learning about your zoning. But when the property owner comes, that means a lot to me that, you know, it was an innocent mistake. You're here to try to correct it, so I appreciate that you're here.

One question I had, and maybe it doesn't make any sense, if you could just come back up? Yes, I should have, the only reason I didn't ask this of the last one is because I'm familiar with that business and I know his printers. But maybe it's a silly question, but would there ever be any need to go back, I mean is there any concern we have to have that you might start printing on those, I mean is digital kind of the way it goes now and you're really not going back in time?

MR. DONEGAN: Yes, digital is the way to go. And let's say the horse racing industry which is our primary customer starts booming, we would add more digital printers. It's at that point now that it can handle the volume. Space in that building would not allow us to come anywhere near being able to go back to the manufacturing process. It just wouldn't be possible. You couldn't fit one press let alone the stitching equipment and the people in that building anymore.

COMMISSIONER DAWSON: Okay. All right, thanks.

MR. DONEGAN: You're welcome.

COMMISSIONER DAWSON: That was the only thing I thought of is if we're allowing them and it's a special use, but there is no caveat and they could go back to those ink printers that might, you know, cause odors and disrupt the neighbors. That could be, maybe that was something we should have been building in, but it seems here in this case that's unlikely.

So, and the only other question I had is along the lines of when we're talking about streamlining, and this is for you, Matt, has there ever been considered at the Village any type of almost a fast track path where they can just bypass Plat & Sub and just go straight to Planning? Because that I think would at least save about a few weeks time.

MR. DABROWSKI: No, because at the end of the day, Plat & Sub is really, you know, not a major time factor. I mean there have been times when, you know, we go to Plat & Sub and then two weeks later we're, you know, at Plan Commission. And that's being done while we're within that public notice time span.

COMMISSIONER DAWSON: Okay.

MR. DABROWSKI: So, a lot of these projects we're getting through in, you know, 28 to, you know, 38 days. So, I mean these smaller projects we can expedite extremely quickly.

COMMISSIONER DAWSON: Right, okay. That makes sense. I didn't think about the fact that --

MR. DABROWSKI: Even though there may be a perception otherwise.

COMMISSIONER DAWSON: Right. But you have to do that 30-day notice so you're kind of getting Plat & Sub in during that time.

MR. DABROWSKI: Correct.

COMMISSIONER DAWSON: So, all right, okay. No more questions.

CHAIRMAN WOLFE: Thank you. Joe?

COMMISSIONER LORENZINI: No questions.

COMMISSIONER DROST: You know, it's always easier to ask for forgiveness than permission I think is the rule for the day. But as sort of a scoring system, trying to do a matrix here, you know, if you go over 5,000 square feet, over 10 employees, and then those might be conditions that, you know, might take scrutiny. But you've got a Petitioner here who has been an Arlington Heights business resident and switching into where we want to keep him, that's a plus, you know, as far as the considerations, and then serving one of Arlington Height's, at least by acreage, largest businesses. So, I mean those are the considerations that we sort of thrash this out. This one would probably be one you want to take a look at rather than --

MR. DABROWSKI: Well, you know, what we do is we look at patterns. You know, if we start seeing a repetitive pattern of the same type of use going through the process, then that kind of throws up the flag that we should, you know, further analyze it. In all the 14 years I've been here, this is the first time I've actually worked on a request for a land use variation for printing. So, we haven't had many of these requests, presumably because they've located within districts where they're allowed.

COMMISSIONER DROST: Yes. And maybe that, you know, the fact that the Petitioner has been in the district should have known better. The landlords weren't the same landlords, were they? No, okay, these were different ones, okay. Just for curiosity's sake. I'm in favor of the project and c'est la vie.

CHAIRMAN WOLFE: Bruce?

COMMISSIONER GREEN: No questions.

CHAIRMAN WOLFE: Lynn?

COMMISSIONER JENSEN: Well, I mean we've been talking around the landlord, why don't we actually ask the landlord what we have wanted to ask him I guess. Were you aware that you would need to ask for a land use variation to be able to have this entity in your property?

MR. LENTZ: Right. No, I wasn't. I probably should have been, you know, real diligence. We use a commercial broker to bring tenants to our building, so I'm not in the middle of negotiations

of bringing the tenant to us, the final, after all the negotiations have been done. But you know, being that Dan's business is more business than not, printing is, as I was used to a printing business, I didn't, I was kind of surprised that there was, that we were out of variance on this particular deal. It wasn't the case of let's see if we can sneak this one through. He fits into the building nicely and there's no issues and just didn't give it the consideration.

COMMISSIONER JENSEN: Sure, and I can understand that. It actually goes to one of the things that Commissioner Drost made for the last case here. If you look at the titles of the zones, printing being allowed in limited heavy manufacturing, that's probably not where today you would think about where you'd put your printing.

MR. LENTZ: Right.

COMMISSIONER JENSEN: And perhaps general service might be. So, I can understand. But actually you probably need to go back to your broker and talk to him a little bit because they do have a responsibility, you're retaining them to be your broker, they need to know these zoning issues better than they apparently do would be my recommendation there.

And then the other question is for Matt, that's all, thank you. It's never been clear to me. Is Plat & Sub a necessary starting point for everything that comes through the Plan Commission? Is that required?

MR. DABROWSKI: Yes, it is. It's required.

COMMISSIONER JENSEN: Okay, so that takes care of the issue.

MR. DABROWSKI: It's required by code.

COMMISSIONER JENSEN: Yes, that takes care of the issue, because that's what I thought you had told me because I asked the same question a few months back. Why do we have some things go to Plat & Sub, and you had mentioned at that time it is required. Thank you.

CHAIRMAN WOLFE: Thank you. Just a couple of questions. For the, yes, for the operator, do you have any chemicals that you use in your operations?

MR. DONEGAN: No, none at all.

CHAIRMAN WOLFE: So, it's strictly --

MR. DONEGAN: Strictly toner and a copy machine.

CHAIRMAN WOLFE: Toner, okay, all right. Thanks. And then, a couple of other things. I think Commissioner Dawson raised a good point about if we're allowing this use and based on the, and it's really based on the technology only, not so much the category, what happens if there is a change in technology? Maybe it's not going back to the dinosaur printers, but if something else where chemicals or something, some other type of, you know, some element of their

operation that might be objectionable in that district? Because we're really basing it on the technology. But I suppose that's how you base a lot of things.

MR. DABROWSKI: Right, it's case by case. And if we had a similar request that was looking to go into a district where it wasn't allowed, we would look at the nature and the characteristic of the proposal. If it had circumstances that created nuisances and impacts, then we might have a different recommendation.

CHAIRMAN WOLFE: But I guess what about going forward, five, three years, if the technology changes and there's something --

MR. DABROWSKI: Well, I think there's going to have to be a learning curve, too, you know, each time that we, you know, meet with, you know, potential tenants and developers. You know, we'll teach them about the zoning and they'll have to educate us about the use and the industry in which they're in. And then that could be a starting point for, you know, us to, you know, look at the code and see where the weaknesses are and what needs to be refined.

CHAIRMAN WOLFE: I guess what I'm thinking about though, would there be, and I don't know what those conditions would be or if there would even be any, but just hypothetically speaking, if we're going to allow this type of operation in this district and it's based primarily on technology, should there be any conditions, stipulations attached such as you cannot use any chemicals or whatever it was that might have been objectionable about a classic printing operation moving to this type of district, since we're allowing the operation to move to this kind of district based primarily on the lighter technology.

MR. DABROWSKI: Well, if we get in, let's say hypothetically, Printing Services leaves --

CHAIRMAN WOLFE: No, what if they stay though and they changed the nature of their --

MR. DABROWSKI: If they start changing the nature of the operation, we'll find out through complaints that, you know, the machines are much louder, there is odor coming out. Then we'll investigate. And if we see that, you know, they're going with a more intense type of equipment, then we can make a determination whether or not they're in substantial compliance with the land use variation.

CHAIRMAN WOLFE: Well, that's my point. There is nothing in the land use variation that we're recommending or that the Village Board presumably will adopt that would allow for any kind of standard.

MR. DABROWSKI: No, but all of the backup material that is presented to the Plan Commission and to the Village Board is linked and tied to the ordinance. So, when people look at the ordinance, they could also look at the report and where it discusses the fact that they

use digital printers and not the chemical-based printers. Then that's --

CHAIRMAN WOLFE: So, is there a basis for then, and I'm not suggesting this is your operation, I'm just saying hypothetically, does that provide a basis for revoking the use or talking to them about changing it?

MR. DABROWSKI: Right.

CHAIRMAN WOLFE: Okay. All right, that's what my concern was. And then the last comment is, while I do think that some of the responsibility lies with the broker, but I also think that the owners can't abnegate responsibility either for it. If you're a landlord, you should know what your tenant is doing. I think that's, whether it's the landlord or the broker or the attorney, between the three, there is I think kind of co-equal responsibility, and I don't think you can just, you know, say it's the broker's fault. I can understand how this happened, maybe you looked at the use itself and you think, well, it fits in nicely with what we're doing. But I think, you know, I guess for this ignorance of the law is not an excuse. And I have no issue with this use, I think it's good here, but I think, you know, I guess just to go on the record saying that I think there is some responsibility on the part of the landlords as well.

So, okay. Is there anybody in the audience? No. Do we have a motion?

COMMISSIONER LORENZINI: I'll make a motion.

A motion to recommend to the Village Board of Trustees approval of PC #13-012, a Land Use Variation to allow printing, publishing in a B-3, General Service, Wholesale, and Motor Vehicle District, and a Variation from Chapter 28, Section 6.12-1(3), to waive the required traffic and parking study for Plan Commission projects not adjacent to a major or secondary arterial street.

This approval is contingent upon compliance with the recommendation of the Plan Commission and the following recommendations detailed in the Staff Development report dated June 19, 2013:

- 1. The Petitioner shall comply with all federal, state, and Village codes, regulations, and policies.**

CHAIRMAN WOLFE: Is there a second?

COMMISSIONER DROST: I'll second.

CHAIRMAN WOLFE: Okay, we have a second. Matt, please take the roll.

MR. DABROWSKI: Commissioner Lorenzini.

COMMISSIONER LORENZINI: Yes.

MR. DABROWSKI: Commissioner Drost.

COMMISSIONER DROST: Aye.

MR. DABROWSKI: Commissioner Dawson.

COMMISSIONER DAWSON: Yes.

MR. DABROWSKI: Commissioner Green.

COMMISSIONER GREEN: Yes.

MR. DABROWSKI: Commissioner Jensen.

COMMISSIONER JENSEN: Yes.

MR. DABROWSKI: Commissioner Sigalos.

COMMISSIONER SIGALOS: Yes.

MR. DABROWSKI: And Chairman Wolfe.

CHAIRMAN WOLFE: Yes. Okay, you have received a unanimous recommendation for approval of your petition, and that will be heard by the Village Board. When, Matt?

MR. DABROWSKI: On July 15th.

CHAIRMAN WOLFE: July 15th.

MR. DONEGAN: Thank you all very much.

CHAIRMAN WOLFE: Thank you, good luck. And thank you again for coming. We appreciate this, and the Commission like it when the owners show up.

MR. LENTZ: I mean it's good to get that input from your perspective.

CHAIRMAN WOLFE: Thank you.

COMMISSIONER DROST: How is your vacancy rate now?

MR. LENTZ: We're currently 50 percent occupied which is a little below mark but not much for that area. You kind of know the Sheraton, the ex-Sheraton Hotel, the Arlington Downs project. We're located directly behind that project, between the project and the racetrack. And you know, they're basically flex buildings which were designed for offices up front and production or warehousing in the back. Not typical office building but Meadows Credit Union and the previous tenant that left was Alexian Brothers Mental Health, 16,000 square feet, they moved to the north side of Arlington Heights. So, I mean that happens. It's hard to replace those tenants and so we are in a struggling position.

That's not the reason that we brought Dan into the property. It really was pretty much thinking that it just fit into the deal and didn't give zoning a consideration on that.

COMMISSIONER DROST: And I think most of the Plan Commissioners are sensitive about the economics, you know, the economic environment. And again, it's the application of some common sense so that we can --

MR. LENTZ: Yes. I mean it's a struggle out there. And hopefully the businesses will start expanding again and fill some of those vacant spaces. So, again thanks a lot.

COMMISSIONER DROST: Thank you.
(Whereupon, the above-entitled public hearing was
adjourned at 8:17 p.m.)

TERRACE

REALTY AND MANAGEMENT COMPANY

June 6, 2013

Mr. Matthew S. Dabrowski
Village of Arlington Heights
Department of Planning and Community Development
33 S. Arlington Heights Road
Arlington Heights, IL 60005

Dear Mr. Dabrowski:

The Arlington Office Partner building at 3350 Salt Creek Lane is currently 50% occupied which is unfortunately the result of a prolonged downturn in the Northwest Suburban Office Market which currently averages a 25% vacancy level. Suite 117 was previously occupied by Gateway Marketing whose major client was AT&T. Their lease ran from September 2008 through September 2012, however they dissolved their business in January 2010 with the economic collapse. When the lease was signed with Printing Specialties, the space had been vacant for 2 ½ years. Chicagoland Commercial Real Estate had been brokering the property for nearly six (6) months after a Leasing Agreement with Hubeny Real Estate had expired. We found Printing Specialties as a good fit for the space after their business model was presented to us by our broker and we have not experienced any problems related to their operations and have no conflicts with the other tenants. Printing Specialties is a valued tenant and they will help to provide stability for the property. We are confident that our property value is enhanced with them as a long term tenant.

Please call me if you have any questions or if I can provide any additional information.

Yours Truly,



Stan N. Lentz, Managing General Partner
Arlington Office Partners Limited Partnership



Printing Specialties

June 6, 2013

Mr. Matthew S. Dabrowski
Village of Arlington Heights
Department of Planning and Community Development
33 S. Arlington Heights Road
Arlington Heights, IL 60005

Dear Mr. Dabrowski,

Printing Specialties is now a Data, Marketing and Printing Company, whose primary clients currently are the Horse Racing Industry, including Arlington Park Race Course. For over 30 years, Printing Specialties performed the same services at 405 N. Salem Avenue, also in Arlington Heights.

Over the years, technology has allowed Printing Specialties to transform from a conventional print manufacturer to a provider of marketing services, digital information and digital print. In 2012, Printing Specialties transitioned the print portion of our business to 100% digital. The transition to digital print technology allowed us to move from a 14,400 sq. ft footprint at the Salem location, to 5,400 sq. ft. at our current location.

Our print production process has gone from utilizing 3 - Miller 35" sheet fed presses, 3 - 35" Baum folders and 2 - 6 pocket stitching machines to 9 digital print devices that convert 11" x 17" office paper to folded and stitched books in one process. This has transformed Printing Specialties from an industrial based business to an office-based business.

It is important to point out, that when transitioning from a traditional print manufacturer to our current evolution, we no longer utilize any of the inks or chemicals associated with our prior process. Our supplies are now the same supplies you would find in any office environment.

Sincerely,

Daniel W. Donegan
General Manager
Printing Specialties
1-847-255-8483

6

**Printing Specialties Inc.
3350 W. Salt Creek Lane Suite 117
Arlington Heights, IL 60005**

Summary of Business

Printing Specialties is a Data, Marketing and Printing Company, whose primary clients currently are the Horse Racing Industry, including Arlington Park Race Course. For over 30 years, Printing Specialties performed the same services at 405 N. Salem Avenue, also in Arlington Heights.

Over the years, technology has allowed Printing Specialties to transform from a conventional print company to a provider of marketing services, digital information and digital print. In 2012, Printing Specialties transitioned the print portion of our business to 100% digital. The transition to digital print technology allowed us to move from a 14,400 sq. ft footprint at the Salem location, to 5,400 sq. ft. at our current location.

Our print production process has gone from utilizing 3 - Miller 35" sheet fed presses, 3 - 35" Baum folders and 2 - 6 pocket stitching machines to 9 digital print devices that convert 11" x 17" office paper to folded and stitched books in one process. This has transformed Printing Specialties from an industrial based business to an office-based business.

Printing Specialties Summary:

- ◆ Current staff includes 9 FTE employees
- ◆ Receives XML data and formats to distribute to clients nation wide and for print use on site.
- ◆ Provides writing and design service for use in printed and digital production.
- ◆ Print production completed utilizing 9 digital printers, obtained from Océ. These print devices are the same as what you would find at Office Max or Kinko's.
- ◆ By transitioning to digital print from convention print, have reduced chemicals and ink usage by 100%, therefore eliminating all safety issues.
- ◆ Paper now used is office paper that you would find at any office supply store verses rolls and 35" sheets used in old process.
- ◆ We occasionally obtain customers via walk in or phone inquiries, however, due to our commitments to our current client base have to minimize new business due to capacity requirements.

If there is any additional information I can provide, regarding Printing Specialties, please do not hesitate to contact me.

Regards,



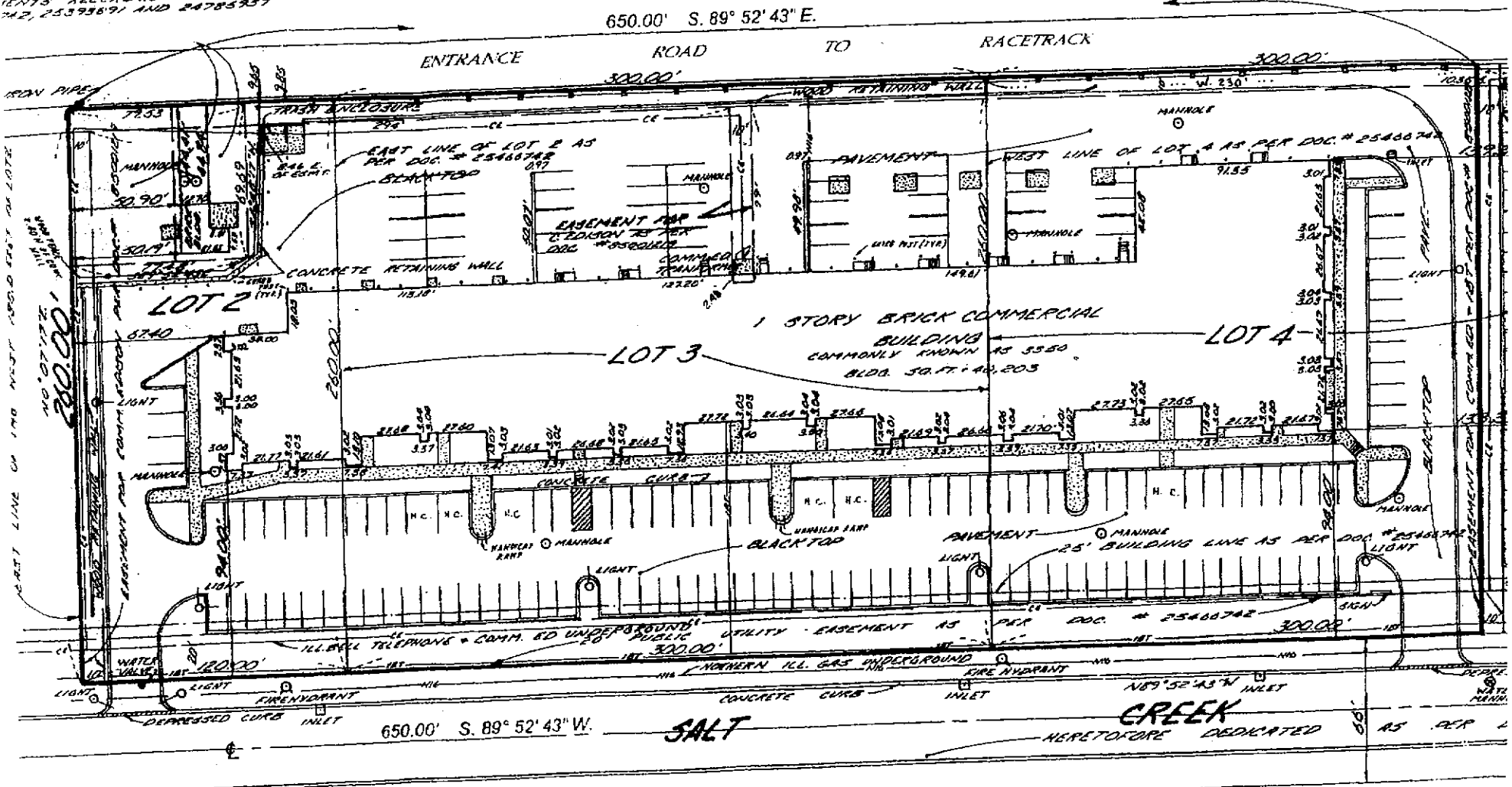
Dan Donegan
General Manager
Printing Specialties
1-847-255-8483

RECEIVED

MAY 17 2013

PLANNING & COMMUNITY
DEVELOPMENT DEPARTMENT

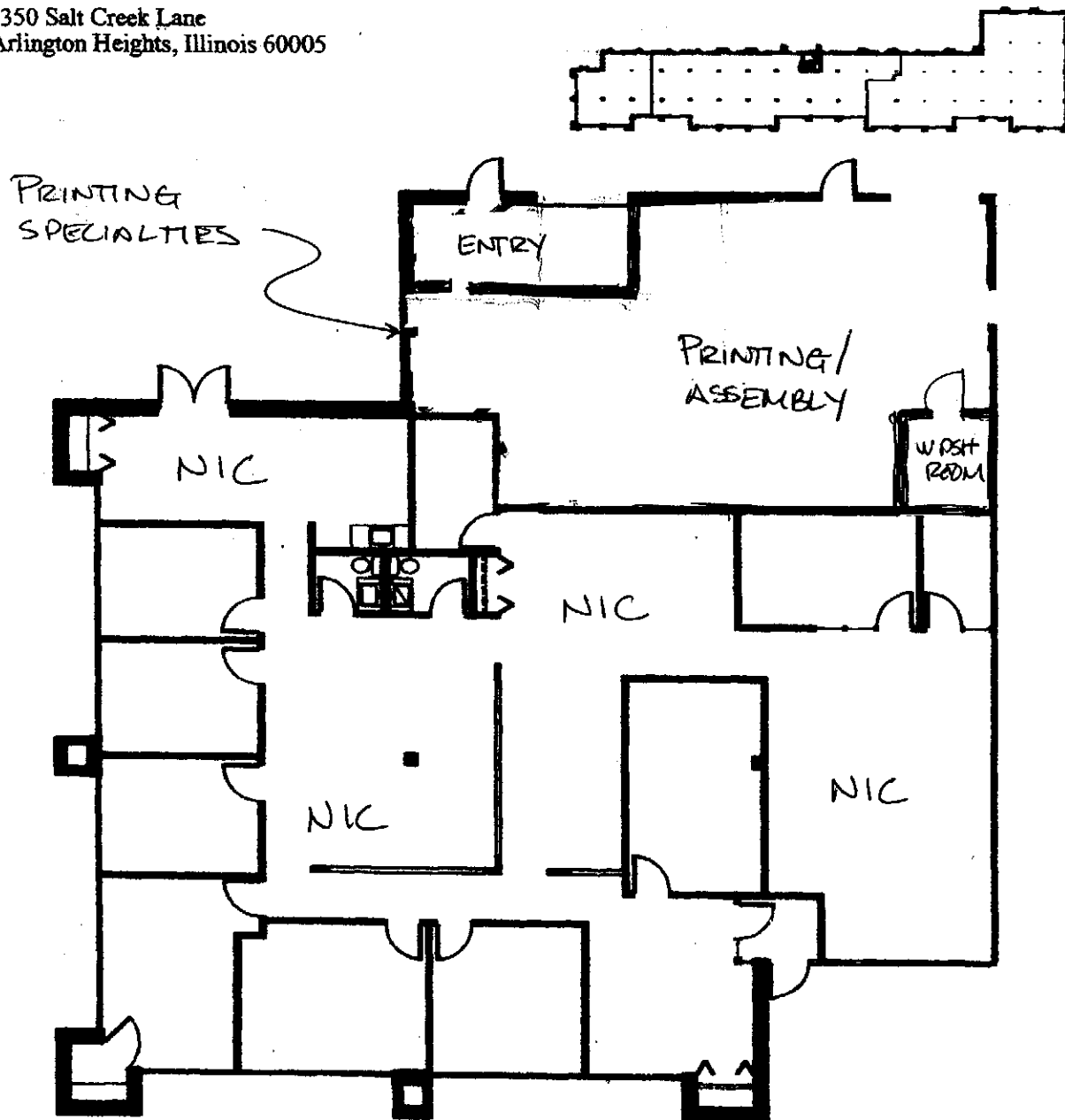
MENTS RECORDED PER DOC. #5
#42, 25393671 AND 24785957



Arlington Business Center

Key Plan:

3350 Salt Creek Lane
Arlington Heights, Illinois 60005



Suite 117 - "As-Built" Conditions

5,401 Rentable Square Feet

Scale:

N.T.S.

**Terrace Realty &
Management, Inc.**

101 Lions Drive
Barrington, Illinois 60010



PLAN COMMISSION PROJECT TIMELINE

Project Name: Printing Specialties
PC Number: 13-012
Location: 3350 W. Salt Creek Lane
Requested Action: LUV for Printing, Publishing in B-3

	Date	# of Business Days
Preliminary Meeting	03/08/13	
Awaiting Petitioner Plat & Sub Submittal	03/22/13	10
Plat and Sub Committee Meeting	04/10/13	13
Awaiting Petitioner PC Application	05/17/13	27
PC Application Submittal Date	05/17/13	
1 st Round Department Comments	06/03/13	11
Petitioner's Response	06/06/13	3
PC Hearing	06/26/13	14
Village Board	07/15/13	13
Village Board Ordinance Adoption	08/05/13	15

Note:
Legal notice; State Statute requires 15 to 30 days notice.



Item: Minuteman Press - 1324 W. Algonquin Rd. - PC13-008

Department: Planning & Community Development

Petitioner Request:

1. A Land Use Variation to allow Printing, Retail in an O-T, Office Transitional District.
2. A variation from Chapter 28, Section 6.12-1(2), to waive the required parking study for Plan Commission projects that are less than 5,000 square feet and adjacent to a major or secondary arterial street.

Plan Commission Recommendation:

Commissioner Drost moved and Commissioner Green seconded:

A motion to recommend to the Village Board of Trustees approval of PC #13-008, a Land Use Variation to allow printing retail in an O-T, Office-Transitional District, and a Variation from Chapter 28, Section 6.12-1(2), to waive the required parking study for Plan Commission projects that are less than 5,000 square feet and adjacent to a major or secondary arterial street.

This approval is contingent upon compliance with the recommendation of the Plan Commission and the following recommendations detailed in the Staff Development report dated June 19, 2013:

1. The Petitioner shall comply with all federal, state and Village codes, regulations, and policies.

Roll Call Vote: Commissioner Drost, Green, Dawson, Jensen, Lorenzini, Sigalos, and Chairman Wolfe voted in favor. Motion carried.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description

[Staff Development Report](#)

[Aerial](#)

[PC Minutes](#)

[Petitioner's Response](#)

[Site Plan](#)

[Floor Plans](#)

[PC Timeline](#)

Type

Report

Exhibits

Minutes

Correspondence

Exhibits

Exhibits

Correspondence

STAFF DEVELOPMENT COMMITTEE REPORT

To: Plan Commission
Prepared By: Matthew S. Dabrowski, Development Planner
Meeting Date: June 26, 2013
Date Prepared: June 19, 2013
Project Title: Minuteman Press
Address: 1324 W. Algonquin Road

BACKGROUND INFORMATION

Petitioner: Nick Black
Address: Mega Properties
4849 N. Milwaukee Avenue, Suite 302
Chicago, Illinois 60630
Existing Zoning: O-T, Office Transitional

Requested Action:

- A Land Use Variation to allow Printing, Retail in an O-T, Office Transitional District.

Variations Required:

- A variation from Chapter 28, Section 6.12-1(2), to waive the required parking study for Plan Commission projects that are less than 5,000 square feet and adjacent to a major or secondary arterial street.



Surrounding Land Uses:

Direction	Existing Zoning	Existing Use	Comprehensive Plan
North	R-3, One Family Dwelling District	Single Family Dwelling Units	Single Family Detached
South	City of Rolling Meadows-McDonald's Restaurant		
East	R-3, One Family Dwelling District	Single Family Dwelling Units	Single Family Detached
West	O-T, Office Transitional	Parkway Bank	Offices Only

Background:

The subject site is 1.5 acres and there is a one-story freestanding office building that is 15,790 square feet. The existing parking lot, which is located along the north and west building elevations, has a total of 44 parking spaces that are accessible via one driveway along Algonquin Road. There is an existing cross access and shared parking

easement agreement between the subject site and the adjacent bank property to the west. As a result, there are 13 parking spaces on the abutting bank property that are accessible to the office building for a combined total of 57 parking stalls.

The proposed action, if approved, would allow Minuteman Press to occupy a 1,324 square foot vacant tenant space that is located at the southern end of the multi-tenant office building. According to the business summary, Minuteman Press is a retail printing and graphic design business that specializes in commercial and personal copying and printing services. A total of 3 employees are anticipated and the hours of operation are Monday through Friday from 8:30 AM to 5:00 PM.

Plat and Subdivision Committee Meeting Summary

A public meeting of the Plat and Subdivision Committee was held on March 13, 2013. The Committee was supportive of the proposed land use and the Petitioner's request for a variation to waive the required traffic and parking study. The Plat and Subdivision Committee also agreed that a parking survey in lieu of the formal parking study was not necessary and that the Petitioner should continue to move forward through the process.

Zoning and Comprehensive Plan

According to the Permitted Use Table outlined in the Village's Zoning Ordinance, Printing, Retail is allowed in all of the Village's commercial districts. Since the property is zoned O-T, Office Transitional, the Plan Commission must review and the Village Board must approve a Land Use Variation. While the Petitioner has been allowed to continue to operate, their business license was put on hold until the zoning process is completed. In conjunction with said request, the property owner provided a writing justification to the following hardship criteria:

- **The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in that zone; and**
- **The plight of the owner is due to unique circumstances; and**
- **The variation, if granted, will not alter the essential character of the locality.**

According to the Village's Zoning Ordinance, the intent of the O-T, Office Transitional District "...shall be restricted to professional and administrative offices developed in accordance with an approved Planned Unit Development for the total site. This district is designed generally as a transition between heavy traffic arteries (i.e. Algonquin Road) and residential areas, or between manufacturing or business and residential areas. The activities within this district shall not generate heavy vehicular traffic or create perceptible noise or glare beyond the lot lines and shall be compatible with adjoining residential property".

Staff supports the aforementioned zoning request as said use is appropriate for the location, given its frontage along a major arterial street (Algonquin Road), and its compatibility with the underlying zoning district and surrounding land uses, which include various commercial centers, restaurants, and single family homes. In addition, Minuteman Press uses digital printers, which do not generate excessive noise and/or odors impacts. Furthermore, the proposed use does not generate heavy vehicular traffic and there is sufficient parking on site to accommodate their anticipated parking demand of 3 employees and up to 6 walk in customers per day.

Building, Site, and Landscape Related Issues

The Petitioner is not proposing any exterior modifications therefore Design review is not required. With respect to site and landscape related issues, the property was built in 2002 and is in compliance with all applicable zoning code standards.

Traffic and Parking Issues

Pursuant to Chapter 28, Section 6.12-1(2), any Plan Commission project that is less than 5,000 square feet and adjacent to a major or secondary arterial street must provide a parking study. The Petitioner however, is seeking the following approval:

- **A variation from Chapter 28, Section 6.12-1(2), to waive the required parking study for Plan Commission projects that are less than 5,000 square feet and adjacent to a major or secondary arterial street.**

Staff supports the above mentioned variation as said use only requires by code a total of 4 parking spaces, which is the same number of parking stalls required for an office use. Moreover, the site as a whole requires 47 parking spaces. As previously mentioned, 57 parking stalls are available, thereby resulting in a code surplus of 10 parking stalls. Furthermore, Minuteman Press indicated in their narrative that they have on average up to 6 customers that come to the facility on a daily basis. This equates to approximately 1 customer per hour or a peak parking demand of 4 spaces per hour when combined with the 3 spaces needed for the employees.

RECOMMENDATION

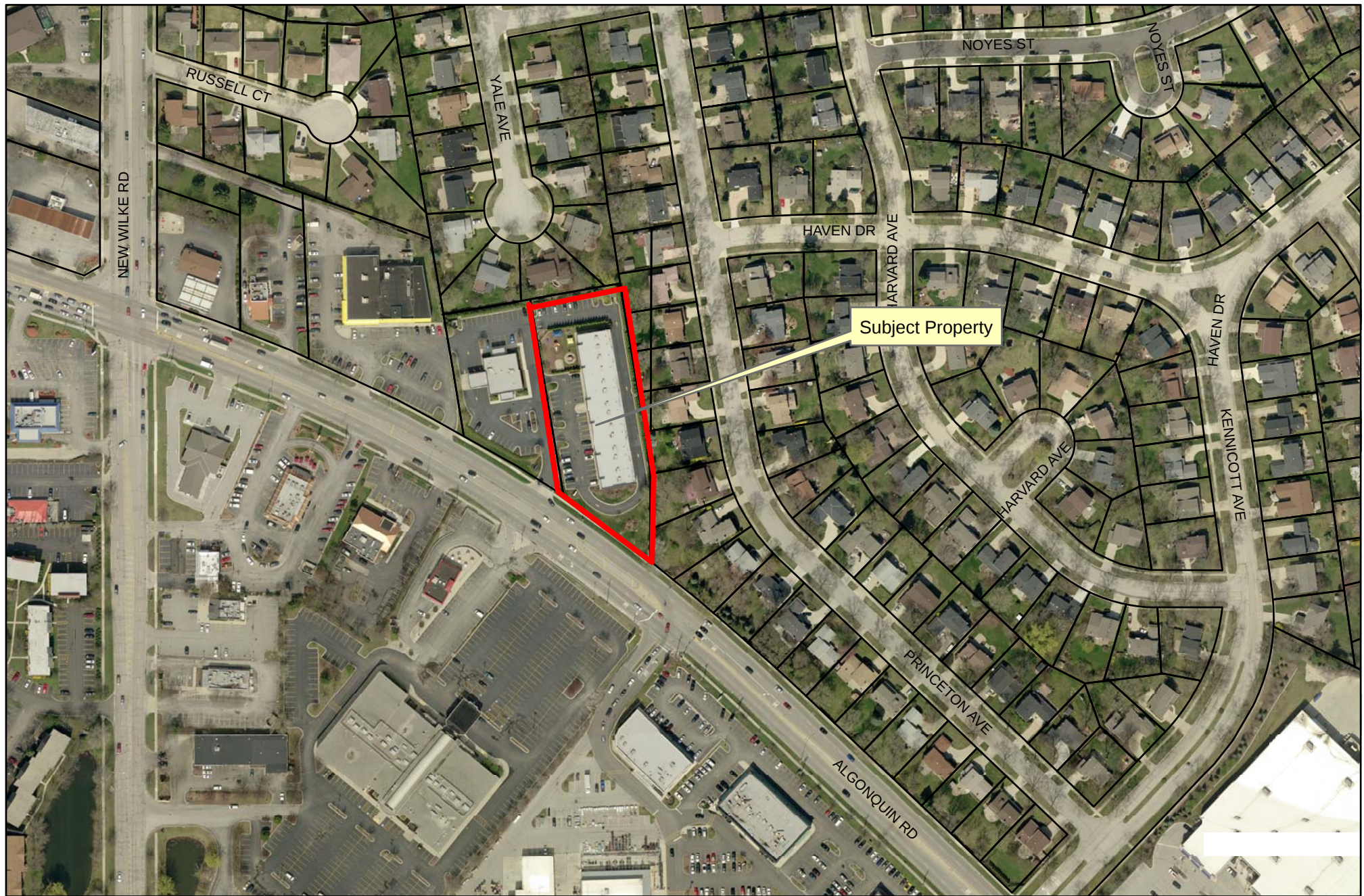
The Staff Development Committee reviewed the Petitioner's request and recommends **approval** of a Land Use Variation to allow Printing, Retail in an O-T, Office Transitional District, and a variation from Chapter 28, Section 6.12-1, to waive the required parking study for Plan Commission projects that are less than 5,000 square feet and adjacent to a major or secondary arterial street This approval shall be subject to the following conditions:

1. The Petitioner shall comply with all applicable Federal, State, and Village codes, regulations and policies.

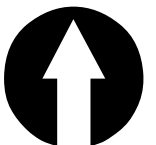
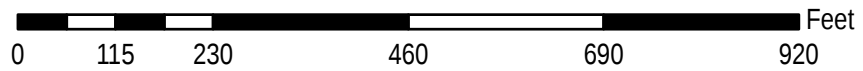
_____, June 19, 2013

Bill Enright, AICP
Deputy Director of Planning and Community Development

C: Bill Dixon, Village Manager
All Department Heads



Minuteman Press - P.C.13-008
1324 W. Algonquin Rd.
Prepared by the Village of Arlington Heights
Department of Planning and Community Development
June 26, 2013



PLAN

REPORT OF THE PROCEEDINGS OF A PUBLIC HEARING
BEFORE THE VILLAGE OF ARLINGTON HEIGHTS
PLAN COMMISSION

COMMISSION

RE: MINUTEMAN PRESS - PC #13-008

REPORT OF PROCEEDINGS had before the Village of
Arlington Heights Plan Commission Meeting taken at the
Arlington Heights Village Hall, 33 South Arlington Heights
Road, 3rd Floor Board Room, Arlington Heights, Illinois on the
26th day of June, 2013, at the hour of 7:30 o'clock p.m.

MEMBERS PRESENT:

MICHAEL WOLFE, Chair
LYNN JENSEN
BRUCE GREEN
GEORGE DROST
JOE LORENZINI
SUSAN DAWSON
JOHN SIGALOS

ALSO PRESENT:

MATTHEW DABROWSKI, Development Planner

CHAIRMAN WOLFE: The meeting of the Plan Commission is called to order. And the first item is to please stand and recite the pledge.

(Pledge of allegiance.)

CHAIRMAN WOLFE: Thank you. Matt, can you please take the roll?

MR. DABROWSKI: Certainly. Commissioner Dawson.

(No response.)

MR. DABROWSKI: Commissioner Drost.

COMMISSIONER DROST: Here.

MR. DABROWSKI: Commissioner Ennes.

(No response.)

MR. DABROWSKI: Commissioner Green.

COMMISSIONER GREEN: Here.

MR. DABROWSKI: Commissioner Jensen.

COMMISSIONER JENSEN: Here.

MR. DABROWSKI: Commissioner Lorenzini.

COMMISSIONER LORENZINI: Here.

MR. DABROWSKI: Commissioner Sigalos.

COMMISSIONER SIGALOS: Here.

MR. DABROWSKI: And Chairman Wolfe.

CHAIRMAN WOLFE: Here. Thank you. First item on the agenda is PC #13-008, Minuteman Press. Is the Petitioner here? Matt, while we're waiting, have all the proper notices been given?

MR. DABROWSKI: Yes, they have.

CHAIRMAN WOLFE: Okay. And gentlemen, are you both going to be speaking?

MR. KOZONIS: Yes, I'm just going to make a brief introduction, and then Scott here will be --

CHAIRMAN WOLFE: Okay, great. Why don't I just swear you both in then?

MR. KOZONIS: Okay.

(Witnesses sworn.)

CHAIRMAN WOLFE: Okay. And if you could state and spell your last name and give your address also for the court reporter?

MR. KOZONIS: My name is Lucas Kozonis, K-o-z-o-n-i-s, and I'm at 4849 North Milwaukee Avenue, Suite 302, Chicago, Illinois 60630.

MR. CLEMETSEN: I am Scott Clemetsen, C-l-e-m-e-t-s-e-n. Address is 1324 West Algonquin Road in Arlington Heights.

CHAIRMAN WOLFE: Thank you. And if one of you wants to go ahead and give a presentation while you're here, what we're looking is as much or as little detail as you would like.

MR. KOZONIS: Sure. I'm with the property owner. This is sort of an office type building at, excuse me, and this is a

variation for Minuteman Press, top-rated print shop, at the location. And it's seeking a variation for a printing retail in an O-T, Office-Transitional district. And this is Scott Clemetsen from Minuteman Press and he's going to be able to describe in more detail his business and what they do there.

CHAIRMAN WOLFE: Thank you.

MR. CLEMETSEN: All right. I'm the owner. We moved into this space we are looking for the variation. My business is reproduction. We have small printing presses and two copy machines. Majority of our business is business to business. We are not necessarily a walk-in retail type establishment.

I have myself and two employees. Our production that we have, it's about 1,200 square feet there. I do most of the deliveries, I drive a Honda Civic, it's what I make most of my deliveries in.

Our typical customers are small businesses to medium size businesses. And we're going to produce such as letterheads, envelopes, business cards, marketing collateral and the like.

I moved from Rolling Meadows to Arlington Heights. We've been established there for 22 years.

CHAIRMAN WOLFE: So, are you presently occupying the space?

MR. CLEMETSEN: Yes, we did.

CHAIRMAN WOLFE: Okay. Anything else you'd like to say? You'll have an opportunity to respond to any questions that we have. So, if there is nothing else, you're free to sit down and Matt will give the presentation on behalf of the Village.

MR. CLEMETSEN: Thank you.

MR. KOZONIS: Thank you.

CHAIRMAN WOLFE: Matt?

MR. DABROWSKI: The subject site is zoned O-T. It's 1.5 acres in size and it's located along Algonquin Road. There is an existing one-story multi-tenant building that's nearly 16,000 square feet in size. And there's about 44 parking spaces that are along the west and north building elevation.

This particular office site also has a cross access easement with the adjoining bank property to the west. This easement allows for the office tenants to utilize up to 13 parking spaces on the bank property which, when combined with the 44 provided on the office site, yields a total of 57 parking spaces.

According to code, a printing retail establishment which is what this is defined as is not allowed by code. As Petitioner had mentioned, they are currently in there. The Village has allowed them to continue to operate, but their business license has been put on

hold until such time as the zoning process is complete. In conjunction with the land use variation request, the Petitioner did provide a justification to the hardship criteria which is outlined within your report.

The Staff Development Committee supports the proposed request as we are of the opinion that said use is appropriate for the location given its frontage along a major arterial street, that being Algonquin Road, and its compatibility with the surrounding land uses which consist of a variety of commercial centers, restaurants, and single family homes. In addition, Minuteman Press uses digital printers which do not generate excessive noise or odors. They're very similar to what you would normally find in a Kinko's establishment. And lastly, the proposed request does not generate heavy traffic volumes. Minuteman Press has a total of 3 employees, and on average they anticipate up to 6 customers for walk-in business which equates to a peak hourly demand of about 4 parking spaces.

From a building site and landscape related issue standpoint, no modifications are being made to the building, therefore, design review is not necessary. In addition, this particular site was developed in 2002 and does comply with all landscaping and zoning code requirements.

From a traffic and parking standpoint, as many of you recall we recently amended the zoning ordinance relative to traffic and parking studies. Since this case has not yet been presented to the Plan Commission, they had to respond to that particular code provision. And as a result, they are seeking a variation from the zoning ordinance relative to Plan Commission projects that are less than 5,000 square feet and adjacent to a major or second arterial street and having to provide a parking study only.

Staff supports the variation request. In addition, we did not require that they provide any parking counts. We discussed that at the Plat & Sub meeting. Plat & Subcommittee was supportive of them not having to do parking counts, especially since this type of use requires 1 parking space every 300 square feet which equates to 4 parking spaces, and that's equivalent to an office use. And when you look at the shopping center as a whole, or I shouldn't say shopping center, the office center as a whole, a total of 47 parking spaces are required. As I had mentioned, there is a total of 57 spaces provided which yields a surplus of 10 parking stalls.

With that being said, Staff does recommend approval of the land use variation and the variation to waive the traffic study.

CHAIRMAN WOLFE: Thank you, Matt. Is there a motion to accept the Staff report?

COMMISSIONER DROST: I'll make that motion.

CHAIRMAN WOLFE: Second?

COMMISSIONER SIGALOS: I'll second.

CHAIRMAN WOLFE: All in favor?

(Chorus of ayes.)

CHAIRMAN WOLFE: Any opposed?

(No response.)

CHAIRMAN WOLFE: Thank you. And why don't we start down with Lynn?

COMMISSIONER JENSEN: Yes, I was impressed with this project when they came before Plat & Sub. I really didn't have many questions there and I certainly want to applaud Staff's taking the recommendation of Plat & Sub not to even require the parking study because it really didn't seem like it had any bearing on this particular project. I'm in favor of the variance and I really don't have any further questions.

CHAIRMAN WOLFE: Bruce?

COMMISSIONER GREEN: I, too, am in favor of the variation for the parking study. And again, I was at the Plat & Sub and it seems like a good use for the land. Good project.

CHAIRMAN WOLFE: Thank you. George?

COMMISSIONER DROST: Yes, I am in favor of the variation also. But I have a couple of questions. This is more general. How did this occur that the business was operating in a not-properly-zoned facility?

MR. DABROWSKI: Based on our discussions with the property owner, and obviously they've got a representative here as well, the property owner was looking for uses that would fit or would be compatible with the O-T district and with the uses that were there. They were of the opinion that, you know, this use was acceptable. The lease was signed. They didn't make any major interior renovations, so building permit wasn't needed. So, they moved in --

COMMISSIONER DROST: It was through the building department, right.

MR. DABROWSKI: Yes.

MR. KOZONIS: Yes, I just want to second that. There was just some confusion as to whether or not Minuteman Press Shop would fall under retail.

COMMISSIONER DROST: And that's sort of the point I'm going to be going to.

MR. KOZONIS: Yes.

COMMISSIONER DROST: It's not really your project, it's really the way that we addressed our zoning laws and our use, permitted uses throughout the Village.

MR. KOZONIS: Sure.

COMMISSIONER DROST: And this is, you know, O-T.

There's I think an O-T right across the street, Office-Transitional. So, I mean it fits, it makes a lot of sense.

MR. DABROWSKI: And the nature of this business is changing.

COMMISSIONER DROST: Well, that's the other point. The technology has changed so much in the printing business that you're not putting a Heidelberg in there. You've got these quiet, quick print, jet print. And that's the point I'm trying to make is the technology, let's, you know, try to get our, maybe it's a subject for ORC, the Ordinance Review Committee, to kind of re-look at some of these businesses.

You know, I'm going to use the, you know, the example of the Italian ice machine. This would seem to be a very practical one for Staff to administer. You know, you don't need to go through the Plan Commission process, at least I think so, because it's so benign, so reasonable. And it doesn't affect, you know, people around. You can tell from the crowds that are here to hear the --

CHAIRMAN WOLFE: I think they're right outside, George.

COMMISSIONER DROST: They're outside, I shouldn't speak to, but the whole point is let's try to make it easier, you know, for people to go through this process. And we have set some mechanisms up for other circumstances and situations and this might be another good example of making it easier for businesses to operate in Arlington Heights, and let Staff take charge of these.

And if they would deny it, then there could be an appeal process where the petitioner could come before the Plan Commission rather than, you know, and since there is not a hockey game or a basketball game, we can, we don't have to be hurried in the decision making process. But that's sort of the general tone, you know. I think it makes sense and we need to look at our administrative policies to help make it easier for folks to be good neighbors in this community, good business neighbors.

CHAIRMAN WOLFE: Thanks, George. Joe?

COMMISSIONER LORENZINI: All my questions were answered at the Plat & Sub, and I agree with what's being recommended now. No further questions.

CHAIRMAN WOLFE: And I just want the record to reflect that Commissioner Dawson is in the house.

COMMISSIONER DAWSON: In the house. I don't have any questions. I just want, in the interest of full disclosure, to let everybody know that this is our printing company that we use for our firm. And I just say that to say that, along the lines of everything that's in the report, I've been in the facility and it's great. Very well run. So, I have no questions and no problems.

COMMISSIONER SIGALOS: I would just like to echo what

Commissioner Drost said, that it just seems silly to have somebody of this type of a business that's changed so much have to go through Plat & Sub, through Plan Commission, then go before the Village Board for something this basic. It's something I think ORC or somewhere along the line has to --

COMMISSIONER DROST: Common sense.

COMMISSIONER SIGALOS: -- make some common sense provisions here. The only other question I had is this came about, and I guess you said that their business license is on hold. What does that mean?

MR. DABROWSKI: Well, what happens is, typically for most tenant build-outs, they file a building permit. And usually at that point we analyze the use. But in some cases, there are businesses that don't do any interior remodeling that require a building permit, move in and then file for a business license. And then at that point, that's when we found out what, you know, is going on there from a planning standpoint.

COMMISSIONER SIGALOS: I understand. But when you say a business license on hold, they're still able to conduct business?

MR. DABROWSKI: Right.

COMMISSIONER SIGALOS: We're not preventing them from conducting business?

MR. DABROWSKI: No, we're not preventing them. Because it's been our unwritten policy that when we have these type of situations, we'll allow the business to continue to operate while we go through the zoning process.

COMMISSIONER SIGALOS: Okay, that's fine. No, I see no, I have no other questions, I see no reason to deny this request. So, I'm in favor of it.

CHAIRMAN WOLFE: Thanks, John. I have no questions either although I just want to make a comment. While I do agree that we need to streamline, and I think there's always room for improvement relative to the administrative review of these, I would be careful not to just, there is a checks and balance system, too, and I think we have to be careful of giving Staff too much leeway because we don't know what doesn't come before us. And so, I think the system is set up so that these kinds of cases do need to come before us. I'm not saying every case, and your case in particular, but I wouldn't want to, I think I'd want, you know, reviewing very carefully and consider what those standards would be so that we don't relegate our responsibility to Staff. Not that you wouldn't do a great job, but I think that's what our role is as well.

COMMISSIONER JENSEN: Can I, actually I would like to second what, or third what Commissioner Drost said, but I want to clarify the thing. It seemed like, you know, George, you were making

two points. One, we ought to take a look at the ordinances so that things like printing would end up as a matter of course in Office-Transitional. It seems like a natural to be in O-T.

COMMISSIONER DROST: Yes, and some form of printing, you know, a number of employees, you know, the technology that they're using.

COMMISSIONER JENSEN: Sure. So, I understand that you're making a point, at some point we need to, through ORC, make a change in that classification and we continue to do that, this will just be when you do it.

But I also heard you make a point that I think Commissioner Wolfe addressed which is what could be administered by the Staff. And this looks like one that could be. And I guess I'd ask Matt, what criteria would have allowed this to be administered by Staff as opposed to coming before the Plan Commission?

MR. DABROWSKI: Well, it couldn't. It couldn't be administered by Staff. It's very clear within the permitted use table that printing retail and printing publishing for that matter are not allowed within this district. So, with that being said, we don't have any leeway with it because we couldn't throw it under any other category within the permitted use table.

CHAIRMAN WOLFE: Nor do I think you should. I mean it's --

COMMISSIONER JENSEN: So, this would, the criteria would not have allowed you to handle this one.

MR. DABROWSKI: No.

COMMISSIONER JENSEN: This one would have had to come before us --

MR. DABROWSKI: When we evaluate uses, we look at the permitted use table and see which category it could fall under, you know, like use, and then we see what districts it's allowed in.

COMMISSIONER JENSEN: Sure.

MR. DABROWSKI: But this one is very clear. I mean it's printing.

COMMISSIONER JENSEN: Right.

MR. DABROWSKI: Printing retail and it's very clear within the permitted use table what it is. Sometimes the use isn't specifically listed, so there we have a little bit of leeway in terms of how we can or where we can potentially throw it under in land use category. But in this case, we couldn't.

COMMISSIONER JENSEN: Yes. Well, and I appreciate that. I think the criteria worked the way they were supposed to in this case then. And I think that's where, you know, to build on to Commissioner Wolfe's point, I think it would be important to get the criteria where we want them to be. And once we have the criteria, I

would personally not have a problem with Staff having the leeway to handle things that meet the criteria that the Plan Commission has developed. I don't have anything further.

COMMISSIONER DAWSON: Could I just interject? I don't necessarily agree that this wasn't appropriate to come before us. I actually agree more along the lines with Commissioner Wolfe. There could have been odor or noise concerns. This is a budding neighborhood. I think those are situations that should come before us.

But that being said, I don't think this is a Village issue. I go back to this all the time. This is, and I'm sorry, I came late so I'm not sure exactly what your role in this is, sir, but this is a commercial real estate broker issue. They never investigate the zoning before moving their tenants into the property. And had a call been made to the Village to confirm zoning when the lease negotiations were being conducted, this would have been discovered and could have been addressed at that time and gone along the process. But instead it's always found after the fact, everyone then comes in and asks for, you know, oops, we didn't know. Except that anyone who does commercial real estate, and I do commercial real estate as an attorney, you ask, you need to find out what the zoning is before you move in anywhere.

So, in my mind this is not a Village issue. This is proper to be here and I wish more commercial real estate brokers would take that step.

CHAIRMAN WOLFE: And also on that, Matt, I just commend Staff. It seems like it's been a pretty streamlined process. I hope you didn't encounter a lot of obstacles and go through unnecessary costs. I agree, I think this was necessary in this situation, but to make it as fluid and expedited as possible, you know, with minimum time delays and everything, it seems like that is the case.

MR. DABROWSKI: It was.

CHAIRMAN WOLFE: Okay.

COMMISSIONER SIGALOS: Can I ask, how long have you occupied this space? When did you move in? I mean I see your letter here, your business letter with this address that's dated January. Can you step up to the microphone please?

MR. CLEMETSEN: Yes. I believe I moved in December 17th.

COMMISSIONER SIGALOS: Of 2012?

MR. CLEMETSEN: Of 2012. And then we discovered, going through the business license, that there was a problem. I will say that Staff has been easy to work with. It's taken a little bit longer, I think we had some meetings that had been postponed for odd reasons. But it has not been --

COMMISSIONER SIGALOS: I think Commission Dawson makes a good point. It's really, the burden is not on you but it's on the property owner and leasing agent or whoever to verify that whoever he's leasing these properties to is a permitted use to the property.

COMMISSIONER JENSEN: I'd like to ask Commissioner Dawson, are you saying that the timing would have been such they'd have brought this matter to us earlier or that they would have basically said no, you don't qualify to be in this space?

COMMISSIONER DAWSON: No, what they could have done during lease negotiations is when you first identify the space as a possible location, contacted, had either the property manager confirm or had the leasing broker contact the Village to confirm zoning was appropriate. And then while lease negotiations are ongoing which do take some time, he can start the process with the Village so that it would have been going hand in hand as opposed to --

COMMISSIONER JENSEN: So, it's a matter of timing and it would have been a better timing pattern than what we now have.

COMMISSIONER DAWSON: Right, right.

CHAIRMAN WOLFE: Okay. Is there anybody in the audience who would like to be heard on this? I don't see anybody, so I would go back to the Commission for a motion.

COMMISSIONER DROST: I'll make a motion.

A motion to recommend to the Village Board of Trustees approval of PC #13-008, a Land Use Variation to allow printing retail in an O-T, Office-Transitional District, and a Variation from Chapter 28, Section 6.12-1(2), to waive the required parking study for Plan Commission projects that are less than 5,000 square feet and adjacent to a major or secondary arterial street.

This approval is contingent upon compliance with the recommendation of the Plan Commission and the following recommendations detailed in the Staff Development report dated June 19, 2013:

1. The Petitioner shall comply with all federal, state and Village codes, regulations, and policies.

COMMISSIONER GREEN: I'll second that.

CHAIRMAN WOLFE: And I have a question, Matt. Just in the wording of this, the ordinance, it doesn't, I mean I have no issue with this motion but really my question, it isn't the case that it's all projects less than 5,000 square feet? Isn't it certain projects? Isn't there --

MR. DABROWSKI: Plan Commission projects.

CHAIRMAN WOLFE: Plan Commission projects. But we can

talk about this off record or another time. I don't want, but I have a question about that, so I'll just defer that question to later because it really doesn't pertain to this motion.

Okay, there has been a motion and a second. Can you take the roll please?

MR. DABROWSKI: Commissioner Drost.

COMMISSIONER DROST: Aye.

MR. DABROWSKI: Commissioner Green.

COMMISSIONER GREEN: Yes.

MR. DABROWSKI: Commissioner Dawson.

COMMISSIONER DAWSON: Yes.

MR. DABROWSKI: Commissioner Jensen.

COMMISSIONER JENSEN: Yes.

MR. DABROWSKI: Commissioner Lorenzini.

COMMISSIONER LORENZINI: Yes.

MR. DABROWSKI: Commissioner Sigalos.

COMMISSIONER SIGALOS: Yes.

MR. DABROWSKI: And Chairman Wolfe.

CHAIRMAN WOLFE: Yes. Okay, you've received the unanimous recommendation to the Village Board for approval of your petition. And Matt, when will this be heard by the Board?

MR. DABROWSKI: This will be scheduled for the second meeting in July, which is July 15th.

CHAIRMAN WOLFE: Okay, thank you.

(Whereupon, the above-entitled public hearing was adjourned at 7:53 p.m.)



MEGA

G R O U P

April 18, 2013

Department of Planning and
Community Development
Village of Arlington Heights
33 South Arlington Heights Road
Arlington Heights, Illinois 60005-1499

Re: Land Use Variation
1324 West Algonquin Road
Arlington Heights, Illinois 60005

Dear Ladies and Gentlemen:

Our Company is the owner of the property commonly known as Parkway Office Center and is located at 1320-72 West Algonquin Road, in Arlington Heights, Illinois. The subject property is zoned Office-Transitional and is bounded mostly by a bank, and commercial and retail businesses, with the exception of a residential community behind the center.

During the past six years, we have encountered great difficulty in finding office use tenants, a problem that has been common throughout most of the Chicagoland metropolitan area. This, in turn, has created a hardship on our Company's ability to meet its financial obligations to its lender, payment of real estate taxes and other expenses associated with the operation of the property.

Recently, our company leased a space to Minuteman Press. The business that will be conducted will not be that of retail, but of service oriented. The parking requirements for this business will be minimal and will compliment the existing office use tenants at the Center. Further, the subject business does not generate many walk-in customers, as most of the work product is delivered to the business' customer base. Should Minuteman Press not be allowed to operate from pour Center, our Company's hardship will continue to grow.

For the reasons stated above, we respectfully request that your Department act favorably upon our application for a land use variation permitting Minutemen to stay as our tenant.

Respectfully submitted,

PARKWAY OFFICE CENTER LLC

Nicholas Black
Vice President



January 18, 2013

Village of Arlington Heights

To Whom It May Concern:

Minuteman Press is in its 23rd year of continuous Operation. We are primarily a printing company that serves local, small to mid size companies. We produce short to medium run offset printing, digital color and black and white copies, and some wide format pieces. The majority of our printing is used as business collateral and manuals. We also provide creative graphic designs for our customers. We have 3 employees. Our hours are Monday-Friday, 8:30am-5:00pm.

The vast majority of our customers require that we deliver the finished product to them. I use my personal car, a Honda Civic, for the deliveries. We do have some walk-in customers; on average we have 3-6 per day. These customers typically spend 5-10 minutes at our shop.

Our business is complementary to the existing businesses. It does not compete with the other businesses or the property. The few customers that do stop by will become aware of the businesses that we neighbor.

We feel our presence as a tenant enhances the property. Our company will not add much demand on parking or increase traffic. We will ad modest exposure to the existing tenants. We feel we do not change the feel or atmosphere of the present property.

Sincerely,

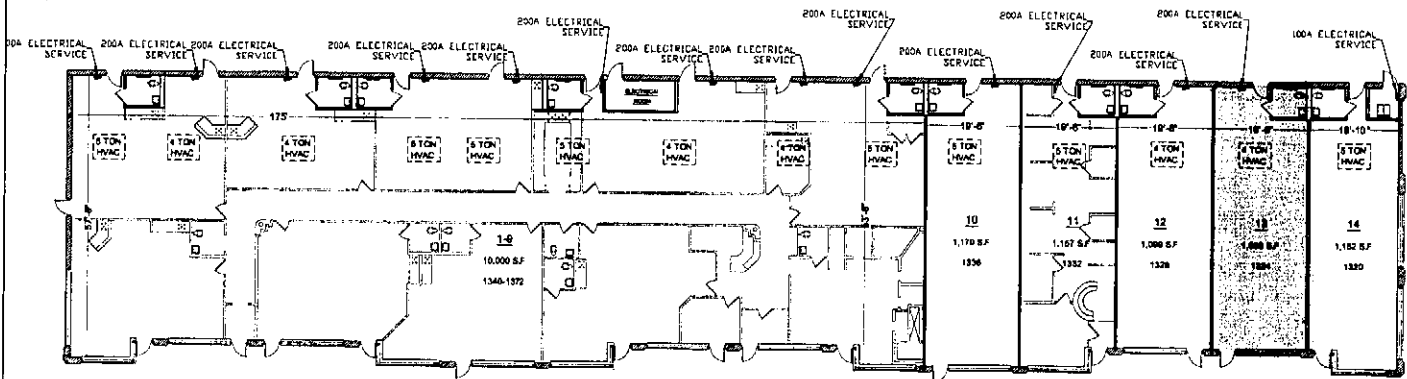
Scott Clemetsen
President
Minuteman Press

MEGA PROPERTIES, INC.

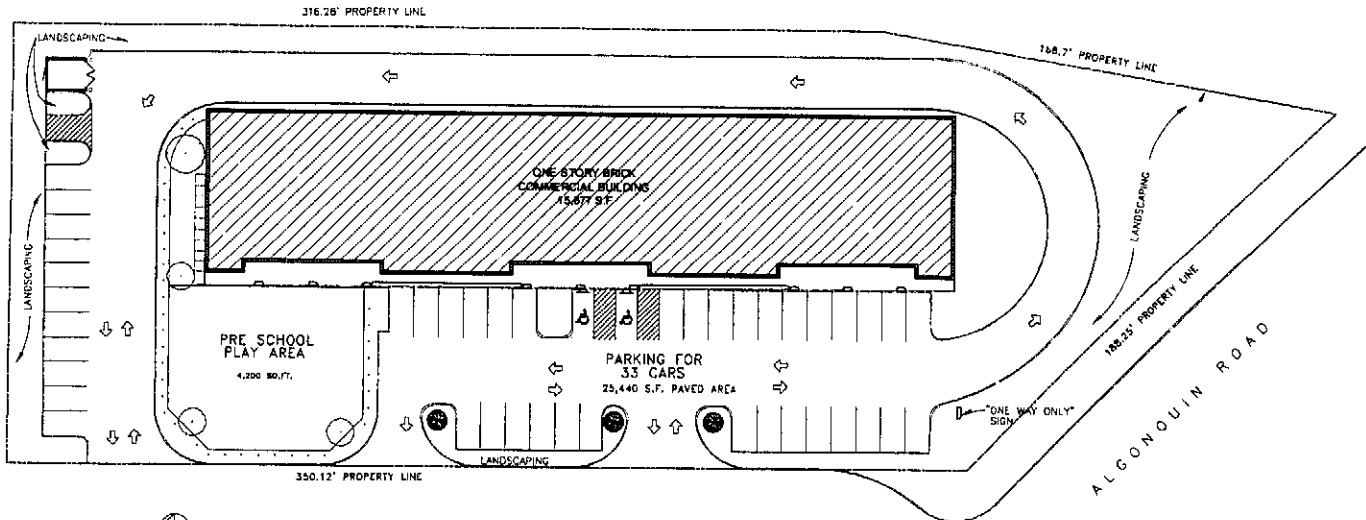
EXHIBIT "A"



WEST ELEVATION



FLOOR PLAN



SITE PLAN

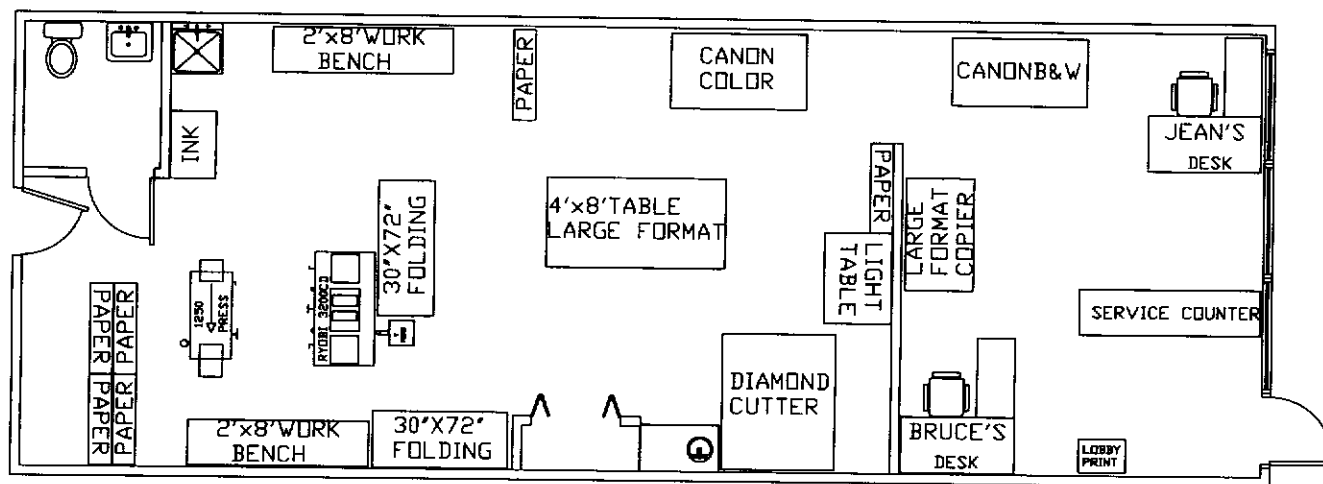
PARKWAY OFFICE PLAZA

1320 - 72 ALGONQUIN ROAD ARLINGTON HEIGHTS, ILLINOIS

UNIT	ADDRESS	SIZE (S.F.)	TENANT	UNIT	ADDRESS	SIZE (S.F.)	TENANT
1-9	1340 - 1372	10,000	KIDDIE ACADEMY	12	1328	1,099	SUNSHINE DENTAL
10	1336	1,170	DR. BYER	13	1324	1,099	VACANT
11	1332	1,157	PARKWAY DENTAL	14	1320	1,152	CONFIA INSURANCE
				TOTAL			15,667

Handwritten signature

06.08.09



NOTES

- 1.) ELECTRICAL OUTLET LOCATIONS ARE APPROXIMATE AND MUST BE FIELD VERIFIED PRIOR TO INSTALLATION.
- 2.) WHERE THERE ARE EXISTING OUTLETS, THEY SHOULD BE UTILIZED FIRST PRIOR TO INSTALLATION OF ANY NEW OUTLETS.
- 3.) ELECTRICIAN IS TO CONFIRM PROPER OUTLETS FOR EQUIPMENT FROM ELECTRICAL SPECIFICATION SHEET PROVIDED.
- 4.) OUTLETS SHOWN ON FRONT GLASS ENTRANCE WALL (LOBBY AREA) ARE FOR NEON WINDOW LIGHTING AND MAY BE WIRED AT BOTTOM OR TOP OF WINDOWS WHICH EVER IS BEST.
- 5.) ELECTRICIAN IS TO CONFORM TO ALL LOCAL, CITY, STATE AND FEDERAL CODES AND REQUIREMENTS.
- 6.) LANDLORD IS TO PROVIDE HANDICAP ACCESS AND TO COMPLY WITH ALL PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA).
- 7.) ALL FURNITURE INDICATED ON THIS DRAWING MAY NOT BE INCLUDED. THE FRANCHISE OWNER IS TO CONFIRM QUANTITIES WITH THEIR RESPECTIVE SALES REPRESENTATIVE.



Minuteman Press

SCALE: 3/16"=1'0"	APPROVED BY:	DRAWN BY: K.M.E.
DATE: 9-05-12		REVISED: 9-27-12
TITLE: 1324 ALGONQUIN ROAD ARLINGTON HEIGHTS, IL. 60005		
		DRAWING NUMBER 100

PLAN COMMISSION PROJECT TIMELINE

Project Name: Minuteman Press
PC Number: 13-008
Location: 1324 W. Algonquin Road
Requested Action: LUV for Printing, Retail in O-T

	Date	# of Business Days
Preliminary Meeting	01/18/13	
Awaiting Petitioner Plat & Sub Submittal	02/22/13	25
Plat and Sub Committee Meeting	03/13/13	13
Awaiting Petitioner PC Application	04/19/13	27
PC Application Submittal Date	04/19/13	
1 st Round Department Comments	05/03/13	10
Petitioner's Response	05/06/13	1
PC Hearing	06/26/13	37
Village Board	07/15/13	13
Village Board Ordinance Adoption	08/05/13	15

Note:

Legal notice; State Statue requires 15 to 30 days notice.

Request initially scheduled for May 22nd, which would have been 23 from application submittal to public hearing. However, the Petitioner could not make said meeting or the June 12th meeting, therefore project was placed on the June 26th Plan Commission agenda.



Item: Affordable Housing Trust Fund Ordinance

Department: Legal

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description	Type
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Affordable Housing Trust Fund	Ordinance
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**AN ORDINANCE AMENDING CHAPTERS 6 AND 7 OF THE
MUNICIPAL CODE OF THE VILLAGE OF ARLINGTON HEIGHTS**

WHEREAS, one of the Village Board's goals is to explore and encourage affordable private housing; and

WHEREAS, in furtherance of that goal, the Board created an Affordable Housing Trust Fund Task Force; and

WHEREAS, the Task Force has recommended and the Board has agreed that creation of an Affordable Housing Trust Fund will further the aforementioned goal; and

WHEREAS, creation of an Affordable Housing Trust Fund requires amendments to the Arlington Heights Municipal Code,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That Section 504 of Chapter 6 of the Municipal Code of the Village of Arlington Heights, pertaining to the Housing Commission, is amended by adding the language as set forth below to Section 6-504 e:

4. Affordable Housing Trust Fund

a) The Housing Commission shall make recommendations to the Village Board regarding the following:

- 1) Goals for the use of Housing Trust Fund resources;
- 2) Annual Budget for the Housing Trust Fund;
- 3) Procedures for reviewing applications and awarding Housing Trust Fund resources to applicants;
- 4) Criteria to be used in reviewing applications and programs that utilize Housing Trust Fund resources;
- 5) Procedures to be used for disbursing Housing Trust Fund resources;
- 6) Review of applications and programs for Housing Trust Fund awards;
- 7) Procedures to be used to monitor Eligible Activities funded by the Housing Trust Fund to ensure that Housing Trust fund resources are used in conformance with all applicable requirements; and
- 8) Evaluation of Housing Trust Fund activities.

SECTION TWO: That Chapter 7 of the Municipal Code of the Village of Arlington Heights is amended by adding the following new Article XII, pertaining to an Affordable Housing Trust Fund:

Article XII Affordable Housing Trust Fund

Section 7-1201 Creation. There is hereby established a Housing Trust Fund, to be held as a separate fund within the Village, for the sole purpose of providing and preserving Attainable Housing opportunities within the Village. The Village, by and through its Director of Finance, shall be responsible for the day-to-day investment and fiscal maintenance and management of

the Housing Trust Fund. The day-to-day fiscal maintenance and management shall be undertaken pursuant to the approved investment policies and practices used by the Village for other similarly held funds. Except for disbursements and other actions taken as part of the day-to-day fiscal maintenance and management of the Housing Trust Fund, the Director of Finance shall not disburse funds held by the Housing Trust Fund except upon the written direction of the Village Board or otherwise pursuant to the provision of an approved program. The Arlington Heights Housing Commission shall assist the Village with the organization, operation, and implementation of the Housing Trust Fund as directed by the Village Board.

Section 7-1202 Purpose. The purpose of the Housing Trust Fund is to address the attainable housing goals, policies and programs of the Village Board as stated in the Village Board's annual goals, the Village Code, and other Village policies by providing sustainable financial resources to address the Attainable Housing needs of Eligible Households in Arlington Heights; and preserving and producing dedicated Attainable Housing.

Section 7-1203 Definitions. The following words and phrases, when used in this Chapter, shall have the following meaning:

- a. **Attainable Housing:** Housing that has a sales price or rental amount that is within the means of an "Eligible Household" as defined herein. In the case of dwelling units for sale, housing that is attainable means housing in which the annual mortgage, amortization, taxes, insurance, and condominium or association fees (if any), constitute not more than 30% of the gross annual household income of a household of the size that may occupy the unit. In the case of dwelling units for rent, housing that is attainable means housing for which the annual rent and utilities constitute no more than 30% of the gross annual household income for a household of the size that may occupy the unit.
- b. **Applicant.** Any individual or entity, including but not limited to developers, not-for-profit organizations, housing owner/operators, and units of government, that apply for a grant, loan, or other resources from the Housing Trust Fund.
- c. **Eligible Activities.** Those activities that are eligible to receive funding or other resources from the Housing Trust Fund, as set forth in this Article.
- d. **Eligible Household.** A household with an annual income at or below 80% of the Area Median Income (AMI) for for-sale units and at or below 60% of AMI for rental units as determined annually by HUD for the Chicago area.
- e. **Gaming Revenue.** Those monies received by the Village from slot machines or video gaming machines.

Section 7-1204 Distribution of Funds. Distribution of funds from the Housing Trust Fund shall be in the form of grants or loans or such other funding mechanisms that support the purposes of the Housing Trust Fund.

Section 7-1205 Eligibility Requirements. Each Applicant shall be required to demonstrate that the requested Eligible Activity will advance and support the purpose of the Housing Trust Fund, as set forth in this Article.

- a. The use of Housing Trust Fund resources shall be limited to supporting, in whole or in part, one or more of the following Eligible Activities:
 1. Creation and preservation of Attainable Housing including, without limitation, new construction, rehabilitation, and adaptive reuse;
 2. Acquisition and disposition, including without limitation, vacant land, single-family homes, multi-unit buildings, and other existing structures that may be used in whole or part to provide Attainable Housing;
 3. Payments for costs incurred in connection with administering the Housing Trust Fund. No costs shall be reimbursed except pursuant to a written agreement between the Village and any third-party approved by the Village to administer a program or a funded program.
- b. All Housing Trust Fund resources shall be applied exclusively to Eligible Activities within the corporate limits of the Village. Criteria shall be developed by the Village, in consultation with the Housing Commission, for the award of grants and loans prior to accepting any applications.

Section 7-1206 Review and Approval of Applications and Programs. The Village Board shall be solely responsible for the approval of all programs and applications that utilize the expenditure of Housing Trust Funds. Applications for Housing Trust Fund awards shall be submitted to the Planning and Community Development Department. Applications/programs that comply with the applicable requirements shall be forwarded to the Housing Commission. Any applications/programs that do not comply shall be returned to the applicant with a written explanation of why the application will not be considered. With respect to housing construction or rehabilitation projects, applications may be submitted but funds will not be disbursed until factors such as zoning compliance, site control, other funding sources in place, etc. have been established to the satisfaction of the Village. The Housing Commission shall review and make recommendations to the Village Board as to which applications/programs are awarded Housing Trust Funds.

The Village Board may, at its discretion, approve a program that delegates the approval of applications and the dispersal of Housing Trust Fund moneys to the Housing Commission or the Planning and Community Development Department, provided that provision for the disbursement of Housing Trust Fund moneys are specifically set forth within the scope of that program, and the program complies with the provisions of this Article.

Section 7-1207 As a condition of any Housing Trust Fund award for any Eligible Activity, the Applicant shall execute and record such agreements, conditions, restrictive covenants, and other similar instruments as may be required by the Village to ensure that Housing Trust Fund resources will be used efficiently and for the intended purposes.

Among other requirements, these conditions shall require the applicant and the property to comply with the requirements of this Article and provide that all awards shall be used in strict compliance with the requirements of the Village Code and any added conditions.

Additionally, for any property or development that ceases to be used for Attainable Housing pursuant to the requirements of the specific award, the Applicant or successor owner of the property or development shall be required to reimburse the Housing Trust Fund in accordance

with the development, grant, or loan agreement executed with respect to the specific award involving funds from the Housing Trust Fund.

Section 7-1208 Sources of Funds. The Village Manager, for the benefit of the Housing Trust Fund, is authorized to accept funds, property, and other resources from all proper and lawful public and private resources including, without limitation: 1) cash payments in lieu of constructing Affordable or Attainable Units as per the Village's inclusionary housing policies; 2) income from fees collected from the transfer of Village annual tax exempt bond cap; and 3) 1% of all gaming revenue received annually by the Village after the first full fiscal year the Village receives any gaming revenue, as well as 10% of any gaming revenue from slot machines received by the Village in the first full fiscal year that any gaming revenue from slot machines is received by the Village. The Village Board, at its sole discretion, may make funds available as it deems necessary and appropriate.

SECTION THREE: This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form, in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 15th day of July, 2013.

Village President

ATTEST:

Village Clerk



Item: Resolution - Agreement - Village and AHCC

Department: Legal

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Description	Type
Small Business Development Agreement	Resolution
Small Business Development Agreement - clean	Agreement

A RESOLUTION APPROVING AN
AGREEMENT WITH THE CHAMBER OF COMMERCE

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That an agreement by and between the Village of Arlington Heights and the Arlington Heights Chamber of Commerce dated July 15, 2013, concerning the establishment of a small business development initiative, a true and correct copy of which is attached hereto, be and the same is hereby approved.

SECTION TWO: The Village President and Village Clerk are hereby authorized and directed to execute said agreement on behalf of the Village of Arlington Heights.

SECTION THREE: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 15th day of July, 2013.

Village President

ATTEST:

Village Clerk

AGREEMENT

THIS AGREEMENT is made and entered into the 1st day of August, 2013 by and between the Village of Arlington Heights, a municipal corporation, ("Village") and the Arlington Heights Chamber of Commerce ("AHCC").

WHEREAS, the Village and AHCC agree that it is important to the well-being of the Village to provide a small business development initiative designed to educate, facilitate and assist small business owners through a proactive retention, expansion and identified needs process; and

WHEREAS, in order to provide that initiative, the Village and AHCC agree that it is beneficial to build upon and strengthen an engaging, dynamic and positive collaboration between the Village and AHCC; and

NOW THEREFORE, in consideration of the foregoing premises, the mutual covenants and promises herein contained, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

SECTION ONE: This Agreement is intended to establish a program whereby the Village provides funds to the AHCC in order for the AHCC to utilize its resources to assist the Village in retaining small businesses. For purposes of this Agreement, a small business is defined as having no more than approximately eight full-time equivalent employees or occupying no more than approximately 2,000 square feet of space at the time of the initial contact. These parameters are established as guidelines and not to be read as absolute. It is further understood that should the small business expand beyond these parameters, the AHCC liaison shall remain the main contact to carry out the purposes of this Agreement.

SECTION TWO: AHCC will perform the services stated in this Agreement and provide the equipment, staff and materials to achieve them. In performing the services under this Agreement, AHCC is an independent contractor and its employees and agents are not employees of the Village. Employees and agents of AHCC will not hold themselves out as Village employees. Neither AHCC nor its employees or agents has authority to make any agreement or commitment on behalf of the Village.

SECTION THREE: This Agreement shall run for three years, commencing on the date set forth above. This Agreement shall continue in force for up to three years, as long as the Village continues to provide funding. The Village will review funding on an annual basis as part of its regular budget process. The determination as to whether to provide funding shall be made by the Village in its sole discretion. Should the Village decide to terminate the contract prior to the three year term, whether for lack of funding or otherwise, AHCC shall be barred from any legal action for breach of contract or to recover damages. If not terminated prior, the Agreement shall expire on April 30, 2016.

Notwithstanding the above, it is understood that either party has the right to terminate this Agreement annually on its anniversary date. The terminating party must give written notice no later than June 1 of the year in which termination is sought. Upon termination by either party, the Village's obligation to pay the AHCC shall cease as of the effective date of the termination.

SECTION FOUR: For the services rendered by AHCC under this Agreement, the Village agrees to pay AHCC \$12,500 for each quarter of service, payable quarterly upon the Village's receipt of an invoice from the AHCC. The first invoice should be submitted for the first full quarter following execution of this Agreement by both Parties.

SECTION FIVE: The AHCC will provide the Village with the following reports on the activities pursuant to this Agreement on a quarterly basis. Reports shall be provided within 30 days after the completion of each quarterly period. The Village may request reports more frequently or additional reports and such reports shall be provided by the AHCC in a timely fashion. At a minimum, quarterly reports shall include the following information:

- a. Retention Visits and Survey Results
- b. Expansion Plans and Opportunities
- c. Identified Needs - Educational, Promotional, Developmental

SECTION SIX: The Planning and Community Development Department shall serve as the primary liaison between the AHCC and the Village for this Agreement. Where appropriate, AHCC may contact other departments in the furtherance of its duties delineated in this Agreement. It is expected that the AHCC will communicate regularly with the Planning and Community Development Department. If requested by the Planning and Community Development Department, AHCC shall cooperate with any other economic development-related boards and departments, including but not limited to all Village departments, the Arlington Economic Alliance, and the Woodfield Chicago Northwest Convention Bureau, in furtherance of this Agreement.

SECTION SEVEN: It is recognized that the handling of information related to small business prospects may require access to confidential information. Both Parties agree to keep such information confidential, to the extent permitted by law. Such information may be shared between the AHCC and the Village as appropriate. All confidential information shall be identified as such, in order to prevent the identity of the small business prospects from being publicly known until such time as it is deemed appropriate or required by law.

It is understood that all work product created or attained by the AHCC in the carrying out of its duties pursuant to this Agreement is owned by the Village, and a copy of all such work product shall be delivered to the Village upon request or upon termination of this Agreement.

SECTION EIGHT: The duties and responsibilities of AHCC are as follows:

1. AHCC shall provide qualified and competent staff for the retention of and assistance to small businesses as well as for the expansion of existing small businesses, providing all management and administrative services necessary to present a viable program.
2. AHCC shall be responsible for the operation of the programs carried out under the terms of this Agreement.
3. AHCC shall provide office space, general office supplies, office equipment, rent, accounting and legal services, insurance, payroll taxes, general postage, and telephone necessary for carrying out the terms of this Agreement.
4. AHCC shall ensure that the funds provided by the Village pursuant to this Agreement will be used only to further the small business initiative and not to support traditional AHCC activities that generally serve and benefit only the AHCC membership.

5. AHCC shall operate the programs contemplated in this Agreement for the good of the general public and for the promotion of small businesses, industry, marketing, and trade within Arlington Heights.
6. AHCC shall conduct telephone or personal meetings with all small businesses referred to AHCC by the Village and shall regularly provide the Village with progress reports on each small business referred to AHCC by the Village.
7. AHCC shall provide collaboration with and assist the Village in its on-going strategy for small business economic development based upon current initiatives.
8. AHCC shall provide financial records concerning the funds expended under this Agreement quarterly to the Village. Upon request of the Village, the financial records governing this Agreement may be reviewed for accuracy on an annual basis.

SECTION NINE: The following are the core services and deliverables to be achieved through this Agreement:

1. Small Business Retention: AHCC shall implement an annual small business retention program in which existing businesses and employers are identified and personal contact is made with business owners by the AHCC through on-site visits, mail or email surveys or both. The AHCC small business retention program shall be designed to identify and address the needs of existing small businesses and the manner in which AHCC and the Village can better assist those businesses, through the following components:
 - a. Meet with small business owners to understand their business needs.
 - 1) Conduct a minimum of ten qualified retention visits a month (a qualified retention visit is a scheduled in-person interview with the small business owner, completion of the AHCC retention survey, and a follow-up plan initiated on issues presented).
 - 2) Conduct monthly email and phone retention calls using brief talking points to establish a communication line and a possible qualified retention visit appointment
 - b. Connect small business owners with necessary resources for the successful retention of their business.
 - c. Guide and assist small business owners coordination with the appropriate Village officials regarding local codes and regulations and assist with the process of applications and permits requested.
 - d. Develop and implement cost savings programs to minimize overhead and maximize profitability.
 - e. Invite small business presidents/owners to meet with the Mayor for open discussion.
2. Small Business Expansion: As a result of small business retention visits, the AHCC shall provide assistance to small business owners seeking to expand their

business both physically and in employee size. In addition, the AHCC shall provide assistance to small business owners seeking to expand their customer base domestically or internationally.

- a. The AHCC shall coordinate with the Village regarding small business expansion needs and provide local business contacts needed to physically expand their existing building or space or relocate within Arlington Heights.
 - b. The AHCC shall provide local business contacts needed to recruit and hire qualified employees for positions needed to expand.
 - c. The AHCC shall provide local business contacts needed to promote and communicate more effectively to existing and new consumers.
 - d. The AHCC shall provide contacts if needed to begin relationships for the development of regional, national, or international trade and partnerships.
3. Small Business Identified Needs: AHCC shall assist in the coordinating of small businesses needs identified as a result of retention visits.
- a. The AHCC will develop a comprehensive follow-up plan for each business' identified needs and connect them with resources within government and private organizations based upon the needs plan.
 - b. The AHCC will provide coordination with the Village and outside agencies to assist in the successful resolution of identified needs to aid in the retention, and expansion, of small businesses.
 - c. The AHCC will work in collaboration with the Village on any qualified new business leads resulting from a retention visit or survey along with unsolicited contacts made by prospective business owners.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

ARLINGTON HEIGHTS CHAMBER
OF COMMERCE

VILLAGE OF ARLINGTON HEIGHTS

President

Village President

Date

Date

ATTEST:

ATTEST:

Village Clerk