



Agenda
Village of Arlington Heights
Bicycle and Pedestrian Advisory Commission
Hanson Room
Village Hall 33 S. Arlington Heights Road
June 20, 2017
7:30 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes of April 20, 2017

IV. REPORTS

- A. Chairman's Report

V. OLD BUSINESS

- A. Bicycle Parking Ordinance-Review of Ordinance Review Committee's feedback and preparation for Plan Commission meeting.

VI. NEW BUSINESS

VII. OTHER BUSINESS

VIII. ADJOURNMENT

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Item: Minutes of April 20, 2017

Department: Engineering

ATTACHMENTS:

Description

Minutes of April 20, 2017

Type

Minutes

*Minutes of the Arlington Heights Bicycle and Pedestrian Advisory Commission
Thursday, April 20, 2017 in the Hanson Room at Village Hall*

COMMISSION MEMBERS IN ATTENDANCE:

Peter Szabo, Chairman
Dr. Michael Bagby D.C.
Paul Danko
David Easley
Juergen Juffa
Alan Medsker

MEMBERS ABSENT:

Michael Walczak

STAFF PRESENT:

Briget Schwab, Engineering Liaison, VAH

OTHERS PRESENT:

John O'Neal, Chicago Metropolitan Agency for Planning (CMAP)

RESIDENTS IN ATTENDANCE:

CALL TO ORDER:

A quorum being present, P. Szabo called the meeting to order at 7:36 p.m.

APPROVAL OF MINUTES:

J. Juffa moved to approve the Minutes of the Bicycle Advisory Commission Meeting from February 22, 2017. M. Bagby seconded the motion and the motion carried unanimously.

M. Bagby moved to approve the Minutes of the Bicycle Advisory Commission Meeting from March 14, 2017. J. Juffa seconded the motion and the motion carried unanimously.

CHAIRMAN'S REPORT:

- P. Szabo reported that he has been reviewing the 1989 and 1997 editions of the Bike Plan. In addition, he has been reviewing the Plan Commission and Village Board meeting minutes from when these plans were approved, as well as he is reviewing the Board Goals and how they relate to the updated Bike Plan. P. Szabo will share all documents with the BPAC.
- P. Szabo also discussed what goals from the 1989 and 1997 editions have been accomplished and which are still outstanding.

OLD BUSINESS:

- P. Szabo introduced the final draft of the Bicycle and Pedestrian Plan to BPAC. P. Szabo stated the final draft includes the Index and asked for any questions or comments. D. Easley stated that he was really impressed and pleased with the final draft and is proud to have contributed. J. O'Neal stated P. Szabo spent one and a half days in the graphics lab at CMAP to put together the Index and thinks he did a great job.

J. Juffa moved to approved the final draft of the updated Bicycle and Pedestrian Plan.

D. Easley seconded the motion and it carried unanimously.

- J. O'Neal stated that the open house has not been scheduled and is looking to set a date for an open house. He stated an open house is not required by law, but is good practice. He also offered that CMAP has a number of media contacts that would help get the word out for the open house and promote the Plan. J. O'Neal stated that since the document is in a finished form, the open house would be used to introduce and promote the Plan to the public. J. O'Neal proposed having the open house after the Comprehensive Subcommittee of the Plan Commission and before the Plan Commission Meeting. M. Bagby provided that after the public outreach meetings, residents were asking what would come of the information provided, so he likes the idea of informing them through an open house.
- J. O'Neal asked if the Plan Commission approves the Plan, and if that meeting is considered the Public Hearing. He also asked if it was recommended by the Plan Commission for adoption, would it just be on the consent agenda for the Village Board. B. Schwab stated the Plan Commission is the Public Hearing and they make a recommendation to the Village Board for adoption, but the Village Board makes the final decision. B. Schwab further explained that she was told it was project dependent on whether it was recommended for consent agenda, or needed further discussion at a Village Board meeting. B. Schwab said when the Comprehensive Plan was updated, there was a presentation also made to the Village Board and it wasn't just on the consent agenda. B. Schwab said we will know more as the process progresses, and will most likely depend on how many questions the Village receives regarding the Plan. J. O'Neal stated he typically sees a Bike and Pedestrian Plan in this region and around the country generally making people happy and are not seen as controversial. Additionally, he stated this isn't a specific project and it is only a plan, so more public outreach should be done for individual projects that could raise concerns for the public. P. Szabo thinks having the Plan available on the website for the public to review would be helpful. Additionally, P. Szabo is in favor of the idea of notifying the newspaper to promote and advertise the Plan. J. O'Neal stated he could post the final draft to the project website as another way to inform residents that the Plan is complete. B. Schwab stated it should have a disclaimer that it is pending approval from the Village Board. B. Schwab said it would be available on the Village's website as soon as the document is uploaded for the Subcommittee meeting that is scheduled for May 10, 2017. J. O'Neal stated that you typically don't see a lot of changes from an open house or even after the official Village meetings, and he anticipates hardly any on this plan due to the amount of time P. Szabo and the BPAC reviewed and commented throughout the process. P. Szabo agrees that he doesn't anticipate any major changes. J. Juffa stated the BPAC loves the Plan because of the major changes in streetscape and facility changes proposed throughout the plan, but that could be a cause for concern for others, so the BPAC should not attempt to anticipate the tone of any potential feedback.
- P. Szabo asked what is presented at an open house. J. O'Neal offered that there are typically three or four large foam boards that highlight the major images of the Plan and would be placed around the room. P. Szabo stated the open house meeting could make the case on why the Village should adopt this Plan and images chosen are vital in portraying the overall vision of the Plan. He continued that images could show that the vision is attainable, that it would make the Village a nicer and safer place to live. P. Szabo stated that the BPAC could work with CMAP on selecting the images to use. J. O'Neal stated the Plan goals, vision statement and major images would likely be used. The CMAP marketing

coordinator has already picked out what she thinks are interesting points in the Plan and J. O'Neal stated she is not a bicyclist or planner, so she is coming from a different perspective than BPAC. J. O'Neal offered that CMAP will also prepare flyers and postcards to advertise the open house which is similar to what was distributed for the outreach meetings. He also recommended that BPAC have a brochure or handout with highlights from the Plan, like buffered bike lanes, would be helpful.

- J. O'Neal inquired again if having the open house in between the Subcommittee meeting and Plan Commission meeting makes sense. P. Szabo tried to reach out to one member of the Plan Commission to find out what the process would be and what BPAC should do to prepare for the meetings, but has not connected with them yet. J. Juffa recommends knowing the Plan and reviewing the night before, so BPAC is prepared to answer questions. B. Schwab stated she would like to defer to Planning Department on when to hold an open house and will follow-up with everyone on Monday, April 24th. B. Schwab does not know the time frame in between the Subcommittee meeting and the Plan Commission meeting. B. Schwab did state that the open house meeting is not required, and since the public is going to have time to comment at the Plan Commission meeting since it is public hearing, she isn't sure it's necessary. Additionally, she stated that if the intent is to introduce and promote the Plan to the public, she thinks this can be accomplished with the three required Village meetings.
- J. O'Neal recommends that BPAC presents the Plan at the meetings, since this is the Village's Plan. P. Szabo is in favor of presenting. B. Schwab was informed by various Village Staff that the presentation should be kept less than ten minutes. M. Bagby asked who should attend the meetings. B. Schwab said at a minimum P. Szabo needs to be there, but is strongly encouraged to have all of BPAC there to show support for the Plan. J. O'Neal offered that there is a really great informational image of the various public outreach methods that were done during the development of the Plan. J. O'Neal provided a power point that P. Szabo could use to assist with putting together the presentation and offered for him to come to CMAP offices to work on the presentation with him.
- D. Easley thinks that CMAP can really help by sharing what other communities have already implemented with their plans.
- J. O'Neal stated CMAP will share the Plan with various entities which include PACE, IDOT, Forest Preserves, Metra, etc.
- B. Schwab thanked J. O'Neal and CMAP for all of their work on the Plan.
- J. Juffa presented a memo which D. Easley, P. Szabo, and he put together. The memo provides an overview of the Plan and how it ties into the goals of the Village's Comprehensive Plan that was updated in 2015.

D. Easley moved to approve the Memo with the subject "Bicycle and Pedestrian Plan" which introduced the Bicycle and Pedestrian Plan and recommends approval by the Plan Commission. A. Medsker seconded the motion and it carried unanimously.

- D. Easley reported that he has a mailing ready for residents on Evergreen Ave from Miner Street to Euclid Avenue to notify them of the Bike Arlington event and inform them of the road closure between Eastman Street and Saint James Street. D. Easley secured the food truck, "Mother Trucking Food", and there is no food or spending minimum. He also reported that the registration forms are all set up. Arlington Heights Memorial Library is publishing the registration and it is also on the Village website. The Village Cycle Sport will be available to provide mechanical support. D. Easley sent an e-

mail to the Arlington Heights Park District to borrow tables and chairs for day of registration, but P. Szabo stated that he has tables and chairs that BPAC can use. D. Easley inquired if there is money in the budget to make 10 yard signs to place at various parks around town. P. Szabo stated that the library has made posters for BPAC to place around town, and schools have published the event in their newsletters. B. Schwab is not sure if the Park District will allow it and will check the budget to see if there is money for yard signs. P. Szabo offered that his experience with yard signs is that they go missing. J. Juffa volunteered to help with set up the morning of the Bike Ride.

NEW BUSINESS:

- J. O’Neal shared that Rolling Meadows applied to Invest in Cook program for the Algonquin Road and New Wilke Road intersection. Rolling Meadows mentioned the side paths in the application, but had no connection to White Oak, so J. O’Neal provided comments that the connection should be made all the way to White Oak as part of this project.
- J. O’Neal also spoke about a proposed project in Lombard that is a two-mile four-lane road with 13,000 ADT that is proposing a ‘Road Diet’. The new cross section is proposing bike lanes, two traffic lanes, with a center turn lane and mid-block crossing with rectangular flashing beacons. J. O’Neal thinks this is a great project for the Village of Arlington Heights to review, if they consider moving forward with a “Road Diet” on Windsor.
- B. Schwab stated the Village Arlington Heights submitted an Invest in Cook application for the Buffalo Creek crossing at Lake-Cook and Wilke Road. J. O’Neal said it was unclear if the Village was proposing to change out the gravel path within the forest preserve. B. Schwab did not think so because the forest preserve would not allow a paved surface on their property. B. Schwab stated that there would be a landing that is paved to a certain point, and then would turn into the limestone surface. J. O’Neal stated it makes sense to use the existing light at Wilke Road, but road bike riders have hard time riding on the limestone material and he would like to see a sidepath on the north side of Lake-Cook Road that makes a paved connection to Schaefer Road.
- The next meeting is to be determined.

ADJOURNMENT:

- **M. Bagby moved to adjourn the meeting. D. Easley seconded the motion and the meeting adjourned at 9:14 PM.**

APPROVED:

Chairman Date

Secretary Date