



Agenda
Village of Arlington Heights
Special Events Commission
Commissions Room
33 S. Arlington Heights Rd, 60005
June 14, 2023
7:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Special Events Commission Minutes May 10, 2023

IV. REPORTS

V. OLD BUSINESS

- A. Swing Into Spring 2023

VI. NEW BUSINESS

- A. Autumn Harvest 2023
- B. Tree Lighting 2023

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact Erin Mercado, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, emercado@vah.com or (847)368-5793.

Minutes for Special Events Commission Meeting: May 10, 2023

Meeting called to order by Laurie Mitchell at 7:06 p.m. in the Commissions Room at Village Hall

- Present: Karen DeZellar, Brad Katz, Laurie Mitchell, Diane Jamieson, Jennifer Eichorn, Cari Boyle, Colleen Gaughan, Kelly Barash, Kerri Stanley, Kevin Seifert, Matt Finke
- Absent: Steve Fromm, Michelle Harris,
- Also Present: Staff Liaison Avis Meade

Motion to approve minutes from April 12, 2023 by Brad Katz and a second by Karen DeZellar.

OLD BUSINESS

- **Swing Into Spring Event May 20th**

The commissioners continued with logistical planning regarding Swing into Spring on May 20, 2023. Commissioners and staff from the Village and the Park District met on-site at North School Park for a walk-through of the event space on the morning of May 10th. The Park District requested that the commission consider a smaller tent that is easier to set up at North School Park for future years.

Additional logistical planning among commissioners was discussed.

NEW BUSINESS

OTHER BUSINESS

- Matt Finke has been appointed to the Village's Special Events Commission.

ADJOURNMENT

- A motion was made to end the meeting was made at 7:50 p.m. by Diane Jamieson with a second by Brad Katz.