



AGENDA

President and Board of Trustees

Village of Arlington Heights

Committee-of-the-Whole

Board Room

33 S. Arlington Heights Road, Arlington Heights, IL 60005

June 12, 2017

7:30 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

IV. NEW BUSINESS

- A. Review of the 12-month Period Ending 12/31/16 Comprehensive Annual Financial Report (CAFR) - Mr. Matthew Beran, Lauterbach & Amen, LLP
- B. Proposed Parking Fee Adjustments
- C. Proposed Substantial Amendment to the Village of Arlington Heights' Sections of the 2015-2019 Cook County Consolidated Plan
- D. Federal FFY 2017 Annual Action Plan/CDBG Budget

V. OTHER BUSINESS

VI. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Review of the 12-month Period Ending 12/31/16 Comprehensive Annual Financial Report (CAFR)

Department: Finance

ATTACHMENTS:

Description	Type
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No Attachments Available



Item: Proposed Parking Fee Adjustments

Department: Finance

For the past twelve years the Village's parking fees have remained unchanged. In 2005 the daily fee was increased from \$1.25 to \$1.50 and the monthly fee went from \$25 to \$30. Based on a recent survey (**Attachment A**) of area community daily and commuter parking fees, Arlington Heights is one of the least expensive communities in which to park. While this has been good for our commuters, expenses in the Village's Municipal Parking Operations Fund (Parking Fund) have continued to increase over the years causing a financial imbalance. A portion of this imbalance could be addressed by increasing the Village's commuter parking fees.

The Parking Fund's sources of revenue (**Attachment B**) are derived primarily from parking fees and fines. During the 8-month transition year the Village also made a one-time transfer of \$2 million from the General Fund to the Parking Fund to cover the initial cost of the ten year plan for the maintenance and rehabilitation of the four municipal garages. Beyond this needed infrastructure work, the Parking Fund is currently running an unsustainable deficit with expenses exceeding revenues by about \$370,000 per year.

On the expense side of the Parking Fund, the costs of 4 of our 11 Public Service Officers (PSO's) and 1 of 4 Police Records Clerks are included in this fund. This is down from 5 PSO's and 2 Clerks that were charged to the fund as of FY2007, with the balance of these positions being charged to the General Fund. This FY2007 change helped decrease Parking Fund expenses, and brought the direct wage and benefit charges to a logical place – one PSO for each municipal garage. One other expense area that could be decreased is a reduction in the administrative service charge paid to the General Fund. This charge covers about 1.25% of the wage and benefit costs for the Finance, Police, and Public Works Departments. These Departments provide for the sales of monthly parking fees, additional Police activity, and parking lot maintenance costs that are not directly charged to this fund. The General Fund currently receives \$356,400 per year from the Parking Fund as an administrative charge. This charge could be reduced in conjunction with a proposed increase in parking fee revenue in order to close the Parking Fund's annual deficit as shown in **Attachment C**. The only drawback to such a move is that the General Fund's revenue stream will be reduced by the amount of the reduction in the administrative service charge.

To bring the Village's parking fees more in-line with those charged by other area communities, and to close the annual deficit of \$370,000 that currently afflicts the Parking Fund, Staff makes the following recommendations.

As part of these recommendations Staff suggests that the Village implement a new higher fee for non-resident monthly pass users. As shown in the survey of other communities, many either restrict certain lots to "residents-only" or charge a premium for non-residents. Staff is recommending that a \$10 premium be added to non-resident monthly commuter parking permit costs.

Recommendations:

1. Increase Parking Permit Fees:	
a. Daily commuter fee from (710/day) \$1.50 to \$2.00	\$85,000
b. Monthly commuter fee from (608/mo.) \$30 to \$40	72,900
c. <u>New</u> non-resident monthly commuter fee (135/mo.): \$30 to \$50	16,200
d. Reverse overnight commuter permits from (12/mo.) \$40 to \$50	1,440
e. 24-hour residential permits (55/mo.) \$40 to \$50	6,600
2. Increase Contractual Parking Agreements*:	
a. Hancock Square (650 spaces) from \$30 to \$40	\$78,000
b. Dunton Tower (220 spaces) from \$30 to \$35	13,200
c. Residences at Metropolis (90 spaces) maintain \$40	-0-
d. Metro Lofts (81 spaces) maintain \$40	-0-
e. AT&T (165 spaces charged, 22 – no charge) from \$30 to \$40	19,800
f. Arlington Towne Square (18 @\$25 above monthly) \$55to \$65	2,160
g. Arlington Heights Park District (40 spaces – no charge)	-0-
3. Decrease the administrative service charge from \$356,400 to \$281,700	<u>\$74,700</u>
Total	\$370,000

*As shown in **Attachment D**, the Village has entered into various contractual parking agreements. Staff is recommending parking increases that reflect those allowed by the contracts.

It is recommended that these parking permit fee increases become effective as of September 1, 2017 for the October – December 2017 parking permit fee sales. This would provide the Village with the time needed to communicate the change with our contractual parking agreement sticker purchasers, as well as with those commuters who purchase stickers on a quarterly basis.

It is recommended further that the contractual parking agreements be increased over time as allowed under each agreement, and that all parking fees be

reviewed within the next five years.

ATTACHMENTS:

Description

Proposed Parking Fee Adjustments
Attachments

Type

Exhibits

Comparison of Parking Rates (May 2017)

Attachment A

	Daily Fee			Commuter Permit					Residential Permits	
Municipality	Cash	Notes		Monthly	Bi-Monthly	Quarterly	Semi-Annually	Notes	Cost	Notes
Arlington Heights	\$1.50	No kiosks.		\$30.00		\$90.00			\$40/mo	
Barrington	\$3.00	Uses Passport system. Unclear on website if a fee is charged for credit card use with system.				\$180.00		\$150 Quarterly for all residents of the "Barrington" towns	N/A	No 24 hour permits; reverse commuter permits are \$180/qtr
Buffalo Grove	\$2.00	Uses Passport system. Unclear on website if a fee is charged for credit card use with system.			\$80.00				N/A	
Des Plaines	\$1.50	Not sure if kiosks exist.		\$30.00					\$50/mo	
Evanston	\$0.25/hr.	Up to 12 hours; \$13 for 12-24 hours. Credit cards accepted at meters and kiosks. Unclear if fee is charged.		N/A	N/A	N/A	N/A	No monthly permits	\$90/yr	Can also pay \$2 per night, up to 20 times per quarter.
Mount Prospect	\$2.00	Use an automated kiosk. Cash accepted at kiosk. \$2.30 if use credit card.		\$40.00				Non-residents can not park in Maple Lot; resident only lot.	\$480/yr	
Naperville	\$2.00	Not sure if kiosks exist.				\$110-\$120		Rates vary per lot. Additionally, non-residents pay \$120-\$145 quarterly, lot dependent.	\$5/yr	Special "CBD" hangtag (agreement with the city and residents)
Oak Park	Varies, dependent on lot and amount of time parked.	Passport system used				\$170-\$275		Rates vary per lot. Additionally, some lots are resident only lots.	\$105-\$325/Qtr	Depends on locations in either multi family zones or village lots
Palatine	\$2.00	Use an automated kiosk. Cash accepted at kiosk. \$2.20 if use credit card.		\$40.00				Non-residents must wait to purchase.	N/A	
Park Ridge	\$2.00	Not sure if kiosks exist.					\$200-\$350	Rates vary per lot. One lot in town is resident only.	N/A	Residents can park overnight in daily spots but must leave by 7am.
Skokie	\$2.00; \$3.00 for premium lot	Use an automated kiosk. Unclear if fees are charged for credit card use.		\$40.00	N/A	N/A	\$60.00	Monthly permits are available on a limited basis.	\$2/yr	Permit to park on streets around Yellow Line.
Wheeling	\$1.75	Use an automated kiosk & app. Unclear if fees are charged for credit card use.		\$35.00					N/A	
Winnetka	\$3.00	No Kiosks.					\$100.00	Non-residents pay \$220.	N/A	

MUNICIPAL PARKING OPERATIONS FUND (235) ****Current - No Changes****

5 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)

ACCOUNT DESCRIPTION	PROJ #	8 MO. PER. ENDING DEC. 2015 ACTUAL	2016 ACTUAL	2017 ESTIMATED ACTUAL	2017 BUDGET	2018 BUDGET	2019 BUDGET	2020 BUDGET	2021 BUDGET	2022 BUDGET
REVENUES										
FEES & FINES		831,203	1,111,393	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
INTEREST INCOME		8,220	20,752	16,000	16,000	16,000	16,000	16,000	16,000	16,000
OTHER		0	0	0	0	0	0	0	0	0
TRANSFER IN FORM GENERAL FUND		2,000,000	0	0	0	0	0	0	0	0
TOTAL REVENUES		2,839,423	1,132,145	1,116,000	1,116,000	1,116,000	1,116,000	1,116,000	1,116,000	1,116,000
EXPENDITURES										
OPERATING EXPENDITURES										
Personal Services		332,352	486,879	505,500	525,500	554,500	577,700	606,600	636,900	668,700
Contractual Services		246,262	326,857	359,300	346,700	353,600	360,700	367,900	375,300	382,800
Commodities		67,917	76,547	94,564	93,064	94,900	96,800	98,700	100,700	102,700
Other Charges		233,054	346,000	356,400	356,400	356,400	356,400	356,400	356,400	356,400
SUBTOTAL - OPERATING EXPENDITURES		879,585	1,236,283	1,315,764	1,321,664	1,359,400	1,391,600	1,429,600	1,469,300	1,510,600
BUILDING & LAND										
Ongoing Maintenance to Brick Exterior	BL-96-03	3,500	2,725	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Parking Structure Maintenance/Repairs	BL-00-06	743,359	534,780	817,785	817,785	142,000	0	137,000	0	75,000
Parking Structure Evaluation	BL-14-10	0	0	0	0	0	0	0	0	0
North Garage Expansion	BL-15-20	27,386	14,097	0	0	0	0	0	0	0
SUBTOTAL - BLDG & LAND		774,245	551,603	822,785	822,785	147,000	5,000	142,000	5,000	80,000
EQUIPMENT										
Operational Equipment - Municipal Parking Fund	EQ-09-01	0	8,188	10,000	10,000	10,000	10,000	10,000	10,000	10,000
SUBTOTAL - EQUIPMENT		0	8,188	10,000	10,000	10,000	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES		1,653,830	1,796,074	2,148,549	2,154,449	1,516,400	1,406,600	1,581,600	1,484,300	1,600,600
BEGINNING FUND BALANCE		4,074,615	5,260,208	4,596,279		3,563,730	3,163,330	2,872,730	2,407,130	2,038,830
REVENUES OVER (UNDER) EXPENDITURES		1,185,593	(663,929)	(1,032,549)	(1,038,449)	(400,400)	(290,600)	(465,600)	(368,300)	(484,600)
ENDING FUND BALANCE		5,260,208	4,596,279	3,563,730		3,163,330	2,872,730	2,407,130	2,038,830	1,554,230

MUNICIPAL PARKING OPERATIONS FUND (235) ****With Proposed Changes****

5 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)

ACCOUNT DESCRIPTION	PROJ #	8 MO. PER. ENDING DEC. 2015 ACTUAL	2016 ACTUAL	2017 ESTIMATED ACTUAL	2017 BUDGET	2018 BUDGET	2019 BUDGET	2020 BUDGET	2021 BUDGET	2022 BUDGET
REVENUES										
FEES & FINES		831,203	1,111,393	1,171,800	1,100,000	1,387,200	1,387,200	1,387,200	1,387,200	1,387,200
INTEREST INCOME		8,220	20,752	16,000	16,000	16,000	16,000	16,000	16,000	16,000
OTHER		0	0	0	0	0	0	0	0	0
TRANSFER IN FORM GENERAL FUND		2,000,000	0	0	0	0	0	0	0	0
TOTAL REVENUES		2,839,423	1,132,145	1,187,800	1,116,000	1,403,200	1,403,200	1,403,200	1,403,200	1,403,200
EXPENDITURES										
OPERATING EXPENDITURES										
Personal Services		332,352	486,879	505,500	525,500	554,500	577,700	606,600	636,900	668,700
Contractual Services		246,262	326,857	359,300	346,700	353,600	360,700	367,900	375,300	382,800
Commodities		67,917	76,547	94,564	93,064	94,900	96,800	98,700	100,700	102,700
Other Charges		233,054	346,000	356,400	356,400	273,600	273,600	273,600	273,600	273,600
SUBTOTAL - OPERATING EXPENDITURES		879,585	1,236,283	1,315,764	1,321,664	1,276,600	1,308,800	1,346,800	1,386,500	1,427,800
BUILDING & LAND										
Ongoing Maintenance to Brick Exterior	BL-96-03	3,500	2,725	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Parking Structure Maintenance/Repairs	BL-00-06	743,359	534,780	817,785	817,785	142,000	0	137,000	0	75,000
Parking Structure Evaluation	BL-14-10	0	0	0	0	0	0	0	0	0
North Garage Expansion	BL-15-20	27,386	14,097	0	0	0	0	0	0	0
SUBTOTAL - BLDG & LAND		774,245	551,603	822,785	822,785	147,000	5,000	142,000	5,000	80,000
EQUIPMENT										
Operational Equipment - Municipal Parking Fund	EQ-09-01	0	8,188	10,000	10,000	10,000	10,000	10,000	10,000	10,000
SUBTOTAL - EQUIPMENT		0	8,188	10,000	10,000	10,000	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES		1,653,830	1,796,074	2,148,549	2,154,449	1,433,600	1,323,800	1,498,800	1,401,500	1,517,800
BEGINNING FUND BALANCE		4,074,615	5,260,208	4,596,279		3,635,530	3,605,130	3,684,530	3,588,930	3,590,630
REVENUES OVER (UNDER) EXPENDITURES		1,185,593	(663,929)	(960,749)	(1,038,449)	(30,400)	79,400	(95,600)	1,700	(114,600)
ENDING FUND BALANCE		5,260,208	4,596,279	3,635,530		3,605,130	3,684,530	3,588,930	3,590,630	3,476,030

Memorandum

Date: 2/8/2017

To: Alexis Smulson

From: Becky Hume

RE: Parking Agreements

Summarized below are the parking agreements/restrictions as you requested. The documents supporting the summary are attached.

Hancock Square: 650 spaces. \$30 for each permit through 12/31/05. Thereafter, charges shall be determined by Grantor based on upon actual costs of operating and maintaining facility. Charges shall not exceed \$40 for each permit ending December 31, 2015 and shall not increase by more than five dollars for each succeeding 5 yr. period.

Dunton Tower: 220 spaces with the option of an additional 110. \$30 through 4/30/15; thereafter, the actual costs of operating and maintaining the facility as determined by grantor. Shall not exceed \$35 for the period ending 12/31/20 and shall not increase by more than \$5 for each monthly parking permit for each succeeding five year period.

Residences at Metropolis: fee shall be no greater than fees charged by Village for similar parking rights in the Vail Garage.

Metro Lofts: fee shall be no greater than fees charged by village for similar parking rights in the Vail Garage.

AT&T (Illinois Bell): 165 permits, charge will be adjusted at such time as the Village changes the rate for other daytime permit holders so that the rate charged is the same rate for other users of the facility. 22 spaces at no charge.

AHPD: 40 permits at no cost.

Arlington Town Square (permit and Shopper): 100 spaces for permit and shopper. Charges shall be no more than market-rate charges as reasonably determined by the Public Parking Garage Property Owner.

Arlington Town Square Condos: \$25 above the standard daily permit rate charged for all downtown parking garages.



Item: Proposed Substantial Amendment to the Village of Arlington Heights' Sections of the 2015-2019 Cook County Consolidated Plan

Department: Planning & Community Development

BACKGROUND

Federal Regulations require that the Village undergo a public hearing process with respect to the development of its 5-year Consolidated Plan, Annual Action Plan, and Substantial Amendments to either the 5-year Consolidated Plan or Annual Action Plans. This year, public hearings are being held concerning both the Federal FY 2017 Annual Action Plan for program year October 1, 2017 – September 30, 2018 and proposed Substantial Amendments to the Village of Arlington Heights' sections of the Cook County 2015-2019 Consolidated Plan.

Since the same public participation process applies to both the Annual Action Plan and the Substantial amendments, the two documents are proceeding in tandem through the public hearing process.

The public participation process for the Annual Action Plan and Substantial Amendments to the Consolidated Plan includes:

Public Hearing #1:	June 12, 2017 (Committee of the Whole Meeting)
30-day public comment period:	June 14, 2017 – July 14, 2017
Public Hearing #2:	July 17, 2017 (Village Board Meeting)

SUBSTANTIAL AMENDMENTS

As a member of the Cook County HOME Consortium, the Village has a section within the 2015-2019 Cook County Consolidated Plan which contains information specific to the Village including the Village's Strategic Plan and Annual Action Plans. The Village's annual CDBG budgets are contained in the Annual Action Plans.

When the Village makes a substantial change to its sections of the 2015-2019 Cook County Consolidated Plan, the Village must undergo a public participation process. An amendment to the Consolidated Plan is considered a substantial amendment when the Village decides:

1. Not to carry out an activity described in the Consolidated Plan;

2. To carry out an activity not previously described in the Consolidated Plan; or
3. To make a substantial change in the purpose, scope, location, or beneficiaries of an activity. For this purpose, a substantial amendment will be defined as a modification requiring review by the Village Board where 15% of the annual grant allocation under any one grant is affected.

Several substantial amendments are proposed to be made to the Village's section of the 2015-2019 Cook County Consolidated Plan. The purposes of the amendments are as follows:

- Substantial Amendment #1: It is proposed that the priority level of public infrastructure projects be changed from low to high priority and that public infrastructure be added to the Consolidated Plan as a need and goal. This has the effect of enabling the Village to use CDBG funds for infrastructure projects.
- Substantial Amendment #2: It is proposed that the Village increase the estimated amount of program income received from the repayment of Single-Family Rehabilitation Loan projects from a total of \$500,000 rather than \$250,000 over the 5-year period covered by the Consolidated Plan. The amount of program income received each year by the Village varies (typically from \$50,000 - \$150,000 per year). This change has the effect of enabling the Village to more accurately establish its estimated expenditures over the 5-year period of the Consolidated Plan.
- Substantial Amendment #3: Several changes are proposed in the estimated expenditures under various programs to be funded under the Village's CDBG program over the 5-year period. These changes are result from a shifting of funds previously allocated to the Senior Center to infrastructure projects and adjustments to budgeted amounts based on the uses of CDBG funds over the first 3 years of the 5-year Consolidated Plan.
- Several other non-substantial amendments are proposed to clarification or expound upon the Village's goals and policies.

Exhibit A contains a list of the sections of the Consolidated Plan proposed to be amended and more specific summaries of the amendments. A full copy of the proposed, amended Arlington Heights portion of the 2015-2019 Cook County Consolidated Plan will be posted on the Village website.

RECOMMENDATION

Following consideration of public comments made with respect to the proposed substantial amendments to the Village of Arlington Heights' sections of the 2015-2019 Consolidated Plan, it is recommended that the substantial amendments be made available for the 30-day public comment period.

ATTACHMENTS:

Description	Type
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Summary of Substantial Amendment
2015-2019 Consolidated Plan with
Proposed Substantial Amendments

Exhibits

Exhibits

Community Development Block Grant

2017-2018 (Federal 2017) Fiscal/Program Year

Substantial Amendment to the Village Sections of the 2015-2019 Consolidated Plan - Summary

The Village of Arlington Heights proposes to make several changes to its portion of the *2015-2019 Cook County Consolidated Plan*. These amendments will be subject to the following public participation elements:

Public Hearing #1 before the Village Board's Committee of the Whole: June 12, 2017, 7:30 pm

30- day Public Comment Period: June 14, ,2017 – July 14, 2017

Public Hearing #2 before the Village Board of Trustees: July 17, 2017 8:00 pm

The amendments to the following sections of the *2015-2019 Consolidated Plan*:

- **ES-05 Executive Summary** is proposed to be amended to:
 - Add summaries of Substantial Amendment 1 (2016) and 2 (2017).
 - Add Public Infrastructure as a high priority need area with the objective/outcome of creating suitable living environments and making facilities available and accessible.
 - Add a placeholder for public comments regarding Substantial Amendment 2; to be completed after the public participation process.
- **NA-50 Non-Housing Community Development Needs**
 - Amend this Section to make public infrastructure improvements eligible for CDBG funding (ex. public sidewalks, ADA accessibility modification to public buildings or infrastructure, etc.) and to make more general the description of eligible public facilities.
- **SP-25 Priority Needs**
 - Change the priority level for Infrastructure needs from Low (i.e. a need area that will not receive CDBG funding) to High (i.e. an area eligible for CDBG funding) and amend the “description” of infrastructure needs to make infrastructure needs eligible for CDBG funding.
 - Add that all family types are potential populations to be services by public facility projects.
- **SP-35 Anticipated Resources**
 - Amend this Section to estimate that a total of \$500,000 (rather than \$250,000) is expected to be received in program income from the repayment of Single Family Rehabilitation Program loans over the 5-year period of the Consolidated Plan. The amount of program income varies from year to year (typically between \$50,000 - \$150,000 per year) and is revised in this section to be an average of \$100,000 per year rather than an average of \$50,000 per year.

- **SP-45 Goals**

- Amend to clarify that the number of expected beneficiaries under public facilities may change when specific projects are identified.
- Amend the estimated 5-year funding levels for goal areas as shown in the attached table.

2017 Substantial Amendment

REVENUE (EST.)	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	5-Year Total Amended Revenue
CDBG Grant	240,332	250,000	250,000	250,000	250,000	1,240,332
Carry Over Funds	213,588	0	0	0	0	213,588
Program Income	50,000 100,000	50,000 100,000	50,000 100,000	50,000 100,000	50,000 100,000	250,000 500,000
Total	503,920 553,920	300,000 350,000	300,000 350,000	300,000 350,000	300,000 350,000	1,703,920 1,953,920

BUDGETED ALLOCATIONS	Current Budget	Amended Budget Amt.	Reasons
Goal 1: Homeowner Unit Preservation	570,920	297,920	Year 1 Actual Exp.: 47,723.61 Year 2 Est Expenditures: 66,123 Year 3 Est.: 61,300 Year4 Est: 61,300 Year 5 Est: <u>61,300</u> Total: 297,920 (adj. by +173.39 to balance budget)
Goal 2: Rental Unit Preservation	100,000	73,000	73,000 is the actual cost for the Goedke Apts. project
Goal 3: Homeless Services	20,000	20,000	No change
Goal 4: Public Facilities without Low/Mod Housing Benefit	419,500	565,000	Year 1 Actual Exp: Senior Center 150,000 Group Homes 36,900 Year 2 Encumbrances: Senior Center 150,000 Group Homes 83,475 (includes 2 Yr. 1 carry over projects) Year 3 Est: 65,100 Year 4 Est: 40,000 Year 5 Est: <u>40,000</u> Total: 565,000 (rounded)
Goal 5: Public Services	293,500	248,000	Year 1 Actual: 50,550 Year 2 Budgeted: 52,960 Year 3 Est.: 45,000 Year 4 Est.: 50,000 Year 5 Est.: <u>50,000</u> Total: 248,000 (rounded)
Goal 6: Planning and Administration	300,000	300,000	No change
Goal 7: Economic Development	0	0	No change
Goal 8: Public Infrastructure	0	450,000	\$150,000 x 3 years (3 years of the 5-year Plan)
Total:	1,703,920	1,953,920	

VILLAGE OF ARLINGTON HEIGHTS,
ILLINOIS

2015 – 2019 CONSOLIDATED PLAN



Department of Planning and Community
Development
33 S. Arlington Heights Road
Arlington Heights, IL 60005
847-368-5200
planningmail@vah.com

DRAFT

2017 SUBSTANTIAL AMEDMENT

6-12-2017 PUBLIC HEARING COPY

Executive Summary

ES-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

Purpose: This Consolidated Plan is the result of a collaborative effort to identify and prioritize needs and develop strategies and objectives to increase housing opportunities, provide a suitable living environment, and create economic opportunities for the community's residents, especially low- and moderate-income people.

The Consolidated Plan and Annual Action Plans constitute the Village of Arlington Heights' application for Federal Funding for housing and community development programs through the U.S. Department of Housing and Urban Development (HUD). The Village receives an annual entitlement grant allocation of Community Development Block Grant (CDBG) funds from HUD and competes for other federal funds.

The Consolidated Plan and planning process is guided by federal regulations found at 24 CFR parts 91 and 570. The CDBG program is governed by regulations found at 24 CFR Part 570. Further information about Consolidated Planning and the CDBG program is available at www.hud.gov.

The Federal fiscal year 2015 – 2019 Consolidated Plan is a comprehensive five-year planning document that identifies the overall housing and community development needs of the Village, outlines available programs and resources, and establishes a strategy for prioritizing and addressing these needs.

The primary resource for addressing the housing and community development needs, particularly of low- and moderate-income residents, is the Village's HUD CDBG allocation. When planning for the next 5 years, the Village presumes that its CDBG allocation will remain steady.

Time Period - This Consolidated Plan covers the time periods of the Federal fiscal years allocations for 2015 – 2019.

Substantial Amendment One: In 2016, the Village amended its Consolidated Plan to eliminate its separate 2015-2019 and be included as a participating jurisdiction of the 2015-2019 Cook County Consolidated Plan. This was a result of joining the Cook County HOME Consortium.

Substantial Amendment Two: In 2017, the Village proposed to amend its section of the 2015-2019 Consolidated Plan to add public infrastructure as a priority and goal area, increase projected annual program income from \$50,000/year to \$100,00/year, and make changes to the estimated 5-year allocations for its priority and goal areas. Several non-substantial clarifications are also being made.

2. Summary of the objectives and outcomes identified in the Plan

HUD has developed a performance measurement system to gather information to determine how well programs and activities are meeting established needs and goals. The performance measurement system involves the identification of performance objectives and outcomes for funded activities.

The prescribed performance objectives are broadly framed to identify the community impacts that result from funded activities. The prescribed outcomes indicate the nature of the change expected as a result of the activity. The performance objectives for CDBG activities are: 1) creating suitable living environments, 2) providing decent housing, and 3) creating economic opportunities. The performance outcomes for CDBG activities are: 1) availability/accessibility public services, infrastructure, public facilities, housing or shelter including to persons with disabilities, 2) affordability of needs such as housing, infrastructure or services, and 3) sustainability which involves improving communities or neighborhoods and helping to make sure they are livable and viable.

In this Consolidated Plan, the Village sets goals in the high priority need areas of 1) affordable housing (ownership and rental) which meet the objective of providing decent housing and the outcome of making housing more affordable; 2) homeless programs that meet the objective of enabling the homeless and at-risk individuals and families to secure decent housing with the outcome that the housing and homeless services are accessible and available; 3) public facilities that meet the objective of creating suitable living environments and outcomes of making facilities available and accessible; 4) public services that meet the objective of creating suitable living environments and outcome of making services available and accessible; **5) public infrastructure improvements that meet the objective of creating suitable living environments and making services available and accessible**, and 6) and planning and administration which meets the objective of creating suitable living environments and outcome of making activities available and accessible.

3. Evaluation of past performance

The Village of Arlington Heights has been a recipient of Community Development Block Grant (CDBG) funds since 1974. Since the beginning of the program, the Village has utilized over \$13.5 million in CDBG funds to meet the needs of residents of the Village, particularly its low and moderate income residents. The Village has effectively worked with the US Department of Housing and Urban Development over the 40 years of the programs existence and has consistently complied with all of the federal requirements of the program.

4. Summary of citizen participation process and consultation process

The Village conducted an on-line public survey with respect to needs in the community. There were 514 responses to the survey. Additionally, Village staff met and received information from a variety of state and municipal government offices, social service agencies, and affordable housing providers. Two public hearings are scheduled with respect to the Consolidated Plan. Notices of public hearings are posted on-line and published in the *Daily Herald* newspaper. Flyers are sent to approximately 80 persons and organizations on the Village's Community Development Block Grant (CDBG) mailing list. A 30-day public comment period on the draft Consolidated Plan is scheduled for the period between the two public hearings. The draft Consolidated Plan was made available for review on the Village's website, at the Arlington Heights Memorial Library, and the Wheeling and Elk Grove Township offices.

5. Summary of public comments

Comments were received from agencies that provide programs and services to individuals and households that are eligible for CDBG funding. Opportunities for comment included two public hearings and a 30-day public comment period on the draft plan. Public hearing minutes are attached to this Plan.

Substantial Amendment One: No comments were received

Substantial Amendment Two:

6. Summary of comments or views not accepted and the reasons for not accepting them

All public comments were taken into consideration. Some of the comments were from agencies pertaining to their CDBG funding applications. Not all of the funding requests were fully funded and a few were not funded. However, this was due to a lack of sufficient funding available, not due to the content of the comments.

7. Summary

The housing needs assessment of this Consolidated Plan reveals that cost burden is the greatest need area of the community's extremely low, low, and moderate income residents. The Village contains few substandard housing units. There are also not a great number of overcrowded households, but overcrowding occurs among extremely low, and low income renter households and low and moderate income owner households, which indicates that households may be sharing housing due to the lack of units affordable to them, or overcrowding may be occurring especially among renter households due to the lack of availability of rental units with 3 or more bedrooms.

The Consolidated Plan examines the needs of homeless individuals and households in the Village. Information on the homeless was gathered from both local service providers and the Alliance to End Homelessness in Suburban Cook County which is the continuum of care coordinator for suburban Cook

County including the Village of Arlington Heights. Progress has been made in addressing homelessness in Arlington Heights, but the need continues to address the needs of the Village's residents who experience homelessness each year.

The Village has three federally subsidized housing buildings in Arlington Heights. The Housing Authority of Cook County is planning a major renovation of its building in Arlington Heights which provides housing for extremely low to moderate income senior citizens and persons with disabilities.

The housing needs of special populations including the elderly, frail elderly, small families, large families, and individual and families with special needs such as persons with disabilities (physical, developmental and mental health) and victims of domestic violence, dating violence, sexual assault and stalking are also discussed in the Consolidated Plan. A need for supportive housing is demonstrated through data and verified by the waiting lists for the currently available units and input from housing and service providers.

Needed public facilities include resources such as the Arlington Heights Senior Center and housing for the homeless and persons with special needs. There are also needs for additional public services in areas such as child care, abused children and adults, educations, youth programs, transportation, family support, and disability services.

The market analysis reveals that there is an insufficient number of rental units in the Village, especially units that are affordable to extremely low and low income renters. Among the most cost burdened extremely low and low income renters are renters earning less than \$15,000 and are over the age of 65. The market analysis also reveals a shortage of owner units for extremely low, low, and moderate income owners. Both the rental and owner housing stock is aging, and therefore, there is a need to address rehabilitation needs.

In its strategic plan, the Village identifies the following as high priority needs: 1) Affordable Housing, 2) Homeless Needs, 3) Other Special Housing/Non-Homeless Needs, 4) Public Service Needs, 5) Public Facility Needs, **6) Public Infrastructure Needs**, and 7) Planning and Administration. The Village further describes its goals in the areas of: 1) homeowner unit preservation, 2) rental unit preservation, 3) homeless services, 4) public facilities without housing benefits (including supportive housing), 5) public services, **6) public infrastructure**, and 7) planning and administration. Another need in the Village identified in the Village is economic development, but the Village is not proposing to expend CDBG fund on economic development at this time.

The Process

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		Department of Planning & Community Development

Table 1 – Responsible Agencies

Narrative

The Village of Arlington Heights is a member of the Cook County HOME Consortium. The Village of Arlington Heights may be contacted for its portions of the Cook County Consolidated Plan, the Village's Annual Action Plans, and the Village's Consolidated Plans.

Consolidated Plan Public Contact Information

Village of Arlington Heights

Department of Planning & Community Development

33 S Arlington Heights Road

Arlington Heights, IL 60005

(847) 368-5200

Planningmail@vah.com

PR-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The Village of Arlington Heights consulted with a wide variety of individuals, government entities, non-profit organizations, and others with respect to the development of this Consolidated Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The Village of Arlington Heights has regular, on-going contact with the public and assisted housing providers and governmental health, mental health and service agencies. This contact occurs through the Department of Planning & Community Development as part of the Consolidated Plan development and implementation process, and through regular contact with housing and public service providers who receive CDBG funding from the Village. The Department of Planning & Community Development also has contact with non-profit providers of supportive housing facilities through the community residence (group home) administrative occupancy approval process.

The Department of Planning & Community Development administers the Village's affordable housing policies which call for the inclusion of affordable housing units in new multi-family developments. The Village has negotiated the inclusion of affordable units in new housing developments and for payments from developers in lieu of affordable units with those funds to be deposited into Village of Arlington Heights' Affordable Housing Trust Fund.

The Village's Department of Building and Health Services also has regular contact with public and assisted housing providers and tenants as well as private and governmental health, mental health, and service agencies. These contacts occur between these entities and individuals and the Village's Human Services Coordinator, Disabilities Services Coordinator, Village nurses, Senior Center staff, and administrative staff.

These contacts were enhanced during the consolidated planning process.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

Village staff consulted with the Alliance to End Homelessness in Suburban Cook County, which is the Continuum of Care coordinator for suburban Cook County except for the City of Chicago. The Alliance provided the Village with its most recent strategic plan (*A Strategic Plan Forward to End Homelessness 2014-2017* (July 2014)) and other data and information regarding homeless needs, shelter facilities, and services important for inclusion in and the development of this Consolidated Plan.

The Village also consulted with local homeless and special needs housing service providers. The needs of the homeless (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness were specifically discussed during these consultations.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

Cook County is the ESG entitlement jurisdiction for suburban Cook County where Arlington Heights is located. The Village, the Continuum of Care agency, homeless service providers, and others may participate in the process of determining how Cook County will use ESG funds through Cook County's public participation process.

During the development of this Consolidated Plan, Cook County was engaged in its own planning process, called "Planning for Progress," to be used for the development of Cook County's Consolidated Plan, including its usage of ESG funds. Cook County partnered with the Chicago Metropolitan Agency for Planning's (CMAP) Technical Assistance program to enhance their planning efforts to achieve countywide and sub-regional goals. The Village of Arlington Heights participated in Planning for Progress meetings and Arlington Heights' Village Hall was the site of the Planning for Progress north/northwest sub-regional public workshop held on February 11, 2014.

The Alliance to End Homelessness in Suburban Cook County is the HMIS lead for Suburban Cook County. The Alliance has an HMIS committee that reviews the HMIS policy manual annually and recommends changes, if needed, for adoption by the Alliance Board.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Village of Arlington Heights
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs HOPWA Strategy Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Department of Planning & Community Development consulted with the Village of Arlington Heights' Department of Building and Health Services, Public Works, and Police Departments with respect to the development of the Consolidated Plan. The consultations updated and enhanced communications between the departments relative to the issues and topics addressed in the Plan.
2	Agency/Group/Organization	Alliance to End Homelessness in Suburban Cook County
	Agency/Group/Organization Type	Continuum of Care Coordinator
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis Anti-poverty Strategy

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Department of Planning & Community Development consulted with the Alliance to End Homelessness in Suburban Cook County which is suburban Cook County's homeless continuum of care coordinator. The Alliance provided information and data about homeless persons in suburban Cook County, the inventory of homeless facilities and services, goals for meeting unmet needs, the need for emergency, transitional, supportive, and permanent housing, and goals for bridging gaps in facilities and services. The Village also interacted with the Association of Homeless Advocates in the North/Northwest District (AHAND) for specific information concerning facilities and services available in the northwest suburban Cook County subregion. The consultations updated and enhanced communications between the Village and the homeless agencies and coordinators.
3	Agency/Group/Organization	CITY OF CHICAGO DEPARTMENT OF PUBLIC HEALTH
	Agency/Group/Organization Type	Services-Health Other government - Local
	What section of the Plan was addressed by Consultation?	HOPWA Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Village consulted with the City of Chicago's Health Department which is the Housing Opportunities for People with Aids (HOPWA) administrator for the metropolitan area. Data was provided by this Department and the Village became more familiar with the services provided in the region through the Department's website. Village staff gained information about where and how to access information concerning services for this special needs group.
4	Agency/Group/Organization	COOK COUNTY
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Economic Development Market Analysis

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Village participated in several of Cook County's "Planning for Progress" initiative through which Cook County gathered information for its own suburban Cook County Consolidated Plan. The Village Hall of Arlington Heights was one of the locations where the public was invited to participate in "Planning for Progress." Cook County shared a variety of resources that assisted the Village in developing its Consolidated Plan. The consultation led to increase coordination between the Village of Arlington Heights and Cook County.
5	Agency/Group/Organization	HOUSING AUTHORITY OF COOK COUNTY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Village consulted with the Housing Authority of Cook County (HACC). The HACC provided data concerning current public housing units in Arlington Heights, Housing Choice Voucher usage in Arlington Heights, and the demographics of residents utilizing these public housing resources. The Village also consulted with the HACC concerning the HACC's plans to renovate the public housing facility (Albert Goedke Apartments) in Arlington Heights. New contacts were made between the Village and HACC which will contribute to planning in the future.
6	Agency/Group/Organization	Cedar Village of Arlington Heights
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Village consulted with Cedar Village of Arlington Heights which provides federally subsidized rental housing for low income senior citizens and low income persons with disabilities in Arlington Heights. Cedar Village provided information concerning housing needs (through a description of its waiting list) and provided information about the building for inclusion in the housing inventory. The consultation contributed to the understanding of housing needs and available low income housing.
7	Agency/Group/Organization	Linden Place
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Village consulted with Linden Place in Arlington Heights which provides federally subsidized rental housing for low income families, low income senior citizens and low income persons with disabilities in Arlington Heights. Linden Place provided information concerning housing needs (through a description of its waiting list) and provided information about the building for inclusion in the housing inventory. The consultation contributed to the understanding of housing needs and available low income housing.
8	Agency/Group/Organization	Albert Goedke Apartments
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Market Analysis Anti-poverty Strategy

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Village consulted with the Albert Goedke Apartments, owned by the Housing Authority of Cook County, which is a public housing building that provides subsidized rental housing for low income senior citizens and low income persons with disabilities in Arlington Heights. Albert Goedke Apartments provided information concerning housing needs (through a description of its waiting list) and provided information about the building for inclusion in the housing inventory. The consultation contributed to the understanding of housing needs and available low income housing.
9	Agency/Group/Organization	Faith Community Homes
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Public Service Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Faith Community Homes is a non-profit agency that provides housing subsidies and mentoring (financial, educational, employment, etc.) for families with children that are at risk of homelessness. The agency provided input into the Consolidated Plan through public hearing testimony and through its application for CDBG funding. Faith Community Homes has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going but has been improved through the Consolidated Plan consultation process.
10	Agency/Group/Organization	TOWNSHIP HIGH SCHOOL DISTRICT 214 COMMUNITY EDUCATION FOUNDATION
	Agency/Group/Organization Type	Services-Education Foundation
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Public Service Needs

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Township High School District 214 Community Education Foundation provides educational programs for community residents, some of which are targeted toward the needs of low and moderate income residents. The agency provided input into the Consolidated Plan through public hearing testimony and through its application for CDBG funding. Township High School District 214 has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going but has been improved through the Consolidated Plan consultation process.
11	Agency/Group/Organization	NORTHWEST CENTER AGAINST SEXUAL ASSAULT
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Public Service Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Northwest Center Against Sexual Assault is a non-profit organization that provides specialized counseling, crisis intervention, and advocacy services for person who are victims of sexual assault. The agency provided input into the Consolidated Plan through emails, public hearing testimony and through its application for CDBG funding. Northwest CASA has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going but has been improved through the Consolidated Plan consultation process.
12	Agency/Group/Organization	Children's Advocacy Center
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Public Service Needs

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Children's Advocacy Center provides direct client services for child victims of sexual assault, severe physical abuse, witnesses to domestic violence, and their families. The agency provided input into the Consolidated Plan through public hearing testimony and through its application for CDBG funding. The Children's Advocacy Center has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going but has been improved through the Consolidated Plan consultation process.
13	Agency/Group/Organization	WINGS (WOMEN IN NEED GROWING STRONGER)
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Families with children Market Analysis Public Service Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The WINGS Program, Inc. provides housing and wide variety of supportive services to victims of domestic violence and homelessness. The agency provided input into the Consolidated Plan through public hearing testimony and through its application for CDBG funding. WINGS Program, Inc. has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going but has been improved through the Consolidated Plan consultation process.
14	Agency/Group/Organization	Resources for Community Living
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis Public Service Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Resources for Community Living assists persons with disabilities in securing and maintaining private housing. The agency provides a variety of services to assist its clients in maintaining private housing and to be integrated successfully in the community. The agency provided input into the Consolidated Plan through public hearing testimony and through its application for CDBG funding. Resources for Community Living has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going but has been improved through the Consolidated Plan consultation process.
15	Agency/Group/Organization	Escorted Transportation Services - Northwest
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Public Service Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This non-profit agency provides seniors with transportation by volunteers to medical appointments. The agency provided input into the Consolidated Plan through public hearing testimony and through its application for CDBG funding. Escorted Transportation Northwest has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going but has been improved through the Consolidated Plan consultation process.
16	Agency/Group/Organization	Suburban Primary Health Care Council
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Public Service Needs

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	This agency provides subsidies for health care for low income persons who are uninsured or are underinsured. The agency provided input into the Consolidated Plan through public hearing testimony and through its application for CDBG funding. The Suburban Primary Health Care Council has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going but has been improved through the Consolidated Plan consultation process.
17	Agency/Group/Organization	Northwest Compass
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis Anti-poverty Strategy Public Service Needs

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Northwest Compass (formerly CEDA Northwest) provides emergency services, education, and empowerment programs to foster personal responsibility and to stabilize individuals and families in crisis. The agency provided input into the Consolidated Plan through public hearing testimony and through its application for CDBG funding. Northwest Compass has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going but has been improved through the Consolidated Plan consultation process.
18	Agency/Group/Organization	JOURNEYS-THE ROAD HOME
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Market Analysis Anti-poverty Strategy Public Service Needs

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Journeys The Road Home provide a wide variety of homeless and homeless prevention programs. The agency operates and emergency shelter program (PADS), the HOPE Center (homeless day center), and five transitional housing units through its Pathway Development Institute Housing Readiness Program. Village staff met with Journeys staff for a consultation and received data and reports concerning homeless needs and person serviced. The agency provided input into the Consolidated Plan through public hearing testimony and through its application for CDBG funding. Journeys has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going but has been improved through the Consolidated Plan consultation process.
19	Agency/Group/Organization	ARLINGTON HEIGHTS PARK DISTRICT
	Agency/Group/Organization Type	Services-Children Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Anti-poverty Strategy Public Service Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Arlington Heights Park District provides before and after school child care for elementary school children at their own schools. Since the program was founded, the Village has provided CDBG subsidies for low and moderate income families who use the program in order for the parents to maintain employment. The agency provided input into the Consolidated Plan through public hearing testimony and through its application for CDBG funding. The Park District has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going but has been improved through the Consolidated Plan consultation process.
20	Agency/Group/Organization	LIFE SPAN CENTER FOR LEGAL SERVICES AND ADVOCACY
	Agency/Group/Organization Type	Services-Victims of Domestic Violence

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Service Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Life Span provides services to women who are survivors of domestic violence. The agency provided information over the telephone and by email, and the agency provided input into the Consolidated Plan through public hearing testimony and through its application for CDBG funding.
21	Agency/Group/Organization	CENTER FOR ENRICHED LIVING
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Service Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Center for Enriched Living works with persons with disabilities to teach social and life skill that promote the client's learning, success and overall well being. The agency provided information concerning the needs of persons with disabilities by providing testimony at a public hearing and through its CDBG application.
22	Agency/Group/Organization	Shelter, Inc.
	Agency/Group/Organization Type	Housing Services-Children Services-Victims of Domestic Violence Services-Health Services-Education Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Public Service Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Shelter, Inc. provides emergency and transitional housing and services for children and services for healthy families in order to reduce incidences of abuse and neglect. The agency provided testimony at a public hearing about its health families program which provides services to families that are at-risk.

23	Agency/Group/Organization	LITTLE CITY FOUNDATION
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Public Service Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Little City Foundation provides services for persons with developmental disabilities. The agency operation two group (CILA) homes in Arlington Heights. The agency provided information over the telephone and by email, and the agency provided input into the Consolidated Plan through public hearing testimony and through its application for CDBG funding.
24	Agency/Group/Organization	Chicago Metropolitan Agency for Planning (CMAP)
	Agency/Group/Organization Type	Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Economic Development Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation was received from CMAP through the process of developing the Homes for a Changing Region analysis for a sub-region that includes Arlington Heights. CMAP provided a wealth of information concerning projected housing needs and employment patterns. CMAP also verified public housing and other data as requested by Arlington Heights and facilitated Cook County's Planning for Progress process that also informed Arlington Heights.
25	Agency/Group/Organization	Affordable Housing Realtor Focus Group
	Agency/Group/Organization Type	Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development Market Analysis

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Village of Arlington Heights and the Village of Mount Prospect hosted a joint focus group of business and civic leaders involved in the real estate industry to consult with them regarding housing needs and the housing market. This consultation strengthened the understanding of issues by both the focus group members and the Village staff and strengthened communication and coordination between the Village and the private sector.
26	Agency/Group/Organization	Arlington Heights Housing Commission
	Agency/Group/Organization Type	Housing Other government - Local Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Village of Arlington Heights' Housing Commission is composed of Village civic leaders who advise the Village Board of Trustees concerning housing related matters, particularly affordable housing matter, with the goal to maintain a balanced housing stock in the Village. The Housing Commission testified at a public hearing and the Consolidated Plan was on the Housing Commission agenda for review at its February 18, 2015 meeting.

Identify any Agency Types not consulted and provide rationale for not consulting

The Village operated an open consultation process. The Village maintains a mailing list of persons and agencies that express interest in participating in participating in the Consolidated Plan for public comment. The mailing list contains approximately 80 persons and agencies. Notices of two public hearings and the availability of the Consolidated Plan were mailed to the individuals and groups on the mailing list. Some of the individuals and groups participated in the process and are identified above. Others chose not to participate in the consultation process by not responding to the notices. No individuals or agencies were intentionally not consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Alliance to End Homelessness in Suburban Cook County	The goals of the Alliance address the homeless needs identified in the Strategic Plan.
Village of Arlington Height Comprehensive Plan	Village of Arlington Heights	The Comprehensive Plan contains a section regarding housing. The goals of the Comprehensive Plan are consistent with the goals of the Consolidated Plan.
Multi Family Affordable Housing Toolkit	Village of Arlington Heights	The policies contained in this Toolkit explain the number of affordable housing units that the Village expects developers to provide in new or substantially modified for-sale residential developments. An option is provided whereby developers may pay a fee-in-lieu of providing affordable units. Funds collected are deposited in the Village's Affordable Housing Trust Fund to be used to maintain existing affordable housing units and create new affordable units.
Affordable Rental Housing Guidelines	Village of Arlington Heights	The policies contained in these Guidelines explain the number of affordable units that the Village expects developers to provide in new or substantially modified rental residential developments. An option is provided whereby developers may pay a fee-in-lieu of providing the affordable units. Funds collected are deposited in the Village's Affordable Housing Trust Fund to be used to maintain existing affordable units or create new affordable units.
Homes for a Changing Region	Chicago Metropolitan Agency for Planning	The Homes for a Changing Region report includes data on housing needs and includes recommendations for strategies for each of the member communities of the Northwest Suburban Housing Collaborative and the 5-community area as a whole. The goals in the Strategic Plan are consistent with the needs and strategies in the Homes for a Changing Region report.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Senior Housing Needs Assessment	Northwest Suburban Housing Collaborative	The Senior Housing Needs Assessment includes and analysis of senior housing needs in each of the 5 member communities of the Northwest Suburban Housing Collaborative and the 5-community area as a whole. The goals of the Strategic Plan are consistent with the needs and recommended strategies in the Senior Housing Needs Assessment.
Go to 2040	Chicago Metropolitan Agency for Planning	The goals of the Strategic Plan are consistent with the Go to 2040 Comprehensive Plan for the Chicago Metropolitan Area, particularly the Go to 2040 chapter concerning livable communities.
Planning for Progress	Cook County	This is a strategic planning process that will lead to the development of the Cook County Consolidated Plan and Comprehensive Economic Development Strategy. The planning efforts will achieve county-wide and sub regional goals and plans for the future of housing and community and economic development throughout the Cook County. The County is reaching out to municipalities in assessing needs and developing strategies in these areas for a more coordinated approach.
Public Housing Plan	Housing Authority of Cook County	The Village reviewed the Housing Authority's Plan with respect to public housing in Arlington Heights. The Village's Strategic Plan supports the Housing Authority's plan to renovate and modernize the public housing building in Arlington Heights including increasing the number of accessible units.

Table 3 – Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

The Village of Arlington Heights works closely and is in regular contact with the other CDBG entitlement communities in the northwest suburbs of Chicago. These communities consult with each other regarding common needs and resources and with respect to the implementation of their Consolidated Plans. These municipalities often provide CDBG funds to some of the same subrecipients.

Since its founding in 2011, the Village of Arlington Heights has been the lead municipality for the Northwest Suburban Housing Collaborative (NWSHC). The NWSHC is a group of municipalities that was formed by an inter-governmental agreement to study and address common housing needs and issues in the 5-community area that includes the Village of Arlington Heights, Village of Buffalo Grove, Village of

Mount Prospect, Village of Palatine, and City of Rolling Meadows. These 5 communities meet on a monthly basis and have received financial support from the Chicago Community Trust and area lenders. The group also receives technical support from the Metropolitan Mayors Caucus (MMC), the Metropolitan Planning Council (MPC), and the Chicago Metropolitan Agency for Planning (CMAP).

The Village of Arlington Heights' Housing Planner is a member of CMAP's Housing Committee. The Housing Committee provided input into and monitors the progress of CMAP's Go To 2040 Plan and researches and makes recommendations regarding housing issues in the Chicago metropolitan area.

The Village works regularly with the government of Cook County. The Village participated in Cook County's recent strategic planning process "Planning for Progress" that will lead to the development of the Cook County Consolidated Plan and Comprehensive Economic Development Strategy. The Village also hosted a meeting convened by Cook County at which the Alliance to End Homelessness in Cook County and the Cook County Health Department shared information with multiple entitlement communities to utilize in their Consolidated Plans.

The Village of Arlington Heights works with the State of Illinois' housing finance agency, the Illinois Housing Development Authority (IHDA). The Village is a past recipient of Federal HOME funds for the operation of a first-time homebuyer program. This program was discontinued by the Village in 2006, but the Village continues to work with IHDA and refer residents to homebuyer and other programs that are offered directly by IHDA.

The Village has on-going communication with the Housing Authority of Cook County (HACC). Most recently, the HACC contacted the Village regarding its plans to undertake a \$5 million renovation of the Albert Goedke House Apartments in Arlington Heights.

Narrative

PR-15 Citizen Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

A full copy of the Village of Arlington Heights' Citizen Participation process is available upon request from the Village.

With respect to this Consolidated Plan, Village staff held consultations with key informants concerning community needs and services. The Village also posted an on-line community survey to gain input from the public concerning housing and community development needs and priorities.

Two public hearings were scheduled during the development of the Consolidated Plan. A draft of the Consolidated Plan was also made available for public comment. The Village published notices regarding the public hearings and the availability of the draft Consolidated Plan for public comment. The Village also mailed notices regarding the public hearings and the availability of the draft Consolidated Plan for public comment to the approximately 80 persons and agencies on the Village's Consolidated Plan mailing list.

Input from individuals representatives of agencies and organization was in the development of the Consolidated Plan to assess needs, evaluate the housing market, and develop the Strategic Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	A public hearing was held on January 12, 2015 before the Village Trustees Committee of the Whole. Approximately 25 people attended.	Minutes of the public hearing are attached.	All comments were received and were informative. However, not all programs were approved to receive funding due to insufficient funds.	
2	Public Hearing	Non-targeted/broad community	A second public hearing was scheduled for May 2, 2015 before the Village Board of Trustees. This meeting will be televised to maximize the dissemination of information to the public.	To be completed	To be completed	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	Non-targeted/broad community	The Village will post notices on its website during all of the phases of the Substantial Amendment process.		NA	www.vah.com
4	Newspaper Ad	Non-targeted/broad community	The Village will publish notices in the Daily Herald newspaper during all of the phases of the Substantial Amendment process.		NA	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Mailed Announcements	Minorities Non-English Speaking - Specify other language: Spanish, Eastern European, and other Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Notices of the two public hearings and the public comment period will be mailed to approximately 80 persons and agencies on the Village's Consolidated Plan mailing list. Some of these agencies target minorities and non-English speaking residents.		NA	
6	Public Meeting	Non-targeted/broad community	The draft Substantial Amendment Two will be made available for review for a 30-day public comment period.	To be completed	To be completed	

Table 4 – Citizen Participation Outreach

Needs Assessment

NA-05 Overview

Needs Assessment Overview

Needs Assessment Overview

This section of the Consolidated Plan provides an overall understanding of housing and homeless needs in the Village of Arlington Heights. Included are the housing needs experienced by the general population and by particularly households types. Needs evaluated are affordability (cost burden), substandard conditions, and overcrowding.

Because of their typically lower incomes and needs for supportive services, special needs groups are more likely than the general population to encounter difficulties in finding and paying for adequate housing, and often require enhanced community services. Therefore, the housing issues faced by these special needs groups will be highlighted separately.

The terms in this report shall have the following meanings:

Household Income Categories:

Extremely Low Income - Annual Household Income at or above 0% of the Chicago Area Median Income (AMI) up to 30% of the Chicago AMI

Low Income - Annual Household Income above 30% and the Chicago AMI up to 50% of the Chicago AMI

Moderate Income - Annual Household Income above 50% of the Chicago AMI up to 80% of the Chicago AMI

Middle Income - Annual Household Income above 80% of the Chicago AMI up to 100% of the Chicago AMI

Housing Problems/Needs:

Substandard Housing – housing lacking complete plumbing or kitchen facilities

Severe Overcrowding – more than 1.51 people per room

Overcrowding – 1.01 – 1.5 people per room

Housing Cost Burden – housing costs that are greater than 30% of income

Severe Housing Cost Burden - housing costs that are greater than 50% of income

Housing Types:

Small household – A household of two to four persons.

Large household – A household of five persons or more.

Elderly household – A 1 or 2 person household where either person is 62 years of age or older.

Arlington Heights Overview

The Village of Arlington Heights is a suburban community located in Cook County, Illinois approximately 25 miles northwest of the City of Chicago. Arlington Heights was incorporated in 1871 and experienced slow growth until a large population increase and annexations expanding the Village occurred in the 1950s and 1960s. Recently, Arlington Heights experienced the redevelopment of much of its downtown area which surrounds a commuter rail station. Land space in the community is now limited, and as a built out community, change comes mainly in the form of redevelopment.

According to 2010 Census data, the Village has a population of 75,101 residents and there are 30,919 occupied housing units. Of the Village's housing units, 55% are single family detached homes, 8% are single family attached homes (townhomes), and 36% are units in multi-family buildings. Of the occupied housing units, 76.3% were owner occupied and 23.7% were renter occupied.

According to the 2007 – 2011 CHAS data (Table 6), 25% or 7,500 households in Arlington Heights meet the definition of extremely low, low and moderate income. Of these 7,500 Arlington Heights households, 1,835 are extremely low income, 2,225 are low income, and 3,440 are moderate income.

NA-10 Housing Needs Assessment - 24 CFR 91.405, 24 CFR 91.205 (a,b,c)

Summary of Housing Needs

In this section, the housing needs are various segments of the community are summarized. Of all Arlington Heights households, 7,500 (25% of all Arlington Heights households) have extremely low, low, moderate annual incomes. Below, the Village uses current data on housing needs as the projected need over the 5-year period of the Consolidated Plan. Incidences of substandard housing in Arlington Heights are extremely low occurring in 19 of the 6,678 households that reported one of the five housing problems (substandard housing conditions, severe overcrowding, overcrowding, severe cost burden or cost burden). The incidences of overcrowding (149) and severe overcrowding (45) are also relatively small compared to the incidences of cost burden (3,090) and severe cost burden (3,375).

Demographics	Base Year: 2000	Most Recent Year: 2012	% Change
Population	76,381	75,221	-2%
Households	31,833	30,015	-6%
Median Income	\$67,807.00	\$77,121.00	14%

Table 5 - Housing Needs Assessment Demographics

Data Source: 2000 Census (Base Year), 2008-2012 ACS (Most Recent Year)

Table 5

Table 5 shows the change in the population and number of households in Arlington Heights from 2000 to the 2007-2011 American Communities Survey estimate. Both figures decreased by 2%. During the same period, the median income in the community increased 16% from \$67,807 to \$78,494. However, according to the Bureau of Labor Statistics' Consumer Price Index Inflation Calculator, \$67,807 in 2000 has the same purchasing power as \$88,574 in 2011. Therefore, when adjusted for inflation, there was a decrease in median household income from 2000 to 2011.

Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households *	1,860	2,505	3,600	3,170	18,885
Small Family Households *	330	475	1,030	1,240	9,605
Large Family Households *	55	80	120	205	1,855
Household contains at least one person 62-74 years of age	265	590	830	625	3,575
Household contains at least one person age 75 or older	669	915	1,010	485	1,375

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Households with one or more children 6 years old or younger *	170	175	420	324	1,090
* the highest income category for these family types is >80% HAMFI					

Table 6 - Total Households Table

Data Source: 2008-2012 CHAS

Housing Needs Summary Tables

1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing - Lacking complete plumbing or kitchen facilities	0	0	15	0	15	0	0	0	30	30
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	0	10	25	0	35	0	0	0	0	0
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	35	14	30	15	94	20	15	14	60	109
Housing cost burden greater than 50% of income (and none of the above problems)	570	520	190	60	1,340	625	680	730	460	2,495
Housing cost burden greater than 30% of income (and none of the above problems)	95	280	550	285	1,210	100	535	735	710	2,080

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Zero/negative Income (and none of the above problems)	80	0	0	0	80	80	0	0	0	80

Table 7 – Housing Problems Table

Data 2008-2012 CHAS
Source:

Table 7

Table 7 displays the number of households with housing problems. Problems in this table are listed from most severe (at the top of the table) to least severe. If households have more than one of these problems, they are included in the count of the households with the most severe of the problems they are experiencing. For example, if a household is both cost-burdened and lived in substandard housing, the household would be included in the category of households living in substandard housing.

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	605	550	255	75	1,485	655	605	745	550	2,555
Having none of four housing problems	275	470	940	760	2,445	160	790	1,660	1,790	4,400
Household has negative income, but none of the other housing problems	80	0	0	0	80	80	0	0	0	80

Table 8 – Housing Problems 2

Data 2008-2012 CHAS
Source:

Table 8

Table 8 displays the number of households with one or more of the four housing problems, having none of the four housing problems or having negative income but none of the other housing problems by income category. This table aggregates the data from Table 7, showing the total number of households that have any of the four severe housing problems (housing cost burden is excluded).

3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	150	260	245	655	115	190	525	830
Large Related	35	4	15	54	20	60	69	149
Elderly	210	265	225	700	435	835	640	1,910
Other	295	300	255	850	175	150	250	575
Total need by income	690	829	740	2,259	745	1,235	1,484	3,464

Table 9 – Cost Burden > 30%

Data 2008-2012 CHAS
Source:

4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	150	135	35	320	115	115	400	630
Large Related	35	4	0	39	0	35	15	50
Elderly	185	170	85	440	335	455	210	1,000
Other	230	230	70	530	175	90	105	370
Total need by income	600	539	190	1,329	625	695	730	2,050

Table 10 – Cost Burden > 50%

Data 2008-2012 CHAS
Source:

Tables 9 and 10

Tables 9 and 10 display the number of households with housing cost burdens of more than 30% and 50% respectively, by household type, tenancy (renter or owner), and household income.

5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	35	24	55	15	129	20	15	14	45	94
Multiple, unrelated family households	0	0	0	0	0	0	0	0	15	15
Other, non-family households	0	0	0	0	0	0	0	0	0	0
Total need by income	35	24	55	15	129	20	15	14	60	109

Table 11 – Crowding Information - 1/2

Data Source: 2008-2012 CHAS

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present	0	0	0	0	0	0	0	0

Table 12 – Crowding Information – 2/2

Data Source:
Comments:

Describe the number and type of single person households in need of housing assistance.

Data is not available on single person households.

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

Persons with disabilities - The Village of Arlington Heights' Disabilities Services Coordinator works with residents and organizations to address the needs of the Village's residents with disabilities. The Disabilities Services Coordinator reports that the majority of requests for assistance from Village residents with disabilities pertain to disability benefits and resources. The types of resources most frequently sought are those related to: 1) Housing, 2) Employment, and 3) Transportation.

The Disabilities Services Coordinator reports receiving 3 - 5 calls per week from or about people with disabilities in need of housing assistance. Based on this number, an estimated 260 households with a

person with a disability need housing assistance. The Disabilities Services Coordinator stated that housing needs seem to be greatest among disabled extremely low - moderate income renters, including elderly renters. These persons have difficulty finding housing that is affordable and also accessible. Higher income disabled persons also have difficulty finding housing that is accessible.

Victims of domestic violence, dating violence, sexual assault and stalking who are in need of housing assistance are primarily women with children. The Arlington Heights Police Department reported that from October 1, 2013 - October 1, 2014, there were 112 domestic battery calls and 13 violation of order of protection calls.

Two of the non-profit agencies serving victims of domestic violence, dating violence, sexual assault and stalking who are resident of the Village of Arlington Heights were consulted concerning this need, Northwest Center Against Sexual Assault (NW CASA) and WINGS.

The Northwest Center Against Sexual Assault (NW CASA) reports that approximately 10% of the clients served report that they have a housing-related need. The approximate number of Arlington Heights clients reporting a housing need is 5 clients per year.

WINGS Program, Inc. reported that during the fiscal year that ended June 30, 2014, WINGS provided 20 women and children from Arlington Heights with 1,492 nights of housing and services. WINGS receives over 4,000 calls from families seeking assistance per year.

The Alliance to End Homelessness in Suburban Cook County reported that during the 1-year period from October 1, 2013 - September 30, 2014, 43 adult Arlington Heights residents who were victims of domestic violence were provided with homeless services.

Based on the above, it is estimated number of persons who seek assistance through the Village, there are approximately 50 individuals per year that that are victims of domestic violence, dating violence, sexual assault and stalking who are in need of housing assistance with half being serviced by emergency shelters and half that may be assisted through other financial resources.

What are the most common housing problems?

Cost Burden - Of the types of housing problems defined by HUD (cost burden, substandard conditions, and overcrowding), the most common housing problem among extremely low, low and moderate income Arlington Heights residents is cost burden.

Substandard Conditions - Conditions defined as substandard do not occur in significant numbers among Arlington Heights households.

Overcrowding - Overcrowding is also not present in significant numbers, but it is notable that the overcrowding which is occurring involves single family renter household at all of the extremely low, low,

moderate, and middle income levels. Overcrowding is also occurring among owner households, at the low, moderate, and middle income levels. This indicates that there are insufficient larger, affordable units resulting in families either living in too small units or extended related families living together.

Are any populations/household types more affected than others by these problems?

Elderly households, particularly those in the extremely low and low income categories are particularly affected by cost burden. Half or more of elderly renters and owners at the extremely low and low income levels who are cost burdened are also severely cost burdened. Extremely low income small related households are also highly impacted by cost burden. 100% of cost burdened small related households and large related households are also severely cost burdened. As income rises, the affect of cost burden decreases among small related renter households but remains high among owners.

Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance

The Village of Arlington Heights consulted with Journeys|The Road Home, a non-profit homeless service provider, regarding the needs of low income individuals and families with children who are currently housed but are at immanent risk of homelessness.

Journeys|The Road Home reported that in the 2012-2013 service year, 93% of the clients served fell into the extremely low income category, and in the 2013-2014 service year, 91% of clients were extremely low income. Another 6.4% of clients served in 2013-2014 were in the low income category.

Journeys|The Road Home, reported that extremely low income and low income clients that were unstably housed or at-risk of homelessness constituted 33.6% (350/1042) of all clients served. These clients struggled with health issues which include but are not limited to, mental health, substance abuse, physical disabilities and developmental disabilities. Families with children made up 13% of that figure.

Journeys|The Road Home further explained that families with children who are at imminent risk of homelessness face the same barriers as other low income clients, but often maintain employment longer than childless clients. Low income jobs and lack of affordable housing are the most cited reasons for housing instability. Transportation problems, such as a vehicle in need of repairs, insurance or gasoline costs are the next most frequently cited indicators of financing instability and housing instability.

The Alliance to End Homelessness in Suburban Cook County reported that there are a couple of nascent Continuum of Care-funded rapid re-housing assistance programs in suburban Cook County and a few ESG (Cook County) programs that have been operating in suburban Cook County for about a year. There

are fewer than 200 people served by rapid re-housing program in all of suburban Cook County. Therefore, there are few if any rapid re-housing households in the Village of Arlington Heights that would be nearing termination of assistance.

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

Estimates of the at-risk of homelessness population are not available.

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness

In *A Strategic Plan Forward to End Homelessness - 2014-2017* (p. 4), the Alliance to End Homelessness in Suburban Cook County reports that, "Certain economic situations represent risk factors for homelessness, and may put additional pressures on the suburban Cook County homeless system moving forward. For example, being extremely poor --- having income below half the poverty line, which translates to less than \$9,000 a year for a family of three --- puts people at risk for homelessness since there is so very little money to pay rent, let alone for other basic needs. There are over 112,000 people in extreme poverty in suburban Cook County, representing 4.5 percent of the population."

"Rents are also relatively high in suburban Cook County, with a median rent of \$943. Almost 62,000 renter households are paying over 50 percent of their income toward rent. This is a reality for 26 percent of all renter households in suburban Cook County."

Discussion

As indicated above, there is a need for additional supportive housing units for persons with disabilities and for temporary, transitional and supportive housing for persons who are victims of domestic violence, sexual assault, and stalking.

Housing needs by income, tenure type and the subpopulations of the elderly, small households, and large households are summarized below.

Income Level - According to the data in Table 7, the following numbers of households by low/moderate income level have at least one housing problem: Extremely Low Income Households - 1,419; Low Income Households - 1,755; Moderate Income Households - 2,064; and Middle Income Households - 1,440.

Tenure Type - According to the data on the Tables 7 & 8, the following numbers of households by tenure type (renter or owner) have at least one housing problem: Renters - 2,455 and Owners - 4,223.

Elderly Data is available in Tables 9 and 10 concerning the numbers of elderly households impacted by cost burdens or severe cost burdens. Information is not available on the incidences of substandard conditions and overcrowding involving elderly households. Numbers of elderly households that are cost burdened or severely costs by income level, tenure (renter or owner) and cost burden/severe cost burden are shown below:

Elderly Extremely Low Income Households: Cost Burdened Renters - 210 of which 160 are extremely cost burdened. Cost Burdened Owners: 415 of which 320 are extremely cost burdened.

Elderly Low Income Households: Cost Burdened Renters - 220 of which 185 are extremely cost burdened. Cost Burdened Owners - 770 of which 380 are extremely cost burdened.

Elderly Moderate Income Households: Cost Burdened Renters - 225 of which 75 are extremely cost burdened. Cost Burdened Owners - 540 of which 135 are extremely cost burdened.

Small Related Households Data is available in Tables 9 and 10 concerning the numbers of small related households impacted by cost burdens or severe cost burdens. Information is not available on the incidences of substandard conditions and overcrowding involving small related households. Numbers of small related households by income level, tenure (renter or owner) and cost burden/severe cost burden are shown below:

Small Related Extremely Low Income Households: Cost Burdened Renters - 160 of which 160 are extremely cost burdened. Cost Burdened Owners - 95 of which 95 are extremely cost burdened.

Small Related Low Income Households: Cost Burdened Renters - 200 of which 120 are extremely cost burdened. Cost Burdened Owners - 125 of which 70 are extremely cost burdened

Small Related Moderate Income Households: Cost Burdened Renters - 240 of which 40 are extremely cost burdened. Cost Burdened Owners - 455 of which 310 are extremely cost burdened.

Large Related Households - Data is available in Tables 9 and 10 concerning the numbers of large related households impacted by cost burdens or severe cost burdens. Information is not available on the incidences of substandard conditions and overcrowding involving large related households. Numbers of large related households by income level, tenure (renter or owner) and cost burden/severe cost burden are shown below:

Large Related Extremely Low Income Households: Cost Burdened Renters - 40 of which 40 are extremely cost burdened. Cost Burdened Owners - 0

Large Related Low Income Households: Cost Burdened Renters - 0. Cost Burdened Owners - 70 of which 40 are extremely cost burdened.

Large Related Moderate Income Households: Cost Burdened Renters - 20 of which 0 are extremely cost burdened. Cost Burdened Owners - 60 of which 25 are extremely cost burdened.

NA-15 Disproportionately Greater Need: Housing Problems - 91.405, 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

HUD defines disproportionate need as the "(housing) need for an income and racial category that is 10 percentage points higher than the income group as a whole."

According to the 2010 Census the Village of Arlington Heights' population is 75,101 persons. The composition of the population by race and ethnicity is:

White: 88.2%

Black/African American: 1.3%

American Indian/Alaska Native: 0.1%

Asian: 7.1%

Native Hawaiian/ Pacific Islander: 0.0%

Some Other Race: 1.7%

Two or More Races: 1.5%

Hispanic or Latino (of any race): 5.7%

The Village became more diverse during the 10-year period from 2000 to 2010 with increases in numbers and percentages of persons who are Black/African American, Asian, American Indian/Alaska Native, some other race, two or more races, and Hispanic or Latino (of any race).

0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,450	245	160
White	1,135	185	139
Black / African American	90	0	10

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Asian	130	45	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	85	15	10

Table 13 - Disproportionally Greater Need 0 - 30% AMI

Data Source: 2008-2012 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,060	445	0
White	1,725	445	0
Black / African American	85	0	0
Asian	155	0	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	40	0	0

Table 14 - Disproportionally Greater Need 30 - 50% AMI

Data Source: 2008-2012 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,290	1,310	0
White	1,935	1,155	0
Black / African American	14	0	0
Asian	60	110	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	255	35	0

Table 15 - Disproportionally Greater Need 50 - 80% AMI

Data Source: 2008-2012 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,620	1,555	0
White	1,295	1,355	0
Black / African American	65	30	0
Asian	145	34	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	85	130	0

Table 16 - Disproportionally Greater Need 80 - 100% AMI

Data Source: 2008-2012 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

Discussion

0% - 30% - Extremely Low Income - Disproportionately Greater Housing Needs by Race/Ethnicity

The percentage of extremely low income households with a housing need of all households at this income level is 79%. The percentage of Black/African American and Hispanic households that have one or more of the housing problems is more than 10% higher than the extremely low income population as a whole. Therefore, Black/African American and Hispanic extremely low income households have disproportionately greater housing needs than the income level as a whole.

30% - 50% - Low Income - Disproportionately Greater Housing Needs by Race/Ethnicity

The percentage of low income households with a housing need of all households at this income level is 73.1%. The percentage of Black/African American, American Indian, Alaska Native, and Hispanic households that have one or more of the housing problems is more than 10% higher than the low income population as a whole. Therefore, Black/African American, American Indian, Alaska Native, and Hispanic low income households have disproportionately greater housing needs than the income level as a whole.

50% - 80% - Moderate Income - Disproportionately Greater Housing Needs by Race/Ethnicity

The percentage of moderate income households with a housing need of all households at this income level is 49.5%. The percentage of Hispanic households that have one or more of the housing problems is more than 10% higher than the extremely low income population as a whole. Therefore, Hispanic moderate income households have disproportionately greater housing needs than the income level as a whole.

80% - 100% - Middle Income - Disproportionately Greater Housing Needs by Race/Ethnicity

The percentage of middle income households with a housing need of all households at this income level is 43. The percentage of Black/African American and Hispanic households that have one or more of the housing problems is more than 10% higher than the medium income population as a whole. Therefore, Hispanic middle income households have disproportionately greater housing needs than the income level as a whole.

NA-20 Disproportionately Greater Need: Severe Housing Problems - 91.405, 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

HUD defines disproportionate need as the “(housing) need for an income and racial category that is 10 percentage points higher than the income group as a whole.”

According to the 2010 Census the Village of Arlington Heights’ population is 75,101 persons. The composition of the population by race and ethnicity is:

White: 88.2%

Black/African American: 1.3%

American Indian/Alaska Native: 0.1%

Asian: 7.1%

Native Hawaiian/ Pacific Islander: 0.0%

Some Other Race: 1.7%

Two or More Races: 1.5%

Hispanic or Latino (of any race): 5.7%

The Village became more diverse during the 10-year period from 2000 to 2010 with increases in numbers and percentages of persons who are Black/African American, Asian, American Indian/Alaska Native, some other race, two or more races, and Hispanic or Latino (of any race).

0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,260	435	160
White	945	370	139
Black / African American	90	0	10

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Asian	125	50	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	85	15	10

Table 17 – Severe Housing Problems 0 - 30% AMI

Data Source: 2008-2012 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,240	1,260	0
White	1,085	1,090	0
Black / African American	40	50	0
Asian	45	110	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	40	0	0

Table 18 – Severe Housing Problems 30 - 50% AMI

Data Source: 2008-2012 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

50%-80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,000	2,600	0
White	800	2,285	0
Black / African American	4	10	0
Asian	39	135	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	150	145	0

Table 19 – Severe Housing Problems 50 - 80% AMI

Data Source: 2008-2012 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	625	2,550	0
White	565	2,090	0
Black / African American	4	90	0
Asian	25	155	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	10	210	0

Table 20 – Severe Housing Problems 80 - 100% AMI

Data Source: 2008-2012 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

Discussion

0% - 30% - Extremely Low Income - Disproportionately Greater Severe Housing Problems by Race/Ethnicity

The percentage of extremely low income households with a severe housing problem of all households at this income level is 63.3%. The percentage of Black/African American and Hispanic households that have a severe housing problem is more than 10% higher than the extremely low income population as a whole. Therefore, Black/African American and Hispanic extremely low income households have disproportionately greater severe housing problems than the income level as a whole.

30% - 50% - Low Income - Disproportionately Greater Severe Housing Problems by Race/Ethnicity

The percentage of low income households with a severe housing problem of all households at this income level is 38%. The percentage of Black/African American and American Indian, Alaska Native households that have a severe housing problem is more than 10% higher than the low income population as a whole. Therefore, Black/African American and American Indian, Alaska Native low income households have disproportionately greater severe housing problems than the income level as a whole.

50% - 80% - Moderate Income - Disproportionately Greater Severe Housing Problems by Race/Ethnicity

The percentage of moderate income households with a severe housing problem of all households at this income level is 22.2%. The percentage of Hispanic households that have a severe housing problem is more than 10% higher than the moderate income population as a whole. Therefore, Hispanic moderate income households have disproportionately greater housing needs than the income level as a whole.

80% - 100% - Middle Income - Disproportionately Greater Severe Housing Problems by Race/Ethnicity

The percentage of middle income households with a severe housing problem of all households at this income level is 12.5. There are no disproportionately greater severe housing problems among any of the race/ethnicity categories at the middle income level.

NA-25 Disproportionately Greater Need: Housing Cost Burdens - 91.405, 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

HUD defines disproportionate need as the “(housing) need for an income and racial category that is 10 percentage points higher than the income group as a whole.”

According to the 2010 Census the Village of Arlington Heights’ population is 75,101 persons. The composition of the population by race and ethnicity is:

White: 88.2%

Black/African American: 1.3%

American Indian/Alaska Native: 0.1%

Asian: 7.1%

Native Hawaiian/ Pacific Islander: 0.0%

Some Other Race: 1.7%

Two or More Races: 1.5%

Hispanic or Latino (of any race): 5.7%

The Village became more diverse during the 10-year period from 2000 to 2010 with increases in numbers and percentages of persons who are Black/African American, Asian, American Indian/Alaska Native, some other race, two or more races, and Hispanic or Latino (of any race).

Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	19,620	5,765	4,470	170
White	17,115	4,835	3,770	149
Black / African American	210	130	135	10
Asian	1,295	525	290	0

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
American Indian, Alaska Native	0	0	0	0
Pacific Islander	0	0	0	0
Hispanic	870	230	230	10

Table 21 – Greater Need: Housing Cost Burdens AMI

Data Source: 2008-2012 CHAS

Discussion

Based on the information in the table above, Black/African American residents experienced disproportionately greater cost burdens (paid 30% - 50% of their income toward housing costs) and severe cost burdens (paid over 50% of their incomes toward housing costs) than residents in the Village overall. Also, American Indian, Alaska Native residents experienced disproportionately greater severe housing cost burdens (paid over 50% of their incomes toward housing costs) than residents in the Village overall.

NA-30 Disproportionately Greater Need: Discussion - 91.205 (b)(2)

Are there any income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?

The racial and ethnic groups by income level with disproportionately greater housing needs than the needs of the income category as a whole are:

Extremely Low Income: Black/African American & Hispanic

Low Income: Black/African American, American Indian, Alaska Native & Hispanic

Moderate Income: Hispanic

Middle Income: Black/African American & Hispanic

The racial and ethnic groups by income level with disproportionately greater severe housing problems than the problems of the income category as a whole are:

Extremely Low Income: Black/African American & Hispanic

Low Income: Black/African American & American Indian, Alaska Native

Moderate Income: Hispanic

Middle Income: None

The racial and ethnic groups with disproportionately greater housing cost and severe housing cost burdens that experienced in the jurisdiction as a whole are:

Disproportionately Cost Burdened: Black/African American

Disproportionately Severely Cost Burdened: Black/African American & American Indian, Alaska Native

If they have needs not identified above, what are those needs?

None known.

Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?

Maps showing concentrations of racial and ethnic groups are attached. These maps show concentrations of Black or African American, Asian, and Hispanic residents. An area of concentration is

defined as a census tract where the number of residents of the given race or ethnicity is twice the number in the general population.

NA-35 Public Housing - 91.405, 91.205 (b)

Introduction

The data below was provided by Housing Authority of Cook County. Information is provided concerning the numbers and characteristics of Arlington Heights residents who benefit from public housing programs.

Totals in Use

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers in use	0	0	1,651	11,832	64	11,594	91	54	0

Table 22 - Public Housing by Program Type

*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Data Source: PIC (PIH Information Center)

Characteristics of Residents

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	
Average Annual Income	0	0	10,627	13,418	14,350	13,395	13,647	11,962	
Average length of stay	0	0	7	8	0	8	0	5	

	Program Type							
	Certificate	Mod-Rehab	Public Housing	Vouchers				
				Total	Project - based	Tenant - based	Special Purpose Voucher	
							Veterans Affairs Supportive Housing	Family Unification Program
Average Household size	0	0	1	2	1	2	1	4
# Homeless at admission	0	0	9	21	0	3	16	2
# of Elderly Program Participants (>62)	0	0	897	2,179	42	2,120	12	0
# of Disabled Families	0	0	491	2,337	2	2,268	48	12
# of Families requesting accessibility features	0	0	1,651	11,832	64	11,594	91	54
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

Table 23 – Characteristics of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Race of Residents

Race	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	0	0	705	1,981	19	1,913	27	14	0
Black/African American	0	0	900	9,786	43	9,620	62	40	0
Asian	0	0	44	37	2	34	1	0	0

Program Type									
Race	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
American Indian/Alaska Native	0	0	0	15	0	15	0	0	0
Pacific Islander	0	0	2	13	0	12	1	0	0
Other	0	0	0	0	0	0	0	0	0
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 24 – Race of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Ethnicity of Residents

Program Type									
Ethnicity	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	0	0	33	321	0	311	2	5	0
Not Hispanic	0	0	1,618	11,511	64	11,283	89	49	0
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 25 – Ethnicity of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:

In April 2013, the Housing Authority of the County of Cook (HACC) conducted a voluntary resident survey to define whether mobility or audio/visual impairments were present in its residents' households. Based upon the results of the resident survey, it was determined that 72 current residents had mobility impairments and only 1 indicated an audio/visual impairment. These results were lower than the 100 mobility impairment and 39 audio/visual impairment units currently planned in the HACC's modernization plan for the next seven years.

In addition, based on a review of the current wait list inventory as of July 2013 (3,546 applicants), only 3% identified themselves as disabled or in need of a modified unit. All 103 of the disabled applicants on the waitlist identified themselves as individuals with mobility impairments. None of the waitlist applicants identified a need for audio impairment modifications and only 1 individual identified himself as in need of visual aids.

The HACC stated that the needs of people on the waiting list for accessible units are very different than the needs of those on the waiting list for a unit without accessible features. The majority of the recipients of both public housing as well as Housing Choice Vouchers (HCV) are elderly and the biggest challenge that they face is the desire to remain in their home and independent while dealing with the effects of disabilities that they acquire later in life.

Because many of the residents are used to doing things for themselves without assistance from others, they often have a difficult time adjusting to their limitations and this especially impacts their ability to find housing that is accessible and safe. HACC has made a concerted effort toward addressing the need for more accessible units by beginning a program where every year they undertake the renovation of units to install accessible features such as grab bars as well as shower chairs in the bathrooms and sinks and cabinets that are installed at wheelchair height.

HACC is currently under a Voluntary Compliance Agreement (VCA) with the office of Fair Housing and Equal Opportunity at the Department of Housing and Urban Development. Under this Agreement nine (9) accessible units are being added to the public housing stock in Arlington Heights.

Persons with disabilities require a variety of services including transportation, and in some cases, they are in need of mental health-related services. Because of these needs, some tenants may require the assistance of the resident services department to assist applicants and residents in obtaining the services that they may need in order to remain independent in their communities.

The Authority is expanding its outreach efforts to serve individuals with disabilities and to create a sufficient number of accessible units to meet the needs of this continually growing population.

What are the number and type of families on the waiting lists for public housing and section 8 tenant-based rental assistance? Based on the information above, and any other information available to the jurisdiction, what are the most immediate needs of residents of public housing and Housing Choice voucher holders?

There are 3,546 total applicants on the HACC's waiting list for low income public housing county-wide. The waiting list for housing vouchers county-wide is 6,800. The waiting list for housing vouchers is not broken down by municipality because once the applicant receives the voucher they find a residence. This waiting list is for the Albert Goedke Apartments in Arlington Heights which provides public housing for low income senior citizens and persons with disabilities is 170.

The HACC responded that the most immediate need for all residents of public housing and housing choice vouchers is safe, affordable, and accessible housing in opportunity areas with good schools, transportation, and grocery stores. In its 2010 5-Year Plan, the HACC indicates that approximately 90% of the person on the public housing waiting list and Section 8 waiting list are extremely low income. The HACC identifies "quality affordable housing" as the primary housing need in its jurisdiction. The HACC points out that the quality of housing in the South and West regions of suburban Cook County is an issue with many properties not passing their initial Housing Quality Standard (HQS) inspections, but quality is not cited as a concern in the North and Northwest regions where Arlington Heights is located. The Plan stated that in the North and Northwest regions there is, "a great need for affordable housing."

How do these needs compare to the housing needs of the population at large

Affordable Housing Recipients are admitted to the Housing Authority of Cook County's Low Income Public Housing Program (LIPH) and Housing Choice Voucher (HVC - Section 8) after filing an application for benefits, awaiting an opportunity via a waitlist system, and ultimately following establishment of financial need. These residents include seniors, persons with disabilities (both physical and cognitive), veterans, and families at risk of homelessness. The HACC sites a report entitled *Fulfilling the promise, Overcoming persistent barriers to economic self-sufficiency for people with disabilities* by the Senate Committee on Health, Education, Pension and Welfare, that states that one of the biggest obstacles toward self-sufficiency for persons with disabilities is the lack of available, affordable housing for persons with disabilities. Because of this issue, those who want to remain independent are often unable to do so without strong community support. This includes ensuring that tenants have access to reliable transportation as well as the ability to enjoy all of the amenities that the various communities have to offer.

The HACC states that tenants who do not have disabilities are often better able to access basic services such as transportation and also have an easier time navigating through the needs of everyday life. However, tenants (especially families) are in need of community support such as affordable child care, education, and employment opportunities. These needs are similar to the low income population at large.

Discussion

The HACC is actively pursuing making modifications to its buildings to meet the goals contained in its Voluntary Compliance Agreement with HUD's Office of Fair Housing. This will include providing 9 accessible units in the HACC's building in the Village of Arlington Heights.

The following are counts of all federally subsidized units in Arlington Heights as of November 2014 and the durations of the waiting lists:

ALBERT GOEDKE APARTMENTS (public housing):

118 units (senior/disabled)

Number of people on the waiting list: 170

Estimated time applicants spend on the waiting list: 6 months to 2 years

CEDAR VILLAGE OF ARLINGTON HEIGHTS (HUD Section 203 financed subsidized housing):

80 units (senior/disabled)

Number of people on the waiting list: 318

Estimated time applicants spend on the waiting list: 4 years

LINDEN PLACE:

110 units (senior/disabled), 80 units (family)

Number of people on the waiting list: 1,010

Estimated time applicants spend on the waiting list: not reported

The lengths of these waiting lists and the durations of the waiting times demonstrate the need for additional housing that is affordable to extremely low income persons, in particular, extremely low income senior citizens.

NA-40 Homeless Needs Assessment - 91.405, 91.205 (c)

Introduction:

The Village of Arlington Heights is located within the suburban Cook County continuum of Care area. As such, it is included in the continuum of care planning and strategy area coordinated by the Alliance to End Homelessness in Suburban Cook County (Alliance). Therefore, the information provided in this homeless needs assessment was obtained from the Alliance and non-profit homeless service providers whose service areas include the Village of Arlington Heights.

Below are the HUD required homeless counts for the Village of Arlington Heights as provided by the Alliance.

Homeless Needs Assessment

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	0	13	28	15	12	263
Persons in Households with Only Children	0	0	2	1	0	40
Persons in Households with Only Adults	4	13	69	38	10	67
Chronically Homeless Individuals	1	2	10	9	2	102
Chronically Homeless Families	0	0	0	0	0	125
Veterans	1	2	10	5	3	144
Unaccompanied Child	0	0	2	0	0	0
Persons with HIV	0	0	1	0	0	0

Table 26 - Homeless Needs Assessment

This data was provided by the Alliance to End Homelessness in Suburban Cook County, based on data collected from October 2012 - September 2013. The Alliance reported that approximately 2.4% of the homeless persons served in Cook County were from Arlington Heights. Therefore, the figure of 2.4% was applied to the suburban Cook County data to extrapolate the numbers of homeless persons in the categories reported in this table.

Data Source Comments:

Indicate if the homeless population is: Has No Rural Homeless

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):

See the table above.

Nature and Extent of Homelessness: (Optional)

Race:	Sheltered:	Unsheltered (optional)
White	12	2
Black or African American	13	2
Asian	0	0
American Indian or Alaska Native	0	0
Pacific Islander	0	0
Ethnicity:	Sheltered:	Unsheltered (optional)
Hispanic	4	1
Not Hispanic	22	3

Data Source

Comments:

This data was provided by the Alliance to End Homelessness in Suburban Cook County, based on data collected from October 2012 - September 2013.

Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

Families with children – The Alliance to End Homelessness in Suburban Cook County (based on data from the October 1, 2012 – September 30, 2013), estimates that the number of persons in household with adults and children experiencing homelessness each year that are attributed to Arlington Heights is 28.

Families of Veterans – The Alliance to End Homelessness in Suburban Cook County (based on data from the October 1, 2012 – September 30, 2013), estimates that the number of veterans experiencing homelessness each year that are attributed to Arlington Heights is 10 persons and it is expected that the number of homeless veterans with families is 0.

Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.

Homelessness is higher in among minority populations in Arlington Heights than in the white-only population. In Arlington Heights, 88.2% of residents are white-only, and the minority populations total 11.8%. However, as indicated above, of the reported homeless, approximately 50% were white-only and 50% were minorities. Of Arlington Heights' population, 5.7% are Hispanic (of any race), but approximately 17% of the homeless were Hispanic.

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

The Alliance reported that based on 2013 point in time count of homeless persons, there were 26 sheltered and 4 un-sheltered homeless persons attributed to Arlington Heights. There were no sheltered

or un-sheltered homeless children attributed to Arlington Heights. Issues faced by the un-sheltered homeless were: chronic homelessness, status as a veteran, severe mental illness, and domestic violence.

Discussion:

According to the data provided, approximately 99 Arlington Heights residents will experience homelessness each year. According to the Point in Time Count, most of the homeless Arlington Heights residents (26) were sheltered, but some (4) were unsheltered on the night of the count. On the night of the count, there were no homeless families with children or children alone who were unsheltered. This reflects statements made by the homelessness services providers that families with children and children alone are given a very high priority and are housed as quickly as possible. The information on the races and ethnicities of the Arlington Heights homeless and at risk of homelessness populations above indicates that racial minorities and Hispanic persons are more represented among homeless and at-risk populations to a greater extent than they are represented in the general Arlington Heights population.

NA-45 Non-Homeless Special Needs Assessment - 91.405, 91.205 (b,d)

Introduction

Special needs population in Arlington Heights addressed in this section include the elderly; frail elderly; persons with mental, physical, and/or developmental disabilities; persons with alcohol or other drug addiction; persons with HIV/AIDS and their families; and victims of domestic violence, dating violence, sexual assault, and stalking.

The Village of Arlington Heights' has a staff position dedicated to addressing the needs of persons with disabilities. The Disabilities Services Coordinator works to ensure overall accessibility within the Village of Arlington Heights for people with disabilities. This is accomplished through community education and training, information and referral, advocacy, and through the provision of technical assistance to citizens, their families, businesses, and other organizations. Various social service agencies also provide services and assistance with housing.

Describe the characteristics of special needs populations in your community:

Elderly - Consistent with national trends, the proportion of the population of Arlington Heights that is 65 years of age and older is growing. According to the 2013 American Community Survey, an estimated 12,045 (16%) of Arlington Heights residents were 65 years of age and older. According to the 2013 American Community Survey (1 year estimates), 4,344 unduplicated persons 65 years and older living in Arlington Heights have some form of a disability. It is not known how many have a housing need, but the most common disability reported among the elderly is ambulatory (reported by 22.4% of all residents age 65 and older), followed by hearing difficulties (14.3%), followed by self-care difficulty (5.9%). A Senior Housing Needs Assessment conducted in 2013 concluded that by 2018, there will be a need for an additional 207 affordable (income under \$30,000/year) independent living units for seniors and 291 moderate income (income \$30,000 - \$49,999/year) seniors. The Assessment also concluded that most elderly persons prefer to age-in-place in their current homes and that programs are needed to help them do so safely.

Frail Elderly - The 2013 Senior Housing Needs Assessment concluded that by 2018, the Arlington Heights is projected to need and additional 75 market rate assisted living units, 254 affordable assisted living units, and 80 affordable memory care units.

Persons with disabilities (non-elderly) - Persons with disabilities include those with mental, physical and/or developmental disabilities. According to the 2013 American Community Survey (1 year estimates), 2,654 persons age 18 - 64 living in Arlington Heights have some form of disability. It is not known how many of these individuals have housing needs, but disability advocates and service providers

indicate that there is a substantial need for affordable housing for persons with disabilities. Waiting lists for available affordable housing for persons with disabilities supports this opinion of need.

Victims of Domestic Violence, Dating Violence or Sexual Assault - Housing needs of persons who are victims of dating violence, sexual assault and stalking vary greatly. Some are already in stable housing and do not have housing needs. Others have housing needs ranging from the need for emergency shelter to permanent housing. Often there is a need for transitional housing or permanent housing with supportive services as households seek safety and also seek to become financially stable.

Veterans - Veterans in the Chicago area received services through the U.S. Veteran's Administration, the Housing Authority of the County of Cook (HACC), Illinois Department of Veterans Affairs, Edwards Hines, Jr. VA Hospital, the Center for Veterans and Their Families at Rush, and other agency programs. The Alliance to End Homelessness in Suburban Cook County reported that based on data from October 2012 - September 2013, it is estimated that 10 veterans from Arlington Heights are expected to experience homelessness each year. According to Journeys|The Road Home, these veterans are most likely to be individuals (without accompanying families) and some may have substance abuse problems or other disabilities.

Persons with HIV/AIDS and their families - The Alliance to End Homelessness in Suburban Cook County reported that based on data from October 2012 - September 2013, it is estimated that less than 1 person from Arlington Heights with HIV experiences homelessness each year.

Persons with alcohol or other drug addictions – The Village does not have information concerning the housing needs of persons with alcohol or other drug addictions. Services for persons where alcohol or other drug addictions are available in the area vary from non-profit agencies, medical service providers, and private counselors.

What are the housing and supportive service needs of these populations and how are these needs determined?

The housing and supportive service needs of special populations include from the need for: 1) emergency shelter; 2) temporary transitional housing until household is stable enough to maintain permanent housing; 3) permanent supportive housing; and 4) permanent independent housing with services. Some households transition through the levels of housing and services, and with support along the way, are able to eventually live independently and no longer require services. Other households have permanent needs for housing assistance and supportive services. The housing and supportive service needs of special populations were determined through consultations, a community survey, and data gathering from agencies including those applying for Community Development Block Grant funding. The housing and supportive needs of clients are determined by the agencies that serve them.

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:

The Chicago Department of Public Health (CDPH) administer the Federal Housing Opportunities for People with Aids (HOPWA) program for the Chicago Eligible Metropolitan Statistical Area (EMSA) which includes Cook (where the Village of Arlington Heights is located), DeKalb, DuPage, Grundy, Kane, Kendall, McHenry, and Will counties in Illinois. The CDPH administers HOPWA funds through its Division of STD/HIV/AIDS Public Policy and Programs. As explained in the City of Chicago's 2014 Budget Action Plan, "The Division provides HOPWA funds to community-based organizations for operational support of community residences, housing information services, advocacy services and rental assistance. All services are provided to low-income individuals living with HIV/AIDS.

According to the City of Chicago's 2014 Budget Action Plan, "there were 27,777 reported people living with HIV/AIDS in the EMSA as of November 2011. Approximately 78% of these individuals live in Chicago and 14% live in suburban Cook County. The majority of the remaining individuals live in DuPage and Will counties. Chicago's HIV infection prevalence rate of 756.5 per 100,000 people is nearly three times greater than the national rate of 276.5 per 100,000. The Division allocates HOPWA funding geographically in areas where the need is greatest and where the highest numbers of documented HIV/AIDS cases exist." During the first 4 years of its current Consolidated plan Period (2010 – 2013), the City of Chicago reports having assisted 6,740 persons with HIV/AIDS retain affordable housing by funding housing needs and support services. The City of Chicago exceeded its goal to assist 6,566 such person in this manner during the 4 year period.

Discussion:

The information provided in this section demonstrates a need for additional supportive housing to serve current and projected residents of the Village of Arlington Heights.

NA-50 Non-Housing Community Development Needs - 91.415, 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

Senior Center - In 1996, the Village of Arlington Heights faced a crisis with regard to its ability to respond to the needs of the community's growing senior population. For 15 years, the Village of Arlington Heights offered services to its senior residents from Park Place Senior Center which was located in a former school building owned by Arlington Heights School District 25. In 1996, School District 25 informed the Village that due to its own development and expansion plans, it would not be renewing the lease with the Village for the Park Place Senior Center. A portion of a blighted, vacant shopping center at 1801 W. Central Road, Arlington Heights, IL was selected as the site for the new senior center.

Innovative financing of the Senior Center was implemented when the U.S. Department of Housing and Urban Development (HUD) approved the Village's request for waivers from two federal regulations, thereby allowing the Village to use a portion of its Community Development Block Grant (CDBG) allocations for long term financing of the project. In 1998, HUD conferred a John J. Gunther Award for Blue Ribbon Best Practices in Housing and Community Development to the Village in recognition of the Senior Center. The Village pledged \$200,000 in CDBG funds for the Senior Center project of its 1997 funds and \$150,000 each of the following years for a total CDBG financing period of 20 years.

Shelter for Persons with Special Needs – There is a need in the Village for facilities that are designed for use in providing shelter for persons having special needs including shelters for victims of domestic violence, shelters and transitional facilities/housing for the homeless and group homes for persons with the disabilities. These types of facilities are classified by HUD as public facilities.

Other types of Public Facilities - There is a need for other types of public facilities (publicly or privately owned) including buildings/property used to provide CDBG eligible services to residents of Arlington Heights or which are otherwise eligible for CDBG funding. These facilities may be located in the Village of Arlington Heights or located outside of the Village boardaries provided that Arlington Heights residents are served by the facilities and inforation about these beneficiaries is tracked seperately so that the required data can be reported to HUD.

How were these needs determined?

The need for the Senior Center was determined when plans were created for the new facility in 1996. The Senior Center's continued need is validated by the facility's level of usage. The need for emergency shelter, transitional housing, housing with supportive services, **and other public facilities** were determined through consultations with key Village staff and non-profit agencies and is supported by the community needs survey. Existing and on-going projects are re-evaluated for continued inclusion in the Plan.

Describe the jurisdiction's need for Public Improvements:

The Village has an ongoing responsibility to install and maintain public infrastructure. Infrastructure includes such things as public buildings, roads, sidewalks, bike paths, etc. Detailed information on the Village's infrastructure needs is available in the Village's Capital Improvement Plan.

How were these needs determined?

These needs are evaluated and re-evaluated during the development of the Village's Capital Improvement Plan.

Describe the jurisdiction's need for Public Services:

Public service needs in Arlington Heights include, but are not limited to, senior services, youth services, disability services, transportation services, services for battered and abused spouses, health services, services for abused and neglected children, employment and literacy training, housing counseling, family supportive services, child care, homeless services, and others.

How were these needs determined?

The Village identifies public services need in the Village through the Consolidated Plan process wherein the Village consults with providers of public services as described in this 2015 – 2019 Consolidated Plan. Annually, the Village receives information concerning public service needs through the applications received from service providers for grants and loans under the Village's Annual Action Plans. Eligible programs may include, but are not limited to: Homeless/AIDS patients programs, senior services, handicapped services, legal services, youth services, transportation services, substance abuse services, services for battered/abused spouses, employment training, crime awareness/prevention, housing counseling, childcare services, health services, services for abused/neglected children, mental health services, etc.

The Village conducted a community survey which identified the following needs all of which received an average rating of 2.10 to 2.99 on a scale of 1 – 4 in terms of priority (with 4 being highest priority and 1 being lowest priority): youth programs; services for neglected/abused children; veteran's assistance; food pantries; senior services; health services; family support services; unemployment services; mental health care; handicapped services; homelessness programs; child care; substance abuse programs; historic preservation; fair housing; cultural services; and language barrier/literacy programs.

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

Since its incorporation in 1887, the Village of Arlington Heights has grown into the largest Cook County suburb and the fifth largest suburb in the Chicago metropolitan area. The Village has reached the “maturation” stage in its development. The Village is “built-out” to its boundaries with little undeveloped land. Redevelopment has become the predominant issue when planning for the future of the Village.

Supply of Housing - According to the 2010 Census there were 32,795 total housing units in Arlington Heights compared to 31,725 according to the 2000 Census for a total increase of 1,070 units. The Village is primarily a community of owner occupied units (76.3% of all housing units) with some renter occupied housing units (23.7% of all housing units).

The Village of Arlington Heights contains the following housing types:

55% of the housing stock is single-family detached units

8% of the housing stock is single-family attached units (townhomes)

36% of the housing stock is multi-family attached units

Cost of Housing - According to the Homes for a Changing Region report, "the number of Arlington Heights households paying more than 30 percent of their income on housing increased in the last decade. The number of cost burdened owners increased from 21 percent from 2000 to 32 percent in 2010. The rise among owners was felt across all age groups, though particularly for households over 35 as they make up close to 90 percent of all Village homeowners. The proportion of cost-burdened renter households increased from 35 percent to 43 percent, largely because of a doubling in the number of renters between 35 and 65 years old paying more than 30 percent of their income on housing costs. The increasing number of cost-burdened owners and renters in Arlington Heights over the last decade is consistent with national trends."

During the development of this Consolidated Plan, the Village consulted with representatives of the real estate industry who stated that in Arlington Heights has gotten past the bottom of the housing market crisis of 2006 – 2008. It was reported that homes are gradually regaining value although not to the values before the crisis, and condominiums are regaining values more slowly than single family detached homes. The current market is balanced fairly well between buyers and seller, and it was said that the condition of homes is becoming more of an issue because of the aging of the housing stock.

Much of the Village's affordable housing stock for home ownership is in the form of condominiums in multi-family buildings. This includes a number of former (rental) apartment buildings that were converted to condominiums. When the values of condominium fell, many were purchased by investors who rent the units. This results in two identified problems: 1) some condominium buildings are not eligible for mortgage financing because of the high percentage of units being rented in the buildings, and 2) there are multiple investor-owners which makes communications regarding the buildings more difficult than was the case when the units were under common ownership. Because units in the buildings are not eligible for mortgage loans, these otherwise affordable units are inaccessible for purchase by potential low and moderate income buyers who would need to finance the purchases.

MA-10 Housing Market Analysis: Number of Housing Units - 91.410, 91.210(a)&(b)(2)

Introduction

According to ACS data, the majority of housing units (55%) in Arlington Heights are 1-unit, detached homes. There are a limited number town homes (8%) and units in small attached unit structures of 2 – 4 units (3%). A total of 43% of units are located in attached structures of 5 – 19 units (13%) and 20 or more units (20%).

Owner units tend to provide more bedrooms with 94% having 2 or more bedrooms with the majority of owner units (74%) having 3 or more bedrooms. Conversely, the largest number of renter units have only 1 bedroom, and only 12% of rental units have 3 or more bedrooms. Therefore, there is a limited supply of renter units for large households.

All residential properties by number of units

Property Type	Number	%
1-unit detached structure	17,567	55%
1-unit, attached structure	2,561	8%
2-4 units	995	3%
5-19 units	4,176	13%
20 or more units	6,396	20%
Mobile Home, boat, RV, van, etc	42	0%
Total	31,737	100%

Table 27 – Residential Properties by Unit Number

Data Source: 2008-2012 ACS

Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	27	0%	93	1%
1 bedroom	1,290	6%	3,343	48%
2 bedrooms	4,606	20%	2,709	39%
3 or more bedrooms	17,156	74%	791	11%
Total	23,079	100%	6,936	99%

Table 28 – Unit Size by Tenure

Data Source: 2008-2012 ACS

Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

Federally Assisted Housing - There are 3 federally assisted housing facilities in Arlington Heights. They are: 1) the Albert Goedke Apartments: 118 one-bedroom units for low income seniors and person with disabilities; 2) Linden Place: 110 units for low income senior citizens and 80 units (20 one-bedroom; 40 two-bedroom; and 20 three-bedroom) for low income families; and 3) Cedar Village of Arlington Heights: 80 units for low income senior citizens and low income persons with disabilities. The number of Housing Choice Vouchers being used in Arlington Heights as of January 2014 was 128.

Transitional Housing - Northwest Compass has operated an 11-unit transitional housing apartment building in Arlington Heights since 1995.

Industrial Revenue Bonds - In the 1980s, industrial revenue bonds were used to construct a number of rental buildings in Arlington Heights. The obligation to provide affordable units in most of these buildings has expired but 20% of the units (i.e. 44 units) in the Dunton Tower project in downtown Arlington Heights continue to be maintained as affordable housing.

Multi-Family Affordable Housing Toolkit & Arlington Heights Affordable Rental Guidelines - The Village has adopted voluntary/negotiated inclusionary zoning policies to foster the inclusion of affordable for-sale and rental units in new and substantially amended residential planned unit developments. To date, these policies are resulted in up to 21 affordable condominiums at Timber Court Condominiums, up to 24 affordable apartments at the Arlington Downs development, and income to the Affordable Housing Trust Fund of approximately \$26,500 in lieu of 2 affordable condominiums at the Arbor Lakes Townhomes. A fourth project, Parkview Apartments, has received preliminary approval by the Village Board and is expected to have a minimum of 7 affordable apartments.

Affordable Housing Trust Fund - In 2013, the Village created an Affordable Housing Trust Fund to be used to create, preserve, and support affordable housing.

Other Local Programs - The Village of Arlington Heights operates a Single Family Rehabilitation Loan Program that provides 0% interest, deferred home improvement loans to extremely low, low, and moderate income homeowners. The Village has also used CDBG funds for the renovations of group homes, eligible apartment buildings, and an emergency shelter. Through its participation in the Northwest Suburban Housing Collaborative, a Senior Handyman Program is available to Arlington Heights seniors through funding from the Chicago Community Trust.

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

The Village of Arlington Heights contains three federally subsidized, project-based housing buildings/projects in Arlington Heights. None of these units are expected to be lost from the affordable housing inventory during the time period of this Consolidated Plan.

Does the availability of housing units meet the needs of the population?

The *Homes for a Changing Region* report provided a forecast of the future housing needs of the Village based on CMAP's estimates concerning who will want to live in Arlington Heights over the next 30 years.

Future Ownership Needs:

The report forecasts "It is projected that all income levels could see more households over the next 30 years. IN total, Arlington Heights would need 18 percent more owner units in 2040 to accommodate all the possible growth. The Village's current stock of units for households earning \$15,000 to \$35,000 and \$75,000 to \$100,000 could meet the projected growth. The largest unit shortages would be for households earning more than \$150,000, though...., some of these households may choose to move down. Future population growth may increase the number of cost burdened low- and moderate-income households if the housing stock does not grow and change with the population. p. 25" The study also shows a projected need for owner units in the less than \$15,000 income category which is likely attributable to the community's aging population and the number of seniors. Over 60 percent of future owners earning less than \$15,000 are projected to be over 65. p.25

Future Renter Needs:

The *Homes for a Changing Region* report forecasts that future renter households could also come from across the income spectrum. The report states that "Given the Village's current rental stock, the greatest need for future units would be for households earning less than \$35,000. These renters are already among the cost-burdened households squeezed over the last decade, renting units affordable to people earning \$35,000 to \$50,000. The core of the future rental market in Arlington Heights is households age 25 to 44, with seniors playing a more important role at lower income levels....About 45 percent of future renters earning less than \$15,000 are projected to be over 65 (p. 26)"

Describe the need for specific types of housing:

According to the *Homes for a Changing Region* report, "When combining projections for new owners and renters in Arlington Heights, there is one possible picture of demand for additional housing units by type in 2040. What emerges is a 'balanced housing' profile with demand for about 1,567 additional single family (detached) homes, 772 townhomes, and 2,453 multi-family homes between now and 2040" (p. 27) if the possible projected population growth is to be accommodated.

The majority of the increased demand by owners is likely to be for single family detached homes with some demand, especially among seniors, for townhomes and multi-family units. Demand by renters in

the 25-44 age group is likely to be for multi-family units and townhomes. About 45 percent of future renters earning less than \$15,000 are projected to be over 65, and these renters generally prefer multi-family options.

As stated previously, the *Senior Housing Needs Assessment* (November 2013) performed for the Northwest Suburban Housing Collaborative shows that by 2018, there will be the following need for senior housing units in Arlington Heights:

Independent Living	207 Affordable Units for senior households with incomes below \$30,000
	291 Moderate Units for senior households with incomes \$30,000 - \$50,000
Assisted Living:	75 Market Rate Units for senior households with incomes over \$50,000
	254 Affordable Units for senior households with incomes under \$30,000
Memory Care:	80 Affordable Units for senior households with incomes under \$30,000

Discussion

The Village of Arlington Heights contains federally assisted housing units including one development that provides subsidized housing for families, seniors, and persons with disabilities and two buildings that provide subsidized housing for seniors and persons with disabilities. One of the buildings is considered to be "public housing" because it is owned by the Cook County Housing Authority. In the Village, a reported 128 housing choice vouchers are being used. There is also an 11-unit transitional housing building that was funded through the State and has received support from the Village. There is a private apartment building that was financed through industrial revenue bonds where 44 units are reserved for moderate income and below households. Finally, the Village has created affordable units through its inclusionary zoning policies and has created an Affordable Housing Trust Fund. No units are expected to be lost from the affordable housing inventory during the period of the Consolidated Plan as a result of expiring Section 8 contracts.

While the Village has been proactive in maintaining and creating affordable units, additional affordable units are needed. The waiting lists for the federally subsidized apartments, the results of the *Homes for a Changing Region* report, and the results of the *Senior Housing Needs Assessment* indicate the needs for additional affordable homeownership and rental units.

MA-15 Housing Market Analysis: Cost of Housing - 91.410, 91.210(a)

Introduction

A comparison of the number of income levels of current renters in Arlington Heights and the numbers of rental homes affordable at various income levels shows that there is a shortage of rental units that are affordable to the community's current extremely low and low income renter households. There is a more than sufficient number of rental units for the current moderate income renter population. Data was not made available by HUD concerning the number of renter units affordable to middle and higher income renter households.

HUD data is not available concerning owner units that are affordable to extremely low income homeowners, but HUD data reveals that there are an insufficient number of owner units that are affordable to the Village's low income owners and moderate income owners. Therefore, it is presumed that there are insufficient owner opportunities for extremely low income owners as well.

This data is consistent with the data in the Needs Assessment section of the Consolidated Plan where it is shown that cost burden is the most common housing problem in the community, and incidences of severe housing cost burdens are much more prevalent among extremely low and low income renter than among moderate income renters.

Cost of Housing

	Base Year: 2000	Most Recent Year: 2012	% Change
Median Home Value	222,900	343,500	54%
Median Contract Rent	876	1,057	21%

Table 29 – Cost of Housing

Data Source: 2000 Census (Base Year), 2008-2012 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	641	9.3%
\$500-999	2,498	36.0%
\$1,000-1,499	2,719	39.2%
\$1,500-1,999	755	10.9%
\$2,000 or more	323	4.7%
Total	6,936	100.0%

Table 30 - Rent Paid

Data Source: 2008-2012 ACS

Housing Affordability

% Units affordable to Households earning	Renter	Owner
30% HAMFI	325	No Data
50% HAMFI	560	355
80% HAMFI	2,229	1,165
100% HAMFI	No Data	2,445
Total	3,114	3,965

Table 31 – Housing Affordability

Data Source: 2008-2012 CHAS

Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent					
High HOME Rent					
Low HOME Rent					

Table 32 – Monthly Rent

Data Source: HUD FMR and HOME Rents

Is there sufficient housing for households at all income levels?

According to the information below, there is an insufficient number of rental units for extremely low and low income households and insufficient owner units for low and moderate income households. The number of owners units affordable to extremely low income households is not provided in Table 30 above, the *Homes for a Changing Region* report concluded that there are insufficient owner units for extremely low income owner households who most likely to be senior households.

Number of Extremely Low Income Renters: 1,015 Number of Rental Units Affordable to Extremely Low Income Renters: 405

Number of Low Income Renters: 910 Number of Rental Units Affordable to Low Income Renters: 800

Number of Moderate Income Renters: 1,120 Number of Rental Units Affordable to Moderate Income Renters: 2,605

Number of Middle Income Renters: 780 Number of Rental Units Affordable to Middle Income Renters: No Data

Number of Extremely Low Income Owners: 825 Number of Owner Units Affordable to Extremely Low Income Owners: No Data

Number of Low Income Owners: 1,310 Number of Owner Units Affordable to Low Income Owners: 215

Number of Moderate Income Owners: 2,310 Number of Owner Units Affordable to Moderate Income Owners: 1,210

Number of Middle Income Owners: 2,140 Number of Owner Units Affordable to Middle Income Owners: 2,674

Data taken from Table 8 and Table 30

How is affordability of housing likely to change considering changes to home values and/or rents?

During the housing market decline of the mid 2000s, home values of detached homes declined and home values of attached units declined even more significantly. The Realtors who were consulted with respect to this Consolidated Plan reported that the home values of detached single family housing units have recovered somewhat and to reasonable levels that can be maintained as opposed to the overinflated values that existed before the housing market crash. The Realtors reported that values of multi-family, attached homes are recovering more slowly. During the housing market crash, rents increased as households that experienced foreclosures entered the rental market.

According to the *Homes for a Changing Region* report, “although lower home values may at first be thought to provide an increase in affordable home ownership opportunities, this is not the case since lending criteria have been significantly tightened. Many condominium units do not qualify for mortgages under new lending criteria making them accessible primarily to investor buyers who do not need to secure mortgages. An analysis cited in the *Homes for a Changing Region* report conducted by Harvard University stated that, ‘the recession...did little to reduce housing outlays for many Americans, due in part the declining incomes, slow employment growth, and more stringent credit requirements (p. 21).”

How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

Approximately 90% of renter units in Arlington Heights have 2 or fewer bedrooms. The median contract rent of \$997 for Arlington Heights exceeds the Fair Market Rent, High HOME Rent, and Low HOME Rent for two bedroom units. Due to the generally higher market rents over federal program rents, there may be a lack of incentive to utilize rent assistance programs.

Discussion

The information provided above verifies that there is an insufficient number of rental units that are affordable to extremely low and low income renters. The Homes for a Changing Region report indicates that many of the extremely low and low income renters in need of affordable housing are senior citizens.

During the development of the Consolidated Plan, the Village consulted with representatives of the real estate industry who stated that Arlington Heights has gotten past the bottom of the housing market crisis of 2006 - 2008. It was stated that homes are gradually regaining value although not to the values before the crisis which were unsustainable. The values of condominium are recovering more slowly than the values of single family homes. It was further stated that there is currently a balance between the numbers of buyers and sellers. It was also stated that the conditions of homes is becoming more of an issue because of the aging of the housing stock.

Much of the Village's affordable owner housing stock is in the form of condominiums in multi-family buildings. This includes a number of former rental apartment buildings that were converted to condominiums. Most of the units in these buildings contain two or fewer bedrooms, making most these condominiums a homeownership option only from individuals or small households. Further, when values of condominiums fell, many were retained by the developer or purchased by investors who rent the units. This has resulted in two problems: 1) some condominiums are not eligible for conventional mortgage financing due to the proportion of units that are being rented; and 2) there are multiple owners for these building where there was previously a single owner making communication regarding the conditions of the buildings more difficult. Therefore, the data concerning the number of affordable owner units is likely over stated or is misleading because some of these units are not eligible for financing and are not of sufficient size for families.

MA-20 Housing Market Analysis: Condition of Housing - 91.410, 91.210(a)

Introduction

The housing stock of the Village of Arlington Heights is generally in good condition. However, the majority (60%) of housing units in Arlington Heights were built before 1980. These homes are more likely to be in need or repair to provide safe, decent and affordable housing.

Describe the jurisdiction's definition for "substandard condition" and "substandard condition but suitable for rehabilitation":

Substandard Condition: The Village's definition of substandard condition with respect to housing units are housing units that do not meet the Village's local building, fire, and health and safety codes.

Substandard Condition but Suitable for Rehabilitation: The Village defines this term to mean housing that does not meet the Village's local building, fire, and health and safety codes but is financially and structurally feasible for rehabilitation. The Village defines financial feasibility to rehabilitate as occurring when the cost to rehabilitation a structure is at or below 50% of the value of the property.

Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	7,460	32%	2,813	41%
With two selected Conditions	80	0%	60	1%
With three selected Conditions	28	0%	0	0%
With four selected Conditions	0	0%	0	0%
No selected Conditions	15,511	67%	4,063	59%
Total	23,079	99%	6,936	101%

Table 33 - Condition of Units

Data Source: 2008-2012 ACS

Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	905	4%	332	5%
1980-1999	5,113	22%	2,570	37%
1950-1979	14,973	65%	3,727	54%
Before 1950	2,088	9%	307	4%
Total	23,079	100%	6,936	100%

Table 34 – Year Unit Built

Data Source: 2008-2012 CHAS

Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	17,061	74%	4,034	58%
Housing Units build before 1980 with children present	665	3%	260	4%

Table 35 – Risk of Lead-Based Paint

Data Source: 2008-2012 ACS (Total Units) 2008-2012 CHAS (Units with Children present)

Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	1,217	0	1,217
Abandoned Vacant Units	0	0	0
REO Properties	66	0	66
Abandoned REO Properties	0	0	0

Table 36 - Vacant Units

Data Source Comments: The number of vacant units was determined by applying the 2010 Census reported vacancy rate by the total number of units in the Village. The Census reported vacancy rate increased from 3% in 2000 to 5.7% in 2010, believed primarily due to vacant units in newly constructed buildings and to foreclosures. No units in Arlington Heights are known to be abandoned or non-suitable for rehabilitation.

Describe the need for owner and rental rehabilitation based on the condition of the jurisdiction's housing.

The Village has administered a home owner rehabilitation loan program since 1978. Overall, there has been steady demand for the program except during the aftermath of the housing crisis of the mid-2000s and recession when home values declined and home owners appeared to be reluctant to take on debt to make improvements to their homes. It is expected that demand for the program will return to prior levels as the economy stabilizes and home values rebound. It is expected that demand will continue for the program due to the aging of the housing stock. Also, the size of the Village's over 65 population is increasing, and these home owners may require assistance with financing home improvements as their incomes become fixed and may decrease due to retirement. The Village, through the Northwest Suburban Housing Collaborative, has prioritized this aging home owner population and views programs which assist seniors to age-in-place as cost effective as well as responsive to senior home owners' desire to remain in their homes.

The *Homes for a Changing* report highlights that, "The Village has a number of aging multi-family properties, both condominium and rental. By continuing to carefully monitor and maintain these units, they can continue to be real assets to Arlington Heights and provide housing opportunities for a wide variety of residents at many income levels. Overlooked and neglected, they could become the source of social and law enforcement problems in the Village (p. 34)." One of the recommended strategies in the

Report is to “encourage the rehabilitation of units that are currently affordable to middle-income renters. These are the rental units in the \$800 - \$1,250 per month gross rent range, keeping these units affordable to households earning less than \$35,000 in the middle income range and above (p. 34).”

Estimate the number of housing units within the jurisdiction that are occupied by low or moderate income families that contain lead-based paint hazards. 91.205(e), 91.405

According to the Center of Disease Control and Prevention, children under the age of 6 years old are at particularly high risk with respect to lead-based paint poisoning because they are growing so rapidly, and they tend to put their hands on objects which may be contaminated with lead dust, and then put their hands into their mouths. Table 32 indicates that there are approximately 730 owner occupied units and 270 rental units that were built before 1979 with children present.

On November 14, 2014, the Village of Arlington Heights hosted a meeting convened by Cook County which included a speaker from the Cook County Health Department. This representative of the Cook County Health Department indicated that approximately 12% of Arlington Heights children (approximately 17.5% of Arlington Heights boys) have blood levels of 5mg/dL or above. It is at this point that children begin experiencing the affects of lead based paint. Health Department intervention occurs when blood levels are at or above 10 mg/dL. Therefore, although lead base paint poisoning interventions in Arlington Heights are rare, signs of the impact of lead in the community are present. The Cook County Health Department indicated that deteriorating paint is one source of exposure to lead. Others are contaminated soil, imported pottery, and imported candy, make-up, folk remedies, and spices (particularly from Central America and the Middle East).

Discussion

The condition of housing units in Arlington Heights is generally good. Table 32 indicates that 31% of owner-occupied units and 38% of renter-occupied units have one selected condition that is considered to be a housing problem (i.e. lacking in kitchen facilities, lacking in plumbing facilities, more than one person per room, or cost burden of over 30% of income). Nearly all of the incidences of one housing problem are attributable to cost burden rather than the physical conditions of units.

Although the condition of housing in Arlington Heights is generally good, the fact that the housing stock is aging must be considered in this evaluation. Approximately 61% of the Village's housing stock is in excess of 35 years old. Therefore, a significant amount of rehabilitation of units, is or will be needed in the near future.

MA-25 Public And Assisted Housing - 91.410, 91.210(b)

Introduction

There are 3 federally assisted housing developments in the Village of Arlington Heights: 1) the Albert Goedke apartments (owned by the Housing Authority of the County of Cook and therefore considered to be “public housing), 2) Cedar Village of Arlington Heights which is privately owned and is a project based development with HUD rent subsidies, and 3) Linden Place which is also a privately owner development with project-based rent subsidies.

Totals Number of Units

	Certificate	Mod-Rehab	Public Housing	Program Type					
				Vouchers					
				Total	Project -based	Tenant -based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available	0	0	2,067	12,596	58	12,538	931	335	711
# of accessible units									
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 37 – Total Number of Units by Program Type

Data Source: PIC (PIH Information Center)

Describe the supply of public housing developments:

Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:

There are 3 federally subsidized housing developments in the Village of Arlington Heights.

Albert Goedke Apartments

1. Number of Units: 118 one-bedroom and 1 two-bedroom unit for maintenance staff
2. Number of handicapped accessible units: The building was built with 8 handicap accessible units. Of those 8, one has been updated to Uniform Federal Accessibility Standards (UFAS), and nine more units will be up-graded to UFAS current standards by March 2015. Currently, about 40 units have tenants that are 18 – 61 years of age and are disabled and about 29 tenants are elderly and also disabled.
3. Restoration and revitalization needs: The Housing Authority of Cook County is planning a full modernization/renovation of the building.
4. Number of households on the waiting list: 170. At this time, the waiting list is closed. When the waiting list is open, applications are available at the site, the Arlington Heights Memorial Library, on the Housing Authority website, and at the Housing Authority's downtown office.
5. Approximate amount of time an applicant is on the waiting list: 6 months to 2 years
6. Results from the most recent Section 504 Needs Assessment (i.e. assessment of the needs of tenants and applicants on the waiting list for accessible units as required by 24 CFR 8.25):
7. Is there a Tenant Council (yes or no): Not at this time
8. If yes, what are the programs and issues being worked on by the Tenant Council: na

Cedar Village of Arlington Heights

1. Number of Units: 20 studio and 60 one-bedroom
2. Number of handicapped accessible units: 5
3. Restoration and revitalization needs: No needs reported at this time.
4. Number of households on the waiting list: 318
5. Approximate amount of time an applicant is on the waiting list: 4 years
6. Expiration date of HUD contract: 5/18/2018
7. Is there a Tenant Council (yes or no): Yes
8. If yes, what are the programs and issues being worked on by the Tenant Council: The Tenant Council plans resident activities.

Linden Place

1. Number of Units: Senior Building – 110 units (109 one-bedroom and 1 two-bedroom); Family Housing – 80 units (20 one-bedroom, 41 two bedroom, and 20 three bedroom units)

2. Number of handicapped accessible units: 18
3. Restoration and revitalization needs: None reported
4. Number of households on the waiting list: 1,020
5. Approximate amount of time an applicant is on the waiting list: Not reported
6. Results from the most recent Section 504 Needs Assessment (i.e. assessment of the needs of tenants and applicants on the waiting list for accessible units as required by 24 CFR 8.25): na
7. Expiration date of HUD contract: 8/31/2022
8. Is there a Tenant Council (yes or no): No
9. If yes, what are the programs and issues being worked on by the Tenant Council: Na

Public Housing Condition

Public Housing Development	Average Inspection Score
Albert Goedke Apartments	95
Cedar Village of Arlington Heights as of 8/8/2012	97
Linden Place as of 10/3/1997	86

Table 38 - Public Housing Condition

Describe the restoration and revitalization needs of public housing units in the jurisdiction:

In 2014, the HACC contacted the Village with proactive plans to modernize and renovate the Albert Goedke Apartments. The renovation is to include the units, exterior, and interior common area of the facility. Cedar Village of Arlington Heights and Linden Place did not report any restoration/revitalization needs.

Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

The HACC was approved for an allocation of tax credit to finance a major renovation at the Albert Goedke Apartments including window replacement, masonry and façade work, unit improvements, and lobby and common area upgrades. The HACC's intention to undertake this effort was included in the HACC's 2012 Annual Plan. The Village is cooperating with the HACC in its efforts to renovate this building. Cedar Village of Arlington Heights and Linden Place did not report any restoration/revitalization plans.

Discussion:

The condition of federally-assisted housing stock in the Village of Arlington Heights is good. The HACC has plans to fully remodel the one building owned by the HACC that is located in the Village.

MA-30 Homeless Facilities and Services - 91.410, 91.210(c)

Introduction

A variety of homeless facilities and services are available to residents of Arlington Heights. These facilities and services range from season emergency shelter beds to comprehensive services to prevent at-risk individuals and households from becoming homeless. The homeless facilities and services in the suburban Cook County area, in which Arlington Heights is located, are coordinated through the Alliance to End Homelessness in Suburban Cook County (the designated homeless continuum of care agency) and more locally by the Association of Homeless Advocated in the North/Northwest District (AHAND) of the Alliance.

Facilities Targeted to Homeless Persons

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	52	109	141	129	0
Households with Only Adults	15	0	39	112	0
Chronically Homeless Households	0	0	0	0	0
Veterans	0	0	0	494	0
Unaccompanied Youth	6	0	5	0	0

Table 39 - Facilities Targeted to Homeless Persons

Data Source Comments:

Table 38

The count of current and new transitional housing beds does not include Catholic Charities New Hope Apartments program which provides a total of 159 beds throughout all of suburban Cook County. The 494 current and new permanent supportive housing beds for veterans includes all of the Cook County Housing Authority Veteran Affairs Supportive Housing Vouchers, Catholic Charities Supportive Services for Veteran

Families Programs, and the Volunteers of American Supportive Services for Veterans Families Program which may be used throughout suburban Cook County.

Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons

In its report *A Strategic Plan Forward to End Homelessness 2014-2017 Strategic Plan*, the Alliance to End Homelessness in Suburban Cook County (p.18) states with regard to mainstream resources, “The homeless system in isolation does not have resources to prevent and end homelessness; mainstream government programs are a core partner in this effort. Mainstream programs are typically for low-income people, though they are not specifically targeted toward people experiencing homelessness. There are a variety of mainstream safety net programs to help people experiencing homelessness meet their basic needs such as TANF (cash assistance/welfare), SSI (disability), and SNAP (food stamps) among others. Unfortunately people experiencing homelessness often encounter barriers to accessing those resources that the homeless system can help them overcome. In order to increase income and services received by people in the homeless system, homeless providers need to be equipped to help program participants enroll in mainstream programs.”

Among the mainstream resources available to homeless persons and others in the community are those listed in the Human Services Directory which may be located on the Village of Arlington Heights’ website at: http://www.vah.com/departments/health_services/servicedirectory.aspx

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

The list of services and facilities provided below is from the Member Agency Directory of the Association of Homeless Advocates in the North/Northwest District’s (AHAND):

Aging and Disability Foundation – Provides homes and supportive services for homeless veterans and their families.

Alexian Brothers Center for Mental Health – Is a community mental health center.

Alliance to End Homelessness in Suburban Cook County - Is the lead agency for the Continuum of Care for homeless people.

Beacon Therapeutic – Provides outreach assistance to families and teens who need medical coverage, SNAP (food stamps) and TANF (Temporary Assistance for Needy Families) benefits.

Catholic Charities - provides information and referral, comprehensive social work, transitional housing, senior subsidized housing and more.

Northwest Compass - Provides intake and referral, transitional living program, budget and financial counseling, emergency assistance and other programs.

The Center of Concern - Provides a shared housing program, transitional housing, homeless prevention programs, emergency services, etc.

Fellowship Housing – Provides a two-year transitional housing program that works exclusively with single working moms. Housing and holistic mentoring to guide single moms from crisis to long term stability. Clients work with a case manager to eliminate debt and increase savings by following a strict budget.

Housing Options for the Mentally Ill - Provides a safe, dignified alternative to homelessness and unnecessary institutionalization for individuals with mental illness by offering permanent, independent living in apartments with supportive services.

Jefferey A. Rabin & Associates - Represents people seeking SSDI/SSI benefits on a contingency basis.

Journeys|The Road Home - provides shelter, immediate services such as food and clothing, transitional housing for homeless and at-risk persons, and the HOPE Day Center.

NAMI Barrington Area - Provides support groups and classes, including evidence based class, Family to Family, for people with mental illness and family members of people with mental illness. Speaker meetings (open to the public) six or so times a year. Offers a speakers bureau and newsletter.

New Foundation Center - Serves adults with mental illness by offering recovery based day program, supported employment, permanent supportive housing, and health and wellness.

North Cook Intermediate Service Center - Provides training in the educational rights of homeless children in the K-12 environment. Advocates for the rights of homeless families.

Congresswoman Tammy Duckworth - IL 8th Congressional District Office handles any federal issues that someone may have with the federal government as well as coordinates any outreach events that may be requested by constituents.

The Harbour, Inc. - Safe Harbour provides an Emergency Shelter Program, Transitional Living Program, Independent Living Program, Successful Teens, and Effective Parents Program for youth ages 12 - 21.

Veterans Administration – VA Medical services, Homeless Program, Blind Center, Spinal Cords Injury Center, Variety of Mental Health Services, including but not limited to: Addiction Treatment, Trauma Services, PTSD, Military Sexual Trauma, Support Groups, Optical, Dental, Hearing, Speech, etc.

WINGS Program, Inc. - Provides housing and supportive services to homeless women and children in the north and northwest suburbs of Chicago through an emergency domestic violence shelter, transitional housing, and permanent supporting housing.

MA-35 Special Needs Facilities and Services - 91.410, 91.210(d)

Introduction

There are a number of agencies that serve Arlington Heights residents and provide special needs services. The Village's Department of Planning & Community Development and Building and Health Services Department are engaged with these facilities and services through the Village's staff nurses, the Village's Disabilities Services Coordinator, Human Services Coordinator, and Arlington Heights Senior Center. The Village has provided funding for the improvement of housing for persons with special needs and for services to persons with special needs through its CDBG program.

Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs

The supportive housing needs of the elderly and frail elderly are identified in the *Senior Housing Needs Assessment*. According to this report, the numbers of additional supportive housing units needed based on projected demographics are: 75 market rate assisted living units; 254 affordable assisted living units, and 80 affordable memory care units.

Supportive housing needs of persons with disabilities depend on the nature of their disability. Due to the lack of new construction of market rate rental units since the 1980s, the Village is lacking market rate and affordable units for persons with physical disabilities. Based on telephone calls to the Village's Disabilities Services Coordinator, the number of owner units for person with physical disabilities is also insufficient.

Several agencies provide special needs housing in the Village for persons with physical, developmental, and mental health disabilities. All of these agencies experience waiting lists for their units.

Information on the supportive housing needs of persons with alcohol or other drug addictions and persons with HIV/AIDS and their families who are Arlington Heights residents is not known. The housing needs of person with addictions are sometimes addresses through housing programs for homeless persons, persons at risk of homelessness, and program for low and moderate income households. The Village is does not receive funding from the Housing Opportunities for People with AIDS (HOPWA) program. Individuals and families of persons with HIV and AIDS may receive supportive housing through agencies funded with HOPWA funds that are administered by the City of Chicago, the State of Illinois, and HUD competitive grants.

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing

In its FY 2013 Continuum of Care Application to HUD, the Alliance to End Homelessness in Suburban Cook County describes the mental and physical health discharge policies.

Mental Health - The Illinois Department of Human Services Division of Mental Health (DMH) has a long-standing policy that persons are not to be discharged into homelessness if possible. In extended care facilities, stable housing and benefits are reliably in place before discharge. In acute treatment facilities, where the length of stay is 12 days or less and where 30% of persons admitted were homeless at entry, the facility staff relies on their relationships with local homeless-serving organizations to create linkages to other resources. Alliance members work with community hospital social work staff to inform them of resources for avoiding homelessness for persons discharged from psychiatric departments. DMH has a new initiative to prevent persons in crisis with a serious mental health problem from being discharged/sent to a nursing home if housing resource are not available. Specialized Mental Health Rehabilitation Facilities (SMHRF) Comparable Service Program pays for crisis stabilization as an alternative to psychiatric hospitalization. It will pay for housing and services while securing other benefits in order to transition to other community housing and services.

Physical Health Discharge - The Illinois Department of Public Health (IDPH) operates under eight State administrative rules that govern the facilities it licenses or regulates, including hospitals, assisted living, skilled nursing, intermediate care, sheltered care, veteran homes, and community living facilities. All eight administrative rules include discharge procedures. Alliance members participate in Illinois' Coordinated Care Entity (CCE) projects that involve hospitals, housing, and service providers as vital partners. Designed to streamline and improve care for high users of health care, hospitals will notify the CCE of patients during emergency room visits, thereby reducing admissions and releasing individuals to their care coordination team. Emergency shelters have strong relationships with their local hospitals and connect clients to services immediately to avoid serious complications that may arise and require hospitalization. Many have registered nurses who visit weekly to offer these services. The Alliance is also active in advocating for the proposed Illinois 1115 Medicaid waiver to ensure placement and follow-up care before discharge.

Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)

The Village plans to provide funding for the renovation of group homes that provide supportive housing for persons who are not homeless but require housing with supportive services. See one-year projects in Section AP-35 of this Consolidated Plan.

For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))

Not applicable.

MA-40 Barriers to Affordable Housing - 91.410, 91.210(e)

Describe any negative effects of public policies on affordable housing and residential investment

There are a number of areas which are reviewed by the Village to ensure that the Village's public policies do not create barriers to affordable housing and help overcome existing barriers that may exist in the housing market.

Cost of Land - The cost and unavailability of land are barriers to the development of affordable housing. The Village seeks to overcome this barrier by encouraging the inclusion of affordable housing in mixed income developments and directing resources, when available, to overcome this barrier.

Public Policy - The following are key elements of the Village's policies concerning affordable housing:

- Housing Commission – The Village's Housing Commission has made recommendations to the Village Board concerning affordable housing.
- Village Board Goals – Village Board goals include: "Explore and encourage affordable private housing;" "Investigate availability of handicapped accessible and attainable apartments;" and "Assure Arlington Heights meets State attainable housing percentage requirements."
- Inclusionary Affordable Housing – The Village has a voluntary/negotiated affordable housing inclusionary zoning policy.
- Comprehensive Plan – The Village's Comprehensive Plan states that it is a goal of the Village "to encourage a wide variety of housing alternatives by type, size, and price range."
- Taxes - The total Village budget is funded by a combination of sources. Village property taxes accounts for only a portion of the total property tax bill with remainder going to other taxing bodies.
- Land Use Controls - It is the Village's goal, as stated in its Comprehensive Plan, to maintain a diversity of housing options through land use controls.
- Zoning Regulations - Zoning regulations are applied consistently, objectively, and uniformly to encourage compatible land uses while promoting a diverse mix of land uses.
- Building Codes - The Village utilizes the Standard BOCA Basic Building Code for all construction types. A separate Housing Maintenance and Occupancy Code provides minimum standards for basic equipment and facilities such as kitchen and bathroom facilities. Code enforcement actions are essential for maintaining the quality of housing in Arlington Heights.

- Fees and Charges - All fees are reviewed on an annual basis for comparison to surrounding communities and with industry standards. The Village does not consider its fees to be excessive nor prohibitive to development.

Growth Limits - There are no policies on growth limits in the Village.

Policies that Affect the Return on Residential Investment - Toward the latter part of this period, The Village has implemented an affordable housing inclusionary zoning policy. The Village sees preservation of existing modest and currently affordable housing stock and a potential for providing economically-efficient affordable housing the in the future.

MA-45 Non-Housing Community Development Assets - 91.410, 91.210(f)

Introduction

The Village of Arlington Heights has strong non-housing assets which make Arlington Heights a desirable community. These assets include business activity, high quality educational institutions, and a highly educated workforce.

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	43	11	0	0	0
Arts, Entertainment, Accommodations	3,136	3,168	10	9	-1
Construction	1,187	1,623	4	4	0
Education and Health Care Services	5,237	10,550	17	29	12
Finance, Insurance, and Real Estate	2,814	1,603	9	4	-5
Information	874	730	3	2	-1
Manufacturing	3,243	1,804	10	5	-5
Other Services	1,333	1,391	4	4	0
Professional, Scientific, Management Services	5,100	4,651	16	13	-3
Public Administration	0	0	0	0	0
Retail Trade	3,985	8,199	13	23	10
Transportation and Warehousing	1,499	562	5	2	-3
Wholesale Trade	2,644	2,038	9	6	-3
Total	31,095	36,330	--	--	--

Table 40 - Business Activity

Data Source: 2008-2012 ACS (Workers), 2011 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	40,560
Civilian Employed Population 16 years and over	38,023
Unemployment Rate	6.25
Unemployment Rate for Ages 16-24	14.51
Unemployment Rate for Ages 25-65	4.85

Table 41 - Labor Force

Data Source: 2008-2012 ACS

Occupations by Sector	Number of People
Management, business and financial	13,793
Farming, fisheries and forestry occupations	1,256
Service	2,329
Sales and office	9,956
Construction, extraction, maintenance and repair	1,792
Production, transportation and material moving	1,062

Table 42 – Occupations by Sector

Data Source: 2008-2012 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	19,443	55%
30-59 Minutes	12,213	34%
60 or More Minutes	3,758	11%
Total	35,414	100%

Table 43 - Travel Time

Data Source: 2008-2012 ACS

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	946	47	242
High school graduate (includes equivalency)	4,722	453	1,342
Some college or Associate's degree	7,133	696	1,458
Bachelor's degree or higher	19,228	761	3,331

Table 44 - Educational Attainment by Employment Status

Data Source: 2008-2012 ACS

Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	25	133	204	162	610
9th to 12th grade, no diploma	520	151	264	321	509
High school graduate, GED, or alternative	1,263	1,102	1,346	4,069	4,329
Some college, no degree	1,789	1,388	1,585	3,415	2,600
Associate's degree	406	557	697	1,669	686
Bachelor's degree	950	3,563	3,359	7,389	2,509
Graduate or professional degree	50	1,956	2,605	4,448	1,734

Table 45 - Educational Attainment by Age

Data Source: 2008-2012 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	20,881
High school graduate (includes equivalency)	31,794
Some college or Associate's degree	37,628
Bachelor's degree	57,035
Graduate or professional degree	77,762

Table 46 – Median Earnings in the Past 12 Months

Data Source: 2008-2012 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

Education and Health Care Services is the largest employment sector with 5,382 workers and 12,124 jobs. Professional, Scientific, Management Services is also strong with 4,645 workers and 8,518 jobs, as is Retail Trade with 4,106 workers and 5,002 jobs.

Describe the workforce and infrastructure needs of the business community:

Arlington Heights offers exceptional location and infrastructure. The community is directly serviced by two highways (I-90 and IL-53), two Metra commuter rail stations, and is within 15 minutes drive of O'Hare International Airport. The Village is also accessed via several PACE bus routes.

Arlington Heights is also a highly educated community with over 19,000 workers in the labor force holding a Bachelor's degree or higher. Another 7,000 have an Associate's degree or some college education. The community provides nearly 14,000 jobs in the Management, Business and Financial field with another 10,000 jobs in Sales and Office.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

There are no significant projects on the horizon that would require additional assistance in terms of workforce development, business support, or infrastructure aid.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

Arlington Heights has a highly educated workforce, with two-thirds of workers having a Bachelor's degree or higher. The community offers much in the way of "white collar" employment and Management, Business and Financial and Sales and Office occupations providing nearly 24,000 jobs.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

The Illinois Department of Employment Security (IDES) maintains an office in Arlington Heights and provides a variety of job training, career advice, and job placement services. The village maintains regular contact with them.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

Yes

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

The Village has been participating in Cook County's development of the CEDS plan through the County's "Planning for Progress" initiative.

The Village of Arlington Heights produced an economic development plan in late 2010 that has laid the foundation for economic development efforts since. This plan deals extensively with business recruitment, retention, and marketing as well as contemplating programs to help enhance the community's economic prowess.

Also, the Chicago Metropolitan Agency for Planning's (CMAP) Go To 2040 is a regional plan designed to help facilitate economic growth throughout the Chicago metro area. It accounts for regional planning, economic development, and infrastructure.

Discussion

As describe above, The Village of Arlington Heights strong non-housing assets which make Arlington Heights a desirable community.

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

There is very little housing in Arlington Heights that meets HUD's definition of substandard (i.e. housing lacking complete plumbing or kitchen facilities. Maps showing areas of concentration with respect to cost burden and overcrowding are attached to this Consolidated Plan. One Census Tract is highlighted as having concentrations of both housing cost burden and overcrowding. That Census Tract is 17031805107 which is at the southern tip of the Village.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

The Village defines an area of racial or ethnic minorities as an area that has twice or greater percentage of residents of the designated race or minority than is present in the general population. Maps are attached that show areas of concentration of residents who are Black or African American, Asian, and Hispanic. These maps show that there are concentrations of Black or African American residents south of Central Road and in north Arlington Heights. There are also concentrations of Asian residents in these two areas as well as an area along Rand Road. Finally, there are concentrations of Hispanic residents south of Golf Road and in the census tract that contains downtown Arlington Heights and the area to the west.

Attached are maps showing areas of concentrations of households with extremely low, low and moderate incomes. The Village defines these areas according to the natural breaks provided by the HUD Consolidated Plan mapping tool. Extremely low and low income households are more concentrated and the areas of concentration are mainly at the south end of the Village (south of Central Rd.) in the mid section of the Village (including downtown Arlington Heights and the areas east and west of Downtown), and in the northern part of the Village where are significant amounts of multi-family/rental housing.

What are the characteristics of the market in these areas/neighborhoods?

The areas of racial, ethnic, and extremely low, low and moderate income households are concentrated in areas that have the highest percentages of rental housing, particularly in larger structures (5 or more units per structure). Although the housing stock is in generally good condition, there are pockets of disinvestment and since nearly all of the rental units were built prior to 1980, there is continuing need for renovations. In the southern area of the Village, a number of large apartment complexes were converted to condominiums in the mid 2000s. While these complexes continue to be largely rental properties, there are multiple owners per building where there used to be consolidated ownership. This

makes communication with respect to these housing units more complex. Further, these condominiums are among the lowest cost housing in the Village for purchase. However, due to the percentages of rentals in some of the complexes, they are ineligible for conventional mortgages. This further encourages purchases by investors rather than owner occupants.

Are there any community assets in these areas/neighborhoods?

The areas are all located in close proximity to major roads and highways for convenient private transportation and some of the areas are need job centers in the downtown district and the Algonquin Road corridor. All of the areas benefit from good school districts.

Are there other strategic opportunities in any of these areas?

None have been identified.

Strategic Plan

SP-05 Overview

Strategic Plan Overview

This section of the Consolidated Plan describes the Village of Arlington Heights' strategy for addressing the community development needs of the Village. The Village intends to use CDBG and other types of Federal funding (if available) to address the housing and other community development needs of its extremely low, low, and moderate income residents. Village General Funds will also continue to be used to support activities of the Department of Planning & Community Development, Building and Health Services Department, and other departments engaged in programs that benefit the extremely low, low, and moderate income persons residing in the Village. The Village will also seek private financing for projects, when appropriate, to match and extend the use of government funds. Finally, the Village will work with and support the work of the Housing Authority of Cook County (HACC) to make improvements to its public housing building in Arlington Heights and other actions agreed upon and expressed in the HACC's Plans.

In this Strategy, the Village will identify its priority needs and also its priorities for funding. The Strategy is intended to address the community's highest priority needs that can effectively be addressed with the amount of funds and other community resources that are available. Under each priority needs area, the Village will list specific goals for meeting those priority needs.

SP-10 Geographic Priorities - 91.415, 91.215(a)(1)

Geographic Area

Table 47 - Geographic Priority Areas

1	Area Name:	Village of Arlington Heights, IL
	Area Type:	Municipality
	Other Target Area Description:	Municipality
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	
	Include specific housing and commercial characteristics of this target area.	
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	
	Identify the needs in this target area.	
	What are the opportunities for improvement in this target area?	
	Are there barriers to improvement in this target area?	

General Allocation Priorities

Describe the basis for allocating investments geographically within the state

The Village of Arlington Heights has determined that it will not invest funds on a geographic basis.

SP-25 Priority Needs - 91.415, 91.215(a)(2)

Priority Needs

Table 48 – Priority Needs Summary

1	Priority Need Name	Affordable Housing
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence
	Geographic Areas Affected	Municipality
	Associated Goals	Homeless Services Homeowner Unit Preservation Public Facilities without Low/Mod Housing Benefit Public Services Rental Unit Preservation
	Description	Under the Affordable Housing priority need area, the Village seeks to preserve, maintain, and improve the community's existing housing stock; to reduce the cost burden of housing for extremely low, low and moderate income household; and to provide a wide range of housing options for all residents in the community.

	Basis for Relative Priority	Cost burden (including severe cost burden) were shown to be the primary housing problem in the Village of Arlington Heights. Therefore, affordable housing is ranked as a high priority need. The associated goals of homeowner unit preservation and rental unit preservation are identified because the Village intends to use CDBG funds to address these goals in order to enhance affordability and to address the Village's aging. The goal areas of homeless services and public services are identified because services will be funded that help residents secure and maintain affordable housing. Fund will also be allocated to improve special needs housing, which is classified by HUD as public facilities without low/mod housing benefit.
2	Priority Need Name	Homelessness
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth
	Geographic Areas Affected	Municipality
	Associated Goals	Homeless Services
	Description	Under the Homelessness priority need area, the Village seeks to ensure that every person in the community has basic shelter every night and to ensure that persons at-risk of homelessness have access to emergency shelter, transitional housing, and eventually obtain permanent housing. When designating the populations to benefit from homeless assistance in the table below, the Village is including both currently homeless and at-risk persons.

	Basis for Relative Priority	Although the number of homeless is relatively low as a percentage of the total population, there is a significant housing need among extremely low and low income renters, particularly cost burden needs. These renters are at-risk of homelessness. The Village also recognizes that the needs of homeless persons should be prioritized due to the level and complexity of their needs, and the impact of homelessness and unstable housing on individuals, families (particularly families with children), and the broader community.
3	Priority Need Name	Other Special Housing/Non-Homeless Needs
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Victims of Domestic Violence
	Geographic Areas Affected	Municipality
	Associated Goals	Public Facilities without Low/Mod Housing Benefit Rental Unit Preservation
	Description	Under the Other Special Housing/Non-Homeless Needs area, the Village seeks to provide transitional and permanent housing with supportive services, or supportive services alone, to enable persons with special needs who are not currently homeless but require housing assistance to live healthily and as independently as possible in the community.
	Basis for Relative Priority	The needs for special housing for non-homeless persons is evidenced by the waiting lists for supportive housing in the community. Senior housing and housing for persons with disabilities were also types of housing programs ranked as high priorities by residents in the community survey.

4	Priority Need Name	Public Service Needs
	Priority Level	High
	Population	Extremely Low Low Moderate Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Victims of Domestic Violence
	Geographic Areas Affected	Municipality
	Associated Goals	Public Services
	Description	Under Public Service Needs, the Village seeks to address poverty and to enhance the quality of life, and improve the stability of individuals and families in Arlington Heights through the availability of youth programs, health programs, education, recreation, transportation, child care, disability services, family and individual support, and other services and opportunities. Services will primarily be provided by private, non-profit organizations in the community. The Village will consider funding all types of public services based on demonstrated needs in the community among extremely low, low and moderate income individuals and households. The income ranges of persons to benefit from the public services are indicated below. Beneficiaries may also be members of the homeless subpopulations and non-homless special needs populations depending on the service provided.

	Basis for Relative Priority	The need for public services is evidenced by the number of applications that the Village received for CDBG funding and the data contained in those applications. In the community survey, none of the public service areas were identified as a low priority by the public (i.e. all public services presented were ranked from 2 and 4 out of 4 where a ranking of 1 indicated lowest priority and a ranking of 4 indicated highest priority).
5	Priority Need Name	Public Facilities
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Victims of Domestic Violence Non-housing Community Development
	Geographic Areas Affected	Municipality
	Associated Goals	Public Facilities without Low/Mod Housing Benefit
	Description	Under Public Facilities needs, the Village seeks to ensure that the facilities that serve the social, recreational, health, family and other needs of persons in the community are provided, maintained, and available for use by all residents. Housing and other facilities that provide housing and/or services for special populations are usually categorized by HUD as public facilities. Priority for such special needs housing facilities will be given to the populations indicated below. Persons with alcohol and other addictions and persons with HIV/AIDS are not included under this need area because their specific numbers in Arlington Heights are not known, and it is not expected that public facilities would be funded specifically for these populations although they may be present in the designated income levels for programs under other needs categories.

	Basis for Relative Priority	According to the community survey, senior services and senior housing ranked in the top five public services and housing need areas. Supporting the Village's Senior Center, which is a public facility, is important to the Village in addressing senior housing and service needs. Housing for persons with disabilities is also ranked relative highly (fifth out of fifteen housing need areas).
6	Priority Need Name	Planning & Administration
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Non-housing Community Development
	Geographic Areas Affected	Municipality

	Associated Goals	Homeless Services Homeowner Unit Preservation Planning and Administration Public Facilities without Low/Mod Housing Benefit Public Services Rental Unit Preservation
	Description	Under Planning & Administration, the Village seeks to ensure that the strategies, goals, and projects of the entire community are responsive to community needs, are well designed and managed, and are coordinated with other community organizations for the most effective and efficient delivery of services.
	Basis for Relative Priority	Staff support is needed to continue to administer the CDBG program and to manage Village-administered CDBG-funded programs. The Village expects that all programs and projects will meet the national objectives of the CDBG program by benefitting persons who are extremely, low, and moderate income. Some of the beneficiaries may also be members of the Homeless and Non-homeless Special Needs populations.
7	Priority Need Name	Economic Development
	Priority Level	Low
	Population	Extremely Low Low Moderate Non-housing Community Development
	Geographic Areas Affected	Municipality
	Associated Goals	Economic Development
	Description	Economic development is a high priority of the Village. However, at this time, it is not proposed that CDBG funds be used to support Village economic development activities, and therefore, as per HUD instructions with respect to the Consolidated Plan, economic development is assigned a low priority for CDBG funding. The Village is investigating economic development activities that it may propose receive funding through the CDBG program at which time the priority level with respect to CDBG funding would be changed to high.

	Basis for Relative Priority	Although economic development is a high priority of the Village, it is listed as a low priority in the Plan at this time because no CDBG funds for economic development have been budgeted. Economic development is a high priority of the Village Board and was a high priority as reflected in the community survey.
8	Priority Need Name	Infrastructure
	Priority Level	High
	Population	Extremely Low Low Moderate Non-housing Community Development
	Geographic Areas Affected	Municipality
	Associated Goals	Infrastructure
	Description	Infrastructure is a high priority of the Village. Infrastructure includes, but is not limited to, the installation, replacement or improvement of roads, sidewalks, buildings, etc. Infrastructure needs funded with CDBG funds will take place in low and moderate income census tracts or for the benefit of persons with disabilities.
	Basis for Relative Priority	Infrastructure is a high priority of the Village. This priority area is discussed in the Village's Capital Improvement Plan (CIP).

Narrative (Optional)

In this Strategic Plan, the Village prioritizes various needs in the community that impact extremely low, low and moderate income individuals and households as either high or low priorities. These priority designations indicate whether the Village plans to dedication Community Development Block Grant (CDBG), or other Federal funding that may be received, to these priority needs.

High Priority - Means that the Village recognizes that there are community needs in this need area that can be effectively addressed using the Village's CDBG allocation.

Low Priority - Means that the Village does not intend, unless additional information is gathered or opportunities arise, to dedicate CDBG funds to the need area. A low priority designation does not necessarily mean that the need does not exist or that there is a low level of need. Rather, a low

priority designation means that the Village does not intend to utilize CDBG funding to address the need. The need may be addresses by the Village using non-federal funds or funds other than CDBG funds.

SP-30 Influence of Market Conditions - 91.415, 91.215(b)

Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	No funds are expected to be used for Tenant Based Rental Assistance.
TBRA for Non-Homeless Special Needs	No funds are expected to be used for Tenant Based Rental Assistance.
New Unit Production	The Village of Arlington Heights is a built-out community with limited available vacant land. Land and new construction costs make the development of new affordable housing units challenging. The Village addresses this issue through guidelines that encourage developers to include new affordable units within newly constructed multi-family developments. This inclusionary zoning policy allows developers to pay a fee-in-lieu of providing affordable units in their developments into the Arlington Heights Affordable Housing Trust Fund (created in July 2013) which will use funds to produce or preserve permanently affordable housing units.
Rehabilitation	Approximately 61% of the Village's housing stock was built prior to 1980 and is therefore 35 years of age and older. Typically, most major home components (ex. roof, furnace, etc.) can last up to 20 – 25 years. Therefore, many homes in Arlington Heights need are or will need major repairs.
Acquisition, including preservation	The Village does not include the acquisition, including with preservation, of affordable housing as a strategy to be carried out by the Village. However, as funding allows, the Village will support such activities by affordable housing providers including providers of housing for persons with special needs. Market characteristics that influence the use of funds available for this housing type include housing, land and rehabilitation costs. Although housing values declined in the mid-2000s, the values are relatively high as compared with other areas of the State and are rebounding.

Table 49 – Influence of Market Conditions

Table 5

Table 5 shows the change in the population and number of households in Arlington Heights from 2000 to the 2007-2011 American Communities Survey estimate. Both figures decreased by 2%. During the same period, the median income in the community increased 16% from \$67,807 to \$78,494. However, according to the Bureau of Labor Statistics' Consumer Price Index Inflation Calculator, \$67,807 in 2000 has the same purchasing power as \$88,574 in 2011. Therefore, when adjusted for inflation, there was a decrease in median household income from 2000 to 2011.

SP-35 Anticipated Resources - 91.420(b), 91.215(a)(4), 91.220(c)(1,2)

Introduction

The Village was notified that for FFY 2015 (Program year 2014 - 2015), the Village's CDBG entitlement allocation was \$240,332. **The expected amount available for the next four years is \$250,000 per year in CDBG allocations plus \$100,000 per year in program income for a total of \$350,000 per year or \$1,400,000 over the four year period.** During the time periods during which Annual Action Plans are developed, the CDBG grant allocations for the year covered by the Annual Action Plan have often not been published yet by HUD. When the CDBG allocation is not known during the development of the Annual Action Plan, the Village uses the prior year's grant amount as the estimate for the Annual Action Plan year. When the actual grant amount becomes known, the amounts allocated for public services are adjusted proportionally with the change in the actual grant amount, with the exception that no public service grant amount shall be below \$1,500. With respect to construction projects, allocations for specifically identified projects are not changed, but allocation to programs that do not have specified addresses and work are adjusted proportionally so that the total budget equals total funds available.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	240,332	100,000	213,588	553,920	1,400,000	Year 1 reflects the actual CDBG grant amount of \$240,332. Years 2 - 5 are based on the estimated annual grant amount of \$250,000 plus \$100,000 in program income for each of the 4 years.

Table 50 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Village does not anticipate receiving any Federal funds that have matching requirements. CDBG funds will be used to leverage many sources of other funds. Sub-recipient agencies receiving CDBG funding frequently site receiving Village/CDBG support of their programs as beneficial to them when seeking other public and private funds. CDBG funds may also leverage other government funding from other federally funded programs such as the HOME program, State programs such as those administered by the Illinois Housing Development Authority (IHDA), other public housing funds, or funding from other public or private entities. The CDBG entitlement program has no matching requirements.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

At this time, no publically owned land or property located within the jurisdiction has been identified to address the needs identified in the plan.

Discussion

SP-40 Institutional Delivery Structure - 91.415, 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Village of Arlington Heights	Government	Economic Development Homelessness Non-homeless special needs Ownership Planning Rental neighborhood improvements public facilities public services	
Alliance to End Homelessness in Suburban Cook County	Continuum of care	Homelessness	
HOUSING AUTHORITY OF COOK COUNTY	PHA	Public Housing	
	Non-profit organizations	Homelessness Non-homeless special needs Ownership Rental neighborhood improvements public facilities public services	

Table 51 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

Strengths in the institutional delivery system are that a wide variety of services and facilities are offered. Also, providers work together to refer clients for services and they avoid duplication of services when possible. Gaps in the institutional delivery system are primarily related to the availability of resources to serve the demand.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	
Legal Assistance	X		
Mortgage Assistance	X		
Rental Assistance	X	X	
Utilities Assistance	X	X	
Street Outreach Services			
Law Enforcement	X	X	
Mobile Clinics			
Other Street Outreach Services	X	X	
Supportive Services			
Alcohol & Drug Abuse	X	X	
Child Care	X	X	
Education	X	X	
Employment and Employment Training	X	X	
Healthcare	X	X	
HIV/AIDS	X	X	
Life Skills	X	X	
Mental Health Counseling	X	X	
Transportation	X	X	
Other			

Table 52 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The homeless service delivery system is coordinated by the Alliance to End Homelessness in Suburban Cook County. As stated in the Alliance's website, "As the lead agency for suburban Cook County's Continuum of Care, the Alliance brings together a range of services and housing options for homeless people. The Alliance convenes a variety of stakeholders to cooperatively set priorities, collect data, rank project applications, and measure outcomes. In coordinating the annual application to the US Department of Housing and Urban Development, for homeless assistance grants, the Alliance brings in approximately \$9 million per year to support over fifty homeless programs in the region.

The Alliance organizes its work at the local grassroots level into three Community Based Service Areas (CBSAs) for Homeless Assistance. These CBSAs - serving the north, west, and south areas of suburban Cook County - form a collaborative of homeless assistance information, referral, shelter, and service delivery system within their local communities. The CBSAs have been instrumental in the overall development and implementation of the Continuum of Care strategy.

The mission of the Alliance to End Homelessness is to strive for the elimination of homelessness in suburban Cook County through the coordination and maximization of available resources to assist homeless individuals and families. The Alliance serves as a convener for the collaborative, community-based endeavors of homeless service providers, affordable housing developer, local governments, foundations, and the private sector."

he Village of Arlington Heights is located in the North Community Based Service Area. The needs and services in this CBSA are addressed by the Association of Homeless Advocates in the North District (AHAND) . The non-profit agency member of AHAND that provide direct client services are the Aging and Disability Foundation; Alexian Brothers Center for Mental Health; Beacon Therapeutic – CHIPRA Program; Catholic Charities; Northwest Compass, Inc.; The Center of Concern; Fellowship Housing; Journeys|The Road Home; NAMI Barrington Area; North Cook Intermediate Service Center; The Harbour, Inc.; Veterans Administration; and the WINGS Program, Inc. These agencies provide a wide spectrum of services including those listed in the table above. Some of the agencies specialize in serving particular subgroups of the homeless population such as chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

Although all of the homeless prevention services listed above are available in the community, the demand exceeds the service capacity of the organizations that provide the services. Federal and State funding cuts have been detrimental to the homeless network's ability to provide services. Also, due to the large size and large population of suburban Cook County, it can be difficult to track the availability of services throughout the County.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

SP-45 Goals - 91.415, 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeowner Unit Preservation	2015	2019	Affordable Housing	Village of Arlington Heights, IL	Affordable Housing Planning & Administration	CDBG: \$297,920	Homeowner Housing Rehabilitated: 20 Household Housing Unit
2	Rental Unit Preservation	2015	2017	Affordable Housing Public Housing	Village of Arlington Heights, IL	Affordable Housing Other Special Housing/Non-Homeless Needs Planning & Administration	CDBG: \$73,000	Rental units rehabilitated: 118 Household Housing Unit
3	Homeless Services	2015	2019	Homeless	Village of Arlington Heights, IL	Affordable Housing Homelessness Planning & Administration	CDBG: \$20,000	Homelessness Prevention: 200 Persons Assisted
4	Public Facilities without Low/Mod Housing Benefit	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	Village of Arlington Heights, IL	Affordable Housing Other Special Housing/Non-Homeless Needs Planning & Administration Public Facilities	CDBG: \$565,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 18035 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Public Services	2015	2019	Non-Housing Community Development	Village of Arlington Heights, IL	Affordable Housing Planning & Administration Public Service Needs	CDBG: \$248,000	Public service activities other than Low/Moderate Income Housing Benefit: 1250 Persons Assisted
6	Planning and Administration	2015	2019	Planning and Administration	Village of Arlington Heights, IL	Planning & Administration	CDBG: \$300,000	Other: 0 Other
7	Economic Development	2015	2019	Non-Housing Community Development	Village of Arlington Heights, IL	Economic Development	CDBG: \$0	Other: 0 Other
8	Infrastructure	2017	2019	Non-Housing Community Development	Village of Arlington Heights, IL	Infrastructure	CDBG: \$450,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2000 Persons Assisted Other: 0 Other

Table 53 – Goals Summary

Goal Descriptions

1	Goal Name	Homeowner Unit Preservation
	Goal Description	It is the goal of the Village to provide funding for programs that assist in overcoming cost burdens experienced by extremely low, low and moderate income homeowners (ex. homeowner rehabilitation program).
2	Goal Name	Rental Unit Preservation
	Goal Description	It is the goal of the Village to provide funds for the improvement of affordable rental units for extremely low, low, and moderate income residents which may include federally assisted or public housing.
3	Goal Name	Homeless Services
	Goal Description	It a goal of the Village to address homeless needs by providing support for homeless services including services to individuals and families at risk of homelessness.
4	Goal Name	Public Facilities without Low/Mod Housing Benefit
	Goal Description	It is a goal of the Village to support public facilities including, but not limited to, the Arlington Heights Senior Center (which serves more than 9,000 seniors each year), emergency/transitional housing, supportive housing for persons with special needs, and other public facilities that are eligible for CDBG assistance . It is planned that the Senior Center will receive CDBG funding during the first 2 years of the Consolidated Plan (ext. 9,000 persons served each year, or 18,000 for the 2 years), an estimated 11 other people will beneficiaries of FFY 2015 CDBG funds (est. 5 at the Safe House and 6 at a group home); and it is estimated that there will be 6 persons assisted through renovations of group homes or other public facilities in years 3, 4, & 5. Therefore, the number of estimated beneficiaries is 9,011 in year 1 (9,000 at the Senior Center, 5 at the Safe House, 6 at a group home), 9,006 in year 2 (9,000 at the Senior Center and 6 at another public facility), 6 in year 3 at public facilities, 6 in year 4 at a public facilities, and 6 in year 5 at a public facilities for a total for the 5 years of 18,035. The number of persons who may be assisted at other types of public facilities cannot be estimated until those facilities and allocations are identified.
5	Goal Name	Public Services
	Goal Description	It is a goal of the Village to support the availability of various public services including literacy, housing counseling, services to persons with disabilities, child care, youth services, health care, etc. as needed.

6	Goal Name	Planning and Administration
	Goal Description	It is a goal of the Village to effectively administer the Community Development Block Grant (CDBG) program and ensure Village compliance with Federal laws, regulations, and guidelines concerning the CDBG program.
7	Goal Name	Economic Development
	Goal Description	The goal of economic development is to expand economic opportunities including job creation and retention.
8	Goal Name	Infrastructure
	Goal Description	The goal of infrastructure is to provide buildings, sidewalks, roads etc. that are necessary for the Village to function properly.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

The Village is not a recipient of HOME program funds. Therefore, the Village does not have an estimate of the number of units that may be provided that meet the definition of affordable housing under the HOME program. The number of persons expected to benefit from the homeowner unit preservation program and rental unit preservation programs are:

Homeowner Preservation Units: 5 extremely low income, 10 low income, and 5 moderate income

Rental Preservation Units: 50 extremely low income, 50 low income, and 18 moderate income

SP-50 Public Housing Accessibility and Involvement - 91.415, 91.215(c)

Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)

The Housing Authority of the County of Cook (HACC) is currently under a Voluntary Compliance Agreement (VCA) with the Office of Fair Housing and Equal Opportunity at the Department of Housing and Urban Development to make 5% of its total public housing inventory accessible for persons with mobility impairments and 2% of its inventory accessible for person with auditory impairments. When the project is completed, HACC will have 99 units that are fully accessible for persons with mobility impairments and 39 units that are accessible for persons with auditory impairments. These units will be throughout the Northern and Southern parts of Cook County. In Arlington Heights, there will be 9 accessible units in the Albert Goedke Apartments.

The HACC also improves housing and living environments through its 5-year and annual Public Housing Agency Strategic Plans.

Housing Authority of Cook County (HACC) is currently under a Voluntary Compliance Agreement (VCA) with the office of Fair Housing and Equal Opportunity at the Department of Housing and Urban Development to make 5% of its total public housing inventory accessible for persons with mobility impairments and 2% of its inventory accessible for people with auditory impairments.

When the project is completed, HACC will have 99 units that are fully accessible for persons with mobility impairments and 39 units that are accessible for persons with auditory impairments.

These units will be throughout the Northern and Southern parts of Cook County. In Arlington Heights, there will be nine (9) accessible units in the Albert Goedke Apartments building.

HACC also improves housing and living environments through its 5-year and annual Public Housing Agency Strategic Plans.

Activities to Increase Resident Involvements

The Village will continue its outreach efforts to residents of public housing and the management of public housing. The Village will also work with the HACC, as allowed and under the conditions as stipulated in the Village's Conditional Commitment Letter, with respect to the improvements to the Albert Goedke Apartments as proposed in the HACC's Strategic Plan.

Is the public housing agency designated as troubled under 24 CFR part 902?

No

Plan to remove the 'troubled' designation

Not applicable.

SP-55 Strategic Plan Barriers to Affordable Housing - 91.415, 91.215(h)

Barriers to Affordable Housing

There are a number of areas which are reviewed by the Village to ensure that the Village's public policies do not create barriers to affordable housing and help overcome existing barriers that may exist in the housing market.

Cost of Land - The cost and unavailability of land are barriers to the development of affordable housing. The Village seeks to overcome this barrier by encouraging the inclusion of affordable housing in mixed income developments and directing resources, when available, to overcome this barrier.

Public Policy - The following are key elements of the Village policies concerning affordable housing:

- Housing Commission - The Village Housing Commission has made recommendations to the Village Board concerning affordable housing.
- Village Board Goals - Village Board goals include: Explore and encourage affordable private housing. Investigate availability of handicapped accessible and attainable apartments and Assure Arlington Heights meets State attainable housing percentage requirements.
- Inclusionary Affordable Housing - The Village has a voluntary/negotiated affordable housing inclusionary zoning policy.
- Comprehensive Plan - The Village Comprehensive Plan states that it is a goal of the Village to encourage a wide variety of housing alternatives by type, size, and price range.
- Taxes - The total Village budget is funded by a combination of sources. Village property taxes accounts for only a portion of the total property tax bill with remainder going to other taxing bodies.
- Land Use Controls - It is the Village goal, as stated in its Comprehensive Plan, to maintain a diversity of housing options through land use controls.
- Zoning Regulations - Zoning regulations are applied consistently, objectively, and uniformly to encourage compatible land uses while promoting a diverse mix of land uses.
- Building Codes - The Village utilizes the Standard BOCA Basic Building Code for all construction types. A separate Housing Maintenance and Occupancy Code provides minimum standards for basic equipment and facilities such as kitchen and bathroom facilities. Code enforcement actions are essential for maintaining the quality of housing in Arlington Heights.

- Fees and Charges - All fees are reviewed on an annual basis for comparison to surrounding communities and with industry standards. The Village does not consider its fees to be excessive nor prohibitive to development.

Growth Limits - There are no policies on growth limits in the Village.

Policies that Affect the Return on Residential Investment - Toward the latter part of this period, the Village has implemented an affordable housing inclusionary zoning policy. The Village sees preservation of existing modest and currently affordable housing stock and a potential for providing economically-efficient affordable housing the in the future.

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

The Village addresses the barriers to affordable housing by:

Cost of Land - The Village seeks new policies and programs to finance affordable housing programs in its relatively high housing cost area. These programs include the adoption of an Affordable Housing Trust Fund in 2013 and voluntary inclusionary housing policies which have led to the inclusion of affordable units in new residential developments.

Public Policy

Housing Commission - The Housing Commission monitors Arlington Heights' housing programs in order to advise the Village on how to maximize their effectiveness. The Housing Commission also research and makes recommendations concerning how to preserve and expand the affordable housing inventory.

Village Board Goals - The Village Board continues its commitment to affordable housing by keeping affordable housing among the top goals of the Village.

Inclusionary Affordable Housing - The Village monitors the effectiveness of its inclusionary housing policies, last updating the policies in May 2014.

Comprehensive Plan - The Village has retained the goal to maintain a balanced housing stock in its Comprehensive Plan. Other plans are evaluated for opportunities to include affordable housing.

Taxes - The Village endeavors to keep its property tax level on-par with the levels in the surrounding communities.

Land Use Controls, Zoning Regulations, Building Codes and Fees - Regulations are evaluated to allow for a range of housing options while protecting the health and safety of residents.

Growth Limits - na

Policies that Affect the Return on Residential Investment - The affordable housing inclusionary zoning guidelines were adjusted in May 2015 to apply to more, small development, and the fee in lieu of providing affordable units was reduced to what was considered to be a more appropriate amount in the current housing market.

The actions above have resulted in the following:

- As per Industrial Revenue Bond requirements, 20% of the units at the Dunton Tower Apartments (44 units) in downtown Arlington Heights must be rented to households at or below the Cook County median income for a family of four.
- At Timber Court condominiums, 21 of the approved units are to be permanently affordable and must be owned or rented by households at or below 80% of the Chicago area median income.
- The owner of the Arbor Lane Townhomes agreed to pay a fee in lieu of producing 2 affordable units expected to be approximately \$27,500 which will be deposited in the Village's Affordable Housing Trust Fund.
- The Arlington Downs rental development will include up to 24 affordable units (5% of the units produced after the first 300 in Phase 2 of the project)>
- Seven of the rental units to be constructed at 212 N. Dunton (Parkview Apartments) must be maintained as permanently affordable and rented to persons at or below 60% of the Chicago Area Median Income or other income level as prescribed by federal affordable housing financing that may be secured for this project.

SP-60 Homelessness Strategy - 91.415, 91.215(d)

Describe how the jurisdiction's strategic plan goals contribute to:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In 2014, the Village received a grant that essentially mirrors a program that was in place from 2010 to 2013. The Arlington Heights Police Department (AHPD) partners with Alexian Brothers Mental Health (ABMH) Center professionals in an outreach venture. Patrol officers and social workers drive the community and engage homeless persons in conversation. When police determine the social worker is not at risk, police step back to allow for privacy. The social worker assesses potential clients and offer professional services through ABMH. In the past, some have accepted services and then were placed in transitional housing. Others refuse services and continue to remain homeless. This \$39,000 grant should allow for about 6 months of activity, and if it continues to be effective, the AHPD will seek funding to continue the program.

The Police Department considers our mental health outreach initiative a successful partnership with Alexian Brothers Mental Health professionals. The number of homeless persons engaged and directed to structured services has been documented throughout the duration of our related grants. In fact, this program was recently recognized by the International City/County Management Association as an innovative public/private partnership. Arlington Heights' former Village Manager Bill Dixon accepted the award on behalf of the Village of Arlington Heights in September 2014.

The agencies involved in the Alliance to End Homelessness in Suburban Cook County also provide outreach, including to unsheltered person. They assess their needs and provide services and housing. Client data is compiled through the Homeless Management Information System which is managed by the Alliance and this information is used to set goals and guide activities.

Addressing the emergency and transitional housing needs of homeless persons

Non-profit agencies in the area plan to continue to provide emergency and transitional housing for the homeless. These efforts are coordinated through the Alliance to End Homelessness in Suburban Cook.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

Persons as described above will receive assistance from the Village of Arlington Heights through the Department of Building and Health Service, programs funded through the Village's CDBG grant, and agencies serving the north district of Cook County including Journeys|The Road Home, Catholic Charities, The Harbour, Inc., YWCA Evanston/North Shore, Northwest Compass, Connections for the Homeless, The Center of Concern, WINGS, the Housing Opportunity Development Corporation, Housing Options, the New Foundation Center, and the Housing Authority of Cook County.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

The area's discharge policies and strategies are explained in form MA-35.

SP-65 Lead-based Paint Hazards - 91.415, 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

The Village is aware of the health risks, especially to children, that exist in its older homes due to the presence of lead-based paint. The Village will continue to provide information and blood lead based paint testing services to Village residents. When persons are identified as having elevated blood levels, the appropriate County and State agencies will be notified, and these persons will be referred for appropriate services.

The Village complies with HUD's lead-based paint regulations with respect to the Village's housing rehabilitation programs. The required notifications, lead-hazard testing, and lead hazard treatment protocols are followed.

How are the actions listed above related to the extent of lead poisoning and hazards?

The Cook County Department of Public Health provided information to the Village at a meeting on November 14, 2014 concerning rates of lead poisoning in Arlington Heights. Although incidences of lead levels for persons in Arlington Heights requiring intervention by Cook County are rare, levels that can affect children have been reported. The Village will seek to reduce lead exposure by complying with HUD regulations with respect to HUD-funded home rehabilitation.

How are the actions listed above integrated into housing policies and procedures?

The actions described above are included in the Village's policies for how it implements its Single-Family Rehabilitation Loan program and when complying with lead-based paint regulations with respect to other federally funded housing rehab.

SP-70 Anti-Poverty Strategy - 91.415, 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

The Federal government has devised several programs such as food stamps, public housing, and health care to address some of the most critical needs of person in poverty. Elk Grove Township and Wheeling Township in Arlington Heights administer anti-poverty related programs. The school districts and employment training agencies provide English as a Second Language and job training programs.

Northwest Compass operates most of the area's self-sufficiency programs such as Head-Start and WIC. The agency also offers financial counseling, employment counseling, etc. The Village intends to support Northwest Compass as funding allows including supporting (through General Funds) a rent and mortgage assistance program that is jointly administered by the Village's Health Department and Northwest Compass.

The Village directly provides assistance for the critical needs of persons in poverty through its Department of Building and Health Services. This department provides certain medical services, provides emergency assistance with needs such as housing, food, and transportation, and makes appropriate referrals to agencies serving Arlington Heights residents.

Some of the homeless and other social service providers provide job counseling and job training or through counseling assist clients with finding educational opportunities that will lead to higher wage jobs. These agencies also refer clients to job training opportunities.

The Village also allocates its CDBG grant in such a way that 100% of the client meet the low- and moderate-income guidelines where the Federal requirement is that a minimum of 70% of the beneficiaries be low- and moderate-income. Several funded programs are designed to serve the homeless and other extremely low- and low-income clients and it is expected that some of these clients are at poverty level.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

Coordination takes place between the Village's Department of Planning and Community Development and the agencies funded through the CDBG program. Further, the Village coordinate its effort through the private sector and non-profit agencies. Much of this coordination takes place through Village commissions such as: the Housing Commission, Commission for Citizens with Disabilities, The Arlington Economic Alliance, and the Senior Citizens Commission.

SP-80 Monitoring - 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The Village was notified that for FFY 2015 (Program year 2014 - 2015), the Village's CDBG entitlement allocation was \$240,332. **The expected amount available for the next four years is \$250,000 per year in CDBG allocations plus \$100,000 per year in program income for a total of \$350,000 per year or \$1,400,000 over the four year period.** During the time periods during which Annual Action Plans are developed, the CDBG grant allocations for the year covered by the Annual Action Plan have often not been published yet by HUD. When the CDBG allocation is not known during the development of the Annual Action Plan, the Village uses the prior year's grant amount as the estimate for the Annual Action Plan year. When the actual grant amount becomes known, the amounts allocated for public services are adjusted proportionally with the change in the actual grant amount, with the exception that no public service grant amount shall be below \$1,500. With respect to construction projects, allocations for specifically identified projects are not changed, but allocation to programs that do not have specified addresses and work are adjusted proportionally so that the total budget equals total funds available.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	240,332	100,000	213,588	553,920	1,400,000	Year 1 reflects the actual CDBG grant amount of \$240,332. Years 2 - 5 are based on the estimated annual grant amount of \$250,000 plus \$100,000 in program income for each of the 4 years.

Table 54 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Village does not anticipate receiving any Federal funds that have matching requirements. CDBG funds will be used to leverage many sources of other funds. Sub-recipient agencies receiving CDBG funding frequently site receiving Village/CDBG support of their programs as beneficial to them when seeking other public and private funds. CDBG funds may also leverage other government funding from other federally funded programs such as the HOME program, State programs such as those administered by the Illinois Housing Development Authority (IHDA), other public housing funds, or funding from other public or private entities. The CDBG entitlement program has no matching requirements.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

At this time, no publically owned land or property located within the jurisdiction has been identified to address the needs identified in the plan.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeowner Unit Preservation	2015	2019	Affordable Housing	Village of Arlington Heights, IL	Affordable Housing Other Special Housing/Non-Homeless Needs	CDBG: \$101,735	Homeowner Housing Rehabilitated: 4 Household Housing Unit
2	Rental Unit Preservation	2015	2019	Affordable Housing Public Housing	Village of Arlington Heights, IL	Affordable Housing Public Facilities	CDBG: \$73,000	Rental units rehabilitated: 118 Household Housing Unit
3	Homeless Services	2015	2019	Homeless	Village of Arlington Heights, IL	Homelessness	CDBG: \$3,900	Public service activities other than Low/Moderate Income Housing Benefit: 42 Persons Assisted
4	Public Facilities without Low/Mod Housing Benefit	2015	2017	Non-Homeless Special Needs Non-Housing Community Development	Village of Arlington Heights, IL	Homelessness Other Special Housing/Non-Homeless Needs Public Facilities	CDBG: \$216,815	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 9011 Persons Assisted
5	Public Services	2015	2019	Non-Housing Community Development	Village of Arlington Heights, IL	Public Service Needs	CDBG: \$49,060	Public service activities other than Low/Moderate Income Housing Benefit: 250 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Planning and Administration	2015	2019	Planning and Administration	Village of Arlington Heights, IL	Planning & Administration	CDBG: \$58,000	Other: 0 Other

Table 55 – Goals Summary

Goal Descriptions

1	Goal Name	Homeowner Unit Preservation
	Goal Description	NA
2	Goal Name	Rental Unit Preservation
	Goal Description	NA
3	Goal Name	Homeless Services
	Goal Description	NA
4	Goal Name	Public Facilities without Low/Mod Housing Benefit
	Goal Description	NA
5	Goal Name	Public Services
	Goal Description	NA
6	Goal Name	Planning and Administration
	Goal Description	NA

AP-35 Projects - 91.420, 91.220(d)

Introduction

The Village proposed the following draft allocations at the January 12, 2015 public hearing.

#	Project Name
1	Faith Community Homes
2	Township High School District 214 Community Education Foundation
3	Northwest Center Against Sexual Assault
4	Childrens Advocacy Center
5	WINGS Program
6	Resources for Community Living
7	Escorted Transportation Service Northwest
8	Suburban Primary Health Care Council
9	Northwest Compass Day Care
10	Journeys The Road Home
11	Arlington Heights Park District Children At Play Program
12	WINGS Program Security System
13	Housing Authority of Cook County Albert Goedke Apartments
14	Village of Arlington Heights Senior Center
15	Group Home and Transitional Housing Rehab Program
16	Single Family Rehabilitation Loan Program
17	Village of Arlington Height Housing Planner and Administrative Costs

Table 56 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary
Project Summary Information

1	Project Name	Faith Community Homes
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG: \$1,960
	Description	Faith Community Homes provides supportive services to low income working families with children living in Arlington Heights to help them obtain stable housing and work toward financial stability. Families are assisted for two years during which time they work with staff and volunteer mentors to develop and implement steps to lead to financial self-sufficiency. CDBG funds pay salary costs for providing services.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Faith Community Homes provides some limited financial help with rent, but the major part of their program is 2 years of mentoring designed to help families develop realistic budgets, goals, and actions. The objective of the program is to bring families to financial stability and independence.
2	Project Name	Township High School District 214 Community Education Foundation
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG: \$1,500
	Description	Beginning English as a Second Language lessons are provided every Thursday from 12:30 - 3:00 pm for 34 weeks to eligible non-native speakers of English. This project fills the gap for beginning ESL learners who are not advanced enough in their English skills for the existing ESL programs offered at the Arlington Heights Memorial Library. CDBG funds paid salary costs of the ESL instructor.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The program is to provide eligible persons with pre-beginning to intermediate ESL classroom instruction at the Arlington Heights Memorial Library. The curriculum is a model of beginning communicative competence, integrating basic grammar with life skills, civics education, and functional language usage. It is aligned with the Illinois ESL Content Standard. Adult students attending this class will be prepared to effectively use the computer lab in the library's ESL/Literacy Office and the Read to Lear Adult Literacy/Volunteer program, as well as the many library services offered by the library for the general population.
3	Project Name	Northwest Center Against Sexual Assault
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG: \$1,960
	Description	This agency will provide support to Arlington Heights residents who are victims of sexual abuse and sexual assault.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Northwest CASA provides specialized counseling, crisis intervention, and advocacy programs for Arlington Heights residents who are victims of sexual abuse or sexual assault. Counseling is provided by specially trained master's level therapists who have expertise in working with sexual assault victims of all ages. Crisis intervention is provided 24/7 through a hotline operated by volunteers and staff. Advocacy services are also provided 24/7 in emergency rooms at 7 area hospitals, and 24/7 criminal justice advocacy is provided in behalf of victims who are at the police station or whose cases are being adjudicated in court.

4	Project Name	Childrens Advocacy Center
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG: \$1,960
	Description	The Children's Advocacy Center provides direct services for child victims of sexual assault and/or severe physical abuse, and witnesses to domestic violence, and their families. Services are provided through the Center's CASA, Family Support Services, and Safe From the Start Programs. CDBG funds were used to pay salary costs of agency employees who provided direct client services.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
5	Planned Activities	The services provided include the Center's Coordination, Advocacy and Sensitive Interviewing Program (CASI), Family Support Services Program, and Safe From the Start Program. The CASI Program coordinates the abuse investigation and provides expert child interviews and access to medical exams, court advocacy, crisis intervention and on-going support groups for child survivors of abuse and their parents. Safe From the Start provides specialized assessments and counseling for young children (0 - 5) exposed to violence, and their families.
	Project Name	WINGS Program
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Public Services
	Needs Addressed	Homelessness Public Service Needs Public Facilities
	Funding	CDBG: \$2,935

	Description	The WINGS Program provides housing and supportive services to persons who are victims of domestic violence or homelessness. Emergency shelter and services are provided at the agency's Safe House. CDBG funds were used to pay the costs associated with Arlington Heights residents receiving shelter and services at the Safe House. WINGS was reimbursed on a cost per night of service basis.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	WINGS provides safe, decent housing to women who find themselves homeless due to domestic violence or other reasons. Through an array of housing ranging from emergency shelter through transitional housing, and permanent supportive housing, WINGS assists women based on their needs.
6	Project Name	Resources for Community Living
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG: \$2,935
	Description	RCL offers affordable housing and individualized support services for adults with developmental and/or physical disabilities. The primary goal of these services is to assist person with disabilities to live in their own homes and apartments, rather than in group homes and institutional settings. Services provided include money management, cooking, using public transportation safety, vocational, community involvement and other skills necessary for living on one's own. Monthly social activities, social group training, and rent subsidies are also available. CDBG funds were provided for salary costs for delivering services to clients.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	Resources for Community Living assists people with developmental and/or physical disabilities to locate affordable housing (homes and apartments) in the community, rather than in institutionalized setting. The agency provides individualized support services such as instruction in money management, cooking, using public transportation, safety, vocations, community involvement, and other skills necessary for living on one's own.
7	Project Name	Escorted Transportation Service Northwest
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG: \$2,935
	Description	This program provides senior citizens with transportation to medical appointments. The agency is run by a small staff, and the transportation is provided by screened and trained volunteer drivers. CDBG funds were used to support salaries for time spent delivering services to Arlington Heights residents.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	ETS/NW provides reliable, volunteer-based transportation for the community's frail, elderly adults requiring assistance to their medial appointments. Passengers are picked up at their homes and driven to their appointment by a thorough screened and trained volunteer driver. The volunteer stays with the senior for the duration of the appointment, then drives him/her home.
8	Project Name	Suburban Primary Health Care Council
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG: \$9,500

	Description	The Suburban Primary Health Care Council's Access to Care program provides access to primary medical care to income eligible person who are uninsured or under insured. Covered services include office visits to a primary care physician, routine lab tests, x-rays and prescription drugs. Services are provided by local physicians and other service providers who are under contract and paid by the Suburban Primary Health Care Council at discounted rates. Funds are used to pay the per person enrollment fee for income-eligible Arlington Heights residents who are enrolled in the program.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Access to Care provides access to primary care to income-eligible enrollees. Covered services include office visits to a personal primary care physician, routine lab tests, x-rays, and prescription drugs. Services are provided by local physicians and other service providers who are under contract and paid by the Access to Care program at discounted rates. Clients pay nominal co-payments to providers for services including \$5 for a physician office visit, \$5 for lab or x-ray, and \$15 - \$40 for prescription drugs.
9	Project Name	Northwest Compass Day Care
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG: \$18,500
	Description	Through this program, parents are provided with subsidized day care to enable the parents to work and become financially stable. The parents who receive the benefits of the day care assistance are also served through budget counseling, parenting classes, and other program available through the agency. CDBG funds were used for day care costs.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Through this program parents are provided with subsidized day care for their children allowing the parents to maintain employment. The parents are also required to participate in life skills workshops, financial counseling, and solution-focused case management.
10	Project Name	Journeys The Road Home
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Homeless Services Public Services
	Needs Addressed	Homelessness Public Service Needs
	Funding	CDBG: \$3,900
	Description	JOURNEYS The Road Home provides comprehensive wrap-around services for homeless and at-risk individuals from Arlington Heights and 36 neighboring communities in the north and northwest suburbs. JOURNEYS is the only emergency shelter provider in the area. The Day Center program provides vital counseling and services to the homeless and at-risk individuals. CDBG funds were used support agency salary costs of agency workers providing direct client services.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
11	Project Name	Arlington Heights Park District Children At Play Program
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG: \$4,875

	Description	This project involves providing child care subsidies for income eligible families with children participating in the Park District's before and after school program. CDBG funds were used to pay all or a portion of the fees assessed by the Park District for the childcare. The amount of the scholarship for each child is determined on a sliding scale based on household income.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The CAP program is a cooperative arrangement between the Arlington Height Park District, School Districts 25, 21, and 59, and the Village of Arlington Heights. This recreational based program provides grades K - 5 children with the opportunity to participate at their school in a supervised program that provides a variety of activities centered around theme weeks including arts and crafts, sports, large group games, homework/quiet time, passive games, snack, and socialization with peers. CDBG funding is used to subsidize the cost of the program for children of working, income-eligible parents. CDBG funding for the subsidies is \$5,000, and the Village is also providing \$29,000 for subsidies through the Village's General Fund.
12	Project Name	WINGS Program Security System
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Homeless Services Public Facilities without Low/Mod Housing Benefit
	Needs Addressed	Homelessness Public Facilities
	Funding	CDBG: \$1,410
	Description	Funds were used to improve resident and staff security by altering the security system to relocate the entrance security buzzer from the common area lobby to behind the receptions/staff desk. This allows better control of the buzzer and for the staff to continually observe the entrance on camera as people are admitted to the building. CDBG funds were used for the contractor costs to relocate the device.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	WINGS owns and operates the Safe House which gives abused women and their children emergency housing for up to 90 days in a secure environment while they determine the steps necessary to move toward self-sufficiency and a violence-free lifestyle.
13	Project Name	Housing Authority of Cook County Albert Goedke Apartments
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Rental Unit Preservation
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$73,000
	Description	Under this approximately \$5 million project, the Housing Authority of Cook County is fully renovating the 118-unit Albert Goedke Apartment Building in Arlington Heights. The Albert Goedke Apartment building provides project-based, federally subsidized housing for elderly person and persons with disabilities. This project is being funded by multiple sources with a Village CDBG contribution of \$73,000 which enabled the housing authority to leverage additional funding.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The Housing Authority of Cook County was awarded Low-Income Housing Tax Credits for the rehabilitation of the Albert Goedke Apartments in Arlington Heights. This 118 rental unit building provides affordable housing for elderly and/or disabled income eligible households. 85% of the households at the Albert Goedke apartments are reported to be extremely low income. The building has not received any significant upgrades or repairs since it was constructed in 1978. The renovations are being done to preserve this affordable housing in the community.

14	Project Name	Village of Arlington Heights Senior Center
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Public Facilities without Low/Mod Housing Benefit
	Needs Addressed	Public Facilities
	Funding	CDBG: \$150,000
	Description	Funds will be used to pay debt service on the bonds issued for acquisition and renovation of the Senior Center building. The 20-year financing plan to use a portion of the Village's CDBG allocation to the debt service on the bonds was approved in a letter from HUD dated December 30, 1996. \$200,000 was used for this purpose in the first year, and \$150,000 has been used each year thereafter. 2016 is the final year of the approved 20-year financing plan.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The funding will be used for half of the cost of the annual debt service on the bonds that were issued to purchase and renovate the Senior Center building. The use of CDBG funds over a 20-year period for this purpose was approved by HUD (including waivers to a couple of CDBG regulations) beginning with the Village's Federal FY 1997 CDBG allocation.
15	Project Name	Group Home and Transitional Housing Rehab Program
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Public Facilities without Low/Mod Housing Benefit
	Needs Addressed	Affordable Housing Other Special Housing/Non-Homeless Needs Public Facilities
	Funding	CDBG: \$66,815
	Description	Funds will be used for construction costs to make renovations to group homes and transitional housing facilities.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Funds will be used for necessary renovations of group homes for persons with disabilities or transitional housing units.
16	Project Name	Single Family Rehabilitation Loan Program
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Homeowner Unit Preservation
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$101,735
	Description	This program provides 0% interest, deferred, home improvement loans to extremely low, low, and moderate income homeowners.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Homes of extremely low, low, and moderate income homeowners will be rehabilitated. The funds are provided in the form of a 0%, deferred loan which is repaid when the home is sold or possibly if the home is refinanced.
17	Project Name	Village of Arlington Height Housing Planner and Administrative Costs
	Target Area	Village of Arlington Heights, IL
	Goals Supported	Planning and Administration
	Needs Addressed	Planning & Administration
	Funding	CDBG: \$58,000
	Description	Funds will be used for administrative costs including the salary of the Village's Housing Planning (who administers the CDBG program) and other administrative soft costs.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The planned activities are the administrative functions and soft costs associated with the Village's CDBG entitlement allocation.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The Village of Arlington Heights is not allocating investments geographically.

Geographic Distribution

Target Area	Percentage of Funds

Table 57 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable.

Discussion

Not applicable.

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

The number of households to be assisted that is reported below is the the total of the number expected to be assisted through under the goals of homeowner unit preservation and rental unit preservation.

As per HUD's instructions, the numbers of persons/households benefiting from assistance to emergency shelters, group homes, transitional housing, and housing-related social services are not included in the one-year goals concerning the numbers of households supported that are provided below.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 58 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 59 - One Year Goals for Affordable Housing by Support Type

Discussion

The housing construction projects to be begun during the year include: 1) the Albert Goedke Apartments renovation which is expected to be a multi-year project involving the renovation of all 118 units in the building; and 2) an estimated that 4 homes to be rehabilitated at through the Single Family Rehabilitation Program. The Albert Goedke Apartments project is expected to be a multi-year project due to its scope and size.

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

The Village was approached to assist in the financing of renovations at the one public housing building located in the Village of Arlington Heights, the Albert Goedke Apartments. The actions planned are described below.

Actions planned during the next year to address the needs to public housing

In 2014, the Housing Authority of Cook County (HACC) was awarded Low-Income Housing Tax Credits for the rehabilitation of the Albert Goedke Apartments in Arlington Heights. This building contains 118 rental units reserved for elderly and/or disabled families at or below 80% of the area median income (i.e. moderate income). In late 2014, there were 115 residents residing at Goedke Apartments, and over 85% of the households were at or below 30% of area median income (i.e. extremely low income). The HACC reports that the building has not undergone any significant renovations since it was constructed in 1978. In 2014, the Village provided a conditional commitment letter to the HACC to provide \$50,000 - \$75,000 in CDBG funds for the renovation so that the project is also eligible to receive funding from Cook County's CDBG program. The HACC requested that the Village allocate \$75,000 in CDBG funds from the Village's Federal FY 2015 CDBG allocation. The allocation was adjusted to \$73,000 because the Village's FFY 2015 was lower than was estimated. The total project cost for the renovation is approximately \$7,165,000.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

No activities of this type are planned for the senior/disabled public housing building in Arlington Heights.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Housing Authority of Cook County is not designated as troubled.

Discussion

A full discussion of the activities planning during this program year is provided above.

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

Homeless assistance and assistance to persons at-risk of homelessness are provided by a number of social services in Arlington Heights. Low income residents are also assisted through the Village's Building and Health Services Department, specifically through the Village's Human Services Coordinator how administer's the Village's Emergency Assistance Fund.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Village has allocated \$3,900 in CDBG funds under the public services cap for direct homeless assistance to be provided by Journeys|The Road Home. The Village's Police Department also has a special grant to work with the Alexian Center for Mental Health to reach out to homeless persons who are on the street, including unsheltered homeless persons.

Addressing the emergency shelter and transitional housing needs of homeless persons

These activities are carried out by the homeless shelter and service agencies that are listed in the Market Analysis of this Consolidated Plan (Section MA-30). The Village also intends to provide funds for a small but important renovation to the Safe House domestic violence shelter's security system. See Section AP-35, Project 12.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

These activities are carried out by the homeless shelter and service agencies that are listed in the Market Analysis of this Consolidated Plan (Section MA-30).

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,

employment, education, or youth needs.

Agencies in the Village will follow the local discharge plan developed by the Alliance to End Homelessness in Suburban Cook County and that is described in Section SP-60 of this Consolidated Plan.

Discussion

The Village support agencies that provide homeless services for homeless and at-risk persons. It does so by reaching out to unsheltered homeless persons through a program of the Village's Police Department and its mental health agency partner and providing CDBG funding for homeless services, homeless shelters, and supportive housing for persons with disabilities who are not homeless but are in need of housing with supportive services.

AP-75 Barriers to affordable housing - 91.420, 91.220(j)

Introduction

A primary barrier to affordable housing is the cost of land and construction. In the coming year, the Village will continue to implement its affordable inclusionary housing policy seeking to include affordable units in new housing developments or substantially rehabilitated developments.

Another barrier to affordable housing is a lack of sufficient funds to address the problem. The Village will plan for how to use funds collected into its new Affordable Housing Trust Fund to preserve and create affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Village of Arlington Heights has been very proactive in addressing affordable housing needs. The Village regularly reviews its land use controls, tax policies affecting land, zoning ordinance, building codes, fees and charges, growth limitation, and policies affecting residential return on investment. The Village has adopted a Multi-Family Affordable Housing Policy and Affordable Rental Program that requires developers of Planned Unit Developments and proposing amendments to Planned Unit Development to explain how their projects are responsive to the Village's goal to explore and promote the creation of affordable private housing. The Village distributes a Multi-Family Affordable Housing Toolkit and Affordable Rental Housing Guidelines to inform developers with respect to the Village's expectations concerning the inclusion of affordable housing units in developments.

Through the use of the toolkit and guidelines, the following new construction units are planned or have been leveraged: up to 21 permanently affordable units in the Timber Court condominiums, a fee in lieu of providing 2 affordable units at the Arbor Lane Townhomes, up to approximately 24 permanently affordable rental units in the planned Arlington Downs project; and 7 permanently affordable rental units in the planned Parkview Apartments.

The Village has a Housing Commission that was created to expand the amount of affordable housing in the Village. The Village's Building Department is proactive in working with owners of rental housing to insure that the rental housing stock is well maintained and safe. Many of the non-profit agencies in the Village also work to remove barriers to affordable housing by providing financial assistance, housing counseling, landlord-tenant counseling, and information on other housing related issues.

Discussion

The Village staff and commissions will continue to monitor and evaluate barriers to affordable housing in

Arlington Heights.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Below are actions the Village intends to take during the program year.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to addressing underserved needs is insufficient funding. The Village will seek funding from other sources and will support service providers in seeking funding from other sources.

Actions planned to foster and maintain affordable housing

During the program year, the Village will take the following actions to foster and maintain affordable housing, to remove barriers to affordable housing, and to encourage public housing improvements and resident initiatives:

Professionals in the Department of Planning and Community Development will continue to research and investigate alternative sources of funding to replace dwindling State and Federal funds for housing assistance and other affordable housing programs. The Housing Planner will track housing initiatives at these levels through contact with HUD and through professional organizations and planning offices.

The Village will continue to promote and enforce the goals and policies from the Comprehensive Plan relating to preserving the existing housing stock, encouraging a wide variety of housing types within the Village, utilizing good housing redevelopment concepts, maintaining a good housing balance, preventing housing deterioration, and providing housing for the young, single, and elderly.

Code enforcement will continue to uncover unsafe and unsanitary conditions. The Single Family Rehabilitation Program will be available to income-eligible individuals to improve their properties.

The Village will continue to implement its inclusionary zoning policies, as contained in the Multi-Family Affordable Housing Toolkit and Affordable Rental Housing Guidelines, intended to result in affordable units in new construction residential projects.

The Housing Commission will continue to promote a balanced housing stock including affordable housing for persons with low to moderate incomes.

The Department of Building and Health Services will work throughout the community, including at the Backstretch at Arlington Park, to improve housing and living environments.

No units are expected to be lost from the federally assisted housing inventory in Arlington Heights.

Actions planned to reduce lead-based paint hazards

The Village is aware of the health risks, especially to children, that exist in its older homes due to the presence of lead-based paint. The Village will continue to provide information and blood lead based paint testing services to Village residents. When persons are identified as having elevated blood levels, the appropriate County and State agencies will be notified, and these persons will be referred for appropriate services.

The Village complies with HUD's lead-based paint regulations with respect to the Village's housing rehabilitation programs. The required notifications, lead-hazard testing, and lead hazard treatment protocols are followed.

Actions planned to reduce the number of poverty-level families

The Village will continue to coordinate efforts to assist households with incomes below the poverty line with other agencies providing services to this population.

Actions planned to develop institutional structure

Actions the Village will take in FFY 2015 to develop institutional structure includes:

The Village will continue to address affordable housing and other community needs within the area by coordinating its efforts with private and non-profit agencies and organizations. The Village will also work with regional planning groups such as Metropolis 2020, the Metropolitan Mayors Caucus, the Chicago Metropolitan Agency for Planning, the Metropolitan Planning Council (MPC), etc.

Actions planned to enhance coordination between public and private housing and social service agencies

During the 2015 program year, the Village will enhance coordination between public and private housing and social service agencies through the citizen participation plan that encourages all interested parties to share in the Consolidated Planning process. The Village will continue to work with non-profit service providers, other private institutions, public housing and assisted housing providers, and

community organizations to discuss community needs and opportunities. The Village will also continue to work with and coordinate the provision of services with Elk Grove and Wheeling Townships, Northwest Housing Partnership, and other Northwest Chicago Suburbs.

Discussion

The Village recognizes that enhancing the institutional structure provides efficiencies in service that are of benefit to its residents. The various departments of the Village will seek to maximize coordination with public and private housing and service providers to meet the needs in the community.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The Village of Arlington Heights is an entitlement jurisdiction for the CDBG program. As such information is provided below concerning program specific requirements for the CDBG program.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

The Village has budgeted all program income that it has received as of the submission of the Consolidated Plan. No additional program income is scheduled to be received, although program income could be received from the repayment of past years' Single Family Rehabilitation Loans. It is not possible to predict whether or when such loans will be repaid. The Village does not receive any of the other types of income listed above.

No projects are expected to be funded on the basis of urgent need. 100% of CDBG funds are budgeted to be used for activities benefitting low and moderate income persons including Planning and Administration.

Appendix - Alternate/Local Data Sources

1	Data Source Name Public Housing - Village of Arlington Heights List the name of the organization or individual who originated the data set. Housing Authority of Cook County Provide a brief summary of the data set. The data provided reflects the residents of the Village of Arlington Heights who benefit from public housing programs. The data provided in the template was for all of suburban Cook County, IL. What was the purpose for developing this data set? The purpose was to focus on the Village of Arlington Heights rather than all of suburban Cook County. How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? The data is for the Village of Arlington Heights. What time period (provide the year, and optionally month, or month and day) is covered by this data set? The data was provided in January 2015. What is the status of the data set (complete, in progress, or planned)? Complete.
2	Data Source Name Alliance to End Homelessness in Suburban Cook Co. List the name of the organization or individual who originated the data set. Alliance to End Homelessness in Suburban Cook County. Provide a brief summary of the data set. The Alliance to End Homelessness in Suburban Cook County provided data from the Point in Time homeless count for 2013 and from estimates based on October 2012 - September 2013 HMIS data. What was the purpose for developing this data set? To provide homeless data for Arlington Heights as a subset of the data for all of suburban Cook County.

	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? The data is extrapolated from data for all of suburban Cook County.
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? October 2012 - September 2013
	What is the status of the data set (complete, in progress, or planned)? Completed
3	Data Source Name Record Information Services, Inc.
	List the name of the organization or individual who originated the data set. Record Information Services, Inc. is a housing market and foreclosure data service that is commonly used by Illinois municipalities for the most thorough and up to date housing data.
	Provide a brief summary of the data set. The data set from Record Information Services, Inc. was used to determine the number of REO owned properties in Arlington Heights from January 1, 2014 - December 31, 2014.
	What was the purpose for developing this data set? The data was access because Record Information Services, Inc. is a reliable source for this data that was not otherwise available and not provided by HUD.
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? The data is thoroughly comprehensive. It can be downloaded to the zip code level. Two zip code areas were used for Arlington Heights.
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? January 1, 2014 - December 31, 2014.
	What is the status of the data set (complete, in progress, or planned)? Complete.



Item: Federal FFY 2017 Annual Action Plan/CDBG Budget

Department: Planning & Community Development

BACKGROUND

Federal Regulations require that the Village undergo a public hearing process with respect to the development of its Annual Action Plan which includes the the proposed Community Development Block Grant (CDBG) budget.

The public participation process for the Annual Action Plan includes:

Public Hearing #1: the Whole Meeting)	June 12, 2017 (Committee of
30-day public comment period:	June 14, 2017 – July 14, 2017
Public Hearing #2: Meeting)	July 17, 2017 (Village Board

The CDBG grant applicants will make presentations for the Federal FY 2017 Annual Action Plan (program year October 1, 2017 – September 30, 2018) grant applications at the public hearing on June 12, 2017.

FEDERAL FY 2017 ANNUAL ACTION PLAN

The Federal FY 2017 Annual Action Plan explains how the Village will address housing and community development needs in the Village, particularly the housing and community development needs of the Village's low and moderate income residents, from the period from October 1, 2017 – September 30, 2018. The 2017 Annual Action Plan includes the Village's CDBG budget for the program year.

For the period covered by the Federal FY 2017 Annual Action Plan, the Village has received 21 CDBG grant requests totaling \$492,450 of which an estimated \$432,000 can be funded. A summary of the grant applications is provided as **Exhibit A**.

The total estimated 2017-2018 CDBG fund is estimated to be the sum of the following sources:

Federal 2017 Entitlement Grant (estimate):	\$250,000
Previous Year Carry-Over:	\$107,000

Projected Program Income (estimate):	\$ 75,000
TOTAL:	\$432,000

While the Village has the authority to fund programs totaling an estimated \$432,000, there are some HUD restrictions of which the Committee of the Whole should be aware. **Exhibit B** lists the funding requests according to the program restriction categories stipulated by HUD. The following are the guidelines for the expenditure categories:

- **Public Service Activities Cap** - The maximum funding for public service activities is 15% of the sum of the Federal 2017 CDBG Entitlement Grant and the prior year's (2016-2017) program income: **\$45,000.**
- **Administrative Services Cap** - The maximum funding for administrative services is 20% of the sum of the 2017 Federal CDBG Entitlement Grant and anticipated FY 2017-2018 program income: **\$65,000.**
- **Brick and Mortar Projects** – If the Village elects to expend the full amounts allowed under the caps for public service activities and administration, the amount available for brick and mortar is the total amount of CDBG funds available for FY 2017-2018 less the amounts of the two caps: **\$322,000.**
- **Low and Moderate Income Benefit** - A minimum of 70% of the total CDBG funds for 2017-2018 must benefit low and moderate income persons: **\$302,400.**

CONTINGENCY PLAN

HUD has not announced the amount of the Village's CDBG entitlement grant from the Federal FY17 budget. The Village has based its draft 2017-2018 CDBG budget on the entitlement grant amount that the Village received from the Federal FY 2016 budget which was approximately \$250,000. The draft Annual Action Plan includes a Contingency Plan explaining how the Village will adjust the proposed CDBG budget to match its actual allocation amount. Including this "contingency plan" in the draft Annual Action Plan is an option suggested by HUD so that the Village may proceed with its public participation process while waiting for the final Federal FY 2017 allocation amount.

The draft "contingency plan" provides:

- Allocations for public services will be adjusted proportionally to the difference between the estimated and actual amount of the Federal FY CDBG grant. However, no public service grant shall be below \$1,500 and the budget adjustment must comply with the regulatory cap on expenditures for public services.
- Allocations for "brick and mortar" projects where the location of the project has been specified in the grant application will not change. Allocations for "brick and mortar" projects with no project locations specified in the grant

applications will be proportionally adjusted to the difference between the estimated and actual Federal FY 2017 CDBG grant amounts.

- The allocation for administrative costs will be adjusted proportionally to the difference between the estimated and actual amount of the Federal FY CDBG grant. However, the allocation shall not exceed the regulatory cap on expenditures for administrative costs.

A copy of the draft Federal FY 2017 Annual Action Plan is provided at **Exhibit C**. Copies of the narrative portions of the CDBG applications are provided as **Exhibit D**. Supporting documentation submitted by the grant applicants in connection with their applications (i.e. audits, 501(c)(3) letters, etc.) are examined by staff and are available to the Village Board upon request.

RECOMMENDATION

Following consideration of public comments, the CDBG funding requests, and staff’s recommendations on the funding requests, it is recommended by the draft Federal FY 2017 Annual Action Plan (including the draft CDBG budget) be made available for the 30-day public comment period.

ATTACHMENTS:

Description	Type
Summary of CDBG Grant Applications	Exhibits
Spreadsheet of CDBG Grant Application	Exhibits
Draft 2017 Annual Action Plan	Exhibits
CDBG Grant Application	Exhibits

						Annual Action Plan Exhibit A
	FY 2017-2018	CDBG Requests	5-Year Consolidated	12-Month Allocation	Requests	Summaries
			Plan Priority Level	2016-2017	2017-2018	
			for CDBG funding			
			(High or Low)			
	<u>PUBLIC SERVICE REQUESTS</u>					
1)	Faith Community Homes	Housing Mentoring Support	High	\$2,500	\$3,000	Faith Community Homes offers a two-year program to assist low income, working families. The program consists of two primary elements: financial
	Charles Warner	for Low Income				assistance for rent and case management/mentoring to help families budget and manage their resources, make realistic plans for the future, increase
	Executive Director	Families				their incomes, and achieve financial stability. The number of Arlington Heights families expected to be assisted during the grant year is approximately 30.
2)	District 214 Education Foundation	Beginning English as a Second	High	\$1,500	\$1,600	This program would continue to serve eligible non-native speakers of English who can benefit from beginning lessons in English as a Second Language
	Erin Brooks, Executive Director	Language Instruction				(ESL) instruction. Classroom instruction will be provided at the Arlington Heights Memorial Library (AHML) Thursdays from 12:30 to 3:30 pm for 45 weeks.
						AHML's ESL/Literacy Specialist will provide student identification/recruitment. District 214 Community Education will provide assessments, instruction,
						learning gains, and recordkeeping. The program will fill the gap for ESL learners who are not advanced enough in their English skills for the existing
						ESL program offered at AHML. The CDBG funds would cover 49% of the program costs and D214 CD would cover 51% of the cost of the program
						offered from September 2017 - May 2018. When the CDBG funds are exhausted for the program year, D214 CE will cover 100% of the costs from June
						2018 - August 2018. The total number of Arlington Heights beneficiaries is expected to be 30.
3)	Northwest Center Against Sexual	Sexual Assault	High	\$2,500	\$3,000	Northwest CASA is requesting funds to support their specialized counseling, crisis intervention, and advocacy program for Arlington Heights residents
	Assault (CASA)	Intervention Program				who are victims of sexual abuse and sexual assault. The agency expects to provide services to 47 Arlington Heights residents for the amount of
	Jim Huenink					CDBG funds that is requested.
	Executive Director					
4)	Children's Advocacy Center	Child Abuse Services	High	\$2,500	\$3,500	The Children's Advocacy Center provides a comprehensive and coordinated response to reports of suspected child sexual abuse, severe
	of North and NW Cook County					physical abuse, and other crimes against children. The CAC helped develop the Cook County Protocol for Investigation of Child and Adolescent
	Mark Parr, Executive Director					Sexual Abuse Reports and has interagency agreements with local police departments, the Office of the Cook County State's Attorney, and the
						Illinois Department of Children and Family Services to promote a child sensitive and timely response to these reports. The CAC services children ages
						3 to 17 who are suspected victims of abuse, and their non-offending parents and family members. Services include coordination of professionals
						involved in the multidisciplinary investigation of child abuse, expert child interviews, court preparation and advocacy with the criminal justice system
						crisis intervention and on-going support, and linkages medial evaluations and follow-up services. The expected number of Arlington Heights
						beneficiaries of the requested CDBG funds is 50.
5)	WINGS Program, Inc.	Homeless Shelter	High	\$6,000	\$10,000	WINGS provides housing and supportive services to adults and their children who are homeless due to domestic violence or other causes. CDBG
	Gabriela Arias					funded shelter includes emergency domestic violence shelter and transitional housing. This array of shelter allows homeless people in need of housing
	Government Grant Writer - Government Relations					access to an appropriate option depending on their individual circumstances. Adults and their children can stay in WINGS shelter up to 24 months.
						Participants in transitional and emergency shelter work on agreed-upon service plans that include moving to more permanent housing from their first
						day with WINGS. The expected number of Arlington Heights beneficiaries is 15.

						Annual Action Plan Exhibit A
	FY 2017-2018	CDBG Requests	5-Year Consolidated	12-Month Allocation	Requests	Summaries
			Plan Priority Level	2016-2017	2017-2018	
			for CDBG funding			
			(High or Low)			
6)	Resources for Community Living	Affordable Housing Options	High	\$5,000	\$5,000	RCL offers affordable housing and individualized support services for adults with developmental and/or physical disabilities. The purpose of the services is to allow
	Frederick Stupen	and Support Services				person with disabilities to live in their own in homes and apartments throughout the community, reducing potential homelessness and unnecessary institutionalizat
	Executive Director					This year, RCL is offering financial coaching services to clients and families of Arlington Heights residents together with special Individual Development
						Accounts. These accounts are part of a federal program, Assets for Independence, which provides individuals with disabilities the ability to save in an
						account and receive a \$1 for every dollar saved. The number of Arlington Heights beneficiaries is estimated at 6.
7)	Escorted Transportation Service NW	Escorted Transportation	High	\$3,500	\$3,750	ETS provides reliable, volunteer-based transportation services for frail, elderly adults requiring assistance to their medical, dental, therapy, lab, dialysis,
	Ann Blanchard, Executive Director	Services Northwest				x-ray and chemotherapy appointments; any medical appointment related to a senior's health and well being. Passengers are picked up at their
						homes and driven to their appointment by a thoroughly screened and trained volunteer driver. The volunteer stays with the senior for the
						duration of the appointment, then drives him/her home, stopping at a pharmacy if a new prescription needs to be filled or collected. While
						any resident over 60 qualifies for ETS services the average client is 85 years old with many having hearing, vision or memory loss which
						makes negotiating the distances and complexities of hospitals and medical facilities difficult. The total number of unduplicated Arlington Heights
						residents expected to be assisted during the program year is 155.
8)	Suburban Primary Health Care	Access to Care	High	\$10,000	\$10,000	Access to Care provides access to primary medical care to low income residents of suburban Cook County and NW Chicago. Members of Access to
	Kimberly A. Mertz					Care may have an unlimited number of physician visits to their Access to Care primary care provider, routine lab tests, and x-rays for \$5
	Director of Operations					copayments per visit. Members pay a \$15 - \$40 co-payment for prescription medications. Access to Care serves low income (below 300% of the
						federal poverty level) who are uninsured or who have a \$1,500 or greater per person annual medical insurance deductible and are not eligible for
						public programs such as Medicaid. The expected number of beneficiaries in the program year is 13.
9)	JOURNEYS The Road Home	Homeless Services	High	\$4,500	\$5,000	Funding is requested to support JOURNEYS' homeless service programs for Arlington Heights residents. JOURNEYS operates three inter-connected
	Suzanne Ploger, Director of Development					programs. The PADS Emergency Shelter Program operates 18 shelter sites. The HOPE Center is a drop-in center where clients receive case
						management, access to food pantry, clothing closet, health care, mental health counseling, vocational training, and housing coordination. For clients
						who are housing-ready, the agency provides affordable housing through the Pathway Housing Readiness Program. The goal is to get people off the
						street and into permanent housing, keep people at risk of homelessness in permanent housing, and help those in need find employment or get benefits
						for which they qualify. The estimated number of Arlington Heights residents to be service in the program year is 90.

						Annual Action Plan Exhibit A
	FY 2017-2018	CDBG Requests	5-Year Consolidated	12-Month Allocation	Requests	Summaries
			Plan Priority Level	2016-2017	2017-2018	
			for CDBG funding			
			(High or Low)			
10)	Arlington Heights Park District	Children at Play Program	High	\$9,550	\$30,000	The CAP before and after school program provides a safe, recreational program at 10 elementary schools within Arlington Heights. It is a cooperative
	Alisa Kapusinski			in CDBG		venture between the Arlington Heights Park District, School Districts 21, 25 and 59 and the Village of Arlington Heights. This recreation
	Division Manager of Recreation Programs			funds plus		based program provides students in grades K-5 with the opportunity to participate at their school in a supervised program that provides a
				up to \$29,000		variety of activities centered around theme weeks including arts and craft, sports, large group games, homework/quiet time, passive games,
				in General		snack and socialization with peers. The program has expanded to include enrichment opportunities for participants by working cooperatively
				Funds for		with the Arlington Heights Memorial Library to promote reading and literacy. Families are assisted with a portion of the program cost as
				calendar year 2017		determined on a sliding scale basis. The expected number of Arlington Height beneficiaries is 20 children.
11)	Life Span	Services to Victims of	High	\$3,000	\$5,000	Life Span is requesting funds to provide legal and counseling services to victims of domestic and sexual violence and their children. CDBG funds
	Amy Fox, Deputy Executive Director	Domestic Violence or Sexual				would be used to provide counseling for survivors; counseling for children who are exposed to domestic violence; and outreach, education and counseling
		Assault				for teens who are from violent homes and/or who self-identify as being in violent relationships. Criminal court advocates work with clients, clients
						receive legal representation in order of protection and family law cases, etc. The requested funding would be used to assist approximately 50 clients
12)	Center for Enriched Living	REACH - Northwest	High	\$0	\$7,500	The Center for Enriched Living is proposing to start a northwest suburban satellite site in which to deliver their REACH for Success Adult
	Harriet Levy, Executive Director &					Day Program to residents of Arlington Heights, Palatine, Schaumburg, and the surrounding area. This program, for people with intellectual and
	Karen Fay, Grants Manager					developmental disabilities, provides a variety of social, educational, and vocational activities. CDBG funds would be used to launch the
						REACH-Northwest program.
13)	Northwest Compass	Housing Counseling and	High	\$0	\$10,000	Northwest Compass is requesting funds to provide housing counseling and assistance to low and moderate income Arlington Heights residents.
	LeRoy Messenger, C.E.O.	Assistance				Most of the households counseled under this program are experiencing some form of housing crisis caused by loss of employment or illness.
						The agency offers solution-focused case management, one-on-one assessment to evaluate the current crisis and need, education for the client on
						options, and help to the client to determine for themselves a solution. A specific focus will be on addressing youth and veteran homelessness.
	CONSTRUCTION REQUESTS					
14)	Little City Foundation	CILA Renovation Project	High	\$17,145	\$9,800	Little City Foundation's CILA (Community Integrated Living Arrangement) homes provide housing for adults with developmental and intellectual
	Shawn E. Jeffers, Executive Director	Driveway Replacement				disabilities. Little City is requesting funds to replace an asphalt driveway and repair the concrete wheelchair ramp at one of its CILA homes in
		and Exterior Wheelchair Ramp				Arlington Heights. This home is occupied by 8 adult men ages 25 - 44. All are considered to be low-income.

						Annual Action Plan Exhibit A
	FY 2017-2018	CDBG Requests	5-Year Consolidated	12-Month Allocation	Requests	Summaries
			Plan Priority Level	2016-2017	2017-2018	
			for CDBG funding			
			(High or Low)			
15)	Clearbrook	CILA Bathroom (ADA) Renovation	High	\$8,000	\$13,000	Clearbrook requests funds for renovations of a bathroom at one of its Community Integrated Living Arrangement (CILA) group homes in
	Michael Dalton					in Arlington Heights. The renovations would make the bathroom compliant with the ADA. This residence provides housing for 6 adults with
	Director of Operations					disabilities.
16)	Children's Advocacy Center	Renovation of	High	\$0	\$20,000	This project proposes the joint-funding of the renovation of the Children's Advocacy Center's main service center. The CAC provides services
	Mark Parr, Executive Director	Main Facility				for child victims of sexual abuse and severe physical abuse for fpr a service area that covers north and northwest suburban Cook County. The municipal
						direct recipients of CDBG funds (i.e. entitlement communities) and Cook County have been working cooperatively to devise a CDBG funding plan that would result
						comprehensive renovation of the service center that would make efficient use of CDBG funds to achieve a long-term benefit for the agency and its
						clients. \$20,000 is being requested from each of the served CDBG entittlment municipalities, \$86,000 has been requested from Cook County, and \$49,000 has bee
						allocated by the Village of Hoffman Estates where the facility is located. HUD has expressed strong support for this plan and highlighting this initiative at a recent H
						suburban Cook County symposium.
17)	Village of Arlington Heights	Single Family Rehabilitation	High	\$66,123	\$75,000	The Single Family Rehabilitation Loan Program provides low and moderate income home owners with funds needed to make necessary home repairs.
	Charles Witherington-Perkins	Loan Program				The loans are repaid when the owners ceases to be the full-time owner/occupant of the home, which most typically happens when the home is sold. When the
	Director of Planning & Community Devt.					When the funds are repaid, they are rebudgeted within the Village's CDBG program. To date, Arlington Heights household have received loans totaling
						approximately \$4,990,000 or which \$2,900,000 has been repaid.
18)	Village of Arlington Heights	Group Residence/Transitional	High	\$80,000	\$40,000	This program would make funds available for the physical improvement of group homes and apartment buildings that provide housing and supportive
	Charles Witherington-Perkins	Rehabilitation Program				services to persons with disabilities and to transitional housing buildings that assist at-risk or struggling households to transition to permanent housing.
	Director of Planning & Community Devt.					
19)	Village of Arlington Heights	Senior Center	High	\$150,000	\$22,300	The Senior Center is requesting \$9,800 toward the cost of installing electric openers on the Senior Center's handicapped bathroom doors. The total
	Senior Center	Electric Bathroom Door Openers		(debt service)		cost of the improvement is \$12,800 toward which the Senior Center has received approval of a \$3,000 grant from the George M. Eisenberg Foundation.
	Karen Hansen, Senior Center Manager	& Security Cameras				Funding in the amount of \$12,500 is also being requested to be used to augment the existing surveillance camera system with new safety camers.

						Annual Action Plan Exhibit A
	FY 2017-2018	CDBG Requests	5-Year Consolidated	12-Month Allocation	Requests	Summaries
			Plan Priority Level	2016-2017	2017-2018	
			for CDBG funding			
			(High or Low)			
20)	Village of Arlington Heights	Public Infrastructure Improvements	Proposed to be changed from	\$0	\$150,000	Funds are requested to make infrastructure improvements in the Village such as the installation of handicapped accessible ramps at the sidewalk
	Charles Witherington-Perkins		Low Priority to High Priority			corners or the replacement of sidewalks in low/moderate income census tracts in the Village.
	Director of Planning & Community Devt.		in the 2017 Substantial			
			Amendment to the Con Plan			
	<u>ADMINISTRATIVE REQUESTS</u>					
21)	Village of Arlington Heights	CDBG Administration/	High	\$60,000	\$65,000	Funding would be used for partial funding of the Housing Planner position and for other administrative costs (e.g. audit, public notices, etc.) incurred
	Charles Witherington-Perkins	Audit/Legal Notice Costs				in connection with administering the CDBG program.
	Director of Planning & Community Devt.					
					\$492,450	

AAP EXHIBIT B			
		Revenue	Estimated Revenue
	REVENUE	10/1/16 - 9/30/17	10/1/17 - 9/30/18
	CDBG Grant	\$ 249,746	\$ 250,000
	Carry Over from unexpended funds	\$ 106,927	\$ 107,000
	Program income	\$ 50,000	\$ 75,000
	Total Revenue	\$ 406,673	\$ 432,000
		10/1/16 - 9/30/17	10/1/17 - 9/30/18
	EXPENDITURES	CDBG	CDBG
	Public Services (2017 - 2018 Cap \$45,000)	Allocations	Grant Requests
1	Faith Community Homes	\$ 2,500	\$ 3,000
2	District 214 Education Foundation	\$ 1,500	\$ 1,600
3	NW CASA	\$ 2,500	\$ 3,000
4	Children's Advocacy Center	\$ 2,500	\$ 3,500
5	WINGS	\$ 6,000	\$ 10,000
6	Resources for Community Living	\$ 5,000	\$ 5,000
7	Escorted Transporation Service/NW	\$ 3,500	\$ 3,750
8	Suburban Primary Health Care Center	\$ 10,000	\$ 10,000
9	Journeys The Road Home	\$ 4,500	\$ 5,000
10	Arlington Hts. Park District (CAP)	\$ 9,550	\$ 30,000
11	Lifespan	\$ 3,000	\$ 5,000
12	Center for Enriched Living	\$ -	\$ 7,500
13	Northwest Compass	\$ -	\$ 10,000
		\$ 50,550	\$ 97,350
	Construction/Econ. Development (2017 - 2018 Cap \$322,000)		
14	Little City Foundation	\$17,145 incl in line 18	\$ 9,800
15	Clearbrook	\$8,000 incl in line 18	\$ 13,000
16	Children's Advocacy Center - headquarters remodeling	\$ -	\$ 20,000
17	Single Family Rehab Loan Program	\$ 66,123	\$ 75,000
18	Group Residence/Transitional Housing Rehab	\$ 80,000	\$ 40,000
na	Senior Center debt service	\$ 150,000	
19	Senior Center electronic doors and surveillance cameras	\$ -	\$ 22,300
20	VAH Infrastructure	\$ -	\$ 150,000
		\$ 296,123	\$ 330,100
	Administration (2017 - 2018 Cap \$65,000)		
21	CDBG Administration/SalariesAudit/Legal Notice	\$ 60,000	\$ 65,000
	Total Allodations or Grant Requests	\$ 406,673	\$ 492,450

Village of Arlington Heights

DRAFT FFY 2017

Annual Action Plan

Program Year

October 1, 2017 – September 30, 2018

Contact: Nora Boyer, Housing Planner
Department of Planning and Community Development
33 S. Arlington Heights Road
Arlington Heights, IL 60005
Phone: 847-368-5214
Fax: 847-368-5988
Email: nboyer@vah.com



Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

Purpose: The purpose of the Annual Action Plan is to describe the housing and community development goals that the Village plans to address during the program year and how it will utilize its Community Development Block Grant (CDBG) funds to address those goals.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In this program year, the Village intends to address its goals in the areas of homeowner unit preservation, homeless services, public facilities without housing benefits, public services, infrastructure and planning and administration. It will do so by funding services including a Single Family Rehabilitation Loan Program, senior center, group home renovations, other public facilities, a variety of public services, infrastructure, and planning and administration of the program.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Village of Arlington Heights has been a recipient of Community Development Block Grant (CDBG) funds since 1974. Since the beginning of the program, the Village has utilized over \$13.5 million in CDBG funds to meet the needs of residents of the Village, particularly its low and moderate income residents. The Village has effectively worked with the US Department of Housing and Urban Development over the 40 years of the programs existence and has consistently complied with all of the federal requirements of the program.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Village will hold two public hearings at different points in the development of the Annual Action Plan. The Village also made the draft Annual Action Plan available for a 30-day public comment period. The public will be notified of the public hearings and the availability of the draft Annual Action Plan through a notice in the Daily Herald newspaper, on the Village's website, and through announcements directly mailed to persons and organizations of the CDBG mailing list.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

To be completed.

6. Summary of comments or views not accepted and the reasons for not accepting them

To be completed.

7. Summary

During the FFY 2017 Annual Action Plan Year (October 1, 2017 - September 30, 2018), the Village of Arlington Heights will carry out a variety of programs and projects for the benefit of low and moderate income individuals and households.

The Village will provide \$45,000 to various agencies to carry out a public service programs. These programs are:

Below is a list of the applications for 2017-2018 CDBG funds for public services and their grant request amounts which, in total, exceed the funding expected to be available. This part of the Annual Action Plan will be modified in the final version to list the agencies that the Village Board determines will be funded and the amounts of their grants.

Faith Community homes which provide family counseling, including financial counseling, to families enrolled in a 2-year program during which they develop plans and skills help them to become financially independent. Grant Request: \$3,000

District 214 Education Foundation which provides beginning English as a Second Language classes. Grant Request: \$1,600

Northwest Center Against Sexual Assault which provides counseling and services to victims of sexual assault. Grant Request: \$3,000

Children's Advocacy Center which provides advocacy and counseling in circumstances of child sexual assault and severe physical abuse. Grant: \$3,500

WINGS which provides housing and social services for battered and homeless women and their children. Grant Request: \$10,000

Resources for Community Living which works with person with disabilities to locate and maintain housing in the community. Grant Request: \$5,000

Escorted Transportation Service which provides transportation for frail seniors and persons with disabilities to doctor appointments. Grant Request: \$3,750

Suburban Primary Health Care Council which provides subsidized medical care for low/moderate income people. Grant Request: \$10,000

Journeys The Road Home which provides homeless services. Grant Request: \$5,000

Arlington Heights Park District Children at Play program which provides before and after school child care for low/moderate income families. Grant Request: \$30,000

Lifespan which provides legal services and counseling for victims of domestic violence. Grant Request: \$5,000

Center for Enriched Living to fund Arlington Heights residents' with disabilities with access to a new day center. Grant Request: \$7,500

Northwest Compass to provide housing counseling. Grant Request: \$10,000

Other Projects:

Single Family Rehabilitation Loan Program which provides 0% interest, deferred loans to low/moderate income homeowners for home repairs. Grant Request: \$75,000

Group Home and Transitional Housing Program which provides funds for renovations to groups homes and transitional housing facilities/units. Grant Request: \$40,000

Children's Advocacy Center for the Village's share of the renovation of the agency's main service center. This is a proposed CDBG joint project with other CDBG entitlement jurisdictions. Grant Request: \$20,000

Public Infrastructure projects to benefit low/moderate income census tracts to provide eligible handicapped accessibility improvements. Grant Request: \$150,000

Senior Center to make accessibility improvements to make the front entrance ADA compliant and to add security cameras. Grant Request: \$22,300

Little City Foundation request to replace a deteriorated driveway and wheelchair ramp at a group home. Grant Request: \$9,800.

Clearbrook request for a bathroom renovation at a group home. Grant Request: \$13,000

Administration:

Administration of the CDBG program. Grant Request: \$65,000

Contingency Plan: The Village not yet been notified of its 2017 CDBG grant allocation amount. If the grant amount is now known at the when the Village Board of Trustees adopts the 2017 Annual Action Plan, the allocation amounts will be adjusted as follows: 1) the public service grants shall be adjusted proportionate to the difference between the estimated total FFY 2017 budget and the revised FFY 2017 budget as adjusted for the actual grant amount except no public service grant shall be below \$1,500 and the total of public service grants shall not exceed the cap set by the CDBG regulations, 2) the allocation for administrative costs shall be adjusted to the maximum limit as determined by the administrative cap set by the CDBG regulations, 3) the allocations for construction projects with specific locations provided in the Annual Action Plan shall not be changed, and 4) the allocation for construction projects without specific addresses shall be adjusted proportionately to the change in the total projected FFY 2017 budget to balance the budget.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator			Department of Planning & Community Development

Table 1 – Responsible Agencies

Narrative

Consolidated Plan Public Contact Information

Nora A. Boyer, Housing Planner

Village of Arlington Heights

Department of Planning & Community Development

33 S. Arlington Heights Road

Arlington Heights, IL 60005

(847) 368-5214 or nboyer@vah.com

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The Village will hold two public hearings at which members of the community will be invited to provide input on the Annual Action Plan. The draft 2017 Annual Action Plan will also be made available for a 30 day public comment period. The public hearings and public comment period will be advertised in the local newspaper, on the Village's website, and were mailed to all of the individuals and entities on the Consolidated Plan mailing list.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The Village of Arlington Heights has regular, on-going contact with the public and assisted housing providers and governmental health, mental health and service agencies. As part of the development of the 2017 Annual Action Plan, local agencies and organizations were invited to submit proposals for CDBG funds for eligible activities. The organizations that submitted applications have been invited to give presentations concerning their requests at a public hearing held before the Village Board's Committee of the Whole on June 12, 2017.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Village maintains communication with the Village's main homeless assistance agency, Journeys|The Road Home through its Planning and Community Development, Health, and Police Departments.

The Village keeps informed with respect to Continuum of Care activities through emails and minutes of AHAND (Association of Homeless Advocates in the North/Northwest District) which is a coordinating entity of the Alliance to End Homelessness in Suburban Cook County and operates in an area that includes Arlington Heights.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Village of Arlington Heights is not a recipient of ESG funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Village of Arlington Heights
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	All
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Department of Planning & Community Development consulted with various other departments of the Village with respect to community needs and services being provided by local non-profit agencies.
2	Agency/Group/Organization	COOK COUNTY
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	All
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Village joined the Cook County HOME Consortium effective October 1, 2016. The Village will coordinate its 2017 Substantial Amendment and 2017 Annual Action Plan with Cook County. The Village is also working with Cook County on the proposed joint funding of a public facility project.
3	Agency/Group/Organization	Housing Authority of Cook County (HACC)
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Village continues to work with the Housing Authority of Cook County on the renovation of the Goedke Apartments in Arlington Heights. This renovation project was approved for \$73,000 in FY 2015 CDBG funds. The project may carry over to the 2017 program year. The Planning Department and Department of Building and Health Services have been engaged with the Housing Authority with respect to the project and communication between the Housing Authority and the Village has been heightened as a result of the work on this building within the Village boundaries.
4	Agency/Group/Organization	Township HS District 214 Community Education Foundation
	Agency/Group/Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	2017/2018 Annual Action Plan - Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The District 214 Education Foundation provides educational programs for community residents, some of which are targeted toward the needs of low and moderate income residents. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. The District 214 Education Foundation has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
5	Agency/Group/Organization	Faith Community Homes
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	2017/2018 Annual Action Plan - Public Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Faith Community Homes is a non-profit agency that provides housing subsidies and mentoring (financial, educational, employment, etc.) for families with children that are at risk of homelessness. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. Faith Community Homes has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency is on-going.
6	Agency/Group/Organization	Northwest Center Against Sexual Assault
	Agency/Group/Organization Type	Services - Victims
	What section of the Plan was addressed by Consultation?	2017/2018 Annual Action Plan - Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Northwest Center Against Sexual Assault is a non-profit organization that provides specialized counseling, crisis intervention, and advocacy services for person who are victims of sexual assault. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. Northwest CASA has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
7	Agency/Group/Organization	Children's Advocacy Center
	Agency/Group/Organization Type	Services - Victims
	What section of the Plan was addressed by Consultation?	2017/2018 Annual Action Plan - Public Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Children's Advocacy Center provides direct client services for child victims of sexual assault, severe physical abuse, witnesses to domestic violence, and their families. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its applications for CDBG funding. The Children's Advocacy Center has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
8	Agency/Group/Organization	WINGS
	Agency/Group/Organization Type	Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	2017/2018 Annual Action Plan - Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The WINGS Program, Inc. provides housing and wide variety of supportive services to victims of domestic violence and homelessness. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. WINGS Program, Inc. has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
9	Agency/Group/Organization	Resources for Community Living
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	2017/2018 Annual Action Plan - Public Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Resources for Community Living assists persons with disabilities in securing and maintaining private housing. The agency provides a variety of services to assist its clients in maintaining private housing and to be integrated successfully in the community. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. Resources for Community Living has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
10	Agency/Group/Organization	Escorted Transportation Services - Northwest
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	2017//2018 Annual Action Plan - Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This non-profit agency provides seniors with transportation by volunteers to medical appointments. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. Escorted Transportation Northwest has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
11	Agency/Group/Organization	Suburban Primary Health Care Council
	Agency/Group/Organization Type	Health Agency
	What section of the Plan was addressed by Consultation?	2017/2018 Annual Action Plan - Public Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency provides subsidies for health care for low income persons who are uninsured or are under insured. The agency has been invited to provide input into the Consolidated Plan through public hearing testimony and through its application for CDBG funding. The Suburban Primary Health Care Council has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
12	Agency/Group/Organization	Northwest Compass
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	2017/2018 Annual Action Plan - Public Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Northwest Compass (formerly CEDA Northwest) provides emergency services, education, housing counseling and empowerment programs to foster personal responsibility and to stabilize individuals and families in crisis. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. Northwest Compass has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
13	Agency/Group/Organization	JOURNEYS-THE ROAD HOME
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	2017/2018 Annual Action Plan - Public Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Journeys The Road Home provides a wide variety of homeless and homeless prevention programs. The agency operates and emergency shelter program (PADS), the HOPE Center (homeless day center), and five transitional housing units through its Pathway Development Institute Housing Readiness Program. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. Journeys has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
14	Agency/Group/Organization	ARLINGTON HEIGHTS PARK DISTRICT
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	2017/2018 Annual Action Plan - Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Arlington Heights Park District provides before and after school child care for elementary school children at their own schools. Since the program was founded, the Village has provided CDBG subsidies for low and moderate income families who use the program in order for the parents to maintain employment. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. The Park District has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
15	Agency/Group/Organization	Life Span
	Agency/Group/Organization Type	Services - Victims
	What section of the Plan was addressed by Consultation?	2017/2018 Annual Action Plan - Public Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Life Span provides services to women who are survivors of domestic violence. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding. Life Span has been a subrecipient agency of the Village of Arlington Heights, and therefore, communication with this agency has been on-going.
16	Agency/Group/Organization	Center for Enriched Living
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	2017/2018 Annual Action Plan - Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Center for Enriched Living provides programs for persons with physical and developmental disabilities. The agency has been invited to provide testimony at a public hearing about its grant application for funding for its expanded REACH Day Program.
17	Agency/Group/Organization	LITTLE CITY FOUNDATION
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	2017/2018 Annual Action Plan - Public Facility
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Little City Foundation provides services for persons with developmental disabilities. The agency operates group (CILA) homes in Arlington Heights. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding.

18	Agency/Group/Organization	CLEARBROOK CENTER
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	2017//2018 Annual Action Plan - Public Facility
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Clearbrook provides services for persons with disabilities. The agency operates group (CILA) homes in Arlington Heights. The agency has been invited to provide input into the Annual Action Plan through public hearing testimony and through its application for CDBG funding.

Identify any Agency Types not consulted and provide rationale for not consulting

The Village operates an open consultation process. The Village maintains a mailing list of persons and agencies that express interest in participating in participating in the Consolidated Plan/Annual Action Plan process. The mailing list contains approximately 80 persons and agencies. Notices concerning the availability of grant applications, the two public hearings, and the 30-day public comment period on the draft Annual Action Plan are mailed to the individuals and groups on the mailing list. Some of the individuals and groups participated in the process and are identified above. Others chose not to participate in the consultation process. No individuals or agencies were intentionally not consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Alliance to End Homelessness in Suburban Cook County	The goals of the Alliance to End Homelessness in Suburban Cook County address the homeless needs identified in the Strategic Plan.
Village of Arlington Heights Comprehensive Plan	Village of Arlington Heights	The Comprehensive Plan contains a section regarding housing. The goals of the Comprehensive Plan are consistent with the goals of the Consolidated Plan.
Multi-Family Affordable Housing Toolkit	Village of Arlington Heights	The policies contained in this Toolkit explain the number of affordable housing units that the Village expects developers to provide in new or substantially modified for-sale residential developments. An option is provided whereby developers may pay a fee-in-lieu of providing affordable units. Funds collected are deposited in the Village's Affordable Housing Trust Fund to be used to maintain existing affordable housing units and create new affordable units.
Affordable Rental Housing Guidelines	Village of Arlington Heights	The policies contained in these Guidelines explain the number of affordable units that the Village expects developers to provide in new or substantially modified rental residential developments. An option is provided whereby developers may pay a fee-in-lieu of providing the affordable units. Funds collected are deposited in the Village's Affordable Housing Trust Fund to be used to maintain existing affordable units or create new affordable units.
Arlington Heights Affordable Housing Trust Fund	Village of Arlington Heights	The Village has created an Affordable Housing Trust Fund to be used to maintain and/or create affordable housing with an emphasis on creating permanently affordable housing.
Homes for a Changing Region	Chicago Metropolitan Planning Council	The Homes for a Changing Region report includes data on housing needs and includes recommendations for strategies for each of the member communities of the Northwest Suburban Housing Collaborative and the 5-community area as a whole. The goals in the Strategic Plan are consistent with the needs and strategies in the Homes for a Changing Region report.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Senior Housing Needs Assessment	Northwest Suburban Housing Collaborative	The Senior Housing Needs Assessment includes and analysis of senior housing needs in each of the 5 member communities of the Northwest Suburban Housing Collaborative and the 5-community area as a whole. The goals of the Strategic Plan are consistent with the needs and recommended strategies in the Senior Housing Needs Assessment.
Go to 2040	Chicago Metropolitan Planning Council	The goals of the Strategic Plan are consistent with the Go to 2040 Comprehensive Plan for the Chicago Metropolitan Area, particularly applicable is the Go to 2040 chapter concerning livable communities.
Planning for Progress	Cook County, IL	This is a strategic planning process which led to the development of the Cook County Consolidated Plan and Comprehensive Economic Development Strategy. The planning efforts included county-wide and sub regional goals and plans for the future of housing and community and economic development throughout the Cook County.
Public Housing Plan	Housing Authority of Cook County	The Village reviewed the Housing Authority's Plan with respect to public housing in Arlington Heights. The Village's Strategic Plan supports the Housing Authority's plan to renovate and modernize the public housing building in Arlington Heights including increasing the number of accessible units.

Table 3 - Other local / regional / federal planning efforts

Narrative

The Village of Arlington Heights works closely and is in regular contact with the other CDBG entitlement communities in the northwest suburbs of Chicago. These communities consult with each other regarding common needs and resources and with respect to the implementation of their Consolidated Plans. These municipalities often provide CDBG funds to some of the same subrecipients. In 2016 and 2017, a plan was developed for the entitlement communities to jointly funds the renovation of a public facility at which services are provided to residents from all of the potential CDBG entitlement jurisdictions.

Since its founding in 2011, the Village of Arlington Heights has been the lead municipality for the Northwest Suburban Housing Collaborative (NWSHC). The NWSHC is a group of municipalities that was formed by an inter-governmental agreement to study and address common housing needs and issues in the 5-community area that includes the Village of Arlington Heights, Village of Buffalo Grove, Village of Mount Prospect,

Village of Palatine, and City of Rolling Meadows. These 5 communities meet on a monthly basis and have received financial support from the Chicago Community Trust, area financial institutions, and Cook County. The group also receives technical support from the Metropolitan Mayors Caucus (MMC), the Metropolitan Planning Council (MPC), and the Chicago Metropolitan Agency for Planning (CMAP).

The Village works regularly with the government of Cook County. The Village participated in Cook County's strategic planning process "Planning for Progress" that led to the development of the Cook County Consolidated Plan and Comprehensive Economic Development Strategy. Beginning on October 1, 2016, the Village became a member of the Cook County HOME Consortium.

The Village of Arlington Heights works with the State of Illinois' housing finance agency, the Illinois Housing Development Authority (IHDA). The Village is a past recipient of Federal HOME funds for the operation of a first-time homebuyer program. This program was discontinued by the Village in 2006, but the Village continues to work with IHDA by referring residents to homebuyer and other programs that are offered directly by IHDA.

The Village has on-going communication with the Housing Authority of Cook County (HACC). Most recently, the HACC contacted the Village regarding its plans to undertake a \$5 million renovation of the Albert Goedke House Apartments in Arlington Heights.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

A full copy of the Village of Arlington Heights' Citizen Participation process is available upon request from the Village.

With respect to this Annual Action Plan, two public hearings are scheduled at different stages during the development of the Consolidated Plan. A draft of the Annual Action Plan will be made available for public comment. The Village publishes notices regarding the public hearings and the availability of the draft Annual Action Plan for public comment. The Village also mails notices regarding the public hearings and the availability of the draft Annual Action Plan for public comment to the approximately 80 persons and agencies on the Village's Consolidated Plan mailing list.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	A public hearing is scheduled for June 12, 2017 before the Village Board of Trustees' Committee of the Whole.	To be completed.	To be completed	www.vah.com

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community	A second public hearing is (tentatively) scheduled for July 17, 2017 (tentative).	To be completed.	To be completed.	www.vah.com
3	Internet Outreach	Non-targeted/broad community	Notices concerning the availability of CDBG grant applications, the two public hearings, and the 30-day public comment period are posted on the Village's website. The draft Annual Action Plan is posted for review by the public.	To be completed.	To be completed.	www.vah.com
4	Newspaper Ad	Non-targeted/broad community	The Village publishes notices in the Daily Herald concerning the availability of CDBG applications, the two public hearings and the 30-day Annual Action Plan.	To be completed.	To be completed.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Mailed announcements	Non-targeted/broad community	Notices concerning the availability of CDBG applications, the two public hearings and the 30-day Annual Action Plan are mailed to the individuals and agencies on the CDBG interested persons list.	To be completed.	To be completed.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

The Village not yet been notified of its 2017 CDBG grant allocation amount. Contingency Plan: If the grant amount is now known at the when the Village Board of Trustees adopts the 2017 Annual Action Plan, the allocation amounts will be adjusted as follows: 1) the public service grants shall be adjusted proportionate to the difference between the estimated total FFY 2017 budget and the revised FFY 2017 budget as adjusted for the actual grant amount except no public service grant shall be below \$1,500 and the total of public service grants shall not exceed the cap set by the CDBG regulations, 2) the allocation for administrative costs shall be adjusted to the maximum limit as determined by the administrative cap set by the CDBG regulations, 3) the allocations for construction projects with specific locations provided in the Annual Action Plan shall not be changed, and 4) the allocation for construction projects without specific addresses shall be adjusted proportionately to the change in the total projected FFY 2017 budget to balance the budget.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Admin and Planning Housing Public Facilities Public Services						The annual allocation is based on prior year allocations. Expected amount of program will vary from year to year in the range of \$50,000 - \$150,000.
		Infrastructure	250,000	75,000	107,000	432,000	700,000	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Village does not anticipate receiving any Federal funds that have matching requirements. CDBG funds will be used to leverage many sources of other funds. Sub-recipient agencies receiving CDBG funding frequently site receiving Village CDBG support of their programs as beneficial to them when seeking other public and private funds. CDBG funds may also leverage other County or Federal funding such as funding from the HOME program, State programs such as those administered by the Illinois Housing Development Authority (IHDA), other public housing funds, or funding from other public or private entities. The CDBG entitlement program has no matching requirements.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

At this time, no publically owned land or property located within the jurisdiction has been identified to address the needs identified in the plan.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeowner Unit Preservation	2015	2019	Affordable Housing	Village of Arlington Heights, IL	Affordable Housing	CDBG: TBD	Homeowner Housing Rehabilitated: TBD Household Housing Units
3	Homeless Services	2015	2019	Homeless	Village of Arlington Heights, IL	Homelessness	CDBG: TBD	Homeless Person Overnight Shelter: TBD
4	Public Facilities without Low/Mod Housing Benefit	2015	2017	Non-Homeless Special Needs Non-Housing Community Development	Village of Arlington Heights, IL	Other Special Housing/Non-Homeless Needs Public Facilities	CDBG: TBD	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: TBD
5	Public Services	2015	2019	Non-Housing Community Development	Village of Arlington Heights, IL	Public Service Needs	CDBG: TBD	Public service activities other than Low/Moderate Income Housing Benefit: TBD
6	Planning and Administration	2015	2019	Planning and Administration	Village of Arlington Heights, IL	Planning & Administration	CDBG: TBD	Other: TBD
7	Infrastructure	2017	2019	Infrastructure	Village of Arlington Heights, IL	Infrastructure	CDBG: TBD	TBD

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Homeowner Unit Preservation
	Goal Description	The Village will operate a 0% interest, deferred loan program for the rehab of owner-occupied homes. Low and moderate income homeowners receive loans for basic home repairs. The Village has offered this program since 1978.
2	Goal Name	Homeless Services
	Goal Description	The Village will support homeless needs by: TBD.
4	Goal Name	Public Facilities without Low/Mod Housing Benefit
	Goal Description	The Village will support public facility needs by: TBD.
5	Goal Name	Public Services
	Goal Description	The Village will support public service needs by: TBD.
6	Goal Name	Planning and Administration
	Goal Description	The Village will support planning and administrative needs by: TBD.
7	Goal Name	Infrastructure
	Goal Description	The Village will support infrastructure needs by: TBD.

Table 7 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

The Village has received grant applications for the following projects for FFY 2017.

#	Project Name
1	Faith Community Homes
2	District 214 Education Foundation
3	Northwest Center Against Sexual Assault
4	Childrens Advocacy Center – Public Services
5	WINGS
6	Resources for Community Living
7	Escorted Transportation Services
8	Suburban Primary Health Care Council
9	Journeys The Road Home
10	Arlington Heights Park District Children at Play
11	Lifespan
12	Center for Enriched Living
13	Northwest Compass
14	Single Family Rehab Program
15	Group Home and Transitional Housing Program
16	Childrens Advocacy Center - Renovation
17	Village of Arlington Heights Infrastructure
18	Arlington Heights Senior Center
19	Little City Foundation
20	Clearbrook
21	Salary and Administrative Costs

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary

Project Summary Information

1	Project Name	Faith Community Homes
	Target Area	Village-wide
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG Request : 3,000
	Description	Faith Community Homes provides supportive housing services to low income working families with children living in Arlington Heights. They provide some limited financial help with rent, but the major part of their program is 2 years of mentoring designed to help families develop realistic budgets, goals, and actions. The objective of the program is to bring families to financial stability and independence. The number of Arlington Heights residents expected to be assisted during the grant year is approximately TBD based on allocation.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	Village of Arlington Heights
	Planned Activities	Housing, financial counseling, and mentoring.
2	Project Name	District 214 Education Foundation
	Target Area	Village-wide
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG Request: \$1,600

	Description	This program serves non-native speakers of English who can benefit from beginning lessons in English Language Acquisition (ELA). They receive classroom instruction at the Arlington Heights Memorial Library (AHML) every Thursday from 12:30 - 3:30 pm for 31 weeks. The program fills the gap for beginning ELA learners who are not advanced enough in their English skills for the other existing ELA programs offered at the AHML. The number of Arlington Heights residents to be assisted during the grant year is estimated at TBD. CDBG funds are used for the salary costs of the instructor.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	Village of Arlington Heights
	Planned Activities	Basic English language classes to improve literacy.
3	Project Name	Northwest Center Against Sexual Assault
	Target Area	Village-wide
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG Request: \$3,000
	Description	Northwest CASA is requesting funds to support their specialized counseling, crisis intervention, and advocacy program for Arlington Heights residents who are victims of sexual abuse and sexual assault. The number of Arlington Heights residents expected to be assisted during the program year with Village CDBG funds is TBD. CDBG funds are used for salary costs for direct client services to Arlington Heights low/moderate income residents.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	Village of Arlington Heights

	Planned Activities	Northwest CASA provides specialized counseling, crisis intervention, and advocacy programs for Arlington Heights residents who are victims of sexual abuse or sexual assault. Counseling is provided by specially trained master's level therapists who have expertise in working with sexual assault victims of all ages. Crisis intervention is provided 24/7 through a hotline operated by volunteers and staff. Advocacy services are also provided 24/7 in emergency rooms at 7 area hospitals, and 24/7 criminal justice advocacy is provided in behalf of victims who are at the police station or whose cases are being adjudicated in court. CDBG funds are used for salary costs for direct client services to Arlington Heights low/moderate income residents.
4	Project Name	Childrens Advocacy Center
	Target Area	Village-wide
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG Request: \$3,500
	Description	The Children's Advocacy Center provides direct services for child victims of sexual assault and/or severe physical abuse, and witnesses to domestic violence, and their non-offending family members. CAC provides support and crisis intervention following reports of abuse or family violence, specialized child interviews, court advocacy, trauma focused counseling and support groups, and linkages to medical services. The number of Arlington Heights residents expected to be assisted during the program year is TBD. CDBG funds are used to pay salary costs for direct client services to low/moderate income Arlington Heights residents.
	Target Date	9/30/-2018
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	Village of Arlington Heights

	Planned Activities	The services provided include the Center's Coordination, Advocacy and Sensitive Interviewing Program (CASI), Family Support Services Program, and Safe From the Start Program. The CASI Program coordinates the abuse investigation and provides expert child interviews and access to medical exams, court advocacy, crisis intervention and on-going support groups for child survivors of abuse and their parents. Safe From the Start provides specialized assessments and counseling for young children (0 - 5) exposed to violence, and their families.
5	Project Name	WINGS
	Target Area	Village-wide
	Goals Supported	Public Facilities without Low/Mod Housing Benefit
	Needs Addressed	Homelessness Public Service Needs Public Facilities
	Funding	CDBG Request: \$10,000
	Description	WINGS Safe House provides housing and supportive services to women and their children who are homeless due to domestic violence or other causes. Women in transitional other causes. CDBG funded shelter includes an emergency domestic violence shelter and transitional housing. Women in transitional and emergency shelter work on agreed-upon service plans that include moving to more permanent housing. The expected number of Arlington Heights beneficiaries during the program year is 45 TBD. CDBG funds are used to pay costs per night of service.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	Wings shelter and Arlington Heights transitional housing units.
	Planned Activities	WINGS provides safe, decent housing to women who find themselves homeless due to domestic violence or other reasons. Through an array of housing ranging from emergency shelter through transitional housing, and permanent supportive housing, WINGS assists women based on their needs.
6	Project Name	Resources for Community Living
	Target Area	Village-wide

	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG Request: \$5,000
	Description	Resources for Community Living offers affordable housing options and individualized support services for adults with developmental and/or physical disabilities. The purpose of the services is to allow persons with disabilities to live independently in homes or apartments throughout the community, reducing potential homelessness and unnecessary institutionalization. On April 28, 2016, RCL launched its Financial Independence Center which will provide financial coaching services to disabled individuals and their families. The expected number of Arlington Heights beneficiaries during the program year is TBD. CDBG funds are used for salary costs for direct service to Arlington Heights residents.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	Village of Arlington Heights
	Planned Activities	Resources for Community Living assists people with developmental and/or physical disabilities to locate affordable housing (homes and apartments) in the community, rather than in institutionalized setting. The agency provides individualized support services such as instruction in money management, cooking, using public transportation, safety, vocations, community involvement, and other skills necessary for living on one's own.
7	Project Name	Escorted Transportation Services
	Target Area	Village-wide
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG Request: \$3,750
	Description	Staff costs to operate a program that provides transportation for elderly and disabled to medical appointments.
	Target Date	9/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	Village of Arlington Heights
	Planned Activities	ETS/NW provides reliable, volunteer-based transportation for the community's frail, elderly adults requiring assistance to their medical appointments. Passengers are picked up at their homes and driven to their appointment by a thorough screened and trained volunteer driver. The volunteer stays with the senior for the duration of the appointment, then drives him/her home.
8	Project Name	Suburban Primary Health Care Council
	Target Area	Village-wide
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG Request: \$10,000
	Description	Access to Care enables low income, uninsured or under-insured residents of Arlington Heights to receive primary health care services, including physician office visits, prescription drugs, laboratory and radiology services. Members are generally enrolled for a year and may re-enroll at the end of the year if they are still eligible. The goal of the Access to Care program is to enroll as many eligible clients as funding will allow in order to make primary care accessible and affordable. Enrollees pay \$5 copays for primary care office visits as well as lab tests and x-rays. Prescriptions under the Access to Care program are \$15, \$30, or \$40. A grant of \$10,000 would fund TBD Arlington Heights residents. CDBG funds are used to pay enrollment fees for low/moderate income Arlington Heights residents.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	Village of Arlington Heights

	Planned Activities	Access to Care provides access to primary care to income-eligible enrollees. Covered services include office visits to a personal primary care physician, routine lab tests, x-rays, and prescription drugs. Services are provided by local physicians and other service providers who are under contract and paid by the Access to Care program at discounted rates. Clients pay nominal co-payments to providers for services including \$5 for a physician office visit, \$5 for lab or x-ray, and \$15 - \$40 for prescription drugs.
9	Project Name	Journeys The Road Home
	Target Area	Village-wide
	Goals Supported	Homeless Services Public Services
	Needs Addressed	Homelessness Public Service Needs
	Funding	CDBG Request: \$5,000
	Description	Journeys The Road Home services include an emergency shelter program, the HOPE Center for drop-in services such as case management, access to food pantry, clothing closet, health care, mental health counseling, vocational training and housing coordination. Clients who are housing-ready are provided with housing through the Pathway Housing Readiness Program. The purpose of these programs is to get homeless people off the street and prevent people from becoming homeless. The number of expected Arlington Heights beneficiaries during the program year is TBD.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	Village of Arlington Heights
	Planned Activities	Homeless and homeless prevention services.
10	Project Name	Arlington Heights Park District Children at Play
	Target Area	Village-wide
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs

	Funding	CDBG Request: \$30,000
	Description	The CAP before and after school program provides a safe, recreational program at 10 elementary schools within Arlington Heights. It is a cooperative venture between the Arlington Heights Park District, School Districts 21, 25 and 59 and the Village of Arlington Heights. This recreational based program provides students in grades K-5 with the opportunity to participate at their school in a supervised program that provides a variety of activities centered around theme weeks including arts and craft, sports, large group games, homework/quiet time, passive games, snack and socialization with peers. The amount of assistance provided is determined by a sliding scale. The number of Arlington Heights children expected to benefit from this program is TBD depending on the plan they choose and level of subsidy. CDBG funds are used to pay the enrollment fees for children of low/moderate income Arlington Heights families.
	Target Date	9/30/-2018
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	Village of Arlington Heights
	Planned Activities	The CAP program is a cooperative arrangement between the Arlington Height Park District, School Districts 25, 21, and 59, and the Village of Arlington Heights. This recreational based program provides grades K - 5 children with the opportunity to participate at their school in a supervised program that provides a variety of activities centered around theme weeks including arts and crafts, sports, large group games, homework/quiet time, passive games, snack, and socialization with peers. CDBG funding is used to subsidize the cost of the program for children of working, income-eligible parents.
11	Project Name	Lifespan
	Target Area	Village-wide
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG Request: \$5,000

	Description	Lifespan provides legal and counseling services to victims of domestic violence and their children. The total number of Arlington Heights residents expected to be served during the year is TBD.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	The total number of clients expected to be served is TBD.
	Location Description	Village of Arlington Heights residents.
	Planned Activities	Lifespan provides legal and counseling services to victims of domestic violence and their children. Arlington Heights clients will receive counseling for survivors, counseling for their children who have been exposed to domestic violence. Criminal court advocates work with clients and clients receive legal representation in order of protection law cases. The total number of Arlington Heights residents expected to be served during the year is TBD. The Goal Outcome Indicator below will be revised in the final Annual Action Plan to reflect the number of persons be assisted with the amount of funds provided.
12	Project Name	Center for Enriched Living
	Target Area	Village-wide
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG Request: \$7,500
	Description	Lifespan provides legal and counseling services to victims of domestic violence and their children. The total number of Arlington Heights residents expected to be served during the year is TBD.
	Target Date	9/30/ 2018
	Estimate the number and type of families that will benefit from the proposed activities	The total number of clients expected to be served is TBD.
	Location Description	Village of Arlington Heights residents.

	Planned Activities	Funds would be used to support the involvement of Arlington Heights residents in the expanded REACH Day Program. The number of beneficiaries is TBD. The Goal Outcome Indicator would be the number of persons assisted.
13	Project Name	Northwest Compass
	Target Area	Village-wide
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	CDBG Request: \$10,000
	Description	Funds would be used to provide housing counseling. The total number of Arlington Heights residents expected to be served during the year is TBD.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	The total number of clients expected to be served is TBD.
	Location Description	Village of Arlington Heights residents.
	Planned Activities	Northwest Compass would provide housing counseling to residents of the Village of Arlington Heights. The total number of Arlington Heights residents expected to be served during the year is TBD. The Goal Outcome would be the number of persons assisted.
14	Project Name	Single Family Rehabilitation Program
	Target Area	Village-wide
	Goals Supported	Homeowner Unit Preservation
	Needs Addressed	Affordable Housing
	Funding	CDBG Request: \$75,000
	Description	0%, deferred loans to low/mod homeowners for home repairs.
	Target Date	9/30/ 2018
	Estimate the number and type of families that will benefit from the proposed activities	4 houses

	Location Description	Village of Arlington Heights - Addresses TBD
	Planned Activities	Homes of extremely low, low, and moderate income homeowners will be rehabilitated. The funds are provided in the form of a 0%, deferred loan which is repaid when the home is sold or possibly if the home is refinanced.
15	Project Name	Group Home and Transitional Housing Program
	Target Area	Village-wide
	Goals Supported	Public Facilities without Low/Mod Housing Benefit
	Needs Addressed	Other Special Housing/Non-Homeless Needs
	Funding	CDBG Request: \$40,000
	Description	This program would make funds available for the physical improvement of group homes and apartment buildings that provide housing and supportive services to persons with disabilities and to transitional housing buildings that assist at-risk or struggling households to transition to permanent housing.
	Target Date	9/30/ 2018
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	Village of Arlington Heights - Addresses TBD
	Planned Activities	Renovation of group homes.
16	Project Name	Childrens Advocacy Center
	Target Area	Village-wide
	Goals Supported	Public Service
	Needs Addressed	Public Service Needs
	Funding	CDBG Request: \$20,000
	Description	Renovation of the Childrens Advocacy Center Main Service Center in Hoffman Estates
	Target Date	9/30/2018 – May carry over to 9/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	640 Illinois Blvd., Hoffman Estates, IL
	Planned Activities	Partner with other northwest suburban Chicago CDBG entitlement communities to jointly fund the renovation of the Childrens Advocacy Center main service center in Hoffman Estates where residents from all of the participating CDBG jurisdictions receive child abuse services.
17	Project Name	Public Infrastructure
	Target Area	Village of Arlington Heights
	Goals Supported	Infrastructure
	Needs Addressed	Infrastructure Needs
	Funding	CDBG Request: \$150,000
	Description	Funds would be used for the cost of infrastructure improvements (ex. public sidewalks including possibly ADA compliant public sidewalk corners) either in low/mod census tracts or as a presumed benefit program for person with disabilities.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	2,000 persons
	Location Description	Village of Arlington Heights – specific locations TBD
18	Planned Activities	Replacement of public infrastructure in low/mod census tracts or for the benefit of person with disabilities.
	Project Name	Senior Center
	Target Area	Village of Arlington Heights
	Goals Supported	Public Facilities without Low/Mod Housing Benefit
	Needs Addressed	Public Facility
	Funding	CDBG Request: \$22,300
	Description	Funds would be used to make the front entrance ADA accessible and for security cameras.
	Target Date	9/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	9,000 persons
	Location Description	1801 W Central Road, Arlington Heights, IL
	Planned Activities	Funds would be used to make the front entrance ADA accessible and for security cameras.
19	Project Name	Little City Foundation
	Target Area	Village-wide
	Goals Supported	Public Facilities without Low/Mod Housing Benefit
	Needs Addressed	Other Special Housing/Non-Homeless Needs
	Funding	CDBG Request: \$9,800
	Description	Support non-profit agency in its effort to provide supportive housing for persons with disabilities.
	Target Date	September 30, 2018
	Estimate the number and type of families that will benefit from the proposed activities	8
	Location Description	Group Home in the Village of Arlington Heights
	Planned Activities	Replace a driveway and repair/replace the wheelchair ramp from the driveway to the front door at a home for persons with intellectual and physical disabilities
20	Project Name	Clearbrook
	Target Area	Village-wide
	Goals Supported	Public Facilities without Low/Mod Housing Benefit
	Needs Addressed	Other Special Housing/Non-Homeless Needs

	Funding	CDBG Request: \$40,000
	Description	Support non-profit agency in its effort to provide supportive housing for persons with disabilities.
	Target Date	September 30, 2018
	Estimate the number and type of families that will benefit from the proposed activities	6
	Location Description	Group Home in the Village of Arlington Heights
	Planned Activities	Fund would be used to renovate a bathroom in a group home for person persons with developmental and physical disabilities.
21	Project Name	CDBG Administration
	Target Area	
	Goals Supported	Planning and Administration
	Needs Addressed	Planning & Administration
	Funding	CDBG Request: \$65,000
	Description	Administrative costs for the CDBG program.
	Target Date	9/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	na
	Location Description	Village of Arlington Heights
	Planned Activities	Administrative costs for the CDBG program.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The Village of Arlington Heights is not allocating investments geographically.

Geographic Distribution

Target Area	Percentage of Funds
Village of Arlington Heights, IL	100

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable.

Discussion

Not applicable.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Below are actions the Village intends to take during the program year.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to addressing underserved needs is insufficient funding. The Village will seek funding from other sources and will support service providers in seeking funding from other sources.

Actions planned to foster and maintain affordable housing

During the program year, the Village will take the following actions to foster and maintain affordable housing, to remove barriers to affordable housing, and to encourage public housing improvements and resident initiatives:

Professionals in the Department of Planning and Community Development will continue to research and investigate alternative sources of funding to replace dwindling State and Federal funds for housing assistance and other affordable housing programs. The Housing Planner will track housing initiatives at these levels through contact with HUD and through professional organizations and planning offices.

The Village will continue to promote and enforce the goals and policies from the Comprehensive Plan relating to preserving the existing housing stock, encouraging a wide variety of housing types within the Village, utilizing good housing redevelopment concepts, maintaining a good housing balance, preventing housing deterioration, and providing housing for the young, single, and elderly.

Code enforcement will continue to uncover unsafe and unsanitary conditions. The Single Family Rehabilitation Program will be available to income-eligible individuals to improve their properties.

The Village will continue to implement its inclusionary zoning policies, as contained in the Multi-Family Affordable Housing Toolkit and Affordable Rental Housing Guidelines, intended to result in affordable units in new construction residential projects.

The Housing Commission will continue to promote a balanced housing stock including affordable housing for persons with low to moderate incomes.

The Department of Building and Health Services will work throughout the community, including at the Backstretch at Arlington Park, to improve housing and living environments.

No units are expected to be lost from the federally assisted housing inventory in Arlington Heights.

Actions planned to reduce lead-based paint hazards

The Village is aware of the health risks, especially to children, that exist in its older homes due to the presence of lead-based paint. The Village will continue to provide information and blood lead based paint testing services to Village residents. When persons are identified as having elevated blood levels, the appropriate County and State agencies will be notified, and these persons will be referred for appropriate services.

The Village complies with HUD's lead-based paint regulations with respect to the Village's housing rehabilitation programs. The required notifications, lead-hazard testing, and lead hazard treatment protocols are followed.

Actions planned to reduce the number of poverty-level families

The Village will continue to coordinate efforts to assist households with incomes below the poverty line with other agencies providing services to this population.

Actions planned to develop institutional structure

Actions the Village will take in FFY 2017 to develop institutional structure includes:

The Village will continue to address affordable housing and other community needs within the area by coordinating its efforts with private and non-profit agencies and organizations. The Village will also work with regional planning groups such as Metropolis 2020, the Metropolitan Mayors Caucus, the Chicago Metropolitan Agency for Planning, the Metropolitan Planning Council (MPC), etc.

Actions planned to enhance coordination between public and private housing and social service agencies

During the 2017 program year, the Village will enhance coordination between public and private housing and social service agencies through the citizen participation plan that encourages all interested parties to share in the Consolidated Planning process. The Village will continue to work with non-profit service providers, other private institutions, public housing and assisted housing providers, and community organizations to discuss community needs and opportunities. The Village will also continue to work with and coordinate the provision of services with Elk Grove and Wheeling Townships, Northwest Housing Partnership, and other Northwest Chicago Suburbs.

Discussion

The Village recognizes that enhancing the institutional structure provides efficiencies in service that are

of benefit to its residents. The various departments of the Village will seek to maximize coordination with public and private housing and service providers to meet the needs in the community.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The Village of Arlington Heights is an entitlement jurisdiction for the CDBG program. As such information is provided below concerning program specific requirements for the CDBG program.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

The Village budgeted all program income that it had received prior to developing the Annual Action Plan. Program income can be received at any time from the repayment of past years' Single Family Rehabilitation Loans. It is not possible to predict whether or when such loans will be repaid. The Village does not receive any of the other types of income listed above. When program income is received after

the first public hearing concerning the development of an Annual Action Plan, it is budgeted in the next Annual Action Plan.

No projects are expected to be funded on the basis of urgent need. 100% of CDBG funds are budgeted to be used for activities benefitting low and moderate income persons including Planning and Administration.

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Housing and Mentoring Support for Low Income Families

Project Location: Arlington Heights

CDBG Funding Request: 3000

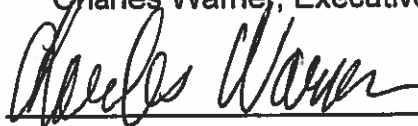
Contact Information

Organization Name: Faith Community Homes

DUNS (Dun and Bradstreet) Number: 17-879-415
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Charles Warner, Executive Director

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 302 N. Dunton Ave.

Mailing Address 2:

City, State, Zip: Arlington Heights, IL 60004

Telephone Number: 847-342-0846

Fax Number:

Email Address: charleswarner.fchomes@gmail.com

Organization website: www.fchomes.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

Faith Community Homes offers a two-year program to assist low income, working families. The program consists of two primary elements: financial assistance for rent and case management/mentoring to help families budget and manage their resources, make realistic plans for the future, increase their incomes, and achieve financial stability.

In order to participate in our program, families must be low to extremely low income by HUD income standards and must have school age children. We do not accept families with substance abuse, active mental health problems, or legal problems pertaining to divorce, domestic violence, or citizenship issues.

Initially, families contribute 30% of their income towards rent, and FCH assists with the remainder of their rent. As their financial situation improves, families pay a larger portion of the rent, working towards paying their full rent by the time they complete the two-year program. Financial assistance for tuition or books may be provided to parents deciding to return to school in order to develop skills for a higher paying job. If needed, FCH also provides financial assistance to families for child-related expenses (including day care, school supplies, fees for school activities, clothes, and books) and with auto repairs or in finding a donated vehicle.

At FCH, we believe that our case management and mentoring is as important, if not more important, than the financial assistance we provide. Case management and mentoring services focus on family budgeting, setting goals, and increasing income. Each family is assigned a case manager and two volunteer mentors. The case managers assist in finding available housing options for families, problem solving in case of emergencies or other difficult situations, on-going goal setting and planning, and supervise mentors as they work with families. The two volunteer mentors (a male and female mentor for each family) meet regularly with the family to review finances, budgeting, planning for future expenses, and income. In addition, mentors help parents with job searches, writing resumes, and practice interviews for jobs.

We support and encourage education and training to develop improved skills for better employment. At the same time, we expect families to develop realistic plans and goals. We believe that simply providing financial assistance or low rent housing is not a long-term answer for these families. They must improve their employability and begin earning enough income to achieve financial stability and independence.

85% of FCH families who complete our program successfully achieve financial stability, defined as the ability to pay all their bills on time. 90% of families who complete our program leave with an increased level of income, some by as much as 50%. In addition, many of our program participants have earned degrees, certificates, and training to help secure better employment opportunities; have improved their job performance and earned promotions and raises; and have experienced a renewed sense of hope and an improved home life.

Faith Community Homes was established in 2003 as a result of an initiative of the Arlington Heights Ministerial Association to address the needs of low income families residing and working in the area. Starting in January, 2014, Faith Community Homes began assisting families in Palatine due to an invitation from Palatine churches and the Township of Palatine to provide this program in their area. Although we have strong church support, we do not require any church attendance or affiliation of families we assist.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes, from Arlington Heights

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No

B. Service Area

1. Describe your agency's service area, listing any municipalities served.
Arlington Heights and Palatine

2. Does this program serve residents of the Village of Arlington Heights?
Yes

3. Describe any additional criteria for your program.

Families may be considered

- whose adults are full or part-time employed, (at least one full-time employed, the other at least part-time (20hr/wk) employed and
- whose children are of high school age or younger, and
- whose members
 - are of stable mental health
 - are presently not abusing alcohol
 - are presently not using illicit drugs
 - have no history of felony charges or chronic criminal behavior
 - are not presently homeless
 - are not living in, or presently leaving, an abusive relationship
 - are legal residents of the United States

4. What facilities, services, or programs are operated in Arlington Heights?
The entire program operates in Arlington Heights

5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?

No WINGS provides similar service, but only to people coming from domestic violence. Other housing support programs, such as Journeys and Northwest Compass focus primarily on homeless, disabled, and people with mental illness. Our program focuses solely on families with children in poverty and at risk of eviction and homelessness.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
Rent support, Case Management by MSW level Social Workers, mentoring by trained volunteers, financial help with child care, car repairs, and tuition and books as needed.
2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	75	30	30
October 1, 2016 – present	49	27	27
October 1, 2015 – September 30, 2016	58	20	20

2016 Income Limits	Household Size							
	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any: numbers represent people, not number of families - we anticipate serving 10-12 families during the 2017-2018 year.

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
We will maintain our current operation and receive referrals from Townships, Village of Arlington Heights, other agencies such as WINGS, churches, and word of mouth.
4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
1-2 additional families
5. Would this program exist without CDBG funding?
(Select one)
☒ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- | | |
|---------------|----|
| a. Full-time | 1 |
| b. Part-time | 3 |
| c. Volunteers | 65 |

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Charles Warner, Executive Director

Phone Number: 847-342-0846

Email Address: charleswarner.fchomes@gmail.com

3. How long has the staff member identified above been with the agency?
7 years

E. Fees and Funding Sources

1. Describe any client fees collected*:

No

* Any client fees collected must be used for program costs.

2. Describe how client fees are used:

N/A

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$	\$
State/Local Funds	\$ 25,000	\$ 17,000
Private Funds	\$ 189,500	\$ 95,500
Program Income	\$	\$
Other Funding	\$	\$
Please specify: State/local are from two Townships and Arlington Heights CDBG funds		

Comments about this table, if any: The utilization of our private funding is divided between Arlington Heights and Palatine

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$ 217,000	\$ 165,000	\$ 3,000
Program Year 2016	\$ 202,975	\$ 151,173	\$ 2,500
Program Year 2015	\$ 181,670	\$ 132,500	\$ 1,960

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 3,000
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other, please specify	\$
Total CDBG Request	\$ 3,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any:

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☒ **Creating a Suitable Living Environment**

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ **Providing Decent Housing**

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ **Creating Economic Opportunities**

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☒ **Availability/Accessibility**

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ **Affordability**

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ **Sustainability**

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

2

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Beginning English as a Second Language Instruction

Project Location: Arlington Heights Memorial Library

CDBG Funding Request: \$1,600

Contact Information

Organization Name: District 214 Education Foundation

DUNS (Dun and Bradstreet) Number: 067471755
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Erin Brooks, Executive Director, District 214
Education Foundation

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 2121 South Goebbert Road

Mailing Address 2:

City, State, Zip: Arlington Heights

Telephone Number: 847-718-7688

Fax Number: 847-718-7713

Email Address: erin.brooks@d214.org

Organization website: d214.org/foundation/

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

The purpose of the program is to continue to serve eligible non-native speakers of English who can benefit from beginning lessons in English as a Second Language (ESL), providing them with classroom instruction at the Arlington Heights Memorial Library (AHML) every Thursday from 12:30 to 3:30pm for 45 weeks. AHML's ESL/Literacy Specialist will provide student identification / recruitment. District 214 Community Education (D214 CE) will provide assessment, instruction, evaluation of learning gains, and recordkeeping. The project will fill the gap for beginning ESL learners who are not advanced enough in their English skills for the existing ESL programs offered at AHML, i.e., an interactive computer lab available for use 6 days per week, and the Read to Learn Adult Literacy/Volunteer program tutoring offered Tuesday AMs and Wednesday PMs. This agency collaboration will eliminate a barrier to participation in ESL services, as well as general library services, faced by the target population. The CDBG share covers 49% of the program costs from September through May. The D214 CE share covers 51% of the costs from September through May. When CDBG funds have been exhausted for the fiscal year, D214 CE covers 100% of the costs from June through August.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes, Arlington Heights

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No

B. Service Area

1. Describe your agency's service area, listing any municipalities served.
Arlington Heights, Buffalo Grove, Elk Grove Village, Mt. Prospect, Prospect Hts, Rolling Meadows, and Wheeling
2. Does this program serve residents of the Village of Arlington Heights?
Yes
3. Describe any additional criteria for your program.
 - 1) Age 17 and older and not currently enrolled in high school;
 - 2) Scale score of 0 to 220 as measured by the CASAS standardized test, identified as pre-beginning to intermediate ESL levels by the National Reporting Service and the State of Illinois.
4. What facilities, services, or programs are operated in Arlington Heights?
At Forest View Educational Center in Arlington Heights, we operate the Community Education Program, which includes Adult Education & Family Literacy, Continuing Education, Cultural and Performing Arts, CE Travel, and Intergenerational and Older Adult programs.
5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?
No

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
Instruction in beginning English language skills for the purpose of learning computer skills, qualifying for the Advanced ESL program, and using the many other library services, plus assessment and proficiency testing in English.
2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	50	30	30
October 1, 2016 – present	43	25	25
October 1, 2015 – September 30, 2016	47	24	24

2016 Income Limits	Household Size							
	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any:

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
The AHML ESL/Literacy Specialist recruits the students. She advertises on the Library's website. 44 active volunteers help spread the info by "word of mouth". The Library's Teens and Kids' staff members and the Bookmobile promote these services at the D214 Newcomer Center and at District 25 schools. All AHML Library staff are trained in how to inform patrons about the program. 185 students enrolled in the library's advanced ESL program this past year, as an example of the success of AHML's marketing activities.
4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
20
5. Would this program exist without CDBG funding?
(Select one)
☐ Yes
☒ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time 0
- b. Part-time 1
- c. Volunteers 0

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Rhonda J. Serafin

Phone Number: 847-718-7719

Email Address: rhonda.serafin@d214.org

3. How long has the staff member identified above been with the agency?
31 years

E. Fees and Funding Sources

1. Describe any client fees collected*:

None

* Any client fees collected must be used for program costs.

2. Describe how client fees are used:

n/a

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$ 0	\$ 0
HOME Funds	\$ 0	\$ 0
ESG Funds	\$ 0	\$ 0
HOPWA Funds	\$ 0	\$ 0
Appalachian Regional Commission	\$ 0	\$ 0
Other Federal Funds	\$ 0	\$ 0
State/Local Funds	\$ 2,871	\$ 2,871
Private Funds	\$ 0	\$ 0
Program Income	\$ 0	\$ 0
Other Funding	\$ 0	\$ 0
Please specify:		

Comments about this table, if any:

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$ 2,871	\$ 4,471	\$ 1,600
Program Year 2016	\$ 2,947	\$ 5,208	\$ 2,125
Program Year 2015	\$ 2,131	\$ 3,631	\$ 1,500

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 1,600
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$ 0
Construction/Rehabilitation	\$ 0
Other, please specify	\$ 0
Total CDBG Request	\$ 1,600

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any:

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☐ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☒ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☒ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Sexual Assault Intervention Program

Project Location: Arlington Heights

CDBG Funding Request: \$3,000

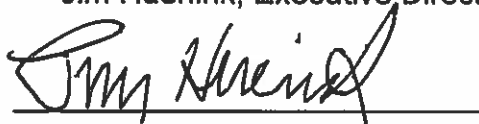
Contact Information

Organization Name: Northwest Center Against Sexual Assault

DUNS (Dun and Bradstreet) Number: 933788663
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Jim Huenink, Executive Director

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 415 West Golf Road

Mailing Address 2: Suite 47

City, State, Zip: Arlington Heights, IL. 60005

Telephone Number: 847-806-6526

Fax Number: 847-806-6531

Email Address: jhuenink@nwcasa.org

Organization website: www.nwcasa.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

Northwest Center Against Sexual Assault (Northwest CASA) requests funds to support our specialized counseling, crisis intervention and advocacy services for Arlington Heights residents who are victims of sexual abuse and sexual assault. Northwest CASA provides Individual, Family and Group counseling to victims of sexual assault/abuse. Services are provided in English and Spanish. Counseling is provided by specially trained master's level therapists who have expertise in working with sexual assault victims of all ages. There is no charge for counseling service.

Crisis intervention is provided 24/7 through our hotline that is operated by volunteers and staff. All hotline volunteers receive 40 hours of sexual assault training prior to responding to a hotline call. All volunteers are supervised by our Volunteer Coordinator who has training and experience in crisis intervention and advocacy. All volunteers receive quarterly in-service training. Currently Northwest CASA has 50 hotline volunteers, 1 undergraduate intern and 3 graduate school interns. There is no charge for crisis intervention service.

Advocacy services include 24/7 emergency room response to area hospitals (including Evanston, Northwest Community Hospital, Alexian Bros, St. Alexis, Lutheran General, St. Francis, Skokie and Glenbrook) and 24/7 criminal justice advocacy in behalf of victims who are at the police station or whose cases are being adjudicated in court. Advocacy services are provided by trained staff and volunteers. There is no charge for medical or criminal justice advocacy service.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Northwest CASA currently receives CDBG funds from only Arlington Heights but has received CDBG funds from both Arlington Heights and Mt. Prospect over the last 5 years.

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No.

B. Service Area

- 1. Describe your agency's service area, listing any municipalities served.**

Northwest CASA's serves north/northwest suburban Cook County victims of sexual violence at its Arlington Heights and Evanston offices. Northwest CASA has the CARE Center in Crystal Lake that serves victims of sexual violence in McHenry County. With respect to services in Cook County, Northwest CASA provides comprehensive sexual assault services to victims of sexual violence who live in the 30 communities of north and northwest suburban Cook County including Arlington Heights, Barrington, Bartlett, Buffalo Grove, Des Plaines, Elk Grove, Evanston, Glencoe, Golf, Glenview, Hanover Park, Hoffman Estates, Inverness, Kenilworth, Lincolnwood, Morton Grove, Mount Prospect, Niles, Northbrook, Northfield, Palatine, Park Ridge, Prospect Heights, Rolling Meadows, Schaumburg, Skokie, Streamwood, Wheeling, Wilmette, Winnetka,

- 2. Does this program serve residents of the Village of Arlington Heights?**

Yes.

- 3. Describe any additional criteria for your program.**

Northwest CASA provides services to victims of sexual violence, of all ages, and to their significant others who have been impacted by sexual violence

- 4. What facilities, services, or programs are operated in Arlington Heights?**

Northwest CASA's main office is located in Arlington Heights. Comprehensive sexual assault services are provided from this office including, individual, group and family counseling, 24/7 crisis intervention, 24/7 medical advocacy, 24/7 court advocacy, prevention education and professional training. In some cases Northwest CASA will provide services off site, for example, at the emergency room of a hospital or, in a child's school when confidential space is available and the child is unable to obtain transportation to our office. Northwest CASA also provides Sexual Abuse Prevention Education services in the high schools in Arlington Heights.

- 5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?**

The Children's Advocacy Center serves children who have been physically and sexually abused. Their services focus on providing forensic interview services for victims of sexual abuse but they also provide advocacy and counseling services. Because Northwest CASA provides specialized counseling for children who have been sexually abused, we receive referrals from the Children's Advocacy Center.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
Northwest CASA's sexual assault intervention program provides free individual, family and group counseling services, in English and Spanish, for victims of sexual abuse or sexual assault, of all ages. Counseling is also provided to significant others who have been affected by sexual violence. Northwest CASA provides 24/7 crisis intervention, 24/7 medical advocacy in the emergency rooms at 8 area hospitals, 24/7 criminal justice advocacy at police departments throughout our service area and 24/7 court advocacy at the Rolling Meadows and Skokie courthouses
2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	700	51	47
October 1, 2016 – present	357	30	24
October 1, 2015 – September 30, 2016	789	50	45

2016 Income Limits	Household Size							
	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any:

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
Northwest CASA's outreach program coupled with its collaborations with area hospitals, the Children's Advocacy Center and the Northwest Suburban Alliance on Domestic Violence insure that victims of sexual violence who reside in Arlington Heights will have access to our services if needed. Also clients who do not have access to public or private transportation to come to our offices qualify to receive taxi vouchers. Services provided reduce the negative impact of sexual violence trauma restoring victims' capacities to engage in work, school and family endeavors
4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
It is difficult to assess. The need for these services exceeds our capacity so CDBG funds are used to expand counseling, crisis intervention and advocacy resources at

Northwest CASA to make them available to Arlington Heights residents when needed.

5. Would this program exist without CDBG funding?

(Select one)

☒ Yes

☐ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- | | |
|---------------|----|
| a. Full-time | 7 |
| b. Part-time | 2 |
| c. Volunteers | 50 |

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Jim Huenink, Executive Director

Phone Number: 847-806-6526 x14

Email Address: jhuenink@nwcasa.org

**3. How long has the staff member identified above been with the agency?
9 years.**

E. Fees and Funding Sources

1. Describe any client fees collected*:

Northwest CASA does not charge a fee for any of its services.

** Any client fees collected must be used for program costs.*

2. Describe how client fees are used:

N/A

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$ 0	\$ 0
HOME Funds	\$ 0	\$ 0
ESG Funds	\$ 0	\$ 0
HOPWA Funds	\$ 0	\$ 0
Appalachian Regional Commission	\$ 0	\$ 0
Other Federal Funds	\$ 0	\$ 0
State/Local Funds	\$ 484,759	\$ 47,021
Private Funds	\$ 15,100	\$
Program Income	\$ 0	\$ 0
Other Funding	\$ 25,000	\$
Please specify:		

Comments about this table, if any:

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$ 730,980	\$ 535,259	\$ 3,000
Program Year 2016	\$ 671,626	\$ 522,359	\$ 2,500
Program Year 2015	\$ 763,925	\$ 525,749	\$ *2,780

Comments about this table, if any: *represents 17 months of funding.

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 2,500
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other, please specify	\$ 500
Total CDBG Request	\$ 3,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any: Other expenses are for office supplies & telephone expenses.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☒ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☒ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

4

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Child Abuse Services

Project Location: 640 Illinois Boulevard, Hoffman Estates, IL 60169

CDBG Funding Request: \$3,500

Contact Information

Organization Name: Children's Advocacy Center of North and Northwest Cook County

DUNS (Dun and Bradstreet) Number: 60-453-6383
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Mark Parr, Executive Director

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 640 Illinois Boulevard

Mailing Address 2:

City, State, Zip: Hoffman Estates, IL 60169

Telephone Number: (847) 885-0100

Fax Number: (847) 885-0187

Email Address: mparr@cachelps.org

Organization website: www.cachelps.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

The Children's Advocacy Center of North and Northwest Cook County (CAC) provides a comprehensive and coordinated response to reports of suspected child sexual abuse, severe physical abuse, and other crimes against children. The CAC helped develop the Cook County Protocol for the Investigation of Child and Adolescent Sexual Abuse Reports and has interagency agreements with local police departments, the Office of the Cook County State's Attorney, and the Illinois Department of Children and Family Services to promote a child sensitive and timely response to these reports.

The CAC serves children ages 3 through 17 who are suspected victims of abuse, and their non-offending parents and family members. Services provided include coordination of the professionals involved in the multidisciplinary investigation of child abuse, expert child interviews, court preparation and advocacy with the criminal justice system, crisis intervention and on-going support for the child survivor of abuse and her/his family, trauma-informed individual and family counseling, support groups for survivors of abuse and parents or caregivers, and linkages to medical evaluations and other follow-up services. All services are provided free of charge and are offered in English or in Spanish. CDBG funds will support services provided for residents of Arlington Heights through the CAC's Coordination, Advocacy and Sensitive Interviewing Program (CASI) and the Family Support Services Program (FSS). CASI Program services are available 24 hours a day, 365 days a year, in order to respond to emergencies involving the safety of child victims of abuse. While the average case remains open and active for eight months, each child and family situation is unique. In cases where a criminal trial occurs, the CAC may remain involved for more than two years. The goals of the CASI and FSS Programs are to keep children and families safe from any further abuse or maltreatment and to assist survivors of abuse and their families in healing from the trauma they have experienced.

During the October 1, 2015 to September 30, 2016 period the CAC provided CASI and Family Support Services Program services for 43 residents of Arlington Heights. During the first seven months of the current grant period, the CAC has already served 48 residents of Arlington Heights.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes, the Children's Advocacy Center is receiving (or has received) CDBG funding for public service projects from Skokie, Arlington Heights, Palatine, Schaumburg and Mount Prospect.

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No.

B. Service Area

- 1. Describe your agency's service area, listing any municipalities served.**

The Children's Advocacy Center serves the north and northwest suburbs of Cook County (Municipal Court Districts Two and Three), including the communities of Arlington Heights, Barrington, Barrington Hills, Bartlett, Buffalo Grove, Des Plaines, Elgin, Elk Grove Village, Evanston, Glencoe, Glenview, Golf, Hanover Park, Harwood Heights, Hoffman Estates, Inverness, Kenilworth, Lincolnwood, Morton Grove, Mount Prospect, Niles, Norridge, Northbrook, Northfield, Palatine, Park Ridge, Prospect Heights, Rolling Meadows, Roselle, Rosemont, Schaumburg, Schiller Park, Skokie, South Barrington, Streamwood, Wheeling, Wilmette and Winnetka.

- 2. Does this program serve residents of the Village of Arlington Heights?**

Yes.

- 3. Describe any additional criteria for your program.**

The CAC serves children, ages 3-17, who are suspected victims of or witnesses to sexual abuse, severe physical abuse, domestic violence or other crimes.

- 4. What facilities, services, or programs are operated in Arlington Heights?**

None.

- 5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?**

There are no other agencies in the area that provide the services offered for child victims of abuse through the Coordination, Advocacy and Sensitive Interviewing Program. Following the completion of the child abuse investigation, the agency's Family Support Services Program offers trauma-informed counseling services for child survivors, and their non-offending family members. The CAC also links children and families with counseling services offered by private mental health professionals and a number of community agencies, including Northwest Center Against Sexual Assault.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
The Children's Advocacy Center provides direct services for child victims of abuse, and their families, including child forensic interviews, crisis intervention (both in-person and by telephone), court preparation and advocacy, individual and family counseling, support and therapy groups for children and non-offending parents, and case management services.
2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	730	50	50
October 1, 2016 – present	554	48	48
October 1, 2015 – September 30, 2016	746	43	43

2016 Income Limits	Household Size							
	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any:

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
The Children's Advocacy Center meets its goals by providing immediate and on-going services for child victims of abuse and their non-offending family members. The Center responds to the immediate crisis of the child's disclosure of abuse by coordinating the investigation, providing expert child interviews, offering crisis intervention, linking the family with resources for medical evaluations and other needed services, and assisting the family in developing a plan for the safety of the child. After the completion of the investigation, the CAC offers trauma-informed counseling services to help the child and her/his family heal from their abuse experience and provides advocacy with the criminal justice system while the matter is being prosecuted. Families may continue to receive services from the CAC for as long as necessary, and all services are provided for children and families free of charge.

4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
If the CAC receives CDBG funding, the agency may provide CASI Program services for 2 additional clients or provide 30 more hours of counseling services for child survivors of abuse, and their families, through the Family Support Services Program.

5. Would this program exist without CDBG funding?

(Select one)

- ☒ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- | | |
|---------------|---|
| a. Full-time | 9 |
| b. Part-time | 1 |
| c. Volunteers | 6 |

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Mark Parr, Executive Director

Phone Number: (847) 885-0100

Email Address: mparr@cachehelps.org

3. How long has the staff member identified above been with the agency? Eighteen years.

E. Fees and Funding Sources

1. Describe any client fees collected*:

None.

* Any client fees collected must be used for program costs.

2. Describe how client fees are used:

n/a

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$ 9,000	\$ 612
State/Local Funds	\$ 281,061	\$ 16,460
Private Funds	\$ 274,329	\$ 18,654
Program Income	\$	\$
Other Funding	\$	\$
Please specify:		

Comments about this table, if any:

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$ 1,273,080	\$ 580,902	\$ 39,501
Program Year 2016	\$ 1,149,307	\$ 563,895	\$ 49,059
Program Year 2015	\$ 1,135,357	\$ 564,390	\$ 32,735

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 3,500
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other, please specify	\$
Total CDBG Request	\$ 3,500

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any:

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☒ **Creating a Suitable Living Environment**

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ **Providing Decent Housing**

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ **Creating Economic Opportunities**

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☒ **Availability/Accessibility**

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ **Affordability**

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ **Sustainability**

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Homeless Shelter

Project Location: Scattered Sites

CDBG Funding Request: \$10,000

Contact Information

Organization Name: WINGS Program, Inc.

DUNS (Dun and Bradstreet) Number: 009294406
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Gabriela Arias, Government Grant Writer -
Government Relations

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: PO Box 95615

Mailing Address 2:

City, State, Zip: Palatine, IL 60095

Telephone Number: (847)591-7820 x 232

Fax Number: (847) 591-7821

Email Address: garias@wingsprogram.com

Organization website: www.wingsprogram.com

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

WINGS provides housing and supportive services to adults and their children who are homeless due to domestic violence or other causes. CDBG funded shelter includes an emergency domestic violence shelter and transitional housing. This array of shelter allows homeless people in need of housing access to an appropriate option depending on their individual circumstances. Adults and their children can stay in WINGS shelter for up to 24 months. (Individuals and their children can stay in the emergency shelter for up to three months, but can move to transitional shelter if needed for up to 24 months.) Participants in transitional and emergency shelter work on agreed-upon service plans that include moving to more permanent housing from their first day with WINGS.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

WINGS has received CDBG funds from Mount Prospect, Cook County, Schaumburg, Palatine, Skokie, Arlington Heights, Des Plaines and Chicago in the past.

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

Funds will not be utilized for research and development.

B. Service Area

- 1. Describe your agency's service area, listing any municipalities served.**
WINGS has shelters located throughout the north and northwest suburbs and an emergency shelter in Chicago. Individuals come from throughout the state, but primarily from the north and northwest suburbs.
- 2. Does this program serve residents of the Village of Arlington Heights?**
WINGS serves residents of the Village of Arlington Heights.
- 3. Describe any additional criteria for your program.**
Adults and their children who receive housing through WINGS' continuum of shelter are homeless. Individuals who are sheltered at the Safe House emergency shelter are also victims of domestic violence.
- 4. What facilities, services, or programs are operated in Arlington Heights?**
WINGS has staff who office out of Northwest Community Hospital and WINGS also operates a resale store on Rand Road in Arlington Heights.
- 5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?**
Although Northwest Compass, Fellowship Housing, Connections for the Homeless and Center of Concern all provide transitional housing, only WINGS has a continuum of housing ranging from emergency shelter through permanent supportive housing that allows homeless individuals to have a housing solution to meet their individual needs. Because of this housing array, WINGS can accommodate people who are fleeing domestic violence, adults who are unemployed or underemployed, and adults who have a son older than 12 years old. Other programs cannot accommodate such a broad range of people in need.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
Nights of shelter.
2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	500 people/ 40,000 nights	15 people/ 900 nights	15
October 1, 2016 – present	315 people/ 20,781 nights	6 people/ 694 nights	14
October 1, 2015 – September 30, 2016	479 people/ 39,516 nights	17 people/ 1,054 nights	16

2016 Income Limits

Household Size

	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any:

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
Shelter will be provided to homeless adults and their children through WINGS Safe House emergency shelter and/or WINGS transitional housing.
4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
One night of emergency shelter costs \$77 and one night of transitional shelter costs \$52. The number of nights provided to Schaumburg residents depends on need, family size and open beds.
5. Would this program exist without CDBG funding?
(Select one)
☒ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time 55 (agency-wide)
- b. Part-time 15 (agency-wide)
- c. Volunteers 350 (agency-wide)

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Gabriela Arias, Grant Writer- Government Relations

Phone Number: (847)591-7820 x 232

Email Address: garias@wingsprogram.com

**3. How long has the staff member identified above been with the agency?
Seven months.**

E. Fees and Funding Sources

1. Describe any client fees collected*:

There is no cost for any of WINGS supportive services. Individuals in emergency shelter and shared transitional housing do not pay anything toward costs.

Participants who live in a transitional apartment contribute 30% of their adjusted gross income toward expenses..

** Any client fees collected must be used for program costs.*

2. Describe how client fees are used:

Program income collected from individuals living in transitional apartments is applied toward the costs of those units.

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$ 66,000	\$ 1,200
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$ 631,549	\$ 15,221
State/Local Funds	\$ 255,500	\$ 7,593
Private Funds	\$	\$
Program Income	\$	\$ 1,830
Other Funding	\$ 467,030	\$ 45,514
Please specify: Foundations, In-Kind Donations, United Way, etc.		

Comments about this table, if any:

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$ Not yet available	\$ Not yet available	\$ 10,000
Program Year 2016	\$ 6,511,064	\$ 2,083,440	\$ 6,000
Program Year 2015	\$ 5,378,798	\$ 2,317,633	\$ 2,935

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$ 10,000
Construction/Rehabilitation	\$
Other, please specify	\$
Total CDBG Request	\$ 10,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any: \$77 per night of emergency shelter, \$52 per night of transitional housing shelter (Please see attached formula.)

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☐ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☒ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☐ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☒ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

H. Other Information

1. Mission Statement for your agency:

The mission of WINGS Program, Inc. is to provide housing, integrated services, education and advocacy to end domestic violence.

Our Vision:

WINGS Program, Inc. will help create a society in which every domestic violence survivor has a voice and the resources to break the cycle of domestic violence.

2. The following documents must be included with your application:

All Applications:

- ☒ Copy of your organization's most recent, submitted Illinois Charitable Organization Annual Report Form AG990-IL
(This is a two-page document. Please do not submit the federal form.)
- ☒ Proposed agency budget for the next fiscal year, including proposed funding sources
- ☒ Current agency budget, including proposed funding sources
- ☒ Most recent audit (one hard copy, electronic copy or web address where the audit can be found)
- ☒ Proof of non-profit determination
- ☒ Organizational chart
- ☒ Program fee schedules, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
- ☒ Other (please describe)

Construction/Rehabilitation Applications Only:

- ☐ Proposed construction/rehabilitation schedule. Please note that weather-sensitive construction/rehabilitation projects should be completed by July 1, 2018. Funding availability will not be extended beyond September 30, 2018 except by written agreement, at the sole discretion of the Village.

Please note that Village staff will contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.

- ☐ Cost and Design Assistance Estimates

All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be considered for funding.

Projects may be subject to Federal Labor Standards and Davis-Bacon Act prevailing wages, which should be taken into account when estimating the project costs. Construction cost estimates should be based on contractor proposals and the project budget should include a 10% contingency. Attach any contractor proposals that have been received. An official Request for Proposals may be required for each project after October 1, 2017.

Le

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Affordable housing options and support services

Project Location: Village of Arlington Heights

CDBG Funding Request: \$5,000

Contact Information

Organization Name: Resources for Community Living

DUNS (Dun and Bradstreet) Number: 884297607
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Frederick Stupen, Executive Director

Signature: _____

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 4300 Lincoln Ave., Suite K

Mailing Address 2:

City, State, Zip: Rolling Meadows, IL 60008

Telephone Number: 847-701-1554

Fax Number: 847-701-1560

Email Address: info@rescoliv.org

Organization website: www.rescoliv.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

Resources for Community Living (RCL) offers affordable housing options and individualized support services for adults with developmental and/or physical disabilities. The purpose of the services is to allow persons with disabilities to live independently in homes or apartments throughout the community, reducing potential homelessness and unnecessary institutionalization.

This program year RCL is offering financial coaching services to clients and families of Arlington Heights residents together with a special Individual Development Account. These accounts are part of a federal program, Assets for Independence, which provides individuals with disabilities the ability to save in an account and receive \$1 for every dollar saved. Funds are used for training costs, person centered self-employment, down-payment for housing. RCL is asking for \$2,000 in CDBG dollars to facilitate the draw-down of an equal amount of federal dollars. This match is applied to clients savings goal of \$1,000 per client, for 2 Arlington Heights residents.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes, RCL has received CDBG funding in the past and is currently receiving funding. Municipalities include Mt. Prospect and Village of Schaumburg.

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No

B. Service Area

1. **Describe your agency's service area, listing any municipalities served.**
North/Northwest Suburban Cook County, Mt. Prospect, Niles, Hanover Park, Buffalo Grove, Lake Zurich, Rolling Meadows, Park Ridge, Palatine, Hoffman Estates, Schaumburg, Inverness, Norridge, Libertyville, Skokie and Evanston.
2. **Does this program serve residents of the Village of Arlington Heights?**
Yes
3. **Describe any additional criteria for your program.**
Services from RCL are available to all residents of the Village of Arlington Heights with the following eligibility criteria: at least 18 years of age, have a primary diagnosis of developmental disability, able to self-medicate, have sufficient income for rent and other expenses.
4. **What facilities, services, or programs are operated in Arlington Heights?**
No facilities are operated by RCL in Arlington Heights. Our agency is providing housing, vocational, life skills and supportive services to the disabled clients in Arlington Heights.
5. **Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?**
RCL is a unique developmental services provider. Unlike similar providers, RCL does not own property or utilize group home settings for placement. RCL promotes choice and the complete independence of all participants with disabilities, strongly supporting the greater community access and inclusion involvement. No other organization is offering a matched savings program and providing financial coaching services.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
Services provided to clients augment those provided by the Village. These may include referrals, assessments, rent subsidies, family and home provider support, employment assistance, monitoring, community education, vocational training. (see also Mission/Services attachment #1). This program year we are offering financial coaching, literacy and a matched saving program.
2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	200	6	6
October 1, 2016 – present	82	5	5
October 1, 2015 – September 30, 2016	202	3	2

2016 Income Limits

	Household Size							
	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any:

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
RCL staff monitors our client's needs and are continuously working with families to plan on the emotional and physical well-being of our clients.
4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
1
5. Would this program exist without CDBG funding?
(Select one)
☐ Yes
☒ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time 2
- b. Part-time 2
- c. Volunteers 25-30 for select duties only

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Frederick Stupen, Executive Director

Phone Number: 847-701-1555

Email Address: fstupen@rescoliv.org

3. How long has the staff member identified above been with the agency?
2.5

E. Fees and Funding Sources

1. Describe any client fees collected*:

N/A

* Any client fees collected must be used for program costs.

2. Describe how client fees are used:

N/A

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$ 2,000	\$ 2,000
State/Local Funds	\$ 82,444	\$ 5,000
Private Funds	\$ 21,000	\$
Program Income	\$	\$
Other Funding	\$ 165,705	\$ 1,300
Please specify: Annual Gala - 80,000; Social Group - 4,020; Donations - 66,685, Special events 15,000		

Comments about this table, if any: Line item "Other Federal Funds" refers to the AFI grant match request to draw down federal dollars. \$2,000 of funds requested from Arlington Heights will access another \$2,000 from the Federal grant program. See Attachment #2

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$ 270,000	\$ 270,000	\$ 5,000
Program Year 2016	\$ 259,832	\$ 259,832	\$ 5,000
Program Year 2015	\$ 222,082	\$ 222,082	\$ 2,195

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 3,000
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other, please specify	\$ 2,000
Total CDBG Request	\$ 5,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any: Other, AFI match request

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☐ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☒ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☐ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☒ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

7

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Escorted Transportation Services

Project Location: Northwest Suburban Chicago—Concentrated in Arlington Heights

CDBG Funding Request: \$3,750

Contact Information

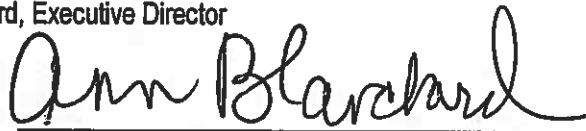
Organization Name: Escorted Transportation Services, Inc. (ETS/NW)

DUNS (Dun and Bradstreet) Number: 80-681-4997

(A DUNS Number is required to receive federal funding)

Contact Name, Title: Ann Blanchard, Executive Director

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 1801 W. Central Rd.

Mailing Address 2:

City, State, Zip: Arlington Heights, IL 60005

Telephone Number: (847) 222-9227

Fax Number: (847) 890-6243

Email Address: annb@etsnw.org

Organization website: etsnw.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

Many of Arlington Heights' frail senior residents, who are typically on fixed incomes, want to maintain their independence by aging in place while also being able to care for their health needs. However, they are no longer able to drive nor are they able to use other available transportation services. ETS/NW provides a solution to their transportation needs by having trained volunteer drivers pick these residents up at their homes and take them to their medical appointments. ETS/NW is also unique because our drivers stay with our clients throughout their appointment. While any resident over 60 qualifies for our services, our average client is 85 years old with many having hearing, vision or memory loss which makes negotiating the distances and complexities of hospitals and medical facilities difficult. Additionally, the U.S. Census expects the population of 85+ year olds to triple by 2040, which will dramatically increase the demand for our services. We are already seeing these effects, since our rides in 2017 are up an average of 7% from our rides in 2016.

ETS/NW covers 14 municipalities, including Arlington Heights, within 4 Townships which allows our drivers to take Arlington Heights' frail elderly residents to medical and dental appointments that cross municipality boundaries. Clients who live in Arlington Heights can be taken to a doctor, dentist or medical facility in Arlington Heights or in any of the other municipalities ETS/NW serves. Similarly, our drivers take clients from other municipalities to doctors and dentists in Arlington Heights.

In 2016, ETS/NW provided 1,018 rides to 150 Arlington Heights residents. Our drivers also made 291 trips into Arlington Heights with clients from other municipalities.

Our volunteers are neither reimbursed for their gas nor their time by ETS/NW. While ETS/NW asks each passenger for an affordable \$6 donation per one-way ride, our actual cost per one-way rides is \$18.06. No passengers are ever turned away for an inability to contribute towards the cost of their rides.

In 2016, ETS/NW increased its operational efficiency and reduced overhead by streamlining our ride scheduling process from a cumbersome paper-based system to a web-enabled software system, RideScheduler. Not only is the Director of Program and Operations more efficient (going from 37.5 hours per week to 20 hours per week), but the software also enables our volunteer drivers to go online and choose their own rides, which has cut down tremendously on phone calls and emails which is the way our scheduling was done for our 55-60 rides a week.

ETS/NW has been providing transportation services to and from medical and dental appointments for the frail elderly in 14 northwest suburban towns and villages, especially Arlington Heights, for over 10 years and we are looking forward to the next 10. We have provided more than 25,000 rides to our clients. Our goal is to continue to grow our capacity to meet the growing demand for our services.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes, Arlington Heights only.

- 3. Will any funds be used for research and development?**
If so, please specify how funds will be used.
No

B. Service Area

1. Describe your agency's service area, listing any municipalities served.

We cover a 160-square mile area that allows our volunteer drivers to take ETS/NW clients to medical appointments that cross municipal and township boundaries.

Our total footprint is Lake Cook Rd. to the North, Barrington Rd. to the West, Biesterfield Rd. to the South and Greenwood Ave. to the East. This area includes 5 major medical centers: Northwest Community Hospital, Alexian Brothers, St. Alexius, Advocate Lutheran General and NorthShore Glenview Hospital.

Our geographic area includes Arlington Heights, Barrington, Buffalo Grove, Des Plaines, Elk Grove Village, Hoffman Estates, Inverness, Mount Prospect, Palatine, Park Ridge, Prospect Heights, Rolling Meadows, Schaumburg and Wheeling.

Importantly, we are not only assisting 150 residents, we have also brought numerous other individuals from our total geographic area into Arlington Heights for medical and dental appointments. This further supports and boosts the Arlington Heights economy.

2. Does this program serve residents of the Village of Arlington Heights?

Yes, regardless of income.

3. Describe any additional criteria for your program.

Our clients must live within our service area, be at least 60 years old and can get in and out of a car unassisted. They must fill out an application that includes contact information, emergency contact and a client liability release. Clients must schedule rides at least 5 business days in advance. A \$6 per one-way ride donation is requested of our clients. However, those who are unable to make all or part of the donation are never turned away. Our program is available to all qualified Arlington Heights residents, regardless of income.

4. What facilities, services, or programs are operated in Arlington Heights?

ETS/NW's office is located in Arlington Heights. 47% of our riders are Arlington Heights residents. In addition, we bring frail elderly residents from the 13 other municipalities in our service area to doctors, dentists and medical facilities in Arlington Heights, and also to Northwest Community Hospital.

5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?

No. Although Arlington Heights and other municipalities and Townships in our service area provide different kinds of transportation to seniors, ETS/NW is the only service using all volunteers, in their own passenger vehicles, to help get Arlington Heights seniors to and from their medical and/or dental appointments. We use a one-on-one approach. We are also the only service that stays with the client throughout their appointment. Our services compliment and supplement the other transportation services available to the elderly of Arlington Heights.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

ETS/NW provides escorted rides for the frail elderly to and from their medical and dental appointments. The drivers stay with the clients throughout their appointments. They also stop at a pharmacy on the way home, if necessary. In addition to transportation, our drivers and office volunteers offer care and compassion and often provide valuable information and referrals to other services.

2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

NOTE: When we implemented our new scheduling software last October, we updated our database and reclassified anyone who hadn't had a ride in two years to an "inactive" status. That reduced our "active passengers" total, giving more realistic data since we serve about 325 unduplicated passengers a year.

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	Per HUD definition, the frail elderly we serve meet low and moderate income requirements 345	155	155
October 1, 2016 – present	268	131	131
October 1, 2015 – September 30, 2016	322	143	143

2016 Income Limits

Household Size

	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any:

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?

While we ask our clients for a donation of \$6 per one-way ride, the actual cost is \$18.06. Furthermore, not all of our clients are able to donate \$6. We do not refuse service to those unable to make a donation. The CDBG funds will help us bridge the cost gap and also help us meet our goal of continuing to expand our services as the need grows with the increasing population of frail elderly 85+ years old.

ETS/NW has worked diligently to reduce our program costs. In 2015, our cost per ride was \$18.43 compared to \$18.06 in 2016. We are also always seeking to expand our funding resources by applying for additional grants

and funding from local community organizations and local businesses in addition to seeking more private, church and foundation funding as well as conducting fundraisers.

4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?

30 residents. With the CDBG funds, we could not only serve the additional 7% we are already experiencing in 2017 compared to 2016, but we could also increase the number of residents we serve by approximately 10%.

5. Would this program exist without CDBG funding?

(Select one)

☒ Yes

☐ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time None
- b. Part-time 2 + 1 consultant at 10 hours/week
- c. Volunteers 67 Active Drivers, 10 Board Members, 6 office and administration, 4 community outreach,
 2 Pro Bono, 1 Skills Based

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Ann Blanchard, Executive Director
Phone Number: (847) 222-9331
Email Address: annb@etsnw.org

3. How long has the staff member identified above been with the agency? 14 months

E. Fees and Funding Sources

1. Describe any client fees collected*:

We are a 501(c)3 and do not charge our clients any fees. To keep it as affordable as possible for the frail elderly, who are typically on fixed incomes, to use our service, we ask them to make a donation of \$6 for each one-way ride. Our clients donate as much as they are able to, but no one is turned away due to inability to donate all or part of the \$6.

Our actual cost per ride is \$18.06. All client donations are used to cover program costs.

** Any client fees collected must be used for program costs.*

2. Describe how client fees are used:

Client donations are used to help defray program costs. These costs include the insurance needed to cover the drivers, and the program support needed to schedule rides, and recruit and train drivers.

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$	\$
State/Local Funds	\$27,000	\$12,700
Private Funds	\$20,775	\$9,800
Program Income	\$26,800	\$12,600
Other Funding	\$21,540	\$10,100
Please specify: donations, fundraisers, etc.		

Comments about this table, if any:

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

Yes

X No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$101,000	\$101,000	\$3,750
Program Year 2016	\$100,000	\$100,000	\$3,500
Program Year 2015	\$100,000	\$100,000	\$2,935

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$3,750
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$0
Construction/Rehabilitation	\$0
Other, please specify	\$0
Total CDBG Request	\$3,750

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any:

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☒ **Creating a Suitable Living Environment**

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ **Providing Decent Housing**

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ **Creating Economic Opportunities**

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☒ **Availability/Accessibility**

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ **Affordability**

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ **Sustainability**

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Access to Care

Project Location: Village of Arlington Heights

CDBG Funding Request: \$10,000

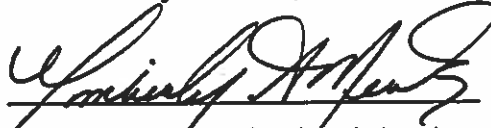
Contact Information

Organization Name: Suburban Primary Health Care Council

DUNS (Dun and Bradstreet) Number: 195775390
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Kimberly A Mertz, Director of Operations

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 2225 Enterprise Drive

Mailing Address 2: Suite #2507

City, State, Zip: Westchester IL 60154

Telephone Number: 708.531.0680

Fax Number: 708.531.0686

Email Address: kimberlym@sphcc.org

Organization website: www.accesstocare.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

Access to Care provides access to primary medical care to low income residents of suburban Cook County and NW Chicago. Members of Access to Care may have an unlimited number of physician office visits to their Access to Care primary care provider, routine lab tests and x-rays for \$5 co-payments per visit. Members pay a \$15-\$40 co-payment for prescription medications

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes. The Access to Care program receives funding from Cook County, Niles Township, several other townships and municipalities and various foundations. The Village of Arlington Heights granted the Access to Care program \$10,000 for the 2016/2017 fiscal year. That amount funded 13 Village of Arlington Heights residents into the Access to Care program. Village of Schaumburg, Arlington Heights, Berwyn, Mount Prospect and Skokie have all funded Access to Care through CDBG funds.

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

no

B. Service Area

1. Describe your agency's service area, listing any municipalities served.

Access to Care serves residents in all municipalities of Suburban Cook County and the NW side of Chicago.

2. Does this program serve residents of the Village of Arlington Heights?

yes

3. Describe any additional criteria for your program.

Access to Care serves low income (below 300% of the federal poverty level) who are uninsured (or who have a \$1,500 or greater per person annual medical insurance deductible) and are not eligible for public programs such as Medicaid.

4. What facilities, services, or programs are operated in Arlington Heights?

Physicians, radiology/laboratory services and Walgreens pharmacies are located throughout the suburban Cook County suburbs. Three (3) primary care physicians are located in the Village of Arlington Heights. Quest Diagnostics is located on Central in Arlington Heights, ACL Laboratories is located on Arlington Heights Road in Arlington Heights and LabCorp is located on Central in Arlington Heights for laboratory services. At least five (5) Walgreens pharmacies are located in Arlington Heights for prescription benefits.

5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?

no

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
Primary Health Care services
2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	5000	64	13
October 1, 2016 – present	4981	63	13
October 1, 2015 – September 30, 2016	5703	68	13

2016 Income Limits	Household Size							
	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any:

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
A grant of \$10,000 would allow Access to Care to enroll 13 residents of Arlington Heights into the Access to Care program for one year. They would be assigned to a primary care physician and would be allowed unlimited number of \$5 physician office visits to their assigned primary care provider. Additionally they can have an unlimited number of routine laboratory tests and x-rays for \$5 co-payments per specimen or x-ray. They can fill their prescriptions written by their Access to Care physician at any local Walgreens for \$15 per generic medication, \$30 for preferred brand name prescriptions and \$40 for non-preferred brand name prescriptions. Access to Care can also facilitate appointments for specialty care within Cook County Health and Hospital systems referral program.
4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
\$10,000 will provide unlimited primary healthcare services to 13 Village of Arlington Heights residents for one year.
5. Would this program exist without CDBG funding?
(Select one)

☒ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time 11
- b. Part-time
- c. Volunteers Board members volunteer their time and council utilizes student interns for special projects.

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Kimberly A Mertz, Director of Operations

Phone Number: 708.531.0680 x227

Email Address: kimberlym@sphcc.org

3. How long has the staff member identified above been with the agency?
27 years

E. Fees and Funding Sources

1. Describe any client fees collected*:

There is a \$20 enrollment fee per person for first time enrollee's with a \$50 cap for a family. \$5 co-payments are given to physicians per office visit and \$5 co-payments are submitted to contracted x-ray and laboratory sites per test/specimen collected. Prescription medications have a \$15, \$30 or \$40 co-payment for a 30-day supply.

* Any client fees collected must be used for program costs.

2. Describe how client fees are used:

Fees are used to help fund additional people in the Access to Care program.

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$	\$
State/Local Funds	\$ 1,580,000	\$ 19,908
Private Funds	\$ 850,000	\$ 10,710
Program Income	\$ 24,000	\$ 302
Other Funding	\$ 1,280,000	\$ 16,128
Please specify:		

Comments about this table, if any:

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$ 3,734,000	\$ 3,734,000	\$ 10,000
Program Year 2016	\$ 3,574,500	\$ 3,574,500	\$ 10,000
Program Year 2015	\$ 3,504,500	\$ 3,504,500	\$ 10,000

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 10,000
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other, please specify	\$
Total CDBG Request	\$ 10,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any:

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☒ **Creating a Suitable Living Environment**

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ **Providing Decent Housing**

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ **Creating Economic Opportunities**

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☐ **Availability/Accessibility**

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☒ **Affordability**

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ **Sustainability**

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Homeless Services

Project Location: 1140 E. Northwest Highway, Palatine, IL 60074

CDBG Funding Request: \$5,000

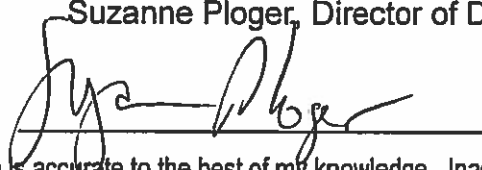
Contact Information

Organization Name: JOURNEYS | The Road Home

DUNS (Dun and Bradstreet) Number: 03-610-0993
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Suzanne Ploger, Director of Development

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 1140 E. Northwest Highway

Mailing Address 2:

City, State, Zip: Palatine, IL 60074

Telephone Number: 847-963-9163

Fax Number: 847-963-9120

Email Address: s.ploger@journeystheroadhome.org

Organization website: www.journeystheroadhome.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

Funding is requested to support JOURNEYS' homeless service programs for Arlington Heights residents. JOURNEYS operates three inter-connected programs. The PADS Emergency Shelter Program operates 18 shelter sites. The HOPE Center is a drop-in center where clients receive case management, access to food pantry, clothing closet, health care, mental health counseling, vocational training and housing coordination. For clients who are housing ready we provide affordable housing through the Pathway Housing Readiness Program. The purpose of these programs is to provide wrap-around social services for clients who are homeless or on the verge of homelessness. Our goals are to get people off the street and into permanent housing, keep people at risk of homelessness in permanent housing and help those in need find employment or get benefits for which they qualify.

JOURNEYS provides services to almost 1,000 individuals in a year, approximately 12% of clients are from Arlington Heights. We have seen an across the board increase in the number of clients we are serving this year compared to last year, and the number of services being provided has increased significantly. We have expanded our transportation program with the purchase of an 8-passenger minibus to provide clients with rides to PADS shelter locations, job interviews and other appointments. In addition, we are starting a Summer PADS pilot program in May 2017 to provide year-round shelter.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?
Yes, we have received CDBG funds in the past from Arlington Heights and other municipalities, including Des Plaines, Mount Prospect, Palatine, and Schaumburg.

3. Will any funds be used for research and development?

If so, please specify how funds will be used.
N/A

B. Service Area

1. Describe your agency's service area, listing any municipalities served.
We serve residents in 37 municipalities north and northwest suburban Cook County. The following towns & villages are in our service area: Arlington Heights, Barrington, Barrington Hills, Bensenville, Buffalo Grove, Deerfield, Deer Park, Des Plaines, East Dundee, Elk Grove Village, Glenview, Golf, Hanover Park, Hoffman Estates, Inverness, Kenilworth, Lincolnwood, Morton Grove, Mount Prospect, Niles, Northbrook, Northfield, Palatine, Park Ridge, Prospect Heights, Rolling Meadows, Roselle, Rosemont, Schaumburg, South Barrington, Skokie, Streamwood, Wheeling, Wilmette and Winnetka.

2. Does this program serve residents of the Village of Arlington Heights?
Yes

3. Describe any additional criteria for your program.
We serve those who are homeless or at risk of becoming homeless in the north and northwest suburbs. Clients must reside in one of the 37 villages in our service area.

4. What facilities, services, or programs are operated in Arlington Heights?
Seven out of our eighteen PADS shelter sites are located in Arlington Heights. They are: First United Methodist Church, Christus Victor Lutheran Church, First Presbyterian Church, Our Lady of the Wayside Catholic Church, St. James Catholic Church, Congregational United Church of Christ and Our Saviour's Lutheran Church. These sites provided 5,689 nights of shelter for guests in the previous fiscal year.

5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?
JOURNEYS is unique to this service area in that we are the only agency to offer a comprehensive continuum of care including shelters, a comprehensive day program and affordable housing through the Pathway Development Institute.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
We offer shelters that provide access to meals and showers. At our HOPE Center we provide over 40 services including clothing, food pantry, showers, laundry facilities, transportation, vocational counseling, mental health counseling, housing assistance, earned benefits assistance, school system advocacy and more. In addition we run 2 buildings offering low-rent options for clients ready to transition out of homelessness through our partnership with the Pathway Development Institute (PDI).
2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 -- September 30, 2018 (proposed)	1010	140	90
October 1, 2016 -- present	805	100	66
October 1, 2015 -- September 30, 2016	948	124	71

2016 Income Limits

Household Size

	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any: -

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
We will provide comprehensive social services to residents from Arlington Heights who are either homeless or at-risk of becoming homeless. We will work with our partners in the community to provide best-practice intervention and case management to those in need of our services. In addition, we will also continue to reach out to the community at large through our comprehensive community education and outreach program, including speaking engagements, training and educational programs and volunteer recruitment.
4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
30
5. Would this program exist without CDBG funding?

(Select one)

☐ Yes

☒ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time 6
- b. Part-time 1
- c. Volunteers 2,000

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Suzanne Ploger, Development Director; Shaina Makani, Database Specialist

Phone Number: 847-963-9163

Email Address: s.ploger@journeystheroadhome.org;
s.makani@journeystheroadhome.org

3. How long has the staff member identified above been with the agency?

Suzanne has worked at JOURNEYS for two years, Shaina has worked at JOURNEYS for four years.

E. Fees and Funding Sources

1. Describe any client fees collected*:

o fees are collected for any service

* Any client fees collected must be used for program costs.

2. Describe how client fees are used:

N/A

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$ 0	\$ 0
HOME Funds	\$ 0	\$ 0
ESG Funds	\$ 21,500	\$ 2,795
HOPWA Funds	\$ 0	\$ 0
Appalachian Regional Commission	\$ 0	\$ 0
Other Federal Funds	\$ 0	\$ 0
State/Local Funds	\$ 78,718	\$ 10,164
Private Funds	\$ 530,112	\$ 68,914
Program Income	\$ 0	\$ 0
Other Funding	\$ 103,347	\$ 13,435
Please specify: Event Income		

Comments about this table, if any:

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$ 976,406	\$ 560,290	\$ 5,000
Program Year 2016	\$ 887,642	\$ 509,355	\$ 4,500
Program Year 2015	\$ 863,820	\$ 453,985	\$ 3,900

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$ 5,000
Construction/Rehabilitation	\$
Other, please specify	\$
Total CDBG Request	\$ 5,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any:

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☒ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☒ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: **Arlington Heights Park District-CAP Before and After School Program**

Project Location: **Arlington Heights**

CDBG Funding Request: **\$30,000**

Contact Information

Organization Name: **Arlington Heights Park District**

DUNS (Dun and Bradstreet) Number: **068472794**
(A DUNS Number is required to receive federal funding)

Contact Name, Title: **Alisa Kapusinski-Division Manager of Recreation Programs**

Signature: _____

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: **410 N. Arlington Heights Rd**

Mailing Address 2:

City, State, Zip: **Arlington Heights, IL 60004**

Telephone Number: **847-506-7131**

Fax Number: **847-385-9425**

Email Address: **akapusinski@ahpd.org**

Organization website: **www.ahpd.org**

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

The CAP Before and After School Program provides a safe, recreational program at ten elementary schools within Arlington Heights. The program is a cooperative effort between Arlington Heights Park District, School Districts 25, 21 and 59 and the Village of Arlington Heights. This recreational based program is held within the elementary schools, as well as one off site location, and runs the length of the school year for children in Kindergarten – 5th grade. The CAP program gives children the opportunity to participate in a supervised program which provides a variety of theme-based activities including arts and crafts, sports, large group games, homework/quiet time, passive games, snack and socialization with peers. The program has expanded to include enrichment opportunities for participants by working cooperatively with the Arlington Heights Memorial Library to promote reading and literacy. Other enrichment opportunities include exposing participants to a variety of activities such as drama, fitness programs, nutrition, safety and athletic programming.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes, the CAP program has received CDBG funds. The CAP program was developed in 1990 as a joint program between the Arlington Heights Park District, Arlington Heights School District 25 and the Village of Arlington Heights. Later District 21 and 59 were added to the CAP program. For the last 4 years, we have also partnered with the Arlington Heights Memorial Library.

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No

B. Service Area

1. **Describe your agency's service area, listing any municipalities served.**
The Arlington Heights Park District provides recreation opportunities, facilities and parks for individuals of all abilities in Arlington Heights and surrounding communities.
2. **Does this program serve residents of the Village of Arlington Heights?**
yes
3. **Describe any additional criteria for your program.**
In order to participate in the CAP program, children must be enrolled at one of the ten schools where the CAP program is located: Dryden School, Greenbrier School, Ivy Hill School, Juliette Low School, Olive School, Patton School, Poe School, Riley School, Westgate School or Windsor School. These schools all fall within the Village of Arlington Heights boundaries.
4. **What facilities, services, or programs are operated in Arlington Heights?**
All locations of the CAP program are located within Arlington Heights.
5. **Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?**
No other agencies provide a before and after school program in the schools.
However, other child care centers, such as Mother's Touch and KinderCare, also provide before and after school programming within their center.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
The CAP Before and After School Program is a recreational based program for children in Kindergarten-5th grade. The program provides a safe environment, with caring staff that lead the children in a variety of recreational activities, both active and passive. The program also includes a cereal option for breakfast during the morning program, as well as a healthy snack with water in the afternoon program.
2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	1100	1020	20
October 1, 2016 – present	1060	990	17
October 1, 2015 – September 30, 2016	935	922	20

2016 Income Limits

Household Size

	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any:

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
Funds are made available to supplement the tuition/fees for low income families to provide them the opportunity to participate in our program. We work with our marketing department and the school districts to get the word out to families that financial assistance is available.
4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
20-30 depending on their program needs
5. Would this program exist without CDBG funding?
(Select one)
☒ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time 1
- b. Part-time 100
- c. Volunteers 0

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Stacey VanEnkevort, CAP Supervisor

Phone Number: 847-506-7871

Email Address: svanenkevort@ahpd.org

3. How long has the staff member identified above been with the agency? 5 years

E. Fees and Funding Sources

1. Describe any client fees collected*:

Participants pay fees based on which plan they register for. Plans vary from 3 to 5 days per week for morning and/or afternoon care. These fees support the direct cost of the program. This program is not funded with any tax dollars that residents pay to the Arlington Heights Park District.

** Any client fees collected must be used for program costs.*

2. Describe how client fees are used:

Fees are used to cover the cost of the program which includes, but not limited to: staff payroll, administrative expenses, program supplies, program services, wearing apparel and facility/custodial fees.

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$ 0	\$ 0
HOME Funds	\$ 0	\$ 0
ESG Funds	\$ 0	\$ 0
HOPWA Funds	\$ 0	\$ 0
Appalachian Regional Commission	\$ 0	\$ 0
Other Federal Funds	\$ 0	\$ 0
State/Local Funds	\$ 0	\$ 0
Private Funds	\$ 0	\$ 0
Program Income	\$ 1,838,341	\$ 1,838,341
Other Funding	\$ 0	\$ 0
Please specify:		

Comments about this table, if any:

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$ 25,525,368	\$ 1,607,759	\$ 30,000
Program Year 2016	\$ 27,065,489	\$ 1,340,417	\$ 30,000
Program Year 2015	\$ 26,233,549	\$ 1,264,434	\$ 34,000

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 0
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$ 30,000
Construction/Rehabilitation	\$ 0
Other, please specify	\$ 0
Total CDBG Request	\$ 30,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any:

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☐ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☒ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☐ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☒ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Services to Victims of Domestic Violence or Sexual Assault

Project Location: Des Plaines, IL

CDBG Funding Request: \$5,000

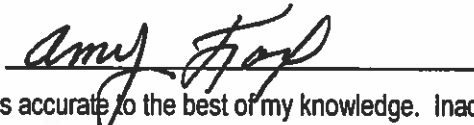
Contact Information

Organization Name: Life Span

DUNS (Dun and Bradstreet) Number: 057400087
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Amy Fox, Deputy Executive Director

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 701 Lee Street

Mailing Address 2: Suite 700

City, State, Zip: Des Plaines, IL 60016

Telephone Number: 847-824-0382

Fax Number: 847-824-5311

Email Address: afox@life-span.org

Organization website: www.life-span.org

RECEIVED
APR 28 2017
PLANNING & COMMUNITY
DEVELOPMENT DEPARTMENT

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

Life Span is requesting general operating support to fund agency programming provided in the north and northwest suburbs of Chicago, specifically, the residents of the Village of Arlington Heights who fall under presumed LMI category such as abused children and battered spouses. This program is ongoing. Life Span provides legal and counseling services to victims of domestic and sexual violence, and their children. Our services are free of charge. Please also see Statement of Purpose Attachment A.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes. Life Span has worked with Mt. Prospect and Chicago.

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No.

B. Service Area

- 1. Describe your agency's service area, listing any municipalities served.**

Life Span serves all residents of Cook County.

- 2. Does this program serve residents of the Village of Arlington Heights?**

Yes.

- 3. Describe any additional criteria for your program.**

Life Span's services are available to victims of domestic and sexual violence. There are no income restrictions. Our services are designed to provide a comprehensive solution to domestic violence by combining counseling, support and information, with legal advocacy and representation. Our Village of Arlington Heights clients receive: counseling for survivors; counseling for children who are exposed to domestic violence; outreach, education and counseling for teens who are from violent homes and /or who self-identify as being in violent relationships. Criminal court advocates work with our clients; our clients receive legal representation in order of protection and family law cases; immigration assistance for undocumented battered women; and outreach, education and training for service providers.

- 4. What facilities, services, or programs are operated in Arlington Heights?**

Life Span does not have any physical facilities in Arlington Heights. We do, however, have offices in Des Plaines and at the Rolling Meadows Courthouse where we serve Arlington Heights residents.

- 5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?**

With the exception of Life Span, there are limited services in the northwest suburbs for domestic violence and sexual assault victims and their families. No other domestic violence agency provides civil legal and immigration representation to victims of domestic violence in the northwest suburbs. No other civil legal service agency has an office in the northwest suburbs serving victims of domestic violence. Life Span collaborates and maintains referral networks with other agencies providing services to homeless women and sexual assault victims in the northwest suburbs such as A Safe Place, WINGS, Between Friends and NWCASA.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

Life Span provides: individual and group adult and children's counseling; civil legal representations in the areas of family law, orders of protection, civil no contact orders and immigration; assistance for clients in need of Victims of Economic Safety and Security relief; Community outreach and training including school trainings and crisis intervention and counseling in the school setting; and criminal court advocacy.

2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	3870	190	50
October 1, 2016 – present	2087	108	26
October 1, 2015 – September 30, 2016	3357	100	47

2016 Income Limits

Household Size

	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any:

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?

We will continue to offer our services to Arlington Heights residents as we currently do. Given our 39 year presence in the northwest suburbs, we are confident that we will meet our projections above.

4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
50 clients would fall under the presumed LMI category such as abused children and battered spouses.

5. Would this program exist without CDBG funding?

(Select one)

- ☒ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- | | |
|---------------|----|
| a. Full-time | 27 |
| b. Part-time | 0 |
| c. Volunteers | 23 |

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Amy Fox, Deputy Executive Director

Phone Number: 842-824-0382

Email Address: afox@life-span.org

**3. How long has the staff member identified above been with the agency?
19 years.**

E. Fees and Funding Sources

1. Describe any client fees collected*:

Life span does not charge for services. We are funded through government grants—federal, state and municipal—as well as foundation and corporate grants, and individual donations. Please refer to attached budget for breakdown.

** Any client fees collected must be used for program costs.*

2. Describe how client fees are used:

N/A

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$ 735,521	\$ 26,265
State/Local Funds	\$ 700,093	\$ 22,562
Private Funds	\$ 801,863	\$ 7,500
Program Income	\$	\$
Other Funding	\$	\$
Please specify:		

Comments about this table, if any: Life Span is seeking \$5,000 in CDBG funds from Arlington Heights to contribute toward the overall cost of \$56,327 per year on services for Arlington Heights residents.

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$ 2,240,477	\$ 2,240,477	\$ 56,327
Program Year 2016	\$ 2,107,500	\$ 2,107,500	\$ 48,171
Program Year 2015	\$ 1,928,643	\$ 1,928,643	\$ 43,973

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 5,000
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other, please specify	\$
Total CDBG Request	\$ 5000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any:

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☒ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☒ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: REACH - Northwest

Project Location: Arlington Heights/Palatine/Hoffman Estates Area

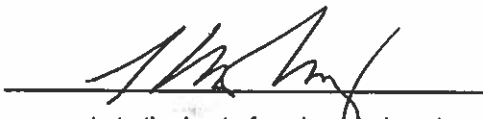
CDBG Funding Request: \$7,500

Contact Information

Organization Name: Center for Enriched Living

DUNS (Dun and Bradstreet) Number: 607406162
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Harriet Levy, Executive Director

Signature: 

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 280 Saunders Road

Mailing Address 2:

City, State, Zip: Riverwoods, IL 60015

Telephone Number: 847-948-7001

Fax Number: 847-948-7621

Email Address: Karen@centerforenrichedliving.org

Organization website: www.centerforenrichedliving.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.
See Attached.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes, CEL has received CDBG funds from the Village of Skokie (2006-2015).

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

Funds from the Arlington Heights CDBG Program will not be used for research and development.

Center for Enriched Living Application Village of Arlington Heights CDBG Program - 2017

Supplemental

Page 1 of 3

A1 - Project Description:

The Center for Enriched Living (CEL) is proposing to start a northwest suburban satellite site in which to deliver our REACH for Success Day Adult Day Program to residents of Arlington Heights, Palatine, Schaumburg, and the surrounding area. The program will be called REACH – Northwest.

We are responding to a need in the community that has come from parents of people with intellectual and developmental disabilities. While anyone from the Village of Arlington Heights can currently attend CEL's programs in our building in Riverwoods, the distance creates an obstacle to families in Arlington Heights that prevents them from attending programs on a consistent schedule. Currently, there are 30 members from the Village with 3 attending the REACH Program.

A group of parents from the area were approached by CEL to establish a program in their community. In October 2015, CEL staff and board members met with parents at the Kirk School in Palatine to discuss the needs of their children with developmental disabilities. CEL, a nonprofit organization serving people with special needs since 1968, heard the parents' concerns loud and clear. Even with several fine organizations in the area serving people with developmental disabilities, there are not enough choices to meet the great need in the community. Many of the parents we met with have young-adult children with disabilities that don't meet the criteria or capacity of the established local organizations.

CEL's REACH Day Program, started in 2009 and provides the qualities the parents asked for in their wish list:

- Community-based program
- Serving all levels of abilities
- Innovative day programming
- Social, recreation, volunteer and work opportunities
- Continued learning after school ends
- Trained, talented, and caring staff

In response to what parents shared with us last year--and in subsequent monthly meetings--*CEL is working to establish our REACH – Northwest Adult Day Program for adults 22 years and older*. We are in touch with a community group of over 300 families who are interested in our REACH program in their local area.

If we raise the start-up funds, we would begin this program in Fall 2017, serving a minimum of 10 participants a day, 1 - 5 days a week from 10:00 a.m. to 3:00 p.m. (there are options to attend 1-day, 2-days, 3-days, and even 4-days). This program will impact more than 10 families, as we need 10 full-time equivalent (FTE) participants. Some members will attend full-time 5 days a week, while others may attend fewer days. Once REACH - Northwest is fully operational, we plan to add CEL's weekday/evening/weekend social enrichment and life-skills programs.

Center for Enriched Living Application
Village of Arlington Heights CDBG Program - 2017
Supplemental
Page 2 of 3

About the REACH for Success Program

In its 8th year of operation, CEL's REACH Day Program continues to be our fastest-growing program. Enrollment has increased from 5 members in 2009, to our current 48 members. REACH fills a critical void in our members' lives, and it does so by making the individual its focus.

The State of Illinois currently ranks 47th (According to United Cerebral Palsy's 2016 report "The Case for Inclusion") in providing support services to people with developmental disabilities. This lack of resources is especially challenging for the adults that CEL serves. Federally funded special education programs support youths with developmental disabilities only through an individual's 22nd birthday. Those who've aged out of school find very few options. Some participate in workshop programs or limited, part-time employment, but many just, as one teacher told us, "sit home and regress." The opportunities the schools provided such as learning and practicing acquired skills; discovering personal interests; and social engagement suddenly disappear. The REACH Adult Day Program was created in response to these adults' needs: to help young people transition to adulthood, and to help adults continue learning and growing, long after school has ended.

REACH members participate in a variety of social, educational, and vocational activities. Every day members choose different activities to suit their interests or experience new opportunities: fitness classes through the Healthy Lifestyles Initiative; Men's and Women's clubs; daily living skills such as cooking and grocery shopping; relationship classes; art and music classes; recreation; and current events. More importantly, members spend about 70% of their time in the community. This past year members volunteered at Township's Food Pantries, Deerfield library; Bernie's Book Bank; Feed My Starving Children; operated the media cart at Whitehall and Sunrise Nursing Homes; baked cookies for hospice patients through Advocate Hospice; participated in book clubs with other organizations; and experienced numerous excursions to local restaurants, activities and shops. With our new Employment Opportunities Program, the REACH Program provides a path to paid employment for those members who wish to have a job.

Village funds would go toward seed money to launch the program – our first year budget is \$304,700, which is partly covered by program fees paid by the participating families. We need to raise \$115,195 in start-up funds. Funds will go toward the following:

- **Leased space for at least a year** – we will be starting with our REACH program (10 FTE participants a day) and will need 4,000 square/feet of space with 2 accessible bathrooms. We are looking in Palatine, Schaumburg, and Hoffman Estates.
- **Staff hiring and training** - All CEL staff receives a week of initial training along with refresher trainings in CPR, First Aid, CPI (Crisis Prevention Intervention), identifying abuse and neglect, and other topics to provide the highest quality of services to people with developmental disabilities.

Center for Enriched Living Application
Village of Arlington Heights CDBG Program - 2017
Supplemental
Page 3 of 3

- **Transportation** – The impact of CEL programs is increased by bringing our members into the community for new and educational experiences. REACH members are interacting with the community up to 70% of their day. Van insurance, gas, maintenance are additional expenses needed for the program.
- **Signage, appliances and build out** – CEL aims to remove physical barriers that prevent people with developmental disabilities from fully participating. Modifications to the space and disability friendly appliances contribute to the program's success.

About the Center for Enriched Living

CEL exists so that people with developmental disabilities can be fully included in the community, achieve personal success, and enjoy a good quality of life. CEL was founded in 1968 as a subset of a youth service organization in Chicago. Two mothers of children with developmental disabilities asked the organization's social worker to include their children in its social, community-based programs. Although begun specifically for children, the new initiative proved so successful that young adults and adults began requesting their own programs. CEL grew in size and scope, becoming an independent 501(c)(3) in 1984, and we finished construction on our current building in Riverwoods in 2000.

CEL has programs to suit every schedule and interest, offering 55 different programs in FY16. All CEL programs emphasize community, because all people, regardless of abilities, should have access to, choice of, and an opportunity to participate in a full range of community activities. We stress friendships; healthy, active living; employment readiness and vocational work; creativity and self-expression; and recreation. Programs run 7 days per week, 48 weeks per year—the remaining 4 weeks are used for staff training. In FY16, we provided over 98,000 program hours to our 429 members. *In FY16, CEL provided a total of 7,500 program hours to the Village of Arlington Heights residents.*

CEL has changed and adapted its structure and organization as the needs presented by persons with developmental disabilities have changed. We work in partnership with other organizations that have contact with people with developmental disabilities and their families - schools, Special Recreation Associations, residential living facilities and workshops. To ensure that donor dollars are spent wisely, our aim is to support and complement the work they do by filling in the socialization gaps.

B. Service Area

1. Describe your agency's service area, listing any municipalities served.

CEL does not have any geographic boundaries. We currently have members who attend programming from 49 different communities, including: Arlington Heights, Bannockburn, Bloomingdale, Bridgeview, Buffalo Grove, Chicago, Deerfield, Des Plaines, Elk Grove Village, Evanston, Glencoe, Glenview, Gurnee, Highland Park, Hoffman Estates, Inverness, Itasca, Lake Bluff, Lake Forest, Lake Villa, Lake Zurich, Libertyville, Lincolnshire, Lincolnwood, Long Grove, Morton Grove, Mount Prospect, Mundelein, Northbrook, Palatine, Park Ridge, Prospect Heights, Riverwoods, Rolling Meadows, Round Lake, Round Lake Beach, Round Lake Park, Schaumburg, Skokie, Vernon Hills, Villa Park, Waukegan, Wheeling, Wilmette, and Winnetka.

2. Does this program serve residents of the Village of Arlington Heights?

Yes.

3. Describe any additional criteria for your program.

All CEL members have been diagnosed with a developmental disability. A developmental disability is defined as a lifelong physical, intellectual, or sensory impairment(s) that manifests before age 22. Examples of the developmental disabilities we serve include Autism, Cerebral Palsy, Prader-Willi, Fragile X, Down Syndrome, Rett Syndrome, and visual and hearing impairments. 30% of our members have autism or are on the autism spectrum, and 30% use mobility aids like wheelchairs or walkers. We also provide more personalized support for those members needing assistance with feeding, toileting, or behavior.

4. What facilities, services, or programs are operated in Arlington Heights?

We currently provide a program called Center on Wheels to a Glenkirk CILA in Arlington Heights. The vast majority of our members (80%) live in group residences, many of them through Glenkirk. CEL began a program for these members: most of them are homebound, with severe behavioral or physical needs which preclude them from venturing into the community. Our Center on Wheels program brings CEL activities and staff to these members. For two hours each week, CEL staff work with CILA members on light cooking, such as making hummus or fruit smoothies; art projects, including drawings with pipe cleaners and cupcake liners; and indoor games, such as bowling. The Center on Wheels program is a wonderful opportunity for friends and roommates to connect at the end of a long day.

5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?

There are great programs in your area, including: Little City/Countryside, Clearbrook, Connect to Community, and NWSRA. As our parents in Connect to Community told us, some of these programs often are not able to take their kids because of the type or extent of the kids' developmental disability. These families need more options to find the best fit for their child. We like to say that there should be MORE choices for people with intellectual/developmental disabilities, not just a handful. In addition, we collaborate with many organizations to maximize the options, and are in talks with one of the local organizations to bring our successful summer camp to their residents.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

CEL has programs to suit every schedule and interest, offering 55 different programs in FY16. All CEL programs emphasize community, because all people, regardless of abilities, should have access to, choice of, and an opportunity to participate in a full range of community activities. We stress friendships; healthy, active living; employment readiness and vocational work; creativity and self-expression; and recreation. Programs run 7 days per week, 48 weeks per year—the remaining 4 weeks are used for staff training. In FY16 we provided over 98,000 program hours to our members.

Youth Programming:

- After-school Satellite Programs - Community-based after-school programs at area schools. We currently operate 2 programs - Park School and Round Lake High School.
- Summer Camp - Operates five mornings and afternoons per week for eight weeks. It includes two days of swimming and three days of specialty camp (in summer 2016, this included cooking, horseback riding, creative expressions, and fitness). We also offer a one-week camp extension in August.
- Afternoon Adventures - A six week, after-school specialty program. Each day features a different theme, including technology; cooking; life skills; fitness; and community travel. This program is offered for all ages.
- CEL Activities— Youth can participate in many of CEL's activities, including Monday night bowling, our Sunday Drama Club ("Center Stage"), and social events, such as dances, parties, and excursions.

Adult Programming:

- REACH – An adult day program running five days/week, for 5-6 hours per day. Members intensely focus on socialization, employment readiness, community involvement, and skill proficiencies.
- ELA – A recreational day program operated in partnership with the Northern Suburban Special Recreation Association (N.S.S.R.A.).
- Center on Wheels – CEL staff travel to area CILAs to provide enrichment programming.
- Monday Night Bowling
- Tuesday Night Art – An art program designed with lessons and open art studio times. Lessons will include drawing, painting, mosaic and photography.
- Friday and Wednesday evenings – Members select from 3-4 different activities that change monthly. Members provide input on which activities are offered. Includes "Relationships and Dating" class with licensed counselor.
- Thursday Night Ladies Night – Ladies night is a chance for women to meet, make friends, and explore new interests in a welcoming environment.
- Saturdays – Members can choose bowling or Friendship Club in the morning and rotating activities in the afternoon.
- Sunday Drama Club – This past fall members produced and performed Beauty and the Beast and worked on Willy Wonka and the Chocolate Factory for our Winter Session.
- Special Social Events- Recent social events have included dinner at Benihana; and trips to the Shedd Aquarium, Dickens Holiday Village, and the Lincoln Park Zoolights.
- Sundays – Afternoons with three rotating options.
- 280 Crew – An excursion group for adults who require minimal staff supervision.
- Dances – Two per year: Fall/Harvest Dance and Spring/Sweetheart Dance.
- Vacations - CEL's independent adults can sign up for our twice-yearly trips. Just this year members vacationed to Duluth, Minnesota with stops in Fond Du Lac and Madison, and 2017 Spring Break group will head to Nashville, Tennessee!

2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	450	40	13
October 1, 2016 – present	375	20	3
October 1, 2015 – September 30, 2016	429	30	3

2016 Income Limits

Household Size

	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any: 84% of CEL members are at or below the federal poverty line, including 100% of adults age 22 and up.

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
CEL will meet our CDBG goal for the Arlington Heights residents with our expansion of the REACH Program into the community.
4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
10
5. Would this program exist without CDBG funding?
(Select one)
☒ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- | | |
|---------------|---|
| a. Full-time | 4 |
| b. Part-time | 2 |
| c. Volunteers | 5 |

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Karen Fay

Phone Number: 847-315-9918

Email Address: Karen@centerforenrichedliving.org

3. How long has the staff member identified above been with the agency?
Less than one year.

E. Fees and Funding Sources

1. Describe any client fees collected*:

Our program fees do not reflect the actual cost of running our programs. Only 33% of our \$3 million FY17 annual budget is earned from client fees and, since CEL receives no federal or state funding, we depend on financial support from the community for the remainder of our budget. For our members who can't afford the cost of the program, we offer scholarships.

** Any client fees collected must be used for program costs.*

2. Describe how client fees are used:

At CEL membership member fees cover direct expenses for program costs, and programs' indirect expenses are met through our fundraising strategy. In order to raise the funds needed to sustain the annual budget, CEL has maintained its' diversified fundraising strategy comprised of: the annual fund (which involves individual and direct mail solicitation); foundation and corporate grants; major gifts; and special events. In developing and implementing all programs, we make a commitment to sustaining them from one year to the next.

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$	\$
State/Local Funds	\$	\$
Private Funds	\$ 5,250	\$ 500
Program Income	\$	\$
Other Funding	\$ 7,000	\$ 7,000
Please specify: CEL Fund Match		

Comments about this table, if any:

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☐ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$ 3,002,400	\$ 304,700	\$ 7,500
Program Year 2016	\$ 2,800,000	\$ 0	\$ 0
Program Year 2015	\$ 2,489,500	\$ 0	\$ 0

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$7,500
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other, please specify	\$
Total CDBG Request	\$ 7,500

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any:

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☒ **Creating a Suitable Living Environment**

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ **Providing Decent Housing**

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ **Creating Economic Opportunities**

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☐ **Availability/Accessibility**

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☒ **Affordability**

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ **Sustainability**

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Housing Counseling and Assistance

Project Location: Northwest Compass, Mount Prospect

CDBG Funding Request: \$10,000

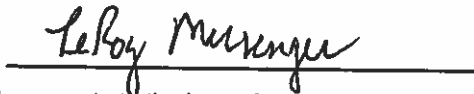
Contact Information

Organization Name: Northwest Compass, Inc

DUNS (Dun and Bradstreet) Number: 792036956
(A DUNS Number is required to receive federal funding)

Contact Name, Title: LeRoy Messenger, C.E.O.

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 1300 W Northwest Highway

Mailing Address 2:

City, State, Zip: Mount Prospect, IL 60056

Telephone Number: 847-637-0969

Fax Number: 847-305-3972

Email Address: LMessenger@northwestcompass.org

Organization website: www.northwestcompass.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

Our program provides counseling and education. The clientele served are of low to moderate income levels. Most of the households we counsel are experiencing some form of housing crisis caused by loss of employment or illness. Through solution-focused case management, we a complete one-on-one assessment to evaluate the current crisis and need, educate the client on options, and help the client to determine for themselves a solution. We are adding to this program a specific focus on addressing the homelessness of two specific subpopulations, youth and veterans.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes. City of Des Plaines, Villages of Arlington Heights, Palatine, Mt. Prospect, and Schaumburg

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No

B. Service Area

- 1. Describe your agency's service area, listing any municipalities served.**

Historically, we have served all of the communities located in seven townships including Maine, Elk Grove, Wheeling, Schaumburg, Hanover, Barrington, and Palatine. Recently, with the addition of Legacy Corps program for veterans, our programs will now be extended to the counties of Lake, McHenry, Boone, Winnebago, Ogle, DeKalb, Kane, Du Page, and Will.

- 2. Does this program serve residents of the Village of Arlington Heights?**

Yes

- 3. Describe any additional criteria for your program.**

There are no criteria for persons seeking counseling services. Funding assistance depends on the requirements of specific funding sources.

- 4. What facilities, services, or programs are operated in Arlington Heights?**

All program and services are based out of the corporate office, located at 1300 W Northwest Highway, in Mount Prospect.

- 5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?**

Yes. Agencies such as Wings, Pads, Journey, The Harbor, Shelter, Catholic Charities, Center of Concern, and Faith Community Homes provide counseling and education but most often restrict their services to those who are qualified to receive their services by criteria such as length of stay, sex, number of occupants, or similar limitations.

Northwest Compass has no such restrictions.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
Clients receiving counseling services are also eligible for supplemental food from our food pantry, energy assistance, utility assistance, rent assistance, money management, and life skills training. Clients are also invited to access a periodic legal clinic and, since April, 2016, are able to schedule a vision exam at our Mount Prospect office.
2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	1,800-1,900	500	175
October 1, 2016 – present	765	125	0 No Funding
October 1, 2015 – September 30, 2016	1,774	548	183

2016 Income Limits

Household Size

	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any:

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
Northwest Compass maintains an active network of service providers through which our services are regularly used. Similarly, we find our clients will refer others to us.
4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
10% more
5. Would this program exist without CDBG funding?
(Select one)
☒ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time8, Including support staff
- b. Part-time 0
- c. Volunteers4 Student Interns

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Sonia Ivanov will be coordinating monitoring visits; Anna Klimkowicz will be submitting invoices and reports.

Phone Number: 847- 392-2344

Email Address: SIvanov@northwestcompass.org,
AKlimkowicz@northwestcompass.org

3. How long has the staff member identified above been with the agency? At least five years each

E. Fees and Funding Sources

1. Describe any client fees collected*:

No fees are charged for counseling services

* Any client fees collected must be used for program costs.

2. Describe how client fees are used:

N/A

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$ 17,500	\$
State/Local Funds	\$ 70,500	\$ 10,000
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$
Please specify:		

Comments about this table, if any:

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$ 1,656,726	\$ 112,343	\$ 10,000
Program Year 2016	\$ 1,941,684	\$ 86,950	\$ 0
Program Year 2015	\$ 1,587,714	\$ 85,143	\$ 22,210

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 8,000
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$ 1,000
Construction/Rehabilitation	\$
Other, please specify	\$ 1,000
Total CDBG Request	\$ 10,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any: Other: Payroll for General Administration of the CDBG Grant

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☒ **Creating a Suitable Living Environment**

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ **Providing Decent Housing**

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ **Creating Economic Opportunities**

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☐ **Availability/Accessibility**

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ **Affordability**

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☒ **Sustainability**

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

14

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Raleigh CILA Home Driveway Project

Project Location: [REDACTED] N Raleigh, Arlington Heights

CDBG Funding Request: \$9,800

The street number for this project has been redacted in this copy to protect the security and privacy of the of the home's residents.

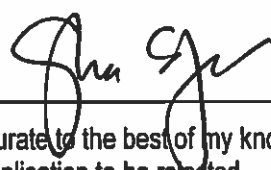
Contact Information

Organization Name: Little City Foundation

DUNS (Dun and Bradstreet) Number: 069962314
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Shawn E. Jeffers, Executive Director

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 1760 W. Algonquin Road

Mailing Address 2:

City, State, Zip: Palatine, Illinois 60067

Telephone Number: 847-358-5510

Fax Number: 847-303-0015

Email Address: info@littlecity.org

Organization website: www.littlecity.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals.

Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

Little City owns and operates sixteen Community Integrated Living Arrangement (CILA) homes in the northwest suburbs. Two of the homes are located in Arlington Heights. CILA homes provide housing for up to eight individuals with intellectual and developmental disabilities in a group home setting. The homes provide a safe, nurturing and technologically-adapted environment for this unique, often disenfranchised population. Little City actively and cooperatively works with community partners and local, county and state officials to assure that all people with disabilities have access to affordable housing and the support they need to achieve a rewarding and fulfilling life.

The adult population at Little City is comprised of individuals who possess a full array of intellectual and developmental disabilities. Within the next 3-5 years, approximately 65% of our adults will meet the definition of "senior" as determined by AARP and the Department of Aging. The vast majority have lived at Little City most of their lives. As such, they have been recipients of a progressive and safe environment and received support, programs and services that have helped increase their potential for lifelong productivity and success.

The focus of our adult programming is to provide services and housing that will enable our adults to "age in place" and afford them the opportunity to remain in their homes for as long as possible while participating in meaningful activities and maintaining important relationships.

Eight men between the ages of 28-46 reside in the Raleigh home located at 2000 N. Raleigh, Arlington Heights. The residents of the Raleigh home have been diagnosed with intellectual and developmental disabilities. 100% of the clients served are considered low-moderate income.

Please see attached for more information.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes, Little City has previously worked with Cook County, DuPage County, Lake County, Village of Schaumburg and the Village of Arlington Heights.

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

CILA living provides individuals with disabilities, who are low-moderate income, with the opportunity to live in residential communities supported by Little City staff 24 hours a day, seven days a week. The individuals learn to live as independently as possible in a home environment. Staff assist residents with cooking, household cleaning, daily living activities, and transport them to community outings. Little City also provides clinical and behavioral services, recreation programming, and medical support.

2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	8	8	8
October 1, 2016 – present	14	14	14
October 1, 2015 – September 30, 2016	8	8	0

2016 Income Limits

Household Size

	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any: The Raleigh CILA home is only licensed to serve eight individuals.

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?

The new driveway will provide aesthetic appeal, providing an environment comparable to other homes within the neighborhood, as well as increase safety as residents are entering and leaving their home.

4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?

Little City can only serve eight Arlington Heights residents due to licensing for the home.

5. Would this program exist without CDBG funding?

(Select one)

☒ Yes

☐ No

B. Service Area

- 1. Describe your agency's service area, listing any municipalities served.**

Little City serves individuals throughout Cook, DuPage, Lake and McHenry counties. Little City operates facilities and CILA homes in the following municipalities: Schaumburg, Arlington Heights, Hanover Park, Hoffman Estates, Palatine, Streamwood, Roselle, Mundelein and Waukegan.

- 2. Does this program serve residents of the Village of Arlington Heights?**

Yes

- 3. Describe any additional criteria for your program.**

N/A

- 4. What facilities, services, or programs are operated in Arlington Heights?**

Little City operates two CILA homes in Arlington Heights:

Raleigh: 3000 N. Raleigh, Arlington Heights

Euclid: 6000 W. Euclid Avenue, Arlington Heights

- 5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?**

Clearbrook and Glenkirk offer services for individuals with disabilities including CILA living.

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time 8
- b. Part-time
- c. Volunteers

*volunteers are provided on a "as needed" basis-- generally for home beautification projects.

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Carrie Camaghi Seida, Grants Manager

Phone Number: 847-221-7865

Email Address: ccamaghi@littlecitcity.org

3. How long has the staff member identified above been with the agency?

2.5 years

E. Fees and Funding Sources

1. Describe any client fees collected*:

There are no fees associated with this program

2. Describe how client fees are used:

N/A

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$ 80,282	\$ 80,282
State/Local Funds	\$ 331,635	\$ 331,635
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$
Please specify:		

Comments about this table, if any:

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$33,818,991	\$ 12,170	\$ 9,800
Program Year 2016	\$ 26,886,338	\$19,385	\$17,145
Program Year 2015	\$ 24,498,488	\$13,000	\$10,550

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$ 9,800
Other	\$
Please specify:	
Total CDBG Request	\$9,800

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any:

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☒ **Creating a Suitable Living Environment**

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ **Providing Decent Housing**

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ **Creating Economic Opportunities**

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☒ **Availability/Accessibility**

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ **Affordability**

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ **Sustainability**

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

**2017 Community Development Block Grant (CDBG) Application
Little City's Raleigh CILA Home Driveway Project**

A. Program Description Continued

Each of the CILA homes and campus residences dedicated to our adult population is being renovated to accommodate their physical needs and any changes in their mental health. Each home is being assessed as to the updates and improvements needed to assist this population. These improvements may include: lighting, windows, acoustics and accessibility – specifically updated ADA-accessible features and entry ways. Our programs and services are the key to our success. Each program is designed to equip our residents and participants with skills that will enable them to lead safe, productive and dignified lives. It is a fact that people with intellectual and developmental disabilities are living longer now than at any time in history. As a result, their physical conditions require more specialized transportation, services and activities.

B. Project Description

The proposed Raleigh CILA home Driveway Project consists of two components that will increase the safety and accessibility of the home. The project consists of:

1. Removing and replacing the existing asphalt driveway; and
2. Repairing the concrete ramp, sanding and repainting the handrails as well as repairing any gaps in the metal supports.

The goals of the project are to:

- Provide a safe environment for the residents
- Reduce the chance of slips and falls
- Upgrade the handicap accessibility within the home

The driveway at the Raleigh CILA home is starting to erode -- potholes and cracks are starting to form. Not only do potholes reflect poorly on the home's curb appeal, but they can also cause accidents. Residents, staff, or visitors could injure themselves by tripping and falling. The potholes and cracks could also cause damage to the home's vehicles which transport residents to day programming, work, and community activities.

The concrete ramp, which makes the home handicap accessible, is also starting to deteriorate. The suggested improvements will repair any cracks in the concrete and ensure all handrails are sturdy and functional.

Little City respectfully requests \$9,800 to replace the driveway and repair the handicap accessible concrete ramp at the Raleigh CILA home located at [REDACTED] N Raleigh, Arlington Heights. Thank you.

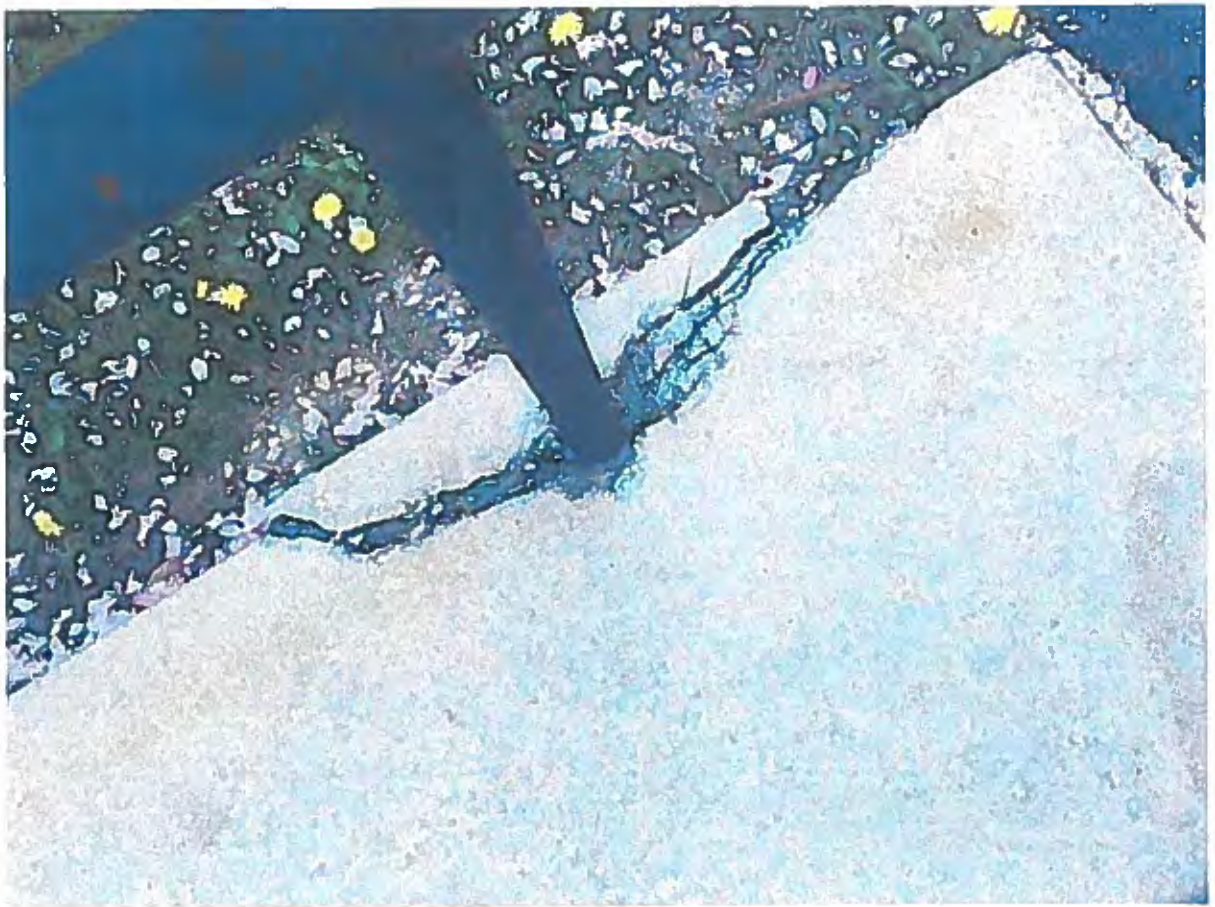
Photos













Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Bathroom Renovation (ADA) : Clearbrook Princeton
CILA

Project Location: [REDACTED] S. Princeton

CDBG Funding Request: \$13,000.00

The street number for this project has been
redacted in this copy to protect the security
and privacy of the of the home's residents.

Contact Information

Organization Name: Clearbrook

DUNS (Dun and Bradstreet) Number: 10 218 0775
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Michael Dalton, Director of Operations

Signature: Michael Dalton

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 1835 West Central Road

Mailing Address 2:

City, State, Zip: Arlington Heights , IL, 60005

Telephone Number: 847-385-5017

Fax Number: 847-870-7741

Email Address: midalton@clearbrook.org

Organization website: clearbrook.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals.

Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

Clearbrook's Princeton residence is one of Clearbrook's Community Integrated Living Arrangements (CILAs). By definition, a CILA is a living arrangement for adults (ages 18 and older) in a group home, family home or apartment where 8 or fewer unrelated adults with intellectual/developmental disabilities (I/DD) live under the supervision of a community developmental services agency. Specifically, the Princeton CILA has a licensed capacity of (6) residents, all of whom are male. Princeton is referred to as a 24-hour CILA as supervision is provided at all times when residents are present. A Qualified Intellectual Disabilities Professional (QIDP) is assigned to the CILA and is responsible for the coordination of the residents' services. The QIDP is present in the home during various week and weekend days. A community support team (CST) comprised of the resident, their family, nurses, other professionals and the CILA staff to identify and develop the desired/necessary services and supports.

The purpose of the CILA setting is to provide each resident with the supports needed to maximize their independence and engagement in their community. Examples of supports may include: money management, community mobility skills, housekeeping skills, food preparation and cooking skills, wardrobe maintenance and laundry skills, social, leisure and recreational skills, personal health skills to include medication management, and achieving a state of optimal wellness. Each resident chooses from an array of day services that result in their engagement in meaningful, full-time experiences that include opportunities for ongoing skill acquisition, volunteering, recreating, working, physical wellness, and participating in the life of the community. The process of discovery and a person-centered approach results in the development of individualized goals and objectives and the supports needed to achieve them. Participation in CILA services is not time-limited as "the money follows the person" in their choice of where they live.

New levels of service include developing specialized day services (i.e., aging adults with I/DD, adults with autism) and the development of new models of day service that are partnerships with communities and offer flexible scheduling.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Village of Schaumburg, Cook County, Lake County

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No

B. Service Area

1. Describe your agency's service area, listing any municipalities served.

Clearbrook's footprint extends to fifteen counties, the majority of which are served through supports provided in family homes to infants, toddlers, children and adults. The organization owns/operates facilities in Cook, Lake, McHenry and DuPage counties in the following communities*: Addison, Arlington Heights, Bensenville, Berkeley, Buffalo Grove, Carpentersville, Chicago, Crystal Lake, Deerfield, Downers Grove, Elk Grove Village, Evanston, Gages Lake, Glenview, Gurnee, Hanover Park, Hoffman Estates, Lake Bluff, Mt. Prospect, Mettawa (opening later this year), Northbrook, Northfield, Palatine, Park Ridge, Prospect Heights, Rolling Meadows, Schaumburg, Skokie, Waukegan, Wheeling, Wilmette.

*locations of the Community Integrated Living Arrangements/CILAs are in italics

2. Does this program serve residents of the Village of Arlington Heights?

Yes

3. Describe any additional criteria for your program.

All persons served by the program are at least eighteen (18) years of age, have been determined to have a developmental or intellectual disability, and are in need of an array of services and a supervised living arrangement. The client or guardian provides informed consent for participation in a CILA and agrees to participate in the development and implementation of the Individual Service Plan (ISP).

4. What facilities, services, or programs are operated in Arlington Heights?

At this time, the following are located in Arlington Heights:

- Clearbrook's Administrative Office
- Clearbrook Program Building - housing CHILD Therapy Services, the Family and Community Autism Resource Room (FCARR) the offices for Community Living Services (CILA) and the offices for Community Employment Services (CES).
- Six (6) CILAs that are home to 32 adults with I/DD (27 men and 5 women).

5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?

Within the northern suburbs, the following agencies provide CILA services for adults with I/DD: Glenkirk (based in Northbrook); American Residential Care (based in Schaumburg); Orchard Village (based in Skokie); Shore Community Services (Based in Skokie); and Lambs Farm (based in Libertyville operates campus-based residences). Of these, Clearbrook is the largest provider of CILA services, has the greatest presence in the service area, and provides the most expansive array of CILAs with regard to the needs of persons served.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
During the fiscal year (July – June), the (6) residents of the Princeton CILA are provided: 44,640 hours of residential services that include continuous supervision in the home and all community settings; 7,920 hours of meaningful day services (day programs, employment services, volunteer opportunities), behavioral services in the residence and day programs; and individual and group counseling.
2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	8,100	350	6
October 1, 2016 – present	8,077	317	6
October 1, 2015 – September 30, 2016	7,442	273	6

2016 Income Limits	Household Size							
	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any:

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
Purchased by Clearbrook in 2015, this residence has continuously been the home to the licensed capacity of (6) adult males with intellectual and developmental disabilities. The program meets the CDBG goal of "Housing/Non-homeless Special needs that is identified as a high priority in the Village of Arlington Heights CDBG 2015-2019 Five Year Consolidated Plan. The availability of CILAs (group homes) is a response to SP-25 Priority Needs – 91.415, 91.215(a)(b) – which identifies "Other Special Housing/Non-Homeless Needs for the population" to include housing for persons with developmental disabilities as a high priority".

4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
0*

*This is based upon the licensed capacity of the Princeton CILA capacity of 6. Through attrition, this number would increase over time.

5. Would this program exist without CDBG funding?

(Select one)

☒ Yes

☐ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time 4
- b. Part-time 0
- c. Volunteers N/A

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Michael Dalton, Director of Operations

Phone Number: 847-385-5017

Email Address: midalton@clearbrook.org

3. How long has the staff member identified above been with the agency?
19 Years

E. Fees and Funding Sources

1. Describe any client fees collected*:

DHS 60 D CILA Funding and SS

* Any client fees collected must be used for program costs.

2. Describe how client fees are used:
Housing and staffing.

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$ 71,744	\$ 71,744
State/Local Funds	\$ 215,792	\$ 215,792
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$
Please specify:		

Comments about this table, if any:

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☒ Yes

☐ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$ 43,639,847	\$ 287,536	\$ 13,000
Program Year 2016	\$ 41,904,676	\$	\$
Program Year 2015	\$ 39,875,380	\$	\$

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$ 13,000
Other, please specify	\$
Total CDBG Request	\$ 13,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any: Clearbrook is willing to look into whether it may be able to provide a 10% match in funds.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☒ **Creating a Suitable Living Environment**

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ **Providing Decent Housing**

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ **Creating Economic Opportunities**

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☒ **Availability/Accessibility**

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ **Affordability**

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

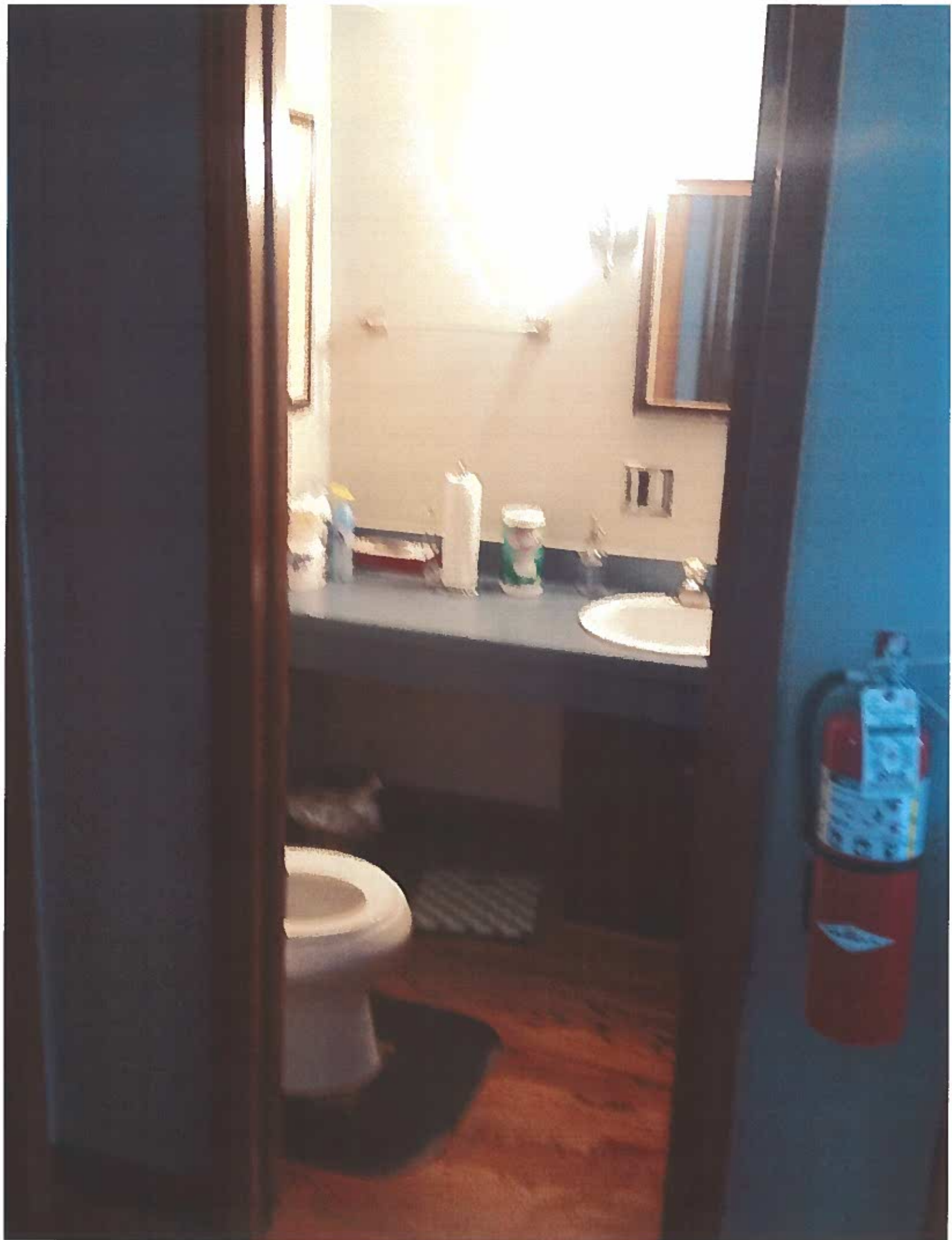
☐ **Sustainability**

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.









Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

16

Name for Proposed Project or Service: Children's Advocacy Center - Renovation of Main Facility

Project Location: 640 Illinois Boulevard, Hoffman Estates, IL 60169

CDBG Funding Request: \$20,000

Contact Information

Organization Name: Children's Advocacy Center of North and Northwest Cook County

DUNS (Dun and Bradstreet) Number: 60-453-6383
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Mark Parr, Executive Director

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 640 Illinois Boulevard

Mailing Address 2:

City, State, Zip: Hoffman Estates, IL 60169

Telephone Number: (847) 885-0100

Fax Number: (847) 885-0187

Email Address: mparr@cachelps.org

Organization website: www.cachelps.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

The Children's Advocacy Center of North and Northwest Cook County (CAC) provides a comprehensive and coordinated response to reports of suspected child sexual abuse, severe physical abuse, and other crimes against children. The CAC helped develop the Cook County Protocol for the Investigation of Child and Adolescent Sexual Abuse Reports and has interagency agreements with local police departments, the Office of the Cook County State's Attorney, and the Illinois Department of Children and Family Services to promote a child sensitive and timely response to these reports.

The CAC serves children ages 3 through 17 who are suspected victims of abuse, and their non-offending parents and family members. Services provided include coordination of the professionals involved in the multidisciplinary investigation of child abuse, expert child interviews, court preparation and advocacy with the criminal justice system, crisis intervention and on-going support for the child survivor of abuse and her/his family, trauma-informed individual and family counseling, support groups for survivors of abuse and parents or caregivers, and linkages to medical evaluations and other follow-up services. All services are provided free of charge and are offered in English or in Spanish. CDBG funds will support services provided for residents of Arlington Heights through the CAC's Coordination, Advocacy and Sensitive Interviewing Program (CASI) and the Family Support Services Program (FSS). CASI Program services are available 24 hours a day, 365 days a year, in order to respond to emergencies involving the safety of child victims of abuse. While the average case remains open and active for eight months, each child and family situation is unique. In cases where a criminal trial occurs, the CAC may remain involved for more than two years. The goals of the CASI and FSS Programs are to keep children and families safe from any further abuse or maltreatment and to assist survivors of abuse and their families in healing from the trauma they have experienced.

The CAC is requesting funding for the rehabilitation of the agency's main facility at 640 Illinois Boulevard in Hoffman Estates. Both CASI and FSS Program services are provided at this location and last year 444 children received CASI Program services at this location and 79 clients received counseling services there through the Family Support Services Program. The CAC is located in a farmhouse that is more than 150 years old and is in need of substantial renovations due to its age. The building, which is owned by the Village of Hoffman Estates has been rented to the CAC for \$1 per year for more than 24 years under long-term leases.

The building renovation needs were discussed with the CAC during a CDBG monitoring visit held at the facility in 2016. The facility needs were shared with the members of the Northwest suburban CDBG Network, composed of staff representatives from Arlington Heights, Des Plaines, Hoffman Estates, Mount Prospect, Palatine, Skokie, and Schaumburg. Following this discussion, a concept evolved through which the CDBG entitlement jurisdictions served by the CAC, along with Cook County, would be asked to work collaboratively and maximize the impact of their CDBG funding by contributing CDBG funds toward the comprehensive renovation of the CAC's main facility. This approach would have long-term benefits for the agency and the children and families it serves. In addition to the requests to the local entitlement communities, a grant application will also be submitted to Cook County reflecting the proportion of the agency's clients residing in suburban Cook County communities other than the municipal CDBG communities.

The total anticipated cost of the renovation is \$215,000.

The funding requests are as follows:

Village of Mount Prospect:	\$20,000
Village of Arlington Heights:	\$20,000
Village of Hoffman Estates:	\$49,000
Village of Palatine:	\$20,000
Village of Schaumburg:	\$20,000
Cook County:	\$86,000
Children's Advocacy Center donations and volunteer labor:	TBD
TOTAL	\$215,000

A detailed description of the project is attached to this grant application.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes, the Children's Advocacy Center is receiving (or has received) CDBG funding for public service projects from Skokie, Arlington Heights, Palatine, Schaumburg and Mount Prospect.

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No.

B. Service Area

- 1. Describe your agency's service area, listing any municipalities served.**

The Children's Advocacy Center serves the north and northwest suburbs of Cook County (Municipal Court Districts Two and Three), including the communities of Arlington Heights, Barrington, Barrington Hills, Bartlett, Buffalo Grove, Des Plaines, Elgin, Elk Grove Village, Evanston, Glencoe, Glenview, Golf, Hanover Park, Harwood Heights, Hoffman Estates, Inverness, Kenilworth, Lincolnwood, Morton Grove, Mount Prospect, Niles, Norridge, Northbrook, Northfield, Palatine, Park Ridge, Prospect Heights, Rolling Meadows, Roselle, Rosemont, Schaumburg, Schiller Park, Skokie, South Barrington, Streamwood, Wheeling, Wilmette and Winnetka.

- 2. Does this program serve residents of the Village of Arlington Heights?**

Yes.

- 3. Describe any additional criteria for your program.**

The CAC serves children, ages 3-17, who are suspected victims of or witnesses to sexual abuse, severe physical abuse, domestic violence or other crimes.

- 4. What facilities, services, or programs are operated in Arlington Heights?**

None.

- 5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?**

There are no other agencies in the area that provide the services offered for child victims of abuse through the Coordination, Advocacy and Sensitive Interviewing Program. Following the completion of the child abuse investigation, the agency's Family Support Services Program offers trauma-informed counseling services for child survivors, and their non-offending family members. The CAC also links children and families with counseling services offered by private mental health professionals and a number of community agencies, including Northwest Center Against Sexual Assault.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
The Children's Advocacy Center provides direct services for child victims of abuse, and their families, including child forensic interviews, crisis intervention (both in-person and by telephone), court preparation and advocacy, individual and family counseling, support and therapy groups for children and non-offending parents, and case management services.

These services are provided at a safe, child sensitive location at the CAC facility in Hoffman Estates. The CAC provides a home-like atmosphere to help child victims of abuse feel more at ease and to facilitate the interview process. The CAC interview rooms are equipped with one-way mirrors to allow police detectives, DCFS investigators and representatives of the State's Attorney's Office to observe the interview of the child alleging abuse, and with video cameras to allow the recording of interviews. The Center has an on-site medical examining room so that children requiring medical evaluations may receive these services.

2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	730	50	50
October 1, 2016 – present	554	48	48
October 1, 2015 – September 30, 2016	746	43	43

<u>2016 Income Limits</u>	<u>Household Size</u>							
	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any:

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
The Children's Advocacy Center meets its goals by providing immediate and on-going services for child victims of abuse and their non-offending family members. The Center responds to the immediate crisis of the child's disclosure of abuse by coordinating the investigation, providing expert child interviews, offering crisis intervention, linking the family with resources for medical evaluations and other needed services, and assisting the family in developing a plan for the safety of the child. After the completion of the investigation, the CAC offers trauma-informed

counseling services to help the child and her/his family heal from their abuse experience and provides advocacy with the criminal justice system while the matter is being prosecuted. Families may continue to receive services from the CAC for as long as necessary, and all services are provided for children and families free of charge.

The CAC is seeking funding for the renovation of its main facility so that the Center may continue to provide services from this location. The building is provided to the CAC by the Village of Hoffman Estates through a long-term lease agreement. The rent of \$1/year allows the CAC to use its funding for services for children and families rather than on rental costs. The renovation of this facility will enable the CAC to continue to utilize this building and dedicate funds to serve clients from the Village of Arlington Heights and other communities in the north and northwest suburbs of Cook County.

4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
If the CAC receives CDBG funding for the renovation of the main facility, the agency may devote its other financial resources to direct client services. This may allow the CAC to provide CASI Program services for 5 additional clients or provide up to 200 more hours of counseling services for child survivors of abuse, and their families, through the Family Support Services Program.
5. Would this program exist without CDBG funding?
(Select one)
☒ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- | | |
|---------------|---|
| a. Full-time | 9 |
| b. Part-time | 1 |
| c. Volunteers | 6 |

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Mark Parr, Executive Director

Phone Number: (847) 885-0100

Email Address: mparr@cachelps.org

3. How long has the staff member identified above been with the agency?
Eighteen years.

E. Fees and Funding Sources

1. Describe any client fees collected*:

None.

* Any client fees collected must be used for program costs.

2. Describe how client fees are used:

n/a

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$ 215,000	\$ 20,000
State/Local Funds	\$	\$
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$
Please specify: Village of Arlington Heights Grant Request: \$20,000 4 other municipal CDBG grant requests at \$20,000 each and \$49,000 from the Village of Hoffman Estates CDBG grant: \$129,000 Cook County CDBG grant request of \$86,000 Total Budget: \$20,000 from Arlington Heights + \$109,000 from other CDBG municipalities + \$86,000 from Cook County = \$215,000		

Comments about this table, if any:

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$ 1,273,080	\$ 215,000	\$ 20,000
Program Year 2016	\$ 1,149,307	\$ 0	\$ 0
Program Year 2015	\$ 1,135,357	\$ 0	\$ 0

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$ 20,000
Other, please specify	\$
Total CDBG Request	\$ 20,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any:

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.

(The selection should reflect the purpose of your agency's proposed program.)

☒ **Creating a Suitable Living Environment**

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

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This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

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This objective applies to activities related to economic development, commercial revitalization, or job creation.

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Attachment A

**Children's Advocacy Center of North and
Northwest Cook County
Main Facility Renovation**

Detailed Project Proposal

Program Year 2017 Arlington Heights CDBG Application



Contents:

- A. Title Page (page 1)
- B. Location Map (page 2)
- C. Cook County Consolidated Plan (pages 3-4)
- D. Project Summary (pages 5 – 10)
- E. CDBG Regulations (pages 11 – 12))
- F. U.S. Department of Housing and Urban Development – Excerpt from 2015
Year End Letter (page 13)
- G. Photographs (pages 14 – End)

**Children's Advocacy Center of North and Northwest Cook County
Main Facility – 640 Illinois Boulevard, Hoffman Estates, IL**

B. LOCATION MAP



C. COOK COUNTY 2015 – 2019 CONSOLIDATED PLAN

The proposed renovation of the Children's Advocacy Center's main facility addresses the following policies and strategies contained in Cook County's Planning for Progress/Cook County's Consolidated Plan and Comprehensive Economic Development Strategy, 2015 – 2019

(<http://www.cookcountyil.gov/content/planning-progress> p. 6-7)

Policy 1 Infrastructure and Public Facilities

"Foster public infrastructure improvements that primarily serve as a support for other major priorities, including linking residents with jobs, encouraging economic development, and creating a County that is less auto-dependent."

- Strategy 1.5 "Continue to support capital improvements for public facilities"

The Children's Advocacy Center of North and Northwest Cook County is a "public facility" under the CDBG regulations. The proposed project involves making capital improvements to this public facility.

Policy 4 Non-Housing Services

"Public services will support the County's goals in other areas, particularly increased coordination among funders and providers, the provision of much needed safety net programs, and improved employment opportunities for all people."

- 4.1 "Advance social service funding collaboration in suburban Cook County"

The Children's Advocacy Center of North and Northwest Cook County provides unduplicated services for abused children and their families across north and northwest suburban Cook County. Thirty-eight (38) municipalities and unincorporated areas of Cook County are within the agency's service area. The funding plan is based on a collaboration of the CDBG entitlement jurisdictions whose residents are served by the agency. These CDBG entitlement jurisdictions are: Arlington Heights, Hoffman Estates, Mount Prospect, Palatine, Schaumburg, and Cook County.

- 4.2 "Prioritize service offerings that link across programs and support subregional efforts"

This proposed project is a subregional effort involving Arlington Heights, Hoffman Estates, Mount Prospect, Palatine, Schaumburg, and Cook County to improve the ability of the Children's Advocacy Center to provide services across north and northwest Cook County.

Policy 5 "Planning and Administration"

"Develop the institutional framework both within and around Cook County that allows the department to support multi-jurisdictional collaboration and improve local capacity and transparency."

- 5.2 "Deepen connections with all of the communities in Cook County as the basis for ensuring the efficient and effective use of federal resources"

This proposed project involves bringing together 5 suburban Cook County CDBG entitlement municipalities with Cook County to fund a much needed project. All 5 of the municipalities (Arlington Heights, Hoffman Estates, Mount Prospect, Palatine, and Schaumburg) are members of the Cook County HOME Consortium. Although HOME funding is not involved in the project, the requirement to align CDBG fiscal years with the fiscal year of Cook County and the federal government has been a critical element in making this project possible since all proposed communities on the project team are on the same fiscal/program year. Prior to this alignment of fiscal years, coordinating the project would have been too complex to be feasible. Through the project planning, municipal connections with Cook County have been strengthened and will continue to strengthen during the implementation of the project. This collaboration provides the communities with the ability to utilize their CDBG funds efficiently and effectively. By jointly funding this project, each participating funder shares in the benefit of a completely renovated facility.

- 5.4 "Participate in regional discussions around coordinated investment"

Cook County has participated in the discussions around this coordinated investment. The approval of funds would go beyond discussing coordinated investment and would implement a coordinated investment plan.

- 5.6 "Support efforts to increase municipal capacity and consistency through collaboration and technical assistance"

Under this point, Cook County states that it will "work in collaboration with other units of government, non-profits, and for-profit entities to help increase municipal capacity through technical assistance and inter-jurisdictional collaboration." This project would provide Cook County with the opportunity to provide technical assistance to the members of the project team (municipal and non-profit) in implementing this construction project. This collaboration and technical assistance has the potential to enhance the ability the municipalities and Cook County to work collaboratively in the future.

- 5.7 Create partnerships with potential funders, whether public, non-profit, or private"

This project involves a partnership between municipalities, Cook County, a non-profit organization (the Children's Advocacy Center) and private entities that have been approached for donations and volunteer labor. The U.S. Department of Housing and Urban Development (HUD) is encouraging this collaboration and has expressed this support in writing and by providing technical support. The project is based on leveraging resources among from among the project partners. Through the project, relationships and ways of working together will be built that could be used to collaborate in the future.

D. PROJECT SUMMARY

Background – Northwest Suburban CDBG Network

Representatives of the Northwest suburban CDBG entitlement communities (Arlington Heights, Des Plaines, Hoffman Estates, Mount Prospect, Palatine, Schaumburg, and Skokie) meet on a regular basis to share information and to find ways to work more efficiently. In 2016, this group became more formalized and adopted the name Northwest Suburban CDBG Network (the “Network”).

In 2016, the Network undertook three initiatives and processes that have saved each community staff time and improved coordination and services to their CDBG subrecipients.

The three joint activities were:

1. The communities held a joint CDBG subrecipient training event held at Mount Prospect’s Village Hall in February 2016;
2. The communities have been conducting joint monitoring visits of subrecipients that CDBG entitlement communities have in common; and
3. The communities developed a CDBG grant application form, beneficiary reporting form, and monitoring form that are being used by all of the Network communities in order to streamline the CDBG application, reporting, and monitoring processes for the benefit of the CDBG entitlement communities and their subrecipients.

With the successes of these joint initiatives in mind, the members of the Network are exploring ways to work together to maximize the investment of CDBG dollars in the participating communities.

During a shared monitoring visit of the Children’s Advocacy Center, the CAC’s main facility needs were discussed. Out of this discussion rose the idea that the CDBG entitlement communities might assist the CAC, and maximize the impact of their CDBG funding, through the simultaneously funding of renovations of the Children’s Advocacy Center’s main facility.

Background - Children's Advocacy Center

The Children's Advocacy Center's main facility is located in a 154-year-old farmhouse structure in the Village of Hoffman Estates. For the past 24 years, the Village of Hoffman Estates (which owns the structure) has supported the CAC through a long-term lease under which the CAC has rented the building for \$1 per year. There are 6 years remaining on the current, long-term lease, and the Village of Hoffman Estates is preparing an extension of the lease through 2030.

Maintenance costs have been shared by the CAC and Hoffman Estates. However, due to the age of the building, some major renovations are needed at this time.

In order to enable the CAC to continue to operate virtually rent-free, and devote its resources to the delivery of programs to abused children, the idea was formulated to ask the CDBG entitlement jurisdictions whose residents are served by the agency to contribute simultaneously to a coordinated effort to renovate the CAC main facility.

Proposed Collaborative Team

The proposed team for this project includes:

Village of Arlington Heights

Village of Hoffman Estates

Village of Mount Prospect

Village of Palatine

Village of Schaumburg

Cook County

Children's Advocacy Center

HUD's Chicago Field Office

CAC data indicates that 60% of the clients serviced and 60% of service costs are attributable to the residents from the Northwest suburban CDBG entitlement communities. The other 40% of the clients and service costs are attributable to other communities in suburban Cook County. Therefore, grants are being requested from the 5 Villages totaling 60% of the CDBG-eligible renovation costs and a CDBG grant is being requested from Cook County for 40% of the CDBG-eligible renovation costs.

An exploratory meeting about this concept was held on December 22, 2016 at the CAC main facility. In addition to representatives of the CAC and the municipal CDBG entitlement communities, representatives from Cook County and HUD attended the meeting.

The Cook County representative responded favorably to the concept. The Cook County representative also indicated that, if the project goes forward, Cook County could provide some management services along with a CDBG grant.

The representatives of HUD's Chicago Field Office also responded very favorably. HUD encourages collaborative and regional projects and recognized that this project as one which would maximize the investment of CDBG dollars. HUD representatives described the project as potentially a "flagship" project for the Chicago region with the potential to be replicated in other locations. HUD recognized this proposed joint-funding of the CAC renovations in its 2015 Program Year-End Review Letter to the CDBG entitlement communities stating that HUD is "pleased with the collaboration of the entitlement jurisdictions" around this "impactful project."

The Children's Advocacy Center is working to identify possible sources of volunteer labor and donations to address non-CDBG-eligible items or other items not included in the current scope of work. Examples of work that could be done by volunteers includes painting, yard work, some carpentry, etc.

Although the City of Des Plaines and the Village of Skokie are members of the Network, they are not permitted to participate in this particular proposed project because citizens from those communities receive services at the CAC's satellite offices in Northbrook and Streamwood rather than at the Hoffman Estates main facility. The City of Elgin, which is also a CDBG entitlement community, has a 2-year CDBG application process and it not accepting CDBG funding applications for FFY 2017. HUD has offered to work with the City of Elgin to seek their participation, perhaps at a later date.

Proposed Grant Requests

Municipal CDBG Entitlement Communities	CDBG Grant Request 60% of the Total Project Cost
Arlington Heights	\$20,000*
Hoffman Estates	\$49,000**
Mount Prospect	\$20,000*
Palatine	\$20,000*
Schaumburg	<u>\$20,000*</u>
Total	\$129,000
Cook County CDBG Entitlement Jurisdiction for Suburban Cook County (excluding the municipalities above)	CDBG Grant Request 40% of the Total Project Cost
Cook County	\$86,000***
Donations/Volunteer Labor	
Children's Advocacy Center	Under development
Total Estimated Project Cost	\$215,000

* The proposed allocations of \$20,000 per municipal CDBG entitlement community is less than the value of the services provided to citizens of any of the communities in one year (based on 2015-2016 data) while the proposed improvements may benefit the agency for decades.

** The Village of Hoffman Estates has allocated a total of \$49,000 for facility renovations from their Federal FY 2015 and 2016 funds. Of these funds, \$16,300 has been spent to repair a flat roof portion of the facility. It is expected that another \$2,700 will be needed for urgent repairs to be done this spring/summer. \$30,000 will be available at the beginning of the 2017-2018 program year.

*** The cost of services provided to Cook County residents who were not residents of the CDBG entitlement municipalities during the 1 year period of July 1, 2015 – June 30, 2016 was \$191,526.

If approved grant amounts are not made at the levels indicated above, funding will be dedicated to the highest priority items on the scope of work.

Summary of Reasons for Engaging in a Joint Project

Many of the proposed CDBG entitlement communities have provided CDBG funding for the improvement of public facilities in the past. This proposed project is different in that the concept is to coordinate funding in order to maximize the impact of CDBG funds with the result of achieving a comprehensive, long-term impact on the facility for the benefit the agency and the residents from the municipalities that are served by the agency.

1. The CAC's main facility is in need of renovations to better serve its clients who are sexually and severely physically abused children.
2. The renovation of public facilities is an eligible use of CDBG funds (24 CFR 570.201(c)) and the CAC meets the CDBG national objective of providing services to an eligible limited clientele who fall into the presumed category of "abused and neglected children" (24 CFR 570.208(a)(2)(A)).
3. Many of the CDBG Entitlement communities have supported the CAC through their limited public service dollars, but the public service cap restricts the their ability to provided support commensurate with the benefits received by their residents from the CAC.
4. This renovation project would provide the opportunity for the CDBG Entitlement communities to support this public service agency through a one-time grant under the larger "brick and mortar" category of CDBG funds.
5. Coordinated funding would provide a comprehensive, long-term impact on the agency and the residents of the community served by the agency.
6. The project is a pilot project for collaboration in CDBG funding, the results of which can be assessed by each community to determine whether they will consider or participate in collaborative CDBG projects in the future.

Timing

The goal is to request that the CDBG entitlement communities (municipal and Cook County) include allocations for this project in their FFY 2017 Annual Action Plans. The construction would take place primarily in calendar year 2018. Due to the complexity of the project, the project may carry over to calendar year 2019.

Draft Scope of Work and Cost Estimates

Major Exterior/Interior Renovations	Estimate
Re-roof	30,000
Siding and insulation board	30,000
Soffit, fascia, gutters	11,000
Windows	30,000
HVAC – new boiler/air handlers	<u>25,000</u>
Total	126,000
Additional Exterior Renovations	Estimate
Lead Remediation	5,000
ADA upgrades-asphalt and concrete repair	5,000
Chimney and Block building, tuckpointing and paint	10,000
Repair/replace stairs and railing at patio and basement handrail	2,500
Re-grading away from foundation	2,500
Parking Lot Lighting	3,000
Electrical repairs, remove non-compliant exterior electrical	<u>2,000</u>
Total	\$30,000
Interior Renovations	
Electrical work, including additional outlets	3,000
Insulate drain pipes under sinks	1,000
Install proper railing and handrails	3,000
ADA signage at bathroom doors	<u>500</u>
Total	7,500
Other	Estimate
Professional services and project delivery costs	5,000
Davis-Bacon Act contingency	6,000
10% Contingency	<u>21,500</u>
Total	32,500
Work to be completed by the Village of Hoffman Estates prior to the beginning of the program year that begins on October 1, 2017	Estimate
Concrete block addition – Replace flat roof (Completed January 2017)	16,300
Other urgent repairs that may arise/lead mitigation	<u>2,700</u>
Total	19,000
Grand Total	215,000

E. CDBG Regulations

Below are CDBG regulations concerning two important eligibility questions that are relevant to this project:

1. Are CDBG entitlement communities permitted to use CDBG funds for projects outside of their boundaries?

CDBG Regulation: "Restriction on location of activities (24 CFR 570.309)" states:
"CDBG funds may assist an activity outside the jurisdiction of the grantee only if the grantee determines that such an activity is necessary to further the purposes of the Act and the recipient's community development objectives, and that reasonable benefits from the activity will accrue to residents within the jurisdiction of the grantee. The grantee shall document the basis for such determination prior to providing CDBG funds for the activity."

Discussion:

Including the project in the jurisdiction's CDBG goals and activities submitted to HUD would indicate that the jurisdiction views the project as consistent with its community development objectives.

The amounts requested from the municipal entitlement communities totals 60% of the estimated project cost which is proportional to the 60% of the agency's clients that are served by the agency. The amount of the request to Cook County is 40% of the estimated project cost which is proportional to the 40% of the agency's clients that are served by the agency.

The values of services provided by the CAC to the residents of the CDBG entitlement municipalities in one year (based on July 1, 2015 – June 30, 2016 data) ranges from \$20,135 - \$88,129. The requested grant amount of \$20,000 from Arlington Heights, Mount Prospect, Palatine and Schaumburg is less than the lowest value of services provided to one of these municipalities' citizens in one year. The Village of Hoffman Estates' allocation of \$49,000 is less than the value of services provided to the residents of Hoffman Estates in one year and also reflects that the facility is owned by and located in Hoffman Estates. Residents of the communities would benefit from the improvements for decades (not just one year). Therefore, HUD agrees that the standard that reasonable benefits would accrue to the residents of the jurisdictions is more than met.

The proposed CDBG contribution of \$86,000 from Cook County is also well below the value of services provided to the citizens of the County's CDBG service area in

one year and the County's residents would accrue benefits from the County's contribution for decades.

2. What guarantee is there that the Children's Advocacy Center will continue to provide services from this main facility location for a reasonable amount of time after the improvements are completed?

CDBG Regulation: "Agreements with Subrecipients" (24 CFR 570.503(b)(7))

"Reversion of assets. *The agreement shall specify that upon its expiration the subrecipient shall transfer to the recipient any CDBG funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG funds. It shall also include provisions designed to ensure that any real property under the subrecipient's control that was acquired or improved in whole or in part with CDBG funds (including CDBG funds provided to the subrecipient in the form of a loan) in excess of \$25,000 is either:*

(i) Used to meet one of the national objectives in § 570.208 (formerly § 570.901) until five years after expiration of the agreement, or for such longer period of time as determined to be appropriate by the recipient; or

(ii) Not used in accordance with paragraph (b)(7)(i) of this section, in which event the subrecipient shall pay to the recipient an amount equal to the current market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property. The payment is program income to the recipient. (No payment is required after the period of time specified in paragraph (b)(7)(i) of this section.)"

Discussion:

This regulation requires that subrecipients (in this case the Children's Advocacy Center) of substantial CDBG grants for the improvement of real property continue to use the property for a CDBG-eligible purpose for a minimum of 5 years after the expiration of the grant agreement or else they are subject to the described recapture of funds requirement. In addition to this regulation ensuring that benefits will be accrued by the agencies' clients for 5 years, the Village of Hoffman Estates is preparing an extension to the CAC's lease to continue the lease to 2030.

F. U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
EXCERPT FROM 2015 YEAR END LETTER TO COOK COUNTY AND THE
MEMBERS OF THE COOK COUNTY HOME CONSORTIUM

"Children's Advocacy Center Collaborative Project

During the 2015 program year, members of the northwest suburban working group initiated a jointly-funded public facility improvement project for the Children's Advocacy Center. The Children's Advocacy Center provides a range of services for children who are victims of sexual assault and domestic violence or who witnessed domestic violence.

The project, which has been proposed for 2016 funding by the Village of Arlington Heights, Hoffman Estates, Mt. Prospect and Palatine, will participate in the cost of renovations to the Center which serves clients from their respective jurisdictions and other CDBG entitlement jurisdictions served by the Children's Advocacy Center include:

Arlington Heights
Elgin
Hoffman Estates
Mt. Prospect
Palatine
Schaumburg

HUD toured the project in December. We are pleased with the collaboration of the entitlement jurisdictions and the resulting use of CDBG funds to leverage other funding for this impactful project."

G. Photographs

Children's Advocacy Center (CAC), Hoffman Estates: Exterior Photos

Prepared by Ryan Johnson 12/21/2016



Compliant steps and handrail needed; Remove and replace sidewalk



Animals entering main roof. Electrical conduit and lighting improperly installed. Siding damage. Separation of cinder block walls due to water damage. Damage at flat roof and fascia boards.



Remove stairs and door and replace with window.



Repair path of egress/ingress. Replace guardrail and handrail at Basement staircase





Low voltage and lightning rod wires draped throughout at exterior.



Install guardrail and replace stairs at rear patio. Tuck point basement brick walls.



Install guardrail and handrail at basement staircase. Repair or replace siding.



Replace main building roof; repair damage from animals. Repair bent railing on ramp. Replace gutters.



Mitigate lead paint at chimney (stabilize and repaint).
Replace soil surrounding chimney. Retest for lead.



Correct issues with exterior wiring / electrical conduit



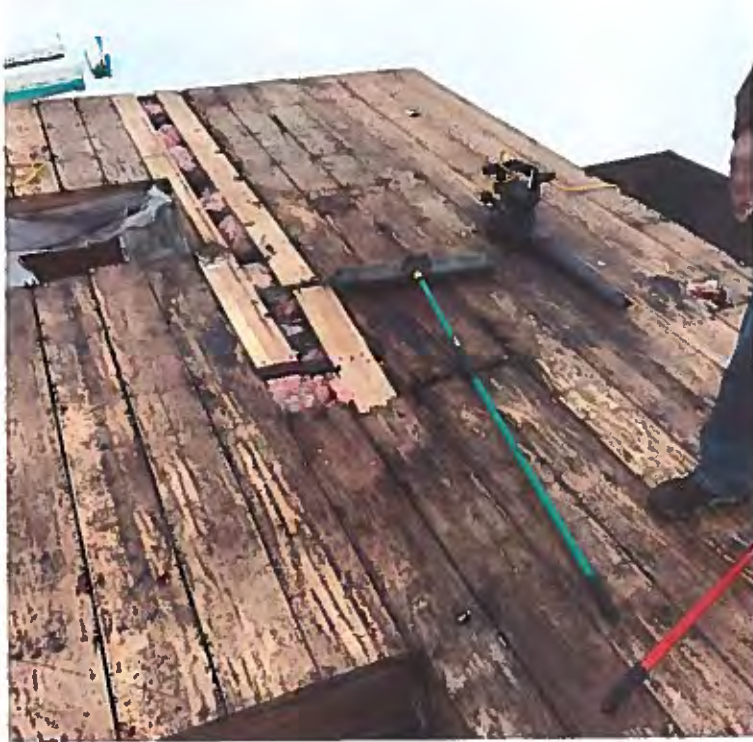
CAC Flat Roof Replacement: First infrastructure repair utilizing CDBG funds



The flat roof was patched over the course of many years. Water caused damage to fascia trim and cinder block walls. "Skylights" were actually vinyl windows incorrectly installed on their side, and leaked.



Work to replace the flat roof began 12/21/2016. Water infiltration over the years had caused structural damage to the roofing members, requiring repair and a change order to the project.



Initial in-house estimate to re-roof: \$5,000. Quoted cost: \$11,909.90. Anticipated final cost: \$16,410.



CAC: Interior Photos:



Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Single Family Rehabilitation Loan Program

Project Location: Village of Arlington Heights - Village-wide

CDBG Funding Request: \$75,000

Contact Information

Organization Name: Village of Arlington Heights

DUNS (Dun and Bradstreet) Number: 072318629
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Nora A. Boyer, Housing Planner

Signature: _____

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 33 S. Arlington Heights Road

Mailing Address 2:

City, State, Zip: Arlington Heights, IL 60005

Telephone Number: 847-368-5214

Fax Number: 847-368-5988

Email Address: nboyer@vah.com

Organization website: www.vah.com

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

This program has been offered continuously by the Village since 1978. The program provides 0% interest, deferred home improvement loans to low and moderate income homeowners. The goal is to enable low and moderate income homeowners to keep their homes in safe working order without resulting in a financial hardship. To date, the Village has provided 474 loans totalling approximately \$5 million of which approximately \$3 million has been repaid. Additionally, the Village may use some of the funds allocated under this program to support the Handyman Program that has been offered through the Northwest Suburban Housing Collaborative. Village Board review and approval would be required before the Village would exercise this option.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

The Village has been a CDBG entitlement community since 1974.

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No

B. Service Area

1. Describe your agency's service area, listing any municipalities served.
The service area is the Village of Arlington Heights.
2. Does this program serve residents of the Village of Arlington Heights?
Yes.
3. Describe any additional criteria for your program.
Participation is limited to households with adjusted gross household incomes that are 80% of the Chicago area median income or below, adjusted for the household size. The household must also have owned their home for a minimum of 2 years and must have a minimum of 15% equity remaining in the home after the Village loan is made.
4. What facilities, services, or programs are operated in Arlington Heights?
Na
5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?
No. There are no other 0% interest home rehabilitation loan program in the Village.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
0% interest home rehabilitation loans for low/moderate income Arlington Heights homeowners.
2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	3	3	3
October 1, 2016 – present	2	2	2
October 1, 2015 – September 30, 2016	3	3	3

2016 Income Limits

Household Size

	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any:

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
The program will be advertised on the Village's website, at the Senior Center, and at other locations in the Village.
4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
For the funding requested, it is estimated that 3 would be rehabilitated.
5. Would this program exist without CDBG funding?
(Select one)
☐ Yes
☒ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time 1
- b. Part-time
- c. Volunteers

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Nora Boyer, Housing Planner

Phone Number: 847-368-5214

Email Address: nboyer@vah.com

3. How long has the staff member identified above been with the agency?
22 years

E. Fees and Funding Sources

1. Describe any client fees collected*:

The amount of the rehabilitation loans is the cost of construction plus \$100 to cover loan document recording and other fees associated with the project.

** Any client fees collected must be used for program costs.*

2. Describe how client fees are used:

The \$100 project fee is applied toward the loan document recording fee and the cost of the title search.

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$	\$
State/Local Funds	\$	\$
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$
Please specify:		

Comments about this table, if any: This program is entirely funded with Village CDBG funds.

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☒ Yes

☐ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$	\$ 75,000	\$75,000
Program Year 2016	\$	\$ 66,123	\$ 66,123
Program Year 2015	\$	\$ 101,735	\$ 101,735

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$ 75,000
Other, please specify	\$
Total CDBG Request	\$ 75,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any: Other costs include lead-based paint testing, permit fees, and other direct projects costs that exceed the \$100 per project administrative fee paid by the participant.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.

(The selection should reflect the purpose of your agency's proposed program.)

☐ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☒ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.

(The selection should reflect the result your agency would like to accomplish.)

☐ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☒ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Group Home and Transitional Housing Rehab Prog.

Project Location: Village of Arlington Heights - Village-wide

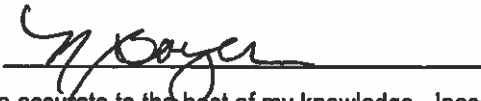
CDBG Funding Request: \$40,000

Contact Information

Organization Name: Village of Arlington Heights

DUNS (Dun and Bradstreet) Number: 072318629
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Nora A. Boyer, Housing Planner

Signature: 

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 33 S. Arlington Heights Road

Mailing Address 2:

City, State, Zip: Arlington Heights, IL 60005

Telephone Number: 847-368-5214

Fax Number: 847-368-5988

Email Address: nboyer@vah.com

Organization website: www.vah.com

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

This program provides grants to non-profit organizations for improvements to group homes for persons with disabilities or for transitional housing units. Since the 2015-2016 CDBG program year, the Village has funded the Group Home and Transitional Housing Rehab Program under which individual grant applications from non-profit organizations are considered and funded. Past improvements have included reconstruction such as remodeled kitchens to improve handicapped accessibility, new roofs, driveway paving to remove trip hazards, electrical work, etc.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

The Village has been a CDBG entitlement community since the 2015-2016 CDBG program year. The Village funded numerous project to rehab group homes and transitional housing units on an individual basis prior to the development of this program.

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No

B. Service Area

1. **Describe your agency's service area, listing any municipalities served.**
The service area is the Village of Arlington Heights.
2. **Does this program serve residents of the Village of Arlington Heights?**
Yes.
3. **Describe any additional criteria for your program.**
Housing units funded through this program must be in compliance with the Zoning Code, must have had building and fire inspections within the last year, and must be properly licensed by the State of Illinois. All of the housing units must be designated for and occupied by persons who meet the CDBG programs low and moderate income guidelines.
4. **What facilities, services, or programs are operated in Arlington Heights?**
There are 15 group homes and 1 transitional housing facility (of 11 units) in the Village that are eligible for renovations through this program.
5. **Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?**
No. The Village is not aware of any grant sources available for group home and transitional housing renovations.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
Funds for the rehabilitation of group homes and transitional housing units.
2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Housing Units Improved	Total Arlington Heights Housing Units Improved	Total Arlington Heights Housing Units Improved by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	3	3	3
October 1, 2016 – present	4	4	4
October 1, 2015 – September 30, 2016	3	3	3

2016 Income Limits	Household Size							
	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any:

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
The Village will respond first to any grant applications from non-profit agencies that apply directly for 2017-2018 year CDBG funds. If funds are remaining, the Village will hold another grant application round.
4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
It is estimated that 3 group homes would be rehabilitated if this funding is approved. The Village has experienced a high demand for funding for the program in the past and expects the demand to continue.
5. Would this program exist without CDBG funding?
(Select one)
☐ Yes
☒ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time 1
- b. Part-time
- c. Volunteers

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Nora Boyer, Housing Planner

Phone Number: 847-368-5214

Email Address: nboyer@vah.com

3. How long has the staff member identified above been with the agency?
22 years

E. Fees and Funding Sources

1. Describe any client fees collected*:

None

* Any client fees collected must be used for program costs.

2. Describe how client fees are used:

NA

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$	\$
State/Local Funds	\$	\$
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$
Please specify:		

Comments about this table, if any: This program would be entirely funded with Village CDBG funds. Non profit organizations participating in the program may provide matching funds.

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☒ Yes

☐ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$	\$ 40,000	\$40,000
Program Year 2016	\$	\$ 80,000	\$ 80,000
Program Year 2015	\$	\$ 46,815	\$ 46,815

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$38,000
Other, please specify	\$ 2,000
Total CDBG Request	\$ 40,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any: Other costs include lead-based paint testing, permit fees, title searches, etc.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☐ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☒ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☐ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☒ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

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Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Senior Center Accessibility Upgrades

Project Location: Village of Arlington Heights Senior Center

CDBG Funding Request: \$22,300.00

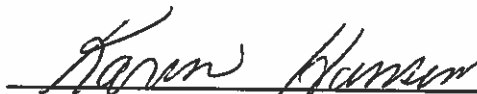
Contact Information

Organization Name: Village of Arlington Heights

DUNS (Dun and Bradstreet) Number: 072318629
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Karen Hansen, Senior Center Manager

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: Village of Arlington Heights

Mailing Address 2: 1801 W. Central

City, State, Zip: Arlington Heights, IL 60005

Telephone Number: 847-253-5532

Fax Number: 847-253-4476

Email Address: khansen@vah.com

Organization website: www.vah.com

RECEIVED

MAY 01 2017

**PLANNING & COMMUNITY
DEVELOPMENT DEPARTMENT**

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

The total of these two projects is \$22,300. The projects are discrete units, listed in the order of their priority.

Project 1: Electric Openers on Handicapped Bathrooms-\$9800

The funds requested are intended to complete the funding needed to install electric openers on our handicapped bathroom doors. The total cost of the project is \$12,800. Through Arlington Heights Senior Center, Inc. we wrote a grant and received \$3000 of this funding. We are requesting \$9,800 to be able to actually implement the project.

While the doors are currently ADA compliant, they could operate considerably easier for our patrons with disabilities as well as for their caregivers. Without electronic opener assistance, it is very difficult to negotiate a walker, scooter, or wheelchair through a door while holding it open, even if you have a caregiver assisting you. The goal is to give two bathrooms at the Senior Center "struggle free" state of the art accessibility.

Project 2: Safety Cameras-12,500

The funds requested are to augment our existing surveillance cameras with new safety cameras so that we can get better views of what is happening among the patrons using the Senior Center, so we can identify problems and respond quickly to an incident, such as a trip and fall, slip and fall, loss of balance or should someone become dizzy. As an added value, this may provide some risk management functions by helping identify facility conditions, such as an obstacle in the halls or a spilled cup of coffee.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Village of Arlington Heights

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No

B. Service Area

1. Describe your agency's service area, listing any municipalities served.
Village of Arlington Heights; The following townships: Wheeling, Elk Grove, Palatine, Hanover and Barrington.
2. Does this program serve residents of the Village of Arlington Heights?
Yes
3. Describe any additional criteria for your program.
We serve persons age 55 and over.
4. What facilities, services, or programs are operated in Arlington Heights?
One multipurpose drop in Senior Center providing the following services: recreation, education, nutrition, including a Meals on Wheels program, health, transportation, case management, information, referral and assistance, in home supportive services, ancillary services such as legal aid referrals, tax counseling, SHIP (Senior Health Insurance Program) and a wills program as well as volunteer opportunities.
5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?
There are other organizations in Arlington Heights that offer senior services, but these are senior residential communities. There is also an organization, Xilin that provides some limited services to Arlington Heights senior citizens.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

Including, but not limited to:

2016 Congregate Meals - 4904

2016 Home Delivered Meals - 26,773

2016 New Social Work Cases Opened - 9642

2016 Recreation Participation - 43,647

2016 Taxi Rides - 261

2016 1525 People took out 2528 loans of durable medical equipment

2016 Income Tax Assistance - 663

2016 Volunteer Hours - 31,185

2016 Volunteers - 2802

2016 Blood Pressure Screening-2,061

2016 Reading Room Patrons - 22,777

2016 Computer Lab Users - 4,176

2016 1288 people received 2,691 rides to medical and dental providers

2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	142,500	96,900	96,900
October 1, 2016 – present	70,263	47,778	47,778
October 1, 2015 – September 30, 2016	142,238	96,722	96,722

2016 Income Limits

Household Size

	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any: The Village of Arlington Heights Senior Center is owned and operated by the Village of Arlington Heights. The Village provides the umbrella, and we have seven other agencies located at the Senior Center all providing direct services to seniors. Because of confidentiality, we are not able to share client information, so we have no method of obtaining unduplicated numbers between all the agencies. Offered above, instead is our attendance data. Because this information is obtained through a gate counter, we are only able to estimate the proportion of Arlington Heights residents.

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
We will continue to operate the same as we have operated the past 35 years as this model has served us well.
4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
It is unlikely that the addition of these funds will cause any uptick in the number of people we are serving. It will simply make the building safer and more user friendly for those who use the building. There is always the case to be made that these modifications will enable some people to come in who hadn't been able to use the senior center before, we realistically believe that that number represents only a handful and would not be statistically significant.
5. Would this program exist without CDBG funding?
(Select one)
☒ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time 2
- b. Part-time 3
- c. Volunteers 2802

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Karen Hansen, Senior Center Manager

Phone Number: 847-253-5532

Email Address: khansen@vah.com

3. How long has the staff member identified above been with the agency?
27+ years

E. Fees and Funding Sources

1. Describe any client fees collected*:

Most of the services obtained through the Senior Center's front office are free. A few socialization programs, such as our patio programs have fees attached to them and these are handled through ticket sales, such as \$7.00 for the brat cookout; \$2.00 for the ice cream social.

** Any client fees collected must be used for program costs.*

2. Describe how client fees are used:

Our client fees for socialization programs are used to pay for or offset the cost of the food involved in the activities described. Since this is a construction funds application, client fees do not figure into this program request.

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$ 0	\$ 0
HOME Funds	\$ 0	\$ 0
ESG Funds	\$ 0	\$ 0
HOPWA Funds	\$ 0	\$ 0
Appalachian Regional Commission	\$ 0	\$ 0
Other Federal Funds	\$ 0	\$ 0
State/Local Funds	\$ 0	\$ 0
Private Funds	\$ 0	\$ 0
Program Income	\$ 0	\$ 0
Other Funding	\$ 3,000	\$ 3,000
Please specify: We received \$3000 from the George M. Eisenberg Foundation toward the purchase and installation of these two door openers. The funds were donated to Arlington Heights Senior Center, Inc. and are being held as restricted funds for this purpose.		

Comments about this table, if any: Some of our agencies, such as Catholic Charities receive federal funds through the Older American's Act, Title III B and Title III C. ETS Northwest receives some local township funding. Arlington Heights Senior Center, Inc. receives private funding. Arlington Heights Senior Center/Village of Arlington Heights is not the recipient of these funds.

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$ 520,100	\$ 520,100	\$ 22,300
Program Year 2016	\$ 505,100	\$ 505,100	\$ 0
Program Year 2015	\$ 500,000	\$ 500,000	\$ 0

Comments about this table, if any: If granted, this would represent less than 4 % of our operating budget.

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 0
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$ 0
Construction/Rehabilitation	\$ 22,300
Other, please specify	\$ 0
Total CDBG Request	\$ 22,300

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any:

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☒ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☒ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: VAH Public Improvement Project

Project Location: Village of Arlington Heights - Village-wide

CDBG Funding Request: \$150,000

Contact Information

Organization Name: Village of Arlington Heights

DUNS (Dun and Bradstreet) Number: 072318629
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Nora A. Boyer, Housing Planner

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 33 S. Arlington Heights Road

Mailing Address 2:

City, State, Zip: Arlington Heights, IL 60005

Telephone Number: 847-368-5214

Fax Number: 847-368-5988

Email Address: nboyer@vah.com

Organization website: www.vah.com

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

Under this program, CDBG funds would be used to install ADA ramps throughout the Village and/or replace sidewalks in low and moderate income areas of the Village.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Funding is available for the proposed public improvements because the 2016-2017 program year is the last program year in which \$150,000/per year (over 20 years) will be used to pay a portion of the debt service on the bonds that were issued for the purchase and renovation of the Arlington Heights Senior Center.

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No

B. Service Area

1. Describe your agency's service area, listing any municipalities served.
The service area is the Village of Arlington Heights.
2. Does this program serve residents of the Village of Arlington Heights?
Yes.
3. Describe any additional criteria for your program.
CDBG funding must be used to benefit low and moderate income persons. ADA sidewalk ramps are installed for the benefit of persons with disabilities who are presumed by the CDBG regulations to be low/moderate income. There are also areas of the Village that are low/moderate income areas as defined by HUD using US Census data. Under the CDBG regulations, ADA compliant sidewalk ramps are eligible for CDBG funding throughout the Village, and general sidewalk replacement is eligible for CDBG funding in the designated low/moderate income areas of the Village.
4. What facilities, services, or programs are operated in Arlington Heights?
Na.
5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?
No.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
ADA sidewalk ramps throughout the Village and/or sidewalk replacement in low/moderate income areas of the Village.
2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	75,101	75,101	2,698
October 1, 2016 – present	75,101	75,101	Na
October 1, 2015 – September 30, 2016	75,101	75,101	Na

2016 Income Limits	Household Size							
	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any: All residents of the Village (pop. 75,101) benefit from the Village's infrastructure improvements. The total number to be served by CDBG funds will depend on the type of project that received funding. If CDBG funds are used for replacement of sidewalk corners to make them ADA accessible, the number of Arlington Heights residents who will benefit would be reported as the number of Arlington Heights residents who have ambulatory disabilities (according to the US Census) which is 2,698 residents (shown in the table above). If funds are used for infrastructure improvements in low/moderate income census tracts, the number of residents who will benefit will vary and will be calculated based on Census data available for those areas.

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
The Department of Planning and Community Development will work with the Engineering Department to implement the CDBG funding of the ramp and/or sidewalk public improvements.
4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
Na.
5. Would this program exist without CDBG funding?

(Select one)

- ☒ Yes

☐ No

7

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time 2
- b. Part-time
- c. Volunteers

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Nora Boyer, Housing Planner

Phone Number: 847-368-5214

Email Address: nboyer@vah.com

3. How long has the staff member identified above been with the agency?
22 years

E. Fees and Funding Sources

1. Describe any client fees collected*:

Na

** Any client fees collected must be used for program costs.*

2. Describe how client fees are used:

Na

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$	\$
State/Local Funds	\$	\$
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$
Please specify:		

Comments about this table, if any: Other funding amounts and sources for infrastructure improvements may be found in the Village's budget and CIP.

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☒ Yes

☐ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$	\$ 400,000	\$ 150,000
Program Year 2016	\$	\$ 400,000	\$ 0
Program Year 2015	\$	\$ 400,000	\$ 0

Comments about this table, if any: See the Village website for the agency budget www.vah.com.

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$ 150,000
Other, please specify	\$ 0
Total CDBG Request	\$ 150,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any: Other costs include lead-based paint testing, permit fees, title searches, etc.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☒ **Creating a Suitable Living Environment**

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ **Providing Decent Housing**

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ **Creating Economic Opportunities**

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☒ **Availability/Accessibility**

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ **Affordability**

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ **Sustainability**

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: CDBG Administration

Project Location: Village of Arlington Heights - Village-wide

CDBG Funding Request: \$65,000

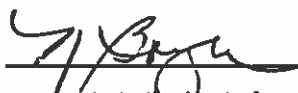
Contact Information

Organization Name: Village of Arlington Heights

DUNS (Dun and Bradstreet) Number: 072318629
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Nora A. Boyer, Housing Planner

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 33 S. Arlington Heights Road

Mailing Address 2:

City, State, Zip: Arlington Heights, IL 60005

Telephone Number: 847-368-5214

Fax Number: 847-368-5988

Email Address: nboyer@vah.com

Organization website: www.vah.com

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

This request is for the costs for administering the CDBG program. This costs to be included are salary costs as well as soft costs such as legal notices, audit expenses, etc. Administrative costs may not exceed 20% of the annual CDBG grant and program income received during the program year.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

The Village of Arlington Heights is a CDBG entitlement community that has administered CDBG funds since 1974.

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No

B. Service Area

1. Describe your agency's service area, listing any municipalities served.
The service area is the Village of Arlington Heights.
2. Does this program serve residents of the Village of Arlington Heights?
Yes
3. Describe any additional criteria for your program.
CDBG will be used to administer the CDBG program in compliance with federal law and regulations..
4. What facilities, services, or programs are operated in Arlington Heights?
NA
5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?
No

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
This request is for funds to administer the CDBG program for the October 1, 2017 - September 30, 2018 program year.
2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	na	na	na
October 1, 2016 – present	na	na	na
October 1, 2015 – September 30, 2016	na	na	na

2016 Income Limits

Household Size

	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any:

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
The Village will continue to manager the CDBG program in conformation with HUD requirements.
4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
NA
5. Would this program exist without CDBG funding?
(Select one)
☐ Yes
☒ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time
- b. Part-time .5
- c. Volunteers

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Nora Boyer, Housing Planner

Phone Number: 847-368-5214

Email Address: nboyer@vah.com

3. How long has the staff member identified above been with the agency?
22 years

E. Fees and Funding Sources

1. Describe any client fees collected*:

NA

** Any client fees collected must be used for program costs.*

2. Describe how client fees are used:

NA.

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$	\$
State/Local Funds	\$	\$
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$
Please specify:		

Comments about this table, if any:

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☒ Yes

☐ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$	\$65,000	\$65,000
Program Year 2016	\$	\$ 60,000	\$ 60,000
Program Year 2015	\$	\$ 58,000	\$ 58,000

Comments about this table, if any: See www.vah.com for the Village (Agency) Budgets.

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 62,500
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other, please specify	\$ 2,500
Total CDBG Request	\$ 65,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any: Other costs include soft costs such as the cost of publishing legal notices, audit expenses, etc.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

NOT APPLICABLE TO VILLAGE ADMINISTRATIVE COSTS

☐ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☐ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.