Village of Arlington Heights
Conceptual Plan Review Committee
Virtual Meeting
June 9, 2021
6:00 PM

I. CALL TO ORDER

A. In response to the COVID-19 pandemic, this meeting is being held virtually which permits the public to fully participate via their computers or using their phones.

To participate in the virtual meeting, please follow these instructions: https://bit.ly/3pgxg7f

Individuals who wish to comment or ask a question on an item on the Agenda may either participate virtually or send an email to the Village at shubbard@vah.com. Please limit emails to 200 words or less. To be shared at the meeting, the email must be received by 3:00 p.m. on June 9, 2021.

II. ROLL CALL

III. APPROVAL OF MINUTES

A. Mini-Golf - 9/23/20
B. Toscana Banquet Hall - 3/10/21 & 3/31/21
C. Tailchasers - 4/28/21
D. Shelter - 5/26/21

IV. REPORTS

V. OLD BUSINESS

A. Shelter - 207-209 E. Valley Ln. - T1736
Special Use Permit for Shelter Care Home, Variations

VI. NEW BUSINESS

A. Vine Street Subdivision - 800 N. Fernandez Ave. - T1730
Subdivision, Variations

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.

Conceptual Plan Review Committee
6/9/2021

Item: Mini-Golf - 9/23/20

Department: Planning & Community Development

ATTACHMENTS:

Description	**Type**
Mini-Golf - 9/23/20	Minutes

REPORT OF THE PROCEEDINGS OF

THE CONCEPTUAL PLAN REVIEW COMMITTEE

OF THE VILLAGE OF ARLINGTON HEIGHTS PLAN COMMISSION

A VIRTUAL MEETING VIA ZOOM WAS HELD ON: September 23, 2020

Project Title: 955 W. Dundee Mini-Golf SUP

Address: 955 W. Dundee Rd.

Petitioner: Michael Steil
Arlington Lanes

Address: 3435 N Kennicott Ave,
Arlington Heights, IL 60004

Requested Action:

1. Special Use Permit to allow an 8,400 SF Restaurant and Amusement Facility, Large.

Variations Required:

- None identified

Attendees: Michael Steil, Arlington Lanes
Bruce Green, Plan Commissioner
John Sigalos, Plan Commissioner
Lynn Jensen, Plan Commissioner
Jay Cherwin, Plan Commissioner
Jake Schmidt, Assistant Planner

Project Summary:

The subject property is 45,000 square feet in size (1.03 acres) and located on the south side of Dundee Road between Kennicott Avenue and Ridge Avenue. The site contains an approximately 8,000 square foot one story building that is currently vacant and most recently housed a Chuck-E-Cheese restaurant. Access to the site comes from one non-signalized full access driveway to Dundee Road, which is classified as a "Major Arterial" and contains two lanes of travel in each direction, as well as a shared left turn median in the center of the road.

The petitioner, who currently operates the Arlington Lanes bowling alley immediately south of the subject site, is proposing to re-occupy the building with an indoor 8,400 SF mini-golf facility (classified in code as an "Amusement Facility, large) with restaurant. It is anticipated that 3 to 4 employees would operate the facility at peak times. Hours of operation for the facility would be 11:00am to 11:00pm, 7 days a week. Food service would be provided on-site, with an approximately 500 square-foot seating area for patrons. No liquor service is proposed.

Meeting Discussion:

Mr. Schmidt began by stating that subject property is 45,000 square feet in size, at 955 W. Dundee Road. It is developed with an 8,000 square foot building that was the former site of Chuck E Cheese. The proposed use is a mini-golf facility with food service. The site is zoned B-3, and the proposed facility is classified as an "Amusement Facility, Large". This use requires a Special Use Permit in the underlying B-3 Zoning District. A written response to Special Use Justification Criteria and a market study will be required. Improvements to the parking lot are required, including the addition of landscape islands at the ends of parking rows as required by code. The petitioner represents Arlington Lanes, located immediately south of the subject site. As the two properties would be under common ownership, cross-access between the two sites should be explored. This would provide for improved ingress to and egress from the subject site. The site has a code-required provided parking surplus of 12 spaces, which allows for flexibility with providing code required landscape islands and a cross-access aisle. Bicycle parking will be required as well, which would be 4 bicycle parking spaces. Staff is generally supportive of the proposal subject to provision of a written response to Special Use Justification Criteria and a market study, as well as

provision of a traffic and parking study, code-compliant landscape plan, and scaled floor and site plans.

Commissioner Green asked Mr. Steil to discuss his proposal.

Mr. Steil stated that he is planning to open an 18-hole miniature golf course with an arcade area and food service. He stated that pictures and a conceptual layout were provided.

Commissioner Jensen stated he couldn't tell from the plan where the dining area would be.

Mr. Steil stated it would be towards the front of the building on the east side by the electrical room. It would be in the same place as the previous dining area.

Mr. Jensen asked how many people could be accommodated in the dining area.

Mr. Steil stated approximately 40 people would be able to sit in the dining area.

Commissioner Sigalos asked what type of food would be served.

Mr. Steil said finger foods would be served, like pizza, hot dogs, nachos mozzarella sticks, etc.

Commissioner Sigalos asked if children's birthday parties would be offered.

Mr. Steil said parties would be offered. It is a main focus of the business, with 2 parties being able to play 9 holes each at the same time.

Commissioner Sigalos asked what the hours of operation would be.

Mr. Steil said the hours would be 9:00 AM to 9:00 PM, 7 days a week.

Commissioner Sigalos asked if those hours were comparable to those of the bowling alley.

Mr. Steil said the hours of operation were identical.

Commissioner Sigalos said he agrees with Staff's recommendation to explore cross access between the properties. He asked if the petitioner was amenable to the proposed cross access.

Mr. Steil stated they were amenable to adding cross access.

Commissioner Sigalos asked if there were any similar facilities nearby.

Mr. Schmidt stated that there were no mini-golf facilities in Arlington Heights.

Mr. Steil stated that there were no mini-golf facilities in Arlington Heights.

Commissioner Sigalos stated he was in support of the project.

Commissioner Cherwin asked if the petitioner was planning to purchase the site and cross market the bowling alley and mini-golf businesses.

Mr. Steil confirmed that was his intent.

Commissioner Cherwin asked if the petitioner was basing his project off of any existing businesses.

Mr. Steil stated he looked at an indoor mini-golf facility at Gurnee Mills, which is what he is trying to emulate.

Commissioner Cherwin stated that he agreed with the concept of cross access, and that he did not believe a market study was necessary.

Commissioner Jensen agreed that he did not believe a market study was necessary. He asked Mr. Schmidt what the Village was looking for in the study.

Mr. Schmidt stated that the Village can be flexible with respect to the contents of a market study. A written summary of the petitioner's reasons for opening the facility. A summary of similar facilities he's researched and locations nearby would be acceptable.

Commissioner Jensen asked what the Village would get out of a market study.

Mr. Steil stated that he did not know of any competitive facilities nearby, but would provide a summary of existing facilities if needed.

Commissioner Jensen asked what the Village would get out of a market study.

Mr. Schmidt stated that the study could be brief. A summary listing the lack of nearby facilities would be enough to show minimal impact on existing businesses and justify the need for a facility of this type.

Commissioner Sigalos agreed that he did not believe a market study was necessary.

Commissioner Green agreed that he did not believe a market study was necessary.

Commissioner Jensen stated he was in support of the project.

Commissioner Green stated he was in support of the project.

There was no public comment relevant to the project.

RECOMMENDATION

The Conceptual Plan Review Committee encouraged the petitioner to proceed forward with their application while taking the comments from the Conceptual Plan Review Committee into consideration.

Bruce Green, Chair
CONCEPTUAL PLAN REVIEW COMMITTEE
Jake Schmidt, Recorder

Conceptual Plan Review Committee
6/9/2021

Item: Toscana Banquet Hall - 3/10/21 & 3/31/21

Department: Planning & Community Development

ATTACHMENTS:

Description	Type
Toscana Banquet Hall - 3/10/21 & 3/31/21	Minutes

REPORT OF THE PROCEEDINGS OF

THE CONCEPTUAL PLAN REVIEW COMMITTEE

OF THE VILLAGE OF ARLINGTON HEIGHTS PLAN COMMISSION

HELD AT VILLAGE HALL VIRTUALLY ON: March 10 and March 31, 2021

Project Title: Toscana Banquet Hall

Address: 1863 W. Central Road
Arlington Heights, IL 60004

Petitioner: Murat Murati – Toscana Restaurant

Address: 1859 W. Central Rd.
Arlington Heights, IL 60005

Requested Action:

1. Special Use Permit to permit a Banquet Hall in the B-2 Zoning

Variations Required:

1. None identified

Attendees:

John Sigalos, Plan Commissioner (3-31)
Bruce Green, Plan Commissioner (3-10 and 3-31)
Jay Cherwin, Plan Commissioner (3-10 and 3-31)
Lynn Jensen, Plan Commissioner (3-10 and 3-31)
Jake Schmidt, Assistant Planner (3-10 and 3-31)
Sam Hubbard, Development Planner (3-31)
Murat Murati, Petitioner, Toscana Restaurant (3-31)

Project Summary:

Toscana is a casual sit-down/carry-out restaurant that specializes in a variety of Italian-American entrees, salads, appetizers, and desserts. Recently the adjacent tenant space has been vacated, when Sam's Restaurant ceased operations. To increase services offered, Toscana wishes to reoccupy a portion of this space with a banquet hall. This banquet hall would be operated under a separate name and LLC, with a separate liquor license.

The adjacent 3,438 square foot tenant space is part of the Central/Wilke Shopping Center (owned by Clearbrook), which is located at the southeast corner of Central Road and Old Wilke Road, next to the Village of Arlington Heights Senior Center. This multi-tenant commercial shopping center is 43,816 square feet including a parking lot with 271 parking spaces (202 spaces in front of the center and 69 spaces behind the center).

The banquet hall would have a total of 142 seats, employ 4-5 staff members, and operate primarily on Friday and Saturday evenings. No changes to the site or building are proposed aside from interior modifications. The banquet hall would share Toscana's kitchen for food preparation.

March 10 Meeting Discussion:

(Note: Due to a technical error the petitioner and public were unable to attend this meeting)

Chairman Green began by noting that the petitioner was not present, and asked Mr. Schmidt to provide the project summary.

Mr. Schmidt began by stating that the proposal was for a Banquet Hall, and the subject property was zoned B-2. Banquet Halls are a Special Use in the B-2 District, and that a Special Use Permit is required. The banquet hall would be under

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common ownership with Toscana Restaurant, though would have a separate business license and liquor license. Starting out, Toscana's kitchen would be shared with the banquet facility. The facility would operate primarily on Friday and Saturday evenings, and have142 seats with 4 to 5 staff members. No changes to the site are proposed. Staff will verify that site landscaping and parking lot maintenance is up to code as part of the Plan Commission review process, Per the proposed mix of uses within the shopping center, code-required parking will be provided. No bicycle parking is required. No traffic and parking study is required per code. Anticipated demand for parking will be evaluated though, based upon similar projects in Arlington Heights and industry standards. Staff is generally supportive of the petition, subject to provision of an adequate written response to Special Use Permit Justification Criteria, and provision of the code-required market study.

Commissioner Jensen asked if there was a way the petitioner could avoid the cost of a full market study.

Mr. Schmidt stated that the Village can be flexible with respect to the contents of a market study. A written summary of the petitioner's reasons for opening the banquet hall should be sufficient. The petitioner could also pursue a variation if he does not want to provide the market study.

Commissioner Green asked how the facility would operate with Covid.

Mr. Schmidt stated that the banquet hall would have to comply with IDPH guidelines governing separation and capacity. The petitioner is also likely looking forward to a future where the pandemic has ended.

Commissioner Green stated that he believes it is a good move for the petitioner.

Commissioner Jensen asked if the petitioner leases or owns the space.

Mr. Schmidt stated that the petitioner leases the space.

Commissioner Jensen asked if the banquet hall is occupying the full space of the former tenant.

Mr. Schmidt stated that the banquet hall would only occupy a portion of the space.

Commissioner Jensen asked if the remaining space is large enough to be useful.

Mr. Schmidt stated that he believed the remaining space would be usable. The remaining space is approximately 2,300 square-feet.

Commissioner Cherwin stated that the petitioner operates a good restaurant, and he supports the banquet hall proposal. He also believes that a market study is not necessary.

Commissioner Green stated that he agreed a market study is not necessary. He asked if the project would have to be reviewed at a subsequent meeting since the petitioner did not show up.

Mr. Schmidt stated that he would have to check to see if the project would have to be heard at a subsequent meeting.

Commissioner Green asked if there was anyone in the public who wished to speak.

Mr. Schmidt stated that he saw no hands raised.

Commissioner Green closed the public portion of the meeting.

Commissioner Cherwin stated that the petitioner should move forward.

Commissioner Green stated the petitioner should move forward.

<u>March 31 Meeting Discussion:</u>

Commissioner Green asked Mr. Murati to give his presentation.

Mr. Murati stated that he has had a restaurant at this location for 12 years. Customers have indicated they would like private party services. With the departure of the restaurant next door, a banquet facility can now be accommodated. It would be 3,500 square feet in size. It would be open to many different types of events, like pizza parties or meetings. The name would be Hiding Place Banquet Hall. He has retained an architect to design the space. He is excited to open the facility.

Commissioner Sigalos asked if the space would be 35,000 square feet or 3,500 square feet.

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Mr. Murati indicated that it would be 3,500 square-feet.

Commissioner Green asked Mr. Schmidt to provide additional details.

Mr. Schmidt stated that the banquet hall would have a separate business license and liquor license. Starting out, Toscana's kitchen would be shared with the banquet facility. The facility would operate primarily on Friday and Saturday evenings, and have142 seats with 4 to 5 staff members. No changes to the site are proposed. Staff will verify that site landscaping and parking lot maintenance is up to code as part of the Plan Commission review process, Per the proposed mix of uses within the shopping center, code-required parking will be provided. No bicycle parking is required. No traffic and parking study is required per code. Anticipated demand for parking will be evaluated though, based upon similar projects in Arlington Heights and industry standards. Staff is generally supportive of the petition, subject to provision of an adequate written response to Special Use Permit Justification Criteria, and provision of the code-required market study.

Commissioner Cherwin stated that he supports the project.

Commissioner Sigalos stated that he supports the project. He asked if the banquet facility would have separate bathrooms.

Mr. Murati confirmed the banquet facility would have separate bathrooms.

Commissioner Sigalos asked if the petitioner would be able to comply with Covid restrictions.

Mr. Murati stated he would be able to comply with Covid restrictions. The restrictions may lift by the time of opening.

Commissioner Sigalos stated that he supports the project, and is impressed with the current operations at the restaurant.

Commissioner Jensen stated that he believes a market study is not necessary. He asked what the Village is looking for in a market study.

Mr. Schmidt stated that the Village can be flexible with respect to the contents of a market study. A written summary of the petitioner's reasons for opening the banquet hall should be sufficient. The petitioner already provided a brief summary that should be acceptable.

Commissioner Green stated that he believes a market study is not necessary, and he supports the project.

Mr. Murati stated that he is looking forward to opening the facility.

There was no public comment relevant to the project.

RECOMMENDATION

The Conceptual Plan Review Committee expressed support for the project and advised the petitioner to proceed forward with their application.

Bruce Green, Chair
CONCEPTUAL PLAN REVIEW COMMITTEE
Jake Schmidt, Recorder

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Conceptual Plan Review Committee
6/9/2021

Item: Tailchasers - 4/28/21

Department: Planning & Community Development

ATTACHMENTS:

Description	**Type**
Tailchasers - 4/28/21	Minutes

REPORT OF THE PROCEEDINGS OF

THE CONCEPTUAL PLAN REVIEW COMMITTEE

OF THE VILLAGE OF ARLINGTON HEIGHTS PLAN COMMISSION

A VIRTUAL MEETING VIA ZOOM WAS HELD ON: April 28, 2021

Project Title: Tailchasers LUV Assumption

Address: 213 S. Arlington Heights Rd.

Petitioner: Randa Clark
Address: 10 Hillside Drive
Lake Barrington, IL 60010

Requested Action:

1. Amendment to Land Use Variation Ordinance 16-013 and 10-027 to allow the petitioner to assume the underlying LUV issued to Arlington Dog House.

Variations Required:

- None identified at this time. Variations may be identified when formal plans have been submitted.

Attendees: Matt & Randa Clark, Petitioners
Bruce Green, Plan Commissioner
John Sigalos, Plan Commissioner
Sam Hubbard, Development Planner

Project Summary:

The subject site is approximately 17,750 square feet in size and occupied by a two-tenant commercial building with a total floor area of 6,632 square feet. Current tenants within the building includes Grand Frame (1,750 square feet) and the Arlington Dog House, which occupies 4,882 square feet. A Land Use Variation was granted in 2010 via Ordinance #10-027, and amended in 2016 via Ordinance #16-013, to allow the Arlington Dog House on the subject property, which is classified as a commercial kennel and not listed as a permitted or special use within the B-2 District. As part of this approval, the Land Use Variation was restricted to the Arlington Dog House only. The business has been open since 2010 and staff is unaware of any complaints from the residential neighbors regarding this business.

The petitioner, Tailchasers, currently operates Tailchasers Barrington Pet Resort located in Lake Barrington, and would like to replace the Arlington Dog House on the subject property with an Arlington Heights "Tailchasers" location. The facility would have a maximum of four employees onsite at any one time and would offer doggy daycare, overnight dog boarding, training, grooming, and retail sales of dog related products. Hours of operation would be 6:30am-6:30pm on Monday–Friday, and 9:00am-4:00pm on Saturday/Sunday.accessibility upgrades, including an elevator to the second floor of the building.

Meeting Discussion:

Mr. Clark introduced himself and thanked the Conceptual Plan Review Committee for the opportunity to speak. He provided background on Tailchasers and explained that they originally started as a dog walking company in Arlington Heights. They have expanded since then and were excited to return to Arlington Heights as a full service doggy daycare and boarding facility. He gave a description of the various services that would be offered by Tailchasers.

Mr. Hubbard explained that the petitioner was interested in a property at 213 South Arlington Heights Road, which was the site of an existing dog boarding and daycare facility that was approved via a land use variation in 2010. The approval was amended in 2016 to allow an expansion to the business, resulting in the current size of the facility at just under 5,000 square

feet. When the land use variation was approved, it was specifically restricted to the current operator, the Arlington Dog House. There were also a number of other restrictions, which he outlined. The petitioner would need to conform to all restrictions our clearly outline where they were asking for relief. They would need to amend the existing land use variation to allow them to assume the underlying zoning entitlements. Mr. Hubbard requested feedback from the Conceptual Plan Review Committee as to whether they thought parking surveys would be necessary for this proposed land use variation assumption. The Staff Development Committee was generally supportive of this project and was not aware of any complaints that had been generated by the existing dog daycare/boarding facility located on the subject property.

Commissioner Sigalos asked if the current business had a history of complaints as it related to dogs being walked through the neighborhood.

Mr. Hubbard explained that he was not aware of any complaints by the neighborhood relative to dogs being walked by the current business.

Commissioner Sigalos asked about shared parking with the Enterprise facility to the south.

Mr. Hubbard stated that both properties were owned by the same individual. There was already a shared parking agreement that was recorded between both properties that allowed the Tailchasers property to park on the Enterprise property. Staff was not aware of any complaints in this regard.

Commissioner Sigalos stated that he did not believe a parking survey was necessary for this application since it would be an identical business that would be occupying the space.

Commissioner Green asked if the existing business was vacating the site due to parking issues.

Ms. Clark responded that per her conversations with the current business owner, he was vacating to focus on other businesses that he owns. She explained that the dog boarding industry was a 24-hour a day job at times, and the current owner had been open for over 10 years. She explained that the dog daycare business had quick turnover of parking spaces as customers drop or pick up their dog and then leave. She not believe a parking problem existed on the site and said that the current business owner had not mentioned anything to her about a parking problem.

Mr. Clark added that the landlord had not notified them that a parking problem existed.

Commissioner Green encouraged the petitioner to move forward and opened up the floor for public comment.

No public raised their hands to comment on this petition.

Commissioner Sigalos asked about the tenant in the space next to the kennel.

Ms. Clark responded that the tenant was Grand Frame, who was the son of the landlord.

RECOMMENDATION

The Conceptual Plan Review Committee encouraged the petitioner to proceed forward with their application while taking the comments from the Conceptual Plan Review Committee into consideration.

Bruce Green, Chair
CONCEPTUAL PLAN REVIEW COMMITTEE
Sam Hubbard, Recorder

Conceptual Plan Review Committee
6/9/2021

Item: Shelter - 5/26/21

Department: Planning & Community Development

ATTACHMENTS:

Description	**Type**
Shelter - 5/26/21	Minutes

REPORT OF THE PROCEEDINGS OF

THE CONCEPTUAL PLAN REVIEW COMMITTEE

OF THE VILLAGE OF ARLINGTON HEIGHTS PLAN COMMISSION

HELD AT VILLAGE HALL VIRTUALLY ON: May 26, 2021

Project Title: Shelter, Inc. SUP

Address: 207-209 E. Valley Lane
Arlington Heights, IL 60004

Petitioner: Carina H. Santa Maria - Shelter, Inc.

Address: 1616 Arlington Heights Road,
Arlington Heights, IL 60004

Requested Action:

1. Special Use Permit to allow a "Shelter Care Home" on the subject property.

Variations Required:

1. Variation to Chapter 28, Section 10.4, Schedule of Parking Requirements, to reduce the number of onsite parking spaces from 10 spaces to two spaces.

Attendees:

David Bea
Carina H. Santa Maria, Petitioner
John Sigalos, Plan Commissioner
Bruce Green, Plan Commissioner
Jay Cherwin, Plan Commissioner
Lynn Jensen, Plan Commissioner
Sam Hubbard, Development Planner

Project Summary:

The subject property is located along East Valley Lane and is 7,932 square feet in size and occupied by a two-story duplex that is currently partially vacant. The structure includes an attached two-car garage, plus sufficient space to park two additional cars (tandem style) within the driveway. The site borders a Chase bank to the south, duplexes on both the east and west sides, and is located across the street from single-family homes. At its intersection with Arlington Heights Road approximately 80' to the west of the subject property, East Valley Lane provides a full access under stop sign control at the westbound approach.

The petitioner, Shelter, Inc, would like to use the building for its Transitional Living Program (TLP), which provides a home for youths assigned male at birth, under guardianship by DCFS, and are between the ages of 17.5-21 and are aging out of the welfare system. The youths would spend two years in the program and would then receive resources and guidance to find permanent housing and secure job opportunities. While residing at the subject property, the youths would receive medical and dental care, clothing, and assistance with general living and social skills so they can be successful upon graduation.

The structure provides two units, one on each floor. Each unit contains three bedrooms, two bathrooms, a kitchen, and a living/common area. The two-car garage is shared between both units and at the rear of the garage is a separate laundry/storage room. Total capacity would be for 10 youths (five in each unit) with the possibility to increase to 12 youths total with additional staffing. Up to two staff members would be on-site 24 hours a day, seven days a week to monitor and provide support services to residents. A portion of the ground floor would be transitioned into office space for staff.

Meeting Discussion:

Ms. Santa Maria began by stating that Shelter, Inc. has been operating in Arlington Heights since 1975. One of the programs they offer is a Transitional Living Program. This program assists individuals aging out of the foster care system, providing them with housing for 2 years with life skills training, preparing them for independent living. Currently, the program is run out of a home at Golf Road and Arlington Heights Road, however that home is for sale so a new site is needed. Shelter, Inc. already has a contract on the subject property, with sale contingent upon receiving Village Board approval. The facility would be staffed 24/7, and all DCFS rules and regulations would be followed. Staff members are accredited by the Council on Accreditation, and licensed by DCFS. Residents in the program are required to be employed in the community, or be enrolled in school. Every year Shelter, Inc. serves 1,000 youth and their families in and around Arlington Heights.

Commissioner Green asked Mr. Hubbard to provide the Staff report.

Mr. Hubbard stated that the proposed us is classified as a "Shelter Care Home", which is only permitted in the R-6 Zoning District with a Special Use Permit. The subject site is zoned R-6. The petitioner must provide a written response to Special Use Permit justification criteria for Staff review. Staff has not yet formed an opinion on the project, and needs additional information on what the use will entail. The current home in Arlington Heights operated by Shelter, Inc. has been in use for 10 years, so they do have an established history in the community. Over the years, the Police Department has received a significant number of calls for service at the current home. Staff does have concerns given this history, as the new site is in a much different area than the current home, and Staff needs to adequately assess the impact on the neighborhood that this use would have. The petitioner should hold a neighborhood meeting if they elect to move forward, and Village Staff can assist with identifying properties that should be included in the meeting. The parking classification for this use would be a "Dormitory", and 10 spaces would be required. Only 2 garage spaces are provided, and as such a variation would be required. Information has been provided that residents rarely have cars, so that may be adequate justification for this variation.

Emails received were then read into the record. Mr. Hubbard reminded the audience that this meeting is informational, and no action will be taken tonight. The emails are as follows:

I am writing in regards to shelter-207-209 E Valley Lane. I strongly oppose this variance!! The neighborhood is full of children walking to school and playing outside. The grade school is a block away. Our children deserve the right to be kids and not have to be scared in their own neighborhood. They also don't need to see some of the behavior I have heard about in the golf road site. Based on the one on Golf road and the number of police calls, it just doesn't work in this family friendly neighborhood.

Thanks for you consideration.

Linda Brelsford

Dear Village planning committee,

It has come to our attention that a shelter is being considered on E Valley Lane in Arlington Heights. I live in this neighborhood and am very concerned since this would be located close to Ivy Hill School and in the path of many students walking to school. For this reason, please do not consider this location for the above referenced shelter.

Sincerely,

Laura and Jeff Heissel

Hello. I urge you to please not pass the zoning for a youth shelter on valley lane. First of all there are a lot of kids that live on valley and circle hill that go to ivy hill school. They walk to and from
School every day. I worry about having this shelter with the amount of calls to the police at the last location. I am worried for our neighborhood bringing in this tile of home. Please vote no and ask them to choose a location not so close to an elementary school.

Thank you,
Christy and Matt Goduto

Commissioner Jensen asked the petitioner to comment on the emails received, with respect to the mentions of activities and police calls at the Golf Road home.

Ms. Santa Maria stated that they are in a commercial area currently, so calls are primarily from Shelter, Inc. Most calls are related to mental health concerns, which pose no threat to the community. In order to better support residents, an in-house counseling program has been created, so each member has a therapist to meet with on a regular basis. Each member is also screened prior to admittance. Within the last few months, there have been no police calls. Police calls are also related to missing persons reports. Members are of an age to be able to come and go as they please, however if they do not return by midnight, per DCFS rules Shelter, Inc. is required to submit a missing persons report.

Commissioner Jensen asked to confirm that most of the police calls were from Shelter, Inc., and that changes have been implemented to reduce the number of calls, including the provision of mental health services.

Ms. Santa Maria confirmed Commissioner Jensen's statement. She added that partnerships have been formed so that if members need mental health medication, they will not have to wait on a list for a psychiatrist.

Commissioner Jensen asked if there were any incidents that would confirm the concerns in the emails related to children.

Ms. Santa Maria stated that there were no incidents to elicit this concern. She believes that those who wrote the letters do not have a complete understanding of the facility or its operation.

Commissioner Cherwin asked where the closest residence is to their current home.

Ms. Santa Maria stated that the closest residence currently is about one-quarter to one-half mile away.

Commissioner Cherwin stated that this new proposal, being in the middle of a residential area, is different than their current facility which is in a commercial area. While the proposal mentions "youth", as the ages of residents are 17 to 21 the individuals are more or less adults. He is concerned about parking, with 12 adults and only 2 spaces for cars. He is also concerned about the 53 police calls. This amount of activity could be a disturbance for a neighbor. He urged Village Staff to put together more detail on the nature of the 53 calls. The only way a Special Use Permit can be approved is if the proposal is not detrimental to those in the community, and that level of police activity could be detrimental.

Mr. Hubbard stated that the meeting had to conclude due to the scheduled Plan Commission meeting. As there was no time to open the meeting to public comment, the project will have to continue on June 9th.

RECOMMENDATION

The Conceptual Plan Review Committee did not provide a recommendation, and will continue the hearing of this proposal on June 9, 2021.

Bruce Green, Chair
CONCEPTUAL PLAN REVIEW COMMITTEE
Jake Schmidt, Recorder

Conceptual Plan Review Committee
6/9/2021

Item: Shelter - 207-209 E. Valley Ln. - T1736

Department: Planning & Community Development

Requested Action

1. Special Use Permit to allow a "Shelter Care Home" on the subject property.

Variations Required

1. Variation to Chapter 28, Section 10.4, Schedule of Parking Requirements, to reduce the number of onsite parking spaces from 10 spaces to two spaces.

Recommendation

The Staff Development Committee (SDC) reviewed the proposed Special Use Permit to allow a "Shelter Care Home" on the subject property and the Variation to Chapter 28, Section 10.4, Schedule of Parking Requirements, to reduce the number of onsite parking spaces from 10 spaces to two spaces and requests that the petitioner address the following items prior to making a formal recommendation on the request:

1. For the requested Special Use Permit, the petitioner shall provide a written response to each of the three criteria necessary for special use approval, which have been included below:

• That said special use is deemed necessary for the public convenience at this location.

• That such case will not, under the circumstances of the particular case, be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity.

• That the proposed use will comply with the regulations and conditions specified in this ordinance for such use, and with the stipulations and conditions made a part of the authorization granted by the Village Board of Trustees.

2. For any requested variation, the petitioner shall provide a written response to each of the four hardship criteria necessary for variation approval, which have

been included below:

• The proposed use will not alter the essential character of the locality and will be compatible with existing uses and zoning of nearby property.

• The plight of the owner is due to unique circumstances, which may include the length of time the subject property has been vacant as zoned.

• The proposed variation is in harmony with the spirit and intent of this Chapter.

• The variance requested is the minimum variance necessary to allow reasonable use of the property.

3. The petitioner shall provide additional details on how the home will be modified and used, what the house rules are for each resident (including whether the residents are allowed to own a car), and how supervision is administered.

4. The petitioner shall hold a neighborhood meeting well in advance of any Plan Commission appearance.

5. A floorplan depicting the proposed interior layout and use of each room must be provided.

6. The petitioner shall comply with all Federal, State, and Village Codes, Regulations, and Policies.

7. These are preliminary comments only and should not be relied upon as identification of the only major issues. The Staff Development Committee reserves the right to change its position on issues upon submittal of a formal application and detailed review.

ATTACHMENTS:

Description	**Type**
Staff Report Updated	Board or Commission Report
CPRC Minutes - 5/26/21	Minutes
Aerial	Exhibits
Plat of Survey	Exhibits
Conceptual Floor Plan	Exhibits
Project Narrative	Correspondence
Supplemental Info Updated	Correspondence
Public Comments	Correspondence

VILLAGE OF ARLINGTON HEIGHTS

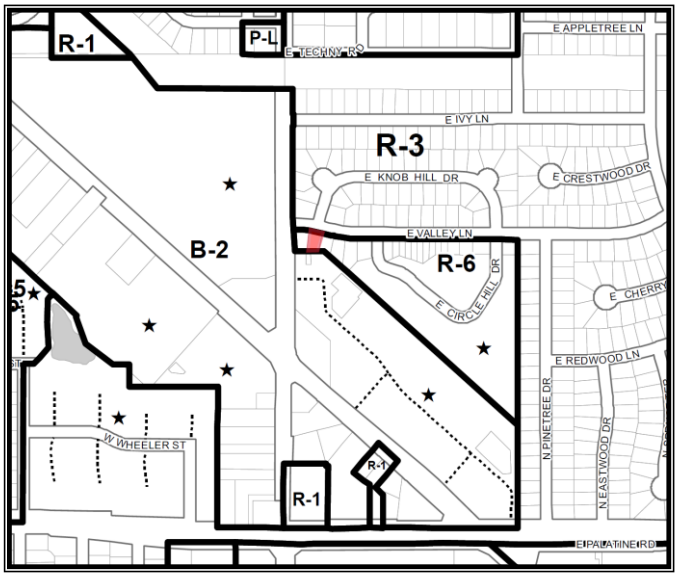
STAFF DEVELOPMENT COMMITTEE REPORT

***Temp File Number**: T1736*
***Project Title**: Shelter, Inc. SUP*
***Location**: 207-209 E. Valley Lane*
***PIN**: 03-17-301-009*

***To**: Conceptual Plan Review Committee*
***Prepared By**: Sam Hubbard, Development Planner*
***Meeting Date**: June 9, 2021*
***Date Prepared**: May 21, 2021 – Updated 6/4/21*

***Petitioner**: Carina H. Santa Maria*
Shelter, Inc.
***Address**: 1616 Arlington Heights Road,*
Arlington Heights, IL 60004

***Existing Zoning**: R-6: Multiple-Family Dwelling District*
***Comprehensive Plan**: Single-Family Detached*



SURROUNDING LAND USES

Direction	Existing Zoning	Existing Use	Comprehensive Plan
North	R-3, One-Family Dwelling District	Single-Family Homes	Single-Family Detached
South	B-2, General Business District	Northpoint Shopping Center (Chase Bank outlot w/drive-thru)	Offices Only
East	R-6, Multi-Family Dwelling District	Two-Family home	Single-Family Detached
West	R-6, Multi-Family Dwelling District	Two-Family home	Single-Family Detached

Requested Action:

1. Special Use Permit to allow a "Shelter Care Home" on the subject property.

Variations Required:

1. Variation to Chapter 28, Section 10.4, Schedule of Parking Requirements, to reduce the number of onsite parking spaces from 10 spaces to two spaces.

Project Update:

The petitioner appeared at the Conceptual Plan Review Committee on May 26, 2021 for a preliminary review of the project. The meeting was adjourned before discussion was complete on the proposal. Accordingly, the petitioner is appearing again before the Conceptual Plan Review Committee to complete discussion on the matter.

The petitioner has provided additional details on their program, which address many of the questions raised during the May 26 meeting. These items have been included in the packet transmitted to the Conceptual Plan Review Committee. As a result of the discussion on May 26, the Police Department has provided additional detail into the calls for service generated by the existing Shelter Inc. location on Golf Road:

- Since beginning operation in 2012, there have been a total of 553 calls for service at the Shelter Inc. property on Golf Road. There are two types of calls for service: criminal and non-criminal. Criminal calls can range from residential burglaries, criminal damage to property, motor vehicle burglaries, battery, financial crimes, theft, etc. Non-criminal calls are suspicious person, vehicle, incident; fire/ambulance calls, well-being checks, traffic accidents, alarms, etc.

- There were 51 criminal related calls which included battery, domestic battery, assaults, theft, motor vehicle theft, disorderly conduct, alcohol & drug offenses, and criminal damage/trespass to property.

- There were a total of 391 runaway/missing adult/missing juvenile reports generated at the Golf Road location. Five of these calls for service were determined to be duplicate reports (reports that had already been documented).

- The remaining 105 calls were non-criminal in nature such as suspicious persons, incidents, and vehicles; traffic accidents, alarms, public service, well-being checks, unwanted subjects, ambulance calls, outside department assists, and domestic trouble (no arrests made) etc.

Project Background:

The subject property is located along East Valley Lane and is 7,932 square feet in size and occupied by a two-story duplex that is currently partially vacant. The structure includes an attached two-car garage, plus sufficient space to park two additional cars (tandem style) within the driveway. The site borders a Chase bank to the south, duplexes on both the east and west sides, and is located across the street from single-family homes. At its intersection with Arlington Heights Road approximately 80' to the west of the subject property, East Valley Lane provides a full access under stop sign control at the westbound approach.

The petitioner, Shelter, Inc, would like to use the building for its Transitional Living Program (TLP), which provides a home for youths assigned male at birth, under guardianship by DCFS, and are between the ages of 17.5-21 and are aging out of the welfare system. The youths would spend two years in the program and would then receive resources and guidance to find permanent housing and secure job opportunities. While residing at the subject property, the youths would receive medical and dental care, clothing, and assistance with general living and social skills so they can be successful upon graduation.

The structure provides two units, one on each floor. Each unit contains three bedrooms, two bathrooms, a kitchen, and a living/common area. The two-car garage is shared between both units and at the rear of the

garage is a separate laundry/storage room. Total capacity would be for 10 youths (five in each unit) with the possibility to increase to 12 youths total with additional staffing. Up to two staff members would be on-site 24 hours a day, seven days a week to monitor and provide support services to residents. A portion of the ground floor would be transitioned into office space for staff.

Zoning and Comprehensive Plan

The subject property is zoned R-6, Multi-family Dwelling District, which is the appropriate district for the current duplex structure on the property. The proposed use is classified as a "Shelter Care Home" and therefore only allowed within the R-6 District via a Special Use Permit. As part of the Plan Commission review process, the petitioner must provide a written response justifying compliance with each of the three Special Use Permit approval criteria, as summarized below:

1. ***That said special use is deemed necessary for the public convenience at this location.***
2. ***That such case will not, under the circumstances of the particular case, be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity.***
3. ***That the proposed use will comply with the regulations and conditions specified in this ordinance for such use, and with the stipulations and conditions made a part of the authorization granted by the Village Board of Trustees.***

The Transitional Living Program operated by Shelter, Inc. is currently located at 397 W. Golf Road in Arlington Heights, and has been there since at least 2012. Over the last several years, the Police department has, on average, received 53 calls for service per year from the current location on Golf Road, and expects the number of calls at the proposed location to be similar. Should the project move forward, the Police Department recommends that each unit within the home be staffed by a Shelter, Inc. employee at all times.

The petitioner must provide additional details on how the structure will be modified and used. Will each duplex unit continue to be separate? Would modifications to open up both units where they function more as one overall home be proposed? Where would the supervision take place if the employee office area is separated from both units and within the garage portion of the building? Would each unit have a dedicated staff member at all times, or would there only be one staff member at certain times? A floorplan depicting the proposed interior configuration must be provided as part of the Plan Commission application. Additional details must be also be provided on the facility rules and regulations, such as is there a curfew for the youths, are they allowed to own cars, and what are the general house rules that each resident must follow? The petitioner has indicated that each youth undergoes a thorough interview process to ensure they possess the mental and physical capabilities to be successful in this program, however, details on the specific screening requirements for residents has not been provided.

The Comprehensive Plan currently designates the property as "Single-Family Detached" which does not comply with the current duplex use or the proposed use of the property as a Shelter Care Facility. However, while the proposed Shelter Care Facility is not a single-family home as envisioned by the Comprehensive Plan, the use is primarily residential in nature and allowed (via Special Use Permit) in all one-family, two-family, and multiple-family residential districts.

The Staff Development Committee recommends that Shelter, Inc. hold a neighborhood meeting well in advance of any Plan Commission appearance, which would allow the petitioner to introduce the project to the surrounding neighbors and understand what questions they may have.

Building, Site, and Landscaping:

The petitioner is not proposing any exterior changes to the building or site at this time. As mentioned above, certain interior changes to the building may be proposed, and as part of the Plan Commission application, the petitioner must provide a floor plan showing the proposed interior configuration of the structure. No Design Commission review is required as no exterior changes have been proposed.

The petitioner is encouraged to reach out to the Building Department to determine if any upgrades are needed to the structure to comply with building code requirements for the proposed use. Staff notes that the facility must have fire sprinklers, emergency escape windows in every bedroom, and fire rated construction separating the first floor from the second floor may be required.

Parking & Traffic:

Per code, a traffic and parking study is required for any Special Use Permit proposed for land that does not abut a major or secondary arterial. East Valley Lane is classified as a collector street and therefore the petitioner must provide a detailed traffic and parking study from a Certified Traffic Engineer that assesses access (location, design, and Level of Service), on-site circulation, trip generation and distribution, and parking. Given the proposed use, the petitioner should clarify if residents are allowed to own a car.

The petitioner will need to clarify if they are proceeding with a variation request, and if so, shall provide written justification to the following hardship criteria to justify their request to waive the traffic and parking study requirement:

- **The proposed use will not alter the essential character of the locality and will be compatible with existing uses and zoning of nearby property.**
- **The plight of the owner is due to unique circumstances, which may include the length of time the subject property has been vacant as zoned.**
- **The proposed variation is in harmony with the spirit and intent of this Chapter.**
- **The variance requested is the minimum variance necessary to allow reasonable use of the property.**

There is no line item for a "Shelter Care Home" within the table of parking requirements, and as such, staff must apply the requirements for the most similar use listed in the table of parking requirements. As such, staff has determined the most similar use is a "Dormitory", which requires two spaces per three residents and once space for each staff member. At maximum capacity of 12 residents, eight spaces would be required for the residents and two spaces for each employee, totaling 10 spaces required. As outlined above, the subject property provides two garage spaces and space for two additional cars to park in the driveway tandem style to each car within the garage (it should be noted that driveway tandem spaces cannot count towards the parking requirement unless approved by a variation). Therefore, the following variation is required.

- ***Variation to Chapter 28, Section 10.4, Schedule of Parking Requirements, to reduce the number of onsite parking spaces from 10 spaces to two spaces.***

If residents are prohibited from owning a car, the Staff Development Committee is open to exploring a variation to reduce the required onsite parking from 10 spaces to two spaces, however, the petitioner will need to provide a written response outlining conformance to the four standards of approval as identified

above and include that response within any Plan Commission application. Per code, one bike parking space is required, which can be accommodated within the garage.

RECOMMENDATION

The Staff Development Committee (SDC) reviewed the proposed Special Use Permit to allow a "Shelter Care Home" on the subject property and the Variation to Chapter 28, Section 10.4, Schedule of Parking Requirements, to reduce the number of onsite parking spaces from 10 spaces to two spaces and requests that the petitioner address the following items prior to making a formal recommendation on the request:

1. For the requested Special Use Permit, the petitioner shall provide a written response to each of the three criteria necessary for special use approval, which have been included below:
   - **That said special use is deemed necessary for the public convenience at this location.**
   - **That such case will not, under the circumstances of the particular case, be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity.**
   - **That the proposed use will comply with the regulations and conditions specified in this ordinance for such use, and with the stipulations and conditions made a part of the authorization granted by the Village Board of Trustees.**
2. For any requested variation, the petitioner shall provide a written response to each of the four hardship criteria necessary for variation approval, which have been included below:
   - **The proposed use will not alter the essential character of the locality and will be compatible with existing uses and zoning of nearby property.**
   - **The plight of the owner is due to unique circumstances, which may include the length of time the subject property has been vacant as zoned.**
   - **The proposed variation is in harmony with the spirit and intent of this Chapter.**
   - **The variance requested is the minimum variance necessary to allow reasonable use of the property.**
3. The petitioner shall provide additional details on how the home will be modified and used, what the house rules are for each resident (including whether the residents are allowed to own a car), and how supervision is administered.
4. The petitioner shall hold a neighborhood meeting well in advance of any Plan Commission appearance.
5. A floorplan depicting the proposed interior layout and use of each room must be provided.
6. The petitioner shall comply with all Federal, State, and Village Codes, Regulations, and Policies.
7. These are preliminary comments only and should not be relied upon as identification of the only major issues. The Staff Development Committee reserves the right to change its position on issues upon submittal of a formal application and detailed review.

_____ May 21, 2021 – Updated June 4, 2021

Bill Enright, Deputy Director of Planning and Community Development

Cc: Randy Recklaus, Village Manager
All Department Heads
Temp File 1736

REPORT OF THE PROCEEDINGS OF

THE CONCEPTUAL PLAN REVIEW COMMITTEE

OF THE VILLAGE OF ARLINGTON HEIGHTS PLAN COMMISSION

HELD AT VILLAGE HALL VIRTUALLY ON: May 26, 2021

Project Title: Shelter, Inc. SUP

Address: 207-209 E. Valley Lane
Arlington Heights, IL 60004

Petitioner: Carina H. Santa Maria - Shelter, Inc.

Address: 1616 Arlington Heights Road,
Arlington Heights, IL 60004

Requested Action:

1. Special Use Permit to allow a "Shelter Care Home" on the subject property.

Variations Required:

1. Variation to Chapter 28, Section 10.4, Schedule of Parking Requirements, to reduce the number of onsite parking spaces from 10 spaces to two spaces.

Attendees:

David Bea
Carina H. Santa Maria, Petitioner
John Sigalos, Plan Commissioner
Bruce Green, Plan Commissioner
Jay Cherwin, Plan Commissioner
Lynn Jensen, Plan Commissioner
Sam Hubbard, Development Planner

Project Summary:

The subject property is located along East Valley Lane and is 7,932 square feet in size and occupied by a two-story duplex that is currently partially vacant. The structure includes an attached two-car garage, plus sufficient space to park two additional cars (tandem style) within the driveway. The site borders a Chase bank to the south, duplexes on both the east and west sides, and is located across the street from single-family homes. At its intersection with Arlington Heights Road approximately 80' to the west of the subject property, East Valley Lane provides a full access under stop sign control at the westbound approach.

The petitioner, Shelter, Inc, would like to use the building for its Transitional Living Program (TLP), which provides a home for youths assigned male at birth, under guardianship by DCFS, and are between the ages of 17.5-21 and are aging out of the welfare system. The youths would spend two years in the program and would then receive resources and guidance to find permanent housing and secure job opportunities. While residing at the subject property, the youths would receive medical and dental care, clothing, and assistance with general living and social skills so they can be successful upon graduation.

The structure provides two units, one on each floor. Each unit contains three bedrooms, two bathrooms, a kitchen, and a living/common area. The two-car garage is shared between both units and at the rear of the garage is a separate laundry/storage room. Total capacity would be for 10 youths (five in each unit) with the possibility to increase to 12 youths total with additional staffing. Up to two staff members would be on-site 24 hours a day, seven days a week to monitor and provide support services to residents. A portion of the ground floor would be transitioned into office space for staff.

Meeting Discussion:

Ms. Santa Maria began by stating that Shelter, Inc. has been operating in Arlington Heights since 1975. One of the programs they offer is a Transitional Living Program. This program assists individuals aging out of the foster care system, providing them with housing for 2 years with life skills training, preparing them for independent living. Currently, the program is run out of a home at Golf Road and Arlington Heights Road, however that home is for sale so a new site is needed. Shelter, Inc. already has a contract on the subject property, with sale contingent upon receiving Village Board approval. The facility would be staffed 24/7, and all DCFS rules and regulations would be followed. Staff members are accredited by the Council on Accreditation, and licensed by DCFS. Residents in the program are required to be employed in the community, or be enrolled in school. Every year Shelter, Inc. serves 1,000 youth and their families in and around Arlington Heights.

Commissioner Green asked Mr. Hubbard to provide the Staff report.

Mr. Hubbard stated that the proposed us is classified as a "Shelter Care Home", which is only permitted in the R-6 Zoning District with a Special Use Permit. The subject site is zoned R-6. The petitioner must provide a written response to Special Use Permit justification criteria for Staff review. Staff has not yet formed an opinion on the project, and needs additional information on what the use will entail. The current home in Arlington Heights operated by Shelter, Inc. has been in use for 10 years, so they do have an established history in the community. Over the years, the Police Department has received a significant number of calls for service at the current home. Staff does have concerns given this history, as the new site is in a much different area than the current home, and Staff needs to adequately assess the impact on the neighborhood that this use would have. The petitioner should hold a neighborhood meeting if they elect to move forward, and Village Staff can assist with identifying properties that should be included in the meeting. The parking classification for this use would be a "Dormitory", and 10 spaces would be required. Only 2 garage spaces are provided, and as such a variation would be required. Information has been provided that residents rarely have cars, so that may be adequate justification for this variation.

Emails received were then read into the record. Mr. Hubbard reminded the audience that this meeting is informational, and no action will be taken tonight. The emails are as follows:

I am writing in regards to shelter-207-209 E Valley Lane. I strongly oppose this variance!! The neighborhood is full of children walking to school and playing outside. The grade school is a block away. Our children deserve the right to be kids and not have to be scared in their own neighborhood. They also don't need to see some of the behavior I have heard about in the golf road site. Based on the one on Golf road and the number of police calls, it just doesn't work in this family friendly neighborhood.

Thanks for you consideration.

Linda Brelsford

Dear Village planning committee,

It has come to our attention that a shelter is being considered on E Valley Lane in Arlington Heights. I live in this neighborhood and am very concerned since this would be located close to Ivy Hill School and in the path of many students walking to school. For this reason, please do not consider this location for the above referenced shelter.

Sincerely,

Laura and Jeff Heissel

Hello. I urge you to please not pass the zoning for a youth shelter on valley lane. First of all there are a lot of kids that live on valley and circle hill that go to ivy hill school. They walk to and from
School every day. I worry about having this shelter with the amount of calls to the police at the last location. I am worried for our neighborhood bringing in this tile of home. Please vote no and ask them to choose a location not so close to an elementary school.

Thank you,
Christy and Matt Goduto

Commissioner Jensen asked the petitioner to comment on the emails received, with respect to the mentions of activities and police calls at the Golf Road home.

Ms. Santa Maria stated that they are in a commercial area currently, so calls are primarily from Shelter, Inc. Most calls are related to mental health concerns, which pose no threat to the community. In order to better support residents, an in-house counseling program has been created, so each member has a therapist to meet with on a regular basis. Each member is also screened prior to admittance. Within the last few months, there have been no police calls. Police calls are also related to missing persons reports. Members are of an age to be able to come and go as they please, however if they do not return by midnight, per DCFS rules Shelter, Inc. is required to submit a missing persons report.

Commissioner Jensen asked to confirm that most of the police calls were from Shelter, Inc., and that changes have been implemented to reduce the number of calls, including the provision of mental health services.

Ms. Santa Maria confirmed Commissioner Jensen's statement. She added that partnerships have been formed so that if members need mental health medication, they will not have to wait on a list for a psychiatrist.

Commissioner Jensen asked if there were any incidents that would confirm the concerns in the emails related to children.

Ms. Santa Maria stated that there were no incidents to elicit this concern. She believes that those who wrote the letters do not have a complete understanding of the facility or its operation.

Commissioner Cherwin asked where the closest residence is to their current home.

Ms. Santa Maria stated that the closest residence currently is about one-quarter to one-half mile away.

Commissioner Cherwin stated that this new proposal, being in the middle of a residential area, is different than their current facility which is in a commercial area. While the proposal mentions "youth", as the ages of residents are 17 to 21 the individuals are more or less adults. He is concerned about parking, with 12 adults and only 2 spaces for cars. He is also concerned about the 53 police calls. This amount of activity could be a disturbance for a neighbor. He urged Village Staff to put together more detail on the nature of the 53 calls. The only way a Special Use Permit can be approved is if the proposal is not detrimental to those in the community, and that level of police activity could be detrimental.

Mr. Hubbard stated that the meeting had to conclude due to the scheduled Plan Commission meeting. As there was no time to open the meeting to public comment, the project will have to continue on June 9th.

RECOMMENDATION

The Conceptual Plan Review Committee did not provide a recommendation, and will continue the hearing of this proposal on June 9, 2021.

Bruce Green, Chair
CONCEPTUAL PLAN REVIEW COMMITTEE
Jake Schmidt, Recorder

GIS consortium MapOffice™

Aerial



Map created on May 10, 2021.

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Disclaimer: This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently conf
for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise
location boundaries on the ground.

Address and Parcel for Photo View

Parcel Lines for Photo View

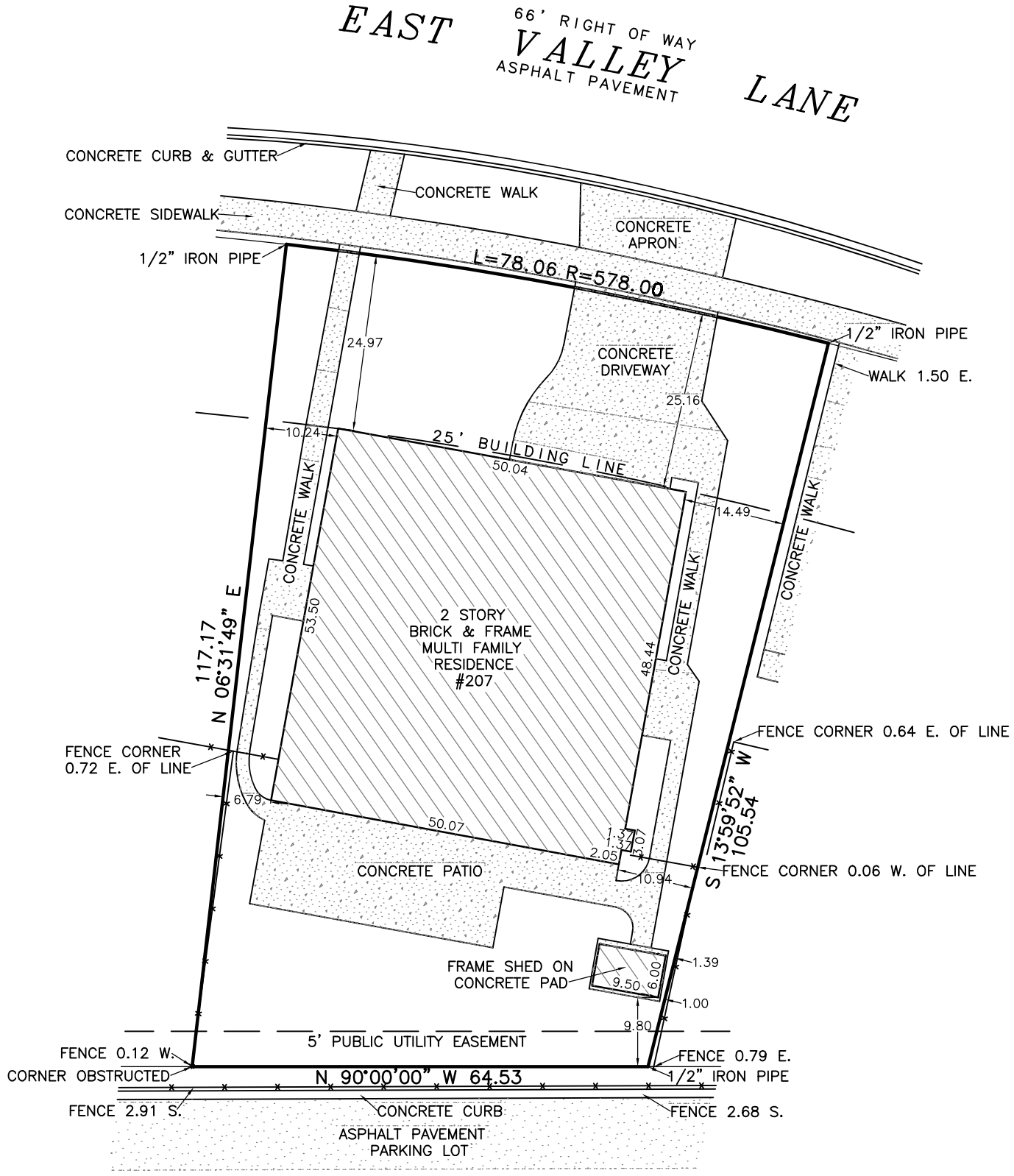


T.K.D. Land Surveyors, Inc.
P.O. Box 212, South Elgin, Illinois 60177
Phone: (847) 997-9292
tkdlandsurveyors@att.net

PLAT OF SURVEY

OF

LOT 36 IN KNOB HILL UNIT 1, IN SECTION 17, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.



LEGEND

———x———x——— CHAIN LINK FENCE

MEASURED LOT AREA = 7,932 SQ. FT. (0.182 ACRES)

* All dimensions shown are given in feet & decimal parts thereof
* No angles or distances are to be assumed by scaling
* Legal description, building lines and easements are taken from recorded subdivision plat and/or other available documentation. Refer to title policy, deed or local jurisdiction for building setbacks and easements not shown hereon and report any discrepancies.

Scale: 1"=20'
Order # 21-183
Address: 207 E. Valley Ln.
Arlington Heights, IL 60004
P.I.N. 03-17-301-009-0000
Ordered by: Reda/Ciprian/Magnone, LLC

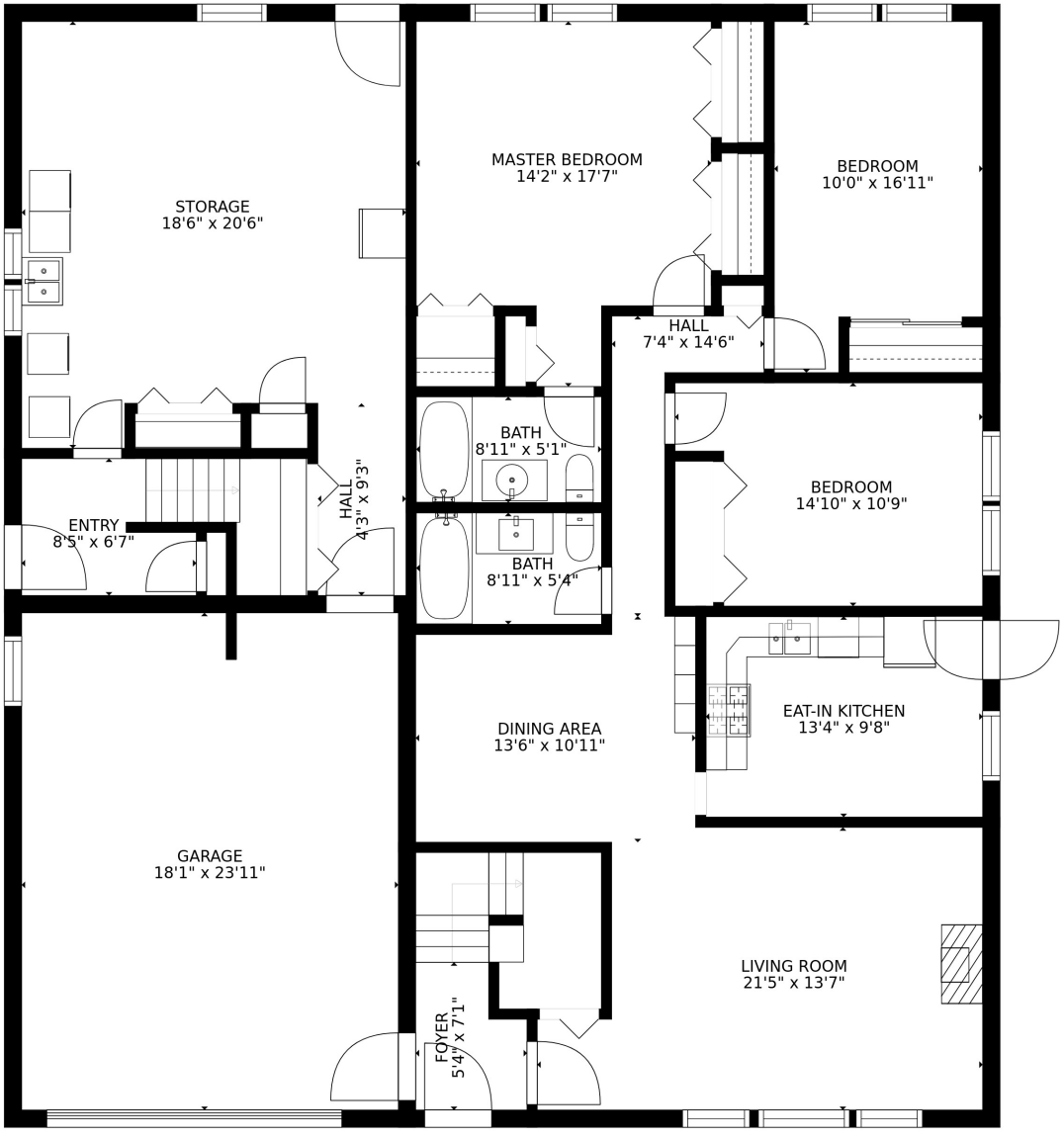
KEITH E. DELANEY
035-003385
PROFESSIONAL
LAND SURVEYOR
STATE OF
ILLINOIS
SOUTH ELGIN, ILLINOIS

THIS SURVEY IS VALID ONLY WITH EMBOSSED SEAL

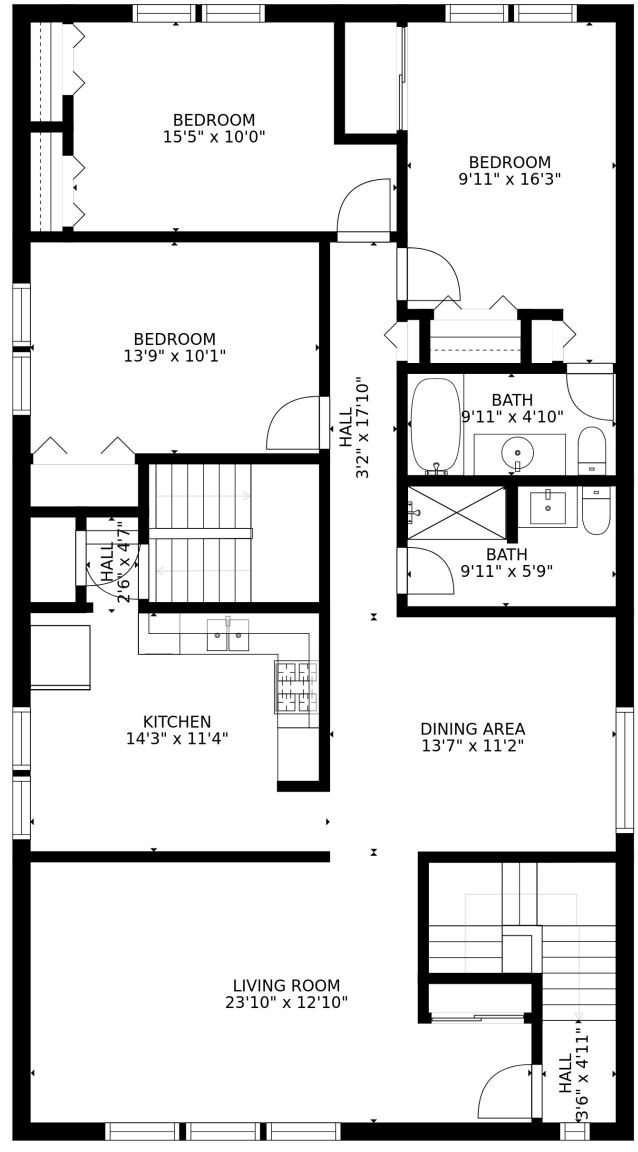
STATE OF ILLINOIS)
COUNTY OF KANE) SS.

I, Keith E. DeLaney, an Illinois Professional Land Surveyor do hereby certify that I have surveyed the above described property, and that the above plat is a correct representation of said survey.

Lic. Exp. 11-30-22
Keith E. DeLaney Illinois P.L.S. #035-003385
Dated: May 3, 2021
Field work completed: May 3, 2021
Professional Design Firm Lic. No. 184.005204
This professional service conforms to the current Illinois minimum standards for a boundary survey.

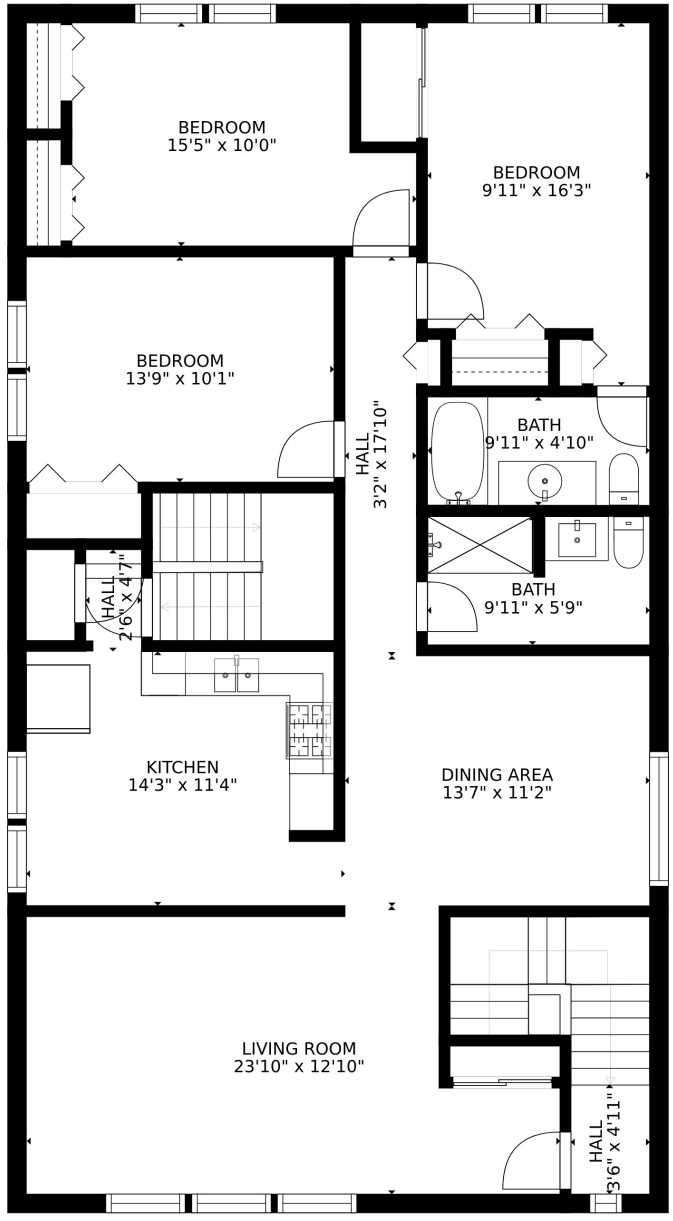


FLOOR 1

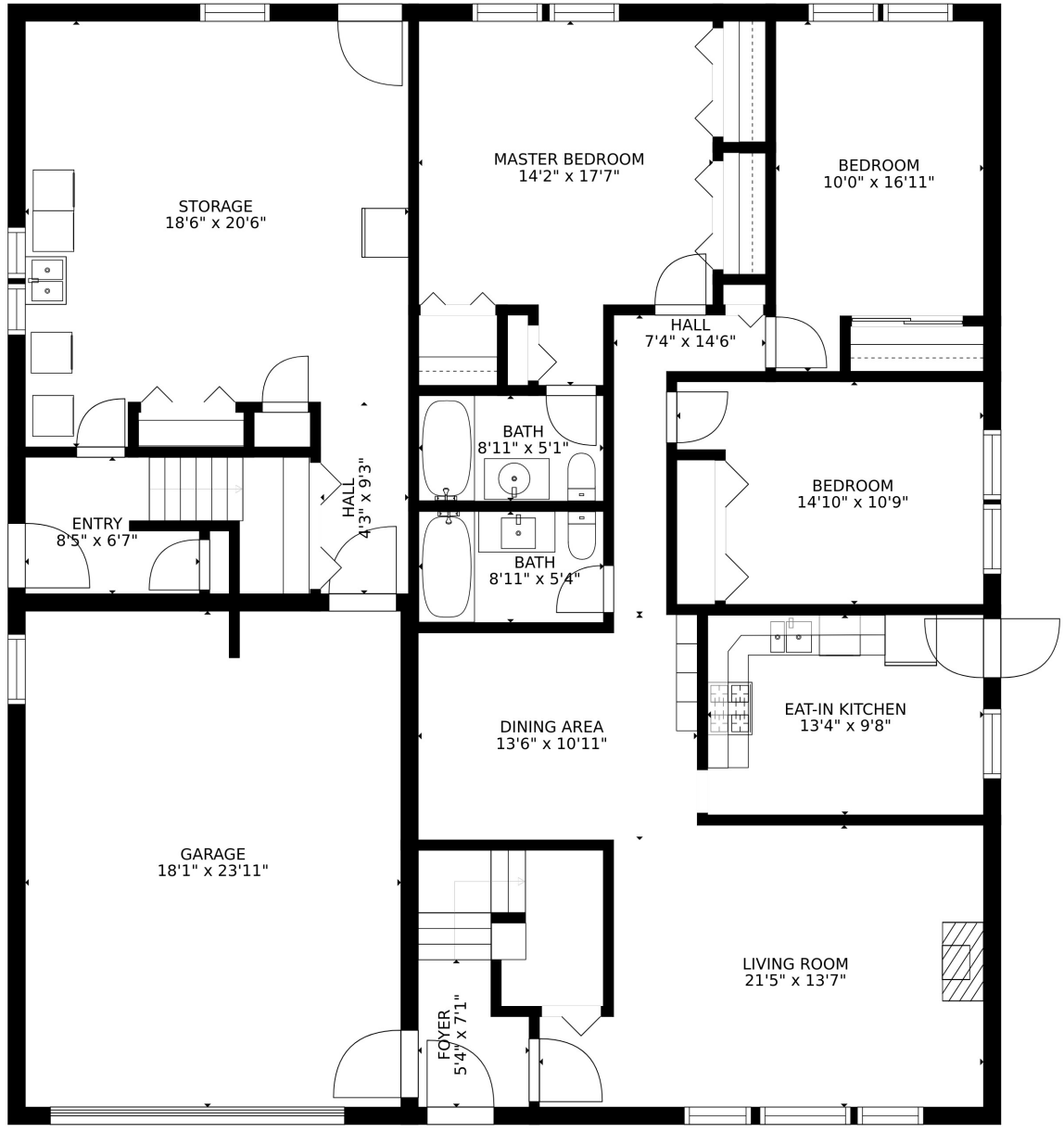


FLOOR 2

SIZES AND DIMENSIONS ARE APPROXIMATE, ACTUAL MAY VARY.



SIZES AND DIMENSIONS ARE APPROXIMATE, ACTUAL MAY VARY.



SIZES AND DIMENSIONS ARE APPROXIMATE, ACTUAL MAY VARY.

Project Proposal
Prepared for: Village of Arlington Heights Planning and Community Development Department
February 3, 2021

Shelter, Inc. is seeking to purchase the property located at 207 and 209 East Valley Lane in Arlington Heights for its Transitional Living Program. We have developed the following project proposal to assist the Village of Arlington Heights Planning and Community Development Department as Shelter, Inc. moves through the zoning process to ensure the continued success of this program.

About Shelter, Inc.

Shelter, Inc. began in 1974 as a grassroots community initiative to provide temporary care for children who had been abused, neglected, or who required supervision due to a family emergency. Former Arlington Heights Deputy Police Chief, the late Paul Buckholtz, was disheartened by the lack of support for youth in the area who were in crisis. Often brought to the police station in the middle of the night, these children would have to sleep in a jail cell until social services arrived the next morning. It was Sgt. Buckholtz's vision that the members of the community would open their homes and provide a safe and loving environment until the proper resources could be provided. From his initiative, Shelter, Inc. was officially formed in 1975.

Since then, we have grown in programs, and are the only organization in Illinois providing fully comprehensive and community-based services for those ages birth to 24, and their families, who are at risk and in need.

Shelter's mission is to end the cycle of child abuse by providing a comprehensive network of support to children, their families, and our community to create safe, healthy, and nurturing homes. We are committed to having the most comprehensive network and believe we must utilize all available technology, advanced training, and resources to this end. For this vulnerable and under-served population, Shelter's coordinated care is typically their only support, and they are deserving of the highest quality of care.

Our services are available 24 hours a day, 365 days a year. Our programs include two Emergency Group Homes for youth ages 11-17, a Foster Care program, a two-year Transitional Living Program for older youth ages 17-21 aging out of the welfare system, Healthy Families abuse prevention for first-time and at-risk families whose children are ages birth-5, Homeless Youth placement with Case Management, a Clinical Mental Health Program, and Community Education and Referrals.

In our last fiscal year, Shelter served 1,268 children and families with more than 26,000 days of care and resources. As our community deals with the effects of the pandemic, we expect our needs to increase. Illinois state agencies have estimated that calls to the Child Abuse Hotline are down more than 60% since the Governor's Shelter in Place Executive Order. This is not because there is a decrease in abuse and neglect, but because the protections in place for the children in our community are gone. Schools are closed, mental health services are being conducted virtually and more families are in crisis as they struggle with joblessness, food insecurities and affordable healthcare.

Transitional Living Program

Shelter, Inc's Transitional Living Program (TLP) supports youths ages 17.5 – 21 who were assigned male at birth, aging out of the child welfare system. The goal of this two-year program is to support residents in a safe, appropriate, and stable home-like environment as they learn to transition to sustainable, healthy and independent living. Support services target continuing education, stable employment, permanent connections, and social and emotional well-being. Life skills training includes essential skills from cooking and nutrition to budgeting, work ethics, and

building self-esteem. In most cases, this is the last opportunity for these young adults to learn healthy choices, resist gangs, crime, drugs while living off the streets, and to build productive lives with promising futures. Shelter's TLP is licensed through the Illinois Department of Children and Family Services and is one of only 23 programs of its kind in the state.

TLP Residence Proposal

Since 2012, Shelter, Inc. has leased property at 397 Golf Road in Arlington Heights. In December 2020, the owner of the property put the land, which includes 2.5 acres and a retail store, on the market for $2,178,000. Once the property is sold, we expect that we will be asked to vacate the home as the property is currently zoned for mixed use (residential/retail/warehouse). For the safety and security of our residents, Shelter, Inc. is looking to purchase other residential property and relocate the program.

Shelter, Inc. proposes to purchase the property at 207 and 209 East Valley Lane in Arlington Heights. Each property is a multi-unit residence with 3 bedrooms, 2 bathrooms, and a kitchen and living/common area. At this time, each unit would house up to 5 youth for a total of 10, with an option to increase to 12 youth in the future with additional staffing. This location is ideal as it is accessible to public transit and is optimally located near retail and local businesses that can provide multiple job opportunities.

Eligible youth must be at least 17.5 years old, assigned male at birth, and under the guardianship of DCFS. Each youth undergo a thorough interview process to ensure they possess the mental and physical capabilities to be successful in this program. Many of these young people are currently undergoing treatment for mental health issues; however, the level of their diagnosis typically does not qualify them as disabled as defined by the State of Illinois.

Up to two (2) staff persons would be on-site 24 hours a day, seven days a week to monitor and provide support services to residents. The basement of the residence would be transitioned into office space for staff. Our experienced and professional counselors strive to motivate residents and facilitate the learning of basic living and social skills such as:

- Advancing their education to obtain a high school diploma or GED
- Obtaining and maintaining employment
- Developing interpersonal relationships and socialization skills
- Menu planning, grocery shopping and meal preparation
- Accessing and managing medical and dental care
- Obtaining and maintaining a checking and savings account
- Establishing credit

Our program also provides:

- Purpose/Success driven in-house mentoring
- Health screening for each resident by Shelter, Inc.'s nursing consultant
- Physical examination by a medical doctor
- Vision and dental care
- Clothing, prescription drugs and personal hygiene items

- Career preparation
- Group and individual counseling

After completion of the two-year program, the youth are provided with resources and guidance to find permanent housing and secure job opportunities.

Impact on the Surrounding Community

The residents of Shelter's TLP do not own individual vehicles and utilize other forms of transportation i.e., Uber, public transportation. During a typical 24-hour period, there is only one staff person with a personal vehicle on site. As shifts change or other support staff are on-site to provide complementary services, there may be one additional vehicle parked at the residence.

Shelter's Executive Director, Carina Homan Santa Maria, has worked closely with members of law enforcement at the Village of Arlington Heights Police Department, developing a strong partnership to maintain the safety and security of the members of the Village. Our residents are established members of the northwest suburban community, attending local schools, and working at nearby businesses. Additionally, there will be no significant changes to the population residing in this program, therefore, we do not anticipate any need for additional safety precautions.

The relocation of Shelter, Inc's Transitional Living Program will prevent the disruption of services for this vulnerable population. Thank you for your consideration.

Shelter Inc. is requesting a Special Use Permit for the property along East Valley Lane for our Transitional Living Program (TLP). The following is our written response to the concerns of the Conceptual Plan Review Committee. We appreciate the opportunity to work with you on this special project.

On page 2 of the staff report, it is recommended that each of the two units within the home be staffed by Shelter, Inc. at all times. The Department of Children and Family services, which licenses this program, requires that a staff person be on site 24 hours a day. At this time, there are no plans to modify the property and each duplex unit would remain separate. However, staffing and program requirements are put in place to maintain the highest level of safety and security. Those requirements are as follows:

Zoning and Comprehensive Plan

- A Shelter staff member must be on site and awake at all times. We are mandated by the Illinois Department of Children and Family Services (DCFS) to have one staff person on site for every six (6) residents, 24 hours a day. Therefore, if both units are occupied, there is a dedicated staff person for each unit. Additional staff are on site as needed to provide other resources to the residents, i.e., counseling sessions, case management.
- Shelter staff must conduct and document a check on all residents at least once an hour. This includes the overnight hours and bedroom checks. All monitoring must be documented in daily logs and shift notes. These notes document which youth are present in the home, the time youth enter or leave the home, where the youth have gone. These notes are shared/emailed at the end of each shift to all TLP staff to ensure that all staff are familiar with the activities and whereabouts of each youth.
- Security cameras will be installed throughout the property including the outside and common areas to assist in monitoring the youth while staff may be in their office.
- Each youth is required to sign a contract that outlines the rules and expectations for the TLP. Residents over the age of 18 are allowed to leave the home for work, school or personal reasons. The TLP does have a curfew, even for youth over 18 years old, which is 12am. Each youth is allowed to attend overnight visits with family and friends; however, they are expected to fill out an overnight form which indicates the name, address, and phone number of who they will be visiting and when they will return. If a youth has not completed one of these forms, and they have not returned to the program by the curfew time of 12am and staff are unable to reach them on their cell phone, the staff are instructed to file a missing person's report with the police department and the DCFS missing person unit is notified.
- The Interview Questions that are used screen a youth for our TLP is attached. The TLP does not accept any youth who are required to register as a juvenile or adult sex offender.
- The TLP Youth Handbook and Resident Contract forms which include the rules and regulations for the home.

- Shelter, Inc. will hold a neighborhood meeting to allow for communication with the surrounding neighbors.

Building, Site and Landscaping

- We do not propose any changes to the interior or exterior of the building or site at this time.
- Shelter, Inc. will reach out to the Building Department to determine if any upgrades are needed to comply with building code requirements.

Parking and Traffic

- The proposed use of the property will not alter the essential character of the locality and will be compatible with existing uses and zoning of nearby property.
- While residents are allowed to own a car as a means to help them establish their goal of independence, only two (2) residents in 12 years have ever owned a car. If needed, Shelter would require that only the first two (2) residents would be allowed to have a car on the property on a first come, first served basis. This property was selected because of its close proximity to businesses and public transit so that residents can work and/or go to school without the use of a car.
- Staff would have a car on the property (up to two cars) that would be in the garage/driveway during overnight hours. Any additional staff or visitors would be during normal business hours and would only be at the residence for a short period of time, allowing for street parking.
- Overnight visitors are not allowed, so additional overnight parking is not needed.
- One bike parking space would be provided in the garage.

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TLP Interview Questions

Name: _____ DOB: _____ Age: _____

Date referral received from DCFS: _____ Date of interview: _____

Current placement: _____

What are you looking to get out of a TLP?

_____

_____

_____

Are you currently in High School? Yes No Year: 9 10 11 12

Graduated: Yes No Date: _____

If in school, how is your school attendance? Please explain.

_____

_____

_____

IEP: Yes No

What does a typical day look like to you?

_____

_____

_____

How do you handle freedom and less structured environments?

_____

_____

_____

Are you currently employed? Yes No
If yes, where are you currently working?

_____

_____

_____

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Are you willing to obtain employment as it is an expectation in all TLP programs? Yes No
If no, please explain:

Do you have any psychiatric diagnosis? Yes No
If yes, please list:

Are you currently prescribed any medications and/or psychotropic medications? Yes No
If yes, please list:

Are you compliant with taking all prescribed medications? Yes No
If no, please explain:

Do you have any medical concerns that require ongoing medical treatment? Yes No
If yes, please explain:

Are you currently attending therapy? Yes No
If so, are you compliant and what are you currently working on? Yes No
If no, please explain:

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What is your willingness to participate in recommended services? (i.e. individual therapy, group therapy, groups, psychiatric assessment and monitoring)

Are there any issues of suicidal and/or homicidal ideations (current or historic)? Yes No
If yes, please explain:

Are there any issues of self harm (current or historic)? Yes No
If yes, please explain:

Have there been any current or historic substance abuse issues? Yes No
If yes, please explain:

What are some of your current hobbies or interests?

Who do you identify as your healthy support systems/relationships?

Do you have regularly scheduled visits with family, friends, supports? Yes No
If yes, please explain with who, how often, where do they occur, etc.?

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Do you have any children? Yes No
If yes, please explain current visitation plan, involvement in TPSN services, etc.:

Have there been any incidents of problematic behaviors? Yes No
If yes, please explain:

Have there been any issues of aggression? Yes No
If yes, please explain:

Have there been any incidents of police involvement/legal history? Yes No
If yes, site specific offenses, dates, and status:

Have you been on Probation/Parole? Yes No
If yes, please explain the reason and dates:

Have there been any incidents of sexually problematic behaviors (current or historic)? Yes No
If yes, please explain:

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Have you ever had to register as a Sex Offender? Yes No
If yes, please explain:

Have there been any issues regarding Domestic Violence? Yes No
If yes, please explain:

Is there gang involvement (current or historical)? Yes No
If yes, please explain:

Are there any incidents of fire setting/arson? Yes No
If yes, please explain:

The Shelter, Inc. TLP provides equality of services and care to everyone, regardless of people's gender, gender identity, race, religion or belief or sexual orientation. We have zero tolerance for anyone who discriminates, bullies, or makes any disparaging comments.

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RESIDENT CONTRACT

The Shelter, Inc. TLP program offers residents the opportunity to achieve educational and vocational goals while residing in a home setting, under the support of staff, and under the umbrella of a child welfare agency. Shelter, Inc. TLP seeks to assist residents in working on and achieving their educational, vocational, and life goals. Support (in the form of casework, therapy, staffing, assistance with life skills and groups) is regularly offered to help residents obtain their individual goals. Residents are expected to take advantage of these services and to demonstrate effort towards their goals. Residents work to better their own lives with skills and tools which they can gain through the TLP program.

This lease serves to outline the basic expectations of the TLP program:

1. **TERMS:** Residing in the Shelter, Inc. TLP program requires a commitment to work towards vocational, educational and independent living goals. Biweekly tasks will be identified in conjunction with residents which help them to develop their overall goals. Allowance is distributed based on completion of the biweekly tasks (see allowance section).

2. **PAYMENT:** The ability to pay monthly rent is a big responsibility in learning to be independent. Regular payment can build credit, failure to pay rent can result in an unstable housing situation. Residents do not have rental payment obligations at the TLP, but staff will frequently discuss and educate residents on budgeting, financial literacy and money management. At the beginning of each month, a proposed budget form is turned into the caseworker.

3. **FINANCIAL LITERACY**: Independence relies on the ability to earn income and manage personal finances. Each resident is required to work with the caseworker to complete financial literacy training which focuses on budgeting and financial skills. It is expected that financial literacy will be completed by the scheduled final DCIPP at 20.9 years old.

4. **SECURITY DEPOSIT**: At intake, the resident will complete an initial 'lease agreement' on which he will identify his goals while residing at the TLP.

5. **ONGOING SECUIRTY DEPOSIT**: Once employed, the resident is required to submit paystubs and verification in order to track and support the youth's employment. Copies of bank statements will also be required in order to help the youth monitor personal savings (separate from the emancipation funds) and determine appropriateness and readiness for an Independent Living Program. Paystub verification is needed for DCFS purposes as well for the Employment Incentive Program funding.

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6. **ALLOWANCE**: Residents will receive $25 allowance every other week for the first 30 days of the program. Following this probation period, a spend down will begin on allowance (see TLP spend-down plan). Allowance distribution is directly aligned with completion of 4 weekly tasks. Tasks not completed on day of staffing are given until Thursday for completion. On Thursday, if tasks and additional chores are completed, then full allowance can be earned.

    a. **4 BIWEEKLY TASKS**
        i. **Vocational:** Each resident is expected to obtain and maintain employment. They will have a biweekly vocational task to align with their personal vocational goal. Staff assists residents in understanding the need for employment in order to financially meet their living needs.
        ii. **Educational:** It is a requirement that a high school diploma/GED will be obtained. Community college/trade school and other training opportunities are strongly encouraged to help youth advance their education. Staff will assist the resident in setting small educational goals (i.e. FAFSA application, college application, college visits) in order to achieve the overall goal.
        iii. **Independent Living:** Each resident is expected to keep their room clean and to help out with the household chores to teach independent living skills and healthy responsibility.
        iv. **Life Skill:** Each resident is expected to work on such things as cooking, grocery shopping, budgeting, savings, medical/dental/vision appointments, etc. The staff will assist the resident in identifying areas that need more guidance and support and then assist the resident to achieve these skills.

7. **UTILITIES:** Utilities are covered for the program residents. The resident is required to have a phone. The resident will receive a monthly stipend to be used towards the purchase of a cell phone and plan. Personal phone plans are entirely the responsibility of each resident (see TLP phone contract). The phone stipend is distributed one time per month to each resident at the beginning of each month. The resident has the right to deny these funds and request that these funds be placed directly into his emancipation account. These funds are included in the spend down plan.

8. **OCCUPANTS:** Up to 6 residents may live in the Shelter, Inc TLP. There are 2 residents per bedroom. Only residents are allowed in the bedrooms for safety and privacy of our youth. Guests must follow the guest policy and sign in and provide identification at the office. No food is allowed in the bedrooms.

9. **PETS:** No pets are allowed on the premises. For those interested, please enjoy the view of the llamas, chickens, goats and ducks from the back window.

10. **NOISE:** Shelter, Inc. TLP houses up to 6 residents. The resident agrees not to cause or allow any noise or activity on the premises which might disturb the peace and quiet of another resident and/or neighbor. Failure to follow this term of the lease may result in fine, removal of equipment, etc.

11. **CURFEW:** We follow the community expectations of curfew, which are based on age. If you are under 18 years old, you are expected to be onsite at 11:00pm. If you are over 18 years old, you do not have a community-based curfew. However, you are expected to respect your house mates and maintain a calm and quiet environment after 12:00am and through the overnight shift (11pm-7am). We expect everyone to be back on site at 12:00am unless prior arrangements have been made and/or the youth is at work. If you are not on site at 12am and/or did not make prior arrangement of which you informed the TLP staff, you will be reported AWOL per DCFS request. If you know that you will be staying overnight somewhere, you will need to fill out an overnight form with the staff prior to leaving. Overnight forms are not to be used in place of a later curfew.

12. **EMPLOYMENT:** Ability to work and care for oneself is imperative to independent living. Additionally, DCFS offers the Employment Incentive Program option which offers $150 per month for up to 12 months so long as the resident has graduated from high school and works at least 80 hours per month. Once a resident obtains employment, he is required to submit verification of his employment and pay stubs to the Caseworker.

13. **MEDICAL:** Personal health is the foundation for a healthy life. Full participation is expected in scheduling and attending medical appointments (including initial nursing assessment, yearly physicals, vision and dental exams).

14. **TLP QUARTERLY TRANSITION/DISCHARGE STAFFINGS:** Ongoing progress and effort toward one's goals is paramount to success in the Shelter, Inc. TLP. Residents are required to attend quarterly scheduled staffings with the Clinical Director, Caseworker, Treatment Coordinator, and DCFS Monitor to assist them in remaining on target for goal completion.

15. **DESTRUCTION OF PROPERTY:** The Shelter, Inc. TLP is a shared home. Destruction thereof or the property will result in fines being deducted through allowance.

16. **PROPERTY MAINTENANCE:** A well maintained home displays pride and comfort for residents. Property will be properly maintained per the house guidelines.

17. **EVICTION FROM PREMISES:** If a youth's case is closed by agreement or court order prior to the youth turning 21 years old, the youth must vacate the premises immediately. The youth will be expected to remove all personal belongings the same day the case has been closed. The agency will not be responsible for storing the personal items or paying for a mover or storage unit. If the items have not been removed within 7 days of the case being closed, the agency will discard all items with no reimbursement to the youth.

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RESIDENT HOUSE CONTRACT: LEASE AGREEMENT

Youth Name: _____ **Date:** _____

The purpose of Shelter Inc. Transitional Living Program is to prepare residents for emancipation from DCFS. In order to achieve a successful emancipation, I agree to work on skills of independence while residing at the Shelter, Inc TLP.

I would like to accomplish the following while at TLP:

_____

_____

_____

How TLP staff can help me accomplish those goals:

_____

_____

_____

_____

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Transitional Living Program Handbook



Congratulations on being accepted to our program! We encourage you to take advantage of all that we have to offer. You have been presented with a unique opportunity and we anticipate that you will take advantage of the opportunities that this program will create for you. In the following pages, specific topics will be discussed which include educational information, employment information, transportation schedules, as well as rules and expectations. Please read everything carefully, as it will answer many of the questions you might have.

General Information	People To Know	Program Expectations
Basic information that will assist you in making this placement a productive one!	A list of Shelter, Inc. faculty and staff.	A brief guide that explains in detail the general rules and expectations of the TLP program.
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Shelter, Inc.'s Transitional Living Program (TLP) is a program for young males, ages 17 1/2 to 21. Our program provides a house setting where youth can learn to be more independent. We can accommodate up to 6 young men at a time, for the duration of 12 to 18 months each. This TLP offers a safe environment with many local resources and opportunities as young men prepare to be increasingly more self-sufficient and continue to grow towards independent adulthood. While residing in Shelter, Inc.'s TLP, youth are to work towards graduating from high school or completing a GED. Youth are also to obtain employment, have active and open checking/savings accounts, and treat the house and program with respect.

Our experienced and professional TLP Team will strive to motivate youths and facilitate the learning of basic living and social skills such as:

- Creating a resume
- Obtaining and maintaining employment
- Advancing your education to obtain a high school diploma, GED, or college credits
- Developing interpersonal relationships and socialization skills
- Menu planning, grocery shopping, and meal preparation
- Accessing and maintaining medical, dental, and vision care
- Obtaining and maintaining checking and savings accounts, money management
- Establishing credit
- Financial Literacy



Our program provides:

- Housing
- Temporary Income Support
- Career Preparation/ support
- Educational Assistance/ support
- Purpose and success driven in-house mentoring
- Educational mentors
- Access/transportation to medical, dental, and vision care
- Mental health/ well-being counseling
- Caseworker services
- Transition to independent living

General Information

Transitional Living Program (TLP) services include casework and other supportive services that assist you with completing your secondary education (high school graduation or GED), developing basic self-sufficiency skills, establishing or re-establishing legal relationships, as well as building permanent connections with committed adults. This program also prepares youth for college, emancipation/launch, and/or an Independent Living Program (ILO).

AT A GLANCE

Program Purpose

To prepare young people for transition to an Independent Living Program (ILO) or launch

Program Criteria

- Between ages 17 1/2 to 19 upon entry
- Participation in secondary education
- Permanency goal of independence
- Willingness to participate in counseling as recommended
- Willingness to work on skills towards independence

Staff will work with you to assess your competencies and skills in several domains using The Ansell Casey Life Skills Assessment and the ILO/TLP Life Skills Assessment after admission. As your strengths and needs are identified, a plan for developing and strengthening your skills will be created and incorporated into your discharge plan. Skills and competencies are to be addressed in the following areas:

- Employment and education
- Food management and cooking
- Medical/mental health care
- Personal care and health
- Money and time management
- Public transportation
- Recreation
- Independent and social skills
- Community resources and other services
- Developing a positive support system and healthy relationships

Vocational Development

This TLP Program is also designed to assist you in all aspects of your vocational development including but not limited to:

the processes of obtaining employment, resume and cover letter development, interviewing, basic work ethics, understanding your paycheck, maintaining job employment, etc.

We will help you determine where to find employment, teach you decision making strategies, how to set goals, learn communication skills, personal exploration/self-evaluation, career/vocational exploration, and counseling. We will work on maturity skills, performance evaluation, basic job application competition, writing, and oral skills.

Staff Directory

Carina Santa Maria …….Executive Director

Gina Ciulla …….Clinical Director
gciulla@shelter-inc.org 847-595-0262

Caitlyn Lierman …….Caseworker
clierman@shelter-inc.org 847-595-0264

Kristie Langley …….Treatment Coordinator
klangley@shelter-inc.org 847-595-0293

Shannon Carter …..……TLP Coordinator
scarter@shelter-inc.org 847-595-0162

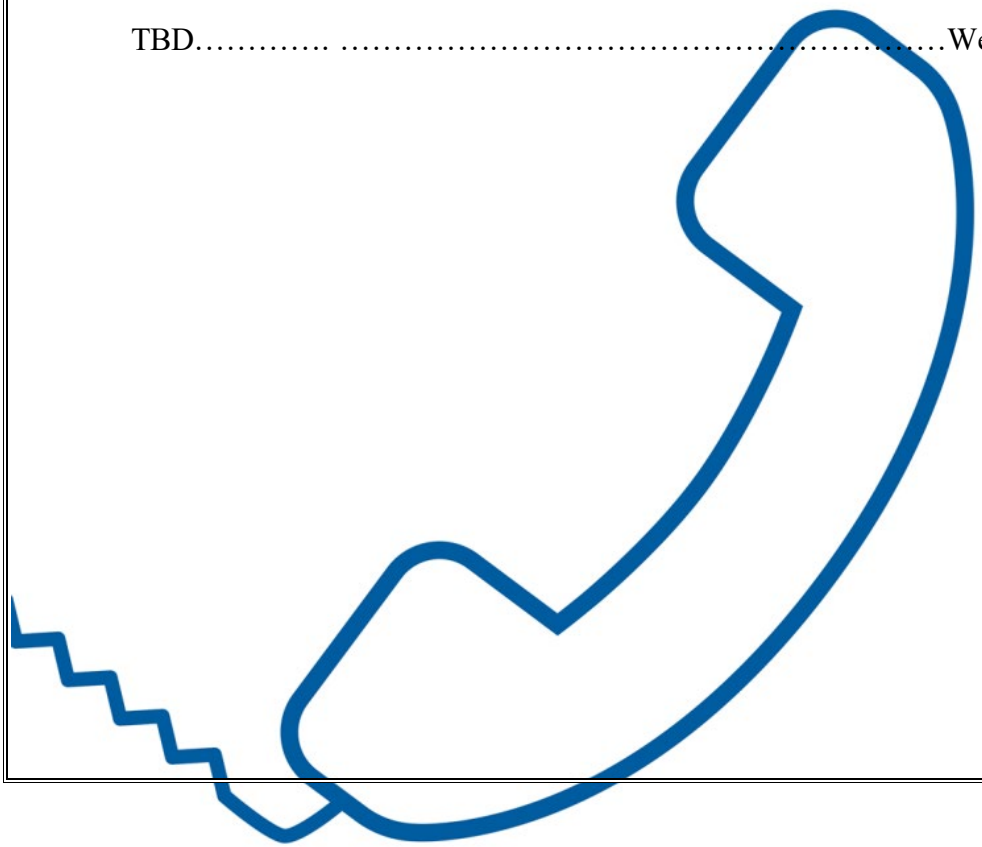
Stacy Morrow ……..…..TLP Resident Advisor
smorrow@shelter-inc.org

Andre Barnes…….TLP Resident Advisor
abarnes@shelter-inc.org

Gina Lozano ……Overnight TLP Resident Advisor
glozano@shelter-inc.org

Ken Harris……Overnight TLP Resident Advisor
kharris@shelter-inc.org

TBD……. ……Weekend TLP Resident Advisor





Bi- Weekly Staffings

Shelter, Inc. staff holds meetings every-other week in the TLP house. These meetings are for you to check in with the staff about your well- being, work, school, etc. You will also be required to set 4 goals for yourself that you will work towards accomplishing over the next two weeks. If you accomplish 3 out of the 4 goals, you will receive an allowance based on the DCFS Spend Down Plan (see page 7). If you do not meet your goals, your allowance will be put into your emancipation fund. This is also the time to receive your grocery, phone and clothing checks, and transportation funds.



The bi- weekly staffing dates are posted on your personal calendars, located in the dining room, and in the TLP office. If you have missed a staffing for any reason other than work or school, you will have to request a new staffing in writing by Wednesday afternoon to the Program Coordinator.

• Request forms are located on bulletin board in dining room.
• Your staffing needs to be scheduled with Shannon Carter.
• You may receive your grocery check and allowance (if applicable) only after you complete the rescheduled staffing.
• You may receive a portion of your grocery check before completing your staffing. You will receive the rest after completing the rescheduled staffing.

Dates	Age	% Held	Amount Held	Amount Given	Groceries	Allowance	Clothing	Phone	Transportation
	17.5	0%	$0	$477.00	$216.00	$55.00	$55.00	$43.00	$108.00
	18	2.5%	$11.93	$465.07	$210.60	$53.62	$53.62	$41.93	$105.30
	18.25	5%	$23.85	$453.15	$205.20	$52.25	$52.25	$40.85	$102.60
	18.50	7.5%	$35.79	$441.21	$199.80	$50.87	$50.87	$39.77	$99.90
	18.75	10%	$47.70	$429.30	$194.40	$49.50	$49.50	$38.70	$97.20
	19	12.5%	$59.63	$417.37	$189.00	$48.12	$48.12	$37.63	$94.50
	19.25	15%	$71.55	$405.45	$183.60	$46.75	$46.75	$36.55	$91.80
	19.50	17.5%	$83.47	$393.53	$178.20	$45.38	$45.38	$35.47	$89.10
	19.75	20%	$95.40	$381.60	$172.80	$44.00	$44.00	$34.40	$86.40
	20	20.5%	$97.78	$379.22	$171.72	$43.73	$43.73	$34.19	$85.85
	20.25	30%	$143.10	$333.90	$151.20	$38.50	$38.50	$30.10	$75.60
	20.50	35.25%	$168.14	$308.86	$139.86	$35.61	$35.61	$27.85	$69.93
	20.75	35.5%	$169.33	$307.67	$139.32	$35.48	$35.48	$27.74	$69.65
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Option # 1—Spend down plan based on 7/1/20 new DCFS contract

Dates	Age	% Held	Amount Held	Amount Given	Groceries	Allowance	Clothing	Phone	Transportation
	17.5	0%	$0	$477.00	$216.00	$55.00	$55.00	$43.00	$108.00
	18	5%	$23.85	$453.15	$205.00	$52.25	$52.25	$40.85	$102.60
	18.25	10%	$47.70	$429.30	$194.40	$49.50	$49.50	$38.70	$97.20
	18.50	15%	$71.55	$405.45	$183.60	$46.75	$46.75	$36.55	$91.80
	18.75	20%	$95.40	$381.60	$172.80	$44.00	$44.00	$34.40	$86.40
	19	25%	$119.25	$357.75	$162.00	$41.25	$41.25	$32.25	$81.00
	19.25	30%	$143.10	$333.90	$151.20	$38.50	$38.50	$30.10	$75.60
	19.50	35%	$166.95	$310.05	$140.40	$35.75	$35.75	$27.95	$70.20
	19.75	40%	$190.80	$286.20	$129.60	$33.00	$33.00	$25.80	$64.80
	20	45%	$214.65	$262.35	$118.80	$30.25	$30.25	$23.65	$59.40
	20.25	50%	$238.50	$238.50	$108.00	$27.50	$27.50	$21.50	$54.00
	20.50	55%	$262.35	$214.65	$97.20	$24.75	$24.75	$19.35	$48.60
	20.75	60%	$286.20	$190.80	$86.40	$22.00	$22.00	$17.20	$43.20
	21								

Option # 2—Spend down plan based on 4/1/20 agency plan



SPEND DOWN PLANS

Youth have the option to pick between the 2 offered spend down plans. This will be reviewed with you and the caseworker. Option 1 allows for more money "in hand" for the youth, while Option 2 allows the youth to put more money into their savings/emancipation account. You will be asked to sign a form once you select which plan works for you.



Who is hiring?



Possible Employment Opportunities in the Area

Jewel- Osco
1860 S Arlington Heights Rd
Arlington Heights, IL 60005
(847) 593-1730

Starbuck's
1808 S Arlington Heights Rd
Arlington Heights, IL 60005
(847) 640-2779

Dollar Tree
89 W Golf Rd
Arlington Heights, IL 60005
(847) 354-7974

Pet Supplies Plus
67 W Golf Rd
Arlington Heights, IL 60005
(847) 364-1177

WalMart
1460 Golf Rd.
Rolling Meadows, IL 60008
(847) 734-0456

Meijer
1301 Meijer Dr.
Rolling Meadows, IL 60008
(847) 690-1500

Lowes Home Imporvement
990 W Algonquin Rd.
Arlington Heights, IL 60005
(847) 637-4240

Andy Frain Security
761 Shoreline Drive
Aurora, IL 60504
(630) 820-3820

Aldi
550 E Golf Rd.
Arlington Heights, IL 60005
(855) 955-2534

McDonald's
45 E Golf Rd.
Arlington Heights, IL 60005
(847) 427-8773

O'Reilly's Auto Parts
75 W Golf Rd.
Arlington Heights, IL 60005
(847) 758-9539

Chipotle Mexican Grill
1211 W Golf Rd.
Rolling Meadows, IL 60008
(847) 439-2530

Panera Bread
1321 Golf Rd.
Rolling Meadows, IL 60008
(847) 593-3601

Noodles and Company
1327 Golf Rd.
Rolling Meadows, IL 60008
(847)981-1175



Going to College

TLP staff is committed to assisting in pursing the education of your choice.
Here is what we will do:

- We will provide counseling and support to apply, enroll, and complete the most appropriate and realistic academic and vocational programs for you.
- We will assist you to identify and apply to appropriate internships and apprenticeships.
- We will assist you in applying for financial aid.
- We will assist in budgeting for classes, books, and miscellaneous fees.
- We will provide you linkage to tutoring services, homework assistance, or any kind of educational support needed, insuring you are preforming at your optimal academic level.
- We will assist you to identify opportunities made available to you in and through higher education.
- We will even assist you with your homework!



Going to college can be expensive, but we will make sure that you have everything in place to help you finance your education. Here's a list of scholarships that are available to you right now:

Youth in College - A placement option for youth under DCFS guardianship attending an accredited vocational school, community college or four-year college at full time status. The youth receives a monthly grant payment (board) and money for books if they are not covered by financial aid grants.

Community College Payment Program- Allows youth under DCFS guardianship, enrolling in an Illinois community college, the opportunity to have their in-district tuition, fees, and books paid by DCFS if they are not paid by financial aid grants. Payment requests can be submitted for vocational training programs that are part of the community college curriculum. Requests for out-of-district and prior fiscal years' tuition will not be approved.

Youth in Scholarship (YIS) Program- Provides current and former youth in care with a tuition and mandatory fee waiver at Illinois state-funded universities and community colleges, a medical card, monthly grant, and money for books if not paid by financial aid grants.

Gear up- A federal discretionary grant program designed to increase the number of low-income students who are prepared to enter and succeed in postsecondary education. GEAR UP provides grants to states and partnerships at high-need middle and high schools. State grants are competitive matching grants that must include an early intervention component designed to increase college attendance and success and raise the expectations of low-income students.

TRIO Program- Federal outreach and student services programs designed to identify and provide services for individuals from disadvantaged backgrounds. TRIO includes eight programs targeted to serve and assist low-income individuals, first-generation college students, and individuals with disabilities to progress through the academic pipeline from middle school to post baccalaureate programs. TRIO also includes a training program for directors and staff of TRIO projects.

Alternative Schools Network- Enables youth who are eligible for public school to re-enter schools and obtain a high school diploma or GED and participate in mentoring and other programs.

Land of Lincoln Legal Assistance Foundation- Provides legal support to ensure that children and youth in DCFS can receive timely and appropriate special educational services. Primarily assists case workers and caregivers in cases in which children and youth (1) should be receiving appropriate special educational services and are not or (2) have been placed in special education services inappropriately.

Illinois Student Assistance Commission – Provides free information to Illinois residents on funding available for their college education.

Therapy

At Shelter, Inc., you will have access to an individual therapist. It is recommended that you meet with them on a weekly basis. There will also be a variety of groups held each week that you may attend. Based on your behavior and mental health, the Shelter, Inc. team will determine if you are required to participate in therapy and groups.

Topics to discuss in therapy:

- Depression
- Anxiety
- Substance use
- Trauma
- Friendship issues
- Family troubles
- Communication
- Self esteem
- Negative thoughts
- Future planning
- Anger management
- Problem solving
- Healthy relationships
- Boundaries



Community Resources

TLP services include 24 hour on-site supervision. TLP staff are residential advisors whose primary function is supporting you to learn skills and develop relationships to increase your chances for success in adulthood.

Emergency Services
Arlington Heights Police Department
200 E. Sigwalt St. Arlington Hts., IL 60005
(847) 368-5300

Arlington Heights Fire Department
2000 S. Arlington Heights Rd. Arlington Hts., IL 60005
(847) 368-5450

Northwest Community Hospital
800 W. Central Rd. Arlington Hts., IL 60005
(847) 618-1000

Health & Wellness
Access at Northwest Community Health Clinic
1120 N. Arlington Heights Rd. Arlington Hts., IL 60004
(847) 342-1554

McNelis Family Vision
2010 S. Arlington Heights Rd, Arlington Hts., IL 60005
(847) 621-0633

Buffalo Grove Excel Eye Care
113 McHenry Rd. #108
(847) 478-9091

First Family Dental
1235 N. Rand Rd. Arlington Hts., IL 60004
(847) 259-8888

Job Training
Illinois Department of Employment Security
723 W. Algonquin Rd. Arlington Hts., IL 60005
(800) 244-5631 OR (866) 322-8357

Public Transit
METRA Station – Arlington Heights
45 W. Northwest Highway Arlington Hts., IL
(847) 253-6365
www.metrarail.com

Pace Suburban Bus
550 Algonquin Rd. Arlington Hts., IL 60005
(847) 364-8130

Legal
Cook County Circuit Court
2121 Euclid Ave. Rolling Meadows, IL 60008
(847) 818-2000

Education
Harper College
1200 W. Algonquin Rd. Palatine, IL 60067
(847) 925-6000

Rolling Meadows High School
2901 Central Rd. Rolling Meadows, IL 60008
(847) 718-5600

Township High School District 214
2121 S. Goebbert Rd. Arlington Hts., IL 60005
(847) 718-7600 Fax: (847) 718-7645

Joseph Academy
1101 Gregory St. Des Plaines, IL 60016
(847) 803-1930 Fax (847) 803-8669

Jen School
1150 North River Rd. Des Plaines, IL 60016
(847) 390-3020

Mental Health
Alexian Bros. Behavioral Health
1650 Moon Lake Blvd. Hoffman Estates, IL 60169
(800) 432-5005

Kenneth Youth Center
1001 Rohlwing Rd. Elk Grove Village, IL 60007
(847) 524- 8800

Streamwood Behavioral Health
1400 Irving Park Rd. Streamwood, IL 60107
(630) 837-9000

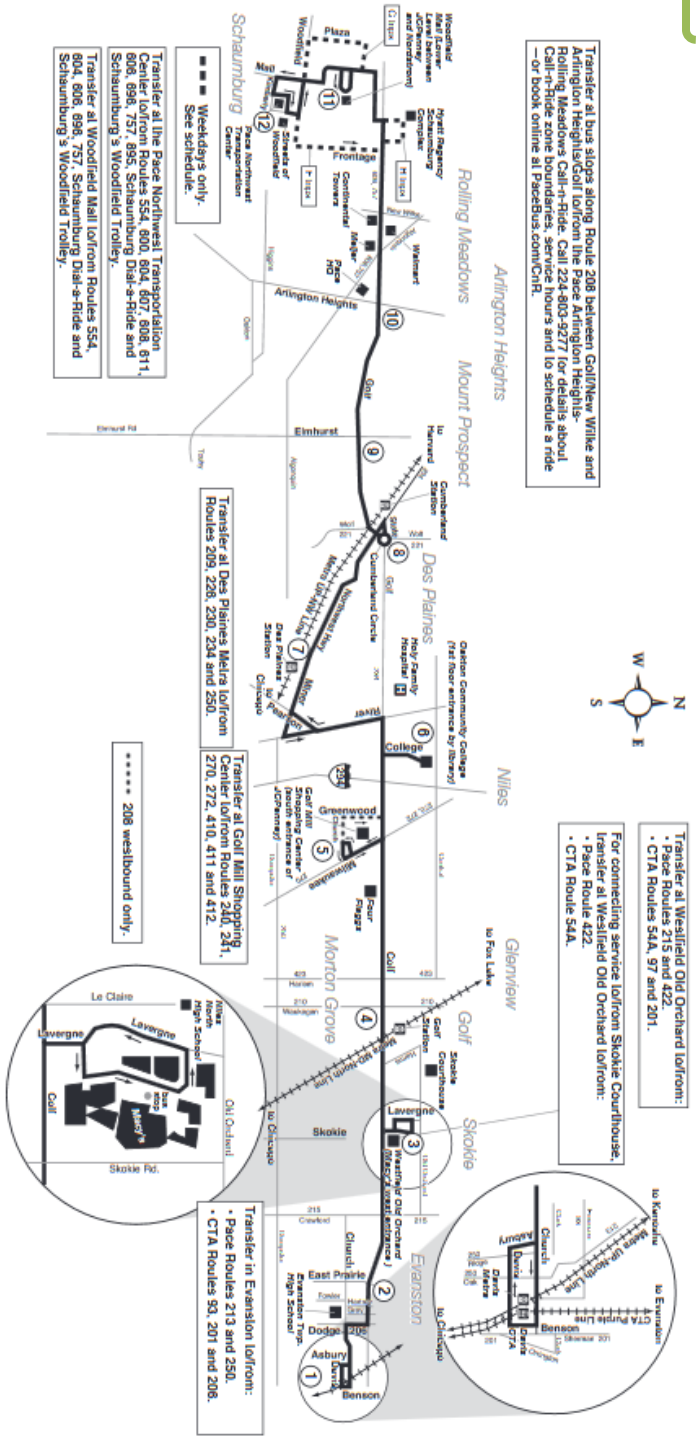
Library
Arlington Heights Memorial Library
500 N. Dunton Ave. Arlington Hts., IL 60004
(847) 392-0100

We are:
(208)- Golf/Arlington Heights and (606) - Algonquin/Arlington Heights

Pace Bus and Schedule

Website- www.pacebus.com
App- Ventra

Pace Bus Route 208 Map



WEEKDAY WESTBOUND

1	2	3	3	4	5	5	6	7	7	8	9	10	11	12
DAVIS CTA STATION	GOLF/ EAST PRAIRIE	WESTFIELD OLD ORCHARD ARRIVE	WESTFIELD OLD ORCHARD DEPART	GOLF/ WAUKEGAN	GOLF MILL SHOPPING CENTER ARRIVE	GOLF MILL SHOPPING CENTER DEPART	OAKTON COMMUNITY COLLEGE	DES PLAINES METRA STATION ARRIVE	DES PLAINES METRA STATION DEPART	CUMBERLAND CIRCLE	GOLF/ ELMHURST	GOLF/ ARLINGTON HEIGHTS	WOODFIELD MALL	PACE NORTHWEST TRANSPORTATION CENTER
-	-	-	-		-	-	-	-	5:44AM	5:49AM	5:53AM	5:59AM H	6:10AM G	6:15AM
5:25AM	5:31AM	5:43AM	5:44AM	5:51AM	6:01AM	6:02AM	6:08AM B	6:15AM	6:16	6:21	6:25	6:31 H	6:42 G	6:47
-	-	-	-	-	-	-	-	-	6:44	6:49	6:53	6:59 H	7:10 G	7:16
-	-	-	-	-	-	-	-	-	7:12	7:17	7:22	7:28 H	7:39 G	7:45
6:42	6:49	7:02	7:03	7:11	7:21	7:23	7:32	7:42	7:44	7:49	7:54	8:00 H	8:11 G	8:17
7:12	7:19	7:32	7:33	7:41	7:51	7:53	8:02	8:12	8:14	8:19	8:24	8:30 H	8:41 G	8:47
7:42	7:49	8:02	8:03	8:11	8:21	8:23	8:32	8:42	8:44	8:49	8:54	9:00 H	9:11 G	9:17
8:12	8:19	8:33	8:34	8:42	8:53	8:55	9:04	9:13	9:15	9:20	9:25	9:31	9:42	9:47
8:42	8:49	9:03	9:04	9:11	9:22	9:24	9:33	9:42	9:44	9:49	9:53	9:59	10:10	10:15
9:12	9:19	9:33	9:34	9:41	9:52	9:54	10:03	10:12	10:14	10:19	10:23	10:29	10:40	10:45
9:42	9:49	10:03	10:04	10:11	10:22	10:24	10:33	10:42	10:44	10:49	10:53	11:00	11:11	11:16
10:12	10:18	10:31	10:33	10:40	10:51	10:53	11:02	11:11	11:13	11:18	11:22	11:29	11:40	11:45
10:42	10:48	11:01	11:03	11:10	11:21	11:23	11:32	11:41	11:43	11:48	11:52	11:59	**12:10PM**	**12:15PM**
11:12	11:18	11:31	11:33	11:40	11:52	11:54	**12:03PM**	**12:12PM**	**12:14PM**	**12:19PM**	**12:23PM**	**12:30PM**	**12:41**	**12:46**
11:42	11:48	**12:01PM**	**12:03PM**	**12:11PM**	**12:23PM**	**12:25PM**	**12:34**	**12:43**	**12:45**	**12:50**	**12:54**	**1:01**	**1:12**	**1:17**
12:12PM	**12:18PM**	**12:31**	**12:33**	**12:41**	**12:53**	**12:55**	**1:04**	**1:13**	**1:15**	**1:20**	**1:24**	**1:31**	**1:42**	**1:47**
12:42	**12:48**	**1:01**	**1:03**	**1:11**	**1:23**	**1:25**	**1:34**	**1:43**	**1:45**	**1:50**	**1:54**	**2:01**	**2:12**	**2:17**
1:12	**1:18**	**1:31**	**1:33**	**1:41**	**1:53**	**1:55**	**2:04**	**2:13**	**2:15**	**2:20**	**2:24**	**2:31**	**2:42**	**2:47**
1:42	**1:48**	**2:01**	**2:03**	**2:11**	**2:23**	**2:25**	**2:34**	**2:44**	**2:46**	**2:51**	**2:55**	**3:02**	**3:13**	**3:18**
2:12	**2:18**	**2:31**	**2:33**	**2:41**	**2:53**	**2:55**	**3:04**	**3:14**	**3:16**	**3:21**	**3:25**	**3:32**	**3:43**	**3:48**
2:42	**2:48**	**3:01**	**3:03**	**3:11**	**3:23**	**3:25**	**3:34**	**3:44**	**3:46**	**3:51**	**3:55**	**4:02**	**4:14**	**4:19**
3:12	**3:18**	**3:31**	**3:33**	**3:41**	**3:54**	**3:57**	**4:06**	**4:17**	**4:20**	**4:25**	**4:30**	**4:37**	**4:49**	**4:55**
3:42	**3:49**	**4:04**	**4:06**	**4:14**	**4:27**	**4:30**	**4:39**	**4:50**	**4:53**	**4:58**	**5:04**	**5:11**	**5:24**	**5:30**
4:12	**4:19**	**4:34**	**4:36**	**4:44**	**4:57**	**5:00**	**5:09**	**5:20**	**5:23**	**5:28**	**5:34**	**5:41**	**5:54**	**6:00**
4:42	**4:49**	**5:04**	**5:06**	**5:14**	**5:27**	**5:30**	**5:39**	**5:50**	**5:53**	**5:58**	**6:03**	**6:10**	**6:23**	**6:29**
5:12	**5:19**	**5:34**	**5:36**	**5:44**	**5:57**	**6:00**	**6:09**	**6:19**	**6:22**	**6:27**	**6:32**	**6:38**	**6:50**	**6:55**
5:42	**5:49**	**6:04**	**6:06**	**6:14**	**6:27**	**6:30**	**6:39**	**6:49**	**6:52**	**6:57**	**7:01**	**7:07**	**7:19**	**7:24**
6:12	**6:19**	**6:33**	**6:35**	**6:43**	**6:54**	**6:55**	**7:04**	**7:13**	**7:14**	**7:19**	**7:23**	**7:29**	**7:41**	**7:46**
6:42	**6:48**	**7:01**	**7:02**	**7:09**	**7:20**	**7:21**	**7:29**	**7:38**	**7:39 E**	-	-	-	-	-
7:12	**7:18**	**7:31**	**7:32**	**7:39**	**7:50**	**7:51**	**7:59**	**8:08**	**8:09**	**8:14**	**8:18**	**8:24**	**8:34**	**8:39**
8:02	**8:08**	**8:21**	**8:22**	**8:29**	**8:40**	**8:41**	**8:49**	**8:58**	**8:59**	**9:04**	**9:08**	**9:14**	**9:24**	**9:29**
8:57	**9:03**	**9:16**	**9:17**	**9:24**	**9:35**	**9:36**	**9:44**	**9:53**	**9:54**	**9:59**	**10:03**	**10:08**	**10:18**	**10:23**
9:52	**9:58**	**10:11**	**10:12**	**10:19**	**10:30**	**10:31**	**10:38 B**	**10:45**	**10:46 E**	-	-	-	-	-

ROUTE 208 GOLF ROAD

pace

WEEKDAY EASTBOUND

12	11	10	9	8	7	7	6	5	5	4	3	3	2	1
PACE NORTHWEST TRANSPORTATION CENTER	WOODFIELD MALL	GOLF/ ARLINGTON HEIGHTS	GOLF/ ELMHURST	CUMBERLAND CIRCLE	DES PLAINES METRA STATION ARRIVE	DES PLAINES METRA STATION DEPART	OAKTON COMMUNITY COLLEGE	GOLF MILL SHOPPING CENTER ARRIVE	GOLF MILL SHOPPING CENTER DEPART	GOLF/ WAUKEGAN	WESTFIELD OLD ORCHARD ARRIVE	WESTFIELD OLD ORCHARD DEPART	GOLF/ EAST PRAIRIE	DAVIS CTA STATION
-	-	-	-	-	-	5:30AM	5:37AM B	5:48AM	5:49AM	5:55AM	6:03AM	6:04AM	6:15AM	6:24AM
5:30AM F	-	5:38AM	5:44AM	5:50AM	5:57AM	6:00	6:08 B	6:19	6:20	6:26	6:34	6:35	6:46	6:55
6:00 F	-	6:08	6:14	6:20	6:27	6:30	6:37	6:48	6:51	6:57	7:06	7:08	7:19	7:28
6:30 F	-	6:39	6:45	6:51	6:58	7:01	7:08	7:22	7:25	7:31	7:40	7:42	7:55	8:04
7:00 F	-	7:09	7:15	7:21	7:28	7:31	7:38	7:52	7:55	8:01	8:10	8:12	8:25	8:34
7:30 F	-	7:39	7:45	7:51	7:58	8:01	8:08	8:22	8:25	8:31	8:40	8:42	8:55	9:01
8:00 F	-	8:09	8:15	8:21	8:28	8:31	8:38	8:52	8:55	9:01	9:10	9:11	9:22	9:30
8:30 F	-	8:39	8:45	8:51	8:58	9:01	9:08	9:22	9:25	9:31	9:40	9:41	9:52	10:00
8:55	8:59AM	9:10	9:16	9:22	9:29	9:32	9:39	9:53	9:56	10:02	10:11	10:12	10:23	10:31
9:25	9:29	9:40	9:46	9:52	9:59	10:02	10:09	10:23	10:26	10:32	10:41	10:42	10:53	11:01
9:50	9:54	10:05	10:11	10:17	10:24	10:27	10:34	10:48	10:51	10:57	11:06	11:07	11:18	11:26
10:15	10:19	10:30	10:36	10:42	10:49	10:52	10:59	11:13	11:16	11:22	11:31	11:32	11:44	11:52
10:45	10:49	11:00	11:06	11:12	11:19	11:22	11:29	11:43	11:46	11:52	**12:01PM**	**12:02PM**	**12:14PM**	**12:22PM**
11:15	11:19	11:30	11:36	11:42	11:49	11:52	11:59	**12:13PM**	**12:16PM**	**12:22PM**	**12:31**	**12:32**	**12:44**	**12:52**
11:45	11:49	**12:00PM**	**12:06PM**	**12:12PM**	**12:19PM**	**12:22PM**	**12:29PM**	12:43	12:46	12:53	**1:02**	**1:03**	**1:15**	**1:23**
12:15PM	**12:19PM**	**12:30**	**12:36**	**12:42**	**12:49**	**12:52**	**12:59**	**1:13**	**1:16**	**1:23**	**1:32**	**1:33**	**1:45**	**1:53**
12:45	**12:49**	**1:00**	**1:06**	**1:12**	**1:19**	**1:22**	**1:29**	**1:43**	**1:46**	**1:53**	**2:02**	**2:03**	**2:15**	**2:23**
1:15	**1:19**	**1:30**	**1:36**	**1:42**	**1:49**	**1:52**	**1:59**	**2:13**	**2:16**	**2:23**	**2:32**	**2:33**	**2:45**	**2:53**
1:45	**1:49**	**2:00**	**2:06**	**2:12**	**2:19**	**2:22**	**2:29**	**2:43**	**2:46**	**2:53**	**3:02**	**3:03**	**3:15**	**3:23**
2:15	**2:19**	**2:30**	**2:36**	**2:42**	**2:49**	**2:52**	**2:59**	**3:13**	**3:16**	**3:23**	**3:32**	**3:33**	**3:46**	**3:55**
2:40	**2:44**	**2:56**	**3:02**	**3:10**	**3:17**	**3:21**	**3:28**	**3:42**	**3:45**	**3:52**	**4:02**	**4:03**	**4:16**	**4:25**
3:05 G	**3:11 H**	**3:23**	**3:29**	**3:37**	**3:44**	**3:48**	**3:56**	**4:11**	**4:14**	**4:21**	**4:31**	**4:32**	**4:45**	**4:54**
3:35 G	**3:41 H**	**3:55**	**4:01**	**4:09**	**4:16**	**4:20**	**4:28**	**4:44**	**4:47**	**4:54**	**5:04**	**5:05**	**5:18**	**5:27**
4:05 G	**4:11 H**	**4:25**	**4:31**	**4:39**	**4:46**	**4:50**	**4:58**	**5:14**	**5:17**	**5:24**	**5:34**	**5:35**	**5:48**	**5:57**
4:35 G	**4:41 H**	**4:55**	**5:01**	**5:12**	**5:19**	**5:23**	**5:31**	**5:47**	**5:50**	**5:57**	**6:07**	**6:08**	**6:21**	**6:30**
5:10 G	**5:16 H**	**5:30**	**5:36**	**5:47**	**5:54**	**5:58**	**6:05**	**6:21**	**6:24**	**6:31**	**6:40**	**6:41**	**6:52**	**7:01**
5:40 G	**5:46 H**	**5:59**	**6:05**	**6:12**	**6:19**	-	-	-	-	-	-	-	-	-
6:10 G	**6:16 H**	**6:29**	**6:35**	**6:42**	**6:49**	**6:52**	**6:59**	**7:12**	**7:15**	**7:22**	**7:31**	**7:32**	**7:43**	**7:51**
6:40	**6:44**	**6:55**	**7:01**	**7:06**	**7:13**	-	-	-	-	-	-	-	-	-
7:10	**7:14**	**7:25**	**7:31**	**7:36**	**7:43**	**7:46**	**7:53**	**8:06**	**8:09**	**8:15**	**8:24**	**8:25**	**8:36**	**8:44**
7:35	**7:39**	**7:49**	**7:55**	**8:00**	**8:07**	-	-	-	-	-	-	-	-	-
8:10	**8:14**	**8:24**	**8:30**	**8:35**	**8:42**	**8:45**	**8:52**	**9:05**	**9:08**	**9:14**	**9:23**	**9:24**	**9:35**	**9:43**
9:10	**9:14**	**9:24**	**9:30**	**9:35**	**9:42**	**9:45**	**9:52**	**10:04**	**10:07**	**10:13**	**10:21**	**10:22**	**10:32**	**10:40**
9:49	**9:53**	**10:03**	**10:09**	**10:14**	**10:21**	-	-	-	-	-	-	-	-	-
10:33	**10:37**	**10:47**	**10:50**	**10:55**	**11:02**	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	**10:38**	**10:48**	**10:56**

Pace Bus Route 208 Weekend Schedule

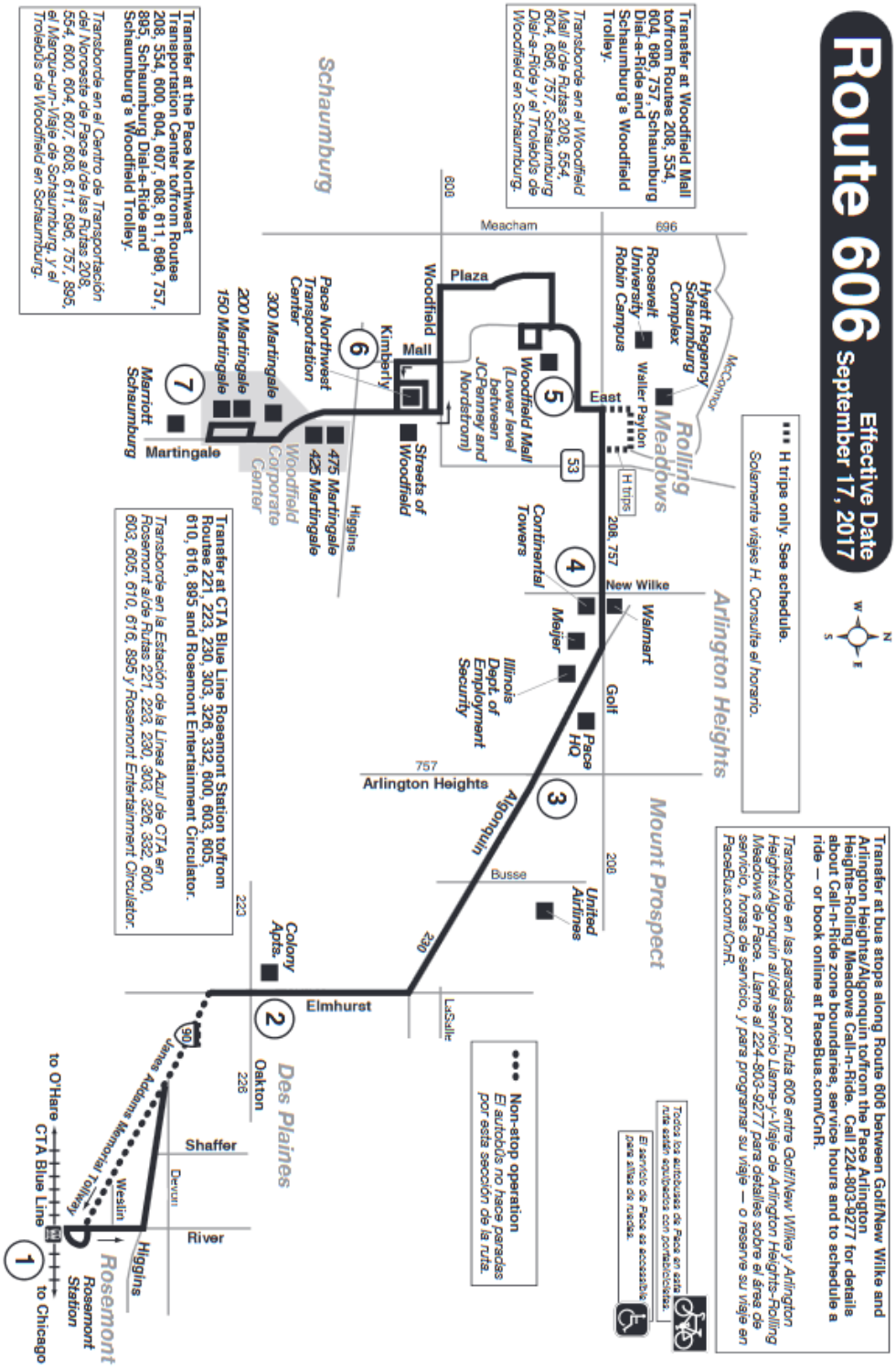
SATURDAY EASTBOUND

12	11	10	9	8	7	7	6	5	5	4	3	3	2	1
PACE NORTHWEST TRANSPORTATION CENTER	WOODFIELD MALL	GOLF/ ARLINGTON HEIGHTS	GOLF/ ELMHURST	CUMBERLAND CIRCLE	DES PLAINES METRA STATION ARRIVE	DES PLAINES METRA STATION DEPART	OAKTON COMMUNITY COLLEGE	GOLF MILL SHOPPING CENTER ARRIVE	GOLF MILL SHOPPING CENTER DEPART	GOLF/ WAUKEGAN	WESTFIELD OLD ORCHARD ARRIVE	WESTFIELD OLD ORCHARD DEPART	GOLF/ EAST PRAIRIE	DAVIS CTA STATION
-	-	-	-	-	-	6:40AM	6:44AM B	6:59AM	7:02AM	7:07AM	7:16AM	7:17AM	7:27AM	7:34AM
6:40AM	6:43AM	6:53AM	6:58AM	7:03AM	7:10AM	7:12	7:18	7:33	7:36	7:41	7:50	7:51	8:01	8:08
-	-	-	-	-	-	7:40	7:44	7:59	8:02	8:07	8:16	8:17	8:27	8:34
7:40	7:43	7:53	7:58	8:03	8:10	8:12	8:18	8:33	8:36	8:41	8:50	8:51	9:01	9:09
8:10	8:13	8:23	8:28	8:33	8:40	8:42	8:49	9:05	9:09	9:15	9:24	9:26	9:37	9:45
8:35	8:38	8:48	8:53	8:58	9:05	9:07	9:14	9:32	9:36	9:42	9:51	9:53	10:04	10:12
9:00	9:04	9:14	9:20	9:25	9:32	9:34	9:41	9:59	10:03	10:09	10:18	10:20	10:31	10:39
9:30	9:34	9:44	9:50	9:55	10:02	10:04	10:11	10:29	10:33	10:39	10:48	10:50	11:01	11:09
10:00	10:04	10:14	10:20	10:25	10:32	10:34	10:41	10:59	11:03	11:09	11:18	11:20	11:31	11:39
10:30	10:34	10:44	10:50	10:55	11:02	11:04	11:11	11:29	11:33	11:39	11:48	11:50	12:01PM	12:09PM
11:00	11:04	11:14	11:20	11:25	11:32	11:34	11:41	11:59	12:03PM	12:10PM	12:20PM	12:22PM	12:34	12:42
11:30	11:34	11:44	11:50	11:55	12:03PM	12:05PM	12:13PM	12:31PM	12:35	12:42	12:52	12:54	1:06	1:14
12:00PM	12:05PM	12:17PM	12:23PM	12:28PM	12:36	12:38	12:46	1:04	1:08	1:15	1:25	1:27	1:39	1:47
12:30	12:35	12:47	12:53	12:58	1:06	1:08	1:16	1:34	1:38	1:45	1:55	1:57	2:09	2:17
1:00	1:05	1:17	1:23	1:28	1:36	1:38	1:46	2:04	2:08	2:15	2:25	2:27	2:39	2:47
1:30	1:35	1:47	1:53	1:58	2:06	2:08	2:15	2:33	2:37	2:44	2:54	2:56	3:08	3:16
2:00	2:05	2:17	2:23	2:28	2:36	2:38	2:45	3:03	3:07	3:14	3:24	3:26	3:38	3:46
2:30	2:35	2:47	2:53	2:58	3:06	3:08	3:15	3:33	3:37	3:44	3:54	3:56	4:08	4:16
3:00	3:05	3:17	3:23	3:28	3:36	3:38	3:45	4:03	4:07	4:14	4:24	4:26	4:38	4:46
3:30	3:35	3:47	3:53	3:58	4:06	4:08	4:15	4:30	4:34	4:41	4:51	4:53	5:05	5:13
4:00	4:05	4:17	4:23	4:28	4:36	4:38	4:45	5:00	5:04	5:11	5:21	5:23	5:35	5:43
4:30	4:35	4:47	4:53	4:58	5:06	5:08	5:15	5:30	5:34	5:41	5:51	5:53	6:05	6:13
5:00	5:05	5:17	5:23	5:28	5:36	5:38	5:44	5:59	6:03	6:10	6:20	6:22	6:34	6:42
5:30	5:35	5:47	5:53	5:58	6:06	6:08	6:14	6:29	6:33	6:40	6:50	6:52	7:03	7:11
6:00	6:05	6:17	6:23	6:28	6:36	6:38	6:44 B	6:59	7:02	7:07	7:17	7:18	7:29	7:37
6:30	6:35	6:47	6:53	6:58	7:05	7:07	7:12 B	7:25	7:28	7:33	7:43	7:44	7:55	8:03
7:00	7:05	7:15	7:20	7:25	7:31	-	-	-	-	-	-	-	-	-
7:30	7:35	7:45	7:50	7:55	8:01	8:03	8:08 B	8:21	8:24	8:29	8:39	8:40	8:51	8:59
8:00	8:05	8:15	8:20	8:25	8:31	-	-	-	-	-	-	-	-	-
8:30	8:35	8:45	8:50	8:55	9:01	9:03	9:09 B	9:22	9:25	9:30	9:40	9:41	9:52	10:00

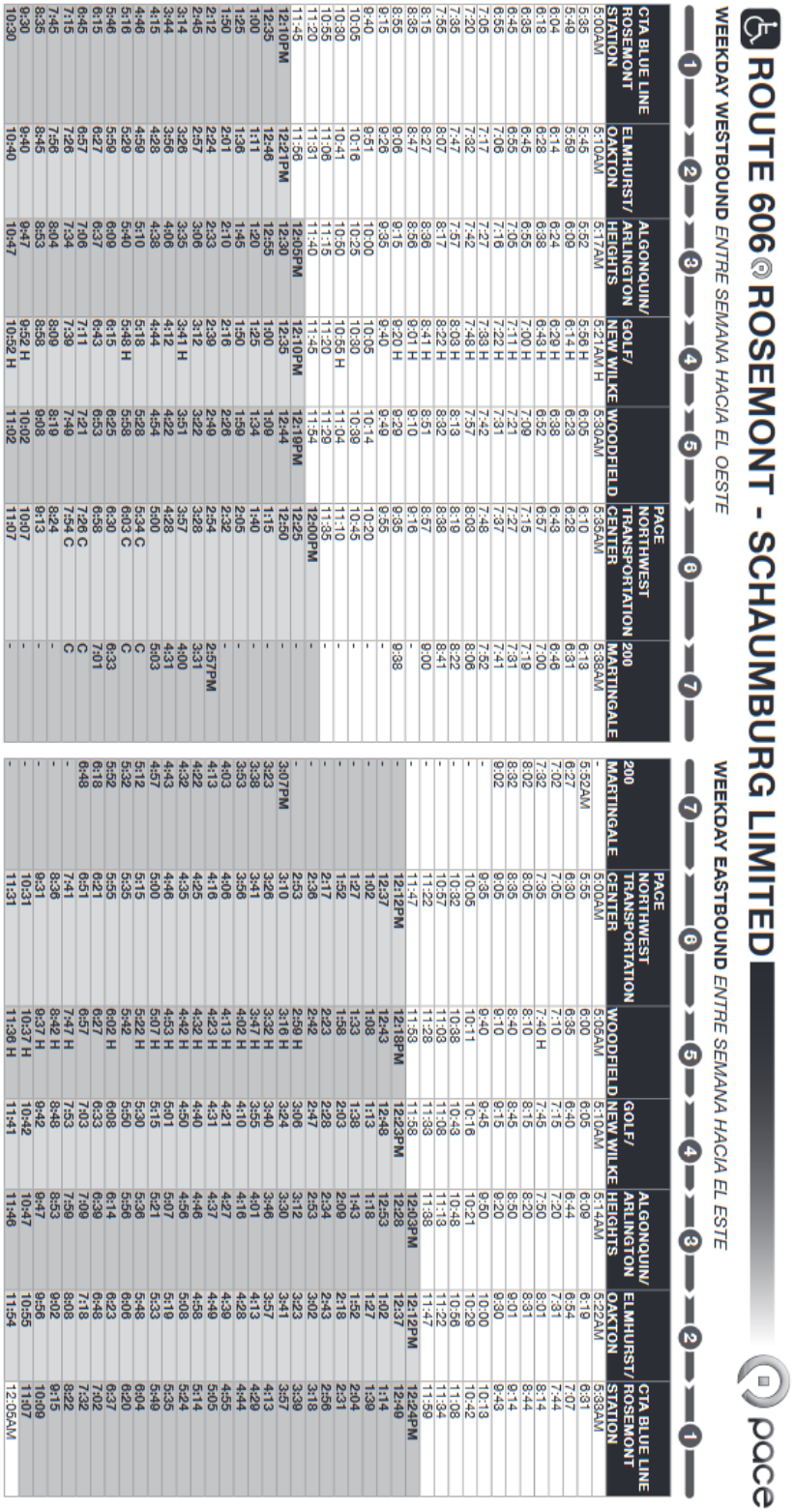
SATURDAY WESTBOUND

1	2	3	3	4	5	5	6	7	7	8	9	10	11	12
DAVIS CTA STATION	GOLF/ EAST PRAIRIE	WESTFIELD OLD ORCHARD ARRIVE	WESTFIELD OLD ORCHARD DEPART	GOLF/ WAUKEGAN	GOLF MILL SHOPPING CENTER ARRIVE	GOLF MILL SHOPPING CENTER DEPART	OAKTON COMMUNITY COLLEGE	DES PLAINES METRA STATION ARRIVE	DES PLAINES METRA STATION DEPART	CUMBERLAND CIRCLE	GOLF/ ELMHURST	GOLF/ ARLINGTON HEIGHTS	WOODFIELD MALL	PACE NORTHWEST TRANSPORTATION CENTER
6:00AM	6:06AM	6:17AM	6:19AM	6:26AM	6:37AM	6:38AM	6:44AM B	6:51AM	6:52AM	6:57AM	7:00AM	7:05AM	7:15AM	7:20AM
-	-	-	-	-	-	-	-	-	7:22	7:27	7:30	7:35	7:45	7:50
7:00	7:06	7:17	7:19	7:26	7:37	7:38	7:44	7:51	7:52	7:57	8:01	8:06	8:16	8:21
-	-	-	-	-	-	-	-	-	8:22	8:27	8:31	8:38	8:49	8:54
8:00	8:06	8:19	8:21	8:28	8:39	8:40	8:49	8:58	8:59	9:04	9:08	9:15	9:26	9:31
8:25	8:31	8:44	8:46	8:53	9:05	9:06	9:15	9:24	9:26	9:31	9:35	9:42	9:53	9:58
8:55	9:01	9:16	9:18	9:25	9:38	9:39	9:48	9:57	9:59	10:04	10:08	10:15	10:26	10:31
9:25	9:31	9:46	9:48	9:55	10:08	10:09	10:18	10:27	10:29	10:34	10:38	10:45	10:56	11:01
9:55	10:01	10:16	10:18	10:25	10:38	10:39	10:48	10:57	10:59	11:04	11:08	11:15	11:27	11:33
10:25	10:31	10:46	10:48	10:55	11:08	11:11	11:20	11:29	11:31	11:36	11:40	11:47	11:59	12:05PM
10:55	11:01	11:17	11:19	11:27	11:40	11:43	11:52	12:01	12:03PM	12:08PM	12:12PM	12:19PM	12:31PM	12:37
11:25	11:31	11:47	11:49	11:57	12:10PM	12:13PM	12:22PM	12:31PM	12:33	12:38	12:42	12:49	1:01	1:07
11:55	12:01PM	12:17PM	12:19PM	12:27PM	12:40	12:43	12:52	1:01	1:03	1:08	1:12	1:19	1:31	1:37
12:25PM	12:31	12:47	12:49	12:57	1:10	1:13	1:22	1:31	1:33	1:38	1:42	1:49	2:01	2:07
12:55	1:01	1:17	1:19	1:27	1:40	1:43	1:52	2:01	2:03	2:08	2:12	2:19	2:31	2:37
1:25	1:31	1:47	1:49	1:57	2:10	2:13	2:22	2:31	2:33	2:38	2:42	2:49	3:01	3:07
1:55	2:01	2:17	2:19	2:27	2:40	2:43	2:52	3:01	3:03	3:08	3:12	3:19	3:31	3:37
2:25	2:31	2:47	2:49	2:57	3:10	3:13	3:22	3:31	3:33	3:38	3:42	3:49	4:01	4:07
2:55	3:01	3:17	3:19	3:27	3:40	3:43	3:52	4:01	4:03	4:08	4:12	4:19	4:31	4:37
3:25	3:31	3:47	3:49	3:57	4:10	4:13	4:22	4:31	4:33	4:38	4:42	4:49	5:01	5:07
3:55	4:01	4:17	4:19	4:27	4:40	4:43	4:52	5:01	5:03	5:08	5:12	5:19	5:31	5:37
4:25	4:31	4:47	4:49	4:57	5:10	5:13	5:22	5:31	5:33	5:38	5:42	5:49	6:01	6:07
4:55	5:01	5:17	5:19	5:27	5:40	5:43	5:52	6:01	6:03	6:08	6:12	6:19	6:31	6:37
5:25	5:31	5:47	5:49	5:57	6:10	6:13	6:20	6:29	6:31	6:36	6:40	6:47	6:59	7:05
5:55	6:01	6:17	6:19	6:27	6:40	6:43	6:49 B	6:57	6:58	7:03	7:07	7:14	7:26	7:32
6:25	6:31	6:47	6:49	6:57	7:10	7:11	7:17 B	7:25	7:26	7:31	7:35	7:42	7:54	8:00
6:55	7:01	7:15	7:17	7:25	7:38	7:39	7:45 B	7:53	7:54 E	-	-	-	-	-
7:25	7:31	7:45	7:47	7:55	8:08	8:09	8:15 B	8:23	8:24	8:29	8:33	8:40	8:52	8:58
7:55	8:01	8:15	8:17	8:25	8:37	8:38	8:44 B	8:52	8:53 E	-	-	-	-	-
8:25	8:31	8:45	8:47	8:54	9:05	9:06	9:12 B	9:20	9:21 E	-	-	-	-	-
9:05	9:11	9:25	9:27	9:34	9:45	9:46	9:52 B	10:00	10:01 E	-	-	-	-	-
10:05	10:11	10:22	10:24	10:31	10:42	10:43	10:49 B	10:57	10:58 E	-	-	-	-	-

Pace Bus Route 606 Map



Pace Bus Route 606 Weekday Schedule



ROUTE 606 ROSEMONT - SCHAUMBURG LIMITED

pace

WEEKDAY WESTBOUND *ENTRE SEMANA HACIA EL OESTE*

CTA BLUE LINE ROSEMONT STATION	ELMHURST/ OAKTON	ALGONQUIN/ ARLINGTON HEIGHTS	GOLF/ NEW WILKE	WOODFIELD	PACE NORTHWEST TRANSPORTATION CENTER	200 MARTINGALE
5:00AM	5:10AM	5:17AM	5:21AM H	5:30AM	5:35AM	5:38AM
5:35	5:45	5:52	5:56 H	6:05	6:10	6:13
5:49	5:59	6:09	6:14 H	6:23	6:28	6:31
6:04	6:14	6:24	6:29 H	6:38	6:43	6:46
6:18	6:28	6:38	6:43 H	6:52	6:57	7:00
6:35	6:45	6:55	7:00 H	7:09	7:15	7:19
6:45	6:55	7:05	7:11 H	7:21	7:27	7:31
6:55	7:06	7:16	7:22 H	7:31	7:37	7:41
7:05	7:17	7:27	7:33 H	7:42	7:48	7:52
7:20	7:32	7:42	7:48 H	7:57	8:03	8:06
7:35	7:47	7:57	8:03 H	8:13	8:19	8:22
7:50	8:02	8:12	8:17 H	8:32	8:38	8:41
8:05	8:17	8:27	8:32 H	8:51	8:57	9:00
8:20	8:32	8:42	8:47 H	9:06	9:12	9:15
8:35	8:47	8:57	9:02 H	9:21	9:27	9:30
8:50	9:02	9:12	9:17 H	9:36	9:42	9:45
9:05	9:17	9:27	9:32 H	9:51	9:57	10:00
9:20	9:32	9:42	9:47 H	10:06	10:12	10:15
9:35	9:47	9:57	10:02 H	10:21	10:27	10:30
9:50	10:02	10:12	10:17 H	10:36	10:42	10:45
10:05	10:17	10:27	10:32 H	10:51	10:57	11:00
10:20	10:32	10:42	10:47 H	11:06	11:12	11:15
10:35	10:47	10:57	11:02 H	11:21	11:27	11:30
10:50	11:02	11:12	11:17 H	11:36	11:42	11:45
11:05	11:17	11:27	11:32 H	11:51	11:57	12:00PM
11:20	11:32	11:42	11:47 H	12:06PM	12:12PM	12:15PM
11:35	11:47	11:57	12:02 H	12:21PM	12:27PM	12:30PM
11:50	12:02PM	12:12PM	12:17 H	12:36PM	12:42PM	12:45PM
12:05PM	12:17PM	12:27PM	12:32 H	12:51PM	12:57PM	1:00PM
12:20PM	12:32PM	12:42PM	12:47 H	1:06PM	1:12PM	1:15PM
12:35PM	12:47PM	12:57PM	1:02 H	1:21PM	1:27PM	1:30PM
12:50PM	1:02PM	1:12PM	1:17 H	1:36PM	1:42PM	1:45PM
1:05PM	1:17PM	1:27PM	1:32 H	1:51PM	1:57PM	2:00PM
1:20PM	1:32PM	1:42PM	1:47 H	2:06PM	2:12PM	2:15PM
1:35PM	1:47PM	1:57PM	2:02 H	2:21PM	2:27PM	2:30PM
1:50PM	2:02PM	2:12PM	2:17 H	2:36PM	2:42PM	2:45PM
2:05PM	2:17PM	2:27PM	2:32 H	2:51PM	2:57PM	3:00PM
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4:05PM	4:17PM	4:27PM	4:32 H	4:51PM	4:57PM	5:00PM
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4:50PM	5:02PM	5:12PM	5:17 H	5:36PM	5:42PM	5:45PM
5:05PM	5:17PM	5:27PM	5:32 H	5:51PM	5:57PM	6:00PM
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5:50PM	6:02PM	6:12PM	6:17 H	6:36PM	6:42PM	6:45PM
6:05PM	6:17PM	6:27PM	6:32 H	6:51PM	6:57PM	7:00PM
6:20PM	6:32PM	6:42PM	6:47 H	7:06PM	7:12PM	7:15PM
6:35PM	6:47PM	6:57PM	7:02 H	7:21PM	7:27PM	7:30PM
6:50PM	7:02PM	7:12PM	7:17 H	7:36PM	7:42PM	7:45PM
7:05PM	7:17PM	7:27PM	7:32 H	7:51PM	7:57PM	8:00PM
7:20PM	7:32PM	7:42PM	7:47 H	8:06PM	8:12PM	8:15PM
7:35PM	7:47PM	7:57PM	8:02 H	8:21PM	8:27PM	8:30PM
7:50PM	8:02PM	8:12PM	8:17 H	8:36PM	8:42PM	8:45PM
8:05PM	8:17PM	8:27PM	8:32 H	8:51PM	8:57PM	9:00PM
8:20PM	8:32PM	8:42PM	8:47 H	9:06PM	9:12PM	9:15PM
8:35PM	8:47PM	8:57PM	9:02 H	9:21PM	9:27PM	9:30PM
8:50PM	9:02PM	9:12PM	9:17 H	9:36PM	9:42PM	9:45PM
9:05PM	9:17PM	9:27PM	9:32 H	9:51PM	9:57PM	10:00PM
9:20PM	9:32PM	9:42PM	9:47 H	10:06PM	10:12PM	10:15PM
9:35PM	9:47PM	9:57PM	10:02 H	10:21PM	10:27PM	10:30PM
9:50PM	10:02PM	10:12PM	10:17 H	10:36PM	10:42PM	10:45PM
10:05PM	10:17PM	10:27PM	10:32 H	10:51PM	10:57PM	11:00PM
10:20PM	10:32PM	10:42PM	10:47 H	11:06PM	11:12PM	11:15PM
10:35PM	10:47PM	10:57PM	11:02 H	11:21PM	11:27PM	11:30PM
10:50PM	11:02PM	11:12PM	11:17 H	11:36PM	11:42PM	11:45PM
11:05PM	11:17PM	11:27PM	11:32 H	11:51PM	11:57PM	12:00AM
11:20PM	11:32PM	11:42PM	11:47 H	12:06AM	12:12AM	12:15AM
11:35PM	11:47PM	11:57PM	12:02AM H	12:21AM	12:27AM	12:30AM
11:50PM	12:02AM	12:12AM	12:17AM H	12:36AM	12:42AM	12:45AM
12:05AM	12:17AM	12:27AM	12:32AM H	12:51AM	12:57AM	1:00AM
12:20AM	12:32AM	12:42AM	12:47AM H	1:06AM	1:12AM	1:15AM
12:35AM	12:47AM	12:57AM	1:02AM H	1:21AM	1:27AM	1:30AM
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3:05AM	3:17AM	3:27AM	3:32AM H	3:51AM	3:57AM	4:00AM
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3:50AM	4:02AM	4:12AM	4:17AM H	4:36AM	4:42AM	4:45AM
4:05AM	4:17AM	4:27AM	4:32AM H	4:51AM	4:57AM	5:00AM
4:20AM	4:32AM	4:42AM	4:47AM H	5:06AM	5:12AM	5:15AM
4:35AM	4:47AM	4:57AM	5:02AM H	5:21AM	5:27AM	5:30AM
4:50AM	5:02AM	5:12AM	5:17AM H	5:36AM	5:42AM	5:45AM
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Pace Bus Route 606 Weekend Schedule

SATURDAY WESTBOUND *SÁBADO HACIA EL OESTE*

1 CTA BLUE LINE ROSEMONT STATION	2 ELMHURST/ OAKTON	3 ALGONQUIN/ ARLINGTON HEIGHTS	4 GOLF/ NEW WILKE	5 WOODFIELD	6 PACE NORTHWEST TRANSPORTATION CENTER
6:00AM	6:10AM	6:20AM	6:23AM H	6:30AM	6:36AM
6:30	6:41	6:51	6:54 H	7:01	7:07
7:00	7:10	7:20	7:23 H	7:30	7:36
7:30	7:40	7:50	7:53 H	7:59	8:05
8:00	8:10	8:20	8:23	8:30	8:36
8:30	8:40	8:50	8:53	9:00	9:06
9:00	9:10	9:20	9:23	9:30	9:36
9:30	9:40	9:50	9:53	10:00	10:06
10:00	10:10	10:20	10:23	10:30	10:36
10:30	10:40	10:50	10:53	11:00	11:06
11:00	11:10	11:20	11:23	11:30	11:36
11:30	11:40	11:50	11:53	12:00PM	12:07PM
12:00PM	12:10PM	12:20PM	12:23PM	12:29	12:36
12:30	12:40	12:50	12:53	12:59	1:06
1:00	1:10	1:20	1:23	1:29	1:36
1:30	1:40	1:50	1:53	1:59	2:06
2:00	2:10	2:20	2:23 H	2:31	2:38
2:30	2:40	2:50	2:54 H	3:02	3:08
3:00	3:10	3:20	3:24 H	3:32	3:38
3:30	3:40	3:50	3:54	4:01	4:07
4:00	4:10	4:20	4:24	4:31	4:37
4:30	4:40	4:50	4:54	5:01	5:07
5:00	5:10	5:20	5:24	5:31	5:37
5:30	5:40	5:49	5:53	6:00	6:06
6:00	6:10	6:19	6:23	6:30	6:36
6:45	6:55	7:04	7:07	7:14	7:20
7:30	7:40	7:47	7:50	7:56	8:02
8:15	8:25	8:32	8:35	8:41	8:47
9:00	9:10	9:17	9:20	9:27	9:33
9:45	9:57	10:04	10:07 H	10:14	10:20
10:30	10:42	10:49	10:52 H	10:59	11:05

SATURDAY EASTBOUND *SÁBADO HACIA EL ESTE*

6 PACE NORTHWEST TRANSPORTATION CENTER	5 WOODFIELD	4 GOLF/ NEW WILKE	3 ALGONQUIN/ ARLINGTON HEIGHTS	2 ELMHURST/ OAKTON	1 CTA BLUE LINE ROSEMONT STATION
6:40AM	6:45AM H	6:51AM	6:54AM	7:02AM	7:12AM
7:10	7:15 H	7:21	7:24	7:32	7:44
7:40	7:45 H	7:51	7:54	8:02	8:12
8:10	8:15	8:21	8:24	8:32	8:43
8:40	8:45	8:49	8:52	9:00	9:11
9:10	9:15	9:19	9:23	9:30	9:41
9:40	9:45	9:49	9:53	10:00	10:11
10:10	10:15	10:19	10:23	10:30	10:41
10:40	10:45	10:49	10:53	11:00	11:11
11:10	11:16	11:21	11:24	11:32	11:43
11:40	11:46	11:51	11:54	12:02PM	12:13PM
12:10PM	12:16PM	12:21PM	12:24PM	12:32	12:43
12:40	12:46	12:51	12:54	1:02	1:13
1:10	1:16	1:23	1:27	1:35	1:47
1:40	1:46	1:53	1:57	2:05	2:17
2:10	2:16	2:23	2:27	2:35	2:47
2:40	2:46 H	2:54	2:58	3:06	3:18
3:10	3:16 H	3:24	3:28	3:36	3:48
3:40	3:46 H	3:54	3:58	4:06	4:18
4:10	4:16 H	4:24	4:28	4:36	4:48
4:40	4:46 H	4:54	4:58	5:06	5:18
5:10	5:16	5:23	5:27	5:35	5:47
5:40	5:46	5:53	5:57	6:05	6:17
6:10	6:16	6:23	6:27	6:35	6:47
6:40	6:46	6:53	6:57	7:05	7:17
7:25	7:30	7:35	7:38	7:45	7:57
8:15	8:20	8:25	8:28	8:35	8:49
9:00	9:05	9:10	9:13	9:20	9:34
9:45	9:50	9:55	9:58	10:05	10:19
10:25	10:30 H	10:36	10:39	10:46	10:58
11:30	11:35 H	11:41	11:44	11:51	12:01AM

SUNDAY WESTBOUND *DOMINGO HACIA EL OESTE*

1 CTA BLUE LINE ROSEMONT STATION	2 ELMHURST/ OAKTON	3 ALGONQUIN/ ARLINGTON HEIGHTS	4 GOLF/ NEW WILKE	5 WOODFIELD	6 PACE NORTHWEST TRANSPORTATION CENTER
6:20AM	6:31AM	6:39AM	6:42AM H	6:48AM	6:52AM
7:15	7:25	7:32	7:35 H	7:41	7:46
7:45	7:55	8:02	8:05 H	8:11	8:16
8:15	8:25	8:32	8:35 H	8:41	8:46
8:45	8:55	9:02	9:05	9:11	9:16
9:15	9:25	9:32	9:35	9:41	9:46
9:45	9:55	10:02	10:05	10:11	10:17
10:15	10:25	10:32	10:35	10:41	10:46
10:45	10:55	11:02	11:05	11:11	11:16
11:15	11:25	11:32	11:35	11:41	11:46
11:45	11:55	12:02PM	12:05PM	12:11PM	12:16PM
12:15PM	12:26PM	12:33	12:36	12:42	12:47
12:45	12:56	1:04	1:06	1:12	1:17
1:15	1:26	1:34	1:37	1:43	1:48
1:45	1:56	2:03	2:06	2:12	2:17
2:15	2:26	2:33	2:36 H	2:42	2:47
2:45	2:56	3:03	3:06 H	3:12	3:17
3:15	3:26	3:33	3:36 H	3:42	3:47
3:45	3:56	4:03	4:06 H	4:12	4:17
4:15	4:27	4:34	4:37 H	4:43	4:48
4:45	4:57	5:04	5:07	5:13	5:18
5:15	5:27	5:33	5:36	5:42	5:47
5:45	5:57	6:03	6:06	6:12	6:17
6:30	6:42	6:48	6:51	6:57	7:02
7:15	7:26	7:32	7:35	7:41	7:46
8:00	8:11	8:17	8:20	8:27	8:32
8:45	8:56	9:02	9:05	9:12	9:17
9:30	9:41	9:47	9:50 H	9:57	10:02
10:30	10:42	10:48	10:51 H	10:58	11:03

SUNDAY EASTBOUND *DOMINGO HACIA EL ESTE*

6 PACE NORTHWEST TRANSPORTATION CENTER	5 WOODFIELD	4 GOLF/ NEW WILKE	3 ALGONQUIN/ ARLINGTON HEIGHTS	2 ELMHURST/ OAKTON	1 CTA BLUE LINE ROSEMONT STATION
7:30AM	7:35AM H	7:40AM	7:43AM	7:50AM	8:02AM
8:30	8:35 H	8:40	8:43	8:50	9:01
9:00	9:05 H	9:10	9:13	9:20	9:31
9:30	9:35	9:40	9:43	9:50	10:01
10:00	10:05	10:10	10:13	10:20	10:31
10:30	10:35	10:40	10:43	10:50	11:01
11:00	11:05	11:12	11:15	11:22	11:34
11:30	11:35	11:42	11:45	11:52	12:04PM
12:00PM	12:05PM	12:12PM	12:15PM	12:22PM	12:34
12:30	12:35	12:42	12:45	12:52	1:04
1:00	1:05	1:12	1:15	1:22	1:34
1:30	1:35	1:42	1:45	1:52	2:04
2:00	2:05	2:12	2:15	2:22	2:34
2:30	2:35 H	2:42	2:45	2:52	3:04
3:00	3:05 H	3:12	3:15	3:22	3:34
3:30	3:35 H	3:42	3:45	3:52	4:04
4:00	4:05 H	4:12	4:15	4:22	4:34
4:30	4:35 H	4:42	4:45	4:52	5:04
5:00	5:05	5:12	5:15	5:22	5:34
5:30	5:35	5:42	5:45	5:52	6:04
6:00	6:05	6:12	6:15	6:22	6:34
6:30	6:35	6:42	6:45	6:52	7:04
7:15	7:20	7:27	7:30	7:37	7:49
8:00	8:05	8:11	8:14	8:21	8:33
8:45	8:50	8:56	8:59	9:06	9:18
9:30	9:35	9:41	9:44	9:51	10:03
10:30	10:35	10:41	10:44	10:51	11:03
11:30	11:35 H	11:41	11:44	11:51	12:02AM

Pace Call-n- Ride/ On Demand



Pace Call-n-Ride (now known as Pace On Demand) offers reservation-based, shared-ride service in 11 designated service areas throughout the suburban region. All you have to do is book online or call to reserve your trip at least one hour in advance, and pay with Ventra ($2.00 per trip) or cash ($2.25) when boarding.

Online reservations are now available for the Arlington Heights - Rolling Meadows Call-n-Ride, the Batavia Call-n-Ride, the Round Lake Area Call-n-Ride, the Vernon Hills-Mundelein Call-n-Ride, the St. Charles-Geneva Call-n-Ride and the Southeast Aurora Call-n-Ride.

Visit Pace's online reservation website to create an account and start booking your trips online.

Arlington Heights - Rolling Meadows Call-n-Ride
224-803-9277
Weekdays, 6:10 a.m. - 6:30 p.m.

Youth Bill of Rights

Shelter, Inc. is a community-based, licensed, child welfare agency. Shelter, Inc. is committed to respect the rights of the youth and families we serve. Everyone has the right to be treated with dignity, honesty and respect. If you are a youth in the care of the Illinois Department of Children and Family Services, you have the following rights and responsibilities.

You have the right to:

- Be protected from physical, emotional and sexual abuse and/or neglect;
- Be told why you came into DCFS care and why you are still in DCFS care;
- Participate in the decisions concerning you and your future;
- Be placed in the DCFS care that can best meet your needs;
- Be placed with your brothers and sisters if it is possible and if DCFS believes it is in your best interests;
- Talk and visit with your parents, brothers, sisters, relatives and other people important to you unless the judge or your caseworker thinks it is not in your best interest;
- Ask for help if you ever feel that decisions made are not the best for you;
- Be visited by your caseworker at least monthly;
- Be listened to, respected and heard;
- Get the medical attention you need, this includes regular medical, dental and eye exams;
- Go to school;
- Participate in school, religious, cultural and other activities;
- Have a plan for a permanent living arrangement after you leave DCFS care, and to take part in developing and committing yourself to this plan; and
- Receive enough to eat and enough clothing, as well as a monthly allowance for your personal expenses.

You have a **right to have representation** in court. This means that:

- You have the right to have a lawyer;
- The guardian ad litem (GAL) will represent you in court, not your parents or DCFS or the court. Your GAL makes sure that your best interest is taken into account when the judge makes decisions that will affect you and your future;
- You have the right to speak with your court representative any time that you feel there is a need;
- You can have an interpreter to help you if you have trouble hearing or understanding English;
- People in court should extend the same professional courtesy to you that they extend to an adult. Your concerns and opinions should be heard;
- You should not be made to feel bad about yourself because of the words or actions of any person in the court system; and
- You can ask questions and keep asking questions until you understand what is happening.

You have the responsibility to:

- Tell your caseworker or foster parent or other caretaker when things are not going right for you;
- Tell your caseworker or adult you trust when you feel that you are in danger of abuse or neglect;
- Go to school; and
- Follow your part of the Service Plan.

See bulletin board in house for complete list of rights, per DCFS.



To report suspected child abuse or neglect, call 1-800-25-ABUSE (252-2873)
DCFS Info and Assistance 800-232-3798 / 217-524-2029

General Program Expectations

Employment- You will be expected to immediately seek out, obtain, and maintain employment and/or participate in volunteer programs/ projects for the duration of your residence at this TLP. You are expected to fully participate with any and all vocational plans that have been determined for your transitional needs. You must maintain consistent employment in order to be considered for ILO programs.

Education- You will be expected to attend all educational meetings/classes and fully participate in any and all educational plans that have been developed with you. You must obtain a high school diploma or equivalent in order to be considered for ILO program.

Healthcare services- You will be expected to participate in a medical screening with the Shelter, Inc. nurse within 72 hours of placement. Within 30 days of moving in, you will be expected to schedule an appointment to update your medical, dental, and vision records, if necessary. It will then be your ongoing responsibility to maintain regular medical, dental, and vision appointments regarding check-ups and follow up care.



Clinical services- You will be expected to participate in all treatment/case management planning, quarterly transition meetings, bi-weekly staffings, etc. to assist in developing the best transition plan for you.

Legal (Criminal and DCFS)- You will be expected to attend and participate in all court dates and any legal matters, as well as, fully participate in any and all tasks as assigned and/or order by the court.

Home management/housing-You will be expected to maintain your personal space/belongings and contribute to the overall maintenance of the common areas of the TLP. You will be expected to keep your personal belongings stored appropriately in your room. A rotating schedule of your daily chores will be posted each week. You will be expected to clean up after yourself and return/put away any personal and/or program items/ equipment immediately after use. You will be expected to attend scheduled house meetings. You will be expected to respect privacy and keep noise to minimum.

Food management-You will be provided with the monthly supplementary funds which will be reduced over time through the Spend Down Plan. The TLP expectation is that you will gain employment and provide for yourself as much as possible. You will be expected to demonstrate appropriate meal planning and budgeting skills. Staff will work with you in the development of food management life skills which include but are not limited to: understanding nutrition, menu planning, following recipes, comparison shopping, cooking simple meals, and cooking complex meals.

Transportation, community resources, recreational resources- Staff will give you as much time as you need to effectively utilize public transportation. That means learning how to read train and bus schedules and how to use a map to find a destination. When appropriate, staff will also assist you in

participating in a driver's education program, achieve your learning permit for driving, and achieve your driver's license. To support you in learning to manage your leisure time, we will also work with you to research and identify appropriate recreational and community resources to participate in. There is also a work out room on the TLP site with weights, boxing bag, and other equipment. This TLP also works closely with the Arlington Heights Park District which gives youth an opportunity to participate in programs/classes offered by the Park District, free of charge.

Offsite visits- Visits are allowed and encouraged. We believe that youth should maintain healthy relationships with family and other support systems. We will assist you in identifying, maintaining, and contacting these healthy support systems. Youth will need to inform staff prior to leaving about where they are going, who they will be with, contact information, and how long they will be gone. If you intend to do an overnight visit, the overnight form must be filled out fully with all required information and submitted for approval with staff.

Onsite visitors- Overnight and/or in-room guests are not allowed at any time. Guests may visit in the common areas and must present a valid state ID. Guests must sign in when entering the TLP residence and/or if they are staying outside on Shelter, Inc. property. The visitation hours are listed in the house. No guests under the age of 18 are allowed on the TLP site unless it's a family member of the youth residing in TLP. The minor must be accompanied by a legal guardian.

Case management- You will be expected to meet weekly with your case worker to check in regarding services and planning. Your case worker is your link to anything regarding DCFS regulations, court proceedings, and personal hobbies. Address any questions or concerns regarding your welfare and well-being to your case worker. You are responsible to contact your case worker if you need immediate help with any of your casework.

Curfew- We follow the community expectations of curfew, which are based on age. If you are under 18 years old, you are expected to be onsite at 11:00pm. If you are over 18 years old, you do not have a community-based curfew. However, you are expected to respect your house mates and maintain a calm and quiet environment after 12:00am and through the overnight shift (11pm-7am). We expect everyone to be back on site at 12:00am unless prior arrangements have been made and/or the youth is at work. If you are not on site at 12am and/or did not make prior arrangement of which you informed the TLP staff, you will be reported AWOL per DCFS request. If you know that you will be staying overnight somewhere, you will need to fill out an overnight form with the staff prior to leaving. Overnight forms are not to be used in place of a later curfew.

Clinical- You are expected to participate in weekly individual therapy sessions and therapeutic groups. You will develop an individual treatment plan with your therapist to address clinical needs. If needed, you will be referred to outside services (i.e. psychiatric, substance abuse), in which you will follow their given recommendations.

Substance abuse- It is expected that you refrain from any use of alcohol or drugs while you are residing at TLP. There is a zero tolerance policy for alcohol or drugs on TLP property. If determined necessary, legal interventions will be used. If youth displays symptomology of substance abuse or dependence, substance abuse treatment may be recommended.



Policies and Procedures
Smoking Policy

1) Shelter, Inc. is a non-smoking facility and smoking is **prohibited** in all Shelter, Inc. facilities and/ or Shelter, Inc. property.

2) All smoking materials found by the TLP Staff in or around facility will be immediately confiscated and discarded with **no reimbursement.** This will include cigarettes, cigars, pipes, vape pens, E-cigs, E-juice/liquids, loose tobacco, lighters, matches, paraphernalia, etc.

3) All smoking materials may be turned into the TLP Staff office in order to be stored in a secure space.

4) Youth may request these items from staff in order to use off of the property. Upon returning to the house, youth must return the materials to be locked in the TLP office.

5) Youth must smoke at least 15 feet away from the TLP home.

6) Smoking materials should be discarded appropriately.



Room Search Policy

Shelter, Inc. staff reserves the right to search your room at any time, without prior notice given. Room searches may be done on a weekly basis. During a room search, staff will confiscate and discard any illegal substances, paraphernalia, harmful items, etc. Staff also reserves the right to contact police if needed.

If you have any questions as to whether your items are allowed on the property, do not hesitate to ask a TLP staff member.

Some examples of items that have been confiscated in the past are:

- *Marijuana*
- *Vape pens*
- *Bowls/pipes*
- *Knives*
- *Cigarettes/cigars*
- *Tools*
- *Sharp objects*





Laundry

A washing machine and dryer are located in the kitchen of the TLP house. Each youth will be assigned one day a week to complete their laundry, with an additional day for all youth to wash their bedding, if needed.

If there are clothing and other items left in washing machine/dryer/kitchen for long periods of time, staff will discard the items.



Bedroom Cleaning Policy

1) Each youth is responsible for the cleaning of their own bedroom which includes, but is not limited to, the following:

   No clothing or items on the floor; laundry washed and folded in drawers or hung in the closet; shoes neatly placed in closet or under bed; no garbage/trash left anywhere in the bedroom; no dirty dishes, dirty utensils, food wrappers, soda bottles/cans; garbage cans emptied on a regular basis; bed made; clean bed linens; items on top of dresser or nightstand neat and organized; floor swept and mopped.

2) If the youth's bedroom is not clean by the Wednesday of each week, the youth will receive a verbal warning from the TLP staff that they will have 24 hours to clean their bedrooms.

3) If the youth's room remains messy and unacceptable after the 24 hour period, TLP staff will then bag all items found on the floor and place them in the TLP basement.

4) The youth will have the opportunity to earn their belongings back by cleaning the bedroom to agency expectations and completing an extra chore in the home.

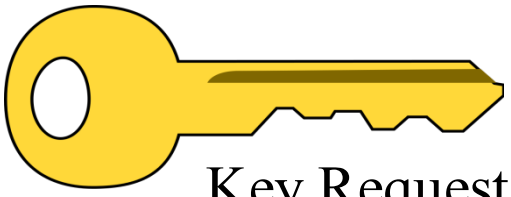
5) If the youth still does not clean the bedroom following the verbal warning and removal of items on floor, the agency will seek to hire cleaning services to then come in to clean the youth's room.

6) The youth will be responsible for the payment of these cleaning services, and the money will be deducted from the youth's monthly stipend. This service may cost in the price range of $80-$100.

7) If the cleanliness of the youth's bedroom remains an ongoing problem, an internal staffing will be held with the youth to determine an appropriate Corrective Action Plan.

8) If the Corrective Action Plan does not resolve the problem, then the agency will request a staffing with the youth and the DCFS Appointed Monitor to discuss the non-compliance issue.





Key Request Form

Please complete one form per person and submit to TLP Coordinator.

Part I – Requestor (key holder/Youth) Information

Date of Request: _____

Last Name: _____ First Name: _____

Room Number (which youth is assign to now) _____ Youth Phone:_____

This key request is for: ☐ New Issue ☐ Replacement ☐ Switched rooms

Key(s) requested for: Room Number _____

Approval Signatures:

TLP Coordinator: _____Date:_____

Client Signature _____Date:_____

Key holder's Agreement

By my signature below, I agree to all the following terms:

1. The key describe herein remains the property of Shelter Inc./ Transitional Living Program
2. The key is entrusted to me - I will not duplicate, loan, exchange or otherwise allow its use or possession by anyone else.
3. I will report its loss, theft or destruction immediately to the TLP Coordinator. If this key becomes lost, stolen or otherwise not available for return, I will pay the replacement fee of $5.00
4. When I get discharge from the TLP program or/and I am required to switch rooms, I am responsible to return my current room key to the TLP Coordinator. If I do not return this key, I agree to all the following terms:
    a. I will pay the current key replacement fee;
    b. I will, if required, pay the cost for re-keying all affected locks.

Key holder's Signature (*upon receipt of keys*)**:** **Date of issue:**

TLP Coordinator signature *(upon giving the keys to the youth):* *Date Issued:*

Productivity Time

1) TLP youth are required to complete "Productivity Time" from Monday through Friday between the hours of 10:00am to 2:00pm.

2) Youth should be enrolled and attending school or obtain full time employment.

3) If a youth is enrolled in full time school or employment, then they may be exempt from Productivity Time during scheduled non-attendance days or holidays.

4) If a youth is not attending school or only has a part time employment status, then they are required to leave the home during that designated time in order to "be productive" and seek employment, attend personal health appointments, participate in a volunteer program, or participate in community services or activities.

5) Youth are not allowed to remain in the TLP home during those hours unless they have received permission from the TLP Coordinator who will evaluate each youth's presenting situation in case by case manner.

6) Youth are not allowed to remain in the TLP home sleeping, playing video games, watching television or videos, playing on cellphone, lounging around, etc. during these hours.

7) If a youth refuses to leave the TLP home during the hours of 10:00am to 2:00pm, the Wi-Fi will be turned off in the home so that the youth is unable to access the internet for games, videos, etc. Youth will also not be able to use Wi-Fi for the rest of the day.

8) If the youth refuses to comply with "Productivity Time" for 3 consecutive days, the agency will schedule an internal staffing with the youth to address the non-compliance issue.

9) If the youth fails to comply with "Productivity Time" following the internal staffing, the agency will request a staffing with the youth and the DCFS Appointed Monitor.

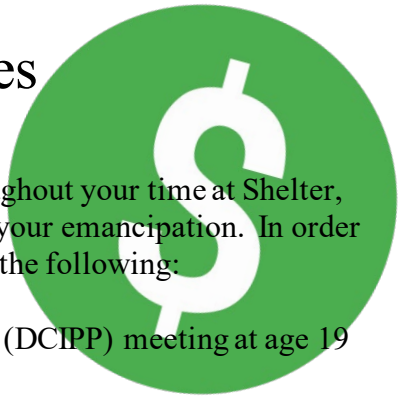


Property Damage

You are expected to treat the TLP house and property with appropriate care. The TLP is a home to its residents and should reflect suitable pride and upkeep. In the event that there is damage caused to TLP property, the following steps will be taken:

- The damage will be immediately assessed for safety. Necessary precautions will be taken to ensure the safety of all residents and staff.
- A Unusual Incident Report will be written detailing the incident, damage, and involved parties.
- Damage repairs will be assessed. Cost of repairs will be determined in dollar amount.
- Payment of the cost of repairs will be assigned to the party(s) involved in creating the damage.
- Consideration will be given to possible legal charges for damage of property.
    - Each case will be considered on its own merit- with thought given to the intent of action, cause of damage, degree of damage, and responsibility taken for the damage.

Emancipation Incentives Countdown to 21



Along with the emancipation funds that you will accumulate throughout your time at Shelter, Inc., you also have the opportunity to earn an extra $1,323 towards your emancipation. In order to qualify for this extra incentive, you must complete the following:

- Discharge Clinical Intervention for Placement Preservation (DCIPP) meeting at age 19
- Financial Literacy Training
- DCIPP meeting at age 20.9

Vehicles

If you own a vehicle and wish to park it at the TLP, you must first be approved by the clinical team and Shelter, Inc. Executive Director. There will be a contract in place listing all rules regarding your ownership of a vehicle, as you are a DCFS youth in care. Some of those rules are, but are not limited to:



- No transportation of other TLP residents
- Provide proof of insurance and car payments monthly
- Parking in only your assigned spot at TLP
- Proof of maintenance and upkeep of the vehicle



Wi- Fi Access

In order to have access to internet, all of the following needs to be completed daily:

- Chores
- Clean bedroom
- Productivity Time

You will not be connected to Wi-Fi until all three are completed.

Staff reserves right to refuse Wi-Fi at any time.

Mail

You may receive mail at the TLP house. No clients are to handle house mail, per federal law.

If you see that there is mail in the mailbox, please inform a staff member. Staff will distribute mail appropriately.

TLP Community Computer

There is one desktop computer available for all youth to use. You must request access from staff before using computer. All computer use will be monitored.

Please be respectful of computer, websites accessed, documents saved, etc. Inappropriate use will not be tolerated and your computer access can be terminated/ refused at any time.

Remember that the computer is used by all clients. If you have something personal on the computer, please delete it before you are finished.

Personal Property

General Rule: Residents are allowed to have and use any personal items legally obtained that do not present any safety/legal risk unless they abuse or misuse the privilege.

All incoming valuables and personal property are listed on an inventory form upon intake, and additional property brought in will be added, including donations you collect during your stay and any items brought by visitors, friends, family, or other residents. If not listed/secured by the program, this program is not responsible for loss or damage to personal property.

All valuables and property not listed by or/and secured by the client with the program are the responsibility of the youth.
Unless stored in the office, the program will not replace or repair lost or damaged personal property.

Items allowed in the facility include:

Items to personalize your bedroom, (that are not considered offensive by other resident or staff). Sports equipment (some may be required to be stored in a locked closet for safety). Stereos are to be kept in your bedroom for your use. The volume should be kept at an appropriate level (or use head phones) so as to not disrupt the other residents and/or staff. Pets are not allowed on the TLP property.

Items not permitted in the facility include:

No sexually explicit or pornographic materials of any kind, including clothing logos or other items depicting or representing sexual behavior. No gang related posters or posters of/with illegal drugs. No clothing or items reflecting gang representation, harmful practices, or offensive logos/printing.

House Maintenance



Residents are expected to maintain a clean facility, both in their personal rooms and in the common areas.

Chores are the client's responsibility to complete before privileges are requested and/or taken. Staff transportation and /or activities are available only when all chores are completed.

Chore assignments for common areas are rotated on a weekly basis.

Bedrooms must be cleaned on a daily basis. This includes making the bed, putting clothes in their proper places (drawers, closet, and laundry), placing towels in laundry, nothing on the floor, and no clutter on dresser tops.

Dirty dishes and exposed food are prohibited in bedrooms. All food is prohibited in the bedroom.



Meals and Kitchen Use

The facility has a common kitchen available to all residents, which will be treated with respect. All cooking utensils/appliances will be used appropriately and cleaned per use.

Residents will plan for their own meals by creating grocery lists and grocery shopping independently. Upon availability, staff will provide one group trip per week to the grocery store for the group to complete major weekly shopping. All chores need to be done and rooms need to be cleaned prior to leaving.



Residents are expected to make healthy food choices.

Residents are expected to prepare their own meals (staff assistance may be required for learning/safety purposes).

Each resident is expected to clean each plate, utensil, or glassware per use. Each resident is expected to rinse and place appropriate items they use in the dishwasher after every meal.

After any snacks, all dishes, glasses, and/or garbage will be disposed by residents.

Food or drinks are only allowed in the dining room, living room, or kitchen areas. Open food items and/or dirty dishes are prohibited in the bedrooms (to avoid rodents/bugs).

Consequences and Loss of Privileges

Consequences are meant to be naturally occurring, logical events resulting from individual choices: natural consequences promote understanding, learning, and foster changes in behavior.

Privileges for positive behaviors will reinforce the independent living process: assist the resident to reach their goals, and can result in personal growth.

Positive behavior will be recognized and promoted by special awards and incentives on occasion as identified by the Program Coordinator.

Consequences for negative behaviors and choices may result in a loss of daily privileges, extra chores, failure to advance to an ILO, lack of programmatic support, and/or failure to achieve personal growth and maturity.

Staff reserves the right to withhold any privilege for a period of time, based on individual behavior.

Some behaviors such as drug use, stealing, unapproved absences, threats, property destruction, and violence in the facility or on grounds will result in police contact, legal charges and possible discharge.

The following is a list of several examples of consequences used at the TLP:

- If you or your visitors do not follow the visitor policy, the visitor will be asked to leave, and/or possibly not be allowed to return. Your loss of visitor privileges may also occur.
- Disrupting other clients upon returning late, sleeping in overly late, chores not being finished on time, or not completing productivity time may possibly result in a loss of your offsite privileges/transportation/resources.
- Behaviors that demonstrate dishonesty, manipulation, and/or disrespect towards staff and/or peers will result in the loss of privileges at TLP staff discretion.

All staff at the TLP facility reserves the responsibility to address inappropriate behavior and can assist the resident in learning to demonstrate appropriate behavior. The resident handbook you are provided with is the same handbook used by staff to assess your behavior and determine if privileges will be removed.

Recreational Policy

During clients' stay at TLP (Transitional Living Program) at Shelter Inc.; clients have access to numerous recreational activities. Clients are expected to participate in the various activities independently and without staff. Staff will assist by teaching and ensuring each client is working towards their independence goals. There will be offered activities in which staff will also participate. Examples of some recreational activities offered are·



- Workout Room
- Weights
- Boxing Bag
- Pull-up Bar
- Pool/Ping Pong
- Pool Passe
- Board Games
- Air Hockey
- Basketball Hoop
- Foosball
- Frisbee



The pool passes consist of six parks within Arlington Heights and one is open year-round. Shelter Inc. has partnered with Arlington Heights Park District which offers two recreational classes for free to our clients. See the (Arlington Heights Park District Seasonal Handbook).

The same six parks offer basketball courts, ice skating during the winter, and many other activities. TLP offers outings to sports games, such as the Chicago Sky, hockey and others that might be available throughout the seasons. Other outings we offer are to the zoo, movie theater, bowling, etc. Clients may request a specific outing if they have ideas.

Medication Compliance

If you are prescribed medication for psychiatric needs, medical needs, etc., you will need to provide documentation to caseworker as needed. You are required to take your meds as prescribed- on time, correct dosage, sign the medication log, and in front of staff. If you are not willing to comply with these regulations, you will be written an Unusual Incident Report for each missed dosage and your appropriateness for the program will be assessed.

Interested in moving on?

The following steps are required to get you to an ILO:

- ○ Age 18 or older
- ○ Stable and compliant in placement for 6 months prior to the referral
  - No UIRs for AWOL/ running, curfew violations, police contact, inappropriate behaviors, medication refusals, etc.
- ○ Compliance with TLP requirements
  - Attend all staffings, meetings, etc.
  - Comply with service plan
  - Follow TLP rules
- ○ High school diploma or GED
- ○ Completion of Financial Literacy training prior to referral
- ○ Current medical, vision, and dental records (within one year)
- ○ Currently working for at least 45 days prior to referral
  - Verified with pay stubs
  - At least 15+ hours a week
  - **OR** enrolled and attending an accredited college or vocational school full time for at least 1 semester
- ○ Capacity to save money
  - Printed out bank statement as proof of at least $500 in savings account
- ○ Compliance with recommended treatment
  - Psychiatric appointments
  - Medication
  - Individual and group counseling as needed
  - Outside treatment (substance abuse, domestic violence, anger management, etc.)
- ○ Basic skills for self- sufficiency
- ○ Permanency goal of Independence
- ○ Ready, willing, and able to engage in discharge planning



Your referral to ILO/launch is based on the above requirements, **as well as** any other individual case needs. If you have any questions, talk to Caitlyn, your caseworker.



CLIENT GRIEVANCE PROCEDURE



PURPOSE: All clients of Shelter, Inc. programs are encouraged to participate in the planning and provision of services. You have the right to appeal decisions that affect you. Should there ever be a conflict or problem between a client and staff, the following steps provide a guide for resolution.

PROCEDURE:

1. In all cases, the first step in resolving any conflict or problem is to talk with the staff member directly about the problem.
2. If talking to the staff directly does not resolve the problem, write your complaint down and submit it to the staff's supervisor within 5 business days. If you do not know the name of the staff member's supervisor, you can call Shelter, Inc.'s Administrative Office at 847-255-8060 and you will be provided with the supervisor's name and mailing address.
3. Within 1 business day, the supervisor will contact both you and the staff member and will attempt to resolve the issue.
4. If you feel the conflict has not been properly resolved, you may request Shelter, Inc.'s Management Staff review of the resolution of the complaint. Such request must be made in writing within 15 days after the meeting with the supervisor and submitted to Shelter, Inc.'s Clinical Director.
5. Within 1 business day, the Clinical Director will contact both you and the staff and will attempt to resolve the issue.
6. If you feel the conflict has not been properly resolved, you may request Shelter, Inc.'s Executive Director to review the complaint. Such request must be made in writing with 15 days after the meeting with the supervisor and submitted to Shelter, Inc.'s Executive Director.
7. Shelter, Inc.'s Executive Director will review the documents and make a final decision with 3 business days.
8. At each stage of the grievance, the responsible staff will provide a written response to the aggrieved that includes documentation of the response in the case record.
9. Shelter, Inc.'s Continuous Quality Improvement Committee reviews all client grievances on a quarterly basis to identify any patterns of complaints and conducts such reviews as to protect the confidentiality of the client.

Note: For clients involved with the Department of Children and Family Services, this procedure does not supersede the Social Service Appeal System regarding Administrative Case Reviews (ACR) planning.

I have been offered a copy of this procedure.

Client Signature **Date**

Shelter, Inc. Staff Signature **Date**

Diversity, Equity, and Inclusion



The Shelter, Inc. TLP provides equality of services and care to everyone, regardless of people's gender, gender identity, race, religion or belief or sexual orientation. We advocate and promote the safety, adjustment, and well-being for all youth within all our programs at Shelter, Inc. We have zero tolerance for anyone who discriminates, bullies, or makes any disparaging comments.





Hubbard, Sam

From: Laura Heissel [redacted]
Sent: Wednesday, May 26, 2021 1:10 PM
To: Hubbard, Sam
Subject: Shelter-207-209 E Valley NT1736

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Dear Village planning committee,

It has come to our attention that a shelter is being considered on E Valley Lane in Arlington Heights. I live in this neighborhood and am very concerned since this would be located close to Ivy Hill School and in the path of many students walking to school. For this reason, please do not consider this location for the above referenced shelter.

Sincerely,

Laura and Jeff Heissel
(Arlington Heights residents for 36 years)

Hubbard, Sam

From: Linda Brelsford <[redacted]>
Sent: Wednesday, May 26, 2021 1:40 PM
To: Hubbard, Sam
Subject: shelter-207-209 E Valley Lane

[NOTICE: This message originated outside of Village of Arlington Heights email system -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

I am writing in regards to shelter-207-209 E Valley Lane. I strongly oppose this variance!! The neighborhood is full of children walking to school and playing outside. The grade school is a block away. Our children deserve the right to be kids and not have to be scared in their own neighborhood. They also don't need to see some of the behavior I have heard about in the golf road site. Based on the one on Golf road and the number of police calls, it just doesn't work in this family friendly neighborhood.

Thanks for you consideration.

LInda Brelsford.
Sent from my iPad

Hubbard, Sam

From: Christy Goduto <[redacted]>
Sent: Wednesday, May 26, 2021 5:46 PM
To: Hubbard, Sam
Subject: Valley drive zoning

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hello. I urge you to please not pass the zoning for a youth shelter on valley lane. First of all there are a lot of kids that live on valley and circle hill that go to ivy hill school. They walk to and from
School every day. I worry about having this shelter with the amount of calls to the police at the last location. I am worried for our neighborhood bringing in this tile of home. Please vote no and ask them to choose a location not so close to an elementary school.

Thank you,
Christy and Matt Goduto
1918 N Pinetree Dr, Arlington Heights, IL 60004
--
Sent from Gmail Mobile

Hubbard, Sam

From: Wichmann <[redacted]
Sent: Wednesday, May 26, 2021 6:47 PM
To: Hubbard, Sam
Subject: Shelter 207-209 E Valley

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

To whom it may concern,
We have just today been made aware of a plan for Shelter Inc to acquire 207-209 E Valley Lane for the purpose of a Shelter Care Home. Having reviewed the information online there are many questions and unknowns at this time for the Committee to consider. As a resident of the area where the Home will be, we have many questions. We want to understand more about the program and more about the potential impact to our area. We are aware of the positive programs and services that Shelter Inc. has provided over the years. In spite of this history, Shelter Inc and DCFS must address all the issues that this project could present to the surrounding community. The proposal is very superficial and does not leave the reader with a clear understanding of how this will operate. Their response to the "Impact on the Surrounding Community" does not address the impact to the community. It does not address how my residential community will be impacted. For us, it ignores the situation totally. This is not acceptable. The Staff Development Committee Report refers to it as a "Dormitory" and not a residence. A dormitory environment is completely different than the mainly single-family residences in the area. Having 10-12 residents that are Male and 18-21 years old is also vastly different from Multiple Family. Dormitory implies temporary residence.

This proposal is not in keeping with the zoning in the proposed neighborhood. They do not address that and that is not acceptable. Their current home is in an area that is zoned M-2 and B-2. This proposal is in an area zoned R-6 and is surrounded by R-3 zoning. We understand that they are asking for variances, but the changes are significant and should not be taken lightly.

They have not addressed safety. The Staff Development Committee Report indicates that the Police department has received, on average, 53 calls for service per year. We would want to see how that compares to our community. This should be reviewed closely as this is a sign of the impact to our area. With Ivy Hill School nearby, safety is extremely important. Recently we have had concerns on Valley of children walking to school. Adding a concentration of individuals 18-21 adds a potentially problematic situation to develop. If this can be avoided, it should. Not going forward with this proposal does that.

The Staff Development Committee Report has many requests for information and comment by Shelter, Inc. What part will DCFS play in this project? What other locations are being considered? Are they all in Arlington Heights? Until the time that these men are placed in this group situation, what have been their
living situations? We would like to know if we will have access to this information when it will be provided. Has any of the information been received? How long do they have to respond to the requests? When will the Notice of Public Hearing be issued? We are hopeful that this will be after residents have been given ample time to review the Shelter Inc. responses.

We want to learn first about their plans and the experience that they have had since 2012. The information provided does not answer the specifics that need to be considered to make an informed decision. Prior to moving forward, there must be adequate information and review. As of today, this proposal is lacking.

David and Patricia Wichmann
[redacted]

Hubbard, Sam

From: Carla's iPhone <[redacted]
Sent: Wednesday, May 26, 2021 7:37 PM
To: Hubbard, Sam
Subject: Transition housing

[NOTICE: This message originated outside of Village of Arlington Heights email system -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

I would like to express my concern for a transitional housing project proposed in my neighborhood of Ivy Hill on Valley.....I believe it's in poor judgment to house a facility like this in close proximity to the elementary school. I do not approve of a development like this in my neighborhood and would like further information regarding this matter.
Carla Kim

Sent from my iPhone

Hubbard, Sam

From: Kerri Hood [redacted]
Sent: Thursday, May 27, 2021 4:49 PM
To: Hubbard, Sam
Subject: Reject Emergency Shelter at 207-209 E Valley Lane!

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Please REJECT this request for a shelter at 207-209 E Valley Lane. This is ONE BLOCK from where a girl was just assaulted, and a few blocks from Ivy Hill School. Bus stops for BGHS & Thomas are also near this property. Yearly, the previous shelter had ~53 police calls!!! Calls being mostly due to mental health issues doesn't alleviate any fear as that can amount to real danger for the rest of us!

My children ride bikes around the neighborhood, play at the park, etc. Many walk or run thru the neighborhood alone. These activities would no longer feel safe with this adult shelter here.

Criteria for special use:

- ...deemed necessary for the public convenience... **This is a residential neighborhood not on any public transit stop. How was it deemed necessary?**

- ...will not be detrimental to the safety... **Previous location averaged 53 police calls per year. The grade school is blocks away. Too high risk and unsafe!**

- ...use will not alter the essential character of the locality... **This could reduce our property values especially if there are a lot of problems.**

- ...plight of the owner... **What is the hardship of the owner?**

Regards,

Kerri Hood

1025 E Cherry Lane

Hubbard, Sam

From: [redacted]
Sent: Friday, May 28, 2021 3:43 PM
To: Hubbard, Sam
Cc: Dao Tran; Nicholas Shoop
Subject: Objection to Approving Special Use Permit for Shelter Care Home 207-209 E. Valley Ln-T1736

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

We, as residents of 611 E. Valley Ln are in full objection against 207-209 E. Valley Ln to be a shelter for youths. We are stakeholders who live on the same road.

- We have a child who was assaulted by youths of similar age. For his safety, prevention of further trauma and mental health we do not want to risk another incident. Allowing youths with mental health issues to live on our road will increase the risk of conflict.

- The report states, "Over the last several years, the Police department has, on average, received 53 calls for service per year from the current location on Golf Road." We do not want our young children experiencing these types of disturbances.

- A youth home on our road will reduce the valuation of our home. We chose to live on E. Valley Ln because it's near to our children's school, Ivy Hill Elementary.

- The bus stop for my oldest child and other children is located near E. Valley Ln and N. Pinetree Dr., very close to 207-209 E. Valley Ln. This puts these children's safety at risk.

We would like to hear back from you addressing our concerns.

Sincerely,

Dao Tran

Nicholas Shoop

Hubbard, Sam

From: Renee Bennett-smith [redacted]
Sent: Wednesday, June 2, 2021 10:15 AM
To: Hubbard, Sam
Subject: Proposal for a homeless shelter

[NOTICE: This message originated outside of Village of Arlington Heights email system -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Hi there!

The community is hearing news regarding a proposal for a homeless shelter at 207-209 Valley Lane.

Please do not let this proposal pass! This is a residential location, close to an elementary school and near a park where most of the kids in our neighborhood play. This shelter should not be in a residential neighborhood where children walk to school and ride bikes. This is not a place for a homeless shelter!!

I understand these young adults need a shelter, but the shelter should be near a bus stop, train station or near a community college.

Please consider that this is not a good location for a shelter.

Thank you!

Renée Bennett-Smith

Sent from my iPhone

Hubbard, Sam

From: Beth Nabors [redacted]
Sent: Friday, June 4, 2021 11:38 AM
To: Hubbard, Sam
Subject: Shelter, Inc. - Arlington Heights - a partnership that makes impact!

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Dear Mr. Sam Hubbard,

It has come to my attention that Shelter, Inc. will be presenting to the Village of Arlington Heights soon with the end goal to be approved in zoning for a newly purchased single family home located at 207 E. Valley Lane in Arlington Heights (Ivy Hill neighborhood). I have driven past this lovely home and see that it is a two-flat, but looks like a single family home. What a perfect home for this population!

As an Arlington Heights resident since 1967 and the Executive Director of a local non-profit (JOURNEYS | The Road Home) for the past 22 years, I would like to take the opportunity to share that I 100% believe that this is a very thoughtful location for this very needed program in our community. This location will allow Shelter, Inc. to expand their program and offer more services to the youth in need of these types of programs that offer professional intervention and much needed care to our most fragile. This would be wonderful for Arlington Heights to claim 1 of only 23 programs like this in Illinois.

Additionally, the home is also located in an area that has many employment opportunities (intersections of Rand, Palatine, and AH), yet another reason why this location promotes the success of the residents and assures that they will become tax paying contributing members of our community!

Shelter Inc.'s Transitional Living Program (TLP) is for youth ages 17.5-21 who are in the custody of DCFS and aging out of the child welfare system. These youth are already in our community – working at Jewel, Coopers Hawk, Staples, Portillo's, and even some of our boutique shops in downtown AH, etc. They attend schools like Fremd, Rolling Meadows, and Hersey. They live with Shelter, Inc. for two years to gain all independent living skills to live and work successfully once the court emancipates them from the child welfare system. This program is so important because it prevents homelessness, incarceration, drug use, etc. At JOURNEYS | The Road Home we feel that if Shelter, Inc. is successful, we see less local people needing our agency. A big picture win-win for both of my roles – as a long term community member AND the Executive Director of an agency that benefits from Shelter, Inc.'s success and growth.

Please let me know if I can assist further in helping you make this a seamless process for our friends at Shelter, Inc. Together, we are all making a difference!

My best,

Beth Nabors

Beth Nabors, Executive Director

JOURNEYS | The Road Home
1140 E. Northwest Hwy., Palatine, IL 60074
Phone: [redacted]
Fax: [redacted]

June 4, 2021

Dear Sam Hubbard,

As a resident of Arlington Heights, I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success. TLP residents voluntarily join the program, understanding it is an opportunity for empowerment, choosing stability over homelessness, job security over poverty, and healthy choices over failure. They continue their education and maintain employment, learning to sustain their independence.

As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP foster diversity, equity, and inclusion, promote unity, and move us forward with strength and pride.

Thank you for your attention.

Sincerely,

Bethany F Brinkworth

Bethany F. Brinkworth

2107 E. Robinhood Lane

Arlington Heights, IL 60004

June 4, 2021

Dear Sam Hubbard,

We are writing today to show our support for Shelter's Transitional Living Program in Arlington Heights. We feel strongly that the TLP home should be located in Arlington Heights. A program that empowers others to become self-sufficient and reach their full potential is necessary for the growth of our community. These young adults deserve the opportunity and resources that Arlington Heights prides itself for. Arlington Heights should be a place for these young adults to learn, grow and call home. It will be a true shame to our community if this program is not given the opportunity to thrive.

We have been honored to call Arlington Heights home for the last 17 years. We have proudly watched and encouraged our community to grow in diversity and inclusion. A program such as the TLP will encourage diversity, equity and inclusion that community members strive for.

The Village of Arlington Heights is a community that is constantly growing and evolving. The TLP program will foster this community growth and evolution for a better community for our children and grandchildren.

Thank you for your attention.

Sincerely,

Maura and Fiona DeGrazia

812 E Canterbury Drive
Arlington Heights, Illinois

June 5, 2021

Dear Sam Hubbard,

As a 7-year resident of Arlington Heights, and father of two young children, I am writing to express my unwavering **support** for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village, and relocate to 207 E Valley Ln. This agency is part of what makes me proud to live in Arlington Heights. In my community, we support diversity and inclusion – full stop. The transitional living program gives a critical lifeline to young adolescents aging out of foster care. It teaches them responsibility, and shepherds them to be contributing members of society.

While some members of our village have some concerns about having a group home near their families, I believe that much of the fear is based on the unknown. I encourage concerned members to learn more about Shelter Inc and learn about the life-changing services they offer. Our town motto is to be a City of Good Neighbors. If we are to live by that adage, we must make every effort to be welcoming, especially to this vulnerable young population that needs our support. Let's step up!

Sincerely,



Norman D. Santa Maria

2362 E Bradshire Court

Arlington Heights, IL 60004

[redacted]

Hubbard, Sam

From: Lisa Mullen [redacted]
Sent: Sunday, June 6, 2021 9:19 AM
To: Hubbard, Sam
Subject: Support of shelter inc.

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

May 5, 2021

Dear Sam Hubbard,

As a long time resident of Arlington Heights, I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success.

As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP foster diversity, equity, and inclusion, promote unity, and moves us forward with strength and pride. These kids deserve just as much of a promising future as our kids do!
Thank you for your attention.

Lisa Mullen
2406 E. Brockton ct. AH, IL 60004

Lisa Mullen - Realtor

d'aprile properties

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MARQUETTE UNIVERSITY

Be The Difference.

Kathleen A. Muglia DNP, APRN
Marquette University, College of Nursing
1250 W Wisconsin Ave, Milwaukee, WI 53233

June 6, 2021

Dear Sam Hubbard,

It takes a village!!

As an 18-year resident of Arlington Heights, I am writing to express my very strong support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in Arlington Hts.

Over the past 25 years I have worked in our community, as a pediatric nurse practitioner, and cared for our communities' most vulnerable populations. I have witnessed the devastating effects that family hardships have had on children and that extends to their schools and community. As a village, we need to support our families. Organizations like Shelter Inc. are life-saving and life-changing for many. As a health care provider in our community, I know how necessary resources like, Shelter Inc are to help families back on the path of health and wellness. One example may be as simple as a single parent has lost their job and their adolescent child has depression and needs a place to stay for a short time.

For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success.
As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP foster diversity, equity, and inclusion, promote unity, and moves us forward with strength and pride.

I sincerely hope that Shelter Inc. is able to continue the incredible work that they provide.

Thank you for your attention.

Sincerely,

Dr. Kathleen A. Muglia DNP, APRN
2119 E. Lillian Lane
Arlington Hts, IL 60004

Christina Perez
5 E. Hawthorne St.
Arlington Heights, IL
60004

June 7, 2021

Mr. Sam Hubbard
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, IL 60005

Via Email

Dear Mr. Hubbard,

As a long-time resident of Arlington Heights, I am writing in support of the Transitional Living Program of Shelter, Inc. Shelter plays an incredibly important role in helping vulnerable members of our community. The Transitional Living Program is a key component of Shelter's efforts by providing a safe, stable living environment for youths who have aged out of the child-welfare system.

The program is beneficial to our Village for so many reasons. It allows these individuals to have a chance at stability and independence as they establish themselves as young adults, helping to prevent them from falling into homelessness.

The Village recently undertook a study to better understood how the Village can support diversity, equity and inclusion. One of the report's highlighted recommendations was to continue to support programs such as the Transitional Living Program. Approval of this new location, which is close to public transaction and job opportunities, should receive the full support of the Planning Commission and the Village.

These at-risk youths are a part of our Arlington Heights community. I hope that the Village sees the importance of supporting the needs of all Arlington Heights community members and how doing so can only benefit the Village in the long run.

Sincerely,

Christina Perez

Hubbard, Sam

From: Rebecca McClaney [redacted]
Sent: Monday, June 7, 2021 9:46 AM
To: Hubbard, Sam
Subject: TLP program

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

June 7, 2021

Dear Sam Hubbard,

Good morning. I hope you are well. As a resident of Arlington Heights, I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success.

As a committed member of our community, and an educator this invaluable resource is needed to maintain what sets Arlington Heights apart from other local communities. As an educator in the area with a similar mission and goal, it is crucial that we help our students and young adults take the necessary next steps forward to independent living. The community benefits when we teach and lead by example. Our children are watching us and what better way to teach them to be inclusive than to model this behavior. As a mom of 3, I can only hope that the important lessons are available to all children, providing access to jobs, community service, mental health organizations. If we are consistently and constantly turning our back and stating "not in my neighborhood" we will never give anyone the chance to soar. It is crucial that we support the mission and values of Shelter, Inc., both verbally, on paper, and through our actions. It makes us better humans.

Thank you for your attention.

Sincerely,

Rebecca A. McClaney
2259 E Ashbury Ct.
Arlington Heights, IL 60004

Hubbard, Sam

From: Katherine Zucek [redacted]
Sent: Monday, June 7, 2021 10:44 AM
To: Hubbard, Sam
Subject: Transitional Living Program in AH

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hi Sam Hubbard,

I am writing to you today in support of maintaining Shelter, Inc.'s Transitional Living Program (TLP) in Arlington Heights. As a resident of Arlington Heights, a homeowner, and a parent, I fully support Shelter's programs in our community. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need and the TLP is a critical program.

As a committed member of our community, I consider it a responsibility and a privilege to empower others, especially our youth, to reach their fullest potential. Social services offered by TLP move our community forward to a more just, equitable, and diverse community. Without similar programs, we promote homelessness, increase costs for taxpayers, and weaken our community.

Please consider this letter my support of TLP's continued presence in our community.

Thank you for your consideration.

Katherine Zucek
2308 N Evergreen Ave
Arlington Heights, IL 60004

June 4th 2021

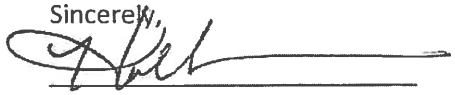
Dear Sam Hubbard,

As a resident of Arlington Heights, I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success.

As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP foster diversity, equity, and inclusion, promote unity, and moves us forward with strength and pride.

Thank you for your attention.

Sincerely,



Hollis Gorrie

2414 E Kensington Rd

Arlington Heights, IL 60004

Filip Zucek
2308 N. Evergreen Ave.
Arlington Heights, IL 60606

June 7, 2021

Dear Mr. Hubbard,

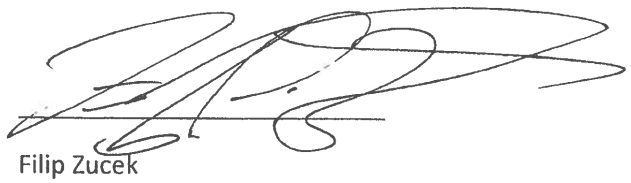
As a resident of Arlington Heights, I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success. The village must continue to support this vital program, which provides a tangible lifeline to those in need and demonstrates that the village is committed to supporting the success of all of its residents.

My family moved to Arlington Heights due to the village's commitment to the youth of our community. From our expansive parks program to award winning schools, our community recognizes the need to invest in our children and young adults early and meaningfully. As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP foster diversity, equity, and inclusion, promote unity, and moves us forward with strength and pride. Promoting these values should always be a priority for our community.

If we want to continue to maintain this level of pride in our community, we need to ensure that all members of our community are cared for, regardless of the background from which they come. I urge you to ensure that the TLP can continue to call Arlington Heights home.

Thank you for your attention.

Sincerely,



Filip Zucek

Hubbard, Sam

From: Sarah Bryant [redacted]
Sent: Monday, June 7, 2021 1:17 PM
To: Hubbard, Sam
Subject: TLP should remain

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Dear Sam Hubbard,

My children attend John Hersey HS. I understand you've gotten some negativity around the proposed Shelter, Inc.'s Transitional Living Program (TLP).

I support the program that has adult supervision and is helping kids who are at risk because they don't currently have family support. They are in this program because they are trying to overcoming challenges and in my opinion pose less threat to our community that most teenagers. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success.

As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient. Social services such as the TLP foster diversity, equity, and inclusion, promote unity, and moves us forward with strength and pride.

Thank you for your attention.

Sincerely,

--
To your success,

Sarah



Sarah Bryant
Owner, Titan Publishing
office: [redacted] | mobile: [redacted] | www.titanpub.com |

Hubbard, Sam

From: Maria Zeller Brauer [redacted]
Sent: Monday, June 7, 2021 2:42 PM
To: Hubbard, Sam
Subject: In Support of Shelter Inc.

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

I am writing this email in support of the proposed location for Shelter Inc.'s Transitional Living Program on East Valley Lane in Arlington Heights. I am employed at Shelter Inc. as the Senior Director of Development. I work with the local community to raise funds from individual and corporate donors in support of Shelter's programs. I am currently raising funds in support of a new TLP residence and to date have financial commitments of nearly $200,000 from individuals who believe in the success of this program.

I am also a resident of this community. I have a six year old who is registered for first grade at Ivy Hill. I understand that some residents are concerned for their children's safety. I know the young people who are currently in this program and I have ZERO concerns for my child's or my family's safety. This residence is monitored 24 hours a day and I am confident that moving to the Ivy Hill neighborhood will not have a negative impact on our community.

I am proud to be an Arlington Heights resident and I know that if my child or my family needed assistance, the community would be there for us. I feel strongly that we need to be there for these young people who are working so hard to make a successful life for themselves. Our community will be better for it.

Maria Brauer
2722 N. Harvard Ave., Arlington Heights

Hubbard, Sam

From: Cheryl Mosqueda [redacted]
Sent: Monday, June 7, 2021 8:00 PM
To: Hubbard, Sam
Subject: Letter in support of Shelter's TLP Program

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

June 7, 2021

Mr. Hubbard,

As a resident of Arlington Heights for over 25 years, I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success.

As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP foster diversity, equity, and inclusion, promote unity, and moves us forward with strength and pride.

I truly hope the Village of Arlington Heights exemplifies the kind of community that supports and encourages those who are voluntarily joining this program - showing their determination in choosing the opportunity to learn and live by achieving stability over homelessness, job security over poverty, and healthy choices over failure.

Sincerely,

Cheryl Mosqueda
2360 E Bradshire Ct, Arlington Heights, IL 60004

Hubbard, Sam

From: Shannon Howard [redacted]
Sent: Monday, June 7, 2021 8:33 PM
To: Hubbard, Sam
Subject: Letter of Support for Shelter TLP

May 5, 2021

Dear Sam Hubbard,

As a resident of Arlington Heights, I am writin
support for Shelter, Inc.'s Transitional Living I
remain in our Village. For 46 years, Shelter's p
made a significant and life-saving impact on cl
families in need, and the TLP has been an outs
of their success.
As a committed member of our community, I c
responsibility and a privilege to empower othe
sufficient, enable them to overcome their chall
their fullest potential. Social services such as tl
diversity, equity, and inclusion, promote unity,
forward with strength and pride.
Thank you for your attention.

Sincerely,

Shannon Howard
Name
18 S. Kaspar Ave, AH, IL 60005
Address

Hubbard, Sam

From: Breiding Marilyn <[redacted]
Sent: Monday, June 7, 2021 9:17 PM
To: Hubbard, Sam
Cc: Canty, Mary Beth
Subject: Support for Shelter"s TLP (Transitional Living Program remaining in Arlington Heights

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Dear Sam Hubbard,,

As a resident of Arlington Heights I am asking for support of Shelter, Inc.'s Transitional Living Program (TLP) to remain in our village. As a volunteer for Shelter for almost 20 years, I have seen them make significant impact on children and families in need. When children have aged out of the child welfare system in which they have been through no fault of their own, they voluntarily join the program. Shelter has empowered them to become self-sufficient and overcome their challenges to reach their fullest potential. Social services such as the TLP offers gives them basic life skills. They continue their education and maintain employment to sustain their independence. The new residence they are seeking would be near job opportunities and transportation. The use of this property would not be detrimental to the welfare of persons residing in the vicinity.

The recent proposal of increasing diversity, equity, and inclusion in our village recommended supporting programs such as the TLP. This can empower these young people to succeed in becoming neighbors, co-workers, friends, and community members we welcome and impact our community's future success.

Thank you for consideration of this request.
Yours truly,
Marilyn Breiding
1244 Luther Lane
Arlington Heights, IL 60004
[redacted]

Hubbard, Sam

From: linda ascot [redacted]
Sent: Monday, June 7, 2021 10:00 PM
To: Hubbard, Sam
Subject: Shelter - 207-209 E. Valley Ln. - T1736

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Dear Mr. Hubbard,

I have recently learned of preliminary discussions to take place regarding a proposed Shelter for youths.
I wish to firmly state my objection to any such proposal. My reasons are as follows:

The location of this shelter would be situated among residential homes within the Ivy Hill subdivision. A shelter of any kind does not belong in a residential subdivision. It's placement here would forever alter the essential character of the neighborhood.

The introduction of said shelter does not offer enhancement nor convenience to the residential neighborhood, in fact, it would likely inconvenience the residents within proximity of this establishment.

Upon review of the website of Shelters Inc, it describes those serviced by this institution as adolescents who are abused, neglected, dependent or in need of supervision.

I am deeply disturbed by the specific narrative within the Proposal which states, *"Many of these young people are currently undergoing treatment for mental health issues; however, the level of their diagnosis typically does not qualify them as disabled as defined by the State of Illinois."*

While I am sympathetic to their plight, this raises much concern as the Ivy Hill subdivision is home to many small children. An elementary school is just a short block away.

Our presumption of safety within this small subdivision and the welfare of our children would certainly be compromised should such an institution be permitted to inhabit this residential community.

I am profoundly concerned about the immediate and long-term detrimental effect such a facility would impose upon the existing residents of our community.

Furthermore, it is incomprehensible to me how this particular street within our subdivision is appropriate for the needs of this institution. There is no easy access to public transportation. The occupancy would exceed the allowable amount for a single family residence housing unrelated people. There simply does not appear to be any compatibility between the existing neighborhood structure and the insertion of this institution.

Sincerely,

Martin & Linda O'Brien
903 E. Crabtree Drive
Arlington Heights, IL 60004

Hubbard, Sam

From: Jeannie [redacted]
Sent: Monday, June 7, 2021 11:11 PM
To: Hubbard, Sam
Subject: Support for Shelter, Inc.'s Transitional Living Program (TLP)

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

June 7, 2021

Dear Sam Hubbard,

As a resident of Arlington Heights, I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success.
As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP foster diversity, equity, and inclusion, promote unity, and moves us forward with strength and pride.
Thank you for your attention.

Sincerely,

Jeannie Johnston
1719 N. Dale Ave.
Arlington Hts.

Sent from my iPhone

Hubbard, Sam

From: Chuck Hume [redacted]
Sent: Tuesday, June 8, 2021 11:20 AM
To: Hubbard, Sam
Cc: Carina Santa Maria
Subject: Shelter location/ Golf Rd

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hello Sam,
We have been renting our house to Shelter, Inc. since 1997. We are now in the process of selling our property which will make it necessary for them to move. Throughout the past 24 years we have had a great relationship with them and were happy to be able to provide them with a location in the area. They have been outstanding tenants, keeping up the interior and exterior of the building. They have also always been very cooperative when anything arises and the young people residing there have been very respectful.
I think they are an asset to the village and hope they are able to continue to be here in the future.
Sincerely,

Chuck Hume

Hubbard, Sam

From: Diane Mier [redacted]
Sent: Tuesday, June 8, 2021 12:17 PM
To: Hubbard, Sam
Subject: Shelter inc home purchase

[NOTICE: This message originated outside of Village of Arlington Heights email system -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

I'm a long time resident of Arlington Heights and I'd like to share my support for the home purchase by Shelter Inc. I understand that some residents might fear the impact this purchase might have on their home value, but I feel strongly that the Village should support this organization in this purchase. With big decisions on the table like use of the racetrack and support of downtown restaurants, this decision seems like a small, positive step for our community in comparison. Please support the home purchase by Shelter Inc.

Diane Mier

Sent from my iPhone

Hubbard, Sam

From: Robyn Pflomm [redacted]
Sent: Tuesday, June 8, 2021 12:19 PM
To: Hubbard, Sam
Subject: Shelter Home

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Dear Sam Hubbard,

As a resident of Arlington Heights for over 17 years, I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success.

As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP foster diversity, equity, and inclusion, promote unity, and moves us forward with strength and pride.

Thank you for your attention.

Sincerely,

Robyn Pflomm

2404 E Brockton Court

Arlington Heights, IL 60004

Hubbard, Sam

From: Cynthia Greenwood [redacted]
Sent: Tuesday, June 8, 2021 2:31 PM
To: Hubbard, Sam
Subject: Support for Shelter Inc. home purchase

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Dear Mr. Hubbard,

As a former 38-year-resident of Arlington Heights, who is still a member of Southminster Presbyterian Church in Arlington Heights, I strongly urge your support of the Shelter Inc.'s home purchase for its Transitional Living Program. The residential location is ideal due to its proximity to job opportunities and public transportation. I firmly believe these residents will have a positive impact, not a detrimental one, on the health, safety or general welfare of people working or living in the village.

The Village of Arlington Heights recently paid $31,000 for a 22-page report regarding a proposal to increase the diversity, equity, and inclusion in our village. One of the report's highlighted recommendations was supporting programs such as the TLP. Without the program, we promote homelessness, increase the cost to taxpayers for physical and mental healthcare, and weaken our community. With the Arlington Heights TLP, we empower youth to succeed in becoming neighbors, co-workers, friends, and community members we welcome.

I respectfully ask the Village Board to vote yes on the sale of this property to Shelter Inc.

Thank you,

Cindy Greenwood

Hubbard, Sam

From: JOYCE BIERITZ [redacted]
Sent: Tuesday, June 8, 2021 2:32 PM
To: Hubbard, Sam
Subject: Shelter Inc. Support letter

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

After reading the letter from Shelter Inc, I am writing my approval for the purchase of a home for these young people. How can we ever overcome the vast discrepancy between the haves and have nots, if we don't promote and support such programs. It just doesn't make sense to me that someone would object to this chance for those who would benefit most. God bless you in supporting and promoting such a wonderful endeavor, and my best wishes are with this effort.

Joyce Bieritz
Arlington Heights Resident

Hubbard, Sam

From: Linda Waycie [redacted]
Sent: Tuesday, June 8, 2021 2:34 PM
To: Hubbard, Sam
Subject: Support for Shelter, INC transitional housing home purchase

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hi Mr. Hubbard,
I wholeheartedly support Shelter's desire to purchase a home in Arlington Heights for youth ages 17-21. As a person of faith, I am called to love my neighbor as myself so loving the homeless teens and giving them the foundation of healthy choices, and life-skills training so that they can be successful, young adults is important to me. Shelter has a sterling reputation in town and does an excellent job in helping people in need. As a town that values diversity, equity and inclusion, then now is our chance to prove that value in a concrete way to Shelter, and to the youth who desperately need our love and help. The residential location is ideally located near job opportunities and public transportation.
Under no circumstances will the use of this property be detrimental to the health, safety, morals, or general welfare of persons residing or working in the vicinity.
Finally, We as residents of Arlington Heights need to address the root causes of teens who need this type of supervision by having homes for them like this one..

I urge the mayor and trustees to do all in their power to allow Shelter to purchase this home.
Linda Waycie
Member Southminster Presbyterian Church, Arlington Heights

Hubbard, Sam

From: [redacted]
Sent: Tuesday, June 8, 2021 8:36 PM
To: Hubbard, Sam
Subject: Shelter Inc, home purchase

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hello,
I am writing in support of the purchase of a home by Shelter, Inc, for youth.
I live at 39 South Kaspar in a block where there was a previous home occupied by troubled, handicapped young adult men. I found the experience to be very positive, as did my dog who would be excitedly greeted by the residents. At no time did I ever feel unsafe. I believe those who may object to this just need to be educated about the positive experience that awaits them

Please support this program as it reflects the values that Arlington Heights residents share, including members of my church, Southminster Presbyterian Church.

Sincerely,
Mary Kay Walsh
39 South Kaspar, A.H. 60005

Hubbard, Sam

From: Robert Ciulla [redacted]
Sent: Tuesday, June 8, 2021 8:46 PM
To: Hubbard, Sam
Subject: Support of Shelter, Inc.

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]
Good Evening,

My name is Robert Ciulla. I am the Program Supervisor for the Salvation Army's, Pathway Forward Program. Pathway Forward is a Federal Halfway House, that currently houses federal offenders are serving the last six (6) to twelve (12) months of their federal prison sentence in a community setting.

I have been in the field of corrections, mental health, and addictions for the past 30 years. Many of the thousands of offenders I have come across in my many years, oftentimes come from broken homes or lack of family support. Statistically, those children who experience lack of structure or family support will oftentimes end up homeless, with an addiction, or find themself involved in the criminal justice system. This cycle must be stopped as these individuals with whom Shelter, Inc. serves are receiving the support, dignity, and respect they deserve.

Shelter, Inc. helps break this cycle for adolescents by providing them with shelter, resources, case management, therapeutic services, and independent living skills. Shelter staff emphasizes and prioritizes education and employment. Shelter, Inc. provides a safe place for their youth who would otherwise be exposed to dangerous and vulnerable situations.

I am very familiar with the mission of Shelter, Inc. and fully support what they do and how they provide their service.

Robert Ciulla, M.S
Program Supervisor
825 N. Christiana Ave.
Chicago, IL 60651
[redacted]

Hubbard, Sam

From: Karen Masley-Joseph [redacted]
Sent: Tuesday, June 8, 2021 10:50 PM
To: Hubbard, Sam
Subject: Support for Shelter, Inc.'s Transitional Living Program

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

To: Sam Hubbard
Development Planner, Department of Planning and Community Development
Village of Arlington Heights

As a resident of Arlington Heights, I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success. Some of the reasons I am asking for your support are:

- The TLP provides a benefit
- to our community, putting youths who have experienced significant hardship on a path toward independence and productivity.
- Community services and initiatives
- must strive to be inclusive, meeting the needs of all residents.
- It is critical for the Village
- to have a priority that all residents are supported in achieving their full potential.
- We must recognize the investment
- we make in the welfare of our youth today will impact our community's future success.

As a member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP bolster our community, promote unity, and move us forward with strength and pride.

Thank you for your attention.

Sincerely,

Karen Joseph
1434 N Mitchell Ave, Arlington Heights, IL 60004

Hubbard, Sam

From: Heather Moss <[redacted]
Sent: Tuesday, June 8, 2021 11:11 PM
To: Hubbard, Sam
Subject: Fwd: Shelter-Inc letter of support

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

June 8, 2021

Hi Sam,

As both a resident of Arlington Heights and a Board member of Shelter-Inc., I am writing in support of the proposed relocation of Shelter-Inc.'s Transitional Living Program (TLP). I've been told there is opposition to the proposal based on the unknown, and as a parent, I understand that. Naturally, fear pulls us the other way as a mechanism to protect our vulnerable children. But it's because I am a parent and I want to support our youth that I joined the Board in the first place. For those who recall, a couple years ago in a nearby town, a young boy was killed at the hands of his abusive parents as he was failed by his community. It was that story that made me realize the importance of agencies like Shelter-Inc. As community members, we have been empowered to make meaningful change to those youth who are without privilege, to support DE&I locally and to embrace the vulnerable that go school, work and live beside us. I ask that you listen to what Shelter-Inc has to say and keep an open mind. Your voice matters.

Sincerely,
Heather Moss

Hubbard, Sam

From: Allison Anderson <[redacted]
Sent: Tuesday, June 8, 2021 11:29 PM
To: Hubbard, Sam
Cc: Hayes, Thomas; Baldino, Richard; Bertucci, James; Canty, Mary Beth; Grasse, Nicolle; LaBedz, Robin; Scaletta, John; Schwingbeck, Tom; Tinaglia, Jim
Subject: Support for Shelter's Transitional Living Program (TLP) in Arlington Heights

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Dear Mr. Hubbard,

I am a 30-year resident of Arlington Heights and I support Shelter's purchase of a home in Arlington Heights for youth in participate in their Transitional Living Program (TLP).

Shelter has successfully operated their TLP in a leased home since 2012, providing support to young people and their families as they develop life skills, go to school and/or work, and learn how to take responsibility and make good choices. Giving support to youth at this critical stage of their development into adulthood is the embodiment of inclusion. Housing is the foundation of a stable life; without it, no one is able to function or develop to their full potential.

Our Village's support for purchasing a Shelter home here is a way of thanking Shelter for the work they've done thus far, and also an indication of our residents' belief in all of the youth in our community, their worth, and their potential. Purchase of a residence here in our Village will help these young people succeed as members of the community.

Please support Shelter's purchase of a home here.

Sincerely,
Allison Anderson
1804 N Mitchell Avenue
Arlington Heights, IL 60004-3739
[redacted]

Hubbard, Sam

From: Daniel C [redacted]
Sent: Wednesday, June 9, 2021 1:17 AM
To: Hubbard, Sam
Subject: Keep the Shelter Transitional Program in Arlington Heights

[NOTICE: This message originated outside of Village of Arlington Heights email system -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Dear Sam Hubbard,

I am a lifelong resident of Arlington Heights and I am asking that the Shelter Transitional Living Program stay in Arlington Heights because of the good work it does and serves the community.

In 1975, Shelter was started as a grassroots movement by our Arlington Heights community for our community to help children in crisis who experienced abuse, neglect, and other traumatic family situations. Today, we ask for your support in the same spirit of neighbors helping neighbors regarding one of our seven programs.

Shelter's Transitional Living Program (TLP) is a two-year program for youths ages 17-21 who are aging out of the child welfare system of which they've been in through no fault of their own. They have been denied basic life-skills education we take for granted, which are necessary for being self-sufficient.

TLP residents voluntarily join the program, understanding it is an opportunity for empowerment, choosing stability over homelessness, job security over poverty, and healthy choices over failure. They continue their education and maintain employment, learning to sustain their independence.

The TLP has successfully operated in a leased home in Arlington Heights since 2012. Due to the owner selling the property, Shelter is working with the Village of Arlington Heights to purchase a new residence that will benefit individuals, families, and our community.

The Village of Arlington Heights recently paid $31,000 for a 22-page report regarding a proposal to increase the diversity, equity, and inclusion in our village. One of the report's highlighted recommendations was supporting programs such as the TLP. Without the program, we promote homelessness, increase the cost to taxpayers for physical and mental healthcare, and weaken our community. With the Arlington Heights TLP, we empower youth to succeed in becoming neighbors, co-workers, friends, and community members we welcome.

Community services and initiatives must strive to be inclusive, meeting the needs of all residents.
The residential location is ideally located near job opportunities and public transportation.
Under no circumstances will the use of this property be detrimental to the health, safety, morals, or general welfare of persons residing or working in the vicinity.
Making it a Village priority that all residents are supported in achieving their full potential is critical.
We must recognize the investment we make in the welfare of our youth today will impact our community's future success.

Thank you,

Daniel Crusius
204 N. Patton Ave.

Arlington Heights, IL
60005
he/him/his

Sent from my iPhone

Hubbard, Sam

From: Karen Souden [redacted]
Sent: Wednesday, June 9, 2021 7:10 AM
To: Hubbard, Sam
Subject: Keep Shelters TLP housing

[NOTICE: This message originated outside of Village of Arlington Heights email system -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

As an Arlington Heights resident concerned about the well being of those in need I urge your support for the TLP program of Shelter Inc.
Karen Souden
1349 Luther Lane
Arlington Heights, IL 60004

Hubbard, Sam

From: Eisenhuth, Guy <[redacted]
Sent: Wednesday, June 9, 2021 7:33 AM
To: Hubbard, Sam
Cc: Maria Brauer; Carina Santa Maria; John M. Stomper
Subject: Shelter, Inc. Group Home

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Shelter began in 1975 as a grassroots movement in conjunction with Paul Buckholz, then Chief of Police in Arlington Heights, to help children in crisis who were victims of abuse, neglect, and other traumatic family situations. I have been involved with Shelter, Inc. for the past ten years as a Board member, financial supporter, and past President. I currently serve on their Board as Vice President. Today, I ask for your support in the same spirit of neighbors helping neighbors that was the cornerstone of Chief Buckholz' vision that led to the founding of Shelter over 45 years ago.

Shelter's Transitional Living Program (TLP) is a two-year program for youths ages 17.5-21 who are aging out of the child welfare system—a system they had to join through no fault of their own. The hardships that compelled their involvement in the child welfare system have denied them the basic life-skills education we take for granted, skills which are necessary for achieving self-sufficiency.

TLP residents voluntarily join the program, understanding that it is an opportunity for empowerment. In joining TLP, these youths have chosen stability over homelessness, job security over poverty, and healthy choices over failure. They continue their education and maintain employment, learning to sustain their independence and become better prepared to function independently when they age out of the child welfare system.

The TLP has successfully operated in a leased home in Arlington Heights for many years. Due to the owner selling the property, Shelter is working with the Village of Arlington Heights to purchase a new residence that will benefit individuals, families, and our community.

The program improves the lives of young people and strengthens our community. The TLP reduces homelessness and, over time, provides a reduction in the cost to taxpayers for physical and mental healthcare. With the Arlington Heights TLP, we empower youth to succeed in becoming neighbors, co-workers, friends, and productive community members.

In summary, I support the TLP program and urge the Village of Arlington Heights to continue to allow Shelter, Inc. operate a group home in the Village for the following reasons:

- The TLP puts youths who have experienced significant hardship on a path toward independence and productivity.
- The program is most successful when operated in a community group home setting rather than an isolated institutional approach
- The residential location is ideally located near job opportunities and public transportation which allows for opportunities to successfully integrate the program participants into the fabric of the community
- Shelter has a long history of operating successfully in Arlington Heights and the northwest suburbs. They are adequately funded, have a strong and active Board, and a very effective management team and organizational infrastructure. Under no circumstances will the use of this property be detrimental to the health, safety, morals, or general welfare of persons residing or working in the vicinity. On the contrary, participation in the program

will reduce the aforementioned detrimental effects since the youth are monitored and encouraged as they progress through the program
- Community services and initiatives should be inclusive, meeting the needs of all residents. The TLP program is in harmony with the recent establishment of the Diversity, Equity, and Inclusion initiative recently undertaken by the Village of Arlington Heights
- TLP supports the Village priority that all residents be supported in achieving their full potential.
- The investment we make in the welfare of our youth today will pay dividends in terms of our community's future success.

Thank you for your support and participation in making Arlington Heights a community of which we can all be proud!

Guy W. Eisenhuth
Chairman
Village Bank and Trust
a Wintrust Community Bank

234 W. Northwest Highway
Arlington Heights, IL 60004
[redacted]

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Hubbard, Sam

From: Kontos, Megan <[redacted]
Sent: Wednesday, June 9, 2021 8:20 AM
To: Hubbard, Sam
Subject: Shelter Inc

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hi Sam,

My name is Megan, and I am an Associate Board member supporting Shelter, Inc. Although I am not an Arlington Heights citizen, I grew up in Mount Prospect and currently live in Palatine (so I am quite familiar with the area). I have spent a lot of time in Arlington Heights, been a patron to many organizations and speak highly of the area overall.

Arlington Heights is a beautiful neighborhood and a highly sought after place to live in the Chicago suburbs. This is the kind of community that the TLP will thrive in. I understand any initial hesitations from citizens, but I hope they recognize all the good work that Shelter is doing for their community. In providing a home to the TLP group, Shelter also offers a community for TLP members to belong to. I hope the city and citizens of Arlington Heights see this as an opportunity to offer a hand and build a culture of inclusion within the town.

Thank you for all you are doing and hope this helps!

Megan Kontos
BHR, Global Commercial
[redacted]

Hubbard, Sam

From: Jim Valentine <[redacted]
Sent: Tuesday, June 8, 2021 7:02 PM
To: Hubbard, Sam
Subject: Shelter Inc Home purchase

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Greetings!

Just want to give my support for the purchase of a home in VAH for Shelter Inc to use for their residents. This is a great program and this home would be really helpful for their work!

Thank you for considering this!

Jim Valentine

--

Jim Valentine
Congregational Operations Officer
Our Saviour's Lutheran Church
1234 N. Arlington Heights Road
Arlington Heights, IL 60004
[redacted]

June 8, 2021

Dear Sam Hubbard,

I have been a resident of Arlington Heights for the past 15 years and I've always taken great pride in my town. However, there is an issue on the table that is of real importance and requires the continued commitment of our Village, and I must speak out to be sure I can remain a proud citizen.

Shelter, Inc. is an outstanding organization and one that I have been following with interest for quite some time. Their contributions to our area are considerable. They have been providing much needed services and support to families and individuals in need, including youngsters, who are absorbing the skills and life tools required to overcome earlier adversities and become the fully confident, self-sufficient citizens that they strive to be and that Shelter Inc. has long fostered.

Shelter's Transitional Living Program (TLP) requires a good location in our village in order to continue its successful work here with youths who are gaining strong footing on this path toward a promising future. The currently-chosen location is ideally situated near job opportunities and public transportation. Under no circumstances will the use of this property be detrimental to the health, safety, morals, or general welfare of persons residing or working in the vicinity.

Social services such as Shelter Inc.'s TLP program fosters diversity, equity, and inclusion, promote unity, and moves us forward with strength and pride. Arlington Heights is being asked to continue to play a positive role in achieving the important goals of the organization and of those that depend on it. If not us, Mr. Hubbard, who? If not now, when?

Thank you very much for your attention in this matter and, I am hoping, for your support in enabling Shelter Inc. to continue its service within our community here in Arlington Heights.

Sincerely,

Katherine B. Cunningham

800 W. Rand Road, #C205
Arlington Heights, IL 60004

June 8, 2021

Dear Sam Hubbard,

I have been a resident of Arlington Heights for over 12 years and involved with Shelter, Inc. for the last 8 years and currently serve as the Board President of this organization. I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village.

The late Arlington Heights Deputy Police Chief Paul Buckholtz founded Shelter, Inc. nearly 50 years ago because he wanted to help neglected children in his community. Since 1975, our programs have made a significant positive impact on children in need, and the TLP has been an outstanding example of our success.

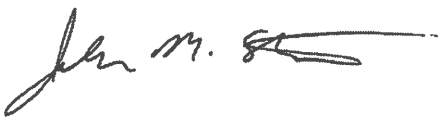
It is our responsibility as a Village to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. As part of the TLP program, these youth, who voluntarily join the program, learn life skills to help them transition to independent living. They continue their education and maintain employment while in the TLP program and we better prepare them to function independently when they age out of the child welfare system.

Mayor Hayes often says Arlington Heights is a village of "good neighbors." I agree that we are and we should be doing all we can to help neglected and abused children right here in our community. TLP has been a part of Arlington Heights since 2012. Due to the current owner selling the property where the TLP home is located, we are working with you to secure a new residence where we can continue this vital program. We need to give these youths a home where they feel where they can safe, learn to live independently, and become productive members of the community.

The TLP program supports the Village's priority that all residents be supported in achieving their full potential and it is in harmony with the recent Diversity, Equity and Inclusion initiative that we, as a village, have undertaken. Now is the time to put those words into action.

I strongly urge the commission and trustees to support the approval of the special use permit.

Sincerely,



John M. Stomper

1238 N. Illinois Ave.

June 8, 2021

Dear Sam Hubbard,

As a member of the Board of Directors of Shelter, Inc., I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in Arlington Heights. Growing up in the area, I was unaware of the need for organizations like Shelter, Inc. and programs like TLP. I never thought children in the Arlington Heights area were impacted by abuse or trauma. Since getting involved with Shelter, Inc. 3 years ago, I've seen the enormous impact the organization has on the lives of the children it serves. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success.

As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP foster diversity, equity, and inclusion, promote unity, and moves us forward with strength and pride.

Thank you for your attention.

Sincerely,



John J. Comiskey

Hubbard, Sam

From: jj piontek <[redacted]
Sent: Wednesday, June 9, 2021 8:54 AM
To: Hubbard, Sam
Subject: Keep Shelter Inc.'s Transitional Living Program (TLP) in Arlington Heights

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

I have been a lifelong resident of Arlington Heights and am proud to be a resident of "The City of Good Neighbors." The recent efforts to increase the diversity, equity, and inclusion in our village are commendable. Arlington Heights has had a successful partnership with Shelter, Inc.'s (TLP) in the past and there is no reason to believe that Shelter's purchase of a new property in Arlington Heights would change any of the positive benefits this program provides. This long-standing program is a shining example of diversity, equity and inclusion in Arlington Heights. I urge you to support this purchase.

Sincerely,
Julia Piontek

June 8, 2021

Mr. Sam Hubbard

Dear Sam,

As a resident of Northgate in Arlington Heights, I am writing to state my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. My home is just minutes away from this site and I have already driven around the area. You might remember that I am also a member of the School District 21 Board of Education for 28 years and very involved in our community. Shelter's programs have made a significant and life-saving impact on children for over 46 years and families in need, and the TLP has been an outstanding example of their success.

As a very committed and involved member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP foster diversity, equity, and inclusion, promote unity, and moves us forward with strength and pride. This particular site seems very well suited to the program. The area has multi-family homes and this TLP would have possibly 10 residents. They would not have cars so they do not add to congestion. The program is staffed 24/7. The residence is walking distance from many amenities such as jobs, restaurants and a major grocer. Thus, it is an ideal spot for the Shelter Inc TLP. I look forward to speaking to the project at the Plan Commission tomorrow.

Thank you for your attention.

Sincerely,

Arlen

Arlen S. Gould

502 E. Bur Oak Drive

Arlington Heights, Illinois 60004

[redacted]

Hubbard, Sam

From: Phaona Rodriguez <[redacted]
Sent: Wednesday, June 9, 2021 9:39 AM
To: Hubbard, Sam
Subject: Transitional Living Program

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Hello Sam Hubbard,
As a resident of Arlington Heights, I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success.

As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP bolster our community, promote unity, and move us forward with strength and pride.

Thank you for your attention.

Sincerely,

Phaona Gray-Rodriguez
213 S. Dryden Pl, Arlington Heights

Hubbard, Sam

From: [redacted]
Sent: Wednesday, June 9, 2021 10:08 AM
To: Hubbard, Sam
Subject: Shelter in Arl. Hts.

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Dear Mr. Hubbard,

As a long-time resident of Arl. Hts., I would like to offer my support in purchasing shelter for those in need in Arl. Hts. Around one year ago, a shelter for 3 women with developmental disabilities was purchased on Miner St. in a very lovely residential neighborhood. My son and his wife whose home is located across the street for this shelter were very welcoming and grateful that their neighborhood was now being shared with those in need. All of the homes next door to and surrounding this shelter home have a starting worth of $350,000 to $600,000. All of these neighbors have been supportive and very welcoming.

This is the attitude that exemplifies what Arlington Hts. is all about—change and diversity. We residents of Arl. Hts. can be an example for other communities in the Northwest Suburban area. I visited the shelter home on Miner St. and was so impressed with the care for its residents and property. This home was in meticulous condition and has remained this way. I drive to my son's home daily and always look with pride, love and joy this shelter has brought to all of our hearts.

Please pursue more shelters in Arl. Hts.—we can be leaders in defeating the fears –that hold back supporting these shelters.

"A community is judged on how it treated the least in its midst."

Sincerely,

Doreen and Tony Jannotta
1415 E. Central Rd.
Arl. Hts., IL. 60005

[redacted]

Hubbard, Sam

From: Patricia Crusius [redacted]
Sent: Wednesday, June 9, 2021 10:14 AM
To: Hubbard, Sam
Subject: Shelter, Inc's Transitional Living Program in Arlington Heights

[NOTICE: This message originated outside of Village of Arlington Heights email system -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Dear neighbors and decision makers on the village board,

I have become aware that Shelter Inc currently needs to relocate their Transitional Living Program, due to the owner of their leased space selling the house. Shelter Inc is now seeking a purchased home in Arlington Heights to continue doing the good work they have been doing with 18-21 year old disadvantaged men, nurturing them and giving them independent living skills.

I would be in favor of helping Shelter Inc continue to be a positive resource in Arlington Heights for those, who through no fault of their own, "age out" of foster care and need help transitioning, to finish their education and work on job related goals, becoming self sufficient contributing members of our community.

Especially in light of the recent Diversity, Equity and Inclusion study that the Village has done, this long-standing program should not be sidelined! People should not be afraid of the existence of such a helpful program, but rather the lack of such a program. We need to live up to our motto of being a city of good neighbors. This is especially true after such a difficult year of the pandemic when so many needs arose in our community and everywhere.

Sincerely,

Patricia Crusius
204 N Patton Ave
Arlington Heights, IL 60005

[redacted]

Sent from my iPhone

Hubbard, Sam

From: Sandralyn Bourseau <[redacted]
Sent: Wednesday, June 9, 2021 10:53 AM
To: Hubbard, Sam
Subject: Shelter's Transitional Living Program

[NOTICE: This message originated outside of Village of Arlington Heights email system -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

Mr. Hubbard,
As a fifth-generation resident of Arlington Heights, I'm so pleased to learn that Shelter Inc. Is purchasing the home it has had for its Transitional Living Program here in our village. What better community than ours to help nurture these young people as they launch to adulthood. Hopefully by living here they will learn to love this community as so many of us do and stay around to contribute to our future.
I understand that you will be receiving many letters describing the value of this program to the youth involved and to our village. Please give all the reasons careful thought, always keeping in mind that our village has the strength and heart to be truly inclusive, truly good neighbors.
Best,
Sandy Bourseau
151 W. Wing, St.
Arlington Heights, IL

Hubbard, Sam

From: Christian Gajda <[redacted]>
Sent: Wednesday, June 9, 2021 11:18 AM
To: Hubbard, Sam
Subject: Letter of support for shelter-inc TLP

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Dear Mr. Hubbard,

My name is Christian Gajda, and I am an 18 year old youth currently placed at Shelter's Transitional Living Program. My younger brothers and I were placed in DCFS care in August 2020 due to both of my parent's substance abuse issues and abusive treatment to us. My brothers were placed in foster homes; however, it was challenging to find me a foster home that would accept me simply because of my age. I was placed at Shelter's emergency shelter while my caseworker continued to search for a permanent placement for me. I was recommended for a TLP, and Shelter's TLP interviewed and accepted me. I moved into the TLP on February 24, 2021.

I was raised in Lake Forest, IL and previously attended Lake Forest High School. I add that information because many people want to believe that DCFS youth all come from "inner city Chicago", however, I am far from it. In fact, the other five youth in our TLP did not come from Chicago either. We all came from the suburbs, and none of us have a "street mentality". With Shelter's TLP being in Arlington Heights, we can live in a setting that we have all been familiar with and feel safe. We can attend good schools and receive a good education. We can get good jobs where we can learn to save and budget our money appropriately. The Shelter staff are very involved with each of us here, and they teach us how to cook, clean, make medical appointments, take care of ourselves, apply for jobs, create resumes, and open bank accounts. We are responsible for chores in the home and making sure we keep our bedrooms clean. I have a caseworker here that is very involved with me and the other kids. She is in constant contact with our schools, monitors our employment, and holds staffings with us to set our short-termgoals in order to work towards our long-term goal of independence. I have a therapist that meets with me weekly, and she holds therapeutic groups every other week with all of us. There is staff available to us and supervising the home 24 hours a day, 7 days a week.

If someone were to ask me what it means to be here at Shelter's TLP, I would have to say that it means so much to me to have people believe in me and help me to become independent since my parents are not there to help me with this. I am not a bad kid. I am a kid whose parents aren't there for me now to teach me and help me with what I need to know.

Sincerely,

Christian Gajda

Sent from my iPad

Hubbard, Sam

From: Tricia Udelhofen [redacted]
Sent: Wednesday, June 9, 2021 11:28 AM
To: Hubbard, Sam
Subject: TLP

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Dear Sam Hubbard,

As a resident of Arlington Heights for 22 years, I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success.
As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP foster diversity, equity, and inclusion, promote unity, and moves us forward with strength and pride. Please help us keep this program available to all who need it.
Thank you for your attention.

Sincerely,

Tricia Udelhofen

1829 N. Forrest Ln.
Arlington Hts. Il. 60004

Warm Regards,
Tricia Udelhofen
Sent from my iPhone

Hubbard, Sam

From: Michele Hilgart [redacted]
Sent: Wednesday, June 9, 2021 11:44 AM
To: Hubbard, Sam
Subject: Support for Shelter, Inc.'s Transitional Living Program

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Dear Mr. Hubbard,

As a resident of Arlington Heights, I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success. It is just one of the many reasons that I personally support Shelter Inc. financially each year.

As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP bolster our community, promote unity, and move us forward with strength and pride.

Thank you for your attention.

Sincerely,

Michele L Hilgart
1148 N Hickory Ave

--
Lose up to 15 pounds in 21 Days. A simple nutrition plan and 30 minute workout is all it takes. Ask me how!

Hubbard, Sam

From: Cari Wilkins [redacted]
Sent: Wednesday, June 9, 2021 12:21 PM
To: Hubbard, Sam
Cc: Cari Wilkins
Subject: Support for TLP

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

June 9, 2021

Dear Mr. Hubbard,

As a resident of Arlington Heights, I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success.

As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP foster diversity, equity, and inclusion, promote unity, and moves us forward with strength and pride. I feel very strongly that this is a resource our community needs to offer these special humans.

Thank you for your work managing through all of the pieces of this. If you would like to talk please reach out at any time. My cell is [redacted]

Sincerely,
Cari Wilkins
312 South Derbyshire Lane
Arlington Heights

Cari L. Wilkins (she|her|hers)
Vice President, Analytics
4 Overlook Point, Lincolnshire, IL
[redacted]

In·clu·sion (n.) *in-'klü-zhen*\
Inclusion is a sense of belonging: feeling respected, valued for who you are; the achievement of a work environment where all colleagues can do their best work, have fair and equal access to opportunities and resources and can contribute fully to the organization's success.

June 9, 2021

Dear Sam Hubbard,

As a resident of Arlington Heights, I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success.

As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP foster diversity, equity, and inclusion, promote unity, and moves us forward with strength and pride.

Thank you for your attention.

Sincerely,

_____Anna Wilkins_____

Name

_____

Address

312 S Derbyshire lane, Arlington Heights IL 60004

Hubbard, Sam

From: Judy Sanders [redacted]
Sent: Wednesday, June 9, 2021 12:34 PM
To: Hubbard, Sam
Subject: Shelter inc support letter

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

June 9, 2021

Dear Sam Hubbard,

I am writing to support Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Arlington hts. I have lived here my whole life attending all the district 25 and 214 schools.

If you have any questions please call me [redacted]

Thank you for your attention.

Sincerely,

Judy Sanders
214 West Lillian Ave
Arlington Heights, IL 60004

Hubbard, Sam

From: gretchconnects [redacted]
Sent: Wednesday, June 9, 2021 1:22 PM
To: Hubbard, Sam
Subject: Support for Home in Arlington Heights for Shelter

[NOTICE: This message originated outside of Village of Arlington Heights email system -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

I support the sale of a home in Arlington Heights to Shelter, INC.
Gretchen Mahin
[redacted]

Hubbard, Sam

From: Lexi Christensen [redacted]
Sent: Wednesday, June 9, 2021 1:27 PM
To: Hubbard, Sam
Subject: Shelter Inc. TLP to remain in Arlington Heights

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Dear Sam,

As a resident of Arlington Heights, I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success.

As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP bolster our community, promote unity, and move us forward with strength and pride.

Thank you for your attention.

Sincerely,
Alexis Christensen
906 N. Stratford Rd.,
Arlington Heights, IL 60004

Viatorians
ADORETUR ET AMETUR JESUS
IHS

June 9, 2021

Dear Mr. Hubbard,

We are residents of Arlington Heights. Our religious congregation, Clerics of St. Viator, was established here over 60 years ago. We have a long history of serving youth through our ministry at Saint Viator High School.

Called to minister to youth "accounted of little importance," we enthusiastically support Shelter's desire to purchase a home in Arlington Heights for its Transitional Living Program.

As you know, Shelter has successfully operated such a home in the area since 2012. Such a home is crucial for at risk young people and their families. Instead of turning away from these youth and their families, Shelter embraces them and provides much needed services to ensure stability and grounding for a promising future.

As Arlington Heights examines how it can become a more welcoming and inclusive community, this proposal by Shelter offers such an opportunity. By approving Shelter's request, the village acknowledges the tremendous work of this organizations and its committed staff. It also acknowledges the dignity of these youth and their families.

It is our hope and prayer that the Village Board will grant permission for Shelter to proceed with the purchase of a home in Arlington Heights to continue its much-needed services.

Sincerely

Fr. Corey Brost, CSV
Br. Michael Gosch, CSV
1212 East Euclid Avenue
Arlington Heights, IL 60004-5747

Hubbard, Sam

From: Tracz, Cristy [redacted]
Sent: Wednesday, June 9, 2021 1:47 PM
To: Hubbard, Sam
Subject: Shelter, Inc.

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Dear Sam Hubbard,

As a resident of Arlington Heights, I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success.

In addition, I am a teacher at River Trails Middle School in Mount Prospect, and we have donated to Shelter, Inc. over the past few years from the money raised at our all school carnival.

As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP foster diversity, equity, and inclusion, promote unity, and moves us forward with strength and pride.
Thank you for your attention.

Cristy Tracz
1613 N Chicago Ave
Arlington Heights, IL 60004

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June 6, 2021

Dear Sam Hubbard,

As a resident of Arlington Heights, I am writing to express my strong support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success.

As a committed member of our community, I consider it both a responsibility and a privilege to empower others to become self-sufficient, enable them to overcome their challenges, and reach their fullest potential. Social services such as the TLP foster diversity, equity, and inclusion, promote unity, and moves us forward with strength and pride.

The Village of Arlington Heights recently paid $31,000 for a 22-page report regarding a proposal to increase the diversity, equity, and inclusion in our village. One of the report's highlighted recommendations was supporting programs such as the TLP. Without the program, we promote homelessness, increase the cost to taxpayers for physical and mental healthcare, and weaken our community. With the Arlington Heights TLP, we empower youth to succeed in becoming neighbors, co-workers, friends, and community members we welcome.

Thank you for your attention.

Sincerely,

Kelly Barash

1811 N Waterman Arlington Heights, IL 60004

Hubbard, Sam

From: Christina Crusius [redacted]
Sent: Wednesday, June 9, 2021 2:21 PM
To: Hubbard, Sam
Subject: Shelter, Inc Transitional Living Program

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Dear Village Decision Makers and Neighbors,

I am writing to share my support for keeping the Shelter, Inc Transitional Living Program within the Village of Arlington Heights. This 46 year old program fills an important need in our community, supporting young adults who have aged out of child welfare services, such as foster care, and preparing them to make a successful transition to independent adulthood as productive members of our community.

Recently, this program has needed to relocate, as the space they have been leasing has been sold by the owners. Shelter, Inc has been going through the process of securing a new space within the village.
I am disappointed to learn that this relocation process has received pushback from our community.

On a personal note, I have cousins who are alumni of the foster care system. Both had a very difficult transition to adulthood, and one is currently homeless. I can't help but wonder if their stories would have looked different, had they had access to a program like this in their community.

What's more, if we are committed to following through with the recommendations of the recent DEI study, keeping this program is key. Programs that support the vulnerable in our community and work to prevent homelessness create a stronger and more equitable community.
Further, we are proud to be the City of Good Neighbors. In my faith tradition, a man asks "who is my neighbor?" He learns that neighbors are not limited to those who share status, identity, or circumstances in common. Rather, being a neighbor is about showing mercy to the vulnerable. This is the definition of good neighbor that I dream we live up to as a village.

In this moment, I would challenge my fellow community members and leaders to not limit their definition of neighbor. Let us instead be neighbors to these young adults by continuing to allow them to receive supports they need to successfully thrive within our community.

Sincerely,

Christina Crusius
she/her/hers

204 N Patton Ave,
Arlington Heights, IL 60005
26 year resident
[redacted]

Hubbard, Sam

From: Palffy Christina [redacted]
Sent: Wednesday, June 9, 2021 2:46 PM
To: Hubbard, Sam
Subject: Support for Shelter, Inc TLP

[**NOTICE:** This message originated outside of Village of Arlington Heights email system -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Dear Mr. Hubbard,

I am a lifelong citizen of Arlington Heights currently owning the home at 1319 E. Eton Drive on the north end of the Village. I am writing to express my support for Shelter, Inc.'s Transitional Living Program (TLP) to remain in our Village. I have been proud of my friends and neighbors living in Arlington Heights and our leadership's desire to increase diversity equity and inclusion in the village. Allowing TLP to stay in Arlington Heights is an opportunity to do just that.
For 46 years, Shelter's programs have made a significant and life-saving impact on children and families in need, and the TLP has been an outstanding example of their success. I am a high school teacher and know from experience with students that programs such as the TLP are integral to the success of young adults as they transition to independent life. The vast majority of the young adults in Arlington Heights benefit from emotional support after high school. The young adults in the TLP do not have this support from parents through no fault of their own. TLP can help them to develop the skills needed to complete their education, be gainfully employed and overall be productive members of our community.

Please help our Village remain an example for other communities in helping those who need us most. The investment in the welfare of these young adults is something for Arlington Heights to be proud of. There is nothing in this proposal that would be detrimental to the health, safety or general welfare of the citizens living and working in the vicinity of the TLP. I am confident that the Village leadership understands the importance of this opportunity and will act accordingly.

Thank you for your attention. I would be happy to discuss this topic with anyone related to the issue.

Sincerely,

Christina Palffy

[redacted]

Hubbard, Sam

From: Kathy Kowitz [redacted]
Sent: Wednesday, June 9, 2021 3:00 PM
To: Hubbard, Sam
Cc: Kathy Kowitz
Subject: ***Voicing my support for Shelter, Inc's Transitional Living Program to remain in Arlington Heights!!!

[NOTICE: This message originated outside of Village of Arlington Heights email system -- DO NOT CLICK on links or open attachments unless you are sure the content is safe.]

From: Kathryn H Kowitz
Date: Wednesday, June 9, 2021
Subject: ***Voicing my support for Shelter, Inc's Transitional Living Program to remain in Arlington Heights!!!

Dear Village Board of Arlington Heights,

I am a resident of Arlington Heights, and I am writing today to voice my support for Shelter, Inc's Transitional Living Program (TLP) to remain in Arlington Heights! I am also writing to request your support, also, for Shelter, Inc's TLP to remain in Arlington Heights!

The reasons for my support of Shelter, Inc's TLP to remain in Arlington Heights are many:

* I strongly support diversity, equity, and inclusion. Our Village of Arlington Heights recently paid $31,000 for a 22-page report regarding a proposal to increase the diversity, equity, and inclusion in our village. One of the report's highlighted recommendations is supporting programs such as Shelter, Inc's TLP. Without Shelter, Inc's TLP, we promote homelessness, increase the cost to taxpayers for physical and mental healthcare, and weaken our community. With Shelter, Inc's TLP in Arlington Heights, we empower youth to succeed in becoming neighbors, co-workers, friends and community members we welcome.

* Shelter, Inc's TLP has successfully operated in a leased home in Arlington Heights since 2012. Due to the owner selling the property, Shelter, Inc is working with the Village of Arlington Heights to purchase a new residence that will benefit individuals, families, and our community.

* Community services and initiatives must strive to be inclusive, meeting the needs of all residents.

* The residence that Shelter, Inc is working to purchase in Arlington Heights is ideally located near job opportunities and public transportation.

* Under no circumstances will the use of this property be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity.

I urge the Arlington Heights Village Board to support Shelter, Inc's TLP to remain I in Arlington Heights!

Sincerely,
Kathryn H Kowitz
1316 N Harvard Ave
Arlington Heights IL 60004

Sent from my iPad

Conceptual Plan Review Committee
6/9/2021

Item: Vine Street Subdivision - 800 N. Fernandez Ave. - T1730

Department: Planning & Community Development

Requested Action

1. Comprehensive Plan Amendment to change the designation of the property from "Institutional" to "Single-Family Detached".

2. Preliminary and Final Plat of Subdivision approval to subdivide the property into 13 single-family lots plus one lot for detention.

Variations Required

1. Variation to Chapter 28, Section 5.1-3.1, to allow 85 wide corner lots where code requires a minimum lot width of 90' on corner lots.

2. Variation to Chapter 28, Section 5.1-3.1, to allow 8,883 sq. ft. corner lots where code requires a minimum corner lot size of 9,900 sq. ft.

3. Variation to Chapter 29, Section 29-307a.3, to allow 85 wide corner lots where code requires a minimum lot width of 90' on corner lots.

4. Variation to Chapter 28, Section 29-307a.4, to allow 8,883 sq. ft. corner lots where code requires a minimum corner lot size of 9,900 sq. ft.

5. Additional variations may be identified upon submittal of detailed plans.

Recommendation

The Staff Development Committee (SDC) reviewed the proposed Comprehensive Plan Amendment to change the designation of the property from "Institutional" to "Single-Family Detached", and Plat of Subdivision approval to subdivide the property into 13 single-family lots plus one lot for detention, as well as the following variations from the Municipal Code:

• Variation to Chapter 28, Section 5.1-3.1, to allow 85 wide corner lots where code requires a minimum lot width of 90' on corner lots.

• Variation to Chapter 28, Section 5.1-3.1, to allow 8,883 sq. ft. corner lots where code requires a minimum corner lot size of 9,900 sq. ft.

• Variation to Chapter 29, Section 29-307a.3, to allow 85 wide corner lots where code requires a minimum lot width of 90' on corner lots.

• Variation to Chapter 28, Section 29-307a.4, to allow 8,883 sq. ft. corner lots where code requires a minimum corner lot size of 9,900 sq. ft.

The SDC is generally supportive of the application, subject to the addressing the following:

1. The petitioner shall provide written justification to the following hardship criteria for each variation requested:

• The proposed use will not alter the essential character of the locality and will be compatible with existing uses and zoning of nearby property.

• The plight of the owner is due to unique circumstances, which may include the length of time the subject property has been vacant as zoned.

• The proposed variation is in harmony with the spirit and intent of this Chapter.

• The variance requested is the minimum variance necessary to allow reasonable use of the property.

2. Upon submission of a detailed plans, staff will analyze the proposed lot sizes in comparison to the lot sizes within the vicinity, past rezoning's in the vicinity, and any recent subdivisions that have occurred within the neighborhood. If the proposed lot sizes are not compatible with the surrounding lots, modifications to the plan may be required.

3. The existing structure on the subject property shall be demolished no more than six months after final plat of subdivision approval.

4. Prior to appearing before the Plan Commission, the petitioner shall hold a neighborhood meeting.

5. School, Park and Library contributions shall be required prior to the issuance of a building permit for each new lot.

6. A Design Commission application shall be required for each new home on the subject property.

7. Linkage fees, in accordance with the Inclusionary Housing Ordinance, shall be required for shall be required for each new home, which shall be required at time of building permit.

8. The petitioner shall provide an exhibit showing all existing front yard setbacks along the frontage to the northeast, northwest, and southeast of the subject

property.

9. On-site detention shall be required. As part of the formal Plan Commission review, detention calculations shall be provided. Detention shall be landscaped pursuant to Code.

10. Preliminary engineering plans shall be required for preliminary plat of subdivision approval, and final engineering plans shall be required for final plat approval. Final Plat of Subdivision shall be required separately unless combined with the Preliminary Plat process.

11. The petitioner shall discuss private ownership and maintenance of the detention outlot with the Engineering Division. Should the basin be required to be dedicated to the Village, a onetime upfront fee for each lot in the subdivision for detention maintenance shall be required.

12. A tree preservation plan that identifies all existing trees with a trunk caliper size of three inches or greater must be provided. This plan must also include a reference chart that lists each tree by common and botanical name, size, condition (good, fair, poor) disposition (remove, relocate, preserve) and mitigation value.

13. The petitioner shall comply with all Federal, State, and Village Codes, Regulations, and Policies.

14. These are preliminary comments only and should not be relied upon as identification of the only major issues. The Staff Development Committee reserves the right to change its position on issues upon submittal of a formal application and detailed review.

ATTACHMENTS:

Description	**Type**
Staff Report	Board or Commission Report
Aerial	Exhibits
Concept Plan - May 2021	Exhibits
Plat of Survey	Exhibits
Project Narrative & Renderings	Exhibits

VILLAGE OF ARLINGTON HEIGHTS

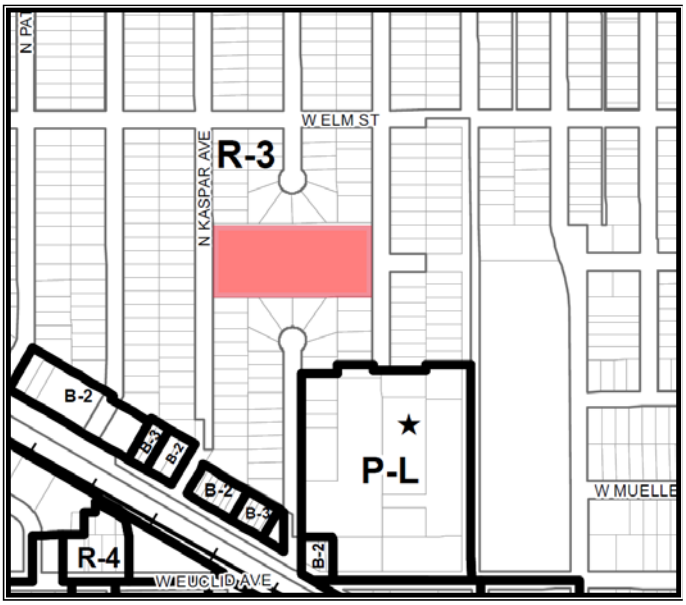
STAFF DEVELOPMENT COMMITTEE REPORT

***Temp File Number**: T1730*
***Project Title**: Vine Street Subdivision*
***Address**: 800 N. Fernandez Ave.*
***PIN**: 03-29-407-102*

***To**: Conceptual Plan Review Committee*
***Prepared By**: Sam Hubbard, Development Planner*
***Meeting Date**: June 9, 2021*
***Date Prepared**: June 4, 2021*

Petitioner:	*Anthony Pecoraro*
Address:	*Benchmark Developers, Inc.*
	725 E. Dundee Road, Suite 206
	Arlington Heights, IL 60004

***Existing Zoning**: R-3: One-Family Dwelling District*
***Comprehensive Plan**: Institutional*
***Existing Land Use**: Religious Institution*



SURROUNDING LAND USES

Direction	Existing Zoning	Existing Use	Comprehensive Plan
North	R-3: One-Family Dwelling District	Single-Family Homes	Single-Family Detached
South	R-3: One-Family Dwelling District	Single-Family Homes	Single-Family Detached
East	R-3: One-Family Dwelling District	Single-Family Homes	Single-Family Detached
West	R-3: One-Family Dwelling District	Single-Family Homes	Single-Family Detached

Requested Action:

1. Comprehensive Plan Amendment to change the designation of the property from "Institutional" to "Single-Family Detached".
2. Preliminary and Final Plat of Subdivision approval to subdivide the property into 13 single-family lots plus one lot for detention.

Variations Required:

1. Variation to Chapter 28, Section 5.1-3.1, to allow 85 wide corner lots where code requires a minimum lot width of 90' on corner lots.
2. Variation to Chapter 28, Section 5.1-3.1, to allow 8,883 sq. ft. corner lots where code requires a minimum corner lot size of 9,900 sq. ft.
3. Variation to Chapter 29, Section 29-307a.3, to allow 85 wide corner lots where code requires a minimum lot width of 90' on corner lots.
4. Variation to Chapter 28, Section 29-307a.4, to allow 8,883 sq. ft. corner lots where code requires a minimum corner lot size of 9,900 sq. ft.
5. Additional variations may be identified upon submittal of detailed plans.

Project Background:

The subject property is approximately 3.76 acres in size and bounded by Fernandez Avenue to the east and Kaspar Avenue to the west. The site is currently owned and occupied by Sisters of the Living Word, a religious institution whose mission is to spread the word of God through ministry. According to the petitioner, the owner is no longer running at full capacity and staff has been reduced. Additionally, a portion of the building was previously leased to Northwest Suburban Montessori School, but they have since vacated and are no longer tenants.

The petitioner has proposed subdivision of the land into 13 single-family lots with an additional lot for onsite detention. Vine Street, which dead-ends into the site at the east, would be extended through the subject property and connected to Kaspar Avenue to the west.

Zoning and Comprehensive Plan:

All subdivisions must be reviewed by the Plan Commission and approved by the Village Board. As part of the preliminary review process, the Staff Development Committee evaluated the relationship of the 13 new lots to the applicable Zoning and Subdivision regulations (see Table 1 below). The subject property is currently zoned R-3, One-Family Dwelling District, and the proposed single-family homes are permitted uses within the R-3 District.

Table 1: Subdivision Analysis

Zoning Requirements	Minimum Lot Size (SF)		Minimum Lot Width (FT)		Front Yard setback	Side yard setback	Rear yard setback	Corner side yard setback
Required:								
Typical R-3 Lot	Corner	Interior	Corner	Interior	25	8.5	30	10
	9,900	8,750	90	70/75/90*				
Lot 1	8,882		85		25	8.5	30	TBD**
Lot 2		8,882		85	25	8.5	30	NA
Lot 3		8,882		85	25	8.5	30	NA
Lot 4		8,882		85	25	8.5	30	NA
Lot 5		8,882		85	25	8.5	30	NA
Lot 6		8,882		85	25	8.5	30	NA
Lot 7	8,882		85		25	8.5	30	TBD**
Lot 8	8,882		85		25	8.5	30	TBD**
Lot 9		8,882		85	25	8.5	30	NA
Lot 10		8,882		85	25	8.5	30	NA
Lot 11		8,882		85	25	8.5	30	NA
Lot 12		8,882		85	25	8.5	30	NA
Lot 13		8,882		85	25	8.5	30	NA
Detention Lot	8,882		85		NA	NA	NA	NA
Ave. Lot Size (not including outlot)		8,882		81.23				
* Required lot width varies depending on the lot size. The required lot width of 70/75/90 feet is for lots up to 10,000 SF, 15,000 SF and 20,000 SF in area								
** Exterior side yard setback will be based on average of the block. Petitioner will need to provide additional information.								

As identified above, the corner lots do not conform to the required lots size and lot width. Therefore, the following variations are required:

- ***Variation to Chapter 28, Section 5.1-3.1, to allow 85 wide corner lots where code requires a minimum lot width of 90' on corner lots.***

- ***Variation to Chapter 28, Section 5.1-3.1, to allow 8,883 sq. ft. corner lots where code requires a minimum corner lot size of 9,900 sq. ft.***
- ***Variation to Chapter 29, Section 29-307a.3, to allow 85 wide corner lots where code requires a minimum lot width of 90' on corner lots.***
- ***Variation to Chapter 28, Section 29-307a.4, to allow 8,883 sq. ft. corner lots where code requires a minimum corner lot size of 9,900 sq. ft.***

As required in any Plan Commission application, the petitioner must demonstrate conformance with the standards of approval for this Variation, and a written justification to the following hardship criteria must be provided:

- **The proposed use will not alter the essential character of the locality and will be compatible with existing uses and zoning of nearby property.**
- **The plight of the owner is due to unique circumstances, which may include the length of time the subject property has been vacant as zoned.**
- **The proposed variation is in harmony with the spirit and intent of this Chapter.**
- **The variance requested is the minimum variance necessary to allow reasonable use of the property.**

The Comprehensive Plan classifies this property as "Institutional", which classification corresponds to the existing religious institution that currently occupies the site. In order to support the proposed change of use, the Comprehensive Plan must be amended to reclassify the site from "Institutional" to "Single-Family Detached". Given that the lot sizes comply with the R-3 zoning requirements (with exception to the corner lots), the Staff Development Committee does not take issue with the necessary Comprehensive Plan amendment. Single-family uses are classified as permitted uses under the existing R-3 Zoning.

Prior to appearing before the Plan Commission, it is recommended that the petitioner hold a neighborhood meeting to introduce the project to the surrounding community and understand what concerns they may have. Impact fees shall be required for every new home constructed within the subdivision. In addition, Design Commission approval shall be required for each new home on the subject property. Finally, linkage fees, in accordance with the Inclusionary Housing Ordinance, shall be required for each lot in the development, which shall be required at time of building permit.

Building, Site, Landscaping:

Based on a preliminary analysis of the proposed lots, compliance with all required setbacks and bulk restrictions appears to be compliant for each lot. However, the petitioner should note that the exterior side yard setbacks for the corner lots will be based on the average setbacks of all existing homes on that frontage. The petitioner will need to provide an exhibit showing all existing setbacks on each frontage to allow staff to determine the required exterior side yard setbacks for Lot 1, Lot 7, and Lot 8.

A formal landscape and tree preservation plan shall be required for this development. The petitioner shall work with the Village towards preserving as many trees as feasible on the site, and site engineering should take into account existing trees that may be desirable to save. Upon receipt of the tree survey, staff will evaluate any trees that may merit preservation.

Engineering and Infrastructure.

Onsite detention has been proposed in the southwest corner parcel. The project will need to conform to all applicable Village and Metropolitan Water Reclamation District (MWRD) regulations relative to stormwater, and detention calculations shall be required as part of the Plan Commission application. The petitioner has

proposed establishment of an HOA for maintenance of the common stormwater lot. The Engineering Division traditionally has seen detention outlots dedicated to the Village, which has guaranteed that appropriate maintenance will occur in the future. When detention areas have been dedicated to the Village, the petitioner should be aware that the Village has required all recent single-family subdivisions to pay a onetime upfront fee for each lot for detention maintenance, which would be determined as part of Final Plat of Subdivision. If the Engineering Division is open to private ownership and maintenance of the detention outlot, then the onetime maintenance fee would not be required, however, the petitioner should communicate with the Engineering Division to determine if private ownership and maintenance is allowed.

The petitioner should be aware that both Preliminary and Final Plat of Subdivision approval shall be required. Preliminary engineering plans shall be required for Preliminary Plat of Subdivision approval, and final engineering plans shall be required for Final Plat of Subdivision approval. All public improvement and maintenance bonds/deposits shall be required prior to Final Plat of Subdivision approval by the Village Board.

Full street improvements are required for the Vine Street extension and 66 feet of ROW dedication shall be required. The Vine Street ROW must be improved to code standards relative to curb/gutter, sidewalk, street trees, etc.

Parking and Traffic:

A traffic and parking study is only required in subdivisions within the R-3 District that include 100 lots or more. Because the proposed subdivision includes only thirteen lots, no traffic or parking study is required. Each home will have, at a minimum, a two-car garage. Staff expects the proposed subdivision to have a negligible impact on traffic within the vicinity.

Recommendation

The Staff Development Committee (SDC) reviewed the proposed Comprehensive Plan Amendment to change the designation of the property from "Institutional" to "Single-Family Detached", and Plat of Subdivision approval to subdivide the property into 13 single-family lots plus one lot for detention, as well as the following variations from the Municipal Code:

- **Variation to Chapter 28, Section 5.1-3.1, to allow 85 wide corner lots where code requires a minimum lot width of 90' on corner lots.**
- **Variation to Chapter 28, Section 5.1-3.1, to allow 8,883 sq. ft. corner lots where code requires a minimum corner lot size of 9,900 sq. ft.**
- **Variation to Chapter 29, Section 29-307a.3, to allow 85 wide corner lots where code requires a minimum lot width of 90' on corner lots.**
- **Variation to Chapter 28, Section 29-307a.4, to allow 8,883 sq. ft. corner lots where code requires a minimum corner lot size of 9,900 sq. ft.**

The SDC is generally supportive of the application, subject to the addressing the following:

1. The petitioner shall provide written justification to the following hardship criteria for each variation requested:
   - **The proposed use will not alter the essential character of the locality and will be compatible with existing uses and zoning of nearby property.**
   - **The plight of the owner is due to unique circumstances, which may include the length of time the subject property has been vacant as zoned.**

- **The proposed variation is in harmony with the spirit and intent of this Chapter.**
- **The variance requested is the minimum variance necessary to allow reasonable use of the property.**

2. Upon submission of a detailed plans, staff will analyze the proposed lot sizes in comparison to the lot sizes within the vicinity, past rezoning's in the vicinity, and any recent subdivisions that have occurred within the neighborhood. If the proposed lot sizes are not compatible with the surrounding lots, modifications to the plan may be required.
3. The existing structure on the subject property shall be demolished no more than six months after final plat of subdivision approval.
4. Prior to appearing before the Plan Commission, the petitioner shall hold a neighborhood meeting.
5. School, Park and Library contributions shall be required prior to the issuance of a building permit for each new lot.
6. A Design Commission application shall be required for each new home on the subject property.
7. Linkage fees, in accordance with the Inclusionary Housing Ordinance, shall be required for shall be required for each new home, which shall be required at time of building permit.
8. The petitioner shall provide an exhibit showing all existing front yard setbacks along the frontage to the northeast, northwest, and southeast of the subject property.
9. On-site detention shall be required. As part of the formal Plan Commission review, detention calculations shall be provided. Detention shall be landscaped pursuant to Code.
10. Preliminary engineering plans shall be required for preliminary plat of subdivision approval, and final engineering plans shall be required for final plat approval. Final Plat of Subdivision shall be required separately unless combined with the Preliminary Plat process.
11. The petitioner shall discuss private ownership and maintenance of the detention outlot with the Engineering Division. Should the basin be required to be dedicated to the Village, a onetime upfront fee for each lot in the subdivision for detention maintenance shall be required.
12. A tree preservation plan that identifies all existing trees with a trunk caliper size of three inches or greater must be provided. This plan must also include a reference chart that lists each tree by common and botanical name, size, condition (good, fair, poor) disposition (remove, relocate, preserve) and mitigation value.
13. The petitioner shall comply with all Federal, State, and Village Codes, Regulations, and Policies.
14. These are preliminary comments only and should not be relied upon as identification of the only major issues. The Staff Development Committee reserves the right to change its position on issues upon submittal of a formal application and detailed review.

_____ June 4, 2021

Bill Enright, Deputy Director of Planning and Community Development

Cc: Randy Recklaus, Village Manager
All Department Heads
Temp File 1730

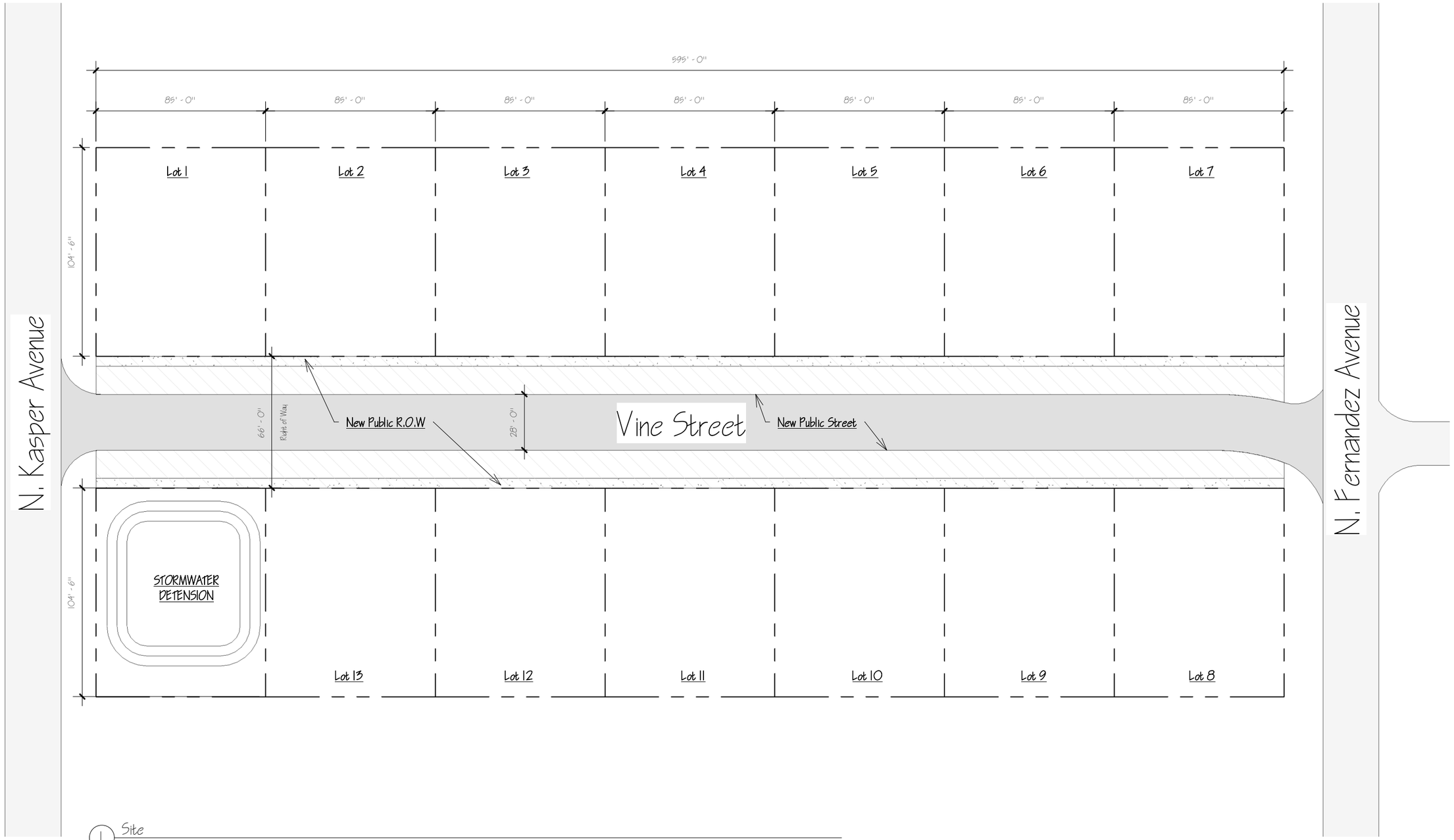
GIS consortium MapOffice™

Aerial



Map created on **March 1, 2021.**

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Disclaimer: This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently conf for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.



1 Site
1" = 50'-0"

BENCHMARK
DEVELOPERS - BUILDERS - DESIGNERS
www.benchmarkdvp.com

TBD, LLC

VINE STREET HOMES

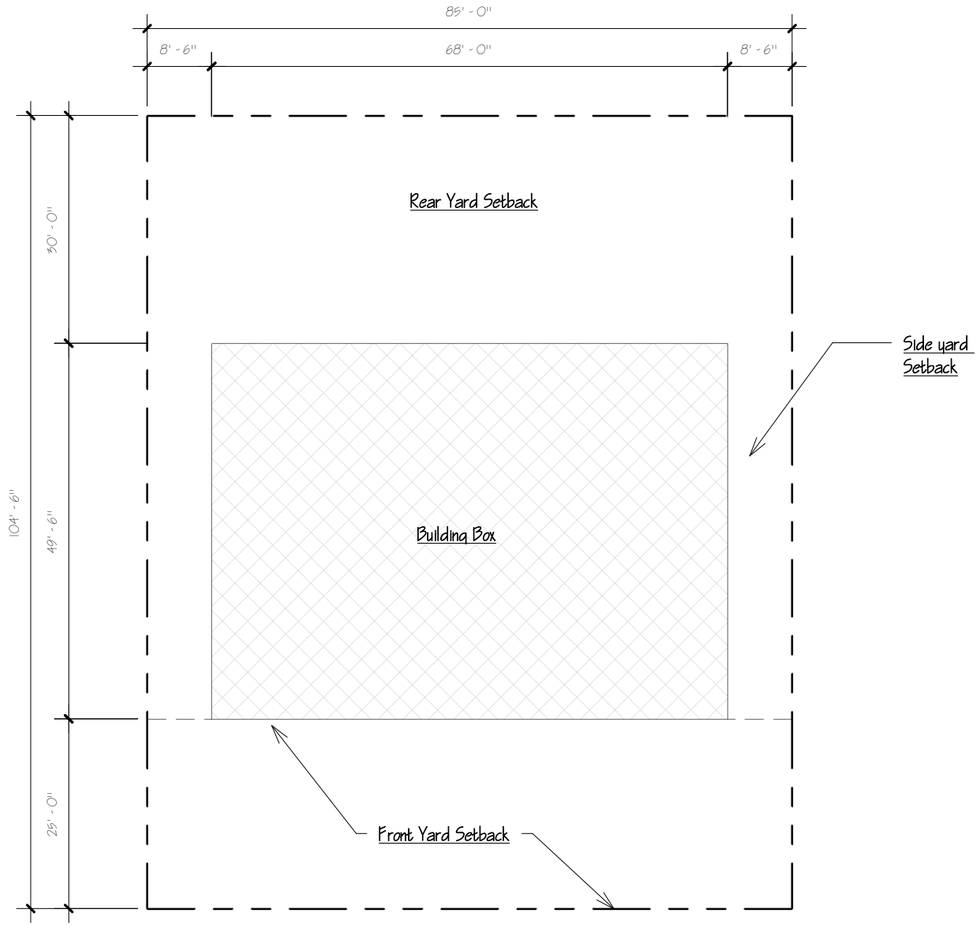
No.	Description	Date
1	Staff Review	2-15-21
2	Staff Review 2	3-23-21

Subdivision Site Plan

Project number	21020	A101
Date	4-26-20	
Drawn by	AP	
Checked by	BP	Scale 1" = 50'-0"

4/26/2021 11:07:14 AM

Typical Lot



Lot Area: 8,882.5 s.f.

1 Typical Lot
1" = 20'-0"

BENCHMARK
DEVELOPERS - BUILDERS - DESIGNERS
www.benchmarkdvp.com

TBD, LLC

VINE STREET HOMES

No.	Description	Date
1	Staff Review	2-15-21
2	Staff Review 2	3-23-21

Typical Lot

Project number	21020
Date	4-26-20
Drawn by	Author
Checked by	Checker

A102

Scale 1" = 20'-0"

4/26/2021 11:07:14 AM

ALTA/ACSM SURVEY

LOT 'A' IN RESUBDIVISION OF CERTAIN BLOCKS AND PARTS OF BLOCKS AND VACATED STREETS IN R.A. CEPEK'S ARLINGTON RIDGE, BEING A SUBDIVISION OF THAT PART OF THE WEST HALF (EXCEPT THE EAST 33 FEET THEREOF) OF THE NORTHEAST QUARTER AND SOUTH HALF OF THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING NORTH OF THE NORTHEASTERLY LINE OF NORTHWEST HIGHWAY, SAID NORTHEASTERLY LINE OF HIGHWAY BEING 66 FEET NORTHWESTERLY OF AND PARALLEL TO THE NORTHEASTERLY LINE OF THE CHICAGO AND NORTHWESTERN RAILWAY RIGHTS OF WAY, IN COOK COUNTY, ILLINOIS.

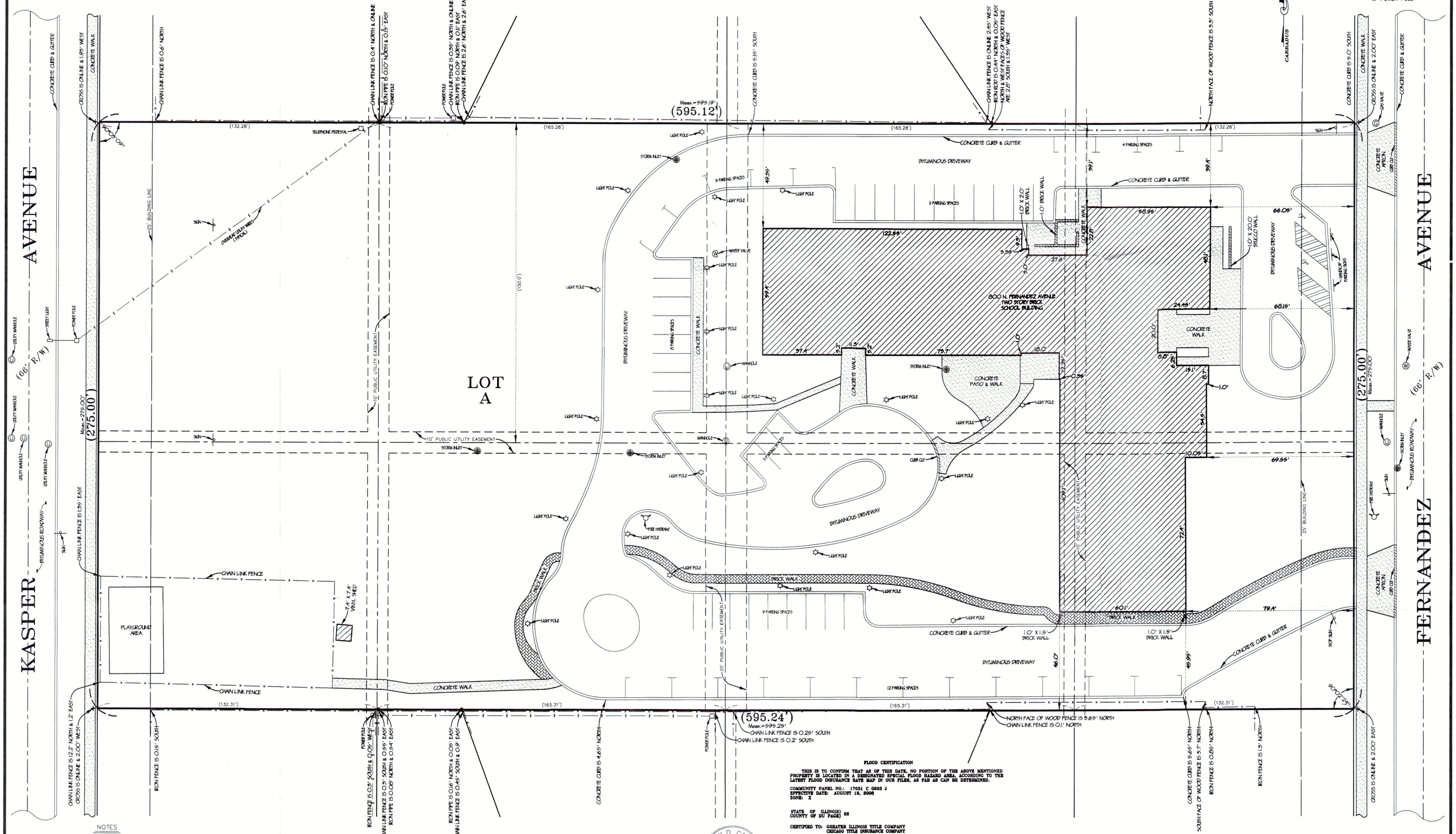
SURVEY LEGEND
- Monumentation Found
- Monumentation Set (IRLS 35-2551)
- (80') Record Dimension
- Fence Line

AREA OF SITE – 163,685 SQ. FT. (3.76 ACRES)
AREA OF BUILDING – 19,875 SQ. FT.

2 HANDI-CAP PARKING SPACES
52 REGULAR PARKING SPACES

SCALE: 1" = 20'

UTILITY LEGEND
- MANHOLE / CATCHBASIN
- CURB INLET
- FLARED END SECTION
- WATER VALVE VAULT
- FIRE HYDRANT
- UTILITY MANHOLE
- UTILITY STRUCTURE
- TRAFFIC SIGNAL
- SIGN
- POWER POLE



NOTES

1. All distances shown hereon are in feet and decimal parts thereof corrected to 68° f. Distances shown along curved lines are Arc Measurements unless otherwise noted.
2. Compare the Legal Description, Building Lines, and Easements as shown hereon with your Deed, Title Insurance Policy or Title Commitment.
3. Consult local authorities for additional setbacks and restrictions not shown hereon.
4. Compare all survey points and report any discrepancies immediately.
5. Consult utility companies and municipalities prior to the start of any construction.
6. Dimensions to and along buildings are exterior foundation measurements.
7. Do Not Assume distances from scaled measurements made hereon.

CHICAGO TITLE INSURANCE COMPANY COMMITMENT NO. 40016233 DATED OCTOBER 23, 2014 WAS USED IN PREPARATION OF THIS PLAT.

Ordered By:
Klein, Daday, Aretos & O'Donoghu, LLC.
2550 W. Golf Road, Suite 200
Rolling Meadows, Illinois 60008
(847) 590-8700

FLOOD CERTIFICATION

THIS IS TO CONFIRM THAT AS OF THIS DATE, NO PORTION OF THE ABOVE MENTIONED PROPERTY IS LOCATED IN A DESIGNATED SPECIAL FLOOD HAZARD AREA, ACCORDING TO THE LATEST FLOOD INSURANCE RATE MAP IN OUR FILES, AS FAR AS CAN BE DETERMINED.

COMMUNITY PANEL NO.: 17031 C 0803 J
EFFECTIVE DATE: AUGUST 19, 2008
ZONE: X

STATE OF ILLINOIS)
COUNTY OF DU PAGE) SS

CERTIFIED TO: GREATER ILLINOIS TITLE COMPANY
CHICAGO TITLE INSURANCE COMPANY

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2011 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/ACSM LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS AND INCLUDES ITEMS 1-4, 7(a), 7(b)(1), (2), 8, 9, 11(b) and 14 OF TABLE A THEREOF. THE FIELD WORK WAS COMPLETED ON 12/05/14. ALL DISTANCES SHOWN HEREON ARE IN FEET AND DECIMAL PARTS THEREOF.

SIGNED AND SEALED AT WHEATON, ILLINOIS THIS 9th DAY OF December, A.D. 2014.
BY Allen D. Carradus ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-2551.
MY LICENSE EXPIRES NOVEMBER 30, 2016.

ALLEN D. CARRADUS 35-2551 PROFESSIONAL LAND SURVEYOR STATE OF ILLINOIS WHEATON, ILLINOIS

Date Of Field Work:	12/05/14	Drawn By:	CMG
Scale:	1" = 20'	Checked By:	EAC
Fld Bk Pg:	333-13,331-63	Approved:	ADC

Date:	Revision:
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.	.
.	.
.	.

ALTA/ACSM SURVEY
800 N. FERNANDEZ AVENUE, ARLINGTON HEIGHTS
COOK COUNTY, ILLINOIS

Prepared For: KLEIN, DADAY, ARETOS & O'DONOGHUE LLC

Prepared By: ALLEN D. CARRADUS, LAND SURVEYOR
100 Bridge Street Suite 1, Wheaton, Illinois 60187
(630) 588-0416 (FAX) 653-7682

Sheet 1 of 1
Project # 26620-AL

BENCHMARK

DEVELOPERS - BUILDERS - DESIGNERS

Conceptual Plan Proposal

VINE STREET SUBDIVISION

800 N. FERNANDEZ AVENUE

ARLINGTON HEIGHTS, IL 60004

SUBMITTED BY:

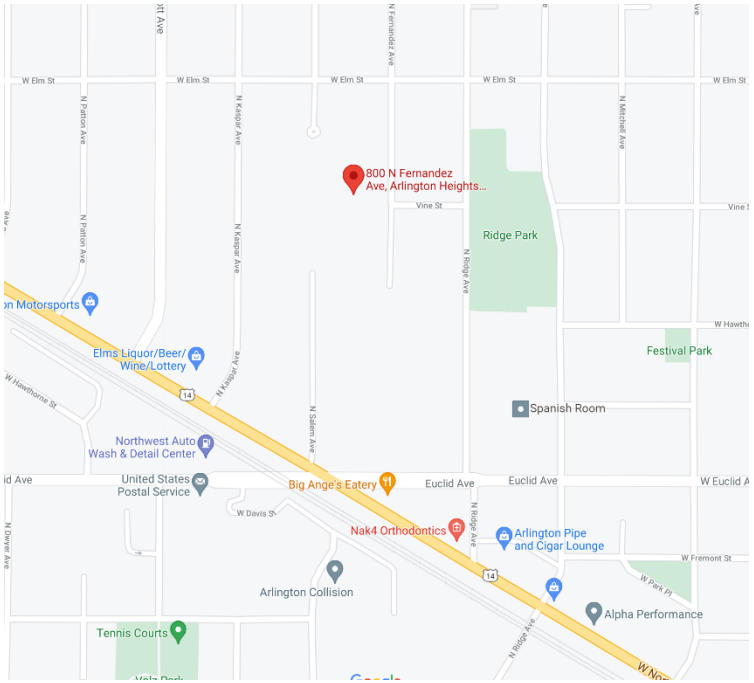
BENCHMARK DEVELOPERS, INC

725 E. DUNDEE ROAD, SUITE 206

ARLINGTON HEIGHTS, IL 60004

NEW SINGLE-FAMILY HOME SUBDIVISION

13 HOMES



BENCHMARK

Benchmark Developers, Inc. an Illinois corporation (the Developer) hereby submits its conceptual proposal for a new single-family subdivision located at 800 N. Fernandez Ave. Benchmark is proposing the subdivision as a new use for the parcel. The site is currently occupied by Sisters of the Living Word but lies within an R-3 single family zoning district. The proposed subdivision would be surrounded by single-family homes and would substantially conform to zoning code.

Sincerely,



Partner

Benchmark Developers, Inc

INTRODUCTION

The principals have strong ties to Arlington Heights and have vast experience in redevelopment and revitalization of suburban Chicago areas. Benchmark is currently presenting a 13 Home Single Family subdivision. The developer has a respected track record of successful developments in Palatine, Highland Park, Highwood, Arlington Heights, Mount Prospect, Libertyville, Chicago, and Rolling Meadows, having constructed over 700 condominium units, single-family homes, townhomes, and numerous commercial centers. These projects have received great acceptance in the market and have made Benchmark a brand name recognized for quality and integrity.

Benchmark's proposal has been designed internally through their design group with careful consideration of the Village's Zoning Guidelines. The developer has retained IG Consulting to perform Civil Engineering Design. Fischer Cohen Waldman Shapiro have been selected to provide land use, and development counsel services, respectively. A more complete description of the members of the development team is contained in the section entitled, *Development Team*

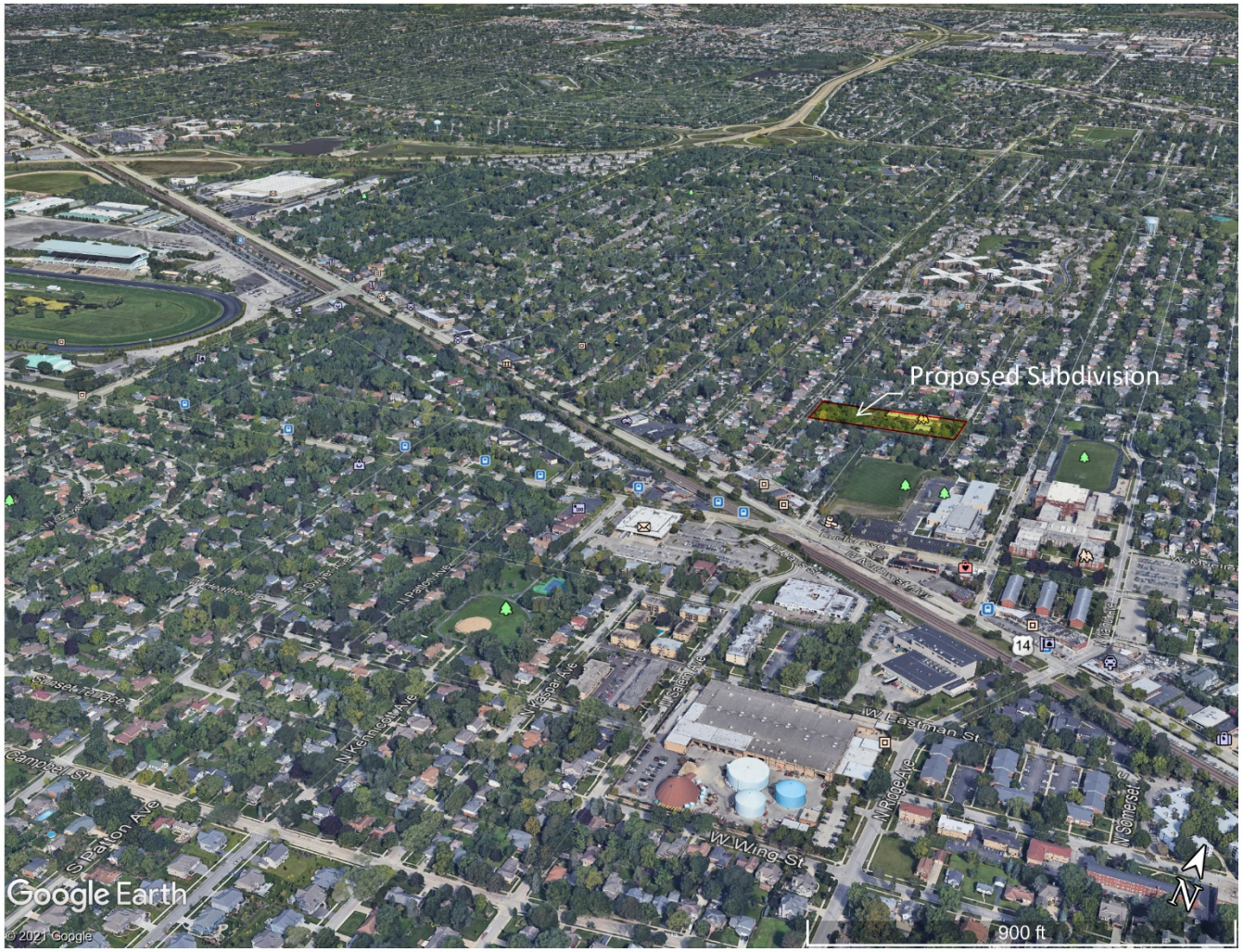
CONCEPT OVERVIEW

The existing land use is institutional, occupied by Sisters of the Living Word. The current operator is no longer running at full capacity. Their staff has been reduced to one part time employee. Previously a portion of the building was leased to Northwest Suburban Montessori School, but they have left and are no longer tenants.

Benchmark has developed the Land Use Plan that substantially conforms to the surrounding neighborhood and complies with zoning code. No zoning change would be required for this proposed subdivision. A variance for narrower corner lots is requested, further detail of the variance can be found in the Project Attributes section.

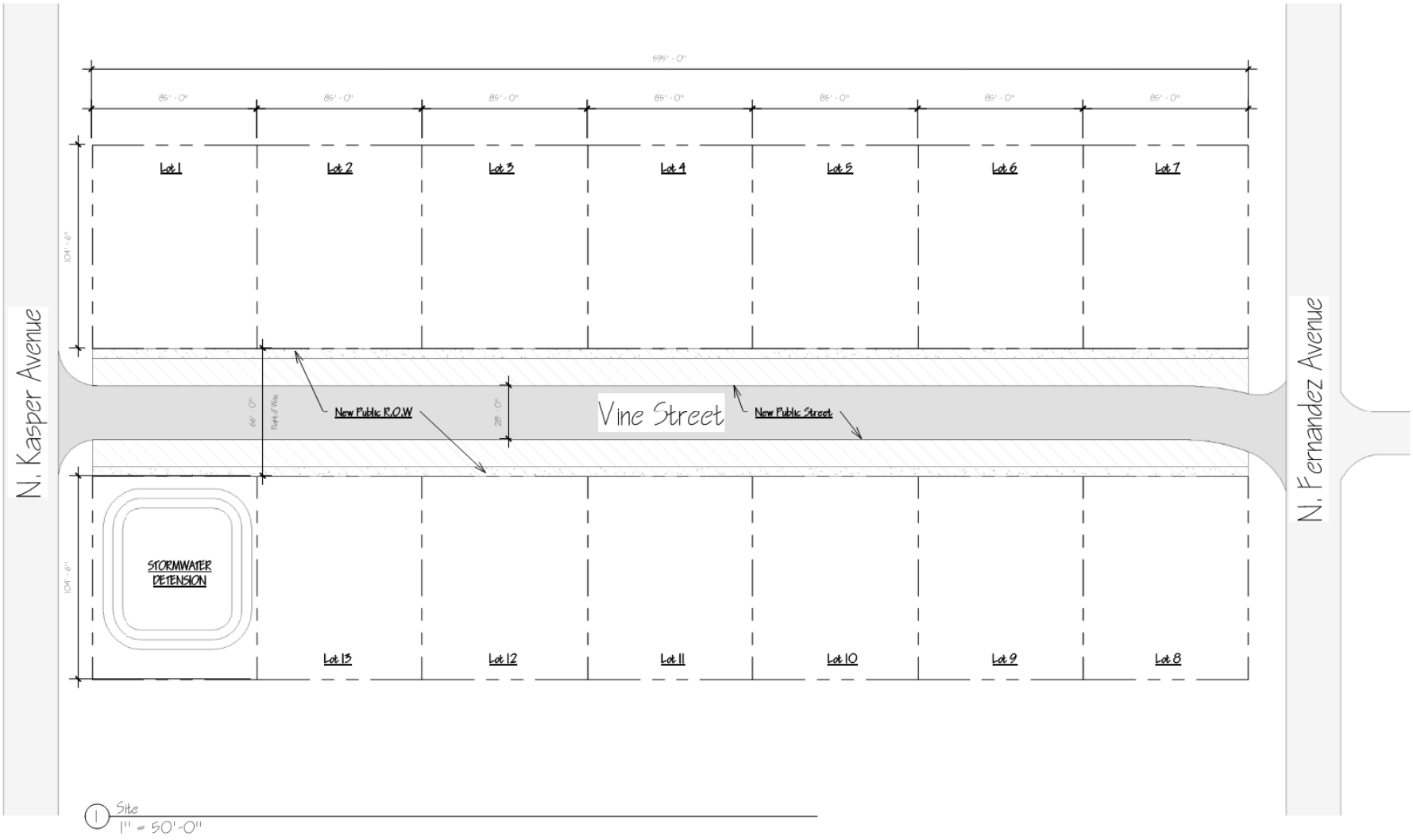
Benchmark currently has the property under contract with the current owner. With the assumption of a successful, and swift zoning approval process, demolition of the existing building could begin Fall 2021, sitework improvements would begin Spring 2022 and the first phase of homes would commence summer 2022. The homes would have an 8-10 month timeline for construction. We anticipate all homes to be completed mid to late 2023.

LOCATION



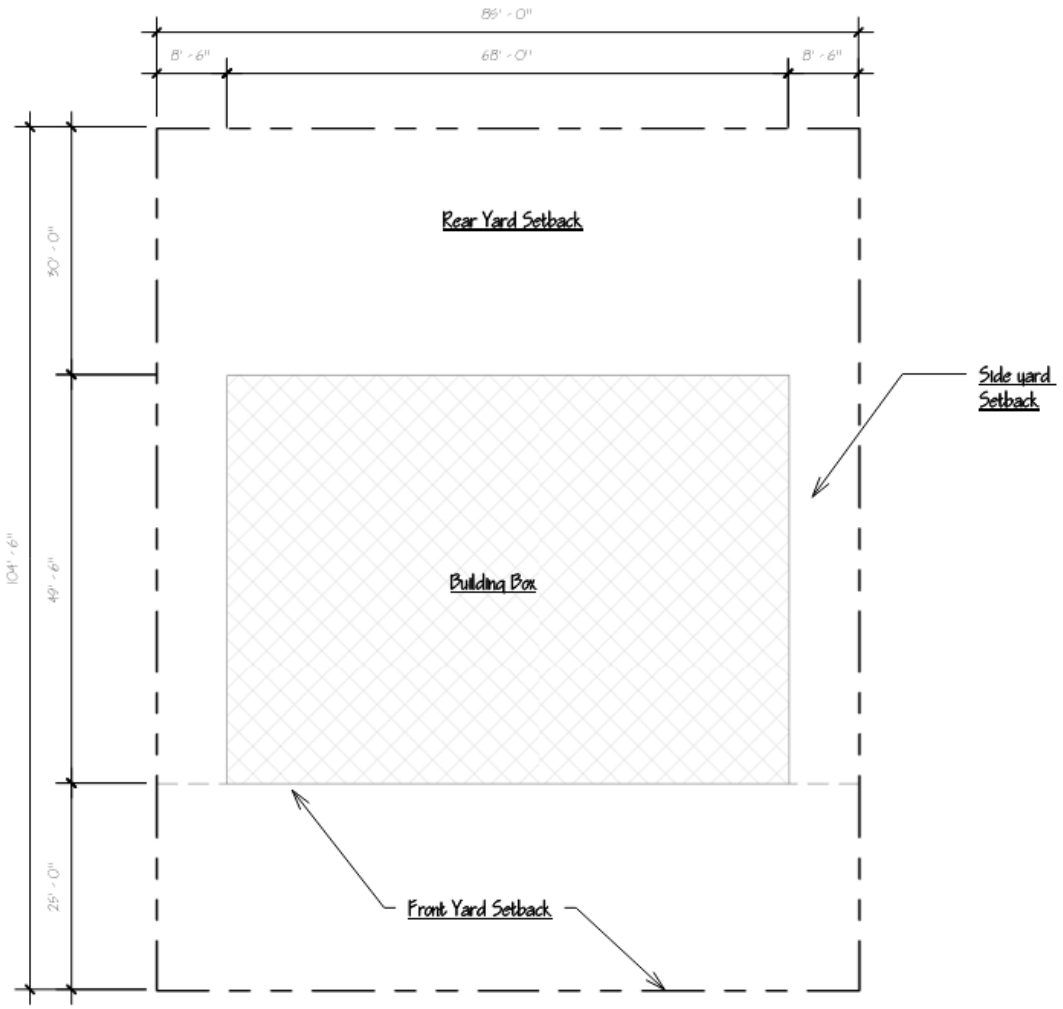
BENCHMARK

CONCEPTUAL SITE PLAN



BENCHMARK

TYPICAL LOT SIZE



Lot Area: 8,882.5 s.f.

BENCHMARK

HOME STANDARDS

QUANTITY: 13 HOMES

FLOOR PLANS: 4 TYPES

TYPE 1:

SIZE: 2,900 – 3,000 SQUARE FEET
BEDROOMS: 4
BATHROOMS: 3
PRICING: LOW $900,000S

TYPE 2:

SIZE: 3,000 – 3,200 SQUARE FEET
BEDROOMS: 4
BATHROOMS: 3
PRICING: HIGH $900,000S

TYPE 3:

SIZE: 3,200 – 3,400 SQUARE FEET
BEDROOMS: 4
BATHROOMS: 3.5
PRICING: LOW $1,000,000S

TYPE 4:

SIZE: 3,700 – 3,950 SQUARE FEET
BEDROOMS: 5
BATHROOMS: 4
PRICING: LOW $1,100,000S

BENCHMARK

CONCEPTUAL ELEVATION OPTIONS













BENCHMARK

PROJECT ATTRIBUTES

HOME ATTRIBUTES

- Full unfinished basements with bathroom rough-in
- First floor master bedroom options
- Two-car garages
- Full Masonry Stone veneer and James Hardie Board Siding exterior materials
- 9’ ceilings first floor, 8’ (+ vaulted bedrooms) second floor
- High-end appliances, plumbing fixtures, lighting fixtures
- Custom Kitchen Cabinets

SITE ATTRIBUTES

- Vine Street will be extended from Fernandez Ave. through the subject property to Kaspar Ave. with a fully improved public road
- Full 66’ right-of-way with sidewalks on either side
- Stormwater detention that is to be maintained by a Homeowners Association that will be formed

VARIANCE REQUESTED

- Proposed corner lots are 85’ wide vs Zoning code requiring a minimum lot width of 90’. We feel that the lot sizes proposed exceed existing neighborhood lot sizes and lot widths, so we feel that this is a reasonable request.

DEVELOPMENT TEAM

Benchmark Developers, Inc.

Since 1992, Benchmark has steadily advanced in the local multi-family market with new ideas for building quality and value into home construction. Benchmark represents a new generation in home building, with strong commitment to quality, value, and customer satisfaction.

Through the combination of professional ability, diverse experience, and cultured management tools, Benchmark develops each residential and commercial property with pride. The quest for excellence begins with the careful selection of prime development sites. Thoughtful designs are then meticulously brought to life with attention given to every detail. A methodical and comprehensive approach to building has resulted in strong, committed relationships with lenders, contractors, suppliers, and most importantly, customers.

The principals have strong ties to Arlington Heights and have vast experience in redevelopment and revitalization of suburban Chicago areas. Benchmark is currently presenting a 13 Home Single Family subdivision. The developer has a respected track record of successful developments in Palatine, Highland Park, Highwood, Arlington Heights, Mount Prospect, Libertyville, Chicago, and Rolling Meadows, having constructed over 700 condominium units, single-family homes, townhomes, and numerous commercial centers. These projects have received great acceptance in the market and have made Benchmark a brand name recognized for quality and integrity.

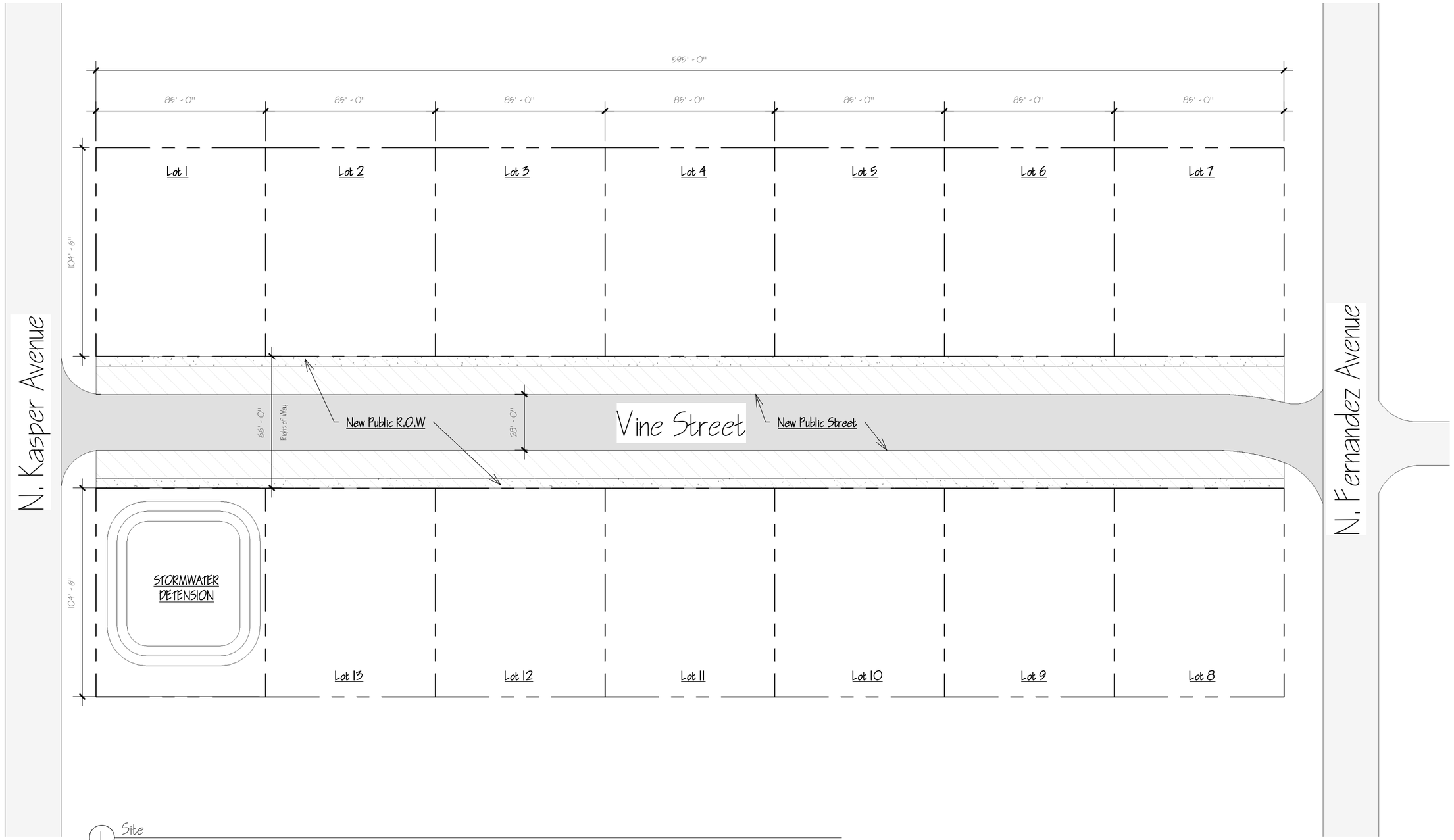
Ben Pecoraro - Partner

Ben Pecoraro oversees the entire construction operation. An uncompromising drive for superior workmanship and thoughtful construction is evident at all stages of construction. Mr. Pecoraro maintains a consistent personal level of attention to details that exemplifies Benchmark Developers' commitment to personal service and customer satisfaction. As a successful builder of residential and commercial buildings for more than thirty-five years, his reputations as a prominent builder of high-quality homes have been supported and proven repeatedly.

Anthony Pecoraro – Partner

Anthony Pecoraro is responsible for securing desirable sites to propel growth of Benchmark Developers in the Chicagoland area. He is also heavily involved in the design of every development. His young reputation has grown in a short amount of time with a vision for modern trends. Mr. Pecoraro has earned an excellent reputation for thoughtfully creating quality designs that instill beauty and elegance in every project.

www.BENCHMARKDVP.com



1 Site
1" = 50'-0"

BENCHMARK
DEVELOPERS - BUILDERS - DESIGNERS
www.benchmarkdvp.com

TBD, LLC

VINE STREET HOMES

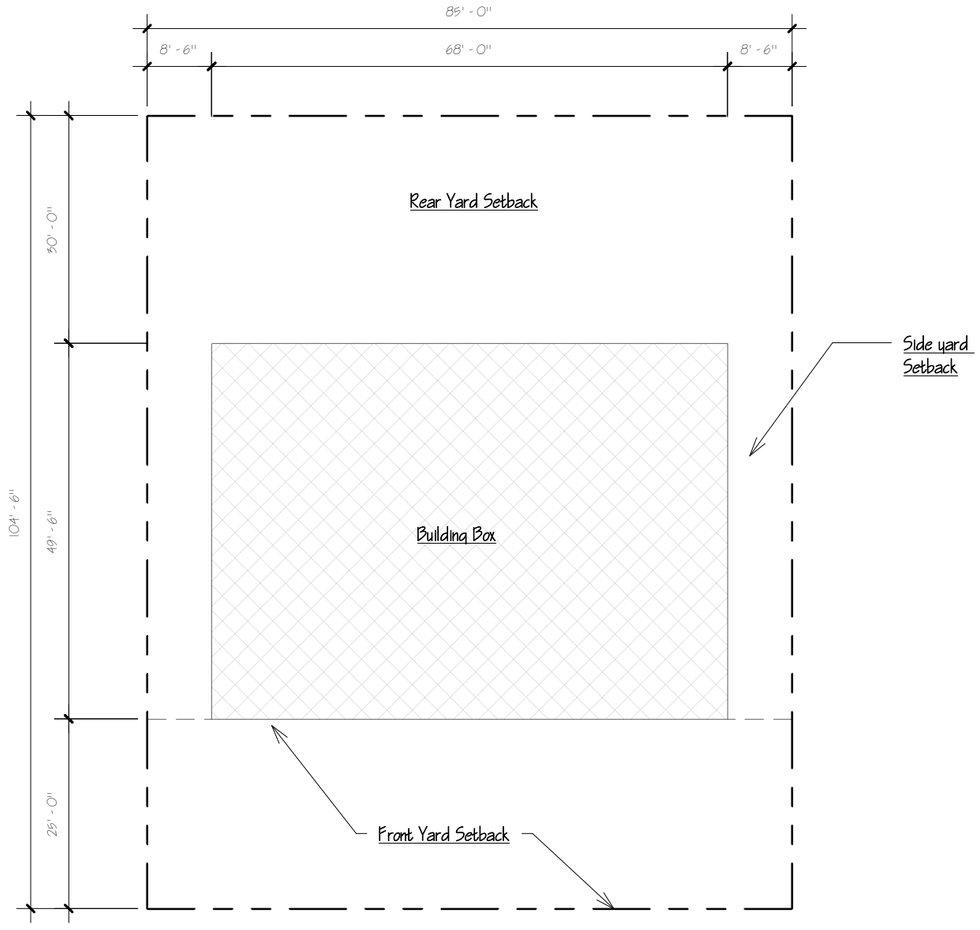
No.	Description	Date
1	Staff Review	2-15-21
2	Staff Review 2	3-23-21

Subdivision Site Plan

Project number	21020	A101
Date	4-26-20	
Drawn by	AP	
Checked by	BP	Scale 1" = 50'-0"

4/26/2021 11:07:14 AM

Typical Lot



Lot Area: 8,882.5 s.f.

1 Typical Lot
1" = 20'-0"

BENCHMARK
DEVELOPERS - BUILDERS - DESIGNERS
www.benchmarkdvp.com

TBD, LLC

VINE STREET HOMES

No.	Description	Date
1	Staff Review	2-15-21
2	Staff Review 2	3-23-21

Typical Lot

Project number	21020
Date	4-26-20
Drawn by	Author
Checked by	Checker

A102

Scale 1" = 20'-0"

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