Agenda
Village of Arlington Heights
Foreign Fire Insurance Tax Board
Virtual Meeting

May 27, 2020
9:00 AM

I. CALL TO ORDER

A. Pursuant to orders issued in response to the COVID-19 pandemic, the Firefighters Pension Board meeting is closed to in-person, public attendance. The May 27, 2020 meeting will be held via Zoom Meeting, which permits the public to fully participate in this virtual Board meeting via Zoom on their electronic devices.

To participate via Zoom, this link will take you to instructions on joining the meeting:
https://us02web.zoom.us/j/81931285480

Meeting ID: Zoom1@vah.com
Pass: Callustoday#33

Individuals who wish to comment or ask a question on an item on the Agenda may either participate via Zoom, or send an email to the Foreign Fire Tax Board at lbuzby@vah.com. To be shared at the meeting, the email must be received by Tuesday, May 26, before 3:00 PM.

II. ROLL CALL

III. APPROVAL OF MINUTES

A. Approval of Minutes - February 19, 2020

IV. REPORTS

A. Treasurer's Report

V. OLD BUSINESS

A. Education Funding Requests

B. Kitchen Supplies Program

C. Patio Furniture

D. Hose Testing

E. Ballistic Vests

VI. NEW BUSINESS

A. Ambulance Decon Equipment (Div. Chief Roberts)

B. Training (B/C Wood)

C. Rain Coats (Wachal / House)

D. Fitness Equipment Repair

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.

Foreign Fire Insurance Tax Board
5/27/2020

Item: Approval of Minutes - February 19, 2020

Department: Fire Department

Approval of Minutes - February 19, 2020

ATTACHMENTS:

Description	**Type**
Minutes - 2/19/2020	Minutes

FOREIGN FIRE INSURANCE TAX BOARD
Minutes of Meeting
1150 N. Arlington Heights Road
Arlington Heights, IL 60004

February 19, 2020

Board Members in Attendance:
James Stempien
Andrew Larson
Rob Losik
Kevin Flynn
Martin Moran
Michael Schubert
Ross Chapman

Guests:
Lt. Ben Kimmel
Lt. Kazimierz Krzeckowski

Jim Stempien called the first quarter 2020 meeting to order at 9:09 A.M.

ELECTION RESULTS

Ross Chapman, Rob Losik and Jim Stempien were elected to the Board for a new four-year term. The vote tally results were 35 for Ross, 33 for Rob and 31 for Jim.

For Trustee positions, Ross Chapman was nominated by Rob Losik to act as Secretary for the Board and seconded by Chief Larson; Ross accepted the nomination. Marty Moran was nominated to act as Treasurer for the Board by Ross Chapman; it was seconded by Jim Stempien and Marty accepted the nomination; Mike Schubert was nominated to act as Vice Chair for the Board by Jim Stempien nominated; it was seconded by Kevin Flynn and Mike accepted the nomination; Jim Stempien was nominated as Chair Person of the Board by Ross Chapman; it was seconded by Marty Moran and Jim accepted the nomination.

REVIEW OF MINUTES: Minutes of the November 20, 2019 meeting were reviewed. Rob Losik made a motion to approve the minutes; it was seconded by Chief Larson; all voted in favor; motion carried.

TREASURER'S REPORT: Marty Moran reports that the current fund balance as of February 14, 2020 was $411,906; Expenses were $100,097; Interest earned was $9,918; Contribution from Foreign Fire Insurance Tax was $134,894.55; Revenues from Foreign Fire Insurance Tax were $4,166.

NEW BUSINESS

1. Television for Station 1 – Lt. Ben Kimmel attended the meeting as a guest and requested funding for a new television for Station 1. It was shared that the current TV is old (the exact age is unknown) and is too small for the room. Lt Kimmel noted that the screen has become pixelated and the industry standard is viewing distance should be between 11 ½' to 15', which would require a screen size of approximately 90" and the current screen size is 55". Lt. Kimmel pointed out that they would benefit from a Smart TV as they are standard for training, including YouTube videos. The current system uses an old DVD player which is difficult to use.

After researching two sources, Lt. Kimmel shared that Costco's price was the cheapest, noting an 86" TV would cost $1,800. However, it was determined that although ABT has an 87" TV for $2,299, they would also do the installation, which Chief Larson requested be professionally installed. The recently purchased TV for Station 2 cost $3,200 and included installation and a sound bar. Chief motioned that we move forward to empower Lt. Kimmel to move forward with the purchase of a new TV from ABT for a budget of not to exceed $3,500. It was seconded by Mike Schubert. Lt. Kimmel will work with Darren Morton in an effort to use the best practices to purchase the TV, and work with Biljana for the ABT and budget guidelines. The old TV will be surplused and Kimmel will work with Dwayne Wood to facilitate that surplus. Alternatively, Lt. Kimmel should ask if ABT will officially take the old unit off our hands, but will check with Chief Wood first.

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, M. Schubert, R. Chapman
Nays: None
Ayes 7; Nays 0

Motion carried.

2. Personal Item Replacement Requests – Kazimierz Krzeckowski attended the meeting and asked that a flashlight for his helmet be replaced. It's been missing for several years and he would like to be more efficient on the fire ground. The old one has been gone since soon after he first received it. He's been functioning without one for approximately 10 years. New members have been issued a helmet flashlight along with their initial gear. Lt Krzeckowski was asked to work through trustee Losik for replacement. If he chooses to buy an identical model independently, Marty asked that he submit a receipt for the flashlight.

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, M. Schubert, R. Chapman
Nays: None
Ayes 7; Nays 0

3. Ballistic Vests – There has been on-going discussions since before Chief Ken Koeppen's retirement regarding purchasing vests. Chief Larson relayed that he does not have the funding to purchase vests for the membership. He and Chief Fraider are working to address department deficiencies, but he does not have the money for bulletproof vests now and is not sure he will have it in 10 years. He will support the vests if the FFITB decides they want them. Chief stated that we have approximately 40 administrative staff that do not have vests in their cars. Again, Chief reiterated he would support the purchase if they're okay with it, but it's a decision for the

Board to make. Chief stated he is not going into the situations that the membership goes through, but that we may come to the board with other projects, to keep that in mind.

Rob Losik stated that there are no adjustable vests that got his attention. If the option is adjustable vests or nothing, he believes a need for something protective has been identified. He doesn't feel like it's the optimal solution, but it's a solution. They have a lack of coverage and leave sides vulnerable and they gap in odd places. They are disadvantageous to fire staff because they are not positioning themselves in an aggressive situation where it would be fully protective.

Discussion ensued regarding how practical it would be to use that vest under turnout gear, unless their safety was clearly going to be questionable. Rob questioned whether it makes sense to have three additional vests on each rig. He suggested we don't buy new ones for the engines and get one-size fits all for the ambulances and squads, and make available the option for the guys that if they want the nice one, that we will buy it for him. Jim mentioned that our Administration will eventually have to approve the vests, whichever vests we choose. Marty suggested the possibility that the funds could be withdrawn from the member's annual educational allocation. Rob suggested we make the RTF vest the chosen vest, and that it be the Level 3A as it's less expensive and lighter.

The pros and cons of taking a poll on this was briefly discussed. The number of vests required to equip ambulances, squads and engines and trucks would be 18 RTF vests. Rob will have a plan with numbers for the next meeting.

<u>OLD BUSINESS</u>

1. Education reimbursement requests – Ross Chapman spoke on behalf of Engineer/Paramedic Steve Landt who is in a class now that D. Wood approved, but not to cover time off. The class is presented by FEMA and is a 'train the trainer' class. Landt is requesting mileage, lodging and per diem. This class would enable him to teach some of the higher level ICS classes – 300 and 400 series. He is requesting $1,055.35, including federal meals at $61/day, but we reimburse at the Village's rate of $50/day. Mileage is $.575 for the year 2020. We ask that instead of requesting the federal lodging rate of $111/day, we ask for the actual hotel receipt and reimburse that amount. Jim Stempien asked that he bring the education experience back to the department to share his knowledge. He will get *per diem* from Sunday night through the end of his travel, according to Village policy.

Marty Moran motioned to authorize this educational reimbursement and use toward his $1,500 allotment per year. It was seconded by Jim Stempien.

Ayes: R. Losik, K. Flynn, M. Moran, J. Stempien, M. Schubert, R. Chapman
Nays: None
Ayes 6; Nays 0
Opt-out - 1

Motion carried.

2. Hose Testing – This item has been tabled until the next meeting in May as Chief Larson left the meeting at 9:45 a.m. for another meeting. We expect it would be around $7,400. We are tabling until Chief and Mike Perkovich make their plan. Testing is scheduled for some time in the fall, so we can address at May meeting. No funding requests at this time.

3. Gym Shoes – Next week, Runners Hi 'N Tri will be open early for members to shop for their shoes. Ultra and Reebok shoes may be available, and there was rumor that reps from some of the shoe companies will be there.

4. Kitchen Supplies Program – Marty mentioned that Station 1's KitchenAid mixer is broken. Marty requested that they see how much it would be to repair, and if it's not repairable, to replace it; not to exceed $600. Motion by Rob Losik, seconded by Ross Chapman. Additionally to all stations, Marty would like a pre-emptive 'heads up' email if an item being purchased is something out of the ordinary.

Ayes: R. Losik, K. Flynn, M. Moran, J. Stempien, M. Schubert, R. Chapman
Nays: None
Ayes 6; Nays 0
Opt-out: 1

Motion carried.

5. Station Assignment Board Project (Update) – No activity.

6. Technical Rescue Equipment – Jim believes Lt. Retel has done a good job with this and thus far has only spent 75% of the $20,000 allotted for equipment. Lt Retel will reserve the remaining funds until he determines how it will be best spent to improve the team's equipment.

7. Patio Furniture – Marty spoke with B/C Carpenter and asked if he wanted to take a look at anything, and he also had a discussion with Mike. One thing Mike reminded him is that the items we have now have lasted since when Chief Ericksen was still with the FD. He would prefer to get away from the current tile table style. Marty said that since nothing is covered at this time of year and we should get away from umbrellas (Stations 1 and 2 don't necessarily need umbrellas). We should also avoid the oversize tarp coverings because we're not in a position to have time to get the umbrella down when a storm rolls in.

Marty said there is beautiful patio furniture at Northwest Metal Craft. Northwest Metal Craft is more expensive, but the quality is better and as evidenced by the furniture at the nursing homes, which also stays out all year, is still in good shape. It was also mentioned to purchase a couple extra chairs for each station. Direction was made to aim for local purchasing through Northwest Metal Craft, but if Lowes has a better price and product, shop there. Jim motioned to approve funds not to not to exceed $20,000, but asked Marty ideally to aim for $15,000. The motion was seconded by Rob Losik.

Ayes: R. Losik, K. Flynn, M. Moran, J. Stempien, M. Schubert, R. Chapman
Nays: None
Ayes 6; Nays 0
Opt-out: Chief Larson

Motion carried.

NEW BUSINESS

4. Internet Service – Historically, we spend $1,000 per station per year to assist with communication, training and operations. Motion was made by Marty Moran and seconded by Kevin Flynn. Jim will re-send the email to the provider.

5. Personal Item Replacement Request – Jim Stempien shared that Phil Palczynski told him that one of his FFT provided Leatherman tool broke. He apologized that he couldn't attend the FFITB meeting to make a formal request. Jim informed Phil that Leatherman will replace their tools for free. All you need to do is contact Leatherman via their website. No motion made.

6. Specialty Teams – HazMat – Team Leader B/C Carpenter sent a memo requesting $20,000. There is a lack of upkeep on equipment and the one-time purchases would bring the team up to current baseline standards. It is the intention of the Fire Department to create a more comprehensive replacement program which will provide detailed budget funding for this type of equipment ad assets for future replacement in an effort to prevent reaching this critical point again.

Discussion ensued that there is a need for HazMat equipment just as there have been needs with other specialty teams. Jim Stempien said he supports this. Jim spoke with B/C Carpenter on this topic previously. B/C Carpenter asked the role of FFITB when it comes to equipment purchasing for specialty teams. Jim proposed the analogy that our fire department and our operational teams are traveling on a road together. If we hit an unforeseen speed bump on that road, and need a little help to accomplish the mission, which is when this board has had success jumping in to assist. Rob Losik stated his agreement with this sentiment.

Marty Moran made the motion not to exceed $20,000 for the HazMat team. It was seconded by Kevin Flynn. (Third by Ross Chapman.) B/C Carpenter will work with Marty and Biljana to complete the purchasing.

Ayes: R. Losik, K. Flynn, M. Moran, J. Stempien, M. Schubert, R. Chapman
Nays: None
Ayes 6; Nays 0
Opt-out: Chief Larson

Motion carried.

Motion made by Marty Moran to Adjourn, seconded by Jim Stempien. The meeting was adjourned at 10:59 a.m.