

**MINUTES
COMMITTEE-OF-THE-WHOLE
PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF ARLINGTON HEIGHTS
BOARD ROOM
THURSDAY, MAY 23, 2019 7:00 P.M.**

BOARD MEMBERS PRESENT: President Hayes; Trustees: Baldino, Canty, LaBedz Padovani, Rosenberg, Schwingbeck and Tinaglia

BOARD MEMBERS ABSENT: Scaletta

STAFF MEMBERS PRESENT: Randy Recklaus, Village Manager; James McCallister, Director of Health & Human Services; Nicole Espinoza, Social Services Coordinator; Mary Sterrenberg, Supervising Nurse; Karen Hansen, Senior Center Manager; Steve Touloumis, Director of Building & Life Safety; Mark Fink, Assistant Building Official; Scott Shirley, Director of Public Works; Chris Papierniak, Assistant Director of Public Works; Chester Gorecki, Management Analyst; Mike Pagones, Village Engineer; Kim Peterson, Recording Secretary

SUBJECTS:

- A. Departmental Status Reports – Health and Human Service
- B. Departmental Status Reports – Building and Life Safety
- C. Departmental Status Reports – Public Works

Other Business

Adjournment

President Hayes called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

A. Departmental Status Reports – Health and Human Services

James McCallister, Director of Health and Human Services, began his presentation by first introducing the staff members who joined him at tonight's meeting, including Nicole Espinoza, Social Services Coordinator, Mary Sterrenberg, Supervising Nurse and Karen Hansen, Senior Center Manager. Mr. McCallister explained how the Health and Human Services Department has four divisions. The first division Mr. McCallister discussed was Environmental Health, which has three

Environmental Health Officers, who conduct food service inspections, pool and daycare inspections and oversee the complaint and solid waste programs.

The Nursing Services division has two nurses who conduct home visits, health-screening clinics and assist at temporary events and with emergency preparedness. The Social Services division has a Social Services Coordinator who provides comprehensive assessments to address individual needs, and a Disability Services Coordinator, who is a community resource that assists with disability issues. The Senior Services division is comprised of the Senior Center, which provides programming, services and volunteer opportunities to senior citizens.

The Health and Human Services Department provides staff to a variety of Boards, Commissions and Non-profits, including the Board of Health, Environmental Commission, Citizens with Disabilities Commission, Youth Commission, Senior Commission, Senior Advisory Council and two not-for-profit agencies, Arlington Cares and Arlington Heights Senior Center, Inc.

Mr. McCallister explained how in July of 2018, the Environmental Health Officers started enforcement of the new food code, which required a good deal of additional training for the staff. The Environmental Health Officers were still able to meet their requested inspection frequency for food establishments, despite the new guidelines. In addition, the temporary food inspections have increased every year since 2013.

Mr. McCallister discussed the difficult decision his Department had to make at the end of 2017 to close their Community Partnership Immunization Clinic. In an effort to continue to assist residents with low cost immunizations, the Arlington Heights Village Nurses agreed to travel to Hoffman Estates to offer our residents the opportunity to go to their location to receive the immunizations they need at a reduced rate.

Mr. McCallister explained how approximately one year ago the Health and Human Services Department hired a licensed clinical social worker, which allowed them to expand their programs and services, including offering in-house short-term counseling and crisis intervention. Mr. McCallister also discussed the financial assistance program, which financially supported 633 residents in 2018. The majority of the program's funding went towards rent.

Mr. McCallister discussed the Senior Center, which hosted approximately 400 – 600 visitors every day last year.

Mr. McCallister highlighted some of his Department's 2018 key accomplishments, including expanded partnerships and collaborations, which is very important in the health field, personnel updates and succession planning, and new technology. Mr. McCallister expressed the importance of interdepartmental collaborations and discussed some of the collaborative efforts the Health and Human Services Department engaged in with other Village departments, including Police, Fire, Building and Life Safety and Planning and Community Development. The Health and Human Services Department also collaborated with the Arlington Heights Memorial Library and hosted various programs and offered services at their location, and

engaged in several counseling subsidy partnerships within the community. In addition, the Senior Center collaborated with some of the other agencies housed inside the Senior Center to offer different types of programs, as well as with outside community groups and organizations. The Health and Human Services Department has also engaged in many municipal and environmental partnerships to maintain best practices.

Mr. McCallister next discussed personnel updates and succession planning. Mr. McCallister was very pleased to be able to hire a licensed clinical social worker to expand their programs and services. The Health and Human Services hired a full-time Administrative Assistant to replace the long-time Administrative Assistant who recently retired, and decided to replace the full-time Public Health Nurse with a Part-time Community Health Nurse. Mr. McCallister explained how with some of these changes in Nursing Services, he was able to re-distribute some staff hours and give the Senior Center an additional 19 hours of on-call staff help each week, which is necessary, given their high level of activity.

Mr. McCallister next discussed new technology. In July of 2018, when the Health and Human Services went to the new food code, they decided to go to a new digital platform for inspections, which allows the inspectors to electronically submit their inspection reports and attach photographs of any violations that are observed. In addition, the property maintenance inspections are also submitted electronically now, which allows Mr. McCallister to view those reports online and in real time. The Senior Center now has a digital gate counter, which keeps of track of how many people walk through the door on an hour-by-hour basis. This information is stored in the Cloud and is available to view at any time, which helps with programming and staffing.

Mr. McCallister next discussed his Department's current and anticipated challenges. The Health and Human Services Department continues to work with the Solid Waste Agency of Northern Cook County (SWANCC) and Groot Industries to address the recycling dilemma, which has become an nationwide issue. The new slogan that is now being used to assist residents with questions regarding what is acceptable to recycle is "if in doubt throw it out." The twice a week option for garbage pickup will need to be revisited, as only 8.2% of residents receive this service. Recently, the Illinois Department of Public Health conducted a study and determined that there is a significant need for mental health services. In addition, the Senior Center is 21 years old now, and is due for an update.

Mr. McCallister addressed the new initiatives and potential initiatives to explore in the future, which included the Senior Center attaining national accreditation again and the AARP Network of Age Friendly Communities Initiative, which aims to help give communities the framework to become more livable for older adults and people of all ages. The Senior Center has received a significant amount of funding from a benefactor to put towards afternoon programming. The Senior Center is also exploring opportunities to provide conveniences most customers expect these days, such as online registration, a lobby registration kiosk and the potential for accepting credit cards, which will allow them to better serve the community while decreasing staff time. The Health and Human Services Department will continue to explore

solid waste recycling opportunities for the Village, including offering a household hazardous waste collection, and will continue to look at ways to expand and promote their programs.

President Hayes thanked Mr. McCallister for his fine report and asked about the counseling services the Health and Human Services Department provides. Ms. Espinoza explained that she provides short-term therapy with the goal of transitioning the individual to long term counseling elsewhere. Ms. Espinoza also assists with any other issues the individual may be struggling with during this time.

Trustee Rosenberg asked about opioid use and if it is on the rise or declining. Ms. Espinoza stated that the numbers have remained the same and discussed the C.A.R.E. program and how it is changing the Village's approach to the epidemic.

Trustee Rosenberg asked Mr. McCallister to explain the high/medium/low risk food establishments. Mr. McCallister stated the high-risk food establishments do a considerable amount of food preparation; therefore, they are inspected three times a year. Fast food restaurants are considered medium risk food establishments, and convenience stores are considered low risk. Trustee Rosenberg asked how well the high-risk establishments are adhering to the new food codes and Mr. McCallister said they are doing well.

Trustee Rosenberg asked if there has been an increase/decrease in residential and commercial recycling. Mr. McCallister stated that residential recycling has increased and solid waste decreased, however he did not have this information for commercial businesses. Recycling services are optional for commercial businesses and the majority of the businesses opt out of the service because of the cost involved, according to Mr. McCallister.

Lastly, Trustee Rosenberg asked if SWANCC is having any issues with space for solid waste and McCallister does not believe this is a problem.

Trustee Baldino thanked Mr. McCallister for his presentation and asked him about rent assistance. Mr. McCallister explained that anyone who comes in for assistance with rent can be helped once within an 18-month period, unless there is an extenuating circumstance.

Trustee Baldino asked about the recycling services that are available at the Senior Center, Public Works and Village Hall and what type of recyclable materials they accept. Mr. McCallister stated that plastic bags are accepted at all three locations, holiday lights are accepted at Public Works and Village Hall, sharps are accepted at the Senior Center and unused drugs are accepted at the Police Department. Mr. McCallister stated that the recycling program offered at these three locations is extremely vibrant, which Trustee Baldino was happy to hear.

Trustee Canty asked if the Village offers any programs to help residents create less waste. Mr. McCallister stated that Groot Industries is currently working on creating a webpage that could interact with individuals asking questions about what items can be recycled and what cannot. In addition, the Environmental Commission has

created posters displaying what can be recycled and what cannot, which have been appearing in different locations in town to inform residents. Mr. Recklaus stated that the Village is working on educating residents; however, the waste haulers need to be a part of the effort as well. Trustee Canty asked if the Village would ever consider other waste reducing initiatives, such as banning plastic bags. Mr. McCallister stated that they are absolutely open to suggestions and in fact, the Environmental Commission has already proposed the idea of enacting a bag tax to encourage residents to use their own reusable bags, thereby reducing waste.

Trustee Schwingbeck referring to the high/medium/low risk food inspection chart, asked why the number of complaints has remained fairly consistent from 2016 to 2018, yet the number of inspections has gone down considerably. Mr. McCallister explained that this information is actually in reference to property maintenance complaints and inspections and not food inspections.

Trustee Schwingbeck asked Mr. McCallister if the Senior Center offers assistance choosing Medicare plans to older adults. Ms. Hansen stated the Village offers Medicare assistance through the Senior Center's Senior Health Insurance Program (SHIP), as does Catholic Charities. Counselors, who are trained through the State of Illinois' Department of Aging, assist those who are just entering Medicare, or who are already participating in the program, during a one-on-one session to choose a suitable insurance plan. The Senior Center also periodically offers Medicare seminars.

Trustee LaBedz thanked Mr. McCallister and his staff for the fine job they do and asked Mr. McCallister if there is more that his Department could do to promote the programs and services they offer. Mr. McCallister believes that although his Department does devote a good deal of time promoting what they do, he is never satisfied, and that is why he has made it a goal for the Health and Human Services Department to increase promotion mainly through the various social media platforms, or the television access channel.

Mr. Recklaus stated donated money is used instead of tax dollars to support many of the programs and services offered by the Health and Human Services, such as rental assistance. The not-for-profit fundraising component Arlington Cares, donates money to fund many of these initiatives.

Trustee LaBedz appreciates how well the different Village Departments work together to inspect properties and provide code enforcement.

Lastly, Trustee LaBedz asked Mr. McCallister to explain the potential textile recycling program.

Trustee Tinaglia thanked Mr. McCallister for the great work he and his staff provide to the residents of Arlington Heights. Trustee Tinaglia asked Mr. McCallister to explain the process of enforcing building maintenance issues. Trustee Tinaglia wishes more could be done to prevent resident homes and properties from experiencing maintenance issues. Mr. McCallister stated that his inspectors will issue citations to those property owners who do not comply and maintain their

properties. These property owners are then required to go through the adjudication process.

Lastly, Trustee Tinaglia asked if there is anything the Board could do to initiate a grassroots effort to help reduce waste, which Mr. McCallister stated that although most of these initiatives are directed by the State, the Board most certainly can if so desired.

Trustee Padovani thanked Mr. McCallister and his staff for the many programs and services the Health and Human Services Department provides. Trustee Padovani asked if the residents have any options when it comes to recycling electronics. Mr. McCallister stated that SWANCC has collection locations that are listed on the Villages' website. In addition, a resident can call Groot and arrange to have the electronics picked up from their home for a small fee.

Trustee Padovani commented on the Senior Health Insurance Program offered at the Senior Center, stating what a great service it is and how he and his wife benefited immensely from the help they received in choosing the best Medicare insurance plan for them.

Lastly, Trustee Padovani asked Mr. McCallister to explain the Emergency Preparedness Program, which Mr. McCallister stated that it is a program designed to administer pharmaceuticals to the community in the event an emergency is declared.

Trustee Rosenberg asked Mr. McCallister if there is somewhere residents can take household batteries to be recycled, as the Village is no longer participating in the program. Mr. McCallister will check with SWANCC to see if they will still take them, or if there is a location nearby where residents can go to drop them off.

B. Departmental Status Reports – Building and Life Safety

Steve Touloumis, Director of Building and Life Safety, began his presentation by first introducing Mark Fink, Assistant Building Official. Mr. Touloumis stated the Building and Life Safety Department is responsible for ensuring the safety of the built environment, which is achieved through reviewing and inspecting construction, monitoring existing buildings, building systems and properties and maintaining building standards. Mr. Touloumis explained the importance of the building review process to ensure projects are built to code, as it is much easier, and cheaper, to change things on paper before any actual construction begins. The plan review process can be lengthy; yet it is the most efficient way to manage construction projects.

Mr. Touloumis explained that once a permit is issued and construction begins, the building inspectors will perform periodic inspections to ensure the work is being done properly and to code. Building inspectors are often times available for pre-construction meetings with contractors and builders; however, they are strongly discouraged from making design recommendations to builders when out in the field on job sites. Mr. Touloumis stated that the building inspectors use model codes to

determine what is safe. The model codes are updated every three years and are used consistently throughout the industry. The building inspectors also adhere to Village ordinances to ensure safety.

Mr. Touloumis stated the Building and Life Safety Department performed over 6,000 plan reviews last year, which is a 20 – 40% increase in workload. His Department also conducted over 17,000 inspections last year, which is an approximate 40% increase in workload. Mr. Touloumis explained how the Building and Life Safety Department has started using third party administrative services to help supplement their staff, especially during their peak times. Third party services have been brought in to assist with fire inspections, which does not cost the Village any additional money, and to assist with data entry, so that the inspectors can spend more time in the field. Mr. Touloumis pointed out that most inspections are performed the day after the request is made, which is not typical in most other villages. Third party inspectors have been brought in to assist with inspections, which is especially helpful when the Village inspectors have trainings to attend. Third party help has also been brought in to assist at the front counter, which has helped alleviate the need for a supervisor to help out if someone is out on sick leave or has taken an extended vacation. Mr. Touloumis has started cross training his inspectors in an effort to make his Department run more efficiently and effectively.

Mr. Touloumis explained how he is extremely committed to using technology to help streamline building processes. The Building and Life Safety Department recently eliminated back routing of plans to save manpower hours. In the past, the plan review process involved physically routing the plans from one department to another for approval. With the use of technology, this process is now completed digitally, which dramatically speeds up the process, as the physical aspect of transferring plans from one department to another is removed.

Mr. Touloumis discussed some of the 2017 – 2018 key accomplishments for the Building and Life Safety Department, including the re-evaluation of the code enforcement process, fire safety assessment, customer feedback system, technology advancement (process improvement) and updating building standards.

Mr. Touloumis next addressed the challenges his Department is facing, which include a significant increase in workload and staff turnover, diminishing skilled tradespeople, as less young people are choosing to go into the trades as a career, and technology fundamentals and modernization. Mr. Touloumis is committed to modernizing his Department by using new technological advancements; however, training his staff to use the new technology correctly is equally as important.

Mr. Touloumis discussed some of the potential initiatives his Department is exploring including online permitting, field devices, similar to what the Health and Human Services Department is now using, centralization of Village records, elimination of low-value requirements, such as the need for roof permits, and code training.

President Hayes thanked Mr. Touloumis for his very informative report.

Trustee Tinaglia believes the information Mr. Touloumis presented tonight is very important and critical to the safety of everyone in town. Trustee Tinaglia is also concerned with the quality of workmanship, as many people are having a hard time finding quality laborers.

Trustee Tinaglia stated that good communication is the key to successful building projects. Mr. Touloumis agreed with Trustee Tinaglia and explained how his Department is in constant contact with designers, contractors and builders, and is always prepared to assist them in all stages of their project, which often times involves collaboration with other Village Departments. Trustee Tinaglia suggested that perhaps the Building and Life Safety Department could host seminars for builders to attend, so that they can become better builders.

Trustee Padovani thanked Mr. Touloumis for the abundance of information he provided in his presentation. Trustee Padovani asked Mr. Touloumis how his Department is preparing to handle the Block 425 building project, which Mr. Touloumis responded by saying that if necessary he may request some third party help, depending on the timing of the project. Trustee Padovani encouraged Mr. Touloumis to let the Board know if there are any additional resources he needs once this project begins.

Trustee Padovani asked Mr. Touloumis how many customer feedback surveys he has received and if he noticed any trends in the responses. Mr. Touloumis stated that he has received approximately 60 surveys back and all of the responses have been extremely positive.

Mr. Recklaus informed Trustee Padovani he and Mr. Touloumis have periodically asked people who have gone through the entire building process to meet with them to discuss how the process went and what could be done differently to improve the process in the future.

Lastly, Trustee Padovani asked Mr. Touloumis how soon residents will be able to apply for permits online, which Mr. Touloumis stated he did not have an exact timeframe for this initiative.

Trustee LaBedz thanked Mr. Touloumis for all he and his Department do and would like to do her part to support the Building and Life Safety Department and provide them with the resources they need to be successful.

Trustee LaBedz asked why there has been such a dramatic drop in elevator inspections and Mr. Touloumis explained that these are not annual elevator inspections, but permit elevator inspections.

Trustee Schwingbeck wants residents to engage in building projects and wants the process to be as smooth as possible; however, he is concerned with lousy contractors and would like to know if there is anything the Village can do to limit how much work they do in Arlington Heights, as Trustee Schwingbeck believes these contractors are a drain on the Building and Life Safety Inspectors. Mr.

Touloumis has discussed this very issue with Mr. Recklaus, and his staff, and although it might make sense to ban certain contractors from doing work in Arlington Heights, doing this could have legal ramifications for the Village.

Trustee Baldino questioned Mr. Touloumis about his Department's idea to get rid of low-level permit requirements, as he is concerned that by doing this, the quality and safety might be at risk. Mr. Touloumis stated that the quality would be maintained through the code requirements, regardless if a permit were required or not. Mr. Recklaus reassured Trustee Baldino that this initiative will be looked at very carefully before a final decision is made.

C. Departmental Status Reports – Public Works

Scott Shirley, Director of Public Works, began his presentation by first introducing the staff members who joined him at tonight's meeting, including Chris Papierniak, Assistant Director of Public Works, Chester Gorecki, Management Analyst and Mike Pagones, Village Engineer. Mr. Shirley explained how the Public Works Department has ten operating units with 101 full-time employees who operate and maintain the Village's basic infrastructure systems. These systems include roadways, sidewalks, traffic signals, trees, streetlights, retention ponds and all components of the water and sewer systems. The Public Works Department also maintains all Village owned properties, including all municipal buildings, parking garages, public parking lots, water and sewer pumping stations, water storage tanks and water wells. In addition, the Public Works Department maintains all Village vehicles and equipment, including Police and Fire apparatus and Wheeling Township busses. The Department has legal reporting and compliance responsibilities with numerous regulatory agencies, including the IEPA, MWRD, IDOT, IDOL, IDNR, ACOE, USEPA and OSHA. Staff performs plan reviews for all public and private development and regulates the work of franchise utility providers within public rights of way and easements. Mr. Shirley is proud of the way his staff assists residents with issues they may be experiencing with their private utility companies, as many Public Works Departments do not get involved when it comes to resident interactions with private companies.

Mr. Shirley next discussed the Public Works Department 2018 accomplishments, including the completion of the parking garage rehabilitation program, which besides some general maintenance, should be sustainable for the next 20 years. Initiated a comprehensive approach to pavement maintenance using a new pavement software program, where Infrastructure Management Services (IMS) was hired this year to survey all of the streets and rate them. Completed the design of two major storm water control projects for 2019 construction. Successfully merged the two functions of the Engineering Department into Public Works. Completed the public and private brush clean up following the November 25/26 snow and ice storm. Continued to advance and increase public outreach and use of social media. Completed the new police station. Replaced approximately one and half miles of aging water main last year, and moving forward, is aiming to replace an additional three miles every year. Completed the smoke testing sewer program to identify leaky sewers. Completed both the street resurfacing and reconstruction programs on time and within budget. Installed a replacement generator at Nickol Knoll, which

houses a water storage and pumping station. Completed the backyard drainage improvement program and three phases of the annual edge grinding.

Mr. Shirley discussed his Department's current and anticipated challenges, including the need to address the aging infrastructure and increasing the number of miles of water main replacement. The IEPA may pass legislation requiring all of the lead service lines to be replaced, which would be of significant cost to the Village. The Thomas water tank is scheduled to be painted, some of the generators will be replaced and staff will continue to retrofit the pumping stations. Staff will begin addressing the need to eventually rebuild/replace the aging water meters and will be very busy with the increased funding for major storm water control improvements and water main and road programs. Mr. Shirley explained how his Department will continue to manage unfunded Federal, State and Regional Unfunded Mandates. Mr. Shirley believes the Engineering Division is understaffed; therefore, he plans to meet with Mr. Papierniak and Mr. Pagones once the 2019 construction season is over, to re-evaluate this issue. Staff continues to be challenged by the costs associated with ADA's Public Right of Way Accessibility Guidelines. Public Works is working with Village Hall to implement Enterprise Resource Planning (ERP), which is a new software program designed to manage all of the accounting, purchasing, time keeping and payroll.

Mr. Shirley provided some of the Public Works Department's new initiatives, which include increasing their public outreach to residents and businesses. Streamlining utility locate responsibilities by using a new software program. The Public Works Department is going to try out the new trenchless water main concept by laying water main lining in resident backyards. The Department purchased new traffic counting equipment to be used to make decisions such as if a speed change or stop sign is necessary. Mr. Shirley also wants to continue to offer his staff opportunities to further their education and professional development.

President Hayes thanked all of those in Public Works who have done such a great job over the past year. President Hayes asked Mr. Shirley to explain the "low water bill investigation" in the Top 10 Requests Received portion of his report, as it seems rather odd that a resident would complain about their water bill being too low. Mr. Shirley explained that these requests are not necessarily resident generated and these investigations could have originated from the radio read systems that reads all of the meters in town.

Trustee Canty asked Mr. Shirley if there are any grants available to offset the costs of making our sidewalks ADA compliant, which Mr. Shirley deferred the question to Mr. Pagones. Mr. Pagones does not know of any specific grants, but will continue to pursue any grants that would help offset the costs the Village incurs.

Trustee Canty asked about the new Target Solutions software, which Mr. Recklaus stated that it is a way to track training and not meant to be a full-blown ERP system.

Trustee Rosenberg asked Mr. Shirley how much more of the pavement in town is Pozzolanic pavement, which Mr. Shirley replied a lot. Mr. Pagones believes there

are approximately 40 – 50 miles of the Pozzolan pavement left that need to be replaced. Trustee Rosenberg is concerned with the number of streets that are extremely deteriorated.

Trustee Rosenberg asked about the water main replacement process and if Mr. Shirley thinks the Public Works Department will be able to replace one percent a year, which is double the amount of water main than what has been replaced in previous years. Mr. Shirley is hopeful his Department can accomplish this task, and the less water main breaks moving forward, would be helpful.

Trustee Rosenberg addressed the possibility of the lead lines needing to be replaced and asked what portion of the line the Village is responsible for. Mr. Shirley stated the code right now indicates that the Village is responsible for the service line from the main and from the main to the curb box. The property owner is then responsible for the line from the curb box to their house. The total cost the Village would be responsible for is approximately \$31 million. Mr. Recklaus wanted to clarify what is being discussed in regards to replacement of the lead pipe lines, as he is concerned residents may confuse this initiative with what occurred in Flint, Michigan. In the city of Flint, it was not just a matter of lead pipes that contaminated their drinking water, but their lack of treating the water that was running through the lead pipes that caused high levels of lead in their water. Mr. Recklaus explained how Arlington Heights follows all of the best practices in the industry of coating the lines with phosphate treatment, to keep our water safe. Mr. Recklaus believes this is an issue our Village should be discussing; however, he does not believe this legislation is imminent.

Trustee Rosenberg thanked the Public Works Department, including the Engineering Division, for a job well done and for how positive and responsive they are to the community.

Trustee Baldino discussed the number of water main breaks per year, which is on average 250 per year, and asked Mr. Shirley if all of these breaks require replacement pipes or is patching sufficient. Mr. Shirley stated that depending on the type of break, a complete pipe replacement might be necessary or perhaps a patch is adequate.

Trustee Baldino wanted to clarify that the Flint, Michigan water crisis was not just a matter of the water not being treated properly, but their decision to switch their water supply from the Detroit system to the Flint River, played a huge part in contaminating the water.

Trustee Baldino thanked the entire Public Works Department for everything they do.

Trustee LaBedz thanked Mr. Shirley and his entire staff for all that they do.

Trustee LaBedz asked Mr. Shirley about the edge grinding process and why on occasion only one side of the street is done. Mr. Shirley stated that sometimes only one side of the street needs to be done, as often times one side of the street is

worse than the other, or that one side might be experiencing drainage issues, which is often the case when this process is performed.

Trustee Tinaglia thanked Mr. Shirley for the outstanding job he and his staff do all year long.

Trustee Padovani thanked the Public Works Department for all of their hard work.

Mr. Recklaus wanted to acknowledge the seamless merging of the Engineering Department with the Public Works Department.

President Hayes wanted to remind everyone that the upcoming Memorial Day Parade is the 100th Anniversary of the Parade. The Parade kicks off at 9:30 a.m. and the ceremony begins at 11:00 a.m.

Other Business

None

Adjournment

Trustee Canty moved, seconded by Trustee Baldino to adjourn the meeting at 10:03 p.m. Upon a voice vote, the motion passed unanimously.