



Agenda
Village of Arlington Heights
Foreign Fire Insurance Tax Board
Virtual Meeting

May 17, 2021
9:00 AM

I. CALL TO ORDER

- A. In response to the COVID-19 pandemic, this meeting is being held virtually, which permits the public to fully participate via their computers or using their phones.

To participate in the virtual meeting, please follow these instructions:

<https://bit.ly/3vYotcl>

Individuals who wish to comment or ask a question on an item on the Agenda may either participate virtually or send an email to the Village at rchapman@vah.com. Please limit emails to 200 words or less. To be shared at the meeting, the email must be received by 3:00 p.m. on May 17, 2021.

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Approval of Minutes - February 17, 2021

IV. REPORTS

- A. Treasurer's Report

V. OLD BUSINESS

- A. Education Funding Requests
- B. House Fund Manager Requests
- C. Protective Vests
- D. TIC Camera
- E. Flashlights
- F. Fans

VI. NEW BUSINESS

- A. EMS
- B. Training
- C. Tuition Program

VII. OTHER BUSINESS

- A. Any other business that comes properly before the board

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Foreign Fire Insurance Tax Board
5/17/2021

Item: Notice

Department: Village Clerk

ATTACHMENTS:

Description

Type

No Attachments Available



**Foreign Fire Insurance Tax Board
5/17/2021**

Item: Minutes

Department: Fire

ATTACHMENTS:

Description

Minutes 2.17.2021

Type

Minutes

FOREIGN FIRE INSURANCE TAX BOARD

Minutes of Meeting
1150 N. Arlington Heights Road
Arlington Heights, IL 60004

February 17, 2021

Board Members

in Attendance: James Stempien
Andrew Larson
Marty Moran
Rob Losik
Kevin Flynn
Mike Schubert
Ross Chapman

Guests: Keith Moens
Melissa Cayer
Ron Fraider
Dave Roberts

Jim Stempien called the first quarter 2021 meeting held via Zoom to order at 1:01 P.M.

NEW BUSINESS

Trustee Officer Positions 2021

Nomination for Treasurer – Kevin Flynn nominates Marty Moran; it was seconded by Ross Chapman and accepted by Marty Moran. No nays.

Nomination for Secretary – Jim Stempien nominates Ross Chapman; it was seconded by Rob Losik and accepted by Ross Chapman. No nays.

Nomination for Vice Chairman – Rob Losik nominates Mike Schubert; it was seconded by Jim Stempien and accepted by Mike Schubert. No nays.

Nomination for Chairman – Marty Moran nominates Jim Stempien, it was seconded by Ross Chapman and accepted by Jim Stempien. No Nays.

Trustees will remain Rob Losik, Kevin Flynn and Andrew Larson.

Good luck to all.

REVIEW OF MINUTES: Minutes of the December 9, 2020 regular meeting were reviewed. Chief Larson made a motion to approve; seconded by Ross Chapman; all voted in favor; motion carried.

TREASURER'S REPORT: Marty Moran reports that the current fund balance as of December 31, 2020 is \$480,337. Expenses were approximately \$91,400; interest payment of \$1,981. FYI : FFITB receives check from taxpayers in September or October and previous payment is \$151,399; comes once a year and varies in amount. Jim Stempien made a motion to approve the Treasurer's Report; seconded by Kevin Flynn; all voted in favor; motion carried.

To accommodate guests, an item of Other Business was considered prior to opening Old Business for discussion

OTHER BUSINESS

Ice Cleats – Division Chief Roberts brought a request to the Board for the purchase of ice cleats. Conditions are less than optimal this time a year to wheel a stretcher in and out and is trying to avoid any unnecessary injuries. Division Chief Roberts found a couple products by the same vendor which offers portability for putting it on your everyday work boots. Ice Beast cleat is \$43 each and good for indoors/outdoors which has a lower profile spike and is made to recede into the plastic when you are indoors or driving a vehicle. It is made to slip over a work boot and comes in different sizes. It separates the heel and forefoot so it has distinct pronounced heel for ladder climbing. 2nd option is Spare Spike and is \$19.95 each. It is an everyday outdoor use and slips over work boot. You fold it up and put it in your pocket when not in use. It comes with a spare spike on the toe and the spikes can be replaced. Spare Spike is cheaper and allows for flexibility in the heel. These will go over a duty boot and will have to try the sizes out to see if it goes over a turnout boot. Estimated cost for 108 persons for Spare Spike is \$2,160 and \$4,600 for Ice Beast Low Pro. Vendor will not give us free trial version but will sell us at quantity discount price. Testing will be 3 – 6 pairs of each given to medics. Items are in stock.

J. Stempien made a motion to approve \$500 or less to be overseen and managed by Division Chief Roberts to do a test program on boot spikes. Seconded by K. Flynn. Roll was called with:

Ayes: R. Losik, M. Schubert, M. Moran, K. Flynn, A. Larson, R. Chapman, J. Stempien

Nays: None

Ayes 7, Nays 0

Motion carried.

OLD BUSINESS

1. **Education Fund Requests** – M. Moran has a couple new request that has not been done in the past. C. Rymut is looking to do Rosetta Stone class at \$200 to

learn Spanish. There was discussion regarding C. Shields requesting this in the past and it was approved. Also, discussion regarding translation apps and is very difficult due to loud background noise, etc. J. Stempien puts forth the request. Everyone supports the request. Vote for C. Rymut to use this fund for 2nd language education training was taken with:

Ayes: R. Losik, M. Schubert, M. Moran, K. Flynn, A. Larson, R. Chapman, J. Stempien
Nays: None
Ayes 7, Nays 0

Motion carried.

This will be under preapproved education funds for and will be done on a case by case basis.

R. Chapman put in a request for Fire Academy online training. This could potentially fall into our specifications because it is sponsored by FDIC. \$95 cost allows you access to special training courses that are available online. There is a higher cost for access to include passes to FDIC. Vote for R. Chapman to use preapproved funds was taken with:

Ayes: R. Losik, M. Schubert, M. Moran, K. Flynn, A. Larson, R. Chapman, J. Stempien
Nays: None
Ayes 7, Nays 0

Motion carried.

This will be under preapproved education funds, no new funds.

2. **House Fund Manager Requests** – M. Moran says that he ran into a snag on kitchen purchases and what the idea is as far as item is under \$50 for pre-approval. If you purchase through amazon, unless you order items separately, the total costs can be over \$50. For example, individual costs may be smaller amounts (measuring cup, measuring spoons and a shaker) but total cost is over \$50. It was clarified that the rules of the program have not changed. Items should be purchased separately so it falls under \$50 and is considered pre-approved funds. Anything over \$50 needs to be approved by the Board for funds to be released.
3. **Protective Vests** – R. Losik sent his contact everyone's height and weight so that he can run it through a computer program and it can spit out the best vest size for each person. The work on this program continues.

4. **Gym Shoes (update)** – R. Chapman said we have full compliance for the gym shoe program. In process for getting a check for the balance (previously paid \$5,000 for deposit). Total cost of the program this year is \$11,475.69. We will be issuing a check for \$6,475.69. Didn't hear any issues this year. Some people are waiting for shoes due to Covid related back orders but all orders are in process and they should be getting their shoes in the next few weeks. Great job to R. Chapman for leading this program.
4. **Flashlights (update)** – E. McLean has her test program up and running. Not ready yet for feedback and plans to attend the next meeting. She thanks the FFITB for continued support.
5. **Fans (update)** – J. Wachal had presented previously for circulation solutions for air circulation in the apparatus bays. He has not spent any money on this. J. Wachal spoke to R. Chapman and has a representative coming to Station 1 and 2 to see what they can come up with. Funds for this research were approved at the previous meeting.

NEW BUSINESS

1. **Cameras** – M. Schubert says that he's trying to get cameras for each riding positions on the rigs. It wouldn't include the 4th riding position on the engine. We have two vehicles that are missing cameras. We have two cameras on ambulance 3 and ambulance 4. We never got the second camera for ambulance 1 and ambulance 2. Approached the Chief about this and the Fire Department is willing to purchase one camera and FFITB will purchase one camera. LDX is the cameras that we currently have they are upgrades from the original cameras that were purchased 7 years ago. LDX upgrade is 240 resolution up from 180 resolution. Bollard has a new camera coming out called QXT and is \$700 more but it is a 320-resolution camera. This has a built-in internal lithium ion battery. They found a way to insulate this battery where it is safe in high temperature surroundings. The batteries in now are removable nickel metal hydride and only last 2 years. Other positives for new cameras are that it comes with a 5-year warranty on the image and battery. Previous camera came with a 3-year warranty and no warranty on the battery (life expectancy on battery is 2 years). Camera for QXT cost right now is \$7,700 and the LDX is \$6,995. Down the road we will need to upgrade our current cameras that we have.

There was discussion if the new cameras will need to have charging units installed. The cameras do require on boarding charging systems. Talked to our representative and he will do the installation if we upgrade down the road. An option would be to put LDX's engine 4 and engine 3 or engine 2 and tower 1 and maybe in an officer position. Eventually with the upgrades down the road, we will change it all. Better way to go is to use on actual calls on those rigs than on

EMS calls. We will get more use on engines or trucks than ambulance or squads.

J. Stempien made a motion to not to exceed \$8,000 for M. Schubert to work with Fire Administration to purchase one new camera. Seconded by M. Moran.

Ayes: R. Losik, M. Schubert, M. Moran, K. Flynn, A. Larson, R. Chapman, J. Stempien

Nays: None

Ayes 7, Nays 0

Motion carried.

2. **Water / Coolers** – No request today but more of are we interested in it. There has been talk among couple of engineers to see if we want to get a better setup for coolers for water bottles or jugs of water in the fire engines. Right now, we have old yellow coolers that we fill up with tap water and drink out of a cup at a fire scene. Are we interested if someone can do research on Yeti style cooler or a cooler that holds bottled water? Do we want to buy cases of bottled water for the department? We have a couple engineers who would be interested in doing the work. Every engine is different so not every engine will get the same cooler placement or cooler purchase. It would be what fits best for the vehicle. J. Stempien will pass along that the Board is interested in hearing a presentation if anyone wants to head this up.

OTHER BUSINESS

1. **TV** – J. Stempien received an email from P. Pretzer from Station 3 on Lieutenant D. Strojny's crew that the TV in Station 3 is on the fritz. It is more than 12 years old and has no internet capabilities and unable to do any training or fire you tube videos. They thought that with the recent purchases for Station 1 and 2, this was in the same spirit and want to upgrade the one at Station 3. P. Pretzer contacted the sales rep at ABT who coordinated our last purchases and duplicated the purchase for Station 2 but shrunk it down to the appropriate size to fit the wall at Station 3. They are looking for an amount around \$1,600 for ABT to install and take away the old TV. The only thing they may have overlooked on the request is a sound bar. P. Pretzer is requesting \$1,600 to purchase a Sony TV to replace the TV at Station 3. If we up the amount to include the sound bar, it will more put in line with the cost of Station 1 and Station 2.

J. Stempien made a motion to not to exceed \$2,100 ideally less for P. Pretzer to work with ABT on our Village account to purchase a new TV for Station 3 in line with previous purchases along with installation and sound bar. Seconded by K. Flynn.

Ayes: R. Losik, M. Schubert, M. Moran, K. Flynn, A. Larson, R. Chapman, J. Stempien
Nays: None
Ayes 7, Nays 0

Motion carried.

2. Education – M. Moran discussed that right now we are going through quite a bit with cancelled classes and classes not happening in person. There was some leeway last time with webinar type of instruction / online training. He would like to touch base to members that there is no problem doing these \$20 webinars as long as it is sponsored under Carterton, Fire Nuggets or FDIC. He wants members to be aware that if previously the classes were scheduled in person but are now offered online due to Covid, that they should be signing up for classes and get training and they will be reimbursed. The request for higher priced schools will still need to go through the Board. VMT is an \$850 class. When we started classes were \$350 - \$500. If you take a VMT, engine ops class or confined space class, you would utilize your \$1,500 budget. He would like to do some research to increase the tuition budget because the people who use the funds, use it. He doesn't want to tell someone that they can't take a class or does he want to see people using their own money for training that happens at the Fire Department.

R. Chapman said Fire Nuggets is a group that is added to the preapproved list to do local classes. This year they are offering a different set of classes at the High Plains Fire Conference in Casper WY. There are 2 guys and himself that would like to take Baster the Basics 3-day class on May 14 – 16 (1-day lecture, 2-days hands on). Tuition is \$300 but there are travel costs. Travel will be from Thursday to Monday. B. Eschner, M. Sigler and myself submitted request for school to Division Chief Woods and he has approved the use of gear but the department will not cover time off for tuition. The reason to take the class at the conference is because it is not offered locally and it is a focus on the mastery of basics which is the direction that the department is emphasizing training wise. They are looking to use their education funds for this. There was discussion if they were flying or driving to the conference. R. Chapman said gear packs are the most challenging. You can't fly with compressed air. He is looking into arrangements to have bottles provided for them. The plan is to fly.

Chief Larson said this request came across his desk. He reviewed the course. He has received support from the Village Manager.

J. Stempien made a roll call for preapproved funds to be used for B. Eschner, M Sigler and R. Chapman to attend the High Plains Fire Conference.

Ayes: R. Losik, M. Schubert, M. Moran, K. Flynn, A. Larson, R. Chapman, J. Stempien

Nays: None
Ayes 7, Nays 0

R. Chapman to relay to B. Eschner and M. Sigler that the funding request is approved and they should follow their usual procedures with Fire Administration.

Melissa Cayer (public observer) mentioned that Arlington Heights Memorial Library has resources for learning a foreign language and employees may get a library card. J. Stempien will pass that along to the members.

Keith Moens (public observer) asked if what is the FFITB? J. Stempien replied that any business entity within Arlington Heights pays for property insurance outside the State of Illinois, a small portion gets allotted to a fund called FFIT, and there is a board that is elected. The purpose of the funds is to make improvements to the department and operations to assist in the safety at the Village. It is an open forum and public. We have agendas and minutes that is given to the Village. J. Stempien requested Keith Moens to call the Fire Administration office and leave his email address for a detailed information on what the FFITB does.

Motion made by Chief Larson, seconded by J. Stempien. The meeting was adjourned at 2:01 PM.



Foreign Fire Insurance Tax Board
5/17/2021

Item: Reports

Department: Fire

ATTACHMENTS:

Description

Treasurer's Report

Type

Report

FOREIGN FIRE INSURANCE TAX FUND

As of 12/31/2019	<u><u>\$ 425,106</u></u>
(Cash Available)	

Revenues:	
Foreign Fire Insurance Tax	151,399
Interest	1,719
Other Income	0

Expenses:	(91,427)
Prepaid Expense:	-

As of 12/31/2020	<u><u>\$ 486,797</u></u>
(Cash Available)	

Revenues:	
Foreign Fire Insurance Tax	-
Interest	118
Other Income	-

Expenses:	(25,087)
Prepaid Expense:	-

As of 12/31/2020	<u><u>\$ 461,829</u></u>
(Cash Available)	
(UNAUDITED)	