



Agenda  
Village of Arlington Heights  
Bicycle and Pedestrian Advisory Commission  
Hanson Room  
33 S. Arlington Heights Road Arlington Heights  
May 11, 2022  
7:30 PM

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

- A. Minutes of April 12, 2022

**IV. REPORTS**

- A. Phase I Windsor Road Diet - Update by Staff
- B. White Oak Combined Bike & Parking Lot Recommendation - Updated from Staff

**V. OLD BUSINESS**

- A. June 4, 2022 Community Bike Ride - Discussion on event coordination

**VI. NEW BUSINESS**

**VII. OTHER BUSINESS**

**VIII. ADJOURNMENT**

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact Rosangela Maldonado, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, [rmaldonado@vah.com](mailto:rmaldonado@vah.com) or (847)368-5791.



**Bicycle and Pedestrian Advisory Commission  
5/11/2022**

**Item:** Minutes of April 12, 2022

**Department:** Public Works

**ATTACHMENTS:**

**Description**

Minutes of April 12, 2022

**Type**

Minutes

*Minutes of the Arlington Heights Bicycle and Pedestrian Advisory Commission  
Tuesday, April 12, 2022 in the Hanson Room at Village Hall*

**COMMISSION MEMBERS IN ATTENDANCE:**

Charlotte Obodzinski, Chairman  
Paul Danko  
Richard Lenski  
David Easley  
Juergen Juffa  
Lyn Sakata

**MEMBERS ABSENT:**

Jay Virchow

**STAFF PRESENT:**

Briget Schwab, Engineering Liaison, VAH  
Sergeant Russell Mandel, Police Department, VAH  
Officer Alex Ovington, Police Department, VAH

**OTHERS PRESENT:**

**RESIDENTS IN ATTENDANCE:**

**CALL TO ORDER:**

A quorum being present, C. Obodzinski called the meeting to order at 7:31 p.m.

**APPROVAL OF MINUTES:**

**L. Sakata moved to approve the Minutes of the Bicycle Advisory Commission Meeting from November 18, 2021. R. Lenski seconded the motion and the motion carried unanimously.**

**REPORTS:**

B. Schwab reported that the Village received several proposals for the Phase I Study for the Windsor Road Diet. The contract was awarded to Civiltech Engineering, Inc and the Phase 1 kick-off meeting with IDOT was held in January. The draft report will be submitted to IDOT within a few weeks. However, environmental clearances will likely not be received until October 2022.

B. Schwab reported that the BPAC's recommendation to stripe combined bike and parking lanes along White Oak St will be presented to the Village Board in a memo in the weekly packet. Staff intends to proceed with the project using the contractor secured through the Northwest Municipal Conference Suburban Purchasing Cooperative and will be completed in the summer of 2022 or early fall.

J. Juffa asked about the timeline for the Windsor Road Diet project. B. Schwab explained that the only phase currently budgeted and planned for is Phase 1. Phase 1 is the preliminary engineering which includes traffic studies, intersection impacts, environmental impacts, explores different design options and overall feasibility of the design. Phase 1 includes a public open house to discuss the proposed improvements and will introduce the project and provide an opportunity for public feedback. B. Schwab stated it will be at least one year before Phase 1 is completed. If the project is supported and funding is available, it would then move to Phase 2 which is the design and that could also take a year or two depending on what type of funding the project receives. And finally, Phase 3 which is construction. Given that no other phases are currently planned it is hard to say when it would go to construction. An estimate is at least 2 years out but could be longer.

R. Lenski asked if the White Oak St Combined Parking and Bike Lane project went out for community input. B. Schwab explained that since the Village is not making any changes to road use it was determined that we did not need to have a public comment period. White Oak St already allows parking and the Village is just going to stripe the parking lane.

**OLD BUSINESS:**

**Community Bike Ride June 4, 2022**

Sgt. Mandell introduced Ofc. Ovington to the BPAC. Ofc. Ovington made a flyer for the Community Bike Ride and plans to distribute around the Village. Sgt. Mandell reported that Arlington Bike Club, Ride Illinois, Sam Cycle, and Village Cycle Sport will be there and he has requested they provide giveaways that can be raffled off to participants at the end of the ride. In addition, the Police Department just purchased 115 helmets in various sizes, so some of those helmets will be raffled off for different ages at the end of the event as well. Sam Cycle is planning to have e-bikes at the event. Ofc. Ovington and another police officer will be at the event to give out bike safety talks for younger riders. The Ride Illinois representative has agreed to do a bike safety talk for older riders that are interested. Sgt. Mandell indicated we need to solidify the time of the ride. He proposed have the younger rider talk after the short course ride to give them something to do while the long course riders finished. P. Danko suggested that the flyer make it known that all ages and all levels of ability are welcome to the event. Ofc. Ovington said that the Village intends to build a page for this event on the Village website and that will have more information and wants to keep the flyer simple.

Sgt. Mandell said he remembers years ago that J. Juffa wanted this event to be bigger and the Police Department is really pushing to make this event bigger and is hopeful the efforts will pay off. P. Danko indicated that Village Cycle used to send out an e-blast that included information about the Community Ride and that would help get the word out.

J. Juffa explained the route will start at North School Park and both the long ride and short ride will start at the same time. The short route will be about 4 miles and the long ride will be just under 15 miles. The ride will circle back to North School Park around 4 miles and give the chance for riders to end and those that wish to keep going will continue on. J. Juffa suggested having vendors start setting up at 9am with the ride beginning promptly at 9:30am.

Sgt. Mandell asked if preregistration was done in the past. B. Schwab said yes and explained that the Legal Department required that all riders sign a waiver which is posted on the website for registration. B. Schwab will need the route length finalized and then she will send the waiver to be reviewed by Legal. B. Schwab is unsure if language needs to be added for COVID, but not much else needs to change other than year and route length, so it should be a quick review. Once Legal approves the waiver she will send it to the Communications and Outreach Coordinator to post the waiver on the Village website. Ofc. Ovington indicated that she was working with the new Coordinator as well.

Sgt. Mandell indicated that he received the Bike Safety Quiz from Ride Illinois and has branded it for the Arlington Heights Police Department. There is a quiz for a child, adult, and motorist to take on bike safety. Sgt. Mandell is working on getting cards printed with the quiz link and encouraging children from ages 8 to 15 by offering prizes. Dick's Sporting Goods has donated two \$300 vouchers for a new bike. The Dick's Sporting Goods vouchers will be raffled off at National Night Out which is August 2, 2022. Sgt. Mandell is also trying to get them to have a table at the Community Bike Ride.

C. Obodzinski offered to reach out to Steve Andrews at Pace to bring the demo for the Bike on Buses.

Sgt. Mandell will work with Public Works to block Evergreen St off the morning of the event. He indicated the permit from the Arlington Heights Park District has been obtained and he is hoping to have a representative there promoting Safety Town. C. Obodzinski asked about morning of registration. D. Easley stated that paper registration went away a few years ago and that if people wanted to register the day of, they can just do it online. B. Schwab will ask the Marketing Coordinator about creating a QR code that people can scan to make it easier to register.

B. Schwab asked what specifically the Police Department needed from the BPAC on the morning of the ride. Sgt. Mandell indicated that he plans to publicize heavily in May but will also e-mail the flyer to BPAC, so they can also distribute the flyer. C. Obodzinski asked if Police Department can notify the BPAC when they post so they can like the page and share it. Ofc. Ovington said she will post on Facebook, Twitter, Citizen Observer, Next Door, Neighbors by Ring, and the Village website.

J. Juffa presented the map of the proposed rides and asked for feedback from the group. J. Juffa tested out the route and thinks it rides well overall. However, J. Juffa asked if patching could be completed on Rockwell St. B. Schwab indicated the Village received a DCEO grant this year and there was a plan to rehabilitate Rockwell Street this summer but the Village just received notification that the grant was put on hold, so it was cut from the 2022 program. J. Juffa is going to route the riders to Orchard to avoid some of Rockwell St. J. Juffa thinks it is critical to have an officer at Central Rd. Sgt. Mandell is going to have two e-bikes and several regular bikes in lieu of squad cars this year. Sgt. Mandell asked if there was a way to highlight the new crossing at Dwyer and Kirchhoff. The BPAC brainstormed some alternate route options to include the crossing. J. Juffa will test ride the new route and if it is good, he will send to B. Schwab in multiple file formats, so it can be posted on the website.

Sgt. Mandell asked if the BPAC had contacts with the press to come out to events. D. Easley indicated that in the past they have notified Pioneer Press and the Daily Herald to come to the rides. B. Schwab remembered the Chicago Tribune also attending one of the past rides. D. Easley will try to remember who he reached out to in the past and will get back to the BPAC. Sgt. Mandell said Police has a contact with someone from the Patch he can reach out to and someone from Journal Topics.

C. Obodzinski asked if there was a way to get the Arlington Heights Park District to donate a punch card to Safety Town or for the pool as an initiative to get people to sign up early and ensure preregistration. Ofc. Ovington agreed to look in that option.

C. Obodzinski would like to discuss roles and responsibilities for the day of the event at the May meeting and asked if there was a list of jobs from previous events. D. Easley said it has been informal in the past. J. Juffa asked for at least one person to help him set out the signs the morning of the event. C. Obodzinski will know if she can help after May 19<sup>th</sup> when she gets her schedule for the month. Ofc. Ovington mentioned that if volunteers are needed that St. Viator students have always been helpful. D. Easley has brought tents and tables from home. Sgt. Mandell and Ofc. Ovington said Police has tents and tables that they can bring to set up.

