



Agenda
Village of Arlington Heights
Special Events Commission
Commissions Room
33 S. Arlington Heights Rd, 60005
May 10, 2023
7:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes from April 12, 2023

IV. REPORTS

V. OLD BUSINESS

- A. 2023 Swing Into Spring

VI. NEW BUSINESS

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact Erin Mercado, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, emercado@vah.com or (847)368-5793.

Minutes for Special Events Commission Meeting: April 12, 2023

Meeting called to order by Laurie Mitchell at 7:06 p.m. in the Commissions Room at Village Hall

- Present: Karen DeZellar, Steve Fromm, Brad Katz, Laurie Mitchell, Diane Jamieson, Jennifer Eichorn, Michelle Harris, Cari Boyle, Staff Liaison Avis Meade
- Absent: Colleen Gaughan, Kelly Barash, Kerri Stanley, Kevin Seifert, Dave Jaffe

Motion to approve minutes from March 8, 2023 by Michelle Harris with a second by Brad Katz.

OLD BUSINESS

- **Swing Into Spring Event May 20th**

The Swing into Spring event will take place on Saturday, May 20th, 11 a.m. – 2 p.m. at North School Park. Event details were discussed by commissioners including: flower pot crafts, tables & chairs order, volunteers, entertainment and vendors. Music will be provided by El Rey Music Center, MacArthur Middle School Jazz Band, dancing from Vibe-ettes and Vibe-bros from the Park District. Food for purchase will be available from Sweet Ride food truck, Golden Eagle Hot Dogs, and Garibaldi's Pizza. Suggestions to the flyer will be implemented by staff and shared on social. Marketing will begin and will amp up in the coming weeks, prior to the event. Staff will create a banner for the Swing into Spring event, as well as a sponsor banner for display at all 2023 events.

NEW BUSINESS

OTHER BUSINESS

- David Jaffee announced resignation from the Special Events Commission
- Diane Jamieson was appointed as Chair of the Special Events Commission
- Autumn Harvest save the date for October 7th, 2023, 11 a.m. – 2 p.m.

ADJOURNMENT

- A motion was made to end the meeting was made at 8:05 p.m. by Karen DeZellar with a second from Jennifer Eichorn.