Agenda
Village of Arlington Heights
Foreign Fire Insurance Tax Board
Fire Station #2, Conference Room
Arlington Heights Fire Department
Administrative Headquarters
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
May 9, 2019
9:00 AM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. Minutes - 2-11-19

IV. REPORTS

A. Treasurer's Report

V. OLD BUSINESS

A. Education reimbursement reports
B. Fire Department Instructors Conference
C. Air packs
D. Bags - turnout and travel

VI. NEW BUSINESS

A. Technical Rescue Specialist Team
B. Training

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.

Foreign Fire Insurance Tax Board
5/9/2019

Item: Minutes - 2-11-19

Department: Fire

ATTACHMENTS:

Description	Type
Minutes - 2-11-19	Agreement

FOREIGN FIRE INSURANCE TAX BOARD
Minutes of Meeting
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
February 11, 2019

Board Members in Attendance:	James Stempien
	Andrew Larson
	Rob Losik
	Kevin Flynn
	Ross Chapman
	Martin Moran
Not in Attendance:	Michael Schubert
Guest:	EMS Div. Chief Richard Manthy

Jim Stempien called the first quarter 2019 meeting to order at 8:35 A.M.

REVIEW OF MINUTES: Minutes of the November 29, 2018 regular meeting were reviewed. Andrew Larson made a motion to approve; seconded by Rob Losik; all voted in favor; motion carried.

TREASURER'S REPORT: Deferred.

An agenda Item under New Business, Emergency Medical Service, was discussed prior to opening up Old Business in order to accommodate guest EMS Division Chief Richard Manthy.

NEW BUSINESS

1. Emergency Medical Service - Div. Chief Rick Manthy asked that two items be considered:

A. Power Stair Chair – This item has been discussed by the Board in previous meetings. The cost of a Ferno Power Stair Chair is $6,472. The Department currently has about 14 old Ferno cots stored in the basement. Ferno has agreed to give the Department $400 each on a trade in, for up to 10 cots. This would provide $4,000 toward the cost of a new Ferno Power Stair Chair. The device would be of great benefit for moving larger patients safely, particularly going upstairs.

Ross Chapman made a motion to approve a not-to-exceed amount of $2,600 for the purchase of a Ferno EZ-Glide Power Traxx stair chair with IV pole and lift handles; Jim Stempien seconded. Roll was called with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman
Nays: None
Ayes 6; Nays 0

Motion carried.

B. Binder lifts – The EMS Division recently purchased two bariatric binder lifts. The item has been used in training and the feedback so far has been very good. The Board discussed possibly purchasing them for the ambulances, but decided to wait and see if the good feedback continues when they are used on the squads. The item is tabled for now.

The Board briefly discussed with Div. Chief Manthy the purchase of power cots for the reserve ambulances, but decided the investment could not be justified for only the remaining two years of service life for these vehicles.

OLD BUSINESS

1. Education funding requests

A. Div. Chief Rick Manthy asked the Board to consider a program he is involved in for approval of tuition reimbursement. Rick is working towards his Master's in Public Administration at Northern Illinois University. Because it has been many years since he got his Bachelor's Degree, the school is requiring him to begin the program by achieving a Master's certificate, which can then be applied to requirements for his Master's Degree. Village policy, however, currently does not reimburse for a certificate, only a degree.

Jim Stempien made a motion to approve funding for Rick Manthy's MPA certificate program at Northern Illinois University; Rob Losik seconded. Roll was called with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman
Nays: None
Ayes 6; Nays 0

Motion carried.

B. Marty Moran reported that he was asked about reimbursing Ross Chapman for tuition which begins in one year and continues into the next. Some schools, like Columbia Southern, do not operate on a standard semester basis. The Board discussed the Village's language for approval of funding for a Master's Degree, which is that up to $1,500 can be used for a 12-month period; calendar year is not a requirement.

Jim Stempien made a motion to clarify that the Board approves educational reimbursement upon completion of courses and proof of a grade, regardless of whether the period of time in question involves more than one calendar year. It was seconded by Marty Moran and roll was called with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien
Nays: None
Abstain/Recuse: R. Chapman
Ayes 5; Nays 0; Recuse 1

Motion carried.

C. Marty Moran said he was contacted by Firefighter Matt Murphy regarding a tuition reimbursement he had received for a new HazMat Tech class. Following receipt of his reimbursement by the Board, Matt learned that he had been granted a scholarship from NIPSTA covering the cost of the class, and wondered how he should handle the situation. Following a discussion, the Board decided that Treasurer Marty Moran would keep a running total of requests for tuition reimbursement by Matt in 2019 until the $400 cost of the class for which he was reimbursed is reached. When that amount is reached, Matt can begin to be reimbursed for any other classes he takes, up to the $1,500 maximum.

Jim Stempien made a motion to approve not requiring Firefighter Matt Murphy to directly reimburse the $400 cost of his recent HazMat Tech class, and instead not be reimbursed by the Board for the first $400 of classes he takes in 2019; Marty Moran seconded. Roll was called with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman
Nays: None
Ayes 6; Nays 0

Motion carried.

2. Athletic shoes – Ross Chapman reported that this year's purchase of athletic shoes for all personnel went well overall, but there were some service issues that will be addressed before the program runs in 2020.

3. Winter hats – At the last meeting, the Board approved the provision of beanie style caps for all personnel. The Board discussed recent requests and moved to provide personnel with a second hat, a knit cap.

Ross Chapman made a motion to approve a not-to-exceed amount of $3,000 for the purchase of 120 knit hats from J.G. Uniforms. They will be embroidered with individual badge numbers and "AHFD." Marty Moran seconded. Roll was called with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman
Nays: None
Ayes 6; Nays 0

Motion carried.

4. Air packs – Jim Stempien spoke to Lt. Curt Hanselman, who is heading up this project. The project is nearly complete, but payment will not be required until June or July.

5. Fire Department Instructors Conference (FDIC) – Marty Moran told the Board that three rooms have been booked for 12 spots which we are opening for Monday night, April 8, through Friday night, April 12. It is not known at this time how many Board members will attend; Jim Stempien and Ross Chapman are planning to go. Lt. Dave Roberts has indicated he would like to attend.

6. Station assignment boards – project is still pending.

NEW BUSINESS

2. Election of Officers - With the current Board in place, elections for Chairman, Vice Chairman, Secretary and Treasurer for one-year terms were conducted.

Chairman – Marty Moran nominated Jim Stempien for Chairman; Ross Chapman seconded and Jim Stempien accepted the nomination. There being no further nominations, the vote was taken with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman
Nays: None
Ayes 6; Nays 0

Motion carried. Jim Stempien was elected Chairman of the Board.

Vice Chairman – Jim Stempien nominated Mike Schubert for Vice Chairman; Kevin Flynn seconded. Mike Schubert, who was present by means of audio conference for only this portion of Item 3 of New Business, accepted the nomination. There being no further nominations, the vote was taken with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman
Nays: None
Abstain/Recuse: Mike Schubert
Ayes 6; Nays 0; Recuse 1

Motion carried. Mike Schubert was elected Vice Chairman of the Board.

Secretary – Rob Losik nominated Ross Chapman for Secretary; Jim Stempien seconded and Ross Chapman accepted the nomination. There being no further nominations, the vote was taken with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman
Nays: None
Ayes 6; Nays 0

Motion carried. Ross Chapman was elected Secretary of the Board.

Treasurer – Jim Stempien nominated Marty Moran for Treasurer; Kevin Flynn seconded and Marty Moran accepted the nomination. There being no further nominations, the vote was taken with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman
Nays: None
Ayes 6; Nays 0

Motion carried. Marty Moran was elected Treasurer of the Board.

3. **Bags** – Jim Stempien reported that Lt. Andy Benkert has been trying out the two different sample bags the Board purchased for about three months. Andy really feels the black bag with wheels would be a great purchase for turnout gear. The second bag that was tested, the "hockey bag," got bad reviews and won't be considered.

Rob Losik made a motion to approve a not-to-exceed amount of $10,000 for the purchase from Air One of Lightning X 194 bags, to be embroidered with badge numbers; Kevin Flynn seconded. Roll was called with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman
Nays: None
Ayes 6; Nays 0

Motion carried.

4. **Rescue straps** – Jim Stempien reported that the testing of the ARS rescue straps has gone well; people really like the device. Rob Losik said they attached the straps to the back of the vests and people thought it worked out well.

Jim Stempien made a motion to approve a not-to exceed amount of $9,000 for the purchase of 128 (108 current personnel; 10 for the Rescue Task Force; 10 for future hires) Multi-Loop Rescue Straps from Anderson Rescue Solutions (ARS). Rob Losik seconded, and roll was called with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman
Nays: None
Ayes 6; Nays 0

Motion carried.

5. **Fitness clothing** – The last five or six Firefighters we hired do not have fitness clothing. Rob Losik said his experience with BSN Sports has not been good. He has found an on-line vendor, SquadLocker, which he feels will work out much better. Personnel would be able to place their own orders; we would retain much more control. No minimum purchase is required. There is a fast (two-week) turnaround. There are many more options. Rob will continue to work on this.

6. **Internet Service for fire stations** – The Board discussed approving the ongoing provision of Internet service at the fire stations.

Ross Chapman made a motion to approve an amount not to exceed $4,000 to Comcast for Internet service for all four stations for the next year; it was seconded by Marty Moran. Roll was called with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman
Nays: None
Ayes 6; Nays 0

Motion carried.

7. Rain ponchos and roadway vests - Lt. Dave Strojny and Firefighter Tom House approached the Board looking for funding for rain ponchos (House) and more professional high-visibility roadway vests (Strojny). They would like to purchase a few samples to test the items out. The Board discussed the necessity for these items to be researched and approved by Department administration before they can be used. Marty Moran mentioned that personnel could look at these items at FDIC in April.

Jim Stempien made a motion to approve $500 each for sample rain ponchos and roadway vests, pending the approval of the Department administrative staff. It was seconded by Kevin Flynn. Roll was called with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman
Nays: None
Ayes 6; Nays 0

Motion carried.

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There being no further business brought before the Board, Andrew Larson made a motion to adjourn the meeting at 9:51 A.M.; Jim Stempien seconded; all voted in favor; motion carried.

Foreign Fire Insurance Tax Board
5/9/2019

Item: Treasurer's Report

Department: Fire

ATTACHMENTS:

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No Attachments Available	

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Item: Education reimbursement reports

Department: Fire

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Item: Fire Department Instructors Conference

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Item: Air packs

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Item: Bags - turnout and travel

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Item: Technical Rescue Specialist Team

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Item: Training

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