



President and Board of Trustees
Village of Arlington Heights
Committee-of-the-Whole
Community Room
Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
May 5, 2014
7:30 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

IV. NEW BUSINESS

- A. Interview of Christopher Guerra for Appointment to the Youth Commission - Term Ending: 4/30/15
- B. Interview of Jonathan Kubow for Appointment to the Design Commission - Term Ending: 4/30/17

V. OTHER BUSINESS

VI. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Interview of Christopher Guerra for Youth Commission

Department:

Interview of Christopher Guerra for Appointment to the Youth Commission - Term Ending: 4/30/15

ATTACHMENTS:

Description

Motion

Letter of Interest - Resume

Type

[Correspondence](#)

[Correspondence](#)

**MOTION FOR COMMITTEE-OF-THE-WHOLE MEETING
MAY 5, 2014**

**TRUSTEE _____ MOVED TO CONCUR IN THE MAYOR'S
APPOINTMENT OF CHRISTOPHER GUERRA TO THE YOUTH
COMMISSION WITH TERM ENDING 4/30/15. TRUSTEE _____
SECONDED THE MOTION.**

AYES _____

NAYS _____

Hayes, Thomas

From: Christopher Guerra <cguerra7164@stu.d214.org>
Sent: Monday, March 24, 2014 12:47 PM
To: Hayes, Thomas
Subject: Youth Committee Application
Attachments: Christopher Guerra Resume.docx

Hello Mayor Hayes,

My name is Christopher Guerra and I am currently applying to be a youth member of the Youth Committee. Attached to this email is a resume per the request of Mr. Spicer and Mrs. Dyer. I hope you take me into consideration for the position as I am looking forward to the opportunity of being a North Arlington representative on the Arlington Heights Youth Committee.

Thank you in advance for your time,
Christopher Guerra

Christopher Guerra
4163 N. Terramere Ave.
Arlington Heights, IL 60004
(847) 772-4547
cguerra7164@stu.d214.org

Summary

- Collaborative worker who gets along well with others and builds off of others' ideas
- Loves to help out with planning or participating in volunteer work

Education

Currently a freshman at Buffalo Grove High School 2014
Current G.P.A.: 5.58
Enrolled in all Honors classes including one AP course

Graduated Cooper Middle School with a 3.8 G.P.A. 2013
Delivered the opening speech for the CMS graduation ceremony
Received student and staff nominated awards upon graduation such as:
The Humanitarian Award
High Honor Roll
Pathfinder Award
Knowledge Seeker Award

Activities

- Member of the Buffalo Grove High School Fishing Team
- Experience in Tech Crew for BGHS Theater
- Member of the Youth Ministry at St. Edna's church
- Plays the guitar and formed a band that participated in multiple events such as:
Palatine Street Fest
CATIF Charity Event
Salt Creek Battle Of The Bands
Palatine Battle Of The Bands
St. Thomas Corn Festival Charity Event

Previous Volunteer Work

- Has previously volunteered for the JLV program at Arlington Heights Memorial Library
- Volunteered to work at Scholastic Book Fairs
- Volunteered for the Vicariate Service event as well as assisting in facilitating the St. Edna's Easter Egg Hunt



Item: Interview of Jonathan Kubow for Design Commission

Department:

Interview of Jonathan Kubow for Appointment to the Design Commission - Term Ending: 4/30/17

ATTACHMENTS:

Description

Motion

Resume

Type

[Correspondence](#)

[Correspondence](#)

**MOTION FOR COMMITTEE-OF-THE-WHOLE MEETING
MAY 5, 2014**

**TRUSTEE _____ MOVED TO CONCUR IN THE MAYOR'S
APPOINTMENT OF JONATHAN KUBOW TO THE DESIGN COMMISSION
WITH TERM ENDING 4/30/17. TRUSTEE _____ SECONDED THE
MOTION.**

AYES _____

NAYS _____

Jonathan Kubow
444 S. Dryden Place, Arlington Heights IL 60005
312.593.3895
jonathan.kubow@gmail.com

OBJECTIVE

A highly dedicated professional looking to utilize my background in architecture, construction and real estate development in a senior management position.

EDUCATION

University of Wisconsin-Milwaukee
Bachelor of Science in Architectural Studies
Urban Planning Certificate

May 2003

QUALIFICATIONS

Extensive knowledge with the following software
AutoCAD 2000, Autodesk 2007, Google SketchUp, Adobe Photoshop, Corel Draw, Microsoft Office, Microsoft Project

EXPERIENCE

Lennar Multifamily Communities
Development Manager

December 2013 - Present

Manage all aspects of the development process from inception to stabilization.

Assist in site selection, prepare market fundamentals to determine project viability and run the financial models to qualify new sites for lease or purchase

Negotiate design & engineering agreements and prepare real estate proposals and contracts

Manage due diligence, entitlement activity, escrow closings, plan and zoning processes, including meeting with government officials and attending public hearings

Coordinate with architects, engineers, general contractors, attorneys and other consultants from inception to stabilization

Prepare, maintain, and manage the development checklist and development schedule from inception to construction

Lead weekly consultant and construction coordination meetings

Sedgwick Properties Development Corporation

August 2007 – December 2013

Project Architect / Project Engineer / Assistant Development Manager

Assisted in designing 4 large scale, multi-million dollar mixed use projects

Involved in all aspects of the design process including schematic, 3d modeling, cd's, permit review, scope reviews, bidding and value engineering

Lead all construction coordination and clarification activities among the subcontractors, architects, engineers, consultants and city inspectors

Assist with construction project budgeting and scheduling, management and processing of change orders, bidding and contract scope review/award processes and monitor construction activities (quality control, safety, punchlist items, inspections)

Review, process and track all project material submittals against contract documents

Jonathan Kubow
444 S. Dryden Place, Arlington Heights IL 60005
312.593.3895
jonathan.kubow@gmail.com

EXPERIENCE

Sedgwick Properties Development Corporation *Intern Architect*

October 2003 – August 2007

Worked alongside firm's president to transition into design/build field. Held position of Project Architect for the first two design/build projects including one residence that won a Gold Key award for design excellence

Coordinated with owners, developers, engineers, inspectors and subcontractors to ensure a proper project completion

Responsible for marketing tools in order to sustain excellence in the firm. Created color renderings of projects, designed and built showcase booths for trade shows, created and maintained stock plans for potential clients, and designed boards for award submittals

Milwaukee World Festivals *Design Intern*

March 2003 – October 2003

Responsible for designing and organizing area seating and vendor layouts for festival grounds

Worked directly with Festival Directors during set-up and design process. Coordinated with various contractors and vendors and assisted in the event operation and tear down

Responsible for reproducing annual building portfolio which included new buildings, structures, updated building specifications and vendor location list

Utilized management skills during high capacity festival hours to ensure proper event operations

OTHER

References, detailed job responsibilities and project portfolio available upon request