



## **AGENDA**

President and Board of Trustees  
Village of Arlington Heights  
Board Room

Arlington Heights Village Hall  
33 S. Arlington Heights Road  
Arlington Heights, IL 60005

May 2, 2016

8:00 PM

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE**

### **III. ROLL CALL OF MEMBERS**

### **IV. APPROVAL OF MINUTES**

- A. Committee of the Whole 4/18/16
- B. Village Board 4/18/16

### **V. APPROVAL OF ACCOUNTS PAYABLE**

- A. Warrant Register of 4/30/16

### **VI. RECOGNITIONS AND PRESENTATIONS**

### **VII. PUBLIC HEARINGS**

### **VIII. CITIZENS TO BE HEARD**

Anyone wishing to speak on a subject not on the Agenda should fill out a card, located in the back of the room, and hand it to the Village Clerk. Please limit your comments to three minutes.

### **IX. OLD BUSINESS**

### **X. CONSENT AGENDA**

This Agenda consists of proposals and recommendations that, in the opinion of the Village Manager, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote instead of separate votes on each item. Consideration of this Consent Agenda will be governed by the following rules and procedures prior to roll call vote:

1. Any Trustee who wishes to vote "no" or "pass" on any Consent Agenda items should so indicate.
2. Upon the request of any one Trustee, any item will be removed from the Consent Agenda and considered separately after adoption of the Consent Agenda.
3. Citizens in the audience may ask to remove any item on this Consent Agenda.
4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

#### **CONSENT APPROVAL OF BIDS**

- A. 2016 Resurfacing Program

#### **CONSENT LEGAL**

- A. A Resolution Approving an Intergovernmental Agreement with the Metropolitan Water Reclamation District of Greater Chicago (Rain Barrel Program)
- B. A Resolution Approving a License Agreement with the Owner of La Tasca Tapas Restaurant  
(Use of public sidewalk along the Vail Avenue and Davis Street frontages for an outdoor eating area adjacent to La Tasca, 25 W. Davis Street)
- C. A Resolution Approving a License Agreement with Javier's Sabor Mexicano Restaurant  
(Use of public sidewalk along Miner Street frontage for an outdoor eating area adjacent to Javier's, 8 W. Miner Street)
- D. A Resolution approving a License Agreement with the Owner of Cortland's Garage Tavern & Grill  
(Use of public sidewalk along Vail Avenue frontage for an outdoor eating area adjacent to Cortland's Garage, 1 N. Vail Avenue)
- E. An Ordinance Approving Amendment to Planned Unit Development Ordinance Numbers 77-005 and 95-055  
(Northwest Gastroenterologists, 1415 S. Arlington Heights Road)
- F. A Resolution Approving Certain Property to Participate in the Cook County Class 6b Assessment Incentive Program  
(Ark Pharm, 3860 N. Ventura Drive)
- G. A Resolution Approving Renewal of Industrial Real Estate Tax Incentive for Certain Real Estate in the Village of Arlington Heights, Cook County, Illinois  
(GPT Arlington Heights Owner LLC, 600 E. Brook Drive)
- H. An Ordinance Vacating a Portion of Right-of-Way  
(Unimproved portion of Orchard Street adjacent to 844 and 904 S. Chestnut Avenue)
- I. A Resolution Accepting a Plat of Easement for Public Storm Sewer Purposes  
(10' easement along western property line of 1303 W. Hawthorne

- Street)
- J. An Ordinance Vacating a Portion of Public Right-of-Way and Granting a Public Utility Easement on a Portion of the Vacated Right-of-Way  
(Vacation of a 17' portion of Oakton Street between Highland and Vail Avenues and preserving a 10' public utility easement on a portion of the vacated right-of-way)

#### **CONSENT PETITIONS AND COMMUNICATIONS**

- A. Bond Waiver - Rotary Club of Elmhurst

#### **XI. APPROVAL OF BIDS**

#### **XII. NEW BUSINESS**

- A. Metro Auto Detail - 500 E. Northwest Highway - PC#16-005  
Special Use for a Car Wash

#### **XIII. LEGAL**

#### **XIV. REPORT OF THE VILLAGE MANAGER**

#### **XV. APPOINTMENTS**

#### **XVI. PETITIONS AND COMMUNICATIONS**

- A. Request for Closed Session per 5 ILCS 120/2(c)(21): Discussion of minutes lawfully closed, whether for purposes of approval of the minutes or the semi-annual review of the minutes

-and-

5 ILCS 120/2(c)(11): Litigation, when an action against, affecting or on behalf of the Village has been filed and is pending before a court or administrative tribunal, or when the Board finds that an action is probable or imminent

#### **XVII. ADJOURNMENT**

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



**Item:** Committee of the Whole 4/18/16

**Department:** Village Clerk

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**Bid Section**

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

**ATTACHMENTS:**

| <b>Description</b>             | <b>Type</b> |
|--------------------------------|-------------|
| Committee of the Whole 4/18/16 | Minutes     |



## MINUTES

President and Board of Trustees  
Village of Arlington Heights  
Committee-of-the-Whole  
Community Room  
Arlington Heights Village Hall  
33 S. Arlington Heights Road  
Arlington Heights, IL 60005  
April 18, 2016  
7:45 PM

### **I. CALL TO ORDER**

Mayor Tom Hayes called the meeting to order at 7:45 PM.

### **II. PLEDGE OF ALLEGIANCE**

### **III. ROLL CALL**

BOARD MEMBERS PRESENT: Mayor Thomas Hayes; Trustees Blackwood, Glasgow, LaBedz, Scaletta, Sidor

BOARD MEMBERS ABSENT: Trustees Farwell, Rosenberg, and Tinaglia

STAFF MEMBERS PRESENT: Village Manager Randy Recklaus

OTHERS PRESENT: Laurie Mitchell; Steve Fromm, Chair of Special Events Commission

### **IV. NEW BUSINESS**

- A. Interview of Laurie Mitchell for the Appointment to the Special Events Commission-Term Ending 4/30/17

The Board reviewed Ms. Mitchell's resume and discussed her interest in serving on the Special Events Commission. Mayor Hayes thanked Laurie for her willingness to serve on the Special Events Commission and also thanked her for all she has done for the Community over the years.

Trustee Glasgow asked Ms. Mitchell with her days at Metropolis to fundraising for St. Viator and everything else she has done, what would she be doing with the Special Events Commission? Ms. Mitchell responded that she will take a step back from her volunteer hours at Metropolis and is well aware of all the events the Commission puts on and the time commitment

involved. Trustee Glasgow asked Ms. Mitchell if there was anything special she wanted to work on as a member of the Special Events Commission. Ms. Mitchell replied that she is interested in working on Hearts of Gold and the Main Event since they are similar to other events she has worked on. Trustee Scaletta said he has worked with Laurie for many years on different events and organizations and said she has a great marketing mind in how to market events and customize sponsorships. Trustee LaBedz thanked Ms. Mitchell for stepping forward and filling the role and for everything else she has done over the years. Trustee Blackwood said she was pleased about the expertise that Ms. Mitchell brings with her background in advertising. Mayor Hayes thanked Chairman Steve Fromm for his dedicated service to the Special Events Commission and for his guidance and suggestions for people to fill the very important roles on the Special Events Commission.

Following discussion, **TRUSTEE GLASGOW MOVED, TRUSTEE SCALETTA SECONDED A MOTION RECOMMENDING THE APPOINTMENT OF LAURIE MITCHELL TO THE SPECIAL EVENTS COMMISSION.**

The Motion: Passed

Ayes: Hayes, Blackwood, Glasgow, LaBedz, Scaletta, Sidor

## **V. OTHER BUSINESS**

## **VI. ADJOURNMENT**

The meeting adjourned at 7:53 PM.



**Item:** VB minutes 4/18/16

**Department:** Village Clerk

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**Bid Section**

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

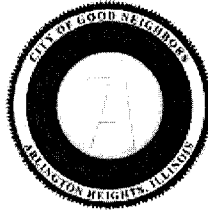
**ATTACHMENTS:**

**Description**

Village Board 4/18/16

**Type**

Minutes



## MINUTES

President and Board of Trustees  
Village of Arlington Heights  
Board Room

Arlington Heights Village Hall  
33 S. Arlington Heights Road  
Arlington Heights, IL 60005

April 18, 2016

8:00 PM

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE**

- A. Presentation of the Colors by Cub Scout Pack  
#129 from Dryden and Juliette Low Schools

### **III. ROLL CALL OF MEMBERS**

President Hayes and the following Trustees responded to roll: Blackwood, LaBedz, Sidor, Scaletta, Glasgow.

Trustees Rosenberg, Tinaglia and Farwell were absent.

Also present were: Randy Recklaus, Cris Papierniak, Charles Perkins, Robin Ward, Mark Burkland and Becky Hume

### **IV. APPROVAL OF MINUTES**

- A. Committee of the Whole 3/14/16 Approved

Trustee Thomas Glasgow moved to approve. Trustee Robin LaBedz  
Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

- B. Committee of the Whole 3/28/16 Approved

Resident Keith Moens said that what has worked in the past will not work

anymore in the Village. He gave examples of supply side strategies the Village could use. He disagreed with the policy of giving sidewalk space to restaurants whereby they use public space for their business. He asked the Board to look at the demand side of the equation and to subsidize residents to shop locally. He said the businesses that receive 6B Tax Abatement give \$50,000 a year which could be used to give residents 10% off coupons for targeted businesses. That would generate \$2.5 Million in 5 years. He also recommended reallocating the \$32.9 Million bond issue designated for the Police Station to fix flooding. He said this action would give money back to people who live here, and take the cloud of flood zones away.

Trustee Carol Blackwood moved to approve. Trustee Thomas Glasgow Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, Scaletta, Sidor

Abstain: LaBedz

Absent: Farwell, Rosenberg, Tinaglia

C. Committee of the Whole 4/4/16 Approved

Trustee Thomas Glasgow moved to approve. Trustee Mike Sidor Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

D. Village Board 4/4/16 Approved

Trustee Carol Blackwood moved to approve. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

## **V. APPROVAL OF ACCOUNTS PAYABLE**

A. Warrant Register dated 4/15/16 Approved

Trustee Thomas Glasgow moved to approve the Warrant Register dated 4/15/16 in the amount of \$1,479,490.72. Trustee Mike Sidor Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

## **VI. RECOGNITIONS AND PRESENTATIONS**

## **VII. PUBLIC HEARINGS**

- A. Proposed Substantial Amendment to the Village's 2015-2019 Consolidated Plan including the Federal fiscal year (FFY) 2015 Annual Action Plan.

Mr. Recklaus said this is the second of two required public hearings concerning a proposed Substantial Amendment to the Village's 2015-2019 Consolidated Plan including the Federal Fiscal year 2015 Annual Action Plan. Most of the proposed actions are a result of the Village joining the Cook county HOME Consortium which requires the Village to change the CDBG fiscal/program year to October 1st-September 30th in order to align the program years for the Consolidated Plan and the CDBG budget with that of the federal government.

Also, as recommended by the Village's Housing Commission, there is a reallocation of \$20,000 in CDBG funds from the Single Family Rehab Program to the Group Home and Transitional Housing Program.

Trustee Thomas Glasgow moved to open the public hearing. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

Trustee Thomas Glasgow moved to close the public hearing. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

## **VIII. CITIZENS TO BE HEARD**

## **IX. OLD BUSINESS**

- A. Report of the Committee of the Whole Meeting of April 18, 2016 Approved

Report of the Interview of Laurie Mitchell for Appointment to the Special Events Commission -

Term Ending 4/30/17

President Hayes administered the Oath of Office to Ms. Mitchell.

Trustee Thomas Glasgow moved to concur with the Mayor's appointment of Laurie Mitchell to the Special Events Commission with a term ending 4/30/17. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

**X. CONSENT AGENDA**

**CONSENT OLD BUSINESS**

**CONSENT APPROVAL OF BIDS**

A. Landscape Restoration - Contractual Services Approved

Trustee Robin LaBedz moved to approve. Trustee Thomas Glasgow Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

B. Computer Replacement Program Approved

Trustee Robin LaBedz moved to approve. Trustee Thomas Glasgow Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

C. Roadway Maintenance Materials Approved

Trustee Robin LaBedz moved to approve. Trustee Thomas Glasgow Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

D. Sodium Chloride (Road Salt) Purchase Approved

Trustee Robin LaBedz moved to approve. Trustee Thomas Glasgow  
Seconded the Motion.  
The Motion: Passed  
Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

E. Water Meter & Backflow Device Service Approved

Trustee Robin LaBedz moved to approve. Trustee Thomas Glasgow  
Seconded the Motion.  
The Motion: Passed  
Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

F. Non-EAB Tree Removal Approved

Trustee Robin LaBedz moved to approve. Trustee Thomas Glasgow  
Seconded the Motion.  
The Motion: Passed  
Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

G. Animal Control Replacement Truck - Police Department Approved

Trustee Robin LaBedz moved to approve. Trustee Thomas Glasgow  
Seconded the Motion.  
The Motion: Passed  
Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

### **CONSENT LEGAL**

A. An Ordinance Amending Chapters 11, 21, 22, and 24 of the Arlington Heights Municipal Code (Adoption of the Illinois Plumbing Code and movement of miscellaneous sections from existing Chapter 24, Plumbing Regulations, to other Code chapters) Approved

Trustee Robin LaBedz moved to approve 16-009. Trustee Thomas Glasgow

Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

- B.      A Resolution Endorsing the Metropolitan Mayors      Approved  
          Caucus' Greenest Region Compact 2  
          (Endorsement of local environment sustainability  
          development)

Trustee Robin LaBedz moved to approve R16-009. Trustee Thomas Glasgow

Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

- C.      An Ordinance Amending Chapter 23 of the      Approved  
          Arlington Heights Municipal Code  
          (Sections 23-702 and 23-703 International Energy  
          Conservation Code - Code update from 2009 to  
          2015 edition)

Trustee Robin LaBedz moved to approve 16-010. Trustee Thomas Glasgow

Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

- D.      An Ordinance Designating a Three-Way Stop      Approved  
          Street  
          (Stuart and Suffield Drives)

Trustee Robin LaBedz moved to approve 16-011. Trustee Thomas Glasgow

Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

- E.      An Ordinance Establishing the Speed Limit on      Approved  
          Certain Streets in the Village of Arlington Heights  
          (25 mph speed limit on Race between Clarendon  
          and Chicago and Hickory between Miner and

Euclid)

Trustee Robin LaBedz moved to approve 16-012. Trustee Thomas Glasgow  
Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

- F. Resolution Repealing Resolution Number R16-003    Approved  
and Approving a Final Plat of Subdivision  
(Northwest Crossings, 1421 and 1501 W. Shure  
Drive)

Trustee Robin LaBedz moved to approve R16-010. Trustee Thomas Glasgow  
Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

- G. An Ordinance Granting a Land Use Variation                      Approved  
(Arlington Dog House, 213 S. Arlington Heights  
Road)

Trustee Robin LaBedz moved to approve 16-013. Trustee Thomas Glasgow  
Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

- H. An Ordinance Approving a Preliminary Plat of                      Approved  
Subdivision and Granting Certain Variations from  
the Arlington Heights Municipal Code  
(Bruscato Subdivision, 504 S. Mitchell Avenue)

Trustee Robin LaBedz moved to approve 16-014. Trustee Thomas Glasgow  
Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

- I. An Ordinance Amending the Comprehensive Plan    Approved  
of the Village of Arlington Heights

(511 W. Rand Road)

Trustee Robin LaBedz moved to approve 16-015. Trustee Thomas Glasgow  
Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

- J. An Ordinance Amending the Zoning Ordinance of the Village of Arlington Heights, Granting Preliminary Approval of a Planned Unit Development and Certain Variations from Chapter 28 of the Arlington Heights Municipal Code (Memory Care Facility, 511 W. Rand Road) Approved

Trustee Robin LaBedz moved to approve 16-016. Trustee Thomas Glasgow  
Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

- K. A Resolution Approving a License Agreement with Peggy Kinnane's Restaurant (Use of public sidewalk along Campbell Street frontage as an outdoor eating area adjacent to Peggy Kinnane's Restaurant, 8 N. Vail Ave.) Approved

Trustee Robin LaBedz moved to approve R16-011/A16-011. Trustee Thomas  
Glasgow Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

- L. A Resolution Approving a License Agreement with Carlos & Eddy LLC (Use of a small portion of Harmony Park adjacent to Carlos and Carlos Ristorante, 27 W. Campbell, for an outdoor eating area) Approved

Trustee Robin LaBedz moved to approve R16-012/A16-012. Trustee Thomas  
Glasgow Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

- M. A Resolution approving a License Agreement with Clean Fork LLC Approved  
(Use of public alley located south of Salsa 17, 17  
W. Campbell Street as well as along Campbell  
Street frontage of the restaurant)

Trustee Robin LaBedz moved to approve R16-013/A16-013. Trustee Thomas Glasgow Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

#### **CONSENT REPORT OF THE VILLAGE MANAGER**

- A. Settlement - Alice Golpashin v. Village of Arlington Heights Approved

Trustee Robin LaBedz moved to approve the settlement in the case of Golpashin v. Village of Arlington Heights in the amount of \$165,000.

Trustee Thomas Glasgow Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

#### **CONSENT APPOINTMENTS**

- A. Boards & Commissions Reappointments Approved

Trustee Robin LaBedz moved to approve. Trustee Thomas Glasgow Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

#### **XI. APPROVAL OF BIDS**

#### **XII. NEW BUSINESS**

- A. Northwest Gastroenterologists - 1415 S. Arlington Heights Rd. Approved

## PUD Amendment

Mr. Perkins said the petition comes to the Board with a unanimous recommendation from the Plan Commission. It is for a small addition to an office building. The detention will be built to the required size and improvements to the drainage system will be made. There is a surplus of parking. The Cross access easements have been righted.

Trustee Scaletta asked if the petitioner agreed to the conditions. Alan Jensen said yes.

Trustee John Scaletta moved to approve. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor

Absent: Farwell, Rosenberg, Tinaglia

## **XIII.LEGAL**

## **XIV. REPORT OF THE VILLAGE MANAGER**

- A. Proposed Substantial Amendment to the Village's 2015-2019 Consolidated Plan Approved

## **XV. APPOINTMENTS**

## **XVI. PETITIONS AND COMMUNICATIONS**

- A. Request for Closed Session per 5 ILCS 120/2(c) (21): Discussion of minutes lawfully closed, whether for purposes of approval of the minutes or the semi-annual review of the minutes

- and -

Request for Closed Session per 5 ILCS 120/2(c) (1): Appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel

## **XVIIADJOURNMENT**

Trustee John Scaletta moved to adjourn to Closed Session at 8:20 p.m. Trustee Mike Sidor Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Glasgow, Hayes, LaBedz, Scaletta, Sidor



**Item:** Warrant Register of 4/30/16

**Department:** Village Clerk

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**Bid Section**

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

**ATTACHMENTS:**

**Description**

4 30 16 Warrant Register

**Type**

Warrant Register



**VILLAGE OF ARLINGTON HEIGHTS**

**WARRANT REGISTER FOR**

**CHECK DATE: 4 - 30 - 2016**

| Fund                   | Fund Description          | Total Transaction Amount |
|------------------------|---------------------------|--------------------------|
| 101                    | General Fund              | \$343,187.07             |
| 211                    | Motor Fuel Tax Fund       | \$51,707.11              |
| 215                    | CDBG Fund                 | \$4,919.25               |
| 227                    | Foreign Fire Ins Tax Fund | \$29,259.92              |
| 231                    | Criminal Investigation Fd | \$29,293.97              |
| 235                    | Municipal Parkg Opr Fund  | \$24,984.28              |
| 251                    | TIF I South Fund          | \$236.00                 |
| 401                    | Capital Projects Fund     | \$18,220.74              |
| 426                    | Storm Water Control Fund  | \$85,854.54              |
| 431                    | Public Building Fund      | \$1,895.00               |
| 435                    | EAB Fund                  | \$823.05                 |
| 505                    | Water and Sewer Fund      | \$50,623.43              |
| 515                    | Arts,Entert & Events Fund | \$322.95                 |
| 605                    | Health Insurance Fund     | \$10,236.44              |
| 611                    | General Liability Ins Fnd | \$175,204.53             |
| 615                    | Workers Compensation Ins  | \$75,470.25              |
| 621                    | Fleet Operations Fund     | \$18,725.94              |
| 625                    | Technology Fund           | \$27,625.52              |
| 715                    | Guaranty Deposits Fund    | \$1,300.00               |
| <b>TOTAL ALL FUNDS</b> |                           | <b>\$949,889.99</b>      |

**WARRANT REGISTER - GM0002**

| Check #              | Account Number     | Payee                               | Description 1             | Transaction Amount | Total Trans Amt |
|----------------------|--------------------|-------------------------------------|---------------------------|--------------------|-----------------|
| <b>Department: 0</b> |                    |                                     |                           |                    |                 |
| <b>Division: 0</b>   |                    |                                     |                           |                    |                 |
| 199215               | 505-0000-140.10-00 | AMERICAN PRINTING TECHNOLOGIES      | POSTAGE                   | \$1,919.37         | \$1,919.37      |
| 199218               | 715-0000-220.93-00 | ARCHADECK OF CHICAGOLAND            | REFUND BOND               | \$100.00           | \$100.00        |
| 199225               | 101-0000-421.10-00 | ARLINGTON INT'L RACECOURSE          | REFUND BUSINESS LICENSE   | \$72.00            | \$72.00         |
| 199226               | 101-0000-421.10-00 | ARLINGTON INT'L RACECOURSE          | REFUND BUSINESS LICENSE   | \$360.00           | \$360.00        |
| 199228               | 101-0000-489.85-00 | ARMOR SYSTEMS                       | COLLECTION FEES           | \$1,805.73         | \$1,903.43      |
|                      |                    |                                     | COLLECTION FEES           | \$97.70            |                 |
| 199240               | 101-0000-421.15-00 | CATHLEEN BLAIR                      | REFUND DOG TAGS           | \$24.00            | \$24.00         |
| 199241               | 101-0000-433.14-00 | BLUE CROSS BLUE SHIELD              | REFUND AMBULANCE CLAIM    | \$400.00           | \$400.00        |
| 199242               | 235-0000-435.65-02 | ERIKA BOLGER                        | REFUND PARKING PERMITS    | \$60.00            | \$60.00         |
| 199245               | 101-0000-140.51-00 | CANON SOLUTIONS AMERICA             | MAILROOM B/W COPIER MAINT | \$6.74             | \$6.74          |
| 199292               | 715-0000-220.93-00 | DANLEY'S GARAGE WORLD               | REFUND BOND               | \$200.00           | \$200.00        |
| 199293               | 101-0000-433.14-00 | DAVIS, ALAN                         | REFUND AMBULANCE CLAIM    | \$80.00            | \$80.00         |
| 199294               | 101-0000-433.14-00 | RITA DELGIUDICE                     | REFUND AMBULANCE CLAIM    | \$11.13            | \$11.13         |
| 199303               | 101-0000-421.05-00 | RYNE ELAZEGOI                       | REFUND VEHICLE STICKER    | \$30.00            | \$30.00         |
| 199309               | 715-0000-220.93-00 | FORTIS CONCRETE                     | REFUND BOND               | \$200.00           | \$200.00        |
| 199310               | 715-0000-220.93-00 | FOUR POINTS CONSTRUCTION            | REFUND BOND               | \$100.00           | \$100.00        |
| 199314               | 715-0000-220.93-00 | GALAXY CONSTRUCTION                 | REFUND BOND               | \$100.00           | \$100.00        |
| 199316               | 101-0000-433.14-00 | GRAHAM GAWTHORPE                    | REFUND AMBULANCE CLAIM    | \$21.07            | \$21.07         |
| 199323               | 101-0000-140.45-00 | GROOT INDUSTRIES INC                | YARDWASTE STICKERS        | \$7,800.00         | \$7,800.00      |
| 199324               | 101-0000-433.14-00 | JUDITH GRUNDKE                      | REFUND AMBULANCE CLAIM    | \$40.00            | \$40.00         |
| 199325               | 101-0000-441.35-00 | JOSEPH GUERRIERO                    | REFUND PARTIAL TICKET     | \$25.00            | \$25.00         |
| 199339               | 715-0000-220.93-00 | HOME IMPROVEMENT SERVICES           | REFUND BOND               | \$200.00           | \$200.00        |
| 199353               | 231-0000-250.20-00 | IL STATE POLICE ASSIST SEIZURE UNIT | REFUND SEIZED PROPERTY    | \$611.47           | \$611.47        |
| 199354               | 231-0000-250.20-00 | IL STATE POLICE ASSIST SEIZURE UNIT | REFUND CASE #11-19561     | \$15,579.00        | \$15,579.00     |
| 199355               | 231-0000-250.20-00 | IL STATE POLICE ASSIST SEIZURE UNIT | REFUND - SEIZED PROPERTY  | \$1,178.00         | \$2,838.00      |
|                      |                    |                                     | REFUND - SEIZED PROPERTY  | \$864.00           |                 |
|                      |                    |                                     | REFUND - SEIZED PROPERTY  | \$796.00           |                 |
| 199368               | 505-0000-452.52-00 | ALFRED KILLIAN                      | REFUND BACKFLOW CHARGES   | \$463.31           | \$463.31        |
| 199378               | 101-0000-433.14-00 | MARIA LEON                          | REFUND AMBULANCE CLAIM    | \$400.00           | \$400.00        |
| 199384               | 715-0000-220.93-00 | MARIO JASINSKI                      | REFUND BOND               | \$200.00           | \$200.00        |

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| Check #           | Account Number     | Payee                   | Description 1          | Transaction Amount | Total Trans Amt |
|-------------------|--------------------|-------------------------|------------------------|--------------------|-----------------|
| 199399            | 101-0000-421.05-00 | ROBERT MORRISON         | REFUND VEHICLE STICKER | \$5.00             | \$5.00          |
| 199405            | 715-0000-220.93-00 | NANCY STAUTZENBACH      | REFUND BOND            | \$200.00           | \$200.00        |
| 199420            | 101-0000-433.14-00 | MICHAEL PENDLETON       | REFUND AMBULANCE CLAIM | \$100.00           | \$100.00        |
| 199442            | 101-0000-433.14-00 | MARGARET SABIN          | REFUND AMBULANCE CLAIM | \$14.84            | \$14.84         |
| 199465            | 101-0000-433.14-00 | LAURA SYOEN             | REFUND AMBULANCE CLAIM | \$80.00            | \$80.00         |
| 801541            | 101-0000-210.95-00 | RTA/CTA BENEFIT PROGRAM | RTA/CTA PROGRAM        | \$687.00           | \$687.00        |
| 901135            | 101-0000-210.91-00 | EMPLOYEE BENEFITS CORP  | FSA FUNDING 4-04-16    | \$9,683.07         | \$16,135.45     |
|                   |                    |                         | FSA FUNDING 3-28-16    | \$6,452.38         |                 |
| 901136            | 101-0000-210.91-00 | EMPLOYEE BENEFITS CORP  | FSA FUNDING 4-11-16    | \$6,636.28         | \$6,636.28      |
| 901137            | 101-0000-210.91-00 | EMPLOYEE BENEFITS CORP  | FSA FUNDING 4-18-16    | \$8,628.95         | \$8,628.95      |
| Total Division:   |                    |                         |                        | \$66,232.04        |                 |
| Total Department: |                    |                         |                        | \$66,232.04        |                 |

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| Check #                         | Account Number     | Payee                      | Description 1         | Transaction Amount | Total Trans Amt |
|---------------------------------|--------------------|----------------------------|-----------------------|--------------------|-----------------|
| Department: 1 Board of Trustees |                    |                            |                       |                    |                 |
| Division: 1                     |                    |                            |                       |                    |                 |
| 199246                          | 101-0101-501.21-65 | CAPTION FIRST INC          | MARCH BOARD MEETING   | \$300.00           | \$300.00        |
| 199381                          | 101-0101-501.21-65 | LORELLE COMMUNICATIONS INC | SERVICE MISCELLANEOUS | \$4,500.00         | \$4,500.00      |
| Total Division:                 |                    |                            |                       | \$4,800.00         |                 |
| Total Department:               |                    |                            |                       | \$4,800.00         |                 |

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| Check #                       | Account Number     | Payee                       | Description 1            | Transaction Amount | Total Trans Amt |
|-------------------------------|--------------------|-----------------------------|--------------------------|--------------------|-----------------|
| Department: 2 Village Manager |                    |                             |                          |                    |                 |
| Division: 1                   |                    |                             |                          |                    |                 |
| 199331                        | 101-0201-502.21-65 | HARRIS TRUST & SAVINGS BANK | VZWRLSS*IVR VN           | \$100.00           | \$100.00        |
| 199489                        | 101-0201-502.22-15 | XEROX CORPORATION           | OFFICE MACHINES & ACCESS | \$85.00            | \$85.00         |
| Total Division:               |                    |                             |                          | \$185.00           |                 |
| Total Department:             |                    |                             |                          | \$185.00           |                 |

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| Check #                              | Account Number     | Payee                          | Description 1            | Transaction Amount | Total Trans Amt |
|--------------------------------------|--------------------|--------------------------------|--------------------------|--------------------|-----------------|
| <b>Department: 3 Human Resources</b> |                    |                                |                          |                    |                 |
| <b>Division: 1</b>                   |                    |                                |                          |                    |                 |
| 199315                               | 615-0301-552.42-75 | GALLAGHER BASSETT SERVICES INC | CLAIMS - MEDICAL LOSS    | \$2,310.06         | \$56,834.02     |
|                                      |                    |                                | CLAIMS - MEDICAL LOSS    | \$42,319.58        |                 |
|                                      |                    |                                | CLAIMS - MEDICAL LOSS    | \$12,204.38        |                 |
|                                      | 615-0301-552.42-80 |                                | CLAIMS - W/C             | \$1,501.82         | \$18,034.48     |
|                                      |                    |                                | CLAIMS - W/C             | \$8,053.50         |                 |
|                                      |                    |                                | CLAIMS - W/C             | \$8,479.16         |                 |
| 199331                               | 101-0301-503.22-01 | HARRIS TRUST & SAVINGS BANK    | AMERICAN PUBLIC WORKS    | \$295.00           | \$295.00        |
|                                      | 101-0301-503.22-02 |                                | SOCIETY FOR HUMAN RESO   | \$190.00           | \$580.00        |
|                                      |                    |                                | PUBLICSALARY             | \$390.00           |                 |
|                                      | 101-0301-503.22-03 |                                | PANERA BREAD #3282/2     | \$65.97            | \$65.97         |
|                                      | 615-0301-552.20-50 |                                | ILL FIRE & POLICE COMM   | \$85.00            | \$121.75        |
|                                      |                    |                                | JIMMY JOHN'S #748        | \$36.75            |                 |
| 199411                               | 605-0301-552.20-50 | NORTHWEST COMMUNITY HOSPITAL   | SERVICE HEALTH TESTING   | \$3,412.00         | \$10,188.00     |
|                                      |                    |                                | SERVICE HEALTH TESTING   | \$4,980.00         |                 |
|                                      |                    |                                | SERVICE HEALTH TESTING   | \$1,282.00         |                 |
|                                      |                    |                                | SERVICE HEALTH TESTING   | \$514.00           |                 |
| 199414                               | 101-0301-503.30-05 | OFFICE DEPOT                   | OFFICE SUPPLIES          | \$108.37           | \$113.86        |
|                                      |                    |                                | OFFICE SUPPLIES          | \$5.49             |                 |
|                                      | 605-0301-552.33-05 |                                | OFFICE SUPPLIES          | \$48.44            | \$48.44         |
| 199429                               | 615-0301-552.20-50 | NED PUCCI                      | APRIL FITNESS GROUP      | \$480.00           | \$480.00        |
| 199489                               | 101-0301-503.22-15 | XEROX CORPORATION              | OFFICE MACHINES & ACCESS | \$85.00            | \$85.00         |
| 901137                               | 101-0301-503.21-65 | EMPLOYEE BENEFITS CORP         | ADMIN FEES/FSA-4-2016    | \$620.40           | \$620.40        |
| <b>Total Division:</b>               |                    |                                |                          | <b>\$87,466.92</b> |                 |
| <b>Total Department:</b>             |                    |                                |                          | <b>\$87,466.92</b> |                 |

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| Check #                               | Account Number     | Payee                         | Description 1         | Transaction Amount | Total Trans Amt |
|---------------------------------------|--------------------|-------------------------------|-----------------------|--------------------|-----------------|
| <b>Department: 4 Legal Department</b> |                    |                               |                       |                    |                 |
| <b>Division: 1</b>                    |                    |                               |                       |                    |                 |
| 199256                                | 101-0401-503.21-65 | CHICAGO TITLE COMPANY LLC     | SERVICE MISCELLANEOUS | \$60.00            | \$60.00         |
| 199261                                | 101-0401-503.20-20 | CLARK BAIRD SMITH LLP         | SERVICE PROFESSIONAL  | \$4,907.50         | \$4,907.50      |
| 199286                                | 101-0401-503.21-65 | COOK COUNTY RECORDER OF DEEDS | RECORDINGS            | \$124.00           | \$124.00        |
| 199304                                | 101-0401-503.20-20 | ERNEST R BLOMQUIST PC         | LEGAL SERVICES        | \$8,839.68         | \$8,839.68      |
| 199337                                | 101-0401-503.20-10 | HOLLAND & KNIGHT LLP          | RETAINER              | \$3,000.00         | \$3,000.00      |
| 199385                                | 101-0401-503.21-65 | MAROUS & COMPANY              | APPRAISAL REPORT      | \$2,000.00         | \$2,000.00      |
| 199440                                | 101-0401-503.21-65 | ROSE MARY JURINEK             | COURT REPORTER        | \$280.00           | \$280.00        |
| 199470                                | 101-0401-503.33-05 | THOMSON REUTERS-WEST          | INFORMATION CHARGES   | \$292.22           | \$292.22        |
| <b>Total Division:</b>                |                    |                               |                       | <b>\$19,503.40</b> |                 |
| <b>Total Department:</b>              |                    |                               |                       | <b>\$19,503.40</b> |                 |

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| Check #                      | Account Number     | Payee                          | Description 1           | Transaction Amount  | Total Trans Amt |
|------------------------------|--------------------|--------------------------------|-------------------------|---------------------|-----------------|
| <b>Department: 5 Finance</b> |                    |                                |                         |                     |                 |
| <b>Division: 1</b>           |                    |                                |                         |                     |                 |
| 199216                       | 101-0501-503.33-05 | AMLINGS FLOWERLAND             | FLORAL ARRANGEMENT      | \$39.95             | \$39.95         |
| 199217                       | 101-0501-503.21-65 | ANDRES MEDICAL BILLING LTD     | SERVICE FINANCIAL       | \$6,954.25          | \$6,954.25      |
| 199238                       | 101-0501-503.30-05 | BHFX LLC                       | SERVICE MISCELLANEOUS   | \$15.88             | \$15.88         |
| 199315                       | 611-0501-552.42-53 | GALLAGHER BASSETT SERVICES INC | CLAIMS - VEHICLE LOSS   | \$3,515.93          | \$3,515.93      |
|                              | 611-0501-552.42-60 |                                | CLAIMS - LIABILITY LOSS | \$6,688.60          | \$171,688.60    |
|                              |                    |                                | CLAIMS - LIABILITY LOSS | \$165,000.00        |                 |
| 199331                       | 101-0501-503.22-02 | HARRIS TRUST & SAVINGS BANK    | AMAZON.COM              | \$99.00             | \$889.00        |
|                              |                    |                                | GOVERNMENT FINANCE      | \$790.00            |                 |
|                              | 101-0501-503.22-03 |                                | GOVERNMENT FINANCE      | (\$380.00)          | \$-380.00       |
|                              | 101-0501-503.30-01 |                                | KWE*KIPLINGER EDITORS   | \$89.00             | \$89.00         |
|                              | 101-0501-503.30-05 |                                | AMAZON.COM              | \$106.34            | \$120.14        |
|                              |                    |                                | AMAZON MKTPLACE PMTS    | \$13.80             |                 |
| 199372                       | 101-0501-503.20-05 | LAUTERBACH & AMEN LLP          | SERVICE FINANCIAL       | \$27,020.00         | \$27,020.00     |
|                              | 505-0501-503.20-05 |                                | SERVICE FINANCIAL       | \$11,580.00         | \$11,580.00     |
| 199414                       | 101-0501-503.30-05 | OFFICE DEPOT                   | OFFICE SUPPLIES         | \$154.26            | \$229.17        |
|                              |                    |                                | OFFICE SUPPLIES         | \$20.97             |                 |
|                              |                    |                                | OFFICE SUPPLIES         | \$53.94             |                 |
| 199418                       | 101-0501-503.22-01 | PADDOCK PUBLICATIONS INC       | ADVERTISING             | \$187.65            | \$187.65        |
| 199443                       | 101-0501-503.22-02 | SAMS CLUB/SYNCHRONY BANK       | MEMBER RENEWAL #5968    | \$45.00             | \$45.00         |
| <b>Total Division:</b>       |                    |                                |                         | <b>\$221,994.57</b> |                 |
| <b>Total Department:</b>     |                    |                                |                         | <b>\$221,994.57</b> |                 |

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|---------------------------------------------|--------------------|-----------------------------------|---------------------------|--------------------|-----------------|
| <b>Department: 6 Information Technology</b> |                    |                                   |                           |                    |                 |
| <b>Division: 1</b>                          |                    |                                   |                           |                    |                 |
| 199267                                      | 625-0601-553.21-65 | COMCAST PROCESSING CENTER         | INTERNET SERVICE          | \$5,242.65         | \$5,242.65      |
| 199306                                      | 625-0601-553.22-05 | FEDERAL EXPRESS                   | SHIPPING/DELIVERY SERVICE | \$26.96            | \$26.96         |
| 199331                                      | 625-0601-553.22-03 | HARRIS TRUST & SAVINGS BANK       | VUE CISCO EXAN AT VUE     | \$250.00           | \$250.00        |
|                                             | 625-0601-553.30-05 |                                   | AMAZON.COM                | \$4.99             | \$79.81         |
|                                             |                    |                                   | AMAZON MKTPLACE PMTS      | \$61.02            |                 |
|                                             |                    |                                   | AMAZON MKTPLACE PMTS      | \$13.80            |                 |
|                                             | 625-0601-553.33-05 |                                   | SOFTMART                  | \$1,984.25         | \$1,984.25      |
|                                             | 625-0601-572.50-10 |                                   | AMAZON.COM                | \$64.99            | \$549.01        |
|                                             |                    |                                   | AMAZON.COM                | \$64.99            |                 |
|                                             |                    |                                   | AMAZON MKTPLACE PMTS      | \$66.98            |                 |
|                                             |                    |                                   | AMAZON.COM                | \$38.50            |                 |
|                                             |                    |                                   | AMAZON.COM                | \$73.99            |                 |
|                                             |                    |                                   | PC PITSTOP                | \$76.79            |                 |
|                                             |                    |                                   | AMAZON.COM                | (\$73.99)          |                 |
|                                             |                    |                                   | CDS OFFICE TECHNOLOGIES   | \$236.76           |                 |
| 199357                                      | 625-0601-572.50-10 | INSIGHT PUBLIC SECTOR             | COMPUTERS,DP & WORD PROC. | \$3,769.51         | \$3,769.51      |
| 199414                                      | 625-0601-553.30-05 | OFFICE DEPOT                      | OFFICE SUPPLIES           | \$54.45            | \$225.63        |
|                                             |                    |                                   | OFFICE SUPPLIES           | \$33.99            |                 |
|                                             |                    |                                   | OFFICE SUPPLIES           | \$29.37            |                 |
|                                             |                    |                                   | OFFICE SUPPLIES           | \$23.26            |                 |
|                                             |                    |                                   | OFFICE SUPPLIES           | \$43.27            |                 |
|                                             |                    |                                   | OFFICE SUPPLIES           | \$41.29            |                 |
| 199427                                      | 625-0601-553.30-05 | PRINTFIN PRINTING & GRAPHICS SRVS | SERVICE PRINTING          | \$45.00            | \$45.00         |
| 199464                                      | 625-0601-553.20-39 | SUNGARD PUBLIC SECTOR             | COMPUTERS,DP & WORD PROC. | \$15,256.02        | \$15,256.02     |
| 199479                                      | 625-0601-553.21-02 | VERIZON WIRELESS                  | INV 9763634275            | \$196.68           | \$196.68        |
| <b>Total Division:</b>                      |                    |                                   |                           | <b>\$27,625.52</b> |                 |
| <b>Total Department:</b>                    |                    |                                   |                           | <b>\$27,625.52</b> |                 |

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| Check #                                        | Account Number     | Payee                         | Description 1         | Transaction Amount | Total Trans Amt |
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| <b>Department: 10 Boards &amp; Commissions</b> |                    |                               |                       |                    |                 |
| <b>Division: 8</b>                             |                    |                               |                       |                    |                 |
| 199284                                         | 101-1008-502.20-75 | CONRAD POLYGRAPH INC          | INDIVIDUAL EXAM (1)   | \$160.00           | \$160.00        |
| 199461                                         | 101-1008-502.20-75 | STEPHEN LASER & ASSOCIATES    | INDIVIDUAL EXAM - (1) | \$550.00           | \$550.00        |
| <b>Total Division:</b>                         |                    |                               |                       | <b>\$710.00</b>    |                 |
| <b>Division: 18</b>                            |                    |                               |                       |                    |                 |
| 199436                                         | 515-1018-525.40-55 | NANCY RITZE-CULLEN            | REIMB-HEARTS OF GOLD  | \$60.00            | \$60.00         |
| 199439                                         | 515-1018-525.40-55 | ROLLING GREEN COUNTRY CLUB    | HEARTS OF GOLD        | \$47.95            | \$47.95         |
| <b>Total Division:</b>                         |                    |                               |                       | <b>\$107.95</b>    |                 |
| <b>Division: 21</b>                            |                    |                               |                       |                    |                 |
| 199289                                         | 101-1021-502.40-40 | CREEKSIDE PRINTING            | SERVICE PRINTING      | \$1,370.41         | \$1,370.41      |
| 199481                                         | 101-1021-502.40-40 | VISUAL EDGE CREATIVE SERVICES | SERVICE PRINTING PREP | \$1,200.00         | \$2,000.00      |
|                                                |                    |                               | SERVICE PRINTING PREP | \$800.00           |                 |
| <b>Total Division:</b>                         |                    |                               |                       | <b>\$3,370.41</b>  |                 |
| <b>Division: 22</b>                            |                    |                               |                       |                    |                 |
| 199222                                         | 515-1022-525.40-55 | ARLINGTON HTS ART GUILD       | ARTS COMM             | \$65.00            | \$65.00         |
| 199290                                         | 101-1022-502.33-05 | CROWN TROPHY                  | ARTS COMM             | \$12.00            | \$12.00         |
| 199322                                         | 101-1022-502.33-05 | GRAND FRAME INC               | ARTS COMM             | \$549.10           | \$549.10        |
| 199394                                         | 515-1022-525.40-55 | METROPOLIS BALLROOM           | ARTS COMM EVENT       | \$150.00           | \$150.00        |
| <b>Total Division:</b>                         |                    |                               |                       | <b>\$776.10</b>    |                 |
| <b>Total Department:</b>                       |                    |                               |                       | <b>\$4,964.46</b>  |                 |

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| Check #                                 | Account Number     | Payee                              | Description 1             | Transaction Amount | Total Trans Amt |
|-----------------------------------------|--------------------|------------------------------------|---------------------------|--------------------|-----------------|
| <b>Department: 30 Police Department</b> |                    |                                    |                           |                    |                 |
| <b>Division: 1</b>                      |                    |                                    |                           |                    |                 |
| 199224                                  | 101-3001-511.18-03 | ARLINGTON HTS SCHOOL DIST 25       | CROSSING GUARD REIMB      | \$25,937.86        | \$25,937.86     |
| 199244                                  | 101-3001-511.22-03 | RYAN BUTCHER                       | TRAINING                  | \$30.00            | \$30.00         |
| 199258                                  | 101-3001-511.22-03 | PATRICK CHOJNOWSKI                 | TRAINING                  | \$30.00            | \$30.00         |
| 199262                                  | 101-3001-511.22-03 | BRIAN CLARKE                       | TRAINING                  | \$30.00            | \$45.00         |
|                                         |                    |                                    | TRAINING                  | \$15.00            |                 |
| 199264                                  | 101-3001-511.22-03 | COLLEGE OF DUPAGE                  | REGISTRATION              | \$195.00           | \$195.00        |
| 199288                                  | 101-3001-511.33-25 | CRASH DATA GROUP INC               | CABLES                    | \$410.00           | \$410.00        |
| 199302                                  | 101-3001-511.22-03 | KRISTIN EBY                        | TRAINING                  | \$75.00            | \$75.00         |
| 199306                                  | 101-3001-511.22-05 | FEDERAL EXPRESS                    | SHIPPING/DELIVERY SERVICE | \$44.63            | \$44.63         |
| 199307                                  | 101-3001-511.22-03 | FINNERTY RAYMOND                   | TRAINING                  | \$15.00            | \$15.00         |
| 199313                                  | 101-3001-511.22-03 | PIOTR GACEK                        | TRAINING                  | \$15.00            | \$60.00         |
|                                         |                    |                                    | TRAINING                  | \$30.00            |                 |
|                                         |                    |                                    | TRAINING                  | \$15.00            |                 |
| 199319                                  | 101-3001-511.22-03 | TARYN GOMBAR                       | TRAINING                  | \$75.00            | \$90.00         |
|                                         |                    |                                    | TRAINING                  | \$15.00            |                 |
| 199321                                  | 101-3001-511.33-25 | GRAINGER W W INC                   | POLICE EQUIPMENT & SUPPLY | \$86.92            | \$86.92         |
| 199329                                  | 101-3001-511.22-03 | HAMRICK PETER                      | TRAINING                  | \$15.00            | \$15.00         |
| 199331                                  | 101-3001-511.22-03 | HARRIS TRUST & SAVINGS BANK        | SAFE KIDS WORLDWIDE       | \$50.00            | \$130.55        |
|                                         |                    |                                    | ROSATI S PIZZA - ST CH    | \$80.55            |                 |
|                                         | 101-3001-511.30-35 |                                    | PROPPER INTERNATIONAL     | \$59.94            | \$59.94         |
| 199333                                  | 101-3001-511.22-03 | HAYES NATHAN                       | TRAINING                  | \$100.00           | \$100.00        |
| 199334                                  | 101-3001-511.22-10 | HEART PRINTING INC                 | SERVICE PRINTING          | \$288.00           | \$288.00        |
| 199351                                  | 101-3001-511.21-02 | ID NETWORKS                        | SERVICE MAINTENANCE FEE   | \$18,574.00        | \$18,574.00     |
| 199359                                  | 101-3001-511.33-25 | INTOXIMETERS INC                   | SUPPLIES                  | \$119.00           | \$119.00        |
| 199361                                  | 101-3001-511.30-35 | JG UNIFORMS                        | CLOTHING                  | \$185.00           | \$217.00        |
|                                         |                    |                                    | CLOTHING                  | \$32.00            |                 |
| 199366                                  | 101-3001-511.33-25 | KIESLER POLICE SUPPLY & AMMUNITION | POLICE EQUIPMENT & SUPPLY | \$539.00           | \$539.00        |
|                                         | 401-3001-572.50-15 |                                    | POLICE EQUIPMENT & SUPPLY | \$1,585.00         | \$1,585.00      |
| 199369                                  | 101-3001-511.22-15 | KONICA MINOLTA BUSINESS USA        | OFFICE MACHINES & ACCESS  | \$79.97            | \$739.47        |
|                                         |                    |                                    | OFFICE MACHINES & ACCESS  | \$480.75           |                 |

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| Check # | Account Number     | Payee                            | Description 1             | Transaction Amount | Total Trans Amt |
|---------|--------------------|----------------------------------|---------------------------|--------------------|-----------------|
| 199369  | 101-3001-511.22-15 | KONICA MINOLTA BUSINESS USA      | OFFICE MACHINES & ACCESS  | \$178.75           | \$739.47        |
| 199373  | 101-3001-511.21-65 | LAW OFFICE OF JOAN VASQUEZ       | SERVICE PROFESSIONAL      | \$343.75           | \$343.75        |
| 199383  | 101-3001-511.22-03 | MANDEL, RUSSELL                  | TRAINING                  | \$315.55           | \$511.05        |
|         |                    |                                  | TRAINING                  | \$195.50           |                 |
| 199386  | 101-3001-511.33-25 | MASTER HITCH INC                 | POLICE EQUIPMENT & SUPPLY | \$167.90           | \$167.90        |
| 199389  | 101-3001-511.21-65 | MC DONALDS CORPORATION           | SERVICE MISCELLANEOUS     | \$68.08            | \$68.08         |
| 199390  | 101-3001-511.30-35 | MC GUIRE BRIAN                   | CLOTHING                  | \$118.80           | \$118.80        |
| 199393  | 101-3001-511.21-65 | METRO-WESTERN COOK CREDIT        | SERVICE MISCELLANEOUS     | \$212.00           | \$212.00        |
| 199407  | 101-3001-511.22-03 | NE MULTI REGIONAL TRAINING INC   | TRAINING-MEMBERSHIP FEES  | \$10,925.00        | \$11,450.00     |
|         |                    |                                  | REGISTRATION              | \$400.00           |                 |
|         |                    |                                  | REGISTRATION              | \$125.00           |                 |
| 199408  | 101-3001-511.21-65 | NORTHERN IL FUNERAL SERVICES INC | SERVICE MISCELLANEOUS     | \$375.00           | \$750.00        |
|         |                    |                                  | SERVICE MISCELLANEOUS     | \$375.00           |                 |
| 199413  | 101-3001-511.22-03 | NORTHWEST POLICE ACADEMY         | REGISTRATION              | \$75.00            | \$75.00         |
| 199414  | 101-3001-511.30-05 | OFFICE DEPOT                     | OFFICE SUPPLIES           | \$50.96            | \$1,915.38      |
|         |                    |                                  | OFFICE SUPPLIES           | \$307.83           |                 |
|         |                    |                                  | OFFICE SUPPLIES           | \$12.46            |                 |
|         |                    |                                  | OFFICE SUPPLIES           | \$1.85             |                 |
|         |                    |                                  | OFFICE SUPPLIES           | \$118.42           |                 |
|         |                    |                                  | OFFICE SUPPLIES           | \$25.59            |                 |
|         |                    |                                  | OFFICE SUPPLIES           | \$1,239.94         |                 |
|         |                    |                                  | OFFICE SUPPLIES           | \$67.95            |                 |
|         |                    |                                  | OFFICE SUPPLIES           | \$79.31            |                 |
|         |                    |                                  | OFFICE SUPPLIES           | \$11.07            |                 |
| 199417  | 101-3001-511.22-03 | RYAN PACYGA                      | TRAINING                  | \$45.00            | \$45.00         |
| 199419  | 101-3001-511.22-03 | ANTHONY PADIYARA                 | TRAINING                  | \$900.00           | \$900.00        |
| 199422  | 101-3001-511.22-03 | PETTY CASH/POLICE                | TRAINING                  | \$5.00             | \$5.00          |
|         | 101-3001-511.33-25 |                                  | SUPPLIES                  | \$41.28            | \$126.24        |
|         |                    |                                  | SUPPLIES                  | \$14.99            |                 |
|         |                    |                                  | SUPPLIES                  | \$14.37            |                 |
|         |                    |                                  | SUPPLIES                  | \$15.60            |                 |
|         |                    |                                  | SUPPLIES                  | \$40.00            |                 |
| 199423  | 101-3001-511.30-05 | PORTER LEE CORP                  | OFFICE SUPPLIES           | \$531.00           | \$531.00        |
| 199425  | 101-3001-511.22-03 | PRAETORIAN DIGITAL               | TRAINING SUBSCRIPTION     | \$3,161.00         | \$3,161.00      |

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| Check # | Account Number     | Payee                             | Description 1             | Transaction Amount | Total Trans Amt |
|---------|--------------------|-----------------------------------|---------------------------|--------------------|-----------------|
| 199427  | 101-3001-511.22-10 | PRINTFIN PRINTING & GRAPHICS SRVS | SERVICE PRINTING          | \$48.00            | \$48.00         |
| 199431  | 235-3001-532.33-05 | RADARSIGN                         | BATTERIES                 | \$1,800.00         | \$1,800.00      |
| 199432  | 101-3001-511.30-35 | RAY O'HERRON                      | CLOTHING                  | \$132.95           | \$2,383.70      |
|         |                    |                                   | CLOTHING                  | \$190.00           |                 |
|         |                    |                                   | CLOTHING                  | \$33.00            |                 |
|         |                    |                                   | CLOTHING                  | \$256.00           |                 |
|         |                    |                                   | CLOTHING                  | \$42.00            |                 |
|         |                    |                                   | CLOTHING                  | \$270.00           |                 |
|         |                    |                                   | CLOTHING                  | \$39.00            |                 |
|         |                    |                                   | CLOTHING                  | \$57.99            |                 |
|         |                    |                                   | CLOTHING                  | \$84.00            |                 |
|         |                    |                                   | CLOTHING                  | \$140.00           |                 |
|         |                    |                                   | CLOTHING                  | \$26.95            |                 |
|         |                    |                                   | CLOTHING                  | \$44.00            |                 |
|         |                    |                                   | CLOTHING                  | \$9.00             |                 |
|         |                    |                                   | CLOTHING                  | \$234.00           |                 |
|         |                    |                                   | CLOTHING                  | \$70.95            |                 |
|         |                    |                                   | CLOTHING                  | \$283.96           |                 |
|         |                    |                                   | CLOTHING                  | \$126.00           |                 |
|         |                    |                                   | CLOTHING                  | \$15.95            |                 |
|         |                    |                                   | CLOTHING                  | \$187.95           |                 |
|         |                    |                                   | CLOTHING                  | \$140.00           |                 |
|         | 101-3001-511.40-67 |                                   | CANINE BADGE              | \$92.50            | \$92.50         |
|         | 235-3001-532.30-35 |                                   | CLOTHING                  | \$21.00            | \$21.00         |
| 199446  | 101-3001-511.22-03 | TIMOTHY SCANLAN                   | TRAINING                  | \$75.00            | \$75.00         |
| 199447  | 235-3001-532.30-35 | SCHROEDER ROBERT                  | CLOTHING                  | \$153.99           | \$153.99        |
| 199453  | 101-3001-511.22-03 | SPOERRY PATRICK                   | TRAINING                  | \$30.00            | \$60.00         |
|         |                    |                                   | TRAINING                  | \$30.00            |                 |
| 199469  | 101-3001-511.21-65 | THOMSON REUTERS                   | SERVICE MISCELLANEOUS     | \$312.23           | \$312.23        |
| 199476  | 101-3001-511.22-03 | MICHAEL TURANO                    | TRAINING                  | \$45.00            | \$45.00         |
|         | 101-3001-511.30-35 |                                   | CLOTHING                  | \$75.44            | \$75.44         |
| 199477  | 101-3001-511.22-05 | UPS STORE #4073                   | SHIPPING CHARGE           | \$69.82            | \$69.82         |
| 199480  | 101-3001-511.40-67 | VETERINARY SPECIALTY CENTER       | REPLACE CK 198659         | \$131.00           | \$131.00        |
| 199488  | 101-3001-511.33-25 | WILLIAMS SHOOTERS SUPPLY INC      | POLICE EQUIPMENT & SUPPLY | \$1,800.00         | \$1,800.00      |

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| Check #           | Account Number     | Payee                        | Description 1        | Transaction Amount | Total Trans Amt |
|-------------------|--------------------|------------------------------|----------------------|--------------------|-----------------|
| Total Division:   |                    |                              |                      | \$76,834.25        |                 |
| Division: 3       |                    |                              |                      |                    |                 |
| 199283            | 231-3003-511.40-11 | COMMUNICATION REVOLVING FUND | SERVICE PROFESSIONAL | \$139.58           | \$139.58        |
| 199331            | 231-3003-511.40-11 | HARRIS TRUST & SAVINGS BANK  | DMI* DELL K-12/GOVT  | \$2,199.85         | \$2,424.84      |
|                   |                    |                              | DMI* DELL K-12/GOVT  | \$224.99           |                 |
| 199375            | 231-3003-511.40-11 | LEADSONLINE LLC              | SOFTWARE RENEWAL     | \$6,688.00         | \$6,688.00      |
| 199434            | 231-3003-511.40-11 | CARRIE REGILIO               | TRAINING             | \$1,013.08         | \$1,013.08      |
| Total Division:   |                    |                              |                      | \$10,265.50        |                 |
| Total Department: |                    |                              |                      | \$87,099.75        |                 |

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| Check #                    | Account Number     | Payee                              | Description 1             | Transaction Amount | Total Trans Amt |
|----------------------------|--------------------|------------------------------------|---------------------------|--------------------|-----------------|
| <b>Department: 35 Fire</b> |                    |                                    |                           |                    |                 |
| <b>Division: 1</b>         |                    |                                    |                           |                    |                 |
| 199210                     | 101-3501-512.30-35 | AIR ONE EQUIPMENT                  | SAFETY & FIRST AID EQUIP. | \$6,395.00         | \$6,395.00      |
|                            | 101-3501-512.31-85 |                                    | SAFETY & FIRST AID EQUIP. | \$371.50           | \$743.00        |
|                            |                    |                                    | FIRE PROTECTION EQUIP/SUP | \$371.50           |                 |
| 199233                     | 401-3501-572.50-15 | AVI-SPL                            | VISUAL EQUIPMENT/SUPPLIES | \$1,626.72         | \$1,626.72      |
| 199243                     | 101-3501-512.33-50 | BOUND TREE MEDICAL LLC             | MEDICAL SUPPLIES          | \$162.99           | \$162.99        |
| 199254                     | 101-3501-512.21-02 | CHICAGO COMMUNICATIONS LLC         | VEHICLE 149 JACK REPAIR   | \$95.00            | \$815.00        |
|                            |                    |                                    | VEHICLE 124 INSTALL RADIO | \$165.00           |                 |
|                            |                    |                                    | RADIO INSTALL VEHICLE 133 | \$200.00           |                 |
|                            |                    |                                    | REPLACE ANTENNA           | \$95.00            |                 |
|                            |                    |                                    | EQUIPMENT MAINTENANCE     | \$95.00            |                 |
|                            |                    |                                    | EQUIPMENT MAINTENANCE     | \$165.00           |                 |
| 199331                     | 101-3501-512.22-02 | HARRIS TRUST & SAVINGS BANK        | 4TE EMT BASIC INITAL      | \$1.00             | \$41.00         |
|                            |                    |                                    | 4TE EMT PARAMEDIC RENE    | \$40.00            |                 |
|                            | 101-3501-512.31-65 |                                    | VARIDESK                  | (\$395.00)         | \$-395.00       |
| 199338                     | 101-3501-512.30-35 | HOME DEPOT CREDIT SERVICES         | BADGES & OTHER ID EQUIP.  | \$9.88             | \$9.88          |
| 199358                     | 101-3501-512.22-02 | INTL SOCIETY OF FIRE SERVICE INSTR | ANNUAL DUES-D. WOOD       | \$125.00           | \$125.00        |
| 199361                     | 101-3501-512.30-35 | JG UNIFORMS                        | CLOTHING                  | \$204.00           | \$4,127.50      |
|                            |                    |                                    | CLOTHING                  | \$332.50           |                 |
|                            |                    |                                    | CLOTHING                  | \$798.00           |                 |
|                            |                    |                                    | CLOTHING                  | \$2,793.00         |                 |
| 199382                     | 101-3501-512.31-65 | LOWES COMMERCIAL SERVICES          | ELECTRONIC COMPONENTS     | \$17.58            | \$17.58         |
| 199421                     | 101-3501-512.21-02 | PETTY CASH/FIRE                    | EQUIPMENT MAINTENANCE     | \$14.34            | \$14.34         |
|                            | 101-3501-512.22-03 |                                    | TRAINING                  | \$73.91            | \$73.91         |
|                            | 101-3501-512.30-05 |                                    | OFFICE SUPPLIES           | \$14.16            | \$14.16         |
|                            | 101-3501-512.30-35 |                                    | CLOTHING                  | \$6.00             | \$6.00          |
|                            | 101-3501-512.31-65 |                                    | SUPPLIES                  | \$18.45            | \$18.45         |
|                            | 101-3501-512.31-85 |                                    | TOOLS                     | \$34.37            | \$34.37         |
|                            | 101-3501-512.32-80 |                                    | BOOKS                     | \$38.13            | \$38.13         |
|                            | 101-3501-512.33-05 |                                    | SUPPLIES                  | \$95.77            | \$95.77         |
| 199489                     | 101-3501-512.22-15 | XEROX CORPORATION                  | OFFICE MACHINES & ACCESS  | \$22.07            | \$22.07         |

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| Check #           | Account Number | Payee | Description 1 | Transaction Amount | Total Trans Amt |
|-------------------|----------------|-------|---------------|--------------------|-----------------|
| Total Division:   |                |       |               | \$13,985.87        |                 |
| Total Department: |                |       |               | \$13,985.87        |                 |

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| Check #                               | Account Number     | Payee              | Description 1           | Transaction Amount | Total Trans Amt |
|---------------------------------------|--------------------|--------------------|-------------------------|--------------------|-----------------|
| Department: 37 Foreign Fire Insurance |                    |                    |                         |                    |                 |
| Division: 1                           |                    |                    |                         |                    |                 |
| 199210                                | 227-3701-512.50-15 | AIR ONE EQUIPMENT  | CLOTHING & APPAREL      | \$24,320.00        | \$24,320.00     |
| 199441                                | 227-3701-512.30-35 | RUNNERS HIGH N TRI | ATHLETIC SHOES PURCHASE | \$4,939.92         | \$4,939.92      |
| Total Division:                       |                    |                    |                         | \$29,259.92        |                 |
| Total Department:                     |                    |                    |                         | \$29,259.92        |                 |

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| Check #                        | Account Number     | Payee                              | Description 1             | Transaction Amount | Total Trans Amt |
|--------------------------------|--------------------|------------------------------------|---------------------------|--------------------|-----------------|
| <b>Department: 40 Planning</b> |                    |                                    |                           |                    |                 |
| <b>Division: 1</b>             |                    |                                    |                           |                    |                 |
| 199318                         | 101-4001-521.40-40 | GLOBAL TRADE MAGAZINE              | ADVERTISING               | \$2,900.00         | \$2,900.00      |
| 199320                         | 101-4001-521.20-05 | GOVTEMPSUSA LLC                    | SERVICE PROFESSIONAL      | \$1,500.00         | \$3,000.00      |
|                                |                    |                                    | SERVICE PROFESSIONAL      | \$1,500.00         |                 |
| 199328                         | 401-4001-571.50-30 | HAMPTON LENZINI & RENWICK INC      | SERVICE PROFESSIONAL      | \$2,394.50         | \$2,394.50      |
| 199331                         | 101-4001-521.22-03 | HARRIS TRUST & SAVINGS BANK        | AMERICAN PLANNING ASSOC   | \$750.00           | \$750.00        |
| 199337                         | 251-4001-571.20-05 | HOLLAND & KNIGHT LLP               | PROFESSIONAL SERVICES     | \$236.00           | \$236.00        |
| 199367                         | 101-4001-521.40-43 | ALFRED KILLIAN                     | ZERO INTEREST LOAN        | \$20,000.00        | \$20,000.00     |
| 199376                         | 101-4001-521.21-65 | LEGRAND REPORTING & VIDEO SERVICES | TRANSCRIPTS FOR PLAN COMM | \$172.95           | \$172.95        |
| 199414                         | 101-4001-521.30-05 | OFFICE DEPOT                       | OFFICE SUPPLIES           | \$85.43            | \$85.43         |
| 199427                         | 101-4001-521.21-65 | PRINTFIN PRINTING & GRAPHICS SRVS  | SERVICE PRINTING          | \$45.00            | \$45.00         |
| <b>Total Division:</b>         |                    |                                    |                           | <b>\$29,583.88</b> |                 |
| <b>Total Department:</b>       |                    |                                    |                           | <b>\$29,583.88</b> |                 |

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| Check #                                         | Account Number     | Payee                          | Description 1     | Transaction Amount | Total Trans Amt |
|-------------------------------------------------|--------------------|--------------------------------|-------------------|--------------------|-----------------|
| <b>Department: 41 Community Devl Block Grnt</b> |                    |                                |                   |                    |                 |
| <b>Division: 1</b>                              |                    |                                |                   |                    |                 |
| 199257                                          | 215-4101-522.41-17 | CHILDREN'S ADVOCACY CENTER     | CDBG PROGRAM      | \$490.00           | \$490.00        |
| 199305                                          | 215-4101-522.41-62 | ESCORTED TRANSPORTATION SERV   | CDBG PROGRAM      | \$733.75           | \$733.75        |
| 199372                                          | 215-4101-522.41-02 | LAUTERBACH & AMEN LLP          | SERVICE FINANCIAL | \$1,100.00         | \$1,100.00      |
| 199410                                          | 215-4101-522.41-68 | NORTHWEST CASA                 | CDBG PROGRAM      | \$490.00           | \$490.00        |
| 199435                                          | 215-4101-522.41-04 | RESOURCES FOR COMMUNITY LIVING | CDBG PROGRAM      | \$733.75           | \$1,467.50      |
|                                                 |                    |                                | CDBG PROGRAM      | \$733.75           |                 |
| 199474                                          | 215-4101-522.41-54 | TOWNSHIP HIGH SCHOOL DIST #214 | CDBG PROGRAM      | \$638.00           | \$638.00        |
| <b>Total Division:</b>                          |                    |                                |                   | <b>\$4,919.25</b>  |                 |
| <b>Total Department:</b>                        |                    |                                |                   | <b>\$4,919.25</b>  |                 |

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| Check #                                             | Account Number     | Payee                          | Description 1          | Transaction Amount | Total Trans Amt |
|-----------------------------------------------------|--------------------|--------------------------------|------------------------|--------------------|-----------------|
| <b>Department: 45 Building &amp; Health Service</b> |                    |                                |                        |                    |                 |
| <b>Division: 1</b>                                  |                    |                                |                        |                    |                 |
| 199331                                              | 101-4501-523.22-03 | HARRIS TRUST & SAVINGS BANK    | ICC ONLINE TRAINING    | \$69.00            | \$69.00         |
|                                                     | 101-4501-523.30-05 |                                | TLF AMLINGS FLOWERLAND | \$67.99            | \$67.99         |
|                                                     | 101-4501-523.33-05 |                                | WGD ARAMARK CORP       | \$87.98            | \$87.98         |
| 199462                                              | 101-4501-523.22-03 | SUBURBAN BLDG OFFICALS CONFER  | TRAINING - P. DUMAIS   | \$250.00           | \$250.00        |
| 199468                                              | 101-4501-523.21-65 | THOMPSON ELEVATOR INSPECTION   | SERVICE BLDG MAINT     | \$38.00            | \$190.00        |
|                                                     |                    |                                | SERVICE BLDG MAINT     | \$114.00           |                 |
|                                                     |                    |                                | SERVICE BLDG MAINT     | \$38.00            |                 |
| 199489                                              | 401-4501-572.50-10 | XEROX CORPORATION              | REPLACEMENT COPIER     | \$990.00           | \$1,980.00      |
|                                                     |                    |                                | REPLACEMENT COPIER     | \$990.00           |                 |
| <b>Total Division:</b>                              |                    |                                |                        | <b>\$2,644.97</b>  |                 |
| <b>Division: 2</b>                                  |                    |                                |                        |                    |                 |
| 199220                                              | 101-4502-523.20-25 | ARLINGTON CENTER               | COUNSELING             | \$130.00           | \$130.00        |
| 199221                                              | 101-4502-523.20-25 | ARLINGTON CENTER FOR RECOVERY  | COUNSELING             | \$1,680.00         | \$1,680.00      |
| 199287                                              | 101-4502-523.21-10 | CORELOGIC SOLUTIONS LLC        | PROPERTY SEARCH        | \$220.00           | \$220.00        |
| 199298                                              | 101-4502-523.20-25 | DR ROBERT FABSIK               | COUNSELING             | \$84.50            | \$84.50         |
| 199331                                              | 101-4502-523.21-65 | HARRIS TRUST & SAVINGS BANK    | J2 MYFAX SERVICES      | \$10.00            | \$10.00         |
|                                                     | 101-4502-523.22-03 |                                | ANDERSON PEST SOLUTION | \$200.00           | \$200.00        |
|                                                     | 101-4502-523.40-53 |                                | COMED PAYMENT          | \$143.50           | \$527.50        |
|                                                     |                    |                                | COMED PAYMENT          | \$302.50           |                 |
|                                                     |                    |                                | GREYHOUND LINES CNP    | \$81.50            |                 |
| 199362                                              | 101-4502-523.20-25 | JOURNEYS COUNSELING CENTER LLC | COUNSELING             | \$398.00           | \$398.00        |
| 199364                                              | 101-4502-523.20-25 | KATOR LCSW, ANNE               | COUNSELING             | \$260.00           | \$800.00        |
|                                                     |                    |                                | COUNSELING             | \$280.00           |                 |
|                                                     |                    |                                | COUNSELING             | \$130.00           |                 |
|                                                     |                    |                                | COUNSELING             | \$130.00           |                 |
| 199377                                              | 101-4502-523.20-25 | SHERRY LEMKE                   | COUNSELING             | \$490.00           | \$490.00        |
| 199444                                              | 101-4502-523.21-65 | SARA LUCAS MA CI/CT            | INTERPRETING SERVICE   | \$80.00            | \$80.00         |
| 199458                                              | 101-4502-523.21-65 | STACY SHEIN STAPLETON          | INTERPRETING SERVICES  | \$90.00            | \$360.00        |

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| Check #           | Account Number        | Payee                        | Description 1            | Transaction Amount | Total Trans Amt |
|-------------------|-----------------------|------------------------------|--------------------------|--------------------|-----------------|
| 199458...         | 101-4502-523.21-65... | STACY SHEIN STAPLETON...     | INTERPRETING SERVICES    | \$270.00           | \$360.00...     |
| Total Division:   |                       |                              |                          | \$4,980.00         |                 |
| Division: 3       |                       |                              |                          |                    |                 |
| 199213            | 101-4503-523.22-40    | AMERICAN CHARGE SERVICE      | TAXI SERVICE             | \$15.00            | \$15.00         |
| 199234            | 101-4503-523.31-65    | AWARD CONCEPTS INC           | PROGRAM SUPPLIES         | \$215.47           | \$215.47        |
| 199331            | 101-4503-523.30-05    | HARRIS TRUST & SAVINGS BANK  | AMAZON MKTPLACE PMTS     | \$153.95           | \$153.95        |
|                   | 101-4503-523.31-65    |                              | PRESIDENTS VOL SRV AWA   | \$19.35            | \$404.46        |
|                   |                       |                              | SAMSClub #8198           | \$63.40            |                 |
|                   |                       |                              | GFS STORE #1913          | \$53.94            |                 |
|                   |                       |                              | ARLINGTON RENTAL         | \$173.98           |                 |
|                   |                       |                              | ARLINGTON RENTAL         | (\$8.18)           |                 |
|                   |                       |                              | ETSY.COM                 | \$42.00            |                 |
|                   |                       |                              | HOMEDepot.COM            | \$33.98            |                 |
|                   |                       |                              | GFS STORE #0204          | \$25.99            |                 |
| 199472            | 101-4503-523.22-40    | THREE O THREE TAXI FLASH CAB | TAXI PROGRAM             | \$45.00            | \$45.00         |
| 199489            | 101-4503-523.22-15    | XEROX CORPORATION            | OFFICE MACHINES & ACCESS | \$18.60            | \$74.40         |
|                   |                       |                              | OFFICE MACHINES & ACCESS | \$18.60            |                 |
|                   |                       |                              | OFFICE MACHINES & ACCESS | \$18.60            |                 |
|                   |                       |                              | OFFICE MACHINES & ACCESS | \$18.60            |                 |
| Total Division:   |                       |                              |                          | \$908.28           |                 |
| Total Department: |                       |                              |                          | \$8,533.25         |                 |

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| Check #                           | Account Number     | Payee                         | Description 1            | Transaction Amount  | Total Trans Amt |
|-----------------------------------|--------------------|-------------------------------|--------------------------|---------------------|-----------------|
| <b>Department: 50 Engineering</b> |                    |                               |                          |                     |                 |
| <b>Division: 1</b>                |                    |                               |                          |                     |                 |
| 199295                            | 101-5001-524.20-05 | DOUGLAS G FELDER PC           | WILKE/NW HWY PROCEEDINGS | \$320.00            | \$320.00        |
| 199312                            | 401-5001-571.50-30 | JOHN FRIDONO                  | SIDEWALK REIMBURSEMENT   | \$3,949.40          | \$3,949.40      |
| 199328                            | 211-5001-571.20-05 | HAMPTON LENZINI & RENWICK INC | SERVICE CONSULTING       | \$46,394.96         | \$46,394.96     |
|                                   | 401-5001-571.50-30 |                               | SERVICE PROFESSIONAL     | \$1,708.05          | \$1,708.05      |
| 199356                            | 101-5001-524.20-05 | INFRASTRUCTURE MGMT SERVICES  | SERVICE PROFESSIONAL     | \$8,894.50          | \$8,894.50      |
| 199387                            | 426-5001-571.50-25 | MAURO SEWER CONSTRUCTION      | SERVICE CONSULTING       | \$85,854.54         | \$85,854.54     |
| 199414                            | 101-5001-524.30-05 | OFFICE DEPOT                  | OFFICE SUPPLIES          | \$448.05            | \$497.85        |
|                                   |                    |                               | OFFICE SUPPLIES          | \$41.98             |                 |
|                                   |                    |                               | OFFICE SUPPLIES          | \$7.82              |                 |
| 199463                            | 101-5001-524.21-65 | SUBURBAN LABORATORIES INC     | WATER SAMPLE TESTING     | \$120.00            | \$120.00        |
| 199485                            | 401-5001-571.50-30 | WHEATLAND TITLE GUARANTY CO   | ARTHUR/DAVIS TITLE       | \$510.00            | \$510.00        |
| <b>Total Division:</b>            |                    |                               |                          | <b>\$148,249.30</b> |                 |
| <b>Total Department:</b>          |                    |                               |                          | <b>\$148,249.30</b> |                 |

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| Check #                            | Account Number     | Payee                           | Description 1            | Transaction Amount | Total Trans Amt |
|------------------------------------|--------------------|---------------------------------|--------------------------|--------------------|-----------------|
| <b>Department: 71 Public Works</b> |                    |                                 |                          |                    |                 |
| <b>Division: 1</b>                 |                    |                                 |                          |                    |                 |
| 199206                             | 235-7101-572.50-15 | ABT ELECTRONICS                 | REPLACE HEAT PUMP        | \$648.00           | \$648.00        |
|                                    | 401-7101-571.50-20 |                                 | REPLACEMNT REFRIGERATOR  | \$1,496.00         | \$1,496.00      |
| 199207                             | 101-7101-531.31-55 | ACTIVE LOCK AND KEY LTD         | KEYS                     | \$132.49           | \$132.49        |
| 199208                             | 101-7101-531.31-45 | ADDISON BUILDING MATERIAL CO    | JANITORIAL SUPPLIES      | \$48.20            | \$48.20         |
|                                    | 101-7101-531.31-55 |                                 | DRAIN REPAIR PARTS       | \$63.78            | \$63.78         |
|                                    | 101-7101-531.31-80 |                                 | SPRAY PAINT              | \$43.01            | \$43.01         |
| 199209                             | 101-7101-531.21-11 | AFTERMATH                       | BIO-HAZARD CLEANING      | \$105.00           | \$105.00        |
| 199212                             | 101-7101-531.31-45 | AMAZON.COM                      | JANITORIAL SUPPLIES      | \$150.54           | \$150.54        |
|                                    | 101-7101-531.31-65 |                                 | RECORDING EQUIPMENT      | \$212.00           | \$212.00        |
| 199214                             | 401-7101-571.50-20 | AMERICAN DOOR & DOCK            | OVERHEAD DOOR REPAIR     | \$403.38           | \$403.38        |
| 199219                             | 101-7101-531.21-02 | ARCO MECHANICAL EQUIPMENT SALES | CARBON MONOXIDE DETECTOR | \$330.00           | \$330.00        |
| 199227                             | 101-7101-531.31-65 | ARLINGTON POWER EQUIPMENT       | PUMPS                    | \$431.00           | \$431.00        |
|                                    | 435-7101-531.31-85 |                                 | TOOLS                    | \$823.05           | \$823.05        |
| 199229                             | 101-7101-531.31-90 | ARROW ROAD CONSTRUCTION CO      | STREET/SIDEWALK SUPPLIES | \$5,652.63         | \$5,652.63      |
| 199230                             | 101-7101-531.22-70 | AT & T LONG DISTANCE            | LONG DISTANCE SERVICE    | \$365.62           | \$365.62        |
| 199235                             | 101-7101-531.31-45 | BADE PAPER PRODUCTS             | JANITORIAL SUPPLIES      | \$540.00           | \$540.00        |
| 199248                             | 101-7101-531.22-02 | NICK CARLSON                    | CDL REIMBURSEMENT        | \$50.00            | \$50.00         |
| 199259                             | 101-7101-531.21-11 | CINTAS CORP                     | MAT CLEANING             | \$18.31            | \$18.31         |
|                                    | 101-7101-531.30-35 |                                 | CLOTHING                 | \$35.95            | \$107.85        |
|                                    |                    |                                 | CLOTHING                 | \$35.95            |                 |
|                                    |                    |                                 | CLOTHING                 | \$35.95            |                 |
| 199265                             | 101-7101-531.22-70 | COMCAST CABLE                   | INTERNET SCADA           | \$2.11             | \$16.89         |
|                                    |                    |                                 | INTERNET SCADA           | \$14.78            |                 |
| 199266                             | 101-7101-531.22-70 | COMCAST CABLE                   | INTERNET SCADA           | \$184.85           | \$184.85        |
| 199268                             | 101-7101-531.21-50 | COMMONWEALTH EDISON COMPANY     | 1851137062               | \$52.33            | \$52.33         |
| 199270                             | 101-7101-531.21-50 | COMMONWEALTH EDISON COMPANY     | 4103039009               | \$179.31           | \$179.31        |
| 199272                             | 101-7101-531.21-50 | COMMONWEALTH EDISON COMPANY     | 2278061084               | \$70.68            | \$70.68         |
| 199273                             | 101-7101-531.21-50 | COMMONWEALTH EDISON COMPANY     | 2985063029               | \$85.68            | \$85.68         |
| 199285                             | 211-7101-571.50-40 | COOK COUNTY HIGHWAY DEPT        | SERVICE MISCELLANEOUS    | \$5,312.15         | \$5,312.15      |
| 199291                             | 431-7101-571.50-20 | DAHME MECHANICAL INDUSTRIES     | PIPING                   | \$1,895.00         | \$1,895.00      |

**WARRANT REGISTER - GM0002**

| Check # | Account Number     | Payee                            | Description 1            | Transaction Amount | Total Trans Amt |
|---------|--------------------|----------------------------------|--------------------------|--------------------|-----------------|
| 199300  | 101-7101-531.21-50 | DYNEGY ENERGY SERVICES           | 1627055057               | \$710.68           | \$710.68        |
| 199311  | 101-7101-531.21-02 | FOX VALLEY FIRE & SAFETY COMPANY | FIRE ALARM INSPECTION    | \$266.00           | \$1,416.00      |
|         |                    |                                  | FIRE ALARM INSPECTION    | \$225.00           |                 |
|         |                    |                                  | FIRE ALARM INSPECTION    | \$225.00           |                 |
|         |                    |                                  | FIRE ALARM INSPECTION    | \$250.00           |                 |
|         |                    |                                  | FIRE ALARM INSPECTION    | \$450.00           |                 |
| 199321  | 101-7101-531.31-65 | GRAINGER W W INC                 | BATTERY                  | \$431.80           | \$431.80        |
|         | 101-7101-531.31-85 |                                  | TOOLS                    | \$62.56            | \$62.56         |
| 199327  | 401-7101-571.50-30 | HAEGER ENGINEERING LLC           | SERVICE CONSULTING       | \$2,400.00         | \$2,400.00      |
| 199331  | 101-7101-531.22-03 | HARRIS TRUST & SAVINGS BANK      | INTL SOC ARBORICULTURE   | \$97.55            | \$97.55         |
|         | 101-7101-531.31-85 |                                  | AMAZON.COM               | \$119.11           | \$119.11        |
| 199332  | 101-7101-531.21-02 | HAYES MECHANICAL                 | EQUIPMENT MAINTENANCE    | \$829.00           | \$3,316.00      |
|         |                    |                                  | EQUIPMENT MAINTENANCE    | \$781.50           |                 |
|         |                    |                                  | EQUIPMENT MAINTENANCE    | \$498.50           |                 |
|         |                    |                                  | EQUIPMENT MAINTENANCE    | \$269.00           |                 |
|         |                    |                                  | EQUIPMENT MAINTENANCE    | \$428.50           |                 |
|         |                    |                                  | EQUIPMENT MAINTENANCE    | \$509.50           |                 |
| 199335  | 101-7101-531.31-90 | HELLER LUMBER CO                 | TREATED LUMBER           | \$14.69            | \$14.69         |
| 199336  | 101-7101-531.31-55 | HENNING BROTHERS INC             | RIM CYLINDER             | \$82.04            | \$82.04         |
| 199348  | 101-7101-531.21-50 | HOMEFIELD ENERGY                 | 3291084013               | \$9,322.59         | \$9,322.59      |
| 199352  | 101-7101-531.22-02 | IL DEPARTMENT OF AGRICULTURE     | LICENSE-CRAWFORD         | \$15.00            | \$15.00         |
| 199360  | 101-7101-531.31-40 | JCK CONTRACTORS                  | TOPSOIL                  | \$990.00           | \$990.00        |
| 199380  | 101-7101-531.31-45 | LORCHEM TECHNOLOGIES INC         | JANITORIAL SUPPLIES      | \$1,861.90         | \$1,861.90      |
| 199382  | 101-7101-531.31-40 | LOWES COMMERCIAL SERVICES        | AGRICULTURAL SUPPLIES    | \$45.51            | \$45.51         |
|         | 101-7101-531.31-45 |                                  | JANITORIAL SUPPLIES      | \$160.20           | \$788.04        |
|         |                    |                                  | JANITORIAL SUPPLIES      | \$627.84           |                 |
|         | 101-7101-531.31-55 |                                  | BUILDER'S SUPPLIES       | \$353.36           | \$366.17        |
|         |                    |                                  | HARDWARE SUPPLIES        | \$12.81            |                 |
|         | 101-7101-531.31-65 |                                  | JANITORIAL SUPPLIES      | \$64.15            | \$130.31        |
|         |                    |                                  | HARDWARE SUPPLIES        | \$66.16            |                 |
|         | 101-7101-531.31-85 |                                  | HAND TOOLS-POWER/NON POW | \$3.56             | \$3.56          |
|         | 101-7101-531.31-90 |                                  | STREET/SIDEWALK SUPPLIES | \$83.36            | \$69.73         |
|         |                    |                                  | STREET/SIDEWALK SUPPLIES | \$8.95             |                 |
|         |                    |                                  | STREET/SIDEWALK SUPPLIES | (\$22.58)          |                 |

**WARRANT REGISTER - GM0002**

| Check # | Account Number     | Payee                          | Description 1          | Transaction Amount | Total Trans Amt |
|---------|--------------------|--------------------------------|------------------------|--------------------|-----------------|
| 199392  | 101-7101-531.31-75 | MC MASTER CARR SUPPLY CO       | SUPPLIES               | \$1,350.83         | \$2,081.53      |
|         |                    |                                | SUPPLIES               | \$730.70           |                 |
|         | 101-7101-531.31-85 |                                | TOOLS                  | \$42.93            | \$42.93         |
| 199395  | 101-7101-531.31-45 | MEYER LABORATORY INC           | JANITORIAL SUPPLIES    | \$861.24           | \$861.24        |
| 199396  | 101-7101-531.21-02 | MID AMERICAN ELEVATOR CO INC   | EQUIPMENT MAINTENANCE  | \$359.79           | \$3,376.79      |
|         |                    |                                | EQUIPMENT MAINTENANCE  | \$344.00           |                 |
|         |                    |                                | MARCH CONTRACT BILLING | \$1,336.50         |                 |
|         |                    |                                | APRIL CONTRACT BILLING | \$1,336.50         |                 |
| 199397  | 101-7101-531.31-40 | MIDWEST GROUNDCOVERS           | AGRICULTURAL SUPPLIES  | \$804.65           | \$1,399.45      |
|         |                    |                                | AGRICULTURAL SUPPLIES  | \$594.80           |                 |
| 199398  | 101-7101-531.31-45 | MONKS CLEAN & SHINE            | JANITORIAL SUPPLIES    | \$75.40            | \$75.40         |
| 199402  | 101-7101-531.31-40 | MULCH CENTER                   | TOPSOIL                | \$69.12            | \$69.12         |
| 199403  | 101-7101-531.31-90 | MULTIPLE CONCRETE ACCESSORIES  | CONCRETE               | \$576.80           | \$576.80        |
| 199412  | 101-7101-531.31-55 | NORTHWEST ELECTRICAL SUPPLY CO | ELECTRICAL SUPPLIES    | \$51.61            | \$983.23        |
|         |                    |                                | BUILDING SUPPLIES      | \$707.65           |                 |
|         |                    |                                | BUILDING SUPPLIES      | \$88.03            |                 |
|         |                    |                                | ELECTRICAL SUPPLIES    | \$63.28            |                 |
|         |                    |                                | BUILDING SUPPLIES      | \$72.66            |                 |
|         | 101-7101-531.31-70 |                                | ELECTRICAL SUPPLIES    | (\$51.61)          | \$-1,528.66     |
|         |                    |                                | ELECTRICAL SUPPLIES    | (\$1,477.05)       |                 |
|         | 101-7101-531.31-85 |                                | ELECTRICAL TOOLS       | \$429.05           | \$429.05        |
|         | 401-7101-572.50-15 |                                | ANTI-ICING UPGRADES    | \$167.69           | \$167.69        |
| 199414  | 101-7101-531.30-05 | OFFICE DEPOT                   | OFFICE SUPPLIES        | \$28.67            | \$104.91        |
|         |                    |                                | OFFICE SUPPLIES        | \$41.14            |                 |
|         |                    |                                | OFFICE SUPPLIES        | \$4.13             |                 |
|         |                    |                                | OFFICE SUPPLIES        | \$5.69             |                 |
|         |                    |                                | OFFICE SUPPLIES        | \$0.79             |                 |
|         |                    |                                | OFFICE SUPPLIES        | \$24.49            |                 |
| 199416  | 101-7101-531.22-70 | PACIFIC TELEMAGEMENT SERVICES  | PAY PHONE FEES         | \$306.00           | \$306.00        |
| 199424  | 101-7101-531.21-15 | POTHOLE PROS INC               | SERVICE CONSTRUCTION   | \$9,984.38         | \$9,984.38      |
| 199428  | 101-7101-531.33-05 | PRO SAFETY INC                 | SUPPLIES               | \$405.00           | \$405.00        |
| 199433  | 101-7101-531.30-35 | RED WING SHOE STORE            | CLOTHING               | \$17.00            | \$739.68        |
|         |                    |                                | CLOTHING               | \$200.00           |                 |
|         |                    |                                | CLOTHING               | \$169.99           |                 |

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| Check # | Account Number     | Payee                        | Description 1            | Transaction Amount | Total Trans Amt |
|---------|--------------------|------------------------------|--------------------------|--------------------|-----------------|
| 199433  | 101-7101-531.30-35 | RED WING SHOE STORE          | CLOTHING                 | \$182.70           | \$739.68...     |
|         |                    |                              | CLOTHING                 | \$169.99           |                 |
| 199438  | 101-7101-531.30-39 | RKA PETROLEUM COMPANIES INC  | FUEL,OIL,GREASE, & LUBES | \$13,267.58        | \$13,267.58     |
| 199449  | 101-7101-531.31-40 | SHERWIN ACE HARDWARE         | AGRICULTURAL SUPPLIES    | \$9.98             | \$53.32         |
|         |                    |                              | HARDWARE SUPPLIES        | \$37.98            |                 |
|         |                    |                              | AGRICULTURAL SUPPLIES    | \$5.36             |                 |
|         | 101-7101-531.31-45 |                              | JANITORIAL SUPPLIES      | \$42.87            | \$42.87         |
|         | 101-7101-531.31-55 |                              | PAINT & EQUIPMENT        | \$16.22            | \$46.18         |
|         |                    |                              | BUILDER'S SUPPLIES       | \$29.96            |                 |
|         | 101-7101-531.31-65 |                              | HARDWARE SUPPLIES        | \$45.96            | \$258.15        |
|         |                    |                              | HARDWARE SUPPLIES        | \$37.56            |                 |
|         |                    |                              | HARDWARE SUPPLIES        | \$29.97            |                 |
|         |                    |                              | HARDWARE SUPPLIES        | \$13.48            |                 |
|         |                    |                              | HARDWARE SUPPLIES        | \$24.96            |                 |
|         |                    |                              | HARDWARE SUPPLIES        | \$14.34            |                 |
|         |                    |                              | HARDWARE SUPPLIES        | \$56.92            |                 |
|         |                    |                              | STREET/SIDEWALK SUPPLIES | \$34.96            |                 |
|         | 101-7101-531.31-70 |                              | HARDWARE SUPPLIES        | \$34.68            | \$34.68         |
|         | 101-7101-531.31-85 |                              | HAND TOOLS-POWER/NON POW | \$14.98            | \$14.98         |
| 199450  | 101-7101-531.31-80 | SIGN OUTLET                  | SIGN SHOP MATERIAL       | \$1,023.99         | \$1,023.99      |
| 199451  | 101-7101-531.31-85 | SITEONE LANDSCAPE SUPPLY LLC | CRIMPING TOOLS           | \$40.54            | \$40.54         |
| 199454  | 101-7101-531.22-70 | SPRINT                       | 840280811                | \$205.10           | \$205.10        |
| 199455  | 101-7101-531.22-70 | SPRINT                       | 352372920                | \$21.68            | \$21.68         |
| 199457  | 101-7101-531.31-55 | STANDARD PIPE & SUPPLY INC   | FLOOR DRAIN PARTS        | \$173.25           | \$173.25        |
| 199459  | 101-7101-531.21-02 | STATE OF IL FIRE MARSHALL    | BUILDER INSPECTION       | \$70.00            | \$210.00        |
|         |                    |                              | BOILER CERTIFICATE FEES  | \$140.00           |                 |
| 199460  | 235-7101-572.50-15 | STEINER ELECTRIC             | ELECTRICAL UPGRADES      | \$2,498.32         | \$2,498.32      |
| 199466  | 101-7101-531.31-65 | TENACIOUS BRANDS             | EVENT SUPPLIES           | \$1,045.20         | \$1,045.20      |
| 199471  | 101-7101-531.31-80 | THREE M                      | SIGN MATERIALS           | \$1,613.87         | \$1,613.87      |
| 199475  | 101-7101-531.31-70 | TRAFFIC CONTROL CORP         | TRAFFIC SIGNAL SUPPLIES  | \$2,100.00         | \$2,100.00      |
| 199478  | 101-7101-531.22-02 | DAVID VAN RYN                | CDL REIMBURSEMENT        | \$50.00            | \$50.00         |
| 199482  | 235-7101-571.50-25 | WALKER PARKING CONSULTANTS   | SERVICE CONSULTING       | \$7,250.00         | \$7,250.00      |
| 199487  | 101-7101-531.21-11 | WIL-KIL PEST CONTROL         | COMMERCIAL CONTRACT      | \$110.00           | \$440.00        |
|         |                    |                              | COMMERCIAL CONTRACT      | \$110.00           |                 |

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| Check #           | Account Number     | Payee                       | Description 1       | Transaction Amount | Total Trans Amt |
|-------------------|--------------------|-----------------------------|---------------------|--------------------|-----------------|
| 199487            | 101-7101-531.21-11 | WIL-KIL PEST CONTRO         | COMMERCIAL CONTRACT | \$110.00           | \$440.00...     |
|                   |                    |                             | COMMERCIAL CONTRACT | \$110.00           |                 |
| 199490            | 101-7101-531.20-05 | RYAN ZIMMERMAN              | WEATHER SERVICE     | \$1,080.00         | \$1,080.00      |
| 801540            | 101-7101-531.22-70 | AT & T                      | 847577545303        | \$145.71           | \$28,716.63     |
|                   |                    |                             | 847577579502        | \$586.63           |                 |
|                   |                    |                             | 847392086603        | \$142.03           |                 |
|                   |                    |                             | 847R19028903        | \$8,247.36         |                 |
|                   |                    |                             | 847577545302        | \$142.79           |                 |
|                   |                    |                             | 847797132103        | \$104.54           |                 |
|                   |                    |                             | 847259612403        | \$104.54           |                 |
|                   |                    |                             | 847Z97278403        | \$646.85           |                 |
|                   |                    |                             | 847439786803        | \$212.65           |                 |
|                   |                    |                             | 847R16051903        | \$6,380.33         |                 |
|                   |                    |                             | 847255350503        | \$2,616.97         |                 |
|                   |                    |                             | 847253312003        | \$7,952.54         |                 |
|                   |                    |                             | 847398933603        | \$1,217.46         |                 |
|                   |                    |                             | 847253343803        | \$216.23           |                 |
| 801542            | 101-7101-531.21-50 | NICOR                       | 53278600001         | \$1,867.42         | \$2,148.52      |
|                   |                    |                             | 19426400008         | \$83.46            |                 |
|                   |                    |                             | 12489260108         | \$197.64           |                 |
| 801543            | 101-7101-531.21-50 | COMMONWEALTH EDISON COMPANY | 4286290000          | \$615.74           | \$3,476.81      |
|                   |                    |                             | 4321662000          | \$1,574.66         |                 |
|                   |                    |                             | 4643388009          | \$536.31           |                 |
|                   |                    |                             | 8572043011          | \$48.10            |                 |
|                   |                    |                             | 3183115007          | \$19.30            |                 |
|                   |                    |                             | 3183115007          | \$12.33            |                 |
|                   |                    |                             | 4643388009          | \$587.05           |                 |
|                   |                    |                             | 5492508009          | \$83.32            |                 |
| Total Division:   |                    |                             |                     | \$127,547.20       |                 |
| Total Department: |                    |                             |                     | \$127,547.20       |                 |

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| Check #                               | Account Number     | Payee                        | Description 1            | Transaction Amount | Total Trans Amt |
|---------------------------------------|--------------------|------------------------------|--------------------------|--------------------|-----------------|
| <b>Department: 72 Water and Sewer</b> |                    |                              |                          |                    |                 |
| <b>Division: 1</b>                    |                    |                              |                          |                    |                 |
| 199208                                | 505-7201-561.31-55 | ADDISON BUILDING MATERIAL CO | BUILDING SUPPLIES        | \$45.80            | \$163.78        |
|                                       |                    |                              | WELL HOUSE SUPPLIES      | \$117.98           |                 |
|                                       | 505-7201-561.31-85 |                              | SUPPLIES                 | (\$90.70)          | \$144.42        |
|                                       |                    |                              | TOOLS                    | \$140.30           |                 |
|                                       |                    |                              | TOOLS                    | \$94.82            |                 |
| 199211                                | 505-7201-561.31-60 | ALEXANDER CHEMICAL CORP      | CHLORINE                 | \$1,335.00         | \$1,335.00      |
| 199212                                | 505-7201-561.31-65 | AMAZON.COM                   | RECORDING EQUIPMENT      | \$212.00           | \$212.00        |
| 199269                                | 505-7201-561.21-50 | COMMONWEALTH EDISON COMPANY  | 1092085063               | \$103.92           | \$103.92        |
| 199271                                | 505-7201-561.21-50 | COMMONWEALTH EDISON COMPANY  | 0441087047               | \$2,419.91         | \$2,419.91      |
| 199274                                | 505-7201-561.21-50 | COMMONWEALTH EDISON COMPANY  | 0522082015               | \$527.61           | \$527.61        |
| 199275                                | 505-7201-561.21-50 | COMMONWEALTH EDISON COMPANY  | 0705092066               | \$137.84           | \$137.84        |
| 199276                                | 505-7201-561.21-50 | COMMONWEALTH EDISON COMPANY  | 0684023014               | \$124.46           | \$124.46        |
| 199278                                | 505-7201-561.21-50 | COMMONWEALTH EDISON COMPANY  | 0111076085               | \$91.26            | \$91.26         |
| 199279                                | 505-7201-561.21-50 | COMMONWEALTH EDISON COMPANY  | 0983023007               | \$144.20           | \$144.20        |
| 199280                                | 505-7201-561.21-50 | COMMONWEALTH EDISON COMPANY  | 0789016039               | \$465.34           | \$465.34        |
| 199281                                | 505-7201-561.21-50 | COMMONWEALTH EDISON COMPANY  | 0081080033               | \$2,140.84         | \$2,140.84      |
| 199282                                | 505-7201-561.21-50 | COMMONWEALTH EDISON COMPANY  | 0117046072               | \$80.41            | \$80.41         |
| 199297                                | 505-7201-561.31-60 | DOWNES POOL COMPANY          | CALCIUM HYPOCHLORITE     | \$720.00           | \$720.00        |
| 199299                                | 505-7201-561.21-50 | DYNEGY ENERGY SERVICES       | 0297160055               | \$433.07           | \$433.07        |
| 199301                                | 505-7201-561.31-01 | EAST JORDAN USA INC          | SUPPLIES                 | \$29.23            | \$29.23         |
| 199321                                | 505-7201-561.31-65 | GRAINGER W W INC             | AIR REGULATOR            | \$36.86            | \$36.86         |
|                                       | 505-7201-561.31-85 |                              | COATING THICKNESS TESTER | \$251.36           | \$251.36        |
| 199326                                | 505-7201-561.31-60 | HACH CHEMICAL                | SCANNING ANALYZER        | \$1,445.39         | \$1,445.39      |
| 199330                                | 505-7201-561.31-01 | HARBOR FREIGHT TOOLS         | TORQUE WRENCH            | \$849.42           | \$849.42        |
| 199331                                | 505-7201-561.31-65 | HARRIS TRUST & SAVINGS BANK  | AMAZON.COM               | \$7.80             | \$259.70        |
|                                       |                    |                              | AMERICAN VAN             | \$251.90           |                 |
| 199335                                | 505-7201-561.50-20 | HELLER LUMBER CO             | LUMBER                   | \$98.80            | \$98.80         |
| 199340                                | 505-7201-561.21-50 | HOMEFIELD ENERGY             | 0789016039               | \$608.69           | \$608.69        |
| 199341                                | 505-7201-561.21-50 | HOMEFIELD ENERGY             | 0522082015               | \$505.77           | \$505.77        |
| 199342                                | 505-7201-561.21-50 | HOMEFIELD ENERGY             | 0300013030               | \$3,986.33         | \$3,986.33      |

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| Check # | Account Number     | Payee                          | Description 1             | Transaction Amount | Total Trans Amt |
|---------|--------------------|--------------------------------|---------------------------|--------------------|-----------------|
| 199344  | 505-7201-561.21-50 | HOMEFIELD ENERGY               | 0159027139                | \$705.68           | \$705.68        |
| 199345  | 505-7201-561.21-50 | HOMEFIELD ENERGY               | 0405097038                | \$2,545.19         | \$2,545.19      |
| 199347  | 505-7201-561.21-50 | HOMEFIELD ENERGY               | 0441087047                | \$234.18           | \$234.18        |
| 199350  | 505-7201-561.50-15 | HYDRO FLOW PRODUCTS INC        | PUMP/HYDRANT SUPPLIES     | \$2,932.80         | \$2,932.80      |
| 199365  | 505-7201-561.31-01 | KIEFT BROTHERS INC             | SUPPLIES                  | \$849.42           | \$849.42        |
| 199370  | 505-7201-561.31-05 | LAI LTD                        | AIR RELEASE VALVES        | \$92.44            | \$92.44         |
| 199379  | 505-7201-561.50-20 | LIEBOVICH STEEL & ALUMINUM CO  | BUILDING IMPROVEMENTS     | \$313.44           | \$313.44        |
| 199382  | 505-7201-561.31-55 | LOWES COMMERCIAL SERVICES      | HARDWARE SUPPLIES         | \$11.94            | \$11.94         |
|         | 505-7201-561.31-65 |                                | HARDWARE SUPPLIES         | \$166.19           | \$373.28        |
|         |                    |                                | WATER SEWER SYSTEM SUPPLY | \$17.59            |                 |
|         |                    |                                | HARDWARE SUPPLIES         | \$189.50           |                 |
|         | 505-7201-561.50-20 |                                | BUILDER'S SUPPLIES        | \$16.56            | \$16.56         |
| 199391  | 505-7201-561.20-05 | MC HENRY ANALYTICAL WATER LAB  | MONTHLY DRINKING WATER    | \$1,070.00         | \$1,070.00      |
| 199403  | 505-7201-561.50-20 | MULTIPLE CONCRETE ACCESSORIES  | CONCRETE                  | \$1,077.66         | \$1,077.66      |
| 199412  | 505-7201-561.31-55 | NORTHWEST ELECTRICAL SUPPLY CO | LAMPS AND BALLASTS        | \$221.45           | \$326.10        |
|         |                    |                                | BUILDING SUPPLIES         | \$104.65           |                 |
| 199414  | 505-7201-561.30-05 | OFFICE DEPOT                   | OFFICE SUPPLIES           | \$28.68            | \$108.53        |
|         |                    |                                | OFFICE SUPPLIES           | \$41.14            |                 |
|         |                    |                                | OFFICE SUPPLIES           | \$4.14             |                 |
|         |                    |                                | OFFICE SUPPLIES           | \$5.70             |                 |
|         |                    |                                | OFFICE SUPPLIES           | \$0.80             |                 |
|         |                    |                                | OFFICE SUPPLIES           | \$24.50            |                 |
|         |                    |                                | OFFICE SUPPLIES           | \$1.19             |                 |
|         |                    |                                | OFFICE SUPPLIES           | \$2.38             |                 |
| 199415  | 505-7201-561.31-90 | OZINGA READY MIX CONCRETE INC  | STREET/SIDEWALK SUPPLIES  | \$962.00           | \$4,365.20      |
|         |                    |                                | STREET/SIDEWALK SUPPLIES  | \$992.60           |                 |
|         |                    |                                | STREET/SIDEWALK SUPPLIES  | \$2,410.60         |                 |
| 199426  | 505-7201-561.31-90 | PRAIRIE MATERIAL SALES INC     | CONCRETE                  | \$515.00           | \$515.00        |
| 199428  | 505-7201-561.33-05 | PRO SAFETY INC                 | SUPPLIES                  | \$405.00           | \$405.00        |
| 199433  | 505-7201-561.30-35 | RED WING SHOE STORE            | CLOTHING                  | \$33.99            | \$698.09        |
|         |                    |                                | CLOTHING                  | \$182.70           |                 |
|         |                    |                                | CLOTHING                  | \$135.96           |                 |
|         |                    |                                | CLOTHING                  | \$169.95           |                 |
|         |                    |                                | CLOTHING                  | \$175.49           |                 |

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| Check #           | Account Number     | Payee                       | Description 1             | Transaction Amount | Total Trans Amt |
|-------------------|--------------------|-----------------------------|---------------------------|--------------------|-----------------|
| 199437            | 505-7201-561.20-05 | RJN GROUP INC               | MWRD CONTROL PROGRAM      | \$90.00            | \$90.00         |
| 199449            | 505-7201-561.31-07 | SHERWIN ACE HARDWARE        | WATER SEWER SYSTEM SUPPLY | \$14.70            | \$23.64         |
|                   |                    |                             | WATER SEWER SYSTEM SUPPLY | \$8.94             |                 |
|                   | 505-7201-561.31-65 |                             | HARDWARE SUPPLIES         | \$6.99             | \$31.44         |
|                   |                    |                             | HARDWARE SUPPLIES         | \$12.46            |                 |
|                   |                    |                             | HARDWARE SUPPLIES         | \$11.99            |                 |
|                   | 505-7201-561.31-85 |                             | HAND TOOLS-POWER/NON POW  | \$51.05            | \$57.54         |
|                   |                    |                             | HAND TOOLS-POWER/NON POW  | \$6.49             |                 |
| 199457            | 505-7201-561.31-01 | STANDARD PIPE & SUPPLY INC  | SUPPLIES                  | \$232.66           | \$232.66        |
| 199466            | 505-7201-561.31-65 | TENACIOUS BRANDS            | EVENT SUPPLIES            | \$964.80           | \$964.80        |
| 199473            | 505-7201-561.22-10 | TOTAL PRINT SOLUTIONS       | HYDRANT INSPECTION REPORT | \$119.50           | \$119.50        |
| 801540            | 505-7201-561.22-70 | AT & T                      | 847437468402              | \$104.54           | \$437.80        |
|                   |                    |                             | 847437468502              | \$104.54           |                 |
|                   |                    |                             | 847437468403              | \$104.54           |                 |
|                   |                    |                             | 847253017403              | \$124.18           |                 |
| 801542            | 505-7201-561.21-50 | NICOR                       | 5854400003                | \$71.43            | \$243.82        |
|                   |                    |                             | 76830700001               | \$89.72            |                 |
|                   |                    |                             | 90920700003               | \$82.67            |                 |
| 801543            | 505-7201-561.21-50 | COMMONWEALTH EDISON COMPANY | 1645171017                | \$56.73            | \$406.44        |
|                   |                    |                             | 0087155164                | \$288.29           |                 |
|                   |                    |                             | 0645171017                | \$61.42            |                 |
| 801544            | 505-7201-561.22-70 | AMERICAN MESSAGING          | U1109311                  | \$96.99            | \$96.99         |
| Total Division:   |                    |                             |                           | \$36,660.75        |                 |
| Total Department: |                    |                             |                           | \$36,660.75        |                 |

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| Check #                       | Account Number     | Payee                       | Description 1 | Transaction Amount | Total Trans Amt |
|-------------------------------|--------------------|-----------------------------|---------------|--------------------|-----------------|
| <b>Department: 73 Parking</b> |                    |                             |               |                    |                 |
| <b>Division: 2</b>            |                    |                             |               |                    |                 |
| 199343                        | 235-7302-532.21-50 | HOMEFIELD ENERGY            | 4874331007    | \$3,851.19         | \$3,851.19      |
| <b>Total Division:</b>        |                    |                             |               | <b>\$3,851.19</b>  |                 |
| <b>Division: 3</b>            |                    |                             |               |                    |                 |
| 199277                        | 235-7303-532.21-50 | COMMONWEALTH EDISON COMPANY | 4043395004    | \$808.21           | \$808.21        |
| 199346                        | 235-7303-532.21-50 | HOMEFIELD ENERGY            | 4643395004    | \$2,477.82         | \$2,477.82      |
| 801540                        | 235-7303-532.21-50 | AT & T                      | 847632002803  | \$3,036.09         | \$3,234.21      |
|                               |                    |                             | 847253097803  | \$198.12           |                 |
| <b>Total Division:</b>        |                    |                             |               | <b>\$6,520.24</b>  |                 |
| <b>Division: 4</b>            |                    |                             |               |                    |                 |
| 199349                        | 235-7304-532.21-50 | HOMEFIELD ENERGY            | 0983023007    | \$2,181.54         | \$2,181.54      |
| <b>Total Division:</b>        |                    |                             |               | <b>\$2,181.54</b>  |                 |
| <b>Total Department:</b>      |                    |                             |               | <b>\$12,552.97</b> |                 |

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| Check #                                                             | Account Number     | Payee                     | Description 1          | Transaction Amount | Total Trans Amt |
|---------------------------------------------------------------------|--------------------|---------------------------|------------------------|--------------------|-----------------|
| <b>Department: 75                      Municipal Fleet Services</b> |                    |                           |                        |                    |                 |
| <b>Division: 1</b>                                                  |                    |                           |                        |                    |                 |
| 199212                                                              | 621-7501-551.30-05 | AMAZON.COM                | OFFICE SUPPLIES        | \$11.98            | \$11.98         |
|                                                                     | 621-7501-551.31-51 |                           | VEH MAINTENANCE SUPPLY | \$266.05           | \$266.05        |
| 199223                                                              | 621-7501-551.31-51 | ARLINGTON HTS FORD INC    | VEH MAINTENANCE SUPPLY | \$41.24            | \$41.24         |
| 199231                                                              | 621-7501-551.31-51 | ATLAS BOBCAT INCORPORATED | VEH MAINTENANCE SUPPLY | \$40.23            | \$40.23         |
| 199232                                                              | 621-7501-551.31-51 | AUTO ZONE                 | VEH MAINTENANCE SUPPLY | \$6.46             | \$6.46          |
| 199236                                                              | 621-7501-551.31-51 | BATTERIES PLUS LLC        | BATTERIES              | \$53.95            | \$301.48        |
|                                                                     |                    |                           | BATTERIES              | \$159.77           |                 |
|                                                                     |                    |                           | BATTERIES              | \$87.76            |                 |
| 199237                                                              | 621-7501-551.31-51 | BDI                       | VEH MAINTENANCE SUPPLY | \$139.68           | \$385.36        |
|                                                                     |                    |                           | VEH MAINTENANCE SUPPLY | \$245.68           |                 |
| 199239                                                              | 621-7501-551.22-03 | BIEBER JOHN               | TRAINING               | \$73.00            | \$73.00         |
| 199247                                                              | 621-7501-551.31-51 | CAR QUEST                 | VEH MAINTENANCE SUPPLY | \$8.34             | \$339.08        |
|                                                                     |                    |                           | VEH MAINTENANCE SUPPLY | \$27.99            |                 |
|                                                                     |                    |                           | VEH MAINTENANCE SUPPLY | \$148.95           |                 |
|                                                                     |                    |                           | VEH MAINTENANCE SUPPLY | \$13.66            |                 |
|                                                                     |                    |                           | VEH MAINTENANCE SUPPLY | \$73.19            |                 |
|                                                                     |                    |                           | VEH MAINTENANCE SUPPLY | \$57.47            |                 |
|                                                                     |                    |                           | VEH MAINTENANCE SUPPLY | \$9.48             |                 |
| 199249                                                              | 621-7501-551.31-51 | CASEY EQUIPMENT CO        | VEH MAINTENANCE SUPPLY | \$125.33           | \$160.49        |
|                                                                     |                    |                           | VEH MAINTENANCE SUPPLY | \$35.16            |                 |
| 199250                                                              | 621-7501-551.31-51 | CASSIDY TIRE & SERVICE    | TIRES                  | \$340.00           | \$340.00        |
| 199251                                                              | 621-7501-551.31-51 | CASTLE CHEVROLET NORTH    | VEH MAINTENANCE SUPPLY | \$87.00            | \$87.00         |
| 199252                                                              | 621-7501-551.31-51 | CATCHING FLUID POWER INC  | VEH MAINTENANCE SUPPLY | \$20.28            | \$20.28         |
| 199253                                                              | 621-7501-551.21-02 | CFA SOFTWARE INC          | CFA WIN8 SUPPORT       | \$1,695.00         | \$1,695.00      |
| 199255                                                              | 621-7501-551.31-51 | CHICAGO PARTS AND SOUND   | VEH MAINTENANCE SUPPLY | \$126.15           | \$403.33        |
|                                                                     |                    |                           | VEH MAINTENANCE SUPPLY | \$181.56           |                 |
|                                                                     |                    |                           | VEH MAINTENANCE SUPPLY | \$95.62            |                 |
| 199259                                                              | 621-7501-551.30-35 | CINTAS CORP               | CLOTHING               | \$35.95            | \$107.85        |
|                                                                     |                    |                           | CLOTHING               | \$35.95            |                 |
|                                                                     |                    |                           | CLOTHING               | \$35.95            |                 |

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| Check # | Account Number     | Payee                          | Description 1            | Transaction Amount | Total Trans Amt |
|---------|--------------------|--------------------------------|--------------------------|--------------------|-----------------|
| 199260  | 621-7501-551.21-36 | CITY WELDING SALES & SERVICE   | CYLINDER RENTAL          | \$138.88           | \$138.88        |
| 199263  | 621-7501-551.31-65 | CLASS C SOLUTIONS GROUP        | PLOW BOLTS               | \$161.99           | \$161.99        |
| 199296  | 621-7501-551.31-51 | DOUGLAS TRUCK PARTS INC        | VEH MAINTENANCE SUPPLY   | \$49.92            | \$49.92         |
| 199308  | 621-7501-551.31-51 | FLEETPRIDE                     | VEH MAINTENANCE SUPPLY   | \$71.43            | \$71.43         |
| 199317  | 621-7501-551.31-51 | GLOBAL EMERGENCY PRODUCTS      | VEH MAINTENANCE SUPPLY   | \$970.17           | \$970.17        |
| 199321  | 621-7501-551.31-65 | GRAINGER W W INC               | CHAIN SLING              | \$209.93           | \$209.93        |
| 199331  | 621-7501-551.30-05 | HARRIS TRUST & SAVINGS BANK    | OFFICEMAX/OFFICEDEPOT6   | \$11.00            | \$119.82        |
|         |                    |                                | OFFICE DEPOT #1105       | \$108.82           |                 |
| 199363  | 621-7501-551.21-07 | KARDS INC                      | SERVICE VEHICLE PARTS    | \$4,412.20         | \$4,412.20      |
| 199371  | 621-7501-551.21-07 | LAND AIR ASSOCIATES            | EQUIPMENT MAINTENANCE    | \$485.00           | \$485.00        |
| 199374  | 621-7501-551.31-51 | LEACH ENTERPRISES INC          | VEH MAINTENANCE SUPPLY   | \$220.70           | \$385.97        |
|         |                    |                                | VEH MAINTENANCE SUPPLY   | \$125.16           |                 |
|         |                    |                                | VEH MAINTENANCE SUPPLY   | \$40.11            |                 |
| 199379  | 621-7501-551.31-51 | LIEBOVICH STEEL & ALUMINUM CO  | VEH MAINTENANCE SUPPLY   | \$179.85           | \$179.85        |
| 199388  | 621-7501-551.31-51 | MC ALLISTER EQUIPMENT CO       | VEH MAINTENANCE SUPPLY   | \$762.72           | \$762.72        |
| 199400  | 621-7501-551.21-07 | MORTON GROVE AUTOMOTIVE WEST   | EQUIPMENT MAINTENANCE    | \$185.00           | \$185.00        |
| 199401  | 621-7501-551.31-51 | MOTION INDUSTRIES              | VEH MAINTENANCE SUPPLY   | \$20.00            | \$4.00          |
|         |                    |                                | VEH MAINTENANCE SUPPLY   | \$4.00             |                 |
|         |                    |                                | VEH MAINTENANCE SUPPLY   | (\$20.00)          |                 |
| 199404  | 621-7501-551.22-02 | MUNICIPAL FLEET MANAGERS ASSOC | FLEET MANAGER'S DUES     | \$30.00            | \$30.00         |
| 199406  | 621-7501-551.31-51 | NAPA HEIGHTS AUTOMOTIVE        | VEH MAINTENANCE SUPPLY   | \$94.99            | \$94.99         |
| 199409  | 621-7501-551.21-07 | NORTHWEST AUTO WASH            | CAR WASHES               | \$631.35           | \$631.35        |
| 199412  | 621-7501-551.31-51 | NORTHWEST ELECTRICAL SUPPLY CO | SUPPLIES                 | \$9.92             | \$9.92          |
| 199430  | 621-7501-551.21-07 | RACEWAY CAR WASH               | CAR WASHES               | \$294.00           | \$294.00        |
| 199445  | 621-7501-551.31-51 | SASE COMPANY INC               | VEH MAINTENANCE SUPPLY   | \$977.60           | \$977.60        |
| 199448  | 621-7501-551.31-51 | SCRUBBER CITY INC              | VEH MAINTENANCE SUPPLY   | \$378.27           | \$378.27        |
| 199449  | 621-7501-551.31-65 | SHERWIN ACE HARDWARE           | HAND TOOLS-POWER/NON POW | \$7.99             | \$7.99          |
| 199452  | 621-7501-551.31-85 | SNAP ON INDUSTRIAL TOOLS       | TOOLS                    | \$21.00            | \$21.00         |
| 199456  | 621-7501-551.31-51 | STANDARD EQUIPMENT CO          | VEH MAINTENANCE SUPPLY   | \$601.08           | \$2,083.79      |
|         |                    |                                | VEH MAINTENANCE SUPPLY   | \$172.34           |                 |
|         |                    |                                | VEH MAINTENANCE SUPPLY   | \$75.66            |                 |
|         |                    |                                | VEH MAINTENANCE SUPPLY   | \$238.21           |                 |
|         |                    |                                | VEH MAINTENANCE SUPPLY   | \$1,141.26         |                 |
|         |                    |                                | VEH MAINTENANCE SUPPLY   | (\$144.76)         |                 |

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| Check #           | Account Number     | Payee                  | Description 1          | Transaction Amount | Total Trans Amt |
|-------------------|--------------------|------------------------|------------------------|--------------------|-----------------|
| 199467            | 621-7501-551.31-51 | TERMINAL SUPPLY CO     | VEH MAINTENANCE SUPPLY | \$127.06           | \$495.22        |
|                   |                    |                        | VEH MAINTENANCE SUPPLY | \$153.28           |                 |
|                   |                    |                        | VEH MAINTENANCE SUPPLY | \$214.88           |                 |
|                   | 621-7501-551.31-65 |                        | CONNECTORS             | \$430.65           | \$430.65        |
| 199483            | 621-7501-551.30-35 | WALMAN OPTICAL CO      | SAFETY GLASSES         | \$59.30            | \$59.30         |
| 199484            | 621-7501-551.31-51 | WENTWORTH TIRE SERVICE | TIRES                  | \$511.64           | \$511.64        |
| 199486            | 621-7501-551.31-51 | WHOLESALE DIRECT INC   | VEH MAINTENANCE SUPPLY | \$258.00           | \$284.51        |
|                   |                    |                        | VEH MAINTENANCE SUPPLY | \$26.51            |                 |
| Total Division:   |                    |                        |                        | \$18,725.94        |                 |
| Total Department: |                    |                        |                        | \$18,725.94        |                 |
| TOTAL ALL FUNDS:  |                    |                        |                        | \$949,889.99       |                 |



**Item:** 2016 Resurfacing Program

**Department:** Engineering Department

### **BACKGROUND:**

Over the past several months, the Staff Pavement Committee developed a plan to resurface approximately seven miles of asphalt streets and continue to complete concrete panel replacement in the Campbell St/Woodridge Ln/Derbyshire Ln neighborhood for the 2016 Resurfacing Program.

Bids were duly advertised and publicly opened on April 25, 2016. Two bids were received.

|                             | <u>Base Bid</u> | <u>Alt.B</u> |
|-----------------------------|-----------------|--------------|
| <u>Total</u>                |                 |              |
| Arrow Road Construction     | \$3,856,714.50  | \$108,310.60 |
| \$3,965,025.10              |                 |              |
| A Lamp Concrete Contractors | \$4,086,823.00  | \$78,620.00  |
| \$4,165,443.00              |                 |              |
| Engineer's Estimate         | \$4,031,473.65  | \$124,283.00 |
| \$4,155,756.65              |                 |              |

Alternate bids were also included for the rear parking lot of Fire Station No. 4. Alternate B pricing is based on the bidder receiving the entire contract.

Funding sources budgeted for this project include \$4,900,000 in the Capital Projects Fund. Additional funds were also allocated by the Public Works Department for water and sewer maintenance (\$58,000).

The Reconstruction Program backlog was taken into consideration by the Pavement Committee during the selection process for the Resurfacing Program. The Pavement Committee strongly considered the possibility of using a portion of the available funding to augment the Reconstruction Program. The design and Engineer's Estimate for several of the streets identified for reconstruction is nearing completion. The Pavement Committee will be assessing this information within the next week or two and will then determine if a portion of the available funding should be used toward to the Reconstruction Program, or if additional streets will be added to the Resurfacing Program at a later date.

## **RECOMMENDATION:**

It is recommended that the Village Board award the bid to and authorize the execution of a contract with Arrow Road Construction, Inc. in the amount of \$3,965,025.10 for the 2016 Resurfacing Program and Fire Station #4 parking lot renovation. Arrow Road Construction has successfully performed the resurfacing program for the Village for the past several years.

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### **Bid Section**

|                                 |                                                                                                       |
|---------------------------------|-------------------------------------------------------------------------------------------------------|
| Item:                           | 2016 Resurfacing Program                                                                              |
| Bid Opening Date:               | April 25, 2016                                                                                        |
| Account Numbers:                | 401-5001-571-5030 ST9008 Resurfacing Program 505-9001-571-5025 SW9001 Water Rehab/Replacement Program |
| Total Budget for Specific Item: | 401-5001-571-5030 ST9008 \$4,900,000 505-9001-571-5025 SW9001 \$58,000                                |
| Bid Amount:                     | \$3,965,025.10                                                                                        |



**Item:** Resolution - Intergovernmental Agreement - Metropolitan Water Reclamation District of Greater Chicago

**Department:** PW/Legal

### **BACKGROUND**

Staff is proposing approval of the attached Intergovernmental Agreement (IGA) in order to participate in Metropolitan Water Reclamation District's (MWRD) free rain barrel program.

MWRD's rain barrel program allows municipalities to order rain barrels complete with connection hardware and home delivery for our residents at no cost. As a form of green infrastructure, rain barrels are designed to capture and reuse rain water. The water captured by rain barrels can be used to water plants and wash cars at any time regardless of sprinkling restrictions. Rain barrels provide the added benefit of reducing the amount of water that travels to our storm sewers. This reduction in rain water can help prevent sewer backups and reduce flooding. In our combined sewer areas, rain barrels can reduce the amount of "clean" water that needs to be treated by MWRD's plant. Rain barrels are an easy way to bring environmental stewardship to the community.

As part of the program, the Village would accept the residential orders and when we reach a minimum threshold, we would notify MWRD and relay the addresses for delivery. The Village would be joining 53 other municipalities that are already enrolled in the program.

### **RECOMMENDATION**

It is recommended that the Village Board approve the attached Resolution Approving the Intergovernmental Agreement with the Metropolitan Water Reclamation District of Greater Chicago for the Distribution of Rain Barrels.

---

### **Bid Section**

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

**ATTACHMENTS:**

| <b>Description</b>                                          | <b>Type</b> |
|-------------------------------------------------------------|-------------|
| MWRD - Intergovernmental Agreement -<br>Rain Barrel Program | Resolution  |
| MWRD - Rain Barrel Program                                  | Agreement   |

**A RESOLUTION APPROVING AN**  
**INTERGOVERNMENTAL AGREEMENT WITH**  
**THE METROPOLITAN WATER RECLAMATION**  
**DISTRICT OF GREATER CHICAGO**

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: A certain Intergovernmental Agreement by and between the Village of Arlington Heights, and the Metropolitan Water Reclamation District of Greater Chicago (MWRD), related to the MWRD's Rain Barrel Program, a true and correct copy of which is attached hereto, be and the same is hereby approved.

SECTION TWO: The Village President and Village Clerk are hereby authorized and directed to execute said Intergovernmental Agreement on behalf of the Village of Arlington Heights.

SECTION THREE: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 2nd day of May, 2016.

ATTEST:

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

AGREEMENTRES: Intergovernmental Agreement Metropolitan Water Reclamation District

**INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE VILLAGE OF  
ARLINGTON HEIGHTS AND THE METROPOLITAN WATER RECLAMATION  
DISTRICT OF GREATER CHICAGO FOR THE DISTRIBUTION OF RAIN BARRELS**

**THIS INTERGOVERNMENTAL AGREEMENT** (hereinafter the “Agreement”) entered into, by and between the Metropolitan Water Reclamation District of Greater Chicago, a unit of local government and body corporate and politic, organized and existing under the laws of the State of Illinois (hereinafter the “District”) and the Village of Arlington Heights, a municipal corporation and home rule unit of government organized and existing under Article VII, Section 6 of the 1970 Constitution of the State of Illinois (hereinafter the “Village”).

**WITNESSETH:**

**WHEREAS**, on November 17, 2004, the Illinois General Assembly passed Public Act 093-1049 (hereinafter the “Act”); and

**WHEREAS**, the Act declares that stormwater management in Cook County shall be under the general supervision of the District; and

**WHEREAS**, the Act, as amended, specifically authorizes the District to plan, implement, and finance regional and local activities relating to stormwater management in Cook County; and

**WHEREAS**, one component of the District’s stormwater management program includes green infrastructure, which hereinafter shall mean the range of stormwater control measures that use plant/soil systems, permeable pavement, stormwater harvest and reuse, or native landscaping to store, infiltrate, and/or evapotranspire stormwater and reduce flows to the sewer systems or to surface waters as more fully set forth at 415 ILCS 56/5; and

**WHEREAS**, the District has committed to developing an enhanced rain barrel distribution program (“Rain Barrel Program”), in conformance with Appendix E, Section II(A) of a certain consent decree entered into in United States, et al., v. Metropolitan Water Reclamation District of Greater Chicago, Case No. 1:11-cv-08859 (N.D. Ill. 2014)(“Consent Decree”), and the District’s formal commitment herein is intended to satisfy that obligation; and

**WHEREAS**, on April 17, 2014, the District’s Board of Commissioners adopted a Rain Barrel Program Policy (“Rain Barrel Program”) that is intended to satisfy certain requirements of the Consent Decree, and as part of the Policy, the District intends to develop a Municipal Distribution Network of its Rain Barrel Program as further set forth herein; and

**WHEREAS**, on May 21, 2015, the District’s Board of Commissioners adopted amendments to its Rain Barrel Program designed to encourage greater participation and distribution of rain barrels; and

**WHEREAS**, under the Rain Barrel Program, the District shall provide rain barrels designed to capture and use rain water to residences throughout its service area; and

**WHEREAS**, the distribution of rain barrels through the Rain Barrel Program may be approached more effectively, economically, and comprehensively, with the Village, and the District cooperating and using their joint efforts and resources; and

**WHEREAS**, the Village is located, wholly or partly, within the boundaries of Cook County; and

**WHEREAS**, the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, and Section 10 of Article VII of the Illinois Constitution, allow and encourage intergovernmental cooperation; and

**WHEREAS**, on May 21, 2015, the District's Board of Commissioners authorized the District to enter into an intergovernmental agreement, in substantially the same form as this intergovernmental agreement, with units of local government throughout the District's service area; and

**WHEREAS**, on \_\_\_\_\_, 2015, the Village's Board of Trustees authorized the Village to enter into an intergovernmental agreement with the District; and

**NOW THEREFORE**, in consideration of the matters set forth, the mutual covenants and agreements contained in this agreement and, for other good and valuable consideration, the Village and District hereby agree as follows:

#### **ARTICLE 1. INCORPORATION OF RECITALS**

The recitals set forth above are incorporated herein by reference and made a part hereof.

#### **ARTICLE 2. SCOPE OF WORK**

1. The scope of this Agreement will include the District providing rain barrels, connection hardware and delivery at no cost, to the homes of residents in the Village (hereinafter the "Project"), as more fully set forth in Exhibit 1.
2. The District is expressly and intentionally not providing any assistance for the installation and operation of the rain barrel other than an instruction pamphlet, in a form substantially similar to the one attached hereto as Exhibit 2.
3. In order for the Village to be eligible to participate in this Rain Barrel Program, on behalf of its residents, the Village agrees to perform the following requirements:
  - a. place all rain barrel orders on behalf of residents using a form provided by the District; and

- b. obtain informed written consent from each resident receiving rain barrels allowing and agreeing to the District's limited access to their property solely for the purpose of delivering the rain barrel(s); and
- c. within one year of the date of this Agreement, the Municipality shall report back to the District with the number of rain barrels distributed, and cooperate with the District in the conducting of a post installation survey.

The documents setting forth an explanation of the Rain Barrel Program and needing to be signed by the Village and its residents, prior to free rain barrels being distributed, are attached hereto as Exhibit 1. In order to encourage as wide a distribution of rain barrels as possible, the maximum number of rain barrels to be distributed per home is four.

- 4. The Village shall return to the District all rain barrels that were delivered by the District in connection with the Rain Barrel Program but for any reason whatsoever were not installed or were subsequently disconnected from a resident's home.

### **ARTICLE 3. PERMITS AND FEES**

- 1. Federal, State, and County Requirements. In the event any federal, state or local permits are required, the Village shall obtain all such permits required by law in connection with the Rain Barrel Program, and shall assume any costs in procuring said permits. Additionally, the Village shall obtain all consents and approvals required by federal, state, and/or county regulations in connection with the Rain Barrel program, and shall assume any costs incurred in procuring all such consents and approvals.
- 2. Maintenance. The Village shall obtain any and all permits necessary for the performance of any maintenance work associated with the improvements in connection with the Rain Barrel Program, and in accordance with Article 5 of this Agreement.

### **ARTICLE 4. INSPECTION AND MAINTENANCE**

The District shall have the right (including any necessary right of access) in conjunction with the Village to conduct a joint annual inspection of the installed rain barrels upon reasonable notice to the Village and the homeowner(s).

### **ARTICLE 5. EFFECTIVE DATE**

This Agreement becomes effective on the date that the last signature is affixed hereto.

## **ARTICLE 6. DURATION**

Subject to the terms and conditions of Article 2 and Article 10, Section 4, this Agreement shall remain in full force and effect for perpetuity.

## **ARTICLE 7. NON-ASSIGNMENT**

Neither party may assign its rights or obligations hereunder without the written consent of the other party.

## **ARTICLE 8. WAIVER OF PERSONAL LIABILITY**

No official, employee, or agent of either party to this Agreement shall be charged personally by the other party with any liability or expenses of defense incurred as a result of the exercise of any rights, privileges, or authority granted herein, nor shall he or she be held personally liable under any term or provision of this Agreement, or because of a party's execution or attempted execution of this Agreement, or because of any breach of this Agreement.

## **ARTICLE 9. INDEMNIFICATION**

The Village shall defend, indemnify, and hold harmless the District, its Commissioners, officers, employees, and other agents ("District Party") from liabilities of every kind, including losses, damages and reasonable costs, payments and expenses (such as, but not limited to, court costs and reasonable attorneys' fees and disbursements), claims, demands, actions, suits, proceedings, judgments or settlements, any or all of which are asserted by any individual, private entity, or public entity against the District Party and arise out of or are in any way related to: (1) the distribution, installation and use of rain barrels through the Rain Barrel Program within the corporate limit of the Village within Cook County; or (2) the exercise of any right, privilege, or authority granted to the Village under this Agreement.

## **ARTICLE 10. REPRESENTATIONS OF THE VILLAGE**

The Village covenants, represents, and warrants as follows:

1. By submitting an application on behalf of its residents for rain barrel(s), the Village represents that it has the full authority and permission from the homeowner(s) and that such permission includes:
  - a. the right of the District, or its vendor, to deliver the rain barrel(s) to the individual homeowner, including but not necessarily limited to reasonable access to the homeowner's real property for purposes of delivering the rain barrel(s); and
  - b. that the Village and the District may access the homeowner's property to conduct a joint annual inspection of the installed rain barrels upon reasonable notice to the recipient of the rain barrel(s).

2. The individuals signing this Agreement and all other documents executed on behalf of the Village are duly authorized to sign same on behalf of and to bind the Village;
3. The execution and delivery of this Agreement, consummation of the transactions provided for herein, and the fulfillment of the terms hereof will not result in any breach of any of the terms or provisions of or constitute a default under any agreement of the Village or any instrument to which the Village is bound or any judgment, decree, or order of any court or governmental body or any applicable law, rule, or regulation; and
4. The Village acknowledges and accepts that the Rain Barrel Program being offered by the District is a voluntary program, wherein the Village residents are receiving complimentary rain barrels and as such, the District may discontinue the Rain Barrel Program at any time, without notice and without obligation to provide any additional rain barrels.

#### **ARTICLE 11. REPRESENTATIONS OF THE DISTRICT**

The District covenants, represents, and warrants as follows:

1. The District has full authority to execute, deliver, and perform or cause to be performed this Agreement;
2. The individuals signing this Agreement and all other documents executed on behalf of the District are duly authorized to sign same on behalf of and to bind the District; and
3. The execution and delivery of this Agreement, consummation of the transactions provided for herein, and the fulfillment of the terms hereof will not result in any breach of any of the terms or provisions of or constitute a default under any agreement of the District or any instrument to which the District is bound or any judgment, decree, or order of any court or governmental body or any applicable law, rule, or regulation.

#### **ARTICLE 12. DISCLAIMERS**

This Agreement is not intended, nor shall it be construed, to confer any rights, privileges, or authority not permitted by Illinois law. Nothing in this Agreement shall be construed to establish a contractual relationship between the District and any party other than the Village.

#### **ARTICLE 13. WAIVERS**

Whenever a party to this Agreement by proper authority waives the other party's performance in any respect or waives a requirement or condition to performance, the waiver so granted, whether express or implied, shall only apply to the particular instance and shall not be

deemed a waiver for subsequent instances of the performance, requirement, or condition. No such waiver shall be construed as a modification of this Agreement regardless of the number of times the performance, requirement, or condition may have been waived.

#### **ARTICLE 14. SEVERABILITY**

If any provision of this Agreement is held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability will not affect any other provisions of this Agreement, and this Agreement will be construed as if such invalid, illegal, or unenforceable provision has never been contained herein. The remaining provisions will remain in full force and will not be affected by the invalid, illegal, or unenforceable provision or by its severance. In lieu of such illegal, invalid, or unenforceable provision, there will be added automatically as part of this Agreement a provision as similar in its terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.

#### **ARTICLE 15. DEEMED INCLUSION**

Provisions required (as of the effective date) by law, ordinances, rules, regulations, or executive orders to be inserted in this Agreement are deemed inserted in this Agreement whether or not they appear in this Agreement or, upon application by either party, this Agreement will be amended to make the insertions. However, in no event will the failure to insert such provisions before or after this Agreement is signed prevent its enforcement.

#### **ARTICLE 16. ENTIRE AGREEMENT**

This Agreement, and any exhibits or riders attached hereto, shall constitute the entire agreement between the parties. No other warranties, inducements, considerations, promises, or interpretations shall be implied or impressed upon this Agreement that are not expressly set forth herein.

#### **ARTICLE 17. AMENDMENTS**

This Agreement shall not be amended unless it is done so in writing and signed by the authorized representatives of both parties.

#### **ARTICLE 18. REFERENCES TO DOCUMENTS**

All references in this Agreement to any exhibit or document shall be deemed to include all supplements and/or authorized amendments to any such exhibits or documents to which both parties hereto are privy.

#### **ARTICLE 19. JUDICIAL AND ADMINISTRATIVE REMEDIES**

The parties agree that this Agreement and any subsequent Amendment shall be governed by, and construed and enforced in accordance with, the laws of the State of Illinois in all respects, including matters of construction, validity, and performance. The parties further agree

that the proper venue to resolve any dispute which may arise out of this Agreement is the appropriate Court of competent jurisdiction located in Cook County, Illinois.

This Agreement shall not be construed against a party by reason of who prepared it. Each party agrees to provide a certified copy of the ordinance, bylaw, or other authority to evidence the reasonable satisfaction of the other party that the person signing this Agreement for such party is authorized to do so and that this Agreement is a valid and binding obligation of such party. The parties agree that this Agreement may be executed in quadruplicate.

The rights and remedies of the District or the Village shall be cumulative, and election by the District or the Village of any single remedy shall not constitute a waiver of any other remedy that such party may pursue under this Agreement.

#### **ARTICLE 20. NOTICES**

Unless otherwise stated in this Agreement, any and all notices given in connection with this Agreement shall be deemed adequately given only if in writing and addressed to the party for whom such notices are intended at the address set forth below. All notices shall be sent by personal delivery, UPS, Fed Ex or other overnight messenger service, first class registered or certified mail, postage prepaid, return receipt requested, or by facsimile. A written notice shall be deemed to have been given to the recipient party on the earlier of (a) the date it is hand-delivered to the address required by this Agreement; (b) with respect to notices sent by mail, two days (excluding Sundays and federal holidays) following the date it is properly addressed and placed in the U.S. Mail, with proper postage prepaid; or (c) with respect to notices sent by facsimile, on the date sent, if sent to the facsimile number(s) set forth below and upon proof of delivery as evidenced by the sending fax machine. The name of this Agreement i.e., INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE VILLAGE OF ARLINGTON HEIGHTS AND THE METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO FOR THE DISTRIBUTION OF RAIN BARRELS must be prominently featured in the heading of all notices sent hereunder.

Any and all notices referred to in this Agreement, or that either party desires to give to the other, shall be addressed as set forth in Article 20, unless otherwise specified and agreed to by the parties:

#### **ARTICLE 21. REPRESENTATIVES**

Immediately upon execution of this Agreement, the following individuals will represent the parties as a primary contact and receipt of notice in all matters under this Agreement:

For the District

Director of Maintenance & Operations  
Metropolitan Water Reclamation District  
100 East Erie Street  
Chicago, Illinois 60611  
Phone: (312) 751-7905  
FAX: (312) 751-5681

For the Village

Mayor  
Village of Arlington Heights  
33 South Arlington Heights Road  
Arlington Heights, Illinois 60005  
Phone: (847) 368-5100  
FAX: \_\_\_\_\_

Each party agrees to promptly notify the other party of any change in its designated representative, which notice shall include the name, address, telephone number and fax number of the representative for such party for the purpose hereof.

**IN WITNESS WHEREOF**, the Metropolitan Water Reclamation District of Greater Chicago and the Village of Arlington Heights, the parties hereto, have each caused this Agreement to be executed in quadruplicate by their duly authorized officers, duly attested and their seals hereunto affixed.

VILLAGE OF ARLINGTON HEIGHTS

BY: \_\_\_\_\_  
Thomas W. Hayes, Mayor

DATE: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Rebecca Hume, Village Clerk

DATE: \_\_\_\_\_

**METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

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Chairman of the Committee on Finance      Date

---

Executive Director      Date

ATTEST:

---

Clerk      Date

APPROVED AS TO OPERATIONS, AND TECHNICAL MATTERS:

---

Assistant Director of Maintenance & Operations      Date

---

Director of Maintenance & Operations      Date

APPROVED AS TO FORM AND LEGALITY:

---

Head Assistant Attorney      Date

---

General Counsel      Date

# **EXHIBIT 1**

**Metropolitan Water Reclamation District of Greater Chicago**

# **Rain Barrel Program**

*A component of the District's Green Infrastructure Program*

## **I. PROGRAM DESCRIPTION**

Rain Barrels are a form of green infrastructure that are designed to capture and reuse rain water. The largest benefit of rain barrel use is achieved by disconnecting the roof runoff from the system and installing rain barrels to reuse water. Roofs comprise 41% of the impervious surface in Cook County. Many of these surfaces are directly connected to the public drainage system.

The goal of the Metropolitan Water Reclamation District of Greater Chicago's (District's) Rain Barrel Program is removing the direct load from entering the sewer system, reducing basement backups, and reducing combined sewer overflow volume, overland flooding, and infiltration and inflow. The District believes the value of keeping water out of the system will benefit the community.

The District's Rain Barrel Program will utilize three distribution networks throughout its service-delivery area to distribute and promote the use of rain barrels. These networks are described in Section II. Each rain barrel distributed will display a specially-designed label that summarizes the environmental benefits of using rain barrels (see Attachment A).

## **II. DISTRIBUTION NETWORKS**

The three networks that will be utilized to distribute rain barrels are: municipalities, community groups/non-governmental organizations and campus- type facilities.

### **A. Municipalities**

Cook County has 129 communities within the District's service area. Each community will be encouraged to adopt the Rain Barrel Program as its own. This program is contingent on funding approval by the Board of Commissioners on an annual basis. Until otherwise indicated, the Program will provide free rain barrels to residents who live in the District's service area.

Municipalities are required to enroll in this free program via an Intergovernmental Agreement (IGA). Once an IGA is signed, municipalities may order rain barrels, connection hardware, and delivery for their residents from the District's vendor at no cost to the municipality. The District will cover the cost of the rain barrels, the connection hardware and home delivery as the District has a contract with a vendor in place; the vendor will furnish and deliver rain barrels, and municipal partners will be

provided with an email address and telephone number that can be used to order the rain barrels for delivery to residents. Distribution will be limited to a maximum of four rain barrels per home.

The District will provide the following templates for municipalities to use:

- **Sample letter and rain barrel reservation form** – The letter and form can be adapted and mailed to residents; the form is designed to collect the information needed to place an order on the resident's behalf.
- **Sample brochure that can incorporate your logo** – Upon request, the District will provide municipalities with a supply of brochures imprinted with their municipal logo.
- **Generic press release** – The language in this generic press release can be used in newsletters, on websites or submitted to local publications.

#### B. Community Groups/Non-Governmental Organizations

Cook County has many community groups and non-governmental organizations (NGOs) that work to educate residents about stormwater management, green infrastructure and environmental improvement. Community groups and NGOs will have access to the District's rain barrel program. To enroll in this free program, they will be asked to sign a Memorandum of Understanding (MOU). Once the MOU is signed, the community group/NGO may order rain barrels, connection hardware, and delivery for their constituents from the District at no cost to the community group/NGO.

In order to participate, the community group or NGO must:

- Submit a plan to the District describing the utilization of rain barrels;
- Provide detailed ordering information to the District ;
- Periodically ensure proper installation of rain barrels;
- Ensure proper education, care and maintenance of the rain barrels;
- Provide a follow-up report on rain barrel distribution. The report should include the following information:
  - email addresses of constituents receiving the rain barrel(s)
  - street addresses where rain barrels were installed
  - number of rain barrels installed, with a maximum of four rain barrels per home or location
  - a brief report of project successes and/or lessons learned in implementing the project.

#### C. Campus-Type Facilities

Campus-type facilities include: schools, municipal properties (i.e. town halls, libraries, park district facilities, fire and police stations, garage/outbuilding), churches,

community centers, senior centers, hospitals and clinics. The District will provide free rain barrels to any such facility committed to be a community partner and good steward of stormwater. The facility representative should contact the District regarding execution of a template IGA or MOU and to complete an appropriate application which shall include at a minimum:

- Size of campus
- Number of rain barrels requested
- Percent of downspouts intercepted
- Any other additional stormwater controls implemented on the site

After the rain barrels have been delivered and installed, the facility representative should submit a post-implementation plan or "As-Built" document that provides at minimum:

- addresses and locations where rain barrels were installed
- number of rain barrels installed
- a brief report of project successes and/or lessons learned in implementing the project.

### **III. MARKETING AND PROMOTION**

In addition to providing technical assistance to residents, municipalities, community groups/non-governmental organizations and campus-type facilities on the proper use of rain barrels, a combination of tools will be provided by the District's Office of Public Affairs to promote and market rain barrels to the distribution networks. The tools include the District website, community outreach, public service announcements, email campaigns, press releases, promotion on social media, a rain barrel installation video and distribution of brochures.

Templates for applying for free rain barrels will be provided. In addition, the District can provide materials that utilize logos from the municipalities, community groups/non-governmental organizations and campus-type facilities for program purposes. The District will assign a District liaison to interested municipalities, community groups/non-governmental organizations and campus-type facilities. The liaison can provide assistance and direction during program implementation.

District Commissioners will also play a role in the marketing and promotion of the Rain Barrel Program. Commissioners may use and distribute rain barrels at community events as a means of educating and informing the public about the importance of green infrastructure, promoting the District's Rain Barrel Program, and instructing on proper installation. Upon request of each rain barrel for such events, Commissioners will provide the date, location, and purpose of the event for which the rain barrel(s) is/are being used, acknowledging by signature that the use and distribution is in compliance with the District's Ethics Ordinance policy on political activity.

#### **IV. PROGRAM PERFORMANCE**

The District's Maintenance and Operations Department will continue to administer the Rain Barrel Program in cooperation with Engineering and Public Affairs. An assigned resident engineer will administer the rain barrel contract, coordinate deliveries, and document distribution for reporting purposes. The resident engineer will collect the addresses and number of rain barrels delivered and installed. The Office of Public Affairs will document marketing, community outreach and technical assistance and submit this information to the resident engineer for inclusion in an annual report.

#### **V. LABEL**

A label will be affixed to every rain barrel distributed (see Attachment A). The label summarizes the environmental benefits of using rain barrels and green infrastructure.

#### **VI. FORMS**

Draft forms pertaining to this program are attached and will be modified to include information pertaining to the specific participating municipality, community group/non-governmental organization or campus-type facility:

1. Municipal and Community Group/NGO Ordering Instructions - Attachment B
2. Resident Application Form – Attachment C

## Attachment A

SAVE WATER    PREVENT FLOODING    IMPROVE WATER QUALITY

55 GALLON  
FROST-PROOF  
RECYCLED

# Rain Barrel

including:  
MOSQUITO SCREEN  
OVERFLOW DRAIN  
SPIGOT

**This rain barrel is part of the Metropolitan Water Reclamation District of Greater Chicago's green infrastructure program.**

Green infrastructure helps prevent flooding and improve water quality by keeping clean water out of the sewer system.



**Use water from your rain barrel to wash your car, water your garden or lawn, or wash your pet. Do not drink water from a rain barrel.**  
For installation instructions and more information, visit [mwr.org](http://mwr.org).  
Find the MWRD on Facebook and Twitter and show off your rain barrel!

**Attachment B**



# **MWRD Rain Barrel Program**

## **Municipal and Community Group/Non-Governmental Organization Ordering Instructions**

Municipalities and Community Groups/Non-Governmental Organizations in the District's service area may order free rain barrels for their residents.

To qualify for free rain barrels, residents must either live in a municipality that has signed an Intergovernmental Agreement with the District or request them through an organization that has signed a Memorandum of Understanding with the District.

If the resident meets the above criteria, then the municipality or community group/non-governmental organization may call 815-735-9583 or email [sales@upcycle-products.com](mailto:sales@upcycle-products.com) to order rain barrels\*; please write **MWRD Rain Barrel Program** in the subject line.

The following resident information will be required for delivery:

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone number** \_\_\_\_\_

**Email address** \_\_\_\_\_

**Number of rain barrels** \_\_\_\_\_

**Color requested (indicate #)** \_\_\_\_ Terra Cotta \_\_\_\_ Blue \_\_\_\_ Black \_\_\_\_ Gray

**Desired delivery days/times** \_\_\_\_\_

\*A maximum of four rain barrels may be ordered per location.  
Bulk deliveries will continue to be made to organizations and agencies wishing to purchase rain barrels at cost from the District.

Need more information? Visit [www.mwrd.org](http://www.mwrd.org) or call (312) 751-6633.

Attachment C

# Free Rain Barrel Program Municipal Application Form for Residents

We are pleased to offer free rain barrels to our residents. Please complete the information needed for delivery.

## Resident's information:

Name: \_\_\_\_\_  
(Please print)

Home address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Number of rain barrels requested: \_\_\_\_\_

Rain Barrel Color (indicate #): \_\_\_\_ Terra Cotta \_\_\_\_ Blue \_\_\_\_ Black \_\_\_\_ Gray

Desired delivery days/times: \_\_\_\_\_

# **EXHIBIT 2**

# Installing Your Rain Barrel

**Required tools:** Hacksaw, tape measure, goggles, gloves, pen or pencil

**Recommended materials:** 7'-10' garden hose, concrete blocks and/or pressure treated wood

## 1. Place the Barrel

Rain barrels need to be located near a downspout and on level, pervious (water-absorbing - not paved) ground. Your rain barrel will overflow during heavy rain. Be sure you can direct overflow to pervious ground and away from your (and your neighbor's) home.

Placing your rain barrel on a stable platform will help increase water pressure and make it easier to use a watering can or bucket. Concrete blocks or pressure-treated wood work well for platforms. A full rain barrel weighs approximately 500 pounds, so make sure the platform is sturdy!

If you have a favorite watering can, adjust your platform to make sure it will fit comfortably under the spigot.

## 2. Measure and Cut

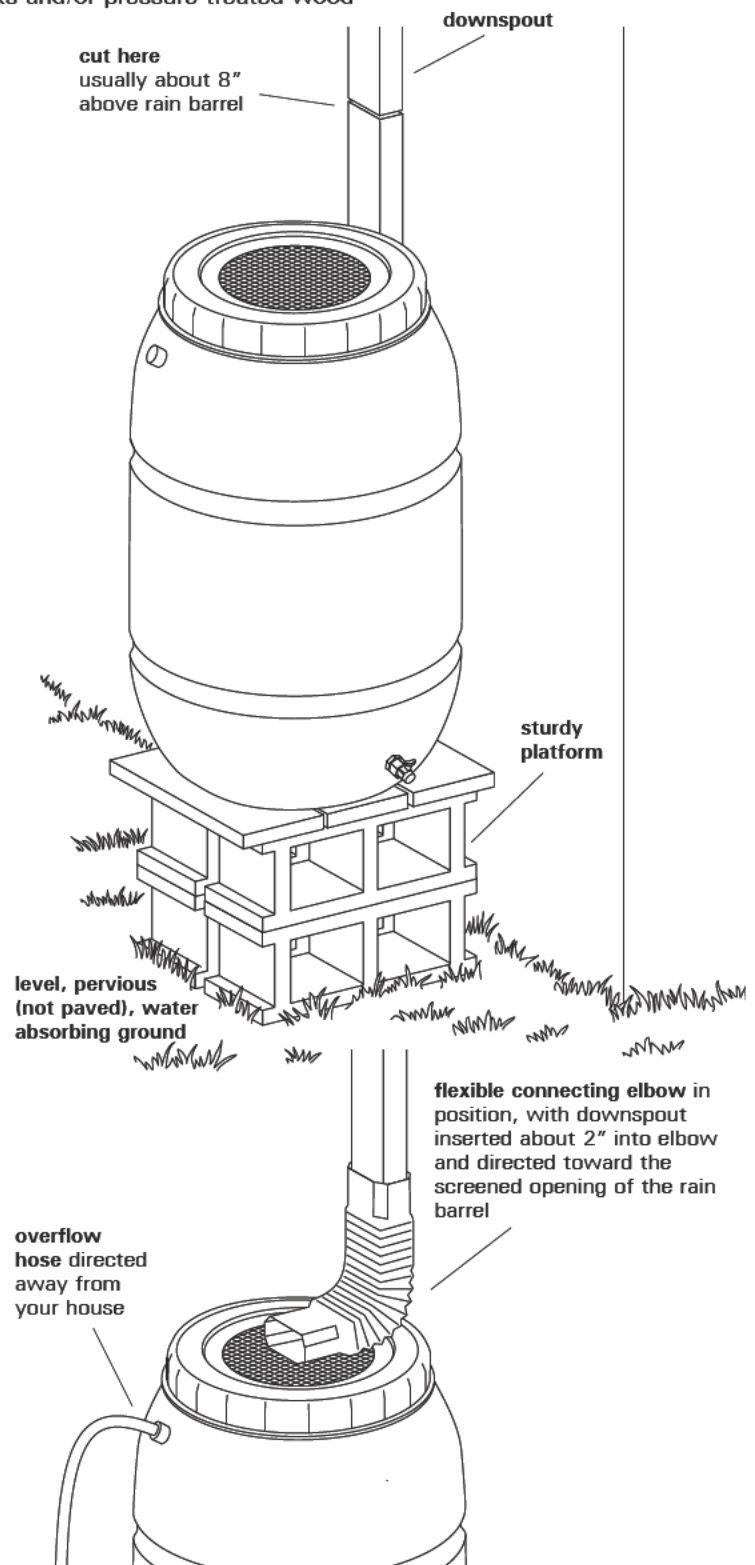
Once your rain barrel is in place, position the flexible elbow (included with your rain barrel) on the barrel and next to the downspout to determine where to cut. The elbow should be aimed at the screened opening on the top of the rain barrel, and the downspout must be inserted about 2" into the elbow. For most installations, it works well to cut the downspout about 8" above the top of the barrel. Keep in mind that the downspout will need to be inserted a couple inches into the connecting elbow. Mark the downspout with a pen or pencil where you will be cutting it.

Once you are sure where to cut, put on your safety goggles and gloves and cut the downspout with a hacksaw.

## 3. Connect

Connect the flexible elbow to the cut downspout by inserting the downspout into the elbow and positioning it so water will flow into your rain barrel. Connect a garden hose to the overflow fitting and direct it away from your house. Depending on the location of your rain barrel and your yard, this hose may need to be at least 7'-10' long.

Cap off the old downspout location on the ground to prevent it from becoming an animal's nest or clogged with debris.



## Metropolitan Water Reclamation District of Greater Chicago

[mwrdd.org](http://mwrdd.org)

Disclaimer: With proper installation, maintenance and use, your rain barrel should function properly. The Metropolitan Water Reclamation District of Greater Chicago assumes no liability for the installation, maintenance or use of your rain barrel. We are not responsible for any rain barrel malfunction; property damage or injury associated with your rain barrel malfunction; property damage or injury associated with your rain barrel, its accessories or contents.

# Maintaining and Using Your Rain Barrel

You can use rain barrel water to wash your car, water your lawn, or clean work boots and tools. Rain barrel water is naturally free of chlorine, lime, and calcium, and some gardeners swear their plants prefer it.

Rain barrel water is runoff from your roof, so do not drink it or use it for bathing! Disconnect your rain barrel if you need to use a moss killer on your roof. Wait for a few rainy days before reconnecting your rain barrel to allow the moss killer to rinse away. Do not use rain barrel water on plants if your home has a copper roof or gutters.

## Oh No, Overflow!

Don't worry, your rain barrel is meant to overflow once it is full. Overflow water will spill from the opening on the top and the overflow fitting. Connect a hose to the overflow fitting to direct the water away from your house. You can also connect a second rain barrel to the first one using the included connecting hose and double the amount of water captured before it overflows.

Check on your rain barrel when it is raining to make sure the overflow is not causing flooding or flowing into your neighbor's property. If your rain barrel is properly installed on a pervious surface, overflow water should be absorbed into the ground. If you see water pooling on your property, consider installing a rain garden, which is a type of landscaping designed to absorb water.

## Regular Maintenance

Regularly check your gutters, downspouts, rain barrel water intake screen, rain barrel mosquito screen and rain barrel spigot for leaks, obstructions or debris. Also, confirm that the lid is secure so children and animals cannot fall into the rain barrel.

## Winterizing

Drain your rain barrel before temperatures drop below freezing and keep the spigot open in the winter so water does not accumulate and freeze.

You can also turn it upside down or bring it inside to ensure no water accumulates in the barrel.

## Preventing Mosquitoes

Your rain barrel comes with a mosquito-proof screen under the lid. When the mosquito netting is intact, and there are no leaks where mosquitoes can enter the barrel, your rain barrel should be mosquito-free.

Remove accumulated water from the top of the barrel every 3-4 days during the rainy season. Mosquitoes need at least 4 days of standing water to develop larvae.

If you believe mosquitoes may be breeding in your rain barrel, empty it completely and let it dry out to kill all mosquitoes.

If you want to customize the appearance of your rain barrel, you can

## Paint Your Rain Barrel

Follow these steps to paint your rain barrel:

1. Wash it thoroughly with soapy water to remove any dust or dirt.
2. Once the barrel is dry, apply a plastic primer designed to adhere to polyethylene plastic. Follow the instructions for the primer, including safety precautions.

Note: Don't skip this step. Primer is important! Paint will not stick to a rain barrel without primer, and house paint primers will not adhere well to rain barrel plastic.

3. Gently buff the primer surface with fine sandpaper to remove any glossy areas.
4. Paint the barrel with artist's acrylic paint. Acrylic paint is durable and won't chip or crack as easily as other paints.
5. Allow several days for the paint to dry completely and apply a clear spray sealant to protect your artwork. Follow the instructions for the spray sealant, including safety precautions. This will protect your work of art from the elements.



**Item:** Resolution - License Agreement for Outdoor Eating Area -  
LaTasca Tapas Restaurant

**Department:** Planning/Legal

### **BACKGROUND**

La Tasca located at 25 W. Davis Street has submitted an application to renew their outdoor dining on the public sidewalk along the Vail Avenue and Davis Street frontage of their restaurant consistent with last year's approval.

Chapter 28, Section 5.1-14.2 allows the use of public sidewalks for outdoor eating cafes subject to certain criteria. Because this request is to use public sidewalk, which requires a License Agreement, and to serve alcohol on that public sidewalk, review and approval by the Village Board is required. In the past, the agreement was a one year license - the proposed agreement is for three years.

The request from La Tasca is in accordance with the more relaxed requirements approved by the Village Board in May, 2014. La Tasca is delineating the dining area through the use of planters/fencing with openings that allow for a shared walkway for pedestrians, restaurants, patrons, and restaurant servers.

The application has been reviewed by the appropriate departments and meets all requirements. La Tasca has provided the appropriate insurance provisions and signed the License Agreement.

### **RECOMMENDATION**

It is recommended that the Village Board approve the Resolution Approving a License Agreement for outdoor dining at La Tasca for three years.

---

### **Bid Section**

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

**ATTACHMENTS:**

**Description**

LaTasca - License Agreement - Outdoor  
Dining Area

LaTasca - License Agreement

**Type**

Resolution

Agreement

**A RESOLUTION APPROVING A  
LICENSE AGREEMENT WITH  
THE OWNER OF LA TASCA TAPAS RESTAURANT**

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That a License Agreement by and between the Village of Arlington Heights and Danny Barbarigos, to allow La Tasca Tapas Restaurant to utilize the public sidewalk directly in front of the restaurant seasonally as an outdoor eating area through October 31, 2019, true and correct copy of which is attached hereto, be and the same is approved.

SECTION TWO: The Village President and Village Clerk are hereby authorized and directed to execute the License Agreement on behalf of the Village of Arlington Heights.

SECTION THREE: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 2nd day of May, 2016.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

## **LICENSE AGREEMENT**

THIS LICENSE AGREEMENT ("Agreement") entered into between the Village of Arlington Heights, a municipal corporation of the County of Cook, State of Illinois ("Village") and Danny Barbarigos, ("Licensee"); and

WHEREAS, the Village is the owner of right-of-way ("Site"), located directly adjacent to 25 W. Davis Street in the Village of Arlington Heights; and

WHEREAS, Licensee is the owner of La Tasca Tapas Restaurant, a restaurant located at 25 W. Davis Street, in the Village of Arlington Heights; and

WHEREAS, the Licensee's restaurant is located directly adjacent to the Site; and

WHEREAS, Licensee has requested permission from the Village to use the Site solely for the purposes described herein,

NOW THEREFORE, in consideration of ten dollars and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, and the mutual covenants contained herein, the Parties agree as follows:

1. The Village grants the Licensee a license to use the Site for an outdoor eating area, as set forth on Exhibit A, which is attached and made a part of this Agreement. The Licensee understands and agrees that the Site is on public-right-of-way and, as such, may be utilized by individuals not utilizing the Licensee's facility.

2. Recognizing that the use of the Site is seasonal, the term of this Agreement shall be for the period commencing on the date set forth above and terminating October 31, 2019, with the understanding that in each year of this Agreement the outdoor eating area shall not begin until April 1 of that year. While this is a three year agreement, the ability to have an outdoor eating area in each of the years is dependent upon Licensee's receipt of an annual permit from the Village and providing valid proof of insurance.

Each year, as part of the permit review process, the Village, in its sole discretion, will determine upon receipt and review of appropriate documentation and prior history whether a subsequent permit will be granted. If the Village determines that a permit will not be granted for another year, it will notify the Licensee in writing of the termination of this License Agreement.

3. The Licensee will obtain any required permits and licenses and pay all required fees.

4. The Licensee acknowledges that it has physically inspected the Site completely and thoroughly and accepts possession in an "as-is, where-is" condition.

5. The Licensee agrees to keep the Site in a safe, clean, and hazard-free condition throughout its possession. It is expressly understood that the Licensee will be placing planters, tables and chairs on the Site and that these will not be attached in any way to the Site. During hours when the Licensee is not open for business, the Site shall be kept in an aesthetic orderly manner and the tables and chairs shall not be stacked.

The Licensee further understands that the Village assumes no responsibility whatsoever for any injury or damage that may occur in any way from any of the items or furnishings the Licensee places on the Site, regardless of whether the damage or injury occurs on the Site or elsewhere.

6. The Licensee agrees that the Village shall have no liability whatsoever with respect to the Site throughout the term of this Agreement. Licensee shall be responsible for all loss or damage to the Site and to any persons or property therein, regardless of cause, excluding any loss or damage arising out of the negligence or willful misconduct of the Village and its agents and employees.

7. The Licensee will and does hereby agree to defend, indemnify, save and hold harmless the Village of and from all claims, loss damage, injury, causes and actions, suits of whatever nature for personal injury, including death resulting therefrom, and property damage arising out of, resulting from, or in connection with the use or operation, including without limitation, making of improvements, if any, of the Site, or any acts in connection with such use or operation, whether by the Licensee, or a contractor, if any contracting with Licensee, or any invitee, guest, workman, agent or employee of the Licensee. The Licensee further agrees to defend, indemnify, save and hold harmless the Village of and from all claims, loss damage, injury, causes and actions, suits of whatever nature that may occur in any way from any of the furnishings the Licensee places on the Site, regardless of whether the damage or injury occurs on the Site or elsewhere.

8. A default shall occur if the Licensee fails to pay any sum of money (whether the license fee or any other amount due to the Village) when due, if the Licensee's liquor license is revoked by the Village, or if the Licensee fails to comply with any other provision of this Agreement or the Village Code and such failure continues for 30 days after the date of written notice from the Village to the Licensee specifying the nature of the default.

Upon or after any default, this Agreement is terminated without any further notice. The Licensee may re-enter the Site and remove all property from the Site at the Licensee's sole expense.

9. Upon the expiration of the Term or the early termination of this Agreement for any reason, the Village may, in addition to any other rights granted herein, re-enter the Site and remove all property from the Site, storing such property at the Licensee's sole expense.

10. The Licensee agrees that it will, at its expense, obtain insurance to cover its liability hereunder, with the following minimum amounts:

Commercial General Liability:

|                                   |                            |
|-----------------------------------|----------------------------|
| Bodily Injury and Property Damage | \$1,000,000 per occurrence |
| Combined                          | \$2,000,000 aggregate      |

|                           |                |
|---------------------------|----------------|
| Personal Injury Liability | BFGL aggregate |
|---------------------------|----------------|

|                       |                       |
|-----------------------|-----------------------|
| Worker's Compensation | Statutory (\$100,000) |
|-----------------------|-----------------------|

|                      |           |
|----------------------|-----------|
| Employer's Liability | \$500,000 |
|----------------------|-----------|

Umbrella Excess Liability:

Special coverage shall be \$1,000,000 over primary insurance

All underlying coverage needs to be included in the Umbrella or Excess Liability policy. Any exclusions or exceptions must be noted on the certificate of insurance.

The Licensee agrees that it will name the Village as Additional Insured in the general liability policies of insurance required herein (which may include a combination of underlying and umbrella coverage) with respect to the Site and the use, operation, and possession thereof and that it will provide to the Village the appropriate insurance policy endorsement evidencing compliance.

12. The Licensee agrees to use and operate the Site in complete compliance with all local codes, ordinances, and governmental rules and regulations. The Licensee specifically understands that all outdoor activity on the Site must be concluded no later than 11:00 p.m. The Licensee further understands that it is the responsibility of the Licensee to ensure that no one leaves the Site with any alcoholic beverages. The Licensee also agrees to take any action necessary should the Village notify the Licensee of complaints of excessive noise emanating from the Licensee's use of the Site.

13. The Village, at all times during the Term, shall have the right to enter the Site at any reasonable time to inspect the Site.

14. The Village shall not, by reason of this Agreement or any of its provisions, in any way become the landlord of the Licensee, or in any way become a partner of or joint venture with the Licensee in the conduct of its business.

15. The Licensee acknowledges that this Agreement is not a lease and that it has no rights under the Illinois Forcible Entry and Detainer Law.

16. This Agreement shall be construed in accordance with the laws of the State of Illinois.

17. All notices required under this Agreement shall be deemed sufficiently given or served if delivered personally or if sent by receipted delivery to:

Village of Arlington Heights  
Village Manager  
33 S. Arlington Heights Road  
Arlington Heights, IL 60005

La Tasca Tapas Restaurant  
Danny Barbarigos  
25 W. Davis Street  
Arlington Heights, IL 60005

19. If any term, covenant, or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term, covenant, or provision to persons or circumstances other than those to which it is held invalid or unenforceable shall not be affected, and each term, covenant, and condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers this \_\_\_\_ day of \_\_\_\_\_, 2016.

La Tasca Tapas Restaurant

Danny Barbarigos  
Danny Barbarigos

Sec/owner  
Title

4-20-16  
Date

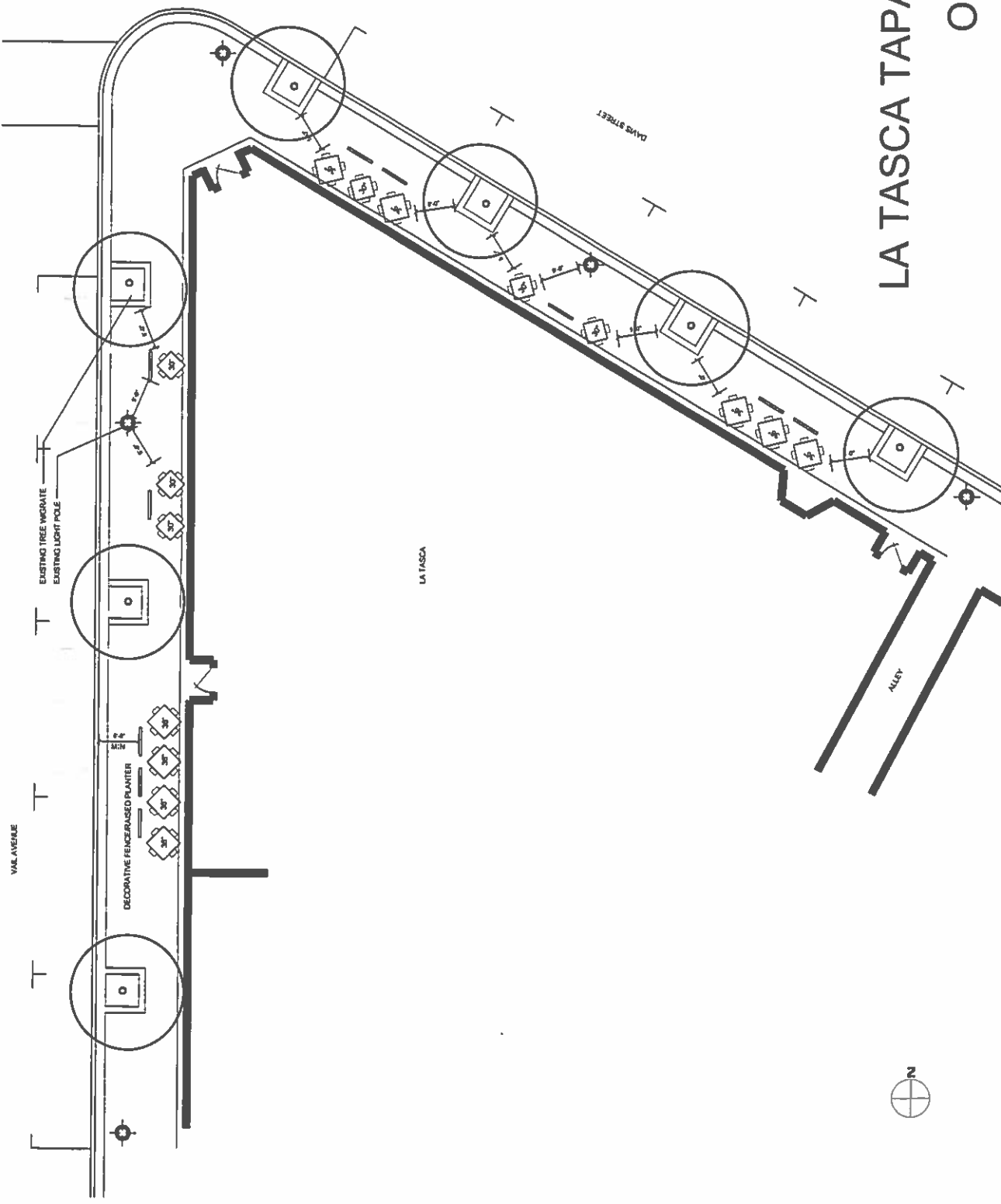
Attest:  
Linda M. [Signature]

Village of Arlington Heights

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Attest:  
\_\_\_\_\_



# LA TASCA TAPAS RESTAURANT OUTDOOR DINING



**Item:** Resolution - License Agreement for Outdoor Eating Area - Javier's Sabor Mexicano Restaurant

**Department:** Planning/Legal

### **BACKGROUND**

Javier's located at 8 W. Miner Street has submitted an application to renew their outdoor dining on the public sidewalk along the Miner Street frontage of their restaurant consistent with last year's approval.

Chapter 28, Section 5.1-14.2 allows the use of public sidewalks for outdoor eating cafes subject to certain criteria. Because this request is to use public sidewalk, which requires a License Agreement, and to serve alcohol on that public sidewalk, review and approval by the Village Board is required. In the past, the agreement was a one year license - the proposed agreement is for three years.

The request from Javier's is in accordance with the more relaxed requirements approved by the Village Board in May, 2014. Javier's is delineating the dining area through the use of decorative fencing.

The application has been reviewed by the appropriate departments and meets all requirements. Javier's has provided the appropriate insurance provisions and signed the License Agreement.

### **RECOMMENDATION**

It is recommended that the Village Board approve the Resolution Approving a License Agreement with Javier's for three years.

---

### **Bid Section**

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

### **ATTACHMENTS:**

**Description****Type**

Javier's - License Agreement - Outdoor  
Dining Area

Resolution

Javier's - License Agreement

Agreement

**A RESOLUTION APPROVING A  
LICENSE AGREEMENT WITH  
JAVIER'S SABOR MEXICANO RESTAURANT**

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That a License Agreement by and between the Village of Arlington Heights and Javier Villarreal, to allow Javier's Sabor Mexicano Restaurant to utilize the public sidewalk directly in front of the restaurant seasonally as an outdoor eating area through October 31, 2019, a true and correct copy of which is attached hereto, is approved.

SECTION TWO: The Village President and Village Clerk are hereby authorized and directed to execute the License Agreement on behalf of the Village of Arlington Heights.

SECTION THREE: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 2nd day of May, 2016.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

## LICENSE AGREEMENT

THIS LICENSE AGREEMENT ("Agreement") entered into between the Village of Arlington Heights, a municipal corporation of the County of Cook, State of Illinois ("Village") and Javier Villarreal, ("Licensee"); and

WHEREAS, the Village is the owner of right-of-way ("Site"), located directly in front of 8 W. Miner Street in the Village of Arlington Heights; and

WHEREAS, Licensee is the owner of Javier's, a restaurant located at 8 W. Miner Street in the Village of Arlington Heights; and

WHEREAS, the Licensee's restaurant is located directly adjacent to the Site; and

WHEREAS, Licensee has requested permission from the Village to use the Site solely for the purposes described herein,

NOW THEREFORE, in consideration of ten dollars and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, and the mutual covenants contained herein, the Parties agree as follows:

1. The Village grants the Licensee a license to use the Site for an outdoor eating area, as set forth on Exhibit A, which is attached and made a part of this Agreement. The Licensee understands and agrees that the Site is on public-right-of-way and, as such, may be utilized by individuals not utilizing the Licensee's facility.

2. Recognizing that the use of the Site is seasonal, the term of this Agreement shall be for the period commencing on the date set forth above and terminating October 31, 2019, with the understanding that in each year of this Agreement the outdoor eating area shall not begin until April 1 of that year. While this is a three year agreement, the ability to have an outdoor eating area in each of the years is dependent upon Licensee's receipt of an annual permit from the Village and providing valid proof of insurance.

Each year, as part of the permit review process, the Village, in its sole discretion, will determine upon receipt and review of appropriate documentation and prior history whether a subsequent permit will be granted. If the Village determines that a permit will not be granted for another year, it will notify the Licensee in writing of the termination of this License Agreement.

3. The Licensee will obtain any required permits and licenses and pay all required fees.

4. The Licensee acknowledges that it has physically inspected the Site completely and thoroughly and accepts possession in an "as-is, where-is" condition.

5. The Licensee agrees to keep the Site in a safe, clean, and hazard-free condition throughout its possession. It is expressly understood that the Licensee will be placing planters, tables and chairs on the Site and that these will not be attached in any way to the Site. During hours when the Licensee is not open for business, the Site shall be kept in an aesthetic orderly manner and the tables and chairs shall not be stacked.

The Licensee further understands that the Village assumes no responsibility whatsoever for any injury or damage that may occur in any way from any of the items or furnishings the Licensee places on the Site, regardless of whether the damage or injury occurs on the Site or elsewhere.

6. The Licensee agrees that the Village shall have no liability whatsoever with respect to the Site throughout the term of this Agreement. Licensee shall be responsible for all loss or damage to the Site and to any persons or property therein, regardless of cause, excluding any loss or damage arising out of the negligence or willful misconduct of the Village and its agents and employees.

7. The Licensee will and does hereby agree to defend, indemnify, save and hold harmless the Village of and from all claims, loss damage, injury, causes and actions, suits of whatever nature for personal injury, including death resulting therefrom, and property damage arising out of, resulting from, or in connection with the use or operation, including without limitation, making of improvements, if any, of the Site, or any acts in connection with such use or operation, whether by the Licensee, or a contractor, if any contracting with Licensee, or any invitee, guest, workman, agent or employee of the Licensee. The Licensee further agrees to defend, indemnify, save and hold harmless the Village of and from all claims, loss damage, injury, causes and actions, suits of whatever nature that may occur in any way from any of the furnishings the Licensee places on the Site, regardless of whether the damage or injury occurs on the Site or elsewhere.

8. A default shall occur if the Licensee fails to pay any sum of money (whether the license fee or any other amount due to the Village) when due, if the Licensee's liquor license is revoked by the Village, or if the Licensee fails to comply with any other provision of this Agreement or the Village Code and such failure continues for 30 days after the date of written notice from the Village to the Licensee specifying the nature of the default.

Upon or after any default, this Agreement is terminated without any further notice. The Licensee may re-enter the Site and remove all property from the Site at the Licensee's sole expense.

9. Upon the expiration of the Term or the early termination of this Agreement for any reason, the Village may, in addition to any other rights granted herein, re-enter the Site and remove all property from the Site, storing such property at the Licensee's sole expense.

10. The Licensee agrees that it will, at its expense, obtain insurance to cover its liability hereunder, with the following minimum amounts:

Commercial General Liability:

|                                   |                            |
|-----------------------------------|----------------------------|
| Bodily Injury and Property Damage | \$1,000,000 per occurrence |
| Combined                          | \$2,000,000 aggregate      |

|                           |                |
|---------------------------|----------------|
| Personal Injury Liability | BFGL aggregate |
|---------------------------|----------------|

|                       |                       |
|-----------------------|-----------------------|
| Worker's Compensation | Statutory (\$100,000) |
|-----------------------|-----------------------|

|                      |           |
|----------------------|-----------|
| Employer's Liability | \$500,000 |
|----------------------|-----------|

Umbrella Excess Liability:

Special coverage shall be \$1,000,000 over primary insurance

All underlying coverage needs to be included in the Umbrella or Excess Liability policy. Any exclusions or exceptions must be noted on the certificate of insurance.

The Licensee agrees that it will name the Village as Additional Insured in the general liability policies of insurance required herein (which may include a combination of underlying and umbrella coverage) with respect to the Site and the use, operation, and possession thereof and that it will provide to the Village the appropriate insurance policy endorsement evidencing compliance.

12. The Licensee agrees to use and operate the Site in complete compliance with all local codes, ordinances, and governmental rules and regulations. The Licensee specifically understands that all outdoor activity on the Site must be concluded no later than 11:00 p.m. The Licensee further understands that it is the responsibility of the Licensee to ensure that no one leaves the Site with any alcoholic beverages. The Licensee also agrees to take any action necessary should the Village notify the Licensee of complaints of excessive noise emanating from the Licensee's use of the Site.

13. The Village, at all times during the Term, shall have the right to enter the Site at any reasonable time to inspect the Site.

14. The Village shall not, by reason of this Agreement or any of its provisions, in any way become the landlord of the Licensee, or in any way become a partner of or joint venture with the Licensee in the conduct of its business.

15. The Licensee acknowledges that this Agreement is not a lease and that it has no rights under the Illinois Forcible Entry and Detainer Law.

16. This Agreement shall be construed in accordance with the laws of the State of Illinois.

17. All notices required under this Agreement shall be deemed sufficiently given or served if delivered personally or if sent by receipted delivery to:

Village of Arlington Heights  
Village Manager  
33 S. Arlington Heights Road  
Arlington Heights, IL 60005

Javier's Sabor Mexicano  
Javier Villarreal  
8 W. Miner Street  
Arlington Heights, IL 60005

19. If any term, covenant, or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term, covenant, or provision to persons or circumstances other than those to which it is held invalid or unenforceable shall not be affected, and each term, covenant, and condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers this \_\_\_\_ day of \_\_\_\_\_, 2016.

Javier's

Village of Arlington Heights

Javi Villarreal

President

Title

4/25/16

Date

Attest:

Maul Borja

\_\_\_\_\_

Title

Date

Attest:

\_\_\_\_\_





**Item:** Resolution - License Agreement for Outdoor Eating Area -  
Cortland's Garage Tavern & Grill

**Department:** Planning/Legal

### **BACKGROUND**

Cortland's Garage located at 1 N. Vail Avenue has submitted an application for outdoor dining on the public sidewalk along the Campbell Street frontage of their restaurant.

Chapter 28, Section 5.1-14.2 allows the use of public sidewalks for outdoor eating cafes subject to certain criteria. Because this request is to use public sidewalk, which requires a License Agreement, and to serve alcohol on that public sidewalk, review and approval by the Village Board is required.

The request from Cortland's Garage is in accordance with the more relaxed requirements approved by the Village Board in May, 2014. Cortland's is delineating the dining area through the use of planters/fencing with openings that allow for a shared walkway for pedestrians, restaurants, patrons, and restaurant servers.

The application has been reviewed by the appropriate departments and meets all requirements. Cortland's has provided the appropriate insurance provisions and signed the License Agreement.

### **RECOMMENDATION**

It is recommended that the Village Board approve the Resolution Approving a License Agreement with the Owner of Cortland's Garage located at 1 N. Vail.

---

### **Bid Section**

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

**ATTACHMENTS:**

| <b>Description</b>                       | <b>Type</b> |
|------------------------------------------|-------------|
| Courtland's Garage - License Agreement   | Resolution  |
| Courtland's Garage - Outdoor Eating Area | Agreement   |

**A RESOLUTION APPROVING A  
LICENSE AGREEMENT WITH  
CORTLAND'S GARAGE TAVERN & GRILL**

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That a license agreement by and between the Village of Arlington Heights and Brian Roginski allowing Cortland's Garage Tavern & Grill, located at 1 N. Vail Avenue, to utilize the public sidewalk directly in front of the restaurant seasonally as an outdoor eating area through October 31, 2019, a true and correct copy of which is attached hereto, be and the same is hereby approved.

SECTION TWO: The Village President and Village Clerk are hereby authorized and directed to execute the License Agreement on behalf of the Village of Arlington Heights.

SECTION THREE: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 2nd day of May, 2016.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

## **LICENSE AGREEMENT**

THIS LICENSE AGREEMENT ("Agreement") entered into between the Village of Arlington Heights, a municipal corporation of the County of Cook, State of Illinois ("Village") and Brian Roginski, ("Licensee"); and

WHEREAS, the Village is the owner of right-of-way ("Site"), located directly adjacent to 1 N. Vail Avenue in the Village of Arlington Heights; and

WHEREAS, Licensee is the owner of Cortland's Garage, a restaurant located at 1 N. Vail Avenue, in the Village of Arlington Heights; and

WHEREAS, the Licensee's restaurant is located directly adjacent to the Site; and

WHEREAS, Licensee has requested permission from the Village to use the Site solely for the purposes described herein,

NOW THEREFORE, in consideration of ten dollars and other good and valuable consideration, the receipt and sufficiency of which is acknowledged, and the mutual covenants contained herein, the Parties agree as follows:

1. The Village grants the Licensee a license to use the Site for an outdoor eating area, as set forth on Exhibit A, which is attached and made a part of this Agreement. The Licensee understands and agrees that the Site is on public-right-of-way and, as such, may be utilized by individuals not utilizing the Licensee's facility.

2. Recognizing that the use of the Site is seasonal, the term of this Agreement shall be for the period commencing on the date set forth above and terminating October 31, 2019, with the understanding that in each year of this Agreement the outdoor eating area shall not begin until April 1 of that year. While this is a three year agreement, the ability to have an outdoor eating area in each of the years is dependent upon Licensee's receipt of an annual permit from the Village and providing valid proof of insurance.

Each year, as part of the permit review process, the Village, in its sole discretion, will determine upon receipt and review of appropriate documentation and prior history whether a subsequent permit will be granted. If the Village determines that a permit will not be granted for another year, it will notify the Licensee in writing of the termination of this License Agreement.

3. The Licensee will obtain any required permits and licenses and pay all required fees.

4. The Licensee acknowledges that it has physically inspected the Site completely and thoroughly and accepts possession in an “as-is, where-is” condition.

5. The Licensee agrees to keep the Site in a safe, clean, and hazard-free condition throughout its possession. It is expressly understood that the Licensee will be placing planters, tables and chairs on the Site and that these will not be attached in any way to the Site. During hours when the Licensee is not open for business, the Site shall be kept in an aesthetic orderly manner and the tables and chairs shall not be stacked.

The Licensee further understands that the Village assumes no responsibility whatsoever for any injury or damage that may occur in any way from any of the items or furnishings the Licensee places on the Site, regardless of whether the damage or injury occurs on the Site or elsewhere.

6. The Licensee agrees that the Village shall have no liability whatsoever with respect to the Site throughout the term of this Agreement. Licensee shall be responsible for all loss or damage to the Site and to any persons or property therein, regardless of cause, excluding any loss or damage arising out of the negligence or willful misconduct of the Village and its agents and employees.

7. The Licensee will and does hereby agree to defend, indemnify, save and hold harmless the Village of and from all claims, loss damage, injury, causes and actions, suits of whatever nature for personal injury, including death resulting therefrom, and property damage arising out of, resulting from, or in connection with the use or operation, including without limitation, making of improvements, if any, of the Site, or any acts in connection with such use or operation, whether by the Licensee, or a contractor, if any contracting with Licensee, or any invitee, guest, workman, agent or employee of the Licensee. The Licensee further agrees to defend, indemnify, save and hold harmless the Village of and from all claims, loss damage, injury, causes and actions, suits of whatever nature that may occur in any way from any of the furnishings the Licensee places on the Site, regardless of whether the damage or injury occurs on the Site or elsewhere.

8. A default shall occur if the Licensee fails to pay any sum of money (whether the license fee or any other amount due to the Village) when due, if the Licensee’s liquor license is revoked by the Village, or if the Licensee fails to comply with any other provision of this Agreement or the Village Code and such failure continues for 30 days after the date of written notice from the Village to the Licensee specifying the nature of the default.

Upon or after any default, this Agreement is terminated without any further notice. The Licensee may re-enter the Site and remove all property from the Site at the Licensee’s sole expense.

9. Upon the expiration of the Term or the early termination of this Agreement for any reason, the Village may, in addition to any other rights granted herein, re-enter the Site and remove all property from the Site, storing such property at the Licensee's sole expense.

10. The Licensee agrees that it will, at its expense, obtain insurance to cover its liability hereunder, with the following minimum amounts:

Commercial General Liability:

|                                   |                            |
|-----------------------------------|----------------------------|
| Bodily Injury and Property Damage | \$1,000,000 per occurrence |
| Combined                          | \$2,000,000 aggregate      |

|                           |                |
|---------------------------|----------------|
| Personal Injury Liability | BFGL aggregate |
|---------------------------|----------------|

|                       |                       |
|-----------------------|-----------------------|
| Worker's Compensation | Statutory (\$100,000) |
|-----------------------|-----------------------|

|                      |           |
|----------------------|-----------|
| Employer's Liability | \$500,000 |
|----------------------|-----------|

Umbrella Excess Liability:

Special coverage shall be \$1,000,000 over primary insurance

All underlying coverage needs to be included in the Umbrella or Excess Liability policy. Any exclusions or exceptions must be noted on the certificate of insurance.

The Licensee agrees that it will name the Village as Additional Insured in the general liability policies of insurance required herein (which may include a combination of underlying and umbrella coverage) with respect to the Site and the use, operation, and possession thereof and that it will provide to the Village the appropriate insurance policy endorsement evidencing compliance.

12. The Licensee agrees to use and operate the Site in complete compliance with all local codes, ordinances, and governmental rules and regulations. The Licensee specifically understands that all outdoor activity on the Site must be concluded no later than 11:00 p.m. The Licensee further understands that it is the responsibility of the Licensee to ensure that no one leaves the Site with any alcoholic beverages. The Licensee also agrees to take any action necessary should the Village notify the Licensee of complaints of excessive noise emanating from the Licensee's use of the Site.

13. The Village, at all times during the Term, shall have the right to enter the Site at any reasonable time to inspect the Site.

14. The Village shall not, by reason of this Agreement or any of its provisions, in any way become the landlord of the Licensee, or in any way become a partner of or joint venture with the Licensee in the conduct of its business.

15. The Licensee acknowledges that this Agreement is not a lease and that it has no rights under the Illinois Forcible Entry and Detainer Law.

16. This Agreement shall be construed in accordance with the laws of the State of Illinois.

17. All notices required under this Agreement shall be deemed sufficiently given or served if delivered personally or if sent by receipted delivery to:

Village of Arlington Heights  
Village Manager  
33 S. Arlington Heights Road  
Arlington Heights, IL 60005

Cortland's Garage  
Brian Roginski  
1 N. Vail Avenue  
Arlington Heights, IL 60005

19. If any term, covenant, or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term, covenant, or provision to persons or circumstances other than those to which it is held invalid or unenforceable shall not be affected, and each term, covenant, and condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers this 27 day of April, 2016.

Cortland's Garage

Village of Arlington Heights

Brian Roginski  
Owner / Manager  
Title

4/27/16  
Date

Attest:

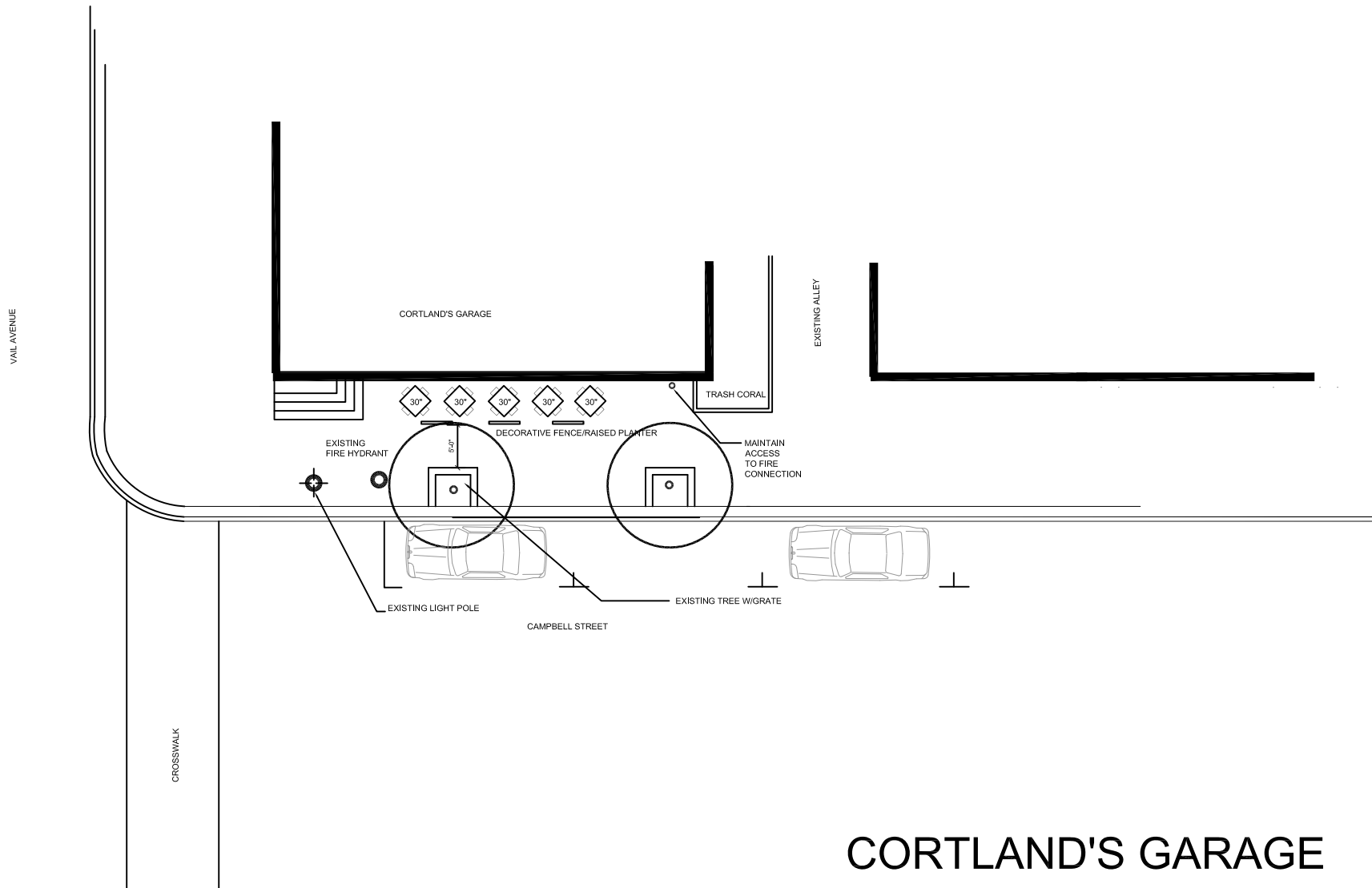
[Signature]

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_



# CORTLAND'S GARAGE OUTDOOR DINING



**Item:** Ordinance - Amendment to PUD - 1415 S. Arlington Heights Road

**Department:** Planning/Legal

An Ordinance Approving Amendment to Planned Unit Development Ordinance  
Numbers 77-005 and 95-055  
(Northwest Gastroenterologists, 1415 S. Arlington Heights Road)

---

### **Bid Section**

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

### **ATTACHMENTS:**

| <b>Description</b>                               | <b>Type</b> |
|--------------------------------------------------|-------------|
| Amendment to PUD - Northwest Gastroenterologists | Ordinance   |

**AN ORDINANCE APPROVING AMENDMENT TO**  
**PLANNED UNIT DEVELOPMENT ORDINANCE NUMBERS**  
**ORDINANCE NUMBERS 77-005 AND 95-055**

WHEREAS, the President and Board of Trustees of the Village of Arlington Heights have passed and approved Ordinance Numbers 77-005 and 95-055, approving and amending a planned unit development, for the property located at 1415 South Arlington Heights Road, Arlington Heights, Illinois; and

WHEREAS, the Plan Commission of the Village of Arlington Heights, in Petition Number 16-003, pursuant to notice, on March 23, 2016, conducted a public hearing on a request for approval of amendments to Planned Unit Development Ordinance Numbers 77-005 and 95-055; and

WHEREAS, the President and Board of Trustees have considered the report and recommendations of the Plan Commission and have determined that authorizing and granting the requests, subject to certain conditions hereinafter described, is in the best interests of the Village,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That the Planned Unit Development for 1415 South Arlington Heights Road, approved and amended in Ordinance Numbers 77-005 and 95-055, is hereby amended to allow a 1,612 square foot expansion for a medical office, for the property legally described as:

Lots 1 and 2 in Caporale's Subdivision of part of the Northeast  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  of Section 9 and part of the Northwest  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  of Section 10, Township 41 North, Range 11, East of the Third Principal Meridian according to the Plat thereof recorded September 6, 1995, as Document Number 95592247, in Cook County, Illinois.

P.I.N. 08-10-300-127

and commonly described as 1415 South Arlington Heights Road, Arlington Heights, Illinois.

SECTION TWO: That the property shall be developed in accordance with the following plans:

The following plans dated April 2, 2015 with revisions through December 15, 2015, have been prepared by Architectural Planning & Services, Ltd.:

**Cover Page**, consisting of sheet G001;  
**Existing Floor Plan**, consisting of sheet EC1;  
**Existing Elevations**, consisting of sheet EC2;  
**Proposed Floor Plan**, consisting of sheet A101;  
**Proposed Roof Plan**, consisting of sheet A102;  
**Proposed Building Elevations & Trash Enclosure**, consisting of sheet A201;

The following plans dated April 2, 2015 with revisions through December 15, 2015, have been prepared by W-T Civil Engineering, LLC:

**Title Sheet**, consisting of sheet T-1.0;  
**Site Demolition Plan**, consisting of sheet C-1.0;;  
**Site Geometric/Development Plan**, consisting of sheet C-2.0;  
**Site Grading Plan**, consisting of sheet C-3.0;;  
**Site Utility Plan**, consisting of sheet C-4.0;  
**Stormwater Pollution Prevention Plan**, consisting of sheet C-5.0;  
**Construction Details**, consisting of sheets C-6.0 and C-6.1;  
**Project Specifications**, consisting of sheets C-7.0 and C-7.1;

The following plans dated April 2, 2015 with revisions through December 15, 2015, have been prepared by Brusseau Design Group, LLC:

**Landscape Plan**, consisting of sheet LS1;  
**Detailed Landscape Plan**, consisting of sheet LS2;  
**Details and Specifications**, consisting of sheet LS3,

copies of which are on file with the Village Clerk and available for inspection.

SECTION THREE: That approval of the amendment to the Planned Unit Development is subject to the following conditions:

1. The Plat of Easement for cross-access and drainage shall be recorded prior to the issuance of a building permit.
2. The detention basin shall be modified to meet the requirements of Metropolitan Water Reclamation District Permit 77-496 and the Petitioner shall verify if Structure #25 includes the required restrictor, which shall meet Code, prior to the issuance of a building permit.
3. An executed on-site utility maintenance agreement shall be provided prior to the issuance of a building permit.

4. The Petitioner shall comply with all Federal, State and Village codes, regulations and policies to which the Petitioner has agreed.

SECTION FOUR: Except as amended by this Ordinance, the remaining provisions of Ordinance Numbers 77-005 and 95-055 shall remain in full force and effect.

SECTION FIVE: That the approval of the amendment to the Planned Unit Development granted in SECTION ONE of this Ordinance shall be effective for a period of no longer than 24 months from the date of this Ordinance, unless construction has begun or such approval has been extended by the President and Board of Trustees during that period.

SECTION SIX: The Director of Building is hereby authorized to issue a permit upon proper application, in accordance with the provisions of this Ordinance and all applicable ordinances of the Village of Arlington Heights.

SECTION SEVEN: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law and shall be recorded in the Office of the Recorder of Cook County, Illinois.

AYES:

NAYS:

PASSED AND APPROVED this 2<sup>nd</sup> day of May, 2016.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

PUD. Northwest Gastroenterologists – 1415 AH Rd Amendment



**Item:** Resolution - Class 6b Assessment Incentive Program - 3860  
Ventura Drive

**Department:** Planning/Legal

### **BACKGROUND**

3860 Ventura LLC is requesting Village approval for a Cook County Class 6b Property Tax Classification relative to 3860 N. Ventura Drive, consisting of one parcel of property. The site has been 100% vacant since September 2014. In order for their prospective tenant, Ark Pharm, to relocate into the building, a Class 6b property tax abatement is being requested. The Village's guidelines for Class 6b applicants are based upon employing at least 25 workers, showing financial benefit to the Village, and a commitment to providing 10% of their property tax savings over the first five years towards the Zero Interest Loan program.

At their current location in Lake County, Ark Pharm employs 13 workers (nine full-time), with plans to grow to as many as 23 employees (19 full-time) in Arlington Heights during the life of the incentive. The applicant does anticipate having a positive financial impact on the Village. Both current and future staff will provide direct and indirect spending to Village businesses. Furthermore, the amount of property tax revenue gained from attracting the businesses with a Class 6b designation, as opposed to allowing the site to remain vacant, is estimated at nearly \$190,000 over the 12-year life of the abatement. The applicant has signed an agreement to provide the Village with 10% of their property tax savings over the first five years of the abatement, in order to help fund the Zero Interest Loan program.

Ark Pharm is an established and growing company looking to set up long-term stability in Arlington Heights. The Class 6b incentive would allow for re-occupancy of a 15,654 square foot industrial facility, reducing industrial vacancy while allowing a new business to locate to the Village and create additional employment opportunities. A detailed summary of the request by 3860 Ventura LLC for a Cook County Class 6b incentive is attached.

### **RECOMMENDATION**

It is recommended that the Village Board approve the attached Resolution Approving Certain Property to Participate in the Cook County Class 6b

Assessment Incentive Program for the property located at 3860 N. Ventura Drive.

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**Bid Section**

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

**ATTACHMENTS:**

**Description**

**Type**

|                                                                  |            |
|------------------------------------------------------------------|------------|
| Class 6b Assessment Incentive Program -<br>3860 N. Ventura Drive | Resolution |
| Application - 3860 Ventura LLC                                   | Exhibits   |

**A RESOLUTION APPROVING CERTAIN**  
**PROPERTY TO PARTICIPATE IN THE COOK**  
**COUNTY CLASS 6b ASSESSMENT INCENTIVE PROGRAM**

WHEREAS, the President and Board of Trustees of the Village of Arlington Heights has reviewed the application for Class 6b property tax status from 3860 Ventura LLC d/b/a Ark Pharm, located at 3860 N. Ventura Drive, Arlington Heights, Illinois, and 3860 Ventura LLC d/b/a Ark Pharm has proven to this Board that such incentive is necessary for development to occur on this specific real estate, and hereby find that said property qualifies for an assessment reduction pursuant to the Cook County Class 6b assessment incentive program,

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That 3860 Ventura LLC d/b/a Ark Pharm, located at 3860 N. Ventura Drive, Arlington Heights, Illinois, and legally described as:

Lot 24 in 53 Park of Commerce, being a subdivision of part of Government Lots 1 and 2 in the West ½ of Section 6, Township 42 North, Range 11 and part of the East ½ of the Southeast ¼ of Section 1, Township 42 North, Range 10 East of the Third Principal Meridian, according to the plat thereof, recorded July 11, 1985 as Document Number 85097888, as corrected by surveyor's Certificates of Correction recorded September 4, 1985 as Document Number 85173204 and November 25, 1985 as Document Number 85296795, in Cook County, Illinois.

P.I.N 03-06-303-009-0000

is approved for participation in the Cook County Class 6b assessment incentive program and the Village of Arlington Heights hereby supports and consents to said property receiving Class 6b status from the Cook County Assessor.

SECTION TWO: The Village Clerk is hereby authorized and directed to file a certified copy of this Resolution with the Cook County Assessor.

SECTION THREE: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 2nd day of May, 2016.

ATTEST:

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

## THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

The review for determination of support for County Tax abatement for the property identified as 3860 N. Ventura Drive will be conducted as follows:

- I. Item by item review as per Village Procedures and Application Form
- II. Synopsis of application
- III. Correlation of application to Comprehensive Plan
- IV. Correlation of application to zoning
- V. State of economy of industry making application
- VI. Site visit summary
- VII. Site specifics of property requesting abatement
- VIII. Relationship of property tax abatement goals to application
- IX. Relationship of Village guidelines to application
- X. Finance Department review
- XI. Adherence to Zero Interest Loan program / economic program requirements
- XII. Department of Planning and Community Development recommendation

This particular approach is being utilized so as to provide ease to Village Administration and Trustees with the review of the application submitted. It is hoped that this method will encourage a realistic understanding of the application and relationship of such to the community and local economy.

### **I. Review Item by Item of Application**

- A) INTRODUCTION: Complete. (Applicant asserts that computations are to the best of its knowledge based on current value.)
- B) PROPERTY DESCRIPTION: Complete. Submitted as Exhibit A.
- C) IDENTIFICATION OF PERSONS: Complete. Submitted as Exhibit D.
- D) PROPERTY USE: Complete. Submitted as Exhibits E, F, G, and H.
- F) TRAFFIC: Complete. Approximately 12 automobiles and one truck will enter/exit the facility on a daily basis. Ventura Drive is the main route of ingress and egress, via Wilke Road. The property offers 36 parking spaces. The business currently employs 13 people, nine of which are full-time and four who are part-time. Over the next ten years, the business expects to employ 23 employees total. This will require 21 standard parking spaces by Code. The business will not utilize any commercial vehicles, adding no

additional parking requirements. The 36 available spaces for are more than adequate for this business use. See Section IV for more information.

- G) EVIDENCE OF NEW CONSTRUCTION: Complete. The applicant plans to repair the building's HVAC system and install air conditioning in the warehouse portion. The estimated cost for this work is approximately \$15,000. Submitted as Exhibit J.
- H) EMPLOYMENT OPPORTUNITIES: Complete. The business currently employs nine full-time workers and four part-time workers. By the end of the life of the Class 6b, the owner anticipates the business to employ 19 full-time staff in addition to the four part-time workers. The applicant does not meet the minimum number of total employees per the application requirements (25). The business does not employ any Arlington Heights residents, which does not meet the application requirement of ten Village residents. The applicant is requesting an exemption from these aspects of the employment requirements of the Village's Class 6b guidelines. Submitted as Exhibit K.
- I) FINANCIAL INFORMATION: Complete. Submitted as Exhibit L.
- J) FISCAL EFFECT: Complete. Submitted as Exhibit M.
- K) OTHER INDUCEMENTS: Complete. No other inducements requested. Submitted as Exhibit N.
- L) JUSTIFICATION: Complete. Submitted as Exhibit O.
- M) OTHER DATA: Complete. Provided copy of renewal application to Cook County, aerial of site, and marketing brochure for property. Submitted as Exhibit C.

## **II. Synopsis**

Applicant wishes to obtain a Cook County Class 6b Property Tax Classification upon which the purchase of the property is contingent. The Class 6b classification is designed to encourage industrial development throughout Cook County by offering a real estate tax incentive for the development of new industrial facilities, the rehabilitation of existing industrial structures, and the industrial reutilization of abandoned buildings. The goal of Class 6b is to attract new industry, stimulate expansion and retention of existing industry and increase employment opportunities.

The site was approved for a Class 6b tax abatement in October 2005 by the Village Board. However, County tax records indicate that the designation was never activated. Therefore, the property has not had its property taxes abated under the Class 6b program. The property at 3860 N. Ventura Drive has not received any other Class 6b approvals before or since. With approval, the property would be assessed at 10% for the next ten years, before rising to 15% in the 11<sup>th</sup> year, and 20% in the 12<sup>th</sup> year. This represents a substantial reduction in the level of assessment and results in significant tax savings. Barring the approval of an incentive renewal, the property would return to paying the standard 25% assessment after the 12<sup>th</sup> year.

In the absence of this incentive, industrial real estate would normally be assessed at 25% of its market value. Currently the industrial/flex vacancy rate in Arlington Heights is 20.4%. Should the property become re-occupied, this would immediately decrease the vacancy rate by 0.3% to 20.1%. (Source: CoStar – April 2016)

### ***Eligibility Requirements***

Real estate is eligible for Class 6b status under the following conditions:

1. The real estate is used primarily for "industrial purposes".
2. There is either: (a) new construction, (b) substantial rehabilitation, or (c) substantial re-occupancy of "abandoned" property.
3. An Eligibility Application and supporting documents have been timely filed with the Office of the Assessor according to deadlines as set forth in the "What Must Be Filed" and "Time for Filing" sections.
4. The municipality in which such real estate is located (or the County Board, if the real estate is located in an unincorporated area) must, by lawful resolution or ordinance, expressly state that it supports and consents to the filing of a Class 6b Application and that it finds Class 6b necessary for development to occur on the subject property.

The applicant wishes to obtain a Cook County Class 6b Property Tax classification. The Law Offices of Liston & Tsantilis filed the original Class 6b application on behalf of the applicant, 3860 Ventura LLC, with Village Staff on March 8, 2016.

### **III. Correlation of Application to Comprehensive Plan**

The General Comprehensive Plan indicates that this property should be research, development, manufacturing and warehouse.

- Warehouse, Packaging, and Distribution 67%
- General Office 33%

This takes into account approximately 10,000 square feet of industrial space and an estimated 5,000 square feet of office space.

### **IV. Correlation of Application to Zoning**

The Zoning Map revised January 1, 2016 designates the relevant parcel as an **M-1 Limited Heavy Manufacturing** zoning district. Within this district warehousing, packaging, and distribution and development are allowed. The proposed use of the subject site falls under the Zoning Code Permitted Use Table as a "Wholesale, and Warehouse Facility", which is permitted outright in M-1 zoning.

As proposed, the site will have a surplus of 17 parking spaces. Currently, Ark Pharm employs 13 people. This is expected to increase to 23 people over the next ten years. The following chart details the proposed parking scenario at 3860 N. Ventura Drive at the end of the incentive:

| Use/Business                          | Code Use                            | Square Feet   | Parking Standard                                       | Employees                  | Vehicles | Parking Req. |
|---------------------------------------|-------------------------------------|---------------|--------------------------------------------------------|----------------------------|----------|--------------|
| Warehouse/<br>Packaging/ Distribution | Wholesale, Storage & Production     | 10,000        | 0.5 spaces per employee;<br>1 space/commercial vehicle | 8                          | 0        | 4            |
| Office                                | Offices - Business and Professional | 5,000         | 1 space/300 SF                                         | 15                         | N/A      | 17           |
|                                       |                                     | <b>15,000</b> |                                                        | <b>SPACES REQUIRED</b>     |          | <b>21</b>    |
|                                       |                                     |               |                                                        | <b>SPACES AVAILABLE</b>    |          | <b>36</b>    |
|                                       |                                     |               |                                                        | <b>SURPLUS / (DEFICIT)</b> |          | <b>15</b>    |

## **V. State of Economy of Industry Making Application**

Ark Pharm is a company that warehouses, packages, and distributes product to the pharmaceutical industry. Such supplies include alcohols and compounds. They do not actually manufacture any of the products. The company is currently based in a 5,000 square foot facility in Libertyville. Due to Ark Pharm's anticipated growth, they need a much larger facility. Despite their interest in 3860 N. Ventura Drive, the anticipated property taxes on the building would make the relocation cost-prohibitive compared to staying in Lake County.

The Village guidelines suggest that the applicant have a minimum employment threshold of 25 employees, and of this total, 10 employees should reside in Arlington Heights. Ark Pharm has a total of nine full-time employees (and four part-time workers) which does not meet the minimum threshold for number of employees. As this falls below the Village's employment criteria for the Class 6b, the company is requesting an exemption from this particular requirement. The company anticipates employing 19 full-time and four part-time employees in the next ten years.

Over the 12-year life of the incentive, the applicant estimates that the property will generate over \$188,000 more in property taxes with the Class 6b designation than if it were to become vacant for the same period. While the building may not remain vacant for 12 more years, the intent of the Class 6b program is to facilitate industrial occupancy as quickly as possible. Even with the abatement, the applicant expects the property to generate \$560,000 in total property tax revenue from 2016-2027.

## **VI. Site Visit**

Planning and Community Development Department Staff met with representatives of Ark Pharm, and their financial representative for this application, touring their current location in Libertyville. They have a multi-faceted operation in terms of office workers and warehouse operations. Due to their business growth the company is in need of more Staff and space to house their product and the Arlington Heights facility provides the opportunity to expand in all facets of their operation.

## **VII. Site Specifics of Property Requesting Abatement**

The building at 3860 N. Ventura Drive is 15,654 square feet. The applicant is applying for a Class 6b property tax abatement that would allow their company, Ark Pharm, to move into this location. The site specifics are provided below:

- A. The site has been 100% vacant for approximately 19 months.
- B. The property tax rate is approximately \$6.38 per square foot at this property. The applicant is currently paying \$1.22 per square foot at their Lake County facility. A Class 6b designation would make 3860 N. Ventura Drive much more competitive at \$2.55 per square foot, allowing the company to relocate to this site.
- C. The proposed tenant, Ark Pharm, is projecting employment growth over the next decade. The company currently employs nine full-time staff and four part-time employees. By the tenth year of the Class 6b incentive for 3860 N. Ventura Drive (est. 2026), they anticipate formally employing 19 total full-time employees and four part-time workers.

By definition, “The purpose of the M-1 District is to encourage the grouping of offices, research offices and laboratories, light manufacturing uses, and ancillary business uses. The district should be accessible to an arterial street designated on the Village Official Map or Village Comprehensive Plan Map...Performance standards protect residential areas by restricting objectionable manufacturing activities such as noises, vibration, smoke, dust, odors, heat, glare, fire hazards, and other objectionable influences.”

The use type into which Ark Pharm falls under (“Wholesale, and Warehouse Facility”) is permitted outright in M-1. Although not a manufacturing use, the business is a warehouse and distribution enterprise that complies with the mission of the Class 6b designation. The business and facility meets "industrial purposes" and that there is substantial re-occupancy of a 15,000 square foot property that was vacant beginning in September 2014.

### **VIII. Relationship of Property Tax Abatement Goals to Application**

The initial intent of the County Assessor's revised property tax incentive plan is to encourage new industrial and commercial development within the County. Reacting to slowed development in the commercial and industrial sectors, the Assessor recognized that the property tax rates in Cook County were higher than those of neighboring counties, which were seeing gains in the previously mentioned sectors. The Class 6b Property Tax Abatement program demonstrates an ongoing desire by Cook County officials to maintain their commercial and industrial competitiveness with the rest of the Chicago metropolitan region.

In this instance, the abatement would allow for the re-occupancy of a building vacant for 20 months. Economic impact would be shown in the employment growth, an increase in local consumer spending, and the complete re-occupancy of the 15,654 square foot facility. The amount of property tax revenue gained from the businesses obtaining a Class 6b designation, as opposed to allowing the property to sit vacant, is estimated at approximately \$188,000 over the 12-year life of the abatement.

### **IX. Relationship of Village Guidelines to Application**

The Class 6b incentive renewal provides a 10% assessment level for the first 10 years, 15% in the 11th year and 20% in the 12th year. This constitutes a substantial reduction in the level of assessment and results in significant tax savings. In the absence of this incentive, industrial real estate would normally be assessed at 25% of its market value.

This provision requires that the applicant be a manufacturing or warehousing operation and may include high technology land uses. This incentive is available throughout Cook County, but requires municipal approval prior to County officials granting the abatement.

Further, localities may adopt guidelines of their own. These specifications may place restrictions such as minimum number of employees, residency, or square feet of operation.

The Village of Arlington Heights initiated its own guidelines in May, 1990. These guidelines require the following:

1. The application fee shall have been paid.
2. The application form shall have been completed with attachments.
3. The business must be a manufacturing, industrial, research, warehousing, or fabricating firm for an excess of 51% of the structure's floor space or an excess of 51% of the employees.
4. The business must employ at least 25 individuals during the period when the taxes are abated. Ten or more employees must reside in Arlington Heights.
5. The application (Section VI, VII, VIII and IX) must show a five-year financial benefit to the Village and no negative effect on any similar Village firm.

Guideline #3 is met by this application as 67% of the floor space is dedicated to warehouse, packaging, and distribution, with the remaining 33% dedicated to office space. Guideline #4 is not met as the prospective tenant, Ark Pharm, will only employ 23 workers at the end of the life of the incentive. The applicant is requesting an exemption from this requirement, as well as the requirement of at least ten workers residing in Arlington Heights. Guideline #5 is met by the re-occupancy of a 15,654 square foot industrial vacancy, greater property tax revenue with the incentive than if it were to become vacant, and the attraction of a growing company to Arlington Heights.

#### **X. Finance Department Review**

The Finance Department has reviewed the application and has no objections.

#### **XI. Adherence to Zero Interest Loan Program / Economic Program Requirements**

In order to receive approval from the Village of Arlington Heights for the Class 6b tax abatement, the applicant must formally execute an agreement with the Village. This agreement is a commitment to rebate 10% of the applicant's savings from the abatement to the Village over the first five years of the incentive. The savings will be placed in the Zero Interest Loan fund or economic development fund, to be distributed to new or expanding businesses within Arlington Heights that have applied and been approved for such a loan or other economic development programs that may be developed.

The applicant has signed the formal agreement and is willing to rebate the Village 10% of their property tax abatement savings in order to help the Village enhance its business community.

#### **XII. Department of Planning and Community Development Recommendation**

The intent of the Class 6b tax abatement program is to allow participating communities in Cook County to provide an incentive to office research, manufacturing, and warehousing firms to locate and/or expand within the County. This program provides for a renewal of the adjusted property tax in addition to new tax abatements by reducing the tax rate for a twelve-year period provided that a fiscal benefit continues to return to the host community.

The request for tax abatement is recommended for approval. The program is designed to facilitate the ongoing, long-term use of the property located at 3860 N. Ventura Drive. It is imperative that the community continues to demonstrate that it is ready to aggressively assist business development provided that it does not negatively impact the Village's quality of life. However, approval is contingent upon compliance with all Village codes.

The abatement would further benefit the community by bringing a new employer to the community, along with 13 jobs. The tenant, Ark Pharm, is expected to create ten new jobs over the next decade as well. Also, as demonstrated in the application, the Village will see a much greater return on property taxes with the Class 6b than if the building was to remain vacant over the same period of time.

As is always the case with Class 6b property tax abatement requests, the applicant finds Cook County commercial property taxes to be burdensome. An illustrative comparison of property taxes between Cook County and Lake County (where the tenant is currently located) follows:

**For use as an EXAMPLE:**

|                      | <u>COOK</u>  | <u>COOK (W/CLASS 6B)</u> | <u>LAKE</u>  |
|----------------------|--------------|--------------------------|--------------|
| Market Value         | \$ 1,195,000 | \$ 1,195,000             | \$ 1,195,000 |
| Assessment Level     | x .25        | x .10                    | x .33        |
| Assessed Valuation   | \$ 298,750   | \$ 119,500               | \$ 394,350   |
| Equalization Factor  | x 2.7253     | x 2.7253                 | x 1.0000     |
| Equalized Value      | \$ 814,183   | \$ 325,673               | \$ 394,350   |
| Tax Rate (per \$100) | x 10%        | x 10%                    | x 10%        |
| Taxes                | \$ 81,418    | \$ 32,567                | \$ 39,435    |

Lake County taxes for a similar building are \$42,000 lower than Cook County taxes. In other terms, Lake County property taxes are approximately 106% lower than Cook County industrial property taxes in this instance. With the Cook County 6b abatement, property taxes become exponentially more competitive (17.4% lower than Lake County property taxes) in this instance.

The net result of encouraging Class 6b tax abatement incentives will provide for a more aggressive atmosphere for economic development in Arlington Heights than other communities in the six-county region. Ark Pharm is a growing company looking to invest in Arlington Heights. Support of this incentive request will help the company thrive in the long-term and also re-occupy a 15,654 square foot building to ensure its ability to serve an Arlington Heights business in the present and in the future.



**Item:** Resolution - Class 6b Incentive Renewal - 600 E. Brooks Drive

**Department:** Planning/Legal

### **BACKGROUND**

GPT Arlington Heights Owner LLC is requesting Village approval for a Cook County Class 6b Property Tax Classification Renewal relative to 600 E. Brook Drive, consisting of one parcel of property. The site is occupied by one tenant, European Imports, which moved to the property in April 2014. In order to be able to retain this business and help it grow its employment base, a Class 6b renewal for the property is being requested. The Village's guidelines for Class 6b applicants are based upon employing at least 25 workers, showing financial benefit to the Village, and a commitment to providing 10% of their property tax savings over the first five years towards the Zero Interest Loan program.

European Imports employs 148 full-time workers today, and plans to grow to as many as 233 full-time employees during the life of the incentive. This greatly exceeds the Village's employment requirement. The applicant also expects to have a positive financial impact on the Village. Both current and future Staff will provide direct and indirect spending to Village businesses. Furthermore, the amount of property tax revenue gained from retaining the businesses with a Class 6b designation, as opposed to allowing the site to become vacant, is estimated at nearly \$675,000 over the 12-year life of the abatement. The applicant has signed an agreement to provide the Village with 10% of their property tax savings over the first five years of the abatement, in order to help fund the Zero Interest Loan program.

European Imports has invested in Arlington Heights and is a significant employer with plans to grow its worker base substantially in the near future. The Class 6b incentive would allow for continued occupancy of a 119,000 square foot industrial facility, while allowing the business to grow in order to create additional employment opportunities. A detailed summary of the request by GPT Arlington Heights Owner LLC for a Cook County Class 6b incentive is attached.

### **RECOMMENDATION**

It is recommended that the Village Board of Trustees approve the Resolution Approving Renewal of Industrial Real Estate Tax Incentive for Certain Real Estate in the Village of Arlington Heights, Cook County, Illinois for the property located

at 600 E. Brook Drive.

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**Bid Section**

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

**ATTACHMENTS:**

**Description**

Class 6b Incentive Renewal - 600 E.  
Brooks Drive

Application - GPT Arlington Heights  
Owner LLC

**Type**

Resolution

Exhibits

**A RESOLUTION APPROVING RENEWAL OF INDUSTRIAL  
REAL ESTATE TAX INCENTIVE FOR CERTAIN REAL ESTATE  
IN THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS**

WHEREAS, the Village of Arlington Heights had previously adopted Resolution R05-003 approving the Class 6b assessment for 600 E. Brook Drive, Arlington Heights, Illinois; and

WHEREAS, the Cook County Board on November 23, 1999, approved amendment of the Real Estate Classification Ordinance allowing for the renewal of the Cook County Class 6b incentive, effective January 1, 2000; and

WHEREAS, the period of incentive treatment has been extended from 10% for the first ten years, 15% for the 11th year and 20% in the 12th year; and

WHEREAS, in order to renew the Cook County Class 6b classification, a resolution must be passed by the municipality in which the business is located and filed at the time the classification change is sought,

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That the Village of Arlington Heights has determined that the industrial use of the property is necessary and beneficial to the local economy and supports and consents to the renewal of the County Class 6b incentive, as amended by the Cook County Board, effective January 1, 2000, for qualifying businesses located in Arlington Heights.

SECTION TWO: That said approval shall relate to the following described real estate to wit:

Lot 1 in resubdivision of Amersham 2<sup>nd</sup> Resubdivision of part of Lot 2 in division of the West ½ of the Southwest ¼ of Section 15, together with Lots 9 and 10 in Clearbrook Industrial Park Subdivision in the Southwest ¼ of Section 15, Township 41 North, Range 11, East of the Third Principal Meridian, in Cook County, Illinois.

PIN 08-15-302-031-0000

commonly described as 600 East Brook Drive, Arlington Heights, Illinois.

SECTION THREE: The Village Clerk shall transmit a certified copy of this Resolution to the Office of the Assessor of Cook County, Illinois, and to the business owners at the common address herein listed, and to such other parties in interest as required by law.

SECTION FOUR: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 2<sup>nd</sup> day of May, 2016.

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Village President

ATTEST:

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Village Clerk

MISCORDD6taxabatementrenewal/GPT Arlington Heights Owner LLC 2<sup>nd</sup> version

## THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

The review for determination of support for County Tax abatement for the property identified as 600 E. Brook Drive will be conducted as follows:

- I. Item by item review as per Village Procedures and Application Form
- II. Synopsis of application
- III. Correlation of application to Comprehensive Plan
- IV. Correlation of application to zoning
- V. State of economy of industry making application
- VI. Site visit summary
- VII. Site specifics of property requesting abatement
- VIII. Relationship of property tax abatement goals to application
- IX. Relationship of Village guidelines to application
- X. Finance Department review
- XI. Adherence to Zero Interest Loan program / economic program requirements
- XII. Department of Planning and Community Development recommendation

This particular approach is being utilized so as to provide ease to Village Administration and Trustees with the review of the application submitted. It is hoped that this method will encourage a realistic understanding of the application and relationship of such to the community and local economy.

### **I. Review Item by Item of Application**

- A) INTRODUCTION: Complete. (Applicant asserts that computations are to the best of its knowledge based on current value.)
- B) PROPERTY DESCRIPTION: Complete. Submitted as Exhibit A.
- C) IDENTIFICATION OF PERSONS: Complete. Submitted as Exhibit D.
- D) PROPERTY USE: Complete. Submitted as Exhibits E, F, G, and H.
- F) TRAFFIC: Complete. Approximately 75 automobiles enter/exit the facility on a daily basis as well as an estimated 20 trucks. Brook Drive is the main route of ingress and egress, via Clearbrook Drive and Algonquin Road. The property currently offers 124 parking spaces for standard automobiles and 81 for commercial trucks. The business currently employs 149 people which require 74 standard parking spaces by Code (one

space per two employees). The business also utilizes 12 commercial trucks, which require 12 parking spaces (one space per commercial vehicle). The 81 available spaces for commercial trucks are more than adequate for this business use.

- G) EVIDENCE OF NEW CONSTRUCTION: No construction is planned for the building during the 12-year life of the incentive renewal. Submitted as Exhibit J.
- H) EMPLOYMENT OPPORTUNITIES: Complete. The business currently employs 148 full-time workers and one part-time worker. By the end of the life of the Class 6b renewal, the owner anticipates the business to employ 233 full-time staff. The applicant meets the minimum number of total employees per the application requirements (25). The business employs five Arlington Heights residents as well, which is less than the application requirement of 10 Village residents. The applicant is requesting an exemption from this aspect of the employment requirements from the Village's Class 6b guidelines. Submitted as Exhibit K.
- I) FINANCIAL INFORMATION: Complete. Submitted as Exhibit L.
- J) FISCAL EFFECT: Complete. Submitted as Exhibit M.
- K) OTHER INDUCEMENTS: Complete. No other inducements requested. Submitted as Exhibit N.
- L) JUSTIFICATION: Complete. Submitted as Exhibit O.
- M) OTHER DATA: Complete. Provided copy of renewal application to Cook County, aerial of site, and marketing brochure for property. Submitted as Exhibit C.

## **II. Synopsis**

Applicant wishes to obtain a renewal of their Cook County Class 6b Property Tax Classification which was originally approved by the Village Board in January 2005 to DPI Warehouse & Distribution.

The Class 6b classification is designed to encourage industrial development throughout Cook County by offering a real estate tax incentive for the development of new industrial facilities, the rehabilitation of existing industrial structures, and the industrial reutilization of abandoned buildings. The goal of Class 6b is to attract new industry, stimulate expansion and retention of existing industry and increase employment opportunities.

Besides the aforementioned approval in January 2005, the property at 600 E. Brook Drive has not received any other Class 6b property tax abatements in the past. The site is currently in the 11<sup>th</sup> year of its initial Class 6b, meaning that without renewal, the site's assessment level would rise from 10% to 15% this year. It would then rise to 20% next year, before returning to the standard 25% annual assessment of market value for Cook County industrial properties. With renewal, the property would remain assessed at 10% for the next ten years, before rising to 15% in the 11<sup>th</sup> year, and 20% in the 12<sup>th</sup> year. This continues a substantial reduction in the level of assessment and results in significant tax savings.

In the absence of this incentive, industrial real estate would normally be assessed at 25% of its market value. Currently the industrial/flex vacancy rate in Arlington Heights is 21.9%. Should the tenant leave, this would immediately increase the vacancy rate by two points to 24%. (source: CoStar – January 2016)

### ***Eligibility Requirements***

Real estate is eligible for Class 6b status under the following conditions:

1. The real estate is used primarily for "industrial purposes".
2. There is either: (a) new construction, (b) substantial rehabilitation, or (c) substantial re-occupancy of "abandoned" property.
3. An Eligibility Application and supporting documents have been timely filed with the Office of the Assessor according to deadlines as set forth in the "What Must Be Filed" and "Time for Filing" sections.
4. The municipality in which such real estate is located (or the County Board, if the real estate is located in an unincorporated area) must, by lawful resolution or ordinance, expressly state that it supports and consents to the filing of a Class 6b Application and that it finds Class 6b necessary for development to occur on the subject property.

The applicant wishes to obtain a Cook County Class 6b Property Tax classification. The Law Offices of Liston & Tsantilis filed the original Class 6b application on behalf of the applicant, GPT Arlington Heights Owner LLC, with Village Staff on January 25, 2016.

### **III. Correlation of Application to Comprehensive Plan**

The General Comprehensive Plan indicates that this property should be research, development, manufacturing and warehouse.

- Warehouse and Distribution Operations 90%
- General Office 10%

This takes into account approximately 107,509 square feet of industrial space and an estimated 11,945 square feet of office space.

### **IV. Correlation of Application to Zoning**

The Zoning Map revised January 1, 2016 designates the relevant parcel as an **M-2 Limited Heavy Manufacturing** zoning district. Within this district warehousing, wholesale, and distribution and development are allowed. The proposed use of the subject site falls under the Zoning Code Permitted Use Table as a "Wholesale, and Warehouse Facility", which is permitted outright in M-2 zoning.

As proposed, the site will have a surplus of 60 parking spaces. Currently, European Imports employs 149 people, 65 of which work entirely within the office. This is expected to increase to 234 people over the next 12 years. The following chart details the proposed parking scenario at 600 E. Brook Drive at the end of the incentive:

| Use/Business           | Code Use                            | Square Feet    | Parking Standard                                       | Employees               | Vehicles | Parking Req. |
|------------------------|-------------------------------------|----------------|--------------------------------------------------------|-------------------------|----------|--------------|
| Warehouse/Distribution | Wholesale, Storage & Production     | 107,509        | 0.5 spaces per employee;<br>1 space/commercial vehicle | 164                     | 25       | 107          |
| Office                 | Offices - Business and Professional | 11,945         | 1 space/300 SF                                         | 70                      | N/A      | 40           |
|                        |                                     | <b>119,454</b> |                                                        | <b>SPACES REQUIRED</b>  |          | <b>147</b>   |
|                        |                                     |                |                                                        | <b>SPACES AVAILABLE</b> |          | <b>205</b>   |

## V. State of Economy of Industry Making Application

European Imports is a company that stores and distributes specialty food items throughout the country. The company has multiple locations across the U.S. and moved from Chicago to its current Arlington Heights location in April 2014. Due to the anticipated high tax rate on the property at the expiration of the current Class 6b incentive (\$4.45/SF), the company is seeking a renewal to keep the tax rate (and therefore rent rate) at a price which it can afford. Otherwise, European Imports will consider Lake County locations that offer more competitive property tax rates.

The Village guidelines suggest that the applicant have a minimum employment threshold of 25 employees, and of this total, 10 employees should reside in Arlington Heights. European Imports has a total of 148 full-time employees (and one part-time worker) which meets the minimum threshold for number of employees. Currently, five of these workers reside in Arlington Heights. As this aspect falls below the Village's employment criteria for the Class 6b, the company is requesting an exemption from this particular requirement.

Furthermore, over the 12-year life of the incentive, the applicant estimates that the property will generate over \$670,000 more in property taxes with the Class 6b designation than if it were to become vacant for the same period. While the building may not remain vacant for 12 more years, the intent of the Class 6b program is to facilitate industrial occupancy as quickly as possible. Even with the abatement, the applicant expects the property to generate \$4.5 million in total property tax revenue from 2016-2027.

## VI. Site Visit

Planning and Community Development Department Staff has met with a representative of European Imports and their financial representative for this application, touring their current location. They have a thriving three-shift operating involving the importing, storage, and distribution of unique food items. Due to growth in the industry, the company is in need of more Staff to assist primarily in these operations. There is currently enough space in European Imports' facilities to accommodate additional product.

## VII. Site Specifics of Property Requesting Abatement

The building at 600 E. Brook Drive is 119,454 square feet. The owner is applying for a Class 6b property tax abatement that would allow the current tenant, European Imports, to remain at the location. The site specifics are provided below:

- A. European Imports relocated to the previously-vacant site in April 2014. The site had been vacant for approximately 18 months prior.
- B. The property tax rate is expected to climb from \$1.78/SF to \$4.45/SF when the current Class 6b designation expires this year. Without the abatement renewal, the applicant has stated that the tenant will not be able to afford renting from this property.
- C. The tenant, European Imports, is projecting employment growth over the next decade. The company currently employs 148 full-time staff and one part-time employee. By the tenth year of the Class 6b incentive renewal for 600 E. Brook Drive (est. 2025), they anticipate formally employing 233 total full-time employees.

By definition, “The purpose of the M-2 District is to provide adequate space in appropriate locations for manufacturing and other activities. This district should be accessible to major railroads and arterial streets designated on the Village Official Map or Village Comprehensive Plan Map...Performance standards protect residential areas by restricting objectionable manufacturing activities such as noises, vibration, smoke, dust, odors, heat, glare, fire hazards, and other objectionable influences.”

The use type into which European Imports falls under (“Wholesale, and Warehouse Facility”) is permitted outright in M-2. Although not a manufacturing use, the business is a major warehouse and distribution enterprise that complies with the mission of the Class 6b designation. The business and facility meets "industrial purposes" and that there is substantial re-occupancy of a 120,000 square foot property that was vacant prior to April 2014.

### **VIII. Relationship of Property Tax Abatement Goals to Application**

The initial intent of the County Assessor's revised property tax incentive plan is to encourage new industrial and commercial development within the County. Reacting to slowed development in the commercial and industrial sectors, the Assessor recognized that the property tax rates in Cook County were higher than those of neighboring counties, which were seeing gains in the previously mentioned sectors. The Class 6b Property Tax Abatement program demonstrates an ongoing desire by Cook County officials to maintain their commercial and industrial competitiveness with the rest of the Chicago metropolitan region.

In this instance, the abatement would allow for a growing Arlington Heights-based company to expand within the Village, adding an estimated 85 employees over the next ten years. Economic impact would be shown in the employment growth, an increase in local consumer spending, and business retention. The amount of property tax revenue gained from retaining the businesses with a Class 6b designation, as opposed to allowing it to become vacant, is estimated at nearly \$675,000 over the 12-year life of the abatement.

### **IX. Relationship of Village Guidelines to Application**

The Class 6b incentive renewal provides a 10% assessment level for the first 10 years, 15% in the 11th year and 20% in the 12th year. This constitutes a substantial reduction in the level of assessment and results in significant tax savings. In the absence of this incentive, industrial real estate would normally be assessed at 25% of its market value.

This provision requires that the applicant be a manufacturing or warehousing operation and may include high technology land uses. This incentive is available throughout Cook County, but requires municipal approval prior to County officials granting the abatement.

Further, localities may adopt guidelines of their own. These specifications may place restrictions such as minimum number of employees, residency, or square feet of operation.

The Village of Arlington Heights initiated its own guidelines in May, 1990. These guidelines require the following:

1. The application fee shall have been paid.
2. The application form shall have been completed with attachments.

3. The business must be a manufacturing, industrial, research, warehousing, or fabricating firm for an excess of 51% of the structure's floor space or an excess of 51% of the employees.
4. The business must employ at least 25 individuals during the period when the taxes are abated. Ten or more employees must reside in Arlington Heights.
5. The application (Section VI, VII, VIII and IX) must show a five-year financial benefit to the Village and no negative effect on any similar Village firm.

Guideline #3 is met by this application as 90% of the floor space is dedicated to warehouse and distribution, with the remaining 10% dedicated to office space. Guideline #4 is partially met as European Imports employs 149 people with proposed growth to as many as 233 full-time staff during the life of the incentive. The applicant is requesting an exemption from the requirement of at least 10 workers residing in Arlington Heights. Guideline #5 is met by the retention of a large employer in the community, continued occupancy of a property with a significant physical footprint, and greater property tax revenue with the incentive than if it were to become vacant.

#### **X. Finance Department Review**

The Finance Department has reviewed the application and has no objections.

#### **XI. Adherence to Zero Interest Loan Program / Economic Program Requirements**

In order to receive approval from the Village of Arlington Heights for the Class 6b tax abatement, the applicant must formally execute an agreement with the Village. This agreement is a commitment to rebate 10% of the applicant's savings from the abatement to the Village over the first five years of the incentive. The savings will be placed in the Zero Interest Loan fund or economic development fund, to be distributed to new or expanding businesses within Arlington Heights that have applied and been approved for such a loan or other economic development programs that may be developed.

The applicant has signed the formal agreement and is willing to rebate the Village 10% of their property tax abatement savings in order to help the Village enhance its business community.

#### **XII. Department of Planning and Community Development Recommendation**

The intent of the Class 6b tax abatement program is to allow participating communities in Cook County to provide an incentive to office research, manufacturing, and warehousing firms to locate and/or expand within the County. This program provides for a renewal of the adjusted property tax in addition to new tax abatements by reducing the tax rate for a twelve-year period provided that a fiscal benefit continues to return to the host community.

The request for tax abatement is recommended for approval. The program is designed to facilitate the ongoing, long-term use of the property located at 600 E. Brook Drive. It is imperative that the community continues to demonstrate that it is ready to aggressively assist business development provided that it does not negatively impact the Village's quality of life. However, approval is contingent upon compliance with all Village codes.

The abatement would further benefit the community by retaining nearly 150 jobs. Additionally, this would help retain a viable business in the community and allow them to grow in the future, creating as

many as 85 additional employment opportunities over the next decade. As demonstrated in the application, the Village will see a much greater return on property taxes with the Class 6b than if the building was to remain vacant over the same period of time.

As is always the case with Class 6b property tax abatement requests, the applicant finds Cook County commercial property taxes to be burdensome. An illustrative comparison of Cook County and Lake County taxes follows:

**For use as an EXAMPLE:**

|                      | <u>COOK</u>  | <u>COOK (W/CLASS 6B)</u> | <u>LAKE</u>  |
|----------------------|--------------|--------------------------|--------------|
| Market Value         | \$10,000,000 | \$10,000,000             | \$10,000,000 |
| Assessment Level     | x .25        | x .10                    | x .33        |
| Assessed Valuation   | \$ 2,500,000 | \$ 1,000,000             | \$ 3,300,000 |
| Equalization Factor  | x 2.7253     | x 2.7253                 | x 1.0        |
| Equalized Value      | \$ 6,813,250 | \$ 2,725,300             | \$ 3,300,000 |
| Tax Rate (per \$100) | x 10%        | x 10%                    | x 10%        |
| Taxes                | \$ 681,325   | \$ 272,530               | \$ 330,000   |

Lake County taxes for a similar building are \$350,000 lower than Cook County taxes. In other terms, Lake County property taxes are approximately 106% lower than Cook County industrial property taxes in this instance. With the Cook County 6b abatement, property taxes become exponentially more competitive (21% lower than Lake County property taxes) in this instance.

As with the granting of Class 6b tax abatements in general, the net result of encouraging Class 6b tax abatement renewals will provide for a more aggressive atmosphere for economic development in Arlington Heights than other communities in the six-county region. European Imports has invested in Arlington Heights and expects to grow, both in terms of sales and employment. Support of this incentive request will help the company thrive in the long-term and also maintain a 120,000 square foot building to ensure its ability to serve an Arlington Heights business in the present and in the future.



**Item:** Ordinance - Vacation of Right-of-Way - Portion of Orchard Street

**Department:** Legal

An Ordinance Vacating a Portion of Right-of-Way  
(Unimproved portion of Orchard Street adjacent to 844 and 904 S. Chestnut Avenue)

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### **Bid Section**

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

### **ATTACHMENTS:**

| <b>Description</b>                                   | <b>Type</b> |
|------------------------------------------------------|-------------|
| Vacation of Right-of-Way - Portion of Orchard Street | Ordinance   |

**AN ORDINANCE VACATING**  
**A PORTION OF A PUBLIC RIGHT-OF-WAY**

WHEREAS, the corporate authorities of the Village of Arlington Heights have determined that the public interest would be served by vacating the portion of Orchard Street adjacent to 844 and 904 S. Chestnut Avenue, in the Village of Arlington Heights, which is hereinafter more particularly described; and

WHEREAS, the corporate authorities of the Village of Arlington Heights have determined that the nature and extent of the public use and the public interest to be served is such as to warrant the vacation of that certain portion of public right-of-way,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That the 25.49 foot wide and 31.39 foot long unimproved portion of Orchard Street adjacent to 844 S. Chestnut Avenue and the 24.75 foot wide and 31.61 foot long unimproved portion of Orchard Street adjacent to 904 S. Chestnut Avenue, being legally described as:

That part of dedicated Orchard Street lying West of the West line of Chestnut Avenue as dedicated in R.A. Cepek's Arlington Highlands, recorded January 28, 1926 ad Document 288597 and in "Fairview," recorded August 18, 1927 recorded as Document 9752308 and falling in the East ½ of the Southeast ¼ of Section 31, Township 42 North, Range 11, East of the Third Principal Meridian, in Cook County, Illinois.

is hereby vacated. The portion of the public right-of-way herein vacated is designated "hereby vacated" on the plat of vacation prepared by Land Divisions, Inc., Illinois registered land surveyors.

SECTION TWO: There is hereby reserved to the Village of Arlington Heights or to any public utility owning public service facilities in such right-of-way, all rights-of-way and easements as are necessary and desirable for the continuation of public service by means of such facilities and for the maintenance, renewal and reconstruction thereof.

SECTION THREE: The President and Village Clerk of the Village of Arlington Heights are hereby authorized to sign and attest the plat of vacation.

SECTION FOUR: The Village Clerk of the Village of Arlington Heights is hereby directed to file a true and correct copy of this Ordinance, together with the plat of vacation, in the Office of the Recorder of Cook County, Illinois.

SECTION FIVE: This Ordinance shall be in full force and effect from and after its passage, by a vote of no less than three-fourths of the trustees holding office, and approved in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 2nd day of May, 2016.

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Village President

ATTEST:

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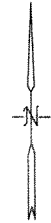
Village Clerk

Vacations of Right-of-Ways: Orchard Street – adjacent to 844 and 904 S Chesnut

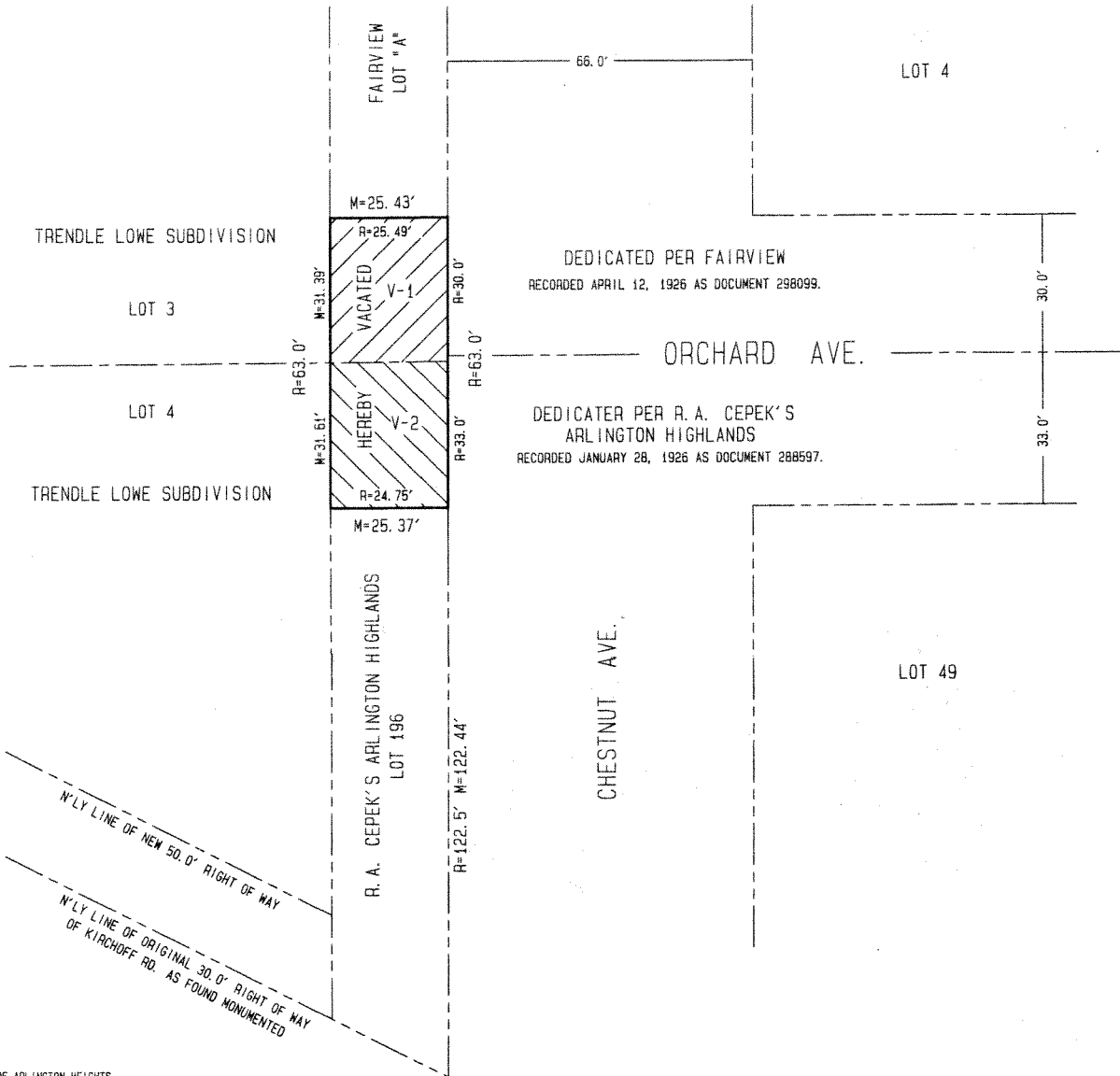
# PLAT OF VACATION

Order No. 1612998

THAT PART OF DEDICATED ORCHARD STREET LYING WEST OF THE WEST LINE OF CHESTNUT AVENUE AS DEDICATED IN R. A. CEPEK'S ARLINGTON HIGHLANDS, RECORDED JANUARY 28, 1926 AS DOCUMENT 288597 AND IN "FAIRVIEW", RECORDED AUGUST 18, 1927 RECORDED AS DOCUMENT 3752308 AND FALLING IN THE EAST 1/2 OF THE SOUTHEAST 1/4 OF SECTION 31, TOWNSHIP 43 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.



SCALE 1" = 20'



RETURN TO: VILLAGE OF ARLINGTON HEIGHTS  
LEGAL DEPARTMENT  
33 S. ARLINGTON HEIGHTS ROAD  
ARLINGTON HEIGHTS, IL 60005

## LEGEND

- R = RECORD
- M = MEASURED
- D = DEED
- = FOUND IRON PIPE

UNDER THE AUTHORITY PROVIDED BY 65 ILCS 5/11-12 AS AMENDED BY THE STATE LEGISLATURE OF THE STATE OF ILLINOIS AND ORDINANCE ADOPTED BY THE VILLAGE BOARD OF THE VILLAGE OF ARLINGTON HEIGHTS, ILLINOIS, THIS PLAT HAS GIVEN APPROVAL BY THE VILLAGE OF ARLINGTON HEIGHTS AND MUST BE RECORDED WITHIN SIX MONTHS OF THE DATE OF APPROVAL BY THE VILLAGE BOARD, OTHERWISE IT IS NULL AND VOID.

APPROVED BY THE VILLAGE BOARD OF TRUSTEES AT A MEETING HELD \_\_\_\_\_, 2016.

BY: \_\_\_\_\_ VILLAGE PRESIDENT

ATTEST: \_\_\_\_\_ VILLAGE CLERK

APPROVED BY THE VILLAGE COLLECTOR ON \_\_\_\_\_, 2016.

APPROVED BY THE DIRECTOR DIRECTOR OF ENGINEERING ON \_\_\_\_\_, 2016.

STATE OF ILLINOIS  
COUNTY OF KANE



WE, LAND DIVISIONS INC., CERTIFY THAT WE HAVE PREPARED THE ABOVE DESCRIBED PLAT OF VACATION FROM OFFICIAL RECORDS AND THAT THE PLAT HEREON DRAWN IS A CORRECT REPRESENTATION THEREOF. DIMENSIONS SHOWN IN FEET AND DECIMAL PARTS THEREOF.

DATED THIS 5th DAY OF APRIL A.D. 2016.

COURTNEY W. SHROPSHIRE  
ILLINOIS PROFESSIONAL LAND SURVEYOR  
LICENSE NO. 2783 EXPIRES ON NOVEMBER 30, 2016.

**LDI** LAND DIVISIONS, Inc.  
Professional Surveying Services  
P.O. Box 835  
West Dundee, Illinois 60118  
(847) 841-8305 (847) 561-9171



**Item:** Resolution - Plat of Easement - Storm Sewer

**Department:** Engineering/Legal

A Resolution Accepting a Plat of Easement for Public Storm Sewer Purposes  
(10' easement along western property line of 1303 W. Hawthorne Street)

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### **Bid Section**

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

### **ATTACHMENTS:**

| <b>Description</b>                            | <b>Type</b> |
|-----------------------------------------------|-------------|
| 1303 W. Hawthorne Street Storm Sewer Easement | Resolution  |

**A RESOLUTION ACCEPTING**  
**A PLAT OF EASEMENT FOR**  
**PUBLIC STORM SEWER PURPOSES**

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That a Plat of Easement for a ten foot public storm sewer easement located along the western property line of 1303 W. Hawthorne Street, attached hereto and made a part hereof, is approved and accepted.

SECTION TWO: The Village President is hereby authorized and directed to execute said plat of easement, which shall be attested by the Village Clerk, on behalf of the Village of Arlington Heights.

SECTION THREE: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law and the Resolution and plat shall be recorded by the Village Clerk in the Office of the Recorder of Cook County.

AYES:

NAYS:

PASSED AND APPROVED this 2nd day of May, 2016.

ATTEST:

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

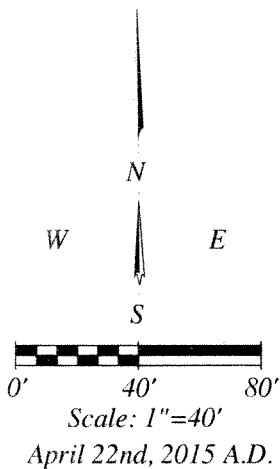
EASEMENTS: plat of easement – storm sewer – 1303 W. Hawthorne St

# Plat of Easement

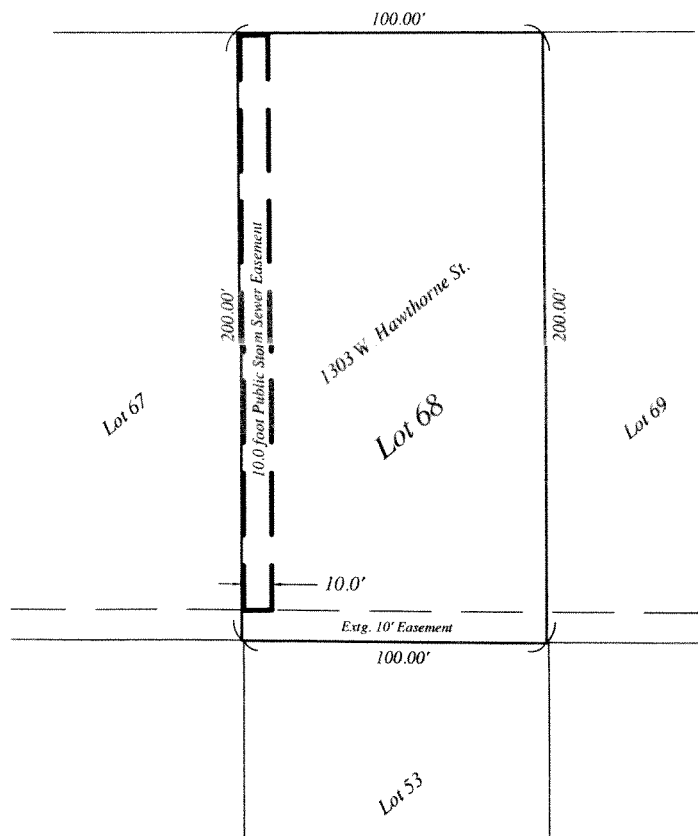
## Public Storm Sewer

### Village of Arlington Heights

THE WEST 10.0 FEET (EXCEPT THE SOUTH 10 FEET OF SAID WEST 10 FEET) OF LOT 68 IN ARLINGDALE, BEING H.J. ECKHARDT'S SUBDIVISION OF THE WEST 2346 FEET OF THE N 1/2 OF SECTION 30, TOWNSHIP 42 NORTH RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTH OF THE CHICAGO & NORTHWEST RAILWAY, IN COOK COUNTY, ILLINOIS.



W. Hawthorne Street



This Easement is hereby reserved for and granted to the Village of Arlington Heights and to its successors and assigns, over all of the areas marked "Public Storm Sewer Easement" on the plat for the perpetual right, privilege, and authority to survey, construct, reconstruct, repair, inspect, maintain and operate storm sewers and the right of access across the property for necessary men and equipment to do any of the above work. The right is also granted to trim or remove any trees, shrubs or other plants on the easement that interfere with the operation of the sewers or other utilities. No permanent buildings shall be placed on said easement. No change to the topography or stormwater management structures within the easement area shall be made without express written consent of the Director of Engineering, but same may be used for purposes that do not then or later interfere with the aforesaid uses or rights.

The owner of the property shall remain responsible for the maintenance of the Easement area and appurtenances. The Village of Arlington Heights, or its designees, shall, upon completion of any work authorized by this grant, restore the easement premises to the same or better condition than that existing prior to the beginning of work. The Village of Arlington Heights will perform only emergency procedures as deemed necessary by the Director of Engineering of The Village of Arlington Heights

Approved by the President and Board of Trustees of The Village of Arlington Heights, Cook County, Illinois, at a meeting held the \_\_\_\_\_ day of \_\_\_\_\_, 2016 A.D.

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Village Clerk

I hereby certify that I find no deferred installments of outstanding unpaid special assessments due against the above described property.

Thomas F. Kuehne, Village Collector

Pin # 03-30-121-008

Also Known as 1303 W. Hawthorne St.

I/we Christopher Clark, do hereby certify I am/we are the owner(s) of this property described in the above legal description and that as such owner(s) has/have caused the Easement hereon drawn to be granted to The Village of Arlington Heights, Illinois.

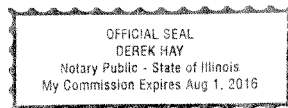
Christopher Clark  
Owner

State of Illinois )  
County of Cook ) SS

I, DEREK HAY, a Notary Public in aforesaid County in the State aforesaid, do hereby certify that CHRISTOPHER CLARK, personally known to me to be the same person(s) whose name(s) is (are) subscribed to the foregoing instrument, appear before me this day in person and acknowledged that as the owner(s) of the property described hereon, signed, sealed, and delivered the said instrument as free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this 9TH day of APRIL, A.D., 2016.

Derek Hay  
Notary Public



State of Maryland )  
County of Fredrick ) SS

Wells Fargo Bank NA as Mortgagee of the property described hereon does hereby consent to the Easement to The Village of Arlington Heights for the property described hereon.

By: Gwen E. Smalley  
Title: Vice President Name: Gwen E. Smalley

Attest: Laura E. Valentine  
Title: Vice President Name: Laura E. Valentine

State of Maryland )  
County of Fredrick ) SS

I, Anthony Murphy, a Notary Public in aforesaid County in the State aforesaid, do hereby certify that Gwen E. Smalley, personally known to me to be the same person(s) whose name(s) is (are) subscribed to the foregoing instrument, appear before me this day in person and acknowledged that as the owner(s) of the property described hereon, signed, sealed, and delivered the said instrument as free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this 18 day of April, A.D., 2016.

Anthony Murphy  
Notary Public



Approved this 27 day of APRIL, A.D., 2016 by the Director of Engineering of The Village of Arlington Heights, Illinois.

By: James J. Massarelli  
James J. Massarelli, P.E.  
Reg. No. 062-046110



**Item:** Ordinance - Vacation of Right-of-way/Grant of Easement - Portion of Oakton Street between Highland and Vail Avenues

**Department:** Engineering/Legal

### **BACKGROUND**

On October 20, 2008, the Village Board approved the vacation of a 17 foot portion of unimproved Oakton Street located north of the properties at 1019 N. Highland and 1018 N. Vail, without compensation. A 10 foot easement on the north 10 feet of the right-of-way to be vacated was preserved. The homeowners were responsible for preparation of the Plat of Vacation and the homeowner has finally submitted a complete Plat.

### **RECOMMENDATION**

It is recommended that the Village Board approve an Ordinance vacating a 17 foot portion of unimproved Oakton Street located north of 1019 N. Highland and 1018 N. Vail and granting a public utility easement on the north 10 feet of the vacated right-of-way.

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### **Bid Section**

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

### **ATTACHMENTS:**

| <b>Description</b>                         | <b>Type</b> |
|--------------------------------------------|-------------|
| Vacation/Easement Portion of Oakton Street | Ordinance   |

**AN ORDINANCE VACATING**  
**A PORTION OF PUBLIC RIGHT-OF-WAY AND**  
**GRANTING A PUBLIC UTILITY EASEMENT**  
**ON A PORTION OF THE VACATED RIGHT-OF-WAY**

WHEREAS, the corporate authorities of the Village of Arlington Heights have determined that the public interest would be served by vacating the southernmost 17 foot portion of Oakton Street right-of-way located between Highland Avenue and Vail Avenue, in the Village of Arlington Heights, which is hereinafter more particularly described; and

WHEREAS, the corporate authorities of the Village of Arlington Heights have determined that the nature and extent of the public use and the public interest to be served is such as to warrant the vacation of that certain portion of public right-of-way while preserving the northern 10 feet of the vacated right-of-way as a public utility easement,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: The 17 foot wide by 264.20 foot long segment of Oakton Street located between Highland and Vail Avenues, legally described as:

The 17.00 foot strip of land lying North of the South right-of-way line of Oakton Street between the extension of the East right-of-way line of Highland Avenue and the West right-of-way line of Vail Avenue, all being a subdivision of part of the West half of the Northwest quarter of Section 29, Township 42 North, Range 11 East of the Third Principal Meridian, in Cook County, Illinois.

be and it is hereby vacated. The portion of the public right-of-way herein vacated is designated “hereby vacated” on the plat prepared by Land Surveying Services, Inc., Illinois registered land surveyors.

SECTION TWO: A 10 foot wide by 264.20 foot long portion of the vacated right-of-way approved in SECTION ONE, legally described as

A 10.00 foot strip of land lying South of the North 17 feet of the South right-of-

way line of Oakton Street between the extension of the East right-of-way line of Highland Avenue and the West right-of-way line of Vail Avenue, all being a subdivision of part of the Wet half of the Northwest quarter of Section 29, Township 42 North, Range 11 East of the Third Principal Meridian all in Cook County, Illinois.

is hereby granted as a public utility easement. The portion of the right-of-way granted as a public utility easement is designated “hereby granted” on the plat.

SECTION THREE: There is hereby reserved to the Village of Arlington Heights or to any public utility owning public service facilities in such right-of-way, all rights-of-way and easements as are necessary and desirable for the continuation of public service by means of such facilities and for the maintenance, renewal and reconstruction thereof.

SECTION FOUR: The President and Village Clerk of the Village of Arlington Heights are hereby authorized to sign and attest the plat of vacation and plat of easement.

SECTION FIVE: The Village Clerk of the Village of Arlington Heights is hereby directed to file a true and correct copy of this Ordinance, together with the plat of vacation and plat of easement, in the Office of the Recorder of Cook County, Illinois.

SECTION SIX: This Ordinance shall be in full force and effect from and after its passage, by a vote of no less than three-fourths of the trustees holding office, and approved in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 2nd day of May, 2016.

---

Village President

ATTEST:

---

Village Clerk



### Easement Provision

THIS EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE OF ARLINGTON HEIGHTS AND TO ITS SUCCESSORS AND ASSIGNS, OVER ALL OF THE AREAS MARKED "PUBLIC UTILITY AND DRAINAGE EASEMENT" ON THE PLAT FOR THE PERPETUAL RIGHT, PRIVILEGE, AND AUTHORITY TO SURVEY, CONSTRUCT, RECONSTRUCT, REPAIR, INSPECT, MAINTAIN, AND OPERATE PUBLIC UTILITIES AND THE RIGHT OF ACCESS ACROSS THE PROPERTY FOR NECESSARY MEN AND EQUIPMENT TO DO ANY OF THE ABOVE WORK. THE RIGHT IS ALSO GRANTED TO TRIM OR REMOVE ANY TREES, SHRUBS OR OTHER PLANTS ON THE EASEMENT THAT INTERFERE WITH THE OPERATION OF THE UTILITIES. NO PERMANENT BUILDINGS SHALL BE PLACED ON SAID EASEMENT. NO CHANGE IN THE TOPOGRAPHY OR STORMWATER MANAGEMENT STRUCTURES WITHIN THE EASEMENT AREA SHALL BE MADE WITHOUT EXPRESS WRITTEN CONSENT OF THE DIRECTOR OF ENGINEERING, BUT SAME MAY BE USED FOR PURPOSES THAT DO NOT THEN OR LATER INTERFERE WITH THE AFORESAID USES OR RIGHTS.

THE OWNER OF THE PROPERTY SHALL REMAIN RESPONSIBLE FOR THE MAINTENANCE OF THE EASEMENT AREA AND APPURTENANCES. THE VILLAGE OF ARLINGTON HEIGHTS, OR ITS DESIGNEES, SHALL, UPON COMPLETION OF ANY WORK AUTHORIZED BY THIS GRANT, RESTORE THE EASEMENT PREMISES TO THE SAME OR BETTER CONDITION THAN THAT EXISTING PRIOR TO THE BEGINNING OF WORK. THE VILLAGE OF ARLINGTON HEIGHTS WILL PERFORM ONLY EMERGENCY PROCEDURES AS DEEMED NECESSARY BY THE DIRECTOR OF ENGINEERING OF THE VILLAGE OF ARLINGTON HEIGHTS.

### Legal Description for Vacation

A 17.00 FOOT STRIP OF LAND LYING NORTH OF THE SOUTH RIGHT OF WAY LINE OF OAKTON STREET BETWEEN THE EXTENSION OF THE EAST RIGHT OF WAY LINE OF HIGHLAND AVE AND THE WEST RIGHT OF WAY LINE OF VAIL AVE, ALL BEING A SUBDIVISION OF PART OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 29, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN ALL IN COOK COUNTY, ILLINOIS.

### Legal Description for Utility Easement

A 10.00 FOOT STRIP OF LAND LYING SOUTH OF THE NORTH 17 FEET OF THE SOUTH RIGHT OF WAY LINE OF OAKTON STREET BETWEEN THE EXTENSION OF THE EAST RIGHT OF WAY LINE OF HIGHLAND AVE AND THE WEST RIGHT OF WAY LINE OF VAIL AVE, ALL BEING A SUBDIVISION OF PART OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 29, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN ALL IN COOK COUNTY, ILLINOIS.

### Ameritech AT-T

STATE OF ILLINOIS )  
COUNTY OF COOK )

APPROVED BY THE DIRECTOR OF ENGINEERING ON April 25, 2016

James F. McNeill

### Northern Illinois Gas

STATE OF ILLINOIS )  
COUNTY OF COOK )

APPROVED BY THE DIRECTOR OF ENGINEERING ON April 14, 2016

James F. McNeill

### Commonwealth Edison

STATE OF ILLINOIS )  
COUNTY OF COOK )

APPROVED BY THE DIRECTOR OF ENGINEERING ON April 14, 2016

Mark Coggi

### Comcast Cable

STATE OF ILLINOIS )  
COUNTY OF COOK )

APPROVED BY THE DIRECTOR OF ENGINEERING ON April 01, 2016

Frank Gaudin

### WOW Internet Cable

STATE OF ILLINOIS )  
COUNTY OF COOK )

APPROVED BY THE DIRECTOR OF ENGINEERING ON April 25, 2016

James F. McNeill

## PLAT OF VACATION and PLAT OF EASEMENT

**Oakton Street**

North line of section 29

### EASEMENT PROVISIONS

An easement for serving the subdivision and other property with electric and communication service is hereby reserved for and granted to:

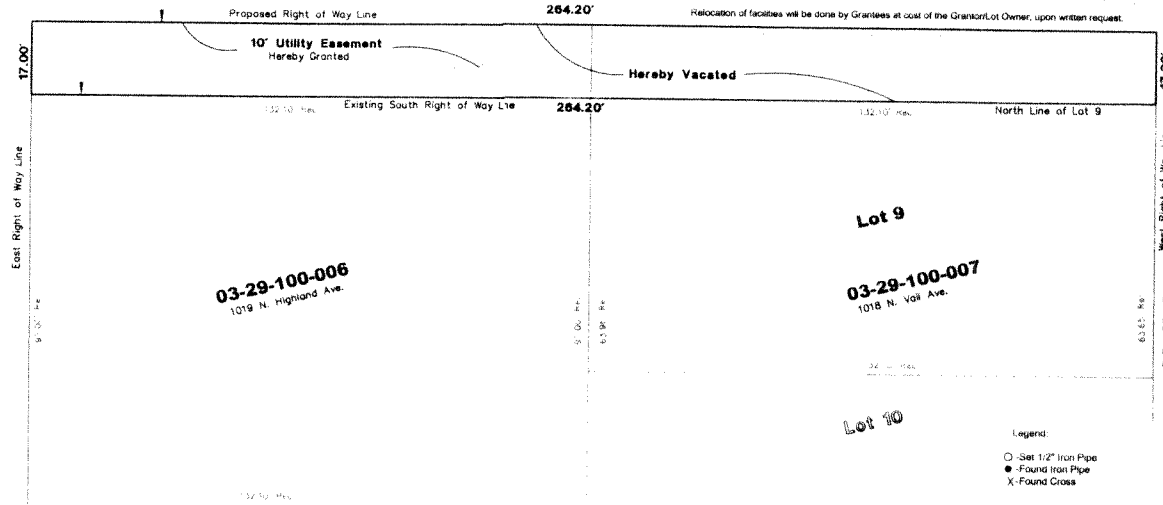
Commonwealth Edison Company  
and  
SBC Telephone Company, Grantees.

their respective licensees, successors and assigns jointly and severally, to construct, operate, repair, maintain, modify, reconstruct, replace, supplement, relocate and remove, from time to time, poles, guys, anchors, wires, cables, conduits, manholes, transformers, pedestals, equipment cabinets or other facilities used in connection with overhead and underground transmission and distribution of electricity, communications, sounds and signals in, over, under, across, along and upon the surface of the property shown within the dashed or dotted lines (or similar designation) on the plat and marked "Easement", "Utility Easement", "Public Utility Easement", "P.U.E." (or similar designation). The property designated in the Declaration of Condominium and/or on this plat as "Common Elements", and the property designated on the plat as "common area or areas", and the property designated on the plat for streets and alleys, whether public or private, together with the rights to install required service connections over or under the surface of each lot and easings and to clear obstructions from the surface and subsurface as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. Obstructions shall not be placed over Grantee's facilities or in, upon or over the property within the dashed or dotted lines (or similar designation) marked "Easement", "Utility Easement", "Public Utility Easement", "P.U.E." (or similar designation) without the prior written consent of Grantee. After installation of any such facilities, the grade of the subdivided property shall not be altered in a manner so as to interfere with the proper operation and maintenance thereof.

The term "Common Elements" shall have the meaning set forth for such term in the "Condominium Property Act", Chapter 765 ILCS 605/2(c), as amended from time to time.

The term "common area or areas" is defined as a lot, parcel or area of real property, the beneficial use and enjoyment of which is reserved in whole or in part to the separately owned lots, parcels or areas within the planned development, even though such be otherwise designated on the plat by terms such as "outlots", "common elements", "open space", "open area", "common ground", "parking" and "common area". The term "common area or areas" and "Common Elements" include real property surfaced with interior driveways and walkways, but excludes real property physically occupied by a building, Service Business District or structures such as a pool, retention pond or mechanical equipment.

Relocation of facilities will be done by Grantee at cost of the Grantor/Lot Owner, upon written request.



### Village Signatures

STATE OF ILLINOIS )  
COUNTY OF COOK )

UNDER THE AUTHORITY PROVIDED BY 65 ILCS 5/1-12 AS AMENDED BY THE STATE LEGISLATURE OF THE STATE OF ILLINOIS AND ORDINANCE ADOPTED BY THE VILLAGE BOARD OF THE VILLAGE OF ARLINGTON HEIGHTS, ILLINOIS, THIS PLAT WAS GIVEN APPROVAL BY THE VILLAGE OF ARLINGTON HEIGHTS AND MUST BE RECORDED WITHIN SIX MONTHS OF THE DATE OF APPROVAL BY THE VILLAGE BOARD OTHERWISE IT IS NULL AND VOID.

APPROVED BY THE VILLAGE BOARD OF TRUSTEES AT A MEETING

HELD 20

BY James F. McNeill  
VILLAGE PRESIDENT

ATTESTED: James F. McNeill  
VILLAGE CLERK

APPROVED BY THE VILLAGE COLLECTOR ON 20

APPROVED BY THE DIRECTOR OF ENGINEERING ON

April 27, 2016

James F. McNeill

STATE OF ILLINOIS )  
COUNTY OF COOK )

I, GLORIA JEAN KOTER, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY GRANT PERMISSION TO THE VILLAGE OF ARLINGTON HEIGHTS TO RECORD THIS PLAT OF EASEMENT AND VACATION AND PROVIDE THIS SURVEYOR WITH A RECORD COPY OF THE SAME.

GIVEN UNDER MY HAND AND SEAL THIS 16TH DAY OF March, A.D. 2016.

Gloria Jean Koter  
GLORIA JEAN KOTER  
ILLINOIS PROFESSIONAL LAND SURVEYOR NUMBER 3323  
LICENSE EXPIRATION DATE 11-30-18

STATE OF ILLINOIS )  
COUNTY OF COOK )

WE, LAND SURVEYING SERVICES, INC. DO HEREBY STATE THAT WE HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND THAT THIS IS THE PLAT THAT REPRESENTS THE CONDITIONS FOUND AT THE TIME OF SAID SURVEY.

GIVEN UNDER MY HAND AND SEAL THIS 16TH DAY OF March, A.D. 2016.

Gloria Jean Koter  
GLORIA JEAN KOTER  
ILLINOIS PROFESSIONAL LAND SURVEYOR NUMBER 3323  
LICENSE EXPIRATION DATE 11-30-18

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

| Drawn:                           | MPS      | Date: |
|----------------------------------|----------|-------|
| Revision                         | Date     | Drawn |
| Added Easement Provisions/P.I.N. | 9-9-2015 | KD    |
| Sent Final Mylar                 | 1-7-2016 | KD    |

| Checked:                | Land Surveying Services, Inc.                     |
|-------------------------|---------------------------------------------------|
| <u>James F. McNeill</u> | 574 W. Oakton Street, Arlington Heights, IL 60004 |

Field Work Completed: 6-19-2015 Scale: 1" = 20' Date: 02-16-16

Site Address:  
1019 N. Highland & 1018 N. Vail  
Arlington Heights, Illinois

Job Number  
LS150373

Sheet Number  
SURVEY

Sheet Name  
PLAT OF VACATION  
and  
PLAT OF EASEMENT



**Item:** Bond Waiver - Rotary Club of Elmhurst

**Department:** Building Services

**Background**

The Rotary Club of Elmhurst is requesting a waiver of the bond fee requirement for their raffle to be sold on May 7th from 2:30pm to 6:00pm at Ditka's Arlington Park Trackside. The winner will be announced the day of the event at 6:00pm.

**Recommendation**

Staff recommends that the Village Board grant a waiver of the bond fee requirement.

---

**Bid Section**

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

**ATTACHMENTS:**

**Description**

Letter

**Type**

Correspondence

# Robert L. Howard

*Attorney at Law*

116 Geneva Ave.  
Elmhurst, IL 60126

Also admitted in Virginia &  
District of Columbia

[propertylawyer@earthlink.net](mailto:propertylawyer@earthlink.net)

phone (630) 989-5457  
fax (630) 832-6673

April 18, 2016

Village of Arlington Heights  
Dept. of Building & Health Services  
33 S. Arlington Heights Road  
Arlington Heights, IL 60005

## **Re: Rotary – Raffle License Application; Bond Waiver**

To whom it may concern:

This letter encloses our Raffle License Application along with related information. The Elmhurst Rotary is a 501 (c)(3) charity. The State of Illinois has assigned our Charitable Trust Fund ID # E9932-3206-02.

Each year, we have an annual charitable fundraiser to raise money for college scholarships, and other charities that we support. This year, for the second year in a row, we are having our fundraiser at Ditka's Arlington Park Trackside (see attached).

100% of the net proceeds from our event goes to the charities we support. Accordingly, as we were granted last year, we request a waiver of any bonding requirements. Please call me if you have additional questions regarding these materials.

Thank you for your cooperation.

Sincerely,



Robert L. Howard



**Item:** Metro Auto Detail - 500 E. Northwest Highway - PC#16-005

**Department:** Planning & Community Development

### **BACKGROUND**

Special Use Permit to allow an Automobile Car Wash and Detailing in the B-3 Zoning District.

### **RECOMMENDATION**

A public hearing was held by the Plan Commission on April 13, 2016 where Commissioner Drost moved and Commissioner Jensen seconded:

A motion to recommend to the Village Board of Trustees approval of PC#16-005, the Special Use Permit to allow an automobile car wash and detailing in the B-3 Zoning District. This approval is subject to the following conditions:

1. The Petitioner shall comply with all Federal, State, and Village codes, regulations, and policies.

Roll Call Vote: Commissioners Cherwin, Drost, Ennes, Green, Jensen and Chairman Lorenzini voted in favor. Motion carried.

---

### **Bid Section**

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

### **ATTACHMENTS:**

| <b>Description</b>         | <b>Type</b>                |
|----------------------------|----------------------------|
| Staff Report               | Board or Commission Report |
| PC Minutes 4/13/16 - DRAFT | Minutes                    |
| Aerial                     | Exhibits                   |

|                                                         |                |
|---------------------------------------------------------|----------------|
| Justification                                           | Correspondence |
| Plat of Survey                                          | Exhibits       |
| Parking Survey                                          | Exhibits       |
| Floor Plan & Parking layout                             | Exhibits       |
| Department Comments - Round 1                           | Correspondence |
| Petitioner Response to Department<br>Comments - Round 1 | Correspondence |
| PC Timeline Tracker                                     | Correspondence |

**STAFF DEVELOPMENT COMMITTEE REPORT**

**To:** Plan Commission  
**Prepared By:** Sam Hubbard, Development Planner  
**Meeting Date:** April 13, 2016  
**Date Prepared:** April 8, 2016  
**Project Title:** Metro Auto Detail  
**Address:** 500 E. Northwest Highway

**BACKGROUND INFORMATION**

**Petitioner:** Emperatriz Acevedo  
**Address:** 1046 Rose Ave.  
 Des Plaines, IL 60016

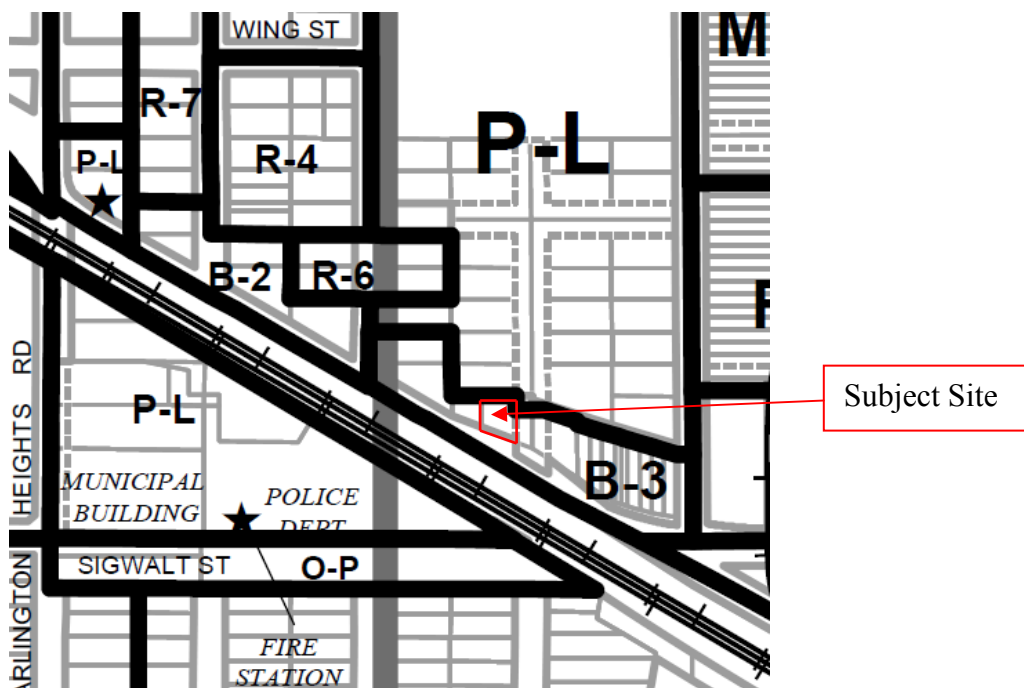
**Existing Zoning:** B-3, General Service, Wholesale and Motor Vehicle District

**Requested Action:**

- Special Use Permit to allow an Automobile Car Wash and Detailing in the B-3 Zoning District.

**Variations Identified:**

- None.

**Surrounding Properties**

| Direction | Zoning                                                     | Existing Use                       | Comprehensive Plan |
|-----------|------------------------------------------------------------|------------------------------------|--------------------|
| North     | P-L, Public Land District                                  | Park (Recreation Park)             | Park               |
| South     | R-3, One Family Dwelling District                          | Northwest Highway and METRA tracks | Government         |
| East      | B-3, General Service, Wholesale and Motor Vehicle District | Auto Repair Business               | Park               |

|             |                                                            |                                                  |            |
|-------------|------------------------------------------------------------|--------------------------------------------------|------------|
| <b>West</b> | B-3, General Service, Wholesale and Motor Vehicle District | Automobile Service Station with Convenience Mart | Commercial |
|-------------|------------------------------------------------------------|--------------------------------------------------|------------|

**Background:**

The subject property is owned by the Arlington Heights Park District, who leases it to Arlington Auto Repair. Arlington Auto Repair opened for business in February of 2016 and currently has only one employee. The Petitioner would like to utilize a small area within the existing building to operate a car detailing business. Both the Petitioner and Arlington Auto Repair would occupy the building, which is approx. 3,500 square feet.

Access to the site comes from three curb cuts along E. Northwest Highway. A single overhead door exists on the east side of the building, which will be the primary access point for cars entering into the washing/detailing area. This area is large enough for only about two cars, and all washing will be manual (i.e. there will be no car wash machine). Parking areas are located on both the east and west sides of the building. Additional overhead doors exist on the southern and western sides of the building, which allow for convenient circulation of automobiles through the building and site. The remaining areas of the building are used as a waiting area and for car repairs.

The proposed car wash and detailing operation will maintain the same hours of operation as the existing auto repair business, which is open from 8:00am until 6:00pm.

**Zoning and Comprehensive Plan**

The current use of the property, as a motor vehicle repair business, is a permitted use within the B-3 District. The proposed automobile car wash use is classified as a special use within the B-3 District, hence the request for a Special Use Permit.

The Village's Comprehensive Plan designates the future use of the Subject Property as "Parks". Although the proposed Special Use Permit does not conform to this designation, the Subject Property will remain under ownership by the Arlington Heights Park District. If and when the Park District is ready to convert the Subject Property into parkland, the proposed Special Use shall not impede this process; as the property owner and landlord, the Park District can terminate the lease with Arlington Auto Repair with 90 days' notice. The lease is scheduled to expire on Dec. 31, 2018.

The Petitioner has provided written justification certifying conformance to the following criteria, as required for any Special Use Permit application:

- That said special use is deemed necessary for the public convenience at this location.
- That such case will not, under the circumstances of the particular case, be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity.
- That the proposed use will comply with the regulations and conditions specified in this ordinance for such use, and with the stipulations and conditions made a part of the authorization granted by the Village Board of Trustees.

Staff concurs with the Petitioner's assessment and believes that the proposed Special Use can comply with the necessary criteria for approval as required by the Zoning Code.

**Plat and Subdivision Committee**

The Plat and Subdivision Committee met on March 23, 2016, to discuss the proposed Special Use. The subcommittee felt that this was an appropriate location for the proposed use and was supportive of the proposal.

**Site Plan, Building and Landscaping**

The proposed use will not require any changes to the interior of the building. The Petitioner is aware that all signage must receive a permit and comply with applicable signage regulations. Additionally, the Petitioner has been aware the any re-striping of the parking lot will require a permit as well.

During the review process, the Public Works Dept. has identified a need for a new water meter and RPZ on the building. The Petitioner will work with staff to provide these improvements once the Special Use Permit has been approved, and is aware that a

business license and occupancy will not be granted until these items have been resolved to the satisfaction of the Public Works Dept.

The Subject Property is non-compliant with regards to parking lot landscape screening. However, staff feels that due to the future use of the property to be used as a park and incorporated into nearby Recreation Park, additional landscaping is not needed at this time.

### **Traffic & Parking**

A detailed traffic study is not required due to the amount of floor area on the subject property (under 5,000 square feet). Staff believes that parking and circulation will not be an issue due to the small size of the proposed washing/detailing area. Similarly, staff does not take issue with stacking of automobiles given the scope of the use.

Staff has analyzed the parking requirements relative to the dual usage of the property:

| Use                       | Parking Requirement                        | Number of Bays | Number of Employees | Parking Required              |
|---------------------------|--------------------------------------------|----------------|---------------------|-------------------------------|
| <b>Auto Repair</b>        | 1 space per employee plus 3 spaces per bay | 5              | 2                   | 17                            |
| <b>Car Wash</b>           | 1 space per employee plus 3 spaces per bay | 2              | 3                   | 9                             |
|                           |                                            |                |                     | Total Parking Required:<br>26 |
| Parking Provided          |                                            |                |                     | 26 (19 exterior, 7 interior)  |
| Parking Surplus/(deficit) |                                            |                |                     | --                            |

The proposed use is compliant with all parking regulations. Furthermore, the Petitioner has provided a parking survey outlining existing usage of the parking areas on the east and west sides of the building, which shows that the peak in overall parking on site was 5 automobiles. Staff is confident that the Subject Property has the parking capacity to support the proposed special use.

### **RECOMMENDATION**

The Staff Development Committee reviewed the proposed request and supports the proposed Special Use Permit, subject to the following:

1. The Petitioner shall comply with all Federal, State, and Village codes, regulations, and policies.

\_\_\_\_\_  
April 8, 2016  
Bill Enright, Deputy Director of Planning and Community Development

Cc: Randy Recklaus, Village Manager  
All Department Heads

**DRAFT**

PLAN

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REPORT OF THE PROCEEDINGS OF A PUBLIC HEARING  
BEFORE THE VILLAGE OF ARLINGTON HEIGHTS  
PLAN COMMISSION

COMMISSION

RE: METRO AUTO DETAIL - 500 EAST NORTHWEST HIGHWAY - PC# 16-005  
SPECIAL USE FOR A CAR WASH

REPORT OF PROCEEDINGS had before the Village of  
Arlington Heights Plan Commission Meeting taken at the Arlington Heights Village  
Hall, 33 South Arlington Heights Road, 3rd Floor Board Room, Arlington Heights,  
Illinois on the 13th day of April, 2016, at the hour of 7:30 p.m.

MEMBERS PRESENT:

JOE LORENZINI, Chairman  
LYNN JENSEN  
TERRY ENNES  
BRUCE GREEN  
GEORGE DROST  
JAY CHERWIN

ALSO PRESENT:

SAM HUBBARD, Village Planner

## DRAFT

CHAIRMAN LORENZINI: All right, I'd like to call to order this meeting of the Plan Commission. Would you all please rise and say the Pledge of Allegiance with us?

(Pledge of allegiance.)

CHAIRMAN LORENZINI: Okay, roll call please.

MR. HUBBARD: Commissioner Cherwin.

COMMISSIONER CHERWIN: Here.

MR. HUBBARD: Commissioner Dawson.

(No response.)

MR. HUBBARD: Commissioner Drost.

COMMISSIONER DROST: Here.

MR. HUBBARD: Commissioner Ennes.

COMMISSIONER ENNES: Here.

MR. HUBBARD: Commissioner Green.

COMMISSIONER GREEN: Here.

MR. HUBBARD: Commissioner Jensen.

COMMISSIONER JENSEN: Here.

MR. HUBBARD: Commissioner Sigalos.

(No response.)

MR. HUBBARD: Commissioner Warskow.

(No response.)

MR. HUBBARD: Chairman Lorenzini.

CHAIRMAN LORENZINI: Here. Thank you. Okay, the next item on the agenda is the approval of meeting minutes from Northwest Gastroenterologists from March 23rd, 2016. Any comments or approvals?

COMMISSIONER DROST: I'll make that motion.

CHAIRMAN LORENZINI: Second?

COMMISSIONER GREEN: Second.

CHAIRMAN LORENZINI: All in favor?

(Chorus of ayes.)

CHAIRMAN LORENZINI: Opposed?

(No response.)

CHAIRMAN LORENZINI: Thank you. All right, we have two public hearings tonight. The first one is Metro Auto Detail, PC# 16-005. Sam, have all the proper notices been given?

MR. HUBBARD: Yes.

CHAIRMAN LORENZINI: Okay, is the Petitioner here?

MR. VILLARES: Yes, sir.

CHAIRMAN LORENZINI: Yes, would you come forward?

MR. VILLARES: Sure.

CHAIRMAN LORENZINI: Would you raise your right hand and I'll swear you in?

(Witness sworn.)

CHAIRMAN LORENZINI: Thank you. Could you please state your name,

## DRAFT

spell it and give your address?

MR. VILLARES: My name is Andres Villares, A-n-d-r-e-s V-i-l-l-a-r-e-s. My address is 1046 Rose Avenue, Des Plaines, Illinois.

CHAIRMAN LORENZINI: Thank you. Would you like to give us a brief presentation of what your project is about?

MR. VILLARES: Sure. Well, I already said my name. Me and my wife want to start a small business doing detailing. I've been doing this for seven years already, working mostly for somebody else. Then we decided a couple of years ago to start doing our own. We've been doing this for dealers mostly all the time. We're planning to do a business with Arlington Heights, so we're trying to get more people on our business.

So, we're looking for something, you know, like better not only for myself, for my wife and my baby, I've got a baby. So, we, or myself, I have I would say a large experience on detailing. So, we're looking forward, you know, to get the permission from you guys and work with the people of Arlington Heights. That's what we're looking for.

CHAIRMAN LORENZINI: Okay, thank you. You can have a seat.

MR. VILLARES: Thank you.

CHAIRMAN LORENZINI: The Staff report presentation please.

MR. HUBBARD: So, as the Commission has heard, the Petitioner would like to establish a carwash and detailing use within a small portion of the existing auto repair shop located at 500 East Northwest Highway.

The property is currently owned by the Park District and leased by the repair shop. The long-term plans are to incorporate the site into the abutting recreation park. It's located within a B-3 Zoning District, and carwashes, which within the definition of carwash includes detailing, is a special use within the B-3 Zoning District, and thus the request for a special use permit for the proposed use.

There would be no proposed exterior changes to the building. In fact, the interior is also well suited for this use. The car washes and detailing would all be done by hand, so there wouldn't be any machines. It would only have space for approximately two cars, so Staff is not anticipating any stacking problems or circulation problems. Cars can pull in on the east side parking lot through an overhead door, get the car washed or detailed, and then pull out through another overhead door on the west side to access the west parking lot and then leave onto Northwest Highway.

Staff has verified that all parking requirements are met. 26 parking spaces are required by code and 26 spaces are provided on the site. The Applicant is aware that any re-striping to the parking lot will require a permit.

Although the site does not conform to all landscape regulations, Staff is comfortable allowing the occupancy without requiring the update to conform to all regulations due to the small scope of the use and for the long-term plan to turn the property into park land in the future. We just didn't think it would be practical to require it, you know, for only a year or two or three or more, while the long-term plan would be to turn it into a park.

So, Staff is supportive of the use. The Applicant has demonstrated that they comply with the justification for special use approval. We've only included one condition of approval which would be that the Applicant would have to comply with all local, State and Federal regulations which is just kind of a boilerplate condition. So, we're supportive and excited to see this move forward.

## DRAFT

CHAIRMAN LORENZINI: Thank you. Motion to include the Staff report in the public record?

COMMISSIONER DROST: I'll make that motion.

CHAIRMAN LORENZINI: Second?

COMMISSIONER GREEN: Second.

CHAIRMAN LORENZINI: All in favor?

(Chorus of ayes.)

CHAIRMAN LORENZINI: Opposed?

(No response.)

CHAIRMAN LORENZINI: All right, thank you. Okay, let's go to the questions from the Commissioners. Lynn, would you like to start the questions?

COMMISSIONER JENSEN: Yes. Just at this point, the only question I'd have is, so I understand there are two people then who would be operating out of this one area. There is an auto repair and they're, what are they be subleasing the part of their property to the Petitioner?

MR. HUBBARD: I believe there is a subleasing arrangement, so yes.

CHAIRMAN LORENZINI: Would you want the Petitioner to come back forward please?

MR. VILLARES: Sure.

CHAIRMAN LORENZINI: Can you answer the question?

MR. VILLARES: Yes. I'm sorry, can you repeat the question?

COMMISSIONER JENSEN: The question is are you subleasing from the auto repair shop the area that you need to do your detailing and carwash? What is the relationship between you and the auto repair shop?

MR. VILLARES: Oh, there is no relationship, just we're friends, I mean we met like a year ago. He knows I do detailing already. He told me he gets a lot of space for him, it's only himself working there. Obviously the building is big, so he needs somebody else to help him with the rent and all that stuff. So, it's really for this kind of business, we don't need, like Sam said, special machines, just working by hands, you know.

COMMISSIONER JENSEN: So, there's really no financial relationship but he's basically letting you use that space.

MR. VILLARES: Uh-huh.

COMMISSIONER JENSEN: I assume some of his customers might want to use the kind of carwash, detailing and so forth and he would refer them to you in essence?

MR. VILLARES: Yes.

COMMISSIONER JENSEN: Obviously, where would you get your other customers from?

MR. VILLARES: Like I say I work for dealers, so most of the dealers they know already I'm trying to do my own business. So, they're going to support me with their cars. So, by now I have a lot of work only by the dealers. I'm going to probably need more help, probably find somebody else to help me to do the job. So, obviously if everything goes well and we have more customers, we're going to need a couple more persons.

COMMISSIONER JENSEN: So, the largest number of employees you would end up with if the business were running the way you would like it to run?

MR. VILLARES: Probably one more or two more maybe. Because my wife

## DRAFT

is going to work with me, you know, answering the calls, you know, receiving the payments and all that.

COMMISSIONER JENSEN: You do understand that the Park District owns this and basically that whole agreement could be terminated in a fairly short period of time, and both the auto repair shop and your own activity or business might have to find another location?

MR. VILLARES: Yes, I already know that. So, we hope this is not something like in a month.

COMMISSIONER JENSEN: Sure. I don't have any more questions.

CHAIRMAN LORENZINI: Okay, Terry?

COMMISSIONER ENNES: Well, good luck with this. It sounds like you have a good project and I hope you can get your business off the ground with it.

MR. VILLARES: Thanks.

COMMISSIONER ENNES: Sam, I have a question in regard to if you're aware of this. So, I see that they have to replace the water meter? Do you have any idea what may have triggered that?

MR. HUBBARD: Yes, I believe --

COMMISSIONER ENNES: I'm wondering, is the Petitioner going to all of sudden get a huge water bill?

MR. HUBBARD: I believe there is an existing meter, I just don't think it's sized correctly for the line.

COMMISSIONER ENNES: All right, okay, okay. Then that's really all I have.

CHAIRMAN LORENZINI: Bruce?

COMMISSIONER GREEN: I had the questions in the Plat and Sub. I think it's a great thing. It's fitting for what's going on there, and good luck.

MR. VILLARES: Thank you very much.

CHAIRMAN LORENZINI: Thank you, Bruce. Jay?

COMMISSIONER CHERWIN: Yes, same thing. We heard in the sub committee some of the issues we raised and I think it's a good project. I wish you well. And this fits well into the space.

MR. VILLARES: Thank you.

COMMISSIONER CHERWIN: I look forward to seeing your success there.

MR. VILLARES: Thank you very much.

COMMISSIONER DROST: Yes, and I concur with the other Commissioners.

CHAIRMAN LORENZINI: I have no questions. We'll move to the public comment portion. Anybody in the audience have any questions, comments, concerns about this project?

MR. STAPLETON: Good luck.

MR. VILLARES: Thank you.

MR. STAPLETON: I pass him everyday on the way to work.

MR. VILLARES: Hopefully, you can get your car washed.

CHAIRMAN LORENZINI: Okay, with nothing else, we'll close the public comment portion and go back to the Commissioners for further deliberation or a motion.

COMMISSIONER DROST: I'll make the motion.

## DRAFT

A motion to recommend to the Village Board of Trustees approval of PC# 16-005, the Special Use Permit to allow an automobile carwash and detailing in the B-3 Zoning District.

This approval is subject to the following conditions:

1. The Petitioner shall comply with applicable Federal, State and local codes, regulations and policies.

COMMISSIONER JENSEN: Second.

CHAIRMAN LORENZINI: Okay, roll call vote please.

MR. HUBBARD: Commissioner Cherwin.

COMMISSIONER CHERWIN: Yes.

MR. HUBBARD: Commissioner Drost.

COMMISSIONER DROST: Aye.

MR. HUBBARD: Commissioner Ennes.

COMMISSIONER ENNES: Yes.

MR. HUBBARD: Commissioner Green.

COMMISSIONER GREEN: Yes.

MR. HUBBARD: Commissioner Jensen.

COMMISSIONER JENSEN: Yes.

MR. HUBBARD: Chairman Lorenzini.

CHAIRMAN LORENZINI: Yes. Congratulations, you received unanimous approval. The next step, it goes to the Board of Trustees for their approval. Is there a date for that yet, Sam?

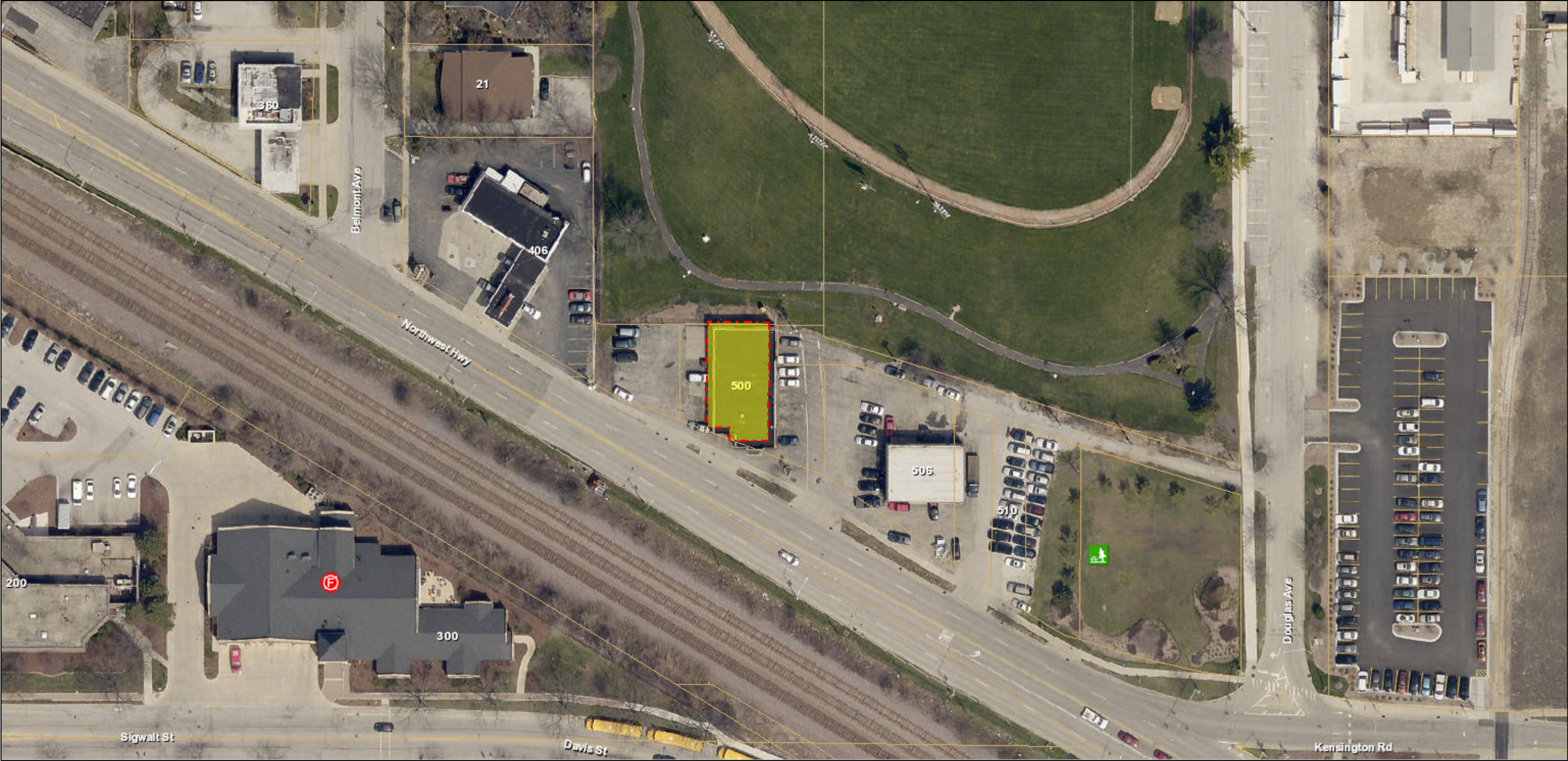
MR. HUBBARD: Tentatively, we believe we could fit it in on May 2nd.

MR. VILLARES: Thank you very much.

CHAIRMAN LORENZINI: Thank you, good luck.

(Whereupon, the above-mentioned petition was adjourned at 7:42 p.m.)

Metro Auto Detail - PC# 16-005



## Review criteria

Friday, March 11, 2016 7:54 AM

To Arlington Heights il village  
From metro auto detail and car wash inc.  
President emperatriz torres acevedo  
Vice president andres villares

We Metro Auto Detail and car wash are looking for a good place, to make our business grow. And offer a good quality in detailing. We believe that competition make us better in our quality and customer service. And we feel that this is a great town to do it,.

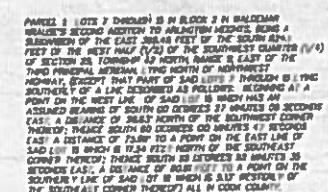
Our kind of business, is not by any means a threat to the Arlington Heights people.  
For health or obstruction on any circumstances.

We want to do everything right and do all the requirements by city. And comply with all the regulations and conditions established by the village board of trustees..

Thank you for your time

President emperatriz torres acevedo  
Vice president andres villares

PC#16-005

[illegible][illegible][illegible]

PARCEL 3, THE EAST HALF (1/2) OF VACATED HADSDON AVENUE (1/2) NORTHWESTLY OF AND ADJOINING THE NORTHWESTLY END OF THE "H" HIGHWAY AND LOTS 1 AND 2 OF A LINE DESCRIBED AS FOLLOWS: BEGINNING AT A POINT ON THE CENTER LINE OF VACATED HADSDON AVENUE WHICH HAS A BEARING OF SOUTH 80 DEGREES 37 MINUTES 00 SECONDS, 42 FEET; THENCE S 80° 37' 00" E 172 FEET TO THE CORNER OF LOT 1, NORTHWEST 1/4; THENCE SOUTH 80 DEGREES 00 MINUTES 47 SECONDS EAST A DISTANCE OF 36.00 FEET TO A POINT ON THE EAST LINE OF VACATED HADSDON AVENUE; THENCE S 80° 37' 00" E 172 FEET TO THE CORNER OF LOT 1 IN BLOCK 8 IN WALSHAM FRAMES; SECOND ADDITION TO ARLEIGH HEIGHTS IN THE EAST 1/2 (1/2) OF THE NORTHERN QUARTER (1/4) OF SECTION 18, TOWNSHIP 4 NORTH, RANGE 1 EAST, OF THE THIRD PRINCIPAL MERIDIAN, TOWNSHIP 4 NORTH, RANGE 1 EAST.

[illegible]

E. KENSINGTON F

TO: ARLINGTON HEIGHTS PARK DISTRICT, CHICAGO, TITLE AND TRUST CO.

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/ACSM LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND ACSM IN 1986, AND MEETS THE ACCURACY REQUIREMENTS OF A CLASS "A" SURVEY, AS DEFINED THEREIN.

DES PLAINES, ILLINOIS JUNE 4, 1989  
*Rand W. Stroh*  
 PROFESSIONAL LAND SURVEYOR NO. 2724



PARCEL 1 - 35544 S.F. OR 0.8150 ACRES  
PARCEL 2 - 3467 S.F. OR 0.0796 ACRES  
PARCEL 3 - 14103 S.F. OR 0.3238 ACRES  
PARCEL 4 - 2248 S.F. OR 0.0516 ACRES  
PARCEL 5 - 1006 S.F. OR 0.0231 ACRES  
PARCEL 6 - 2190 S.F. OR 0.0503 ACRES

TOTAL AREA = 58557 S.F. OR 1.3443 ACRES

THIS IS TO CERTIFY THAT ACCORDING TO FLOOD INSURANCE RATE  
MAP 170056 0001 B, DATED MARCH 1, 1984, THE ABOVE  
DESCRIBED PROPERTY LIES WITHIN A ZONE "C" FLOOD PLAIN

RONALD W. STANLEY U.S. DOJ/272

PLAT PREPARED BY:  
RW. STANLEY AND ASSOCIATES

570 E. NORTHWEST HIGHWAY  
DES PLAINES, ILLINOIS 60018  
(847) 699-0018

RECEIVED

APR 04 2016

PLANNING & COMMUNITY  
DEVELOPMENT DEPARTMENT

500 E Northwes Hwy  
Arlington Hrs 12 6004  
Week day

East side parking  
lot

Marzo - 28 - 2016

Monday

West side parking  
lot

|          |   |   |
|----------|---|---|
| 8 Am     | 1 | 1 |
| 8:30 am  | 2 | 1 |
| 9:00 Am  | 3 | 1 |
| 9:30 Am  | 3 | 1 |
| 10:00 Am | 3 | 1 |
| 10:30 Am | 3 | 1 |
| 11:00 Am | 3 | 1 |
| 11:30 Am | 2 | 1 |
| 12:00 pm | 2 | 1 |
| 12:30 pm | 2 | 1 |
| 1:00 pm  | 2 | 1 |
| 1:30 pm  | 2 | 1 |
| 2:00 pm  | 2 | 1 |
| 2:30 pm  | 3 | 1 |
| 3:00 pm  | 2 | 1 |
| 3:30 pm  | 2 | 1 |
| 4:00 pm  | 2 | 1 |
| 4:30 pm  | 2 | 1 |
| 5:00 pm  | 2 | 1 |
| 5:30 pm  | 1 | 1 |
| 6:00 pm  |   |   |

Abril 2, 2016

west side parking

1

1

1

1

4

14

1

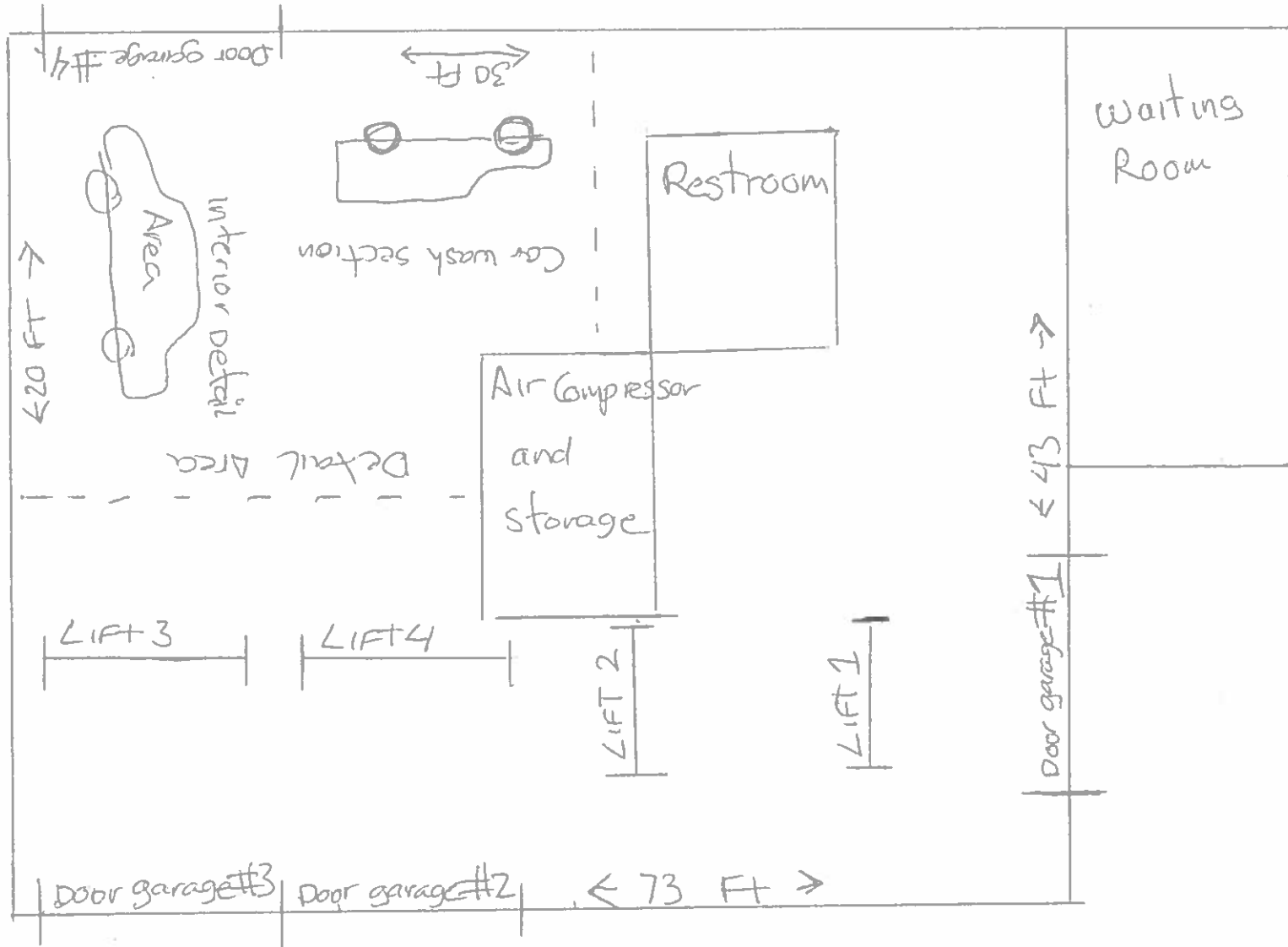
1

4

1

—

Building Square Ft 3,139  
 Detail shop square Ft 600  
 Cars per day 3 or 4



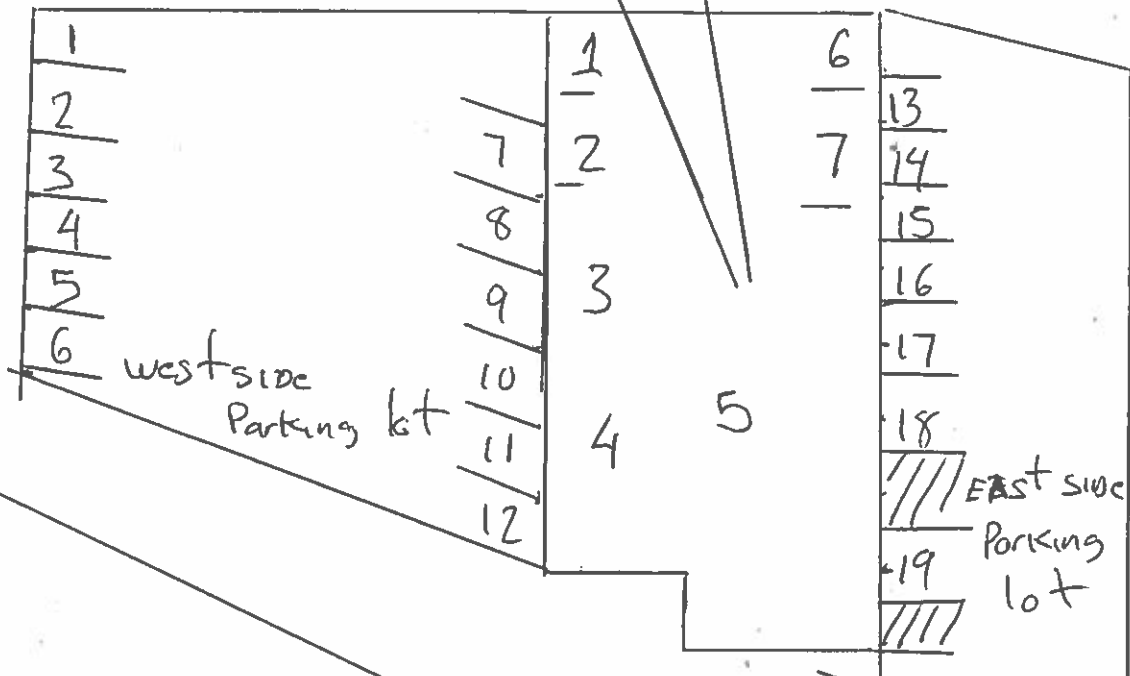
500 E NORTHWEST HWY ARLINGTON HEIGHTS IL.  
 60004

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APR 04 2016

PLANNING & COMMUNITY  
DEVELOPMENT DEPARTMENT

there are 7 spaces  
inside of the building



500 E NORTHWEST HWY  
ARLINGTON HTS IL  
60004

# BUILDING DEPARTMENT

1

## PETITIONER'S APPLICATION - ARLINGTON HEIGHTS PLAN COMMISSION

Petition #: P.C. 16-005  
 Petitioner: Emperatriz Acavedo  
 Owner: Village of Arlington Heights  
Park District  
 Contact Person: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone #: \_\_\_\_\_  
 Fax #: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

P.I.N.# 03-29-351-007  
 Location: 500 E Northwest Hwy  
 Rezoning: \_\_\_\_\_ Current: \_\_\_\_\_ Proposed: \_\_\_\_\_  
 Subdivision: \_\_\_\_\_  
 # of Lots: \_\_\_\_\_ Current: \_\_\_\_\_ Proposed: \_\_\_\_\_  
 PUD: \_\_\_\_\_ For: \_\_\_\_\_  
 Special Use: X For: Car Wash  
 Land Use Variation: \_\_\_\_\_ For: \_\_\_\_\_  
 Land Use: \_\_\_\_\_ Current: Auto Repair  
 Proposed: Auto Repair w/ Car Wash  
 Site Gross Area: ~ 8,250 sq  
 # of Units Total: \_\_\_\_\_  
 1BR: \_\_\_\_\_ 2BR: \_\_\_\_\_ 3BR: \_\_\_\_\_ 4BR: \_\_\_\_\_

(Petitioner: Please do not write below this line.)

DO EXISTING STRUCTURES, IF ANY, MEET MINIMUM REQUIREMENTS OF THE FOLLOWING:

- |    | <u>YES</u> | <u>NO</u> |             |               |
|----|------------|-----------|-------------|---------------|
| 1. | <u>X</u>   | _____     | VILLAGE     | BUILDING CODE |
| 2. | _____      | _____     | PRESENT     | ZONING USE    |
| 3. | _____      | _____     | REQUESTED   | ZONING USE    |
| 4. | _____      | _____     | SUBDIVISION | REQUIRED      |
| 5. | _____      | _____     | SIGN        | CODE          |

6. GENERAL COMMENTS:

NO COMMENT AT THIS TIME,

**RECEIVED**

MAR 2 2016

PLANNING & COMMUNITY  
DEVELOPMENT DEPARTMENT

Deb Pierce 3-23-16  
 Director PLAN REVIEWER Date

## BUILDING DEPARTMENT

1A

## PETITIONER'S APPLICATION - ARLINGTON HEIGHTS PLAN COMMISSION

|                                         |                                                 |
|-----------------------------------------|-------------------------------------------------|
| Petition #: P.C. <u>16-005</u>          | P.I.N.# <u>03-29-351-007</u>                    |
| Petitioner: <u>Emperatriz Acevedo</u>   | Location: <u>500 E Northwest Highway</u>        |
|                                         | Rezoning: _____ Current: _____ Proposed: _____  |
|                                         | Subdivision: _____                              |
|                                         | # of Lots: _____ Current: _____ Proposed: _____ |
| Owner: <u>City of Arlington Heights</u> | PUD: _____ For: _____                           |
| <u>Park District</u>                    | Special Use: <u>x</u> For: <u>Car Wash</u>      |
|                                         | Land Use Variation: _____ For: _____            |
| Contact Person: _____                   |                                                 |
| Address: _____                          | Land Use: _____ Current: <u>Auto Repair</u>     |
|                                         | Proposed: <u>Auto Repair w/ Car Wash</u>        |
| Phone #: _____                          | Site Gross Area: <u>~ 8,250 sq</u>              |
| Fax #: _____                            | # of Units Total: _____                         |
| E-Mail: _____                           | 1BR: _____ 2BR: _____ 3BR: _____ 4BR: _____     |

(Petitioner: Please do not write below this line.)

INSPECTIONAL SERVICESNO Comments

Director

3/24/14

Date

**RECEIVED**

APR 01 2016

PLANNING & COMMUNITY  
DEVELOPMENT DEPARTMENT

Village of Arlington Heights  
Public Works Department

## **Memorandum**

To: Cris Papierniak, Assistant Director of Public Works

From: Jeff Musinski, Utilities Superintendent

Date: March 31, 2016

Subject: 500 E Northwest Hwy., P.C. #16-005

---

With regard to the proposed Special Use Permit, I have the following comments:

- 1) The water meter must be replaced with a meter equal to the diameter of the incoming water line (either  $\frac{3}{4}$ " or 1" most likely)
- 2) An approved RPZ must be installed directly after the new water meter.
- 3) Floor drains must not drain to the storm sewer.

C. file

## ENGINEERING DEPARTMENT

3

## PETITIONER'S APPLICATION - ARLINGTON HEIGHTS PLAN COMMISSION

Petition #: P.C. 16-005Petitioner: Emperatriz AcuedoOwner: Village of Arlington Heights  
Park District

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

E-Mail: \_\_\_\_\_

P.I.N.# 03-29-351-007Location: 500 E Northwest Highway

Rezoning: \_\_\_\_\_ Current: \_\_\_\_\_ Proposed: \_\_\_\_\_

Subdivision: \_\_\_\_\_

# of Lots: \_\_\_\_\_ Current: \_\_\_\_\_ Proposed: \_\_\_\_\_

PUD: \_\_\_\_\_ For: \_\_\_\_\_

Special Use: X For: Car Wash

Land Use Variation: \_\_\_\_\_ For: \_\_\_\_\_

Land Use: \_\_\_\_\_ Current: Auto RepairProposed: Auto Rep w/ car washSite Gross Area: ~ 8,250 sq ft

# of Units Total: \_\_\_\_\_

1BR: \_\_\_\_\_ 2BR: \_\_\_\_\_ 3BR: \_\_\_\_\_ 4BR: \_\_\_\_\_

(Petitioner: Please do not write below this line.)

## 1. PUBLIC IMPROVEMENTS

REQUIRED: \_\_\_\_\_ YES NO COMMENTS

## a. Underground Utilities

Water \_\_\_\_\_ X \_\_\_\_\_Sanitary Sewer \_\_\_\_\_ X \_\_\_\_\_Storm Sewer \_\_\_\_\_ X \_\_\_\_\_

## b. Surface Improvement

Pavement \_\_\_\_\_ X \_\_\_\_\_Curb & Gutter \_\_\_\_\_ X \_\_\_\_\_Sidewalks \_\_\_\_\_ X \_\_\_\_\_Street Lighting \_\_\_\_\_ X \_\_\_\_\_

## c. Easements

Utility & Drainage \_\_\_\_\_ X \_\_\_\_\_Access \_\_\_\_\_ X \_\_\_\_\_

## 2. PERMITS REQUIRED OTHER THAN VILLAGE:

a. MWRDGC \_\_\_\_\_

b. IDOT \_\_\_\_\_

c. ARMY CORP \_\_\_\_\_

d. IEPA \_\_\_\_\_

e. CCHD \_\_\_\_\_

## 3. R.O.W. DEDICATIONS? \_\_\_\_\_

## 4. SITE PLAN ACCEPTABLE? \_\_\_\_\_

## 5. PRELIMINARY PLAT ACCEPTABLE? \_\_\_\_\_

## 6. TRAFFIC STUDY ACCEPTABLE? \_\_\_\_\_

## 7. STORM WATER DETENTION REQUIRED? \_\_\_\_\_

## 8. CONTRIBUTION ORDINANCE EXISTING? \_\_\_\_\_

## 9. FLOOD PLAIN OR FLOODWAY EXISTING? \_\_\_\_\_

## 10. WETLAND EXISTING? \_\_\_\_\_

YES NO COMMENTS

\_\_\_\_\_ X \_\_\_\_\_\_\_\_\_\_ N/A \_\_\_\_\_\_\_\_\_\_ N/A \_\_\_\_\_\_\_\_\_\_ N/A \_\_\_\_\_\_\_\_\_\_ X \_\_\_\_\_\_\_\_\_\_ X \_\_\_\_\_\_\_\_\_\_ X \_\_\_\_\_\_\_\_\_\_ X \_\_\_\_\_~~GENERAL COMMENTS ATTACHED~~NO FURTHER COMMENTS AT THIS TIME.PLANS PREPARED BY: N/ADATE OF PLANS: N/A

Director

Date

3-24-16

# Arlington Heights Fire Department Plan Review Sheet

# ARLINGTON HEIGHTS POLICE DEPARTMENT

## Community Services Bureau

---

### DEPARTMENT PLAN REVIEW SUMMARY

**Metro Auto Detail**  
**500 E. Northwest Highway**

#### Round 1 Review Comments

**03/29/2016**

1. **Character of use:**  
The character of use is consistent with the area and is not a concern.
2. **Are lighting requirements adequate?**  
Lighting should be up to Village of Arlington Heights code.
3. **Present traffic problems?**  
There are no traffic problems at this location.
4. **Traffic accidents at particular location?**  
This is not a problem area in relation to traffic accidents.
5. **Traffic problems that may be created by the development.**  
This development should not create any additional traffic problems.
6. **General comments:**  
Please ensure that there is an emergency information/contact card on file with the Arlington Heights Police Department and that it is up-to-date. The form is attached. Please complete and return. This allows police department personnel to contact an agent during emergency situations or for suspicious/criminal activity on the property during all hours.

**RECEIVED**  
MAR 29 2016  
PLANNING & COMMUNITY  
DEVELOPMENT DEPARTMENT

  
\_\_\_\_\_  
Brandi Romag, Crime Prevention Officer  
Community Services Bureau

Approved by:

  
\_\_\_\_\_  
Supervisor's Signature

# Arlington Heights Police Department

## Emergency Information Card

1. Fill in all information by tabbing to each field.
2. When completed, save the form and send as an attachment to: [tmorales@vah.com](mailto:tmorales@vah.com).

Arlington Heights Police Department  
200 E. Sigwalt Street  
Arlington Heights, IL 60005-1499  
Phone: 847/368-5300

Completed forms may also be printed and submitted in the following manner:

By Mail: Arlington Heights Police Department  
200 E. Sigwalt Street, Arlington Heights, IL 60005  
Attention: Police Administration

By Fax: (847) 368-5970 - Attention: Police Administration

In Person: Dropped off at the Arlington Heights Police Department's front desk for forwarding to Police Administration.

**Print Form (To Mail)**

Name (Firm or Residence)

Address/City

Telephone Number

Date Information Obtained

### IN CASE OF EMERGENCY PLEASE CALL:

#### Contact #1

Name

Address/City

Telephone Number

Cell Number

#### Contact #2

Name

Address/City

Telephone Number

Cell Number

#### Alarm System

☐ No

☐ Yes

Phone number:

Alarm Company Name

## PETITIONER'S APPLICATION - ARLINGTON HEIGHTS PLAN COMMISSION

Petition #: P.C. 16-006  
Petitioner: Egg Harbor Cafe III Inc.  
300 Village Green, Suite 200  
Lincolnshire, IL 60069  
Owner: John Hancock Life Insurance Co, USA  
197 Clarendon St., Boston, MA 02116  
Contact Person: David Thoma, Stratford Company  
Address: 234 James Street  
Barrington, IL 60010  
Phone #: 847-381-8880  
Fax #: 847-381-9120  
E-Mail: \_\_\_\_\_

P.I.N.# 03-25-302-022-0000  
Location: 140 E. Wing St., Arlington Heights, IL  
Rezoning: \_\_\_\_\_ Current: \_\_\_\_\_ Proposed: \_\_\_\_\_  
Subdivision: \_\_\_\_\_  
# of Lots: \_\_\_\_\_ Current: \_\_\_\_\_ Proposed: \_\_\_\_\_  
PUD: \_\_\_\_\_ For: \_\_\_\_\_  
Special Use: ✓ For: Restaurant expansion  
Land Use Variation: \_\_\_\_\_ For: \_\_\_\_\_  
Land Use: \_\_\_\_\_ Current: \_\_\_\_\_  
Proposed: \_\_\_\_\_  
Site Gross Area: 2.64 acres  
# of Units Total: \_\_\_\_\_  
1BR: \_\_\_\_\_ 2BR: \_\_\_\_\_ 3BR: \_\_\_\_\_ 4BR: \_\_\_\_\_

*(Petitioner: Please do not write below this line.)*

1. GENERAL COMMENTS:

No comments at this time.

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MAR 18 2016  
PLANNING & COMMUNITY  
DEVELOPMENT DEPARTMENT

Sean Freres, LEHP

Environmental Health Officer

3/18/16

Date

James McCalister

tor

3/18/16

Director  
Date

PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

7

PETITIONER'S APPLICATION - ARLINGTON HEIGHTS PLAN COMMISSION

Petition #: P.C. 16-005  
 Petitioner: Emperatriz Acevedo  
 Owner: Arlington Heights Park Dist.  
 Contact Person: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone #: \_\_\_\_\_  
 Fax #: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

P.I.N.# 03-29-351-007  
 Location: 500 E Northwest Highway  
 Rezoning: \_\_\_\_\_ Current: \_\_\_\_\_ Proposed: \_\_\_\_\_  
 Subdivision: \_\_\_\_\_  
 # of Lots: \_\_\_\_\_ Current: \_\_\_\_\_ Proposed: \_\_\_\_\_  
 PUD: \_\_\_\_\_ For: \_\_\_\_\_  
 Special Use: X For: Car Wash  
 Land Use Variation: \_\_\_\_\_ For: \_\_\_\_\_  
 Land Use: \_\_\_\_\_ Current: Auto Repair  
 Proposed: Auto Rep. w/ car wash  
 Site Gross Area: ~ 0.250 A  
 # of Units Total: \_\_\_\_\_  
 1BR: \_\_\_\_\_ 2BR: \_\_\_\_\_ 3BR: \_\_\_\_\_ 4BR: \_\_\_\_\_

(Petitioner: Please do not write below this line.)

YES NO

1. X \_\_\_\_\_ COMPLIES WITH COMPREHENSIVE PLAN?
2. N/A \_\_\_\_\_ COMPLIES WITH THOROUGHFARE PLAN?
3. \_\_\_\_\_ X VARIATIONS NEEDED FROM ZONING REGULATIONS?  
 (See below.)
4. \_\_\_\_\_ X VARIATIONS NEEDED FROM SUBDIVISION REGULATIONS?  
 (See below.)
5. \_\_\_\_\_ X SUBDIVISION REQUIRED?
6. \_\_\_\_\_ X SCHOOL/PARK DISTRICT CONTRIBUTIONS REQUIRED?  
 (See below.)

Comments:

SEE ADDITIONAL COMMENTS ATTACHED.

3-30-16

Date

# Planning & Community Development Dept. Review

March 30, 2016



## REVIEW ROUND 1

Project: Metro Auto Detail – Andres Villares  
500 E. Northwest Highway

Case Number: PC 16-005

7. Staff is unable to verify compliance with parking regulations. Please provide the following documents to enable staff to verify parking compliance:
  - a. Site Plan indicating how many parking spaces are contained on site, including both interior spaces within the building and exterior spaces on the property. For exterior spaces, include only code compliant spaces located on asphalt or other paved surfaces.
  - b. Information on maximum projected employees at peak shift for both the existing auto repair business and the proposed car wash/detailing business.
8. Per Section 6.12-1.2.b of the Zoning Code, a parking study is not required due to the floor area of the proposed Special Use at less than 5,000 sq. ft. and the location of the subject property along Northwest Highway (classified as a Major Arterial). However, a detailed parking analysis is required. Please provide a parking survey indicating usage of the parking lot during one weekday and one Saturday.
9. All signage shall conform to the requirements of Chapter 30 (Signs) of the Municipal Code. Please clarify if any new signage will be proposed for the car wash/detailing business.

Prepared by: SAUFERBAZ

# PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

7A

## PETITIONER'S APPLICATION - ARLINGTON HEIGHTS PLAN COMMISSION

Petition #: P.C. 16-005  
 Petitioner: Emperatriz Acvedo  
 Owner: Arlington Heights Park Dist.  
 Contact Person: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone #: \_\_\_\_\_  
 Fax #: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

P.I.N.# 03-29-351-007  
 Location: 500 E Northwest Highway  
 Rezoning: \_\_\_\_\_ Current: \_\_\_\_\_ Proposed: \_\_\_\_\_  
 Subdivision: \_\_\_\_\_  
 # of Lots: \_\_\_\_\_ Current: \_\_\_\_\_ Proposed: \_\_\_\_\_  
 PUD: \_\_\_\_\_ For: \_\_\_\_\_  
 Special Use: X For: Car Wash  
 Land Use Variation: \_\_\_\_\_ For: \_\_\_\_\_  
 Land Use: \_\_\_\_\_ Current: Auto Repair  
 Proposed: Auto Rep w/ car wash  
 Site Gross Area: ~ 8,250 sq ft  
 # of Units Total: \_\_\_\_\_  
 1BR: \_\_\_\_\_ 2BR: \_\_\_\_\_ 3BR: \_\_\_\_\_ 4BR: \_\_\_\_\_

(Petitioner: Please do not write below this line.)

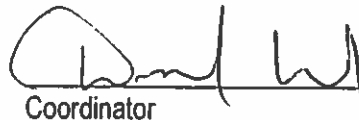
### LANDSCAPE & TREE PRESERVATION:

1. Complies with Tree Preservation Ordinance
2. Complies with Landscape Plan Ordinance
3. Parkway Tree Fee Required  
(See below.)

| YES        | NO       |
|------------|----------|
| <u>N/A</u> | _____    |
| _____      | <u>X</u> |
| _____      | <u>X</u> |

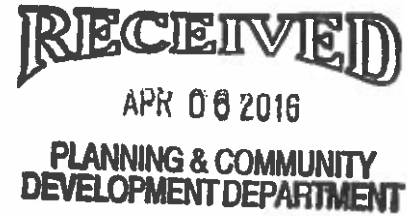
### Comments:

- 1) Along Northwest Highway, provide a three foot high screen along the parking area. Pursuant to Chapter 28, Section 6.15, a three foot high screen must be provided in order to screen parking areas that are adjacent to a public way.
- 2) It is recommended that landscaping be incorporated on the front elevation adjacent to the building in place of the existing asphalt. The landscaping should consist of foundation plantings and a mix of perennials.

  
 Coordinator

3/29/10  
 Date

WEDNESDAY, APRIL 6, 2016



Mr SAM HUBBARD

Development Planner

Village of Arlington Heights.

33 South Arlington Heights road

Arlington heights IL. 6005-1499

RE; METRO AUTO DETAIL & CAR WASH

500 E NORHTWEST HWY.

ARLINGTON HEIGHTS IL, 60004

PETITION APPLICATION DEPARTMENT COMMENT RESPONSE

1 Building department : no comments at this time

Response; no required

1A Building Department : No comments at this time

Response : no required

2 Public works Department

1. The water meter must be replace with a meter equal to the diamer of the Incoming water line (either ¾ or 1" most likely)

Response: Acknowledged as soon as the special use permit its granted we going to proceed

With the requirements that needs to operate

2. An approved RPZ must be installed directly after the new water meter

Response: as soon as the special use permit its granted we going to proceed

RESPONSE: Acknowledged as soon as the special use permit its granted we going to proceed

With the requirements that needs to operate

3. Floor drains must not drain to the storm sewer

RESPONSE: we are looking for this information as soon as we have and answer

The response its going to be give to you guys,. sorry for the inconvenience

### 3 ENGINEERING DEPARTMENT

No comments at this time

RESPONSE: No answer required

### 4 FIRE DEPARTMENT

No comments at this time

RESPONSE: No answer required

### 5 POLICE DEPARTMENT

- 1 Character of use

The character of use is consistent with the area and is not a concern.

RESPONSE: Acknowledged.

- 2 Are lighting requirements adequate?

Lighting should be up to the village of Arlington heights code

RESPONSE: Acknowledged.

- 3 PRESENT TRAFFIC PROBLEMS?

There are not traffic problems at this location.

RESPONSE Acknowledged.

4. Traffic accidents at particular location?

This is not a problem area in relation to traffic accidents.

RESPONSE: Refer to traffic comment response.

5. TRAFFIC PROBLEMS THAT MAY BE CREATED BY THE DEVELOPMENT.

This development should not create any additional traffic problems.

RESPONSE: Acknowledged.

6. General comments:

Please ensure that there is an emergency information/contact card on file with the Arlington Heights police Department and that it is up-to-date. The form is attached. please complete and return. this allows police department personnel to contact an agent during emergency situations or for suspicious/criminal activity on the property during all hours.

RESPONSE: Acknowledged. The emergency information will be provide as soon as the special use permit is granted.

## 6 HEALTH SERVICES DEPARTMENT

1. No comments at this time

RESPONSE: NO answer its require

## 7 PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

7. STAFF is unable to verify compliance with parking regulations. Please provide the following documents to enable staff to verify parking compliance:

- a. Site plan indicating how many parking spaces are contained on the site, including both interior spaces within the building and exterior spaces on the property. For exterior spaces, include only code compliant spaces located on asphalt or other paved surfaces.
- b. Information on maximum projected employees at the peak shift for both the existing auto repair business and the proposed car wash/detailing business.

RESPONSE: A. copy for parking spaces for interior and exterior is submit to the planning deparment already

- c. A copy for the number of employees for both business are already submit to the planning department
- 8. Per section 6.12-1.2.b of the zoning code, a parking study is not required due to the floor area of the proposed special use at less than 5,000 sq. ft and the location of the subject property along northwest hwy. (classified as a mayor arterial ). However, a detail parking analysis is required. Please provide a parking survey indicating usage of the parking lot during one weekday and one Saturday.

RESPONSE: A SURVEY of both day are already submit to the planning department.

- 9. All signage shall conform to the requirements of chapter 30 ( signs) of the municipal code. Please clarify if any new signage will be proposed for the car wash/detailing business.

RESPONSE: a signage will be proposed to the village as soon as we get the autorotation.

#### 7a comments

- 1) Along northwest hwy, provide a three foot high screen along the parking are.  
Pursuant to the chapter 28, section 6.15. a three foot high screen must be provide in order to screen parking areas that are adjacent to the public way.
- 2) It is recommended that landscaping be incorporated on the front elevation adjacent to the building in place of the existing asphalt. The landscaping should consist of foundation plantings and mix of perennials.

RESPONSE: We acknowledge that in a future this building will be remove and incorporate to the park so no landscape its required

# PLAN COMMISSION PROJECT TIMELINE

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Project Name: Metro Auto Detail  
PC Number: 16-005  
Location: 500 E. Northwest Highway  
Requested Action: Special Use Permit for Car Wash and Detailing

|                                           | Date     | # of Business Days |
|-------------------------------------------|----------|--------------------|
|                                           |          |                    |
| Preliminary Meeting                       | 03/1/16  |                    |
| Awaiting Petitioner PC Application        | 3/1/16   |                    |
| Petitioner PC Application                 | 3/11/16  | 7                  |
| Plat and Sub Committee Meeting            | 3/23/16  | 8                  |
| 1 <sup>st</sup> Round Department Comments | 4/4/16   | 8                  |
| Petitioner's Response                     | 4/8/16   | 4                  |
| PC Hearing                                | 04/13/16 | 3                  |
| Village Board                             | 05/2/16  | 13                 |
| Village Board Ordinance Adoption          | 05/16/16 | 10                 |

Note:

Legal notice; State Statute requires 15 to 30 days notice.

Petitioner was provided with partial 1<sup>st</sup> Round Department Comments on 3/31/16 (one department responses was missing).

# of Business Days for 1<sup>st</sup> Round Department Comments is based on PC Application Submittal Date



**Item:** Closed Session

**Department:** Village Manager's Office

Request for Closed Session per 5 ILCS 120/2(c)(21): Discussion of minutes lawfully closed, whether for purposes of approval of the minutes or the semi-annual review of the minutes

-and-

5 ILCS 120/2(c)(11): Litigation, when an action against, affecting or on behalf of the Village has been filed and is pending before a court or administrative tribunal, or when the Board finds that an action is probable or imminent

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### **Bid Section**

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount: