



Agenda
Village of Arlington Heights
Arts Commission
Buechner Room 1st Floor

Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
May 1, 2019
6:30 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes 4/3/19

IV. REPORTS

- A. Public Comments

V. OLD BUSINESS

- A. 2019 Spring Outreach
- B. Photography Competition
- C. Decorated Object Competition
- D. Banner Program
- E. Idea and Program Listing - 2019 Projects
- F. Commission Communication Updates - Marketing

VI. NEW BUSINESS

- A. Informational Material/Announcements

VII. OTHER BUSINESS

VIII. ADJOURNMENT

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**Arts Commission
5/1/2019**

Item: Minutes 4/3/19

Department: Planning & Community Development

ATTACHMENTS:

Description

Minutes

Type

Minutes

DRAFT
MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
ARTS COMMISSION MEETING
HELD IN THE COMMISSIONS ROOM
OF THE VILLAGE HALL
APRIL 3, 2019 AT 6:30 P.M.

Arts Chair Souter called the meeting to order at 6:30 p.m.

Members Present: Janet Souter, Arts Chair
Toni Higgins-Thrash
Mary Seitz-Pagano
Kristen Schurtz
John Walsh
Kathleen Neacy

Members Absent: Sarah Galla
Kristen Walter

Also Present: Derek Mach, Staff Liaison

APPROVAL OF MINUTES

COMMISSIONER SEITZ-PAGANO MADE A MOTION, SECONDED BY COMMISSIONER SCHURTZ, TO APPROVE THE MINUTES FROM THE MARCH 6, 2019 ARTS COMMISSION MEETING. ALL WERE IN FAVOR. THE MOTION CARRIED.

PUBLIC COMMENTS

Arts Chair Souter asked if there were any public comments?

PHOTOGRAPHY COMPETITION

Staff Liaison Derek Mach commented that the Commission reviewed the submittals at the last meeting and indicated that they would like to select the winning image when the subcommittee is present. Staff Liaison Derek Mach commented that staff has reviewed the images for the two finalists and has no comments. Staff Liaison Derek Mach explained that it will take approximately four or five weeks to have the winning image framed. Arts Chair Souter commented that the Commission will select the winner at the May Arts Commission meeting.

DECORATED OBJECT COMPETITION

The Commission reviewed the list of potential objects for the 2019 decorated object competition. The following objects were previously discussed:

- Kites
- Wind Chimes
- Shoes
- Vases
- Lunch Boxes

- Picture Frames
- Water Bottles
- T-shirts

Commissioner Schurtz suggested mirrors as the 2019 decorated object. Staff Liaison Derek Mach explained that the theme for the 2019 Frontier Days Festival is 'Hats Off to America'. Arts Chair Souter suggested that the Commission select the object so that the program can be promoted.

COMMISSIONER SEITZ-PAGANO MADE A MOTION, SECONDED BY COMMISSIONER SCHURTZ, TO SELECT MIRRORS AS THE 2019 DECORATED OBJECT AS PART OF THE FRONTIER DAYS FESTIVAL. ALL WERE IN FAVOR. THE MOTION CARRIED.

Commissioner Neacy joined the meeting at 6:45 PM.

SPRING OUTREACH EVENT

The Commission reviewed the postcard for the Spring Outreach Event. The Commission discussed whether or not they would like to have attendees RSVP for the event. The Commission agreed that it is not necessary to RSVP since many participants just show up for the event. The Commission discussed the format for the program. Commissioner Neacy explained that each band will have approximately 20 minutes and that the 'Sounds of the Big Band' indicated that they need 30 minutes. The Commission felt that it is important that the length of the program be kept to approximately 90 minutes. The Commission agreed that the bar should not be open or available at the event. The Commission discussed having water available for the musicians. Commissioner Higgins-Thrash suggested that Arts Chair Souter say a few closing words and the Commission agreed. The Commission discussed arriving approximately 40 minutes prior to the event in order to help set up. Arts Chair Souter commented that the Commission will finalize any miscellaneous details at the May meeting.

BANNER PROGRAM

Arts Chair Souter commented that she put together a press release in order to help promote the banner program. Commissioner Seitz suggested having the application available for distribution at upcoming Commission events.

IDEA AND PROGRAM LISTING

Arts Chair Souter asked if there are any updates.

MARKETING

Arts Chair Souter commented that she put together a press release for the Spring Outreach Event.

WALK IN THE PARK

Arts Chair Higgins-Thrash commented that the Walk in the Park art festival is Sunday, August 25. Commissioner Higgins-Thrash commented that as the event gets closer, the Commission can finalize details.

PROMENADE OF ART

Staff Liaison Derek Mach explained that due to the change in the set up for this year's Promenade of Art, there will be no extra booth space available for the Arts Commission this year. Staff Liaison Derek Mach commented that Metropolis Performing Arts will also not be granted a booth space due to the smaller footprint of this year's show.

Staff Liaison Derek Mach explained that the construction that will be going on in the Downtown necessitates the Promenade of Art to move to Vail and Davis, as well as the commuter parking lot along Davis. Staff Liaison Derek Mach commented that Amdur will be filling the spaces with art booths and will not be able to accommodate food

booths, Metropolis and the Arts Commission spaces. Commissioner Neacy suggested having the Commission's promotional materials available if there is an information booth.

STUDENT WRITING PROGRAM

Arts Chair Souter explained that she met with the School District 25 literacy coordinator regarding the writing program. Arts Chair Souter explained that according to the school district, the teachers have lost interest in the program and that there are other writing programs available. Arts Chair Souter commented that the literacy coordinator asked if the Commission could fund an instrument for a child so that they could participate in the schools music program. Staff Liaison Derek Mach commented that the Commission could not fund or provide a scholarship for a student. Staff Liaison Derek Mach commented that the writing program that the Commission previously hosted was a joint effort with the school district and that the program benefited a few hundred students. Commissioner Souter commented that the school district indicated that they might be interested in revisiting the creative writing program in the future.

INFORMATIONAL MATERIAL/ANNOUNCEMENTS

Arts Chair Souter asked if there is any new business?

ADJOURNMENT

COMMISSIONER SCHURTZ MADE A MOTION, SECONDED BY COMMISSIONER SEITZ-PAGANO, TO ADJOURN THE MEETING AT 7:20 P.M. ALL WERE IN FAVOR. THE MOTION CARRIED.