



April 15, 2013
8:00 PM

AGENDA
President and Board of Trustees
Village of Arlington Heights

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

- A. Presentation of the Colors by Brownie Troop #41629 and Junior Troop #40121 from Riley School

III. ROLL CALL OF MEMBERS

IV. APPROVAL OF MINUTES

- A. Committee of the Whole Minutes of 03/14/2013
B. Committee of the Whole Minutes of 03/20/2013
C. Committee of the Whole Minutes 04/01/2013
D. Village Board Minutes 04/01/2013

V. APPROVAL OF ACCOUNTS PAYABLE

- A. Warrant Register of April 14, 2013

VI. RECOGNITIONS AND PRESENTATIONS

- A. Recognition of Water Main Tapping Team for finishing first in Illinois Section, American Water Works Association Tapping Contest
B. Recognition of Arlene J. Mulder - 20 years as Mayor and 34 years as an elected official in Arlington Heights

VII. PUBLIC HEARINGS

VIII. CITIZENS TO BE HEARD

Anyone wishing to speak on a subject not on the Agenda should fill out a card, located in the back of the room, and hand it to the Village Clerk. Please limit comments to three minutes.

IX. OLD BUSINESS

- A. Report of Closed Session of March 18, 2013

Trustee Farwell moved to destroy the Closed Session Tapes from the meetings of 11/1/2010, 4/11/2011, 5/2/2011, 7/5/2011, 8/15/2011 and 9/6/2011 as they had been held the mandatory 18 months per State Statute. Trustee Rosenberg seconded the motion. The motion carried unanimously.

- B. Report of the Committee-of-the-Whole Meeting of April 15, 2013

X. APPROVAL OF BIDS

XI. CONSENT AGENDA

This Agenda consists of proposals and recommendations that, in the opinion of the Village Manager,

will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote instead of separate votes on each item. Consideration of this Consent Agenda will be governed by the following rules and procedures prior to roll call vote:

1. Any Trustee who wishes to vote "no" or "pass" on any Consent Agenda items should so indicate.
2. Upon the request of any one Trustee, any item will be removed from the Consent Agenda and considered separately after adoption of the Consent Agenda.
3. Citizens in the audience may ask to remove any item on this Consent Agenda.
4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

CONSENT APPROVAL OF BIDS

- A. Drum Style Brush & Log Chipper
- B. Sodium Chloride Purchase - Road Salt - State of Illinois Joint Purchase
- C. Three 2-1/2 ton Dump Trucks - State of Illinois Joint Purchase
- D. Two Utility Vehicles - Engineering Department - Suburban Purchasing Cooperative
- E. Insurance Renewal
- F. Three Utility Vehicles - Public Works Department - Suburban Purchasing Cooperative
- G. One Motorized Utility Cart for Public Works - State of Illinois - Joint Purchase
- H. Roadway Maintenance Materials
- I. Police Pursuit Vehicles – Joint Purchase - Suburban Purchasing Cooperative
- J. Cargo Van Replacement – PW Utility Division - Suburban Purchasing Cooperative
- K. Trailer Mounted 6" Pump
- L. 2013 Neighborhood Storm Sewer Improvements
- M. Discover Arlington Visitor's Guide Design and Printing

CONSENT LEGAL

- A. An Ordinance Authorizing the Sale of Surplus Personal Property Owned by the Village of Arlington Heights
(Public Works Equipment)
- B. An Ordinance Granting a Special Use Permit for a Restaurant and Variations from Chapter 28 of the Arlington Heights Municipal Code
(Jimmy's Place, 640 W. Northwest Highway)
- C. A Resolution Approving an Amendment to an Intergovernmental Agreement Concerning Electric Aggregation
(Electric Aggregation Program)
- D. A Resolution Approving Renewal of Industrial Real Estate Tax Incentive for Certain Real Estate in the Village of Arlington Heights, Cook County, Illinois
(J.R. Carlson Laboratories, Inc., formerly Cano Packaging, 600 W. University Drive)

CONSENT PETITIONS AND COMMUNICATIONS

- A. Request by Arlington Heights Park District for waiver of the 2013-2014 liquor license fees for Arlington Lakes Golf Club, Heritage Tennis Club and Nickol Knoll Golf Club.
- B. Disbursement of AH-125 Funds

CONSENT REPORT OF THE VILLAGE MANAGER

- A. Settlement of Worker's Compensation Claim - Michael Butler

END OF CONSENT AGENDA

XII. NEW BUSINESS

- A. Medspring Urgent Care
 902 W. Dundee Road
 DC#13-006
- B. Manpasand Restaurant
 648 E. Golf Rd.
 PC12-022

XIII. LEGAL

XIV. APPOINTMENTS

XV. PETITIONS AND COMMUNICATIONS

XVI. REPORT OF THE VILLAGE MANAGER

XVII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Committee of the Whole Minutes 03/14/2013

Department: Village Clerk

BACKGROUND

RECOMMENDATION

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Name:

 3-14-13__COW_Minutes.pdf

Description:

Committee of the Whole Minutes 03/14/2013

**COMMITTEE-OF-THE-WHOLE
MINUTES OF THE MEETING OF THE PRESIDENT
AND THE BOARD OF TRUSTEES OF
THE VILLAGE OF ARLINGTON HEIGHTS
HALL COMMUNITY ROOM
THURSDAY, MARCH 14, 2013
7:30 P.M.**

BOARD MEMBERS PRESENT: Mayor Arlene J. Mulder, Trustees Blackwood, Breyer, Farwell, Glasgow, Hayes, Rosenberg, Scaletta, & Sidor

STAFF MEMBERS PRESENT: Bill Dixon, D. Mikula, T. Kuehne, S. Shirley, J. Massarelli, C. Perkins, M. Pagones, M. Juarez, J. Melaniphy, M. Reynolds, J. Musinski, S. Rowader, D. Sabatello. A. Ellwanger, P. Robb, P. Wilkiel

OTHERS PRESENT: M. Silverberg, Daily Herald, T. O'Connor, Arlington Heights Journal

SUBJECTS:

4. Staff Follow-up from Previous Meeting
5. Engineering Department
6. Public Works Department
7. Planning & Community Development Department
8. Other Business
9. Adjournment

President Mulder called the meeting to order at 7:30 PM. Trustee Breyer arrived at 7:37 pm.

4. Staff Follow-up from Previous Meeting

There were no follow-ups.

5. Engineering Department

Director of Engineering Jim Massarelli shared some highlights of his proposed budget saying that there was a slight increase of .5% from the previous year. He said that final approvals were obtained for the Northwest Highway/Arthur/Davis Street Project which is 80% funded through IDOT and said that the Nichols Rd/Walnut Project is in the process of obtaining federal funding. Mr. Massarelli continued by saying that a committee was formed that will determine locations for street improvements, road reconstruction, and pavement patching and includes three staff members of both the Public Works and Engineering Departments. He finished by saying that Engineering uses emails and the Village's website to keep residents informed, but continues to use paper notifications for road construction.

Trustee Glasgow noted the reduction in the Petroleum Products line item. Superintendent of Maintenance Mike Reynolds said that less fuel has been used in the last couple of years due to vehicle reductions and use throughout the departments over the past few years and because of the use of some hybrid vehicles.

Trustee Hayes questioned the increase in the number of resurfaced streets in the Performance Measures. Mr. Massarelli said that it is somewhat attributed to a \$400,000 grant received from the State which allowed for more resurfacing and said Engineering does as much as can be by using the most current technology available for asphalt and concrete mixtures. Trustee Rosenberg asked about the increase in the Sidewalks replaced. Mr. Massarelli said that the increase is due to issues with ADA and ramp compliance.

Trustee Rosenberg questioned the Council Trail Sewer and Street Improvement line item in the TIF IV Fund. Mr. Massarelli explained that as part of the TIF funding, road reconstruction and storm sewer improvements will be done on a portion of Council Trail. Mayor Mulder added that federal grant money received pays for 80% of some road projects which gives the Village an opportunity to get more projects done. Mayor Mulder also asked for the status of the Commuter Drive Project. Mr. Massarelli said that Rolling Meadow is the lead organization on that project and said that an agreement and approvals could be done within the next six weeks.

Trustee Scaletta requested an update on the Flood Control Project. Director of Public Works Scott Shirley started by saying that after the flood in July 2011 a survey was sent to everyone that called in about flooding and said that once received, they were separated into neighborhoods where there were issues. He went on to say that based on Staff's recommendations, the Board authorized two studies. One study pertained to trouble spots in separate sewer areas, that field survey work was done, and that a draft report for staff review should be received in 3-4 weeks. Mr. Shirley thought that sometime in the future, after the final report is completed, there could be a meeting with a presentation of the findings and where the engineering company can speak to the neighborhood issues, possible solutions, and the estimated costs associated with them.

Mr. Shirley said that the Village would then follow-through on the second much larger study and explained that staff prepared and put out an RFP for the combined sewer area, where mostly basement back-ups occurred after the flood. He stated that residents were encouraged to take advantage of the Overhead Sewer Rebate Program and maintains, until further notice, that it is the ultimate solution for homes that have plumbing systems that are not within code. Mr. Shirley said that Public Works and Engineering are analyzing the four proposals received from the RFP and hopes that within the next six weeks a recommendation for an engineering firm to proceed will be brought to the Board for approval.

Trustee Scaletta asked about the Flow Monitoring Study. Mr. Shirley said that a flow monitoring study was done and said that even though there were no significant rain events, there was enough data for the modeling of the combined area sewer system. He went on to say that if you want to refine the model in the future, flow monitoring can be done again to further calibrate it. Mr. Shirley said there will be valuable and useful information from the model that the Board can use in making decisions on how

to proceed. Trustee Rosenberg asked if the Metropolitan Water Reclamation District (MWRD) was going to be contacted. Mr. Shirley said there needs to be communication and said that the Village cannot model its system unless we know what the MWRD is going to do downstream. Mayor Mulder asked about the Cypress Detention Basin. Mr. Shirley said that some minor improvements allowed by IDOT have been done, but the problem has not yet been solved.

Trustee Rosenberg asked if anything could be done to compel residents who have ponding in their backyards to make improvements. Mr. Massarelli said there are funds in the Flood V account that are being used to extend storm sewers in 6-8 locations. He said that if residents are willing to put in a private system, they can connect to the Village's sewers which would help alleviate their problem. He also said property improvements by residents and proper grading would help with flooding issues.

Discussion continued regarding the deterioration and increased number of broken water mains, and with options for and costs of their repair. The Board commended Mr. Massarelli on the Engineering Department's budget.

TRUSTEE SCALETTA MOVED, SECONDED BY TRUSTEE SIDOR THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE BOARD APPROVE THE PROPOSED FY2014 BUDGET IN ITS ENTIRETY FOR THE ENGINEERING DEPARTMENT. The motion carried unanimously.

6. Public Works Department

Mr. Shirley started by saying that the Public Works' General Fund budget is within the ceiling and is .2% lower than the previous year. He continued by giving a brief overview of the other Public Works' funds and related projects which included possible security cameras, painting, and structural evaluation of some of the municipal garages, as well as with the moving of the Village's telephone switch from the basement of the police building to the basement of the municipal building.

Trustee Scaletta asked about the status of EAB removal. Mr. Shirley said that Public Works staff has been working longer days and Saturdays this winter to remove Ash trees and that contractual removal is being done as well. Mr. Reynolds added that it is hoped that 25% of removals will be done in-house. Forester Dru Sabetello said that treated trees are being monitored and that they will be removed if they are 60% or more of being dead. He also said that about 1,000 trees will be planted this spring. Trustee Glasgow asked if residents will be told that their tree will need to be taken down after they have treated it. Mr. Sabetello said that they will be notified. Trustee Glasgow asked if Public Works was comfortable with the amount budgeted for the EAB this year. Mr. Reynolds said absolutely, provided that when spring comes they don't find a lot more Ash trees dead than what is anticipated. Trustee Blackwood questioned the costs associated with the removal and replacement of trees. Mr. Shirley explained that there are expenditures for every tree removed including restoration; grinding the stump, removal of chips, filling with dirt, and seeding or replacing with sod.

Trustee Rosenberg asked about the Other Capital Outlay line item for Tree Services. Mr. Reynolds said that the line item covers a host of tree services including removals,

replacements and includes all items that can be recaptured through the Capital Program. Mr. Kuehne said that most of this fund is being characterized as capital outlay and explained that a bond issue is going to be sold to complete the work and said it will be based on capital expenses. Discussion took place regarding garage updates, street and sidewalk crack paving, and equipment maintenance, among others.

Mayor Mulder questioned the increase in the Disposal Services line item for landfill charges. Mr. Shirley stated that more asphalt has been removed and that the amount budgeted reflects a more accurate cost for disposal.

Trustee Glasgow asked if the amount in Building Maintenance line item includes things discussed last year including windows, leakage, outdated materials, etc. to help keep the current Police building maintained. Mr. Reynolds answered no and said that the Building Maintenance line item is for only regular Village building maintenance. Trustee Glasgow requested, because of newer technology, that the Petroleum Products line item be monitored in order to reduce future budget costs. The Board commended Public Works' staff for doing a great job.

TRUSTEE GLASGOW MOVED, SECONDED BY TRUSTEE SCALETTA, THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE BOARD APPROVE THE PROPOSED FY2014 BUDGET IN ITS ENTIRETY FOR THE PUBLIC WORKS DEPARTMENT.

7. Planning & Community Development Department

Director of Planning & Community Development Charles Perkins stated that the department's mission statement is to ensure professional, courteous, consistent and reliable service through management and oversight of the divisions within the department. He said that the Department's goals include; balancing the needs and concerns of residents in the community, providing dedicated courteous assistance to the public, and implementing the department's budget in a fiscally, responsible manner. Mr. Perkins gave an overview of the Planning Department's performance measures and mentioned some of the major development projects from the past year. He said that 113 new businesses opened which generated 465 jobs and said more leased and occupied space is anticipated this next year.

Mr. Perkins continued by saying the Zoning Code was changed which will help streamline processes for property owners to lease space by allowing additional permitted uses in certain districts. He also said that there is now an administrative process for small restaurants to get through the process quicker. Mr. Perkins highlighted some of the department's accomplishments which included the Energy Efficiency Conservation Block Grant (EEOBG), the Homes for a Changing Region Study, working with the Arlington Economic Alliance in their review of the Discover Arlington Campaign, and the creation of the department's Facebook page, to name a few. Mr. Perkins finished by saying that there is a slight increase in the department's General Fund budget because of consultant fees for a Hickory/Kensington area study, and for replacement of monument signs, wayfinding sign panels, and banners for light poles.

Trustee Scaletta asked if it was possible to have banners for Frontier Days and Sounds of Summer charged to the AE & E Fund since the Village promotes those events and because the events support the AE & E Fund. Mr. Kuehne explained that funds are limited in the A,E & E Fund. Discussion continued regarding the light pole banners and with possible corporate sponsorships. Trustee Farwell thought that the banner line item was discretionary spending and asked that corporate sponsorship be looked into. Mr. Perkins said that he would like to see the results of the efforts of the sesquicentennial sponsorships and then report back to the Board.

Trustee Glasgow voiced his concern with some of the administrative design and permit review times in the Performance Measures. Mr. Perkins said that the department has been working on streamlining procedures saying that some projects are more complicated than others and that some are in need of more information before they can be approved. Mr. Dixon added that there has been a vacancy in the department which will be filled on April 1st. Trustee Glasgow also asked about the decrease in the number of retention visits compared to the increase in new businesses. Mr. Perkins explained that the department continues to work from leads from previous years as well as with current leads in order to get a businesses located in Arlington Heights. Trustee Rosenberg asked why there was a decrease in the retention visits. Mr. Perkins said that the goal is to make about 25 visits a month and that some of those visits depend on how long they take.

Trustee Glasgow asked how going to Chamber events helps with the interaction of the Chamber and the Planning Department. Mr. Perkins stated that the Chamber is a great organization that it does a fantastic job working with businesses. He said attending the events lets people know who we are and allows them to talk to us about any issues or concerns they may have. Trustee Glasgow stated that he appreciates the hard work of staff and the Chamber of Commerce. Trustee Rosenberg thanked Mr. Perkins and Mr. Melaniphy for their efforts in bringing in businesses over the last couple of years. Discussion took place regarding some goals and objectives, with various TIF districts, property taxes, and the Metra STAR line.

Trustee Farwell thanked the Planning Department staff saying that they have continued to deliver business growth in this community, and mentioned the 2010 Chaddick Award that was received which reinforced the Village's pro-business friendly commitment.

Trustee Hayes concurred with Trustee Farwell's comments and said that he believes that the Planning Department is critically important to the Village' mission in having a thriving business community which will produce more sales tax revenues and in turn help keep property tax levels down for residents. He went on to say that the only thing that stops the Planning Department in pursuing more business is manpower and the Department's somewhat limited resources.

Trustee Hayes brought forth a draft proposal that would supplement the Planning Department's efforts in the attraction of businesses and said that he has had the opportunity do discuss it with each individual trustee and the Mayor over the last couple of weeks. He said that it was also discussed with Mr. Dixon, Mr. Perkins, Jon Ridler of the Chamber of Commerce and Tony Guido of the Economic Alliance saying that they were all important in this effort. Trustee Hayes said that his proposal is to

go outside Village Hall to utilize resources that are available in order to further the Village's business community and make its businesses thrive.

Trustee Hayes said that this small business development proposal is a joint venture with the Chamber of Commerce and that it would focus particularly on small businesses, a niche that needs to be addressed. He explained that this concept would partially fund a position at the Chamber of Commerce at a rate of about 50%, not to exceed \$50,000 to include salary and benefits. He said it would be an independent contractor, not an employee of the Village, and be subject to a specific agreement and reporting requirements of specific duties and responsibilities as outlined in the proposal.

Trustee Hayes explained that the proposal is in rough form and said that if the Board would like to explore this concept further, he envisioned that a small group of individuals meet, which could include Mr. Perkins, Jon Ridler of the of the Chamber, Tony Guido or a representative of the Economic Alliance, and himself or another member of the Board to ensure retention and attraction efforts will not be duplicated and to ensure the accomplishment of the mission. He said it will take some work to arrive at an agreed upon agreement. He continued by saying that the small business development person would include all existing businesses in the Village and that new businesses would not be required to join the Chamber. Trustee Hayes thought it was worth the expenditure of funds and is looking at the contingency account to fund this endeavor. He said he thought it was a wise use of taxpayer dollars and that it would ultimately keep their property taxes down.

Trustee Scalletta voiced his concerns saying that he is generally supportive of the concept, but far from signing an agreement. He stated that he is concerned with how the reporting would work and with the person's knowledge of the Village's zoning and building codes when questions get asked.

Trustee Sidor asked Mr. Perkins how he envisioned utilizing this position to work positively. Mr. Perkins said he didn't know how this would work because a lot of questions need to be answered. He said that you have to define what a small business is first and then define what the role of the Chamber and the Village would be.

Jon Ridler of the Chamber said that the Chamber currently answer calls from small businesses when they are confused with a process or on who to call at Village Hall to get an answer. He explained that because of the Village's limited resources, this proposal would increase the opportunity for the Chamber to do more for the Village and small businesses before they get frustrated. He said that it would also allow the Chamber to use their resources to continue to serve the business community more effectively. Trustee Sidor said that in looking at the proposal, he believes there should be some quantitative measures in place to see what is being accomplished. Mr. Ridler agreed and thought that more than one year is needed to do so and said that the Chamber is committed to the concept and would like to move forward with it.

Trustee Blackwood stated that she is an advocate for collaborative efforts with business organizations and felt that this is a very positive move towards that. She

said another person's efforts can triple retention visits and said she was impressed with these steps being taken and with going forward.

Trustee Rosenberg agreed with Trustee Blackwood but said he has concerns with delegation of responsibility and said that he would like to see coordination of efforts between the Village, the Chamber, and the Economic Alliance. Mr. Ridler said he was looking at the role of the Chamber as utilizing the resources and their expertise in getting business owners to the right person who will communicate effectively what they need in order to open their doors.

Trustee Farwell verified that this position is for retention and attraction and that a business does not have to join the Chamber and thanked Trustee Hayes for the footwork he has done in bringing the proposal to the Board. Trustee Farwell said that Arlington Heights is serious about getting more businesses to locate here and said he is looking forward to moving forward with this proposal.

Trustee Glasgow asked Mr. Ridler what the Chamber is currently doing to attract small businesses. Mr. Ridler said that businesses stop at the Chamber when they are looking for space and said that the Chamber connects them with commercial real estate companies that are located in town. He said that the Chamber does not have the financial resources to advertise outside of Arlington Heights to bring businesses in, but brings them in through networking and referrals. He added that the Chamber tries to get people into business counseling in order to get their business and marketing plans in order. Mr. Perkins highlighted some of the Planning Department's current attraction efforts.

TRUSTEE ROSENBERG MOVED, SECONDED BY TRUSTEE GLASGOW TO EXTEND THE MEETING PAST 11:00 pm. The motion carried.

Trustee Glasgow stated that he is interested in attracting small businesses and said that it is important to quantify the results of how much business is brought in and retained compared to the tax dollars that would be spent. Mr. Kuehne said sales tax generated would depend on the types of businesses brought in, as new businesses could include retail or service oriented businesses. Trustee Glasgow added that this proposal needs to be discussed at length before a motion could be made. Trustee Farwell said that it is hard to quantify sales from just the new businesses alone, saying that their customers and employees will also spend money at other stores while they are in Arlington Heights. He said that he would like to see a commitment and have this moved forward within budget so that it is earmarked and so negotiations could continue further.

Trustee Breyer commended Trustee Hayes for starting this discussion and said that the proposal is worth pursuing and thought that there needs to be a case study on who would do what.

Mayor Mulder said that she likes to think things through and would not be comfortable with making any decisions tonight. She said because of the economic downturn and corporate layoffs, many families look to open some type of storefront and said that they would need assistance and training on how to run a business. She said that this is a positive proposal and thought that because the Library does a lot of training, they

may be able to get involved as well. Mayor Mulder said that there other communities that have a tremendous working relationships with their Chambers and said that she would like to know what formulas and changes other towns have made and get some positive examples before the Board meets on this subject again. Mayor Mulder said that Arlington Heights has a good environment and said "How can we make this a we project?" She said Trustee Hayes has given the Board an excellent start by bringing this idea forward and said she looks forward to working through the details and in seeing its success.

Discussion continued regarding on how the Board should proceed since there are many unanswered questions. Mr. Dixon stated that the budget is a plan, and if an agreement doesn't come to fruition, the money would not be spent.

TRUSTEE BLACKWOOD MOVED, SECONDED BY TRUSTEE HAYES, THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE BOARD APPROVE THE PROPOSED FY2014 BUDGET IN ITS ENTIRETY FOR THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT. The motion carried unanimously.

Trustee Farwell asked that during the course of the year, more conversation between Planning and the Board take place regarding the light pole banners before any money is spent on them.

TRUSTEE ROSENBERG MOVED SECONDED BY TRUSTEE SIDOR TO TRANSFER \$50,000 FROM THE GENERAL FUND CONTINGENCY ACCOUNT TO THE PLANNING DEPARTMENT'S ECONOMIC AND BUSINESS DEVELOPMENT ACCOUNT TO COVER 50% OF AN AMOUNT NOT TO EXCEED \$50,000 FOR A SMALL BUSINESS DEVELOPMENT PROJECT BETWEEN THE VILLAGE OF ARLINGTON HEIGHTS AND THE ARLINGTON HEIGHTS CHAMBER OF COMMERCE.

AYES: 9
NAYS: 1 Mayor Mulder

The motion carried.

8. Other Business

There was no other business.

9. Adjournment

There being no further business to discuss,

TRUSTEE FARWELL MOVED, SECONDED BY TRUSTEE SCALETTA TO ADJOURN THE MEETING AT 11:30 P.M. The motion carried unanimously.



Item: Committee of the Whole Minutes 03/20/2013

Department: Village Clerk

BACKGROUND

RECOMMENDATION

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Name:

 3-20-13__COW_Minutes.pdf

Description:

Committee of the Whole Minutes 03/20/2013

**COMMITTEE-OF-THE-WHOLE
MINUTES OF THE MEETING OF THE PRESIDENT
AND THE BOARD OF TRUSTEES OF
THE VILLAGE OF ARLINGTON HEIGHTS
VILLAGE HALL COMMUNITY ROOM
WEDNESDAY, MARCH 20, 2013
7:30 P.M.**

BOARD MEMBERS PRESENT: Mayor Arlene J. Mulder, Trustees Blackwood, Breyer, Farwell, Glasgow, Hayes, Rosenberg, Scaletta & Sidor

STAFF MEMBERS PRESENT: Bill Dixon, D. Mikula, T. Kuehne, G. Mourning, G. Ericksen,
M. Juarez, N. Pecora, R. Niedrich, B. Lyons, K. Koeppen,
M. Teolis, P. Robb, P. Wilkiel

OTHERS PRESENT: Melissa Silverberg, Daily Herald, Gloria Casas, Arlington Heights Patch

SUBJECTS:

4. Staff Follow-up from Previous Meeting
5. Boards & Commissions
6. Fire Department
7. Police Department
8. Carryover items from prior meetings
9. Final Recommendation of Committee of the Whole to the Board of Trustees
10. Other Business
11. Adjournment

President Mulder called the meeting to order at 7:33 PM.

4. Staff Follow-up from Previous Meeting

Mr. Dixon stated that the Village was advised that federal grants for the Davis Street/Sigwalt Street Fencing/Landscaping project will not be forthcoming. As a result, the \$141,000 expenditure in the Capital Projects Fund and the corresponding revenue can be deleted from the budget.

TRUSTEE HAYES MOVED, SECONDED BY TRUSTEE GLASGOW, TO REMOVE \$141,000 FROM THE PLANNING DEPARTMENT'S DAVIS STREET/SIGWALT STREET FENCING/LANDSCAPE UPGRADE PROJECT IN THE CAPITAL PROJECTS FUND AND TO REMOVE \$110,000 FROM THE CAPITAL PROJECTS FUND'S OTHER GRANTS ACCOUNT. The motion carried unanimously.

5. Boards & Commissions

Trustee Rosenberg asked about the decrease of the Hearts of Gold line item in the Special Events Commissions' budget. Mr. Kuehne said that they haven't spent as much as what has been budgeted and explained that their expenditures are offset by their donations. Trustee Scaletta said that the Special Events Commission is very cognizant of not spending more than they bring in. He went on to say that there is a value to the Village's sponsorship and said that he hopes staff will make sure that the Village is recognized as a sponsor when contributions are made through the AE & E Fund.

Trustee Glasgow asked about the Discover Arlington website upgrade & improvements line item in the Economic Alliance budget. Mr. Dixon said that substantial upgrades were made this fiscal year and noted that it would not be needed to be done again this year.

Trustee Sidor asked that in moving forward with the proposal with the Chamber and the Economic Alliance, that we keep an eye on the Business Retention Outreach line item in order to eliminate any redundancy. Trustee Hayes said he consulted Jon Ridler and Mr. Dixon and said a proposed timetable was set for discussion of the proposal and an initial meeting will be scheduled for the 3rd or 4th of April, with the goal of having something formal to discuss at the Committee-of-the-Whole meeting on April 22nd. He went on to say that he talked to Tony Guido to make sure he knew that the Economic Alliance will be part of these discussions. Trustee Hayes continued by suggesting that the taskforce include a member of the Planning Department, a representative from the Economic Alliance, Mr. Ridler and Ms. Ehrenfried from the Chamber, and one other trustee besides himself.

Trustee Scaletta and Trustee Farwell felt that it was important that Mr. Melaniphy be part of the discussions. Trustee Farwell said that more than one person from a department be allowed to attend in order to get more input. Mayor Mulder agreed saying that it would avoid duplication of efforts. Trustee Farwell noted the concern with tipping the scales towards the department or administration, and suggested that each department only gets one vote in the decision making. Mr. Dixon felt that Trustee Farwell's suggestion about the vote would solve that problem.

TRUSTEE SCALETTA MOVED, SECONDED BY TRUSTEE FARWELL, THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE BOARD APPROVE THE PROPOSED FY2014 BUDGET FOR BOARDS AND COMMISSIONS. The motion carried unanimously.

6. Fire Department

Fire Chief Glenn Ericksen gave an overview of the performance measures stating that 2012 was a very busy year with over 10,000 requests for service and that goals were met with the Fire and EMS response times. He said that due to resident interest, CPR classes have been resumed, and that Community Emergency Response Team (CERT) classes have been created. He also said that an Arlington Heights Emergency Preparedness Guide was created and distributed to the community to better inform residents of how to handle various types of emergency situations they may encounter. Mayor Mulder said she was pleased to see that there is an interest in these classes.

Chief Ericksen said that there are no expanded budget requests and that the proposed budget is within the budget ceiling. He explained a few increases in some of the line items which include; Salaries which reflect a reclassification of some of the administrative assistants, and Special Details because of the increased number of them. He said that some of the Capital Project Fund increases include replacement of defibrillators and hydraulic rescue tools, and the continued updates to the radios. Discussion took place regarding other line items which included; budgeted overtime, total Salaries, and Vehicle/Equipment Lease Charges.

Trustee Blackwood asked what employee staffing levels are based upon. Chief Ericksen stated that they are based on requests for service, not on total population. He added that various agencies have models that show how many firefighters there should be based on population, and said that based on those models, it shows that the Village is understaffed and answers more service calls with fewer firefighters.

Trustee Sidor asked that based upon this proposed budget, if they have enough equipment and training to keep the firefighters and the community safe. Chief Ericksen stated that between this budget and what is received from the Foreign Fire Insurance Tax Board they do. Discussion continued regarding the various required training and with continued education of firefighters. Chief Ericksen explained that not all firefighters are paramedics, but that they all have some level of EMT training.

The Board thanked Chief Ericksen for the great job of the Fire Department and said they are proud of the Village's Public Safety.

TRUSTEE SCALETTA MOVED, SECONDED BY TRUSTEE SIDOR, THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE BOARD APPROVE THE PROPOSED FY2014 BUDGET FOR THE FIRE DEPARTMENT. The motion carried unanimously.

7. Police Department

Police Chief Gerald Mourning started by saying that the Police Department had a very busy and productive year and met most of its established goals and objectives. He highlighted some of the goals and objectives which included: national and state awards for their traffic safety programs, the 8th consecutive award for the National Night Out Program, and an increase of the number of residents to the Citizens Crime Alert list. He noted that traffic accidents dropped 7% compared to last year.

Chief Mourning moved on to the Performance Measures saying that traffic and parking citations have increased, and that the crime rate in Arlington Heights dropped almost 10% from the previous year, noting that it was the 4th year in a row with a reduction. He also said a Triennial Business Survey was completed and said that 96.1% of the respondents rated the overall services provided by the department as good to excellent. Chief Mourning continued by saying that the Police Department will finish the fiscal year under budget and that the proposed budget has no new staff positions and meets the budget ceiling. He highlighted the funds used by the Police Department which include; Police Grant, Municipal Parking, AE & E, and Criminal Investigation and described what each is used for.

Trustee Glasgow asked if this budget meets the safety needs of the officer's and the protection of the public. Chief Mourning stated that the equipment and training is excellent and said he would like to add more officers but understands that the Village is not currently in a position to do so. Trustee Glasgow asked what the statistics of injuries were with the use of tasers, about programs to address people who may have mental illness, and what the role of the Victim Services Coordinator is. Chief Mourning stated that there are more than 50% fewer injuries to officers and arrestees due to the use of tasers. He also said that 25% of the department is trained as a crisis intervention team which trains the officers to deal with people in a non-criminal way. He said that a 28-month grant was completed where the department teamed with Alexian Brothers Hospital to do outreach work focusing on the homeless in our Downtown area. He said that although the results showed that 29 arrests were made, the efforts showed that 78 clients agreed to long-term counseling or treatment, with 24 of them being placed in permanent housing rather than being homeless. Chief Mourning went on to explain that the Victim Services Coordinator assists crime victims with the court system and maintains social support for them.

Trustee Sidor asked Chief Mourning, down the road and in a better economy, how he would employ new officers. Chief Mourning said that what comes to mind is the Criminal Investigation Bureau because of a dramatic increase of financial crimes, financial exploitations, and bank fraud, and that another area would be Vice because of continued issues with prostitution. Trustee Rosenberg stated that he would like to see more officers on patrol. Trustee Blackwood asked if experienced officers are hired or if they are hired from the Police Academy. Chief Mourning said they attempt to recruit qualified candidates that meet our high standards from other Police Departments, and recruit primarily from colleges or universities that offer criminal justice programs.

Trustee Hayes commended Chief Mourning and his department for the great job that they have been doing. He asked Chief Mourning to address negative comments that he has received regarding citations being issued in order to increase revenue. Chief Mourning explained that the Village only receives a fraction of a ticket amount saying that the majority of it goes to other entities like the County and the Circuit Clerk's office. He said that revenue is a by-product of enforcement and not a priority or consideration when the Department enforces traffic laws. He continued by saying that police focus on areas in the community that experience the greatest number of serious accidents, and on accident reduction. He added that ticket revenue is not meaningless, but insignificant in the decision making process.

Mayor Mulder said that she hears complaints regarding parking tickets issued Downtown. Chief Mourning said the Downtown area is where they receive the most complaints, and said as result of discussions with the Downtown merchants and in order to make parking spaces available, you have to have parking enforcement. Trustee Scaletta said that any concerns the Police Department has regarding the parking in the Downtown can be brought to the Village's Parking Committee. Trustee Scaletta asked how the administrative hearing process is working out. Chief Mourning stated that it is working extremely well, and said it has relieved officers of many hours of arguing with residents and visitors in the lobby of the department on the validity of a ticket. He added there is potential for other departments to get involved in that process instead of going through the court system.

Discussion took place regarding some of the Police Department line items and with their Goals and Objectives which included Specialized Police Training, Sworn Overtime, construction of a virtual roll call, and the creation of a Use of Force Committee.

Trustee Scaletta asked if there was a formula on how the Village gets charged by the Northwest Central Dispatch (NWCD). Mr. Dixon explained that the Board of Directors of NWCD is comprised of the Village Managers of the eleven participating communities and said they meet every other month and that the executive committee meets every month. He said a formula was recently modified to be a more responsive with the widespread use of cell phones.

Trustee Breyer asked how many hours of continuing education is required for the officers. Chief Mourning stated that there is between 80-100 hours of various forms of training and said that he considers this department one of the better trained police departments in the Chicago area. Mayor Mulder said that continued training and support of the officers to better themselves, betters the department and the community. The Board congratulated and thanked Chief Mourning and his staff for their performance and all they do to keep the public safe.

TRUSTEE GLASGOW MOVED, SECONDED BY TRUSTEE FARWELL THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE BOARD APPROVE THE PROPOSED FY2014 BUDGET FOR THE POLICE DEPARTMENT. The motion carried unanimously.

8. Carryover items from prior meetings

There were no carryover items.

9. Final Recommendation of Committee of the Whole to the Board of Trustees

On behalf of the Board, Trustee Hayes thanked staff, department heads, the Finance Department and Mr. Dixon for making the budget process easier. He said that going over line item by line item through budget process is the most important thing the Board does as elected officials to assure the community that their money is being spent wisely.

TRUSTEE HAYES MOVED, SECONDED BY TRUSTEE GLASGOW THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE BOARD APPROVE THE PROPOSED FY2014 BUDGET AS AMENDED THROUGH THE REVIEW PROCESS. The motion carried unanimously.

10. Other Business

There was no other business.

11. Adjournment

There being no further business to discuss,

TRUSTEE SCALETTA MOVED, SECONDED BY TRUSTEE FARWELL TO ADJOURN THE MEETING AT 9:13 P.M. The motion carried unanimously.



Item: Committee of the Whole Minutes 04/01/2013

Department: Village Clerk

BACKGROUND

RECOMMENDATION

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Name:

 C-O-W_Minutes_4-01-13.pdf

Description:

Committee of the Whole Minutes 04/01/2013

**MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING OF THE MAYOR
AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS
ARLINGTON HEIGHTS VILLAGE HALL
33 S. ARLINGTON HEIGHTS ROAD
COMMUNITY ROOM
April 1, 2013 – 7:45 PM**

Mayor Arlene J. Mulder called the meeting to order at 7:45 PM.

BOARD MEMBERS PRESENT: Mayor Arlene J. Mulder; Trustees Blackwood,
Breyer, Farwell, Glasgow, Hayes, Rosenberg,
Scaletta, Sidor

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Village Manager Bill Dixon; Village Attorney Jack
Siegel

OTHERS PRESENT: None

1. **INTERVIEW OF COLIN GILBERT FOR THE SPECIAL EVENTS
COMMISSION – TERM ENDING: 4/30/17**

The Board reviewed Mr. Gilbert's resume and discussed his interest in serving on the Special Events Commission. Following discussion, **TRUSTEE GLASGOW MOVED, TRUSTEE SCALETTA SECONDED A MOTION RECOMMENDING MR. GILBERT'S APPOINTMENT TO THE SPECIAL EVENTS COMMISSION.** The motion passed 9-0.

3. **OTHER BUSINESS**
None

4. **ADJOURNMENT**
The meeting adjourned at 7:54 PM.



Item: Village Board Minutes 04/01/2013

Department: Village Clerk

BACKGROUND

RECOMMENDATION

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Name:

 minutes_4_1_13.pdf

Description:

Minutes 04/01/2013

**MINUTES OF A REGULAR MEETING OF THE PRESIDENT AND THE
BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS HELD
IN THE BOARD ROOM AT THE ARLINGTON HEIGHTS VILLAGE HALL ON
MONDAY APRIL 1, 2013.**

President Mulder called the meeting to order at 8:00 PM.

PLEDGE OF ALLEGIANCE

Cub Scout Pack #268 from Greenbrier School presented the colors.

ROLL CALL

The Village Clerk called the roll with President Mulder and the following Trustees answering: Hayes, Breyer, Scaletta, Blackwood, Rosenberg, Sidor, Farwell and Glasgow.

Also present were Village Manager Bill Dixon, Assistant to the Village Manager Diana Mikula, Village Attorney Jack Siegel, Assistant Village Attorney Robin Ward, Director of Planning & Economic Development Charles Witherington Perkins, Finance Director Tom Kuehne and Village Clerk Becky Hume.

MINUTES

Trustee Farwell moved to approve the Minutes of the Committee of the Whole Meeting of March 11, 2013. Trustee Rosenberg seconded the motion. The motion carried unanimously.

Trustee Rosenberg moved to approve the Minutes of the Village Board Meeting of March 18, 2013. Trustee Sidor seconded the motion. The motion carried unanimously.

ACCOUNTS PAYABLE

Trustee Hayes moved to approve the Warrant Register dated 3/30/13 in the amount of \$793,341.47. Trustee Farwell seconded the motion.
Ayes: 9 Nays: 0 The motion carried.

RECOGNITIONS AND PRESENTATIONS

Escorted Transportation Services was recognized with a proclamation for providing its 15,000 round trip ride to seniors needing medical services. Kathy Kasproicz and Lynndah Easterwood-Lahey received the award for ETS.

The Rolling Meadows High School Girls' Basketball Team was honored for their 2nd place finish in the State Championship. Coach Kirkorsky, the coaching staff and the team were on hand for this recognition.

PUBLIC HEARINGS

Trustee Hayes moved to open the Public Hearing on the Village's FY2014 Budget.
Trustee Scaletta seconded the motion. The motion carried unanimously.

Mr. Dixon explained the Budget process is governed by State law requires that a public hearing be held. The fiscal year begins on May 1. Work on the budget included a number of public meetings and started with the proposed Capital Improvement Plan in October of 2012. Next, the Board considered the three year projections and ceilings for the General Fund and the Water and Sewer Fund. In December the annual Tax Levy was approved. The property tax levy for the Village and Library portion of the tax bill represents approximately 11.5% of each resident's property tax bill and this number increased by 1.2% over last year. In February the proposed Budget was sent to the Village Board and four public budget review sessions were conducted in March. As a result the proposed budget totals \$145,374,818.

President Mulder said that the Board members were very active in the budgeting process. She thanked Mr. Kuehne for his staff's work and his guidance through the process.

Trustee Hayes moved to close the Public Hearing. Trustee Sidor seconded the motion.
The motion carried unanimously.

CITIZENS TO BE HEARD

Orchard Church Parking Lot

Paul Zurlo of 1327 N. Hickory asked the members of the Hickory Meadows Community to stand as a show of unity. He asked for the Board to vote "no" to the parking lot proposal which will be forthcoming from the Orchard Evangelical Free Church. He said 100 irreplaceable mature trees and eight homes would be lost and turn a desirable neighborhood within walking distance of two award winning schools into pavement. He distributed a memo to the Board and highlighted its contents:

1. The neighborhood character will be destroyed and a parking lot is not the best use of the land
2. No benefit to the residents who are not opposed to the current situation of street parking

3. Parking lots reduce revenue for school districts, this one would cost the schools \$35,000, ½ of a teacher's salary
4. Economic loss to community which would lose eight families and their spending dollars
5. Devaluation of homes in neighborhood
6. Sewer system problems as more impervious space is being created
7. Current Church lot is poorly maintained.

Pat Dennehey of 1411 N. Hickory said that the church has refused to meet with the neighbors and she fears the project is a done deal. The Congregation was notified of the proposed lot on March 23, only after an article appeared in The Daily Herald. The families in the eight homes have been asked to leave before school ends. Landscapers have already marked trees; JULIE has already marked the utility lines. How can all of this take place when no plans have even been presented to the Village? She said Easter Sunday parking on the street did not bother the neighborhood. She said she does not want a parking lot built that is only necessary for eight days a year as was a consideration during the review of Frontier Park. She fears the neighborhood would be more prone to flooding with a parking lot.

Adam Eichorn of 1303 N. Douglas stated he moved his family to Arlington Heights to raise his children in a place where they could be connected to neighbors. He gave examples of neighborly behavior. He read the letter he sent on March 24th to Pastor Smith asking for a meeting so the neighbors could better understand the plans. He received a response that stated that they (the church) "have no plans to meet." Mr. Eichorn said that the church is not interested in conversation with the neighborhood. He said Easter Sunday parking was no nuisance. He said they are not against the church; they are just not for these plans.

Joanne Engstrom of 1306 N. Belmont said she is hugely disappointed houses might get torn down. She understands that no permits have been filed as of yet.

Mr. Perkins said that a letter had been sent to the Orchard Church's attorney of record Nicholas Peppers expressing some of the concerns raised at the last meeting by residents and outlining the Code requirements for proposed project. Mr. Peppers responded saying he is no longer of counsel to the church. A letter was then sent to the business manager of the church. The church responded that they are in the process of putting together materials to submit to the Village. This information has not yet been received. Staff has been to the area and noted that the trees have been tagged and JULIE locates have been identified. An additional letter was sent to the church reminding them of the tree preservation requirements.

Downtown

Katie VanEgern of 304 S. Belmont and owner of Vignettes said that when she opened her business she had high hopes for the downtown. She listed the businesses that have closed in the past 13 years. She said that the Village needs a strong working relationship with local government and local businesses. The downtown area needs help. The Planning Department and John Melaniphy need more support from the Board to establish new tools to regenerate the downtown economy with special events, visual enhancements and advertising. She said the Chamber of Commerce needs to be a beacon for business in the heart of downtown rather than in a basement

of a building several blocks away. She asked for residents to participate in the April 6, Metropolis 5/10K family walk/run which will benefit the beautiful downtown. Show neighboring communities how strong Arlington Heights is.

President Mulder thanked Ms. VanEgeren for representing the Business District so well over the years and for all her efforts. She said the Board continues to work with staff to support, improve marketing and bring in businesses. She said the last year and a half has been an economic challenge to everyone, in particular to potential customers. She said it is one of the top priorities of the Board and the Planning Department to bring in and keep businesses. She said it was important that Ms. VanEgeren came to share her comments.

Village Debt

Tim O'Neil of 2038 E. Rosehill Drive said he has a business in town that employs 70 people. In reading his 2012 Tax Bill, it said that the Village has a 75.3% income to debt ratio. He noted that this puts the Village in an area of failure. The pension liability is \$310 million and \$118,316,345 is unfunded, meaning 61.84% is funded. Mr. O'Neil said he was against the purchase of Metropolis and thought that the Village should be giving tax relief to businesses versus supporting Metropolis. He said a day of financial reckoning was coming and suggested that the Village give the Metropolis away to a non-profit.

President Mulder said that the subsidy provided to Metropolis does not come from Property Taxes but from the Arts and Entertainment fund which gets its money from a special tax on restaurant bills in the Downtown area. Of every \$100 spent at a restaurant, \$.25 is collected by the Village. It is these monies that support Metropolis, the Promenade of Art, Concerts in the Park and the Mane Event.

Mr. Dixon added that the County Treasurer provided extra information in residents' tax bills. The Village has an actuary study its pension obligations and the Board has consistently followed the recommendations of the actuary in regards to funding. The pension obligation number quoted is the number that the Village would be liable for if every person retired at the same time, which is an unlikely scenario with 435 employees.

Mr. Kuehne said that the County numbers presented were its first time effort at being transparent. Some of the numbers don't present an entirely accurate picture of what is really happening. However, the pension numbers quoted were valid and represent the 2011 figures. He said the 2012 numbers have improved and the final measurement date for the Police and Fire pensions is April 30, 2013. He said that he hopes the numbers will be even better on that date as the market continues to recover. The Village's investments are going up. The economic downturn happened quickly, however it is improving slowly.

President Mulder said the Village is required to provide the money for the pensions but the State sets the numbers without input from the municipalities. She said the Board is working hard to improve the situation and that it is a hot topic in Springfield.

Trustee Farwell said there are several pension proposals floating around Springfield but that none of them are great. He said unless the State gets serious about fixing

the pension problem, there is not much the Village can do as the Village is bound by what the State mandates. He noted that most Villages' are funding their pensions at a lower rate than Arlington Heights is. He noted the debt versus income ratio did not include the Village's operating reserves of 25% in all accounts. He recommended that all residents be informed and involved on the pension issue and that it is now possible for residents to go on line to support legislation. Trustee Farwell also said that the Board worked with Village administration to tweak and amend Mr. Melaniphy's position to increase the Village's communication and role in the business community.

Phill Walter of 218 N. Kaspar said that he is in support of a new Police Station as it is truly needed. He said he is concerned about the funding. He said many of the Trustees have said they will go line by line on expenses. He said history tells a different story. He said the Village Hall was supposed to cost \$22.8 million, but that it actually cost \$36 million. He said that the \$300,000 pagoda, the \$1,000,000 balcony and the clock tower were unnecessary expenses in the Village Hall. He said changes to the original plan equaled \$13 million and asked if it was all really needed. He said there were a lot of wasted costs in the Village Hall and he wished these monies could have been dedicated to the Police Station.

Trustee Glasgow said he was not on the Board when the Village Hall was built. He read the list of the 17 meetings occurring in Village Hall during the week that were not Village business. He said the Village Hall may not have met everyone's standards, but that it is serving its function by providing space for such meetings. He said the Board has been very frugal since he's been on it and he said the Police Station costs will be gone over line by line and it will be fiscally responsible.

OLD BUSINESS

A. Committee of the Whole Meeting of March 20, 2013

Trustee Hayes commented on the budget process. He thanked all those involved in the lengthy process of coming to this culminating point this evening specifically Mr. Kuehne and all the department heads. He thanked the Mayor and Trustees for taking the time to go through this very lengthy budget on a line by line basis. The Board is steward of the resident's tax dollars and their money is being wisely spent.

Trustee Hayes moved as he did at the Committee of the Whole meeting on March 20, 2013 that the Village Board approve the FY2014 Budget as amended through the review process. Trustee Glasgow seconded.

Mr. Kuehne said the revenue estimates were very conservative this year especially with sales and income tax as no one is sure what the State is going to do with the budget. However, the revenues in the current fiscal year have come in better than anticipated so the Village is expecting a small surplus at this time. The surplus will roll into the fund balance for future years. This helps build the Village's reserves and keeps the bond rating high. Money was transferred to the EAB fund to help offset the costs of the Emerald Ash Borer infestation.

Mr. Kuehne said that the \$22 million cost of the Village Hall as stated by Mr. Walter was the estimated cost of the proposed Village Hall before architectural drawings were done. The building cost was actually \$25.9 million but there were other costs associated with building a new Village Hall like providing for a temporary headquarters for staff, moving expenses, demolition expenses, audio visual, furniture and rent. These additional costs added to the building cost equal \$30.9 million.

President Mulder said the Board has always provided full disclosure on monies spent and has never hid costs. It did not want to hide the larger number but included moving expenses, rent for two years and demolition of the old building. The large number was not just the cost of the building. The Board and staff has never tried to hide numbers.

Ayes: 9 Nays: 0 The motion carried.

B. Committee of the Whole Meeting of April 1, 2013

Trustee Glasgow moved to concur with the Mayor's appointment of Colin Gilbert to the Special Events Commission with a term ending April 30, 2017. Trustee Scaletta seconded the motion. The motion carried unanimously.

President Mulder administered the Oath of Office to Mr. Gilbert.

CONSENT AGENDA

A. Approval of Bids

1. Vendor Expenses over \$10,000 in Aggregate for FY 2014

It is recommended that the Board of Trustees waive the requirements of formal competitive bidding and authorize the purchase of goods, materials and services from the listed vendors during FY2014

2. Software Upgrade-Fleet Services

It is recommended that the Village Board waive the bidding requirements and purchase the upgrade to the Village's fleet management software from DFA of Addison, Illinois for \$15,081.25 and authorize Staff to execute the necessary documents. Funding for this purchase will come from the capital projects fund account 401-7501-275.50-15.

3. Suburban Purchasing cooperative –Joint Purchase – One 3-Wheel Street Sweeper for Public Works

It is recommended that the Village Board award the bid to Standard Equipment of Chicago, IL in the amount of \$184,178 for the purchase of a 3-wheel street sweeper for the Public Works Department.

4. Public Property Weed Control

It is recommended that the Village Board award this contract to the lowest bidder, Sandy's Lawn of Buffalo Grove, IL for public property weed control and tree care and authorize execution of the appropriate agreements to complete this work.

5. Irrigation System Maintenance Services

It is recommended that the Village Board award the three year irrigation system maintenance service contract to Landscape Concepts of Grayslake, IL for their three-year bid total of \$46,970.

6. Fuel Management System – Joint Purchase – National Joint Powers Alliance

It is recommended that the Village Board award the bid to Accurate Tank Technologies of North Aurora, IL in the amount of \$16,134 for the purchase of a fuel management system for the Village.

~~7. Drum Style Brush and Log Chipper~~

~~It is recommended that the Village Board approve the purchase of this piece of equipment through the General Services Administration from Alexander Equipment Co. of Lisle, IL in the amount of \$59,779.~~

8. Asphalt Roadway Patching Materials – Municipal Partnering Joint Purchase

It is recommended that the Village Board award the contract for asphalt roadway patching material to the sole bidder, Peter Baker and Sons of Lake Bluff, IL for asphalt patching materials at a unit price of \$120 per ton.

9. Trencher

It is recommended that the Board of Trustees award the bid to Ditch Witch of Carol Stream, Illinois in the amount of \$52,960 for the purchase of one trencher for the Utilities Division of the Public Works Department and authorize staff to execute the necessary contracts.

B. Legal – Ordinances and Resolutions

1. **AN ORDINANCE AMENDING CHAPTERS 23, 24 AND 27 OF THE ARLINGTON HEIGHTS MUNICIPAL CODE, 13-019** (Section 23-402 Modification by Amendment/Deletion of the IL International Building Code; Section 24-910 Fixture Requirements for Food Service Establishments; Section 27-102 Modification by Amendment/Deletion of the International Fire Code).

2. **RESOLUTION APPROVING PROPERTY ACQUISITION R13-008** (Northeast Corner – Arlington Heights Road and Golf Road)

Trustee Glasgow moved defer consideration of the Drum Style Brush and Chipper to a future meeting. Trustee Scaletta seconded the motion. The motion carried unanimously.

Trustee Rosenberg moved to approve the remaining items on the Consent Agenda. Trustee Farwell seconded the motion.

Ayes: 9 Nays: 0 The motion carried.

NEW BUSINESS

Petitioner: Jimmy's Place
640 W. Northwest Highway
P.C. #13-004

Request:

1. A Special Use to allow a 1,551 square foot sit-down/carry out restaurant that has a total seating area of 783 square feet and total capacity of 48 seats.

2. A variation from Chapter 28, Section 6.12, Traffic Engineering to waive the required traffic and parking study from a certified traffic engineer.
3. A Variation from Chapter 28, Section 11.4, Schedule of Require Parking, to allow a reduction to the minimum number of required parking stalls from 17 to 0 spaces.

On March 13, 2013 the Plan Commission held a public hearing. The recommendation of the Plan Commission during the hearing was as follows:

Commissioner LaBedz moved and Commissioner Sigalos seconded:

A motion to recommend to the Village Board of Trustees, approval of PC #13-004, a Special Use to allow a 1,551 square foot sit-down/carry out restaurant that has a total seating area of 783 square feet and total capacity of 48 seats; a variation from Chapter 28, section 6.12, traffic engineering, to waive the required traffic and parking study from a certified traffic engineer; a variation from Chapter 28, section 11.4, schedule of parking, to allow a reduction to the minimum number of required parking stalls from 17 to 9 spaces.

This approval is contingent upon compliance with the recommendation of the Plan Commission and the flowing recommendations detailed in the Staff Development Committee report dated March 8, 2013.

- 1. The Total seating area shall be limited to 783 square feet and the total capacity shall be limited to 48 seats;*
- 2. The Petitioner shall make a good faith effort to enter into a shared parking agreement with one or more of the surrounding property owners; and*
- 3. The Petitioner shall comply with all Federal, State and Village codes, regulations and policies.*

Roll Call Vote: Commissioner LaBedz, Sigalos, Dawson, Drost, Ennes, Green, Jensen and Acting Chairman Lorenzini voted in favor. Motion Carried.

Mr. Dixon summarized the project and noted that it came to the Board with unanimous approval by the Plan Commission.

Kelle Bruckbauer of Tinaglia Architects explained the project. She said they have a parking agreement with Firestone and with the Arlington Heights Park District. The parking lot will have defined parking, curbing, striping and landscaping.

Trustee Scaletta said this is the best use of the property. It is an aesthetically pleasing upgrade, provides handicapped access, is clean and improves parking. He expressed concern that there may still not be enough parking.

Trustee Scaletta moved to approve Jimmy's Place/Big Ang's petition requests contingent upon compliance with the Staff Development Committee report of March 8 and the Plan Commission recommendations of March 13, 2013. Trustee Glasgow seconded the motion.

Trustee Glasgow concurred that this was the best use of the property. He asked if the parking agreements were in writing. **Mr. John Fridono**, the petitioner said that they had a handshake agreement with Firestone. As Firestone is owned corporately, they cannot sign a document, but the handshake agreement is firm. The Park District agreement has been confirmed by letter and will be official if the project is passed. Big Ang's will lease six spots which are also designated for employees.

Trustee Rosenberg asked if the petitioner would agree to require employees to park at the Olympic lot. **Mr. Fridono** said yes. **Trustees Scaletta** and **Glasgow** agreed to amend their motion to include this requirement.

Trustee Blackwood thanked the petitioners for preserving a well know landmark and continue the economic opportunities.

Trustee Sidor confirmed there would be a bicycle rack.

There was a discussion regarding handicapped parking for employees. **Mr. Siegel** said that the State Statutes override any possible condition the Board could create.

Trustee Scaletta moved to approve Jimmy's Place/Big Ang's petition requests contingent upon compliance with the Staff Development Committee report of March 8, the Plan Commission recommendations of March 13, 2013 and the condition of requiring employees to park in the Olympic Pool parking lot. Trustee Glasgow seconded the motion.

Ayes: 9 Nays: 0 The motion carried.

LEGAL

AN ORDINANCE ADOPTING A BUDGET AND APPROPRIATIONS ORDINANCE AND AMOUNTS SET FORTH THEREIN FOR THE FISCAL YEAR COMMENCING MAY 1, 2013 AND ENDING APRIL 30, 2012 (13-020).

Trustee Hayes moved approval of the Fiscal Year 2014 Budget Ordinance. Trustee Rosenberg seconded the motion.

Ayes: 9 Nays: 0 The motion carried.

PETITIONS AND COMMUNICATIONS

Trustee Sidor asked residents to know their candidates and vote on April 9th. Trustee Scaletta stated there was Early Voting at Village Hall until April 6th.

ADJOURNMENT

Trustee Scaletta moved to adjourn the meeting at 10:02 p.m. Trustee Sidor seconded the motion. The motion carried unanimously.



Item: Warrant Register 4/15/13

Department: Finance Department

BACKGROUND

RECOMMENDATION

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Name:

 4-15-13_Warrant_Register.pdf

Description:

Warrant Register 4/15/13



VILLAGE OF ARLINGTON HEIGHTS

**WARRANT REGISTER FOR
CHECK DATE: 4 - 15 - 2013**

Fund	Fund Description	Total Transaction Amount
101	General Fund	\$705,338.38
211	Motor Fuel Tax Fund	\$4,060.24
215	CDBG Fund	\$34.47
225	Fire Academy Fund	\$3,098.77
227	Foreign Fire Ins Tax Fund	\$50,362.02
231	Criminal Investigation Fd	\$79,091.71
235	Municipal Parkg Opr Fund	\$7,112.76
263	TIF IV	\$2,259.91
401	Capital Projects Fund	\$391,634.46
435	EAB Fund	\$295.00
505	Water and Sewer Fund	\$45,846.98
515	Arts,Entert & Events Fund	\$4,583.34
605	Health Insurance Fund	\$256,824.50
615	Workers Compensation Ins	\$100.00
621	Fleet Operations Fund	\$19,302.38
625	Technology Fund	\$74,022.11
705	Police Pension Fund	\$105.80
711	Fire Pension Fund	\$30.49
715	Guaranty Deposits Fund	\$600.00
TOTAL ALL FUNDS		\$1,644,703.32

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 0					
Division: 0					
177761	101-0000-421.10-00	ADVANCE DESIGN STUDIO LTD	REFUND BUSINESS LICENSE	\$130.00	\$130.00
177785	101-0000-433.14-00	BLUE CROSS BLUE SHIELD	REFUND AMBULANCE CLAIM	\$400.00	\$400.00
177794	101-0000-433.14-00	MARIO CALDERON	REFUND AMBULANCE CLAIM	\$45.60	\$45.60
177795	101-0000-140.51-00	CANON BUSINESS SOLUTIONS	COPIER MAINTENANCE	\$145.81	\$145.81
177813	101-0000-421.05-00	JEROME CNOTA	REFUND VEHICLE STICKER	\$18.00	\$18.00
177820	101-0000-421.99-00	CRISP N CLEAN	REFUND BUSINESS LICENSE	\$40.00	\$40.00
177822	101-0000-433.14-00	PATRICIA DIETZE	REFUND AMBULANCE CLAIM	\$58.00	\$58.00
177823	101-0000-120.80-00	CHRIS DIFRANCO	REPL CK 174871	\$50.00	\$50.00
177833	101-0000-433.14-00	CAROLE ENGDAHL	REFUND AMBULANCE CLAIM	\$80.00	\$80.00
177836	505-0000-452.42-00	PATRICIA FAERBER	REFUND WATER	\$518.56	\$518.56
177886	505-0000-120.80-00	KOTSIORIS, JOSIE	REFUND WATER	\$81.10	\$81.10
177902	715-0000-220.93-00	MARY JASPER	REFUND BOND	\$200.00	\$200.00
177928	101-0000-140.05-00	NORTHWEST CENTRAL DISPATCH SYS	MEMBER ASSESSMENT 5-2013	\$63,304.18	\$84,405.58
			MEMBER ASSESSMENT 5-2013	\$21,101.40	
177955	101-0000-140.20-00	REIGN PRINT SOLUTIONS	SERVICE PRINTING	\$493.38	\$493.38
177957	505-0000-452.42-00	LEONID/YELENA RKKUDIN	REFUND WATER	\$123.46	\$123.46
177962	101-0000-433.14-00	PHYLLIS ROOS	REFUND AMBULANCE CLAIM	\$72.50	\$72.50
177967	101-0000-433.14-00	HELEN SERWA	REFUND AMBULANCE CLAIM	\$80.00	\$80.00
177968	235-0000-435.65-03	KAMLESH SHAH	REFUND PARKING PERMIT	\$30.00	\$30.00
177987	715-0000-220.93-00	RICK THOMAS	REPL CK 175059	\$200.00	\$200.00
178017	715-0000-220.93-00	VICKI DEMONTE	REFUND BOND	\$200.00	\$200.00
178020	101-0000-433.14-00	ANN WHITING	REFUND AMBULANCE CLAIM	\$80.00	\$80.00
Total Division:				\$87,451.99	
Total Department:				\$87,451.99	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 1 Board of Trustees					
Division: 1					
177854	101-0101-501.21-65	HARRIS TRUST & SAVINGS BANK	NAME BADGE PRODUCTIONS	\$36.25	\$36.25
177877	101-0101-501.21-65	JOHN HERSEY HIGH SCHOOL	POST PROM EVENT	\$100.00	\$100.00
177919	101-0101-501.22-03	MULDER ARLENE	WHITE HOUSE RECEPTION	\$821.11	\$821.11
177938	101-0101-501.30-05	PETTY CASH	OFFICE SUPPLIES	\$10.22	\$10.22
900942	101-0101-501.22-05	BNY MELLON	REIMB POSTAGE METER	\$17.40	\$17.40
Total Division:				\$984.98	
Total Department:				\$984.98	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 2 Village Manager					
Division: 1					
1871	101-0201-502.21-02	INTERACTIVE TOUCHSCREEN SOLUTIONS	SOFTWARE UPDATE	\$900.00	\$900.00
177771	101-0201-502.21-65	AMERICANEAGLE INC	MONTHLY FEE	\$49.95	\$49.95
177931	401-0201-572.50-10	OFFICE DEPOT	OFFICE EQUIPMENT	\$175.00	\$175.00
177938	101-0201-502.30-05	PETTY CASH	OFFICE SUPPLIES	\$20.44	\$20.44
178022	101-0201-502.22-15	XEROX CORPORATION	MAINTENANCE AGREEMENT	\$194.00	\$194.00
900942	101-0201-502.22-05	BNY MELLON	REIMB POSTAGE METER	\$148.26	\$148.26
Total Division:				\$1,487.65	
Total Department:				\$1,487.65	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 3 Human Resources					
Division: 1					
178014	101-0301-503.21-65	VERIZON WIRELESS	INV 9701879396	\$101.18	\$101.18
178022	101-0301-503.22-15	XEROX CORPORATION	RENTAL/LEASE EQUIPMENT	\$163.17	\$245.42
			RENTAL/LEASE EQUIPMENT	\$82.25	
900940	605-0301-552.20-60	HMO ILLINOIS	INS PREMIUM 4-2013	\$249,610.00	\$249,610.00
900941	605-0301-552.20-65	PRUDENTIAL INSURANCE CO OF AMERICA	INS PREMIUM 4-2013	\$4,744.96	\$4,744.96
	605-0301-552.20-66		INS PREMIUM (OPT) 4-2013	\$2,428.39	\$2,428.39
900942	101-0301-503.22-05	BNY MELLON	REIMB POSTAGE METER	\$116.94	\$116.94
	605-0301-552.22-05		REIMB POSTAGE METER	\$41.15	\$41.15
	615-0301-552.22-05		REIMB POSTAGE METER	\$100.00	\$100.00
Total Division:				\$257,388.04	
Total Department:				\$257,388.04	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 4 Legal Department					
Division: 1					
1870	101-0401-503.21-65	ROSE MARY JURINEK	COURT REPORTER 3-2013	\$552.00	\$552.00
177834	101-0401-503.20-20	ERNEST R BLOMQUIST PC	LEGAL SERVICES	\$6,630.00	\$6,630.00
177932	101-0401-503.30-05	OFFICE MAX CONTRACT INC	OFFICE SUPPLIES	(\$30.62)	\$-30.62
177963	101-0401-503.21-65	ROSE MARY JURINEK	COURT REPORTING SERVICE	\$1,090.00	\$1,090.00
178009	101-0401-503.21-65	VERIZON WIRELESS	INV 9702153763	\$57.87	\$57.87
178022	101-0401-503.22-15	XEROX CORPORATION	MAINTENANCE AGREEMENT	\$140.90	\$140.90
900942	101-0401-503.22-05	BNY MELLON	REIMB POSTAGE METER	\$22.67	\$22.67
Total Division:				\$8,462.82	
Total Department:				\$8,462.82	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 5 Finance					
Division: 1					
177757	101-0501-503.30-05	A AND E RUBBER STAMP CORP	OFFICE SUPPLIES	\$29.75	\$29.75
177774	101-0501-503.21-65	ANDRES MEDICAL BILLING LTD	SERVICE FINANCIAL	\$7,176.90	\$7,176.90
177829	101-0501-503.22-02	EASTERN IL UNIVERSITY	MEMBERSHIP FEES	\$150.00	\$150.00
177838	101-0501-503.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	\$28.08	\$28.08
177854	101-0501-503.21-65	HARRIS TRUST & SAVINGS BANK	DAILY HERALD	\$247.00	\$247.00
	101-0501-503.30-01		CRAIN S CHICAGO SUBS	\$97.95	\$97.95
	101-0501-503.30-05		AMAZON MKTPLACE PMTS	\$355.00	\$355.00
177860	101-0501-503.30-05	HENRICKSEN & COMPANY INC	OFFICE SUPPLIES	\$14.00	\$14.00
177931	101-0501-503.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$225.25	\$225.25
177936	101-0501-503.22-01	PADDOCK PUBLICATIONS	ADVERTISING	\$74.25	\$338.85
			ADVERTISING	\$81.00	
			ADVERTISING	\$58.05	
			ADVERTISING	\$59.40	
			ADVERTISING	\$66.15	
177943	505-0501-503.22-05	POSTMASTER ARLINGTON HEIGHTS	REIMB PERMIT 2594	\$429.09	\$2,297.30
			REIMB PERMIT 2594	\$748.38	
			REIMB PERMIT 2594	\$215.58	
			REIMB PERMIT 2594	\$217.50	
			REIMB PERMIT 2594	\$686.75	
178008	101-0501-503.21-65	VERIZON WIRELESS	INV 9702124089	\$56.42	\$56.42
178022	101-0501-503.22-15	XEROX CORPORATION	MAINTENANCE AGREEMENT	\$16.00	\$101.00
			MAINTENANCE AGREEMENT	\$85.00	
900942	101-0501-503.22-05	BNY MELLON	REIMB POSTAGE METER	\$952.17	\$952.17
	505-0501-503.22-05		REIMB POSTAGE METER	\$1,044.88	\$1,044.88
Total Division:				\$13,114.55	
Total Department:				\$13,114.55	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 6 Information Technology					
Division: 1					
177801	625-0601-572.50-10	CDS OFFICE TECHNOLOGIES	COMPUTERS,DP & WORD PROC.	\$5,159.00	\$5,159.00
177802	625-0601-572.50-10	CDW GOVERNMENT INC	COMPUTERS,DP & WORD PROC.	\$50,103.91	\$50,103.91
177825	625-0601-553.21-02	DIVERSIFIED OFFICE EQUIPMENT	EQUIPMENT REPAIR	\$135.00	\$340.00
			EQUIPMENT REPAIR	\$85.00	
			EQUIPMENT REPAIR	\$120.00	
177854	625-0601-553.33-05	HARRIS TRUST & SAVINGS BANK	SOFTMART	\$3,757.50	\$7,642.95
			SOFTMART	\$3,885.45	
	625-0601-572.50-10		DMI* DELL K-12/GOVT	\$2,823.11	\$3,544.77
			DMI* DELL K-12/GOVT	\$721.66	
177874	625-0601-553.33-05	INSIGHT PUBLIC SECTOR	RSA SOFTWARE RENEWAL	\$673.43	\$1,306.93
			RSA SECURE CARE	\$633.50	
	625-0601-572.50-10		PRINTER REPLACEMENT	\$687.00	\$687.00
178010	625-0601-553.21-65	VERIZON WIRELESS	INV 9701750322	\$409.17	\$409.17
178016	625-0601-553.21-65	VERIZON WIRELESS	INV 9702153762	\$1,786.49	\$1,786.49
801241	625-0601-553.21-65	AT & T	INV 3584500207	\$548.32	\$548.32
Total Division:				\$71,528.54	
Total Department:				\$71,528.54	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 7 GIS					
Division: 1					
177932	625-0701-553.30-05	OFFICE MAX CONTRACT INC	OFFICE SUPPLIES	\$238.06	\$480.80
			OFFICE SUPPLIES	\$242.74	
177938	625-0701-553.22-03	PETTY CASH	TRAINING	\$32.77	\$32.77
177970	625-0701-553.30-05	SIDWELL CO	VAH MAPS	\$1,980.00	\$1,980.00
Total Division:				\$2,493.57	
Total Department:				\$2,493.57	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 10 Boards & Commissions					
Division: 14					
177976	101-1014-502.33-05	TOM SPICER	TEEN JOB FAIR SUPPLIES	\$14.95	\$99.23
			TEEN JOB FAIR SUPPLIES	\$84.28	
Total Division:				\$99.23	
Division: 17					
900942	101-1017-502.22-05	BNY MELLON	REIMB POSTAGE METER	\$5.06	\$5.06
Total Division:				\$5.06	
Division: 21					
177819	101-1021-502.40-40	CREEKSIDE PRINTING	SERVICE PRINTING	\$903.99	\$903.99
Total Division:				\$903.99	
Division: 22					
177910	515-1022-525.40-55	METROPOLIS PERFORMING ARTS CENTRE	ARTS COMMISSION	\$1,250.00	\$1,250.00
177931	515-1022-525.40-55	OFFICE DEPOT	ARTS COMM OUTREACH	\$150.00	\$150.00
Total Division:				\$1,400.00	
Total Department:				\$2,408.28	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 20 Special Events					
Division: 5					
177760	515-2005-525.50-55	ACTIVE LOCK AND KEY LTD	SECURITY SAFE	\$1,100.00	\$1,100.00
177831	515-2005-525.50-55	EDGE	REPLACEMENT EQUIPMENT	\$1,081.50	\$1,081.50
177854	515-2005-525.50-55	HARRIS TRUST & SAVINGS BANK	MUSIC TOGETHER LLC	\$1,001.84	\$1,001.84
Total Division:				\$3,183.34	
Total Department:				\$3,183.34	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 30 Police Department					
Division: 1					
177758	101-3001-511.21-65	ACCURATE DOCUMENT DESTRUCTION	SERVICE MISCELLANEOUS	\$106.65	\$106.65
177775	101-3001-511.22-03	VALERIE ANDREWS	TRAINING	\$30.00	\$30.00
177788	101-3001-511.22-03	BOYLE RICHARD	TRAINING	\$30.00	\$30.00
177789	101-3001-511.21-65	RANDIE BRUNO K.ESQ	SERVICE PROFESSIONAL	\$700.00	\$700.00
177809	101-3001-511.22-03	BRIAN CLARKE	TRAINING	\$15.00	\$30.00
			TRAINING	\$15.00	
177817	101-3001-511.22-03	CONIGLIO ROBERT	TRAINING	\$15.00	\$15.00
177818	101-3001-511.33-30	CORPORATE IDENTITY INC	POLICE EQUIPMENT & SUPPLY	\$3,951.45	\$4,070.39
			SHIPPING/DELIVERY SERVICE	\$118.94	
177844	101-3001-511.22-03	DOUGLAS GLANZ	TRAINING	\$15.00	\$15.00
177846	101-3001-511.21-65	GOOGLE INC	PROCESSING FEE	\$25.00	\$25.00
177849	101-3001-511.22-03	GYORKE SHAWN	TRAINING	\$230.00	\$230.00
177854	101-3001-511.30-05	HARRIS TRUST & SAVINGS BANK	AMAZON MKTPLACE PMTS	\$106.70	\$106.70
	101-3001-511.30-20		WOLF CAMERA	\$31.59	\$31.59
	101-3001-511.33-25		BEST BUY	\$599.99	\$78.08
			BEST BUY	(\$599.99)	
			LOWES	\$78.08	
177856	101-3001-511.22-03	HAYES NATHAN	TUITION REIMBURSEMENT	\$287.53	\$287.53
177873	101-3001-511.22-10	INNERWORKINGS LLC	SERVICE PRINTING	\$36.68	\$36.68
177881	101-3001-511.21-65	JP MORGAN CHASE	PROCESSING FEE	\$197.51	\$543.94
			PROCESSING FEE	\$346.43	
177883	101-3001-511.30-35	KALE UNIFORMS INC	CLOTHING & APPAREL	\$79.00	\$2,016.19
			CLOTHING & APPAREL	(\$123.90)	
			CLOTHING & APPAREL	\$172.20	
			CLOTHING & APPAREL	\$21.50	
			CLOTHING & APPAREL	\$49.00	
			CLOTHING & APPAREL	\$80.00	
			CLOTHING & APPAREL	\$360.00	
			CLOTHING & APPAREL	\$126.50	
			CLOTHING & APPAREL	\$136.00	
			CLOTHING & APPAREL	\$158.90	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
177883	101-3001-511.30-35	KALE UNIFORMS INC	CLOTHING & APPAREL	\$550.00	\$2,016.19
			CLOTHING & APPAREL	\$34.00	
			CLOTHING & APPAREL	\$11.90	
			CLOTHING & APPAREL	\$40.50	
			CLOTHING & APPAREL	\$39.99	
			CLOTHING & APPAREL	\$21.50	
			CLOTHING & APPAREL	\$39.95	
			CLOTHING & APPAREL	\$21.50	
			CLOTHING & APPAREL	\$40.50	
			CLOTHING & APPAREL	\$39.95	
			CLOTHING & APPAREL	\$39.95	
			CLOTHING & APPAREL	\$77.25	
	101-3001-511.33-25		SAFETY VEST	\$675.00	\$675.00
	235-3001-532.30-35		CLOTHING & APPAREL	\$59.00	\$59.00
177884	101-3001-511.22-03	KAPPELMAN RICHARD	TRAINING	\$15.00	\$15.00
177885	101-3001-511.22-15	KONICA MINOLTA BUSINESS USA	MAINTENANCE AGREEMENT	\$1,789.64	\$2,381.46
			MAINTENANCE AGREEMENT	\$591.82	
177889	101-3001-511.21-65	LAW OFFICE OF JOAN VASQUEZ	HEARING OFFICER'S FEES	\$3,968.85	\$3,968.85
177890	101-3001-511.33-05	LEA DATA TECHNOLOGIES	TRAINING SOFTWARE	\$1,215.00	\$1,215.00
177909	101-3001-511.21-65	METRO-WESTERN COOK CREDIT	SERVICE MISCELLANEOUS	\$26.00	\$166.00
			SERVICE MISCELLANEOUS	\$140.00	
177916	101-3001-511.33-30	MOORE MEDICAL LLC	SUPPLIES	\$185.82	\$185.82
177926	101-3001-511.21-65	NEXTEL COMMUNICATIONS	ACCT 411620512	\$2,531.03	\$2,531.03
177930	101-3001-511.22-03	NORTHWEST POLICE ACADEMY	REGISTRATION	\$75.00	\$75.00
177931	101-3001-511.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$181.72	\$233.53
			OFFICE SUPPLIES	\$51.81	
177940	101-3001-511.22-03	PETTY CASH/POLICE	TRAINING	\$224.15	\$224.15
	101-3001-511.30-50		FUEL PURCHASE	\$30.00	\$30.00
	101-3001-511.33-05		SUPPLIES	\$21.00	\$21.00
	101-3001-511.33-30		SUPPLIES	\$15.95	\$15.95
177941	101-3001-511.22-03	JOSEPH PINNELLO	TRAINING	\$15.00	\$15.00
177942	101-3001-511.22-03	PIOTR POREBSKI	TRAINING	\$30.00	\$45.00
			TRAINING	\$15.00	
177955	101-3001-511.22-10	REIGN PRINT SOLUTIONS	SERVICE PRINTING	\$152.57	\$797.17
			SERVICE PRINTING	\$644.60	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
177964	101-3001-511.22-02	ROTARY CLUB OF ARLINGTON HTS	DUES	\$250.00	\$250.00
	101-3001-511.33-05		EMPLOYEE RECOGNITION EVEN	\$1,869.12	\$1,869.12
177973	101-3001-511.22-03	ERIK SLOAN	TRAINING	\$30.00	\$30.00
177983	101-3001-511.22-03	SUBURBAN LAW ENFORCEMENT ACDMY	REGISTRATION	\$150.00	\$150.00
177998	101-3001-511.22-05	UPS STORE - 1051	SHIPPING/DELIVERY SERVICE	\$90.12	\$159.38
			SHIPPING/DELIVERY SERVICE	\$69.26	
178013	101-3001-511.21-65	VERIZON WIRELESS	INV 9702155099	\$415.34	\$415.34
178018	101-3001-511.21-65	WALGREEN COMPANY	SERVICE MISCELLANEOUS	\$50.78	\$50.78
178021	101-3001-511.30-35	WINKELMAN SCOTT	CLOTHING REIMBURSEMENT	\$364.58	\$364.58
900942	101-3001-511.22-05	BNY MELLON	REIMB POSTAGE METER	\$921.04	\$921.04
Total Division:				\$25,216.95	
Division: 3					
1869	231-3003-511.40-11	CRIMINAL INVESTIGATION CONTROL FUND	ADV FUNDS/DEA TASK FORCE	\$1,250.00	\$1,250.00
177776	231-3003-511.40-11	ANIMAL FEEDS AND NEEDS	CANINE UNIT PROGRAM	\$62.99	\$68.98
			CANINE UNIT PROGRAM	\$5.99	
177854	231-3003-511.40-11	HARRIS TRUST & SAVINGS BANK	RINGCENTRAL, INC	\$12.88	\$12.88
177928	231-3003-511.40-11	NORTHWEST CENTRAL DISPATCH SYS	RADIO & TELECOMMUNICATION	\$73,936.26	\$73,936.26
177994	231-3003-511.40-11	ULTRA STROBE COMMUNICATIONS INC	POLICE EQUIPMENT & SUPPLY	\$3,586.25	\$3,586.25
178012	231-3003-511.40-11	VERIZON WIRELESS	INV 9702135101	\$237.34	\$237.34
Total Division:				\$79,091.71	
Total Department:				\$104,308.66	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 35 Fire					
Division: 1					
177762	101-3501-512.30-35	AIR ONE EQUIPMENT	SAFETY & FIRST AID EQUIP.	\$683.50	\$1,516.50
			SHOES AND BOOTS	\$314.00	
			SHOES AND BOOTS	\$214.00	
			SHOES AND BOOTS	\$305.00	
177787	101-3501-512.33-50	BOUND TREE MEDICAL LLC	SAFETY & FIRST AID EQUIP.	\$1,589.99	\$3,711.33
			EMERGENCY MEDICAL SUPPLY	\$1,919.45	
			BACKBOARD	\$144.89	
			EMERGENCY MEDICAL SUPPLY	\$57.00	
177790	101-3501-512.22-03	NICHOLAS BUCHANAN	TRAINING	\$80.00	\$80.00
177792	101-3501-512.31-60	BULLEX INC	CHEMICALS	\$283.05	\$283.05
177804	101-3501-512.21-07	CHICAGO COMMUNICATIONS LLC	SERVICE EQUIPMENT	\$143.98	\$143.98
177824	101-3501-512.31-85	DISPLAY SALES INC	TOOLS	\$106.60	\$106.60
177832	101-3501-512.21-02	EMSAR CHICAGO	STRETCHER REPAIR	\$213.91	\$213.91
177839	101-3501-512.31-85	FIRECOM	RADIO CABLE	\$209.62	\$209.62
177854	101-3501-512.22-02	HARRIS TRUST & SAVINGS BANK	PARAMEDIC LIC RENEWAL	\$41.75	\$41.75
	101-3501-512.22-03		PEN*FDIC/FIRE ENGINEER	\$530.00	\$530.00
	101-3501-512.31-65		KIT*KAMAN WOOD DALE IL	\$18.88	\$18.88
	101-3501-512.33-05		SAMSClub #8198	\$46.71	\$476.70
			BEST BUY	\$429.99	
177861	101-3501-512.33-50	HENRY SCHEIN MATRX MEDICAL	EMERGENCY MEDICAL SUPPLY	\$900.00	\$3,459.54
			EMERGENCY MEDICAL SUPPLY	\$1,933.54	
			EMERGENCY MEDICAL SUPPLY	\$170.00	
			EMERGENCY MEDICAL SUPPLY	\$456.00	
177864	101-3501-512.31-55	HOME DEPOT CREDIT SERVICES	SUPPLIES	\$245.39	\$245.39
177868	101-3501-512.22-02	IESMA	2013 DUES-CHUCK KRAMER	\$65.00	\$130.00
			2013 DUES-CHIEF ERICKSEN	\$65.00	
177898	101-3501-512.31-55	LOWES COMMERCIAL SERVICES	HARDWARE SUPPLIES	\$16.11	\$16.11
177908	101-3501-512.30-35	MES	CLOTHING & APPAREL	\$1,451.64	\$1,451.64
177924	101-3501-512.21-65	NEXTEL COMMUNICATIONS	ACCT 668021225	\$970.61	\$970.61
177928	401-3501-572.50-15	NORTHWEST CENTRAL DISPATCH SYS	RADIO & TELECOMMUNICATION	\$318,042.58	\$318,042.58
177931	101-3501-512.30-05	OFFICE DEPOT	WHITE BOARD	\$29.99	\$192.61

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177931	101-3501-512.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$162.62	\$192.61
	101-3501-512.31-65		CAMERA CASE	\$35.98	\$35.98
177939	101-3501-512.21-07	PETTY CASH/FIRE	VEH MAINTENANCE SUPPLY	\$53.26	\$53.26
	101-3501-512.22-03		TRAINING	\$3.66	\$3.66
	101-3501-512.30-35		CLOTHING REPAIRS	\$15.00	\$15.00
	101-3501-512.31-65		SUPPLIES	\$32.49	\$32.49
	101-3501-512.31-85		TOOLS	\$23.46	\$23.46
	101-3501-512.33-05		SUPPLIES	\$82.36	\$82.36
	101-3501-512.33-50		SUPPLIES	\$10.00	\$10.00
177947	101-3501-512.33-50	PROGRESSIVE MEDICAL INTERNATIONAL	EMERGENCY MEDICAL SUPPLY	\$119.00	\$119.00
177951	101-3501-512.33-05	RDJ SPECIALTIES	PUBLIC EDUCATION MATERIAL	\$887.35	\$887.35
177965	101-3501-512.33-05	RT 12 RENTAL CO INC	SUPPLIES	\$31.45	\$31.45
177975	101-3501-512.22-02	SOUTHERN WIS/NORTHERN IL FIRE	ANNUAL DUES	\$25.00	\$25.00
177984	101-3501-512.31-65	SYLVIA'S FLOWERS INC	FLORAL ARRANGEMENT	\$51.59	\$51.59
177992	101-3501-512.31-55	TRUE VALUE	SHELVES AND BRACKETS	\$19.97	\$69.93
			STATION SUPPLIES	\$49.96	
178015	101-3501-512.21-65	VERIZON WIRELESS	INV 9702186258	\$38.01	\$38.01
178022	101-3501-512.22-15	XEROX CORPORATION	MAINTENANCE AGREEMENT	\$85.00	\$85.00
900942	101-3501-512.22-05	BNY MELLON	REIMB POSTAGE METER	\$21.84	\$21.84
Total Division:				\$333,426.18	
Total Department:				\$333,426.18	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 36 Fire Academy					
Division: 1					
177928	225-3601-512.50-15	NORTHWEST CENTRAL DISPATCH SYS	RADIO & TELECOMMUNICATION	\$3,098.77	\$3,098.77
Total Division:				\$3,098.77	
Total Department:				\$3,098.77	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 37 Foreign Fire Insurance					
Division: 1					
177842	227-3701-512.22-03	GALLAGHER ARTHUR J & CO	TREASURER BOND RENEWAL	\$100.00	\$100.00
177879	227-3701-512.22-03	DAVID JOHNSON	TUITION REIMBURSEMENT	\$240.00	\$240.00
177896	227-3701-512.22-03	SCOTT LIMBERS	TUITION REIMBURSEMENT	\$80.00	\$80.00
177928	227-3701-512.50-15	NORTHWEST CENTRAL DISPATCH SYS	RADIO & TELECOMMUNICATION	\$49,547.02	\$49,547.02
177954	227-3701-512.22-03	RYAN REID	TUITION REIMBURSEMENT	\$395.00	\$395.00
Total Division:				\$50,362.02	
Total Department:				\$50,362.02	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 40 Planning					
Division: 1					
177812	101-4001-521.30-05	CLIFFORD WALD	OFFICE SUPPLIES	\$67.97	\$67.97
177835	101-4001-521.40-40	EXPOEASE	SERVICE MISCELLANEOUS	\$278.00	\$278.00
177837	101-4001-521.22-10	FASTSIGNS	PRINTING	\$41.50	\$41.50
177854	101-4001-521.22-03	HARRIS TRUST & SAVINGS BANK	AMERICAN AIRLINES	\$519.80	\$554.89
			TRAVEL INSURANCE POLICY	\$35.09	
	101-4001-521.40-40		STARBUCKS ARLINGTON	\$7.94	\$7.94
177863	263-4001-571.20-05	HOLLAND & KNIGHT LLP	PROFESSIONAL SERVICES	\$400.00	\$400.00
177869	263-4001-571.20-05	IL ENVIRONMENTAL PROTECTION AGENCY	PROFESSIONAL SERVICES	\$519.91	\$519.91
177873	101-4001-521.22-10	INNERWORKINGS LLC	SERVICE PRINTING	\$138.63	\$138.63
177894	101-4001-521.21-65	LEGRAND SERVICES	TRANSCRIPTS FOR PLAN COMM	\$706.35	\$706.35
177901	263-4001-571.20-05	MAROUS & COMPANY	PROFESSIONAL SERVICES	\$1,340.00	\$1,340.00
177907	101-4001-521.40-40	JOHN MELANIPHY	ECONOMIC	\$95.00	\$95.00
177936	101-4001-521.22-01	PADDOCK PUBLICATIONS	ADVERTISING	\$82.35	\$234.90
			ADVERTISING	\$94.50	
			ADVERTISING	\$58.05	
177938	101-4001-521.40-40	PETTY CASH	ECONOMIC BUS DEV	\$12.75	\$12.75
900942	101-4001-521.22-05	BNY MELLON	REIMB POSTAGE METER	\$264.62	\$264.62
Total Division:				\$4,662.46	
Total Department:				\$4,662.46	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 41 Community Devl Block Grnt					
Division: 1					
177838	215-4101-522.41-02	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	\$34.47	\$34.47
Total Division:				\$34.47	
Total Department:				\$34.47	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 45 Building & Health Service					
Division: 1					
177796	101-4501-523.30-05	CANON SOLUTIONS AMERICA	OFFICE SUPPLIES	\$114.45	\$114.45
177854	101-4501-523.30-05	HARRIS TRUST & SAVINGS BANK	SAMS CLUB	\$128.13	\$128.13
177873	101-4501-523.22-10	INNERWORKINGS LLC	SERVICE PRINTING	\$36.68	\$36.68
177925	101-4501-523.21-65	NEXTEL COMMUNICATIONS	ACCT 874139132-093	\$452.10	\$452.10
177931	101-4501-523.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$69.57	\$69.57
177938	101-4501-523.22-02	PETTY CASH	DUES RENEWAL	\$15.00	\$15.00
	101-4501-523.22-03		TRAINING	\$7.60	\$7.60
177955	101-4501-523.22-10	REIGN PRINT SOLUTIONS	INSPECTION SUPPLIES	\$336.50	\$336.50
177988	101-4501-523.21-65	THOMPSON ELEVATOR INSPECTION	SERVICE BLDG MAINT	\$38.00	\$38.00
178022	101-4501-523.22-15	XEROX CORPORATION	MAINTENANCE AGREEMENT	\$16.00	\$16.00
900942	101-4501-523.22-05	BNY MELLON	REIMB POSTAGE METER	\$182.51	\$182.51
Total Division:				\$1,396.54	
Division: 2					
177757	101-4502-523.33-05	A AND E RUBBER STAMP CORP	SUPPLIES	\$33.25	\$33.25
177763	101-4502-523.20-25	ALEXIAN BROS CENTER MENTAL HEALTH	COUNSELING	\$1,649.40	\$1,649.40
177764	101-4502-523.20-25	ALEXIAN BROTHERS HOSPITAL NETWORK	COUNSELING	\$580.00	\$580.00
177854	101-4502-523.21-65	HARRIS TRUST & SAVINGS BANK	J2 *MYFAX SERVICES	\$10.00	\$10.00
	101-4502-523.22-03		ANDERSON PEST SOLUTION	\$120.00	\$195.00
			SEVENGENERA	\$75.00	
	101-4502-523.40-57		A BEST MOVERS	\$200.00	\$408.92
			RED ROOF INN	\$61.04	
			RED ROOF INN	(\$6.05)	
			COMED	\$151.43	
			BILLMATRIX CORPORATION	\$2.50	
177873	101-4502-523.22-10	INNERWORKINGS LLC	OFFICE SUPPLIES, GENERAL	\$36.68	\$36.68
177880	101-4502-523.20-25	JOURNEYS COUNSELING CENTER LLC	COUNSELING	\$170.00	\$595.00
			COUNSELING	\$85.00	
			COUNSELING	\$340.00	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
177895	101-4502-523.20-25	SHERRY LEMKE	COUNSELING	\$65.00	\$65.00
177900	101-4502-523.20-25	MARK GOLDSTEIN PHD	COUNSELING	\$380.00	\$380.00
177922	101-4502-523.22-02	NATL ENVIRONMENTAL HEALTH	J.Bohner Membership	\$95.00	\$95.00
177931	101-4502-523.33-05	OFFICE DEPOT	SUPPLIES	\$87.68	\$87.68
177938	101-4502-523.40-61	PETTY CASH	MAIL	\$4.42	\$4.42
177966	101-4502-523.33-10	SANOFI PASTEUR INC	CLINIC SUPPLIES	\$37.27	\$37.27
178004	101-4502-523.21-65	VERIZON WIRELESS	INV 9702338707	\$197.51	\$197.51
900942	101-4502-523.22-05	BNY MELLON	REIMB POSTAGE METER	\$1,016.41	\$1,016.41
Total Division:				\$5,391.54	
Division: 3					
177767	101-4503-523.22-40	AMERICAN CHARGE SERVICE	SUBSIDIZED TAXI RIDES	\$30.00	\$30.00
177853	101-4503-523.21-65	HARPER COLLEGE WILLIAM RAINEY	SPRING SPANISH CLASS	\$200.00	\$200.00
177854	101-4503-523.31-65	HARRIS TRUST & SAVINGS BANK	HOBBY-LOBBY #0177	\$23.88	\$107.67
			HOBBY-LOBBY #0205	\$83.79	
177932	101-4503-523.30-05	OFFICE MAX CONTRACT INC	OFFICE SUPPLIES	\$116.57	\$116.57
	101-4503-523.31-65		COMMERCIAL COFFEE MACHINE	\$138.89	\$138.89
177989	101-4503-523.22-40	THREE O THREE CAB ASSOC INC	SUBSIDIZED TAXI RIDES	\$102.00	\$102.00
900942	101-4503-523.22-05	BNY MELLON	REIMB POSTAGE METER	\$196.09	\$196.09
Total Division:				\$891.22	
Total Department:				\$7,679.30	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 50 Engineering					
Division: 1					
177784	101-5001-524.21-65	BHFX LLC	SERVICE MISCELLANEOUS	\$64.80	\$64.80
177826	401-5001-571.20-05	DOUGLAS G FELDER PC	SERVICE PROFESSIONAL	\$315.00	\$1,200.00
			SERVICE PROFESSIONAL	\$885.00	
177850	211-5001-571.20-05	HAEGER ENGINEERING LLC	SERVICE CONSULTING	\$4,060.24	\$4,060.24
177851	401-5001-571.50-30	HAMPTON LENZINI & RENWICK INC	SERVICE CONSULTING	\$27,559.61	\$27,559.61
177882	101-5001-524.22-03	NANCI JULIUS	TRAINING	\$53.31	\$53.31
177932	101-5001-524.30-05	OFFICE MAX CONTRACT INC	OFFICE SUPPLIES	\$803.92	\$803.92
178011	101-5001-524.21-65	VERIZON WIRELESS	INV 9701752792	\$308.08	\$308.08
900942	101-5001-524.22-05	BNY MELLON	REIMB POSTAGE METER	\$28.98	\$28.98
Total Division:				\$34,078.94	
Total Department:				\$34,078.94	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 71 Public Works					
Division: 1					
177756	101-7101-531.21-11	A & J SEWER SERVICE INC	BUILDING MAINTENANCE	\$142.00	\$142.00
177759	101-7101-531.31-75	ACTIVE ELECTRICAL SUPPLY CO	STREET LIGHT SUPPLIES	\$287.90	\$4,959.78
			STREET LIGHT SUPPLIES	\$2,390.63	
			STREET LIGHT SUPPLIES	\$2,281.25	
177768	101-7101-531.21-11	AMERICAN DOOR & DOCK	REPLACE COIL CORD/FRAYED	\$743.63	\$1,518.50
			BROKEN TROLLEY/TAKE UP RE	\$774.87	
177772	101-7101-531.21-36	AMERIGAS-PALATINE	CYLINDER RENTAL	\$16.20	\$16.20
177773	101-7101-531.21-65	ANDERSON PEST CONTROL	SERVICE BLDG MAINT	\$99.00	\$99.00
177778	101-7101-531.30-35	ARLINGTON POWER EQUIPMENT	CLOTHING & APPAREL	\$20.45	\$268.91
			WORK GLOVES	\$248.46	
	101-7101-531.31-65		SUPPLIES	\$378.88	\$1,016.55
			SUPPLIES	\$54.81	
			SUPPLIES	\$211.48	
			SUPPLIES	(\$211.48)	
			SUPPLIES	\$43.16	
			SUPPLIES	\$539.70	
177783	101-7101-531.22-02	BELLANGER SCOTT	CDL REIMBURSEMENT	\$50.00	\$50.00
177786	101-7101-531.22-02	BONIFAZI ROBERT A	CDL REIMBURSEMENT	\$50.00	\$50.00
177793	101-7101-531.21-36	C C CARTAGE INC	EQUIPMENT RENTAL	\$309.16	\$6,065.96
			RENTAL/LEASE EQUIPMENT	\$5,756.80	
177798	101-7101-531.21-62	CARDNO ATC	SERVICE DISPOSAL	\$2,970.00	\$2,970.00
177807	101-7101-531.30-35	CINTAS CORP	WORK PANT/SHIRT	\$32.85	\$131.39
			WORK SHIRT/PANT	\$32.84	
			WORK SHIRT/PANT	\$32.85	
			WORK SHIRT/PANT	\$32.85	
177808	101-7101-531.31-55	CKC CORP	BUILDING SUPPLIES	\$757.78	\$1,030.23
			LED RED/EXIT KIT LAMP	\$272.45	
177810	101-7101-531.33-05	CLEAN CITY INNOVATIONS LLC	GRAFFITI REMOVER	\$1,651.00	\$1,651.00
177811	101-7101-531.31-40	CLESEN ARTHUR INC	CLESEN SCU STARTER	\$173.60	\$461.60
			AGRICULTURAL SUPPLIES	\$288.00	
177814	101-7101-531.22-70	COMCAST CABLE	INTERNET-SCADA	\$2.12	\$2.12

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
177815	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	2985063029	\$74.57	\$74.57
177816	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	4321662000	\$2,957.34	\$2,957.34
177821	101-7101-531.22-70	DEX ONE	WHITE PAGES ADVERTISING	\$82.99	\$82.99
177828	101-7101-531.21-02	DYNAMIC HEATING & PIPING CO	SERVICE UNIT HEATER	\$481.00	\$481.00
177830	101-7101-531.21-11	ECO CLEAN MAINTENANCE INC	CARPET CLEANING	\$168.00	\$7,878.00
			SERVICE BLDG MAINT	\$6,553.50	
			SERVICE BLDG MAINT	\$1,156.50	
177841	101-7101-531.21-65	FOX VALLEY FIRE & SAFETY COMPANY	RADIO MAINTENANCE	\$56.00	\$112.00
			RADIO MAINTENANCE	\$56.00	
177848	101-7101-531.21-11	GREAT LAKES FIRE AND SAFETY	POWER WASH/CLEAN KITCHEN	\$250.00	\$1,000.00
			POWER WASH/CLEAN KITCHEN	\$250.00	
			POWER WASH/CLEAN KITCHEN	\$250.00	
			POWER WASH/CLEAN KITCHEN	\$250.00	
177852	101-7101-531.31-85	HARBOR FREIGHT TOOLS	TIRE INFLATOR/TIES/COUPLE	\$89.88	\$89.88
177855	101-7101-531.21-02	HAYES MECHANICAL	CHECK VAV BOXES/REPLACE	\$844.79	\$7,162.51
			REPLACE BOILER PUMP DISPL	\$371.35	
			INSTALL IGNITION MODULE	\$1,169.27	
			REPLACE WIRE ON SUPPLY	\$483.78	
			REPAIR SERVICE EQUIPMENT	\$1,058.00	
			EQUIPMENT MAINTENANCE	\$706.00	
			EQUIPMENT MAINTENANCE	\$151.00	
			REPAIR VENT PIPE	\$704.90	
			REPLACE FAN MOTOR	\$559.70	
			EQUIPMENT MAINTENANCE	\$151.00	
			EQUIPMENT MAINTENANCE	\$151.00	
			EQUIPMENT MAINTENANCE	\$811.72	
	401-7101-571.50-20		REPLACE DRAIN LINE	\$1,020.16	\$3,981.52
			REPAIR HUMIDIFIER	\$1,956.93	
			REPLACE BATHROOM EXHAUST	\$399.43	
			REPLACE THERMOSTAT	\$605.00	
177858	101-7101-531.21-55	HENDRICKSEN ROBERT W COMPANY	SERVICE TREES	\$36,540.81	\$36,540.81
177859	101-7101-531.31-55	HENNING BROTHERS INC	GRAND MASTER KEY CYLINDER	\$24.50	\$24.50
177865	435-7101-531.40-86	CHARLES HOPPE JR	EAB REIMBURSEMENT	\$45.00	\$45.00
177867	101-7101-531.31-55	HP PRODUCTS CORP	SYLVANIA 20672 CF18DD	\$1,783.34	\$1,783.34
177871	101-7101-531.22-02	IMSA	MEMBERSHIP DUES	\$70.00	\$70.00

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
177872	101-7101-531.31-90	INDUSTRIAL SYSTEMS LTD	STREET/SIDEWALK SUPPLIES	\$3,525.36	\$7,053.10
			STREET/SIDEWALK SUPPLIES	\$1,744.42	
			STREET/SIDEWALK SUPPLIES	\$1,783.32	
177875	101-7101-531.31-65	INTEGRITY SALES INC	STIFF WITCH STREET BROOM	\$48.50	\$48.50
177876	101-7101-531.21-65	INTL EXTERMINATORS INC	SERVICE BLDG MAINT	\$59.00	\$59.00
177878	101-7101-531.21-11	JOHNSON CONTROLS	COILED BULB TEMP CONTROL	\$749.64	\$749.64
177888	101-7101-531.31-45	LAPORT INC	TISSUE JUMBO 2 PLY	\$1,780.38	\$1,780.38
177892	435-7101-531.40-86	DOROTHY LECH	EAB REIMBURSEMENT	\$50.00	\$50.00
177897	435-7101-531.40-86	OLIVE LINDSAY	EAB REIMBURSEMENT	\$50.00	\$50.00
177898	101-7101-531.31-65	LOWES COMMERCIAL SERVICES	HARDWARE SUPPLIES	\$115.11	\$187.13
			HARDWARE SUPPLIES	\$64.50	
			HARDWARE SUPPLIES	\$7.52	
177903	435-7101-531.40-86	JUDY MAZURSKY	EAB REIMBURSEMENT	\$50.00	\$50.00
177912	101-7101-531.21-02	MID AMERICAN ELEVATOR CO INC	SERVICE ELEVATOR	\$829.00	\$1,009.12
			CODE DATA PLATE/LABOR	\$83.99	
			BATTERY/LABOR	\$96.13	
177913	101-7101-531.30-39	MID TOWN PETROLEUM INC	BULK OIL 15W40/AW HYD OIL	\$1,549.12	\$1,549.12
177914	101-7101-531.31-55	MIDWEST ENVIRONMENTAL SALES CO	FILTER CARTRIDGE W/GASKET	\$373.50	\$373.50
177918	101-7101-531.31-90	MORTON SALT INC	STREET/SIDEWALK SUPPLIES	\$22,266.93	\$80,974.79
			STREET/SIDEWALK SUPPLIES	\$14,622.38	
			STREET/SIDEWALK SUPPLIES	\$1,277.91	
			STREET/SIDEWALK SUPPLIES	\$28,881.79	
			STREET/SIDEWALK SUPPLIES	\$13,925.78	
177923	101-7101-531.31-55	NEXGEN BUILDING SUPPLY	FISSURED 562 SQ	\$105.50	\$105.50
177928	401-7101-572.50-15	NORTHWEST CENTRAL DISPATCH SYS	RADIO & TELECOMMUNICATION	\$8,962.75	\$8,962.75
177929	101-7101-531.31-55	NORTHWEST ELECTRICAL SUPPLY CO	SUPPLIES	\$27.38	\$27.38
177931	101-7101-531.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$26.96	\$26.96
	101-7101-531.33-05		SUPPLIES	\$14.84	\$14.84
177935	101-7101-531.22-70	PACIFIC TELEMAGEMENT SERVICES	PAY PHONES FEE	\$153.00	\$153.00
177944	101-7101-531.21-15	POTHOLE PROS INC	SERVICE CONSTRUCTION	\$9,000.00	\$9,000.00
177946	101-7101-531.30-35	PRO SAFETY INC	CLOTHING & APPAREL	\$727.50	\$727.50
177949	401-7101-572.50-15	RADICOM	REPAIR SERVICE EQUIPMENT	\$19,796.00	\$19,796.00
177953	101-7101-531.30-35	RED WING SHOE STORE	SHOES AND BOOTS	\$94.49	\$94.49
177956	101-7101-531.30-39	RKA PETROLEUM COMPANIES INC	FUEL,OIL,GREASE, & LUBES	\$26,835.32	\$26,835.32
177958	101-7101-531.31-85	ROCKLER	METAL BLAST GATE	\$51.96	\$51.96

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
177959	101-7101-531.31-65	ROCKLER	BLD BAND SAW/PRO BLADE	\$488.44	\$488.44
177969	101-7101-531.30-39	SHERWIN HARDWARE	HARDWARE SUPPLIES	\$20.02	\$20.02
	101-7101-531.31-65		HARDWARE SUPPLIES	\$3.00	\$78.77
			HARDWARE SUPPLIES	\$6.49	
			HARDWARE SUPPLIES	\$21.96	
			HARDWARE SUPPLIES	\$2.49	
			PAINT & EQUIPMENT	\$44.83	
	101-7101-531.33-05		SUPPLIES	\$27.15	\$80.08
			SUPPLIES	\$34.96	
			SUPPLIES	\$17.97	
177971	101-7101-531.31-80	SIGNS BY TOMORROW	SUPPLIES	\$490.00	\$490.00
	101-7101-531.33-05		SUPPLIES	\$525.00	\$655.00
			SUPPLIES	\$130.00	
177972	101-7101-531.21-65	SIMPLEX GRINNELL	RESET TAMPER SWITCHES	\$492.00	\$492.00
177977	101-7101-531.22-70	SPRINT	352372920	\$20.62	\$20.62
177978	101-7101-531.22-70	SPRINT	840280811	\$208.26	\$208.26
177979	101-7101-531.31-65	STANDARD EQUIPMENT CO	ELEC CAMERA WASHER	\$472.50	\$1,417.50
			LED CAMERA KIT	\$945.00	
177980	101-7101-531.31-55	STANDARD INDUSTRIAL AUTO EQUIP	BUILDING SUPPLIES	\$1,068.11	\$1,068.11
177981	101-7101-531.31-85	STANDARD PIPE & SUPPLY INC	TOOLS	\$57.54	\$57.54
177990	101-7101-531.31-65	TIGERDIRECT	COMPUTER ACCESSORIES	\$49.12	\$49.12
177991	101-7101-531.31-70	TRAFFIC CONTROL CORP	TRAFFIC SIGNAL SUPPLIES	\$5,524.00	\$7,622.80
			TRAFFIC SIGNAL SUPPLIES	\$2,098.80	
	401-7101-572.50-15		TRAFFIC SIGNAL SUPPLIES	\$2,576.00	\$11,917.00
			TRAFFIC SIGNAL SUPPLIES	\$9,341.00	
177993	101-7101-531.21-65	TYCO INTEGRATED SECURITY	FIRE ALARM	\$90.00	\$990.00
			FIRE ALARM	\$90.00	
			FIRE ALARM	\$90.00	
			FIRE ALARM	\$90.00	
			FIRE ALARM	\$90.00	
			FIRE ALARM	\$90.00	
			FIRE ALARM	\$90.00	
			FIRE ALARM	\$90.00	
			FIRE ALARM	\$90.00	
			FIRE ALARM	\$90.00	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
177993	101-7101-531.21-65	TYCO INTEGRATED SECURITY	FIRE ALARM	\$90.00	\$990.00
177997	101-7101-531.31-45	UNITED LABORATORIES	PIPELINE ENZYME TREATMENT	\$308.92	\$308.92
177999	101-7101-531.31-40	US ARBOR PRODUCTS INC	MULCH	\$1,618.50	\$1,618.50
178003	435-7101-531.40-86	LARY VANNEVEL	EAB REIMBURSEMENT	\$100.00	\$100.00
178005	101-7101-531.21-65	VERIZON WIRELESS	INV 9702164656	\$293.07	\$293.07
178006	101-7101-531.22-70	VERIZON WIRELESS	INV 9702134368	\$38.01	\$38.01
178007	101-7101-531.21-65	VERIZON WIRELESS	INV 9702145042	\$1,559.18	\$1,559.18
178022	101-7101-531.22-15	XEROX CORPORATION	MAINTENANCE AGREEMENT	\$6.87	\$6.87
801239	101-7101-531.21-50	NICOR	38096400007	\$1,022.77	\$8,817.13
			28178600004	\$438.68	
			40178600009	\$256.49	
			25422686599	\$4,443.16	
			38178600003	\$533.77	
			97034457784	\$2,122.26	
801240	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	0533073031	\$9,424.23	\$9,505.71
			0002031003	\$31.55	
			3183115007	\$49.93	
801241	101-7101-531.22-70	AT & T	847255350503	\$1,491.71	\$2,657.28
			847342153603	\$42.45	
			847394206203	\$42.45	
			847590600002	\$885.75	
			847394436803	\$194.92	
801242	101-7101-531.21-50	CONSTELLATION NEW ENERGY INC	3291084013	\$13,239.06	\$13,239.06
900942	101-7101-531.22-05	BNY MELLON	REIMB POSTAGE METER	\$47.98	\$47.98
Total Division:				\$306,293.65	
Total Department:				\$306,293.65	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 72 Water and Sewer					
Division: 1					
177766	505-7201-561.21-35	ALPINE SAP INC	WATER SEWER SYSTEM SUPPLY	\$2,400.00	\$4,145.00
			WATER SEWER SYSTEM SUPPLY	\$1,745.00	
177769	505-7201-561.22-03	AMERICAN WATER WORKS ASSN	TRAINING REGISTRATION	\$177.00	\$177.00
177784	505-7201-561.22-10	BHFX LLC	SERVICE PRINTING	\$103.68	\$103.68
177793	505-7201-561.21-36	C C CARTAGE INC	SEMI RENTAL	\$1,700.40	\$2,252.40
			LOWBOY MOVE	\$552.00	
	505-7201-561.21-62		SERVICE DISPOSAL	\$2,246.00	\$2,246.00
	505-7201-561.31-90		CA-6 GRAVEL	\$1,909.24	\$1,909.24
177843	505-7201-561.30-01	GILLES MICHAEL	REIMBURSEMENT	\$81.50	\$81.50
177852	505-7201-561.31-85	HARBOR FREIGHT TOOLS	WRENCH/SECURITY BIT SET	\$207.82	\$207.82
177857	505-7201-561.21-35	HBK WATER METER SERVICE INC	WATER SEWER SYSTEM SUPPLY	\$3,865.31	\$4,912.55
			WATER SEWER SYSTEM SUPPLY	\$1,047.24	
	505-7201-561.31-02		AMRTRL READER HERSEY TRAN	\$432.00	\$1,364.00
			HERSEY MOD/LOW LEAD WIRE	\$932.00	
177887	505-7201-561.31-05	LAI LTD	VACUUM REGULATOR	\$1,300.00	\$1,300.00
177898	505-7201-561.31-85	LOWES COMMERCIAL SERVICES	TOOLS	\$543.28	\$652.37
			TOOLS	\$109.09	
177905	505-7201-561.20-05	MC HENRY ANALYTICAL WATER LAB	SERVICE CONSULTING	\$30.00	\$1,075.00
			SERVICE CONSULTING	\$1,045.00	
177906	505-7201-561.31-65	MCM ELECTRONICS	3M DVI-D DUAL LINK CABLE	\$57.24	\$57.24
177911	505-7201-561.31-01	MID AMERICA WATER	REED COMBO DRILL TAP	\$151.12	\$151.12
177921	505-7201-561.50-15	NAPCO STEEL INC	HR A-36 HOT ROLLED PLATE	\$1,617.60	\$1,617.60
177931	505-7201-561.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$26.96	\$26.96
	505-7201-561.50-10		WHITE BOARD	\$107.79	\$995.29
			OFFICE EQUIPMENT REPLACEM	\$730.00	
			OFFICE EQUIP REPLACEMENT	\$157.50	
177933	505-7201-561.30-35	OLSEN SAFETY EQUIPMENT CORP	WINTER WORK BOOTS	\$108.03	\$108.03
177948	505-7201-561.31-07	PROSPAN MANUFACTURING CO	WATER SEWER SYSTEM SUPPLY	\$9,200.00	\$9,575.00
			SHIPPING/DELIVERY SERVICE	\$375.00	
177950	505-7201-561.31-85	RADIOSHACK.COM	COLOR ELECTRICAL TAPE/JUM	\$22.86	\$22.86
177969	505-7201-561.31-02	SHERWIN HARDWARE	HARDWARE SUPPLIES	\$50.91	\$50.91

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
177969	505-7201-561.31-55	SHERWIN HARDWARE	PAINT & EQUIPMENT	\$33.07	\$52.54
			HARDWARE SUPPLIES	\$19.47	
	505-7201-561.31-65		HARDWARE SUPPLIES	\$6.49	\$10.98
			HARDWARE SUPPLIES	\$4.49	
	505-7201-561.31-85		TOOLS	\$17.77	\$63.19
			TOOLS	\$20.97	
			TOOLS	\$4.49	
			TOOLS	\$19.96	
177979	505-7201-561.31-65	STANDARD EQUIPMENT CO	CAMERA KIT/WASHER	\$945.00	\$1,417.50
			CAMERA KIT	\$472.50	
177990	505-7201-561.31-65	TIGERDIRECT	BATTERY CHARGERS	\$82.05	\$82.05
177997	505-7201-561.33-05	UNITED LABORATORIES	WIPE OFF GRAFFITI PACKET/	\$233.13	\$233.13
178001	505-7201-561.31-05	USA BLUEBOOK	GA AIR RELEASE VALVE 1/2'	\$354.02	\$354.02
	505-7201-561.31-85		ADJUSTABLE HYDRANT WRENCH	\$207.90	\$1,126.31
			GEOPHONE KIT/ADJUSTABLE	\$641.21	
			ADJUSTABLE HYDRANT WRENCH	\$277.20	
178002	505-7201-561.21-02	UTECH ENVIRONMENTAL MFG SUP INC	CHECK PAN FUCTION/LOOSE C	\$27.00	\$27.00
178005	505-7201-561.22-70	VERIZON WIRELESS	INV 9702164656	\$293.07	\$293.07
178007	505-7201-561.22-70	VERIZON WIRELESS	INV 9702145042	\$1,382.67	\$1,382.67
801239	505-7201-561.21-50	NICOR	16797600000	\$93.56	\$93.56
801240	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	0368380009	\$27.78	\$27.78
801241	505-7201-561.22-70	AT & T	847290210502	\$3,341.55	\$3,492.93
			847590808502	\$151.38	
900942	505-7201-561.22-05	BNY MELLON	REIMB POSTAGE METER	\$93.38	\$93.38
Total Division:				\$41,781.68	
Total Department:				\$41,781.68	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 73 Parking					
Division: 1					
177810	235-7301-532.33-05	CLEAN CITY INNOVATIONS LLC	COVAL ANTI-GRAFFITI COAT	\$200.00	\$200.00
177996	235-7301-532.21-40	UNION PACIFIC RAILROAD	LOT 'P' 1ST QTR PAYMENT	\$3,201.12	\$3,201.12
801240	235-7301-532.21-50	COMMONWEALTH EDISON COMPANY	5231622008	\$58.25	\$74.04
			4643715006	\$15.79	
Total Division:				\$3,475.16	
Division: 3					
177912	235-7303-532.21-02	MID AMERICAN ELEVATOR CO INC	INSPECTION FEES	\$375.00	\$375.00
801239	235-7303-532.21-50	NICOR	12690400002	\$51.98	\$51.98
801242	235-7303-532.21-50	CONSTELLATION NEW ENERGY INC	4843395004	\$3,039.98	\$3,039.98
Total Division:				\$3,466.96	
Division: 4					
801239	235-7304-532.21-50	NICOR	92296400002	\$81.64	\$81.64
Total Division:				\$81.64	
Total Department:				\$7,023.76	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 75 Municipal Fleet Services					
Division: 1					
177765	621-7501-551.21-08	ALLSTAR AUTO GLASS INC	REPAIR DAMAGE TO VEHICLE	\$482.56	\$482.56
177770	621-7501-551.21-36	AMERICAN WELDING AND GAS	CYLINDER RENTAL	\$140.56	\$140.56
177777	621-7501-551.31-51	ARLINGTON HTS FORD INC	VEH MAINTENANCE SUPPLY	\$131.03	\$471.78
			VEH MAINTENANCE SUPPLY	\$88.44	
			VEH MAINTENANCE SUPPLY	\$252.31	
177778	621-7501-551.31-51	ARLINGTON POWER EQUIPMENT	VEH MAINTENANCE SUPPLY	\$7.19	\$0.00
			VEH MAINTENANCE SUPPLY	(\$7.19)	
177779	621-7501-551.21-07	AUTO GLASS TEK INC	RE-UPHOLSTER BOTTOM BUCKE	\$275.00	\$275.00
	621-7501-551.31-51		REUPHOLSTER BOTTOM BUCKET	\$275.00	\$550.00
			RE-UPHOLSTER BOTTOM BUCKE	\$275.00	
177780	621-7501-551.31-51	AUTO ZONE	VEH MAINTENANCE SUPPLY	\$4.99	\$320.77
			VEHICLE ACCESSORIES	\$29.98	
			VEH MAINTENANCE SUPPLY	\$285.80	
177781	621-7501-551.31-51	BATTERIES PLUS #296	VEH MAINTENANCE SUPPLY	\$133.71	\$982.65
			VEH MAINTENANCE SUPPLY	\$338.42	
			VEH MAINTENANCE SUPPLY	\$161.42	
			VEH MAINTENANCE SUPPLY	\$252.98	
			BATTERIES	\$96.12	
177782	621-7501-551.31-51	BDI	VEH MAINTENANCE SUPPLY	\$49.57	\$49.57
177791	621-7501-551.31-51	BULK MASTER	WASHER SOLVENT	\$196.25	\$196.25
177797	621-7501-551.31-51	CAR QUEST	FUEL FILTER	\$22.47	\$491.77
			DRIVEALIGN PULLEY	\$12.77	
			FUEL FILTER HD	\$21.93	
			AUTOMOTIVE BATTERY	\$86.10	
			MICRO V BELT/TENSIONER	\$81.36	
			MICRO V BELT/VEHICLE PART	\$62.98	
			FUEL FILTER H D	\$5.64	
			FLASHER 5 PIN	\$22.94	
			AIR FILTER LD	\$6.09	
			FUEL FILTER LD	\$5.28	
			FUEL FILTER LD	\$5.28	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
177797	621-7501-551.31-51	CAR QUEST.	BRAKE CHAMBER	\$89.80	\$491.77
			VEH MAINTENANCE SUPPLY	\$69.13	
	621-7501-551.31-65		SGL EDGE BLD/VEHICLE PART	\$5.27	\$12.63
			BELT/VEHICLE PART	\$7.36	
177799	621-7501-551.21-07	CASSIDY TIRE & SERVICE	SERVICE VEHICLE PARTS	\$243.30	\$243.30
177800	621-7501-551.31-51	CATCHING FLUID POWER	VEH MAINTENANCE SUPPLY	\$59.14	\$59.14
177803	621-7501-551.31-65	CERTIFIED LABORATORIES	PREMALUBE XTREME GREEN #2	\$819.17	\$819.17
177805	621-7501-551.31-51	CHICAGO INTL TRUCKS	VEH MAINTENANCE SUPPLY	(\$23.25)	\$407.78
			VEH MAINTENANCE SUPPLY	(\$6.82)	
			VEH MAINTENANCE SUPPLY	\$6.82	
			VEH MAINTENANCE SUPPLY	\$41.29	
			VEH MAINTENANCE SUPPLY	\$92.10	
			VEH MAINTENANCE SUPPLY	\$31.01	
			VEH MAINTENANCE SUPPLY	\$16.64	
			TRANSMITTER/BOLT	\$117.95	
			FILTER G01-06/KIT	\$132.04	
177806	621-7501-551.31-51	CHICAGO PARTS AND SOUND	MOTOR AND FAN ASY	\$204.22	\$621.15
			STEP BARS/VEHICLE PARTS	\$250.00	
			THERMOSTAT ASY/SEAL/ANTIF	\$166.93	
177807	621-7501-551.30-35	CINTAS CORP	WORK PANT/SHIRT	\$32.84	\$131.37
			WORK SHIRT/PANT	\$32.85	
			WORK SHIRT/PANT	\$32.84	
			WORK SHIRT/PANT	\$32.84	
177827	621-7501-551.31-51	DOUGLAS TRUCK PARTS INC	VEH MAINTENANCE SUPPLY	\$118.71	\$1,214.96
			VEH MAINTENANCE SUPPLY	\$59.85	
			VEH MAINTENANCE SUPPLY	\$45.36	
			VEH MAINTENANCE SUPPLY	\$107.67	
			VEH MAINTENANCE SUPPLY	\$14.59	
			VEH MAINTENANCE SUPPLY	\$107.98	
			VEH MAINTENANCE SUPPLY	\$6.25	
			VEH MAINTENANCE SUPPLY	\$45.29	
			VEH MAINTENANCE SUPPLY	\$64.06	
			VEH MAINTENANCE SUPPLY	\$61.20	
			VEH MAINTENANCE SUPPLY	\$45.90	
			VEH MAINTENANCE SUPPLY	\$24.75	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
177827	621-7501-551.31-51	DOUGLAS TRUCK PARTS INC	VEH MAINTENANCE SUPPLY	\$226.50	\$1,214.96
			VEH MAINTENANCE SUPPLY	\$33.48	
			VEH MAINTENANCE SUPPLY	\$125.62	
			VEH MAINTENANCE SUPPLY	\$107.25	
			VEH MAINTENANCE SUPPLY	\$20.50	
	621-7501-551.31-65		VEH MAINTENANCE SUPPLY	\$169.95	\$265.06
			VEH MAINTENANCE SUPPLY	\$95.11	
	621-7501-551.31-85		HAND TOOLS-POWER/NON POW	\$149.95	\$376.40
			HAND TOOLS-POWER/NON POW	\$159.95	
			VEH MAINTENANCE SUPPLY	\$66.50	
177840	621-7501-551.31-51	FOSTER COACH SALES INC	VEH MAINTENANCE SUPPLY	\$125.60	\$125.60
177845	621-7501-551.31-51	GLOBAL EMERGENCY PRODUCTS	VEH MAINTENANCE SUPPLY	(\$91.17)	\$162.11
			VEH MAINTENANCE SUPPLY	\$89.57	
			VEHICLE ACCESSORIES	(\$11.96)	
			VEHICLE ACCESSORIES	\$4.92	
			VEH MAINTENANCE SUPPLY	\$170.75	
177847	621-7501-551.31-65	GRAINGER W W INC	VEH MAINTENANCE SUPPLY	\$63.35	\$115.02
			VEH MAINTENANCE SUPPLY	\$51.67	
177862	621-7501-551.21-07	HILLSIDE AUTO BODY SERVICES	SERVICE VEHICLE PARTS	\$1,025.57	\$1,954.03
			SERVICE VEHICLE PARTS	\$928.46	
177866	621-7501-551.31-51	HOSKINS CHEVROLET INC	VEH MAINTENANCE SUPPLY	\$152.55	\$271.36
			VEH MAINTENANCE SUPPLY	\$39.90	
			VEH MAINTENANCE SUPPLY	\$16.41	
			VEH MAINTENANCE SUPPLY	\$62.50	
177870	621-7501-551.21-02	IL TOOL SERVICE INC	MAC AW234 TOOL REPAIR	\$90.00	\$177.20
			MAKITA TOOL/REPAIR/LABOR	\$87.20	
177891	621-7501-551.31-51	LEACH ENTERPRISES INC	VEH MAINTENANCE SUPPLY	\$96.10	\$434.90
			VEH MAINTENANCE SUPPLY	\$300.02	
			VEH MAINTENANCE SUPPLY	\$38.78	
177893	621-7501-551.31-51	LEE AUTO PARTS	VEH MAINTENANCE SUPPLY	\$76.22	\$76.22
177904	621-7501-551.31-51	MC ALLISTER EQUIPMENT	GROMMET/BUSHING	\$42.01	\$428.75
			VEH MAINTENANCE SUPPLY	\$386.74	
177915	621-7501-551.31-51	MONROE TRUCK EQUIPMENT	VEH MAINTENANCE SUPPLY	\$174.63	\$1,466.97
			VEH MAINTENANCE SUPPLY	\$1,292.34	
177917	621-7501-551.21-07	MORTON GROVE AUTOMOTIVE WEST	SERVICE VEHICLE PARTS	\$185.00	\$495.00

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
177917	621-7501-551.21-07	MORTON GROVE AUTOMOTIVE WEST	SERVICE VEHICLE PARTS	\$125.00	\$495.00
			SERVICE VEHICLE PARTS	\$185.00	
	621-7501-551.31-51		VEH MAINTENANCE SUPPLY	\$125.00	\$125.00
177920	621-7501-551.31-51	NAPA HEIGHTS AUTOMOTIVE	VEH MAINTENANCE SUPPLY	\$250.81	\$192.52
			VEH MAINTENANCE SUPPLY	(\$146.98)	
			VEH MAINTENANCE SUPPLY	(\$337.24)	
			VEH MAINTENANCE SUPPLY	\$87.96	
			VEH MAINTENANCE SUPPLY	\$13.27	
			VEH MAINTENANCE SUPPLY	\$26.99	
			VEH MAINTENANCE SUPPLY	\$28.27	
			VEH MAINTENANCE SUPPLY	\$38.08	
			VEH MAINTENANCE SUPPLY	\$231.36	
177927	621-7501-551.21-07	NORTHWEST AUTO WASH	SERVICE VEHICLE PARTS	\$620.45	\$1,308.00
			SERVICE VEHICLE PARTS	\$687.55	
177931	621-7501-551.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$6.79	\$6.79
177934	621-7501-551.31-51	ORR & ORR INC	DOOR CHECK 11"	\$87.52	\$90.88
			VEH MAINTENANCE SUPPLY	(\$52.88)	
			STAINLESS STEEL CATCH	\$56.24	
177937	621-7501-551.31-51	PATLIN INC	MRO HISOLID MACHINERY GRA	\$48.52	\$48.52
177945	621-7501-551.31-51	PRECISION SERVICE PARTS	INLET/WAT PM VEHICLE PART	\$192.89	\$740.19
			BR1279B/VEHICLE PART	\$41.98	
			MODULE/VEHICLE PARTS	\$219.82	
			VEH MAINTENANCE SUPPLY	(\$150.00)	
			VEH MAINTENANCE SUPPLY	(\$16.20)	
			VEH MAINTENANCE SUPPLY	(\$121.63)	
			VEH MAINTENANCE SUPPLY	\$275.43	
			VEH MAINTENANCE SUPPLY	\$297.90	
177952	621-7501-551.21-08	REALWHEELS RWC INC	FORD FRONT COVER/VEHICLE	\$127.85	\$257.36
			SS FRONT COVER/VEHICLE PA	\$129.51	
177961	621-7501-551.31-51	ROLAND MACHINERY CO	VEHICLE ANTENNA	\$107.46	\$107.46
177969	621-7501-551.31-51	SHERWIN HARDWARE	VEH MAINTENANCE SUPPLY	\$7.49	\$12.12
			VEH MAINTENANCE SUPPLY	\$10.11	
			VEH MAINTENANCE SUPPLY	(\$5.48)	
177974	621-7501-551.31-51	SOURCE NORTH AMERICA CORP	VEH MAINTENANCE SUPPLY	\$79.40	\$79.40
177982	621-7501-551.31-51	STEDT HYDRAULIC CRANE CORP	VEH MAINTENANCE SUPPLY	\$207.76	\$207.76

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
177985	621-7501-551.31-51	TERMINAL SUPPLY CO	DIRECTIONAL LED	\$105.87	\$466.44
			LIGHT ASSEMBLY LH/RH	\$110.55	
			DIRECTIONAL LED STICK	\$132.81	
			ECCO LIGHT DUTY BACKUP	\$117.21	
	621-7501-551.31-65		3M ALL PURPOSE TAPE	\$55.52	\$55.52
177986	621-7501-551.21-08	TERRACE SUPPLY CO	URETHANE/PRIMER	\$55.16	\$65.75
			GREEN MASKING TAPE/ACID B	\$10.59	
177995	621-7501-551.21-07	UNDERWRITER LABORATORIES	INSPECTION SERVICE/ELEVAT	\$1,060.00	\$1,060.00
178000	621-7501-551.31-51	US AUTO FORCE	VEH MAINTENANCE SUPPLY	\$251.55	\$251.55
178019	621-7501-551.21-07	WENTWORTH TIRE SERVICE	SERVICE VEHICLE PARTS	\$233.49	\$233.49
	621-7501-551.31-51		TIRES AND TUBES	\$174.60	\$174.60
Total Division:				\$19,302.38	
Total Department:				\$19,302.38	

Check Date: 2013 - 4 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, April 10, 2013
Page 36

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 80 Pensions					
Division: 1					
900942	705-8001-631.22-05	BNY MELLON	REIMB POSTAGE METER	\$105.80	\$105.80
	711-8001-631.22-05		REIMB POSTAGE METER	\$30.49	\$30.49
Total Division:				\$136.29	
Total Department:				\$136.29	

Check Date: 2013 - 4 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, April 10, 2013
Page 37

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 99 Non Operating					
Division: 1					
177899	101-9901-591.40-89	LOWES HOME CENTERS	SALES TAX ABATEMENT	\$173,702.00	\$173,702.00
177960	101-9901-591.40-89	ROHRMAN, ROBERT	SALES TAX ABATEMENT	\$110,309.00	\$110,309.00
Total Division:				\$284,011.00	
Total Department:				\$284,011.00	
TOTAL ALL FUNDS:				\$1,644,703.32	



Item: Drum Style Brush & Log Chipper

Department: Public Works

BACKGROUND

The FY13 Fleet Budget includes \$50,000 for the replacement of a Brush Chipper in the Forestry & Grounds Unit. This piece of equipment has a scheduled useful life of 12 years and is currently 14 years old. The current General Services Administration (GSA) contract for this piece of equipment is with Alexander Equipment of Lisle, Illinois. The price of this piece of equipment is \$69,779.35 and the vendor has offered a \$10,000 trade-in value for the old piece of equipment. We feel that the trade-in value is adequate and in line with what we would expect to see in today's market. The Village has purchased equipment from this vendor in the past and has found them to be very responsive. Although over budget, the Fleet fund does have sufficient funds to cover this overage because of savings experienced with other purchases.

The GSA serves as the acquisition and procurement arm of the federal government, offering equipment, supplies, telecommunications, and integrated information technology solutions to federal agencies so that the agencies can focus on doing what they do best--serving the public. GSA pricing and contracts are available for local municipalities to use and the Village has purchased through the GSA in the past.

RECOMMENDATION

It is recommended that the Village Board approve the purchase of this piece of equipment through the General Services Administration Contract from Alexander Equipment Co. of Lisle, Illinois in the amount of \$59,779.35 plus the trade-in of the old Chipper and authorize Staff to execute the necessary documents.

Bid Section

Item: Drum Style Brush & Log Chipper
Bid Opening Date: General Services Administration (GSA) - Joint Purchase GSA Contract GS-30F-0018N
Account Numbers: 621-9003-572.50-05 (VH-95-01)
Total Budget for Specific Item: \$50,000
Amount of Bidder Recommended: \$59,779.35

ATTACHMENTS:

Name: Description:

No Attachments Available



Item: Sodium Chloride Purchase - Road Salt - State of Illinois Joint Purchase

Department: Public Works

BACKGROUND

At the March 4th Village Board meeting, the Board approved an additional road salt purchase of 1,500 tons. This purchase was requested by the Public Works Department and necessitated by the unusually active winter weather conditions we experienced in February. Since that time, the active winter weather continued with three significant Snow & Ice Control events since the March 4th meeting.

It is generally our goal to try to start each snow season with the availability of 7,500 tons of salt for our use. This is accomplished through a combination of stored salt from the previous year and our annual purchase commitment through the bid process. In order to achieve this level for next year, it will be necessary to purchase an additional 1,000 tons of salt.

It is our recommendation to purchase the additional salt from this year’s budget. We would like to purchase an additional 1,000 tons from Morton Salt under our current State Bid agreement. Under this agreement, the Village would be purchasing an additional 1,000 tons of salt through the State Bid contract from Morton Salt at a cost of \$53.38/ton for a total cost of \$53,380. Funds for this purchase are available in the Public Works Street & Sidewalk Supply Account # 101-7101-531.31-90.

RECOMMENDATION

It is recommended that the Village Board authorize the purchase of an additional 1,000 tons of road salt from Morton Salt Co., Inc. of Chicago, Illinois at a cost of \$53.38 per ton delivered and authorize the execution of the necessary agreements. This bidder has been determined to be responsible and has performed similar services for the Village as well as other municipalities.

Bid Section

Item:	Sodium Chloride Purchase - Road Salt - State of Illinois Joint Purchase
Bid Opening Date:	State of Illinois Joint Purchase
Account Numbers:	101-7101-531.31-90
Total Budget for Specific Item:	\$216,818
Amount of Bidder Recommended:	\$53,380

ATTACHMENTS:

Name:	Description:
No Attachments Available	



Item: Three 2-1/2 ton Dump Trucks - State of Illinois Joint Purchase

Department: Public Works

BACKGROUND

The FY14 Capital Budget includes \$442,000 for the replacement of three - 2 ½ ton dump trucks for the Public Works Department. The current State of Illinois contract for heavy-duty trucks is with Prairie International Truck of Springfield, Illinois. The vehicles being replaced are 12 years old and are used by Public Works for tree trimming and removal work, asphalt and concrete work, hauling leaves and other debris and snow and ice control.

RECOMMENDATION

It is recommended that the Village Board award the bid to Prairie International Trucks, Inc. of Springfield, Illinois in the amount of \$419,625 for the purchase of three 2 ½ Ton Dump Trucks for the Public Works Department and authorize the execution of the necessary contracts.

Bid Section

Item: Three 2-1/2 ton Dump Trucks - State of Illinois Joint Purchase
Bid Opening Date: State of Illinois Joint Purchase
Account Numbers: 621-9003-572.50-05 (VH 9501)
Total Budget for Specific Item: \$442,000
Amount of Bidder Recommended: \$419,625

ATTACHMENTS:

Name: **Description:**

No Attachments Available



Item: Two Utility Vehicles - Engineering Department - Suburban Purchasing Agreement

Department: Public Works

BACKGROUND

The approved FY14 Capital Budget includes \$50,000 for the replacement of two Utility Vehicles in the Engineering Department. These vehicles are used for daily inspections at residential and commercial construction sites as well as project management activities, surveying and materials testing for the Road Rehabilitation and Reconstruction Programs. The vehicles being replaced are 12 years old.

The Suburban Purchasing Cooperative (SPC) is a joint purchasing program for local communities. The SPC represents 143 municipalities in the six-county area of Northern Illinois and is administered through the Northwest Municipal Conference, DuPage Mayors & Managers Conference, the South Suburban Mayors & Managers Conference and the Will County Government League.

RECOMMENDATION

It is recommended that the Village Board award the bid to Currie Motors of Frankfort, Illinois in the amount of \$46,719 for the purchase of two Ford Escape Utility vehicles for the Engineering Department and authorize the execution of the necessary contracts.

Bid Section

Item:	Two Utility Vehicles - Engineering Department - Suburban Purchasing Cooperative
Bid Opening Date:	Suburban Purchasing Cooperative - Joint Purchase
Account Numbers:	621-9003-572.50-05 (VH-95-11)
Total Budget for Specific Item:	\$50,000
Amount of Bidder Recommended:	\$46,719

ATTACHMENTS:

Name:	Description:
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No Attachments Available



Item: Insurance Renewal

Department: Finance

BACKGROUND

The Village is self-insured for General Liability and Workers' Compensation claims. To limit claims exposure, the Village purchases excess insurance which is effective for each single claim over a self-insurance retention amount for Workers' Comp and General Liability insurance.

The Village's excess liability insurance is currently covered by the High Level Excess Liability Pool (HELP), with an attachment level of \$2 million. HELP is a consortium of 14 communities that have banded together to lower the cost of excess general liability insurance.

The Village also purchases an excess general liability policy for claims between \$1 million and \$2 million, and a Boiler & Machinery insurance policy, which includes a \$100,000 deductible.

In February 2013 the Village's insurance broker, Arthur J. Gallagher, was directed to market the insurance coverage to companies capable of underwriting the Village's account. Listed below are the lowest and most responsive premium quotes recommended by our insurance broker for the Village's consideration.

The quotes received for Workers' Compensation coverage were competitive, but still include costs attributable to an ongoing workers' compensation claim for a significant injury to a Police Officer a number of years ago. The recommended bid maintains the Village's self-insurance retention amount of \$750,000. The proposed Property/Boiler & Machinery premium increases by about 3% and the Public Entity Excess Liability policy quote came in positively showing a nearly level premium. The proposed FY2014 insurance premium quotes are a combined \$18,019 under budget.

INSURANCE PREMIUM SUMMARY

	<u>FY 2013 Estimated</u>	<u>FY 2014 Budget</u>	<u>FY 2014 Quotes</u>	<u>Carrier</u>
Workers' Comp	\$210,000	\$233,000	\$220,039	Safety National
Property/Boiler & Machinery	115,000	118,000	118,588	Chubb
Public Entity Excess	<u>71,000</u>	<u>77,000</u>	<u>71,354</u>	Argonaut
	\$396,000	\$428,000	\$409,981	
Workers' Comp SIR	\$750,000	\$ 750,000	\$ 750,000	
General Liability	\$1,000,000	\$1,000,000	\$1,000,000	

Notes: SIR = Self-Insurance Retention per occurrence.
Excess Liability Insurance starts at \$2 million per occurrence and is covered by HELP.
All insurance carriers have an A.M. Best rating of "A" and above

RECOMMENDATION

It is recommended that the Village Board approve the insurance policies and premiums listed under the FY 2014 Quotes.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Name:

Description:

No Attachments Available



Item: Three Utility Vehicles - Public Works Department - Suburban Purchasing Cooperative

Department: Public Works

BACKGROUND

The approved FY14 Capital Budget includes \$82,500 for the replacement of three Utility Vehicles in the Public Works Department. These vehicles are used by Public Works Unit Foreman on a daily basis for supervising crews, investigating complaints and meeting with residents. These vehicles are required so that Public Works Management staff can respond in emergency weather situations including snow storms, wind storms and flooding events. Additionally, they may be required for the purposes of carrying equipment and materials to job sites. The vehicles being replaced are 12 years old.

The Suburban Purchasing Cooperative (SPC) is a joint purchasing program for local communities. The SPC represents 143 municipalities in the six-county area of Northern Illinois and is administered through the Northwest Municipal Conference, DuPage Mayors & Managers Conference, the South Suburban Mayors & Managers Conference and the Will County Government League.

RECOMMENDATION

It is recommended that the Village Board award the bid to Currie Motors of Frankfort Illinois in the amount of \$70,996 for the purchase of three Ford Escape Utility vehicles for the Public Works Department and authorize the execution of the necessary contracts.

Bid Section

Item:	Three Utility Vehicles - Public Works - Suburban Purchasing Cooperative
Bid Opening Date:	Suburban Purchasing Cooperative (SPC) - Joint Purchase
Account Numbers:	621-9003-572.50-05 (VH-95-01, VH-95-11)
Total Budget for Specific Item:	\$82,500
Amount of Bidder Recommended:	\$70,966

ATTACHMENTS:

Name:	Description:
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No Attachments Available



Item: One Motorized Utility Cart for Public Works - State of Illinois - Joint Purchase

Department: Public Works

BACKGROUND

The approved FY14 Capital Budget includes \$16,000 for the replacement of a motorized utility cart for the Public Works Department. The current State of Illinois contract for this type of equipment is with Buck Brothers, Inc. of Wauconda, Illinois. The piece of equipment being replaced is used by Public Works for parking garage maintenance activity as well as a variety of Downtown landscape and sidewalk maintenance tasks, and special event activities. Because of the size of this vehicle, it will provide more maneuverability and be less obtrusive than a small dump truck or pick-up truck when working in the downtown. The piece of equipment being replaced is 16 years old.

Although slightly over budget, the Capital Projects Fund - Operational Equipment has sufficient funds to cover the additional purchase cost.

RECOMMENDATION

It is recommended that the Village Board award the bid to Buck Brothers, Inc. of Wauconda, Illinois in the amount of \$17,979.41 for the purchase of one motorized utility cart for the Public Works Department and authorize Staff to execute the necessary contracts.

Bid Section

Item:	One Motorized Utility Cart for Public Works - State of Illinois - Joint Purchase
Bid Opening Date:	State of Illinois - Joint Purchase
Account Numbers:	621-9003-572-50-05 (EQ-95-08)
Total Budget for Specific Item:	\$16,000.00
Amount of Bidder Recommended:	\$17,979.41

ATTACHMENTS:

Name:	Description:
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No Attachments Available



Item: Roadway Maintenance Materials

Department: Public Works

BACKGROUND

This bid is for furnishing asphalt and concrete materials for FY14. This material is used by Public Works personnel for street and sidewalk repairs, the in-house paving program, and restoration from watermain and sewer repairs. Included in the bid specifications is a mileage differential for items one through three, to better equalize the bids since Public Works picks up the material from the individual plants. The bid amounts for items one through three include the differential outlined above. The bid unit price for the fourth item, Portland Cement Concrete is a delivered price and the mileage differential does not apply. Periodically, the low bidder cannot furnish materials when needed by the Village and it becomes necessary to obtain them from the next low bidder.

RECOMMENDATION

It is recommended that the Village Board award contracts for FY14 to the low bidders, Orange Crush LLC and Arrow Road Construction for asphalt materials and Meyer Material for concrete materials in accordance with the bid tabulation above. It is further recommended that if the low bidder cannot furnish materials in a timely manner, that purchases be authorized from the other bidders from the lowest to the highest unit price. The bidders have been determined to be responsible and the bids meet specifications.

Bid Section

Item: Roadway Maintenance Materials
Bid Opening Date: April 4, 2013
Account Numbers: 101-7101-531.31-90 (Public Works) 505-7201-561.31-90 (Water & Sewer)
Total Budget for Specific Item: \$504,900 (Public Works) \$ 98,000 (Water & Sewer)
Amount of Bidder Recommended: Unit Price Bids (see Bid Attachment)

ATTACHMENTS:

Name:

SR_Roadway_Material_FY14_Bid_attachment_.xls

Description:

SR Roadway Material FY14 Bid attachment

**Village of Arlington Heights
Roadway Maintenance Materials - FY14**

	Pay Item				
	1	2	3	4	5
Vendor	Bit. Sfc./Ton	Bit. Bs./Ton	Emuls./Gallon	PCC/Cu. Yd.	Cld. Mix/Ton
Arrow Rd. Const. Mt. Prospect, IL	\$ 52.52	\$ 48.52	\$ 10.52	\$ -	\$ 132.52
Orange Crush Hillside, IL	\$ 52.81	\$ 48.56	\$ 9.56	\$ -	\$ -
Plote Construction Elgin, IL	\$ 59.33	\$ 54.33	\$ 15.33	\$ -	\$ -
Meyer material Des Plaines, IL	\$ -	\$ -	\$ -	\$ 95.00	\$ -
Ozinga Chicago, IL	\$ -	\$ -	\$ -	\$ 100.50	\$ -



Item: Police Pursuit Vehicles - Joint Purchase - Suburban Purchasing Cooperative

Department: Public Works

BACKGROUND

The approved FY14 Fleet Operations Fund includes \$138,000 for the replacement of marked police patrol vehicles for the Police Department.

In Model Year 2012, Ford Motor Company discontinued the production of the Crown Victoria Police Pursuit Vehicle. In its place, Ford offers a Police Pursuit Sedan similar to the Crown Victoria and a Utility Police Interceptor SUV. Additionally, Dodge and Chevrolet offer a Police Pursuit Passenger Vehicle. Chevrolet also offers a Utility Police Package SUV. Over the past twelve months, Police and Public Works Fleet Staff have researched the various options available to it for filling the pursuit vehicle gap. Through our analysis, it has been determined that the Ford Utility Police Interceptor SUV would best meet the needs of the Police Department moving forward. The major advantages are:

- Fuel mileage is slightly better than the previous pursuit vehicles.
- Heavier duty vehicles allow for a longer useful life. This reduces the depreciation costs from the previous pursuit vehicles.
- Ability to effectively respond to emergencies in heavy snow conditions or other hazardous weather conditions. This was a major deficiency discovered in the blizzard of 2011.
- The transition into these larger vehicles has become standard practice for many suburban Police Departments, locally and nationwide.
- The larger vehicle provides more room for the officers and the increasingly large amount of items and equipment carried in the vehicles.

The Suburban Purchasing Cooperative (SPC) is a joint purchasing program for local communities. The SPC represents 143 municipalities in the six-county area of Northern Illinois and is administered through the Northwest Municipal Conference, DuPage Mayors & Managers Conference, the South Suburban Mayors & Managers Conference and the Will County Government League.

RECOMMENDATION

It is recommended that the Village Board approve the purchase of five Ford Utility Police Interceptor Vehicles from Currie Motors of Frankfort, IL in the amount of \$130,115 through the Suburban Purchasing Cooperative and authorize Staff to execute the necessary documents.

Bid Section

Item: Police Pursuit Vehicles - Joint Purchase - Suburban Purchasing Cooperative
Bid Opening Date: Suburban Purchasing Cooperative - Joint Purchase
Account Numbers: 621-9003-572-50-05 (VH-95-03)
Total Budget for Specific Item: \$138,000
Amount of Bidder Recommended: \$130,115

ATTACHMENTS:

Name: **Description:**

No Attachments Available



Item: Cargo Van Replacement - PW Utility Division - Suburban Purchasing Cooperative

Department: Public Works

BACKGROUND

The approved FY14 Capital Budget includes \$23,000 for the replacement of a Utility Van for the Utility Division of the Public Works Department. This vehicle is used on a daily basis by Sewer Unit employees for making Emergency and scheduled utility locates throughout the Village. The unit being replaced is 15 years old.

The Suburban Purchasing Cooperative (SPC) is a joint purchasing program for local communities. The SPC represents 143 municipalities in the six-county area of Northern Illinois and is administered through the Northwest Municipal Conference, DuPage Mayors & Managers Conference, the South Suburban Mayors & Managers Conference and the Will County Government League.

RECOMMENDATION

It is recommended that the Village Board award the bid to Currie Motors of Frankfort, Illinois in the amount of \$21,140 for the purchase of one Cargo Van for the Utilities Division of the Public Works Department and authorize Staff to execute the necessary contracts.

Bid Section

Item: Cargo Van Replacement - PW Utility Division - Suburban Purchasing Cooperative
Bid Opening Date: Suburban Purchasing Cooperative
Account Numbers: 621-9003-572.50-05 (VH-95-02)
Total Budget for Specific Item: \$23,000
Amount of Bidder Recommended: \$21,347

ATTACHMENTS:

Name: **Description:**

No Attachments Available



Item: Trailer Mounted 6" Pump

Department: Public Works

BACKGROUND

The Public Works Sewer Unit utilizes a large 6" trailer mounted pump to drain Village-owned sewer lines and detent basins for maintenance. As such, this piece of equipment is critical to our maintenance programs and is also used alleviate flooding problems when they occur. Bids were duly advertised and publicly opened and the results are:

BIDDER	6" PUMP	TRADE-IN	TOTAL BID W/TRADE IN
Godwin Pumps of America Lansing, IL	\$31,616	\$500	\$31,116
Rain for Rent Bakersfield, CA	\$36,043	No-Bid	\$36,043
National Pump & Compressor Rockdale, IL	\$37,060	\$100	\$36,966
WHE Ltd. Roscoe, IL	\$41,956	No-Bid	\$41,956

The lowest cost bid from Godwin Pumps of America met all the specifications and also gave the highest trade-in value for the old pump (1986 unit). However, Staff believes that we will get more than \$500 for the pump at auction and therefore we do not recommend trading our used pump in as part of this bid award.

The Public Works Department checked three municipal references including the Village of Rolling Meadows for Godwin Pumps of America and received very favorable references.

RECOMMENDATION

It is recommended that the Village Board award a contract for a trailer mounted 6" pump to the low responsible bidder, Godwin Pumps of America of Lansing, IL in the amount of \$31,616. The bid meets specifications and the bidder has been determined to be responsible.

Bid Section

Item: Trailer Mounted 6" Pump
Bid Opening Date: April 9, 2013
Account Numbers: 505-7201-561.50-15 (EQ-94-01)
Total Budget for Specific Item: \$35,000
Amount of Bidder Recommended: \$31,616

ATTACHMENTS:

Name: Description:
No Attachments Available



Item: Neighborhood Storm Sewer Improvements

Department: Engineering

BACKGROUND

The Village was recently awarded a \$200,000 grant by the Illinois Department of Commerce and Economic Opportunity (DCEO) to address neighborhood flooding issues. The application for this grant was completed about two years ago and we are encouraged that our efforts have generated funds to address a critical need for the residents of Arlington Heights. This project will construct public sewer improvements to enable residents to connect private drainage improvements that would otherwise have been cost prohibitive. In every case, the improvements by the homeowner will help alleviate a flooding issue that adversely affects their own structure, multiple adjacent properties, or the public right-of-way.

The bids are as follows:

American Underground	\$166,644.11
Prime Construction, Inc.	\$202,437.00
J. Congdon Sewer Service	\$219,592.00
Lenny Hoffman Exc.	\$234,934.00
Vian Construction	\$254,693.00
A-Lamp Concrete Contr. Inc.	\$257,818.00
Engineer's Estimate	\$270,030.00
Copenhaver Construction	\$290,295.00
LoVerde Construction	\$293,441.00
Concrete Etc., Inc.	\$312,158.25
Landmark Contractors, Inc.	\$327,681.85
DiMeo Brothers, Inc.	\$473,506.00

The unit prices were reviewed and compared to prices for similar construction from past projects, accounting for the passage of time and differences in quantities, and found to be reasonable. American Underground has successfully performed underground work for the Village several times in the past.

RECOMMENDATION

It is recommended that the Village Board award the contract for the 2013 Neighborhood Storm Sewer Improvements to American Underground in the amount of \$166,644.11. The project will be 100% funded by the DCEO grant.

Bid Section

Item:	2013 Neighborhood Storm Sewer Improvements
Bid Opening Date:	April 5, 2013
Account Numbers:	Flood V Fund (SW1102) 426-5001-571.50-25 \$200,000 DCEO Grant \$200,000
Total Budget for Specific Item:	\$400,000

Amount of Bidder Recommended: \$166,644.11

ATTACHMENTS:

Name:	Description:
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No Attachments Available



Item: Discover Arlington Guide - 2013

Department: Planning and Community Development

BACKGROUND

In 2008, the Village produced the Village's Visitor's Guide with the Chamber of Commerce. In 2010, the Village and the Chamber worked together to re-publish the Village Discover Guide and the Chamber Community Guide.

The "Discover Guide" was modeled after the Convention Bureau's annual guide, but focused strictly on Arlington Heights' businesses. The Discover Guide has worked well to complement the Bureau's Guide. The Arlington Heights Discover Guide was placed in hotel rooms throughout the Village through the cooperation of our hoteliers, and at other entertainment venues, such as Arlington Park and Metropolis Theater, as well as via direct mail.

It now requires updating. In 2010, the Chamber sold ads in the Discover Guide as well as the Chamber Community Guide to earn some revenue through those sales. We expect to work with the Chamber and the Daily Herald on a similar basis.

The Daily Herald printed the Discover Guide in 2010 and has prepared a proposal to update, print, and distribute the Discover Guide in 2013. They submitted a proposal for printing and distribution of 65,000 copies of the Discover Guide in the amount of \$19,712.

It is recommended that competitive bids be waived. The Daily Herald is unique in that it can not only design and print the publication, but also distribute it to its readership and place on line at the Daily Herald web site. Also, in 2010 the bid was awarded to the Daily Herald in the amount of \$36,000. This current proposal had significant savings by utilizing the Daily Herald to update the Discover Guide.

This proposal includes distribution of the Discover Guide to subscribers in targeted zip codes and placement of the Guide on the Daily Herald web site. The additional zip codes include Elk Grove Village, Rolling Meadows, Barrington, Mount Prospect, Palatine (2), Prospect Heights, Buffalo Grove, and Lake Zurich. The subscribers would receive a copy of the Visitor's Guide in their newspaper.

Adequate funds are budgeted for Fiscal Year 12/13 to cover the cost of printing.

The Arlington Economic Alliance concurs with this proposal to update the Discover Arlington Visitor's Guide.

RECOMMENDATION

It is recommended that the Village Board waive bids and authorize the purchase of design, printing, and distribution services from the Daily Herald Media Group in the amount of \$19,712 for the Discover Guide.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:
Amount of Bidder Recommended:

ATTACHMENTS:

Name:

Description:

No Attachments Available



Item: Ordinance-Surplus Property-Public Works Equipment

Department: Legal/Public Works

BACKGROUND

RECOMMENDATION

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Name:

 Surplus_Property_-_PW_2013.doc

Description:

Ordinance

**AN ORDINANCE AUTHORIZING THE SALE
OF SURPLUS PERSONAL PROPERTY OWNED
BY THE VILLAGE OF ARLINGTON HEIGHTS**

WHEREAS, the Village of Arlington Heights is a home rule unit pursuant to Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, the Village of Arlington Heights is the owner of certain equipment, which property was purchased for use by the Public Works Department; and

WHEREAS, in the opinion of at least three-fourths of the corporate authorities of the Village of Arlington Heights, it is no longer necessary or useful to or in the best interests of the Village of Arlington Heights, to retain ownership of said property; and

WHEREAS, it has been determined that the sale of said property shall be through trade-in as part of their replacement purchase on behalf of the Village of Arlington Heights,

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: Pursuant to its home rule authority and the Illinois Municipal Code (65 ILCS 5/11-76-4.1), the President and Board of Trustees of the Village of Arlington Heights hereby find that it is no longer necessary, appropriate or in the best interest of the Village of Arlington Heights that it retain title to the property hereinafter described and that said property is no longer required or profitable to the Village of Arlington Heights.

SECTION TWO: Pursuant to the aforementioned section, the Village Manager is hereby authorized and directed to trade-in the property described as follows:

SERIAL NUMBER	INVENTORY NUMBER	YEAR	MAKE/MODEL	MINIMUM VALUE
1FV67FAA2yYHA42450	1092	2000	Tymco Street Sweeper	\$5,000
SLP217FCYE042299	1099	2000	JCB Loader Backhoe	\$12,800

SECTION THREE: The Village Manager is hereby authorized to dispose of said property through a trade-in as part of the replacement purchase, provided that said sale is not less than the estimated minimum value.

SECTION FOUR: Upon full trade-in value of the aforementioned property, the Village Manager is hereby authorized and directed to convey and transfer title to said property to the purchaser.

SECTION FIVE: This Ordinance shall be in full force and effect from and after its passage by a vote of at least three-fourths of the corporate authorities and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 15th day of April, 2013.

Village President

ATTEST:

Village Clerk

MISCORDINANCES: SURPLUS PROPERTY – PW 2013



Item: Special Use Permit - Jimmy's Place - 640 W. Northwest Highway

Department: Legal/Planning

BACKGROUND

RECOMMENDATION

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Name:

 Jimmy_s_Place.doc

Description:

Special Use Ordinance

Jimmy's Place
640 W. Northwest Highway

**AN ORDINANCE GRANTING A
SPECIAL USE PERMIT FOR A RESTAURANT
AND VARIATIONS FROM CHAPTER 28 OF
THE ARLINGTON HEIGHTS MUNICIPAL CODE**

WHEREAS, the Plan Commission of the Village of Arlington Heights, in Petition Number 13-004, pursuant to notice, has on March 13, 2013, conducted a public hearing on a request for a special use permit and variations from Chapter 28 of the Arlington Heights Municipal Code, for a sit-down/carry-out restaurant at 640 W. Northwest Highway, Arlington Heights, Illinois, which property is located in a B-2 General Business District; and

WHEREAS, the President and Board of Trustees have considered the report and recommendation of the Plan Commission and have determined that authorizing and granting said request subject to certain conditions, would be in the best interests of the Village of Arlington Heights; and

WHEREAS, the President and Board of Trustees hereby find that the proposed establishment of a sit-down/carry-out restaurant in that location will be desirable for the public convenience and that such facility will be compatible with other uses in the vicinity of the site,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That a special use permit for a sit-down/carry-out restaurant is hereby granted for the property legally described as:

Parcel 1: That part of the East $\frac{1}{2}$ of the West $\frac{1}{2}$ of the Southeast $\frac{1}{4}$ of Section 30, Township 42 North, Range 11, East of the Third Principal Meridian, in Cook County, Illinois lying South of the South line of Euclid Avenue and Northeast of the Northeast line of the Northwest Highway and West of the following described line: commencing at a point in the South line of said Euclid Avenue that is 364.72 feet West of the East line of said West $\frac{1}{2}$ of the Southeast $\frac{1}{4}$ and thence running South at right angles to said South line of Euclid Avenue a distance of 60.53 feet to a point in the Northeast line of Northwest Highway that is 424.18 feet Northwest of the intersection of said line with the East line of said West $\frac{1}{2}$ of the Southeast $\frac{1}{4}$, in Cook County, Illinois.

Parcel 2: That part of the East $\frac{1}{2}$ of the West $\frac{1}{2}$ of the Southeast $\frac{1}{4}$ of Section 30, Township 42 North, Range 11, East of the Third Principal Meridian, in Cook County, Illinois, described as follows: commencing at a point in the South line of Euclid Avenue that is 301.22 feet West of the East line of said West $\frac{1}{2}$ of Southeast $\frac{1}{4}$; thence West on the South line of Euclid Avenue a distance of 63.50 feet thence South at right angles to said South line of Euclid Avenue a distance of 60.53 feet to the Northeast line of Northwest Highway; thence Southeast along said line a distance of 73.93 feet to a point that is 350.25 feet Northwest of intersection of said line with the East line of said West $\frac{1}{2}$ of the Southeast $\frac{1}{4}$; thence North at right angles to the South line of Euclid Avenue a distance 98.40 feet to the place of beginning, in Cook County, Illinois.

P.I.N. 03-30-402-002, -003

and commonly described as 640 W. Northwest Highway, Arlington Heights, Illinois, in substantial conformance with the following plans dated October 5, 2012, prepared by Tinaglia Architects:

Existing Arch. Site Plan, with revisions through February 27, 2013, consisting of sheet EX.1;

Existing Floor and Roof Plans, with revisions through February 27, 2013, consisting of sheet EX.2;

Existing Elevations, with revisions through February 27, 2013, consisting of sheet EX.3;

Prop. Arch. Site Plan, with revisions through February 27, 2013, consisting of sheet 1.P;

Prop. Floor & Roof Plans, with revisions through February 27, 2013, consisting of sheet 2.P;

Proposed Elevations, with revisions through February 27, 2013, consisting of sheet 3.P;

Contextual Site Plan, dated January 9, 2013 with revisions through February 27, 2013, consisting of sheet 4.P;

Landscape Plan, consisting of sheet LS.1;

Proposed Elevations (colored rendering) consisting of one sheet;

Preliminary Engineering Plan, prepared by Haeger Engineering, dated January 10, 2013, consisting of one sheet,

copies of which are on file with the Village Clerk and available for public inspection.

SECTION TWO: That the following variations from Chapter 28 of the Arlington Heights Municipal Code are hereby granted:

1. A variation from Section 6.12, Traffic Engineering, waiving a traffic and parking study from a certified traffic engineer.

2. A variation from Section 11.4, Schedule of Parking Requirements, to allow a reduction in the minimum number of required parking stalls from 17 parking spaces to 9 parking spaces.

SECTION THREE: That the special use permit and variations from Chapter 28 of the Arlington Heights Municipal Code granted by this Ordinance are subject to the following conditions, to which the Petitioner has agreed:

1. The total seating area shall be limited to 783 square feet and the total seating capacity shall be limited to 48 seats.

2. The Petitioner shall make a good faith effort to enter into a shared parking agreement with one or more of the surrounding property owners.

3. The Petitioner shall require its employees to park in the spaces leased from the Arlington Heights Park District.

4. The Petitioner shall comply with all applicable Federal, State, and Village codes, policies, and regulations.

SECTION FOUR: That the Director of Building of the Village of Arlington Heights be and he is hereby directed to issue permits for the alteration of the facility, herein approved, upon proper application and after compliance with all applicable ordinances of the Village of Arlington Heights.

SECTION FIVE: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law and shall be recorded by the Village Clerk in the Office of the Recorder of Cook County, Illinois.

AYES:

NAYS:

PASSED AND APPROVED this 15th day of April, 2013.

Village President

ATTEST:

Village Clerk

LEGLB.SPECUSE: Jimmy's Place



Item: Resolution - Amendment to an Intergovernmental Agreement - Electric Aggregation Program

Department: Legal

BACKGROUND

On August 10, 2009, Public Act 96-0176 amended the Illinois Power Agency Act by providing for the aggregation of electrical load by municipalities and counties. Municipal Aggregation (MA) is a process by which communities combine their residents and small businesses into one large buying group. During the summer of 2011, Staff participated with representatives of six other communities working together for the purpose of pursuing Municipal Aggregation of electricity supply. By working together, the seven communities are able to share resources and workload. Additionally, by joining together to obtain a bid for electricity supply, we also believe that each municipality in the MA has secured significant savings for our residents and small businesses.

On February 6, 2012, the Village Board approved the IGA which formalized the MA consortium between Arlington Heights and the six other communities.

On March 20, 2012, the residents of Arlington Heights approved a referendum authorizing the Village to solicit energy supply pricing.

After issuing an RFP to alternative retail energy suppliers (ARES), the consortium negotiated a contract with Integrys Energy for the Village residents and small businesses. The current contract expires at the end of June. The consortium has retained the same consultant we used to broker the Integrys deal last year in order to begin negotiations with Integrys with hopes of extending the contract another year.

In order to proceed with this MA partnership, it is necessary to amend this Intergovernmental Agreement. The attached Amendment is ready for consideration by each of the seven communities' governing boards. The original Agreement sets out the process for hiring and utilizing a consultant and for the bidding process for an electricity supplier. The Amendment which extends the IGA has been reviewed by our Legal Staff and all our comments have been incorporated into this final document.

RECOMMENDATION

It is recommended that the Village Board adopt the attached Resolution Approving an Amendment to an Intergovernmental Agreement Concerning Electrical Aggregation and authorize execution of the Amendment.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Name:

Description:

 Intergovernmental_Agreement_Amendment_Elec_Aggregation_Program.doc

Resolution

 Aggregation_IGA_Amendment.docx

IGA Amendment - Electric Aggregation

**A RESOLUTION APPROVING AN AMENDMENT
TO AN INTERGOVERNMENTAL AGREEMENT
CONCERNING ELECTRIC AGGREGATION**

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: A certain amendment to an intergovernmental agreement by and between the Villages of Arlington Heights, Buffalo Grove, Lincolnshire, Long Grove, Palatine, Vernon Hills and Wheeling, an electric aggregation program, a true and correct copy of which is attached hereto, be and the same is hereby approved.

SECTION TWO: The Village President and Village Clerk are hereby authorized and directed to execute said amendment to the intergovernmental agreement on behalf of the Village of Arlington Heights.

SECTION THREE: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 15th day of April, 2013.

Village President

ATTEST:

Village Clerk

**AMENDMENT TO AN INTERGOVERNMENTAL AGREEMENT
BY, BETWEEN AND AMONG THE VILLAGE OF ARLINGTON HEIGHTS, VILLAGE OF
BUFFALO GROVE, VILLAGE OF LINCOLNSHIRE, VILLAGE OF LONG GROVE, VILLAGE
OF PALATINE, VILLAGE OF VERNON HILLS AND VILLAGE OF WHEELING
CONCERNING ELECTRIC AGGREGATION**

THIS AMENDMENT TO AN INTERGOVERNMENTAL AGREEMENT (the “Agreement”) is entered into by and between the Village of Arlington Heights (“Arlington Heights”), the Village of Buffalo Grove (“Buffalo Grove”), the Village of Lincolnshire (“Lincolnshire”), the Village of Long Grove (“Long Grove”), the Village of Palatine (“Palatine”), the Village of Vernon Hills (“Vernon Hills”) and the Village of Wheeling (“Wheeling”) (collectively, the “Parties”).

WHEREAS, the Municipalities entered into an Intergovernmental Agreement in February 2012 for the purpose of operating an Electric Aggregation Program; and

WHEREAS, it is necessary to amend the Intergovernmental Agreement,

NOW THEREFORE, in consideration of the foregoing premises, the mutual covenants and promises herein contained, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties hereby agree to amend the Agreement as follows:

SECTION ONE: Section 5, paragraph A of the Agreement is amended by deleting it in its entirety and replacing it with the following new paragraph:

- A. Official Coordinator.** For each term of the Agreement, or as often as is necessary, the Party Representatives shall determine who shall serve as the Official Coordinator for that term. The Party Representatives shall prepare and submit contract documents and bid specifications for their portions of the Joint Power Supply bid and contract to the Official Coordinator.

SECTION TWO: Section 5, paragraph E of the Agreement is amended by deleting it in its entirety as replacing it with the following revised paragraph:

- E. Costs of this Agreement.** The Parties agree to participate equally in paying for the Electric Aggregation Program including costs associated with (i) Consultant’s costs; (ii) the preparation of solicitation for bids for the Joint Power Supply Bid; and (iii) other actions deemed necessary to effectuate the purpose of this Agreement. Each Party shall receive a detailed invoice identifying the service provided and the date of service. Each Party shall remit payment within thirty (30) days of the receipt of an invoice. Each Party shall budget and appropriate sufficient funds to pay its respective share of said costs. A terminating Party shall remain liable and responsible for paying their share of costs incurred prior to termination. If a Party’s referendum fails to pass said Party shall remain liable and responsible for paying their share of costs incurred prior to the referendum.

SECTION THREE: Except as modified herein, all other provisions of the Intergovernmental Agreement remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Agreement as set forth below.

VILLAGE OF ARLINGTON HEIGHTS

ATTEST

By: _____
Village President

By: _____
Village Clerk

VILLAGE OF BUFFALO GROVE

ATTEST

By: _____
Village President

By: _____
Village Clerk

VILLAGE OF LINCOLNSHIRE

ATTEST

By: _____
Village President

By: _____
Village Clerk

VILLAGE OF LONG GROVE

ATTEST

By: _____
Village President

By: _____
Village Clerk

VILLAGE OF PALATINE

ATTEST

By: _____
Mayor

By: _____
Village Clerk

VILLAGE OF VERNON HILLS

ATTEST

By: _____
Village President

By: _____
Village Clerk

VILLAGE OF WHEELING

ATTEST

By: _____
Village President

By: _____
Village Clerk



Item: Resolution - 6b Tax Incentive Renewal - J.R. Carlson Laboratories, Inc., formerly Cano Packaging

Department: Legal/Planning

BACKGROUND

J.R. Carlson Laboratories is requesting Village approval for renewal of the Cook County Class 6b Property Tax Classification relative to 600 W. University Drive. The Village originally granted a Class 6b to Cano Manufacturing on May 6, 2002. J.R. Carlson Laboratories purchased the Cano Manufacturing building and has applied for the Class 6b renewal. The Village's guidelines for Class 6b renewals are based upon achievement of employment and growth projections made in the original application, as well as demonstration of extenuating circumstances that support the need for renewal. Total employment at J.R. Carlson Laboratories in Arlington Heights is 135 full-time employees. J.R. Carlson Laboratories is projected to hire an additional 35 full-time and 20 part-time employees within the next ten years to reach 170 full-time employees and 20 part-time employees.

In this case, J.R. Carlson Laboratories is a text book example of the type of company the Village of Arlington Heights should retain to maintain good quality manufacturing jobs in the Village. J.R. Carlson Laboratories is moving their business from three separate buildings at 15 W. College Drive to the 85,000 square foot former Cano Manufacturing building and substantially expanding their business. J.R. Carlson Laboratories has indicated the Class 6b is necessary to mitigate the effect of the higher Cook County property taxes, as compared to Lake County. A detailed summary of the request by J.R. Carlson Laboratories for renewal of the Cook County Class 6b incentive is attached.

RECOMMENDATION

It is recommended that the Village Board approve the attached Resolution Approving Renewal of Industrial Real Estate Tax Incentive for Certain Real Estate in the Village of Arlington Heights, Cook County, Illinois for J.R. Carlson Laboratories for the property located at 600 W. University Drive. This approval is subject to compliance with all Village codes and regulations.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Name:

 6b_axabatamentrenewalJ_R_CarlsonLabs.doc

 application_review_summary_-_J.R._Carlson_Laboratories.doc

Description:

Resolution

Application Summary

**A RESOLUTION APPROVING RENEWAL OF INDUSTRIAL
REAL ESTATE TAX INCENTIVE FOR CERTAIN REAL ESTATE
IN THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS**

WHEREAS, Cook County Board on November 20, 2000, approved amendment of the Real Estate Classification Ordinance allowing for the renewal of the Cook County Class 6b incentive, effective January 1, 2000; and

WHEREAS, the period of incentive treatment has been extended from 10% for the first ten years, 15% for the 11th year and 20% in the 12th year; and

WHEREAS, the Village of Arlington Heights had heretofore adopted Resolution R02-016 approving the Class 6b assessment for 600 W. University Drive Arlington Heights, Illinois; and

WHEREAS, an application for renewal may be filed any time during the last year of 20% treatment, up until the last day of the incentive period; and

WHEREAS, in order to renew the Cook County Class 6b classification, a resolution must be passed by the municipality in which the business is located and filed at the time the classification change is sought,

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That the Village of Arlington Heights has determined that the industrial use of the property is necessary and beneficial to the local economy and supports and consents to the renewal of the County Class 6b incentive, as amended by the Cook County Board, effective January 1, 2000, for qualifying businesses located in Arlington Heights.

SECTION TWO: That said approval shall relate to the following described real estate to wit:

Lot 1 in University Subdivision, being a subdivision of the East 870.13 feet as measured on the North and South lines thereof, of the North 325 feet of the South 667.86 feet as measured on the East line thereof, of the Southwest quarter of the Northeaster quarter of Section 7, Township 42 North, Range 11 East of the Third Principal Meridian, in Cook County, Illinois, according to the plat thereof recorded December 14, 2001, as Document No. 0011187042.

P.I.N. 03-07-200-054

commonly described as 600 W. University Drive, Arlington Heights, Illinois

SECTION TWO: The Village Clerk shall transmit a certified copy of this Resolution to the Office of the Assessor of Cook County, Illinois, and to the business owners at the common addresses herein listed, and to such other parties in interest as required by law.

SECTION THREE: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 15th day of April, 2013.

Village President

ATTEST:

Village Clerk

MISCORDD6taxabatementrenewal/J.R. Carlson Laboratories, Inc.

REVIEW FOR VILLAGE OF ARLINGTON HEIGHTS
DETERMINATION OF VILLAGE TAX ABATEMENT RENEWAL FOR

600 W. University Drive
Arlington Heights, Illinois
J.R. CARLSON LABORATORIES, INC.
(former Cano Manufacturing Property)

INITIAL CONTACT: August 13, 2012

SITE VISIT: November 2, 2012

PRE-APPLICATION REVIEW: September 5, 2012

APPLICATION SUBMITTED: September 7, 2012

PLANNING & COMMUNITY DEVELOPMENT REVIEW: October 18, 2012

FINANCE DEPARTMENT REVIEW: October 18, 2012

TRUSTEE ACTION: March 4, 2013

THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT REVIEW

The review for determination of support for County Tax abatement for the property identified as 600 University Drive will be conducted as follows:

1. Item by item review as per Village Procedures and Application Form.
2. Synopsis of application.
3. Correlation of application to Comprehensive Plan.
4. Correlation of application to zoning.
5. State of economy of industry making application.
6. Site specifics of property requesting abatement.
7. Relationship of property tax abatement goals to application.
8. Relationship of Village guidelines to application.
9. Finance Department review.
10. Department of Planning and Community Development recommendation.

This particular approach is being utilized so as to provide ease to Village Administration and Trustees with the review of the application submitted. It is hoped that this method will encourage a realistic understanding of the application and relationship of such to the community and local economy.

I. Review Item by Item of Application

- A) INTRODUCTION, complete. (Applicant asserts that computations are to the best of its knowledge based on current value.)
- B) PROPERTY DESCRIPTION, complete.
- C) IDENTIFICATION OF PERSONS, complete.
- D) PROPERTY USE, complete.
- F) TRAFFIC, complete. Approximately 100 to 120 automobiles and 12 trucks per day are projected to entire/exit the facility on a daily basis. This number is not expected to change significantly. The facility meets the parking code.
- G) EVIDENCE OF NEW CONSTRUCTION, complete. Applicant is planning interior upgrades to the facility and has submitted plans to the Village.
- H) EMPLOYMENT OPPORTUNITIES, complete. Applicant meets the minimum employment guideline of 25 employees with a total of 135 employees. The applicant also meets the minimum number of employees desired to reside in Arlington Heights with 25 employees from the Village.
- I) FINANCIAL INFORMATION, complete
- J) FISCAL EFFECT, complete.

- K) OTHER INDUCEMENTS: no other inducements requested.
- L) JUSTIFICATION, complete.
- M) OTHER DATA, complete.

II. Synopsis.

Applicant wishes to obtain a renewal of a Cook County Class 6b Property Tax Classification. The Class 6b classification is designed to encourage industrial development throughout Cook County by offering a real estate tax incentive for the development of new industrial facilities, the rehabilitation of existing industrial structures, and the industrial reutilization of abandoned buildings. The goal of Class 6b is to attract new industry, stimulate expansion and retention of existing industry and increase employment opportunities.

Under the incentive provided by Class 6b, qualifying industrial real estate would be eligible for the Class 6b level of assessment from the date that new construction or substantial rehabilitation is completed and initially assessed or, in the case of abandoned property, from the date of substantial re-occupancy. Properties receiving Class 6b will be assessed at 10% of market value for the first 10 years, 15% in the 11th year and 20% in the 12th year. This constitutes a substantial reduction in the level of assessment and results in significant tax savings. In the absence of this incentive, industrial real estate would normally be assessed at 25% of its market value.

Eligibility Requirements

Real estate is eligible for Class 6b status under the following conditions:

1. The real estate is used primarily for "industrial purposes".
2. There is either (a) new construction, (b) substantial rehabilitation, or (c) substantial reoccupancy of "abandoned" property.
3. An Eligibility Application and supporting documents have been timely filed with the Office of the Assessor according to deadlines as set forth in the "What Must Be Filed" and "Time for Filing" sections.
4. The municipality in which such real estate is located (or the County Board, if the real estate is located in an unincorporated area) must, by lawful resolution or ordinance, expressly state that it supports and consents to the filing of a Class 6b Application and that it finds Class 6b necessary for development to occur on the subject property.

Applicant wishes to obtain a renewal of the Cook County Class 6b Property Tax classification granted on the former Cano Manufacturing property. Cano Manufacturing was approved by the Village Board for their original Class 6b application on May 6, 2002 with resolution R02-016. J.R. Carlson Laboratories, Inc. is now seeking a Class 6b renewal of the one granted on the Cano Manufacturing property.

III. Correlation of Application to Comprehensive Plan.

The General Comprehensive Plan indicates that this property should be research, development, manufacturing and warehouse. Within this designation all of the applicant's proposed activities are appropriate: light manufacturing, warehousing and office:

- | | |
|--|-------|
| • Manufacturing Use | 51.9% |
| • Warehouse/Distribution | 21.9% |
| • Office, Accounting, General Office and Utilities | 26.2% |

IV. Correlation of Application to Zoning.

The Zoning Map revised January 1, 2013 designates this parcel as an M-1 Research, Development and Light Manufacturing zoning district. Within this district warehousing, distribution and development are permitted, as are

research, office and light manufacturing uses. The existing use of the subject site is a combination of light manufacturing, distribution/warehousing and office. The applicant asserts that this operation does comply with zoning regulations.

V. State of Economy of Industry Making Application.

J.R. Carlson Laboratories, Inc. has been renting 38,500 square feet at 15 W. College Avenue in Arlington Heights, Illinois since 1977. After experiencing rapid growth over the years, the company expanded operations in early 2008, by renting a 22,500 square foot building at 9 E. College Drive and a third building location at 905 W. University for production. From an operations stand point, it wasn't the most efficient way to operate a business in three separate locations. The company was not able to find a better option until the Cano Manufacturing property became available.

J.R. Carlson Laboratories, Inc. felt the purchase of the Cano Manufacturing property was the right opportunity to consolidate its operations into one building and stay in the community. The lease obligations at the current facility were terminating in the near future it made sense to proceed with the purchase of 600 W. University Drive. J.R. Carlson Laboratories is making a long-term commitment to the Village of Arlington Heights and their employees many of whom live within the Village and local area. If the Class 6b incentive is granted, J.R. Carlson Laboratories, Inc. estimates they will hire another 35 new employees at their firm over the next 10 years.

The Village guidelines suggest that the applicant have a minimum employment threshold of 25 employees and of the total 10 employees should reside in Arlington Heights. The applicant, J.R. Carlson Laboratories has a total of 135 employees and 25 employees reside in Arlington Heights.

VI. Site Specifics of Property Requesting Abatement

The former Cano Manufacturing facility at 600 W. University is 85,573 square feet in size. The facility was constructed in 1968 for single-tenant occupancy. In the early 2000's the Village of Arlington Heights purchased this property, subdivided it and leased a portion to Arlington Heights Ford and sold the current site to Cano Packaging. J.R. Carlson Laboratories, Inc. is hoping to renew the Cook County Class 6b obtained by Cano Manufacturing on May 6, 2002 with resolution R02-016. J.R. Carlson Laboratories, Inc. has been in Arlington Heights for over 30 years and continues to grow despite the recent economic recession. The site specifics are provided below:

- A. J.R. Carlson Laboratories, Inc was founded by John and Susan Carlson in 1965. J.R. Carlson Laboratories, Inc. has been a family owned and operated business for over 45 years. Since no one cares more about quality than the people who put their names on it, J.R. Carlson Laboratories, Inc. is dedicated to providing only the highest quality nutritional supplements. J.R. Carlson Laboratories, Inc. began with one vitamin E formula. Since then, the line has grown to become the most complete line of natural vitamin E products in the world. J.R. Carlson Laboratories, Inc. product range has expanded through the years to meet the nutritional needs of our customers. Our product lines now include award-winning Norwegian fish oils, a full line of vitamins, minerals, amino acids, special formulations and nutritional supplements.
- B. The total employment at J.R. Carlson Laboratories, Inc. is 135 employees. The company provided employment projections of future growth in their application. They are as follows:
- C.

Company	# of Employees	Employees Future Growth	Arlington Heights Residents
J.R. Carlson	135 employees	35 employees	25 employees
Total	135 employees	35 employees	25 employees

The specific employment projections over the next ten years are as follows:

3 years	Full-Time	145	Part-Time	15
5 years	Full-Time	155	Part-Time	18
10 years	Full-Time	170	Part-Time	20

VII. Relationship of Property Tax Abatement Goals to Application.

The initial intent of the County Assessor's revised property tax incentive plan is to encourage new industrial and commercial development within the county. Reacting to slowed development in the commercial and industrial sectors, the Assessor recognized that the property tax rates in Cook County were above those of neighboring counties, which were seeing a rise in the previously mentioned sectors.

The Class 6b amendments allowing longer abatement periods and renewal of the Class 6b application demonstrate an ongoing desire by Cook County officials to maintain Cook County's commercial and industrial competitiveness with the Chicago metropolitan region.

VIII. Relationship of Village Guidelines to Application.

The Class 6b incentive renewal provides a 10% assessment level for the first 10 years, 15% in the 11th year and 20% in the 12th year. This constitutes a substantial reduction in the level of assessment and results in significant tax savings. In the absence of this incentive, industrial real estate would normally be assessed at 25% of its market value.

This provision requires that the applicant be a manufacturing or warehousing operation and may include high technology land uses. This incentive is available throughout Cook County, but requires municipal approval prior to County officials granting the abatement.

Further, localities may adopt guidelines of their own. These specifications may place restrictions such as minimum number of employees, residency or square feet of operation.

The Village of Arlington Heights initiated its own guidelines in May, 1990. These guidelines require the following:

1. The application fee shall have been paid.
2. The application form shall have been completed with attachments.
3. The business must be a manufacturing, industrial, research, warehousing or fabricating firm for an excess of 51% of the structure's floor space or an excess of 51% of the employees.
4. The business must employ at least 25 individuals during the period when the taxes are abated. Ten or more employees must reside in Arlington Heights.
5. The application (Section VI, VII, VIII and IX) must show a five-year financial benefit to the Village and no negative effect on any similar Village firm.

Guideline #3 is met by this application as 51.9% of the total floor area will be used for manufacturing and another 21.9 percent will be used for warehousing/distribution operations. Guideline #4 is met by the fact that J.R. Carlson Laboratories, Inc. has 135 employees. J.R. Carlson Laboratories, Inc. also maintains a local workforce. They reported that 25 of the company's employees reside in Arlington Heights. Finally, Guideline #5 is met by the fact that the applicant will be paying taxes on a property that is in fact increasing in value. Further, J.R. Carlson Laboratories, Inc. daily operations will offer benefits to the Village with employees generating restaurant sales taxes and sundry retail sales taxes.

IX. Finance Department Review.

The Finance Department has reviewed the application and concurs with the Department of Planning and Community Development's conclusion that "this will have a positive fiscal effect on the Village."

X. Department of Planning and Development Recommendation.

The intent of the Class 6b tax abatement program is to allow participating communities in Cook County to provide an incentive to manufacturing and warehousing firms to locate within the County. This program provides for a renewal of the adjusted property tax in addition to new tax abatements by reducing the tax rate for a twelve-year period provided that a fiscal benefit continues to return to the host community.

The request for the Class 6b tax abatement should be approved. The program is designed to facilitate the ongoing, long-term use of the property located at 600 W. University. It is imperative that our community continue to demonstrate that it is ready to aggressively assist business development provided that it does not negatively impact the Village's quality of life. However, approval is contingent upon compliance with all Village codes, including subdivision, zoning and design regulations. J.R. Carlson Laboratories, Inc. is a long standing Arlington Heights business that employs local Arlington Heights residents and provides vitamin supplements that continue to be in high demand from all over the country.

As is always the case with Class 6b property tax abatement requests, the applicant finds Cook County commercial property taxes to be burdensome. An illustrative comparison of Cook County, DuPage County and Lake County taxes follows:

For use as an EXAMPLE

	<u>COOK</u>	<u>COOK (W/ABATEMENT)</u>	<u>DUPAGE</u>	<u>LAKE COUNTY</u>
Market Value	\$ 4,482,390	\$ 4,482,390	\$4,482,390	\$ 4,482,390
Assessment Level	x .25	.10	x .33	x .33
Assessed Valuation	\$ 1,120,598	\$ 448,239	\$1,479,189	\$ 1,493,981
Equalization Factor	x 2.8439	x 2.8439	x 1.00	x 1.035
Equalized Value	\$ 3,186,867	\$ 1,274,747	\$1,479,189	\$ 1,546,269
Tax Rate (per \$100)	x 6.7950%	x 6.7950%	x 5.5521%	x 6.952%
Taxes	\$ 216,548	\$ 86,619	\$ 81,682	\$ 107,496



Item: Request for Waiver of Fees

Department: Village Manager

BACKGROUND

As set forth in the attached letters, the Arlington Heights Park District is requesting a waiver of the liquor license fees for Arlington Lakes Golf Club, Heritage Tennis Club, and Nickol Knoll Golf Club. These fees have been consistently waived in the past.

RECOMMENDATION

It is recommended that the 2013-2014 liquor license fees be waived as requested by the Arlington Heights Park District.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Name:

 Waiver_of_Fees_for_Park_Dist.pdf

Description:

Liquor License Waiver



March 22, 2013

Mr. William C. Dixon
Village Manager
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, IL 60005

Dear Mr. Dixon:

Re: 2013/14 Liquor License Renewal
Arlington Lakes Golf Club

Enclosed is our 2013/14 Liquor License Renewal application for the Arlington Lakes Golf Club.

The Village Board decided, in 1979, that the liquor license fee for Arlington Lakes Golf Club be waived. Our requests for waiver of the subsequent annual fees have similarly been granted. We respectfully request that the Village Board continue to waive the fee for this Park District facility.

Thank you for this consideration.

Sincerely,

Stephen C. Scholten
Executive Director

Enclosure

SS/VAH Liquor Lic-ALGC 13-14



March 22, 2013

Mr. William C. Dixon
Village Manager
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, IL 60005

Dear Mr. Dixon:

Re: 2013/14 Liquor License Renewal
Heritage Tennis Club

Enclosed is our 2013/14 Liquor License Renewal application for the Heritage Tennis Club.

It was decided at the Village Board meeting on October 19, 1987, to approve the initial liquor license application and that the liquor license fee for Heritage Tennis Club be waived. Our requests for waiver of the subsequent annual fees have similarly been granted. We respectfully request that the Village Board continue to waive the fee for this Park District facility.

Thank you for this consideration.

Sincerely,

Stephen C. Scholten
Executive Director

Enclosure

SS/VAH Liquor Lic-HTC 13-14



March 22, 2013

Mr. William Dixon
Village Manager
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, IL 60005

Dear Mr. Dixon:

Re: 2013/14 Liquor License Renewal
Nickol Knoll Golf Club

Enclosed is our 2013/14 Liquor License Renewal application for the Nickol Knoll Golf Club.

It was decided at the Village Board meeting on July 17, 1995, to approve the initial liquor license application and that the liquor license fee for Nickol Knoll Golf Club be waived. We respectfully request that the Village Board continue to waive the fee for this Park District facility.

Thank you for this consideration.

Sincerely,

Stephen C. Scholten
Executive Director

Enclosure

SS/VAH Liquor Lic-NK 13-14



Item: Disbursement of AH-125 Funds

Department: Village Manager's Office

BACKGROUND

The Arlington Heights 125th Anniversary Committee held activities throughout 2012 to commemorate the 125th anniversary of the incorporation of the Village of Arlington Heights. The Committee raised funds for its activities through sponsorships, sales of specialized merchandise, banners and calendars. After paying expenses relating to AH-125 programs, the Committee had a remaining surplus of \$17,993.71. The group decided unanimously to utilize these funds to help in "exploring the future," which was part of the theme of the 125th celebration year. The Committee offered local elementary schools, including Miner School and Timber Ridge, the opportunity to request up to \$1,500 to launch a "Green Canopy" project to benefit the school community. The green canopy project promotes the creation and maintenance of school gardens and/or greenhouses. Accordingly, it has been requested by the Arlington Heights 125th Anniversary Committee that the Village disburse the AH-125 surplus of funds into two payments, one to School District 25 in the amount of \$14,542.44, and one to Northwest Suburban Special Education Organization (NSSEO) in the amount of \$3,451.27.

RECOMMENDATION

It is recommended that the Arlington Heights Village Board authorize the disbursement of surplus funds from the AH-125 Committee in the amount of \$14,542.44 to School District 25 and in the amount of \$3,451.27 to NSSEO from Expense Account line item, 515-1018-525-4055, project AE 1201.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Name:

Description:

125_Letter.pdf

Letter from Chair of AH-125, Lauree Harp

125

ARLINGTON HEIGHTS
INCORPORATED 1887



QUASQUICENTENNIAL

COMMITTEE

Mike Driskell
Greg Ford
Jim Glueckert
Lauree Harp
Alan Lattof
Gary McClung
Haven McClung
Cathy McQuillan
Mike O'Connell
Bob Paddock
Jim Platt
Krystle Seifert
Gerry Souter
Kris M. Stabler
Deb Whisler

VILLAGE LIAISON

Nancy Kluz

March 15, 2012

Lauree Harp
Quasquicentennial Cahir
44 N. Vail Avenue, Unit 701
Arlington Heights, IL 60005

Bill Dixon
Village Manager
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, IL 60005

Dear Mr. Dixon,
It is with great pleasure that I submit this final request on behalf of the Quasquicentennial Committee.

As you are aware, our yearlong program was completely funded by sponsorship and the sales of memorabilia and now that all of the expenses have been paid, we find we ended up with excess funds.

The 125 Committee has voted unanimously to utilize those funds to help in "exploring the future" and we will be offering the elementary schools in Arlington Heights, as well as Miner School and Timber Ridge, the opportunity to request up to \$1,500 to launch a "Green Canopy" project to benefit the school community.

I would request that two checks be cut to clear out the AH 125 account in the following amounts:

School District 25	\$13,500 (9 schools)
	\$1,043.44 (signage)
Total:	\$14,542.44
NSSE0	\$1,951.27 (Miner greenhouse grant)
	\$1,500 (Timber Ridge)
Total:	\$ 3,451.27

Please contact me when the checks are prepared so that I may deliver them along with a cover/informational letter.

Thank you,
Lauree Harp



Item: Settlement - Worker's Compensation Claim - Butler

Department: Human Resources

BACKGROUND

At the February 4, 2013 Closed Session, the Village Board authorized settlement of the worker's compensation claim of Police Officer Michael Butler, who injured his left elbow on December 18, 2011 while responding to an alarm.

The settlement amount is \$35,206.40, which falls within the authorization previously granted by the Board.

RECOMMENDATION

It is recommended that the Village Board approve the settlement and authorize execution of all necessary documents to effectuate the settlement.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Name:

Description:

No Attachments Available



Item: Medspring Urgent Care - 902 W. Dundee Rd. - DC13-006

Department: Planning & Community Development

BACKGROUND

South Elevation

1. A variation from Chapter 30, section 30-403 a (Dimensions), to allow for one 121.67 square foot wall sign where one 60 square foot wall sign is allowed.

East Elevation

1. A variation from Chapter 30, section 30-402 (Number), to allow 1 wall sign where 0 wall signs are allowed.

2. A variation from Chapter 30, section 30-403 a, to allow a 40.49 square foot wall sign where 0 square feet is allowed.

RECOMMENDATION

Commissioner Tinaglia moved and Commissioner Eckhardt seconded:

A motion to recommend approval to the Village Board of Trustees for the sign variation requests for Medspring Urgent Care located at 902 W. Dundee Road. This recommendation is subject to compliance with the plans and elevations received 1/15/13, Design Commission recommendations, compliance with all applicable Federal, State and Village codes, regulations and policies, the issuance of all required permits, and the following:

1. A variation from Chapter 30, Section 30-403a (Dimensions), to allow for one 121.67 square foot wall sign on the south elevation, where one 60 square foot wall sign is allowed.

2. A variation from Chapter 30, Section 30-402 (Number), to allow one wall sign on the east elevation, where 0 wall signs are allowed.

3. A variation from Chapter 30, Section 30-403a, to allow a 40.49 square foot wall sign on the east elevation, where 0 square foot is allowed.

4. This review deals with architectural design only and should not be construed to be an approval of, or to have any other impact on, any other zoning, sign code or building or any other reviews. In addition to the normal technical review, permit drawings will be reviewed for consistency with the Design Commission and any other Commission or Board approval conditions. It is the architect/homeowner/builder's responsibility to comply with the design commission approval and ensure that building permit plans and sign permit plans comply with all zoning code, building code and sign code requirements.

Roll Call Vote: Commissioner Tinaglia, Fitzgerald, Eckhardt, and Chairman Bombick voted in favor. Motion carried.

Bid Section

Item:

Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

ATTACHMENTS:

Name:

- ❏ Staff_Memo.doc
- ❏ 3.__DC_Staff_Report_3-12-13.doc
- ❏ 4.__DC_Staff_Report_2-12-13.doc
- ❏ 5.__DC_Minutes_3-12-13.pdf
- ❏ 6.__DC_Minutes_2-12-13.doc
- ❏ 8.__Hardship_Letter.pdf
- ❏ 9.__Material_List.pdf
- ❏ 10.__Plat_of_Survey.pdf
- ❏ 12.__Photos_of_Surrounding_Properties.pdf
- ❏ DC_Project_Timeline.pdf

Description:

Staff Memo
Design Commission Staff Report 3-12-13
Design Commission Staff Report 2-12-13
DC Minutes 3-12-13
DC Minutes 2-12-13
Hardship Letter
Material List
Plat of Survey
Photos of Surrounding Properties
DC Project Timeline

Memorandum

To: Charles Witherington-Perkins, Director of Planning and Community Development

From: Katherine Lockerby, Planner

Date: April 10, 2013

RE: Medspring Urgent Care; 902 W. Dundee Road; Ridge Plaza
DC # 13-006

Request

On January 15, 2013, Medspring Urgent Care submitted an application for the following wall sign variations:

South Elevation

1. A variation from Chapter 30, section 30-403 a (*Dimensions*), to allow for **one 121.67 square foot** wall sign where **one 60 square foot** wall sign is allowed.

East Elevation

1. A variation from Chapter 30, section 30-402 (*Number*), to allow **1** wall sign where **0** wall signs are allowed.
2. A variation from Chapter 30, section 30-403 a, to allow a **40.49 square foot** wall sign where **0 square feet** is allowed.

Currently, Medspring has four awnings with signage that were approved on November 29, 2012 through the permitting process. Additionally, a permit for a tenant panel on the existing ground sign located immediately west of the Medspring building was submitted on March 26, 2013 and approved by the Planning and Community Development Department on March 29, 2013.

Background

In August of 2012, the Village discussed with the business owner the allowed signage for the proposed Medspring. At that time, the Petitioner was given direction regarding signable area and the allowable signage for the tenant space. However, the Petitioner was told that the sign could be installed anywhere on the south elevation of the building to provide flexibility. It is not known (due to a departure of a former Staff member) if canopies were shown or planned at that time.

The definition of signable area in the Sign Code specifies that the guiding area, in determining "signable area," should be the architecture of the building. However, this definition provides a potential inconsistency in that small buildings can potentially have a larger signs than bigger buildings. In addition, the unique character of the Medspring building with store front windows on the east side of the façade and blank wall on the west created interpretation of signable area difficulties. This issue will be reviewed as part of the entire Sign Code review. It should be noted that the first phases of the Sign Code modifications have already been approved. However, the next components of the Sign Code review are currently on hold due to staff reduction.

Issue

At the March 12, 2013 Design Commission hearing for the request, the Design Commission asked Staff to reevaluate the way in which Medspring's signable area was determined for the south elevation sign.

Per the Design Commission's request, Staff reviewed the situation, which is very unique as the elevation facing the street is technically a side elevation with some windows and a blank wall. In conducting this research, it was determined that past similar instances had utilized the brick portion of the building to determine "signable area." Therefore Staff's initial determination of signable area was not correct. Upon further review, the following variation for the one wall sign on the south elevation is no longer required and can be approved administratively via a sign permit.

1. A variation from Chapter 30, section 30-403 a (*Dimensions*), to allow for *one 121.67 square foot* wall sign where *one 60 square foot* wall sign is allowed.

Recommendation

Village Board review and approval is required for Medspring's request for a second wall sign when Code allows one wall sign per street frontage. The variations enumerated below for the east elevation are still required.

East Elevation

1. A variation from Chapter 30, section 30-402 (*Number*), to allow *1* wall sign where *0* wall signs are allowed.
2. A variation from Chapter 30, section 30-403 a, to allow a *40.49 square foot* wall sign where *0 square feet* is allowed. (34 square foot if a sign was permitted)

Staff recommended approval of a 34 square foot sign. The Design Commission recommended approval of the petitioner's requested 40 square foot sign.

Please let me know if you have any questions or need any further information.

C: *Bill Enright, Deputy Director of Planning and Community Development*
Matt Dabrowski, Development Planner
Derek Mach, Landscape Planner
Steve Hautzinger, Design Planner
DC File 13-006

STAFF DESIGN COMMISSION REPORT(2nd Review)

PROJECT INFORMATION:

Project Name: Medspring Urgent Care
Project Address: 902 W. Dundee Rd.
Petitioner Name: Gregg Farrar

Date Prepared: March 6, 2013

PETITIONER INFORMATION:

DC Number: 13-006
Prepared By: Matthew S. Dabrowski
Petitioner Address: Medspring Urgent Care
1250 S. Capitol of Texas Hwy
Austin, TX 78746
Meeting Date: March 12, 2013

REQUESTED ACTION:

South Elevation

1. A variation from Chapter 30, section 30-403 a (*Dimensions*), to allow for one **121.67 square foot** wall sign where one **60 square foot** wall sign is allowed.

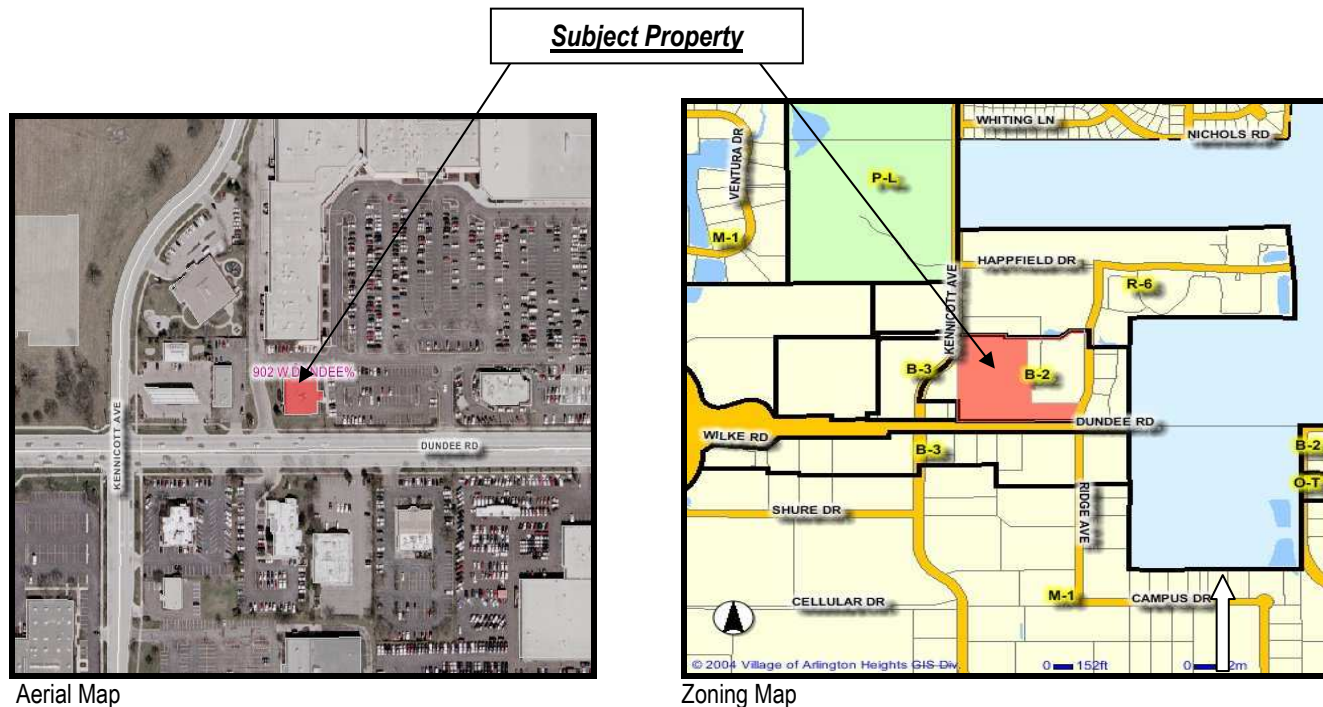
East Elevation

1. A variation from Chapter 30, section 30-402 (*Number*), to allow **1** wall sign where **0** wall signs are allowed.
2. A variation from Chapter 30, section 30-403 a, to allow a **40.49 square foot** wall sign where **0 square feet** is allowed.

ANALYSIS:

Summary

At the February 12th and February 26th Design Commission hearing, the Petitioner's sign variation request was continued at the request of the Petitioner to the March 12th hearing date. The Petitioner requested the two continuations in order to expand upon their written justification for the above mentioned sign variations.



Currently, Medspring Urgent Care has four code-compliant awnings on the building in the following locations: one on the south elevation, one on the north elevation and two on the east elevation. They are all green and include the text "Medspring Immediate Care". Medspring is now proposing to install one wall sign on the south elevation and one wall sign on the east elevation. Based on the buildings location and orientation, only one wall sign on the south elevation is allowed per Code, as the petitioner has exposure to one street, Dundee Road. According to Village code, no wall signs are allowed on the east elevation. The variations requested include one 121.67 square foot wall sign where one 60 square foot wall sign

is allowed (south elevation) and one, 40.49 square foot wall sign where no wall signs (0 square feet) are allowed (east elevation). **For a more detailed explanation of the proposed request, please refer to the attached Design Commission report dated February 12, 2013.**

Sign Variation Criteria

Chapter 30 (Sign Ordinance), Section 30-901 of the Village of Arlington Heights Municipal Code sets forth the following criteria for granting a sign variation.

- a. *That the particular difficulty or peculiar hardship is not self-created by the Petitioner.*
- b. *That the granting of said variation will not create a traffic hazard, a depreciation of nearby property values or otherwise be detrimental to the public health, safety, morals and welfare;*
- c. *That the variation will serve to relieve the Petitioner from a difficulty attributable to the location, topography, circumstances on nearby properties or other peculiar hardship, and will not merely serve to provide the Petitioner with a competitive advantage over similar businesses;*
- d. *That the variation will not alter the essential character of the locality;*
- e. *That the Petitioner's business cannot reasonably function under the standards of this chapter.*

The petitioner has submitted a revised letter with additional backup material to further support their sign variation request (see attachment). The bullet points below provide a brief summary the key points raised by the Petitioner.

- i. Tree coverage around the site impedes the view of the building.
- ii. The angle of the building and location of the front door hinders westbound traffic from seeing the front door.
- iii. The success of the operation is predicated on visibility and exposure to "Walk by Drive by" traffic
- iv. The Arlington Heights "Walk by Drive by" traffic is 20% less than the trend line of other Medspring centers over the same period of time. Similarly, the overall patient volume for the Arlington Heights store is during the first two months of operation is 47% below the average volume of the other Medspring facilities within the same period of time.
- v. The past three businesses that had occupied the building each had signs on the two facades of the building; one wall sign on the façade over the front door, and one on the façade that faces Dundee Road.
- vi. The original building plans and the prior businesses that occupied the structure used the brick area on the south elevation to calculate the signable area.

After reviewing the Petitioner's revised material and support documentation, Staff is of the opinion that there is some justification to support a second wall sign along the east building elevation. Variations to allow a second wall sign of comparable size have been approved in the past for other developments including; Portillo's, First Midwest Bank, X-Sport Fitness, Verizon Wireless and AT&T. In lieu of the proposed 40.49 square foot wall sign, it is recommended that a 34 square feet sign be allowed, which is 25% of the signable area of the covered entry along the east elevation.

With respect to the above mentioned justification item #6 above, all new signage proposals are reviewed on a case by case basis. According to Chapter 30, Section 30-110, "Any sign and its support structure, now or hereafter existing, which advertise a business no longer being conducted, or a project no longer being sold, shall be taken down and removed by the owner, agent or person having the beneficial use of the building, structure or premises upon which the sign is found within 30 days of the discontinuance of the business on the premises". Any new business that occupies or re-tenants a building or commercial space must conform to the codes standards that are in place at the time a permit is requested. In determining the signable area along the south elevation, Chapter 30, Section 30-101, 39 states that the signable area is "That portion of the building face designated for signage including but not limited to the cornice, transom, mansard, or storefront glass. The guiding principal in determining the signable area is the architecture of the building. The signable area must be a continuous space, unbroken by setbacks or architectural details".

The signable area is a distinct and prominent architectural feature of the building and not necessarily a blank brick wall. As a result, a 60 square foot wall sign is allowed along the south elevation facing Dundee Road. Prior signage that had been approved in the past was not handled by this department and it is unclear as to how the prior signs were approved. The Village also has received complaints on the size of the previous wall signs and questions have been raised as to whether or

not said signs meet code. A 60 square foot sign (see attached exhibit), is more proportionate to the size of building and it provides the visual exposure needed by Medspring.

Options

The Design Commission may consider the following approval options:

1. Approve Staff's modified recommendation for a code compliant wall sign that is 60 square feet along the south building elevation that faces Dundee Road and a variation to allow a second wall sign along the east building elevation that is 34 square feet.
2. Approve the sign variation request as proposed by the Petitioner.
3. Deny the Petitioner's sign variation request.

RECOMMENDATION:

It is recommended that the Design Commission approve Option 1, which is as follows:

1. Approval of a code compliant wall sign that is 60 square feet along the south building elevation.
2. Approval of a second wall sign along the east building elevation that is 34 square feet.

This approval shall be subject to the following conditions:

1. This review deals with architectural design only and should not be construed to be an approval of, or to have any other impact on, any other zoning and/or land use issues or decisions that stem from zoning, building, signage or any other reviews. In addition to the normal technical review, permit drawings will be reviewed for consistency with the Design Commission and any other Commission or Board approval conditions. It is the architect/homeowner/builder's responsibility to comply with the Design Commission approval and ensure that building permit plans comply with all zoning code, building permit and signage requirements.

March 7, 2013

Matthew S. Dabrowski
Development Planner
Planning and Community Development Department

Attachment

c: William C. Dixon, Village Manager; Charles Witherington-Perkins, Director of Planning and Community Development; James McCalister, Director of Building & Health Services; Val Gerstein, Building Services; John Loos, Building Services; Petitioner; DC File 13-006

STAFF DESIGN COMMISSION REPORT

PROJECT INFORMATION:

Project Name: Medspring Urgent Care
Project Address: 902 W. Dundee Rd.
Petitioner Name: Gregg Farrar

PETITIONER INFORMATION:

DC Number: 13-006
Prepared By: Kate Lockerby
Petitioner Address: Medspring Urgent Care
1250 S. Capitol of Texas Hwy
Austin, TX 78746
Meeting Date: February 12, 2013

Date Prepared: February 6, 2013

REQUESTED ACTION:

South Elevation

1. A variation from Chapter 30, section 30-403 a (*Dimensions*), to allow for **one 121.67 square foot** wall sign where **one 60 square foot** wall sign is allowed.

East Elevation

1. A variation from Chapter 30, section 30-402 (*Number*), to allow **1** wall sign where **0** wall signs are allowed.
2. A variation from Chapter 30, section 30-403 a, to allow a **40.49 square foot** wall sign where **0 square feet** is allowed.

ANALYSIS:

Summary

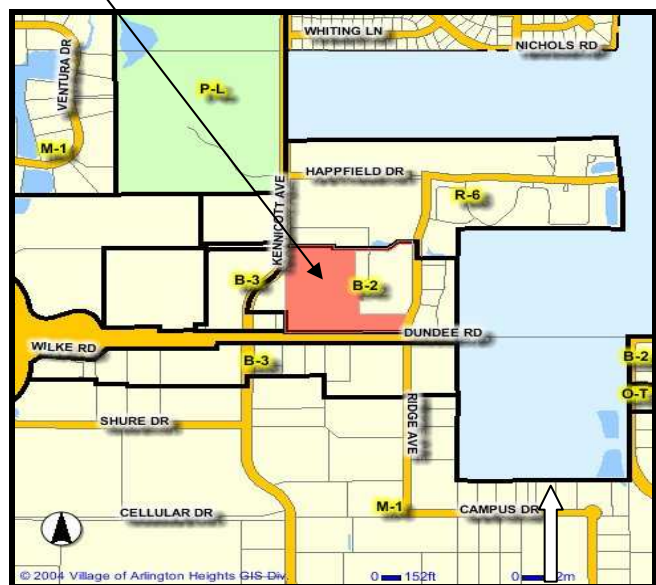
The subject design is being forwarded to the Design Commission for review pursuant to Chapter 6 of the Municipal Code, specifically Section 6-501 (e)(1), which states that the Design Commission "shall review all Plan Commission, Zoning Board of Appeals, Building Permit and Sign Permit applications for new construction...to determine whether it meets with the standards, requirements and purposes of the Design Guidelines and Chapter 30, Sign Code."

The petitioner is Medspring Urgent Care, who runs an urgent/immediate care clinic in the building located at 902 W. Dundee Road. The Petitioner is proposing to install one wall sign on the south elevation and one wall sign on the east elevation. Based on the buildings location and orientation, only one wall sign on the south elevation is allowed per Code, as the petitioner has exposure to one street, Dundee Road. No wall signs are allowed on the east elevation. The variations requested include one 121.67 square foot wall sign where one 60 square foot wall sign is allowed (south elevation) and one, 40.49 square foot wall sign where no wall signs (0 square feet) are allowed (east elevation).

Subject Property



Aerial Map



Zoning Map

Current Signage

The Petitioner has installed four code-compliant awnings on the building in the following locations: one on the south elevation, one on the north elevation and two on the east elevation. They are all green and include the text "medspring immediate care".

Proposed Signage

South Elevation

One wall sign on the brick portion of the south elevation:

Sign	Signable Area	Allowed by Code	Proposed SF	Meets Code
"medspring immediate care"	240 sf	60 sf (25% of signable area)	121.67 sf (20' x 6'-1")	No for sf Yes for number
TOTAL		60 sf	121.67 sf	

East Elevation

One wall sign on the EFIS portion of the building, over the main entrance:

Sign	Signable Area	Allowed by Code	Proposed SF	Meets Code
"medspring"	138.65 sf	0 sf	40.49 sf (14'-1" x 34.5")	No for sf No for number
TOTAL		0 sf	105.25 sf	

The code states the following: **Section 30-402 Number. Each business establishment shall be permitted one wall sign per street frontage it faces...** In order for the Petitioner to install one wall sign on each proposed elevation, a variation is required. Furthermore, the code states the following: **Section 30-403 Dimensions. A wall sign to be installed on a wall with openings shall be no larger than 25% of the total signable area, or a maximum of 150 square feet, whichever is less.** As the Petitioner is proposing a 121.67 square foot wall sign on the south elevation where 60 square feet is allowed, and a 40.49 square foot wall sign on the east elevation where 0 square feet is allowed, variations are required.

Total Wall / Awning Signs Proposed (only visible from Dundee Road, west-bound):

Sign	Signable Area	Allowed by Code	Proposed SF	Meets Code
"medspring immediate care" (South Elevation)	240 sf	60 sf (25% of signable area)	121.67 sf (20' x 6'-1")	No for sf Yes for number
"medspring" (East Elevation)	138.65 sf	0 sf	40.49 sf (14'-1" x 34.5")	No for sf No for number
Awning Sign (South Elevation)	155.17 sf	31.03 sf (20% of signable area)	25 sf (120" x 30")	Yes, Existing Permit Approved
Awning Sign #1 (East Elevation)	145.67 sf	29.13 sf (20% of signable area)	25 sf (120" x 30")	Yes, Existing Permit Approved
Awning Sign #2 (East Elevation)	145.67 sf	29.13 sf (20% of signable area)	25 sf (120" x 30")	Yes, Existing Permit Approved
TOTAL		149.29 sf	328.16 sf	

Sign Variation Criteria

The Village Sign Code, Chapter 30, Section 30-901 sets out the criteria for granting a sign variation.

- a. That the particular difficulty or peculiar hardship is not self-created by the Petitioner.
- b. That the granting of said variation will not create a traffic hazard, a depreciation of nearby property values or otherwise be detrimental to the public health, safety, morals and welfare;
- c. That the variation will serve to relieve the Petitioner from a difficulty attributable to the location, topography, circumstances on nearby properties or other peculiar hardship, and will not merely serve to provide the Petitioner with a competitive advantage over similar businesses;

- d. *That the variation will not alter the essential character of the locality;*
- e. *That the Petitioner's business cannot reasonably function under the standards of this chapter.*

The petitioner has submitted a letter for the hardship criteria, see letter attached. The petitioner has responded to the variation by stating, in part, "based on the building orientation and the distance to the center's access... the variation will provide an opportunity to be seen by the public as opposed to being seen after they pass the building...." As previously mentioned, the Petitioner already has one awning installed on the south elevation and two awnings on the east elevation, all of which provide ample signage for the facility.

COMPARISON of WALL SIGNS in SURROUNDING AREA: Savers, which is located at 780 W. Dundee Road, sought a similar wall sign variation in 2011. The proposal included a variation to allow 2 wall signs for the site where only one wall sign was allowed. The petitioner had one wall sign on the south elevation that was approved through permit review and a second wall sign was proposed on the west elevation. Additionally, a code-compliant awning with signage was proposed on the south elevation. The Design Commission denied the request (3-0). In the surrounding area, on the southeast corner of Dundee Road and Ridge Avenue, First Midwest Bank has 2 code compliant wall signs. First Midwest Bank did receive a variation to allow a 3rd wall sign to face the parking lot. On the southwest corner of Dundee Road and Ridge Avenue, Portillo's has 2 code compliant wall signs, one facing Dundee Road and one facing Ridge Avenue. Portillo's did receive approval of a variation for a 3rd wall sign facing the parking lot on 3/20/06.

Staff recommends that Medspring install one code-compliant wall sign, either on the south elevation (60 square foot sign) or on the east elevation (34 square foot sign). Based on the existing landscaping along Dundee Road and on site, it appears that one code-compliant sign on the east elevation would provide more visibility than one code-compliant sign on the south elevation. Furthermore, the building is very close to the street with awnings that are both very vibrant and visible. Customers can easily see and find the building.

If the Design Commission approves a variation then it should be conditioned with no additional signage to be allowed, including awning and window signage.

RECOMMENDATION:

It is recommended that the Design Commission do the following, regarding the proposed sign variation for *Medspring Urgent Care*:

1. Approve one 34 square foot wall sign on the east elevation or one 60 square foot wall sign on the south elevation.
2. Deny the sign variation request for the additional 121.67 square foot wall sign on the south elevation.

This recommendation is subject to the plans dated and received 1/15/13, Design Commission recommendations and the following:

1. This review deals with architectural design only and should not be construed to be an approval of, or to have any other impact on, any other zoning and/or land use issues or decisions that stem from zoning, building, signage or any other reviews. In addition to the normal technical review, permit drawings will be reviewed for consistency with the Design Commission and any other Commission or Board approval conditions. It is the architect/homeowner/builder's responsibility to comply with the Design Commission approval and ensure that building permit plans comply with all zoning code, building permit and signage requirements.

February 6, 2013

Kate Lockerby, Planner
Planning and Community Development Department

Attachment

c: William C. Dixon, Village Manager; Charles Witherington-Perkins, Director of Planning and Community Development; James McCalister, Director of Building & Health Services; Val Gerstein, Building Services; John Loos, Building Services; Petitioner; DC File 13-006

APPROVED

MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
DESIGN COMMISSION MEETING
HELD AT THE ARLINGTON HEIGHTS MUNICIPAL BUILDING
33 S. ARLINGTON HEIGHTS RD.
MARCH 12, 2013

Chair Bombick called the meeting to order at 6:30 p.m.

Members Present: Alan Bombick, Chair
Ted Eckhardt
Jim Tinaglia
John Fitzgerald

Members Absent: None

Also Present: Robert Losselyoung, Tinaglia Architects for 1007 N. Wilshire Ln.
David Spaccarelli for Medspring Urgent Care
Matt Dabrowski, Staff Liaison

ITEM 2. SIGN VARIATION RE-REVIEW (continued from 2/26/13)**DC#13-006 – Medspring Urgent Care – 902 W. Dundee Rd.**

Commissioner Tinaglia returned to the meeting.

Mr. David Spaccarelli, Vice President of Operations for *Medspring*, was present on behalf of the project.

Chairman Bombick asked if there was any public comment and there was nobody present in the audience.

Mr. Dabrowski presented Staff comments. The sign variation request was brought before the Design Commission on February 12, 2013 and February 26, 2013, at which time the project was continued to the next meeting at the request of the petitioner in order to allow them to expand upon their written justification for the variation request.

The petitioner is seeking the following sign variations:

- To allow for 1 wall sign on the south elevation measuring 121.67 SF, where one wall sign measuring 60 SF is allowed.
- To allow 1 wall sign on the east elevation, where 0 wall signs are allowed.
- To allow a 40.49 SF wall sign on the east elevation, where 0 SF is allowed.

Mr. Dabrowski explained that since the original submittal, the petitioner provided Staff with an expanded justification letter that addressed the hardship criteria on Page 2 of the Staff report. As a result, Staff is now of the opinion that there is some justification to support a second wall sign on the east elevation, based on the back-up material submitted by the petitioner. Therefore, Staff is recommending approval of a 34 SF wall sign on the east elevation, which constitutes 25% of the signable area of the covered entry, and 6 SF less than what the petitioner is currently proposing.

With regards to hardship criteria response #6 from the petitioner, **Mr. Dabrowski** pointed out that signage is reviewed on a case-by-case basis. Per the sign code, signs are to be removed when a business has closed and any new business must comply with current sign code standards. Chapter 30, Section 30-101, states that the signable area is, "that portion of the building face designed for signage including but not limited to the cornice, transom, mansard, or storefront glass. The guiding principle in determining the signable area is the architecture of the building. The signable area must be continuous space, unbroken by setbacks or architectural details". Staff interpretation of the signable area is more of a distinct and prominent architectural feature of the building and not necessarily a brick wall; therefore, a 60 SF wall sign is allowed along the south elevation facing Dundee Road.

Mr. Dabrowski stated that Staff was recommending the following:

- Approve a code compliant wall sign along the south elevation that is 60 SF.
- Approve a second wall sign along the east elevation that is 34 SF.

Other options the commissioners may want to consider are as follows:

- Approve the petitioner's request
- Deny the variations altogether.

Mr. Spaccarelli gave a power point presentation of an overview of *Medspring* and the sign variations being requested.

Mr. Dabrowski referred to a rendering of the south elevation showing a 60 SF code compliant wall sign recommended by Staff, compared to a 121 SF wall sign being proposed by the petitioner. **Chairman Bombick** asked the petitioner to explain the justification for the 121 SF wall sign, which was twice the size allowed by code.

Mr. Spaccarelli referred to the site map and pointed out numerous large, deciduous trees located up against the front of the building next to the awnings, as well as along Dundee Road, which hinder visibility. He also explained that the front door of the building faced the parking lot and was difficult to see when traveling west on Dundee Road at 45 mph,

and not visible at all when traveling east. He said that a larger wall sign was vital to the success of the operation and a significant improvement for visibility in both directions. He also pointed out the data they collected on the volume at the urgent care center, which indicated that this Arlington Heights location was the lowest performing center. **Mr. Spaccarelli** added that they met with a Staff Planner, who is no longer with the Village, numerous times prior to signing a lease, and were told that the area of brick on the south elevation could be included as signable area, after which a lease was signed and the sign was fabricated.

Commissioner Tinaglia asked Staff how signable area on the south elevation was determined. **Mr. Dabrowski** replied that Staff looked at the area above the windows where the existing awning is located as the signable area. The petitioner is arguing that the large brick area adjacent to the windows could be considered the signable area. **Commissioner Tinaglia** was curious as to how the signable area could have possibly been previously determined by Staff. **Mr. Dabrowski** replied that the previous Planner could have indicated to the petitioner that the signable area could be calculated based on the brick wall. **Commissioner Tinaglia** said he always believed that signable area was based on wherever a petitioner chose to locate a wall sign, and he asked Staff if there was any previous precedent of this kind that could be used to help this petitioner. **Mr. Dabrowski** replied that the petitioner provided Staff with background information of when the building was built, which included an exhibit showing a wall sign on the brick area on the south elevation. There were wall signs approved for the previous tenants, Madison Café, and Ada's Famous Restaurant & Deli that were comparable in size to what the petitioner was proposing; however, the Planning Department was not involved in those approvals.

Chairman Bombick said that he was having trouble understanding how the signable area could be calculated based on the area above the windows, when the petitioner was proposing to locate the sign on the brick portion of the south elevation. He said that the sign code states that the signable area is based on the surface of where the sign is being put, not where the Village tells the petitioner to put the sign, and the petitioner can put the wall sign anywhere they choose. **Mr. Dabrowski** replied that Staff looked at the area of the elevation that they felt was the more prominent area to put the sign, which was above the windows. **Chairman Bombick** reiterated that it was the petitioner's choice to locate the sign wherever they want, and the signable area was then based on that location. He added that the commissioners have had this discussion many times over the years.

Commissioner Tinaglia asked if any of the commissioners disagreed with Chairman Bombick's comment. **Commissioner Eckhardt** said that he agreed and he referenced a project he did that was the same situation where the petitioner chose a specific brick panel area on the building for a wall sign, which then counted as the signable area in determining the size of the sign. He said that he supported the size of the wall sign being proposed (121 SF); however, he felt it came down to whether or not he supported a variation for the size of the sign when the petitioner is deserving of the sign without a variance.

Chairman Bombick said that the commissioners had this same discussion many years ago at the very first sign the commission ever reviewed, which was for the IHOP on Golf Road, and the signable area was based on the area of the elevation that the petitioner chose to locate the sign. **Commissioner Eckhardt** remembered the sign review for IHOP and he also recalled an issue regarding an indentation in the EFIS over the door and whether or not it was considered part of the signable area. **Commissioner Tinaglia** referenced a similar situation with signage for XSport Fitness on Dundee Road, and he asked Staff how to accomplish what Commissioner Eckhardt suggested. **Mr. Dabrowski** recommended the commissioners vote on the variation request and then make a comment for the record. **Chairman Bombick** did not understand why the commissioners would vote on a code compliant sign.

Mr. Dabrowski reiterated that Staff rendered an interpretation of the signable area and the commissioners should make a decision on whether or not the variations are appropriate, not the interpretation by Staff. **Chairman Bombick** again asked Staff for clarification that the signable area was based on the area above the windows, even though the petitioner chose to locate the sign on the brick portion of the elevation, and **Mr. Dabrowski** concurred. **Commissioner Eckhardt** felt that 'signable area' was a flaw in the sign code, which the commissioners have discussed many times before. **Chairman Bombick** again argued that signable area was where a petitioner chose to put a sign, not where the

Village felt the sign should be.

Commissioner Tinaglia said that it appeared as though all of the commissioners felt the same way about this matter and he felt the right thing to do was make a motion to approve the variation requests and then add comment, which the Village Board would see when the project moved on for final approval of the second wall sign.

Commissioner Fitzgerald wanted to discuss the second wall sign on the east elevation before a motion was made. He felt the building would look silly without a sign on the east elevation; the building was built for it. He agreed with everything that was being said, and he suggested adding landscaping along the wall to soften it and help the sign blend in better.

A MOTION WAS MADE BY COMMISSIONER TINAGLIA, SECONDED BY COMMISSIONER ECKHARDT, TO RECOMMEND APPROVAL TO THE VILLAGE BOARD OF TRUSTEES FOR THE SIGN VARIATION REQUESTS FOR *MEDSPRING URGENT CARE* LOCATED AT 902 W. DUNDEE ROAD. THIS RECOMMENDATION IS SUBJECT TO COMPLIANCE WITH THE PLANS AND ELEVATIONS RECEIVED 1/15/13, DESIGN COMMISSION RECOMMENDATIONS, COMPLIANCE WITH ALL APPLICABLE FEDERAL, STATE AND VILLAGE CODES, REGULATIONS AND POLICIES, THE ISSUANCE OF ALL REQUIRED PERMITS, AND THE FOLLOWING:

1. A VARIATION FROM CHAPTER 30, SECTION 30-403a (*DIMENSIONS*), TO ALLOW FOR ONE 121.67 SQUARE FOOT WALL SIGN ON THE SOUTH ELEVATION, WHERE ONE 60 SQUARE FOOT WALL SIGN IS ALLOWED;
2. A VARIATION FROM CHAPTER 30, SECTION 30-402 (*NUMBER*), TO ALLOW 1 WALL SIGN ON THE EAST ELEVATION, WHERE 0 WALL SIGNS ARE ALLOWED;
3. A VARIATION FROM CHAPTER 30, SECTION 30-403a, TO ALLOW A 40.49 SQUARE FOOT WALL SIGN ON THE EAST ELEVATION, WHERE 0 SQUARE FEET IS ALLOWED;
4. THIS REVIEW DEALS WITH ARCHITECTURAL DESIGN ONLY AND SHOULD NOT BE CONSTRUED TO BE AN APPROVAL OF, OR TO HAVE ANY OTHER IMPACT ON, ANY OTHER ZONING, SIGN CODE OR BUILDING OR ANY OTHER REVIEWS. IN ADDITION TO THE NORMAL TECHNICAL REVIEW, PERMIT DRAWINGS WILL BE REVIEWED FOR CONSISTENCY WITH THE DESIGN COMMISSION AND ANY OTHER COMMISSION OR BOARD APPROVAL CONDITIONS. IT IS THE ARCHITECT/HOMEOWNER/BUILDER'S RESPONSIBILITY TO COMPLY WITH THE DESIGN COMMISSION APPROVAL AND ENSURE THAT BUILDING PERMIT PLANS AND SIGN PERMIT PLANS COMPLY WITH ALL ZONING CODE, BUILDING CODE AND SIGN CODE REQUIREMENTS.

Commissioner Tinaglia said that additionally he wanted to recommend that 3-foot high landscaping be put along the base of the building below the sign along the length of the south elevation. He also wanted to encourage Staff to reconsider their interpretation of the signable area on the south elevation, as he believed all of the commissioners disagreed with the interpretation. **Commissioner Fitzgerald** agreed with everything said by Commissioner Tinaglia; however, he wanted the landscaping to be a requirement.

A MOTION WAS MADE BY COMMISSIONER TINAGLIA, SECONDED BY COMMISSIONER ECKHARDT, TO AMEND THE MOTION AND THE FOLLOWING REQUIREMENT:

5. THAT 3-FOOT HIGH LANDSCAPING IS ADDED ON THE SOUTH ELEVATION, THE LENGTH OF THE WALL, TO BE WORKED OUT WITH STAFF.

Commissioner Bombick commented about the entrance to the building. He felt it was unfortunate that the entrance stayed the way it is; he felt it should have been squared off or something because the business is a modern, hi-tech, futuristic operation and the entrance says 1983 all over it. He felt updating the entrance would help the business as much as any sign would. This was a recommendation and would not be in the motion. **Commissioner Tinaglia** added that the petitioner was being encouraged to somehow liven up the entrance; however, this was not a requirement.

**FITZGERALD, AYE; TINAGLIA, AYE; ECKHARDT, AYE; BOMBICK, AYE.
ALL WERE IN FAVOR. THE MOTION CARRIED.**

Chairman Bombick apologized to Staff that he was a bit agitated earlier, but when the commissioners receive memos that tell them they are being unfriendly to businesses and slowing down a process and a few other things, he did not understand why the commissioners should do something like this when its atypical and it is inconsistent with 80% of the other signs the commission have seen.

APPROVED

MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
DESIGN COMMISSION MEETING
HELD AT THE ARLINGTON HEIGHTS MUNICIPAL BUILDING
33 S. ARLINGTON HEIGHTS RD.
FEBRUARY 12, 2013

Chair Bombick called the meeting to order at 6:31 p.m.

Members Present: Alan Bombick, Chair
Ted Eckhardt
Jim Tinaglia
Linnea O'Neill

Members Absent: John Fitzgerald

Also Present: Gary Lira, Lira & Associates for 633 N. Ironwood Dr.
Paul Evans, Owner of 633 N. Ironwood Dr.
John Meinert, 634 N. Ironwood Dr. for 633 N. Ironwood Dr.
Janet Leet, Sub5 Performance Center
Rob Kirk, Group A Architecture for 414 N. Beverly Ln.
Andrij & Christine Neczwid, 418 N. Beverly for 414 N. Beverly Ln.
Matt Dabrowski, Staff Liaison

REVIEW OF MEETING MINUTES FROM JANUARY 22, 2013

A MOTION WAS MADE BY COMMISSIONER ECKHARDT, SECONDED BY COMMISSIONER TINAGLIA, TO APPROVE THE MEETING MINUTES OF JANUARY 22, 2013. ALL WERE IN FAVOR. THE MOTION CARRIED.

ITEM 4. SIGN VARIATION REVIEW

DC#13-006 – Medspring Urgent Care – 902 W. Dundee Rd.

Mr. Dabrowski stated that the petitioner contacted Staff and asked that the project be continued to the next meeting on 2/26/13.

A MOTION WAS MADE BY COMMISSIONER O'NEILL, SECONDED BY COMMISSIONER TINAGLIA, TO CONTINUE THE REVIEW OF THE SIGN VARIATION REQUEST FOR MEDSPRING URGENT CARE AT 902 W. DUNDEE ROAD (DC#13-006) TO THE NEXT DESIGN COMMISSION MEETING ON FEBRUARY 26, 2013, PER THE PETITIONER'S REQUEST.

**ECKHARDT, AYE; O'NEILL, AYE; TINAGLIA, AYE; BOMBICK, AYE.
ALL WERE IN FAVOR. THE MOTION CARRIED.**

February 26, 2013

Village of Arlington Heights
Dept. of Planning and Community Development
33 South Arlington Heights Road
Arlington Heights, Illinois 60005

Re: MedSpring Immediate Care Sign Variance

Dear Ms. Kate Lockerby and Mr. Matthew Dabrowski,

Thank you for taking the time to review our sign variance request for 902 W. Dundee Rd, Arlington Heights, 60004. After reviewing the below request and support documentation, it is our hope MedSpring can present the signage package to the Design Commission on March 12th, 2013 with your department's support.

In preparation to developing this letter; we had additional discussions with members of the Village of Arlington Heights (AH), have researched past tenant signage at our current address (three previous tenants) at the AH Building Department archives, received complete support from the owner of the Ridge Plaza center Brixmor, reviewed other tenant signage and variance requests in and around locations similar to MedSpring Immediate Care, and pulled actual patient volume data to illustrate the importance of good visibility and accessibility in providing a successful business.

The basis for our sign variance request is outlined in the five criteria, a-e (per AH Design Commission Application and Procedures Sign Variance Request) and our documentation supporting our interpretation of the code and past sign variance grants.

- a) "the particular difficulty or peculiar hardship is not self-created by the petitioner; and,"

The hardships outlined below are not self-created.

- i) Tree coverage around our location provides a nice landscape and neighborhood beautification, but dramatically impedes the view of our building and signage of passing cars on W. Dundee road due to the number of large trees and proximity to our building. Please see 10 "Site Map" slide of Design Commission Presentation illustrating the size, number, and proximity to our building.
- ii) The angle of our building and location of the front door hinders the ability for westbound traffic to see the front facade and door. The

eastbound traffic will not be able to see any of the front façade and door.

- iii) In addition to letter “ii)” above, insisting we choose between a sign over the front door or a sign on the W. Dundee road dramatically and directly impacts the likelihood of sustaining a business. This can be seen in reviewing actual patient volume data and “Walk by Drive By” (WBDB) survey data illustrated on the Design Commission Presentation slides 13 and 14, respectively.
- b) “the granting of the variation shall not create a traffic hazard, a depreciation of nearby property values or otherwise be detrimental to the public health, safety, morals and welfare; and”
 - i) Granting this variation will not create a traffic hazard, depreciate the nearby property, or otherwise be detrimental to public health, safety, morals and welfare.
- c) “the variation will serve to relieve the applicant from a difficulty attributable to the location, topography, circumstances on nearby properties or other peculiar hardship; and not merely serve to provide the applicant with a competitive advantage over similar businesses; and”
 - i) The variation we are requesting will relieve MedSpring of difficulty in the topography, angle of building, visibility of passing traffic and center traffic. The variation will not give MedSpring a competitive advantage, but will allow MedSpring to have signage equal to other businesses in and around the Ridge Plaza center.
- d) the variation will not alter the essential character of the locality; and
 - i) The variation will not alter the essential character of the locality.
- e) the applicant’s business cannot reasonably function under the standards of this Chapter.
 - i) MedSpring Immediate Care locations largest driver of success is the “Walk by Drive by” (WBDB) traffic. At our Arlington Heights location, this includes passing traffic on W. Dundee and walking traffic from the neighboring center businesses. Medspring currently is operating 13 centers in three cities. The Arlington Heights’ center is our poorest performing center compared to all the other MedSpring centers. Over the first two months of each center opening, the Arlington Heights WBDB traffic is 20% less than the trend line of other centers over the same period (“apples to apples” comparison). This data can be reviewed on Design Commission Presentation slide 13.
 - ii) Also, the overall patient volume for Arlington Heights center during the first two full months of operations is 47% below the average volume for all 13 centers over the same time period. This data can be reviewed on Design Commission Presentation slide 14.
 - iii) Over the past 5+ years medical care has shifted from “off the street” medical buildings to easy visible and accessible medical offices in convenient and professional retail space. Also, it is critical for a

patient to be able to see the medical center as an urgent medical need presents itself.

MedSpring is requesting a sign variance to "Section 30-402 Number" of the Arlington Heights Municipal Code. MedSpring is requesting a wall sign on two facades; the façade over the front door of the center (east elevation) and the façade on the street side (south elevation) where one sign is allowed.

The past three establishments at this location each had signs on the two facades of the building; one wall sign on the façade over the front door and one wall sign on the brick area of the street façade. The three establishments were Belden Deli, ADA's Restaurant and Deli, and Madison Café dba "Kappy's".

MedSpring also is requesting a sign variance to "Section 30-403 Number" of the Arlington Heights Municipal Code. The request is to calculate the "signable area" as the unbroken brick area of the street side façade. Using this "signable area" the current Municipal Code allows 131 square feet; MedSpring is within this size in the 121.6 square feet being proposed.

The original architect of the building indicated the "signable area" as the large brick area on the street façade (south elevation). Please see the enclosed architectural/construction drawings from the original architect received from Arlington Heights' building department archives (enclosed titled "Belden Deli Architect Drawings"). Also, the second establishment was ADA's. ADA's wall sign on the brick sign area on the street façade was 112.25 square feet based on the approved architectural drawings submitted to the Arlington Heights Building Department (enclosed titled "ARA's Architect Drawings"). Finally, "Kappy's" had a wall sign on the brick sign area on the street façade of 120 square feet based on existing location pictures and calculation of the 12' x 10' wall sign (see slide 11 of the Design Commission Presentation). None of the three aforementioned establishments applied for a sign variance.

In summary, MedSpring wants to be a good business for the Village of Arlington Heights and pull patients/visitors in from other surrounding neighborhoods. A key component of this is clean professional visible signage that better the community. We hope the department of planning and community will allow MedSpring to be on par with neighboring businesses with similar hardships and successful sign variations such as Portillo's (2x), First Midwest Bank, XSports, Verizon, and AT&T. For your convenience, I have enclosed each of the excerpts of the sign variations (each titled by "Name" Sign Variance).

If you have any questions, please don't hesitate to call or email me. 513-289-9006

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Spaccarelli', with a stylized, cursive flourish extending to the right.

David C. Spaccarelli
Vice President of Operations
Medspring Immediate Care



medspring.com

PO Box 162323
Austin, Texas 78716-2323

P: 512.402.6242

F: 512.532.0691

Village of Arlington Heights
Dept. of Planning and Community Development
33 South Arlington Heights Road
Arlington Heights, Illinois 60005

RE: Variation Request

SAMPLE MATERIAL LIST

Petitioner Name: Gregg Farrar, Construction Manager

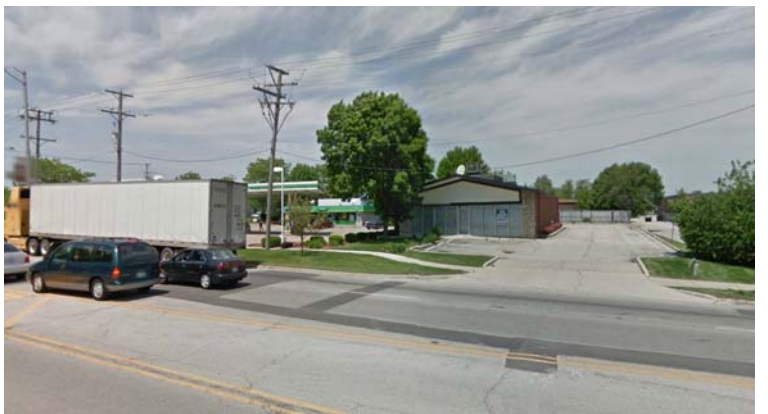
Date: January 11, 2013

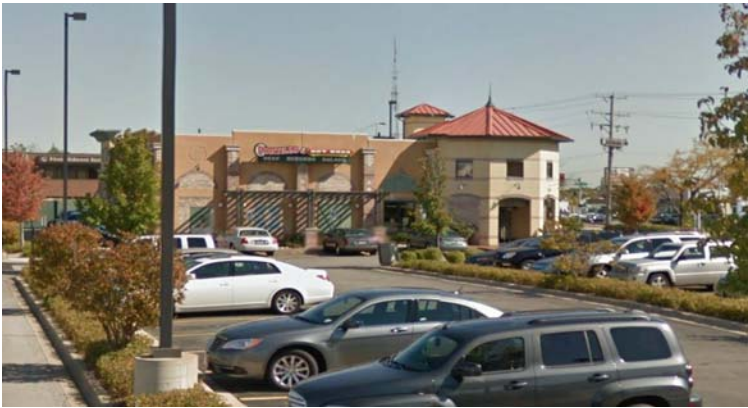
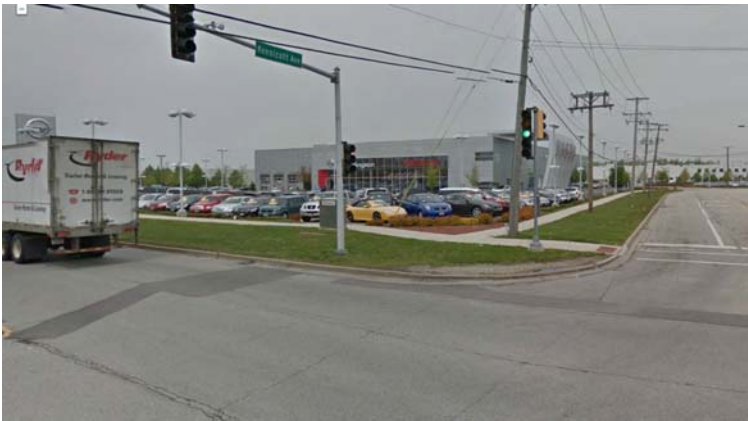
Project: Medspring Immediate Care

Location: 902 West Dundee
Ridge Plaza Shopping Center

Channel Letters

1. .040 Black Aluminum Returns
2. 1" Black Trim Cap
3. 3M 3630-136 Lime Green Translucent Vinyl
4. 3M 3630-57 Olympic Blue Translucent Vinyl
5. 3/16" #7328 White Acrylic
6. .050 Prefinished White Aluminum
7. 7" x 7" Extruded Aluminum Raceway
8. US Leds-Point 2 White
9. Advanced 60Watt, 12Volt Power Supplies







DESIGN COMMISSION PROJECT TIMELINE

Project Name: Medspring
DC Number: 13-006
Location: 902 W. Dundee Road
Requested Action: Sign Variation

	Date	# of Business Days
Preliminary Meeting	08/22/12	
Awaiting Petitioner Application	01/15/13	98
DC Application Submittal Date	01/15/13	
DC Meeting (continued)	02/12/13	20
DC Meeting (continued)	02/26/13	10
Petitioner's Comments	02/26/13	
DC Hearing	03/12/13	10
Village Board	04/15/13	24

Note:

Legal Notice, not less than 7 days nor more than 30 days notice.

At the request of the Petitioner, the Design Commission continued the public hearing on 02/12/13 and 02/26/13 in order to provide a more comprehensive response to the sign variation justification standards.

August 22, 2012, Preliminary Meeting-Petitioner had not negotiated a lease for the space.



Item: Manpasand Restaurant - 648 E. Golf Rd. - PC12-022

Department: Planning & Community Development

BACKGROUND

An amendment to Special Use Ordinance 02-001 to allow a 1,400 square foot expansion that includes a 1,108 square foot interior dining room and a capacity of 68 seats.

Repeal prior Special Use Ordinances 87-10 and 06-077.

A variation from Chapter 28, Section 6.12, Traffic Engineering, to waive the required traffic and parking study from a certified traffic engineer.

RECOMMENDATION

Commissioner Drost moved and Commissioner Green seconded:

A motion to recommend to the Village Board of Trustees approval of PC #12-022, an amendment to Special Use Ordinance 02-001 to allow a 1,400 square-foot expansion that includes a 1,108 square-foot interior dining room and a capacity of 68 sets; repeal prior Special Use Ordinances 87-10 and 06-077; and a variation from Chapter 28, Section 6.12, Traffic Engineering, to waive the required traffic and parking study from a certified traffic engineer.

This approval is contingent upon compliance with the recommendation of the Plan Commission and the following recommendations detailed in the Staff Development report dated March 7, 2013:

1. The total seating area shall not exceed 1,108 square feet and a total interior capacity of 68 seats.
2. The property owner shall install the required trash enclosures by September 30th, 2013 and landscape improvements by September 2014.
3. Prior to Village Board consideration, the Petitioner shall conduct an appropriate investigation of odor as well as potential technology that is available to ameliorate odor-related concerns.
4. The Petitioner shall comply with all Federal, State, and Village codes, regulations and policies.

Roll Call Vote: Commissioner Drost, Green, Dawson, Ennes, Jensen, LaBedz, Sigalos, and Acting Chairman Lorenzini voted in favor. Motion carried.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Amount of Bidder Recommended:

ATTACHMENTS:

Name:

Description:

-  Additional_Memos_Since_PC.pdf
-  Staff_Development_Committee_Report.doc
-  Aerial.pdf
-  PC_Minutes.pdf
-  Plat_of_Survey.pdf
-  Landscape_Plan.pdf
-  Floor_Plan.pdf
-  Parking_Study.pdf
-  PC_Timeline_Tracker.pdf

- Additional Memos Since PC
- Staff Development Report
- Aerial
- PC Minutes
- Plat of Survey
- Landscape Plan
- Floor Plans
- Parking Study
- PC Timeline

**ADDITIONAL MEMOS, EXHIBITS, ETC, SINCE THE PLAN COMMISSION
HEARING**

MEMORANDUM

TO: Charles Witherington-Perkins, Director of Planning and Community Development

FROM: Matthew S. Dabrowski, Development Planner

DATE: April 9, 2013

RE: PC #12-022; Manpasand Restaurant-Odor Issues

Background

On March 13, 2013, the Plan Commission by an 8-0 vote recommended approval of the proposed special use amendment to allow an expansion to the existing Manpasand Restaurant, located at 644 E. Golf Road. At the public hearing, both the Plan Commission and adjacent Mount Prospect residents to the east, expressed concern with objectionable odors emanating from the existing restaurant. In response to this concern, the Plan Commission included as part of the recommendation the following condition:

- **Condition #4: Prior to Village Board consideration, the Petitioner shall conduct an appropriate investigation of odor as well as potential technology that is available to ameliorate odor-related concerns.**

In response to the above mentioned condition the Health Department prepared a memo dated March 20th, which provides an overview on prior enforcement challenges and issues associated with odor complaints from Manpasand and other restaurants within the Village. In general, odor complaints are difficult to enforce given the subjectivity and burden of proof needed to demonstrate that a particular restaurant presented a viable odor nuisance.

The Petitioner and property owner (Affiliated Realty) also provided information within a letter dated March 28th, that describes the different types of odor mitigating systems that are available and the costs associated with their implementation. According to the Petitioner these systems are expensive to install, costly to maintain, and do not guarantee the elimination of odor. The Village's Health Department reviewed the Petitioner's analysis and concurs with their findings as noted in a supplemental memo dated April 5th.

**PETITIONER'S RESPONSE TO ODOR CONCERNS RAISED AT THE PLAN
COMMISSION HEARING**

Code: 110

March 28, 2013

Mr. Matt Dabrowski
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, IL 60005

Re: Srinivas Nelavelli
Manpasand Restaurant
644 E. Golf Road
Arlington Heights, IL 60005

Dear Matt:

Pursuant to the Plan Commission's March 13, 2013 request, we have investigated the feasibility of installing an exhaust odor filtration system.

To ameliorate exhaust and odor problems, in 2011 Manpasand installed a state of the art CAPTIVEAIRE Canopy Hood and Make-Up Air Fan at a cost in excess of \$25,000. A description of the system, including specifications and pictures showing grease extraction stainless steel baffle filters, is attached as Exhibit A.

Mr. Nellivelli contacted CAPTIVEAIRE to propose an odor filtration system. CAPTIVEAIRE recommended their Pollution Control Unit, PCU Series, at a cost of \$46,030.17, exclusive of installation estimated at an additional \$25,000.00. A description of the system, including specifications and the quote is attached as Exhibit B.

To cross check the CAPTIVEAIRE quote, we contacted numerous outside manufacturers of exhaust odor filtration systems. Although none gave us specific quotes because we didn't get into specifics of the size of the existing system, air flow, make-up air requirements, etc., we were consistently told to anticipate costs of \$50,000-\$75,000. These are all large rooftop units (See Exhibit C attached, as an example) and the quoted costs do not include costs of roof support or screening.

Mr. Matt Dabrowski
Village of Arlington Heights
March 28, 2013
Page 2

There is also no guaranty that any system, regardless of cost, will be totally effective. In connection with another 2007 application, the Village already has an Inspection Report dated June 7, 2007 prepared by CAD Solutions Group and addressed to Ms. Teresa Roca, Environmental Health Officer (copy of the relevant page is attached as Exhibit D). The section on odors is still relevant. It concludes:

1. Since the concept of odor is a personal item, the perception of odor and what is acceptable is up to each individual.
2. While methods of dealing with odor are available, they remain expensive and elusive as to what will work properly. Most systems are expensive to purchase and install. Costly maintenance in the form of replacement filters and media often lead to abandonment of these systems for the sake of eliminating cost to the restaurant operator/facility.

Arlington Heights is a great community. A community, by its definition, is an interacting population of various kinds of individuals in a common location. That interaction includes the sounds of neighbors, the traffic on Golf Road and the smells of restaurants, whether it's McDonald's, fried chicken, pizza, Thai or Indian. To impose this type of expense on all Arlington Heights restaurant operators who emit any type of odor will severely hurt local restaurants causing many to close or move to neighboring communities.

Money is a problem. Mr. Nelavelli has limited resources and has received numerous offers outside the Village from landlords who have vacant restaurant spaces and who are offering enticing deals.

Our owners also have limited resources and have already committed to spend large sums with little anticipated benefit. Although we have not yet gone to bid, we anticipate the cost of the corrals, parking islands and landscaping to be in the \$40,000-\$50,000 range. We believe that cost will increase substantially as we are contemplating redoing the entire parking lot in connection with the new parking islands. We anticipate the cost of moving Chung Moo Quan to the #660 unit to be \$5,000-\$10,000. We are also taking on the responsibility to comply with many of the items set forth in the 1st Round Department Review Comments. Finally, we are absorbing a fair share of the improvement costs through a very low rental on the additional space. All of these costs are on top of almost \$300,000 the owners spent to improve the property last year (over 3 years' cash flow) to install an entire new roof and perform masonry work.

Mr. Matt Dabrowski
Village of Arlington Heights
March 28, 2013
Page 3

So what is the owner's benefit? Mr. Nelavelli is currently paying \$1,640.00 per month plus NNN charges on his existing space. If this passes, he will pay \$1,885.00 per month fixed for 5 years plus NNN charges. In effect, he will be getting 1,400 additional square feet for \$2.10 per square foot for 5 years, an additional \$14,700 in total to the landlord over 5 years. Clearly, the landlord is not doing this transaction for any material upside benefit. However, keeping Manpasand in the Village and the shopping center will increase traffic flow for the other tenants and defray the NNN charges that the landlord would have to pay if either or both units were vacant. That's about the extent of landlord's benefit. It has been a very difficult market for a number of years and, like other property owners, the landlord is doing low rent deals to just keep units occupied.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Mark Kipnis".

Mark Kipnis
Vice President

MK/me

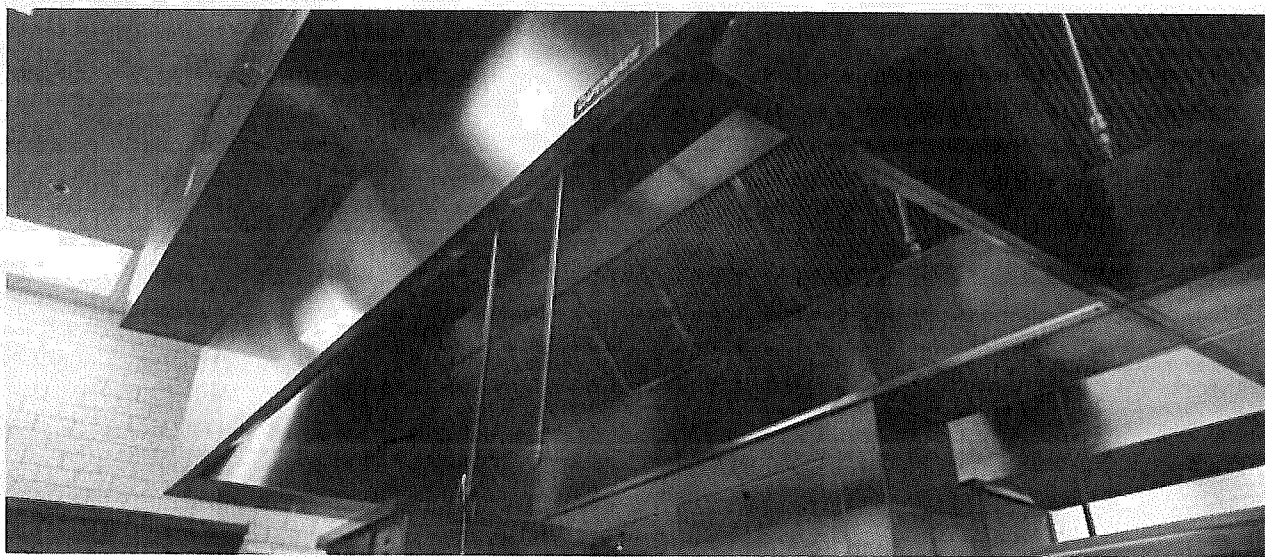
EXHIBIT A



The ND-2 Series is a Type I, Wall Canopy Hood for use over 450°F, 600°F and 700°F cooking surface temperatures. The aerodynamic design includes a mechanical baffle and performance enhancing lip for exceptional capture and containment.

Fully Integrated Package

CaptiveAire sells this hood as a stand-alone appliance to be integrated into a kitchen ventilation application, or provided as part of a FULLY INTEGRATED PACKAGE designed by CaptiveAire and pre-engineered for optimum performance. The package consists of the hood, an integral utility cabinet, factory pre-wired electrical controls, and a listed fire suppression system. Other options include a listed exhaust fan, a listed make-up air unit and listed, factory-built ductwork.



Advantages

- **Exhaust Flow Rates:** Superior exhaust flow rates. A 4' Hood can operate at 150 CFM/ft or 600 total CFM. Available in single or back-to-back configurations.
- **ETL Listed:** ETL Listed for use over 450°F, 600°F and 700°F cooking surface temperatures, which provides flexibility in designing kitchen ventilation systems. ETL Listed to US and Canadian safety standards, ETL Sanitation Listed and built in accordance with NFPA 96.
- **Capture and Containment:** Insulated, double-wall rigid front has aerodynamic design that reduces radiant heat into kitchen, prevents condensation and provides exceptional capture and containment of cooking vapors. This is accomplished with the signature ND-2 "mechanical baffle" on the front of the hood's capture area and the "C-shaped" design of the hood's capture area. Mechanical baffle provides a built-in wiring chase for optimal positioning of electrical controls and outlets on the front face of the hood without penetrating capture area or requiring external chase way.
- **Convenient Design:** Factory pre-wired lighting to illuminate the cooking surface is accessible from the bottom of the hood. Fitted with UL Listed, pre-wired, incandescent light fixtures and tempered glass globes to hold up to a standard 100 watt bulb. Pre-punched hanging angles on each end of hood and additional set provided for hoods longer than 12'.

EXHIBIT A

- **Construction:** Polished stainless steel on the interior and exterior of the front enhance aesthetics. Fully welded and polished front corners. Fabricated from Type 430 stainless steel with option of Type 304 available.
- **Channels:** Hood comes standard with structural channels on top and wrapper channels on the bottom.
- **Grease Extraction:** All hoods come standard with stainless steel baffle filters and a deep grease trough which allows for easy cleaning. Captrate Combo® and Captrate Solo® filters are optional. Grease drain system with removable 1/2 pint cup for easy cleaning. Standard filter stops eliminate gaps between filters.
- **Reduced Lead Times and Shipping Costs:** Produced on a high volume assembly line at one of five manufacturing facilities to reduce lead times and shipping costs.
- **Clearance to Combustibles:** Standard built in 3" rear standoff to meet NFPA 96 requirements, when installed in a wall application.
- **Controls:** Hoods can be equipped with modular utility cabinets and end standoffs. Optional listed light and fan control switches flush mounted and pre-wired through electrical chase way.
- **Optional Make-Up Air:** Up to 80% make-up air can be supplied through optional front and/or side plenums (ND-2 Series with PSP or AC-PSP Accessory).
- **Reduced Weight:** Rigid single wall end panels reduce weight.

Performance

AVG. COOKING SURFACE TEMP. (°F)	CONFIGURATION	MIN. EXHAUST CFM / FT.
450°F - Ovens, Steamers, Kettles, Open-Burner Ranges, Griddles, Fryers	Single Wall Hood 2 Wall Hoods Back-to-Back	150 300
600°F - Gas Charbroilers, Electric Charbroilers, Woks	Single Wall Hood 2 Wall Hoods Back-to-Back	200 400
700°F - Mesquite Grills, Charcoal Charbroilers, Wood Burning Appliances	Single Wall Hood 2 Wall Hoods Back-to-Back	250 500

Recommended Duct Sizing: Exhaust - Based on 1500 FPM

Features

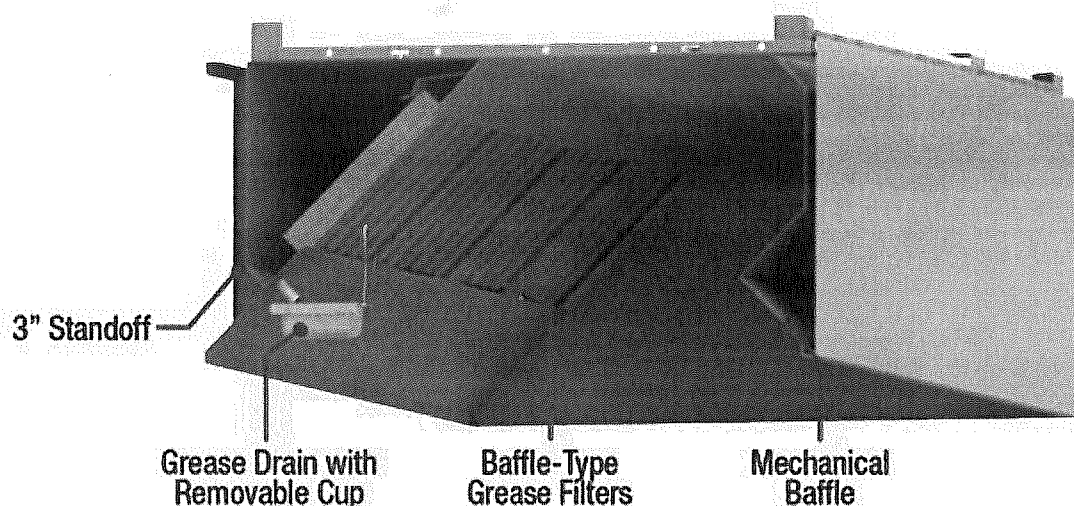


EXHIBIT A

Options

Utility Cabinet: Listed for integral side mount and fabricated of same material as hood. Cabinet can house listed fire suppression system and listed, pre-wired electrical controls.

Front Perforated Supply Plenum: Provides low velocity make-up air for the kitchen and is discharged in front of the hood. Perforated diffuser plates allow for even air distribution and supply riser includes a volume damper for easy balancing. Side Perforated Supply Plenums can be added to optimize the air flow if necessary.

Rear Make-Up Air Plenum: Provides make-up air for the kitchen and is discharged below cooking equipment. Provides required clearance from limited combustibles per NFPA 96 Standards.

Enclosure Panels: Constructed of stainless steel. Sized to extend from hood top to ceiling, enclosing pipe and hanging parts.

End Panels: Should be used to maximize hood performance and eliminate the effects of cross drafts in kitchen. Units constructed of stainless steel and sized according to hood width and cooking equipment. Exposed edges hemmed for safety and rigidity.

Roof Top Package: Combination ETL Listed exhaust/supply air unit with factory prewired and mounted motors, trunkline and curb vented on exhaust side.

Separate Exhaust and/or Make-Up Air Fans: ETL Listed single exhaust fans and supply-air fans and curbs available.

Fire Suppression System: UL 300 fire suppression system.

Lighting: Recessed Incandescent, Recessed Fluorescent, Compact Fluorescent, LED, Recessed LED, Halogen

Certifications

The ND-2 Model has been certified by ITS. This certification mark indicates that the product has been tested to and has met the minimum requirements of a widely recognized (consensus) U.S. and Canadian products safety standard, that the manufacturing site has been audited, and that the applicant has agreed to a program of periodic factory follow-up inspections to verify continued performance.

Models ND-2 are ETL Listed under file number 3054804-001 and complies with UL710, ULC710 and ULC-S646 Standards.



Intertek

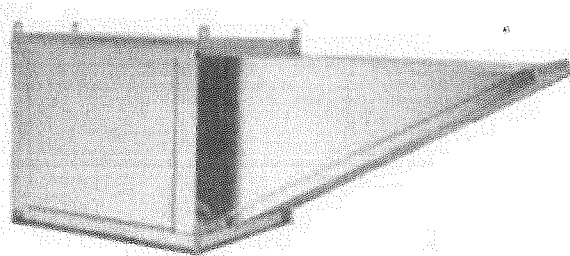


EXHIBIT A



A SERIES

MODULAR ROOFTOP FILTERED MAKE-UP AIR FANS



- ❑ Air Volume: 2 - 22000 cfm
- ❑ Maximum SP: 4" wg. @ standard air density

The Air Handler Unit is the heart of the modular fan system. It is designed to deliver fresh outside make up air for installations requiring frequent air changes. Units are designed for indoor or outdoor applications, and are available in vertical or horizontal discharge configurations.

Packages are available in sizes up to 22,000 CFM, and external static pressures up to 4" W.G. Units have large doors on both sides to provide ample access to all internal components. Standard features include vibration isolation, high efficiency motors, and adjustable drive sheaves (belt drive units only). Units consist of a galvanized enclosure with a blower and motor. Belt drive units also include pulleys and belt(s). The blower module has a standard horizontal inlet designed to accommodate an outside air inlet hood with a standard 2" filters and screen.

To satisfy a variety of installation and climatic requirements, packages are available in a number of configurations. Possible configurations include the addition of either a v-bank or an evaporative cooler intake module and a direct fired or indirect fired heating module. All modules bolt together to form a rigid common base structure that mount onto a single curb structure or can be hung for indoor applications.

Combination packages that include both exhaust and supply fans mounted on a single roof curb are also available, please contact your sales representative for more information.

FEATURES & BENEFITS

- ❑ Vibration isolation.
- ❑ High efficiency motors.
- ❑ Compact weatherproof design.
- ❑ Adjustable drive sheaves. (belt drive units only)
- ❑ Horizontal or down discharge.
- ❑ 2" washable filters.
- ❑ Inlet screen.
- ❑ G90 galvanized steel.
- ❑ Easy accessibility to all components for inspection, maintenance and cleaning.
- ❑ Disconnect switch.
- ❑ Lifting points.
- ❑ Speed control standard on direct drive units.

EXHIBIT A

OPTIONS

- ☐ Gravity intake damper.
- ☐ Motorized intake damper.
- ☐ Roof Curbs.
- ☐ Wall Mount Kit.
- ☐ Mixing Box with Damper Control.
- ☐ DX Cooling Coils.
- ☐ Hot Water/Steam Coils.
- ☐ Indoor Hanging Cradle.
- ☐ Insulated Housing.
- ☐ Evaporative Cooler Intake.
- ☐ VAV Packages.
- ☐ Extra Set of V-Belts. (belt drive units only)

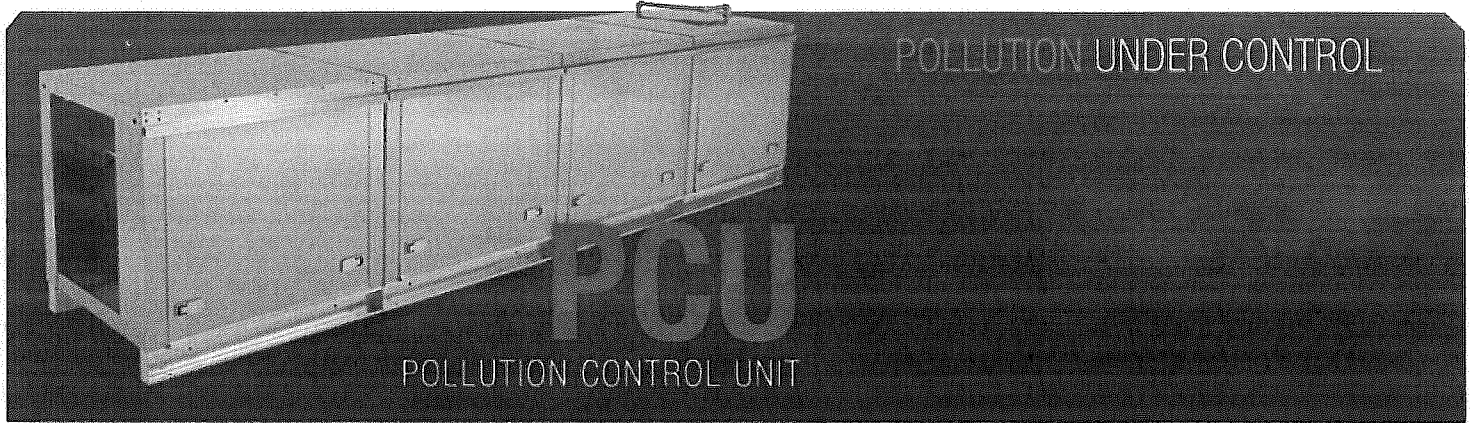
CERTIFICATIONS

The A Series Model has been certified by ITS. This certification mark indicates that the product has been tested to and has met the minimum requirements of a widely recognized (consensus) U.S. products safety standard, that the manufacturing site has been audited, and that the applicant has agreed to a program of periodic factory follow-up inspections to verify continued performance.



Model A Series is ETL Listed under file number J20029811-001 and complies with UL705 and CSA C22.2, No. 113 Standards.

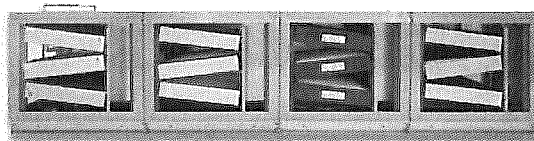
EXHIBIT B



Sustainable By Design

The CaptiveAire Pollution Control Unit, PCU Series, is designed specifically for the removal of smoke and grease particles from the air stream of commercial kitchen exhaust systems and to eliminate or reduce odor to an acceptable level if equipped with the optional odor control section. The PCU is designed for use with a CaptiveAire high efficiency self-cleaning or baffle ventilator but may be used with other high efficiency exhaust hoods.

PCU (Inside View)



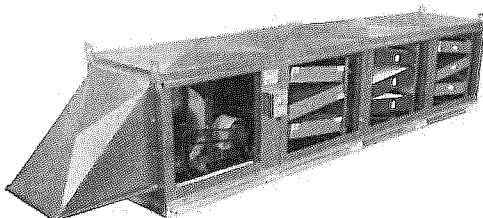
Features

- Constructed specifically to meet kitchen exhaust duct standards
- Optional Odor Removal Module
- Suitable for indoor or outdoor installation
- Unit may be shipped in one piece or in sections to facilitate entry and installation
- Optional exhaust fan
- Optional Advanced Filter Monitoring System
- Optional CORE Protection Fire System

Benefits

- Pre-engineered for the most efficient and cost-effective systems
- Listed by ETL Testing Laboratories, assuring acceptance by local building officials
- One year parts warranty

PCU with optional exhaust fan



Fan Features & Benefits

- TEFC, Class H insulation, washdown duty motors
- Heavy duty construction, durable and weather resistant
- Non-overloading backward inclined wheels
- Fully Adjustable motor mounting base
- Quick release latches allow for easy access to motor

Fan Options

- Opposite Side Controls
- Roof Equipment Rails
- Side Discharge Outdoor Screen

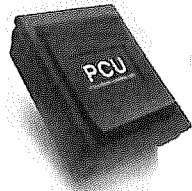
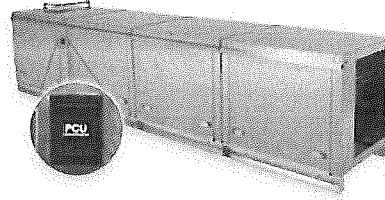
Fan Resources

EXHIBIT B

- compartment
 - Variable pitch motor pulley allows for field adjustment and system balancing
 - High efficiency combined with low tip speeds results in quiet operation
 - Standard emergency disconnect switch
- Motor Information »
 - Performance Data »
 - Submittal Drawings »
 - Written Specs »

Advanced Filter Monitoring System

The Pollution Control Unit (PCU) with Advanced Filter Monitoring option offers an automated assessment of the unit to ensure proper operation.



HMI - human machine interface

1	58%	Clog
2	18%	Clog
3	25%	Clog
4	18%	Clog
5	18%	Clog

Screen showing Filter Saturation

1	00.200"
2	00.320"
3	00.320"
4	00.320"
5	00.320"

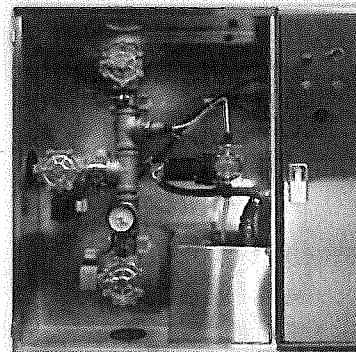
Screen showing Pressure Drop across Modules

Advanced Filter Monitoring Benefits

- **Sustainability** – Extends life of various filters, address specific filters which need replacement based on monitoring
- **Ease of Installation and Startup** – automatic calibration of the system via HMI
- **Maintenance** – Provides advanced notice, pinpoints specific faults to address
- **Reliability** – Ensures proper operation of the PCU

PCU - Fire Suppression Systems

The CORE Protection Fire System is an automatic, pre-engineered fire suppression system. The CORE protection System is designed to provide primary coverage for Pollution control equipment including ducts and filters.



PCU CORE Control Panel

Application

The system is ideally suited for use in restaurants, hospitals, nursing homes, hotels, schools, airports, and other similar facilities.

The PCU CORE control panel is limited to interior applications only. The system must be designed and installed within the guidelines of the Listed Design, Installation, Recharge, and Maintenance Manual.

Features

- Electric Fire Detection with Battery Backup System
- Electric Remote Pull Station
- Factory Installed in Utility Cabinet

Benefits

- System Reliability
- Microprocessor Based Control to ensure Reliable Operation
- Easy Installation and Service
- Fire Suppression sprays until risk of fire is eliminated

Component Descriptions

Overview of all the pieces and parts that make up the CORE Fire Protection System.

CORE Circuit Board

The CORE Fire System printed circuit board is a microprocessor based control that provides all the necessary monitoring, timing and supervision functions required for the reliable operation of the CORE Protection Fire System. If a fault is detected anywhere in the CORE system, the audible alarm will periodically sound and the "Fire System Activated" light will flash a fault code to indicate the specific fault detected.

Electric System with Battery Backup

The detection and pull station for CORE comprise an electric circuit that is connected to a battery backup system. In the event of a power outage, the power to all gas and electric appliances must be disrupted through the use of electric gas valves or shunt trip breakers. The battery powers the detection and pull station circuits, as well as monitoring those devices.

Supervised Loop

The supervised loop is a class A fire loop, it is the means by which fire sensors and pull stations are connected to the CORE system. It incorporates both redundancy and fault detection.

CORE Control Cabinet

The CORE Control Cabinet contains most of the necessary components for the fire system to function. The control cabinet holds the manifold, surfactant tank and pump, CORE control board, power supply and battery backup.



EXHIBIT B



Monday, March 18, 2013

Quote #: 1741580

Mansapand Indian Rest - PCU

To:

Srinivas Nelavelli
Mansapand Indian Restaurant
P: 847-452-5122
E: nelavellis@gmail.com

From:

Wally Murtaugh
CaptiveAir Systems
203 E. Illinois Ave
St. Charles, IL 60174
Phone: (630) 377-2611
Fax: (630) 377-2644
reg55@captiveaire.com

Ship-To:

CaptiveAir Systems proposes to furnish the following equipment. Production of listed items will commence upon receipt of an approved proposal, a purchase order, an approved submittal, and approved credit.

EQUIPMENT

Fire System #1 - FS-1(PCU-1) *FINAL HOOK UP, TESTS and PERMITS INCLUDED*

ANSUL-3.0/3.0 Ansul 6 gallon Wall Mounted Fire System (includes pre-piped hood(s) and detection). x1
Includes piping for PCU #1.

Fire System #1 Total Price: \$4,600.00

Fan #1 KB18 - Exhaust Fan/PCU (This unit used if one PCU is provided)

KB18 PCU Exhaust Fan with 18 Inch Wheel. UL762 Listed. Size 3. x1
Exhaust Fan handles 3500 CFM @ -1.250" wc ESP, Fan runs at 1522 RPM.
Exhaust Motor: 3.000 HP, 3 Phase 208 V, 60Hz, 8.4 FLA, TEFC, High Temp
Washdown. Airflow switch setpoint = 2.43".

- Kitchen Blower Discharge Screen. Fits Kitchen Blower Units 18 to 25. x1
Made From Stainless Steel

- PCU-PF-HE-OC-OC-REFS-3 - Pollution Control Unit With Ansul R102 Fire x1
System piping and detection Installed. Includes Steel Pre Filter Module, High
Efficiency MERV 14 Filter Module, and Dual Odor Control Modules Prepiped
with 14 1W nozzles and 2 2W nozzles for downstream protection. 18 Total
flow points. Electric Fire Detector and Nozzles are included. Includes pricing
for selected filters.

- Captrate SOLO UL1046 Filter. 25" Tall x 20" Wide x 2" Thick. For x8

PREFILTER stage of PCU module. Used in Size 3 PCU. Does not include filter hook. Must use 2" Filter Track. AFM Code: PF SOLO

- Merv 14 High Temp Filter. 20 x 25 x 4. For HIGH EFFICIENCY stage of PCU module. AFM Code: HE HT	x8	
- Odor Control Filter. 20 x 25 x 4. For ODOR CONTROL stage of PCU module. Carbon / Potassium Permanganate Blend. AFM Code: OC 50/50L	x8	
- Odor Control Filter. 20 x 25 x 4. For ODOR CONTROL stage of PCU module. Carbon / Potassium Permanganate Blend. AFM Code: OC 50/50L	x8	
- PCUFMM with HMI screen, back plate with label, airlines/quick connects/air probes, conduit/fittings	x1	
- INTAKE PLATE FOR SIZE 3 PCU WITH 28 1/4" X 33" HOLE FOR DUCT CONNECTIONS FOR USE WITH CUSTOM DUCT FITMENT OR FIELD FITMENT	x1	
- Cabinet for the Pollution Control Unit. For use with Ansul R-102 systems and mounted on top of unit. Includes heaters and cooling fans.	x1	
- Rail RAIL-35" x 6" x 20"H On Fan # 1 Flat Curb	x1	
- Rail RAIL-35" x 6" x 20"H On Fan # 1	x1	
- Rail RAIL-35" x 6" x 20"H On Fan # 1	x1	
- Rail RAIL-35" x 6" x 20"H On Fan # 1	x1	
Fan Total Price:		\$25,676.51

CSF1616 FILTER - 16" tall x 16" wide Stainless Steel Captrate Solo filter with hook, ETL Listed. Particulate capture efficiency: 93% efficient at 9 microns, 72% efficient at 5 microns	x3	
Item Total Price:		\$382.74

CSF1620 FILTER - 16" tall x 20" wide Stainless Steel Captrate Solo filter with hook, ETL Listed. Particulate capture efficiency: 93% efficient at 9 microns, 72% efficient at 5 microns	x6	
Item Total Price:		\$816.47

Factory Services

Service Design Verification for Exhaust Fan	x1	
Service Design Verification for Pollution Control Unit with Advanced Airflow Filter Monitoring	x1	
Service Design Verification Mileage Charge: (54 - 30 free miles) x 2 = 48 total miles	x1	
Factory Services Total Price:		\$386.19

Optional Items**Fire System #2/3 *FINAL HOOK UP, TESTS and PERMITS INCLUDED* (OPTIONAL - NOT INCLUDED IN QUOTE TOTAL, PLEASE ADD IF DESIRED)**

ANSUL-3.0/3.0 Ansul 6 gallon Wall Mounted Fire System (includes pre-piped hood(s) and detection). X2
Includes piping for PCU #2. *FINAL HOOK UP, TESTS and PERMITS NOT INCLUDED*

**Fire System #2 & 3 *FINAL HOOK UP, TESTS and PERMITS NOT INCLUDED* Total Price \$9200.00
(OPTIONAL - NOT INCLUDED IN QUOTE TOTAL):**

Fan #2 KB14 - Exhaust Fan/PCU 2 & 3

KB14 PCU Exhaust Fan with 14 Inch Wheel. UL762 Listed. Size 2. X2
Exhaust Fan handles 1750 CFM @ -1.000" wc ESP. Fan runs at 1411 RPM.
Exhaust Motor: 1.000 HP, 3 Phase 208 V, 60Hz, 3.4 FLA, TEFC, High Temp
Washdown. Airflow switch setpoint = 0.91".

- Kitchen Blower Discharge Screen. Fits Kitchen Blower Units 10 and 14. x1 ea
Made From Stainless Steel

- PCU-PF-HE-OC-OC-REFS-2 - Pollution Control Unit With Ansul R102 Fire x1 ea
System piping and detection Installed. Includes Steel Pre Filter Module,
High Efficiency MERV 14 Filter Module, and Dual Odor Control Modules
Prepiped with 14 1W nozzles and 2 2W nozzles for downstream protection. 18
Total flow points. Electric Fire Detector and Nozzles are included. Includes
pricing for selected filters.

- Captrate SOLO UL1046 Filter. 20" Tall x 16" Wide x 2" Thick. For x8 ea
PREFILTER stage of PCU module. Used in Size 2 and 4 PCU. Does not
include filter hook. Must use 2" Filter Track. AFM Code: PF SOLO

- Merv 14 High Temp Filter. 16 x 20 x 4. For HIGH EFFICIENCY stage of x8 ea
PCU module. AFM Code: HE HT

- Odor Control Filter. 16 x 20 x 4. For ODOR CONTROL stage of PCU x8 ea
module. Carbon / Potassium Permanganate Blend. AFM Code: OC 50/50L

- Odor Control Filter. 16 x 20 x 4. For ODOR CONTROL stage of PCU x8 ea
module. Carbon / Potassium Permanganate Blend. AFM Code: OC 50/50L

- PCUFMM with HMI screen, back plate with label, airlines/ quick connects/ x1 ea
air probes, conduit/ fittings

- INTAKE PLATE FOR SIZE 2 PCU WITH 25 3/4" X 28" HOLE FOR DUCT x1 ea
CONNECTIONS FOR USE WITH CUSTOM DUCT FITMENT OR FIELD
FITMENT

- Cabinet for the Pollution Control Unit. For use with Ansul R-102 systems x1 ea
and mounted on top of unit. Includes heaters and cooling fans.

- Rail RAIL-31" x 6" x 20"H On Fan # 2 Flat Curb x1 ea

- Rail RAIL-31" x 6" x 20"H On Fan # 2 x1 ea

- Rail RAIL-31" x 6" x 20"H On Fan # 2 x1 ea

- Rail RAIL-31" x 6" x 20"H On Fan # 2 x1 ea

**Fan #2 KB14/PCU 2 & 3 - Exhaust Fan Total Price (OPTIONAL - NOT INCLUDED IN QUOTE \$46,030.17
TOTAL):**

EXHIBIT B

INSTALLATION BY OTHERS

By Others: Installation, ductwork, patching, all electrical field wiring, start-up & balance, gas or electric shutdown for fire system hook-up, **fire system hook-up, fire system chemical agent, NO2 cartridge, field piping, detection and pull station line(s), tests and permits.**

Note: Customer is responsible for additional labor charges as a result of cooking equipment layout changes after the release of the order, union labor or prevailing wage charges, or additional trips by fire system distributor caused by jobsite delays, permits, fees or test required by local authority. Submittal will specify applicable testing and approval agencies. **The fire suppression system final hook up is not included on this quote. The final hook up usually consists of, but is not limited to, the chemical agent, NO2 cartridge, field piping/re-piping, detection and pull station line(s), tests, and permits.** Hook up for the fire system must be performed by an Authorized Distributor. If not installed by an Authorized Distributor, then the warranty on this product will be voided.

CaptiveAire Systems requirement for all field hook ups: All fire system detection conduit must be half inch EMT. All conduit fittings must be compression type and fully tightened. All conduit ends must be reamed and deburred and blown clear of debris prior to assembly. All conduit must be fully and robustly supported to avoid accidental fire system discharge.

CaptiveAire Systems product must be installed in accordance with installation instructions provided with equipment or available on our web site at www.captiveaire.com.

Ductwork must be designed and installed in accordance with AMCA and ASHRAE standards as presented in CaptiveAire Systems "Guide to Designing Air Flow Systems", available at:
<http://www.captiveaire.com/MANUALS/AIRSYSTEMDESIGN/DESIGNAIRSYSTEMS.HTM>

SHIPPING

Freight includes one shipment only, delivered to the job site address listed on this proposal. Customer is responsible for freight charges on any items shipped early. This is an estimated freight charge and is subject to change based on current freight costs when the job is released for production.

APPROVAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to perform the work specified. Receipt of the CaptiveAire Systems Terms & Conditions are hereby acknowledged (Form TC101), and by signature hereto, we agree to said Terms & Conditions. Payment will be made in accordance with authorized agreement. Please note, proposal may be withdrawn by CaptiveAire Systems if not accepted within 30 days.

Authorized Signature

Date

Signature

Date

We accept MasterCard®, VISA® and American Express® cards for immediate credit approval and expedited order processing.



TERMS & CONDITIONS

Acceptance: This proposal is submitted for acceptance within 30 days from the date of proposal. Prices are firm after acceptance provided the Buyer releases the order for production within 90 days of placement-see paragraph "prices." Typographical and clerical errors in quotations, orders and acknowledgments are subject to correction.

Terms of Payment: Net thirty (30) days from date of our invoice, unless specified to the contrary and subject to the approval of the Company. A Service Charge of 1 ½ % per month may be invoked and applied after the 30 day period until payment is received. Invoicing will be rendered when shipment has been made, unless otherwise indicated in quotation. The stated price is subject to any state, federal or local government regulatory ordinances or statutes governing interest rates and shall be construed and interpreted to allow the highest rate applicable and not more. In the event of a conflict between this rate and other law, the law shall prevail. In the event CaptiveAire Systems employs an attorney to enforce its rights and remedies under this agreement and/or to collect funds owing pursuant to this agreement, buyer agrees to pay a reasonable attorney's fee for CaptiveAire Systems attorney, plus all other reasonable expenses incurred by CaptiveAire Systems in enforcing its rights under this agreement.

Taxes: Unless specifically stated, we include no taxes of any kind in the sale price. Any taxes, if applicable and imposed by any present or future local, state or federal agency for any reason must be paid by the Buyer.

Shipments: All shipments are f.o.b. Factory or, if shipped from another location, f.o.b., point of shipment with charges either allowed, added to invoice, or collect as noted.

Claims: The responsibility of the company ceases upon delivery of material in good order to the carrier. As all goods are shipped at buyer's risk, any claims for damage or shortage or loss in transit must be filed by the buyer against the transportation company. (We will assist the Buyer in any reasonable way possible in the filing and collection for any claim for damages and/or losses while in transit.) Claims against factory shortages will not be considered unless made within 60 days after receipt of the goods.

Acceptance or Approval: Should the equipment on this proposal be purchased subject to acceptance or approval of another (such as Architect, Engineer, Owner, etc.), CaptiveAire Systems shall not be liable in any way should acceptance or approval not be granted. We cannot guarantee to meet or equal specifications written on behalf of another equipment manufacturer.

Warranties: CaptiveAire Systems extends to buyer the manufacturers warranty (a copy of which is available upon request). Manufacturer's warranty is in lieu of any warranties contained in any applicable project conditions, plans, or specifications unless specifically stated otherwise. CaptiveAire Systems makes no other warranties, express or implied, as to any matter whatsoever, including without limitation, the conditions of the equipment, its merchantability or fitness for a particular purpose. CaptiveAire Systems shall not be liable for any damages by reason of failure of the equipment to operate or a faulty operation of this equipment. CaptiveAire Systems shall not be held responsible for any direct, incidental or consequential damages or liquidated damages or losses (including but not limited to loss of use, income, profit or production, or spoilage or increased cost of operation) resulting from the installation, operation or use of the equipment.

Limitation of Remedy: CaptiveAire Systems shall have no liability for any damage caused by negligence, accident, misuse, improper storage, improper installation, improper service, maintenance or operation. CaptiveAire Systems liability (whether under theories of warranty, negligence, strict liability or contract) is limited solely to repair or replacement of the equipment or its parts by CaptiveAire Systems or its duly authorized representative, or at CaptiveAire Systems option and in its sole discretion, refund of the purchase price, and the foregoing shall be the sole and exclusive remedy against CaptiveAire Systems. In no event shall CaptiveAire Systems liability with respect to the goods or their non-delivery exceed the purchase price paid by Buyer to CaptiveAire Systems. Buyer shall have no right to consequential or incidental damages or to any remedy not hereinbefore described. Any claim by Buyer against CaptiveAire Systems with respect to the goods is deemed waived by Buyer unless submitted to CaptiveAire Systems in writing within ten (10) days of the date Buyer discovered or by reasonable inspection should have discovered, the basis for such claim.

Claims Resolution: All claims and disputes between Buyer and CaptiveAire Systems arising out of or relating to performance of any agreement or breach thereof involving this project shall be decided by binding arbitration in accordance with the construction Industry Arbitration rules of the American Arbitration Association (AAA) then existing. Notice of Demand for Arbitration shall be filed in writing by either party to this agreement with the other and with the regional office of the AAA in Charlotte, North Carolina. The procedural and substantive law of the State of North Carolina shall apply in and to all such arbitration proceedings and Raleigh, North Carolina shall be designated as the locale for any such proceedings. Both parties will have the right to conduct discovery in accordance with the Federal Rules of Civil Procedure and within reasonable time limitations to be imposed by the AAA or the arbitrators. Any award arising from such proceedings shall be final and binding upon the parties and enforceable in accordance with the Federal Arbitration Act.

Delays: Seller shall not be liable for failures or delays in making delivery hereunder when such failure or delay results from an act of God or the public enemy accident, explosion, fire, storm, earthquake, flood, drought, perils of the sea, strikes, lock-outs, labor troubles, riots, sabotage, embargo, wars (whether or not declared and whether or not the United States is involved), federal, state or municipal law, ordinance, rule, regulation, order license, priority, seizure requisition or allocation or other restrictions, failure or delay of transportation, shortage of or inability to obtain supplies, equipment, fuel or labor or any other circumstances of a similar or different nature beyond the reasonable control of the Seller.

Credit: If Buyer's credit, at the sole judgment of the Seller, is impaired at any time, Sellershall have the right to defer shipment or cancel the order.

Penalties: No penalty clause of any kind will be effective unless approved in writing by an officer of CaptiveAire Systems.

Cancellations: Should the order be cancelled through no fault of CaptiveAire Systems, the Buyer is liable for reimbursement for any and all expenses incurred in connection with this transaction; and in accordance with law for any other losses incurred by Seller.

Return of Goods: Please take special care to order carefully and completely. All products purchased are custom orders. Custom orders were manufactured in accordance with customer specifications, and therefore, are only returnable per the terms of our RMA policy (<http://www.captiveaire.com/sitedocs/returnpolicy.asp>). Verify all information before placing the order. Please review policy with your sales consultant prior to purchasing if you have any questions.

Prices: Unless otherwise notified, prices on orders will be held firm provided the order is released for production within 90 days of placement. (The date of placement being the date of the Buyer's order and the date of release being the date the official notice of release is received at the Seller's offices.) Order released after 90 days from date of customer's purchase order may be subject to escalation.

Title: The title to all material(s) and/or equipment and to any and all additions and accessories thereto and substitutions therefore, shall remain with Seller until the purchase price thereof is paid in full.

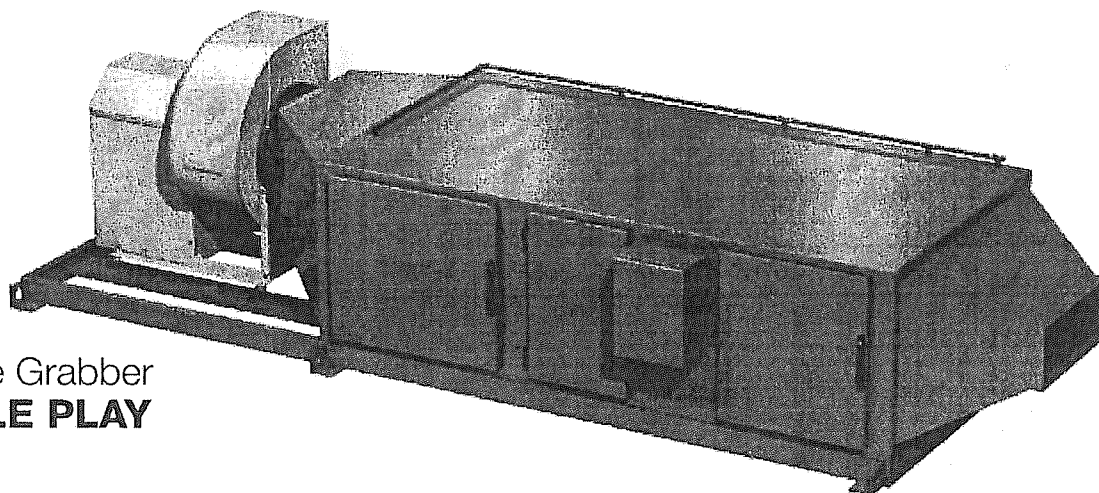
FORM TC-101 (2/03)

EXHIBIT C

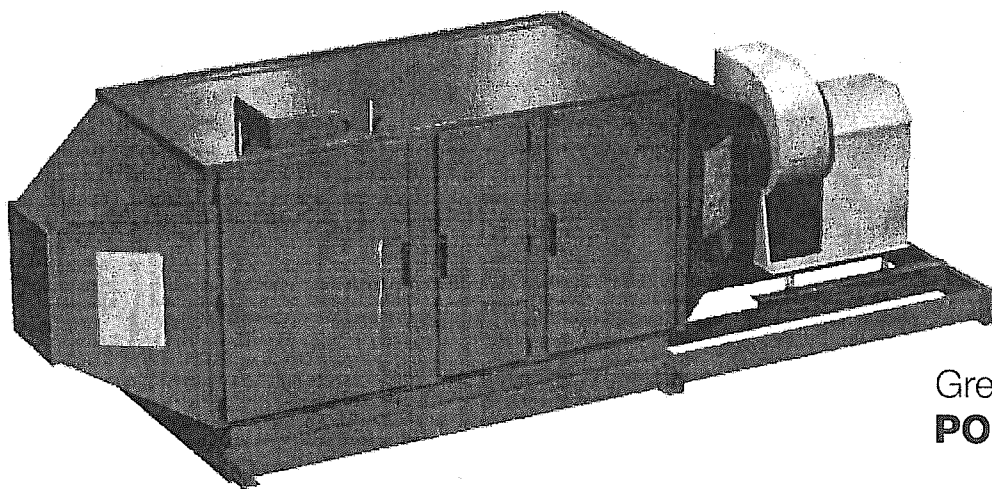
July 2011

Take control of grease and odor!

Even the best kitchen hood grease filters may need a little back up, especially to eliminate odors. Choose the best play with the Grease Grabber™ Triple Play or Grease Grabber Power Play for high efficiency grease and odor control.



Grease Grabber
TRIPLE PLAY



Grease Grabber
POWER PLAY

EXHIBIT C

Accurex's new Grease Grabber Triple Play and Grease Grabber Power Play units are specifically designed to eliminate both smoke and grease particles from your kitchen exhaust system. Additionally, odor removal modules eliminate or reduce odors to acceptable levels. Both units are ETL Listed to the UL 710 Standard and built in accordance with NFPA 96 (Power Play additionally ANSI/UL 867 Listed).

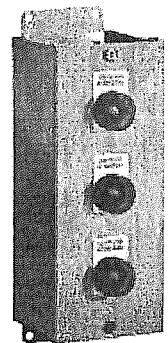
Additional features include:

- Continuously welded single piece construction on a common mounting rail makes installation fast and easy (units are available in multiple sections upon request)
- Thermo-set powder painted inside/outside for enhanced corrosion protection and sustainability
- Fan motors and drives are mounted outside of the airstream eliminating exposure to grease
- Unique bonded activated carbon filters for effective removal of cooking odors

Grease Grabber Triple Play

The Grease Grabber Triple Play uses a 3-stage mechanical filter arrangement to clean grease and smoke particles from the exhaust air at an economical first cost. The Triple Play incorporates activated carbon panels to remove odor molecules prior to discharging the air, reducing the impact of kitchen exhaust to the surroundings. The liberal application of carbon in the system also helps reduce maintenance.

- Internal pressure switches individually monitor each filter stage and a remote mounted panel indicates when each filter stage needs replacement to take the guess work out of maintaining the equipment.
- Metal framed filters, in extruded aluminum and gasketed tracks, prevent air from bypassing the filters.

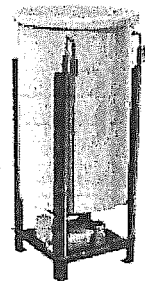


Remote Filter
Status Indicator

Grease Grabber Power Play

The Grease Grabber Power Play electrostatic precipitator is our best available technology when it comes to kitchen pollution control. It provides optimum performance with low operating costs. The permanent electrostatic collector section removes grease and smoke particles from the airstream. Additionally, the integrated self cleaning wash sequence, initiated by the system controls, readies the Power Play to go to work again without the time and expense of replacing filters. The Power Play incorporates activated carbon panels to remove odor molecules prior to discharging the air, reducing the impact of kitchen exhaust to the surroundings.

- Automatic cleaning system for low maintenance and constant performance
- Fixed static pressure resistance helps maintain air volumes
- High capacity ionizer cell reduces the need for larger, more expensive multiple pass precipitators



Remote Mounted
Detergent Dispenser



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Prepared to Support
Green Building Efforts

Pollution Control Units • July 2011
01 ACX NB1000 R1 7-2011

EXHIBIT D

ODOR

Definition – ASHRAE Chapter 31. page 31.6:

"Effluents generated by cooking include grease in particulate (solid or liquid) and vapor states, smoke particles, and volatile organic compounds (VOC's or low-carbon aromatics, which are significant contributors to odor)."

While odor emissions are becoming more widely reported and contested, there currently are no standards for determining the concentration. Even the determination of establishing odor is mainly subjective. Since the concept of odor is a personal item, the perception of odor and what is acceptable is up to each individual.

While odor samples can be taken, the process is prohibitively expensive even for large restaurant chains who shun their use.

While methods of dealing with odor are available, they remain expensive and elusive as to what will work properly. Most systems are expensive to purchase and install. Costly maintenance in the form of replacement filters and media often lead to abandonment of these systems for the sake of eliminating cost to the restaurant operator/facility.

Wind currents which change often can carry offensive odors in several different directions in a single day. The owner states that they cook three days a week in the mornings between 7:30 and 8:30 AM for catering purposes. Then again daily from 5 to 9 PM.

It is estimated that the plaintiff's homes are some 225'-0" directly east of the point of discharge from the two exhaust fans. It would appear that a wind moving West to East across the roof of the retail center might conceivably carry the objectionable odor to the plaintiff's properties.

ASHRAE Chapter 31, page 31.6 states the following:

"Concerns about air quality have also emphasized the need for higher-efficiency grease extraction from the exhaust air stream than can be provided by filters or grease extractors in exhaust hoods. Cleaner exhaust discharge to outside may be required by increasingly stringent air quality regulations or where the exhaust discharge would create a nuisance."

"Where odor control is required in addition to grease removal, activated charcoal, other oxidizing bed filter, or deodorizing agents are used downstream of the grease filters."

**HEALTH DEPARTMENT RESPONSE TO ODOR CONCERNS RAISED AT THE
PLAN COMMISSION HEARING**

RECEIVED

MAR 20 2013

PLANNING & COMMUNITY
DEVELOPMENT DEPARTMENT

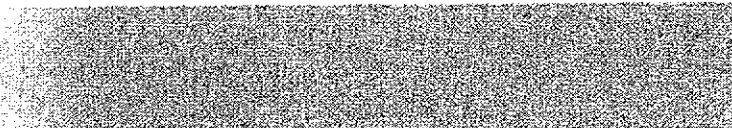
Memorandum

To: James McCalister, Director of Building & Health Services
C: Matt Dabrowski, Development Planner
From: Sean Freres, Environmental Health Officer 
Date: March 20, 2013
Re: Manpasand: PC 12-022

The following is a response to a request from the Planning & Community Department to address concerns of the Plan Commission regarding the expansion of Manpasand Restaurant.

Manpasand opened in March, 2002. In November, 2006, the Health Department received an anonymous complaint about cooking odors. An inspection was conducted and it was observed that the cooking equipment, surfaces and hood filters were in need of cleaning. The cleaning was done and no additional complaints were received at that time. At a December, 2006 Village Board meeting, a couple complained to the Board that odors from Manpasand have been an ongoing problem. In March, 2007 the Health Department received complaints from owners of three different homes adjacent to the shopping center where Manpasand is located. A citation was issued to the business owner for permitting the emission of an objectionable odor. The three complainants appeared in court as witnesses. After seven court appearances, the case was non-suited by the Village Prosecutor because the Village could not sustain a burden of proof that Manpasand presented a viable odor nuisance.

There have been two other food service nuisance odor complaints that staff can recall. In August 1994, a citation was issued to a restaurant for nuisance odors. After four court appearances, the defendant was found not guilty of permitting the emission of nuisance odors. The court stated that since the property was zoned for a restaurant, and the exhaust equipment was operating properly, no violation existed. The other complaint involved a large coffee bean roasting operation. The Village Board at that time had a condition with the operators that if complaints were received, and they were unable to resolve them, they would cease the operation. Complaints were received and the company moved their operation to an adjacent community.



The equipment in Manpasand's kitchen ranges in age from eleven years to much more recent. The two original cooking hoods were removed and replaced with one large hood in May 2011, after a fire occurred. The filters in the hood are used to extract the grease, which also helps remove the odors. This is what Manpasand, along with any other food service that cooks in Arlington Heights uses to control odors. The hood complies with current State and Village regulations, and has been operating normally during routine inspections.

There are manufacturers of cooking hoods that make odor reduction units that claim to "eliminate or reduce odors to an acceptable level." The newer technologies advertised to reduce odors have not been evaluated by a third party and staff is not aware of a system of this type being installed in Arlington Heights. There is nothing in the Village or State codes that would require a food service facility to install such a system.

STAFF DEVELOPMENT COMMITTEE REPORT

To: Plan Commission
Prepared By: Matthew S. Dabrowski, Development Planner
Meeting Date: March 13, 2013
Date Prepared: March 7, 2013
Project Title: Manpasand Restaurant
Address: 644 E. Golf Road

BACKGROUND INFORMATION

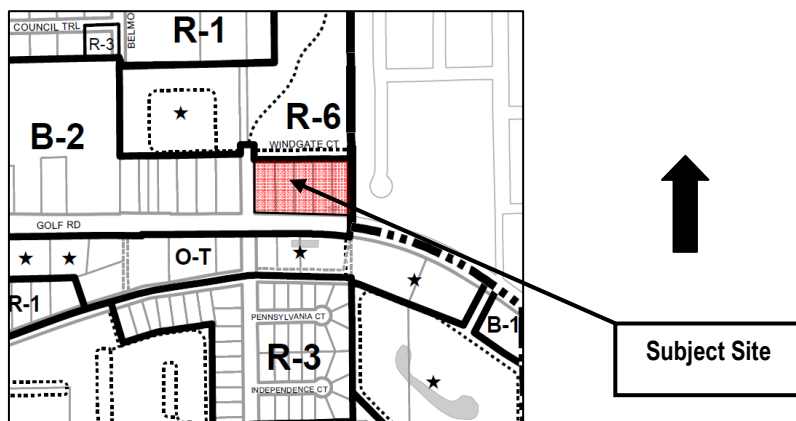
Petitioner: Srinivas Nelavelli
Address: 644 E. Golf Road
Arlington Heights, Illinois 60005
Existing Zoning: B-2, General Business District

Requested Action:

1. An amendment to Special Use Ordinance 02-001 to allow a 1,400 square foot expansion that includes a 1,108 square foot interior dining room and a capacity of 68 seats.
2. Repeal prior Special Use Ordinances 87-10 and 06-077

Variations Required:

- A variation from Chapter 28, Section 6.12, Traffic Engineering, to waive the required traffic and parking study from a certified traffic engineer.



Surrounding Land Uses:

Direction	Existing Zoning	Existing Use	Comprehensive Plan
North	R-6, Multiple Family Dwelling District	Linden Place Multi-Family Residences	Moderate Density Multi-Family
South	O-T, Office Transitional District	Office Building	Offices Only
East	Mount Prospect	Single-Family Residences	Mount Prospect
West	B-2, General Business District	Vacant Jewel of India	Commercial

Background

The subject site is the Go-Go Plaza, which is a multi-tenant commercial center that is 33,670 square feet and is situated on 3.29 acres. This commercial center has a total of 162 parking stalls that are accessible via one driveway along Golf Road and two driveways along Goebbert Road.

In 2002, the Village Board adopted Ordinance 02-001, which granted a special use for Manpasand to operate a 1,400 square foot carry out only restaurant that specializes in Indian themed entrees and menu items. Manpasand is now proposing to expand its operation by converting the adjacent tenant space (formerly a karate studio) that is 1,400 square feet, into an interior dining room that has a total seating area of 1,108 square feet and total capacity of 68 seats. The expansion area will also include code compliant washroom facilities for men and women, and two storage rooms. The wall segment near the storefront entrance will be

demolished in order to connect the two spaces internally. The existing kitchen facility and roof mounted mechanical equipment will remain in the existing space, which was recently upgraded in 2011 with a new hood system that is code compliant. The Petitioner anticipates the total number of employees to increase from 6 to 10 people during the largest work shift. The hours of operation however will remain the same and are 7 days a week from 11:00 AM to 3:00 PM and from 5:00 PM to 9:00 PM.

Plat and Subdivision Committee Meeting Summary

On November 7, 2012, the Petitioner's conceptual request was presented to the Plat and Subdivision Committee of the Plan Commission. At that meeting, the Plat and Subdivision Committee was supportive of the proposed expansion and the variation to waive the formal traffic and parking study from a Certified Traffic Engineer. The Committee also agreed that a market assessment was not needed as it was an existing business looking to make improvements and the Petitioner had indicated that there were no other similar themed restaurants within close proximity to the store.

Zoning and Comprehensive Plan

To proceed forward, the Plan Commission must review and the Village Board must approve the following zoning actions. The first action is to amend Special Use Ordinance 02-001 to include the expansion area and interior seating. The next request is to repeal Ordinances 87-10 and 06-077, which granted separate special uses for two restaurants, which no longer exist. As required, the Petitioner provided a written justification to the following Special Use criteria:

- **That said special use is deemed necessary for the public convenience at this location.**
- **That such case will not, under the circumstances of the particular case, be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity.**
- **That the proposed use will comply with the regulations and conditions specified in this ordinance for such use, and with the stipulations and conditions made a part of the authorization granted by the Village Board of Trustees.**

The Staff Development Committee reviewed the Petitioner's justification letter and supports said request since i) the proposed request will allow a viable business to grow and expand, ii) will continue to meet code relative to parking, iii) will result in the property owner upgrading the site to conform with the required landscape improvements and screening of the refuse areas, and iv) is consistent with the Village' Comprehensive Plan, which designates the site as *Commercial*.

Building, Site & Landscape Related Issues

The Petitioner is not proposing any exterior modifications or improvements to the façade. Therefore, Design Commission approval is not required. In addition, Staff advised the Petitioner that it shall be unlawful to cause or to knowingly permit the emission of objectionable odors in quantities so as to be readily detectable by an observer at any point on the boundary line of any premises or beyond. If the Village determines that the proposed use does not comply with the aforementioned code requirement, then the Petitioner will need to incorporate additional measures and/or improvements to the satisfaction of the Village. Similarly, Manpasand's underlying enabling ordinance includes the following condition: "If it is determined necessary, upon the Village's request, the petitioner shall install the appropriate odor controls so that there are no violations of the Arlington Heights Municipal Code, Section 19-206, Odors".

With respect to site and landscape issues, the existing site is missing two islands and 6 trees within the parking lot as well as several shrubs to screen the parking lot and site from the public view and the adjacent residential homes to the north and east. The previously approved Ordinance 06-077 included a landscape improvement plan that was not fully implemented as the restaurant for which the underlying enabling ordinance had been granted did not proceed forward. Therefore, as a carry over from the 2006 approval, Staff would recommend and the property owner has agreed (see attachment) to a condition requiring the installation of all landscape and site improvements that are depicted on the 2006 landscape plan by May 31, 2013.

The Village also worked with the property owner to address issues relative to the trash enclosures located behind the shopping center. At this time, there are only three trash enclosures located behind the shopping center. As a condition of approval, the property owner agreed to enclose the remaining receptacles with a 6 foot tall solid wood fence by the end of May 2013.

Traffic & Parking Issues

According to Code, any special use request or an amendment thereto that is adjacent to a major arterial street such as Golf Road must provide a traffic and parking study from a Certified Traffic Engineer. As part of the formal review process the Petitioner is requesting the following variation.

- A variation from Chapter 28, Section 6.12, Traffic Engineering, to waive the required traffic and parking study from a certified traffic engineer.

Staff supports the above mentioned variation as said request will not alter existing circulation patterns or have an adverse effect on existing driveways and roadways. In addition, the proposed request complies with the code required parking. Pursuant to the parking ratios outlined in the Village's Zoning Ordinance, a total of 30 parking spaces (carry out: 5 spaces + dining room: 25 spaces) are required for Manpasand, while the shopping center as a whole (including the expanded Manpasand) requires 161 parking spaces. As previously mentioned, the Go-Go Plaza has a total of 162 parking spaces, thereby resulting in a parking code surplus of one parking stall.

In lieu of the required traffic and parking study, the Petitioner had provided a parking survey of the available on-site parking spaces over a three-day period, including Saturday that would be available for customers during the restaurant's afternoon and evening peak hours. This survey was conducted on Thursday November 8, 2012, Friday November 9, 2012, and Saturday November 10, 2012 between 11:00 AM and 10:00 PM. Pursuant to said study, the peak parking demand observed occurred on Friday November 9th at 7:00 PM, in which 63 of the 162 parking spaces were occupied thereby leaving a surplus of 99 parking stalls. While the above mentioned parking code analysis included Corrective Chiropractors, which is a medical use that is 2,660 square feet and located at the west end of the shopping center, it was not factored into the observed counts as said use was still going through the building permit process while the parking survey was conducted.

Therefore, as shown in Table 1, when the observed counts are combined with the required parking for Manpasand, Corrective Chiropractor, and the vacant tenant spaces (approximately 2,550 square feet) within the shopping center, the peak parking demand anticipated is 110 spaces, which results in a parking surplus of 52 parking stalls.

Table 1: Parking Analysis

Time	Observed Count	Manpasand Dining Room	Corrective Chiropractors	Vacant Tenant Space	Anticipated Parking Demand
7:00 PM	63 spaces	25 spaces	13 spaces	9 spaces	110 spaces
Total Parking Provided					162 spaces
Surplus / (Deficit)					52 spaces

Based on the above mentioned information, Staff concurs with the Petitioner that there is sufficient parking on site to accommodate existing and future uses.

RECOMMENDATION

The Staff Development Committee reviewed the Petitioner's request and recommends **approval** of an amendment to Special Use Ordinance 02-001 to allow a 1,400 square foot expansion to an existing restaurant, repeal Special Use Ordinances 87-10 and 06-077, and a variation from Chapter 28, Section 6.12, Traffic Engineering, to waive the required traffic and parking study from a Certified Traffic Engineer. This approval shall be subject to the following conditions:

1. The total seating area shall not exceed 1,108 square feet and a total interior capacity of 68 seats.
2. The property owner shall install the required trash enclosures and landscape improvements by May 31, 2013.
3. The Petitioner shall comply with all Federal, State, and Village codes, regulations, and policies.

March 7, 2013

Bill Enright, AICP
Deputy Director of Planning and Community Development

Cc: William C. Dixon, Village Manager
All Department Heads



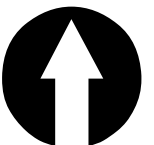
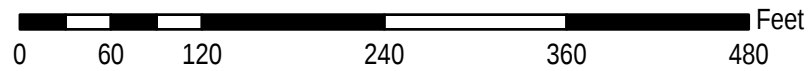
Manpasand Restaurant - PC#12-022

648 E. Golf Rd.

Prepared by the Village of Arlington Heights

Department of Planning and Community Development

March 13, 2013



PLAN

REPORT OF THE PROCEEDINGS OF A PUBLIC HEARING
BEFORE THE VILLAGE OF ARLINGTON HEIGHTS
PLAN COMMISSION

COMMISSION

Agenda Item: Manpasand Restaurant: PC #12-022

REPORT OF PROCEEDINGS had before the Village of
Arlington Heights Plan Commission taken at the Village Hall,
33 South Arlington Heights Road, Arlington Heights, Illinois
3rd Floor Board Room on the 13th day of March, 2013, at the
hour of 7:30 p.m.

MEMBERS PRESENT:

JOE LORENZINI, Acting Chair
LYNN JENSEN
ROBIN LaBEDZ
TERRY ENNES
BRUCE GREEN
GEORGE DROST
SUSAN DAWSON
JOHN SIGALOS

ALSO PRESENT:

MATT DABROWSKI, Development Planner

ACTING CHAIR LORENZINI: I'd like to call the meeting to
order. Would you please stand, join in the pledge of allegiance?
(Pledge of allegiance.)

ACTING CHAIR LORENZINI: Matt, you want to take the roll
please?

MR. DABROWSKI: Certainly. Commissioner Dawson.
(No response.)

MR. DABROWSKI: Commissioner Drost.

COMMISSIONER DROST: Here.

MR. DABROWSKI: Commissioner Ennes.

COMMISSIONER ENNES: Present.

MR. DABROWSKI: Commissioner Green.

COMMISSIONER GREEN: Here.

MR. DABROWSKI: Commissioner Jensen.

COMMISSIONER JENSEN: Here.

MR. DABROWSKI: Commissioner LaBedz.

COMMISSIONER LaBEDZ: Here.

MR. DABROWSKI: Commissioner Sigalos.

COMMISSIONER SIGALOS: Here.

MR. DABROWSKI: Chairman Wolfe.

(No response.)

MR. DABROWSKI: And Acting Chair Lorenzini.

ACTING CHAIR LORENZINI: Here. Okay, the first item on the agenda tonight is the Manpasand Restaurant. Matt, has all the notifications been given?

MR. DABROWSKI: Yes, they have.

ACTING CHAIR LORENZINI: Okay. And is the Petitioner here? And would you please stand and come forward? And anybody else who is going to testify with you, please come forward, too. Could you both raise your right hand?

(Witnesses sworn.)

ACTING CHAIR LORENZINI: Very good. Okay, would you like to present your program? Oh, before we do that, let me just explain to the audience. We have two public hearings, this one and another one. And the way it happens, the petitioner gives an explanation of his project. Then Matt gives an explanation from the Planning Department of the Village's perspective. And then everybody up here will ask a question. Then we open it up to the audience for their questions. Then we come back to us for more questions. And then we take a vote. And each of the two hearings will proceed like that.

So, with that, sir, would you want to proceed and explain your project?

MR. DABROWSKI: If we can just note for the record that Commissioner Dawson is here.

ACTING CHAIR LORENZINI: Could you also state your name and spell it for the court reporter and give your address?

MR. NELAVELLIS: Yes. Good evening, Board. My name is Srinivas Nelavellis, S-r-i-n-i-v-a-s N-e-l-a-v-e-l-l-i-s. I represent Manpasand business at 644 East Golf Road. Today we run a carry-out business. We've been there for the last ten years.

ACTING CHAIR LORENZINI: Would you step closer to the mic please?

MR. NELAVELLIS: Yes. The current petition is to take the next-door space and expand as dining by putting seating in there. And if you look at the left side in the slide, the left side is where we

are currently. We operate a carry-out business only. On the right side space is where we want to put the dining by opening up the little space in the front of the two stores.

There won't be major structural changes other than opening up that wall and putting the seating. There are existing bathrooms in the back for the new space which will be utilized for the diners. And the existing kitchen will stay the same and we should be able to settle the seating on the right side, we are trying to put the seating in.

One other thing is the carry-out, we don't have any lunch business, we close. So, with this seating, we are planning to expand that opportunity so that we can open for lunch and have diners there.

Mark here, Mark represents the property owner. Do you have anything to add?

MR. KIPNIS: My name is Mark Kipnis, K-i-p-n-i-s. I'm with Affiliated Realty & Management, 1720 West Algonquin, Mount Prospect. We are the managers and leasing agents for the property.

And on behalf of the owners, we are trying to do everything we can to try and keep the tenants in Arlington Heights and in the center. If Srinivas is unable to go with this plan, he will move out of the center. On our part, what we're doing during the last five years, we're helping with build-outs and decreasing rents through all the tenants to try and keep them there. We put a new roof on the property last year, new storefronts the year before.

As part of this project, we have agreed that, and proposed that we'll put new corrals behind all the units at an estimated cost of about \$20,000 this year. And next year, we will put additional islands in the parking lot and additional trees at an estimated cost of about \$25,000 to \$30,000.

MR. NELAVELLIS: Thank you.

ACTING CHAIR LORENZINI: Okay. Matt?

MR. DABROWSKI: Thank you. The primary zoning action for you this evening is an amendment to the original Special Use Ordinance 02-001 to allow an expansion to the existing restaurant. The original approval that dated back in 2002 is for a carry-out only restaurant. So, by amending this ordinance, you're allowing for the boundaries of the special use to be expanded to include the adjacent tenant space as well as to allow the operation to expand from just carry-out to carry-out and interior dining.

In conjunction with the special use amendment, there is also an action to repeal prior Special Use Ordinances 87-10 and 06-077.

Those were for prior, or for other restaurant operations that are no longer in existence. And their tenant spaces either are occupied by another use or were never built out as a restaurant. Given that, we are recommending that those ordinances be repealed.

And then the last request is a variation to waive the required traffic and parking study.

From a zoning standpoint, this is a special use amendment, and as such the Petitioner was required and has provided a written justification to the special use justification which is outlined within your report. Staff has reviewed that justification. We do support the proposed request for the following reasons:

1. Said request is consistent with the Village's Comprehensive Plan which designates the subject site as commercial.
2. It would allow a viable business to occupy a vacant tenant space and expand their operation and provide a greater convenience to the general public.
3. We'll continue to meet the code required parking which I'll get into very shortly.
4. Said request would decrease the vacancy rates.
5. And lastly, in conjunction with the special use request, the property owner has agreed to upgrade the site in terms of installing landscaping and screening and trash enclosures.

This plan here gives you an idea relative to what the landscape improvements are. They do include curbed islands at the end of each row of parking with four-inch caliper shade trees. There are some gaps within the vegetation line along the east property line that would be filled as well as long the front and the rear. Keep in mind, this plan was approved as part of the 2006 special use that is slated for repeal. Back in 2006, it was for Chunga House. Chunga House never proceeded forward with any of the build-out, therefore, these improvements were not implemented. However, as a carryover from that approval, we're recommending that these improvements be installed in conjunction with the Manpasand request.

From a parking analysis, Manpasand with their expanded dining room requires a total of 30 parking spaces whereas the Go-Go center as a whole requires 161 parking spaces. I do want to point out that this does take into consideration a chiropractor as well as the possible relocation of the karate studio and a vacant space within the center. We wanted to take a worst case scenario because a karate studio requires a higher parking demand than general retail. With that being said, a total of 162 parking spaces are provided on site which does result in a surplus of one parking stall.

Given that, we also worked with the Petitioner and property owner, and they did provide us with a parking survey of the existing parking lot over a three-day period of time including Saturday. And based on their survey, they observed the peak parking demand to occur at 7:00 p.m. in which 63 out of the 162 parking spaces were occupied. When you factor in the increase in demand for the Manpasand dining room, the chiropractor office which was going through the building permit process when the counts were taken and the vacant tenant spaces that are within the shopping center, a total of 110 parking spaces are anticipated which would result in a surplus of 52 parking stalls. Given that, Staff is of the opinion that there is sufficient parking on the property to accommodate current and future

users within the center.

With that being said, the Staff Development Committee does recommend approval of the special use amendment subject to the conditions outlined within the report. One thing I do want to point out, the property owner had mentioned that they would like a modification to condition number 2 as they would do the trash enclosures now and then they would do the landscape improvements next year.

ACTING CHAIR LORENZINI: Okay, thank you, Matt. John, you want to start with the questions?

COMMISSIONER DROST: I'll make a motion to approve the Staff Development Committee Report.

ACTING CHAIR LORENZINI: Oh, thank you. Second?

COMMISSIONER LaBEDZ: Second.

ACTING CHAIR LORENZINI: All in favor?

(Chorus of ayes.)

ACTING CHAIR LORENZINI: John, would you like to ask a question?

COMMISSIONER SIGALOS: Yes. I'm glad to see that the landlord is providing the additional landscaping and curbed islands and the trash enclosure. But I have a question to the Petitioner. On reading through the comments and requirements of the various Arlington Heights departments, the Building Department requirements, I saw that this space has to have a fire sprinkler system installed and a fire alarm notification system. You're aware of that?

MR. NELAVELLIS: Yes, I am. We asked for the variance on the fire sprinkler system, and if it is under 3,000 square foot, it would be all right. I think that is what the ruling was last --

MR. DABROWSKI: Since the comment had been generated, Staff reevaluated the life safety code requirements. And we did present an amendment to the Building Code Review Board who recommended to the Village Board that sprinklers not be required for restaurants that are 3,000 square feet or less. So, that particular requirement is no longer needed.

COMMISSIONER SIGALOS: Okay. And then, does that go along with the water service? I saw that Public Works required a water service be consolidated into one service, and that had a requirement for fire and domestic water service, an RPZ added to that. So, is that, do we waive that also?

MR. DABROWSKI: Well, the RPZs, that's still required. But as far as the service lines, because they're not required to install the sprinklers.

COMMISSIONER SIGALOS: Right, so that goes away.

MR. DABROWSKI: Right.

COMMISSIONER SIGALOS: And then the last comment, I just want to make sure the Petitioner was aware of these and has agreed to comply with these requirements. And there was a requirement from the Health Department that requires commercial grade freezers and food processing

equipment and a properly installed grease trap.

MR. NELAVELLIS: Yes, yes. We are aware of that, we are working on it.

COMMISSIONER SIGALOS: So, right now your kitchen doesn't have that?

MR. NELAVELLIS: It does. We do, for the grease trap, we went through a commercial vendor to install that. And after installing, the grease trap settled in the ground a little bit and then it is not in flush with the floor. So, we are working with them to bring them back to fix that.

COMMISSIONER SIGALOS: Okay. So, you're aware of all these issues?

MR. NELAVELLIS: Yes.

COMMISSIONER SIGALOS: And that's fine. No, I have no other questions and I think it's a good use for that adjacent space for you.

MR. NELAVELLIS: Thank you.

ACTING CHAIR LORENZINI: Okay. Commissioner Dawson?

COMMISSIONER DAWSON: First, I'm really happy to hear that your business is doing well and you're looking to expand. That's exciting news, it's great news for you and obviously for the Village.

The only question I had was for the landlord, the property management company. You said you wanted to delay landscaping until next year. When about next year?

MR. KIPNIS: The major work that we're doing is providing the new islands and then planting the trees, so it will be during the warm summer months of 2014.

COMMISSIONER DAWSON: So, if we were to amend this, because right now it says May 2013, do we need to put in, is there a date? Where is that? Oh, there it is.

MR. KIPNIS: I would like, why don't we say, I'd like September '13 so we have the summer months to do the corrals this year, and then September 30th, 2014 to complete the landscaping? I might note that although we didn't do the first couple of items, a lot of the bushes on the sides and everything have been done in the ordinary course. The major work that's to be done now are adding the islands in the parking lot and planting what I think is, I think six trees, I think in the islands and three of the outlots right by the building, I think are what's left to do.

COMMISSIONER DAWSON: So, the trash enclosure, and you're not talking about the trash enclosures, that's still May?

MR. KIPNIS: I'd like to do the --

COMMISSIONER DAWSON: No? No, okay.

MR. KIPNIS: I'd like to do the trash enclosures by September 30th of 2013 and the additional landscaping work that hasn't been done yet by September 30 of '14.

COMMISSIONER DAWSON: Okay. All right, I have no other questions.

ACTING CHAIR LORENZINI: Commissioner Drost?

COMMISSIONER DROST: On Commissioner Sigalos' comment, on the grease traps and on the dry storage lockers and those items listed in the Health Services Department report, is that covered by the, we don't need to add that to the, no, it would be covered by --

MR. DABROWSKI: Those are code requirements.

COMMISSIONER DROST: All code requirements.

MR. DABROWSKI: Right.

COMMISSIONER DROST: So, basically, what we're expecting the expansion to do is to comply with code now?

MR. DABROWSKI: Correct.

COMMISSIONER DROST: A good opportunity.

MR. DABROWSKI: As part of any special use request, we look at, you know, any deficiencies with the operation and we try to bring them up into current code compliance. And what you see within the Health Department report are deficiencies that we'll continue to work with the Petitioner on as they move through this process.

COMMISSIONER DROST: And the landlord has been making improvements. Have we had any exceptional history with any enforcement issues on sanitary.

MR. DABROWSKI: Nothing that I'm aware of.

COMMISSIONER DROST: Because some while back when we had Lovers Lane come in, you know, there was some concern about some compliance issues. And there hasn't been any --

MR. DABROWSKI: Well, when Chunga House went through the process back in 2006, we identified in terms of noncompliance issues the landscaping. But because Chunga House never moved forward, they didn't implement that plan. In terms of nuisance related items, Health Department and the Police Department have not informed me of any.

COMMISSIONER DROST: Housekeeping issues, any of those --

MR. DABROWSKI: I mean there are standard routine inspections that they continue to conduct with the proprietor, making sure that they, you know, keep the equipment clean, that everything is up to par in terms of its operational functionality. So, that's standard routine inspections.

COMMISSIONER DROST: Yes, I'm just sort of repeating stuff. When we do have a landlord that has a facility that, you know, may not be in total compliance, this is an opportunity to do a little housekeeping and make sure that things are up to snuff.

The other point is though I think this is great to have an existing business, as Commissioner Dawson pointed out, to expand. It's something we should be doing, to encourage businesses in Arlington Heights that are doing good business to, you know, try to facilitate ways to retain them and improve them. And also, the landlord from the presentation is also continually trying to upgrade his property, so that's all commendable. No further comments or questions.

ACTING CHAIR LORENZINI: Commissioner Green?

COMMISSIONER GREEN: All my questions have been answered. I think it's a great expansion and move forward.

ACTING CHAIR LORENZINI: Commissioner Ennes?

COMMISSIONER ENNES: I do have a couple of questions for the landlord. What is your occupancy rate at this time?

MR. KIPNIS: At this point in time, we have three vacancies out of the 18 units.

COMMISSIONER ENNES: Percentage-wise?

MR. KIPNIS: I don't know what the percentage is. I think it's about 15 percent.

COMMISSIONER ENNES: About 15 percent. And do you think that's reflective of what your occupancy or vacancy has been over the last two to three years?

MR. KIPNIS: It's actually much better than it's been.

COMMISSIONER ENNES: Okay.

MR. KIPNIS: We were at about 30 percent. We have a couple of new tenants who have come on in, but at drastically reduced rents to be able to try and fill up the center.

COMMISSIONER ENNES: Okay. So, you're working, obviously you are making some improvements to the property and you're trying to work with tenants to get them in in this economy. Okay.

MR. KIPNIS: The past six years haven't been fun.

COMMISSIONER ENNES: I'm sorry?

MR. KIPNIS: The last five or six years have not been fun.

COMMISSIONER ENNES: Yes, you're not alone. I have another question, and I'm not asking you to disclose, you know, your proprietary financial information, but can you give me an idea about what your gross projected rents are on the property?

MR. KIPNIS: Ours are triple net leases.

COMMISSIONER ENNES: Okay. But you know what the gross is because you're passing on the CAM --

MR. KIPNIS: The estimated triple net costs are about \$8 a square foot. And our current rents are as low as 55 cents a square foot up to about \$18 a square foot for the smaller spaces. And we've got some tenants that are catering.

COMMISSIONER ENNES: And your CAM and real estate tax? I'm just getting an idea of how tough it is at the property.

MR. KIPNIS: Our CAM and real estate taxes, insurance is about 25 cents a square foot. If I'm remembering on this property, I'd say that CAM is about \$3 and real estate taxes is about \$5.

COMMISSIONER ENNES: So, really less than half of the gross rent for the tenants is going to the landlord.

MR. KIPNIS: Oh, much less. And it's not the only property that that's the case.

COMMISSIONER ENNES: Right, right. I want to indicate that I think it's a good idea. It's nice to see an existing business expand. And I would be supportive.

ACTING CHAIR LORENZINI: Commissioner LaBedz?

COMMISSIONER LaBEDZ: I, too, am happy to see an existing business expand. And the couple of questions I had were asked and

answered, so I am in support.

ACTING CHAIR LORENZINI: Thank you. Commissioner Jensen?

COMMISSIONER JENSEN: Yes. I want to reserve any questions or comments until after I hear from the public.

ACTING CHAIR LORENZINI: Okay, thank you. Now, we'll go to the public for any comments or questions. I'll start on my left, the public's right. Anybody want to testify, please state your name, spell it, and your address please.

QUESTIONS FROM AUDIENCE

MRS. BIELARZ: Elizabeth Bielarz, E-l-i-z-a-b-e-t-h B-i-e-l-a-r-z, 712 South Noah Terrace. The house right where they're going to be building the restaurant. We have some signatures here.

ACTING CHAIR LORENZINI: Matt, can you point that property out?

MR. DABROWSKI: Which one was it again? 712?

MRS. BIELARZ: South Noah Terrace.

MR. DABROWSKI: This one?

MRS. BIELARZ: Right there.

ACTING CHAIR LORENZINI: Okay. Please proceed.

MRS. BIELARZ: I've been here before. We've fought them for a year, went to court and everything. And the smell is still there. All we ask is for them to put a unit in that wouldn't at least burn when it comes out of the -- but you guys don't listen because you don't live there. You go home to your nice homes where no odors or anything. I came home from volunteering today and it stunk so bad. And you can even ask my neighbor. She says it was so bad. I got a lot of proof over here.

The people just can't take it anymore. This has been going since 2007. And then now they want to expand? Plus with the catering? We don't have a chance. And to try to sell the house, forget it. She's had her house on the market for four years, they come and they go what is that smell? And then she never gets a call back from them, and she has a beautiful home. And the price she's asking for is reasonable.

But think of us. He could go to International Plaza where they have all those beautiful restaurants if he wants to. Like I said, if he corrects the odor, he can be in there forever, I don't care. It doesn't bother me. But we can't sit in the backyard. In the summertime we can't open our windows. And if we do take that chance, we got to shut them and we have to use our air conditioner. So, who's going to pay our extra bill on that? And especially with the economy it is now, that we're trying to stretch that dollar.

See, but all of you's now are all for him. And you go home, like I said just a few minutes ago, and you don't have no odors, you don't have to worry about nothing. We just want this, that's what it all comes down to. But no, don't shake your head, no, it's true.

How do you expect you got this building?

COMMISSIONER GREEN: Ma'am, the reason we have a public hearing is so you can come forward and tell us what the problems are.

MRS. BIELARZ: I know. I'm very sorry, I'm just so --

COMMISSIONER GREEN: Until you tell us that, we don't know there's a problem.

MRS. BIELARZ: I told it to --

COMMISSIONER GREEN: So, we're going to address it to the Staff here, I'm sure. Matt, what can we do to make sure this situation doesn't get --

ACTING CHAIR LORENZINI: Well, okay, let's continue with the public hearing. Do you have anything else to say? I'd like you to give those petitions to Matt.

MRS. BIELARZ: Sure.

ACTING CHAIR LORENZINI: And we can give copies for people.

MRS. BIELARZ: Okay, thank you so much.

ACTING CHAIR LORENZINI: Okay, thank you. Anybody else?

COMMISSIONER GREEN: Hang on, Joe. I want to know what the answer to that is, Matt. This lady has a very pressing question. How is the Village going to deal with the odor problem? Because I know we have ordinances and codes that address that. Could you just let the audience know what that is?

MR. DABROWSKI: In my discussions with the Health Department, the key issue is making sure that the units, the hood units and the ventilation system is properly cleaned. And in 2011, Manpasand did install a brand new hood system that is, you know, top of the line according to our Health Department. And they are under continual inspection with our Health Department to make sure that the unit continues to operate properly and is properly cleaned.

COMMISSIONER GREEN: Matt, if I could just ask, the way I've heard this ordinance recited back to us is it's illegal to let a smell go beyond the property, or something of that wording.

MR. DABROWSKI: Well, it's an objectionable odor issue.

COMMISSIONER GREEN: Would this be considered an objectionable odor?

MR. DABROWSKI: That's a subjective question and difficult to answer as a smell may be objectionable to one person but maybe not to someone else. I would also like to point out, that the Health Department had indicated that this matter went to court several years ago and that the case was dropped by the Village prosecutor as he could not prove what was objectionable.

ACTING CHAIR LORENZINI: Okay, Sir, would you like to state your name and spell it and the address please?

MR. DENNIS BIELARZ: My name is Dennis Bielarz, D-e-n-n-i-s B-i-e-l-a-r-z. And the judge did not drop the case. Your attorney which I found out later, it was like sleeping with the enemy, he never looked us in the eye in the five times we went to court that I took off

work to try to get this corrected. He never looked us in the eye, it never dawned on me until recently. He wasn't working for me, he was working for Arlington Heights and the restaurant.

Every judge, we have five different judges, and every time we went out there, the judge would say we're going to continue this for five weeks, didn't study on the exhaust from the restaurant, the smell and everything. Health Department says okay, five weeks come by, the attorney says oh, I stopped at the Manpasand Restaurant and we discussed this and what we're going to do, not with us involved at all but the restaurant. Judge comes back, okay, another judge, we'll continue in another five weeks. Five different judges, five to six weeks each time. It went a whole year.

The attorney goes and looks and says, you know, folks, never looked at us which really bugged me --

ACTING CHAIR LORENZINI: Sir, could you speak in the mic please?

MR. DENNIS BIELARZ: Yes. He looks at the thing and he goes, you know, we're going to have to drop this case because we could see that the judge doesn't seem to be in favor of us winning. And I think what he meant was he is not going to be in the position of winning because every one of the judges was siding with us. They said that the smell is pretty bad, isn't it. I go have you ever been down draft of an Indian restaurant with curry burning? I read your web site and you burn a lot of your food, that's what your complaints were, that your food is burnt.

So, we're getting burnt curry, it is so strong I woke up in the morning, had the window open this far in the bedroom, I woke up, I couldn't even breathe, I go what the hell is happening? The house is on fire. It was coming from his restaurant at 6:00 in the morning. Closed the windows and our house reeked for over an hour, it reeked. Everybody around us on our street.

And the bad part is the attorney says, he goes, well, you know there's 400 people in the area, nobody else complains about it. If you ever check the weather, it's a natural draft going down their alley. Everything comes off of their exhaust, blows right by our houses right there. There aren't 400 people because you have the church there. It all blows towards us and it circles because of a natural draft.

We get the smell all day. When I came home from work, the house reeked, the garage reeked. It bugs the heck out of me.

I understand, everybody wants their shopping center to look beautiful with trees and everything. Think of the people that live there. I'm not talking like Burger King burning a little bit of hamburger. I'm talking curry that is pungent, it reeks your house and everything. I cannot cut my grass because it's sickening. I can't go out and wash my car. I come in until the smell goes down. And being that they do catering, they don't make for just a few people, they make it for probably 50, 60, 100 people.

When they first got that restaurant, it was a sandwich place. We went to the meeting, it was going to only be sandwiches. They sold it to them, turned it into a catering place. And I go if you notified us when it was a sandwich place, why wouldn't you notify everybody that it's going to be a catering place and we're going to be cooking up a storm? They said no cooking will be done in the restaurant, sandwiches. They opened it up and it's cooking. And they got the permit and everything is okay.

Nobody ever asked us, what do you think about it? The girl from the Health Department, we put in a complaint, she says would you sign this? Okay, we went to court with them. The girl after the second time, she wouldn't even make eye contact with us because she probably got chewed off from the Health Department because she raised a little stink and had to sign like a violation against them.

And as far as the hood goes, having the best exhaust stack, all it does is gets, because I do maintenance, it only takes the smoke out of the restaurant real good so that they don't smell it. But it doesn't do anything for the people down the line because we get it stronger.

And we went to the senior building the last time, the senior building was not, no one in the building was notified about the restaurant when they converted it to a catering place. We went in there the last weekend, this weekend, trying to get them to sign something that the smell is bad. And I really feel sorry for a lot of them because they couldn't communicate with us, they don't trust signing their name or anything. They says we understand. The one guy said I was at Room 212 right across from them, he says I could not open my window. I'm so happy I'm at this part of the building in the end, I can open my window once in a while.

So, all of us really were suffering from the smell but nobody is concerned about the smell. It's, I get all nutsed up, when I come home I get all nutsed up because I'm like what the hell happened to us here. We have a pizza place, we have a Thai restaurant. We don't even smell the Thai restaurant, it's next door to them. We don't even smell it. All you smell is the food from their restaurant constantly coming there.

All I ask is, all of the neighbors around us, you take a look at some of the comments they made on it, it's sickening. The woman across the street is Philippine, she thought it was the Indian family next to her that the smell was coming from. We says go across the street by us and smell it. She goes, oh, my God, she says all of the time I thought it was my neighbor. I says no, it's there.

If they cut the smell down, if they could cut it down, and cleaning grease out of an exhaust filter because we do that at our place, that doesn't take care of odors. All it does is just trap the grease particles from flying up, not the smoke. Smoke will blow right on through them filters. Okay?

So, that's about it. If nothing else, I got it off my

chest because this really, I couldn't express enough just how much it nutsed me up and my wife. And my neighbor next door.

ACTING CHAIR LORENZINI: Okay, thank you, Mr. Bielarz. Anybody who would like to say something? On the right side of the room, anybody else? If you could state and spell your name please and your address?

MS. VARGAS: My name is Carmen Vargas and I live at 714 South Noah Terrace in Mount Prospect.

ACTING CHAIR LORENZINI: Could you spell your last name please?

MS. VARGAS: V-a-r-g-a-s. So, I have my house for sale and some people was very interested in that, but after they feel the smell, they say no. I don't pay you one penny for your house because the smell is terrible. And I can't enjoy my backyard, I can't go to the front because it's terrible. The smell is something terrible, terrible.

When somebody goes to my house to visit me, they tell me how come can you live over here, that's impossible. I don't know, I can't understand how can you live in this house with that kind of a smell everyday and all the time.

So, please help us to resolve the problem because it's something terrible that we have to live like that.

ACTING CHAIR LORENZINI: Okay, thank you. Anybody else on this side of the room? Yes, sir.

MR. BRIAN BIELARZ: I'm Brian Bielarz, that's B-r-i-a-n B-i-e-l-a-r-z, and I'm at 712 South Noah Terrace. My dad pretty much summed it up. But you have to realize, I mean my hours where I work, I work 10:30 to 7:00, and many mornings you wake up, and I'm not talking winter, in summer you got the window open and you wake up to the smell of the curry. If I don't wake up to the smell of the curry, I've had mornings where, okay, it's okay, right? I'm soaking in the tub in hot water, and then all of a sudden we have the one window open, how do I get out of my bathtub and try to shut off an exhaust fan? Okay, that's fine.

Okay, so, that happens, I go to work, I come home, it's a beautiful summer evening. 10:30 at night I'm ready to go to sleep and again. But the best way to explain it, it's almost like if you have, you know, no disrespect, but it's like if you have a skunk that sprays, like walks in your house and sprays on the wall, walks out and he's gone and the smell starts to finally, and then all of a sudden, okay, next round. And it's like I said, if you talk to a lot of people there, they're not really, I wouldn't say like against him expanding.

It's just, like my mom was saying, too, it's like he wants to expand, I'm all for it, too, but it's like that smell is hard to explain. Like they said, it's not like, okay, you're barbecuing or you burned something in the house, okay, and the smell is gone, you're done. It's something that is, it's like a consistent thing. And it's hard, the best way to explain it is when you get that smell in the

house, it's like, seriously, it's like if a skunk walked right by you and sprayed in your house.

I know, you may not really, like hard to grasp that but it's like that's the best way to explain it. And like I said if you wake up in the morning like and you had the window open, and it's like the house already has the smell. It's like you could try to close the windows but then like my mom was saying, are you going to run like an air conditioning system all summer? We have neighbors that say that. It's like we can't have friends and family over because it's not like, okay, well, okay, at 5:00 o'clock it's going to happen or at 7:00. It's just like all of a sudden, it's like huh, and then it just hits.

You don't know when it's going to happen. And it's just like, it's really, it starts affecting your lifestyle. You know, I work all day at work, I come home, I just want to relax, maybe back in the backyard, it's a beautiful, you know, make a sandwich, go in the backyard. And then this happens and it's like, you want to go to sleep, it's like, like I said, it's 10:30-11:00 o'clock at night, you want to go to sleep and now your house is like, you know, that's why I say you ask most of the people there, you know, that's the main concern is the smell.

Like I said, we had other restaurants. We used to have the pizzeria. Yes, on occasion when they were there, yes, you could smell, you know, bread baking and stuff, you know, once in a while even like right now the laundromat, once in a while you smell fabric softener, once in a blue moon, and then that's it. The outside of his restaurant, that's all you're going to smell but it's mainly his restaurant.

And like I says, I'm not against him, he wants to expand but it's like, it's that smell. Everybody, you ask anybody in that neighborhood, it's going to be the same thing. It's the smell. That's what I says, if something could be done about that, that's what this whole battle, everything has been about. It's not personal against him, it's that smell. It's like if we could do something about the smell.

I do appreciate it. Thank you for listening.

ACTING CHAIR LORENZINI: Okay. Thank you. Anybody else on that side of the room? Moving over to the other side of the room, my right, your left? No.

Okay. I will close the public comment portion of the meeting and go back to our Commissioners.

COMMISSIONER JENSEN: I reserved my questions.

ACTING CHAIR LORENZINI: Okay, go ahead, Lynn.

COMMISSIONER JENSEN: First of all, I'd ask Staff. Remind me again and refresh my memory, Matt, as to what the language is or the general language we have there and what the steps are that the Village would require if you establish that you've got a problem with an odor?

MR. DABROWSKI: The provision reads, "It shall be unlawful to cause or to knowingly permit the emission of objectionable odors in

quantities so as to be readily detectable by an observer at any point on the boundary line of any premises or beyond." Then it goes on, "If the Village determines that the proposed use does not comply with the aforementioned code requirement, then the petitioner will need to incorporate additional measures and/or improvements to the satisfaction of the Village."

COMMISSIONER JENSEN: Okay.

MR. DABROWSKI: Part of the problem is defining what is or is not objectionable.

COMMISSIONER JENSEN: Do we know if there is any technology available that hasn't been implemented that would address this issue to any degree?

MR. DABROWSKI: Based on my discussions with the Health Department, the hood system that they have is superior than many restaurants and should help to mitigate some of the odor issue.

COMMISSIONER JENSEN: Well, it seems to me that the Village probably hasn't been as aggressive with the underlying problem as they should be. This puts us into a bit of dilemma because what we're to decide tonight is whether they should be allowed expansion. But the problem that the public has brought up has to do with, it's an underlying problem that exists whether we okay the expansion or not. The expansion may make it worse, it may not make it worse, but there is still the underlying problem.

And so, it isn't our job necessarily to make an assessment relating to the underlying problem, but it does put us in a difficult position in terms of trying to okay expansion at this point. So, it seems to me that the Village really should be a bit more aggressive to see the extent of the problem, and if there's any technology or anything that can be done to address it. Because quite frankly, from an economic point of view, the restaurant is imposing a huge external cost, it has an externality and it's imposing a great cost on the neighborhood. If the property values truly are declining, then basically we've had a transfer of cost and there's a real problem here. We make most companies deal with their externalities. One way or another, we stop them from doing things or we make them compensate people. So, this is a real problem and I'm going to have to think about how we take the action that we are going to be asked to do.

ACTING CHAIR LORENZINI: Thank you, Lynn. Commissioner LaBedz, anything further?

COMMISSIONER LaBEDZ: I'm just curious, Matt. Are there other Indian restaurants in the Village? And if there are, have you heard of any issues? Since that seems to be the, it seems to be the spices or the cooking process or something that seems to be at issue.

MR. DABROWSKI: Chowpatti is the only other restaurant that I am aware of and I am not aware of any odor issue emanating from this restaurant.

ACTING CHAIR LORENZINI: Robin, anything else?

COMMISSIONER LaBEDZ: No, I don't really have anything else,

thank you.

ACTING CHAIR LORENZINI: Commissioner Ennes?

COMMISSIONER ENNES: I do. I have a comment for the audience. And I think it is a personal insult to, and I can't speak for my other Commissioners, but we volunteer to be up here because we care about the Village. We provide a period to hear public comment because we are concerned about the impact of our actions on the neighborhood and the community. But I do take it as a personal insult to be accused of all we care about is the money, we go home to our own house. We live in this town. We care about this. And I do take it as an insult. You had your time for comment.

ACTING CHAIR LORENZINI: Commissioner Ennes, anything else?

COMMISSIONER ENNES: No, that's it.

ACTING CHAIR LORENZINI: Commissioner Green?

COMMISSIONER GREEN: I couldn't agree more with Commissioner Jensen on this point. It puts us in a difficult situation here. I am much in favor of the expansion of the restaurant, but I'm listening to these problems with the neighbors and it's going to be a tough call. I mean how do we get this rectified?

We just had a Plat & Sub meeting, Matt, where we were talking about charcoal filters and things for harmful solvents and things being given off into the air. I find it unbelievable that there wouldn't be a filtration system that could take the stink out of the air and solve the problem here for everybody. I just don't think, this restaurant has been in business since what year?

MR. DABROWSKI: 2002.

COMMISSIONER GREEN: 2002. So, for over ten years, the way you read that ordinance was "to the satisfaction of the Village" I think was the quote. So, are you telling me that the Village is satisfied with the situation as it stands today?

MR. DABROWSKI: Again the issue at hand is what is objectionable.

COMMISSIONER GREEN: I have a question for the landlord. If you could come up here again? You say you manage this property, is that correct?

MR. KIPNIS: Yes.

COMMISSIONER GREEN: Do you smell it outside?

MR. KIPNIS: I'm 65, I'm older, my sense of smell isn't heightened and I'm not there all the time. But no, I don't.

COMMISSIONER GREEN: Okay. Thank you, you can sit down again. I'd like to bring the restaurant owner up here and ask him a question for the record. Same question, sir, do you smell your restaurant outside in the parking lot? You're a younger man so I assume your smelling is a little bit better than the landlord.

MR. NELAVELLIS: I can make out a food smell, definitely. But the limited time I spend outside, I just take two seconds to get out of the car and get into the restaurant. And the landlord there, I do smell food, but when it comes to, when I go into the restaurant and

there is, when I come home I can smell my clothes, have a food smell. And my wife says, you know, you went to the restaurant and I know you are there for a long time. So, the food smell is definitely there, and I won't say that it is like a skunk smell, you know, it's not what I would say that I cannot live with it.

COMMISSIONER GREEN: Okay. So, you can't say that you wouldn't be able to live with it is what you just said to me I think.

MR. NELAVELLIS: Right. And then the burning food, we won't burn food because it's a loss of money, you know.

COMMISSIONER GREEN: No, I understand. But you see, unless you appreciate the smell of curry which is a very, very pungent odor, I agree with that statement by the neighbors. But I guess what I'm getting to is do you think it's fair that they should have to smell your restaurant?

MR. NELAVELLIS: No.

COMMISSIONER GREEN: Then my next question is why don't you do something about it?

MR. NELAVELLIS: I do. When I go there, first thing I look at is, every time I work even I don't want my clothes to smell, every time I am after my employees to clean this, clean that. And we always follow the schedule, we follow the, for their cleaning schedule. And in between those schedules, I will ask them to get those down and clean them, put those back up. So, we do everything I do and I put extra chlorine on the floor to make sure everything is clean.

And when it comes to food smell, when I go up on the roof, I do look at the exhaust fans to make sure they are clean and make sure the guys are doing the steam cleaning properly. And I do smell, when I get up there, I smell Thai food there. And I look at there for dust, ours is like, you know, you can touch them, there's nothing sticks to hand and nothing on the floor anywhere.

But I don't think Thai food smells that great when I am up there when I am smelling it. But it's the food, Indian food is that's what it smells.

COMMISSIONER GREEN: Thank you, sir.

ACTING CHAIR LORENZINI: Yes, please.

COMMISSIONER JENSEN: Yes, I'd like to follow up on what Commissioner Green, the avenue that he was pursuing here. It seems to me that someone in the Village in the Health Department ought to look at other Indian restaurants because there are some in the area, I frequent them, and see if they also have this huge odor problem. And if they don't have the odor problem, we might want to ask why they don't. If they do, you know, then we've got a little bit different problem to wrestle with here I think.

But I think we need to do more to reach out and find out and define what the problem is and see if there is some technology that can deal with the issue. I find myself in a very difficult position right now because I generally am very much pro growth and expansion, and I don't like a lot of empty spaces in anybody's buildings in

Arlington Heights. But it seems to me that the only leverage that we can bring to bear is to at least postpone if not turn this down to bring some pressure to bear on both the landlord and the restaurant owner to deal with the underlying problem before they come back and ask for an expansion. I really hate being in this position but that's really about where I am right now.

MR. DABROWSKI: And certainly the Commission does have three options to consider. Option 1, you can recommend approval. Option 2, you can recommend denial. Or option 3, you can recommend a continuance, in order to address, those additional matters that you had just brought up.

COMMISSIONER JENSEN: Well, do you think that the Village Staff or whoever the Village might retain could actually get some answers in a comparative way to what happens with other neighborhoods and other Indian restaurants that could be brought back to us before we have to make a decision on this? Is that something that's in the realm of --

MR. DABROWSKI: We could check to see if any complaints had been received and what equipment is currently employed by those establishments as they are subject to inspections.

COMMISSIONER JENSEN: I mean it seems that these people really have suffered a lot. I mean people don't usually like to go to court and they certainly don't want to go to court five times, if it had five different judges. I'm not sure I totally understand the process but we have enough lawyers on the Commission that can help us here.

COMMISSIONER DAWSON: Welcome to litigation.

COMMISSIONER JENSEN: But you know, this is a very difficult thing and I think they deserve to have some effort made at cleaning up the underlying problem before we go ahead and exacerbate or double down on the existing problem.

ACTING CHAIR LORENZINI: Let's get to the rest of the Commissioners. Commissioner Drost, do you have anything further?

COMMISSIONER DROST: Yes, I do, I've got a few comments. And first of all, taking off on my earlier question to Matt was whether or not we had any health code issues. And how can we not have a report of an odor problem to the Health Department in the Health Department's report if this was such a difficult problem? I mean, normally, you know, we're looking at grease traps and we're looking at basically cleanliness and things of that sort.

MR. DABROWSKI: And that is true as those items are easier to solve as there are clear standards. However, with respect to odors, this is more challenging as it is subjective.

COMMISSIONER DROST: Yes, but they have complaints and there's a record. I'm sure it's a topic of conversation everyday to them. And I don't know how many people have signed that petition. Do you want to take that out and give us an idea of the nature and extent of the neighborhood?

COMMISSIONER DAWSON: Can we see the petition? Matt, can you pass the petition up here?

MR. DABROWSKI: Yes, as far as the number, it's several dozen.

COMMISSIONER DROST: Yes, so, I mean it's more than just the Bielarz family sitting around in the mornings complaining about curry where they may have their own problem with certain odors, you know, that affect other people, they have a higher sensitivity to it; but perhaps it's not. So, I think, you know, basically echoing what we got developing here, that maybe, you know, Commissioner Jensen's approach to look at it and the technology, and I've got to think, too, there's lots of Indian restaurants around that, I know Mount Prospect has them. Des Plaines has them. And there has to be ways to have the technology or to filter out those smells or to minimize those.

The last comment I would make is to Ms. Bielarz because, to her maybe injudicious comments about how we operate and where we live. I think that was totally inappropriate because I live in a home that has a black pipe going right through it that does have odors from time to time from a restaurant. And I deal with it in a civil manner and not making statements like you did which were I thought inappropriate.

We are a civil society here. We don't take sides. We take the side of the Village, what really is in the best interest of the Village and trying to balance them. And I would have to say though that your husband made a nice recovery at least in, after he got calmed down, to explain the situation so that we can act as rational individuals and try to balance these things out. That's it.

ACTING CHAIR LORENZINI: Commissioner Dawson? Thank you.

COMMISSIONER DAWSON: Are you done? Just going through the petitions, because some seem to be most of the people from the same home. But anyway, I'll pass those on.

ACTING CHAIR LORENZINI: Okay.

COMMISSIONER DAWSON: I guess I have just a couple of concerns. One is that I certainly don't want to start some sort of precedent against Indian restaurants, nor a ban on Indian restaurants in Arlington Heights because of some sort of curry odor. That would bother me. That would concern me.

I do, I sympathize that there is an odor, I want it to be addressed. But as the Petitioner said, curry does have a strong odor and some people genuinely just don't like it. And it could be a light smell and it might not bother me but someone who doesn't like curry would kind of go off the deep end. So, I just want to be careful as we approach this because we certainly cannot have a ban on Indian restaurants in town based on some sort of smell issue.

I will say that I go to this facility or this shopping mall, I'm not saying I go there everyday but many times over the past few years, I've never smelled anything offensive there. But I haven't been to the neighborhood. So, maybe there's something to do with the

ventilation that is sending it like they said directly and concentrating to them. But in the shopping mall itself, I've never had a problem although I'll admit I like Indian food and curry, the smell doesn't offend me or bother me typically.

So, while I agree that maybe some more research needs to be had here, I don't know that I'm prepared to make a decision. I just would hesitate, you know, let's be a little careful here, let's not go overboard. And let's not delay him too much either. I don't want this to open up, now the Village has to do this six-month study and we're never going to get this done. I mean I think that this, if there's a delay here, it should be as short of a delay as possible so that the information can be obtained quickly and we can make a decision and move on.

I don't want a massive, full-blown investigation. Do you appreciate that? I mean he's got to get his, we've got to make decisions, I'm assuming he has to decide whether or not to move if he can't expand here and the landlord has to figure out what to do if that's the case. So, let's try to move this along.

ACTING CHAIR LORENZINI: Thank you. Commissioner Sigalos?

COMMISSIONER SIGALOS: Yes, I want to just state that I wholeheartedly agree and support the comments that all my fellow Commissioners have made here. I support growth and expansion within the Village, but this seems to be more of probably an existing problem and I think whether this restaurant was to expand and add seating area or not, the problem is still there. And you know, to say that they put in 2011 a new hood system, well, that's fine. They put in a new ventilation system then. That doesn't mean it's a filtering system.

I mean I can't believe that there's not HEPA filters or some type of filters that would prohibit the obnoxious odors from going on to adjacent properties, because I know we have a Village code that prohibits that. Now, whether it's an Indian restaurant, a Greek restaurant, a Chinese restaurant, Italian restaurant, I don't care what it is, if you have objectionable odors, you cannot have that go on to adjacent properties. So, there's got to be a filter system that could be put on to this hood. Just because you have a new hood, sure, maybe it increased your CFM ventilation, but it doesn't mean that it increased or prohibited the odors from being transmitted. So, maybe there's a cost involved with that.

And I can't accept that you can't do anything about it because there are many, many restaurants, many, many manufacturing facilities and so forth that produce obnoxious, objectionable odors, and they control it. So, again, I'm at a loss for this. I side with Commissioner Dawson, I wouldn't want to see this be carried on for an extended period of time, but I think this really goes back to our Village and the Health Department and dealing with the issues that they have there now. Whether there is a dining room expansion or not, you still have this problem now.

ACTING CHAIR LORENZINI: Is that it, John?

COMMISSIONER SIGALOS: Yes. Again, I just think this is really more than a Plan Commission issue right now. This really goes back to the Health Department and maybe our Building Department, that they have to get involved with this and correct this situation now. And I can't believe that there is not technology and filters that would prohibit that odor from going on to neighboring properties, because again we have that ordinance here. We dealt with that when they talked about the theater and cooking in the theater and the people in the adjacent high-rise were concerned about odors, and we were assured that that wasn't going to happen there. So, there's got to be teeth in our ordinances. That's all I have.

ACTING CHAIR LORENZINI: Okay, thank you. There's really nothing more I can say. I pretty much agree with a lot of the things the Commissioners have said. The only other observation I want to make, it must be somewhat of a serious problem in my mind if the homeowners went to the expense of going to court.

So, having said that, do we have a motion? Or further discussion?

COMMISSIONER ENNES: I have one other comment. There were some accusations made about the impact of the smell or on the sale of property, and also about this court case. I think it would be beneficial in particular if we're going to postpone a decision that those documents or some kind of supporting documentation from a realtor that says that it was the smell that was the cause that the property has been on the market. I would like to see those in addition to whatever other additional information you might be providing to us, Matt.

MR. DABROWSKI: You're asking us to get a --

COMMISSIONER ENNES: No, I am suggesting that the people in the audience who have said these things get that kind of supporting documentation so that we're aware of it.

COMMISSIONER DROST: Yes, but isn't that going to be an issue maybe for the Trustees? That we put together a motion, let it go up to the Trustees, and there are a number of issues here, you know, one is the empirical or anecdotal information about the smell and how pungent and nutty it makes the neighbors. And if there is any technology that can ameliorate that or alleviate it, that would be helpful. But I don't think we're here to decide that. If we can add those to some of the conditions going forward to the Board of Trustees and let them have a, and I'll use the pun, an 'airing' of the issue. I think we know what the issues are.

COMMISSIONER ENNES: Commissioner Drost, I was just looking at, if we're going to postpone a decision on it, then it would be helpful to see that additional information. If we're not going to do that, and I wouldn't have a problem with moving it up to them to let them hear that issue and they can decide.

COMMISSIONER DROST: Well, when you get into housing values, you're looking at the last five years and, you know --

COMMISSIONER ENNES: Right.

COMMISSIONER DROST: And so, not because of odor, it was because of the market.

COMMISSIONER ENNES: Right, I understand. But that was some of what we were provided.

COMMISSIONER DROST: Yes.

ACTING CHAIR LORENZINI: Does somebody want to make a motion one way or the other? Or recommendation?

COMMISSIONER DAWSON: Motion to postpone? Or --

COMMISSIONER DROST: No, I think we'll make a motion to approve subject to, you know, the conditions that, you know, we'd approve it and that there could be some language that would address the issue of odor, that there is again an amelioration of the odor issue. And I think that's really what it's going to be. I don't think we're looking at values, not here.

COMMISSIONER ENNES: Right.

COMMISSIONER DROST: That's not our job.

COMMISSIONER ENNES: Right.

COMMISSIONER DAWSON: But we do have a special use criteria issue. There's a health concern.

COMMISSIONER DROST: Yes, the health, and that's with regard to the odors. And if this comes up to the Board of Trustees, the Trustees can air the problem.

COMMISSIONER JENSEN: You do have one way to get at the financial issue. I agree with you, you shouldn't be looking at property values, the last five years have been very unusual. But if there is technology even that's expensive, and the landlord and the restaurant owner have chosen not to use technology that's there, they're basically shifting the cost off to the homeowners.

COMMISSIONER DROST: Right, absolutely.

COMMISSIONER JENSEN: And so, you don't need to even know anything about property values to come to that conclusion. So, this issue, and I agree with Commissioner Dawson, this shouldn't be dragged out but we really ought to aggressively try to understand this problem and see if there are solutions that meet the needs of the Petitioner, the residents, and the Village. And so, I don't want to do anything that unduly slows this down or unduly gets us having a bias against one type of restaurant versus another. I like Indian food myself.

But I think these are things that we really could rather quickly get some answers to. I'm having more trouble with approving it conditionally than I am basically postponing it. I feel like it really needs to be aired here a little bit more than it has been with some data.

ACTING CHAIR LORENZINI: Okay. So far we've got a conditional approval or a postponement. Do we want to --

COMMISSIONER DAWSON: One question. If we postponed, do we have to redo notices?

MR. DABROWSKI: No, you just continue it to a date certain

which would probably be April 10th.

COMMISSIONER DAWSON: Because we have the next, oh, we couldn't put it on the next, because there is nothing on the agenda right now, we couldn't hold a meeting that night?

MR. DABROWSKI: Well, those projects that we do have slated for Plat & Sub and ORC could take a little bit of time.

COMMISSIONER JENSEN: But can they develop the information that quickly is the other question.

MR. DABROWSKI: Well, and that's the other thing, too, you know. There is some research material, or research things that we have to do here. We have to research it, we have to analyze it, then we have to write a report with a recommendation on it.

COMMISSIONER DAWSON: I understand. But we're asking him to wait a month to come back before us and then potentially another month before he can get to Village Board. So, it can be a significant delay for him, I don't know what effect that has on his business.

ACTING CHAIR LORENZINI: But if we postpone it, what's going to be the result? What's going to be the expected result at the next meeting?

MR. DABROWSKI: Well, basically from what was mentioned, Commissioner Jensen had suggested looking at other locations, see if there have been any complaints associated with those other Indian establishments, and then look at what type of equipment that they employ.

COMMISSIONER JENSEN: Yes.

MR. DABROWSKI: And see how that compares with Manpasand. And then lastly, you know, take a look at what other technology is out there and see how that could be incorporated.

ACTING CHAIR LORENZINI: And who is going to do that technology research?

COMMISSIONER DROST: Yes, we have got a lot of restaurants in this town.

COMMISSIONER DAWSON: But wouldn't you suggest that the Petitioner do the research and submit it to the Health Department for review rather than the other way around?

COMMISSIONER GREEN: Absolutely, I was just going to say that, Commissioner Dawson. I think that's a --

COMMISSIONER DROST: Yes.

COMMISSIONER GREEN: Don't put the burden on the Health Department, they already think, they think this is fine. So, I would put it up to the owner and the landlord, do some research, get some experts out there to tell you what you could do, submit that to the Health Department for their approval and then get back on the agenda.

COMMISSIONER JENSEN: Yes, but what agenda? Do you want --

MR. DABROWSKI: We have to continue it to a date certain.

COMMISSIONER ENNES: We should make it a conditional approval.

COMMISSIONER GREEN: How much time do you think you would

need to do this? A month or two? Sure, come on up.

ACTING CHAIR LORENZINI: Here, come on back up.

COMMISSIONER GREEN: State your name just quickly for the reporter.

MR. NELAVELLIS: This is Srinivas again, the Petitioner. I would like to do any research I can do, but I have limited resources. I've been sitting on this for the last eight months and I don't want to spend any more money on this. Research costs money and I don't have that knowledge to do it. And if I do it and submit it, it's going to be fast research which nobody is going to accept.

COMMISSIONER JENSEN: You know, the research you have to do is to have a consultant, basically say something what the state of the art is in taking care of these odors. It isn't I went out and checked a few stores and then I didn't find anything.

ACTING CHAIR LORENZINI: The other option of doing an approval, what form would that take, George?

COMMISSIONER DROST: Well, I think what we've got is just one issue, it really is on the odor issue. And to come back here to decide it is sort of a waste of time and effort. But if you're going to do it, why not just put it up before the Board of Trustees? Because I think everyone on this board is of the mind that you want to see a business expand, you want to see a business prosper, you want an existing business to expand, but not necessarily at the expense, and I think the health issue might go beyond just the smell, it really is affecting the mental health of the Bielarz family. I think it's making them, as Mr. Bielarz said, nutty. So, I don't think that's a healthy situation.

And I think that you can basically frame it in such a way that, get a date for the Village to hear it and not to have to create a redundancy hearing and then have him reappear at the Village Board after, you know, we've looked at our approval or denial of the project.

ACTING CHAIR LORENZINI: But a conditional approval would give what to the Board? We would be telling them what to --

COMMISSIONER DROST: That there has been some research on reduction of the odor because, first of all, there's got to be to determine, I think this isn't all going to be a burden on the owner or the Petitioner. I think that the Health Department has to go out there and actually observe the smell so that the smell does exist and that it is a pungent smell and in fact that it is one that affects the health and well-being of the neighbors. And then after that, then you've got the next step, and that is how do you remedy the problem? How do you take care of the problem? What's the technology out there?

ACTING CHAIR LORENZINI: Well, who would come up with that recommendation?

COMMISSIONER DAWSON: Just a curiosity. I mean there is the Internet so I just went on my phone and within five seconds found a company that sells odor emissions equipment. So, I'm just saying I

don't think we're talking about some --

COMMISSIONER DROST: Yes, and if you see it on the Internet it's got to be true, right?

COMMISSIONER DAWSON: Well, but George, I don't think we're talking about massive amounts of research here. We're talking about contacting some companies. They're going to have sales guys who are going to be more than happy to come to you and talk to you all about their information. So, I don't think we're talking about immense amounts of research here.

COMMISSIONER ENNES: Well, and if we make a conditional approval, that's something that the Petitioner can go out and get that information from equipment --

COMMISSIONER DAWSON: And bring to the Village Board.

COMMISSIONER ENNES: And present it to the Trustees.

COMMISSIONER DAWSON: Sure, I agree.

COMMISSIONER SIGALOS: There's food service equipment contractors out there. They deal with this everyday. They provide these services for free. I mean they'll come out there because they want to sell you their filtering systems.

COMMISSIONER DAWSON: Right.

COMMISSIONER SIGALOS: They're provide this service for free to tell you what kind of equipment you need, what kind of a filter you need and that exhaust hood to prohibit these objectionable odors from going on to neighboring properties.

COMMISSIONER ENNES: And those vendors would probably be willing to come to the Village Board meeting and describe how their service works and whether or not it's going to eliminate the odor.

ACTING CHAIR LORENZINI: So, a conditional approval would be going to the Board but that would mean the Petitioner would have to come to the Board with prove that he could eliminate the odor, is that what we're saying the conditional approval would be?

COMMISSIONER LaBEDZ: Well, let me play devil's advocate. I mean the Petitioner can go through all this research and find companies that promise this, that and the other with their technology and install it at whatever expense it is. What if it doesn't satisfy the neighbors? What if there are still odors that are emitted? Is it possible to completely eliminate the odors?

ACTING CHAIR LORENZINI: It's possible, but then if the Village Board Trustees approve it, so be it. They have approved it based on this equipment and maybe it doesn't a hundred percent take care of the problem but the Trustees had approved it.

COMMISSIONER LaBEDZ: But then, but we still have the Health Department's, you know, there's still the whole thing about the objectionable odors and so on, this could go on. I'm just saying.

COMMISSIONER DAWSON: I don't know that we have to eliminate the odor. I think it has to be minimized to a better level.

MR. DABROWSKI: Well, how do you put a measure on a little odor smell verses a big odor smell?

COMMISSIONER DAWSON: Right.

ACTING CHAIR LORENZINI: Okay, why don't we take a vote? Conditional approval or an extension?

COMMISSIONER DAWSON: Well, do we have to have a motion or you want to just do a --

COMMISSIONER SIGALOS: I mean is that really our responsibility as a Plan Commission to deal with an existing objectionable odor? That goes back to our Health Department and Village Building Department. Our mission here is to approve or disapprove an expansion.

COMMISSIONER ENNES: Correct.

COMMISSIONER DAWSON: No, we've got, look at your special use criteria. You've got, it can't be detrimental to the health.

COMMISSIONER ENNES: Well, and we also have a court of law that said it wasn't objectionable.

COMMISSIONER DAWSON: I know, but that's what I'm saying. So, it is in our --

COMMISSIONER ENNES: And the Health Department that had said it wasn't.

ACTING CHAIR LORENZINI: Do you want to have a motion? Anybody want to make a motion at this point?

COMMISSIONER DROST: I'm looking at it. I mean there's different, there's moving parts, but I don't think we need to deal with a preamble of the motion, that we would give a conditional approval based on their findings from consultants or other sources that they have a way to ameliorate the odor, not to eliminate it because even in my home I still get restaurant odor but there's ways to control it. And so, if there is a reduction of it, or again having the Health Department come out there to make a determination, I think they should make an initial determination and so some fact-finding to, you know, support some of the claims of the neighbors, and then find ways to remediate the odor, and that's through the technology and that can go up before the Board. Anybody?

MR. DABROWSKI: And you want all this before Village Board consideration?

COMMISSIONER DROST: Yes, right. And you guys can pick the date, you know, as far as when everything is ready, but I think coming back here to again address those issues that have been talked about, you know, we're not going to have the answer. The answer is going to be either, it's the going to be the same presentation I would assume before us and the Board of Trustees, why create the redundancy? Just have it go up to the next level.

COMMISSIONER JENSEN: I'm inclined to agree with Commissioner Drost. I think that probably is the best way to expedite this. But have some requirements that have to be met if this thing is to go forward, that the Board considers that these have to be met and decides whether they think they're reasonable requirements or not. So, I would, I was originally thinking in terms of postponing this, but I

think you're right, George. There's probably no need to come back to us if we craft this motion correctly.

COMMISSIONER DAWSON: Looking at you, George.

COMMISSIONER DROST: The crafting --

COMMISSIONER GREEN: We could just add a fourth.

COMMISSIONER DAWSON: We just add a fourth condition, right.

COMMISSIONER DROST: Yes, that it would be subject to a reduction or an appropriate investigation of the issue of odor. We'll leave it that open.

COMMISSIONER JENSEN: And what technology is available to ameliorate?

COMMISSIONER DROST: Right. Technology or maybe there is something internally changing the recipes to, I don't know --

MR. DABROWSKI: You'll want to be careful on that.

COMMISSIONER DROST: I mean that's the whole point. You get into a whole slippery slope of different conditions.

MR. DABROWSKI: Sure.

COMMISSIONER DROST: But technology would be certainly one of them.

COMMISSIONER DAWSON: Technology to mitigate.

COMMISSIONER DROST: Yes.

COMMISSIONER DAWSON: That's all we really need to say, technology to mitigate.

COMMISSIONER JENSEN: But I think Commissioner Sigalos made a wonderful point. Just having ever more, you know, being ever more able to clean the existing equipment and make sure that it's spotless may not address the problem when you really need different technology. So, the fact that they have a very clean hood and they're ventilating properly doesn't even begin to address the problem. So, that can't be the kind of check that the Health Department, you know, initiates again.

COMMISSIONER GREEN: They shouldn't be looking for that again.

COMMISSIONER DROST: Yes.

ACTING CHAIR LORENZINI: The clean equipment may make the problem worse, it may spew all this farther.

COMMISSIONER DAWSON: We're talking about adding in equipment to mitigate the odor.

COMMISSIONER DROST: Yes, adding or making improvements I think. We'd leave it as open-ended as we can.

MR. DABROWSKI: So, prior to Village Board consideration, the Petitioner shall conduct an appropriate investigation of odor as well as potential technology that is available to ameliorate odor-related concerns.

COMMISSIONER DROST: Yes.

COMMISSIONER JENSEN: It can't fall just to the Petitioner. The Health Department has to do some things, too.

COMMISSIONER SIGALOS: Yes, I think it has to be edited to

comply with current Village code.

COMMISSIONER DROST: And there's got to be a level that --

COMMISSIONER SIGALOS: Because there's verbiage there that prohibits you from causing objectionable odor on neighboring properties.

COMMISSIONER DROST: You know, I complain about Harry's all the time, and I live around there.

ACTING CHAIR LORENZINI: What about the dates? You want to recommend a change --

COMMISSIONER LaBEDZ: I think the landlord has a question.

MR. DABROWSKI: If you want to continue it. Well, what are you doing, are you going to continue it or do you want to move it forward?

ACTING CHAIR LORENZINI: Move it forward. We're going to move it forward.

COMMISSIONER GREEN: Forward with item 4.

COMMISSIONER DAWSON: The landlord is raising his hand.

MR. KIPNIS: I'm just confused.

COMMISSIONER GREEN: You've got to come up.

ACTING CHAIR LORENZINI: Come up to the podium please.

MR. KIPNIS: I'm just confused as to what you want us to do, under what condition in the sense of what if your Health Department or you all or whoever it's going to be goes out there and decides that there is not a problem?

COMMISSIONER DROST: Well, I think you're going to see at the Trustees' hearing that there will be a problem because there will be neighbors there that will raise that.

MR. KIPNIS: I understand the neighbors, but I'm not objective and they're not objective. And what if your Health Department says it's no better or no worse than anybody else?

COMMISSIONER DROST: You will have the opportunity to submit data, evidence as part of your process saying these people are not normal, they're smelling things that they shouldn't be smelling. And you need to provide some basis that there is not a problem, that you've had consultants come in and this is, you know, other restaurants similarly situated don't emanate, don't --

ACTING CHAIR LORENZINI: Well, I think the answer to your question is the neighbors have convinced us that there appears to be a problem and I'm sure what Mr. Drost is saying, they're going to probably make the same convincing argument to the Board of Trustees. So, in order for you to get past, you better come up with a pretty good plan that's going to eliminate some of that odor.

MR. KIPNIS: Even if objectively the Trustees go there or your Health Department says there's really not a problem?

COMMISSIONER DROST: Then it's fine.

COMMISSIONER JENSEN: Then it's fine, you pass the --

COMMISSIONER DROST: You've made the case, you're done.

MR. KIPNIS: Because I just didn't understand. The direction that you're taking is potentially to spend a lot of money to solve what other --

COMMISSIONER ENNES: I don't think it will cost you anything.

COMMISSIONER GREEN: I don't think that's a problem.

COMMISSIONER ENNES: I don't think it's going to cost you money. I think you go out and find a company that filters this stuff and see if that's a viable option. And/or there was a report done by the Health Department, you might want to bring that with you.

COMMISSIONER JENSEN: If everyone says there's no problem and there is no equipment to fix the non-problem, then you don't have a problem and it goes forward.

COMMISSIONER DAWSON: Right.

MR. KIPNIS: But, okay, how do I prove the negative?

COMMISSIONER ENNES: Well, you don't prove the negative.

MR. KIPNIS: Who is going to say, I mean as part of this process in the interim, we'll go ahead and we'll go look for this technology and see what's available and what it costs. But is there, are you, your Health Department going to make an initial determination as to whether there's really a problem?

COMMISSIONER DROST: Yes, there is a problem that has been identified at this public hearing. And now you know what that problem is, and now what you need to do is --

MR. KIPNIS: I know that they believe there is a problem.

COMMISSIONER DROST: Correct. But if you've got some support --

MR. KIPNIS: I don't know if objective people believe that --

COMMISSIONER DROST: Get some support to say there isn't.

COMMISSIONER DAWSON: Well, I think that the Health Department has looked into it, that there's not a problem.

MR. KIPNIS: That was six, seven years ago. And subsequent to that, they've gone to the great expense of installing a new hood system.

COMMISSIONER DAWSON: Okay. All I'm saying to you is --

COMMISSIONER GREEN: But it's not a filtration system.

COMMISSIONER SIGALOS: The new hood system may have exasperated the problem. Maybe it's pulling out more odors from within the and putting it outside with this kind of higher CFM of exhaust. Maybe that's part of the problem.

COMMISSIONER JENSEN: Maybe they are inspecting the wrong thing. They've been looking at the hood to see how clean it is, and they really need to at least explore, A, is there a, they need to validate whether there's a problem.

MR. KIPNIS: Right.

COMMISSIONER JENSEN: And I would say to the residents, you've come and you've made a lot of assertions. And we're actually giving you the benefit of the doubt that there's a problem. But if you spend a lot of money on litigation, you might want to figure out how do

we amass some evidence to support the assertions that we've made, because in fact they're just assertions at this point. So, you might want to figure out what data and what information do we bring to bear at the Village hearing. So, there are some things you can do besides just make assertions.

And the Health Department needs to do, I think what was suggested here is make some initial determination of the nature and extent of the problem. And if they state there is no problem, then there isn't a problem.

MR. KIPNIS: See, that's what I was looking at for like an initial thing so that if they thought that there was a problem, I could then go to a consultant and say this is what the Village says.

ACTING CHAIR LORENZINI: If you have --

COMMISSIONER GREEN: No. Here is how you do it. Exhausting air is different than filtering odors, okay? So, your exhaust hood is working perfectly.

MR. KIPNIS: Yes.

COMMISSIONER GREEN: But you have no odor filtration system. So, you call up the guy who you bought the hood from, whatever that manufacturer's name is, if you ask them and say we have an odor filtration problem, then they will come out and they will look at your equipment or whatever you bought from them in the past and they will make a determination of what could be done to eliminate the odor.

ACTING CHAIR LORENZINI: To answer your question about do you have a problem, we're a group of citizens of reasonable judgment and we feel, I think it's safe to say we feel there's a problem. And I think the Board of Trustees are going to come to the same conclusion. So, I think you should look at a filtration, odor filtration system.

COMMISSIONER GREEN: The Village Trustees read these minutes word for word. And when they see the amount of verbiage here, they're going to come out to your shopping center, I'm sure, and they're going to stand there themselves and they're going to determine whether you have a problem or not.

COMMISSIONER DAWSON: That's what I was going to suggest.

MR. KIPNIS: Good.

COMMISSIONER DAWSON: They will come.

COMMISSIONER GREEN: That's exactly what they're going to do. I can almost guarantee that.

MR. KIPNIS: Then I'm fine.

ACTING CHAIR LORENZINI: Okay?

MR. KIPNIS: Thank you.

ACTING CHAIR LORENZINI: Thank you. Okay, we're going to continue our motion.

COMMISSIONER DROST: I'll make that motion.

A motion to recommend to the Village Board of Trustees approval of PC #12-022, an amendment to Special Use Ordinance 02-001 to allow a 1,400 square-foot expansion that includes a 1,108 square-foot interior dining room and a capacity of 68 sets; repeal prior Special Use Ordinances 87-

10 and 06-077; and a variation from Chapter 28, Section 6.12, *Traffic Engineering*, to waive the required traffic and parking study from a certified traffic engineer.

This approval is contingent upon compliance with the recommendation of the Plan Commission and the following recommendations detailed in the Staff Development report dated March 7, 2013:

1. The total seating area shall not exceed 1,108 square feet and a total interior capacity of 68 seats.
2. The property owner shall install the required trash enclosures by September 30th, 2013 and landscape improvements by September 2014.
3. Prior to Village Board consideration, the Petitioner shall conduct an appropriate investigation of odor as well as potential technology that is available to ameliorate odor-related concerns.
4. The Petitioner shall comply with all federal, state, and Village codes, regulations and policies.

COMMISSIONER GREEN: I'll second that.

ACTING CHAIR LORENZINI: Second, very good. Matt, do you want to take the roll?

MR. DABROWSKI: Commissioner Drost.

COMMISSIONER DROST: Me? Aye.

MR. DABROWSKI: Commissioner Green.

COMMISSIONER GREEN: Yes.

MR. DABROWSKI: Commissioner Dawson.

COMMISSIONER DAWSON: Yes.

MR. DABROWSKI: Commissioner Ennes.

COMMISSIONER ENNES: Yes.

MR. DABROWSKI: Commissioner Jensen.

COMMISSIONER JENSEN: Reluctantly, yes.

MR. DABROWSKI: Commissioner LaBedz.

COMMISSIONER LaBEDZ: Yes.

MR. DABROWSKI: Commissioner Sigalos.

COMMISSIONER SIGALOS: Very reluctantly, yes.

MR. DABROWSKI: And Acting Chair Lorenzini.

ACTING CHAIR LORENZINI: Yes, with comment. My comment is I strongly urge the Petitioner to make a very good effort to look at a filtration system, because I do believe and I think we all believe there is a problem. That's it.

(Whereupon, the public hearing was adjourned.)

Date: 02/21/2013

NOTICE OF PUBLIC HEARING

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MANPASAND INDIAN RESTAURANT, 644 E. GOLF ROAD

The location of the property is 644 E. Golf Road, Arlington Heights, IL 60005. Go-Go Shopping Center is the beneficial owner of the property.

This hearing is open to the public and comments from the public on the proposal are invited. Hearing on said petition will be held by the Arlington Heights Plan Commission at the Municipal Building, 33 South Arlington Heights Road, Arlington Heights, Illinois, 3rd floor, at 7:30 PM, on Wednesday, March 13th, 2013.

SGI Donna Vittoria

Signature

This restaurant causes a very unpleasant odor that →

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→ The residents on Wash Terrace do not appreciate and would like something to be done about, the horrible smell ^{are} permeating the air most of the time!

Thank you

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M. Kutman
700 E. Golf Rd.

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PLEASE NO EXPANSION
Air quality not good NOW!!

Elizabeth Bielanz
712 S Noah Ter.

Date: 02/21/2013

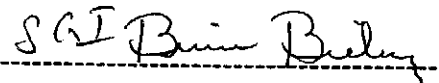
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PLEASE ADDRESS THE ODOR PROBLEM
BEFORE CONSIDERING THE EXPANSION.

THANK YOU,

BRIAN BIELARZ

712 S. NOAH TERRACE

Date: 02/21/2013

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Athena H. Harvin

718 S. North TERRACE

Mt. PROSPECT, IL 60056-3558

(847) 956-1607

Date: 02/21/2013

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Richard Jann
700 E. GOLF
ARL. HTS. IL. 60005

Date: 02/21/2013

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SGI Charles A. Valery

Signature

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713 NOAH TERRACE

David P. and Patricia A. Cimo

711 Noah Terrace
Mt. Prospect, IL 60056
847.640.6538

March 9, 2013

Village of Arlington Heights
Planning Committee

Dear Sir/Madam;

I have been a resident of Mount Prospect for over 50 years. Since 1984, I have lived on Noah Terrace which is on the southeast boarder of Arlington Heights. For the past several years, my family has experienced an unpleasant odor that has been traced to the Manpasand Restaurant at 644 East Golf Road, Arlington Heights. This odor is so strong at times it has prevented us from enjoying the outdoors of our home. We consider this to be a public nuisance since it prevents our friends and neighbors to completely enjoy the outdoor surroundings of our home. The Manpasand restaurant often starts their day early, as the odor can be smelled early in the morning as well as later in the day.

My family would strongly oppose any plan to expand this restaurant and would ask the Village of Arlington Heights to take a stand for our rights in resolving this issue and require the restaurant owners to remedy this odor. This identical complaint has been taken up with the Village in the past and yet no remedy has taken place.

It should be noted that over the years, several others ethnic restaurants have been located in the same retail center on Golf and Goebbert roads. These restaurants, however, have not produced the same unpleasant odors which indicates that this problem can be solved if made to.

It was very upsetting when we first received notice of the Manpasand restaurants desire to expand. The notice from the property owners was very vague and did not even indicate the name of the restaurant.

We believe this odor is not only a public nuisance but believe this odor affects the property value of our home. We respectfully request that the Village of Arlington Heights stand and represent our rights and remedy this issue.

Very truly yours,



David and Patricia Cimo

PS: Unfortunately, the date this public hearing was set did not enable us to attend this meeting.

Date: 02/21/2013

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SGI Rita Scherer No

Signature

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SGI Asvalera

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b- Milwaukee 700 E. Golf Rd.

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Dal Curo
No!!

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#207

SGI Zard

Signature

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No y *[Signature]*
700 Golf Rd.
Arlington Heights

Date: 02/21/2013

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Pat Cimo - No!

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Dorothy L. Pate
700 E. Golf Rd.
Arlington Heights, Ill.

Date: 02/21/2013

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Lucita A. Harwin
718 S. NOAH TERRACE
MT. PROSPECT, IL 60056-3558
(847) 956-1607

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700 E GOLF

SGI K Kim

Signature

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NO - Carmen L. Vaej
714 NOAH TERRACE

Date: 02/21/2013

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SGI Michele L Nelson

Signature

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I am opposed to an amendment to Special Use Ordinance 02-001 to allow a 1,400 sq ft expansion at 644 E. Golf Road.

*Michele L Nelson
719 S. Noah Terrace
Mt. Prospect 60056*

Date: 02/21/2013

NOTICE OF PUBLIC HEARING

Please be advised that a petition has been filled with The Village of Arlington Heights for an amendment to Special Use Ordinance 02-001 to allow a 1,400 square foot expansion that includes a 1,050 square foot interior dining room and a capacity of 70 seats.

MANPASAND INDIAN RESTAURANT, 644 E. GOLF ROAD

The location of the property is 644 E. Golf Road, Arlington Heights, IL 60005. Go-Go Shopping Center is the beneficial owner of the property.

This hearing is open to the public and comments from the public on the proposal are invited. Hearing on said petition will be held by the **Arlington Heights Plan Commission at the Municipal Building, 33 South Arlington Heights Road, Arlington Heights, Illinois, 3rd floor, at 7:30 PM, on Wednesday, March 13th, 2013.**

SGI

Signature

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I vote 'no' for this.

Mike Kuhlmann 719 Nough

Mike Kuhlmann

Date: 02/21/2013

NOTICE OF PUBLIC HEARING

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Richard J. Herwin
718 S. MOAB TERRACE
MT. PROSPECT, IL 60056-3558
847 956-1607

NO MORE EXPANSION
IN THIS NEIGHBORHOOD.
Good Luck to the
RESTAURANT, but only in
the PROPERLY ZONED
AREA. Thank you.

Date: 02/21/2013

NOTICE OF PUBLIC HEARING

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James Treslo No
709 S. Noah Terr.

Date: 02/21/2013

NOTICE OF PUBLIC HEARING

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MANPASAND INDIAN RESTAURANT, 644 E. GOLF ROAD

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Regal *UH* *716 204 L Ten*
No *IT STINKS* *MT PROSPECT*
AS IS *Ill 60054*

Date: 02/21/2013

NOTICE OF PUBLIC HEARING

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O Neil
700 E Golf Rd

Date: 02/21/2013

NOTICE OF PUBLIC HEARING

Please be advised that a petition has been filled with The Village of Arlington Heights for an amendment to **Special Use Ordinance 02-001** to allow a **1,400 square foot expansion that includes a 1,050 square foot interior dining room and a capacity of 70 seats.**

MANPASAND INDIAN RESTAURANT, 644 E. GOLF ROAD

The location of the property is **644 E. Golf Road, Arlington Heights, IL 60005. Go-Go Shopping Center** is the beneficial owner of the property.

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Wolfgang Lant
Signature

Signature

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708 NOAH TERRACE

Date: 02/21/2013

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No ESTRIN
700 GOLF RD
ARLINGTON HEIGHTS

Date: 02/21/2013

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Carol Treslo
709 S. Noah
Mt. Prospect, IL 60056
847. 971 8576

Date: 02/21/2013

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(no) L. Di Martin
707 NOAH TERR.

Date: 02/21/2013

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SCJ

Signature

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No
710 S. Washington St

Date: 02/21/2013

NOTICE OF PUBLIC HEARING

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SAI

Signature

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NO Expansion of Restaurant
Cindy Bielarz
712 S. Noah Terr
Mt. Prospect IL 60056
Already smells too much!!

Date: 02/21/2013

NOTICE OF PUBLIC HEARING

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Apollo R. Harwin
718 S. NOAH TERRACE
MT. PROSPECT, IL 60056-3558
(847) 956-1607

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Mr. Dennis Bielany
712 S. Noahs Terrace

Date: 02/21/2013

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Sgt. Donna Vittoria
Signature

This restaurant causes a very unpleasant odor that →

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*↳ The residents on Hook Terrace do not appreciate
and would like something to be done about.
The horrible smell ^{are} permeating the air
most of the time!*
Thank you

Date: 02/21/2013

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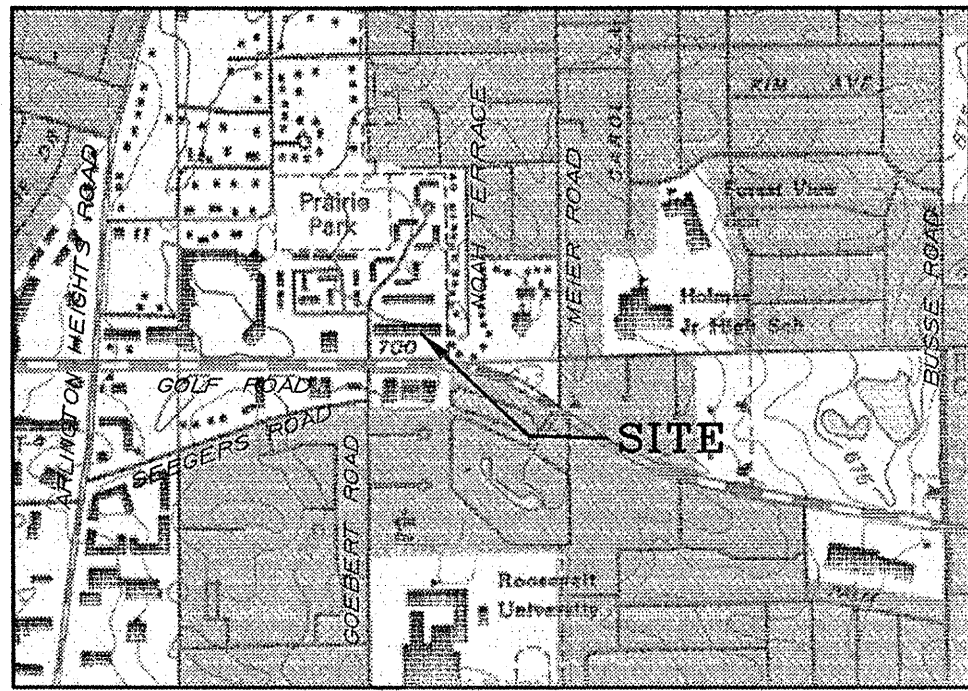
SGI

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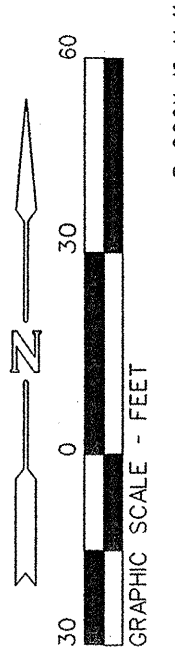
Sperry
700 E Golf Rd

VICINITY MAP



A.L.T.A. / A.C.S.M. LAND TITLE SURVEY

LOTS 8 TO 12, BOTH INCLUSIVE, IN ARLINGTON CENTRE, BEING A SUBDIVISION OF PART OF THE SOUTH HALF OF THE SOUTHWEST QUARTER OF SECTION 10, TOWNSHIP 41 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT 22531638 AND REGISTERED AS DOCUMENT NUMBER LR3261295, IN COOK COUNTY, ILLINOIS.



SCHEDULE B SURVEY EXCEPTIONS

(PER CHICAGO TITLE INSURANCE COMPANY ORDER NO. 1401 NW6123505 NCA, WITH AN EFFECTIVE DATE OF MAY 19, 2004)

- E DOCUMENT 22431521 ADDRESSES FEES ASSOCIATED WITH CONSTRUCTION OF A SANITARY SEWER AND DOES NOT INCLUDE ANY SURVEY-RELATED EXCEPTIONS.
- F EASEMENT FOR INGRESS AND EGRESS BY DOCUMENT LR3131989 HAS BEEN AMENDED BY DOCUMENT 3261294 TO THE EXTENT THAT OMISSIONS IN THE LEGAL DESCRIPTION HAVE BEEN CORRECTED. SAID EASEMENT IS NOW A PUBLIC ROAD BY DOCUMENT 73500034, AND SHOWN HEREON AS GOEBERT ROAD.
- G 25-FOOT BUILDING LINE PER DOCUMENT 25531638 IS SHOWN HEREON.
- H DRAINAGE AND UTILITY EASEMENTS PER DOCUMENT 25531638 ARE SHOWN HEREON.
- I SEE ITEM "H" ABOVE.
- J SEE ITEM "H" ABOVE.
- K SETBACKS AND EASEMENTS BY DOCUMENT 25531638 ARE SHOWN HEREON AS ITEMS "G" AND "H."
- L DOCUMENT LR3258686 DENOTES THE SUBJECT PROPERTY IS SUBJECT TO THE RULES AND REGULATIONS OF THE METROPOLITAN SANITARY DISTRICT OF GREATER CHICAGO AND DOES NOT CONTAIN ANY SURVEY-RELATED EXCEPTIONS.
- M 10 FOOT NIGAS EASEMENT BY DOCUMENT 25775994 IS SHOWN HEREON.
- N EASEMENT FOR UTILITIES AND DRAINAGE BY DOCUMENT LR3131988 IS SHOWN HEREON.
- O COM ED EASEMENTS BY DOCUMENT 27339829 ARE SHOWN HEREON.
- P ON-SITE UTILITY MAINTENANCE AGREEMENT BY DOCUMENT LR3423396 IS AN AGREEMENT BETWEEN THE VILLAGE OF ARLINGTON HEIGHTS AND THE OWNER OF THE SUBJECT PROPERTY THAT THE OWNER WILL MAINTAIN ON-SITE WATER LINES, SANITARY SEWERS, AND STORM SEWERS IN ACCORDANCE WITH THE REGULATIONS OF SAID VILLAGE.
- T SEE ITEM "F" ABOVE.
- AM DOCUMENT 0020207316 GRANTS A SPECIAL USE PERMIT FOR THE SUBJECT PROPERTY AND CONTAINS NO SURVEY-RELATED EXCEPTIONS.

FLOOD ZONE DESIGNATION

BASED UPON THE FLOOD INSURANCE RATE MAP FOR COOK COUNTY, ILLINOIS, AND INCORPORATED AREAS, FOR COMMUNITY NO. 170056, PANEL 211 OF 832, MAP NUMBER 170310211F, WITH AN EFFECTIVE DATE OF NOVEMBER 8, 2004, THE SUBJECT PROPERTY LIES WITHIN ZONE "UNSHADED X" (AREAS DETERMINED TO BE OUTSIDE THE 500-YEAR FLOODPLAIN).

SELECTED ZONING DATA

(PER THE VILLAGE OF ARLINGTON HEIGHTS OFFICIAL WEBSITE: WWW.VAH.COM)

THE SUBJECT PROPERTY IS ZONED B2, GENERAL BUSINESS DISTRICT.

MAXIMUM FLOOR AREA RATIO IS 250%.

THERE ARE NO ZONING REGULATIONS RESTRICTING BUILDING HEIGHT IN THIS DISTRICT.

REFER TO CURRENT BUILDING CODE.

"FRONT YARD: WHEN LOTS FRONT ON A STREET AND AT LEAST 80% OF THE FRONTAGE DIRECTLY ACROSS THE STREET BETWEEN TWO CONSECUTIVE INTERSECTING STREETS IN A RESIDENTIAL DISTRICT, THE FRONT YARD REGULATIONS FOR THE RESIDENTIAL DISTRICT SHALL APPLY TO SAID LOTS IN THE BUSINESS DISTRICT, WHERE THE EXTENSION OF A FRONT OR SIDE LOT LINE COINCIDES WITH THE FRONT LOT LINE OF AN ADJACENT LOT LOCATED IN A RESIDENTIAL DISTRICT, A YARD EQUAL IN DEPTH TO THE MINIMUM FRONT YARD REQUIRED BY THIS ORDINANCE ON SUCH ADJACENT LOT IN THE RESIDENTIAL DISTRICT SHALL BE PROVIDED ALONG SUCH FRONT OR SIDE LOT LINE FOR A DISTANCE OF AT LEAST 25 FEET, INCLUDING THE WIDTH OF ANY INTERVENING ALLEY, FROM SUCH LOT LINE IN THE RESIDENTIAL DISTRICT.

SIDE YARD: WHERE A SIDE LOT LINE COINCIDES WITH A SIDE OR REAR LOT LINE OF A PROPERTY IN AN ADJACENT RESIDENTIAL DISTRICT, A YARD SHALL BE PROVIDED ALONG SUCH SIDE LOT LINE. SUCH YARD SHALL BE EQUAL IN DIMENSION TO THE MINIMUM SIDE YARD WHICH WOULD BE REQUIRED UNDER THIS ORDINANCE FOR A RESIDENTIAL USE ON THE ADJACENT PROPERTY IN THE RESIDENTIAL DISTRICT.

REAR YARD: WHERE A REAR LINE COINCIDES WITH A SIDE OR REAR LOT LINE OF A PROPERTY IN AN ADJACENT RESIDENTIAL DISTRICT, A YARD SHALL BE PROVIDED ALONG SUCH REAR LOT LINE. SUCH YARD SHALL BE 20 FEET IN DEPTH. A REAR YARD SHALL BE PROVIDED FOR RESIDENTIAL USES LOCATED ABOVE THE FIRST FLOOR. SUCH YARD NOT TO BE LESS THAN 30 FEET IN DEPTH AND TO BEGIN AT A LEVEL NO HIGHER THAN THAT OF THE FINISHED FLOOR OF THE LOWEST RESIDENTIAL UNIT."

PARKING SPACE TABLE

THE SUBJECT PROPERTY CONTAINS:
157 REGULAR STRIPED PARKING SPACES
5 HANDICAP STRIPED PARKING SPACES
162 TOTAL STRIPED PARKING SPACES

LEGEND

○	SANITARY MANHOLE	○	MALBOX
⊙	SANITARY CLEANOUT	⊙	LIGHT POLE
⊙	STORM MANHOLE	⊙	OVERHEAD LIGHT POLE
⊙	STORM CATCH BASIN	⊙	ELECTRIC MANHOLE
⊙	STORM INLET	⊙	TRAFFIC SIGNAL POLE
⊙	FLARED END SECTION	⊙	TRAFFIC SIGNAL VAULT
⊙	TRANSFORMER	⊙	RAILROAD SIGNAL POLE
⊙	ELECTRICAL BOX	⊙	RAILROAD SIGNAL VAULT
⊙	CABLE T.V. BOX	⊙	UTILITY POLE
⊙	TELEPHONE BOX	⊙	OVERHEAD WIRES
⊙	TELEPHONE MANHOLE	⊙	UNDERGROUND ELECTRIC
⊙	ELECTRIC METER	⊙	UNDERGROUND GAS
⊙	GAS METER	⊙	UNDERGROUND TELEPHONE
⊙	GAS VALVE	⊙	UNDERGROUND CABLE T.V.
⊙	P-BOX	⊙	WATER MAIN
⊙	WATER VALVE	⊙	SANITARY SEWER
⊙	WATER VALVE VAULT	⊙	STORM SEWER
⊙	FIRE HYDRANT	⊙	FENCE LINE
⊙	POST INDICATOR VALVE	⊙	GUARD RAIL
⊙	FLAG POLE	⊙	DECIDUOUS TREE
⊙	RECORD DIMENSION	⊙	PINE TREE
⊙	MEASURED DIMENSION	⊙	DROVE IRON PIPE
⊙		⊙	FOUND IRON PIPE

TO: CODE: ILLINOIS LIMITED LIABILITY COMPANY
AFFILIATED: REALTY AND MANAGEMENT COMPANY, AN ILLINOIS CORPORATION
CHICAGO TITLE INSURANCE COMPANY
COLE TAYLOR BANK

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/ACSM LAND TITLE SURVEYS, WHICH ESTABLISHED AND ADOPTED BY ALTA/ACSM AND NSPS IN 1998, AND INCLUDES ITEMS 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, AND 11 OF TABLE A THEREOF. THE SURVEY PERSONNEL WERE EMPLOYED IN ORDER TO ACHIEVE RESULTS COMPARABLE TO THOSE OBTAINED IN THE MINIMUM ANGLE, DISTANCE, AND CLOSURE REQUIREMENTS FOR SURVEY MEASUREMENTS WHICH CONTROL ALTA/ACSM LAND TITLE SURVEYS.

DATED THIS 4th DAY OF November, 2004

BY: [Signature]

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2687
LICENSE EXPIRES: NOVEMBER 30, 2004
WEBSTER, McGRATH, AND AHLBERG
207 SOUTH NAPERVILLE STREET
WHEATON, ILLINOIS 60187
630-668-7603

LAND AREA

138,530 SQUARE FEET = 3.180 ACRES

ALTA/ACSM SURVEY

GOLDSTINE, SKRODZKI, RUSSIAN, NEMEC, AND HOFF, LTD.
835 MCCLINTOCK DRIVE, SECOND FLOOR
BURR RIDGE, ILLINOIS 60527-0860
630-655-6000

GOLF RUN PLAZA SHOPPING CENTER
606-660 EAST GOLF ROAD
ARLINGTON HEIGHTS, ILLINOIS

WEBSTER, McGRATH & AHLBERG LTD.

Consulting Engineers
Land Surveying And Civil Engineering Since 1906
207 South Naperville St.
Wheaton, Illinois 60187

Design Firm License No. 184-003101
(630) 668-7603 FAX (630) 682-1780 EMAIL: WMLTD@WMLTD.COM

JOB # 41182 DATE: 10-8-04 SCALE: 1" = 30'

SURV: JS DRAWN: NPK DESIGN:

FILE # D-COOK 10-41-11 SHEET # 1 of 1

ARLINGTON HEIGHTS, ZONED R-4, MULTIPLE FAMILY DWELLING DISTRICT

6' TALL ARBORVITAE STRUUPS
ALONG NORTH AND EAST
PROPERTY LINES

GOEBERT ROAD

4" CALIBER
SHADE TREES
IN PARKING
LOT - 6 TREES

3' TALL
STRUUPS ALONG
FRONT
PROPERTY LINE
Landscaping Plan
Scale: 1" = 20'-0"

NEW ISLAND

MODIFIED
ISLAND

MOUNT PROSPECT ZONED R-1, SINGLE FAMILY RESIDENCE

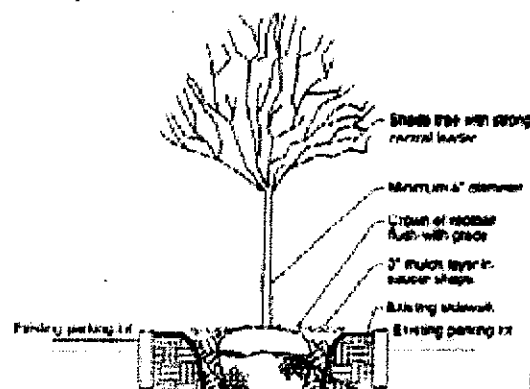
GOLF ROAD

GO-GO CENTER
606 - 880 EAST GOLF ROAD
ARLINGTON HEIGHTS, ILLINOIS

Shane E.J. Bernhardt, Ltd.
Architectural Firm
1101 Lake Street, Suite 100
Arlington Heights, IL 60015
Phone: (847) 440-5444

Notes:

- 1) Plant material to be selected by landscape contractor
- 2) Spatial plant spacing and number by landscape contractor
- 3) Parking lot surface along Golf and Goebert Roads to be a minimum 4'-0" high
This is to be obtained with a combination of the existing curb and new plantings to achieve a height of at least 3'-0"
- 4) Planting lot concerning adjacent properties shall be achieved



SIGNAGE SPECIFICATIONS:

LOCATIONS: SIGNAGE SHALL BE PROVIDED FOR ALL PUBLIC RESTROOM(S) & FOR ALL OTHER AREAS OR SPACES AS REQUIRED OR APPLICABLE PER THE LOCAL AUTHORITY.

SIGNS SIZE

8" x 8"

MATERIAL & COLOR

MATERIAL: PLASTIC
COLOR: "BEIGE" BACKGROUND WITH BLACK LETTERS (TO BE VERIFIED WITH OWNER), EXCEPT AT SPRINKLER ROOM WHICH IS TO BE RED BACKGROUND WITH WHITE LETTERS (TO BE VERIFIED WITH LOCAL FIRE DEPARTMENT).

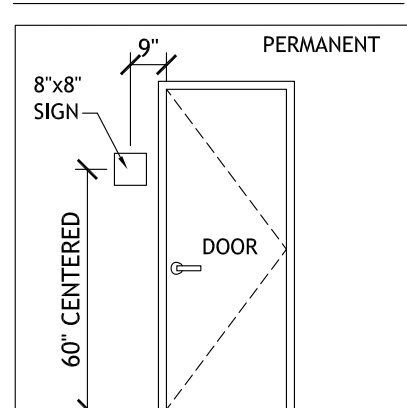
BRAILLE

GRADE 2 BRAILLE POSITIONED DIRECTLY BELOW TEXT
KROY RECOMMENDATIONS

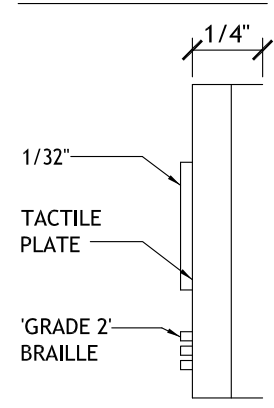
PICTOGRAM

1/32" RAISED TACTILE PICTOGRAM AREA MUST BE 6" MINIMUM HEIGHT. TO BE IN CONFORMANCE WITH IAC 400.310.(u)(3).

LOCATION



DETAIL



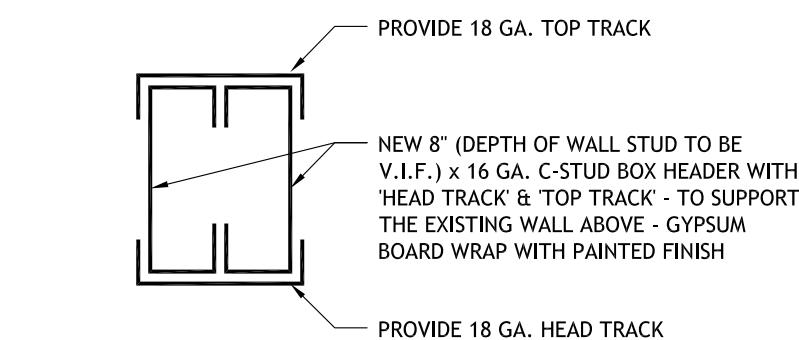
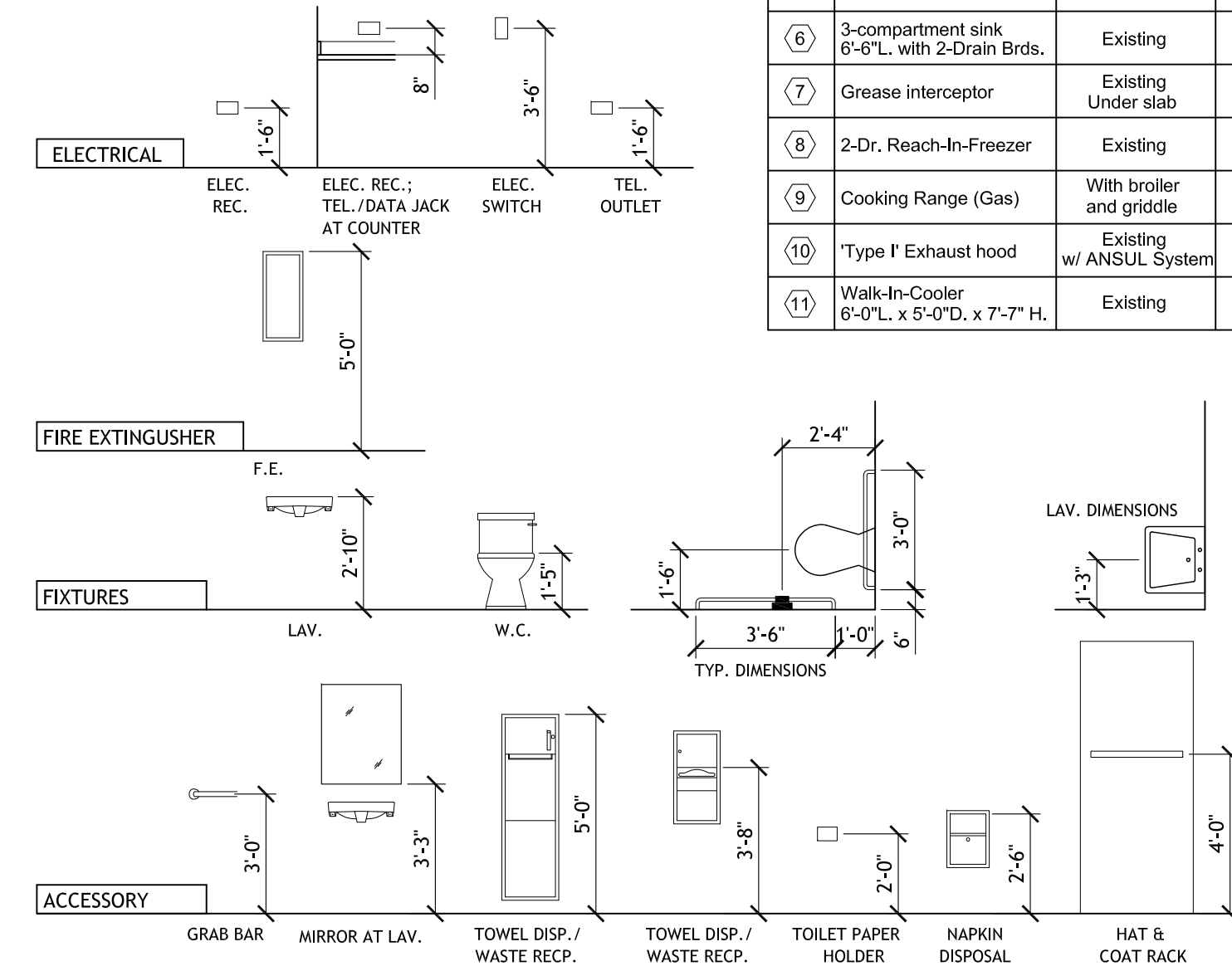
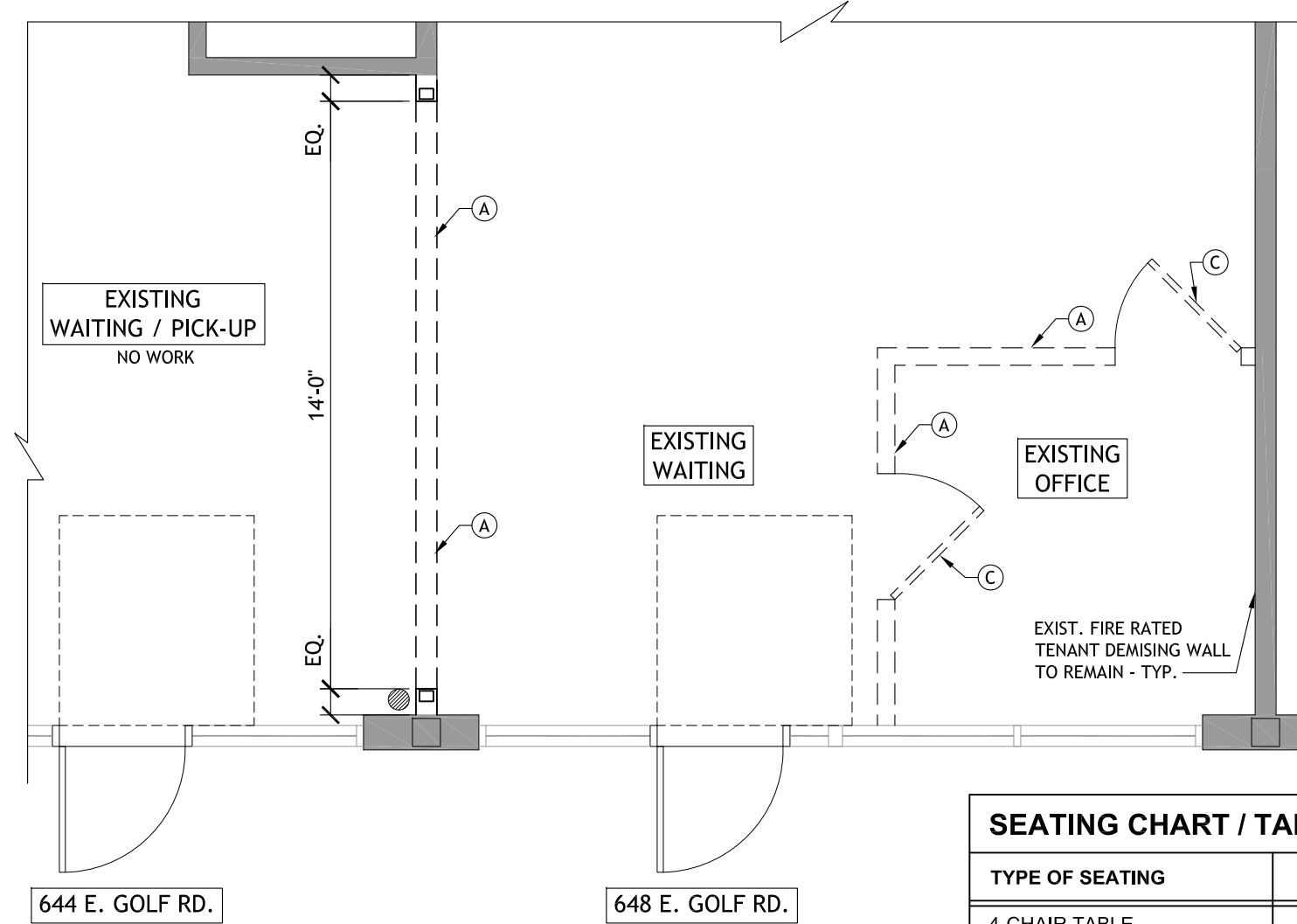
TEXT

5/8" HIGH, UPPERCASE HELVETICA MEDIUM (OR SANS SERIF) 1/32" RAISED LETTERS POSITIONED DIRECTLY BELOW PICTOGRAM

Existing Equipment Schedule (No Change)

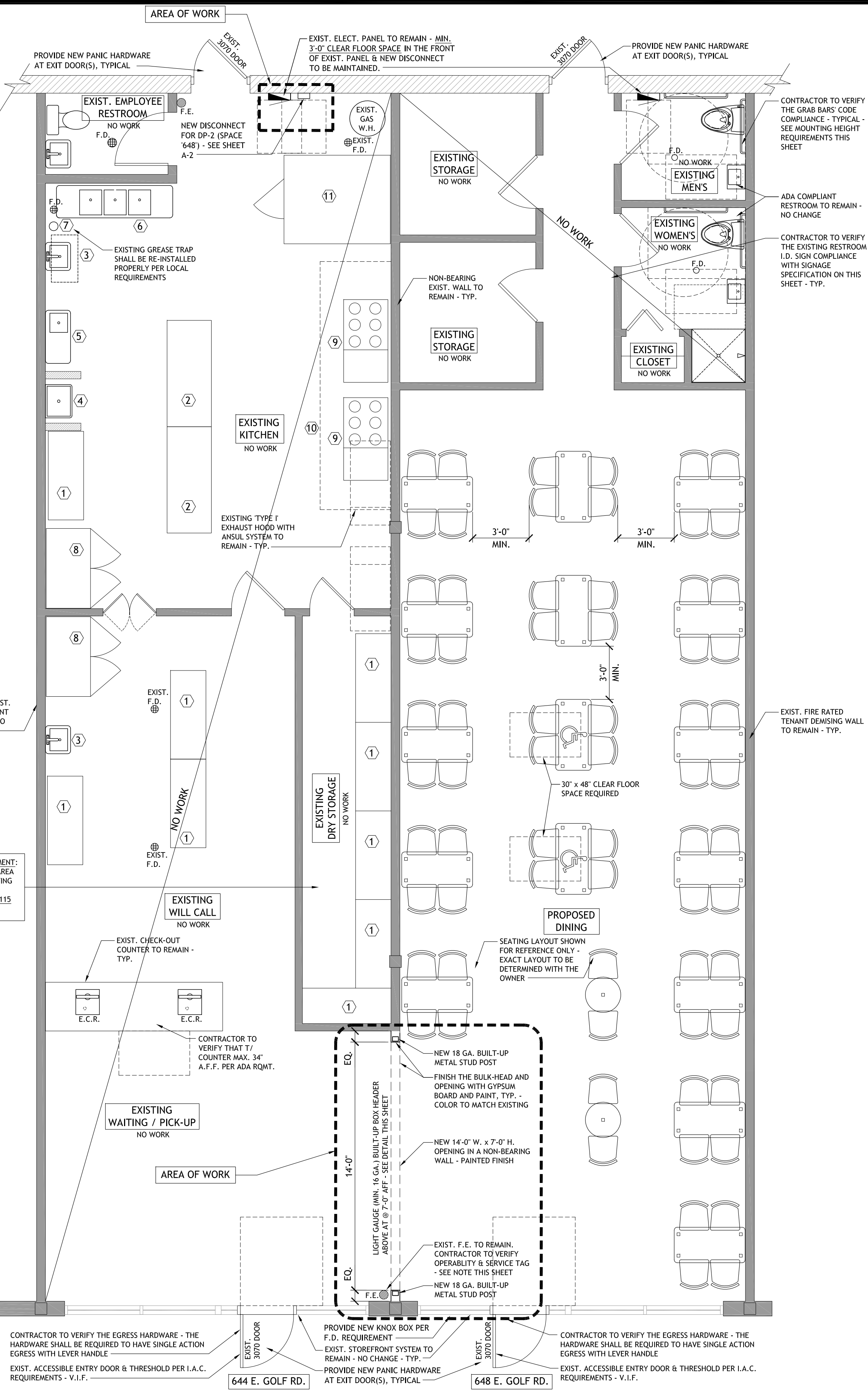
ALL EXISTING NON-COMMERCIAL GRADE EQUIPMENT(S) SHALL BE REPLACED WITH NSF LISTED EQUIPMENT(S).

No.	Equipment	Existing / New	NSF Certified
1	Open wire shelving 5'-0"L. x 2'-0"D.	Existing	Yes
2	Stainless steel work table 6'-0"L. x 2'-6"D.	Existing	Yes
3	Hand sink	Existing	Yes
4	Utility sink	Existing	Yes
5	Food prep sink	Existing	Yes
6	3-compartment sink 6'-6"L. with 2-Drain Brds.	Existing	Yes
7	Grease interceptor	Existing Under slab	-
8	2-Dr. Reach-In-Freezer	Existing	Yes
9	Cooking Range (Gas)	With broiler and griddle	Yes
10	Type I Exhaust hood	Existing w/ ANSUL System	Yes
11	Walk-In-Cooler 6'-0"L. x 5'-0"D. x 7'-7" H.	Existing	Yes

4 BUILT-UP BOX HEADER DETAIL
SCALE: 1" = 1'-0"3 FIXTURE / ACCESSORIES MOUNTING HEIGHTS
SCALE: N.T.S.1 PROPOSED DEMOLITION PLAN
SCALE: 1/4" = 1'-0"

SEATING CHART / TABLE:

TYPE OF SEATING	NOS.	SEATS
4-CHAIR TABLE	SIXTEEN (16)	64
2-CHAIR TABLE	TWO (2)	04
TOTAL		68

2 PROPOSED FLOOR PLAN
SCALE: 1/4" = 1'-0"

DEMOLITION NOTES:

- 1: ALL LINES SHOWN AS DASHED REPRESENT MATERIALS TO BE REMOVED.
- 2: ALL DEMOLITION WORK SHALL BE COORDINATED W/ OWNER.
- 3: ALL EXISTING CONDITIONS SHALL BE FIELD VERIFIED PRIOR TO THE START OF WORK.
- 4: ALL CONTRACTORS ARE RESPONSIBLE FOR UNDERSTANDING THE CONTENT OF THE CONSTRUCTION DRAWINGS AND THEIR SCOPE OF WORK.
- 5: ALL DEMOLITION SHALL BE COORDINATED AMONG MECHANICAL, PLUMBING, & ELECTRICAL COMPONENTS, WHERE REQUIRED.
- 6: WHERE DEMOLITION WORK HAS BEEN DONE, THE FINISH QUALITY OF THE ADJACENT SURFACES SHALL BE PREPARED, & PATCHED TO MATCH EXISTING CONSTRUCTION WITH NO VISIBLE EVIDENCE THAT WORK HAS BEEN DONE.
- 7: ALL ANCHORS AND SUSPENSION EQUIPMENT FROM WALLS & CEILING, IF ANY, SHALL BE REMOVED AS REQUIRED. ALL HOLES IN WALLS AND FLOORS SHALL BE PATCHED.

DEMOLITION KEY NOTES:

- ALL LINES SHOWN AS SHORT DASHES (NOT CENTERLINE) REPRESENT MATERIALS TO BE REMOVED.
- (A) REMOVE EXISTING WALL AS INDICATED. COORDINATE DIMENSION WITH PLAN FOR LIMITS. REMOVE &/ RELOCATE ALL ELECTRICAL OUTLETS, SWITCHES AS REQUIRED ALONG THE WALL.
 - (B) REMOVE & RELOCATE EXISTING THERMOSTAT AT A LOCATION DETERMINED BY THE OWNER.
 - (C) REMOVE DOOR, FRAME, ASSOCIATED HARDWARE & ACCESSORIES AS INDICATED IN THE PLANS. REMOVE ALL SEALANT RESIDUE COMPLETELY.

WALL MOUNTED FIRE EXTINGUISHER (F.E.):

PER THE REQUIREMENTS OF NFPA 10, PROVIDE MULTI-PURPOSE DRY CHEMICAL TYPE FIRE EXTINGUISHER WITH A U.L. RATING NO LESS THAN 2A 10BC (MODEL # AP5 AS MFRD. BY LARSEN MFR. CO. OR SIMILAR). FIRE EXTINGUISHERS NOT EXCEEDING 40 LBS. SHALL BE INSTALLED SO THAT THE HANDLE IS LOCATED NO MORE THAN 60" ABOVE THE FLOOR. CLEARANCE BETWEEN THE FLOOR & THE EXTINGUISHER SHALL BE MORE THAN 4".

FLOOR PLAN NOTES:

01. CONTRACTOR TO SCHEDULE PRE-CONSTRUCTION MEETING WITH LANDLORD'S PROPERTY MANAGEMENT TEAM, IF APPLICABLE, PRIOR TO START OF ANY WORK.
02. DIMENSIONS SHOWN ARE TO THE FACE OF FINISH, UNLESS OTHERWISE NOTED. DIMENSIONS SHOWN ON THIS PLAN ARE FOR GUIDANCE ONLY. CONTRACTOR TO COORDINATE ALL REQUIRED DIMENSIONS FOR SITE SPECIFIC LOCATIONS.
03. CONTRACTOR SHALL INSTALL ALL RESTROOM DISPENSER FURNISHED BY OWNER IF ANY OF THE EXISTING ACCESSORIES ARE NOT WORKING.
04. ALL NEW ACCESSIBILITY SIGNAGE, IF REQUIRED, SHALL COMPLY WITH IAC 400.310 (u).
05. CONTRACTOR SHALL PROVIDE ADEQUATE BLOCKING AT THE CABINETS, SHELVING, 3 COMPARTMENT SINK, T AND S SPRAY BRACKET, POT RACK, HAND SINKS, MOP SINK FAUCETS, GRAB BARS, LAVATORIES, HAND DRYERS, MIRRORS, PAPER TOWEL DISPENSERS, SOAP DISPENSERS, OTHER ACCESSORIES AS REQUIRED, UNLESS OTHERWISE NOTED.
06. ALL REQD. EMERGENCY WARNING SYSTEMS OR ALARMS SHALL COMPLY WITH IAC 400.310 (s).
07. FURNISH AND INSTALL FIRESTOPS IN ALL RATED/NON-RATED VERTICAL AND HORIZONTAL ASSEMBLIES AS REQUIRED BY LOCAL CODE OFFICIALS.
08. ALL FLOOR MATERIALS SHALL BE SLIP-RESISTANT TO COMPLY WITH IAC 400.310 (A.5).
09. ALL NEW PARTITIONS, CEILINGS, LIGHT FIXTURES, DUCT WORK, ETC. SHALL BE BRACED TO BUILDING STRUCTURE IN A WAY ACCEPTABLE TO LOCAL CODE OFFICIALS TO RESIST LOCAL SEISMIC LOADING.
10. ALL RETURN AIR GRILLES SHALL BE COVERED AT ALL TIMES DURING CONSTRUCTION, TYPICAL.
11. HANDICAP ACCESSIBLE HARDWARE- CONTRACTOR TO VERIFY THAT ALL EXISTING HARDWARE FOR DOORS SHALL BE HANDICAP ACCESSIBLE PER ILLINOIS ACCESSIBILITY CODE SECTION 400.310.(j)(8).

DEMOLITION NOTE:

- DEMOLITION CONTRACTOR TO REMOVE ANY DAMAGED / STAINED CEILING TILES FROM THE SEATING AREA AFTER VERIFYING WITH THE OWNER.
- DEMOLITION CONTRACTOR TO COMPLETELY REMOVE ALL FLOORING & BASE FROM THE SEATING AREA AFTER VERIFYING WITH THE OWNER.

NOTES:

- FURNITURE SHOWN IN HIDDEN IS FOR REFERENCE/ COORDINATION PURPOSE ONLY-NOT IN CONTRACT
- ALL EXISTING POWER OUTLET TO REMAIN AS IS, UNLESS NOTED OTHERWISE.

NOTES:

- THE FIRE & DOMESTIC WATER SERVICES SHALL BE PROTECTED BY AN APPROVED RPZ VALVE. THE PLUMBING CONTRACTOR SHALL PROVIDE BACKFLOW PROTECTION FOR THE TENANT SPACE AS REQUIRED BY THE LOCAL PUBLIC WORKS DEPARTMENT.

WALL LEGEND:

- EXISTING EXTERIOR / INTERIOR WALLS
- NEW INTERIOR WALL

PUROHIT ARCHITECTS

1192 Old Timber
Hoffman Estates, IL 60192
ph. 847.942.8777
hemail@purohitarchitects.com

PROJECT NAME:
Manpasand Carry-Out RestaurantADDRESS:
644-48 E. Golf Road
Go-Go Plaza
Arlington Heights, ILPROJECT DESCRIPTION:
INTERIOR ALTERATION TO
EXISTING TENANT SPACE

OWNER RELEASE:

I HAVE RECEIVED THESE DRAWINGS FOR DESIGN INTENT AND HEREBY CERTIFY THAT THEY CONFORM IN ALL RESPECTS TO MY DESIGN CRITERIA AND ARE APPROVED.

BY: _____ DATE: _____

THESE DRAWINGS MAY HAVE BEEN REPRODUCED AT A SCALE DIFFERENT THAN ORIGINALLY DRAWN. OWNER AND ARCHITECT ASSUME NO RESPONSIBILITY FOR USE OF INCORRECT SCALE.

CONTRACTOR SHALL VERIFY ALL EXISTING CONDITIONS PRIOR TO PROCEEDING WITH CONSTRUCTION AND NOTIFY ARCHITECT IMMEDIATELY OF ANY DISCREPANCIES OR CONFLICTS. DO NOT SCALE DRAWINGS.

THIS SEAL APPLIES TO THE FOLLOWING DOCUMENTS

SHEET NUMBER: _____ THRU
ALL DOCUMENTS UNDER THIS STAMP BEAR THE SAME ISSUE DATE AS THE SEALED COPY.

I HEREBY CERTIFY THAT THESE DRAWINGS WERE PREPARED UNDER MY DIRECTION AND TO THE BEST OF MY KNOWLEDGE AND BELIEF, CONFORM TO THE APPLICABLE CODES AND ORDINANCES.

SIGNED _____ DATE _____
LICENSE EXPIRES _____ 11-30-2012

For Plan Commission Jan 03, 2013

Issued for Permit September 10, 2012

Issued for Permit August 20, 2012

Drawn By _____ HP

Checked By _____ SP/ HP

Sheet: _____

PROPOSED FLOOR & POWER PLAN, DEMO PLAN & NOTES

A1

02 of 03

PROJECT NUMBER
12126.00

PARKING SURVEY

GO-GO Plaza - Parking Study

Numbers cars parked at top of each hour (11/8 thru 11/10):

Hours/Cars	Thursday	Friday	Saturday
11:00 AM	28	52	15
12:00 PM	33	49	26
1:00 PM	42	54	31
2:00 PM	39	53	29
3:00 PM	32	47	39
5:00 PM	49	42	28
6:00 PM	52	59	33
7:00 PM	56	63	23
8:00 PM	22	51	29
9:00 PM	8	40	18
10:00 PM	4	30	9

Information on Chiropractor:

of Employees = 2 to 3 at most

Hours of Operation = 7 AM - 8 PM -- Mon thru Thu

7AM - 12PM on Fri

Closed on Weekends

Average Daily appointments = 6-14 per day

Anticipated peak hours = 7AM - 10AM and 5PM-7PM

RECEIVED

NOV 15 2012

PLANNING & COMMUNITY
DEVELOPMENT DEPARTMENT

PARKING CODE ANALYSIS

SPACE	SPACE	CODE USE	SF	VACANT SF	PARKIN G CALC SF	PARKING RATIO (1:X)	PARKING REQUIRED	REMARKS
606	Golf Liquors	Retail	3,250	0	3,250	300	11	
608-612	Corrective Chiropractors	Medical	2,660	0	2,660	200	13	
614	Cindy's Cleaners	Retail	1,050	0	1,050	300	4	
618	Midwest Physical Therapy	Medical	1,610	0	1,610	200	8	
620-622	Golf Laundromat	Retail	3,000	0	3,000	300	10	
624-626	SalonCentric	Retail	3,000	0	3,000	300	10	
628	Vacant	Vacant	1,500	1,500	1,500	300	5	
630	Europa Video	Retail	1,050	0	1,050	300	4	
632	Allstate Insurance	Office	1,050	0	1,050	300	4	
634	Bella's Hair Salon	Beauty	1,050	0	1,050	250	4	
636	Vacant	Retail	1,050	0	1,050	300	4	
638-640	Thai Little Home	Restaurant	2,100	0	1,050	45	23	
644	Manpasand Restaurant (carry out)	Restaurant	1,400	0	1,400	300	5	
648	Manpasand Restaurant (dine-in)	Restaurant	1,400	0	1,108	45	25	
650	Becker Family Dental	Medical	1,050	0	1,050	200	5	
652-654	Lover's Lane	Retail	3,000	0	3,000	300	10	
656-658	Hairlines (product sales)	Retail	3,000	0	3,000	300	10	
660	Karate Studio	Health	1,450	0	1,450	250	6	
TOTALS			33,670	1,500			161	
TOTAL LEASABLE AREA			35,170					
CURRENT VACANCY			4.46%					
TOTAL PARKING REQUIRED							161	
TOTAL PARKING PROVIDED							162	
SURPLUS (DEFICIT)							1	
ADA PARKING REQUIRED							5	
ADA PARKING PROVIDED							5	
SURPLUS (DEFICIT)							0	

PLAN COMMISSION PROJECT TIMELINE

Project Name: Manpasand Restaurant
 PC Number: 12-022
 Location: 644-648 E. Golf Road
 Requested Action: Special Use Amendment

	Date	# of Business Days
Preliminary Meeting	10/08/12	
Awaiting Petitioner Plat & Sub Request	10/23/12	11
Plat and Sub Committee Request	10/23/12	
Plat and Sub Committee Meeting	11/07/13	17
Awaiting Petitioner Plan Commission Application	11/15/12	6
Plan Commission Application Submittal Date	11/15/12	
1 st Round Department Comments	12/07/12	15
Petitioner's Response	01/04/13	17
Plan Commission Hearing	03/13/13	47
Village Board	04/15/13	23
Village Board Ordinance Adoption	05/06/13	15

Note:

Legal notice; State Statue requires 15 to 30 days notice.

On January 4, 2013, Petitioner's response to staff comments indicated that they were going to seek a waiver from the sprinkler requirement in the Building Code, otherwise the project would not be feasible.

Rather than a variation, Petitioner agreed to wait for the Village to consider and approve a building code text amendment that would not require sprinklers for a change of use that was less than 3,000 square feet.

Once Building Code Review Board recommended approval on March 1, 2013 of said amendment, Staff scheduled Manpasand's zoning request on the next available Plan Commission agenda.

Time between Plan Commission and Village Board was to allow for Building and Health Department and the Petitioner to respond to the odor concerns raised by the resident and the Plan Commission.

MEMORANDUM

TO: Carl Baldassarra, Chairman of Building Code Review Board
James McCalister, Director - Building Department
Glenn Ericksen, Fire Chief

FROM: Charles Witherington-Perkins 
Director of Planning & Community Development

DATE: February 14, 2013

SUBJECT: Building & Fire Code Issues

In a follow up to our meeting last week, I thought I would provide a summary of building and fire code issues that have been brought to my attention by businesses in the community. This is a modification to my prior memo which I thought may assist the Building Code Review Board in evaluating this matter.

Change of Use

Several business owners and real estate brokers have raised issues regarding the change of use of an existing structure. Attached is one example of recent communication the Village received regarding this matter. As I understand, the previous code was based upon the size of the space and that an assembly type use needed to be at least 5,000 square feet before sprinklers were required. Based upon the attached communication and prior comments, it is my understanding that the new code adopted in October last year now requires sprinklers to be installed once there's a change in use regardless of the size. Currently the Department is working on two Special Use requests for Manpasand and Subway. Both of these restaurants are less than 2,000 square feet and existing, and in both cases sprinklers are required even though the rest of the building that they are part of is not sprinkled. Although, there are possibilities of a limited service sprinkler system that utilizes the domestic line, the petitioner needs to hire a sprinkler contractor and/or engineer to determine if the flow rates are adequate. We have been advised that Subway and Manpasand both indicated preliminary costs over \$10,000 - \$20,000. Both petitioners also indicated they may withdraw their request due to this requirement and seek Building Code relief.

The real estate broker of 41 South Dunton has also expressed concern in today's economic climate about this new provision and its impact on driving perspective tenants away from Arlington Heights.

At our meeting we conceptually decided the following:

Changes of Use:

If there is a change of use to an existing structure or building the requirements to sprinkler the building shall not apply in to the following situations:

Existing buildings with a demised space of 3,000 square feet of gross floor area or less so long as the building does not include residential uses.

February 14, 2013

Washroom Requirements

Several issues from small existing restaurants wishing to expand by adding seating or a new small restaurant have been raised regarding the requirement for handicap accessible washrooms. As you advised during our recent meeting, the State Code requires one handicap accessible washroom, while the Village of Arlington Heights adopted code requires two handicap accessible washrooms. Recently, Pure Juice sought relief from the Building Code Review Board and it is my understanding the Building Code Review Board expressed a desire to modify the code to allow one handicap accessible washroom for small businesses.

Recently we have been in discussions with Piatti Pronti, a small existing restaurant that has closed their carry-out business due to the economic times but would like to open with seating; however they do not have the financial means to provide a handicap accessible washroom, and have been advised two handicap accessible washrooms are required. Currently, they have two existing washrooms at the rear of the kitchen for their employees.

Most recently we have been in discussion with a prospective restaurant user for the former Grand Station space. The existing development meets the State plumbing code but additional washroom facilities would be needed to comply with the Village code.

Adjacent Communities

During our meeting we discussed obtaining information on how our neighbors regulate such issues. Attached are responses from Mount Prospect and Palatine.

I would like to thank you for your time re-evaluating these issues.

CW-P:Imp

C: William C. Dixon, Village Manager
Bernie Lyons, Deputy Chief of Fire

Attachment