Agenda
Village of Arlington Heights
Foreign Fire Insurance Tax Board

Arlington Heights Fire Department
Administrative Headquarters
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
March 24, 2016
9:00 AM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. Minutes - December 18, 2015

IV. REPORTS

A. Treasurer's Report

V. OLD BUSINESS

A. Workout equipment
B. Helmet visor inserts

VI. NEW BUSINESS

A. Election of officers
B. Fire training prop
C. Station kitchen supplies
D. Station WiFi

VII. OTHER BUSINESS

VIII. ADJOURNMENT

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Item: Minutes - December 18, 2015

Department: Fire

ATTACHMENTS:

Description	Type
Minutes - December 18, 2015	Agreement

FOREIGN FIRE INSURANCE TAX BOARD

Minutes of Meeting
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
December 18, 2015

Board Members in Attendance:	Kenneth Koeppen Martin Moran Michael Schubert James Stempien Richard Manthy
Guests:	Pete Ahlman Andrew Larson
Not in Attendance:	Ron Fraider Kevin Flynn

Jim Stempien called the meeting to order at 9:15 A.M. The meeting originally scheduled for December 3 was postponed to today's date due to a large warehouse fire in the Village. The new date was duly published, with the agenda being unchanged.

REVIEW OF MINUTES: Minutes of the August 14, 2015 regular meeting were reviewed. Chief Koeppen made a motion to approve the minutes; Rich Manthy seconded; all voted in favor.

TREASURER'S REPORT: Marty Moran reported that the fund balance as of November 30 was $491,892. Rick Manthy made a motion to approve the Treasurer's Report; Chief Koeppen seconded; all voted in favor.

Two items of New Business were considered prior to opening Old Business for discussion.

NEW BUSINESS

1. Travel and training request – D/C Pete Ahlman brought a request for approval for reimbursement of his and D/C Lyons' attendance at the Firehouse World Training Without Barriers or Borders Conference from January 31 to February 4, 2016 in California. Training Div. Chief Dwayne Wood has approved the request. Rick Manthy made a motion to approve reimbursing Pete Ahlman and Bernie Lyons for expenses related to the conference within the limitations of the tuition reimbursement program. Jim Stempien seconded. Roll was called with:

Ayes: K. Koeppen, R. Manthy, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

2. **Fire extinguisher simulator –** Lt. Andrew Larson brought the Board information on the BullEx digital fire extinguisher training system. Fire extinguisher training is one of the most frequently requested classes in the Department's Public Education area. In addition to requests for training from local residents and businesses, the system could be used at Open House, National Night Out and other presentations to the general public. In the Department's current method of training, personnel cannot simulate fire and there is also a lot of mess created using the dry chemical extinguisher. Firefighter Tony Piccolo has experience with the simulator system and is happy with its performance. Chief Koeppen said Wauconda is also using it.

The Frontier Days Committee has committed $4,000 to the project and the Fire Department has approved partial funding, so Andrew is looking for $5,000 from the Foreign Fire Insurance Tax Board. The system will cost $12,341.36 which represents a 10% discount if it is ordered before the end of the year.

Marty Moran made a motion to approve $5,000 toward the cost of the BullEx digital fire extinguisher training system. Mike Schubert seconded and roll was called with:

Ayes: K. Koeppen, R. Manthy, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

OLD BUSINESS

1. **Television at Station 1** – At the August 14, 2015 the Board approved a not-to-exceed amount of $2,000 for a replacement television for Station 1. Personnel were able to find a television for $844. During this same period the television at Station 3 died and station personnel asked the Board if it could be replaced. Chief Koeppen made a motion to approve $775 for a replacement television for Station 3 from Abt Electronics. Mike Schubert seconded. Roll was called with:

Ayes: K. Koeppen, R. Manthy, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

2. **Button-making machine** – At the August 14, 2015 meeting the Board approved an amount not-to-exceed $2,000 for a button-making machine for public education presentations, including the Department's annual Open House. The cost for the machine and accessories, which have been received, totaled $1,169. This item is completed.

3. **Workout equipment –** The elliptical machine discussed at the last meeting has been purchased for less than the $5,000 amount approved by the Board. It will be delivered to Station 1 on December 21. This item is completed.

4. **Workout clothing** – The sweatshirts and workout pants approved at the last meeting have been delivered; Rob Losik is handling the distribution. The total purchase came in at less than the approved not-to-exceed amount of $14,000.

5. Helmet visor inserts – Following a discussion of the approval at the last meeting of purchase of this item from Air One, the Board decided to look into NFPA standards to determine the serviceable life left on our helmets. Air One said it will cost $115 for the kit ($195 installed) to service each helmet. It may be better to purchase new helmets. John Volz and Pete Ahlman will get together to discuss the purchase.

NEW BUSINESS (return to)

3. Television for Station 3 – covered under Item 1 in Old Business.

4. Thermal imaging cameras - Mike Schubert told the Board that the Department's three newer Bullard thermal imaging cameras outperform the older cameras with much higher resolution and crisper and cleaner images. Rick Manthy said everyone feels this new version will provide a better chance of finding victims. Mike got a quote of $2,999 each to upgrade 14 existing Eclipse LD cameras to the newer Eclipse LDX camera. This upgrade will make the older cameras like new. The quote was from Essential Equipment Solutions Inc. in St. Charles, the only area distributor for Bullard equipment. The company is able to provide local service facilitating quick turnaround when the cameras need service.

Rick Manthy made a motion to approve $41,986 to Essential Equipment Solutions to upgrade 14 Eclipse LD cameras to the newer Eclipse LDX camera. Mike Schubert seconded the motion. Roll was called with:

Ayes: K. Koeppen, R. Manthy, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

5. General purpose training mannequins - Training Division Chief Dwayne Wood has discussed the need for mannequins at training drills. The Board reviewed literature on the general purpose training mannequins. The proposed model – Shoutbox – is more realistic than the rigid plastic ones we have now. The Shoutbox is sand or powder based and has no pinch points. It is called Shoutbox because there is an audio option, and that model is around $2,000. Without audio the MSRP is approximately $1,200 with another $200 for shipping.

Jim Stempien made a motion to approve a not-to-exceed amount of $10,000 for the purchase of up to four Shoutbox general purpose mannequins from Rescue Tech. Rick Manthy seconded. Roll was called with:

Ayes: K. Koeppen, R. Manthy, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

6. Water rescue/recovery training dummy – The Board reviewed literature from Landfall on water rescue/recovery training dummies. The Department's Dive Team has been discussing the advantages of new training dummies.

Jim Stempien made a motion to approve a not-to-exceed amount of $2,500 for two water training dummies - one rescue and one recovery. Mike Schubert seconded. Roll was called with:

Ayes: K. Koeppen, R. Manthy, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

7. Athletic shoes – As his term of service on the Board is ending, Rick Manthy told the Board that Ross Chapman will be handling the purchase of athletic shoes in the future. We usually get a 20% discount from Runners High on $150 shoes, so it comes to about $120 per person. The Board uses Runners High because they are local, they will custom fit, and they give excellent customer service. The store is very accommodating of our 24/48 hours schedule. We give them a 50% deposit and pay the balance after completion of ordering and delivery.

Chief Koeppen made a motion to approve a not-to-exceed amount of $13,000 for the purchase of one pair of athletic shoes for all Department personnel. Rick Manthy seconded. Roll was called with:

Ayes: K. Koeppen, R. Manthy, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

8. Workout equipment - Reggie Castillo approached the Board about replacing older dumbbells at Stations 2, 3 and 4 which have issues including stripped screws. The Board discussed the need to review appropriate rules as to limitations on the number of pounds before purchase. Marty Moran made a motion to approve a not-to-exceed amount of $15,000 for the purchase of new free weights with racks for stations 2, 3, and 4. It was seconded by Mike Schubert. Roll was called with:

Ayes: K. Koeppen, R. Manthy, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

Reggie Castillo will handle the purchase and Div. Chief Dwayne Wood will help dispose of the old weights as surplus equipment through the government auction website.

9. FDIC – Rick Manthy made a motion to approve an amount not to exceed $5,000 for FDIC in April, 2016 to cover expo passes and per diem for Board members only and three hotel rooms for three nights for anyone, Board members or general personnel. Jim Stempien seconded. Roll was called with:

Ayes: K. Koeppen, R. Manthy, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

10. **Station improvements –** this subject is closed.

11. **Election results –** The Board reviewed the November 24, 2015 canvassing of the recent election. James Stempien was reelected (52 votes) for another term and Ross Chapman (53 votes) and Robert Losik (42 votes) were elected to serve. All three terms will run for four years from January 1, 2016 to January 1, 2020. Officers will be elected for the year at the Board's next meeting.

Jim Stempien noted Rick Manthy's and Ron Fraider's many years of service to the Board and thanked them. Rich Manthy said he enjoyed his service and will be happy to help the new Board members in any way he can.

12. **Flashlight batteries –** Firefighter Jerry Kennedy spoke to Jim Stempien about replacement batteries for flashlights. Chief Koeppen said Jerry can speak to D/C Ahlman about this as the Department will handle the purchase.

Marty Moran brought two additional items not on the agenda to the Board's attention.

13. **Training requests/tuition reimbursement** - Steve Landt gave Marty a request for reimbursement for classes sponsored by the IFCA. Since the IFCA is an approved vendor, the only action required by personnel is to get Department approval through Div. Chief Dwayne Wood and submit proof of completion. Marty made a motion to approve reimbursing Steve Landt for IFCA classes. It was seconded by Rick Manthy. Roll was called with:

Ayes: K. Koeppen, R. Manthy, M. Moran, M. Schubert, J. Stempien
Nays: None
Ayes 5; Nays 0

Motion carried.

There was a general discussion about people coming to the Board for reimbursement of other educational pursuits, above and beyond those covered under the $1500 tuition reimbursement limit. Department personnel will be informed that the Board will hear and judge such requests on a case-by-case basis.

14. **Boots –** This item is tabled for now since the Department does not yet have a new clothing vendor.

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There being no further business brought before the Board, Jim Stempien made a motion to adjourn the meeting at 10:36 A.M.; Marty Moran seconded; all voted in favor; motion carried.