



Agenda
Village of Arlington Heights
Bicycle and Pedestrian Advisory Commission
Hanson Room, Village Hall
33 S. Arlington Heights Rd., AH, IL 60005
March 14, 2017
7:30 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes of August 30, 2016

IV. REPORTS

- A. Chairman's Report

V. OLD BUSINESS

- A. Bicycle Parking Ordinance-Review of Staff Recommendation
- B. Bikeways Map
- C. Walk Arlington

VI. NEW BUSINESS

VII. OTHER BUSINESS

VIII. ADJOURNMENT

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Item: Minutes of August 30, 2016

Department: Engineering

Minutes of August 30, 2016

ATTACHMENTS:

Description	Type
Minutes of August 30, 2016	Minutes

***Minutes of the Arlington Heights Bicycle and Pedestrian Advisory Commission
Tuesday, August 30, 2016 in the Hanson Room at Village Hall***

COMMISSION MEMBERS IN ATTENDANCE:

Peter Szabo, Chairman
Alan Medsker
Dr. Michael Bagby D.C.
Juergen Juffa
Michael Walczak

MEMBERS ABSENT:

Paul Danko
David Easley

STAFF PRESENT:

Briget Schwab, Engineering Liaison, VAH

OTHERS PRESENT:

RESIDENTS IN ATTENDANCE:

CALL TO ORDER:

A quorum being present, P. Szabo called the meeting to order at 7:36 p.m.

CHAIRMAN'S REPORT:

- No report.

OLD BUSINESS:

- B. Schwab and P. Szabo reported that they met with Trustee Glasgow, Village Manager, Randy Recklaus, the Director of Engineering, Jim Massarelli, and Dr. George Motto to discuss the Walk Arlington initiative and to share the progress on the wayfinding map for downtown. Overall the wayfinding map was well received and they look forward to seeing the final product. Trustee Glasgow explained his vision of having signs located throughout Arlington Heights indicating walking distances with an associated food item to help motivate active lifestyles. P. Szabo reported Trustee Glasgow shared during the meeting that he is working with Arlington Heights Park District, the various school districts, Northwest Community Hospital, and businesses to help promote and expand the Walk Arlington initiative. P. Szabo presented the idea of having supplemental wayfinding signage at the intersections, but Trustee Glasgow suggested installing something in the sidewalk to avoid additional sign clutter in the downtown.
- B. Schwab e-mailed the BPAC the most current version of the map in advance of the meeting, but also brought printed copies of an earlier draft for the BPAC to see the different options being worked on by the Engineering Technician. The Engineering Technician expressed concern with the many different colors on the map depicting business types, green space, parking spaces, etc. being too overwhelming. Therefore, the Technician researched various wayfinding maps used in different cities and villages. One option was a less crowded and only had landmarks such as Harmony Park, Village Hall, North School Park without all the businesses. P. Szabo did like that it was cleaner, but it is a significant departure of what was presented at the meeting with Trustee Glasgow and thinks it is important to include the businesses on the map. P. Szabo wants to ensure that the various businesses are on their own layer, so that in the future the map could be used interactively online to isolate what type of business you were interested in finding. Secondly, P. Szabo wanted to make sure the

streetscape was illustrated on the map and would like to explore a starker contrast between the streets and sidewalks. B. Schwab also presented the original wayfinding map with the colors as previously suggested by BPAC. M. Walczak did not think the color coding is necessary. P. Szabo and J. Juffa agreed and suggested using the same color, but different hues for public versus private buildings. B. Schwab informed the BPAC that the Walk Arlington logo would be developed by the Marketing Committee. P. Szabo expressed that this map should be a destination directory not just a business directory. A. Medsker asked if QR Codes were discussed with the directory. P. Szabo stated that he discussed the use of QR codes with Director Massarelli and Manager Recklaus and it was determined that QR codes aren't popular enough. A. Medsker liked the idea of being able to scan to look up a business right way, but it could always be added later. P. Szabo would prefer the map itself turned interactive or into an application that can be used on a mobile device in the future.

- P. Szabo informed BPAC that the Temporary Bicycle Parking Ordinance that he sent to B. Schwab was not the version that was actually approved by the BPAC. P. Szabo explained that it was very similar, but some of the changes requested by Staff were actually already completed in the correct version.
 - B. Schwab informed the BPAC that she received clarification on Legal's comments which were discussed at the previous meeting and distributed via e-mail. B. Schwab provided some of the history with Legal of how BPAC established the various bike parking requirements and how it related to the automobile parking requirements. Legal stated that when the automobile parking requirements Ordinance was created it may have been before the Permitted Use Table was updated, so the inconsistencies should be fixed in any new Ordinance. Legal also stated that the Village is in the process of updating the Zoning Ordinance, so the existing automobile parking Ordinance will be updated as well. J. Juffa and P. Szabo agreed and have made the recommended changes that pertain to the Permitted Use Table. However, P. Szabo did address concerns that there may be some Use's in the Permitted Use Table that were not in the automobile parking Ordinance. P. Szabo further explained that the method used to determine bike parking applied a formula to the car parking Ordinance use. If the Use was not discussed under the automobile parking Ordinance, there would not be a formula. B. Schwab recommended moving forward with the changes requested and in the event BPAC could not apply a formula, it could be discussed further with Legal.
 - P. Szabo displayed a draft of the memo written to respond to Staff comments. P. Szabo defined Bicycle Parking in the Ordinance and has dropped the word "Temporary" from the Ordinance to comply with Legal's request.
 - P. Szabo did not use the words "as physically feasible" as requested by the Planning Department, but did include the "in cases not aptly described herein will be approved by Village Staff". J. Juffa did not think that would satisfy the request of the Planning Department. P. Szabo explained that he did not want to make it easy for businesses to just opt out of including bike parking spaces when car parking was adequate, and felt this wording helped cover issues that may arise that were not covered and allow the Village to address such cases individually.
 - BPAC discussed the wording in the Ordinance to make sure the Ordinance was inclusive of new businesses that would require a change in use. A. Medsker supports keeping Ordinance applicable to change in use situations, but wanted to know what Legal thought would be challenging about enforcing businesses with a change in use. P. Szabo stated that it should be BPAC's goal from the Ordinance to make it clear that bike parking should be included when an opportunity presents itself. J. Juffa agreed.
 - P. Szabo e-mailed the Permitted Use Table in Section 5 of the Village Ordinance to the BPAC. P. Szabo will go through pages one through seven of the Permitted Use Table. P. Szabo appointed J. Juffa as Chair of the Subcommittee and M. Bagby volunteered to assist in sorting through pages eight through fourteen to match Uses and determine what are missing, or are duplicates within the Ordinance.

- BPAC discussed Legal comment regarding the different bike parking on different floor levels. P. Szabo agrees that bike parking should not relate to floor level and should be based on square footage and/or staff levels while it makes sense for automobile parking, it does not for bike parking. A. Medsker and J. Juffa agreed.
- B. Schwab distributed the Draft Bicycle and Pedestrian Plan to the Legal Department, Planning Department, Village Manager's Office, Public Works Department, and Engineering Department. Planning Department commented that the Plan looked good and they really liked the visuals associated with suggestions in the Plan. Legal Department had minor comments. B. Schwab distributed the Plan to BPAC on August 29, 2016 and asked for comments back by September 16th. J. Juffa stated that some recommendations were in other towns, and asked if we are able to make recommendations for other towns. M. Walczak thought it was OK as long as it was consistent with the other towns. J. Juffa asked what the is best way to provide mark-ups. B. Schwab requested that mark-ups in handwritten, or edit the .pdf file. P. Szabo will place all comments into one PDF file. P. Szabo requested everyone read through the Plan and make it a priority at the next meeting to discuss and approve comments to send to CMAP. P. Szabo requested a word document that lists each suggested revision by a bullet point. Each bullet point should include the page number and paragraph then the revision. P. Szabo requested all comments be sent to him by September 13th and P. Szabo will send to B. Schwab by September 16th.
- A. Medsker updated the BPAC that the he rides past the Kennicott Ave and Dundee Road crossing and the pedestrian signalizations are up, but he is not sure if they are operational yet.
- B. Schwab reported that the Kirchhoff Ave and Dwyer Road rapid flashing beacons have been taken over by the Director of Engineering. The Department was working with Public Works to have the equipment installed, but with the recent accident in Mount Prospect the Village is holding off on installation of any rapid flashing beacons. Additionally, the Illinois Department of Transportation is not approving any rapid flashing beacons on state right-of-ways at this time.
- B. Schwab reported that the right of entry with the Union Pacific has been approved, and once equipment is delivered work will resume on the Wilke and Northwest Highway Project.

NEW BUSINESS:

- P. Szabo asked when the budget was due. B. Schwab stated that it was already due and the only change that she requested was \$50,000 for the wayfinding signage for the Walk Arlington project, but has not heard if it was approved.
- The next meeting is tentatively scheduled for Tuesday, September 20, 2016 at 7:30 PM.

ADJOURNMENT:

- **J.Juffa moved to adjourn the meeting. A. Medsker seconded the motion and the meeting adjourned at 9:15 PM.**

APPROVED:

_____	_____
Chairman	Date
_____	_____
Secretary	Date