



Agenda

Village of Arlington Heights
Foreign Fire Insurance Tax Board
Fire Station #2, Conference Room
Arlington Heights Fire Department
Administrative Headquarters
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
March 9, 2017
9:00 AM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes - December 9, 2016

IV. REPORTS

- A. Treasurer's report

V. OLD BUSINESS

- A. Education reimbursement requests
- B. Patio awning
- C. Kitchen supplies
- D. Winter gloves
- E. Fire Department Instructors Conference
- F. Athletic shoes
- G. Protective clothing
- H. Fitness equipment repairs

VI. NEW BUSINESS

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793

(Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Minutes - December 9, 2016

Department: Fire

Minutes - December 9, 2016

ATTACHMENTS:

Description

Minutes - December 9, 2016

Type

Agreement

FOREIGN FIRE INSURANCE TAX BOARD

Minutes of Meeting
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
December 9, 2016

Board Members

in Attendance: Kevin Flynn
Ken Koeppen
Martin Moran
Michael Schubert
James Stempien

Not in

Attendance: Ross Chapman
Rob Losik

Guests: Jason Wachal
Rick Manthy

Jim Stempien called the meeting to order at 9:23 A.M. With five Board members present, a quorum was established.

REVIEW OF MINUTES: Minutes of the September 16, 2016 regular meeting were reviewed. Chief Koeppen made a motion to approve; seconded by Jim Stempien; all voted in favor.

TREASURER'S REPORT: Marty Moran reported that the fund balance as of December 6, 2016 is \$451,569.

Jim Stempien made a motion to approve the Treasurer's Report; Kevin Flynn seconded; all voted in favor.

NEW BUSINESS

One item of New Business was considered before continuing with Old Business in order to accommodate guest Firefighter Jason Wachal.

1. Gloves – Jason Wachal was asked by Department personnel if the Foreign Fire Board could look into purchasing new cold weather gloves. New gloves have not been purchased for several years. We do not have a full inventory to replace damaged gloves or provide them for all new hires. Jason brought samples for the Board to inspect; one pair was \$40 and one was \$60. They are Hex Armor gloves from EMC in Braidwood; Mike Fetzer is the distributor. Personnel have asked for a sturdier, work-style glove which would be more durable. Jason said he looked at gloves providing different levels of safety – varying levels of resistance to punctures, cuts, etc. They are not intended for EMS use; they are insulated with a liner that may or may not be intact depending on use. These gloves would serve multiple purposes, but they are not for structural firefighting.

Marty Moran made a motion to approve up to \$6,000 for the purchase of \$40 Hex Armor heavy-duty cold weather gloves for all personnel and some for stock; it was seconded by Chief Koeppen. Roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, J. Stempien, M. Schubert

Nays: None

Ayes 5; Nays 0

Motion carried.

Jason will talk to the vendor so that we can have the purchase invoiced quickly as the end of the year is approaching.

Chief Koeppen said that the Department will handle the cost of replacement gloves when they are lost or damaged.

Chief Koeppen said that in the beginning of 2017 the Board should review our inventory and work on the continuous purchase list. At that time cabinets for storage might be purchased by the Department.

OLD BUSINESS

1. Training equipment – Jim Stempien said the two involved personnel have not gotten back to him on this issue as yet; tabled for now.

2. Boots – Ross Chapman is working on this project with Rob Losik inventorying what we have received.

3. Cooking equipment – Jim Stempien said he had been told the grills and smokers are all working out well. The Board decided each individual station will be responsible for pellet purchases, whether through their general funds or otherwise.

Chief Koeppen said Station 1 has asked about a cover. Mike Schubert will look into building some kind of cover. Mike will also handle the disposal of the old units.

4. Patio awning - With it being so late in the year, this is tabled until next year. Kevin Flynn will get prices on repair vs. replacement.

5. Kitchen supplies – Three of the stations have shopped for kitchen supplies at Alliance. Alliance was easy to work with and gave us good prices. Station 1 spent \$990.41; Station 3 spent \$996.76; Station 4 spent \$547.20, but they are not finished. Station 2 will make their purchases soon. Station 3 asked for supplemental funds for a couple of items; the Board will get more information and evaluate the request.

6. Clothing - Jim Stempien said that Rob Losik sent out an email giving everyone tomorrow's date as a deadline for ordering workout clothing.

7. Education funds –

Mark Retel - The Board discussed a request from Mark Retel presented by Marty Moran for a Fire Officer II Tactics II class at College of DuPage. The Board looked at costs at different facilities. Chief Koeppen said the Training Division Division Chief should review; tabled for now.

Andrew Larson - requested \$385 for 50 hours of an on-line Blue Card class. Jim Stempien made a motion to approve the request; it was seconded by Marty Moran. Roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, J. Stempien, M. Schubert

Nays: None

Ayes 5; Nays 0

Motion carried.

Brad Lindgren - Marty Moran said Brad Lindgren has requested \$1,495 tuition reimbursement for a SPRAT (Society of Professional Rope Access Technicians) class taught at NIPSTA by Elevated Safety. *Jim Stempien left the meeting at 10:22 A.M.; he excused himself from the discussion as he is an employee of Elevated Safety.* Because Ross Chapman is a 40% owner of the company, Chief Koeppen discussed with Village counsel our involvement with the organization and found it to be acceptable. Elevated Safety is the only organization teaching SPRAT.

Marty Moran made a motion to approve the \$1,495 tuition for Brad Lindgren for an Elevated Safety SPRAT class at NIPSTA; Mike Schubert seconded. Roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, M. Schubert

Nays: None

Abstain/Recuse: J. Stempien

Ayes 4; Nays 0; Recuse 1

Motion carried.

Jim Stempien rejoined the meeting at 10:37 A.M.

Peter Newman – Pete Newman took three Fire and Arson IFSI classes over the summer that he would like reimbursement for. The total of tuition and meals and mileage expenses exceeds his \$1,500 allotment for the year (classes alone totaled \$1,300). He discussed the value of the classes with Fire Investigation Team Leader Lt. Dave Roberts. The three modules, which are correlated and need to be taken one after the other, are OSFM certified classes. Pete asked if the Board would approve an amount over the \$1,500 limit for the year or allow him to “borrow” from next year’s allotment to cover the cost of these classes. The Board decided not to approve either option at this time.

Marty Moran brought up the question of whether the Department can give training classes to our own personnel as NIPSTA has no funding for the remainder of this year, and next year is also in question. Chief Koeppen said the subject is certainly worth looking at and discussing; we need to use the resources we have.

NEW BUSINESS (return to)

2. Gym shoes – Ross Chapman is once again heading up the project this year. We generally get a 20% discount from Runners High on \$150 shoes, so it comes to about \$120 per person. The Board uses Runners High because they are local, they will custom fit, and they give excellent customer service. The store is very accommodating of our 24/48 hours schedule. We give them a 50% deposit and pay the balance after completion of ordering and delivery.

Chief Koeppen made a motion to approve a not-to-exceed amount of \$13,000 for the purchase of one pair of athletic shoes for all Department personnel. Marty Moran seconded. Roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, J. Stempien, M. Schubert

Nays: None

Ayes 5; Nays 0

Motion carried.

3. Station alerting – Rick Manthy discussed the four-year station alerting project with the Board. Station 4 is being handled this year; Station 3 next year; and Stations 1 and 2 will follow. Rick is spearheading this project and it was started at Station 4 since he is stationed there. This is sort of the “test” station to see what works and doesn’t and work out some of the bugs. Personnel like certain things about the system and do not like others. They like the signs in the workout room and over the television. They don’t like the lights coming on for calls that don’t affect them.

Rick said there are “room remotes” available which would allow people to adjust the settings - they can be configured for lights, volume, etc., in the individual bunks; the Lieutenant’s room already has it. Rick has enough money in the budget to cover two bunks at Station 3 but would like to put it in the other six. Each controller is \$1,500 and the speaker is \$250. Chief Koeppen cannot amend the capital improvement budget already approved for this part of the project, so Rick is coming to the Foreign Fire Board for assistance with the cost.

Many other area departments already have the station alerting system. Chief Koeppen told the group that Hoffman Estates achieved a 20% improvement in response times with it. Jim Stempien said he has heard mixed reviews from the personnel at Station 4; Rick said that is why they want to adjust and tailor the system, and purchasing these remotes would help.

Marty Moran made a motion to approve \$15,000 for the purchase of room remotes for the station alerting system at Station 3; Mike Schubert seconded. Roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, J. Stempien, M. Schubert

Nays: None

Ayes 5; Nays 0

Motion carried.

The vendor on this project, U.S. Digital, is a single-source provider; no bid is required.

4. Lights – tabled for now.

5. **FDIC** – The Board discussed the Fire Department Instructors Conference coming up in April, 2017. Marty Moran reported that the rooms are more expensive than last year and made a motion to approve \$7,000 for rooms for April 26, 27 and 28; Mike Schubert seconded. Roll was called with:

Ayes: K. Koeppen, K. Flynn, M. Moran, J. Stempien, M. Schubert

Nays: None

Ayes 5; Nays 0

Motion carried.

Mike Schubert will work with Biljana on the room reservations.

6. **Protective clothing** – Chief Koeppen reported that he and Rob Losik have talked to vendors about vests offering ballistic protection. There are many options related to sizes, materials, length of expected service, maintenance, cost, etc. Rob Losik and Ross Chapman will co-chair a committee with people for and against the project serving. They will have several groups evaluate different models of vests and provide feedback to the Board.

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There being no further business brought before the Board, Ken Koeppen made a motion to adjourn the meeting at 11:12 A.M.; Kevin Flynn seconded; all voted in favor; motion carried.