



Agenda
Village of Arlington Heights
Board of Health
Health Conference Room
Village Hall
March 7, 2018
6:30 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes from 12/06/17

IV. REPORTS

V. OLD BUSINESS

- A. Emergency Preparedness

VI. NEW BUSINESS

- A. Social Services Division Update

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Minutes from 12/06/17

Department: hs

ATTACHMENTS:

Description

BOH December 17 min

Type

Minutes

**Village of Arlington Heights
Board of Health
Minutes from December 6, 2017**

I. Call to Order

Chair Barnett called the meeting to order at 6:35pm.

II. Roll Call

Present:

Jerome Meservey, MD

Sean Barnett, MD

Karen VanLandeghem

Timothy Laurie, MD

Absent:

Thomas Harris, DDS

Also Present:

James McCalister, Director of Health & Human Services

Mary Sterrenberg, RN

III. Approval of Minutes

A motion was made by Ms. VanLandeghem to approve the minutes from the August 2, 2017 meeting, seconded by Dr. Meservey and approved by unanimous consent.

IV. Reports

V. Old Business

A. Emergency Preparedness

Mr. McCalister advised the Board that Village Administration and Department Heads will be involved in a Table Top exercise in our Emergency Operations Center on December 11, 2017. The exercise will be administered by Mr. Fleming, Joint Emergency Management Coordinator for Northwest Central Dispatch.

B. Arlington Heights MRC

Mr. McCalister said he met with the Director of Health & Human Services of Evanston to learn about their programs and services. Evanston also has an MRC and Mr. McCalister distributed information about their unit to the Board. He said the Evanston MRC has assisted in multiple emergency dispensing drills and exercises, an emergency Hepatitis A Vaccination Clinic, and at health and wellness events.

Dr. Meservey said we should look for opportunities for publicity for our MRC. He said the MRC might consider walking in the 4th of July parade. Dr. Barnett said it appears that retention of MRC members for communities is a challenge. There are two groups of people that sign up for MRC's; one group only wants to be involved

if we have an emergency while the other wants to be engaged and involved in events and exercises.

Mr. McCalister said that Mr. Fleming is having a Volunteer Coordinators Workshop on December 19th at 2:00pm and that David Robb will be attending for our department. This meeting will include all communities that Mr. Fleming oversees in regard to Emergency Management. At this meeting Mr. Fleming will discuss Recruitment and Retention, Training/Exercise Opportunities, Challenges and Areas for Integration. Dr. Meservey asked if we could get a copy of the minutes of this meeting or an update on how it went at our next meeting.

C. Behavioral Health Services

Mr. McCalister advised the Board that Nicole Espinoza was hired and started this week as our new Social Services Coordinator. He said Ms. Espinoza is a Licensed Clinical Social Worker and most recently worked for the Village of Niles, Department of Family Services. He provided the Board with a general overview of Ms. Espinoza's background and experience. He said this position is replacing the previous Human Services Coordinator's position, but will have an expanded role. He said Ms. Espinoza will conduct an audit of our current services during her first year with the Village. Mr. McCalister shared with the Board opportunities that will be considered for expansion of our behavioral health services. Dr. Meservey said if possible it would be nice to have Ms. Espinoza attend our next meeting.

VI. New Business

VII. Other Business

Mr. McCalister said the Village is currently accepting applications for the position of part-time Community Health Nurse. He said this position will work 22.5 hours per week and shared general information about the position. He said the final Village Immunization Clinic will be held on December 11th. Dr. Meservey said he would be attending this clinic.

Mr. McCalister distributed information to the Board regarding the *Let it Snow, Make it Go* program and provided an overview of its status.

Dr. Laurie shared his experience in assisting in Puerto Rico as an Advocate Lutheran General Hospital volunteer.

VIII. Adjournment

With no further business to discuss, a motion was made by Dr. Barnett to adjourn the meeting at 7:37pm, seconded by Ms. VanLandeghem, and approved by unanimous consent.

The next regular meeting is on Wednesday, March 7, 2017 at 6:30pm in the Health Services Conference Room.