



Agenda  
Village of Arlington Heights  
Arts Commission  
Commissions Room, 2nd Floor

Village Hall  
33 S. Arlington Heights Road  
Arlington Heights, IL 60005  
March 6, 2019  
6:30 PM

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

- A. Minutes 2-6-19

**IV. REPORTS**

- A. Public Comments

**V. OLD BUSINESS**

- A. 2019 Spring Outreach
- B. Photography Competition
- C. Decorated Object Competition
- D. Banner Program
- E. Exhibit - Historic Images of Arlington Heights
- F. Student Writing Program
- G. Idea and Program Listing - 2019 Projects
- H. Commission Communication Updates - Marketing

**VI. NEW BUSINESS**

- A. Walk in the Park Art Festival
- B. Promenade of Art Festival
- C. Informational Material/Announcements

**VII. OTHER BUSINESS**

**VIII. ADJOURNMENT**

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or [drobb@vah.com](mailto:drobb@vah.com).



**Arts Commission  
3/6/2019**

**Item:** Minutes 2-6-19

**Department:** Planning & Community Development

**ATTACHMENTS:**

**Description**

Minutes

**Type**

Minutes

**DRAFT**  
**MINUTES OF**  
**THE VILLAGE OF ARLINGTON HEIGHTS**  
**ARTS COMMISSION MEETING**  
**HELD IN THE COMMISSIONS ROOM**  
**OF THE VILLAGE HALL**  
**FEBRUARY 6, 2019 AT 6:30 P.M.**

Arts Chair Souter called the meeting to order at 6:30 p.m.

Members Present: Janet Souter, Arts Chair  
Toni Higgins-Thrash  
Kristen Schurtz  
Kristen Walter  
Kathleen Neacy

Members Absent: Mary Seitz-Pagano  
John Walsh  
Sarah Galla

Also Present: Derek Mach, Staff Liaison

**APPROVAL OF MINUTES**

**COMMISSIONER SCHURTZ MADE A MOTION, SECONDED BY COMMISSIONER HIGGINS-THRASH, TO APPROVE THE MINUTES FROM THE JANUARY 2, 2019 ARTS COMMISSION MEETING. ALL WERE IN FAVOR. THE MOTION CARRIED.**

**SPRING OUTREACH EVENT**

Commissioner Neacy explained that the spring outreach event will be held on May 19, 2019 from approximately 6-8 PM at the Metropolis Performing Arts Centre. Commissioner Neacy explained that the following jazz groups have expressed interest in performing:

- South Middle School
- Buffalo Grove High School
- Sounds of the Big Band

Commissioner Neacy explained that each group will perform for approximately 20 minutes and that each band consists of approximately 20 musicians. Commissioner Neacy commented that she will check again with Thomas Middle School regarding participation. Commissioner Neacy commented that she will check with Metropolis regarding the availability of music stands. Commissioner Neacy explained that Metropolis is requesting additional information about the event and that she will respond. The Commission discussed the postcard. Staff Liaison Derek Mach suggested that the text on the postcard be finalized at the March meeting so that the postcard can be printed and mailed by mid-April. Commissioner Higgins-Thrash asked about a reception at the beginning of the event. The Commission agreed that there should be no reception prior to the event.

### **PHOTOGRAPHY COMPETITION**

Arts Chair Souter commented that the deadline for the photography competition was January 25, 2019. Staff Liaison Derek Mach commented that the Commission received seven submittals for the event. The Commission discussed the review process and agreed that the subcommittee is going to review the submittals and bring a recommendation to the March meeting. Commissioner Neacy commented that there has been a drop in participation. Staff Liaison Derek Mach commented that the Commission changed the theme and that some of the feedback was that the new theme is more restrictive.

The Commission discussed modifying the theme of the competition. The idea of having 'parks' as the theme was discussed. Staff Liaison Derek Mach commented that in the past, the Commission has received pictures of parks and the Commission felt that the picture could be taken anywhere and did not necessarily relate to Arlington Heights. Commissioner Walter asked about a ceremony for the winner. Commissioner Schurtz commented that in the past the winner was recognized at a Village Board meeting.

### **ART 'ROUND TOWN BROCHURE**

Commissioner Higgins-Thrash shared the brochure. The Commission thanked Commissioner Higgins-Thrash and Arts Chair Souter for their work on the cultural arts listing.

### **BANNER PROGRAM**

Arts Chair Souter asked if there is any update on the banner program. Staff Liaison Derek Mach shared the updated application. Staff Liaison Derek Mach commented that a graphic that shows the workable space has been added. Arts Chair Souter suggested that the Commission finalize the application when Commissioner Seitz is present.

### **EXHIBIT – HISTORIC IMAGES OF ARLINGTON HEIGHTS**

Staff Liaison Derek Mach explained that staff reached out to the museum and they explained that they do not have the staffing available at this time to dedicate to the project. Staff Liaison Derek Mach explained that the museum did explain that they would share the soda exhibit if the Commission would like to display in Village Hall or elsewhere. Commissioner Higgins-Thrash commented that the green exhibit in the train station needs to be replaced. Staff Liaison Derek Mach commented that staff is open to the idea of art in the train station in an area other than the location of the green exhibits. Staff Liaison Derek Mach commented that the green exhibit was a grant funded project and the exhibit still utilized. Commissioner Walter suggested having the historic exhibit at Village Hall. Commissioner Neacy commented that the exhibit would receive more exposure at the train station.

### **STUDENT WRITING PROGRAM**

Arts Chair Souter explained that Commissioner Galla had been in touch with Ms. Nancy Brown from Olive Mary Stitt regarding the student writing program. Ms. Brown indicated that the program sounds exciting and suggested that the Commission reach out to the school district. Arts Chair Souter commented that she will continue to coordinate with Commissioner Walter and reach out to the school district in order to gauge their interest. Arts Chair Souter suggested that the Commission finance the entire program and request a larger budget next year. Arts Chair Souter commented that in the past, the Commission contributed \$1,250 towards the program. Arts Chair Souter commented that in 2013 the program cost approximately \$4,300. Arts Chair Souter explained that another option is to feature the program as part of the District's school program.

### **IDEA AND PROGRAM LIST**

Arts Chair Souter asked if there is any updates for the Idea and Program List.

### **COMMISSION COMMUNICATION UPDATES - MARKETING**

Arts Chair Souter commented that she will put together a press release for the outreach event. Arts Chair Souter asked if there are any photos that could be included in order to help promote the event. Commissioner Neacy commented that she will try and obtain a photo.

### **CULTURAL ARTS AWARD**

The Commission reviewed the updated application for the Cultural Arts Award.

**COMMISSIONER HIGGINS-THRASH MADE A MOTION, SECONDED BY COMMISSIONER NEACY, TO MOVE FORWARD WITH THE REVISED APPLICATION FOR THE CULTURAL ARTS AWARD. ALL WERE IN FAVOR. THE MOTION CARRIED.**

### **DECORATED OBJECT COMPETITION**

The commission discussed potential objects for the 2019 decorated object competition. The following objects were discussed:

- Kites
- Wind Chimes
- Shoes
- Vases
- Lunch Boxes
- Picture Frames
- Water Bottles
- T-shirts

The Commission expressed concern with displaying kites or wind chimes due to the wind.

### **INFORMATIONAL MATERIAL/ANNOUNCEMENTS**

Arts Chair Souter asked if there is any new business? Staff Liaison Derek Mach commented that the center across the street would like to do a mural on the theater wall in the courtyard area. Staff Liaison Derek Mach commented that if any mural artists come to mind to please let staff know. Staff liaison Derek Mach, commented that the center contacted staff looking for potential artists.

### **ADJOURNMENT**

**COMMISSIONER NEACY MADE A MOTION, SECONDED BY COMMISSIONER SCHURTZ, TO ADJOURN THE MEETING AT 7:30 P.M. ALL WERE IN FAVOR. THE MOTION CARRIED.**