March 3, 2014
8:00 PM

AGENDA
President and Board of Trustees
Village of Arlington Heights

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

IV. APPROVAL OF MINUTES

A. Committee of the Whole 2/10/2014

B. Village Board 02/17/2014

V. APPROVAL OF ACCOUNTS PAYABLE

A. Warrant Register of 2/28/2014

VI. RECOGNITIONS AND PRESENTATIONS

A. Promotion of Andrew Whowell to Police Captain

B. Promotion of Nathan Hayes to Police Commander

C. Promotion of Mark Recker to Police Commander

D. Promotion of Alan Baumgartner to Police Sergeant

E. Promotion of Douglas Hajek to Police Sergeant

F. Promotion of Thomas Henderson to Police Sergeant

VII. PUBLIC HEARINGS

A. Annual Action Plan & Community Development Block Grant Budget - Village FY2014/2015

VIII. CITIZENS TO BE HEARD

Anyone wishing to speak on a subject not on the Agenda should fill out a card, located in the back of the room, and hand it to the Village Clerk. Please limit your comments to three minutes.

IX. OLD BUSINESS

X. CONSENT AGENDA

This Agenda consists of proposals and recommendations that, in the opinion of the Village Manager, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote instead of separate votes on each item. Consideration of this Consent Agenda will be governed by the following rules and procedures prior to roll call vote:

1. Any Trustee who wishes to vote "no" or "pass" on any Consent Agenda items should so indicate.
2. Upon the request of any one Trustee, any item will be removed from the Consent Agenda and considered separately after adoption of the Consent Agenda.
3. Citizens in the audience may ask to remove any item on this Consent Agenda.
4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

CONSENT APPROVAL OF BIDS

A. Insurance Claims Administration Renewal

B. Authorization for the Village Manager to Enter into a Municipal Aggregation Energy Supply Contract 2014

C. Sodium Chloride Purchase - Road Salt - State of Illinois Joint Purchase (February 2014)

D. Supplemental Sodium Chloride Purchase - Treated Road Salt (February 2014)

E. McDonald Creek Stabilization

CONSENT LEGAL

A. An Ordinance Prohibiting the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by any Other Method
(202 E. Rand Road)

CONSENT APPOINTMENTS

A.

Board/Commission	New Appointment
Comprehensive Plan Sub-Committee	Trustee Jim Tinaglia

CONSENT PETITIONS AND COMMUNICATIONS

A. Bond Waiver - Hanul Family Alliance

B. Permit Fee Waiver - Wheeling Township

CONSENT REPORT OF THE VILLAGE MANAGER

A. Approval of an Amended Aggregation Plan of Operation and Governance
(Electricity Aggregation Program)

XI. APPROVAL OF BIDS

XII. NEW BUSINESS

A. Arlington Heights Historical Museum
110 W. Fremont St.
DC#14-002

XIII. LEGAL

XIV. APPOINTMENTS

XV. PETITIONS AND COMMUNICATIONS

XVI. REPORT OF THE VILLAGE MANAGER

A. Budget Amendment - Public Works Overtime FY14

XVII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.

Item: Committee of the Whole 2/10/2014

Department: Village Clerk

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

ATTACHMENTS:

Description	Type
Committee of the Whole 2/10/2014	Minutes

COMMITTEE-OF-THE-WHOLE
MINUTES OF THE MEETING OF THE MAYOR AND THE BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS BOARD ROOM
MONDAY, FEBRUARY 10, 2014 7:30 P.M.

BOARD MEMBERS PRESENT:	President Hayes; Trustees: Blackwood, Farwell, Glasgow, LaBedz, Rosenberg, Scaletta, Sidor and Tinaglia
BOARD MEMBERS ABSENT:	
STAFF MEMBERS PRESENT:	Bill Dixon, Village Manager; Diana Mikula, Assistant to the Village Manager; Robin Ward, Asst. Village Attorney; Charles Perkins, Director of Planning; Scott Shirley, Director of Public Works; Dru Sabatello, Forester; Eileen Hellstrom, Recording Secretary

SUBJECTS:

4. Small Business Development Report by Jim Platt on behalf of Arlington Heights Chamber of Commerce
5. Proposed Groundwater Control Ordinance re: 202 E. Rand Road
6. Resident Requests Regarding EAB 50/50 Cost Share Program
7. Other Business
8. Adjournment

President Hayes called the meeting to order at 7:30 PM. The Pledge of Allegiance was recited. The Recording Secretary called the roll.

Trustee Scaletta entered the meeting at 7:41 PM.
Trustee Blackwood entered the meeting at 7:50 PM.

4. Small Business Development Report by Jim Platt on behalf of Arlington Heights Chamber of Commerce

Jim Platt, from the Arlington Heights Chamber of Commerce, presented the first report regarding the Small Business Development Agreement. This report covers an agreement that was started on August 1, 2013 through January 31, 2014. The Chamber was to assist with retention calls for small businesses which would be defined as businesses that are less than 2000 square feet and have fewer than eight employees.

The goal was to assist the Planning and Community Development Department by helping with small business retention which would allow Village Staff to concentrate on mid to larger size business retention and new business attraction.

Mr. Platt said this program allowed him to listen to businesses challenges and guide them to access all the resources that are available to them through Village Staff, the Chamber of Commerce, Park District and the Library.

Attachment A is the material that was presented to the Board by Mr. Platt in advance of the meeting.

Trustee Glasgow asked about the possibility of expanding the resources and membership of the Chamber to assist other businesses.

Mr. Platt replied that this program can lead to the expansion of membership and as businesses realize that there are other businesses that might share common experiences, this would provide an opportunity for them to see that there are solutions out there and that they are not alone.

The goal is to make the businesses aware that the Chamber is out there along with the Village as a partnership.

Trustee Glasgow asked if this is this going to help bring the business community closer together.

Mr. Platt believes it should. The fact that the Village is willing to create partnerships with the business community is very valuable and businesses can benefit from this.

Mr. Platt believes the most important thing that has been accomplished is having monthly meetings with Charles Perkins, Director of Planning, and Michael Mertes, Business Development Coordinator. Increasing the partnership with Village Staff has been very beneficial.

Trustee Glasgow thanked the Chamber for facilitating the dialogue between Staff and the business community.

Trustee Farwell said this is an excellent beginning to see what the Village needs to help the businesses thrive and succeed.

Trustee Sidor thanked the Chamber for all their efforts. He said as these opportunities continue to present themselves, it's very beneficial that the Chamber will help provide solutions to small businesses through improvement.

Trustee Sidor asked Mr. Perkins how he thought the program was working on the Village's end.

Mr. Perkins responded that he has met with the Chamber monthly to talk about the process. The Village has helped to troubleshoot any issues that have come up. Also, they have communicated with other departments to answer questions when necessary. The big change has been a more structured monthly meeting with the Chamber.

Trustee Sidor asked that besides the presence of the Village and the Chamber available to the small businesses how is this program beneficial to the Planning Department and the Village.

Mr. Perkins said he hopes this would result in a higher focus on the Village's attention to mid to larger size businesses by having the Chamber focus more on the small businesses as a long term goal.

Trustee Tinaglia thanked the Chamber and Mr. Perkins for all their hard work. He asked if there was a plan to get more of this information in the future. This is a great program and the feedback to the Planning Department and the Board is so valuable to help take care of any issues.

Mayor Hayes concurs with Trustee Tinaglia and agrees this is a process where needs are identified and the Village can address them.

Mr. Dixon said that Section 5 of the agreement does call for a quarterly report in writing and this would be furnished to the Board. This will be the mechanism for the Board to get feedback.

Trustee Scaletta said this report provided a lot of information in way that was easy to understand. He asked if this report would be forwarded to the Arlington Economic Alliance since it would be a great opportunity for them to have this report.

Mr. Perkins replied that at the last Arlington Economic Alliance meeting they asked if Mr. Platt could attend a future meeting and talk about what has been discovered so far.

Trustee LaBedz said she thought it was a very interesting report. She was glad to see the number of visits to the Non-Chamber businesses because this would possibly generate interest in the Chamber. She would not want businesses who are not members to feel that they are less important.

Trustee Rosenberg asked if they have specific questions for each business or is it scripted format.

Mr. Platt replied that when the program started they formulated good starting point questions. They have a printed survey they use as a guide. They try to open up a conversation to address any challenges.

Trustee Rosenberg asked if there are any tools the Chamber can develop to leave with businesses to help them find the resources they need.

Mr. Platt replied that the first thing is to get businesses to realize how many tools and procedures there are already in place. This program makes them more aware of these tools.

Trustee Blackwood said she is very impressed with the information given. She asked if there would be a different approach for a smaller store front business vs. a larger retail store.

Mr. Platt replied that the current program is designed for smaller businesses which are 2000 square feet or less with eight or less employees. He said in this range a large majority of these businesses are in town.

Mayor Hayes was happy to hear that this program is off to a good start. It is accomplishing its stated purpose and is a credit to all the stake holders involved. It is a new initiative and he gives credit to the Board for going forward with this program. He thanked Mr. Platt and the Chamber for being a partner in this and also the business community for being open and honest in terms of their issues. He appreciates everyone's involvement.

5. Proposed Groundwater Control Ordinance re: 202 E. Rand Road

Mr. Dixon said a request was received for a limited groundwater control ordinance for an area 250 feet around 202 E. Rand Road, which is the small strip center on the outlot at Northpoint Shopping Center. The site used to be a Mobile gas station.

For the last several years, the Village Board has approved groundwater control ordinances for site-specific areas. In each case, the Village required the following two conditions to be met prior to an ordinance being adopted:

1. Provide an exhibit which details the limits of the proposed groundwater use restriction, and
2. To the extent possible, identify current users of groundwater in the affected area. Once identified, send a letter by certified mail to each property owner explaining what is being asked of the Village.

Staff is not aware of any current users of groundwater within this area, so adoption of a site-specific ordinance would not impact any existing property owners with wells. Therefore, there is no need to take any action with respect to the second condition.

Trustee LaBedz asked when the Mobil gas station was located at this site.

Timothy Marks from Groundwater & Environmental Services, Inc. said he does not know how long ago it was located there, but the environmental incident was first reported in 1990. In 1995 the last waste oil tanks and heating oil tanks were removed along with a significant amounts of soil while cleaning up any contamination, which is when the property was redeveloped.

Trustee Glasgow asked if currently there were five emergency wells that would be used for portable water. He asked in the future, if the five wells would be affected by this ordinance in any way.

Scott Shirley, Director of Public Works, replied that if there were any wells in proximity to an area that was requested for acceptance, they would not recommend approval. They would proceed with further remediation. They would make sure nothing is in the area. In this area discussed currently, there is no Village owned portable water wells in this area.

Mr. Dixon reminded the Village Board that the Board declined to pass a Village wide ordinance and the Village deals with each site individually.

TRUSTEE GLASGOW MOVED, SECONDED BY TRUSTEE FARWELL,THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE VILLAGE BOARD ADOPTION OF A SITE-SPECIFIC GROUNDWATER CONTROL ORDINACE FOR THE PROPERTY AT AND AROUND 202 E. RAND ROAD.

Trustee Scaletta asked about possible unknown wells and if all residents in the radius had been notified by Certified Mail regarding the groundwater control ordinance.

Mayor Hayes said down the road if there are potential areas with unknown wells the Village could send out notices. In this case there were no residents. This is done on a case by case basis.

Mr. Dixon replied that the Board would err on the side of caution and agree to the notification of surrounding residents.

Upon a voice vote, the motion passed unanimously.

6. Resident Requests Regarding EAB 50/50 Cost Share

On Monday, November 4th representatives from the Save Our Ash Coalition spoke to the Board regarding the ongoing treatment of parkway ash trees.

This Coalition made two requests to the Board. The requests were (1) a continuation of the 50/50 Cost Share Program to aid resident efforts to repeat treatments and (2) an extension of the current 50/50 Cost Share Program deadline so as to allow additional first time treatments.

Staff has reviewed these requests and calculated the possible costs associated with each.

Request (1) Repeat Treatments - $109,865.29

Request (2) First Time Treatments - $24,680.00

The probability of a tree being viable this year has decreased as the EAB infestation has progressed. This fact enforces the Village's stance that private contractors must be involved in assessing a resident's tree for eligibility in a cost share program because this task is too cumbersome for existing staff.

Attachment B lists the pros and cons of extending the 50/50 cost share program.

There are three recommendations for the Board to consider:

1. Grant Request (1) to continue the 50/50 Cost Share Program to aid resident efforts to repeat treatments through October 31, 2014.

2. Grant Request (2) to extend the current 50/50 Cost Share Program deadline to October 31, 2014 to allow additional first time treatments.

3. Clearly state that there will be no further extensions of the Village's Cost Share Program beyond a second treatment for residents who have already treated. Further, there will be only one second treatment for initial treatments conducted before October 31, 2014.

Staff believes that offering one additional treatment through the Cost Share Program provides a benefit to the Village by helping advance our efforts beyond the crest of the EAB infestation. An ongoing program would not benefit the Village as a whole and would increase the Village's operating expenditures. These recommendations have been discussed with the Finance Department and the EAB budget could accommodate the projected one time expenditures.

In January, numerous news articles were published citing the possible death of EAB larvae due to the Polar Vortex experienced throughout the Midwest in early 2014.

As part of Staff's research, Scott Schirmer, Plant and Pesticide Specialist and Emerald Ash Borer Program Manager at the Illinois Department of Agriculture (IDA) was contacted and he stated that the IDA believes the cold temperatures were not sustained long enough to cause immense mortality rates. IDA recommends that municipalities not alter any EAB management plans based on the Polar Vortex.

Trustee Glasgow said being able to control the spread of EAB and not putting a strain on Village Forestry staff, is significant. For the amount of money the Village is saving and not having to spend it all in one year is a plus.

Mr. Sabatello said it helps to deal with EAB in stages.

TRUSTEE GLASGOW MOVED, SECONDED BY TRUSTEE SCALETTA, THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE VILLAGE BOARD APPROVAL

OF THE FOLLOWING:

A. Grant Request (1) to continue the 50/50 EAB Cost Share Program to aid resident efforts to repeat treatments through October 31, 2014.

B. Grant Request (2) to extend the current 50/50 Cost Share Program deadline to October 31, 2014 to allow additional first-time treatments.

C. Clearly state that there will be no further extensions of the Village's Cost Share Program beyond a second treatment for residents who have already treated. Further there will be only one second treatment for initial treatments conducted before October 31, 2014.

Trustee Glasgow asked Mr. Sabatello if some trees could still be saved by a first time treatment.
Mr. Sabatello replied yes, there are still some that can be saved.

Trustee Glasgow said he would like the first treatment to be included since this would be beneficial for the Village financially.
Trustee Scaletta concurs with Trustee Glasgow.

Trustee Glasgow said he cannot support any treatments past October 31, 2014 due to the liability after that date.
Mr. Sabatello agreed with Trustee Glasgow.

Trustee LaBedz would like to support the additional expenditures for EAB and it is important to her that these additional expenditures will also benefit Village Forestry Staff.

Trustee Rosenberg asked if a resident treated their tree in 2013, would they treat two years later in 2015.
Mr. Sabatello replied yes, the treatment is every two years.

Trustee Rosenberg asked if this motion being proposed would cover second treatments for residents who treated their tree in 2012, but would not cover any resident who would need a second treatment in 2015.

Mr. Sabatello responded that was correct. The residents who would treat for the first time this year, they would not receive a 50/50 cost share for the second treatment.

Mr. Shirley said that he recommends in the third recommendation (C), in the final sentence that the word second should be deleted since it is confusing.

C. Clearly state that there will be no further extensions of the Village's Cost Share Program beyond a second treatment for residents who have already treated. Further there will be only one treatment for initial treatments conducted before October 31, 2014.

The way it is proposed, there would only be one treatment for residents who treat between now and October 31, 2014. Therefore in the summer of 2016, as it currently stands, if these recommendations are approved, they would not receive the second treatment as a 50/50 cost share. Staff is recommending treatment a second time for any resident who treated up to this point, which includes residents who treated two years ago and will treat this coming season, and residents who treated one year ago and will treat one year from this summer. This will run into 2015 for some residents who have treated towards the end of this initial two year period.

Trustee Rosenberg asked if the $109,865 estimate would cover the first treatment for trees that have not been treated yet.

Mr. Shirley said the $109,865 is not an estimate and is the actual amount it will cost for the second treatment of $50 per tree for all the trees that have been treated to date, this would be the cost for the second treatment.
The estimate is the amount of $24,680 and this is based on 500 additional trees being treated this coming summer for the first time.

Mr. Shirley stated that in the proposed motion, that (A) should be October 31, 2015 and not October 31, 2014.

A. Grant Request (1) to continue the 50/50 EAB Cost Share Program to aid resident efforts to repeat treatments through October 31, 2015.

Trustee Tinaglia asked why the residents who are treating now in 2014 would not receive a cost share for the second treatment in 2016. He asked if it was due to financial reasons.
Mr. Shirley replied it's the timing of when they started treating their tree and the fact that it is a continuing financial expenditure.

Trustee Tinaglia asked what the cost is to take down an Ash tree.
Mr. Sabatello responded that the average cost is $500.
Trustee Tinaglia asked how long the Village can expect the tree to last if it has two treatments.
Mr. Sabatello replied they could last their normal life span.
Trustee Tinaglia said he feels this seems short-sided for the Village to pay for half the first treatment this year and not pay for half of the second treatment two years from now. To spend $50 to treat a tree is cheaper than the cost of $500 to take down a dead tree.
Mr. Sabatello explained the $500 is just to remove the tree and does not include the price of replanting a new tree which would be another $300.
Trustee Tinaglia would be hesitant to commit to only one treatment and say there will be no further extensions of the Village's Cost Share Program.

Trustee Glasgow said the cost to treat an additional 500 trees that are being

treated for the first time at $50 a treatment per tree, adds up to $25,000. He asked if there was $25,000 in the EAB Fund.
Mr. Sabatello replied yes.
Trustee Glasgow replied that if the Village can cover the cost for a second treatment he agrees with Trustee Tinaglia. If residents are willing to pay for half the cost to treat their Ash tree he feels the Village should assist them. He does not have a problem allowing people to have a second treatment.

Trustee Rosenberg said that (A) should read:

(A) Grant Request (1) to continue the 50/50 EAB Cost Share Program to aid resident efforts to repeat treatments through October 31, 2016.(not October 31, 2014)

This would allow the residents who treat their tree for the first time before October 31, 2014 to have a second treatment using the 50/50 EAB Cost Share Program.

Trustee Scaletta said the word second should be left in and not taken out of section (C) for further clarification.

(C) Clearly state that there will be no further extensions of the Village's Cost Share Program beyond a second treatment for residents who have already treated. Further there will be only one second treatment for initial treatments conducted before October 31, 2014.

TRUSTEE GLASGOW MOVED, SECONDED BY TRUSTEE SCALETTA THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE VILLAGE BOARD APPROVAL OF THE FOLLOWING:

A. Grant request (1) to continue the 50/50 EAB Cost Share Program to aid resident efforts to repeat treatments through October 31, 2016.

B. Grant Request (2) to extend the current 50/50 Cost Share Program deadline to October 31, 2014 to allow additional first-time treatments.

C. Clearly state that there will be no further extensions of the Village's Cost Share Program beyond a second treatment for residents who have already treated. Further there will be only one second treatment for initial treatments conducted before October 31, 2014.

Mr. Shirley wanted to clarify that the amount listed for first time treatments $24,680, would be doubled to accommodate the second treatment in 2016.

Trustee Farwell is in favor of the extension to 2016 and in looking at the research from the EAB technology, it seems to be changing with the success rate improving.

Laurie Taylor from 271 N. Windsor thanked the Board for extending the EAB treatment for another year. She talked about the goal of saving the trees on her block so the whole block doesn't have to lose all the trees at the same time. She likes to see the long term cooperation from the Village.

Tom McDonnell from 1307 W. Cedar Lane said the cost sharing program has developed very nicely and is encouraged that it is being continued.

Sam Moser from 506 W. Haven Drive wanted to remind everyone that his street has 35 homes and 41 Ash trees. His said the trees have been treated twice and are very healthy. He appreciates the extension for the treatment. He feels it is money well spent to continue the treatments.

Upon a voice vote, the motion passed unanimously.

7. Other Business
None

9. Adjournment

TRUSTEE SCALETTA MOVED, SECONDED BY TRUSTEE GLASGOW TO ADJOURN THE MEETING 9:14 P.M.

Upon a voice vote, the motion passed unanimously.

Committee-of-the-Whole
February 10, 2014
Item #4

Attachment A
Pages 1-17

Small Business Development Report

Period Covering August 1, 2013 – January 31, 2014
Presentation To Board of Trustees February 10, 2014
Submitted by Jim Platt, Chamber of Commerce

In compliance with the Small business Retention and Development Agreement, between the Village of Arlington Heights and the Arlington Heights Chamber of Commerce, Section Five ask for a quarterly report. This report will combine the first quarter report with the second quarter reporting for the ease of presentation to the Board of Trustees.

The report will address three key areas from the visits and data collected for the period August 1, 2013 – January 31, 2014

1. Retention Visits and Survey Results
2. Expansion Plans and Opportunities
3. Identified Needs –
   Educational, Promotional, Developmental

Retention Visits and Survey Results

Visits were classified as Qualified and non-Qualified
to identify different levels of a retention visit

A Qualified Visit is defined as having a direct conversation with the Business owner or manager that included an introduction and an explanation of the SBD program. Topical items were discussed; signage being a primary topic in the Downtown District, and follow up was done in person or minimally by email or postal mail.

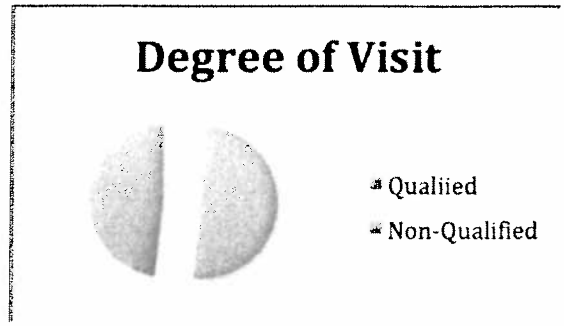
A non-Qualified Visit is defined as having a direct conversation with the Business owner or manager but not having ample time to acquire enough information for building a relationship. Issues were discussed and literature or information was presented. Follow up contact has been done and subsequent visits/communication can advance this client to a Qualified Visit status.

While the focus of my visits were in the Downtown District, the overall program balance will be maintained in the 3rd and 4th quarters. The downtown district has a high density of businesses and a single issue can erupt quickly, as can an opportunity for positive action. During this reporting period, the downtown dominated with a single issue that created an opportunity for repeated visits and direct partnership with the Department of Planning and Community Development. However, while the visit numbers are heavy in the Downtown District, the reporting of Identified Needs and Expansion Plans and Opportunities balance feedback from all three regions, identifying common threads of topics and themes.

Data break down collected from the **148** visits for the period:

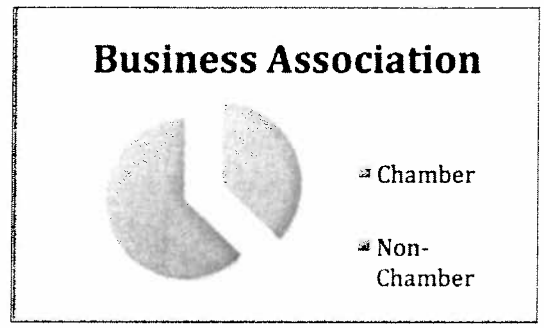
Degree of Visit

Qualified	76
Non-Qualified	71



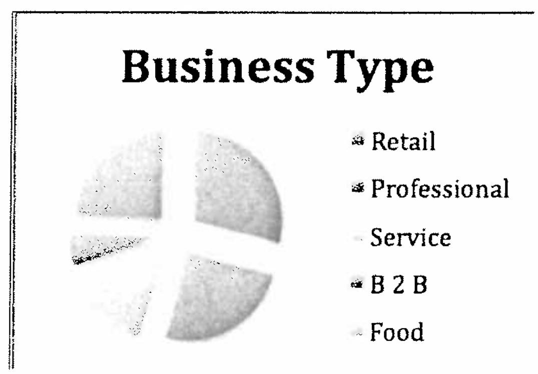
Business Association

Chamber Members	55
Non-Chamber Members	93



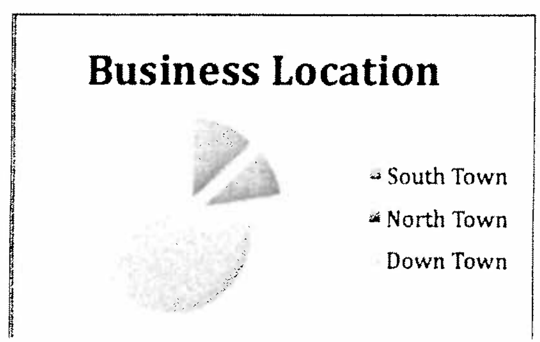
Business Type

Retail	43
Professional	37
Service	23
Business to Business	9
Food Establishment	36



Business Location

South Town	19
North Town	14
Down Town	115



Expansion Plans and Opportunities
Identified Need
Educational, Promotional, Developmental

This section addresses the needs of the Business owners visited, whether attained through qualified or non-qualified visits. A critical part of the feedback was offered under the premise of anonymity and confidentiality. Business owners are looking to avoid both the media exposure of their thoughts as well as the identification of themselves to protect them from a perception of heightened scrutiny by entities upset with the comments. I've adapted this category to include three sections:

I. *Emotional reaction from business people visited*
II. *My needs, realized as visits evolved*
III. *Combination Report of Identified Needs by those visited and my observations for Expansion Plans and Opportunities*

I *Separated from topics of concern are the emotions shared by those visited*

Partnering with the Village on select visits – Business people are impressed, and often time shocked, that someone would take the time to visit them and listen to them. The need to be identified and valued is authentic and sincere. I think it can only strengthen their desire to continue doing business here in town. Assuring them of Confidentiality allows conversation to expand but it is not uncommon for them to ask for re-assurance more than once during our visit.

Listen More, Timely follow up – Business owners express a lot of concerns, with the variety including Village issues, taxes, competition and business neighbor complaints. Having someone that will listen is therapeutic although I make it very clear that my role is to help them navigate through these issues, not solve them. Because the meetings are introductory between me and these business people, compounded by the length of time they have been waiting for the opportunity to be heard, I think giving them latitude on the subject matter is important in forming a deeper business relationship with them going forward. The result has been positive and encouraging for subsequent visits or at least maintaining an electronic level of communication.

Training and FAQ on Taxes – Education on where the tax money goes that they help generate by operating their business is a particular example of a need. They would like better education on how tax use relates to a better business environment for them grows to wanting some level of input. They are aware that the final decision is for others to make, yet a deep compassion to be part of the process, at some level.

II. *Visits have organically identified needs for me to be a better advocate*

Better educated on the Village procedures that business owners have expressed frustration over. Gaining access to the timetable program of a project can help identify the efficiency of the Village staff and teach business owners how to access this valuable tool.

Continuing to adapt the visit format to fit the need of that particular business person. Listening is so vital to a qualified visit and making that visit a positive experience for the business person.

Developing responses that build credibility and trust while trying to respond to needs on a timely basis. I represent the Village in this capacity and my response time reflects on both my integrity as well as the Village government and staff.

Establish and strengthen relationships with the Partners that are critical to the success of a collaborative Village message. These groups include but are not limited to: Chamber of Commerce, Community Planning and Development, Schools, Park District, Building Department, Library, Economic Alliance, Public Works, Fire, Police, Frontier Days, Special Events Commission, and Commercial Property Owners.

III. Identified Needs: Subjects of Topic and Query

Expansion Plans & Opportunities: Ideas to 'Move Forward'

1. Alcohol Service and Training

a: BASSET training

- *Better lines of communication should prevail in topics of this severity so that more than 5 responses of 138 should help dictate policy. While still a privilege, a liquor license holder needs policy help that holds the employee to accountability, in addition to the owner.*
- *Punishment for violations should have intent to remedy the problem, not risk the health of the business. Village sponsored BASSET training could be a solution.*

b: BYOB

- *Some type of registration for businesses without liquor licenses would level the playing field for businesses already carrying a liquor license. BASSET training could be a stabilizer.*

c: Complimentary Alcohol

- *Without documented reason to regulate, don't.*

d: Expanding Liquor Sales

- *While the opportunity for business to expand into their full business model is understood, the same should be considered for private liquor stores who have been held back by limiting their small packaged liquor sales and compounded by expanding their competitors market while limiting their own full business model.*

2. Bikes and Benches - A tremendous asset in the downtown district

a: location placement

- *Understanding that the Bike Commission knows the regulations of the Village, consider them collaborating with businesses to determine need and placement*

b: request

- *Open conversation with the Bike Commission and business owners would reach a regulated accord*

c: removal

- *Notification to the same collaboration would help alleviate any tension for a decision on removal*

3. Business Closings & Prospecting Businesses

a: Pro-Active Approach

- *Establish a relationship with building owners that provides leasing information for retention prioritizing*

b: Collaborative effort to retain

- *Provide business at risk with resources that can assist with shortcomings: Chamber networking & marketing, Library education and marketing, SBA financing and education, SCORE counseling and mentoring*

c: Shopping District Mapping

- *Identify a shopping district's current layout, by address, to help identify vacancies, create business type balance, use as a marketing tool for prospective, moving or expanding businesses. Update quarterly to maintain integrity.*
- *Format this same tool as a shopping guide for consumers to increase the messaging of 'Shop Local' and the 'Discover Arlington' marketing themes.*

4. Communication – Current toolkits are a great model to revise and build upon to make instructions easy to find and easy to use.

a: New Business information verification

- *Welcome email sent out with a Call to Action response that could be initialed or accepted in a computer signature.*

b: Business license expanded information

- *Current form revised to include texting and smart phone access, possibly even an 'app' that could help businesses navigate. Even, a 'How Can We Help' line.*
- *Create a process for verification & accuracy.*
- *Request information re: building owner/management, length of lease, etc.*
- *Provide a legal disclaimer that expands the usage of the information provided.*

c: Welcome Packet for Businesses, new & old

- **Parking info**
  -Downtown District: Entertain a discussion with business owners, staff and Police on incorporating parking permits into the business license using a scaled ratio. The goal is a solution to the employer/employee curb parking problem.
- **Discover AH info**
  -Working with the Economic Alliance, develop a collaborative between the Chamber, Park District, Library and School events to produce kiosk signage that identifies Village activities; the same could work for the message board.
  -A similar collaboration with these entities' websites can make navigation for consumers easier to participate in Village wide events.
  -A second tier of partners would encourage mentoring between large/small businesses and could include the Schools for internship participation. Sample second tier partners include Daily Herald, Northwest Community Hospital, Lutheran Life Communities, Arlington Racecourse and other high employers.
  -Marketing timeline for a cohesive targeted marketing built to succeed.
- **Advertising opportunities**
  -Cross sponsoring events between the entities benefits everyone and generates higher attendance for events and activities.
- **Video production opportunities**
  -If producing a video at the Library can give a business a view on the Village public channel, then this gem of an opportunity should be better promoted.
- **Contact flyer (update of 2010 version)**
  -This valuable tool needs revision and set in the language of a businessperson.

- **Email & texting verification**
  -Utilizing today's technology to communicate better and notify owners faster.
- **Expansion Q&A**
  -Sometimes business growth is stumped because business owners don't know where to begin and don't want questions or inquiries to be construed as a commitment or be placed under a microscope before its necessary. A tool kit or punch list for planning could alleviate the resistance to begin an expansion.
- **Assistance with code violations and property owner**
  -Within the umbrella of the Village, there needs to be an independent moderator that can help clarify where responsibilities lie between tenant and landlord so decisions are equitable and factual.

5. Electrical Supplier

a: Initial program rate change

- *While the initial program was a huge success, subsequent rates have been only climbing and the Village should consider advising its residents to search out other entities that are advocates for lower rates.*

b: Aggregate for businesses

- *The village should consider collaborating with the existing Chamber program to help businesses secure favorable rates.*

6. Events & Ideas

a: Current

- *These programs have great merit and could be enhanced if collaborated with businesses to provide a fuller experience for consumers and a great ROI for businesses; varying levels of business participation could be offered to upgrade the budget of the event.*
  - Halloween - Harmony Park tree lights expanded - Sleigh Rides

b: Potential

- *Due diligence should be given to these ideas that have been suggested or successful in other communities*
  - Ladies Night Out - Wine Walk - Ice Rink - Santa Visit
  - Norwood empty lot usage - Ice Sculptures - Pet Oriented Event
  - Music in the trees downtown - Farmers Market revisions

7. Gaps in the Current System/Process - *Common denominators in business feedback is not an indictment of fault, rather, exposure of a gap that exist where one entity contact begins and another takes over. This list of players are NOT in order of fault or priority; situations can take different routes where both the order and players participation varies.*

- *A consistent link of communication shared by these players, in varying degrees, would prevent the 'ping pong' action businesses feel when they inquire about the possibility of an idea they have or assume the answers from a meeting are consistent with every one of the players on the list.*

- *It is critical to focus on the underlying CAUSE of these common denominators, not the need to justify actions in a single scenario; pro-active rather than re-active should be the objective to this initiative.*
- *Establish a scenario research program (SRP) to discover language barriers and gaps. While situations may still occur, the frequency and severity will decline.*

  - Property Owner - Leasing Agent - Public Works - Engineering - IT
  - Community Planning & Development - Building Department, incl. Fire

8. Marketing

a: Economic Alliance efforts

- *It may be helpful to invite different sectors of the business community to meetings when issues are being brainstormed to allow input; results could then be shared and co-owned through email/text or shared file groups.*

b: Collaborative efforts

- *Open involvement brings more acceptance to an idea and its results are shared/owned by the businesses who participated.*

c: Village funded efforts

- *A balance of funds invested for the return should be focused on business ROI as well as current criteria used to repeat an event.*

d: Co-op programs

- *Creating 'skin in the game' for businesses increase success and participation.*

e: Annual Marketing Timeline

- *Documenting events and activities notification a year in advance can help with budgeting, participation and collaboration from entities outside the targeted marketed event location. Inclusion village-wide becomes the norm.*

f: Free Marketing Tools & Services

- *Utilizing the USPS for blind targeted distribution and the Arlington Heights Memorial Library Business Card Program are examples of tools we offer as a community that go unknown to many. More are still to surface with time.*

9. Parking

a: Valet Parking

- *An expanded idea of the current usage, with the help of the Police Department, could create a new environment in the downtown district.*

b: Garage Parking

- *Police participating in a discussion with business owners would keep the issues transparent and factual; recommendations from businesses could help remedy some of the challenges faced by employees regarding safety.*

c: Parking permits

- *The program needs to be implemented for success while understanding circumstances that may be inhibiting its success.*

d: Curbside reserved parking

- *Although desired, its practicality could be substituted with an expanded Valet parking program; see point 7a.*

e: Enforcement on private property

- *Selective enforcement needs to be explained for private property parking.*

f: Backing into parking spaces

- *Great example of government using a consumer concern to heart for a solution.*

g: Commission of residents and staff

- *Would like to see business owners participating because they are part of the reason, the problem and the solution.*

10. Signage

a: Downtown inspection issue (September 2013)

- *A great example of an incident that resulted in positive effect. Inconsistent enforcement and interpretation needs a remedy that only a collaborative effort can resolve. The problem is not one single item or person(s).*

b: Sandwich board signage

- *Encouraging progress with a meeting scheduled for February 13th by Charles Perkins and the Community Planning and Development Department. Hopefully, the evolution of signage will emerge.*

c: Banners, free standing

- *The next big sign hurdle, enforcement should be consistent or a change should be in the offering. The same is true for other types of signage in the Village.*

11. Staff Initiatives

a: World Cuisine Program

- *Tremendous idea that could find more success if collaborated with the Chamber and other partners for a joint success.*

b: Zero Interest Program

- *Great idea for attracting businesses and would like to see it expanded to include a wider range of businesses and seed money for an earlier launch.*

12. Vendor Purchasing in the Village

a: How to participate

- *Great staff support that needs to be communicated and encouraged so the 'buy local' slogan for consumers is encouraged at the Village tax spending level.*

b: Rules of engagement

- *A seminar for training and provided to the Chamber and Library would help spread the word on a well planned process; tool kit could emerge as well.*

The primary purpose of this program is to reveal the hidden gems in the Village's existing procedures and programs to make starting, operating and expanding a business in Arlington Heights a lucrative venture. From the family owned business or franchise to the mid- and big box retailers, service companies, manufacturers and professional firms, we need to be vigilant to fill the gap between Village government policy and Business mentality. In essence, a language translation that blends the two climates to build partnerships that include the Village Government, Chamber of Commerce, Park District, Library, and School Districts all for the success of its business community and the continued quality of life in Arlington Heights.

- A Single Message across all the entities that communicate with businesses and residents.
- Realize that we have only ONE product, a life in Arlington Heights.
- Partnerships that produce more Offense in our message to Shop & Live here; less defense of our purpose and positions.
- Identify our Story and then show it in our Open Arms for new business and residents.

	Chamber	Non-Chamber	Qualified	Non-Qualified	Retail	Prof Office	Service	B 2 B	Food	South Town	Up Town	Down Town
4 Ever Printing		X		X				X			X	
72 Financial	X		X			X						X
9 Round	X		X				X					X
A La Mode	X		X		X							X
Addison Cleaners		X		X			X					X
Advanced Health Institute	X		X			X						X
Allstate, Ava Dacka		X	X			X				X		
Aloha Mind Math		X		X		X				X		
Alt Thai		X		X					X			X
Arlington Downtown Beauty Shop		X	X				X					X
Arlington Florist		X		X	X							X
Arlington Lanes	X		X		X						X	
Arlington Pro Shop		X		X	X						X	
Armands Pizza	X		X						X			X
Assure Vision		X	X			X						X
Bact Process		X	X					X			X	
Bangkok Café	X		X						X			X
Bath and Body Works		X		X	X							X
Becker Family Dental		X	X			X				X		
Bella's Hair Salon		X		X			X			X		
Bentley's Barkery		X	X		X							X
Berry Yo	X		X						X			X
Big Shot	X			X					X			X
Blenner Insurance	X		X					X				X
Bloom Salon	X		X				X					X

	Chamber	Non-Chamber	Qualified	Non-Qualified	Retail	Prof Office	Service	B 2 B	Food	South Town	Up Town	Down Town
Brackett and Company		X	X		X							X
California Pizza Kitchen	X		X						X			X
Caminiti Association		X	X					X			X	
Carlos and Carlos	X		X						X			X
Cavan Realty		X		X				X				X
Chase Bank		X		X	X							X
Choice Nails		X		X			X					X
Chrysalis Hair Emporium		X		X			X					X
Cindy's Cleaners		X		X			X			X		
Circa 57		X	X						X			X
Citibank	X			X	X							X
Claudio Salon		X		X			X					X
CM Interior Designs		X		X				X			X	
Core Power Yoga	X			X		X						X
Corrective Chiropractic		X		X		X				X		
Curves		X		X		X						X
Daily Grind and Grill	X		X						X			X
Danny's Pizzeria	X		X						X		X	
DKMO	X			X		X						X
Dolce Café		X	X						X		X	
Dunton Court Cleaners		X		X			X					X
Dunton House Restaurant		X		X					X			X
Dunton Tower Apartments	X		X			X						X
Eco Diva Clothing		X		X	X							X
Edward Jones, Christell	X			X		X						X

	Chamber	Non-Chamber	Qualified	Non-Qualified	Retail	Prof Office	Service	B 2 B	Food	South Town	Up Town	Down Town
Egg Harbor	X			X					X			X
Evergreen Plaza, Larry Fumarolo		X	X					X				X
Expertline Systems		X	X			X					X	
Fausto's Italian Kitchen	X		X						X			X
First Arlington Barber Shop		X	X		X							X
First Class Travel		X		X	X							X
First Step Foot Care		X		X		X						X
Fitness 19	X		X			X				X		
Flaherty Jewelers	X			X	X							X
Forbici Hair Salon	X			X			X					X
Fuzzy Wuzzy Yarns		X	X		X							X
Golf Liquor		X		X	X					X		
Golf Road Laundromat		X		X			X			X		
Hairline Creations		X		X		X				X		
Harrys, Arlington Heights	X		X						X			X
Hase Petroleum Wax Co		X	X					X				X
Heights Dental Gallery		X		X		X						X
Hera Nails Salon		X		X			X					X
HKM Architects		X		X		X						X
Hohenadel Insurance Group		X		X		X						X
Hollywood Harry's		X		X			X					X
Honeyberry Café	X		X						X		X	
Huntington Learning		X	X			X						X
Image One Cleaners		X		X			X					X
J Nails and Beauty Salon		X		X			X					X

	Chamber	Non-Chamber	Qualified	Non-Qualified	Retail	Prof Office	Service	B 2 B	Food	South Town	Up Town	Down Town
Jewel Osco	X			X	X							X
Joseph A Clothiers		X	X		X							X
Keswick Jewelers		X		X	X							X
La Roca Tapas	X			X					X			X
La Tasca Tapas	X		X						X			X
Liberty Cleaners		X		X			X					X
Loft, The		X		X	X							X
Lucky Junk		X	X		X					X		
Mago Grill and Cantina	X		X						X			X
Manpasand Indian Restaurant		X		X					X	X		
Maui Tan		X	X				X					X
McDonald Dance Academy	X		X			X						X
Meritage Realty	X		X				X					X
Metropolis Ballroom	X		X		X							X
Metropolis Performing Arts	X			X	X							X
Micomp Computer Center		X		X				X			X	
Midwest Physical Therapy		X		X		X				X		
Mitchell Jewelers	X		X		X							X
Nakfoor Orthodontics	X		X			X						X
Nanabimbi		X	X		X							X
Noodles		X		X					X			X
Northwest Metalcraft		X	X		X					X		
Palermo Eye Care	X		X			X						X
Panera Bread		X		X					X			X
Peggy Kinnane Irish Pub	X		X						X			X

	Chamber	Non-Chamber	Qualified	Non-Qualified	Retail	Prof Office	Service	B 2 B	Food	South Town	Up Town	Down Town
Peoples' Bank	X		X			X						X
Persin and Robbins	X		X		X							X
Platania Financial	X		X			X						X
Podiatry Plus		X		X		X						X
Polskie Filmy		X		X	X					X		
Pulsation Yoga	X			X		X						X
Pure Juice Café	X		X						X			X
Randhurst Shoe Repair		X	X		X							X
Red Moon Martini Lounge		X		X					X			X
Responsive Financial	X		X			X						X
Runners Hi and Tri		X	X		X							X
RUSH Performance Training Ctr		X	X			X						X
Salon 117 Day Spa	X			X			X					X
Salon Centre		X		X			X			X		
Salsa 17		X	X						X			X
School of Martial Arts		X		X		X				X		
School of Rock Arlington Heights	X		X		X							X
Silver Screen Events Photo Studio		X		X	X							X
Soothe Feet		X	X		X					X		
Sorrentino's Barber Shop	X		X		X							X
Special Eyes		X		X		X						X
Sports Clips	X			X	X							X
Spunky Dunkers		X	X						X		X	
Star Cinema Grill		X	X						X			X
Starbucks		X	X						X			X

	Chamber	Non-Chamber	Qualified	Non-Qualified	Retail	Prof Office	Service	B 2 B	Food	South Town	Up Town	Down Town
Sub 5 Performance Center		X		X		X						X
Subway, Terramere		X		X					X		X	
Thai Little Home, Thai Restaurant		X		X					X	X		
Thomson Allstate	X			X		X						X
Threading Trends		X		X			X					X
thrown elements pottery	X		X		X							X
Toe the Line		X	X		X						X	
Trilogy Kitchens	X		X		X							X
Ttowa	X		X						X			X
Tuscan Market and Wine	X		X						X			X
Upstairs Boutique		X		X	X							X
Uptown Café		X	X						X			X
Vanessa's Modern Bride		X		X	X							X
Vantage Financial Partners		X		X		X						X
Vignettes		X	X		X							X
Vintages		X	X		X							X
Wells Fargo	X		X			X						X
Westgate Dental		X		X		X						X
Wild Fish Contemporary Sushi		X		X					X			X
Windy City Vapors, Electronic Cig		X	X		X							X
Yankee Candle		X	X		X							X
Yogurtland		X		X					X			X
Z Spa		X	X				X					X
TOTALS 148	55	93	76	72	43	37	23	9	36	19	14	115

Attachment B

PROS AND CONS OF EXTENDING THE 50/50 COST SHARE PROGRAM

The following are several pros and cons of extending the treatment program for another two year cycle:

PROS

- One additional treatment would help the Village manage the EAB removal and replacement process, by easing the burden on the Forestry Unit and contractors.
- This one additional treatment could be covered through EAB Fund reserves.
- Treatment helps maintain tree canopy.
- Treatment helps maintain benefits of mature trees (shade, erosion control, etc).
- Treated ash trees can remain part of Arlington Heights' diverse urban forest.

CONS

- The Cost Share Program initially stated it was a one-time reimbursement. Some residents may say that providing a cost share program on an ongoing basis would not be fair, because they may have made the decision to treat their trees had they known that the Village's participation would have been more than one time.
- Once treatments are stopped, the removal burden remains.
- If the request is approved, the Village Board would likely have to continue to address the issue of reimbursements every two years.

RECOMMENDATIONS

1. Grant Request (1) to continue the 50/50 Cost Share Program to aid resident efforts to repeat treatments through October 31, 2014.

2. Grant Request (2) to extend the current 50/50 Cost Share Program deadline to October 31, 2014 to allow additional first time treatments.

3. Clearly state that there will be no further extensions of the Village's Cost Share Program beyond a second treatment for residents who have already treated. Further, there will be only one second treatment for initial treatments conducted before October 31, 2014.

At present, staff believes that offering one additional treatment through the Cost Share Program provides a benefit to the Village by helping advance our efforts beyond the crest of the EAB infestation. An ongoing program would not benefit the Village as a whole and would increase the Village's operating expenditures. These recommendations have been discussed with the Finance Department and the EAB budget could accommodate the projected one time expenditures.

Item: Village Board 02/17/2014

Department: Village Clerk

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

ATTACHMENTS:

Description	Type
Village Board 02/17/2014	Minutes

February 17,2014
8:10 PM

MINUTES
President and Board of Trustees
Village of Arlington Heights

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

The Village Clerk called the roll with President Hayes and the following Trustees responding: Blackwood, Sidor, Glasgow, Tinaglia, LaBedz, Farwell, Rosenberg, and Scaletta.

Also present were Village Manger Bill Dixon, Assistant Village Attorney Robin Ward, Director of Planning and Economic Development Charles Perkins, Public Works Director Scott Shirley and Village Clerk Becky Hume.

IV. APPROVAL OF MINUTES

A. Village Board 02/03/2014 — Approved

Trustee John Scaletta moved to approve. Trustee Robin LaBedz Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

B. Joint Meeting Village Board/Park District Board 2/8/2014 — Approved

Trustee Mike Sidor moved to approve. Trustee Carol Blackwood Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

Abstain: Glasgow .

V. APPROVAL OF ACCOUNTS PAYABLE

A. Warrant Register of 2/15/2014 Approved

Trustee Joe Farwell moved to approve the Warrant Register dated 2/15/2014 in the amount of $1,237,598.71. Trustee Thomas Glasgow Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

VI. RECOGNITIONS AND PRESENTATIONS

VII. PUBLIC HEARINGS

VIII. CITIZENS TO BE HEARD

Laurie Taylor of 2715 N Windsor in the Northgate Subdivision said thank you to the Board members for their discussion at the Committee of the Whole meeting on EAB and all the work they have done on the issue. She also thanked Mr. Dixon and Mr. Shirley. She said she is looking forward to a summer of green trees.

Tom McDonnell of 1307 W. Cedar Lane said that the Northgate Subdivision has had an excellent experience in the treatment of their trees. Of the trees that have been treated, only two out of 450 did not make it. He said there is a coalition of 5 subdivisions who have worked together on the EAB situation. Mr. McDonnell said the coalition is trying to recruit other subdivisions to become active as well. He thanked the Board for their support.

President Hayes thanked Mr. McDonnell and the coalition. He noted how beneficial it is for citizens to be involved.

IX. OLD BUSINESS

A. Report of the Committee-of-the-Whole Meeting of Feb. 10, 2014 Approved

Proposed Groundwater Control Ordinance Re: 202 E. Rand Rd.

Trustee Glasgow moved, seconded by Trustee Farwell that the Committee-of-the-Whole recommend to the Village Board adoption of a site-specific Groundwater Control Ordinance for the property at and around 202 E. Rand Road.

The motion passed unanimously.

Trustee Thomas Glasgow moved to approve. Trustee Joe Farwell Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

B. Report of the Committee-of-the-Whole Meeting of Feb. 10, 2014 — Approved

Resident Requests Regarding Emerald Ash Borer 50/50 Cost Share Program

Trustee Glasgow moved, seconded by Trustee Scaletta that the Committee-of-the-Whole recommend to the Village Board approval of the following:

1. Grant Request (1) to continue the 50/50 EAB Cost Share Program to aid resident efforts to repeat treatments through October 31, 2016.

2. Grant Request (2) to extend the current 50/50 Cost Share Program deadline to October 31, 2014 to allow additional first-time treatments

3. Clearly state that there will be no further extensions of the Village's Cost Share Program beyond a second treatment for residents who have already treated. Further there will be only one second treatment for initial treatments conducted before October 31, 2014.

The motion passed unanimously.

Trustee Thomas Glasgow moved to approve. Trustee John Scaletta Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

C. Report of the Committee-of-the-Whole Meeting of Feb. 17, 2014 — Tabled

Consideration of recommending to the Liquor Commissioner the issuance of a Class "A" Liquor License to Joung & Eom Corporation, dba Hanshin Pocha, located at 1918 S. Arlington Heights Road (currently Jinmi OK). Issuance of approved liquor license to be provided after the executed lease is submitted to the Village of Arlington Heights.

Trustee moved to Motion. Trustee Seconded the Motion.
The Motion:

D. Report of the Committee-of-the-Whole Meeting of Feb. 17, 2014 — Approved

Interview of Amy Mazurowski for Appointment to the Special Events Commission

President Hayes administered the Oath of Office to Ms. Mazurowski.

Trustee John Scaletta moved to approve. Trustee Jim Tinaglia Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

X. CONSENT AGENDA

This Agenda consists of proposals and recommendations that, in the opinion of the Village Manager, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote instead of separate votes on each item. Consideration of this Consent Agenda will be governed by the following rules and procedures prior to roll call vote:

1. Any Trustee who wishes to vote "no" or "pass" on any Consent Agenda items should so indicate.
2. Upon the request of any one Trustee, any item will be removed from the Consent Agenda and considered separately after adoption of the Consent Agenda.
3. Citizens in the audience may ask to remove any item on this Consent Agenda.
4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

CONSENT OLD BUSINESS

CONSENT APPROVAL OF BIDS

A. Police Motorcycles — Approved

Trustee Robin LaBedz moved to approve. Trustee Bert Rosenberg Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

B. Police Minivan — Approved

Trustee Robin LaBedz moved to approve. Trustee Bert Rosenberg Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

C. Public Works Forklift — Approved

Trustee Robin LaBedz moved to approve. Trustee Bert Rosenberg Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

CONSENT LEGAL

A. An Ordinance Amending Ordinance Number 83-037 Granting a Special Use Permit for a Restaurant (McDonalds, 15 East Dundee Road) — Approved

Trustee Robin LaBedz moved to approve 14-005. Trustee Bert Rosenberg Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor ,

Tinaglia .

B. An Ordinance Granting a Land Use Variation (Just Relax Foot Massage, Dunton Court Shopping Center, 38 S. Dunton Avenue) Approved

Trustee Robin LaBedz moved to approve 14-006. Trustee Bert Rosenberg Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

CONSENT PETITIONS AND COMMUNICATIONS

A. Request for a Bond Waiver from St. Viator High School Approved

Trustee Robin LaBedz moved to approve. Trustee Bert Rosenberg Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

Abstain: Farwell .

CONSENT REPORT OF THE VILLAGE MANAGER

XI. APPROVAL OF BIDS

XII. NEW BUSINESS

A. 1501 W. Shure Dr. Sign Variation DC#13-149 Approved

Mr. Adrian Muresan of South Water Signs appeared for the petitioner. Their request is for a Sign Variation for 1501 W. Shure Drive. This request received a unanimous recommendation from the Design Commission. Mr. Muresan said his client is proposing a V shaped sign that is 150 square feet in order to advertise office vacancies in the complex. The sign will face Route 53 and they are hoping the improved visibility will help them to fill their office space. **Trustee Scaletta** noted that there is almost 600,000 square feet of vacant office space on 43 acres. He said it is a good idea to approve a sign which assists the broker in leasing the buildings. Improved leasing improves traffic for the retail and restaurant businesses in the area.

Trustee John Scaletta moved to approve. Trustee Mike Sidor Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

XIII. LEGAL

A. A Resolution Approving Certain Property to Participate in the Cook County Class 6b Assessment Incentive Program (SVM, 3727 North Ventura Drive) — Approved

Mr. Jerry Haberkorn, the attorney for SVM, was present. There are currently 62 employees and within 2-5 years they are hoping to be triple in size. This location will be their international headquarters. **Trustee Rosenberg** had questions regarding SVM's obligation to the Village's Business Loan Program if the 6b Resolution is not accepted by the County. **Mr. Perkins** said that if the 6b status is rejected by the County, the contribution requirement to the Business Loan Program would be rescinded. A recommendation will be presented to the Board very soon on how the Loan Program will work, but staff did not want to hold up SVM's 6b application while those details are sorted out. Most of the questions remaining are relative to how the loans would be dispensed, not how the money is to be collected. It was agreed by the Board that SVM will be an excellent addition to the business community in the Village.

Trustee John Scaletta moved to approve. Trustee Bert Rosenberg Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

XIV. APPOINTMENTS

XV. PETITIONS AND COMMUNICATIONS

XVI. REPORT OF THE VILLAGE MANAGER

A. Same Day Permit Program

Mr. Dixon said that for some time the Village has had a same day permit program for fences. On Tuesday, February 4 of this year the Village started a pilot program, "Residential Same Day Permits" that will expedite the process of obtaining building permits for some residential construction projects. The program entails providing permits after an "Over-the-Counter Review" or "Same Day Plan Review," with Building Services.

The "Over-the-Counter Reviews" require a completed application that can be obtained on the first floor of Village Hall from 8-4:30 in Building Services. If the application contains all the necessary information, a permit will be approved the same day. Over-the-Counter reviews include: basketball pole, re-roofing, electrical service for 100 and 200 amps, furnace, foundation repair with structural seal, sewer repair, water heater replacement, and window replacement.

"Same Day Plan Reviews" are now being offered by Building Services by appointment on Tuesdays and Thursdays, between the hours of 8:30 a.m.-11:30 a.m. and 1 p.m. – 4 p.m. Appointments can be scheduled with a 24 hour notice by calling 847-368-5585. This process involves Building Services reviewing a plan brought in by a designer/architect/property owner and discussing any changes that may be required. A full submittal must be provided that includes a list of contractors, contractors' licenses, etc. before permits are issued.

Same Day Plan reviews include the following specific residential projects: Air Conditioner, Basement Remodel, Bath Remodel, Chimney, Deck, Demolition-Garage, Driveway Replacement, Fireplace, Garage Floor, Generator, Interior Alteration, Kitchen Remodel, and Stoop.

Ineligible projects under this new program include construction projects that increase the foot print of a structure or construction that requires the removal or alternation of any load bearing wall.

If this pilot program is successful, the Village will look into possibly expanding it to non-residential projects.

President Hayes said this is of great service to our residents. He noted that Trustee Tinaglia worked with the Building and Planning Departments to bring these programs forward. **Trustee Tinaglia** said that many projects don't get recorded for permits because the permit process has slowed things down. This is an attempt to record more permits because it will be easier to obtain them. He said it is a great step forward and will expedite the process.

Trustee Rosenberg confirmed that inspections, when required, will still apply to these types of projects.

B. Request for Closed Session per 5 ILCS 120/2(c)(21): Discussion of minutes lawfully closed, whether for purposes of approval of the minutes or the semi-annual review of the minutes

- and -

5 ILCS 120/2(c)(5): Purchase or lease of real property for the use of the public body, including discussing whether a particular parcel should be acquired

XVII. ADJOURNMENT

Trustee Joe Farwell moved to adjourn to Closed Session. Trustee John Scaletta Seconded the Motion.
The Motion: Passed
Ayes: Blackwood , Farwell , Glasgow , Hayes , LaBedz , Rosenberg , Scaletta , Sidor , Tinaglia .

Item: Warrant Register of 2/28/2014

Department: Village Clerk

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

ATTACHMENTS:

Description	**Type**
Warrant Register of 2/28/2014	Warrant Register

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER FOR

CHECK DATE: 2 - 28 - 2014

Fund	Fund Description	Total Transaction Amount
101	General Fund	$285,092.45
215	CDBG Fund	$1,222.98
227	Foreign Fire Ins Tax Fund	$613.17
235	Municipal Parkg Opr Fund	$22,159.62
401	Capital Projects Fund	$15,757.01
426	Flood Control V Fund	$16,067.68
431	Public Building Fund	$3,125.00
435	EAB Fund	$12,954.90
505	Water and Sewer Fund	$134,548.31
511	Solid Waste Fund SWANCC	$75,060.57
515	Arts,Entert & Events Fund	$14,740.71
605	Health Insurance Fund	$9,593.00
606	Retiree Health Ins Fund	$470.00
615	Workers Compensation Ins	$11,984.70
621	Fleet Operations Fund	$272,807.77
625	Technology Fund	$54,102.30
715	Guaranty Deposits Fund	$150.00
721	Escrow Deposits Fund	$513.00
TOTAL ALL FUNDS		**$930,963.17**

Check Date: 2014 - 2 - 28

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 0					
Division: 0					
183820	101-0000-433.14-00	AETNA BETTER HEALTH	REPLACE LOST CK 180041	$112.69	$112.69
183823	715-0000-220.93-00	ALL ABOUT CONSTRUCTION	REFUND BOND	$150.00	$150.00
183830	505-0000-140.10-00	AMERICAN PRINTING TECHNOLOGIES	POSTAGE - WATER MAILING	$1,920.40	$1,920.40
183859	101-0000-140.51-00	CANON SOLUTIONS AMERICA	METER USAGE	$34.85	$34.85
183871	721-0000-221.11-09	CHRISTOPHER B BURKE LTD	SOMERSET COURT MAINT	$513.00	$513.00
183908	101-0000-140.05-00	SIMUNITION	TRAINING	$595.00	$595.00
183911	101-0000-421.05-00	MICHAEL GOREY	REFUND VEHICLE STICKER	$30.00	$30.00
183919	101-0000-140.05-00	HARRIS TRUST & SAVINGS BANK	FORCE SCIENCE INSTITUTE	$3,000.00	$3,000.00
183964	101-0000-140.50-00	MURNANE PAPER CO	PAPER, OFFICE, MAILROOM	$9,348.00	$9,348.00
183968	101-0000-421.05-00	NIPPON SHARYO USA INC	REFUND VEHICLE STICKER	$10.00	$10.00
183978	101-0000-140.50-00	OFFICE DEPOT	PAPER, OFFICE, MAILROOM	$654.40	$654.40
184003	505-0000-120.80-00	RIGHT RESIDENTIAL LLC	REFUND WATER	$69.00	$69.00
			Total Division:	**$16,437.34**	
			Total Department:	**$16,437.34**	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department:	**1**	**Board of Trustees**			
Division:	**1**				
183946	101-0101-501.21-65	LORELLE COMMUNICATIONS INC	BOARD MTGS 2-3 & 2-17-14	$4,500.00	$7,950.00
			POLICE VIDEO PRODUCTIONS	$3,450.00	
183975	101-0101-501.22-03	NORTHWEST MUNICIPAL CONFERENCE	LEGISLATIVE BRUNCH	$90.00	$90.00
			Total Division:	**$8,040.00**	
			Total Department:	**$8,040.00**	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department:	**2**	**Village Manager**			
Division:	**1**				
183832	101-0201-502.21-65	AMERICANEAGLE INC	MONTHLY WEB FEE	$49.95	$49.95
			Total Division:	**$49.95**	
			Total Department:	**$49.95**	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department:	**3**	**Human Resources**			
Division:	**1**				
1921	606-0301-552.20-55	MARSHA BALSTER	REIMB JAN INSURANCE PREM	$470.00	$470.00
1922	615-0301-552.19-30	IL DEPT OF EMPLOYMENT SECURITY	4TH QTR 2013 BENEFITS	$7,672.00	$7,672.00
183816	615-0301-552.21-65	ACCURATE DOCUMENT DESTRUCTION	SHREDDING SERVICE	$211.52	$211.52
183828	101-0301-503.22-01	AMERICAN PLANNING ASSOC IL CHAPTER	ADVERTISING	$100.00	$100.00
183919	101-0301-503.22-01	HARRIS TRUST & SAVINGS BANK	ICMA INTERNET	$74.25	$958.25
			APA- JOBS ONLINE	$200.00	
			DAILY HERALD	$684.00	
	101-0301-503.22-03		PANERA BREAD #669	$139.57	$139.57
183931	615-0301-552.20-70	IL WORKERS COMPENSATION COMMISSION	IL RATE ADJ 7-13 TO 12-13	$3,761.18	$3,761.18
183973	605-0301-552.20-50	NORTHWEST COMMUNITY HOSPITAL	SERVICE HEALTH TESTING	$72.00	$9,593.00
			SERVICE HEALTH TESTING	$4,739.00	
			SERVICE HEALTH TESTING	$1,598.00	
			SERVICE HEALTH TESTING	$3,184.00	
183978	101-0301-503.30-05	OFFICE DEPOT	OFFICE SUPPLIES	$252.67	$252.67
183984	615-0301-552.20-50	PETTY CASH	WELLNESS PROGRAM	$20.00	$20.00
183993	615-0301-552.20-50	NED PUCCI	FEB WELLNESS PROGRAM	$320.00	$320.00
			Total Division:	**$23,498.19**	
			Total Department:	**$23,498.19**	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department:	**4**	**Legal Department**			
Division:	**1**				
183869	101-0401-503.21-65	CHICAGO TITLE COMPANY LLC	TITLE SEARCH	$60.00	$120.00
			TITLE SEARCH	$60.00	
183875	101-0401-503.20-20	CLARK BAIRD SMITH LLP	LEGAL SERVICES	$1,633.75	$1,633.75
183900	101-0401-503.20-15	ERNEST R BLOMQUIST PC	RETAINER	$4,170.00	$4,170.00
183919	101-0401-503.21-65	HARRIS TRUST & SAVINGS BANK	METRA TBI PURCHASE	$52.50	$52.50
183984	101-0401-503.21-65	PETTY CASH	TAX SEARCH	$10.00	$10.00
184006	101-0401-503.21-65	ROSE MARY JURINEK	COURT REPORTER	$980.00	$980.00
184038	101-0401-503.33-05	THOMSON REUTERS-WEST	INFORMATION CHARGES	$462.23	$462.23
			Total Division:	**$7,428.48**	
			Total Department:	**$7,428.48**	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department:	**5**	**Finance**			
Division:	**1**				
1923	101-0501-503.21-65	TKB ASSOCIATES INC	SOFTWARE LICENSES	$11,320.00	$11,320.00
183833	101-0501-503.21-65	ANDRES MEDICAL BILLING LTD	SERVICE FINANCIAL	$6,345.45	$6,345.45
183978	101-0501-503.30-05	OFFICE DEPOT	OFFICE SUPPLIES	$62.74	$279.08
			OFFICE SUPPLIES	$148.66	
			OFFICE SUPPLIES	$67.68	
183982	101-0501-503.22-01	PADDOCK PUBLICATIONS INC	ADVERTISING	$93.15	$93.15
184029	101-0501-503.22-10	SUBURBAN PRESS	PRINTING SERVICES	$1,050.00	$1,050.00
			Total Division:	**$19,087.68**	
			Total Department:	**$19,087.68**	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department:	**6**	**Information Technology**			
Division:	**1**				
183832	625-0601-553.20-39	AMERICANEAGLE INC	WEB HOSTING FEES	$180.00	$180.00
183879	625-0601-553.21-65	COMCAST PROCESSING CENTER	INTERNET SERVICE	$5,661.79	$5,661.79
183893	625-0601-572.50-10	DELL MARKETING LP	COMPUTERS,DP & WORD PROC.	$16,926.35	$16,926.35
183902	625-0601-553.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	$48.36	$48.36
183919	625-0601-553.33-05	HARRIS TRUST & SAVINGS BANK	SOFTMART	$937.76	$2,923.90
			AMAZON.COM	$34.55	
			OTSOFTWARE	$1,897.00	
			AMAZON.COM	$54.59	
	625-0601-572.50-10		IDU*INSIGHT PUBLIC SEC	$5,264.36	$5,264.36
183934	625-0601-553.33-05	INSIGHT PUBLIC SECTOR	SUPPLIES	$163.46	$163.46
	625-0601-572.50-10		ADAPTERS	$18.30	$7,681.70
			COMPUTERS,DP & WORD PROC.	$7,663.40	
183978	625-0601-553.30-05	OFFICE DEPOT	OFFICE SUPPLIES	$27.14	$99.87
			OFFICE SUPPLIES	$72.73	
	625-0601-553.33-05		SUPPLIES	$99.90	$99.90
184033	625-0601-553.20-39	SUNGARD PUBLIC SECTOR	COMPUTERS,DP & WORD PROC.	$14,956.00	$14,956.00
			Total Division:	**$54,005.69**	
			Total Department:	**$54,005.69**	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department:	**7**	**GIS**			
Division:	**1**				
184050	625-0701-553.21-65	VERIZON WIRELESS	INV 9719923458	$96.61	$96.61
			Total Division:	**$96.61**	
			Total Department:	**$96.61**	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 10		**Boards & Commissions**			
Division: 11					
183864	101-1011-502.40-05	CEDA RENTAL ASSISTANCE	CDBG PROGRAM	$2,484.00	$2,484.00
			Total Division:	**$2,484.00**	
Division: 18					
183824	515-1018-525.40-55	ALLEGRA PRINT & IMAGING	HEARTS OF GOLD EVENT	$650.00	$650.00
183919	515-1018-525.40-55	HARRIS TRUST & SAVINGS BANK	BLUE DAISY FLORAL DESIGN	$1,575.00	$1,575.00
			Total Division:	**$2,225.00**	
Division: 19					
183818	101-1019-502.22-02	ACTIVE TRANSPORTATION ALLIANCE	DUES	$210.00	$210.00
183941	101-1019-502.22-02	LEAGUE OF ILLINOIS BICYCLISTS	DUES	$150.00	$150.00
			Total Division:	**$360.00**	
Division: 21					
183984	101-1021-502.40-40	PETTY CASH	ALLIANCE MTG	$5.15	$33.24
			ECON ALLIANCE	$28.09	
			Total Division:	**$33.24**	
Division: 22					
183829	515-1022-525.40-55	AMERICAN PRINT INC	ART COMM	$279.00	$279.00
183894	515-1022-525.40-55	DESIGN FACTOR INC	ART COMM	$170.00	$170.00
			Total Division:	**$449.00**	
			Total Department:	**$5,551.24**	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department:	**20**	**Special Events**			
Division:	**5**				
183893	515-2005-525.50-55	DELL MARKETING LP	COMPUTERS,DP & WORD PROC.	$3,723.78	$3,723.78
183919	515-2005-525.50-55	HARRIS TRUST & SAVINGS BANK	IKEA CHICAGO	($125.84)	$1,890.93
			IKEA CHICAGO	$1,623.04	
			AMAZON.COM	$93.74	
			AMAZON.COM	$299.99	
184034	515-2005-525.50-55	TEAM LOGICIT	SERVICE CONSULTING	$6,452.00	$6,452.00
			Total Division:	**$12,066.71**	
			Total Department:	**$12,066.71**	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt

Department: 30 Police Department

Division: 1

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
183816	101-3001-511.21-65	ACCURATE DOCUMENT DESTRUCTION	SHREDDING SERVICE	$158.61	$158.61
183817	101-3001-511.21-02	ACTIVE LOCK AND KEY LTD	LOCK REPAIRS	$135.00	$135.00
183821	101-3001-511.21-65	AFTERMATH	BIO-HAZARD CLEANING	$105.00	$105.00
183826	401-3001-572.50-15	AMCHAR WHOLESALE INC	POLICE EQUIPMENT & SUPPLY	$1,052.80	$1,077.80
			SHIPPING/DELIVERY SERVICE	$25.00	
183839	101-3001-511.21-65	ARMOR SYSTEMS	PROCESSING FEE	$258.09	$258.09
183840	101-3001-511.30-35	ASR/KALE	CLOTHING & APPAREL	$272.00	$272.00
183857	101-3001-511.21-65	RANDIE BRUNO K.ESQ	SERVICE PROFESSIONAL	$900.00	$900.00
183861	101-3001-511.30-35	CARAWAY ROBERT	CLOTHING	$500.00	$500.00
183862	101-3001-511.22-03	CASTILLO, EDSON	TRAINING	$75.00	$75.00
183876	101-3001-511.22-03	BRIAN CLARKE	TRAINING	$45.00	$45.00
183878	101-3001-511.22-03	COLLEGE OF DUPAGE	BASIC RECRUIT TRAINING	$3,047.00	$3,047.00
183880	101-3001-511.22-03	EDWARD COMMERS	TRAINING	$45.00	$45.00
183888	101-3001-511.22-03	CONIGLIO ROBERT	TRAINING	$15.00	$15.00
183898	101-3001-511.22-03	SEAN EDMONDSON	TRAINING	$75.00	$150.00
			TRAINING	$30.00	
			TRAINING	$45.00	
	101-3001-511.30-35		CLOTHING REIMBURSEMENT	$191.28	$191.28
183909	101-3001-511.22-03	DOUGLAS GLANZ	TRAINING	$30.00	$30.00
183919	101-3001-511.22-05	HARRIS TRUST & SAVINGS BANK	THE UPS STORE 4073	$40.20	$40.20
	101-3001-511.30-05		BINDERTEK	$139.34	$139.34
	101-3001-511.33-25		GROUPON INC	($43.57)	$-5.81
			AMAZON.COM	$37.76	
183924	101-3001-511.30-35	HESS ROBERT	CLOTHING REIMBURSEMENT	$244.93	$244.93
183925	101-3001-511.30-35	HIGH 5 PRINTWEAR	CLOTHING	$380.00	$380.00
183928	101-3001-511.22-03	HUNDRIESER NANCY	TRAINING	$167.60	$167.60
183933	101-3001-511.22-10	INNERWORKINGS LLC	SERVICE PRINTING	$54.18	$54.18
183937	101-3001-511.22-03	KEHM JAMES	TRAINING	$15.00	$15.00
183938	101-3001-511.30-35	WILLIAM KIRBY	CLOTHING REIMBURSEMENT	$372.50	$372.50
183940	101-3001-511.21-65	LAW OFFICE OF JOAN VASQUEZ	SERVICE PROFESSIONAL	$1,406.25	$1,406.25
183951	101-3001-511.21-65	METRO-WESTERN COOK CREDIT	SERVICE MISCELLANEOUS	$36.00	$36.00

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
183956	101-3001-511.22-03	PETAR MILUTINOVIC	TRAINING	$45.00	$45.00
183962	101-3001-511.30-35	MULLEN MICHAEL	CLOTHING REIMBURSEMENT	$234.44	$234.44
183967	101-3001-511.22-03	NE MULTI REGIONAL TRAINING INC	REGISTRATION	$100.00	$100.00
183976	101-3001-511.22-03	NORTHWEST POLICE ACADEMY	REGISTRATION	$75.00	$75.00
183978	101-3001-511.30-05	OFFICE DEPOT	OFFICE SUPPLIES	$1,385.75	$1,385.75
183985	101-3001-511.22-03	PETTY CASH/POLICE	TRAINING	$91.06	$91.06
	101-3001-511.30-50		FUEL PURCHASE	$5.00	$5.00
	101-3001-511.33-25		SUPPLIES	$43.67	$43.67
183986	101-3001-511.22-03	ADAM PLAWER	TRAINING	$30.00	$30.00
183996	101-3001-511.33-25	RAY O'HERRON	POLICE EQUIPMENT & SUPPLY	$1,700.00	$1,700.00
183999	101-3001-511.22-10	REIGN PRINT SOLUTIONS	SERVICE PRINTING	$98.25	$98.25
184009	101-3001-511.30-35	MARK J RUGE	CLOTHING REIMBURSEMENT	$116.85	$116.85
184012	101-3001-511.22-03	JENNIFER L. RYBA	TRAINING	$75.00	$75.00
184015	101-3001-511.30-35	SCHROEDER ROBERT	CLOTHING REIMBURSEMENT	$156.95	$156.95
184017	101-3001-511.21-65	SECRETARY OF STATE	SERVICE MISCELLANEOUS	$30.00	$30.00
184018	101-3001-511.22-03	CHRISTOPHER SEFTON	TRAINING	$30.00	$30.00
184020	101-3001-511.22-03	ERIK SLOAN	TRAINING	$75.00	$75.00
184023	101-3001-511.22-03	SPOERRY PATRICK	TRAINING	$15.00	$15.00
184031	101-3001-511.21-65	SUBURBAN TRIM & GLASS	BOARD-UP CHARGE	$388.50	$388.50
184032	101-3001-511.22-03	KEVIN SULLIVAN	TRAINING	$15.00	$15.00
184043	101-3001-511.30-35	MICHAEL TURANO	CLOTHING REIMBURSEMENT	$142.99	$142.99
184048	101-3001-511.22-03	VELISEK SCOTT	TRAINING	$231.60	$231.60

Total Division: $14,940.03

Total Department: $14,940.03

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department:	**35**	**Fire**			
Division:	**1**				
183822	101-3501-512.21-02	AIR ONE EQUIPMENT	REPAIR SERVICE EQUIPMENT	$600.00	$600.00
	101-3501-512.30-35		FIRE CLOTHING	$2,193.00	$2,507.00
			FIRE CLOTHING	$314.00	
183834	101-3501-512.33-05	ARLINGTON CAKE BOX	SUPPLIES	$77.00	$77.00
183841	101-3501-512.30-35	ASR/KALE	CLOTHING & APPAREL	$85.47	$494.47
			SHOES AND BOOTS	$84.95	
			BADGES & OTHER ID EQUIP.	$94.75	
			CLOTHING & APPAREL	$107.85	
			CLOTHING & APPAREL	$107.45	
			BADGES & OTHER ID EQUIP.	$14.00	
183854	101-3501-512.33-50	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	$53.25	$645.37
			MEDICAL SUPPLIES	$592.12	
183863	101-3501-512.31-65	CDW GOVERNMENT INC	FLASHDRIVES	$72.51	$72.51
183903	101-3501-512.30-35	FIVE STAR SAFETY EQUIPMENT INC	SAFETY GLASSES	$721.20	$721.20
183918	101-3501-512.21-07	HANSON HARDWARE	VEH MAINTENANCE SUPPLY	$69.99	$69.99
183919	101-3501-512.30-05	HARRIS TRUST & SAVINGS BANK	STAPLES	$46.85	$46.85
	101-3501-512.33-50		SEARS.COM - SUPPLIES	$233.71	$233.71
183950	101-3501-512.31-65	MES	FIRE PROTECTION EQUIP/SUP	$25.00	$25.00
183958	101-3501-512.33-50	MOORE MEDICAL LLC	EMERGENCY MEDICAL SUPPLY	$838.43	$1,410.43
			EMERGENCY MEDICAL SUPPLY	$572.00	
183978	101-3501-512.30-05	OFFICE DEPOT	OFFICE SUPPLIES	$136.50	$264.56
			OFFICE SUPPLIES	$128.06	
183980	101-3501-512.30-35	ON TIME INC	BADGES	$600.00	$600.00
183994	101-3501-512.31-60	R H MEDICAL	OXYGEN CYLINDER RENTAL	$327.75	$327.75
184007	101-3501-512.31-60	RT 12 RENTAL CO INC	KEROSENE	$65.00	$130.00
			KEROSENE	$65.00	
184016	101-3501-512.31-65	SCHWEPPE & SONS	STATION SUPPLIES	$566.32	$566.32
184030	101-3501-512.21-02	SUBURBAN SERVICE INC	REPAIR SERVICE HOUSEHOLD	$124.95	$124.95
184049	101-3501-512.21-65	VERIZON WIRELESS	INV 9719210780	$347.76	$347.76
184054	101-3501-512.22-15	XEROX CORPORATION	MAINTENANCE AGREEMENT	$17.60	$155.40
			MAINTENANCE AGREEMENT	$85.00	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
184054	101-3501-512.22-15	XEROX CORPORATION	MAINTENANCE AGREEMENT	$17.60	$155.40
			MAINTENANCE AGREEMENT	$17.60	
			MAINTENANCE AGREEMENT	$17.60	
			Total Division:	**$9,420.27**	
			Total Department:	**$9,420.27**	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department:	**37**	**Foreign Fire Insurance**			
Division:	**1**				
183919	227-3701-512.50-15	HARRIS TRUST & SAVINGS BANK	MAGNUM ELECTRONICS	$283.17	$613.17
			EVERESTBAGS.COM	$330.00	
			Total Division:	**$613.17**	
			Total Department:	**$613.17**	

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department:	**40**	**Planning**			
Division:	**1**				
183827	101-4001-521.22-02	AMERICAN PLANNING ASSOC	DUES	$600.00	$600.00
183836	101-4001-521.40-40	ARLINGTON HTS CHAMBER OF COM	ECONOMIC EVENT	$40.00	$40.00
183902	101-4001-521.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	$36.47	$36.47
183916	101-4001-521.20-05	HAMPTON LENZINI & RENWICK INC	SERVICE CONSULTING	$1,500.00	$1,500.00
183919	101-4001-521.30-05	HARRIS TRUST & SAVINGS BANK	AMAZON MKTPLACE PMTS	$44.48	$44.48
	101-4001-521.33-05		CITGO FUEL AND MINI MART	$4.24	$4.24
	101-4001-521.40-40		ICSC	$190.00	$190.00
183936	101-4001-521.20-05	KANE, MC KENNA & ASSOCIATES	SERVICE PROFESSIONAL	$3,250.00	$3,250.00
183944	101-4001-521.21-65	LEGRAND SERVICES	TRANSCRIPT SERVICES	$376.15	$376.15
183978	101-4001-521.30-05	OFFICE DEPOT	OFFICE SUPPLIES	$69.91	$69.91
183982	101-4001-521.22-01	PADDOCK PUBLICATIONS INC	ADVERTISING	$171.45	$407.70
			ADVERTISING	$74.25	
			ADVERTISING	$78.30	
			ADVERTISING	$83.70	
183984	101-4001-521.40-40	PETTY CASH	SIGNAGE PRESENTATION	$37.46	$37.46
			Total Division:	**$6,556.41**	
			Total Department:	**$6,556.41**	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department:	**41**	**Community Devl Block Grnt**			
Division:	**1**				
183870	215-4101-522.41-17	CHILDREN'S ADVOCACY CENTER	CDBG PROGRAM	$500.00	$500.00
183902	215-4101-522.41-01	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	$36.68	$36.68
183982	215-4101-522.41-02	PADDOCK PUBLICATIONS INC	ADVERTISING	$186.30	$186.30
184001	215-4101-522.41-04	RESOURCES FOR COMMUNITY LIVING	CDBG PROGRAM	$500.00	$500.00
			Total Division:	**$1,222.98**	
			Total Department:	**$1,222.98**	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 45		**Building & Health Service**			
Division: 1					
183930	101-4501-523.22-03	IL FIRE INSPECTORS ASSOC	SEMINAR	$100.00	$100.00
183978	101-4501-523.30-05	OFFICE DEPOT	OFFICE SUPPLIES	$158.56	$158.56
183984	101-4501-523.22-03	PETTY CASH	TRAINING	$15.00	$15.00
	101-4501-523.30-05		OFFICE SUPPLIES	$45.13	$45.13
184028	101-4501-523.22-03	SUBURBAN BLDG OFFICALS CONFER	REGISTRTATION FEE	$2,000.00	$2,000.00
184037	101-4501-523.21-65	THOMPSON ELEVATOR INSPECTION	SERVICE BLDG MAINT	$2,464.00	$2,844.00
			SERVICE BLDG MAINT	$114.00	
			SERVICE BLDG MAINT	$266.00	
			Total Division:	**$5,162.69**	
Division: 2					
183835	101-4502-523.20-25	ARLINGTON CENTER FOR RECOVERY	COUNSELING	$230.00	$230.00
183889	101-4502-523.21-10	CORELOGIC SOLUTIONS LLC	PROPERTY SEARCH	$220.00	$220.00
183917	101-4502-523.21-65	HAND TO EYE COMMUNICATIONS INC	INTERPRETING SERVICES	$80.00	$80.00
183919	101-4502-523.21-65	HARRIS TRUST & SAVINGS BANK	J2 *MYFAX SERVICES	$10.00	$10.00
	101-4502-523.22-03		ANDERSON PEST SOLUTION	$200.00	$200.00
	101-4502-523.30-01		TWX*PEOPLE MAGAZINE	$44.50	$44.50
	101-4502-523.33-10		THE LAB DEPOT	$204.75	$365.73
			THE LAB DEPOT	$40.91	
			TROPICAL SMOOTHIE IL-0	$120.07	
	101-4502-523.40-53		COMED	$62.98	$1,412.05
			BILLMATRIX CORPORATION	$2.50	
			COMED	$400.00	
			BILLMATRIX CORPORATION	$2.50	
			AT&T*BILL PAYMENT	$261.61	
			COMED	$177.01	
			BILLMATRIX CORPORATION	$2.50	
			BILLMATRIX CORPORATION	$12.95	
			NISSAN MOTOR ACCEPTANCE	$490.00	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
183929	101-4502-523.22-02	IL DEPT OF FINANCIAL & PROFESSIONAL	DUES-J.BOHNER	$150.00	$300.00
			DUES-S.FRERES	$150.00	
183945	101-4502-523.20-25	SHERRY LEMKE	COUNSELING	$100.00	$100.00
183958	101-4502-523.33-10	MOORE MEDICAL LLC	CLINIC SUPPLIES	$398.27	$398.27
183984	101-4502-523.22-03	PETTY CASH	TRAINING	$20.34	$20.34
	101-4502-523.30-05		OFFICE SUPPLIES	$12.58	$12.58
	101-4502-523.33-10		SUPPLIES	$23.96	$110.92
			SUPPLIES	$16.07	
			SUPPLIES	$48.05	
			SUPPLIES	$22.84	
183992	101-4502-523.30-35	PRO STAR	CLOTHING	$135.81	$135.81
184013	101-4502-523.33-10	SANOFI PASTEUR INC	CLINIC SUPPLIES	$39.16	$19.83
			CLINIC SUPPLIES	($19.33)	
184042	101-4502-523.33-05	TUNDRA SPECIALTIES	REFUND SUPPLIES	($35.98)	$516.51
			SUPPLIES	$217.35	
			SUPPLIES	$117.79	
			SUPPLIES	$217.35	
			Total Division:	**$4,176.54**	

Division: 3

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
183901	101-4503-523.21-65	FALCONAIRES ORCHESTRA	S.C. ENTERTAINMENT	$250.00	$250.00
183919	101-4503-523.30-05	HARRIS TRUST & SAVINGS BANK	AMAZON.COM	$50.57	$108.86
			SENSOURCE INC.	$58.29	
	101-4503-523.31-65		QUINLAN & FABISH MUSIC	$51.15	$195.18
			WAL-MART #2815	$64.66	
			SAMS CLUB	$79.37	
183948	101-4503-523.21-02	LW MECHANICAL SERVICES INC	EQUIPMENT MAINTENANCE	$190.00	$1,130.00
			EQUIPMENT MAINTENANCE	$290.00	
			EQUIPMENT MAINTENANCE	$650.00	
183987	101-4503-523.22-05	POSTMASTER ARLINGTON HEIGHTS	REIMB PERMIT 2594	$364.14	$364.14
			Total Division:	**$2,048.18**	

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
			Total Department:	$11,387.41	

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 50		**Engineering**			
Division: 1					
183855	426-5001-571.50-25	BRAESIDE LLC	SEWER REBATE PROGRAM	$5,057.50	$5,057.50
183871	426-5001-571.50-25	CHRISTOPHER B BURKE LTD	SERVICE CONSULTING	$114.00	$6,360.18
			SERVICE CONSULTING	$6,246.18	
183874	401-5001-571.50-30	CIVILTECH ENGINEERING INC	SERVICE CONSULTING	$14,679.21	$14,679.21
183919	101-5001-524.22-03	HARRIS TRUST & SAVINGS BANK	UWEX REGISTRATION	$1,295.00	$1,295.00
183979	101-5001-524.30-05	OFFICE MAX CONTRACT INC	OFFICE SUPPLIES	$1,673.77	$1,673.77
184002	426-5001-571.50-25	RESTREPO	SEWER REBATE PROGRAM	$4,650.00	$4,650.00
			Total Division:	**$33,715.66**	
			Total Department:	**$33,715.66**	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 71		**Public Works**			
Division: 1					
183817	101-7101-531.21-11	ACTIVE LOCK AND KEY LTD	BLDG MAINTENANCE	$395.51	$619.51
			BLDG MAINTENANCE	$224.00	
183838	101-7101-531.31-65	ARLINGTON POWER EQUIPMENT	VEHICLE ACCESSORIES	$145.90	$145.90
183842	101-7101-531.22-70	AT & T	ACCT 051-568-9822-001	$8,066.54	$8,066.54
183843	101-7101-531.22-70	AT & T LONG DISTANCE	857099062	$351.27	$351.27
183850	101-7101-531.22-03	BELLANGER SCOTT	TRAINING	$186.10	$217.61
			TRAINING	$31.51	
183851	101-7101-531.31-55	BERKHEIMER CO INC	HVAC EQUIPMENT SUPPLIES	$51.21	$51.21
183866	101-7101-531.31-45	CERTIFIED LABORATORIES	JANITORIAL SUPPLIES	$173.86	$173.86
	101-7101-531.31-65		SUPPLIES	$107.29	$107.29
183872	101-7101-531.30-35	CINTAS CORP	CLOTHING	$36.91	$73.82
			CLOTHING	$36.91	
183877	431-7101-571.50-20	CLIENT FIRST CONSULTING GROUP LLC	SERVICE CONSULTING	$1,250.00	$3,125.00
			SERVICE CONSULTING	$1,875.00	
183881	101-7101-531.22-70	COMMONWEALTH EDISON COMPANY	2985063029	$174.55	$174.55
183885	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	2278061084	$93.21	$93.21
183887	101-7101-531.21-11	COMPLETE CLEANING CO INC	SERVICE BLDG MAINT	$2,630.00	$2,630.00
183892	101-7101-531.21-11	DAHME MECHANICAL INDUSTRIES	BLDG MAINTENANCE	$98.00	$1,709.80
			BLDG MAINTENANCE	$568.00	
			BLDG MAINTENANCE	$1,043.80	
183897	101-7101-531.21-02	DYNAMIC HEATING & PIPING CO	REPAIR SERVICE EQUIPMENT	$5,495.00	$7,109.50
			EQUIPMENT MAINTENANCE	$1,614.50	
183906	101-7101-531.33-05	FREUND SERVICE CO	SUPPLIES	$259.75	$259.75
183907	101-7101-531.31-65	GEMPLERS	SUPPLIES	$195.82	$195.82
183912	101-7101-531.31-75	GRAINGER W W INC	STREET LIGHT SUPPLIES	$61.43	$61.43
183913	101-7101-531.31-55	GRAYBAR ELECTRIC COMPANY	BUILDER'S SUPPLIES	$1,553.90	$1,553.90
183914	101-7101-531.21-62	GROOT INDUSTRIES INC	DISPOSAL SERVICE	$323.13	$646.26
			DISPOSAL SERVICES	$323.13	
	101-7101-531.21-65		GARBAGE/RECYCLING	$278.95	$278.95
	101-7101-531.31-65		MONTHLY CHARGE	$251.01	$251.01
183915	101-7101-531.21-11	GSF USA INC	SERVICE BLDG MAINT	$11,249.00	$11,249.00

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
183918	101-7101-531.31-55	HANSON HARDWARE	HARDWARE SUPPLIES	$12.48	$50.74
			HARDWARE SUPPLIES	$38.26	
	101-7101-531.31-65		HARDWARE SUPPLIES	$8.08	$85.45
			BATTERIES	$33.96	
			BATTERIES	$12.00	
			EQUIPMENT, NON OFFICE	$31.41	
	101-7101-531.31-85		HAND TOOLS-POWER/NON POW	$16.99	$16.99
183919	101-7101-531.21-65	HARRIS TRUST & SAVINGS BANK	IPASS AUTOREPLENISH #5	$40.00	$40.00
	101-7101-531.22-02		NATIONAL ARBOR DAY FOUND.	$15.00	$335.00
			INTL SOC ARBORICULTURE	$145.00	
			INTL SOC ARBORICULTURE	$175.00	
	101-7101-531.30-01		TREE CARE INDUSTRY	$75.00	$75.00
	101-7101-531.31-65		MONOPRICE INC	$159.76	$159.76
183920	101-7101-531.21-02	HASTINGS AIR ENERGY CONTROL	EQUIPMENT MAINTENANCE	$139.95	$139.95
183921	101-7101-531.21-02	HAYES MECHANICAL	REPLACE MOTOR ON HEATER	$586.85	$10,870.40
			EQUIPMENT MAINTENANCE	$685.57	
			EQUIPMENT MAINTENANCE	$459.00	
			REPAIR SERVICE EQUIPMENT	$2,287.00	
			REPAIR SERVICE EQUIPMENT	$3,082.65	
			REPAIR SERVICE EQUIPMENT	$817.00	
			REPAIR SERVICE EQUIPMENT	$770.00	
			REPAIR SERVICE EQUIPMENT	$491.00	
			REPAIR SERVICE EQUIPMENT	$265.00	
			REPAIR SERVICE EQUIPMENT	$422.33	
			REPAIR SERVICE EQUIPMENT	$502.00	
			REPAIR SERVICE EQUIPMENT	$502.00	
183923	101-7101-531.31-90	HELLER LUMBER CO	STREET/SIDEWALK SUPPLIES	$6.87	$6.87
183942	101-7101-531.30-39	LEAHY WOLF CO	FUEL INVENTORY	$821.70	$821.70
183947	101-7101-531.31-55	LOWES COMMERCIAL SERVICES	BUILDER'S SUPPLIES	$240.49	$694.47
			ELECTRICAL EQUIP & SUPPLY	$102.48	
			EQUIPMENT, NON OFFICE	$351.50	
	101-7101-531.31-65		EQUIPMENT, NON OFFICE	$195.35	$272.36
			HARDWARE SUPPLIES	$77.01	
	101-7101-531.31-85		HAND TOOLS-POWER/NON POW	$18.98	$18.98
183960	101-7101-531.31-90	MORTON SALT INC	STREET/SIDEWALK SUPPLIES	$2,344.45	$60,469.41

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
183960	101-7101-531.31-90	MORTON SALT INC.	STREET/SIDEWALK SUPPLIES	$5,937.46	$60,469.41
			STREET/SIDEWALK SUPPLIES	$13,990.37	
			STREET/SIDEWALK SUPPLIES	$12,541.10	
			STREET/SIDEWALK SUPPLIES	$25,656.03	
183974	101-7101-531.31-55	NORTHWEST ELECTRICAL SUPPLY CO	ELECTRICAL EQUIP & SUPPLY	$492.77	$577.68
			SUPPLIES	$59.04	
			SUPPLIES	$25.87	
	101-7101-531.31-75		STREET LIGHTING SUPPLIES	$1,216.03	$1,216.03
183978	101-7101-531.30-05	OFFICE DEPOT	OFFICE SUPPLIES	$38.79	$189.97
			OFFICE SUPPLIES	$6.71	
			OFFICE SUPPLIES	$84.48	
			OFFICE SUPPLIES	$59.99	
183988	435-7101-571.50-55	POWELL TREE CARE INC	SERVICE TREES	$12,954.90	$12,954.90
183991	101-7101-531.30-35	PRO SAFETY INC	CLOTHING & APPAREL	$144.75	$359.65
			CLOTHING & APPAREL	$214.90	
183995	101-7101-531.21-03	RADCO COMMUNICATIONS	RADIO MAINTENANCE	$120.00	$120.00
184000	101-7101-531.30-39	RELADYNE	FUEL INVENTORY	$1,242.07	$1,242.07
184004	101-7101-531.30-39	RKA PETROLEUM COMPANIES INC	FUEL,OIL,GREASE, & LUBES	$23,509.62	$47,113.37
			FUEL,OIL,GREASE, & LUBES	$23,603.75	
184011	101-7101-531.31-85	RUSSO'S POWER EQUIPMENT INC	TOOLS	$546.00	$1,009.88
			TOOLS	$215.88	
			TOOLS	$248.00	
184019	101-7101-531.31-80	SIGN OUTLET	BLADES	$110.90	$110.90
184022	101-7101-531.31-55	SOURCE NORTH AMERICA CORP	MANHOLE COVER	$568.29	$568.29
184025	101-7101-531.31-65	STANDARD EQUIPMENT CO	EQUIPMENT, NON OFFICE	$3,759.89	$3,759.89
184026	101-7101-531.31-55	STANDARD PIPE & SUPPLY INC	PLUMBING EQUIP FIXT,SUPP	$1,197.69	$1,552.82
			PLUMBING EQUIP FIXT,SUPP	$155.35	
			PLUMBING EQUIP FIXT,SUPP	$199.78	
184027	101-7101-531.22-03	START GROUP	TRAINING	$1,050.00	$1,050.00
184040	101-7101-531.21-01	TRAFFIC CONTROL CORP	TRAFFIC SIGNAL MAINT	$250.00	$250.00
184044	101-7101-531.21-65	TYCO INTEGRATED SECURITY	ALARM SERVICE	$193.73	$193.73
184045	101-7101-531.22-03	UNIV OF WISCONSIN-EXTENSION	REGISTRATION	$135.00	$135.00
801333	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	4643388009	$721.96	$1,691.03
			1627055057	$868.93	
			5492508009	$47.14	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
8013333	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	3183115007	$53.00	$1,691.03
801335	101-7101-531.21-50	NICOR	53278600001	$2,735.66	$14,168.31
			96745600003	$2,874.71	
			72489260108	$145.94	
			19426400008	$81.27	
			43278600002	$763.21	
			55616726109	$7,567.52	
801336	101-7101-531.22-70	AT & T	847R16051901	$1,930.02	$2,792.69
			847439786801	$109.54	
			847396933601	$239.58	
			847259612401	$54.73	
			847577579501	$307.24	
			847577545301	$77.71	
			847392086601	$73.87	

Total Division:	$204,258.48
Total Department:	$204,258.48

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 72		**Water and Sewer**			
Division: 1					
183819	505-7201-561.33-05	ADDISON BUILDING MATERIAL CO	BUILDER'S SUPPLIES	$72.82	$72.82
183831	505-7201-561.22-03	AMERICAN WATER WORKS ASSN	EVENT REGISTRATION	$225.00	$225.00
183851	505-7201-561.31-55	BERKHEIMER CO INC	HVAC EQUIPMENT SUPPLIES	$183.64	$183.64
	505-7201-561.31-85		HVAC EQUIPMENT SUPPLIES	$71.42	$71.42
183853	505-7201-561.22-03	BOTTERMAN TERRENCE	TRAINING	$431.88	$431.88
183858	505-7201-561.31-90	C C CARTAGE INC	STREET/SIDEWALK SUPPLIES	$9,401.76	$9,401.76
183873	505-7201-561.21-36	CITY WELDING SALES & SERVICE	RENTAL/LEASE EQUIPMENT	$56.00	$56.00
183882	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	1257044037	$1,135.94	$1,135.94
183883	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	0081080033	$596.24	$596.24
183884	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	0441087047	$1,855.16	$1,855.16
183886	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	0684023014	$122.86	$122.86
183892	505-7201-561.21-25	DAHME MECHANICAL INDUSTRIES	SEWER MAINTENANCE	$430.75	$430.75
183896	505-7201-561.31-55	DREISILKER ELECTRIC MOTORS INC	SUPPLIES	$67.81	$67.81
183899	505-7201-561.20-05	ENVIRONMENTAL MONITORING & TECH	POLLUTANT MONITORING	$156.00	$156.00
183912	505-7201-561.31-65	GRAINGER W W INC	SUPPLIES	$1.66	$1,357.96
			ELECTRIC UNIT HEATER	$1,356.30	
183918	505-7201-561.31-01	HANSON HARDWARE	WATER SEWER SYSTEM SUPPLY	$68.75	$68.75
	505-7201-561.31-02		HOSES, ALL KINDS	$25.96	$65.95
			HOSES, ALL KINDS	$39.99	
	505-7201-561.31-05		HOSES, ALL KINDS	$14.98	$12.98
			HOSES, ALL KINDS	($2.00)	
	505-7201-561.31-65		PAINT & EQUIPMENT	$5.99	$5.99
	505-7201-561.33-05		HARDWARE SUPPLIES	$3.49	$3.49
183919	505-7201-561.22-03	HARRIS TRUST & SAVINGS BANK	COLE INC	$140.00	$140.00
	505-7201-561.30-35		AMAZON MKTPLACE PMTS	$22.97	$22.97
	505-7201-561.31-65		MEIJER #228	$75.48	$287.39
			AMAZON MKTPLACE PMTS	$87.82	
			MEIJER #228	$57.71	
			AMAZON MKTPLACE PMTS	$16.09	
			MEIJER #228	$50.29	
	505-7201-561.31-85		AMAZON MKTPLACE PMTS	$395.93	$395.93

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
183922	505-7201-561.21-35	HBK WATER METER SERVICE INC	WATER SEWER SYSTEM SUPPLY	$1,516.88	$7,706.66
			WATER SEWER SYSTEM SUPPLY	$1,435.00	
			WATER SEWER SYSTEM SUPPLY	$1,560.00	
			WATER SEWER SYSTEM SUPPLY	$1,666.59	
			WATER SEWER SYSTEM SUPPLY	$1,528.19	
183926	505-7201-561.22-03	RYAN HOLTHOUSE	TRAINING	$125.00	$125.00
183927	505-7201-561.22-03	HORNDASCH TODD	TRAINING	$375.79	$375.79
183935	505-7201-561.22-30	J & D CARPENTRY	WATER DAMAGE REPAIRS	$670.00	$3,132.00
			WATER DAMAGE REPAIRS	$1,290.00	
			WATER DAMAGE REPAIR	$1,172.00	
183947	505-7201-561.31-55	LOWES COMMERCIAL SERVICES	BUILDER'S SUPPLIES	$12.15	$33.96
			HARDWARE SUPPLIES	$21.81	
183952	505-7201-561.21-20	METROPOLITAN PUMP COMPANY	SERVICE EQUIPMENT	$2,276.00	$2,276.00
183954	505-7201-561.31-01	MID AMERICA WATER	WATER SEWER SYSTEM SUPPLY	$2,055.00	$3,675.00
			WATER SEWER SYSTEM SUPPLY	$1,620.00	
183965	505-7201-561.22-03	JEFF MUSINSKI	TRAINING	$335.00	$998.28
			TRAINING	$663.28	
183969	505-7201-561.22-03	NOLAN JOHN	TRAINING	$335.00	$335.00
183970	505-7201-561.22-03	NORDIN DAVID	TRAINING	$125.00	$125.00
183971	505-7201-561.22-30	NORGETOWN CLEANERS	WATER DAMAGE REPAIRS	$140.00	$140.00
183978	505-7201-561.30-05	OFFICE DEPOT	OFFICE SUPPLIES	$299.97	$423.25
			OFFICE SUPPLIES	$38.79	
			OFFICE SUPPLIES	$84.49	
	505-7201-561.31-65		MEMORY CARD	$49.99	$49.99
183983	505-7201-561.31-85	PATTEN INDUSTRIES INC	TOOLS	$1,809.72	$1,809.72
183990	505-7201-561.22-03	PREUCIL JOHN	TRAINING	$125.00	$125.00
183991	505-7201-561.30-35	PRO SAFETY INC	CLOTHING & APPAREL	$223.30	$223.30
184014	505-7201-561.21-30	SCHROEDER ASPHALT	SERVICE CONSTRUCTION	$9,832.50	$9,832.50
184025	505-7201-561.31-02	STANDARD EQUIPMENT CO	PLUMBING EQUIP FIXT,SUPP	$28.32	$28.32
	505-7201-561.33-05		PIPE AND TUBING	$78.88	$78.88
184027	505-7201-561.22-03	START GROUP	TRAINING	$1,050.00	$1,050.00
184039	505-7201-561.50-10	TIGERDIRECT	MONITOR REPLACEMENT	$139.58	$139.58
184041	505-7201-561.22-03	VERONICA TREVINO	TRAINING	$275.44	$275.44
184046	505-7201-561.22-05	UPS STORE #1051	POSTAGE	$123.37	$123.37
184056	505-7201-561.31-01	ZIEBELL WATER SERVICE PRODUCTS	SUPPLIES	$1,395.71	$2,657.14

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
184056	505-7201-561.31-01	ZIEBELL WATER SERVICE PRODUCTS	SUPPLIES	$1,261.43	$2,657.14
184057	505-7201-561.21-02	911 TECH CENTERS	CELL PHONE REPAIR	$289.00	$289.00
801333	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	1104021044	$63.47	$1,036.38
			1284169036	$93.92	
			3973144001	$116.61	
			0298160055	$369.85	
			0087155164	$243.88	
			0645171017	$64.82	
			0368380009	$29.01	
			0645171017	$54.82	
801334	505-7201-561.22-70	AMERICAN MESSAGING	ACCT U1-109311	$91.41	$91.41
801335	505-7201-561.21-50	NICOR	19278600002	$172.33	$275.45
			04055600003	$103.12	
801336	505-7201-561.22-70	AT & T	847437468401	$54.79	$184.55
			847437468501	$129.76	
801337	505-7201-561.21-50	CONSTELLATION NEW ENERGY INC	0441087047	$2,032.60	$7,574.95
			0528113037	$4,638.96	
			04874331007	$903.39	

Total Division:	$62,359.61
Total Department:	$62,359.61

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 73		**Parking**			
Division: 1					
183890	235-7301-532.31-90	CRYOTECH DEICING TECHNOLOGY	STREET/SIDEWALK SUPPLIES	$1,717.49	$3,434.98
			STREET/SIDEWALK SUPPLIES	$1,717.49	
183947	235-7301-532.31-65	LOWES COMMERCIAL SERVICES	HARDWARE SUPPLIES	$15.18	$15.18
			Total Division:	**$3,450.16**	
Division: 2					
183890	235-7302-532.31-90	CRYOTECH DEICING TECHNOLOGY	STREET/SIDEWALK SUPPLIES	$3,864.38	$7,728.76
			STREET/SIDEWALK SUPPLIES	$3,864.38	
183905	235-7302-532.21-02	FOX VALLEY FIRE & SAFETY COMPANY	EQUIPMENT MAINTENANCE	$639.00	$1,101.00
			EQUIPMENT MAINTENANCE	$462.00	
183947	235-7302-532.31-65	LOWES COMMERCIAL SERVICES	EQUIPMENT, NON OFFICE	$52.32	$52.32
			Total Division:	**$8,882.08**	
Division: 3					
183890	235-7303-532.31-90	CRYOTECH DEICING TECHNOLOGY	STREET/SIDEWALK SUPPLIES	$3,005.63	$6,011.26
			STREET/SIDEWALK SUPPLIES	$3,005.63	
183953	235-7303-532.21-11	MGI CORP	SERVICE BLDG MAINT	$1,020.00	$1,020.00
183955	235-7303-532.21-02	MID AMERICAN ELEVATOR CO INC	EQUIPMENT MAINTENANCE	$296.00	$296.00
801336	235-7303-532.21-50	AT & T	847632002801	$1,591.05	$1,591.05
			Total Division:	**$8,918.31**	
Division: 4					
801337	235-7304-532.21-50	CONSTELLATION NEW ENERGY INC	0983023007	$909.07	$909.07
			Total Division:	**$909.07**	
			Total Department:	**$22,159.62**	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department:	**74**	**Solid Waste Dispsl SWANCC**			
Division:	**1**				
900992	511-7401-562.21-54	SOLID WASTE AGENCY	TIPPING FEES 3-2014	$75,060.57	$75,060.57
			Total Division:	**$75,060.57**	
			Total Department:	**$75,060.57**	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt

Department: 75 Municipal Fleet Services

Division: 1

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
183819	621-7501-551.31-51	ADDISON BUILDING MATERIAL CO	VEH MAINTENANCE SUPPLY	$80.16	$80.16
183825	621-7501-551.21-07	ALLSTAR AUTO GLASS INC	WINDSHIELD	$275.81	$275.81
183837	621-7501-551.31-51	ARLINGTON HTS FORD INC	VEH MAINTENANCE SUPPLY	$32.60	$392.11
			VEH MAINTENANCE SUPPLY	$300.29	
			VEH MAINTENANCE SUPPLY	$4.31	
			VEH MAINTENANCE SUPPLY	$4.31	
			VEH MAINTENANCE SUPPLY	$16.69	
			VEH MAINTENANCE SUPPLY	$33.91	
183838	621-7501-551.31-51	ARLINGTON POWER EQUIPMENT	VEH MAINTENANCE SUPPLY	$126.00	$521.98
			VEH MAINTENANCE SUPPLY	$17.98	
			VEH MAINTENANCE SUPPLY	$378.00	
183844	621-7501-551.31-51	ATLAS BOBCAT INCORPORATED	VEH MAINTENANCE SUPPLY	$100.10	$333.92
			VEH MAINTENANCE SUPPLY	$233.82	
183845	621-7501-551.31-51	AUTO TECH CENTERS INC	VEH MAINTENANCE SUPPLY	$524.76	$524.76
183846	621-7501-551.31-51	AUTO ZONE	VEH MAINTENANCE SUPPLY	$27.87	$358.47
			VEH MAINTENANCE SUPPLY	$31.44	
			VEHICLE ACCESSORIES	$23.11	
			VEH MAINTENANCE SUPPLY	$132.98	
			VEH MAINTENANCE SUPPLY	$143.07	
183847	621-7501-551.21-02	B & K EQUIPMENT	FUEL PUMP HOSES REPAIR	$236.72	$236.72
183848	621-7501-551.31-65	BARNES DISTRIBUTION	SUPPLIES	$284.27	$321.05
			SUPPLIES	$36.78	
183849	621-7501-551.31-51	BATTERIES PLUS #296	BATTERIES	$299.30	$979.82
			BATTERIES	$193.26	
			BATTERIES	$248.58	
			BATTERIES	$238.68	
	621-7501-551.31-65		BATTERIES	$90.59	$90.59
183852	621-7501-551.31-51	BHG DISTRIBUTORS	VEH MAINTENANCE SUPPLY	$230.00	$230.00
183856	621-7501-551.21-07	BRISTOL HOSE & FITTING INC	CUSTOM HOSE ASSEMBLY	$37.12	$37.12
183860	621-7501-551.31-51	CAR QUEST	VEH MAINTENANCE SUPPLY	$37.80	$957.70
			VEH MAINTENANCE SUPPLY	$28.30	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
183860	621-7501-551.31-51	CAR QUEST	VEH MAINTENANCE SUPPLY	$300.00	$957.70
			VEH MAINTENANCE SUPPLY	$40.32	
			VEH MAINTENANCE SUPPLY	$115.60	
			VEH MAINTENANCE SUPPLY	$282.88	
			VEH MAINTENANCE SUPPLY	$7.32	
			VEH MAINTENANCE SUPPLY	$7.32	
			VEH MAINTENANCE SUPPLY	$7.32	
			VEH MAINTENANCE SUPPLY	$32.64	
			VEH MAINTENANCE SUPPLY	$4.50	
			VEH MAINTENANCE SUPPLY	$30.65	
			VEH MAINTENANCE SUPPLY	$63.05	
183865	621-7501-551.21-07	CERTIFIED FLEET SERVICES INC	SERVICE VEHICLE PARTS	$5,710.60	$5,710.60
183867	621-7501-551.31-51	CHICAGO INTL TRUCKS	VEH MAINTENANCE SUPPLY	$74.20	$74.20
183868	621-7501-551.31-51	CHICAGO PARTS AND SOUND	VEH MAINTENANCE SUPPLY	$99.90	$925.98
			VEH MAINTENANCE SUPPLY	$256.94	
			VEH MAINTENANCE SUPPLY	$269.14	
			STEP BARS	$300.00	
183872	621-7501-551.30-35	CINTAS CORP	CLOTHING	$36.92	$73.84
			CLOTHING	$36.92	
183873	621-7501-551.21-36	CITY WELDING SALES & SERVICE	RENTAL/LEASE EQUIPMENT	$56.00	$56.00
183891	621-7501-551.31-51	CUMMINS NPOWER LLC	VEH MAINTENANCE SUPPLY	$266.96	$266.96
183895	621-7501-551.31-51	DOUGLAS TRUCK PARTS INC	VEH MAINTENANCE SUPPLY	$158.00	$515.93
			VEH MAINTENANCE SUPPLY	$97.10	
			VEH MAINTENANCE SUPPLY	$64.75	
			VEH MAINTENANCE SUPPLY	$26.92	
			VEH MAINTENANCE SUPPLY	$124.00	
			VEH MAINTENANCE SUPPLY	$45.16	
183910	621-7501-551.31-51	GLOBAL EMERGENCY PRODUCTS	VEH MAINTENANCE SUPPLY	$140.55	$2,017.56
			VEH MAINTENANCE SUPPLY	$123.23	
			VEH MAINTENANCE SUPPLY	$115.65	
			VEH MAINTENANCE SUPPLY	$100.90	
			VEH MAINTENANCE SUPPLY	$34.64	
			VEH MAINTENANCE SUPPLY	($91.26)	
			VEH MAINTENANCE SUPPLY	$644.33	
			VEH MAINTENANCE SUPPLY	$183.05	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
183910	621-7501-551.31-51	GLOBAL EMERGENCY PRODUCTS	VEH MAINTENANCE SUPPLY	$766.47	$2,017.56
183918	621-7501-551.31-51	HANSON HARDWARE	VEH MAINTENANCE SUPPLY	$50.10	$59.25
			BATTERIES	$7.99	
			HARDWARE SUPPLIES	$1.16	
183919	621-7501-551.31-51	HARRIS TRUST & SAVINGS BANK	PATRICK BMW	$69.02	$107.46
			ALLIANCE HOSE AND RUBBER	$38.44	
183932	621-7501-551.31-51	INDUSTRIAL STEEL SERVICE INC	VEH MAINTENANCE SUPPLY	$195.00	$195.00
183939	621-7501-551.31-51	KUEPER NORTH AMERICAN LLC	VEH MAINTENANCE SUPPLY	$6,787.00	$6,787.00
183943	621-7501-551.31-51	LEE AUTO PARTS	VEH MAINTENANCE SUPPLY	$9.40	$64.06
			VEH MAINTENANCE SUPPLY	$31.99	
			VEH MAINTENANCE SUPPLY	$6.69	
			VEH MAINTENANCE SUPPLY	$15.98	
183947	621-7501-551.31-51	LOWES COMMERCIAL SERVICES	VEH MAINTENANCE SUPPLY	$47.46	$47.46
183949	621-7501-551.31-51	MASTER HITCH INC	VEH MAINTENANCE SUPPLY	$375.51	$375.51
183957	621-7501-551.31-51	MONROE TRUCK EQUIPMENT	VEH MAINTENANCE SUPPLY	$574.27	$1,752.88
			VEH MAINTENANCE SUPPLY	$1,013.61	
			VEH MAINTENANCE SUPPLY	$28.52	
			VEH MAINTENANCE SUPPLY	$136.48	
183959	621-7501-551.21-07	MORTON GROVE AUTOMOTIVE WEST	VEH MAINTENANCE SUPPLY	$125.00	$210.00
			VEH MAINTENANCE SUPPLY	$85.00	
	621-7501-551.31-51		VEH MAINTENANCE SUPPLY	$125.00	$125.00
183961	621-7501-551.31-85	MSC INDUSTRIAL SUPPLY CO INC	TOOLS	$236.86	$236.86
183966	621-7501-551.31-51	NATL CAP & SET SCREW CO	VEH MAINTENANCE SUPPLY	$265.95	$662.91
			VEH MAINTENANCE SUPPLY	$396.96	
183972	621-7501-551.21-07	NORTHWEST AUTO WASH	VEH MAINTENANCE SUPPLY	$384.65	$384.65
183977	621-7501-551.21-07	ODOCK INC	CAR WASHES	$32.00	$32.00
183981	621-7501-551.31-51	ORR & ORR INC	VEH MAINTENANCE SUPPLY	$34.36	$34.36
183983	621-7501-551.31-51	PATTEN INDUSTRIES INC	VEH MAINTENANCE SUPPLY	($60.44)	$-1,393.83
			VEH MAINTENANCE SUPPLY	($128.55)	
			VEH MAINTENANCE SUPPLY	($72.42)	
			VEH MAINTENANCE SUPPLY	($164.09)	
			VEH MAINTENANCE SUPPLY	($72.42)	
			VEH MAINTENANCE SUPPLY	($128.55)	
			VEH MAINTENANCE SUPPLY	($1,354.37)	
			VEH MAINTENANCE SUPPLY	($11.43)	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
183983	621-7501-551.31-51	PATTEN INDUSTRIES INC	VEH MAINTENANCE SUPPLY	$22.41	$-1,393.83
			VEH MAINTENANCE SUPPLY	$16.90	
			VEH MAINTENANCE SUPPLY	$55.69	
			VEH MAINTENANCE SUPPLY	$179.04	
			VEH MAINTENANCE SUPPLY	$197.56	
			VEH MAINTENANCE SUPPLY	$126.84	
183989	621-7501-551.31-51	PRECISION SERVICE PARTS	VEH MAINTENANCE SUPPLY	$74.26	$114.48
			VEH MAINTENANCE SUPPLY	$19.56	
			VEH MAINTENANCE SUPPLY	$20.66	
183991	621-7501-551.30-35	PRO SAFETY INC	CLOTHING	$100.00	$100.00
183992	621-7501-551.30-35	PRO STAR	CLOTHING	$668.97	$668.97
183997	621-7501-551.31-51	RAYMAR HYDRAULIC REPAIR SRVC	VEH MAINTENANCE SUPPLY	$457.68	$457.68
183998	621-7501-551.30-35	RED WING SHOE STORE	SHOES AND BOOTS	$100.00	$100.00
184005	621-7501-551.31-65	ROLAND MACHINERY CO	OPERATORS MANUAL	$102.02	$44.62
			OVER CHARGED FRIEGHT	($57.40)	
184008	621-7501-551.31-65	RUBBER INC	SUPPLIES	$21.95	$21.95
184010	621-7501-551.21-07	RUSH TRUCK CENTERS OF ILLINOIS INC	TRANS LIGHT FILTER	$130.54	$130.54
184021	621-7501-551.31-65	SNAP ON INDUSTRIAL TOOLS	SUPPLIES	$15.49	$15.49
184024	621-7501-551.21-07	SPRING ALIGN	EQUIPMENT	$1,414.22	$1,414.22
	621-7501-551.31-51		VEH MAINTENANCE SUPPLY	$30.51	$330.00
			VEH MAINTENANCE SUPPLY	$34.48	
			VEH MAINTENANCE SUPPLY	$163.93	
			VEH MAINTENANCE SUPPLY	$101.08	
184035	621-7501-551.31-51	TERMINAL SUPPLY CO	VEH MAINTENANCE SUPPLY	$1,110.24	$208.35
			VEH MAINTENANCE SUPPLY	($901.89)	
184036	621-7501-551.31-65	TERRACE SUPPLY CO	SUPPLIES	$11.12	$160.07
			SUPPLIES	$89.37	
			SUPPLIES	$59.58	
184046	621-7501-551.22-05	UPS STORE #1051	POSTAGE	$10.77	$25.00
			GROUND COMMERCIAL	$14.23	
184047	621-7501-551.31-51	US AUTO FORCE	VEH MAINTENANCE SUPPLY	$140.84	$140.84
184051	621-7501-551.31-51	WEST SIDE TRACTOR SALES CO	VEH MAINTENANCE SUPPLY	$42.98	$42.98
184052	621-7501-551.31-51	WHOLESALE DIRECT INC	VEH MAINTENANCE SUPPLY	$212.93	$212.93
184053	621-7501-551.21-07	WIRFS INDUSTRIES INC	SERVICE VEHICLE PARTS	$2,679.00	$2,679.00
184055	621-7501-551.31-51	ZARNOTH BRUSH WORKS INC	VEH MAINTENANCE SUPPLY	$727.80	$727.80

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
			Total Division:	$32,256.77	
			Total Department:	$32,256.77	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department:	**90**	**Capital**			
Division:	**1**				
183963	505-9001-571.50-25	MUNICIPAL WELL & PUMP	SERVICE CONSTRUCTION	$53,993.50	$70,199.30
			SERVICE CONSTRUCTION	$16,205.80	
			Total Division:	**$70,199.30**	
Division:	**3**				
183904	621-9003-572.50-05	FOSTER COACH SALES INC	VEHICLE MAJOR TRANSPORT	$226,160.00	$226,160.00
183957	621-9003-572.50-05	MONROE TRUCK EQUIPMENT	VEHICLE EQUIPMENT	$14,391.00	$14,391.00
			Total Division:	**$240,551.00**	
			Total Department:	**$310,750.30**	
TOTAL ALL FUNDS:				**$930,963.17**	

Item: Promotion of Andrew Whowell to Police Captain

Department:

Promotion of Andrew Whowell to Police Captain

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

Item: Promotion of Nathan Hayes to Police Commander

Department:

Promotion of Nathan Hayes to Police Commander

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

Item: Promotion of Mark Recker to Police Commander

Department:

Promotion of Mark Recker to Police Commander

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

Item: Promotion of Alan Baumgartner to Police Sergeant

Department:

Promotion of Alan Baumgartner to Police Sergeant

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

Item: Promotion of Douglas Hajek to Police Sergeant

Department:

Promotion of Douglas Hajek to Police Sergeant

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

Item: Promotion of Thomas Henderson to Police Sergeant

Department:

Promotion of Thomas Henderson to Police Sergeant

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

Item: Annual Action Plan & Community Development Block Grant Budget - Village FY2014/2015

Department: Planning & Community Development

BACKGROUND

The second public hearing for the FY 2014-2015 Annual Action Plan, including the 2014-2015 Community Development Block Grant (CDBG) budget, will be held by the Village Board of Trustees on March 3, 2014.

Group Home/Transitional Housing Repayment Element

During the first public hearing on January 13, 2014, a question was raised regarding whether there should be a repayment element associated with the Group Home/Transition Housing Rehabilitation Program. Staff confirmed that the CDBG regulations require that when $25,000 or more in CDBG funds are used to acquire or improve a property, the property must be used for a CDBG-eligible purpose for a period of 5 years (or a longer period as determined by the Village) or the subrecipient must repay the amount equal to the current market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property.

The Village has the option to require a more stringent reversion of assets requirement than is required by the CDBG regulations. Staff has presented several options for repayment elements to the Housing Commission for discussion. The description of the program on page 26 of the Annual Action Plan has been rewritten to allow for grants or loans as determined by the Village.

Allocation Contingency Plan

HUD has not announced the amount of the Village's CDBG entitlement grant for FFY14. The Village has based its 2014-2015 CDBG budget (attached) on the entitlement grant amount that the Village received for 2013-2014, which was $250,756, and estimated amounts of carry over funds and program income. The draft Annual Action Plan includes a Contingency Plan on page 5 of the Executive Summary and on page 29 of the body of the document explaining how the Village will adjust its proposed plan and budget to match its actual allocation amount.

The Contingency Plan provides that budget allocations will be proportionally increased or decreased administratively from the estimated funding levels so that the total matches the Village's actual CDBG grant allocation except as noted below:

1. The allocation for the Senior Center would remain at $150,000 which is the amount

approved by HUD when the Senior Center funding plan was developed.

2. No public service activity shall be reduced below $1,500.

3. Public service and administrative cost allocations are limited to the amounts allowed under the statutory caps for those types of costs.

After the announcement of the Village's actual grant amount, and after the Village makes any adjustments in allocations amounts as per the Contingency Plan, the Village will submit the Annual Action Plan (including the CDBG budget) to HUD for review and approval. HUD may take up to 45 days to review the Annual Action Plan. Upon approval, HUD will provide a Grant Agreement for the Federal FY 2014 CDBG entitlement funds.

RECOMMENDATION

FOLLOWING CONSIDERATION OF PUBLIC COMMENTS RECEIVED DURING THE PUBLIC HEARING, IT IS RECOMMENDED THAT THE VILLAGE BOARD OF TRUSTEES ADOPT THE FEDERAL FY 2014-2015 ANNUAL ACTION PLAN, INCLUDING THE 2014-2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) BUDGET AND THE ALLOCATION CONTINGENCY PLAN. IT IS FURTHER RECOMMENDED THAT ONCE THE FINAL CDBG ALLOCATION IS KNOWN, THAT ADJUSTMENTS BE MADE TO THE CDBG ALLOCATIONS, IF NECESSARY, ACCORDING TO THE CONTINGENCY PLAN, AND THAT THE 2014/2015 ANNUAL ACTION PLAN THEN BE FORWARDED TO HUD FOR REVIEW AND APPROVAL.

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

ATTACHMENTS:

Description	Type
CDBG Budget - FY2014/2015	Exhibits
Annual Action Plan - FY2014/2015	Exhibits

	FY 2014/2015			
	REVENUE	**2013-2014**	**2014-2015**	**2014-2015**
	CDBG Grant	250,756	250,756	250,756
	Carry Over from unexpended funds	190,335	146,835	146,835
	Program income	74,000	50,000	50,000
	Total Revenue	515,091	447,591	447,591
	EXPENDITURES			
	PROGRAMS	**2013-2014**	**2014-2015**	**2014-2015 DRAFT**
	Public Services (2014/2015 maximum: $48,715)	**ALLOCATIONS**	**REQUESTS**	**ALLOCATIONS**
1	Faith Community Homes	1,000	1,500	1,500
2	Township Dist 214 Community Ed.	1,500	1,500	1,500
3	NW CASA	1,000	2,000	1,500
4	Children's Advocacy Center	2,000	2,000	2,000
5	WINGS	2,500	5,000	2,700
6	Resources for Community Living	2,000	6,000	2,200
7	Escorted Transporation Services	2,000	10,000	2,200
8	Suburban Primary Health Care Center	8,800	10,000	9,150
9	CEDA Northwest (Day Care Assistance)	17,300	20,000	17,765
10	Journeys The Road Home	3,000	15,000	3,200
11	Arlington Hts. Park District (CAP) (2013/2014=$33,000 in General Funds)	5,000	38,000	5,000
12	The Harbour	na	5,000	0
13	The Center for Enriched Living	na	3,000	0
	Total	46,100	119,000	48,715
	Construction/Econ. Development (2014/2015 available: $338,726)			
14	Glenkirk	na	25,000	0*
15	Little City	na	15,630	0*
16	CEDA Wright House	na	5,000	0*
17	Single Family Rehab Loan Program	113,656	125,000	125,000
18	Group Residence/Transitional Housing Rehab Grant Program	na	75,000	63,726
19	Senior Center Debt Service	150,000	150,000	150,000
	Total	263,656	395,630	338,726
	Administration (2014/2015 maximum: $60,150)			
20	Housing Planner	56,000	57,650	57,650
21	Administrative Costs	2,500	2,500	2,500
	Total	58,500	60,150	60,150
	* To be considered for funding under the Group Residence/Transitional Housing Rehab Program			
	Due to the regulatory funding cap for public serivces and HUD guidance discouraging low grant amounts, no new programs were recommended for funding			

VILLAGE OF ARLINGTON HEIGHTS

DRAFT

ANNUAL ACTION PLAN

Federal Fiscal Year 2014

Program Year May 1, 2014 – April 30, 2015

Updated for March 3, 2014 Public Hearing by:

Department of Planning & Community Development
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, IL 60005
Contact: Nora Boyer, Housing Planner
Phone: 847-368-5214
Fax: 847-368-5988
Email: nboyer@vah.com

Adopted : ___________________________

Federal Fiscal Year 2014
ANNUAL ACTION PLAN
Table of Contents

FEDERAL FY 2014 ANNUAL ACTION PLAN

The Annual Action Plan proposes activities to be undertaken by the Village in the next fiscal year (2014 - 2015) to address the needs and objectives described in the 5-year Strategy section of the 2010 - 2014 Consolidated Plan. Any activities to be funded through CDBG, HOME, ESG, HOPWA, Public Housing Comprehensive Grant or other HUD programs will be listed and described herein.

The Annual Action Plan is submitted to the Department of Housing and Urban Development (HUD) annually and constitutes the Village's application to HUD for grants under CDBG, HOME, etc. Every year the activities proposed to be funded by federal sources will be described and proposed dollar amounts will be given.

The activities in the Annual Action Plan relate to the statutory goals of the funding sources, the Village-identified needs in the areas of housing, public services, economic development and so forth, and the local objectives of the community, as described in the 5-year Strategy section of the Consolidated Plan.

Citizen Participation

The Village of Arlington Heights will follow the Citizen Participation Plan contained in the 2010-2014 Consolidated Plan.

Executive Summary

This Annual Action Plan describes the Village's housing and community development goals and activities to be undertaken with Federal fiscal year 2014 funds. The program year herein addressed is the Village's fiscal year from May 1, 2014 through April 30, 2015. For this program year, the Village estimates that it will have available $447,591 in CDBG from which to make funding allocations.

Estimated FFY 2014 CDBG Grant:	$250,756
Estimated Carry Over Funds from Prior Years:	$146,835
Estimated Program Income:	$ 50,000
	$447,591

No other sources of Federal funds are expected to be available for use by the Village in 2014/2015.

CDBG draft allocations are as follows from 2014/2015:

Public Services	Program/Project	Draft Allocation
Faith Community Home	Supportive Housing for Families	$1,500
Township High School District 214 Community Education Foundation	Beginning English as a Second Language Instruction	$1,500
NW Center Against Sexual Assault	Sexual Assault, Crisis Intervention and Advocacy Program	$1,500
Children's Advocacy Center	Child Abuse Services	$2,000
WINGS Program, Inc.	WINGS Program Housing and Supportive Services	$2,700
Resources for Community Living	Shared Housing for Special Populations Program	$2,200
Escorted Transportation Service – NW	Escorted Transportation Service/NW	$2,200
Suburban Primary Health Care Council	Access to Care	$9,150
CEDA Northwest	Day Care Broker Program	$17,765
Journeys from PADS to HOPE	Homeless Services	$3,200
Arlington Heights Park District	Children At Play	$5,000
Construction Projects		
Glenkirk	Glenkirk Residential Services	$0*
Little City Foundation	CILA Home Renovation Program	$0*
CEDA Northwest	Wright House Capital Project	$0*
VAH Dept. of Planning & CD	Single Family Rehab Program	$125,000
VAH Dept. of Planning & CD	Group Home and Transitional Housing Rehab	$63,726
VAH Depart. of Planning & CD	Senior Center Debt Service	$150,000

Administration

VAH Dept. of Planning & CD	Salary Costs	$57,650
	General Administrative Costs	$2,500

* The Glenkirk ($25,000), Little City Foundation ($15,630), and CEDA Northwest Wright House Capital Project ($5,000) requests will be considered for funding under the Group Home and Transitional Housing Rehab program.

Allocation Contingency Plan

The draft Annual Action Plan, including the CDBG budget, is based on an estimated CDBG Federal fiscal year 2014 grant allocation. It is rare that the Village's actual CDBG grant amount is known before the draft budget is considered by the Village Board in January of each year. The actual CDBG allocation is sometimes not known when the proposed Annual Action Plan is prepared. Each year, the approved plan and budget, often based on the estimated CDBG allocation, is submitted to HUD in mid-March to allow for HUD's 45-day review period prior to the beginning of the program year on May 1.

When the actual CDBG allocation amount has become known, the Village has informed HUD as to how it has decided to amend its plan and budget to coincide with the actual allocation amount. In some years, the difference between the estimated CDBG allocation and the actual CDBG allocation has met the threshold of a "substantial change" to the Annual Action Plan thereby requiring that the Village hold an additional public hearing.

On December 13, 2013, HUD issued Notice: CPD-13-010 which affects when the Village may submit its Annual Action Plan to HUD. HUD will not accept a proposed Federal FY 2014 Annual Action Plan that is based on an estimated CDBG grant allocation.

The Notice gives two options for how the Village may proceed with developing and adopting is Annual Action Plan while waiting for its Federal 2014 CDBG grant allocation to be announced:

1. Follow its regular schedule for approving the Annual Action Plan, including the CDBG budget, based on an estimated grant amount and include in the Annual Action Plan a Contingency Plan that explains how the CDBG budget will be adjusted to match the actual allocation amount when the allocation amount is known.

2. Delay the proposed Annual Action Plan until after the actual allocation is known.

Since the second alternative would likely to result in a delay in funds being made available for the program year beginning May 1, 2014, a Contingency Plan is recommended.

The Contingency Plan provides that budget allocations would proportionally increased or decreased from the estimated funding levels so that the total matches the Village's actual CDBG grant allocation except as noted below:

1. The allocation for the Senior Center would remain at $150,000 which is the amount approved by HUD when the Senior Center funding plan was developed.

2. No public service activity shall be reduced below $1,500.

3. Public service and administrative cost allocations are limited to the amounts allowed under the statutory caps for those types of costs.

Two public hearings were held with respect to the 2014/2015 Annual Action Plan including the CDBG budget. The public hearings will be held as follows:

Public Hearing #1
Village Board – Committee of the Whole
January 13, 2014 beginning at 7:30 p.m.
Village Hall, 33 S. Arlington Heights Rd., Arlington Heights, IL 60005

Public Hearing #2
Village Board Meeting
March 3, 2014 beginning at 8:00 p.m.
Village Hall, 33 S. Arlington Heights Rd., Arlington Heights, IL 60005

In addition to the programs and projects being funded through the Village's CDBG allocation, the Village will undertake many other programs and activities that address housing and community development needs in the Village. The focus of many of these activities is directed at the Village's low and moderate income residents. Activities are undertaken by the Village are administered through the Department of Planning and Community Development, the Health Department and the Building Department. The Village is also advised by commissions composed of volunteer members of the community including, but not limited to, the Housing Commission, Commission for Citizens with Disabilities, Senior Citizens Commission and Youth Commission.

Resources
Federal Resources
The following is a summary of federal funds expected to be available to the Village of Arlington Heights for the FFY 2014 program year (May 1, 2014 – April 30, 2015):

Estimated FFY 2014 CDBG Grant:	$250,756
Estimated Carry Over Funds from Prior Years:	$146,835
Estimated Program Income:	$ 50,000
	$447,591
Section 8 Funds:	
The number of Housing Choice Vouchers used in the Village of Arlington Heights is approximately: 120	
Low-Income Housing Tax Credits:	$ 0
Competitive McKinney-Vento Homeless Assistance Act funds:	$ 0
Emergency Shelter Grant/Housing Opportunities for People with AIDS:	$ 0
TOTAL ALL PROGRAMS:	$447,591

The Village of Arlington Heights does not directly receive Section 8 funds, low-income housing tax credits, McKinney–Vento funds, ESG or HOPWA funds. However, the Housing Authority of the County of Cook, Cook County (including its Continuum of Care network), and other agencies that serve Arlington Heights residents receive funds from some of these sources.

Other Resources:

The subrecipients of the Village of Arlington Heights receive revenue from various public and private sources. The CDBG allocations from the Village typically represent a small portion of the agencies' overall budgets but are helpful to agencies in leveraging other funds, particularly because CDBG funding from the Village demonstrates local support for the programs or services. There are many agencies and programs in the Village that do not receive program funds from the Village. These providers are also funded from various public and private sources. For leveraged funds reported by the agencies being funded through the Village's CDBG program, see the List of Proposed Projects (Table 3) that is attached to this Annual Action Plan.

The CDBG funds received by the Village provide important and needed resources, particularly with respect to public services and affordable housing programs offered in the Village. The Village of Arlington Heights provides numerous additional housing and community development services to Village residents as described in the Consolidated Plan. Most of these services are funded through the Village's General Funds. Examples include programs and services provided through the Department of Planning and Community Development, Health Department, Public Works Department, Building Department, and Police and Fire Departments.

Matching Requirements:
Federal funds received by the Village for housing and community development do not have matching fund requirements.

Geographic Distribution
The Village of Arlington Heights allocates the maximum under the HUD cap to public services. When making allocations, the Village looks at serving a wide-variety of needs. Because residents have public service needs irrespective of their home addresses, most public services are offered on a Village-wide basis. The Single-Family Rehab program is also offered on a Village-wide basis but since there is a greater need for rehab among older homes, it is expected that most of this program's funds will be expended in areas of low income and minority concentration.

Since 1996, the Village has utilized $150,000 per year toward the debt service on the bonds issued to purchase and rehabilitate the Village's Senior Center. In 1996, the Village was informed that the building it leased and used as its Senior Center would no longer be available. Due to the size and growth rate in its senior population, the Village of Arlington Heights committed to constructing a new Senior Center. An ideal site was located. It was a site that formerly housed a grocery store, but the building had been vacant for many years. Although classified as a project that meets a CDBG national objective by benefiting low and moderate- income persons through a limited clientele benefit facility, the project also addressed a blighted area.

HUD recognized the Village of Arlington Heights' immediate need for a Senior Center and gave permission to the Village of Arlington Heights to use $150,000 annually from its CDBG allocation toward debt service on the bonds issued to finance the Senior Center.

This amount of funding for a Senior Center was deemed appropriate because the Village of Arlington Heights has a numerically and proportionally larger number and percentage of senior citizens in its population than do the Village's surrounding communities. Below is a table based on 2010 Census data showing the number and percentage of populations 65 years and older in the Village of Arlington Heights and its adjacent suburbs. Of the Village's total population 75,101, 12,920 persons were age 65 and older.

Municipality	Number of Persons Age 65+	Percentage of Population 65+
Arlington Heights	12,920	17.2%
Buffalo Grove	4,934	11.9%
Elk Grove Village	4,897	14.8%
Mt. Prospect	8,584	15.8%
Rolling Meadows	2,988	12.4%
Palatine	7,224	10.5%
Prospect Heights	2,217	13.6%

In its Consolidated Plan, the Village identifies census block groups where there are concentrations of low-income persons and minority populations. The Senior Center is located in one of the low/moderate income census tracts. Funding for the Senior Center comprises 33.5% of the annual amount of available CDBG funds in 2014/2015. See Attachment D for maps showing areas of minority and low-income concentrations.

The Village does not have specifically identified target areas for service since persons most in need of programs and assistance may reside at any location in the Village.

Summary of Specific Annual Objectives
This Annual Action Plan proposes activities to be undertaken in the Village's 2014-2015 fiscal year to address the needs and objectives described in the Village's 2010-2014 Consolidated Plan.

The 2010-2014 Consolidated Plan described the community's needs in the following areas:

- Affordable Housing
- Homeless Continuum of Care
- Other Special Housing/Non-Homeless needs
- Public Services
- Public Facilities
- Planning

The specific objectives addressed by each of the CDBG-funded programs are described in the next section of this Annual Action Plan, "CDBG-Funded Activities."

CDBG-Funded Activities
For FFY 2014, the Village estimates that it will have $447,591 in CDBG funds to allocate for projects in the Village's 2014-1015 program year. Federal regulations provide for certain restrictions with regard to the amount of funds that may be spent for public services and administration. Calculations of these expenditure caps are:

<u>Public Services</u> – The maximum expenditure amount in this category under the Federal regulations for program year 2014-2015 is: $48,715.

<u>Administration</u> – The maximum expenditure in this category under the Federal regulations for program year 2014-2015 is: $60,150.

<u>Construction Projects</u> – Expenditure amount in this category under the Federal Regulation if the Village uses the full maximum amounts for public services and administration is estimated to be: $338,726.

<u>Low- and Moderate-Income Benefit</u> – Federal regulations dictate that at least 70% of funds be used for the benefit of low- and moderate-income persons or $313,313. The Village intends to use 100% of its CDBG funds for low- and moderate-income benefit.

<u>Beneficiary Goals</u> – The beneficiary goals in the descriptions of funded activities and in Tables 3A, 3B, and 3C have been proportionally adjusted from the beneficiary goals stated in the funding applications to match the draft funding amounts.

The following are the draft CDBG allocations for 2014/2015:

Public Services	Program/Project	Funding Allocation
Faith Community Home	Supportive Housing for Families	$1,500
Township High School District 214 Community Education Foundation	Beginning English as a Second Language Instruction	$1,500
NW Center Against Sexual Assault	Sexual Assault, Crisis Intervention and Advocacy Program	$1,500
Children's Advocacy Center	Child Abuse Services	$2,000
WINGS Program, Inc.	WINGS Program Housing and Supportive Services	$2,700
Resources for Community Living	Shared Housing for Special Populations Program	$2,200
Escorted Transportation Service – NW	Escorted Transportation Service/NW	$2,200
Suburban Primary Health Care Council	Access to Care	$9,150
CEDA Northwest	Day Care Broker Program	$17,765
Journeys – The Road Home	Homeless Services	$3,200
Arlington Heights Park District	Children At Play	$5,000
Construction Projects		
Glenkirk	Glenkirk Residential Services	$0*
Little City Foundation	CILA Home Renovation Program	$0*
CEDA Northwest	Wright House Capital Project	$0*
VAH Dept. of Planning & CD	Single Family Rehab Program	$125,000
VAH Dept. of Planning and CD	Group Residence/Transitional Housing Rehab	$63,726
VAH Depart. of Planning & CD	Senior Center Debt Service	$150,000
Administration		
VAH Dept. of Planning & CD	Salary Costs	$57,650
	General Administrative Costs	$2,500

* The Glenkirk ($25,000), Little City Foundation ($15,630), and CEDA Northwest Wright House Capital Project ($5,000) requests will be considered for funding under the Group Home and Transitional Housing Rehab program.

1. FAITH COMMUNITY HOMES – SUPPORTIVE HOUSING

Faith Community Homes provides supportive housing services to low income working families with children living or working in Arlington Heights. The major part of the program is 2 years of weekly mentoring designed to help families develop realistic budgets, goals, and actions. Non-CDBG funds are used to temporarily assist the families with housing costs.

Funding Request: $1,500
Draft Grant Allocation: $1,500

Number and Types of Families to Benefit – The agency anticipates assisting 14 Arlington Heights families at the requested funding amount.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Homeless/Continuum of Care needs (see Table 2C) and meets local objective number 2.1.

Program Income to be Generated - None.

Accomplishments – To provide housing and supportive services to families with children in order to prevent homelessness and foster financial independence.

Target date for Completion - The Village enters into one-year agreements for public service activities.

Geographic Distribution –Village-wide.

Service Delivery and Management - This program is administered by Faith Community Homes and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Decent Housing/Affordability

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	$0	na	na
2011-2012	$410	1 family	17 families
2012-2013	$400	4 families	7 families
2013-2014	$1,000	12 families	To be determined

2. TOWNSHIP HIGH SCHOOL DISTRICT 214 COMMUNITY EDUCATION FOUNDATION – BEGINNING ENGLISH AS A SECOND LANGUAGE

This project serves non-native speakers of English who can benefit from beginning lessons in English as a Second Language (ESL), providing them with classroom instruction at the Arlington Heights Memorial Library (AHML). The AHML's Literacy Specialist provides the process of student identification and referral. District 214 Community Education provides the assessment, instruction, and evaluation of learning gain. The project fills the gap that exists for beginning ESL learners who are not advanced enough in their English skills for the existing ESL programs offered at AHML. The program will expand upon the AHML's programs, through collaboration between the AHML and District 214 Community Education, to eliminate a barrier to participation in ESL services as well as general library services, faced by the target population.

Funding Request: $1,500
Draft Grant Allocation: $1,500

Number and Types of Families to Benefit – The agency anticipates assisting 35 Arlington Heights residents at the requested funding amount.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Employment/Training Services under the category of Public Services (see Table 2B) and meets local objective number 4.5.

Program Income to be Generated - None.

Accomplishments - To expand and provide ESL classes in the community.

Target date for Completion - The Village enters into one-year agreements for public service activities.

Geographic Distribution – Village-wide

Service Delivery and Management - This program is administered by the Township High School District 214 Community Education Foundation and the Arlington Heights Memorial Library and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Performance Outcome Measures: Creating Economic Opportunity/Availability and Accessibility of Services

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	$1,500	25	20
2011-2012	$1,220	23	27
2012-2013	$1,165	16	37
2013-2014	$1,500	35	To be determined

3. NW CENTER AGAINST SEXUAL ASSAULT (NW CASA) – SEXUAL ASSAULT COUNSELING, CRISIS INTERVENTION AND ADVOCACY PROGRAM

NW CASA requests funds to support its specialized counseling, crisis intervention, and advocacy services programs for Arlington Heights residents who are victims of sexual assault.

Funding Request: $2,000
Draft Grant Allocation: $1,500

Number and Types of Families to Benefit - The agency anticipated assisting 42 Arlington Heights residents at the requested funding amount. At the draft allocation amount, the number of beneficiaries is proportionally reduced to 31.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Health Services and General Public Services under the category of Public Services and meets local objective number 4.6.

Program Income to be Generated - None.

Accomplishments – To provide services to victims of sexual assault.

Target date for Completion - The Village enters into one-year agreements for public service activities.

Geographic Distribution –Village-wide.

Service Delivery and Management - This program is administered by NW CASA and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Suitable Living Environment and Availability and Accessibility

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	$0	na	na
2011-2012	$410	3	35
2012-2013	$400	8	31
2013-2014	$1,000	21	To be determined

4. THE CHILDREN'S ADVOCACY CENTER – CHILD ABUSE SERVICES

The Children's Advocacy Center provides direct services to child victims of sexual abuse and severe physical abuse, witnesses to domestic violence, and their families. Services are provided through the Center's CASI Family Support Services and Safe from the Start Programs. The CASI Program coordinates the abuse investigation and provides expert child interviews and medical exams, court preparation and advocacy, crisis intervention and on-going case management. Family Support Services offers counseling and support groups for children and parents. Safe from the Start provides specialized counseling and intervention for young children (0 – 5) exposed to domestic violence, and their families. All services are provided free of charge.

Funding Request: $2,000
Draft Grant Allocation: $2,000

Number and Types of Families to Benefit - The agency anticipates assisting 28 Arlington Heights residents at the requested funding amount.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Youth Services under the category of Public Services (see Table 2B) and meets local objective number 4.2.

Program Income to be Generated - None.

Accomplishments – To provide the services described above to victims of child sexual abuse and their families.

Target date for Completion - The Village enters into one-year agreements for public service activities.

Geographic Distribution –Village-wide.

Service Delivery and Management - This program is administered by The Children's Advocacy Center and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Suitable Living Environment and Availability and Accessibility

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	$1,500	7	15
2011-2012	$1,220	12	24
2012-2013	$1,165	13	28
2013-2014	$2,000	28	To be determined

5. WINGS PROGRAM, INC. – WINGS PROGRAM HOUSING AND SUPPORTIVE SERVICES

It is the mission of WINGS to provide housing and supportive services in an effort to end domestic violence and homelessness one family at a time. WINGS provides safe, decent housing to women who find themselves homeless due to domestic violence or other reasons.

Funding Request: $5,000
Draft Grant Allocation: $2,700

Number and Types of Families to Benefit - The agency anticipated assisting 10 Arlington Heights residents at the requested funding amount. At the draft allocation amount, the number of beneficiaries is proportionally reduced to 5.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Homeless/Continuum of Care needs (see Table 2C) and meets local objective number 2.1.

Program Income to be Generated - None.

Accomplishments - To continue to provide needed services to homeless women and their children including victims of domestic violence.

Target date for Completion - The Village enters into one-year agreements for public service activities.

Geographic Distribution –Village-wide.

Service Delivery and Management - This program is administered by WINGS Program, Inc. and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Decent Housing and Affordability

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocation or Request	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	$2,000	4	20
2011-2012	$1,640	2	7
2012-2013	$1,560	6	15
2013-2014	$2,500	6	To be determined

6. RESOURCES FOR COMMUNITY LIVING – SHARED HOUSING FOR SPECIAL POPULATIONS PROGRAM

Resources for Community Living offers housing and individualized support services for adults with developmental disabilities and/or physical disabilities living in North/Northwest suburban Cook County. The primary goal is to enable clients to live independently rather than in group homes or institutional settings. Participants with developmental disabilities also receive individualized support services according to goals indentified by the participant. These services are provided by trained staff members and may include money management, cooking, using public transportation, safety, vocational training, community involvement, and other skills necessary for living on one's own. Monthly social activities, Social Group Training, and rent subsidies are also available.

Funding Request: $6,000
Draft Grant Allocation: $2,200

Number and Types of Families to Benefit - The agency anticipated assisting 25 Arlington Heights residents at the requested funding amount. At the draft allocation amount, the number of beneficiaries is proportionally reduced to 9.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Handicapped Services under the category of Public Services (see Table 2B) and meets local objective number 4.1.

Program Income to be Generated - None.

Accomplishments - To assist disabled persons with living independently.

Target date for Completion - The Village enters into one-year agreements for public service activities.

Geographic Distribution - This program is available to residents Village-wide.

Service Delivery and Management - This program is administered by Resources for Community Living and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Suitable Living Environment and Availability and Accessibility

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	$1,500	7	27
2011-2012	$1,220	5	24
2012-2013	$1,165	5	22
2013-2014	$2,000	8	To be determined

7. ESCORTED TRANSPORTATION SERVICE/NORTHWEST

Escorted Transportation Service provides a reliable volunteer based transportation service for older adults to medical and dental appointments. Seniors are picked up at their homes and driven to their health related appointment. The volunteer driver has been screened and has had a thorough background check completed. The volunteer stays on-site during the appointment and drives the recipient home with a stop for needed prescriptions if required. Those requesting services are asked to make a prior arrangement for their scheduled medical appointment. Services are available Monday through Saturday with advance notice. A voluntary donation of twelve dollars is welcomed for the round trip service to support the program, but the donation is not a requirement for service.

Funding Request: $10,000
Draft Grant Allocation: $2,200

Number and Types of Families to Benefit - The number of Arlington Heights residents registered with the program is 1,051. The number of rides provided to Arlington Heights residents from 11/2012 – 10/2013 was 1,155. At the draft allocation amount, the number of beneficiaries is proportionally reduced to 231.

Specific Priority Need and Local Objective – This program addresses the high (H) priority need area of Transportation Services under the category of Public Services (see Table 2B) and meets local objective number 4.4.

Program Income to be Generated – None.

Accomplishments – To expand and provide medial appointment transportation services for seniors.

Target date for Completion – The Village enters into one-year agreements for public service activities.

Geographic Distribution – Village-wide.

Service Delivery and Management – This program is administered by Escorted Transportation Service/NW and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Suitable Living Environment and Availability and Accessibility

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	$1,500	76	172
2011-2012	$1,220	60	249
2012-2013	$1,165	58	237
2013-2014	$2,000	66	To be determined

8. SUBURBAN PRIMARY HEALTH CARE COUNCIL - ACCESS TO CARE PROGRAM

This activity enables low income, uninsured residents to receive basic health care services including physician office visits, prescription drugs, and lab and radiology services through the Suburban Primary Health Care Council. The Council contracts with physicians throughout the northwest suburbs and pays them a discounted rate to provide services to persons enrolled in the program. Patients pay an annual $20 per person fee to enroll ($50 maximum per family) and pay minimal co-payments to providers for services ($5 - $30).

Funding Request: $10,000
Draft Grant Allocation: $9,150

Number and Types of Families to Benefit - The agency anticipated assisting 15 Arlington Heights residents at the requested funding amount. At the draft allocation amount, the number of beneficiaries is proportionally reduced to 14.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Health Care Services under the category of Public Services (see Table 2B) and meets local objective number 4.6.

Program Income to be Generated - None.

Accomplishments - To continue to provide quality health care to uninsured and underinsured Arlington Heights residents.

Target date for Completion - The Village enters into one-year agreements for public service activities.

Geographic Distribution –Village-wide.

Service Delivery and Management - This program is administered by the Suburban Primary Health Care Council and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Suitable Living Environment and Affordability

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	$13,000	14	14
2011-2012	$8,300	7	10
2012-2013	$7,725	8	12
2013-2014	$8,800	12	To be determined

9. CEDA NORTHWEST - DAY CARE BROKER PROGRAM

CEDA subsidizes day care costs for children from of low- and moderate-income Arlington Heights families. Typically, these families are unable to bare the high cost of childcare and still meet with monthly financial obligations. All program participants must attend Life Skills classes and budget and financial counseling sessions. Participants identified most at risk are assigned a case manager that meets regularly with them to assess their progress towards achieving self-sufficiency. Parents are given the choice to identify child care for their children. This is essential because most parents report the added benefit of child care that is convenient to their employment. This provides accessibility to their children during the workday. It also permits them to identify a center that meets their comfort level and is geographically accessible. One-time emergency child care assistance is also available to help provide child care until employees entering the job force receive their first pay checks.

Funding Request: $20,000
Draft Grant Allocation: $17,765

Number and Types of Families to Benefit - The agency anticipated assisting 19 Arlington Heights children at its funding request amount. At the draft allocation amount, the number of beneficiaries is proportionally reduced to 17.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Child Care Services under the category of Public Services (see Table 2B) and meets local objective number 4.3.

Program Income to be Generated - None.

Accomplishments - To maintain the availability of child day care, parenting classes, and self-sufficiency instruction for Arlington Heights residents. The families must be low- and moderate-income and resident of the Village of Arlington Heights.

Target date for Completion - The Village enters into one-year agreements for public service activities.

Geographic Distribution - Village-wide.

Service Delivery and Management - This program is administered by CEDA Northwest and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Suitable Living Environment and Affordability

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	$20,800	21	23
2011-2012	$16,280	13	17
2012-2013	$15,135	16	16
2013-2014	$17,300	15	To be determined

10. JOURNEYS – THE ROAD HOME – HOMELESS SERVICES

Journeys from PADS to HOPE (Journeys) offers counseling, case management, temporary shelter, transitional housing, vocational support, meals, referrals, and a continuum of supportive services to the homeless and those at risk of becoming homeless in northwest suburban Cook County.

Funding Request: $15,000
Draft Grant Allocation: $3,200

Number and Types of Families to Benefit - The agency anticipated assisting 260 Arlington Heights residents at the requested funding amount. At the draft allocation amount, the number of beneficiaries is proportionally reduced to 55.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Homeless/Continuum of Care needs (see Table 2C) and meets local objective number 2.1.

Program Income to be Generated - None.

Accomplishments – To provide programming as described above for the homeless and persons at risk of becoming homeless.

Target date for Completion - The Village enters into one-year agreements for public service activities.

Geographic Distribution –Village-wide.

Service Delivery and Management - This program is be administered by Journeys - The Road Home and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Decent Housing/Affordability

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	$2,500	25	77
2011-2012	$2,250	18	19
2012-2013	$1,740	17	95
2013-2014	$3,000	30	To be determined

11. ARLINGTON HEIGHTS PARK DISTRICT - CHILDREN AT PLAY PROGRAM

This activity provides a safe, recreational program before and after school at ten sites within Arlington Heights. It is a cooperative venture between the Arlington Heights Park District, School Districts 21, 25 and 59, and the Village of Arlington Heights. Kindergarten through fifth graders can participate in arts and crafts, sports and games, breakfast and afternoon snack and drink, outdoor play, homework and socialization – all with loving care and supervision in their own schools.

Funding Request: $38,000
Draft Grant Allocation: $5,000

Number and Types of Families to Benefit - The agency anticipates assisting 25 - 37 Arlington Heights children at the funding request amount.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Child Care Services under the category of Public Services (see Table 2B) and meets local objective number 4.3.

Program Income to be Generated - None.

Accomplishments - To provide before- and after-school child care to income-eligible Arlington Heights families.

Target date for Completion - The Village enters into one-year agreements for public service activities.

Geographic Distribution - Village-wide.

Service Delivery and Management - This program is administered by the Arlington Heights Park District in cooperation with the Village of Arlington Heights' Health Services Department. The Village of Arlington Heights' Department of Planning and Community Development monitors the program.

Applicable Outcome Measures: Suitable Living Environment and Affordability

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocation	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	Allocation:$5,000 in CDBG Funds $29,000 General Funds	25	28
2011-2012	Allocation: $5,000 in CDBG Funds $28,000 General Funds	30	32
2012-2013	Allocation: $5,000 in CDBG Funds $29,000 General Funds	32	31
2013-2014	Allocation: $5,000 in CDBG Funds $33,000 in General Funds	38	To be determined

12. GLENKIRK – RESIDENTIAL SERVICES

Glenkirk requests funds to renovate the kitchen at one of its Community Integrated Living Arrangement (CILA) homes located in the Village of Arlington Heights. This home is occupied by 6 of Glenkirk's clients. All of the clients are extremely-low income and qualify for the housing and services provided by Glenkirk because they have intellectual disabilities and have a substantial limitation in at least one area of the following major life activities: self-care, self-direction, capacity for independent living, and/or economic self-sufficiency.

Funding Request: $25,000
Draft Allocation: $0 but funding will be considered under the Group Residence/Transitional Housing Rehab Program

Number and Types of Families to Benefit - The agency anticipates making improvements to 1 group residence which is the home to 6 developmentally disabled adults.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Other Special Housing/Non-Homeless needs and meets local objective number 3.1 to support and partially fund improvements to special needs housing and supportive services.

Program Income to be Generated - None.

Accomplishments - To make capital improvements to a group home.

Target date for Completion - The Village enters into one-year agreements.

Geographic Distribution - This program is available to residents Village-wide.

Service Delivery and Management - This program is administered by Glenkirk and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Decent Housing/Affordability

13. LITTLE CITY FOUNDATION – CILA HOME RENOVATION PROGRAM

Little City Foundation's CILA homes provide housing for adults with developmental and intellectual disabilities. Little City is requesting funds to install a new roof and HVAC (furnace and air conditioning) system in its Community Integrated Living Arrangement (CILA) home on Euclid Avenue in Arlington Heights. Improvements to the home are intended to maintain the home so that the residents, may "age in place" in the home where some of the residents and already resided for more than 10 years.

Funding Request: $15,630
Draft Allocation: $0 but funding will be considered under the Group Residence/Transitional Housing Rehab Program

Number and Types of Families to Benefit - The agency anticipates making improvements to 1 group residence which is the home to 6 developmentally disabled adults.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Other Special Housing/Non-Homeless needs and meets local objective number 3.1 to support and partially fund improvements to special needs housing and supportive services.

Program Income to be Generated - None.

Accomplishments - To make capital improvements to a group home.

Target date for Completion - The Village enters into one-year agreements.

Geographic Distribution - This program is available to residents Village-wide.

Service Delivery and Management - This program is administered by the Little City Foundation and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Decent Housing/Affordability

14. CEDA NORTHWEST – WRIGHT HOUSE CAPITAL PROGRAM

CEDA Northwest is requesting funds to make repairs to the 10 year old flat roof on its Wright House transitional housing apartment building. Wright House provides affordable housing to low and moderate income tenants, and the tenants receive supportive services from the agency to assist them with becoming more economically self-sufficient. The rents paid by tenants are approximately $350/month below what the market rents would be for the apartments. Transitional housing is provided in order to prevent homelessness on the part of these at-risk households.

Funding Request: $5,000
Draft Allocation: $0 but funding will be considered under the Group Residence/Transitional Housing Rehab Program

Number and Types of Families to Benefit - The agency anticipates making improvements to one apartment building that contains 11 units. It is expected that the apartment building would house approximately 12 families during the course of the year as there is expected to be at least this minimal amount of turnover in units due completion of the program by a household.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of Homelessness/Continuum of Care and meets local objective number 2.1 to provide support for homeless and at-risk services and facilities

Program Income to be Generated - None.

Accomplishments - To make capital improvements to a group home.

Target date for Completion - The Village enters into one-year agreements.

Geographic Distribution - This program is available to residents Village-wide.

Service Delivery and Management - This program is administered by CEDA Northwest and would be monitored by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Decent Housing/Affordability

15. VILLAGE OF ARLINGTON HEIGHTS – HOUSING COMMISSION - SINGLE-FAMILY REHABILITATION LOAN PROGRAM

The purpose of the program is to maintain single-family housing stock by providing extremely-low, low- and moderate-income homeowners with funds to make physical repairs to their home. The loans are 0%-interest, deferred loans that must be repaid when the homes are sold.

Funding Request: $125,000
Draft Allocation: $125,000

Number and Types of Households to Benefit - The agency anticipates assisting 5 households at the requested amount.

Specific Priority Need and Local Objective - This program addresses the high (H) priority need area of affordable housing needs and meets local objective number 1.2 by supporting low/moderate-income owner occupied housing.

Program Income to be Generated - It is anticipated that approximately $50,000 in program income will be generated by this activity. Each year, the program activity from this on-going program is reprogrammed.

Accomplishments - The Village anticipates assisting households with necessary home repairs at the requested funding amount

Geographic Distribution - Village-wide.

Target date for Completion - This is an on-going program.

Service Delivery and Management - This program is administered by the Village of Arlington Heights' Department of Planning and Community Development.

Applicable Outcome Measures: Decent Housing & Affordability

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocations	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	$169,160	7 housing units	6 housing units
2011-2012	$135,578	4 housing units	4 housing units
2012-2013	$46,200	2 housing units	3 housing units
2013-2014	$113,565	5 housing units	To be determined

16. GROUP RESIDENCE/TRANSITIONAL HOUSING REHAB PROGRAM

This program would provide grants or loans to non-profit agencies that own and operate group homes and transitional housing units (single family homes or apartment buildings) in the Village of Arlington Heights. This housing allows persons with disabilities and low and moderate income households to reside in affordable, safe housing while also receiving other services from the agencies. The terms of the grants or loans will be based on a policy to be established by the Village.

Funding Request: $75,000
Draft Allocation: $63,726

Number and Types of Families to Benefit – It is anticipated that improvements would be made to approximately 4 group homes or transitional housing units.

Specific Local Objectives and Priority Needs – This program addresses the high (H) priority need area of Senior Centers under the category of Public Facilities needs (see Table 2B) and meets local objective number 5.1 to support a Senior Center.

Program Income to be Generated - None.

Accomplishments - To provide grants or loans for the rehab of group homes and transitional housing facilities for persons with disabilities and/or low/moderate income households.

Target date for Completion – The Village enters into one-year agreements.

Geographic Distribution – The Senior Center is located as 1801 W. Central Avenue, Arlington Heights, IL. Programs are available to residents area-wide.

Service Delivery and Management - This program is administered by the Village of Arlington Heights.

Applicable Outcome Measures: Suitable Living Environment/Sustainability

17. VILLAGE OF ARLINGTON HEIGHTS – SENIOR CENTER

The Village's plans to use $150,000 from its 2014/2015 CDBG fund for payment of debt service on bonds issued for the acquisition and construction of the Village's Senior Center. This is a multi-year project with $150,000 in CDBG funds planned to be used for this purpose over the 20-year term of the bonds. This CDBG financing plan will conclude in 2016/2017.

Funding Request: $150,000
Draft Allocation: $150,000

Number and Types of Families to Benefit - The agency anticipates assisting 9,000 – 11,000 persons.

Specific Local Objectives and Priority Needs – This program addresses the high (H) priority need area of Senior Centers under the category of Public Facilities needs (see Table 2B) and meets local objective number 5.1 to support a Senior Center.

Program Income to be Generated - None.

Accomplishments - To finance the Village's Senior Center.

Target date for Completion – The Senior Center was completed in 1998. Financing is spread over 20 years. This CDBG financing plan will conclude in 2016/2017.

Geographic Distribution – The Senior Center is located as 1801 W. Central Avenue, Arlington Heights, IL. Programs are available to residents area-wide.

Service Delivery and Management - This program is administered by the Village of Arlington Heights.

Applicable Outcome Measures: Suitable Living Environment/Sustainability

Past Outcomes for this Program during the 2010 – 2014 Consolidated Plan period:

Program Year	CDBG Funding Allocation	Goal Number of Beneficiaries	Actual Number of Beneficiaries
2010-2011	$150,000	9,000 - 10,000	11,496
2011-2012	$150,000	9,000 – 10,000	11,000
2012-2013	$150,000	9,000 – 10,000	11,027
2013-2014	$150,000	9,000 – 10,000	To be determined

18./19. VILLAGE OF ARLINGTON HEIGHTS - DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT – CDBG ADMINISTRATION/AUDIT/LEGAL NOTICE COSTS

CDBG funds would be used to fund the Housing Planner position and required audit and legal notice costs associated with the CDBG program. The Housing Planner is a full-time employee who coordinates the Village's CDBG entitlement grant, carryover funds, and program income. The Housing Planner directly administers the Single-Family Rehabilitation Loan Program and Home Energy Program. The Housing Planner is responsible for all required reports and ensuring that all programs receiving federal support are in compliance with all federal laws and regulations. The legal notifications and annual audit are requirements for the administration of the CDBG program.

Funding Request: $60,150
Draft Allocation: $60,150

Salaries: $57,650
Other Administrative Costs: $2,500

Number and Types of Families to Benefit - NA

Specific Local Objectives and Priority Needs - This program addresses the high (H) priority need area of Planning and meets local objective number 6.1.

Program Income to be Generated - None.

Accomplishments - To maintain and improve federally funded community development service delivery in the community.

Target date for Completion - NA

Geographic Distribution - Programs are offered throughout the Village of Arlington Heights.

Service Delivery and Management - These items are administered by the Village of Arlington Heights' Department of Planning and Community Development.

Allocation Priorities
The Village plans to allocate 2014-2015 funds in a manner consistent with the priorities described in its 2010-2014 Consolidated Plan. To the best of its ability, the Village will distribute its available funds among the many areas of need in the community. The Village's allocations will comply with the expenditure caps of 15% for public services and 20% for administration.

In response to feedback from HUD, the Village is examining its subrecipient funding allocations to ensure that the Village remains in compliance with federal regulations that expenditures be reasonable and necessary and that CDBG funds are used to support a new service or quantifiable increase in the level of service provided prior to the availability of CDBG funds. HUD asked the Village to consider these requirements in relation to its smaller subrecipient allocations. As a result, the Village has been gradually increasing its small subrecipient allocations as funding and the public service caps allow. As a result, the Village had no subrecipient allocations under $1,000 in 2013/2014.

The Village believes that the smaller allocations made are reasonable and necessary because:

- In many cases the agencies receiving CDBG funds from the Village of Arlington Heights for public services have service areas that are broader than the Village's boundaries, including other CDBG entitlement jurisdiction. Although allocations from individual government entities may be modest, the agencies rely on the multiple modest CDBG allocations to serve their service areas.

- The funded agencies report that modest CDBG allocations from the Village contribute to the agencies' ability to leverage/match funds from other sources. Receiving an allocation, even a modest one, from the Village, provides helpful backing when they apply to other potential grantors because the other potential contributor see that the agencies have been vetted and have positive relationships with the Village.

- The agencies report that the allocations received enable them to provide increased client services. Especially at this time when other sources of funds have been declining, and State reimbursements are significantly delayed, the agencies rely on their CDBG allocations to provide services.

Allocation Contingency Plan
The draft Annual Action Plan, including the CDBG budget, is based on an estimated CDBG Federal fiscal year 2014 grant allocation. It is rare that the Village's actual CDBG grant amount is known before the draft budget is considered by the Village Board in January of each year. The actual CDBG allocation is sometimes not known when the proposed Annual Action Plan is prepared. Each year, the approved plan and budget, often based on the estimated CDBG allocation, is submitted to HUD in mid-March to allow for HUD's 45-day review period prior to the beginning of the program year on May 1.

When the actual CDBG allocation amount has become known, the Village has informed HUD as to how it has decided to amend its plan and budget to coincide with the actual allocation amount. In some years, the difference between the estimated CDBG allocation and the actual CDBG allocation has met the threshold of a "substantial change" to the Annual Action Plan thereby requiring that the Village hold an additional public hearing.

On December 13, 2013, HUD issued Notice: CPD-13-010 which affects when the Village may submit its Annual Action Plan to HUD. HUD will not accept a proposed Federal FY 2014 Annual Action Plan that is based on an estimated CDBG grant allocation.

The Notice gives two options for how the Village may proceed with developing and adopting is Annual Action Plan while waiting for its Federal 2014 CDBG grant allocation to be announced:

1. Follow its regular schedule for approving the Annual Action Plan, including the CDBG budget, based on an estimated grant amount and include in the Annual Action Plan a Contingency Plan that explains how the CDBG budget will be adjusted to match the actual allocation amount when the allocation amount is known.

2. Delay the proposed Annual Action Plan until after the actual allocation is known.

Since the second option would likely result in a delay in funds being made available for the program year beginning May 1, 2014, the Contingency Plan described in option 1 above is recommended.

The Contingency Plan provides that budget allocations would proportionally be increased or decreased administratively from the estimated funding levels so that the total matches the Village's actual CDBG grant allocation except as noted below:

1. The allocation for the Senior Center would remain at $150,000 which is the amount approved by HUD when the Senior Center funding plan was developed.

2. No public service activity shall be reduced below $1,500.

3. Public service and administrative cost allocations are limited to the amounts allowed under the statutory caps for those types of costs.

Obstacles to Meeting Underserved Needs

The main obstacle to addressing the needs identified in the 5-year Strategy is insufficient funding. Each year, Village receives CDBG funding requests far in excess of funds available. The Village of Arlington Heights will continue to seek other sources of funds and will support agencies in their fund raising efforts.

The Village faces the perception that it is a lower priority area for funding because it is a suburban, rather than urban, environment and because of the median income level of the Village's population. The perception of lack of need does not account for the Village's rising senior and immigrant populations or the economic downturn.

Outcome Measures

Below are the performance measure objectives, outcomes and indicators associated with the program for which the Village has received funding applications for FFY 2014 funding:

Decent Housing & Availability/Accessibility

- Journeys the Road Home – Homeless Services
- Faith Community Homes – Supportive Housing
- WINGS Program, Inc. – Housing and Supportive Services

Decent Housing & Affordability

- Village of Arlington Heights – Single Family Rehab Loan Program
- Village of Arlington Heights – Group Home and Transitional Housing Rehab
- CEDA Northwest – Wright House Capital Program (to be considered for funding under the Group Home and Transitional Housing Rehab Program)
- Glenkirk – Residential Services (to be considered for funding under the Group Home and Transitional Housing Rehab Program)
- Little City Foundation – CILA Home Renovation Program (to be considered for funding under the Group Home and Transitional Housing Rehab Program)

Suitable Living Environment & Availability/Affordability

- The Children's Advocacy Center – Child Abuse Services
- Resources for Community Living – Shared Housing for Special Populations
- Escorted Transportation Service – Transportation for Seniors to Medical Appointments
- Suburban Primary Health Care Council – Access to Care
- CEDA Northwest – Day Care Assistance
- Arlington Heights Park District – Children at Play Program
- Northwest CASA – Sexual Assault Counseling and Services

Suitable Living Environment & Sustainability

- Village of Arlington Heights Senior Center

Economic Opportunity & Availability/Accessibility

- Township High School District 214 – Beginning English as a Second Language Classes

Affordable Housing Programs

Single-Family Rehabilitation Loan Program:
Since 1978, the Village of Arlington Heights has offered a homeowner rehab program. Through this program 0% interest, deferred rehab loans are made to low/moderate-income homeowners to correct Code deficiencies. The estimated number of homes to be improved in the 2014/2015 program year is 5. Table 3B in the Consolidated Plan estimated 7 per year but at a much higher anticipated funding level.

Group Residence and Transitional Housing Rehab Program:
For 2014/2015, the Village's Housing Commission has recommended allocating CDBG funds for the renovation of group home and transitional housing units in the Village. These units provide housing for persons with disabilities and low/moderate income families. The funds may be provided as grants or loans under a policy to be developed by the Village.

Affordable Housing Trust Fund – In 2013, the Village instituted an Arlington Heights Affordable Housing Trust Fund.

Timber Court Condominiums:
In 2005, the Village approved a 108-unit, 3-building condominium complex on the north side of Arlington Heights. This project will include 21 permanently affordable units. Initially, two buildings were construction containing 14 of the affordable units.

The units are kept affordable through deed restrictions that will require that the units be resold to income-eligible households (at or below 80% of Chicago area median income) at affordable prices. The affordable prices will be set according to a formula included in the deed restrictions. This controversial project was the subject of many public hearings. This project is unique in the Chicago suburbs and is beginning to be replicated (at least in part) in other communities in the Chicago region. This project was approved by the Village Board consistent with the Village Board's goal to encourage the development of private affordable housing. Construction began in 2006. The process for identifying, qualifying and making units available to eligible purchasers began in 2006 and continued through 2009. By the end of 2009, 11 of the 14 units were sold. Sales slowed with the general slowing of the housing market. In response, the unsold units are being rented to low/moderate income tenants at affordable rents until the for-sale condo market improves.

Other Inclusionary Housing Units and Funds
Arlington Downs: The Village is requiring that up to 24 rental units included in the approved Arlington Downs development be reserved for low/moderate income tenants at affordable rents. The number of units subject to this restriction is 5% of the total units if more than 300 units are constructed. The maximum projected number of units at the development is 475. Therefore, the maximum number of affordable units is 24 (i.e. 5% of 475 units).

Arbor Lane: With respect to the Arbor Lanes 16-unit townhome development, the developer will pay a fee-in-lieu of providing affordable units as part of the development where the Village goal was to incorporate 2 affordable units. The amount of the fee will be 5% of the average sale price of the market rate units for each of the 2 units. This amount is approximately $27,500 (i.e. 5% of the estimated average sale price of the units or 5% of $275,000 times 2).

Wright House – The Village continues to monitor CEDA Northwest's Wright House transitional housing program that offers 11 affordable housing units.

Foreclosure – The Village is monitoring foreclosure actions in the Village. In particular, statistics show that foreclosure filings in the northwest suburbs are increasing and that the majority of foreclosure filing in Arlington Heights are against condominium properties. The potential impact of this trend is being assessed.

Public Services – The Village will support a variety of agencies that provide housing-related supportive services.

Northwest Suburban Housing Collaborative:
The Village is a member of the Northwest Suburban Housing Collaborative. The organization is active through its Steering Committee and is focusing in 2014/2015 on senior housing needs in the area. The member communities of the Northwest Suburban Housing Collaborative are: the Villages of Arlington Heights, Buffalo Grove, Mount Prospect, and Palatine and the City of Rolling Meadows. The Collaborative is funded by the Chicago Community Trust through grant applications submitted on its behalf by the

Metropolitan Mayors Caucus. The Collaborative also works closely with the Chicago Metropolitan Agency for Planning and the Metropolitan Planning Council.

Public Housing
There are three subsidized housing residential projects in the Village of Arlington Heights. All three facilities are in good condition. Continued maintenance and improvements will be encourages.

Goedke House, 215 W. Miner, is owned and managed by the Housing Authority of the County of Cook. It is a 118-unit, senior residence.

Linden Place, 700 E. Golf Road, contains 110 senior units and 80 family townhomes. It is operated by New Frontier, 541 N. Fairbanks Ct., Suite 1800, Chicago, IL. Its Section 8 rent subsidy contract expires on August 31, 2022.

Cedar Village of Arlington Heights, 320 W. Campbell, is an 80-unit (20 studio units and 60 1-bedroom units), senior building. It is owned by the 320 Campbell GR, NFP and operated by Cedar Village Management, Inc. The project's Section 8 contract that expired on May 18, 2008 was renewed for another 20 years.

If public housing resident initiatives arise during FFY 2014, staff of the Department of Planning and Community Development will be available to provide technical assistance for planning and financing.

With respect to the Housing Choice Voucher program, the Village is serviced by the Housing Authority of the County of Cook, which is not a troubled public housing agency.

Homeless and Other Special Needs Activities
Activities to Prevent Low Income Individuals and Families with Children from Becoming Homeless:
The main provider of homeless services in Arlington Heights is Journeys – A Road Home. Other agencies such as The Center of Concern in Park Ridge, IL also provide homeless services to Arlington Heights residents. The Village also administers its own Emergency Assistant program funded from the Village's General Fund and private donations.

Activities to Address Emergency Shelter Needs:
Emergency shelter is provided to residents through area non-profit organizations such as Journeys – The Road Home, WINGS Program, Inc., CEDA Northwest, Catholic Charities, and The Harbour.

It is expected that the Village will continue to fund the Rent and Housing Assistance Program (RHAP), implemented through a partnership between the Village and CEDA Northwest. Families at risk of eviction or foreclosure due to their inability to pay their rent or mortgage payments due to short-term financial problems apply for assistance at either CEDA Northwest or the Village's Health Services Department. Approved households receive short-term assistance with their rent or mortgage payments and receive budget counseling, or other forms of intervention, from CEDA Northwest. The Village also provides emergency assistance and programs through its Health Department.

Transitional Housing Needs of Homeless Individuals and Families:
Transitional housing is provided to community residents by non-profit agencies such as CEDA Northwest, The Center of Concern, Faith Community Homes, Catholic Charities, The Harbour, and the WINGS

Program, Inc. The Village will provides letters of support for these agencies if request for worthwhile projects. For 2014/2015, the Village has included a request for a rehabilitation program for group home and transitional housing facilities.

Activities to Help Homeless Persons Make the Transition to Permanent Housing and Independent Living:
The non-profit providers of homeless shelters homeless services and transitional housing provide services to assist homeless persons make the transition to permanent housing.

The Village supports CEDA Northwest's Wright House facility. The Village has provided funds from its CDBG allocation to CEDA Northwest for the purchase and acquisition of its Wright House facility. The Village has also provided CDBG funds for renovation of the Wright House. Wright House is transitional housing for the lower income and the homeless. While at Wright House, residents benefit from reduced-rent apartments while receiving case management, employment counseling, budget counseling, and housing counseling services that prepare the person for permanent housing and self sufficiency.

Faith Community Homes (FCH) operates under a similar model. FCH assists families with children for a two year period while mentors work with the families toward goals of stable housing and financial self-sufficiency. FCH provides transitional housing assistance and other resources during the period that they work with the family.

Chronic Homelessness:
The homeless assistance agencies are responding to the call to address the needs of chronically homeless persons by providing emergency shelter, transitional shelter, and placement in permanent housing. Supportive services are provided to assist these persons in gaining and maintaining self-sufficiency, including securing treatment for mental illness and substance abuse.

Special Needs of Persons Who are Not Homeless but Have Special Needs (elderly frail elderly, disabled, alcohol or drugs, HID/AIDS and families, public housing residents):
There are several agencies in the Village that that assist low and moderate-income individuals and families and persons with disabilities to live independently in apartments owned by the agencies of arranged for rental (usually subsidized through the State) for the tenants (e.g. The Alexian Center for Mental Health, Clearbrook Center, Little City Foundation, etc.). The Village also has a full-time Disabilities Services Coordinator on staff in its Health Department. Housing information and services are provided through the Village's Senior Center, agencies located in the Senior Center, and others. For 2014/2015, the Village has included a request for a rehabilitation program for group home and transitional housing facilities.

Barriers to Affordable Housing
The Village of Arlington Heights of Arlington Heights has been very proactive in addressing affordable housing needs.

The Village directly administers a Single-Family Rehab Program and has also financially supported many shelters, transitional housing facilities and group homes.

The Village regularly reviews its land use controls, tax policies affecting land, zoning ordinance, building codes, fees and charges, growth limitations, and policies affecting return on residential investment.

The Village actively participates on the Metropolitan Mayors Caucus (MMC) Housing and Community Development Committee. The Village adopted the MMC's Housing Endorsement Criteria.

The Village has adopted a Multi-Family Affordable Housing Policy that requires developers of Planned Unit Developments (PUDs) and proposing amendments to multi-family PUDs to explain how their projects are responsive to the Village's goal to explore and promote the creation of affordable private housing. The Village distributes a Multi-Family Affordable Housing Toolkit to inform developers with respect to the Village's expectations concerning the inclusion of affordable housing units in for-sale unit developments. In 2011, the Village developed a draft Affordable Rental Policy that suggests the inclusion of affordable rental units in new and amended PUDs. These policies are currently under review.

The Village has a Housing Commission that was created to expand the amount of affordable housing in the Village.

The Village's Building Department is proactive in working with owners of rental housing to insure that the rental housing stock is well maintained and safe.

Many of the non-profit agencies in the Village also work to remove barriers to affordable housing by providing financial assistance, housing counseling, landlord-tenant counseling and information on other housing-related issues.

The Village is monitoring the changes in the Village's housing market, including the level of affordable housing, as a result in the economic downturn and slowing of the housing market. The Village is monitoring the number of foreclosures in the Village and is working interdepartmentally to deal with vacant structures and return them to use.

Other Actions
Fostering and Maintaining Decent Affordable Housing:
In the FFY 2014 program year, the Village of Arlington Heights will take the following actions to foster and maintain affordable housing, to remove barriers to affordable housing, and to encourage public housing improvements and resident initiatives:

Professionals in the Department of Planning and Community Development will continue to research and investigate alternate sources of funding to replace dwindling State and Federal funds for housing assistance and other affordable housing programs. The Housing Planner in the Department of Planning and Community Development will track housing initiatives at these levels through contact with HUD and through professional organizations and planning offices.

The Village will continue to promote and enforce the goals and policies from the Comprehensive Plan relating to preserving the existing housing stock, encouraging a wide variety of housing types within the Village, utilizing good housing redevelopment concepts, maintaining a good housing balance, preventing housing deterioration, and providing housing for the young, single and elderly.

Code enforcement will continue to uncover unsafe and unsanitary conditions. The Single-Family Rehabilitation Program will be available to income-eligible individuals to improve their properties at low cost.

The Building Department and Health Department will work throughout the community, including the Backstretch at Arlington Park, to improving housing and living environments.

The Village Board lists "continue to explore and encouraging affordable private housing" as one of the Board list of current goals. Subgoals adopted in 2013 include the goals to "investigate availability of handicapped accessible and attainable apartments," "assure Arlington Heights meets State attainable housing percentage requirements," and "encourage and support the promotion of the Affordable Housing Trust Fund."

Lead-Based Paint Hazards:
The Village recognizes the health risk to residents from lead-based paint. The following actions will be taken in program FFY 2014 to further evaluate and reduce this danger:

The Department of Health and Human Services will provide lead-based paint blood testing for children between the ages of six months and six years of age at a cost of $15 per test. Children will not be denied testing due to parents' inability to pay for the test.

In cases where lead poisoning is confirmed by the testing, the child will be referred to a physician and the Cook County lead-based paint program.

Records will be retained for seven years for all individuals tested through the Village program.

Procedures for lead-based paint awareness and treatment will be implemented with respect to the Village's federally funded programs including the Single-Family Rehabilitation Loan Program in accordance with the lead-based paint regulations.

Reduce the Number of Poverty-Level Families:
The Village will continue to work with other agencies to assist households with incomes below the poverty line. It is the Village's intent to assist in whatever way possible through programs and activities, persons at or below the poverty level.

Develop Institutional Structure:
Actions the Village will take in FFY 2014 to develop institutional structure include:

The Village will continue to address affordable housing and other community needs within the region and will participate in and interact and coordinate service provision with regional planning groups such as Metropolis 2020, the Metropolitan Mayors Caucus, Chicago Metropolitan Agency for Planning, Metropolitan Planning Council (MPC), Northwest Suburban Housing Collaborative, etc.

Enhance Coordination Between Public and Private Housing and Social Service Agencies:
In the 2014 program year, the Village will enhance coordination between public and private housing and social service agencies through the citizen participation plan that encourages all interested parties to share in the .consolidated Planning process. The Village will continue to work with non-profit service providers, other private institutions, public housing and assisted housing providers, and community organizations to discuss community needs and opportunities. The Village will also continue to work with and coordinate the

provision of services with Elk Grove and Wheeling Townships, Northwest Housing Partnership, and other Northwest Chicago Suburbs.

Fair Housing

The Village will continue to implement the planned actions included in its Analysis of Impediments to Fair Housing which include: supporting social service and housing agencies; implementing the Village's Single Family Rehab Program; identifying housing needs and resources in the community; utilizing the Village's Housing Commission as the Village's Fair Housing Review Board; addressing the needs of senior residents and residents with disabilities through the Village's Senior Citizens Commission, Commission for Citizens with Disabilities, health inspectors, nurses, and activities of the Disabilities Services Coordinator. The Village will also enforce the Village Building and other Codes and enhance the Village's affordable housing and fair housing outreach efforts.

Low- and Moderate-Income Benefit

100% of CDBG are expected to benefit persons of low and moderate income, including person in those categories that HUD stipulates to be presumed low and moderate income.

Section 108 Loan Guarantee Program

Not applicable.

Discharge Policy

Persons discharged from public institutions have access to the same network of service providers as other persons in need. The Illinois Department of Human Services has contracted with agencies throughout the Continuity of Care Agreement for discharge planning (including housing planning) for state mental hospital patients. The social workers employed by the local hospital and managers of senior housing facilities assist patients being released from physical health institutions in order to insure that they have housing available. Social Service agencies such as Catholic Charities and the Kenneth Young Center provide case management services to persons returning from institutions to find the resources they need.

Monitoring

The Village monitors its performance by comparing annual performance to the goals established in the Annual Action Plans and cumulative accomplishments to the goals established in the Consolidated Plan. Reports concerning the accomplishment of the Village-administered CDBG housing programs are given to the Village's Housing Commission on a monthly basis. A summary of the Village's accomplishments is reported to HUD in the Comprehensive Annual Performance and Evaluation Report.

The Village is in compliance with HUD requirement concerning the timeliness of expenditures. The Village's Finance Department monitors compliance with timeliness requirements on an on-going basis. The Village's funded housing programs are not subject to requirements for long-term compliance with housing codes.

The Village requires that its subrecipients submit monthly or quarterly reports detailing expenditures for the program. Written documentation concerning expenditures of CDBG funds, ethnicity of beneficiaries, and eligibility of beneficiaries for assistance (including income eligibility) are reviewed on a monthly or quarterly basis based on these reports. The reports outline the ethnicity and incomes of all individuals who benefit from the program. The reports are examined for progress in meeting predetermined program objectives. Annual monitoring reports are prepared after the end of the program year. On-site visits are conducted periodically to obtain verifications of compliance with regulations and to enhance the Village staff's familiarity with the programs offered by the subrecipients.

The Village enforces housing codes and conducts inspections as required by its sources of funding and its own procedures. Inspections are done by the Village's Building Department.

National Affordable Housing Act

Specific provisions of the National Affordable Housing Act are addressed by this Plan as follows:

- Assisting Families to Save for Down Payments on Homes: The Village does not currently have its own homebuyer assistance program. Interested residents are refereed to the Illinois Housing Development Authority.
- Retaining Affordable Rental Assistance: The Village carefully monitors the federally assisted rental buildings in Arlington Heights. The Village will continue to monitor and encourage the continuance of federally assisted housing.
- Strengthening Partnerships – The Village is involved in strengthening public, non-profit and private partnerships for the provision of affordable housing and needed services as described in the Strategic Plan section of the Consolidated Plan. The Village is also partnering with adjacent communities through the Northwest Suburban Housing Collaborative.
- Assistance to Expand and Improve Federal Rental Assistance: The Village licenses multi-family residential properties. The Village encourages private developers to consider programs such as the Regional Housing Initiative that provides housing subsidies for low income tenants.
- Supportive Housing: The Village encourages supportive housing efforts as described in Objective 3.1 of the Strategic Plan as funding allows.

Public Comment Summation – Annual Action Plan

- Comments Received at Public Hearing #1 on January 14, 2014: See the minutes of the January 14, 2014 Committee of the Whole meeting.

- Comments Received During 30-day Public Comment Period for draft Annual Action Plan and Changes to the draft Annual Action Plan: A letter was received from the Arlington Heights Park District asking that the Village consider funding the balance of its request for the Children at Play program form the general fund. Questions were received from the agencies that applied for funds to renovate group homes and transitional housing facilities, and the process for how these programs may be considered for funding under the Group Home/Transitional Housing Rehab Program. Their input was also received concerning the possibility of applying a repayment element (i.e. loan terms) to the program. The draft Annual Action Plan was amended to state that funding provided under the Group Home/Transitional Housing Rehab Program may be provided as grants or loan under terms to be determined by the Village. Beneficiary goals were updated to reflect the draft allocation amounts.

- Comments Received at Public Hearing #2 on March 3, 2014: To be made available upon request.

The Attachments for the
Draft Annual Action Plan
are available on the Village's website at:

https://www.vah.com/assets/1/planning_department/2014_-_2015_Annual_Action_Plan_DRAFT.pdf

Item: Insurance Claims Administration Renewal

Department: Human Resources & Finance

Background

The Village's current contract with Gallagher Bassett Services for general liability and workers' compensation claims administration services expires April 30, 2014. Claims administration includes third-party correspondence with claimants through a designated account manager, and data management including claim maintenance as well as reporting claim history and claim types.

Four vendors were contacted and three proposals were received. Based on the total FY2015 projected costs for each of the proposers, Gallagher Bassett provided the lowest cost proposal. They have provided the Village with good, consistent claims services for general liability and workers'compensation claims. Gallagher Basset has offered a three year agreement with increases of 0%, 2%, and 2% over the next three years. The proposed FY2015 budget for claims administration in the General Liability Fund is $30,000 and the Workers' Compensation Fund is $42,000. Actual payments are made on a per claim basis, and the budgeted amounts are expected to be sufficient to cover this expense.

Recommendation

It is recommended that the Village Board of Trustees authorize the execution of an agreement with Gallagher Bassett Services as its Third-Party Claims Administrator for a three year period (FY2015, FY2016 and FY2017) for general liability and workers' compensation claim services. Funds for this engagement are budgeted in 611-0501-552.20-45 and 615-0301-552.20-45.

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

Item: Authorization for the Village Manager to Enter into a Municipal Aggregation Energy Supply Contract 2014

Department: Public Works

BACKGROUND

On February 6, 2012, the Village Board approved an Intergovernmental Agreement creating an Aggregation Consortium of seven communities for the purpose of aggregation of electricity purchases. For the past two years, the Consortium has secured favorable pricing for electricity for all of its residents.

Staff recently met with the six other Consortium communities and determined that we will have to lock in a price between March 4th and April 1st for billing cycles beginning in May. To that end, the Consortium is interviewing consultants and suppliers to chart out a plan of action. It should be noted that, because the cost for ComEd's electricity supply has been reduced dramatically, the pricing advantages of using a third party supplier are becoming less certain, which makes this decision more difficult than the previous two years. Based on current energy supply pricing, the three year rates are more attractive than one or two year pricing. As such, the Consortium may decide to enter into a one, two or three year contract. This decision will be made once price quotes are received.

In order to be able to act on very short notice, Staff is requesting authorization for the Village Manager to enter into a contract with an electric supplier. This will enable the Village to obtain the most cost effective and responsible service contract for residential and small businesses in the Village. We have used this process of requesting advance authorization for the Village Manager to contract for energy in the past for our revenue generating municipal energy and the first two years of our Municipal Aggregation Program.

RECOMMENDATION

It is recommended that the Village Board authorize the Village Manager to enter into a Municipal Aggregation Supply Purchase Agreement. The Village Manager will report to the Village Board on the electric supply contract once approved.

Bid Section

Item:

Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

Item: Sodium Chloride Purchase - Road Salt - State of Illinois Joint Purchase (February 2014)

Department: Public Works

BACKGROUND

On November 4, 2013, the Village Board authorized staff to purchase 3,600 tons of rock salt at a total cost of $192,168 through the State's Joint Purchase Program. The State contract allows a municipality to purchase an additional 20% (720 tons) at our bid unit price of $53.38/ton. Based on the severity of this winter, this additional salt was ordered on an emergency basis several weeks ago and staff now needs authorization to pay Morton Salt.

The Public Works Street and Sidewalk Account has sufficient funds at this point in the fiscal year to cover this purchase which totals $38,434.

RECOMMENDATION

It is recommended that the Village Board authorize the purchase of an additional 720 tons of road salt from Morton Salt Co., Inc. of Chicago, Illinois at a cost of $53.38 per ton delivered and authorize payment of $38,434. Funds for this purchase will be paid from the Public Works Street & Sidewalk Supply Account No. 101-7101-531.31-90.

Bid Section

Item:	Sodium Chloride Purchase - Road Salt - State of Illinois Joint Purchase
Bid Opening Date:	March 29, 2013
Account Numbers:	101-7101-531.31-90
Total Budget for Specific Item:	$246,300
Amount of Bidder Recommended:	$38,434

Item: Supplemental Sodium Chloride Purchase - Treated Road Salt (February 2014)

Department: Public Works

BACKGROUND

Due to the severity of the winter season, the Village's inventory of road salt has been significantly depleted. Based on this fact, the Public Works Department has implemented conservation measures which include lower salt application rates, salting of intersections only on secondary routes and use of salt/sand mixture in parking lots. However, staff still believes that we will likely need additional salt if this trend continues.

As such, the Public Works Department purchased 200 tons of treated salt on an emergency basis, at a unit price of $79.98/ton. This salt is already treated with liquid which has a value of $16.00/ton. Our State contract for salt is $53.38/ton, but Morton Salt refuses to sell us any additional salt at this price. Netting out the cost of treating the salt, our unit price is $63.98/ton, which is a very reasonable at this point. Other municipalities are paying over $200/ton for untreated salt.

The total cost of this treated salt is $15,996. At this point in the fiscal year, the Public Works Street and Sidewalk Supply Account has sufficient funds to cover this purchase.

RECOMMENDATION

It is recommended that the Village Board waive competive bids and authorize the purchase of an additional 200 tons of treated road salt from North American Salt Company of Overland, Kansas at a cost of $79.98/ton delivered, at a total cost of $15,996 and authorize staff to make payment. Funds for this purchase will be paid from the Public Works Street & Sidewalk Supply Account No. 101-7101-531.31-90.

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

Item: McDonald Creek Bank Stabilization

Department: Public Works

BACKGROUND

Last summer, Staff was made aware of a stream bank failure on the north branch of McDonald Creek, near the intersection of Brookwood Drive and Brighton Place. Staff confirmed that the gabion baskets installed along the north branch, east of the intersection, were tilting in toward the channel. Unfortunately, the wall tilted even further due to the heavy outflow during and after the June 26, 2013 rain event.

A review of the maintenance agreement for the improvements associated with the Lake Arlington development shows that the Village is responsible for repairing this failure. Because the collapse of the wall is imminent and would block the creek flows, and because the rear yard of at least one home is sinking and potentially hazardous, the Village moved to proceed with this repair on an emergency basis.

Staff immediately hired Christopher B. Burke Engineering (CBBEL) to assess the condition of the gabion wall and to develop repair options and cost estimates. Gabions are wire baskets filled with rocks which are stacked like blocks to create a gabion wall. CCBEL designed the improvements and also applied for the Village's U.S. Army Corp. of Engineers (ACOE) permit. Because the wall has not collapsed, the ACOE did not consider this an emergency.

Staff was not originally planning to formally bid this project in order to expedite the work. However, with the delay in permitting and the severe winter weather it became evident that the Village would be able to formally bid this project out. Specifications were prepared, publicly advertised, and sent out to qualified contractors.

At the bid opening on February 25th, seven bids were received as shown on the bid tabulation below.

Bidder		Total Bid Price
V3 Construction	Woodridge, IL	$64,635.00
Front Range Environmental	McHenry, IL	$68,000.00
Copenhaver Construction	Gilberts, IL	$74,000.00
Elanar Construction Company	Chicago, IL	$76,727.40
Guy Scopelliti Landscape	Libertyville, IL	$89,500.00
Schaefges Brothers	Wheeling, IL	$94,900.00

Continental Construction	Evanston, IL	$148,000.00

CBBEL Staff reviewed the lowest bid submitted by V3 Construction and determined that their bid is in compliance with the specifications. CBBEL is familiar with V3 and they are experienced in this type of work. CBBEL recommends acceptance of their bid.

The following are costs associated with the project:

Engineering and construction management (Approved by Village Board - 11/18/2013)	- $16,811
Site survey	- $ 3,500
Restoration	- $ 9,500
V3 Construction	- $64,635
Total cost	- $94,446

RECOMMENDATION

It is recommended that the Village Board award the contract for McDonald Creek Bank Stabilization to the low bidder, V3 Construction of Woodridge, IL, for their full bid price of $64,635. The bidder has been determined to be responsible and the bid meets specifications.

It is also recommended that the Village Board amend the FY2014 Flood Control V Fund budget by increasing account number 426-7101-571.50-25 (SW-14-01) by $64,635 for the construction cost of the McDonald Creek Bank Stabilization project and by an additional $29,811 for the engineering, site survey, and restoration costs for a total of $94,446.

Bid Section

Item:	McDonald Creek Bank Stabilization
Bid Opening Date:	February 25, 2014
Account Numbers:	426-7101-571.50-25
Total Budget for Specific Item:	$80,000 (Engineer's Estimate)
Amount of Bidder Recommended:	$64,635.00

Item: Ordinance - Groundwater Control - 202 E. Rand Road

Department: Legal

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

ATTACHMENTS:

Description	**Type**
Groundwater - 202 E. Rand Road	Ordinance

AN ORDINANCE PROHIBITING THE USE OF GROUNDWATER AS A POTABLE WATER SUPPLY BY THE INSTALLATION OR USE OF POTABLE WATER SUPPLY WELLS OR BY ANY OTHER METHOD

WHEREAS, certain properties in the Village of Arlington Heights, Illinois have been used over a period of time for commercial/industrial purposes; and

WHEREAS, because of said use, concentrations of certain chemical constituents in the groundwater beneath the Village may exceed Class I groundwater quality standards for potable resource groundwater as set forth in 35 Illinois Administrative Code 620 or Tier 1 Remediation Objectives as set forth in 35 Illinois Administrative Code 742; and

WHEREAS, the Village of Arlington Heights desires to limit potential threats to human health from groundwater contamination while facilitating the redevelopment and productive use of properties that are the source of said chemical constituents at and adjacent to the properties located at 202 E. Rand Road, Arlington Heights, Illinois,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, ILLINOIS:

SECTION ONE: The use or attempt to use as a potable water supply groundwater from within the area depicted on Exhibit A and legally described in Exhibit B, attached hereto and made a part hereof, within the Village of Arlington Heights, as a potable water supply, by the installation or drilling of wells or by any other method is hereby prohibited. This prohibition expressly includes the Village of Arlington Heights.

SECTION TWO: Any person violating the provisions of this Ordinance shall be subject to a fine of up to $750 for each violation.

SECTION THREE: Definitions. The following definitions apply to this Ordinance:

"Person" is any individual, partnership, co-partnership, firm, company, limited liability company, corporation, association, joint stock company, trust, estate, political subdivision, or any other legal entity, or their legal representatives, agents or assigns.

"Potable water" is any water used for human or domestic consumption, including, but not limited to, water used for drinking, bathing, swimming, washing dishes, or preparing foods.

SECTION FOUR: The Petitioner shall record this Ordinance against all properties affected by this Ordinance.

SECTION FIVE: All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed insofar as they are in conflict with this Ordinance.

SECTION SIX: If any provision of this Ordinance or its application to any person or under any circumstances is adjudged invalid, such adjudication shall not affect the validity of the ordinance as a whole or of any portion not adjudged invalid.

SECTION SEVEN: This Ordinance repeals all ordinances or parts of ordinances in conflict with the provisions hereof, and shall be in full force and effect after its passage and approval in the manner provided by law and shall be recorded by the Village Clerk in the Office of the Recorder of Cook County, Illinois.

AYES:

NAYS:

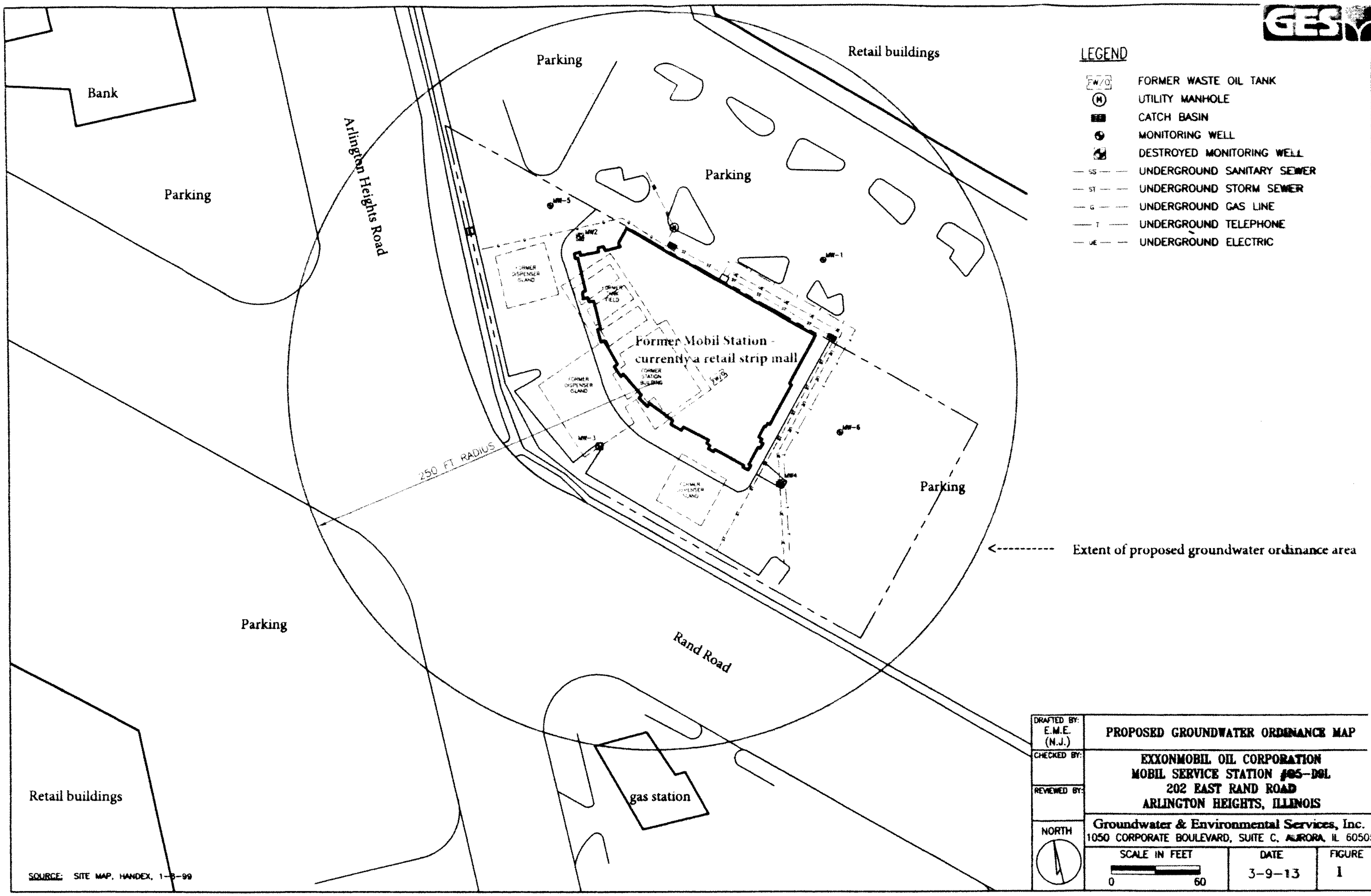
PASSED AND APPROVED this 3rd day of March, 2014.

____
Village President

ATTEST:

____
Village Clerk

Lbuechner.Miscordinances.groundwater control ordinance – 202 E. Rand Road



LEGEND
FORMER WASTE OIL TANK
UTILITY MANHOLE
CATCH BASIN
MONITORING WELL
DESTROYED MONITORING WELL
UNDERGROUND SANITARY SEWER
UNDERGROUND STORM SEWER
UNDERGROUND GAS LINE
UNDERGROUND TELEPHONE
UNDERGROUND ELECTRIC
Bank
Parking
Parking
Retail buildings
Parking
Arlington Heights Road
Former Mobil Station - currently a retail strip mall
250 FT RADIUS
Parking
Extent of proposed groundwater ordinance area
Parking
Rand Road
Retail buildings
gas station
SOURCE: SITE MAP, HANDEX, 1-8-99
DRAFTED BY: E.M.E. (N.J.)
CHECKED BY:
REVIEWED BY:
PROPOSED GROUNDWATER ORDINANCE MAP
EXXONMOBIL OIL CORPORATION
MOBIL SERVICE STATION
202 EAST RAND ROAD
ARLINGTON HEIGHTS, ILLINOIS
Groundwater & Environmental Services, Inc.
1050 CORPORATE BOULEVARD, SUITE C, AURORA, IL 60505
NORTH
SCALE IN FEET
0
60
DATE
3-9-13
FIGURE
1

EXHIBIT B

DESCRIPTION OF REAL PROPERTY

LOT 1 OF NORTHGATE SHOPPING CENTER SUBDIVISION OF PART OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 17, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS, EXCEPT THAT PART DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 1 THENCE SOUTHWARD ALONG THE WESTERLY LINE OF SAID LOT 1, BEING THE EASTERLY LINE OF ARLINGTON HEIGHTS ROAD; SOUTH 1 DEGREES, 50 MINUTES, 41 SECONDS EAST, A DISTANCE OF 73.57 FEET; THENCE SOUTH 00 DEGREES, 17 MINUTES, 45 SECONDS EAST, A DISTANCE OF 470.00 FEET; THENCE SOUTH 13 DEGREES, 57 MINUTES, 59 SECONDS EAST, A DISTANCE OF 40.00 FEET; THENCE SOUTH 33 DEGREES, 05 MINUTES, 01 SECONDS EAST, A DISTANCE OF 37.43 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 33 DEGREES, 05 MINUTES, 01 SECONDS EAST, A DISTANCE OF 7.57 FEET, THENCE SOUTHEASTERLY ALONG A LINE BEING 50.00 FEET NORTHEASTERLY OF AND PARALLEL WITH THE CENTER LINE OF RAND ROAD, SOUTH 48 DEGREES, 24 MINUTES, 05 SECONDS EAST A DISTANCE OF 387.47 FEET; THENCE SOUTH 50 DEGREES 47 MINUTES 20 SECONDS EAST A DISTANCE OF 48.01 FEET; THENCE NORTH 48 DEGREES, 24 MINUTES, 05 SECONDS WEST, A DISTANCE OF 444.74 FEET TO THE POINT OF BEGINNING, ALL IN COOK COUNTY, ILLINOIS.

PIN: 03-17-301-017, 03-17-301-019, 03-17-301-020, 03-17-301-021 and 03-17-301-022

Common Address: Rand Road, Arlington Heights Road and Palatine Road, Arlington Heights, Illinois

Item: Appt of JTinaglia to Comprehensive Plan Sub-Committee

Department:

Board/Commission	New Appointment
Comprehensive Plan Sub-Committee	Trustee Jim Tinaglia

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

Item: Bond Waiver - Hanul Family Alliance

Department: Building & Health Services

BACKGROUND

The Korean-American Senior Center d/b/a Hanul Family Alliance, a nonprofit social service organization, is requesting a waiver of the bond requirement for a raffle to be held at the European Crystal Banquet and Convention Center on April 12, 2014. Raffle tickets will be sold the day of the event from 6:00pm to 10:00pm.

RECOMMENDATION

Staff recommends that the Village Board grant a waiver of the bond fee requirement.

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

ATTACHMENTS:

Description	Type
Ltr. from Hanul Family Alliance	Correspondence

1616 N. Arlington Heights Rd.
Arlington Heights, IL 60004

WHELING TOWNSHIP

Neighbors Helping Neighbors

Telephone 847 259 7730
Fax 847 259 1570

February 19, 2014

Ms. Valerie Gerstein
Village of Arlington Heights
Building Department
33 S. Arlington Heights Rd.
Arlington Heights, IL 60005

RE: Wheeling Township Renovation Permits

Dear Valerie:

Wheeling Township has awarded a bid for Elevator Modernization to Align Elevation of Chicago, IL. Modernizing our elevator will allow more efficient use of the lower level Wheeling Township Food Pantry. The project was to start in early February but much to our dismay the project has been delayed. Michael Bennett of Align Elevation will shortly apply to the Village of Arlington Heights for a permit; we ask that fees for the permit be waived.

We have a few projects scheduled over the next eighteen months, namely extensive landscaping at the Township building and a kitchen remodel. We will also be repaving roads, landscaping and erecting a fence at the Arlington Heights/Wheeling Township Cemetery. Wheeling Township hasn't gone out for bid for these projects as of yet but when the time comes, we ask that those permit fees be waived as well.

As always, we appreciate your willingness to assist us.

Sincerely,

Josephine Stellato

Josephine Stellato
Director, Finance and Administration

Item: Permit Fee Waiver - Wheeling Township

Department: Building & Health Services

BACKGROUND

Wheeling Township has awarded a bid for elevator modernization to Align Elevation of Chicago, Illinois. Modernizing the elevator will allow more efficient use of the lower level Wheeling Township Food Pantry. Wheeling Township is requesting a waiver of permit fees for this project.

In addition, over the next 18 months, Wheeling Township will be scheduling projects such as extensive landscaping at the Township Building and a kitchen remodel. They will also be repaving roads, landscaping and erecting a fence at the Arlington Heights/Wheeling Township Cemetery. Although these projects have not gone out for bid, when the time comes, the Township is requesting a waiver of these permit fees as well.

RECOMMENDATION

Staff recommends that the Village Board grant a waiver of permit fees to Wheeling Township, with the exception that any fees charged by Thompson Elevator Services, will be the responsibility of Wheeling Township.

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

ATTACHMENTS:

Description	**Type**
Letter from Wheeling Township	Correspondence

1616 N. Arlington Heights Rd.
Arlington Heights, IL 60004

WHEELING TOWNSHIP
Neighbors Helping Neighbors

Telephone 847 259 7730
Fax 847 259 1570

February 19, 2014

Ms. Valerie Gerstein
Village of Arlington Heights
Building Department
33 S. Arlington Heights Rd.
Arlington Heights, IL 60005

RE: Wheeling Township Renovation Permits

Dear Valerie:

Wheeling Township has awarded a bid for <u>Elevator Modernization</u> to Align Elevation of Chicago, IL. Modernizing our elevator will allow more efficient use of the lower level Wheeling Township Food Pantry. The project was to start in early February but much to our dismay the project has been delayed. Michael Bennett of Align Elevation will shortly apply to the Village of Arlington Heights for a permit; we ask that fees for the permit be waived.

We have a few projects scheduled over the next eighteen months, namely extensive landscaping at the Township building and a kitchen remodel. We will also be repaving roads, landscaping and erecting a fence at the Arlington Heights/Wheeling Township Cemetery. Wheeling Township hasn't gone out for bid for these projects as of yet but when the time comes, we ask that those permit fees be waived as well.

As always, we appreciate your willingness to assist us.

Sincerely,

Josephine Stellato

Josephine Stellato
Director, Finance and Administration

Item: Approval of an amended Aggregation Plan of Operation and Governance

Department: Public Works

BACKGROUND
On April 16, 2012, pursuant to the requirements of the State enabling legislation, the Village Board adopted a Plan of Operation and Governance (POG). As required by law, the Plan of Operation and Governance describes:

1. How the Electric Aggregation Program will provide for universal access to all applicable residential/small business customers and provide for equitable treatment of all applicable customers;

2. How demand management and energy efficiency services will be provided to each class of customers; and

3. How the Aggregation will meet any other legal requirements concerning aggregated electric service.

In order to proceed with the third year of our program and utilize a new consultant/broker, the references to the original consultant in the POG must be removed. The amendments to the POG consist of three changes that make references to the consultant generic, ensuring the most flexibility going forward.

Copies of the amended Plan of Operation and Governance are on file and are available for inspection at the Village Clerk's Office in Village Hall. All of the above information is also available on the Village's website.

RECOMMENDATION
It is recommended that the Village Board adopt the the Amended Plan of Operation and Governance for the Municipal Electricity Aggregation Program and authorize the Village Manager to enter into an agreement with the consultant selected by the Aggregation Consortium.

Bid Section

Item:

Bid Opening Date:

Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

ATTACHMENTS:

Description	Type
Amended Electric Aggregation Plan of Operation and Governance	Exhibits

Attachment A

Electric Aggregation

Plan of Operation

and Governance

~~April 10, 2012~~March 3, 2014~~3~~

ELECTRIC AGGREGATION PLAN
OF OPERATION AND GOVERNANCE

I. HISTORY AND PURPOSE OF MUNICIPAL AGGREGATION

Pursuant to Section 1-92 of the Illinois Power Agency Act, 20 ILCS 3855/1-1 et seq. municipalities are authorized to aggregate the electric loads of residential and small commercial retail customers and to then solicit bids, select a retail electric supplier, and enter into a Supply Agreement to facilitate the purchase of electricity and related services and equipment on behalf of its residents and small businesses. The statute is a part of the state's electric deregulation efforts which allows customers access to competitive retail electric markets.

In accordance with that law, in late 2011, the Villages of Arlington Heights, Buffalo Grove, Lincolnshire, Long Grove, Palatine, Wheeling & Vernon Hills passed resolutions authorizing a referendum on the March 20, 2012 ballot which asked the voters of the respective communities for authority to create an Opt-Out aggregation program for its residents and small business customers.

Through an inter-governmental agreement which was approved in the first quarter, 2012, representatives from the communities of Arlington Heights, Buffalo Grove, Lincolnshire Long Grove, Palatine, Vernon Hills and Wheeling (hereinafter "Consortium") solidified their working relationship to aggregate residential and small commercial retail electrical loads located within each of the communities. The Consortium seek to operate the aggregation program pursuant to the requirements of Section 1-92 of the Illinois Power Agency Act (20 ILCS 3855/1-1 et seq.)("Act").

The Consortium intends to retain a consultant to~~has retained Intelligent Power Partners LLP (hereinafter (~~"Consultant") to assist with implementing the program, bidding and selecting the electricity supplier.

A public outreach campaign was conducted to educate residents and small businesses within the Consortium about the Community Choice Aggregation Program. Outreach efforts included three public information meetings, press releases, news articles in local and regional media, village newsletter articles, chamber newsletter articles, and presentations to community groups.

The Consortium's Aggregation Program seeks to aggregate the retail electric loads of eligible residents and small commercial retail accounts and to solicit bids for the purchase of that electricity. The Consortium's program will solicit bids for both a lowest rate alternative as well as an alternative for a cleaner, greener supply of electric power. With an estimated population of 260,000, the Aggregation has the potential to attract lower rates than the current default tariff service rate, while also considering a cleaner power supply.

The Consortium's Aggregation Program entails each municipality within the Consortium entering into a contract with the preferred and selected alternate retail electric supplier, and the Program provides the bargaining power achieved through the size of the Consortium. The Program is designed to reduce the amount its members pay for electric energy power supply and gain other favorable terms of service.

The Consortium will not buy or resell power, but will competitively bid and negotiate a contract with a competent and licensed Alternative Retail Electric Supplier ("ARES") to provide electric supply at contracted rates to all members of the Aggregation Program. The ARES shall provide accurate and understandable pricing, ancillary services and an opt-out notification plan. The ARES will also perform and manage ancillary services for the Aggregation Members as described in this document.

Because each community within the Consortium adopted an opt-out Aggregation Program, all customers in the defined aggregation group participate in the Program unless they affirmatively elect to opt out of the Program. By including procedures by which customers may opt-out, the Aggregation Program ensures that participation is voluntary and individuals have the ability to decline to participate.

As required by law, this Plan of Operation and Governance describes:

1) How the Aggregation Program will provide for universal access to all applicable residential and small business customers and equitable treatment of applicable customers;
2) How demand management and energy efficiency services will be provided to each class of customers; and
3) How the Aggregation will meet any other legal requirements concerning aggregated electric service.

The Consortium and the selected ARES will follow the Plan of Operation and Governance set forth in this document.

II. DEFINITIONS

In order to clarify certain terminology, the following terms shall have the meanings set forth below:

"Act" shall refer to the Municipal Aggregation enabling act set forth at 20 ILCS 3855/1-1 et seq.;

"Aggregation Program" or "Program" shall mean the program developed by the Villages of Arlington Heights, Buffalo Grove, Lincolnshire, Long Grove, Palatine, Vernon Hills and Wheeling to provide residential and small commercial customers in the respective municipalities with retail electric supply as described in this document;

"Aggregation Consultant" or "Consultant" shall refer to such individual or entity selected by the Consortium. Consultant ~~Intelligent Power Partners, LLC, an independent consultant with~~shall have demonstrated expertise in electric supply contracting licensed in accordance with Section 5/16-115C of the Electric Service Customer Choice Act, 220 ILCS 5/16-115C.

"Aggregation Member" or "Member" shall mean a residential or small commercial retail electric account enrolled in the Aggregation Program of each municipality within the Consortium;

"Alternative Retail Electric Supplier" or "ARES" shall mean an entity certified by the Illinois Commerce Commission ("ICC") to offer electric power or energy for sale, lease or in exchange for other value received to one or more retail customers, or that engages in the delivery or furnishing of electric power or energy to such retail customers, and shall include, without limitation, resellers, aggregators and power marketers but shall not include the Electric Utility or the Consortium. For purposes of this document, the definition of Alternative Retail Electric Supplier is more completely set forth in 220 ILCS 5/16-102;

"Ancillary Services" shall mean the necessary services that must be provided in the generation and delivery of electricity. As defined by the Federal Energy Regulatory Commission, they include: coordination and scheduling services (load following, energy imbalance service, control of transmission congestion); automatic generation control (load frequency control and the economic dispatch of plants); contractual agreements (loss compensation service); and support of system integrity and security (reactive power, or spinning and operating reserves);

"Consortium" shall mean the Northwest Suburban Consortium which includes the Village of Arlington Heights, Village of Buffalo Grove, Village of Lincolnshire, Village of Long Grove, Village of Palatine, Village of Vernon Hills and Village of Wheeling operating through an Intergovernmental Agreement for the purpose of establishing Aggregation Programs within each community.

“Default Tariff Service” shall mean the electricity supply services available to eligible retail customers of the Utility;

“Electric Utility” or “Utilities” shall mean Commonwealth Edison (ComEd) as the entity that has a franchise, license, permit or right to distribute, furnish or sell electricity to retail customers within the Consortium;

“Eligible Retail Customer” shall mean the residential and small commercial retail customers of the Utility;

“IPA” shall mean the Illinois Power Agency established by Public Act 95-0481, (20 ILCS 3855/1-1 et.seq.);

“Load” shall mean the total demand for electric energy required to serve the Consortium’s residential and small commercial members in the Aggregation Program;

“Municipal Aggregator” shall mean each Village within the Consortium acting as facilitator for the process of securing competitive retail electric rates for the Aggregation Members within their respective municipality pursuant to the authority conferred by the Act and in accordance with this Electric Aggregation Plan of Operation and Governance;

“Opt-Out” shall mean the process by which a customer who would be included in the Aggregation Program chooses not to participate in the Aggregation and to return to Com Ed’s default tariff service;

“PIPP” shall mean Percentage of Income Payment Plan (PIPP) created by the Emergency Assistance Act, 305 ILCS 20-18 to provide a bill payment assistance program for low-income residential customers;

“Plan” shall mean this Electric Aggregation Plan of Operation and Governance;

“Power Supply Agreement” or “Supply Agreement” shall mean the contract between each Village within the Consortium and the Alternate Retail Electric Supplier;

“REC” shall mean duly certified and verified Renewable Energy Credits;

“Small Commercial Retail” shall mean those retail customers with an annual consumption of 15,000 kilowatt hours per year or less, provided, however, that the definition of Small Commercial Retail will include such other definition or description as may become required by law.

“Village” shall mean each individual municipality – the Village of Arlington Heights, Village of Buffalo Grove, Village of Lincolnshire, Village of Long Grove, Village of Palatine, Village of Vernon Hills and Village of Wheeling, acting by and through its corporate authorities and authorized Village employees;

III. ROLE OF THE CONSORTIUM

A. The Consortium, with the assistance of the Consultant, will issue a Request for Proposals (“RFP”), utilizing agreed-to technical specifications, bidder requirements, bidding processes, and contract documents, to select a single Alternative Retail Electric Supplier (ARES). The Consortium will evaluate the bids received and will recommend a single ARES to serve as the electricity supplier to all participating municipalities in the Consortium

B. After the adoption of this Plan, the corporate authorities of each Village will consider approval of the Supply Agreement with the selected ARES for the provision of electrical power to the Village's Program pursuant to the RFP.

IV. ROLE OF THE VILLAGE

A. The Village shall be responsible for all financial obligations identified in the Intergovernmental Agreement establishing the Consortium. The Village shall be responsible for issuing all required public notices and conducting all required public hearings concerning this Plan, and any amendments thereto, in accordance with Section 1-92 of the Act.

B. The Village shall be responsible for providing the Consultant and ARES with resources and publicly available material to screen out customers who are not located within the municipal boundaries. Those resources may include any or all of the following: property records, water and/or sewer records, fire and/or police department address records, 911 address records, street listings, and maps.

C. The Village shall forward to ComEd requests for consumer account data.

D. After the adoption of this Plan, the Village Manager shall submit to ComEd, in writing, a warrant demonstrating the passage of the Village's municipal aggregation ordinance, the adoption of this Plan by the corporate authorities, and requesting the identification of residential and small retail and commercial electric customer account information and generic load profiles.

E. The Village will maintain the customer information it receives in a confidential manner as required by law and will use that information only for purposes of its Municipal Aggregation. Customer account information will be considered confidential pursuant to the Freedom of Information Act.

F. After the adoption of this Plan, the corporate authorities of the Village will consider approval of the Supply Agreement with the selected ARES for the provision of electrical power to the Village's Program pursuant to the response to the RFP.

G. The Village will review the customer list to remove ineligible customers, provided however, that the Village shall have no responsibility to potential aggregation members or the ARES for the accuracy of the customer account information provided.

H. The Village is under no obligation to enter into any Supply Agreement with any ARES and may, in its discretion, chose to have the aggregation members remain on Com Ed's default tariff service, or to re-bid the electric service under the same or amended terms of this Plan.

I. The Village, as the facilitator of this bidding process, is not responsible for providing electricity to the members of the Aggregation, or for billing or collecting for electricity provided under any ARES power supply agreement, and has no responsibility beyond the duties described herein. ComEd will continue to provide a single bill to Aggregation Members for all electrical charges.

V. ROLE OF THE CONSULTANT

A. **Licensure and Code of Conduct**. The Aggregation Consultant will be duly licensed as required by the Electric Service Customer Choice and Relief Act, 220 ILCS 5/16-115C and will comply with the code of conduct requirements thereunder.

B. Duties. The Aggregation Consultant shall advise the Village and assist the Village with the development and implementation of its Municipal Aggregation Program, including advising staff and elected officials (at the request of the Village Manager or designee) on all aspects of the program; developing all necessary documents, soliciting and reviewing bids received, making recommendations as appropriate and monitoring the ARES' compliance with the requirements of the Supply Agreement. Additional work may be conducted by the Aggregation Consultant as requested and approved by the Consortium and Consultant.

C. Required Independence and Disclosures. As required by the Electric Service Customer Choice Act, the Consultant will be in a fiduciary relationship with the Village and owes the Village and its Aggregation Members the duty of loyalty and independent judgment. The Consultant will be disqualified if it acts as the agent for any ICC certified ARES. It is the duty of the Consultant to disclose any such relationships and to terminate the agreement in the event of such a relationship. Breach of these terms will result in the Village terminating the Consultant Agreement.

D. Fee. The Consultant and Consortium shall determine the appropriate fee structure and methodology of payment for services provided by Consultant.~~shall be paid directly by the Village of Buffalo Grove pursuant to the Intergovernmental Agreement among the Consortium, and will not receive a broker fee directly from the selected ARES~~.

E. Confidentiality. The Consultant shall not have access to any confidential customer account information except as required and under the supervision on the Village or the Consortium. In the event the Consultant becomes privy to any confidential customer account information, it agrees not to use that information for any purposes outside the scope of the services provide by this Agreement and specifically agrees not to use for itself, or to sell, trade, disseminate or otherwise transfer that information to any other party for any purpose other than this Aggregation Program.

F. Village Assistance. The Consultant shall advise the Consortium on any changes in laws, rules, tariffs or any other regulatory matter that impacts the Aggregation during the term of the Supply Agreement.

V. PROPOSAL

A. Proposal Procedures. The Consortium, working in cooperation with the Consultant, shall develop a Request for Proposals (RFP) containing the terms and conditions required in this Plan of Operation and Governance. The RFP process will be conducted in accordance with all applicable state and local laws and normal Village bidding practices and protocols.

The Village Manager of each Village will retain the full and absolute right to accept, accept with conditions, or reject any proposal in accordance with the Intergovernmental Agreement between the Village's concerning Electric Aggregation. The Village may, but is not required to, select an ARES to provide an energy power supply for the Aggregation Program according to the terms of the Supply Agreement between the Consortium and the ARES.

If the Village does not award a contract as a result of the proposal process, the Village will notify the Aggregation Members that their electricity will continue to be provided by ComEd's default tariff service provider.

B. Contents of the Proposal

1. Term of Agreement:

The initial Supply Agreement will be for minimum one year period. The Corporate Authorities of each Village will have discretion to determine the length of any future contract periods.

2. Power Mix:
Proposers will quote rates for the following energy mixes:

a. Base Price Option. A single price ($/kWh) for energy supply that meets all the minimum compliance requirements.

b. Enhanced Renewable Energy Mix. Enhanced Renewable Energy Mix means the electricity supply that exceeds the current renewable energy resource requirements of the Illinois Renewable Portfolio Standard. This is conducted by securing Renewable Energy Credits sourced through GATS (Generation Attribute Tracking System) or MRETS (Midwest Renewable Energy Tracking System) registered hydroelectric, wind, solar photovoltaic or captured methane-landfill gas. The Proposer shall provide the cost premium associated with providing the Enhanced Renewable Energy Mix option at various specified levels up to 100%. Each municipality within the Consortium may accept an Enhanced Renewable Energy Mix at its own option. Additionally, Villages will seek to establish mechanisms that facilitate the purchase of RECs by individual Aggregation Members.

3. Rates: The proposal documents shall require the ARES to provide the rate information as set forth herein. The Consortium's intent in soliciting the proposals is to provide residents and small commercial retail accounts with delivered electricity prices that are always less than ComEd's applicable rates.

4. Disclosure: As part of the RFP, the ARES shall be evaluated to determine "responsibility"; such factors include, but are not limited to: certifications, conflict of interest disclosures, taxpayer identification number, past performance, references, compliance with applicable laws, financial stability and the perceived ability to perform as specified. The Proposer must have financial resources sufficient, in the opinion of the Consortium, to ensure performance of the Supply Agreement and must provide proof upon request.

5. Opt Out notifications: Proposers shall describe the manner and time in which the Opt Out Notification process will be handled and the manner in which it communicates with ComEd to track customer participation in the Aggregation.

6. Mid-term customer additions. Proposers will describe how they will handle customers who want to join the Aggregation after the beginning of the Supply Agreement, including customers who relocate within the Village and new customers who establish new electric service.

7. Qualifications: Proposers will demonstrate that they meet all of the qualifications listed in Section C below.

8. PIPP participation: Proposers will state whether they participate in the PIPP program. Proposers will also describe their process for notifying PIPP customers of the consequences of participating in the Aggregation.

9. Subcontractors: Proposers shall not employ any subcontractors other than as necessary for administrative tasks such as notices and printing, without the prior authorization of the Village. All subcontractors will be held to the same strict confidentiality standards applicable to the ARES and

will be required to otherwise comply with the requirements of the Supply Agreement. The use of subcontractors whether approved or unapproved will not relieve the ARES from the duties, terms and conditions in the Supply Agreement. Proposers shall be authorized resellers of electricity. As such their relationships with PJM or energy producers shall not be considered subcontracts for purposes of this document.

10. Member Services: Proposers will describe how they will provide membership education, including Aggregation and Opt Out notices, how they will respond to customer inquiries, how they will communicate with the public regarding the Aggregation Program and any other ongoing consumer education efforts.

11. Confidentiality: Proposers must describe the controls they have in place to guarantee the confidentiality of customer information.

12. Customer Service. Proposers shall respond with information on how they will provide customer service to the Village.

13. New Accounts. Proposers will describe the process for adding new customer accounts to the Aggregation during the term of the Supply Agreement.

C. Qualification of Proposers

Proposers must demonstrate that they satisfy each of the following requirements:

1. Maintain a certificate of serviced authority from the State of Illinois as a certified retail electric supplier and any and all other licenses or certifications required by the ICC;
2. Register as a retail electric supplier with ComEd;
3. Maintain a Supply Agreement for Network Integration Transmission Service under Open Access Transmission Tariff;
4. Maintain the necessary corporate structure to sell energy power supplies to the ComEd residential and small commercial retail customers in each Village;
5. Maintain an Electronic Data Interchange computer network that is fully functional at all times and includes back-up file saving systems, and is capable of handling the ComEd residential and small commercial retail electric customers in the Consortium;
6. Maintain the marketing ability to reach all ComEd residential and small commercial retail customers in the Consortium to educate them on the terms of the Aggregation Program and the Act, ensuring that marketing materials take into account multiple modes of communication including but not limited to regular mail using the Village's envelopes, email distribution lists, websites, social media and phone contact;
7. Maintain a toll-free telephone access line which shall be available to Aggregation Members 24 hours a day, seven days a week. Trained company representatives shall be available to respond to customer telephone inquiries during normal business hours. After normal business hours, the access line may be answered by a service or an automated response system, including an answering machine. Inquiries received after normal business hours shall be responded to by a trained company representative on the next business day. Under normal operating conditions, telephone answer times by a customer representative, including wait time, shall not exceed 30 seconds when the connection is made. If the call needs to be transferred, transfer time shall not exceed 30 seconds. The Vendor shall submit reports to the municipality at least once per quarter, indicating that it has met these standards at least 90 percent of the time under normal operating conditions during the preceding quarter.

8. Maintain a website for the Aggregation Members. The website shall provide basic information concerning the Aggregation program and shall facilitate customer inquiries by providing a platform for the submission of questions by email or text. Responses to inquiries submitted through the website platform shall be generated within 24 hours.
9. Provide customer service for Members requiring non-English verbal and written assistance.
10. Provide customer service for hearing-impaired Members.
11. Provide proof of the company's bond posting with the ICC;
12. Comply with all applicable laws and regulations of the State of Illinois.

D. Proposal Evaluation

The Consortium will evaluate the bids on the following criteria:

1. Qualifications of the Proposers
2. Rates and corresponding power mixes
3. Quality of the Response to the Aggregation Plan
4. Quality of Marketing Plan and Timeline
5. Experience
6. Any other factors deemed to be in the Village's best interest.

VI. POWER SUPPLY AGREEMENT

The Consortium will select the preferred ARES supplier through the RFP process and the Village shall negotiate the final terms and conditions for the Power Supply Agreement. Each Village within the Consortium will enter into an agreement with the selected ARES which contains the following minimum terms and conditions:

A. Term. The Supply Agreement shall be for a minimum of a one year period. Following the expiration of the term, the ARES may provide a renewal option with written notice. If the Agreement is extended or renewed, Members will be notified by the Village as required by law and the rules of the ICC and IPA as to any change in rates or service conditions. The corporate authorities of each Village will have the discretion to set the length of any subsequent contract term.

B. Rate. The agreement shall specify the rates and the power mix as quoted in the proposal and shall specify any other charges or fees, such as a disconnection, opt out or opt in fee.

C. Compliance with Requirements in the Proposal. The agreement shall require the ARES to maintain all required qualifications, and to provide all services required in the proposal.

D. Confidentiality of Customer Database. The ARES shall preserve the confidentiality of all Aggregation Members' account information and shall agree to adopt and follow protocols to preserve that confidentiality. The ARES, as a material condition of any contract, shall not disclose, use, sell or provide customer account information to any person, firm or entity for any purpose outside the operation of this Municipal Aggregation Program. This provision will survive the termination of the agreement. The Village, upon receiving customer information from ComEd, shall be subject to the limitations on the disclosure of that information described in Section 2HH of the Consumer Fraud and Deceptive Practices Act, 815 ILCS 505/2HH.

E. Non-Competition. The ARES must agree not to solicit or contract directly with eligible Aggregation Program customers for service or rates outside the Aggregation Program, and agrees not to use the Customer information for any other marketing purposes.

F. **Hold Harmless.** The ARES must agree to hold the Consortium and its members financially harmless from any and all financial obligations arising from the Program and indemnify the Consortium and its members pursuant to the terms of the Agreement.

G. **Additional Services.** The Agreement may provide that the ARES will assist the Consortium in developing a Member Education Plan and in the development of an Energy Efficiency program, or provide such other energy efficiency education services as may be mutually agreed upon by the parties.

H. **Reporting**. The Agreement will provide that the ARES will provide the Village with such reports and information as required in this Plan.

I. **Costs.** All costs of the aggregation program development and administration will be paid by the Consortium in accordance with the Intergovernmental Agreement between and among members of the Consortium concerning electric aggregation.

J. **Renewable Energy Options.** The Agreement may provide, at the option of the individual Villages, the inclusion of additional renewable energy supply options. Villages will have the option to negotiate the purchase of Renewable Energy Credits ("RECs") at various specified volumes up to 100%. Additionally, Villages will seek to establish mechanisms that facilitate the purchase of RECs by Aggregation Members.

VII. IMPLEMENTATION PROCEDURES

A. **Development of Customer Database.** Pursuant to ICC regulations, after this Plan is approved by each Village, the Village Manager or his designee will then submit a Direct Access Request and Government Authority Aggregation Form to ComEd (ILL.C.C. No.10 Rate GAP Government Aggregation Protocols, Sheets 406-411, April 17 2011) requesting that it provide the Village with Retail Customer Identification Information. ComEd will provide the Village with the requested information within ten (10) business days of receiving the request in accordance with those adopted protocols.

After selecting and contracting with an ARES, the Village, under confidential agreement with the ARES, will work with the ARES, to remove any customers determined to be ineligible due to one or more of the following:

1. The customer is not located within the Village;
2. The customer has a pre-existing agreement with another ARES;
3. The customer has free Com Ed service;
4. The customer has hourly rate Com Ed customer (real time pricing);
5. The customer is on Com Ed's electric heat rate;
6. The customer is on a Com Ed bundled hold.

The Retail Customer Identification Information will remain the property of each Village, and the ARES will comply with the confidentiality and non-compete provisions in the Supply Agreement.

After the Retail Customer Identification Information is reviewed, the ARES will mail the Opt-Out Notices described below to all eligible account holders within the boundaries of the Village.

The ARES shall treat all customers equally and shall not deny service to any customer in the Aggregation, or alter rates for different classes of customers unless as authorized by law.

B. Maintenance of Accurate and Secure Customer Records. The ARES will maintain a secure database of Customer Account Information. The database will include the ComEd account number, and ARES account number of each active Member, and other pertinent information such as rate code, rider code (if applicable), and usage and demand history. The database will be updated on an ongoing basis.

The ARES will maintain the database in a secure and confidential manner. The ARES will keep Customer Account Information for a minimum of two years following the termination of the service.

C. Opt-Out Process. The Consortium's Aggregation is an Opt-Out program pursuant to 20 ILCS 3855/1-92. Any eligible electric account that opts out of the Program pursuant to the procedures stated below will automatically be placed on the ComEd default tariff service unless and until the account chooses another ARES.

1. Manner of Providing Notices and Information. The ARES will be required to pay for printing and mailing of all Aggregation and Opt-Out Notices. The ARES will mail Aggregation and Opt Out Notices to the eligible account holders within the boundaries of each Village at the address provided with the Retail Customer Identification Information provided by ComEd.

2. Content of Notice. The Consortium and the ARES will agree to the format and contents of the Aggregation and Opt-Out Notice prior to distribution or mailing. The Notice will inform the electric account owner of the existence of the Aggregation Program, the identity of the ARES, the rates to be charged. The Notice will also inform PIPP customers of the consequences of participating in the Aggregation. The Notice will provide a method for customers to Opt Out of the Aggregation Program. The Notice shall indicate that it is from the Village, and include the Village name and logo on the envelope. The Notice shall be signed by the Village Manager or designee.

3. Time to Respond. Aggregation Members shall have fourteen (14) calendar days from the postmark date on the notice to mail the Opt-Out card back to the ARES stating their intention to Opt Out of the Village Aggregation Program.

   The time to respond shall be calculated based on the post mark date of the notice to the customer and the post mark date of the customer's response. The ARES may offer additional means of opting out, such as a toll-free number, website, smart device quick response code, email address or fax number, each of which must be received within 14 days from the post mark date on the Opt Out notice. Upon receipt of the opt-out reply, the ARES will remove the account from the Aggregation Program.

   After the expiration of the fourteen (14) day Opt Out period, the Customer list shall become final. All customers who have not opted out will be automatically enrolled in the Program. Customers will not need to take any affirmative steps in order to be included in the program.

   In the event that an eligible Aggregation Member is inadvertently not sent an Opt-Out Notice, or is inadvertently omitted from the Program, the ARES will work with the Village and the Member to ensure that the Member's decision to remain in, or opt out, of the Program is properly recorded and implemented by the ARES.

4. Change of Address. Members who move from one location to another within the corporate limits of the Consortium shall retain their participant status.

D. Notification to ComEd. Pursuant to ILL.C.C. No.10, Rate GAP, after the Opt-Out response period has expired, the ARES shall submit the account numbers of participating Aggregation Members to ComEd and the rate to be charged to those customers pursuant to the Supply Agreement and the customer's election. The ARES will provide that information to ComEd in the format ComEd requires.

The ARES will establish procedures and protocols to work with ComEd on an ongoing basis to add, delete or change any customer participation or rate information. ComEd will then notify customers that they have been switched to the ARES and provide the customer with the name and contact information of the ARES. Customers will have the option to rescind their participation in the program according to time frames and procedures established by ComEd.

E. Activation of Service. Upon notification to ComEd, the ARES will begin to provide electric power supply to the members of the Aggregation Program without consumer action. The service will begin on the customer's normal meter read date within a month when power deliveries begin under the Aggregation Program.

F. Billing and Fees. .Collection and credit procedures remain the responsibility of the Electric Utility and the individual Aggregation Member. Members are required to remit and comply with the payment terms of ComEd. The Village will not be responsible for late payment or non-payment of any Member accounts. Neither the Village nor the ARES shall have separate credit or deposit policies for Members.

1. Early Termination. Members may terminate service from the ARES without penalty if they relocate outside of the Village. Members who did not opt out of the Program during the Opt-Out Period and who later leave the Program for other reasons may be assessed an early termination fee by the ARES not to exceed $25.
2. Enrollment Fee. For any new Member that joins the Program after the activation of service by the ARES for the Village, the ARES may charge an enrollment fee only to establish service at a property for which the ARES had not previously provided service in the preceding 30 days. The ARES shall not charge any enrollment fee with respect to any property for which the identity of the Member is changed but at which service is interrupted for a period of less than 30 days. Any enrollment fee authorized pursuant to this Paragraph shall not exceed $25.
3. Switching Fee. Members changing residency within the Village will not be assessed early termination or enrollment fees. The ARES shall continue service at the same rate and under the same terms and conditions for any Member who relocates within the Village prior to the expiration of the contract term, providing that the Member notifies the ARES of his or her desire to do so with 30 days' notice. Moving within the Village may cause the Member to be served for a brief period of time by ComEd. The ARES shall have the right to bill the participant for any associated switching fee imposed by ComEd.

G. Enrollments:

1. New Accounts. The ARES must facilitate the addition of new member accounts to the Aggregation Program during the term of the Supply Agreement. Residents and businesses that move into the community after the Opt-Out Period will NOT be automatically included in the Aggregation Program. Members wishing to opt-in to the Aggregation Program may contact the ARES to obtain enrollment information. All new accounts shall be entitled to the rates set forth in the Supply Agreement.
2. Re-Joining the Aggregation Group. After opting out, Members may rejoin the Program at a later date in the same manner as new residents moving into the Village. These members may contact the ARES at any time to obtain enrollment information. All Members who re-join the Program shall be entitled to the rates set forth in the Supply Agreement.

3. Percentage of Income Payment Plan (PIPP) participation. The ARES must facilitate billing for residents enrolled in the PIPP bill payment assistance program for low-income residential customers. The ARES must also notify PIPP customers of the consequences of participating in the Aggregation.
4. Change of Address. Members who move from one location to another within the corporate limits of the Village shall retain their participant status.
5. The ARES will establish procedures and protocols to work with ComEd on an ongoing basis to add, delete or change any member participation or rate information.

H. Member Services:

1. Program Management and Documentation: The ARES must have standard operating procedures in place that govern Member education, Opt-out notification, Member inquiries, and public outreach regarding the Aggregation Program.
2. Member Inquiries.
    a. Procedures for Handling Customer Complaints and Dispute Resolution. Concerns regarding service reliability should be directed to ComEd, billing questions should be directed to ComEd or the ARES, and any unresolved disputes should be directed to the ICC.
    b. Telephone Inquiries. The ARES must maintain a local or toll-free telephone access line which will be available to Aggregation Members 24 hours a day, seven days a week. Trained company representatives will be available to respond to customer telephone inquiries during normal business hours. After normal business hours, the access line may be answered by a service or an automated response system, including an answering machine. Inquiries received after normal business hours must be responded to by a trained company representative on the next business day. Under normal operating conditions, telephone answer times by a customer representative, including wait time, shall not exceed 30 seconds when the connection is made. If the call needs to be transferred, transfer time shall not exceed 30 seconds. These standards shall be met no less than 90 percent of the time under normal operating conditions, measured on a quarterly basis.
    c. Internet and Email. The ARES must establish and maintain a website for the Aggregation Members. The website will provide basic information concerning the Aggregation program and will facilitate member inquiries by providing a platform for the submission of questions by email or text. Responses to inquiries submitted through the website platform must be generated within 24 hours.
    d. Bilingual Services. The ARES must provide customer service for Members requiring non-English verbal and written assistance.
    e. Hearing Impaired. The ARES must provide customer service for hearing impaired Members.
3. The ARES will provide the Aggregation Members with updates and disclosures mandated by ICC and IPA rules.

I. Reliability of Power Supply: The Program will only affect the generation source of power. ComEd will continue to deliver power through their transmission and distribution systems. Responsibility for maintaining system reliability continues to rest with ComEd. If Members have service reliability problems, they should contact ComEd for repairs. The ICC has established "Minimum Reliability Standards" for all utilities operating distribution systems in Illinois. Member outages, duration of outages, interruptions, etc., are monitored to ensure reliability remains at satisfactory levels. In addition to maintaining the "wires" system, ComEd is required to be the "Provider of Last Resort." This means that if the ARES fails for any reason to deliver any or all of the electricity needed to serve the Members' needs, ComEd will immediately provide for the shortfall. ComEd would then bill the ARES for the power provided on their behalf. The Members would incur no additional cost.

VIII. ADDITIONAL SERVICE TERMS AND CONDITIONS

A. Member Education. At the discretion of the Consortium, the ARES will assist Consortium in developing and implementing a program to educate residential and small commercial retail Aggregation members on the Aggregation Program, as well as energy efficiency and conservation tools. The ARES will also provide the Aggregation Members with updates and disclosures mandated by ICC and IPA rules.

B. Universal Access. The ARES will implement a process to provide universal access including Member Education for multi-lingual members and members with disabilities.

C. Customer Service. The ARES will develop and administer a customer service process that, at a minimum is able to: (i) accommodate Member inquiries and complaints about energy supply and services; and (ii) answer questions regarding the Program in general. This process will include a local telephone number for customer inquiries; a description of how telephone inquiries will be handled; a description of how communications between the Village, the ARES and ComEd will be reviewed for quality and timeliness; and a process by which the ARES can demonstrate meeting minimum customer service standards.

D. Compliance with Laws. The ARES will develop internal controls and processes to ensure that Village remains in good standing as a Municipal Aggregator that complies with all laws, rules and regulations surrounding the same, as they may be amended from time to time.

E. Reporting.

1. <u>Power Mix Reporting.</u> The ARES's will deliver quarterly reports to the Village and the Consultant which substantiate that: (a) it generated or purchased electricity with the claimed attributes in amounts sufficient to match actual consumption by the Aggregation Members; (b) the electricity was supplied to the interconnected grid serving the Aggregation Members; and (c) the same generated electricity was not sold to more than one consumer.

   The report will show the source of the power and demonstrate that the power was provided in accordance with Renewable Portfolio Standards and the federal Clean Air Act regulations and permits.

2. <u>REC Reporting.</u> The ARES will deliver reports that provide competent and reliable evidence to support the fact that it purchased properly certified RECS in a sufficient quantity to offset the non-renewable energy provided in the mix.

3. <u>Aggregation Reports.</u> The ARES will provide the Village with quarterly reports showing the number of Members participating in the Aggregation Program and the total cost for energy provided to the Aggregation as compared to the ComEd's default tariffed service rates. In addition, the ARES will report its efforts at member education.

F. Termination of Service

1. <u>End of Term.</u> The Village's Supply Agreement with the ARES will terminate upon its expiration, provided that the ARES will continue to provide service at their best rate on a month to month basis after the expiration of the contract term until the Village provides it with 30 day written notice to discontinue providing service.

2. Early Termination. The Village will have the right to terminate the Agreement prior to the expiration of the term in the event the ARES commits any act of default. Acts of default include but are not limited to the following:

    a. Breach of Confidentiality regarding Customer information.
    b. The ARES becoming disqualified to perform the services by virtue of the lapse or revocation of any required license or certification listed as a qualification in the RFP.
    c. Com Ed's termination of its relationship with the ARES.
    d. Any act or omission which constitutes deception by affirmative statement or practice, or by omission, fraud, misrepresentation, or a bad faith practice.
    e. Billing in excess of the approved kWh rates and stated charges.
    f. Billing or attempting to collect any charge other than the approved kWh rates and contractually approved charges.
    g. Failure to perform at minimum levels of customer service required by the Village.

    The Village will provide the ARES with written notice of immediate termination in the event that any of the defaults listed above under subsections a. through d. exist.

    The Village will provide the ARES with written notice of default in the event of any default listed under subsections e. through g., or any other event of default not listed above. The ARES and the Village will attempt to resolve any issues cooperatively within 7 business days. If the issue is not resolved, the Village will again notify the ARES in writing of its intention to terminate the agreement within 30 days if the issue is not resolved to the Village's satisfaction.

    Upon termination for any reason, the Village will notify ComEd to return the Aggregation Members to the default tariff electric service.

    Upon termination, each individual Member will receive written notification from the Village of the termination of the Program. Such notice will also inform Members of their electric supply options.

G. Jurisdiction. Any disputes between the ARES and the Village will be resolved in the courts or before state agencies in the State of Illinois regardless of any conflicts laws to the contrary.

H. Limitation of Liability. The Village shall not be liable to Aggregation Members for any claims, however styled, arising out of the aggregation program or out of any Village act or omission in facilitating the Municipal Aggregation program.

In addition, the ARES agrees to hold the Village harmless from any claim, cause of action, or proceeding of any kind which may be filed against the Village arising out of the services provided by the ARES or any act or omission of the Village in obtaining the services of the ARES. Participants in the aggregation program shall assert any such claims solely against the ARES pursuant to the Power Supply Agreement, under which such participants are express third party beneficiaries.

IX. INFORMATION AND COMPLAINT NUMBERS

Copies of this Plan will be available electronically from the Consortium free of charge. Any electric customer, including any participant in the Consortium's aggregation program, may contact the Illinois Commerce Commission for information, or to make a complaint against the Program, the ARES or ComEd. The ICC may be reached toll free at 217-782-5793.

Individuals can also contact their municipality at the number below or email electricityagg@vbg.org:

Arlington Heights	847-368-5800
Buffalo Grove	847-459-2525
Lincolnshire	847-883-8600
Long Grove	847-634-9440
Palatine	847-359-9050
Vernon Hills	847-367-3700
Wheeling	847-459-2600

Item: Arlington Heights Historical Museum - 110 W. Fremont St. - DC#14-002

Department: Planning & Community Development

BACKGROUND

1. A variation from Chapter 30, Section 30-302a, to allow three (3) ground signs with a 212' separation and a 220' separation, where a minimum 800-feet of separation is required between ground signs.

2. A variation from Chapter 30, Section 30-203h, to allow a 7-foot tall existing ground sign, where 6-feet is the maximum allowed height.

RECOMMENDATION

Commissioner Fitzgerald moved and Commissioner Eckhardt seconded:

A motion to recommend approval to the Village Board of Trustees for the sign variation requests for the Arlington Heights Historical Museum located at 110 W. Fremont Street. This recommendation is subject to compliance with the plans received 1/22/14, Design Commission recommendations, compliance with all applicable Federal, State and Village codes, regulations and policies, the issuance of all required permits, and the following:

1. A variation from Chapter 30, Section 302a, to allow three (3) ground signs with a 212' separation and a 200' separation, where a minimum 800-feet of separation is required between ground signs.

2. A variation from Chapter 30, Section 203h, to allow a 7-foot tall existing ground sign, where 6-feet is the maximum allowed height.

3. A variation from Chapter 30, Section 203h, to allow two (2) new 6.5-foot tall ground signs, where 6-feet is the maximum allowed height.

4. A strong recommendation that the posts on the existing bulletin board sign be painted the same 'Navajo Red' color to match the posts on the 2 new ground signs.

5. This review deals with architectural design only and should not be construed to be an approval of, or to have any other impact on, any other zoning and/or land use issues or decisions that stem from zoning, sign code or building or any other reviews. In addition to the normal technical review, permit drawings will be reviewed for consistency with the

Design Commission and any other Commission or Board approval conditions. it is the architect/homeowner/builder's responsibility to comply with the Design Commission approval and ensure that building permit plans and sign permit plans comply with all zoning code, building code and sign code requirements.

Roll Call Vote: Commissioner Eckhardt, Fitzgerald and Chairman Bombick voted in favor. Motion carried.

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended:

ATTACHMENTS:

Description	Type
DC Staff Report	Report
DC Minutes_DRAFT	Minutes
Hardship Letter	Correspondence
Site Plans	Exhibits
Sign Drawings	Exhibits
Sign Material List	Correspondence
Photos of Surrounding Properties	Exhibits
DC Timeline Tracker	Correspondence

S T A F F   D E S I G N   C O M M I S S I O N   R E P O R T

PROJECT INFORMATION:		**PETITIONER INFORMATION:**	
Project Name:	Arlington Hts. Historical Museum	**DC Number:**	14-002
Project Address:	110 W. Fremont St.	**Petitioner Name:**	Cathy Puchalski
Prepared By:	Steve Hautzinger	**Petitioner Address:**	Arlington Hts Park District 410 N. Arlington Heights Rd. Arlington Heights, IL 60004
Date Prepared:	February 3, 2014 **REVISED: February 11, 2014**	**Meeting Date:**	February 11, 2014

Requested Action:

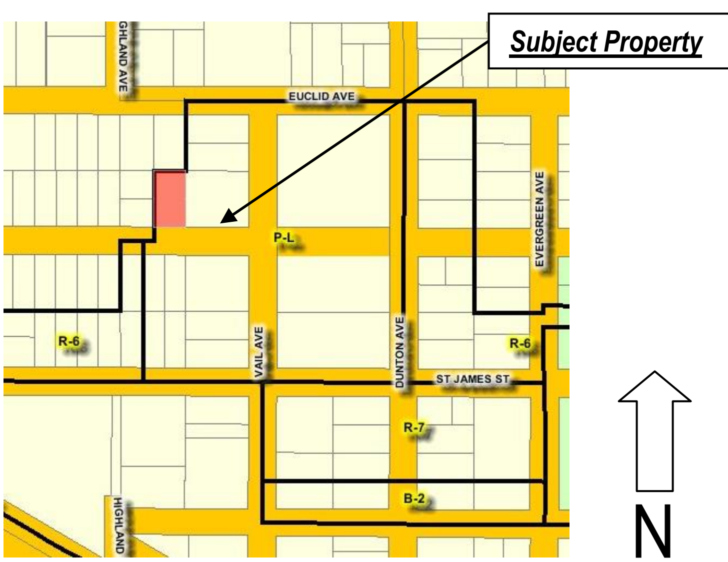
1. A variation from Chapter 30, section 30-302a, to allow three (3) ground signs with a 212' separation and a 220' separation, where a minimum 800 feet of separation is required between ground signs.
2. A variation from Chapter 30, section 30-203h, to allow a 7 foot tall existing ground sign, where 6 feet is the maximum allowed height.
3. **A variation from Chapter 30, section 30-203h, to allow two (2) new 6.5 foot tall ground signs, where 6 feet is the maximum allowed height.**

ANALYSIS:

Summary

The subject design is being forwarded to the Design Commission for review pursuant to Chapter 6 of the Municipal Code, specifically Section 6-501 (e)(1), which states that the Design Commission "shall review all Plan Commission, Zoning Board of Appeals, Building Permit and Sign Permit applications for new construction…to determine whether it meets with the standards, requirements and purposes of the Design Guidelines and Chapter 30, Sign Code."

The petitioner is proposing to replace two existing ground signs with two new ground signs of similar size and style, in the same approximate locations. The existing wood ground signs are weathered and worn, and in need of replacement. There is no record of reviewing a variation for the existing signs and they are non-conforming. Therefore, in order to replace the signs, a variation is required. In addition to the replacement of the two ground signs, the petitioner is proposing to keep an existing bulletin board ground sign which is adjacent to the main museum entrance facing Fremont Street. The petitioner is requesting a variation to allow three ground signs with separations of 212' and 220', where a minimum of 800 feet is required. Also, a variation for the existing 7 foot tall bulletin board ground sign **and a variation for two new 6.5 foot tall ground signs are required**, where a 6 foot height is the maximum allowed. The proposed signs do comply with all other ground sign requirements as summarized in Table 2 below.



Zoning Map of Property

Aerial of Property

Table 1: Surrounding Land Uses:

Direction	Existing Zoning	Existing Use
North	R-3, One Family Dwelling District	Single-Family Residences
South	P-L, Public Land	Commuter Parking Lot
East	P-L, Public Land	Arlington Heights Library
West	R-3, One Family Dwelling District	Single-Family Residences

Table 2: Ground Sign Summary:

Ground Sign	Frontage (one sign allowed per frontage)	Height Allowed	Height Proposed	Size Allowed	Size Proposed	Separation Required	Separation Proposed	Remarks
"AH Historical Museum"	North / Euclid Ave.	6'	**6.5'**	25 sf	25 sf	800'	**212'**	Variation required for separation. Variation required for height.
"AH Historical Museum"	East / Vail Ave.	6'	**6.5'**	25 sf	25 sf	800'	**212'** **220'**	Variation required for separation. Variation required for height.
Existing Bulletin Board	South / Fremont St.	6'	**7'**	25 sf	16 sf	800'	**220'**	Variation required for separation. Variation required for height.

<u>Sign Variation Criteria:</u>
The Village Sign Code, Chapter 30, Section 30-901 sets out the criteria for granting a sign variation.

a. *That the particular difficulty or peculiar hardship is not self-created by the Petitioner.*
b. *That the granting of said variation will not create a traffic hazard, a depreciation of nearby property values or otherwise be detrimental to the public health, safety, morals and welfare;*
c. *That the variation will serve to relieve the Petitioner from a difficulty attributable to the location, topography, circumstances on nearby properties or other peculiar hardship, and will not merely serve to provide the Petitioner with a competitive advantage over similar businesses;*
d. *That the variation will not alter the essential character of the locality;*
e. *That the Petitioner's business cannot reasonably function under the standards of this chapter.*

The petitioner has submitted a letter addressing the hardship criteria, and staff supports the proposed ground signs for the following reasons:

1. The existing ground signs are worn, and replacement is encouraged to promote a positive image for the Museum campus.
2. The new ground signs are an attractive design which will improve the visibility of the property.
3. The new ground sign at the intersection of Vail and Euclid will improve traffic safety by being located outside of the 12' visibility triangle.

RECOMMENDATION

It is recommended that the Design Commission **approve** the requested sign variations for the *Arlington Heights Historical Museum* located at 110 W. Fremont Street. This recommendation is subject to compliance with the plans dated 6/12/13 and received 7/15/13, Federal, State, and Village Codes, regulations, and policies, the issuance of all required permits, and resolution of the following:

1. This review deals with architectural design only and should not be construed to be an approval of, or to have any other impact on, any other zoning and/or land use issues or decisions that stem from zoning, building, signage or any other reviews. In addition to the normal technical review, permit drawings will be reviewed for consistency with the Design Commission and any other Commission or Board approval conditions. It is the architect/homeowner/builder's responsibility to comply with the Design Commission approval and ensure that building permit plans comply with all zoning code, building permit and signage requirements.

Steve Hautzinger, Design Planner
Department of Planning & Community Development

c: William C. Dixon, Village Manager, Charles Witherington-Perkins, Director of Planning and Community Development, James McCalister, Director of Building & Health Services, Petitioner, DC File 14-002

DRAFT

MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
DESIGN COMMISSION MEETING
HELD AT THE ARLINGTON HEIGHTS MUNICIPAL BUILDING
33 S. ARLINGTON HEIGHTS RD.
FEBRUARY 11, 2014

Chair Bombick called the meeting to order at 6:30 p.m.

Members Present:	Alan Bombick, Chair John Fitzgerald Ted Eckhardt
Members Absent:	Anthony Fasolo
Also Present:	Matt & Melissa LeFevour, Owners of *128 N. Reuter Dr.* Stephen Klumpp, Ar-K-Teks Unlimited for *128 N. Reuter Dr.* Cathy Puchalski, Arlington Heights Park District for *A.H. Historical Museum* Steve Popek, Diamond Signs for *A.H. Historical Museum* Gary Wendt, Argent Group for *Arlington Downs* Tom Trandel, Arlington Devco for *Arlington Downs* Dave Gillespie, Gillespie Design for *Arlington Downs* Steve Hautzinger, Staff Liaison

REVIEW OF MEETING MINUTES FROM JANUARY 28, 2014

A MOTION WAS MADE BY COMMISSIONER FITZGERALD, SECONDED BY COMMISSIONER ECKHARDT, TO APPROVE THE MEETING MINUTES OF JANUARY 28, 2014. ALL WERE IN FAVOR. THE MOTION CARRIED.

ITEM 2. SIGN VARIATION REVIEW

DC#14-002 – Arlington Heights Historical Museum – 110 W. Fremont St.

Ms. Cathy Puchalski, representing the *Arlington Heights Park District*, and Steve Popek, representing *Diamond Signs*, were present on behalf of the project.

Chairman Bombick asked if there was any public comment and there was a neighbor who stated she was only here to hear about the project and did not want to speak.

Mr. Hautzinger presented Staff comments. The petitioner is proposing to replace the 2 existing ground signs on Vail Avenue that are in need of replacement. The existing ground sign located on Fremont Street near the museum entrance will remain; however, it should be considered when evaluating the 2 new ground signs. The variation request is for the separation between the 3 ground signs, which is 212-feet and 220-feet, where a minimum of 800-feet is required. The second variation request is for the existing ground, which is a bulletin board display case, to remain as is at 7-feet tall, where 6-feet tall is the maximum allowed. The petitioner submitted a letter addressing the hardship criteria, and Staff supports the 2 new ground signs for the following reasons:

1. The existing ground signs are worn and replacement is encouraged to promote a positive image for the Museum campus.
2. The new ground signs are an attractive design will improve the visibility of the property.
3. The new ground sign at the intersection of Vail and Euclid will improve traffic safety by being located outside of the 12-foot visibility triangle.

Staff is recommending approval of the proposed sign variations, with a requirement that the posts on each side of the ground signs be reduced to 6-feet maximum height.

Ms. Puchalski stated that the Park District received a grant from the Illinois Department of Natural Resources to replace the 2 existing ground signs. They feel the new signs are low-key and fit in with the historical aspect of the site. Each sign consists of 2 parts, which will allow for the information below each sign to be changed out when necessary. The colors consist of burgundy and blue.

Commissioner Eckhardt asked for clarification that Staff's requirement to reduce the height of the sign posts to 6-feet would make the posts the same height as the signs, which Staff confirmed. Commissioner Eckhardt felt this change would impact the sign image and proportions; therefore, he was not in favor of reducing the height of the posts. He had no issue with the design of the 2 new ground signs; however, he preferred the posts to be slightly higher than the sign.

Commissioner Fitzgerald asked for clarification on the color of the posts on the 2 new ground signs, and the color of the posts on the existing bulletin board sign. Ms. Puchalski replied that the posts on the 2 new sign would be 'Navajo Red' and the posts on the bulletin board would remain white. Commissioner Fitzgerald agreed with Commissioner Eckhardt's preference to keep the height of the sign posts as proposed and shown on the drawings, and he recommended matching the color of the posts on the bulletin board sign with the color on the 2 new signs.

Chairman Bombick was not opposed to the sign variations being requested for the museum, and he agreed with the preference to keep the post height as shown at 6'-6".

A MOTION WAS MADE BY COMMISSIONER FITZGERALD, SECONDED BY COMMISSIONER ECKHARDT, TO RECOMMEND APPROVAL TO THE VILLAGE BOARD OF TRUSTEES FOR THE SIGN VARIATION REQUEST FOR THE *ARLINGTON HEIGHTS HISTORICAL MUSEUM* LOCATED AT 110 W. FREMONT STREET, AS SUBMITTED. THIS RECOMMENDATION IS SUBJECT TO COMPLIANCE WITH THE PLANS RECEIVED 1/22/14, DESIGN COMMISSION RECOMMENDATIONS, COMPLIANCE WITH ALL APPLICABLE FEDERAL, STATE AND VILLAGE CODES, REGULATIONS AND POLICIES, THE ISSUANCE OF ALL REQUIRED PERMITS, AND THE FOLLOWING:

1. A VARIATION FROM CHAPTER 30, SECTION 30-302a, TO ALLOW THREE (3) GROUND SIGNS WITH A 212' SEPARATION AND A 220' SEPARATION, WHERE A MINIMUM OF 800-FEET OF SEPARATION IS REQUIRED BETWEEN GROUND SIGNS.
2. A VARIATION FROM CHAPTER 30, SECTION 30-203h, TO ALLOW A 7-FOOT TALL EXISTING GROUND SIGN, WHERE 6-FEET IS THE MAXIMUM ALLOWED HEIGHT.
3. A STRONG RECOMMENDATION THAT THE POSTS ON THE EXISTING BULLETIN BOARD SIGN BE PAINTED TO MATCH THE 'NAVAJO RED' COLOR OF THE POSTS ON THE 2 NEW GROUND SIGNS.
4. THIS REVIEW DEALS WITH ARCHITECTURAL DESIGN ONLY AND SHOULD NOT BE CONSTRUED TO BE AN APPROVAL OF, OR TO HAVE ANY OTHER IMPACT ON, ANY OTHER ZONING AND/OR LAND USE ISSUES OR DECISIONS THAT STEM FROM ZONING, SIGN CODE OR BUILDING OR ANY OTHER REVIEWS. IN ADDITION TO THE NORMAL TECHNICAL REVIEW, PERMIT DRAWINGS WILL BE REVIEWED FOR CONSISTENCY WITH THE DESIGN COMMISSION AND ANY OTHER COMMISSION OR BOARD APPROVAL CONDITIONS. IT IS THE ARCHITECT/HOMEOWNER/BUILDER'S RESPONSIBILITY TO COMPLY WITH THE DESIGN COMMISSION APPROVAL AND ENSURE THAT BUILDING PERMIT PLANS AND SIGN PERMIT PLANS COMPLY WITH ALL ZONING CODE, BUILDING CODE AND SIGN CODE REQUIREMENTS.

Mr. Hautzinger stated that if the height of the sign posts remain as shown, another variation would be required, since code allowed a maximum height of 6-feet. The commissioners asked that the additional variation be added to the request. Mr. Popek clarified that the sign posts were currently shown at 6'-6", and lowering the signs would interfere with landscaping at the base of the sign.

A MOTION WAS MADE BY COMMISSIONER FITZGERALD, SECONDED BY COMMISSIONER ECKHARDT, TO AMEND THE MOTION AS FOLLOWS:

5. A VARIATION FROM CHAPTER 30, SECTION 203h, TO ALLOW TWO (2) NEW 6.5-FOOT TALL GROUND SIGNS, WHERE 6-FEET IS THE MAXIMUM ALLOWED HEIGHT.

FITZGERALD, AYE; ECKHARDT, AYE; BOMBICK, AYE.
ALL WERE IN FAVOR. THE MOTION CARRIED.

Arlington Heights Park District

January 17, 2014

Village of Arlington Heights
Design Commission
C/O Steve Hautzinger, AIA, LEED AP
33 S. Arlington Heights Road
Arlington Heights, IL 60005

Dear Members of the Design Commission:

The Arlington Heights Park District/ Historical Museum is seeking a variation for Arlington Heights Village Code; Chapter 30, section 30-302a, to allow three ground signs with a 214'- 4" separation (Euclid and Vail) and a 291'- .41" separation (Vail and Fremont) where a minimum 800 feet of separation is required between ground signs.

The Arlington Heights Historical Museum is a joint partnership (intergovernmental agreement) between the Village of Arlington Heights, the Arlington Heights Park District and the Arlington Heights Historical Museum. The Village owns/ maintains the property and buildings, the Park District oversees the administration/ programming of the site and the Historical Society owns the collection/ artifacts.

Last year the Park District (with Village knowledge) applied for an Illinois Department of Natural Resources (IDNR) Grant to complete several projects on the Museum site. The Park District was fortunate to be awarded $43,800 for the projects. One aspect of the grant was replacing both of the main campus signs (ground signs referred to above) at the corner of Euclid and Vail and Vail and Fremont.

The following is an excerpt from the grant application which highlights the replacement of the two main Museum signs currently located on the property. This project has been discussed over the years with the Village; as a potential capital project; but hasn't been a priority; since other infrastructure items (such as roof replacements, heating units, etc.) took precedence. Park District staff felt it was a great opportunity to complete this project with outside funding in applying for the grant. The following is an excerpt from the IDNR grant application.

> *The main signage installation will definitely improve visibility within the community regarding the Museum Campus. It will also identify the property as a public Museum rather than only the location of the Arlington Heights Historical Society, as the sign currently identifies on the property.*
>
> *The pictures of the current main Museum signs attached to the grant application; speak for themselves as not adequately representing the property and the condition does not present a positive image to the community. The new signs will be designed to "match" the houses on the property but yet provide a new look to the campus encouraging excitement and interest to stop into the Museum.*

410 N. Arlington Heights Rd. | Arlington Heights, IL | p: 847.577.3000 | f: 847.577.3050 | ahpd.org

The new signs will indicate tour and gallery hours as well as identifying the Museum as a cooperative effort between the Village, Park District and Historical Society. This will be great exposure in the community for all three entities.

The following addresses the standards/ criteria that the Design Commission will base their recommendation for the requested variation:

The particular difficulty or hardship is not self-created by the petitioner: *The Park District's intention was to replace two signs that currently exist on the property of the same size and locations.*

The granting variation shall not create a traffic hazard, depreciate nearby property values or be detrimental to public welfare, etc.: *The replacement signs will be in proportion/ size to the existing signs; since the existing signs have been on the site over 25 years; to our knowledge have not caused any traffic hazards. The current signs are in extremely poor shape and should be removed. The new signs will be a significant improvement from an aesthetic and structurally sound standpoint as to what is currently on the property. Adjacent property owners we feel will appreciate the updated; yet historical tone of the new signs.*

Per the Village Planning Department; they have requested the sign along Euclid be moved to the west so that it is out of the 12' visibility triangle. We can comply with this recommendation.

The variation will serve to relieve the applicant from a difficulty attributable to the location. . .and not merely serve to provide the application with a competitive edge over similar businesses: *The Museum campus is comprised of various homes and buildings that fit into the historical nature of the area. Two of the homes are actually on the National Historic Registry. The signs will assist in identifying to the community that the location is the historical Museum site; open to the public. Since there is only one Arlington Heights Historical Museum; it does not give a competitive edge over other businesses.*

The variation will not alter the essential character of the locality: *We feel it will not and hope the Commission will concur.*

the Arlington Heights Park District respectfully requests the Design Commission's approval of the variation. And to recommend to the Village Board approval of the variation to Village code as indicated in this application.

A listing of the materials for the signs was requested; please see attachment to this letter. If you need any further information; please feel free to contact me at my direct line; 847-506-7125 or cpuchalski@ahpd.org. Thank you for your consideration.

Sincerely,

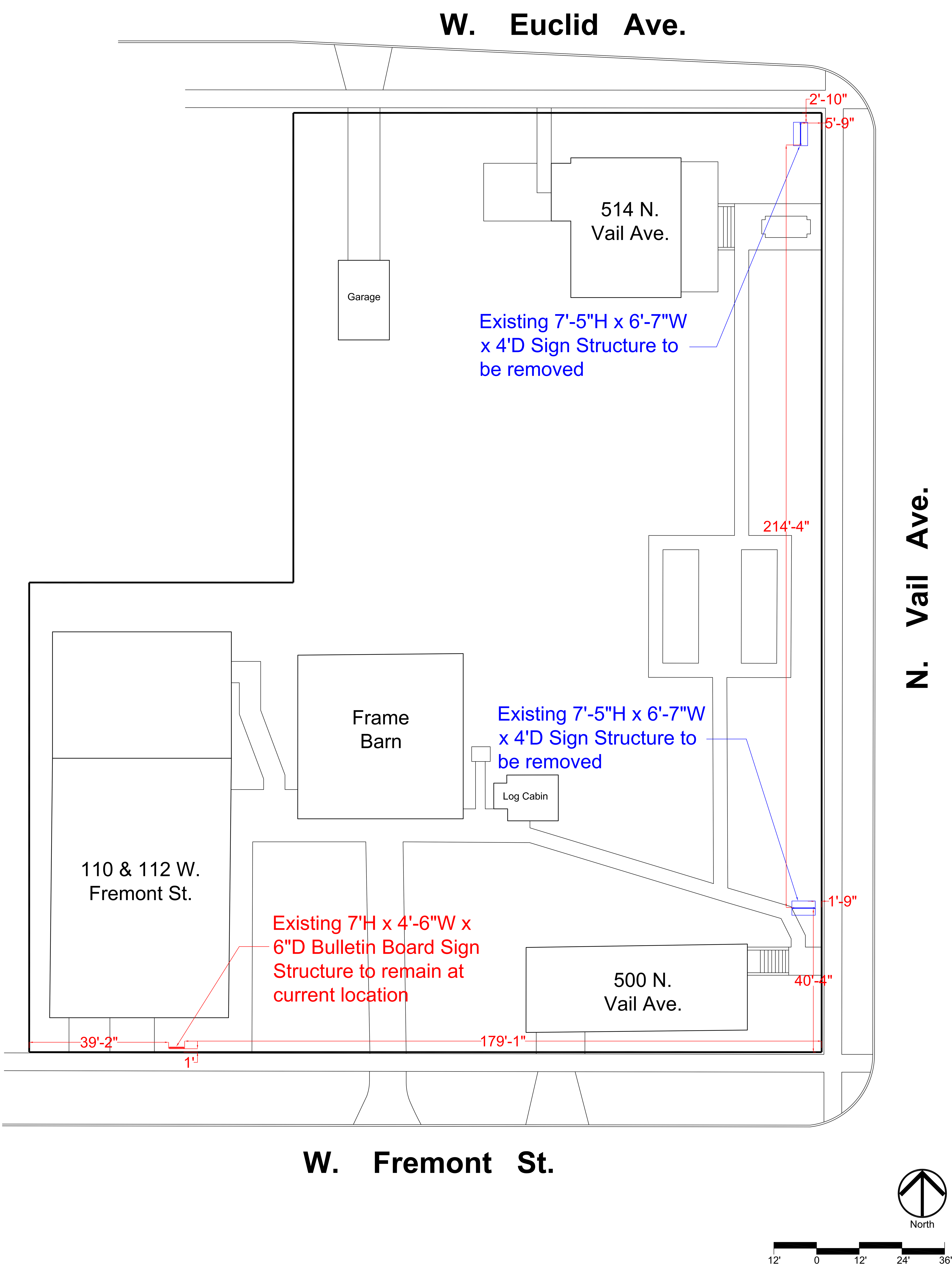
CPuchalski

Cathy A. Puchalski
Superintendent of Recreation

CC: Brian Meyer, Director of Recreation & Facilities
Alann Petersen, Director of Parks and Planning
Scott Elman, Park Planner
Kristina Christie, Museum Administrator

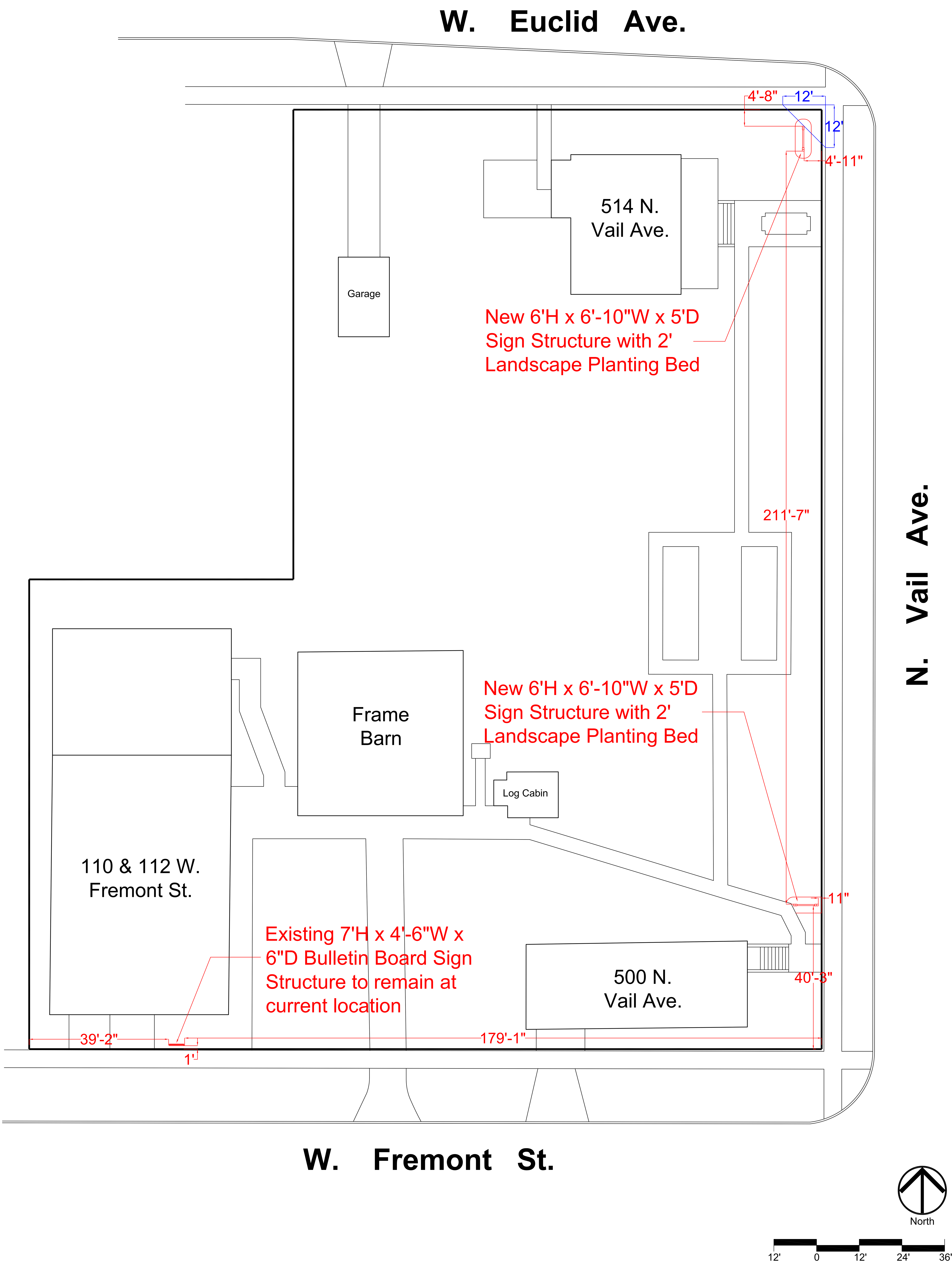
Historical Museum

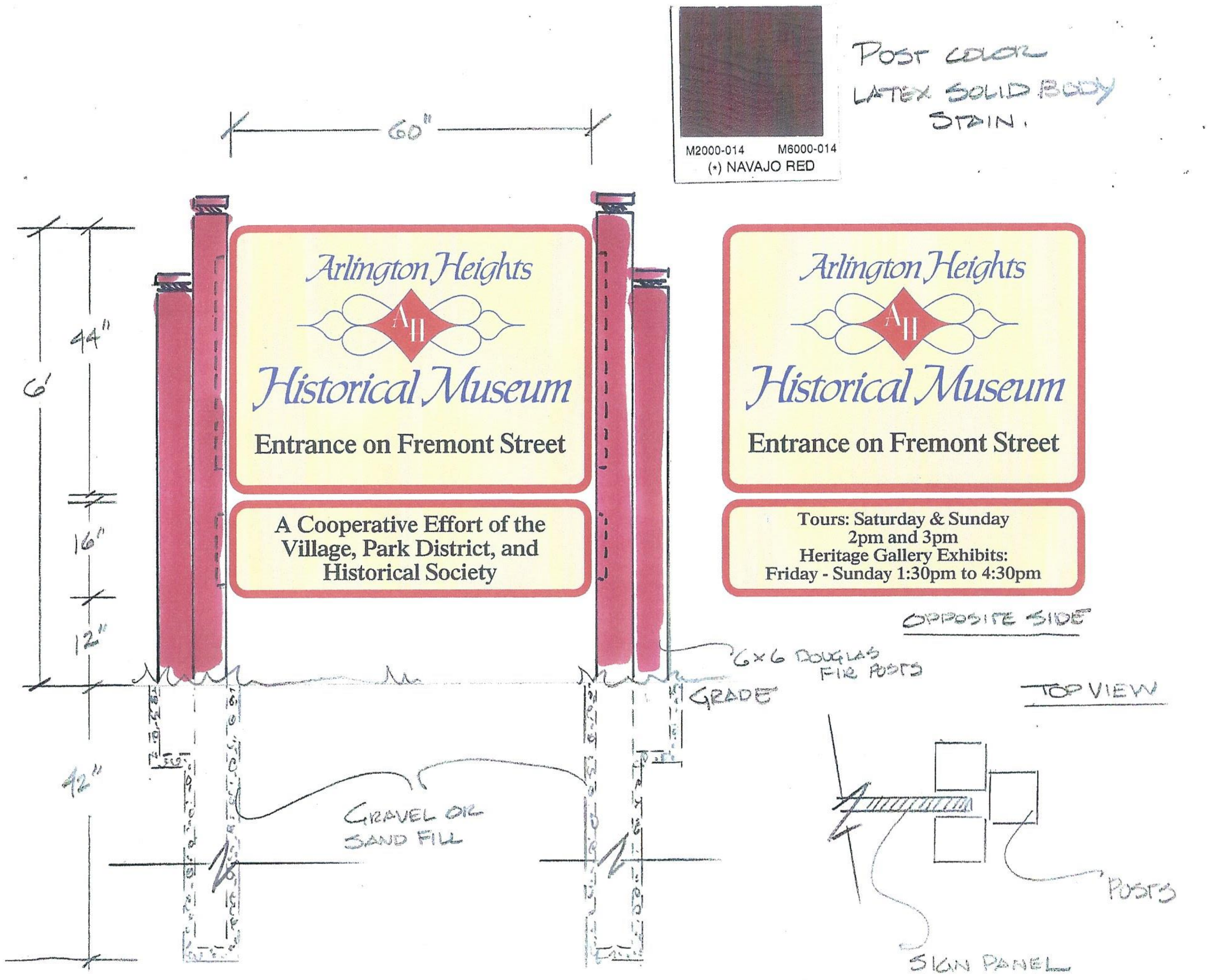
Existing Sign Layout



Historical Museum

New Sign Layout




M2000-014
M6000-014
(*) NAVAJO RED
POST COLOR
LATEX SOLID BODY STAIN.
60"
6'
44"
16"
12"
42"
Arlington Heights
AH
Historical Museum
Entrance on Fremont Street
A Cooperative Effort of the Village, Park District, and Historical Society
Tours: Saturday & Sunday
2pm and 3pm
Heritage Gallery Exhibits:
Friday - Sunday 1:30pm to 4:30pm
OPPOSITE SIDE
6×6 DOUGLAS FIR POSTS
GRADE
GRAVEL OR SAND FILL
TOP VIEW
POSTS
SIGN PANEL

M-9060 M-4060 M-3060
LIGHT IVORY

LATEX SOLID
BODY STAIN

BACKGROUND

PANTONE®
1815 C

COLOR FOR
LOGO/BORDER

PANTONE®
315 C

LETTERING
COLOR

Arlington Heights

AH

Historical Museum

Entrance on Fremont Street

**A Cooperative Effort of the
Village, Park District, and
Historical Society**

SIDE A

Arlington Heights

AH

Historical Museum

Entrance on Fremont Street

**Tours: Saturday & Sunday
2pm and 3pm
Heritage Gallery Exhibits:
Friday - Sunday 1:30pm to 4:30pm**

SIDE B

ARLINGTON HEIGHTS HISTORICAL MUSEUM
SIGN MATERIALS

The material list for the main signs is composed of the following:

Sign body is composed of 2x redwood planks
Oil base primer / solid acrylic stain / oil base enamel paint
Posts are wood, Douglas Fir
Backfill is course sand

Sample materials/ color strips for the signs have been provided to the Village Planning Department staff.

Corner of Euclid & Vail
1st Museum Main Ground Sign

Sign at the corner of Euclid and Vail.
Sign faces Vail.

Library view corner of Euclid and Vail.

Corner of Euclid & Vail
Property to the North

Home north of the main sign;
across Euclid; 102 Euclid.
Sign is south of the homeowner.

Sign on the corner of Euclid and Vail.
Homeowner's view is the
perpendicular version above.

115 W. Euclid
Property to the West

Home at 115 W. Euclid.
View of the Museum.

Sign here

Sign is east of the home
at the corner of Euclid and Vail.

Corner of Vail & Fremont
2nd Museum Main Ground Sign

Corner of Vail and Fremont

Corner of Vail and Fremont facing east. Arlington Heights Memorial Library view.

Corner of Vail & Fremont
2nd Museum Main Ground Sign

Corner of Vail and Fremont

Commuter lot to the south on Fremont.

Museum Main Signs

Both signs have same dimensions
Vail/ Fremont sign on the left – Euclid/ Vail sign on the right

Entire sign structure: H – 7’5” x W – 6’7” x D – 4’ (includes roof top)
Actual Sign: 3’ 38” x 6’ (all three pieces)
Measurements are approximate

Fremont Ground Sign

Commuter Lot across the street

Bulletin board sign along Fremont; in front of Museum Offices.

Sign measures: H – 7’ x W – 4’6” x D – 6”

Measurements are approximate

121 W. Fremont
Property South of the Museum

Home at 121 W. Fremont
Commuter lot east of the property.

View from the house of the Heritage Gallery entrance; front of the Museum offices.

114 W. Fremont
Property to the west

114 W. Fremont
Museum facility adjacent to; east of the property.

Home at 114 W. Fremont is to the west of the Museum facility.

DESIGN COMMISSION PROJECT TIMELINE

Project Name: Arlington Heights Historical Museum
DC Number: DC14-002
Location: 110 W. Fremont Street
Requested Action: Sign Variation

	Date	# of Business Days
Preliminary Meeting	9/11/13	
Awaiting Preliminary DC Submittal	12/5/13	61
Preliminary Review Comments Provided	12/17/13	8
Awaiting Petitioner DC Submittal	1/22/14	26
DC Application Submittal Date	1/22/14	
DC Meeting	2/11/14	14
Village Board Meeting	3/3/14	14

Notification Requirements:

- Sign Posting, not less than 15 days prior to the date of the Design Commission meeting.
- Written Notice, not less than 7 days and not more than 30 days prior to the date of the Design Commission meeting.

Item: Budget Amendment - Public Works Overtime FY14

Department: Public Works

BACKGROUND

Due to the severity of this winter, we are presently over budget on overtime. As of this date, we have spent 112% of the annual Public Works overtime budget. To put this winter season in perspective, the average number of snow/ice control events for the previous three years has been 20 for the entire season. To date, we have had 26 events with approximately four to six weeks left in the season. Snowfall totals for the last three years averaged 44 inches. We have had 80 inches of snow as of February 17th. In addition to these normal snow and ice conrol events, we also performed two parking garage/Downtown snow loadouts, one in January and one in February.

In order to continue our snow/ice control efforts, Staff recommends that $150,000 be transferred from the Village's Contingency Account to the Public Works Overtime Account No. 101-7101-531-18-05. If the number of February and March snow/ice control events is average, this amendment should be sufficient to complete the season. If we do not need this overtime work, the funds will go unspent.

RECOMMENDATION

It is recommended that the Village Board amend the FY14 Public Works Overtime 101-7101-531.18-05 by an increase of $150,000, with the funds for this increase being transferred from the Village's Contingency Account, 101-9901-591.40-96.

Bid Section

Item:
Bid Opening Date:
Account Numbers:
Total Budget for Specific Item:
Amount of Bidder Recommended: