



## **AGENDA**

President and Board of Trustees

Village of Arlington Heights

Committee-of-the-Whole

Community Room

33 S. Arlington Heights Road, Arlington Heights, IL 60005

February 17, 2020

7:30 PM

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE**

### **III. ROLL CALL OF MEMBERS**

### **IV. NEW BUSINESS**

- A. Consideration of recommending to the Liquor Commissioner the issuance of a Class A Liquor License to Scratchboard Kitchen LLC dba Scratchboard Kitchen, located at 5 W Campbell

### **V. OTHER BUSINESS**

### **VI. ADJOURNMENT**

Any member of the public wishing to speak will be given the opportunity to do so. If the item is on the Agenda, that opportunity will be while that Agenda item is being discussed. Any member of the public wishing to speak on an item not on the Agenda will be given the opportunity during the Other Business portion of the meeting. Please limit comments to three minutes.

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



**Committee-of-the-Whole**  
**2/17/2020**

**Item:** Consideration of a Liquor License - Scratchboard Kitchen

**Department:** Village Managers Office

Consideration of recommending to the Liquor Commissioner the issuance of a Class A Liquor License to Scratchboard Kitchen LLC dba Scratchboard Kitchen, located at 5 W Campbell.

**ATTACHMENTS:**

**Description**

Liquor License Memo

**Type**

Memorandum



## MEMORANDUM

**DATE:** February 14, 2020

**TO:** Thomas W. Hayes, Liquor Control Commissioner  
Village Board

**FROM:** Diana Mikula, Assistant Village Manager

**SUBJECT:** Liquor License Interview: Scratchboard Kitchen LLC dba Scratchboard Kitchen, 5 W. Campbell

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At the Committee-of-the-Whole meeting on February 17, 2020, a representative of Scratchboard Kitchen, LLC dba Scratchboard Kitchen, will be interviewed for consideration of a full-service "Class "A" liquor license to this establishment. Scratchboard Kitchen will be serving breakfast and lunch. This location was formerly occupied by Passero which has relocated.

|                                               |                                                                                                                                                                                                                    |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Liquor Classification:                        | Class "A" license permits the retail sale, in restaurants only, of alcoholic liquor for consumption on the premises where sold and have a seating capacity at tables for a minimum of 25 persons for food service. |
| Establishment Liquor Hours:                   | Sun 11am - 3pm; M- F 8am-2pm and Sat 8am-3pm                                                                                                                                                                       |
| Lease or Ownership:                           | Leased thru 2027                                                                                                                                                                                                   |
| Basset Certification:                         | Yes                                                                                                                                                                                                                |
| Address Violations:                           | None                                                                                                                                                                                                               |
| Applicant Liquor Sales<br>Related Violations: | None                                                                                                                                                                                                               |

In November 2019, the Arlington Heights Police Department completed a background check on Ms Danielle Kuhn, having 97% ownership interest in the business entity. No issues were noted.

A walk-thru of the establishment was conducted on February 6. The submitted floor plan reflects the current seating arrangements.

Upon a satisfactory liquor interview, it would be appropriate to approve the issuance of a Class "A" liquor license to Scratchboard Kitchen LLC dba Scratchboard Kitchen, located at 5 W Campbell.