



MINUTES

President and Board of Trustees
Village of Arlington Heights
Committee-of-the-Whole
Community Room
Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
February 15, 2016
7:30 PM

I. CALL TO ORDER

Mayor Tom Hayes called the meeting to order at 7:30 PM.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

BOARD MEMBERS PRESENT: Mayor Hayes; Trustees Farwell, Glasgow, LaBedz, Rosenberg, Scaletta, Sidor

BOARD MEMBERS ABSENT: Trustees Blackwood and Tinaglia

STAFF MEMBERS PRESENT: Village Manager Randy Recklaus; Assistant Village Manager Diana Mikula

OTHERS PRESENT: Raj Prajapati for Cardinal Wine & Spirits; Connie Karavitis, Teddy's Liquor & Wine; Steve Fromm for Special Events Commission

IV. NEW BUSINESS

- A. Consideration of recommending to the Liquor Commissioner the issuance of a Class "B" & Class "T" Liquor License to Shivani 7, Inc., dba Cardinal Wine & Spirits, located at 125 S. Arlington Heights Road

Mayor Hayes swore in Mr. Raj Prajapati.

Diana Mikula, Assistant Village Manager, reported to the Board that Mr. Prajapati is seeking a Class B & T liquor license which allows for full alcohol sales with tastings. He will be the 100% owner of the liquor establishment. There is another person buying the property and the business – Mr. Naresh

Patel. Mr. Patel is leasing the store business to Mr. Prajapati.

The Arlington Heights Police Department completed a background check on Mr. Raj Prajapati. No convictions were disclosed and no criminal derogatory information was found. In addition, no lawsuits, judgments, or liens were outstanding.

Ms. Mikula conducted a walk-thru today and everything was in line with what they submitted with their floor plan. If the Board approves the new liquor license this evening, it will not be given to Mr. Prajapati until the Village receives confirmation that the property has closed and transferred to the new owner.

Mayor Hayes asked if there would be any change to the current layout of the store. Ms. Mikula said the only change would be some coolers will be added where shelving currently exists and some readjustment of the shelving.

When asked if the applicant would be having wine tastings the applicant responded that he would not be having these right away. Mayor Hayes asked how many employees would be working with him. Mr. Prajapati responded that there will be two full-time and two part-time employees. Mayor Hayes asked if Mr. Prajapati would be giving up his manager position at the Marathon Station where he currently works and Mr. Prajapati reported that he pretty much would be giving that job up for this liquor store. Mr. Prajapati told Mayor Hayes that while he was Basset trained by taking the on-line class, he will be sending his staff to be classroom trained. He will also be monitoring the staff for liquor compliance.

Mayor Hayes questioned Mr. Prajapati about a liquor violation that occurred at the Marathon Station he is managing. Mr. Prajapati explained that another employee was cited for the violation that occurred three years ago. Mr. Prajapati was the manager of the station but he was not present when the violation occurred.

Trustee Glasgow asked about the additional employees that would be working at the store – what their schedules would be and when Mr. Prajapati would be at the store. Mr. Prajapati replied that each employee would be given one day off per week. Mr. Prajapati would be at the store for about 10 hours per day. He will appoint someone as manager when he's not there. This person would open and close the store. The person he has in mind has about 10 years of liquor experience.

Trustee Farwell asked if this new manager has ever had a liquor violation. Mr. Prajapati informed him that he did not have any liquor violations. Trustee Farwell also asked Mr. Prajapati to show him on the floor plan where the cashiers would be stationed. Trustee Farwell was concerned about where customers would enter and exit. Ms. Mikula explained the layout of the store and the railing barriers that would force customers to enter and exit at the proper doors. She further explained that the owners indicated that no alcohol

would be stored near the doors.

Trustee Scaletta asked if Mr. Prajapati planned on updating the store. Mr. Prajapati responded that he would be adding two coolers and moving the shelving around. Trustee Scaletta suggested that painting and new flooring would make the store more inviting. Trustee Scaletta strongly suggested to Mr. Prajapati that he read the Arlington Heights Liquor Code to become familiar with Village laws so he would not start out on the wrong foot.

TRUSTEE GLASGOW MOVED, SECONDED BY TRUSTEE FARWELL TO RECOMMEND THAT THE VILLAGE BOARD OF TRUSTEES RECOMMEND TO THE LIQUOR COMMISSIONER THE ISSUANCE OF A CLASS "B" & CLASS "T" LIQUOR LICENSE TO SHIVANI 7, INC., DBA CARDINAL WINE & SPIRITS, LOCATED AT 135 S. ARLINGTON HEIGHTS ROAD.

Motion passed unanimously.

- B. Interview of Joseph Skibbie for Appointment to the Special Events Commission - Term Ending: 4/30/17

Mayor Hayes introduced Mr. Skibbie to the Board.

Trustee Glasgow told Mr. Skibbie that he liked the fact that his background was varied with marketing, and asked how he would apply his background to the Special Events Commission. Mr. Skibbie reported that one of the reasons he was drawn to this particular commission is because he had heard it was a "roll up your sleeves and dig in" type of commission. Whether it be promoting events or planning events his background will be valuable. Making calls on behalf on the Commission, promoting the Commission, or seeking sponsorships, Mr. Skibbie said he would be comfortable in doing all of these things.

Trustee Glasgow asked what Mr. Skibbie's experience was in mass marketing. Mr. Skibbie reported they he has placed advertisements, worked on sponsorship solicitation, and now he's into more digital properties – websites, making content placement, etc.

Trustee Scaletta asked for clarification of where Mr. Skibbie's business was located. Mr. Skibbie replied that his was a home-based business – NW Arlington Heights. Trustee Scaletta was concerned that if his business was located in downtown Chicago, he would have difficulty making Special Events meetings.

Trustee LaBedz asked Mr. Skibbie what special events he and his family have attended since they have lived here. Mr. Skibbie responded that Mane Event and Taste of Arlington was one of the first they were drawn to and also the Christmas lights at North School Park. Mr. Skibbie looks forward to getting more involved in Hearts of Gold and other events.

TRUSTEE SCALETTA MOVED, SECONDED BY TRUSTEE FARWELL TO

**RECOMMEND THAT JOSEPH SKIBBIE BE APPOINTED TO THE SPECIAL
EVENTS COMMISSION – TERM ENDING 4/30/17.** Motion passed
unanimously.

V. OTHER BUSINESS

VI. ADJOURNMENT

Meeting Adjourned at 7:54 PM

Recorded By: Diane Staggs
Administrative Assistant II