



Agenda
Village of Arlington Heights
Special Events Commission
Commissions Room
33 S. Arlington Heights Rd., AH 60005
February 12, 2020
7:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Approval of the minutes from the January 8, 2020 Commission meeting.

IV. REPORTS

V. OLD BUSINESS

- A. Update on Hearts of Gold banquet, February 15, 2020.
- B. Update on Spring Sweep, April 25

VI. NEW BUSINESS

- A. Discussion of Mane Event, August 7

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Special Events Commission
2/12/2020

Item: Approval of January, 2020 Minutes

Department: Village Manager's Office

ATTACHMENTS:

Description

January 8, 2020 minutes

Type

Minutes

Minutes from the Special Events Commission meeting held on Wednesday, January 8, 2020 in the Commissions' Room of the Arlington Heights Village Hall.

Attending: Laurie Mitchell, Diane Jamieson, Keri Stanley, Steven Fromm, Kevin Seifert, Scott Rowader, Mike Prost, Nancy Forch, Chris Fahnoe, Emma Edmondson, Joe Musolino.

Absent: David Jaffe.

Approval of Minutes

Commissioner Scott Rowader moved and Commissioner Steve Fromm seconded the approval of the December 11, 2019 minutes of the Special Events Commission. The motion passed unanimously.

Update on Hearts of Gold, held February 15, 2020

Chairman Laurie Mitchell said that the invitations were sent to commissioners electronically and she is hoping the print version will be done soon. She hopes that commissioners will share the electronic pdf of the invitation with their honorees, etc. Liaison Nancy Kluz said she emailed the invitation out to all honorees and the nominators.

Chairman Mitchell thanked the commissioners for getting their bio information in for the Hearts of Gold booklet. Each commissioner writes a 150 word bio on the honoree that they are handling through the Hearts of Gold event process. She will also see if there is space to post a list of the next events in the booklet.

The upcoming event dates are:

April 25 – Spring Sweep
August 7 – Mane Event
October 3 – Autumn Harvest
November 27 – Tree Lighting

Diane Jamieson is arranging for the photos to be taken of all honorees for the program booklet. The pictures are being taken at Metropolis and she is organizing a timeframe for the honorees to come in for their photo shoot.

Commissioner Steve Fromm is ordering the Hearts of Gold awards. He explained that there are two separate awards for the two women who are receiving the Pam of Stocking award and two separate awards for our two Public Works guys who are receiving the Heroic award.

Chairman Mitchell said she will work with Rolling Green to confirm the menu for the event. She will also discuss the opening of wine bottles and related charges with that. The Commission is hoping that they will not be charged for unopened bottles of wine at the tables.

Commissioner Nancy Forch is handling the order for corsages and boutonnieres. She said she will have them ordered and ready for pick-up the day of the event.

Spring Sweep Update- April, 25

Commissioner Mike Prost said he locked things down with the Racetrack and shredding trucks last year. He will double-check on his

Mane Event, August 7

Commissioner Joe Musolino will reach out to Mike & Joe and secure a contract with them as the headliners for Mane Event.

He is still needing to get an opening act. Commissioner Rowader said there is a large, hard rock concert with several bands at Wrigley Field later in August. He suggested that it might be great to have an opening act of a cover band that does Motley Crue, Def Leppard music. The Commission thought that might be too much for the Mane Event crowd and not necessarily a good fit.

Commissioner Musolino said he will continue to look for an opening band.

Trolleys for Tree Lighting

Commissioner Fromm said he heard that the two-tiered trolleys in Chicago is going out of business and it raises a concern on whether there will be more demand for trolleys. He thinks the Commission should consider booking their trolleys now. Liaison Kluz said she will reach out to them and book the trolleys again.

Premium Sponsors

Chairman Mitchell said she has reached out to our current sponsors and will try to seek one additional sponsor. She said that Bartlett Tree has already responded that they will be a Premium Sponsor again.

Having no further business to discuss, the meeting was adjourned at 7:45 p.m.