



Agenda

Village of Arlington Heights
Foreign Fire Insurance Tax Board
Fire Station #2, Conference Room
Arlington Heights Fire Department
Administrative Headquarters
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
February 11, 2019
8:30 AM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes - 11-29-18

IV. REPORTS

- A. Treasurer's Report

V. OLD BUSINESS

- A. Education reimbursement requests
- B. Athletic shoes
- C. Winter hats
- D. Air packs
- E. Fire Department Instructors Conference
- F. Station assignment boards

VI. NEW BUSINESS

- A. Election of officers
- B. Bags - turnout gear and travel
- C. Fitness clothing
- D. Internet service
- E. Emergency Medical Service

VII. OTHER BUSINESS

VIII. ADJOURNMENT

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Item: Minutes - 11-29-18

Department: Fire

Minutes - 11-29-18

ATTACHMENTS:

Description

Minutes - 11-29-18

Type

Agreement

FOREIGN FIRE INSURANCE TAX BOARD

Minutes of Meeting
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
November 29, 2018

Board Members

in Attendance: James Stempien
Andrew Larson
Rob Losik
Kevin Flynn
Ross Chapman
Martin Moran

Not in
Attendance: Michael Schubert

Jim Stempien called the fourth quarter meeting to order at 9:12 A.M. He welcomed Acting Chief Andrew Larson to the Board.

REVIEW OF MINUTES: Minutes of the September 27, 2018 regular meeting were reviewed. Kevin Flynn made a motion to approve; seconded by Rob Losik; all voted in favor; motion carried.

TREASURER'S REPORT: Marty Moran reported that the state's check in the amount of \$129,452 was recently received, bringing the fund's current balance to \$457,679. Jim Stempien noted that the substantial sum approved for the new air packs has not yet been spent; Lt. Curt Hanselman will keep the Board informed on the progress of the purchase.

Ross Chapman made a motion to approve the Treasurer's Report; seconded by Kevin Flynn; all voted in favor; motion carried.

OLD BUSINESS

1. Education funding requests – Marty Moran reported that Chris Rymut has requested reimbursement for an on-line class from Brotherhood Coaching LLC titled *Fix Your Firehouse*, an officer development course he took in October. Div. Chief Wood approved use of department gear for the course but not the provision of funds; Chief Koeppen (retired) also approved.

Following a brief discussion, Marty Moran made a motion to approve reimbursing Chris Rymut for the \$346.89 cost of the class (\$297 for the course; \$49.89 for the book). Kevin Flynn seconded. Roll was called with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman
Nays: None
Ayes 6; Nays 0

Motion carried.

2. **Continuous purchase inventory/distribution book** – Jim Stempien briefly discussed the distribution of gear for new members and the inventory forms. Lt. Andy Benkert will have feedback on the two new bags, one of which is for turnout gear, at the next meeting. They will be distributed on request, not just given out.

3. **Forcible entry door** – Div. Chief Dwayne Wood has reported that personnel like the new door, especially its portability for training. This was a joint purchase by the Board and the Fire Department.

4. **Ballistic vest program** – Acting Chief Larson spoke with both D/C Pete Ahlman and Firefighter Rob Losik on the subject. The consensus is that we don't need to buy 100 vests; not everyone will carry and use them. Pete said we are contemplating four on the engines and truck and two per squad and ambulance. Pete reported that the survey results on the vests were 99% positive.

There was a discussion about fitted vests vs. one-size-fits-most, with Rob Losik saying the prevailing thought is that the fitted are much better. The adjustable vests are not as good or as comfortable. Pete said the Rescue Task Force vests are Level III, which is better than IIIA, which is the adjustable vest. Level IIIA are the same as the Rescue Task Force Level III vests but without the plates. The Department is purchasing ten Rescue Task Force vests – three for each engine and one for the Battalion Chief. Following a discussion, it was determined that the RTF vests, without the plates, can be used for testing purposes. The Board also discussed that there will be a policy on use of the vests regardless of what style is purchased. The policy would cover when the vest *must* be worn; beyond that it would be up to the individual.

5. **Station assignment boards** – No money has yet been spent on the project. Lt. Chris Rymut has delegated personnel to work on the boards, but will not move on the project until personnel are in their 2019 station/shift positions.

6. **Air packs** – the project is pending.

7. **Patient simulator** – Ross Chapman has worked on this with EMS Div. Chief Rick Manthy. Div. Chief Manthy said he did not find any other fire departments willing to share the cost and use of the mannequin. Rick has spoken with personnel from NIPSTA. The Board discussed alternatives and feels the most cost-effective way to move forward is to not purchase a Laerdal SimMan ALS mannequin, but rent the equipment from NIPSTA. A rental arrangement would provide 18 days of training during the year plus the ability to send our personnel to train-the-trainer sessions.

Ross Chapman made a motion to approve a not-to-exceed amount of \$4,000 for SimMan rental during 2019 from NIPSTA; Marty Moran seconded. Roll was called with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman

Nays: None

Ayes 6; Nays 0

Motion carried.

Div. Chief Rick Manthy will handle the arrangements.

On a side note, Jim Stempien mentioned that Div. Chief Dwayne Wood said the mannequins the Board approved for purchase in late 2015 are getting beat up, and Dwayne may be looking to purchase sturdier ones in the future.

NEW BUSINESS

1. Winter hats - Jim Stempien brought the Board samples of winter hats to look at, one traditional style knit cap and two beanie style hats. The Board decided to provide the beanie style hats for all personnel. Both the beanie and knit style are approved for duty, but personnel will have to purchase the knit hats themselves if they want them.

Ross Chapman made a motion to approve a not-to-exceed amount of \$3,000 for the purchase of 120 Blauer beanie style hats (includes some for future use). They will be embroidered with individual badge numbers and "AHFD." Jim Stempien seconded. Roll was called with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman

Nays: None

Ayes 6; Nays 0

Motion carried.

2. Duty sweatshirts – The Board discussed a request to supply a lighter weight sweatshirt and also a long-sleeve t-shirt (for layering under the sweatshirt). The current sweatshirt supplied by JG Uniforms does not come in a lighter weight. Rob Losik said 5-11 does has a lighter weight sweatshirt with a pen pocket in the sleeve. The Union and Fire Administration will look at the t-shirt issue. The item is tabled for now.

3. Athletic shoe program – Ross Chapman is once again heading up the project this year. We generally get a 20% discount from Runners High and Tri, and they are local, so we like to use them. There were a few complaints (10 to 15) last year in response to an email survey. Some personnel felt they didn't get good service. Some felt the brands they wanted were not available (the store doesn't carry Nike; they carry more marathon-type shoes). However, overall people have been happy, and the store will work with our 24/48 schedule, opening early to accommodate our personnel coming off duty. We generally give them a 50% deposit and pay the balance after completion of ordering and delivery.

Kevin Flynn made a motion to approve a not-to-exceed amount of \$13,000 for the purchase of one pair of athletic shoes for all Department personnel. Jim Stempien seconded. Roll was called with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman

Nays: None

Ayes 6; Nays 0

Motion carried.

Jim Stempien brought a safety toe gym shoe to possibly be worn on duty; the Board may look at this in the future.

4. **FDIC** – Marty Moran referenced the Board’s prior approval of up to \$8,000 for the 2019 Fire Department Instructors Conference. Arrangements are in progress.

5. **ARS rescue strap** – Jim Stempien said he and Ross Chapman looked at the rescue strap to replace webbing. Ross said the strap is more functional than webbing and rated for victim removal. Following a discussion, the Board decided to not purchase the strap for all personnel. The cost is between \$42 and \$45 for the strap and \$30 for the bag, which has a magnetic closure.

Ross Chapman made a motion to approve a not-to-exceed amount of \$2,000 to purchase 20 sets of rescue straps with bags from Air One, four per station and four for training. Marty Moran seconded and roll was called with:

Ayes: A. Larson, R. Losik, K. Flynn, M. Moran, J. Stempien, R. Chapman

Nays: None

Ayes 6; Nays 0

Motion carried.

6. **Nutrition coaching** - Ross Chapman raised the idea of, in connection with our ongoing wellness programs, maybe providing nutrition coaching service for our personnel. There are on-line services available where personnel can use an app and get access to good information. Andrew Larson said he will reach out to Human Resources on this and see if it is addressed by IRMA. The Board will also check with our department personnel involved with the Functional Movement Screening program.

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There being no further business brought before the Board, Ross Chapman made a motion to adjourn the meeting at 11:29 A.M.; Kevin Flynn seconded; all voted in favor; motion carried.



Item: Treasurer's Report

Department: Fire

Treasurer's Report

ATTACHMENTS:

Description

Type

No Attachments Available



Item: Education reimbursement requests

Department: Fire

Education reimbursement requests

ATTACHMENTS:

Description	Type
No Attachments Available	



Item: Athletic shoes

Department: Fire

Athletic shoes

ATTACHMENTS:

Description

Type

No Attachments Available



Item: Winter hats

Department: Fire

Winter hats

ATTACHMENTS:

Description

Type

No Attachments Available



Item: Air packs

Department: Fire

Air packs

ATTACHMENTS:

Description

Type

No Attachments Available



Item: Fire Department Instructors Conference

Department: Fire

Fire Department Instructors Conference

ATTACHMENTS:

Description

Type

No Attachments Available



Item: Station assignment boards

Department: Fire

Station assignment boards

ATTACHMENTS:

Description

Type

No Attachments Available



Item: Election of officers

Department: Fire

Election of officers

ATTACHMENTS:

Description

Type

No Attachments Available



Item: Bags - turnout gear and travel

Department: Fire

Bags - turnout gear and travel

ATTACHMENTS:

Description

Type

No Attachments Available



Item: Fitness clothing

Department: Fire

Fitness clothing

ATTACHMENTS:

Description

Type

No Attachments Available



Item: Internet service

Department: Fire

Internet service

ATTACHMENTS:

Description

Type

No Attachments Available



Item: Emergency Medical Service

Department: Fire

Emergency Medical Service

ATTACHMENTS:

Description

Type

No Attachments Available