



Agenda
Village of Arlington Heights
Foreign Fire Insurance Tax Board
Fire Station #2, Training Room
1150 N. Arlington Heights Road 60004
February 7, 2022
9:00 AM

I. CALL TO ORDER

II. ROLL CALL

- A. Trustee Positions

III. APPROVAL OF MINUTES

- A. Approval of Minutes - December 9, 2021

IV. REPORTS

- A. Treasurer's Report

V. OLD BUSINESS

- A. Education Requests
- B. House Fund Requests
- C. Gym Shoes
- D. Dining Tables
- E. Fitness Equipment
- F. Trench Coats
- G. Turnout Gear

VI. NEW BUSINESS

- A. Fire Investigation Team
- B. Wireless Internet

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793

(Voice), (847)368-5980 (Fax) or drobb@vah.com.



**Foreign Fire Insurance Tax Board
2/7/2022**

Item: Minutes

Department: Foreign Fire Insurance Tax Board

ATTACHMENTS:

Description

Minutes 12.9.2021

Type

Minutes

FOREIGN FIRE INSURANCE TAX BOARD
Minutes of Meeting
1150 N. Arlington Heights Road
Arlington Heights, IL 60004

December 9, 2021

Board Members

In Attendance: James Stempien
Martin Moran
Rob Losik
Ross Chapman
Kevin Flynn
Mike Schubert
Curtis Hanselman

Guests: David Strojny
Scott Miller

Jim Stempien called the 4th quarter 2021 meeting to order at 9:01 am.

J. Stempien acknowledges M. Schubert's final meeting.

FIRE CHIEF'S STANDING TRUSTEE POSITION: Due to Chief's Larson's medical leave, his Trustee powers defer to Interim Chief Schultz. Chief Schultz has submitted a letter to the board requesting we defer his Trustee powers to Acting Deputy Chief Hanselman until the Fire Chief and/or Deputy Fire Chief positions are stabilized.

Ayes: J. Stempien, M. Moran, R. Losik, R. Chapman, K. Flynn, M. Schubert

Nays: None

Ayes: 6, Nays 0

Motion passes to award Acting Deputy Chief Hanselman power of the Trustee vote. Acting Deputy Chief Hanselman accepts.

REVIEW OF MINUTES: Minutes of the September 10, 2021 meeting were reviewed. Marty Moran made a motion to approve the minutes; it was seconded by Rob Losik; no objections; motion carried.

TREASURER'S REPORT: Marty Moran reports that the current fund balance as of November 30, 2021 is \$539,202; Expenses were \$105,615. No excessive outstanding expenses coming through for year end. Jim Stempien made a motion to accept the Treasurer's Report; seconded by Rob Losik; no objections; motion carried.

TRUSTEE ELECTION RESULTS: J. Stempien announced the official results from Village Clerk, Rebecca Hume: Kevin Flynn – 75 votes; Marty Moran – 71 votes; Scott Miller – 35 votes (newly elected member). Remaining results are on the letter and will be passed around for the Trustees to review. J. Stempien makes a motion to accept the election results into record; seconded by Rob Losik; no objections; motion carried.

This is the first time holding a virtual election and it went well. There was a high turnout compared to past elections. Previous manual elections had about 35% turnout, and for this virtual election there was 94% voter turnout.

To accommodate guests, we are discussing Old Business, Item C – Training Division.

OLD BUSINESS

C. Training Division – Division Chief Strojny thanks the FFITB for the approval of new smoke generators that will provide the Department and its members with many years of valuable service. After approval, Division Chief Strojny learned that the Model-SG6000# was still available for purchase but was being discontinued. The decision was made to purchase the Lion TE-SG4000-B# at a lesser price. Division Chief Strojny is concerned that it will likely become difficult to obtain repair parts for a discontinued model. The total cost for the Lion TE-SG4000-B# machine and warranty plan are \$4,906.75. The board previously approved \$8,000.00 to be spent on the machine and upgraded warranty plan. The remaining funds is \$3,093.24.

A. Education Requests – M. Moran reported that D. Ruszkowski requested funds of \$149 for an ACLS class, Advanced Cardiac Life Support certification. This is not a pre-approved class. It is through the American Heart Association.

J. Stempien made a motion of \$149 to approve ACLS class for D. Ruszkowski; seconded by M. Moran.

Ayes: J. Stempien, M. Moran, R. Losik, R. Chapman, K. Flynn, M. Schubert, C. Hanselman
Nays: None
Ayes: 7, Nays 0

Motion carried.

M. Moran reported that C. Rymut put in a request for a past extrication class put on by Chicagoland Heavy Rescue Academy in the amount of \$495. The class was on 11/8 and 11/9 and a certificate was obtained. The class was approved by the Training Division.

J. Stempien made a motion of \$495 to approve C. Rymut's class; seconded by Kevin Flynn.

Ayes: J. Stempien, M. Moran, R. Losik, R. Chapman, K. Flynn, M. Schubert, C. Hanselman
Nays: None
Ayes: 7, Nays 0

Motion carried.

There was discussion on members buying education books at the end of the year and get reimbursed in 2022. If purchase is made in 2021, it should be submitted in 2021 and be a 2021 expense.

B. House Fund Requests – M. Moran stated that the program is still working. The standing program is if it is under \$50, members can submit a receipt. If it is a large purchase (over \$50), they need to submit a request.

D. Apparatus Bay Fans (update) – J. Wachal is overseeing ordering the fans. The fans are being ordered.

E. Protective Vests (update) – R. Losik stated that he’s reached out to members to see if the vests are not fitting properly. So far, he has not gotten any reports back saying that it is the case. If it does happen, we may need to buy a custom vest for an individual if it doesn’t fit.

F. Tuition Program – J. Stempien said that they may want to expand the program due to rising costs and hoping to get this on paper at the start of the new year. M. Moran is open to suggestions. When the program started classes were running between \$300 - \$500. Some ops classes are covered under contract. Rope ops class is now \$900 through NIPSTA. M. Moran states that a quarter of the Department is using all their funds and a higher percentage is using some of their funds. R. Chapman is a member that uses his funds every year and will spend out of pocket to take classes. R. Chapman agrees that tuition program should be expanded. The newer members are more interested in taking classes and also traveling and taking classes. R. Chapman suggested 3 options:

1. Tuition increases per year.
2. Keep the tuition same and members can request for additional funds.
3. Change the parameters to \$1,500 every 6 months.

M. Moran would be more in favor that members use \$1,500 and evaluate requests up to an additional \$500 at the 4th quarter meeting. J. Stempien suggested changing the program to up to \$2,000 a year for a trial period of 1 year. R. Losik stated that he does not want members to be held back from developing themselves professionally because they can’t afford it.

M Moran motions to keep the funds at \$1,500 and members may request an additional \$500 at a FFITB meeting; seconded by R. Losik.

Ayes: J. Stempien, M. Moran, R. Losik, R. Chapman, K. Flynn, M. Schubert, C. Hanselman

Nays: None

Ayes: 7, Nays 0

Motion carried.

NEW BUSINESS

A. Dining Tables – Battalion Chief Carpenter is requesting funds from the FFITB to purchase four custom tables for all four stations not exceed \$18,000. B/C Carpenter found a local manufacturer. He’s looking for something heavy duty to last long term. There are dining tables due for replacement and due to large purchases in 2021 and upcoming 2022 purchases and station 2 and 3 kitchen remodeling, there are no funds in the Department budget to make it happen. There is an option to purchase 1 as a trial with no additional costs incurred. B/C Carpenter to oversee the purchase of 1 custom table. If it meets his approval, he will order the 3 additional tables.

R. Chapman motions to approve not to exceed \$20,000 to purchase of kitchen tables for all stations under B/C Carpenter’s request; R. Losik seconded.

Ayes: J. Stempien, M. Moran, R. Losik, R. Chapman, K. Flynn, M. Schubert, C. Hanselman

Nays: None

Ayes: 7, Nays 0

Motion carried.

B. Fitness Equipment – J. Stempien stated that Station 4 is need of elliptical repairs. ABT came out and said that they do not repair Precor brand. They don't sell and maintain Precor. K. Flynn called Precor and will stop by the Downer's Grove store to discuss with someone in person because it is too difficult to explain over the phone. The cost to replace the elliptical is around \$5,000. There was discussion to look for a new one down the road. There was discussion to look for a new elliptical through ABT or buy direct from Precor. The Village prefers ABT due to having an account with ADT and ADT can maintain and repair items bought at ABT.

C. Gym Shoes – Each year we discuss supporting our members health and fitness by funding each member a pair of gym shoes. There's always a debate whether we should use Runner's High and Tri or use a different vendor. They are local and we like to support local business. If we use Runner's High and Tri this year, we will expect delays because of supply chain. The brands they carry are: Brooks, New Balance and Saucony. If you have a specific preference for a shoe model or a brand that they carry but do not have it in stock, then they will order it for you and arrange pick up. If you know the exact size and model, you can call your order and pick shoes up when they come in. Historically the shop discounts our shoes.

J. Stempien made a motion for R. Chapman to oversee Gym shoe purchase Department wide not to exceed \$14,000 to be purchased through Runners High and Tri; seconded by M. Schubert.

Ayes: J. Stempien, M. Moran, R. Losik, R. Chapman, K. Flynn, M. Schubert, C. Hanselman

Nays: None

Ayes: 7, Nays 0

Motion carried.

D. Class A Dress – It came to J. Stempien's attention that several members have not received Class A trench coats, possibly up to half of the Department. There is a request from M. Yegge that FFITB purchase Class A trench coats for any members of the Department who do not have one to make the department whole. M. Yegge called Galls and was quoted \$205 per coat. There was discussion if this is a Department contractual purchase or FFITB purchase. C. Hanselman said the Department does not have \$10,000 to purchase Class A coats and it is a large purchase for something that is worn a very small number of times. M. Yegge feels that this one-time FFITB purchase will assist the Fire Department in getting our current members outfitted with a trench coat and the future members would be supplied as stated in the current contract. This topic is being tabled until more information is collected.

E. Turnout Gear – There has been previous discussions to purchase a second set of turnout gear to enhance our cancer awareness program and to keep our FF's safe. R. Fraider started this previously and C. Hanselman has read the previous minutes. Currently, a few surrounding towns has gone through the process of purchasing a second set of gear. Some FD have program's such as : First set is used the first half of the year and the second set is used in the second half. This allows for the gear to be properly maintained and for FF's to always have a second set that has been sized and fitted with your name on it for safety and accountability for fire safety. C. Hanselman has had conversations with the Village Manager and he understands and is on board with the second set of gear. C. Hanselman is now trying to get the funding for the gear. Previous FFITB minutes show support for funding as 1/3 from the Village, 1/3 from the Department and 1/3 from FFITB. A set of gear is roughly \$3,000. It will be \$300,000 over 5 years and 10 years for everyone to have 2 sets of gears. There are two parts: purchase of gear and inspection and maintenance of gear. Gear needs to be inspected and professionally cleaned once a year.

An independent company is used to inspect and certify that the gear is in working order and the cost is about \$100 a gear twice a year. Breakdown of cost is as follows: \$60,000/year to purchase gear and \$20,000/year for inspection and maintenance for a total of \$80,000 per year for 5 years. FFITB remains supportive with paying 1/3 of the cost to get this program started. In 2022, C. Hanselman will work with Finance to get this in the capital budget for 2023 and 2024. No funds requested at this time.

F. Expiration of Funds – There is currently no timeline from when funds are approved and when funds expire. J. Stempien made a motion that all approved funds moving forward has an expiration date of one calendar year from the approval date unless specified in the motion; seconded by Ross Chapman.

Ayes: J. Stempien, M. Moran, R. Losik, R. Chapman, K. Flynn, M. Schubert, C. Hanselman

Nays: None

Ayes: 7, Nays 0

Motion carried.

G. Hats – The current winters hats were acquired through FFITB by J. G. Uniforms. There was discussion if our current vendor can get Blauer hats. FFITB agreed that we need to supply the new members with winter hats. Kimberly to contact Galls representative to see if we are able to purchase Blauer winter hats.

R. Losik motions funds not to exceed \$1,000 to outfit new members with an initial purchase of a winter hat pending admin approval; seconded by J. Stempien.

Ayes: J. Stempien, M. Moran, R. Losik, R. Chapman, K. Flynn, M. Schubert, C. Hanselman

Nays: None

Ayes: 7, Nays 0

OTHER BUSINESS

Training Division – Division Chief Strojny is requesting \$806.75 to repair the 10-year-old smoke machine. Repairs include replacing pump and labor charges. There was discussion on the life span of the old machine after repairs and because the machine is so old, there is no guarantee on life span. The pump is guaranteed but no other pieces if it breaks down.

R. Chapman made a motion of \$1,000 for Training Division to make smoke machine repairs; seconded by M. Moran.

Ayes: J. Stempien, M. Moran, R. Losik, R. Chapman, K. Flynn, M. Schubert, C. Hanselman

Nays: None

Ayes: 7, Nays 0

Motion carried to make repairs to the smoke generator to be overseen by Division Chief Strojny.

Division Chief Strojny is requesting to purchase and infant, toddler and youth mannequin for live fire training at the cost of \$1,518.

R. Chapman made a motion of not to exceed \$2,000 for Training Division to purchase mannequins; seconded by M. Moran.

Ayes: J. Stempien, M. Moran, R. Losik, R. Chapman, K. Flynn, M. Schubert, C. Hanselman

Nays: None

Ayes: 7, Nays 0

Motion carried. Division Chief Strojny to work with Fiscal Clerk Biljana on purchasing mannequins.

J. Stempien thanks M. Schubert for his service!

Motion made by Mike Schubert to adjourn, seconding by Marty Moran. The meeting was adjourned at 11:05 am.