Agenda
Village of Arlington Heights
Arts Commission
Commissions Room, 2nd Floor

Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
February 6, 2019
6:30 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. Minutes 1-2-19

IV. REPORTS

A. Public Comments

V. OLD BUSINESS

A. 2019 Spring Outreach
B. Photography Competition
C. Art 'Round Town Brochure
D. Banner Program
E. Exhibit - Historic Images of Arlington Heights
F. Student Writing Program
G. Idea and Program Listing - 2019 Projects
H. Commission Communication Updates - Marketing

VI. NEW BUSINESS

A. Cultural Arts Award
B. Decorated Object Competition
C. Informational Material/Announcements

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.

Item: Minutes 1-2-19

Department: Planning & Community Development

ATTACHMENTS:

Description	**Type**
Minutes	Minutes

DRAFT

MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
ARTS COMMISSION MEETING
HELD IN THE COMMISSIONS ROOM
OF THE VILLAGE HALL
JANUARY 2, 2019 AT 6:30 P.M.

Arts Chair Souter called the meeting to order at 6:30 p.m.

Members Present: Janet Souter, Arts Chair
Toni Higgins-Thrash
Mary Seitz-Pagano
Kristen Schurtz
John Walsh
Sarah Galla
Kristen Walter

Members Absent: Kathleen Neacy

Also Present: Derek Mach, Staff Liaison

APPROVAL OF MINUTES

COMMISSIONER SCHURTZ MADE A MOTION, SECONDED BY COMMISSIONER HIGGINS-THRASH, TO APPROVE THE MINUTES FROM THE DECEMBER 5, 2018 ARTS COMMISSION MEETING. ALL WERE IN FAVOR. THE MOTION CARRIED.

SPRING OUTREACH EVENT

Commissioner Galla explained that the spring outreach event will be held on May 19, 2019 from 6-8 PM at the Metropolis Performing Arts Centre. Commissioner Galla explained that Metropolis had some questions regarding the anticipated number of attendees and participants. Commissioner Galla commented that the subcommittee will provide a more detailed response to Metropolis after the February Arts Commission meeting. Staff Liaison Derek Mach shared a few examples for the postcard. Arts Chair Souter commented that Commissioner Neacy is coordinating with the schools and is waiting for a response.

PHOTOGRAPHY COMPETITION

Arts Chair Souter commented that the deadline for the photography competition is January 25, 2019. Staff Liaison Derek Mach commented that to date, the Commission has not received any submittals. Staff Liaison Derek Mach explained that the Commission did revise the theme approximately a year ago and potential participants have commented that the new theme is limiting. Staff Liaison Derek Mach explained that there have been a few inquiries so hopefully there will be a handful of participants.

ART 'ROUND TOWN BROCHURE

Commissioner Higgins-Thrash commentated that the content in the brochure is being finalized and that the brochure will be available late January.

BANNER PROGRAM

Arts Chair Souter asked if there is any update on the banner program. Commissioner Seitz-Pagano commented that a title was included on the application. Commissioner Higgins-Thrash commented that the size of the workable space on the banner needs to be verified. Staff Liaison Derek Mach commented that a sketch will be put together to help clarify the workable space. Staff Liaison Derek Mach commented that the workable area will be 25" x60". Commissioner Walsh asked if 'png' could be added as an acceptable file format under Section 'C'.

EXHIBIT – HISTORIC IMAGES OF ARLINGTON HEIGHTS

Staff Liaison Derek Mach explained that staff is coordinating with the History Museum regarding a potential exhibit.

STUDENT WRITING PROGRAM

Arts Chair Souter asked if there is any update for the student writing program. Commissioner Walter explained that there are potential grants on the Illinois Arts Council website. Commissioner Walter commented that the deadline for 2020 grants is coming up in the spring. Staff Liaison Derek Mach commented that once the Commission has information on the grant, that staff would like to discuss and review prior to the Commission submitting for a grant. Commissioner Walter commented that thought would need to be given to which organization the Commission would like to work with if a grant is pursued. Commissioner Schurtz shared another option for a company that puts on performances for these types of programs.

2019 COMMISSION EVENT DATES

Commissioner Higgins-Thrash commented that most of the dates for 2019 have been finalized. Arts Chair Souter asked if the Decorated Object Competition could be placed on the February agenda. Commissioner Higgins-Thrash suggested 'wind chimes' as the 2019 object. Commissioner Walter suggested that the Commission partner with other local businesses for the event.

IDEA AND PROGRAM LIST

Arts Chair Souter asked if there is any updates for the Idea and Program List. Arts Chair Souter suggested that Commissioner Walter be added to the student writing program and the Commission agreed.

COMMISSION COMMUNICATION UPDATES - MARKETING

Arts Chair Souter commented that a press release was sent to the Herald in October for the photography competition.

INFORMATIONAL MATERIAL/ANNOUNCEMENTS

Arts Chair Souter asked if there is any new business? Commissioner Higgins-thrash asked if the Commission contact list could be updated and if the Cultural Arts Award could be placed on the February agenda.

ADJOURNMENT

COMMISSIONER SCHURTZ MADE A MOTION, SECONDED BY COMMISSIONER SEITZ-PAGANO, TO ADJOURN THE MEETING AT 7:15 P.M. ALL WERE IN FAVOR. THE MOTION CARRIED.