

**MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING OF THE PRESIDENT AND
BOARD OF TRUSTEES OF THE
VILLAGE OF ARLINGTON HEIGHTS
33 S. ARLINGTON HEIGHTS ROAD - COMMUNITY ROOM
FEBRUARY 5, 2018 – 7:30 PM**

President Hayes called the meeting to order at 7:30 PM.

BOARD MEMBERS PRESENT: Mayor Hayes; Trustees Baldino, Blackwood, LaBedz, Rosenberg, Scaletta, Sidor, Tinaglia

BOARD MEMBERS ABSENT: Trustee Glasgow

STAFF MEMBERS PRESENT: Village Manager Randy Recklaus; Assistant Village Manager, Diana Mikula

OTHERS PRESENT: Karolina Skrodziuk; James Thompson; Richard Lenski

A. CONSIDERATION OF RECOMMENDING TO THE LIQUOR COMMISSIONER THE ISSUANCE OF A CLASS "AA" AND CLASS "B" LIQUOR LICENSE TO AHTRST CONCESSIONS, LLC DBA COURTYARD CHICAGO ARLINGTON HEIGHTS/SOUTH, LOCATED AT 100 W. ALGONQUIN ROAD UPON SURRENDER OF THE CURRENT LICENSES ISSUED TO THIS ADDRESS

Mayor Hayes swore in Karolina Skrodziuk. Ms. Skrodziuk is the General Manager at the Courtyard South location. She has been with the Marriott brand since 1999 and at this location since 2012. She was previously interviewed by the Board and is again representing the applicant.

Diana Mikula presented the staff report on the hotel. The Courtyard Chicago Arlington Heights South location went through ownership change in November 2017. The owners of the hotel hired Aimbridge Hospitality, LLC to be the hotel management company and they contracted with the applicant, AHTRST Concessions LLC to operate the Food and Beverage services at the hotel.

In December 2017 the Arlington Heights Police Department completed background checks on applicants Robert Burg (Manager & President) and Vincent Cuce' (Manager, VP & Secretary). No convictions were disclosed and no criminal derogatory information was found. In addition, no lawsuits, judgements, or liens were outstanding. Both applicants are Officers of the applicant, live in Texas, and will not be working on the premises.

Ms. Mikula conducted a walk-through of the establishment on February 2. No issues were noted and the layout was consistent with the submitted floor plan. Upon a satisfactory liquor interview, it would be appropriate to approve the issuance of Class "AA" and Class "B" liquor licenses.

Mayor Hayes asked Ms. Skrodziuk how alcohol would be sold and served. Ms. Skrodziuk said there is a small market kiosk in the hotel that includes packaged beer and wine in a small locked half refrigerator, only opened by a hotel employee, for guests to purchase. There is also a bistro bar in the hotel serving food with the full service of alcohol.

Mayor Hayes asked Ms. Skrodziuk how many employees would be involved with the sales and service of alcohol. Ms. Skrodziuk said six employees at the front desk are Basset certified as well as three who work evenings at the bistro.

Mayor Hayes noted that the Courtyard had a liquor violation in 2014 and asked Ms. Skrudziak what policies and procedures were in place to prevent that from happening again. Ms. Skrudziak said employees are given monthly reminders that they must sign policies with the understanding to ID everyone. In addition, the new owners required everyone to be re-trained.

The hours of operation for the Class "AA" liquor license will be Monday through Thursday 8:00 am-1:00 am; Friday & Saturday 8:00 am-2:00 am; Sunday 10:00 am-1:00 am.

The hours of operation for the Class "B" liquor license are Monday through Thursday 8:00 am-12 midnight; Friday & Saturday 8:00 am-1:00 am; Sunday 11:00 am-12 midnight.

TRUSTEE SCALETTA MOVED, SECONDED BY TRUSTEE LABEDZ TO RECOMMEND THAT THE VILLAGE BOARD OF TRUSTEES RECOMMEND TO THE LIQUOR COMMISSIONER THE ISSUANCE OF A CLASS "AA" AND CLASS "B" LIQUOR LICENSE TO AHTRST CONCESSIONS, LLC DBA COURTYARD ARLINGTON HEIGHTS/SOUTH, LOCATED AT 100 W. ALGONQUIN ROAD UPON SURRENDER OF THE CURRENT LICENSES ISSUED TO THIS ADDRESS

THE FOLLOWING VOICE VOTE WAS RECORDED:

8 AYES

0 NAYS

The motion passed.

B. INTERVIEW OF JAMES THOMPSON FOR APPOINTMENT TO THE ENVIRONMENTAL COMMISSION – TERM ENDING: 4/30/21

The Board reviewed James Thompson's resume and discussed his interest in serving on the Environmental Commission.

Trustee Scaletta asked Mr. Thompson why he chose to serve on the Environmental Commission. Mr. Thompson said he was a member of the Environmental Club in high school and has participated on his own to clean up litter in parks. He has enjoyed being involved in the community and helping out environmentally.

TRUSTEE SCALETTA MOVED TO CONCUR IN THE MAYOR'S APPOINTMENT OF JAMES THOMPSON TO THE ENVIRONMENTAL COMMISSION WITH TERM ENDING 4/30/21. TRUSTEE ROSENBERG SECONDED THE MOTION.

The motion passed.

C. INTERVIEW OF RICHARD LENSKI FOR APPOINTMENT TO THE BICYCLE & PEDESTRIAN ADVISORY COMMISSION – TERM ENDING: 4/30/19

The Board reviewed Richard Lenski's resume and discussed his interest in serving on the Bicycle & Pedestrian Advisory Commission.

Trustee Rosenberg asked Mr. Lenski what ideas he had for the Bicycle Commission. Mr. Lenski says he spends a lot of time on his bicycle and enjoys riding on the road. He would like to see markings on the roads for bikers because he feels it makes biking safer. Trustee Rosenberg thanked Mr. Lenski for his willingness to serve.

TRUSTEE BALDINO MOVED TO CONCUR IN THE MAYOR'S APPOINTMENT OF RICHARD LENSKI TO THE BICYCLE & PEDESTRIAN ADVISORY COMMISSION WITH TERM ENDING 4/30/19. TRUSTEE TINAGLIA SECONDED THE MOTION.

The motion passed.

D. ADJOURNMENT

Trustee LaBedz moved, and Trustee Tinaglia seconded the motion to adjourn. The meeting adjourned at 7:54 p.m.