



Agenda
Village of Arlington Heights
Board of Trustees of the Police Pension Fund
Police Conference Room
200 E. Sigwalt, Arlington Heights, IL 60005
January 25, 2017
5:30 PM

I. CALL TO ORDER

A. Public Comments

II. ROLL CALL

III. APPROVAL OF MINUTES

A. October 26, 2016 Minutes

IV. CLOSED SESSION

V. TREASURER'S REPORT

- A. Report from the Village Treasurer
- B. Approval of the Check Register

VI. PAYMENT OF BILLS

VII. REPORTS

- A. Quarterly Investment Report - Wall and Associates
 - Potential purchase or sale of securities, portfolio rebalancing, and /or potential retention or termination of investment managers/advisors

VIII. OLD BUSINESS

- A. Military Time Buy Back - Officer Gerald Capriotti
- B. Portability Request - Officer Anfany Eshoo, Maywood P.D.

IX. NEW BUSINESS

- A. Approval of Annual COLA Increases
- B. Semi-annual review of closed executive session minutes to determine if any issue needs to remain confidential

- C. 2017 Board Elections- Request for Reappointment of Appointed Trustees
- D. Schedule Annual Examinations of Disabled Officers under 50 Years of Age
- E. Annual Verification's of Eligibility for Beneficiaries
- F. Review/update Contracts with Vendors (accountants, actuaries', attorneys, investment managers/advisors or consultants)
- G. Review of calendar year (2017) quarterly meeting dates and locations
- H. Obtain predatory lending certification forms from Illinois regulated banks
- I. Duty-Related Disability Application – Officer Michael McEvoy
- J. New Hire – Officer Daniel Bell, 10/13/16, Tier II Participant
- K. New Hire – Officer John O’Leary, 10/31/16, Tier II Participant
- L. New Hire – Officer Douglas Filipek, 12-28-16, Tier II Participant
- M. New Hire – Officer Brandon Clabough, 12-28-16, Tier II Participant
- N. Final Decision & Order - Retirement – Sergeant Michael Shabez, 11/21/16
- O. Final Decision & Order – Retirement – Officer David Fitzsimmons, 11/21/16

X. OTHER BUSINESS

XI. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: October 26, 2016 Minutes

Department: Finance

October 26, 2016 Minutes

ATTACHMENTS:

Description	Type
Police Pension Fund Minutes 10/26/16	Minutes

**MINUTES OF THE REGULAR MEETING OF THE
ARLINGTON HEIGHTS POLICE PENSION FUND BOARD OF TRUSTEES
POLICE DEPARTMENT ADMINISTRATION CONFERENCE ROOM
200 EAST SIGWALT STREET, ARLINGTON HEIGHTS, ILLINOIS
WEDNESDAY, OCTOBER 26, 2016
DRAFT**

President Andrew Whowell called the meeting to order at 5:30 PM. Roll call was taken with:

Board Members Present: Andrew Whowell, President
Tom Henderson, Vice President
Gary McClung, Trustee
Mike Schenkel

Also Present: Jim Obog, Village Accountant
David Wall, Wall & Associates
Keith Karlson, Pension Board Attorney

APPROVAL OF MINUTES

MR. HENDERSON MOVED, SECONDED BY MR. MR. SCHENKEL TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON JULY 28, 2016. The motion carried unanimously.

TREASURER'S REPORT

A. Report from the Village Treasurer

Mr. Obog passed out and gave a brief overview of the Police Pension Fund Financial Report for period ending September 2016, saying that things are within budget for the year.

MR. SCHENKEL MOVED SECONDED BY MR. WHOWELL TO ACCEPT THE TREASURER'S REPORT DATED SEPTEMBER 30, 2016. The motion passed unanimously.

B. Approval of Check Register

MR. WHOWELL MOVED, SECONDED BY MR. HENDERSON TO APPROVE THE PAYMENT OF CHECKS #499- #511. Roll call was taken. The motion passed unanimously.

PAYMENT OF BILLS

Pamela Wilkiel, Recording Secretary, \$300.00
RDK Law Firm, \$1,152.42

MR. SCHENKEL MOVED, SECONDED BY MR. MALONE TO APPROVE THE PAYMENT OF BILLS FOR PAM WILKIEL. Roll call was taken. The motion passed unanimously.

MR. WHOWELL MOVED, SECONDED BY MR. MALONE TO APPROVE THE PAYMENT OF BILLS FOR THE RDK LAW FIRM. Roll call was taken. The motion passed unanimously.

REPORTS

Quarterly Investment Report – Wall and Associates

Mr. Wall presented the third quarter investment report saying that the portfolio has about 5.5% in cash, 60% in equities, and 34.5% in investment grade corporate bonds. Mr. Wall stated that the plan was up about \$2.9 million finishing with about \$112 million, with a rate of return of 2.9%. He said that on a year-to-date basis the rate of return is 5.4% net of all fees. Mr. Wall continued by giving an overview of the rest of investment portfolio. Mr. Wall noted that the new NIS Fixed Income account that has been open for about 45 days had a .12% rate of return.

Mr. Wall went on to say that the basis points for the Passive Large-cap Pridex S & P account are pretty high, telling the Board that a Vanguard account has much lower basis points for the same service. The Board said that they will revisit and discuss this at the next Pension meeting in January.

MR. HENDERSON MOVED, SECONDED BY MR. SCHENKEL TO ACCEPT THE THIRD QUARTER INVESTMENT REPORT. The motion passed unanimously.

OLD BUSINESS

A. Military Time Buy Back – Officer Capriotti

Mr. Whowell stated they are waiting for more information that was requested in a letter sent on September 12th.

B. Portability Request – Officer Anfiny Eshoo, Barrington P.D.

Mr. Whowell stated that the agenda was incorrect and that Officer Eshoo's portability request is from the Maywood Police Department. He went on to say that there have been some issues and that his portability will be addressed at the next Pension meeting in January.

NEW BUSINESS

A. Adoption of the Recommended Tax Levy from Actuarial Valuation and forward to Municipality

This was done at the July Pension Board meeting.

B. Adoption of the Municipal Compliance Report

Mr. Karlson asked that the Municipal Compliance Report be titled as such, be signed by Mr. Whowell and a copy forwarded to him. Mr. Obog stated that he will have it prepared for signature.

MR. SCHENKEL MOVED, SECONDED BY MR. HENDERSON TO APPROVE THE MUNICIPAL COMPLIANCE REPORT. The motion carried unanimously

C. Deadline for filing of the DOI Annual Report or potential extension (October 31, 2016)

Mr. Karlson stated that filing of the DOI Annual Report is due by October 31st every year, saying that the DOI no longer grants extensions for its filing and asked if it was done. Mr. Obog stated that it was.

D. New Hire – Officer Daniel Leon, August 1, 2016, Tier II Participant

MR. HENDERSON MOVED, SECONDED BY MALONE TO APPROVE OFFICER DANIEL LEON'S ENROLLMENT INTO THE ARLINGTON HEIGHTS POLICE PENSION FUND AS A TIER II PARTICIPANT EFFECTIVE AUGUST 1, 2016. The motion carried unanimously.

E. New Hire – Officer Brandon Hunsaker, September 26, 2016, Tier II Participant

F. New Hire – Officer Lance Ferguson, October 13, 2016, Tier II Participant

MR. SCHENKEL MOVED, SECONDED BY MR. MALONE TO APPROVE OFFICER BRANDON HUNSAKER'S ENROLLMENT INTO THE ARLINGTON HEIGHTS POLICE PENSION FUND AS A TIER II PARTICIPANT EFFECTIVE SEPTEMBER 26, 2016 AND OFFICER LANCE FERGUSON'S ENROLLMENT INTO THE ARLINGTON HEIGHTS POLICE PENSION FUND AS A TIER II PARTICIPANT EFFECTIVE OCTOBER 13, 2016.. The motion carried unanimously.

Mr. Howell stated that the hiring of Officer Daniel Bell was erroneously left off of this the agenda. It is noted that he was hired on October 13, 2016 as a Tier II participant, and that his application is on file. He will be put onto the next Board agenda for January where he will be accepted into the Arlington Heights Police Pension Fund.

G. Schedule next calendar year (2017) quarterly meeting dates /times

The Police Pension Board's Meeting dates presented for 2017 beginning at 5:30 PM are as follows:

Wednesday, January 25th

Wednesday, April 26th

Wednesday, July 26th

Wednesday, October 25th

MR. WHOWELL MOVED SECONDED BY MR. MALONE TO APPROVE THE POLICE PENSION BOARD'S MEETING DATE AND TIME SCHEDULE FOR 2017. The motion passed unanimously.

H. Final Decision and Order – Retirement Officer Susan Burgo, October 27, 2016

Mr. Howell stated that Officer Susan Burgo will retire on October 27, 2016 with 25 years of service and is eligible for retirement benefits of 62.5% of her annual salary including longevity of \$97,786.

MR. WHOWELL MOVED, SECONDED BY MR. MALONE TO APPROVE THE \$5,093.02 MONTHLY PENSION AND ADOPT AND PUBLISH THE DECISION AND ORDER FOR OFFICER SUSAN BURGO. Roll call was taken. The motion carried unanimously.

I. Final Decision and Order – Retirement Commander Richard Gausselin, November, 2016

Mr. Whowell stated that Commander Richard Gausselin will retire on November 4, 2016 with 21 years of service and is eligible for retirement benefits of 52.5% of his annual salary including longevity of \$126,084.

MR. WHOWELL MOVED, SECONDED BY MR. SCHENKEL TO APPROVE THE \$5,516.18 MONTHLY PENSION AND ADOPT AND PUBLISH THE DECISION AND ORDER FOR COMMANDER RICHARD GAUSSELIN. Roll call was taken. The motion carried unanimously.

OTHER BUSINESS

Mr. Wall stated that that Boston Advisors has not attended a Pension meeting in a while to discuss their investments and recommended to the Board that they be asked to attend the next Board meeting in January. The Board agreed.

ADJOURNMENT

There being no further business to discuss:

MR. WHOWELL MOVED, SECONDED BY MR. MALONE TO ADJOURN THE MEETING AT 6:00 PM.

SUBMITTED BY:

Michael Schenkel, Secretary

APPROVED BY:

Andrew Whowell, President